

**THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
December 18, 2018**

President Adriana Melgoza called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: President Adriana Melgoza, Vice President James Cochran, Director Glenn Oania, Director Ron Stefani and Director Cosme Padilla

Absent:

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest:

PLEDGE OF ALLEGIANCE

President Adriana Melgoza requested Director Cosme Padilla lead the Pledge of Allegiance.

OATH OF OFFICE- Certificate of Appointment in Lieu of Election: Adriana Melgoza (4 year term), Cosme Padilla (4 year term), James Cochran (2 year term) and Glenn Oania (2 year term). The Oath of Office was administered by Office Manager/Secretary to the Board Lidia Santos to the following Board of Directors: Padilla, Melgoza, Cochran and Oania.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Adriana Melgoza and seconded by Ron Stefani to approve the minutes of the November 20, 2018 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	4	Directors:	Cochran, Oania, Stefani and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Padilla

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter from Monterey County Elections, Certificate of Registrar of Voters in connection with the November 6, 2018 Statewide General Election.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. ACWA News – Recent Groundwater Rulings
2. State Water Resources Control Board, lead sampling of drinking water in California schools (mandatory sampling due July 1, 2019)
3. E&E News – Groundwater’s muddy legal history under the Clean Water Act

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Well Permit Applications Activities Update by Monterey County Water Resources Agency (MCWRA) – General Manager Eric Tynan wanted to bring this information to the Boards attention on the Well Permit Application Process which is regulated by the Environmental Health Bureau. The data can be viewed on pages 23-25 of the board packet; Table-Summary of Well Impact Evaluations and Figure-Timeline of Well Installation in the Deep Aquifers. Per the Well Permit Application Activities Update this chart, which includes both production and monitoring wells, indicates that a total of forty-six (46) wells have been installed in the Deep Aquifers since 1974, with fifteen (15) of those wells being constructed in the last ten years. An additional nine (9) wells have been proposed for construction in the Deep Aquifers, but construction has not been completed as of the date of this report. Furthermore, Well 5 was supposed to be the District’s safety net but is not recharging. Well 3 is about to exceed secondary standard chloride levels of 500 mcl. All of these wells are in the 400 aquifer except Well 5. .
2. Consider if Castroville CSD should join a water coalition representing Northern Monterey County interest – General Manager Eric Tynan reported to the Board that Mike Scattini with Scattini Farms and others are looking for support on forming a water coalition that represents Northern Monterey County interest. Forming a Northern Monterey water coalition is just a preliminary idea right now, however he feels it is a great idea. Per Director Ron Stefani South County farmers have great representation and are very organized. Northern Monterey County farmers are lacking representation and organization.
3. Approve one-time incentive bonus of \$250 for Operator Orozco along with a \$1 pay increase per hour for certification obtained from State Water Resources Control Board for Treatment-Grade I, effective the 6th of December 2018 – General Manager Eric Tynan let the Board know that Operator Orozco has acquired his Water Treatment-Grade 1 certification and recommended the Board approve the \$1 pay increase per hour and \$250 one-time incentive bonus effective the 6th of December 2018. A motion is made by Glenn Oania and seconded by James Cochran to approve the \$1 pay increase per hour and \$250 one-time incentive bonus effective the 6th of December 2018 for Operator Orozco. The motion carried by the following vote:

AYES:	5	Directors:	Cochran, Oania, Stefani, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

4. Report on the 2018 ACWA Fall Conference and Exhibition, November 27-30, 2018 San Diego, California – Director Ron Stefani and General Manager Eric Tynan reported to the Board on the ACWA Fall Conference they both had attended in San Diego. A summary on the topics discussed can be viewed on page 26 of the board packet. They both stated that overall the conference was very beneficial and there were many different courses to choose from.
5. Senate Bill 998 Discontinuation of residential water service: urban and community water systems, effective on or after February 1, 2020 – General Manager Eric Tynan informed the Board that Senate Bill 998 will be effective on or after February 1, 2020. This bill has to do with how discontinuation of residential water service: urban and community water systems are handled. It lists the steps that must be followed. The Castroville CSD already complies with the majority of these requirements and will review its policies to comply with the remainder of the requirements that will be put in place. A copy of Senate Bill No. 998 can be viewed on pages 27-32 of the board packet.
6. Consider approval of second proposal from Gutierrez Consultants for grant funding assistance; not to exceed \$15,000 as previous budget of \$12,000 has been used up – General Manager Eric Tynan recommend the Board consider approving the second proposal from (Lidia).Gutierrez Consultants as she is highly regarded in the field for her grant funding assistance. She has been assisting the District with the recent grants for Moss Landing and Castroville. California Rural Water Association is also assisting the District with these grants but they are not as skillful as Gutierrez Consultants. After some discussion, a motion is made by Ron Stefani and seconded by Glenn Oania. The motion carried by the following vote:

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AYES:	5	Directors:	Cochran, Oania, Stefani, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

UNFINISHED BUSINESS:

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements - General Manager Eric Tynan reminded the Board that Castroville CSD submitted a grant application for Prop 1 funding to the State Water Resource Control Board for the Moss Landing Sewer Zone 3. The "Median Household Income" survey (MHI) has been approved by the State Water Resource Control Board; however they had questions regarding the scope of work on the grant application, which are being answered. The grant application should be completed by January 2019. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
2. Status of Well #3 – General Manager Eric Tynan informed the Board that the chloride levels for Well #3 are at 520. He has contacted Alsop Electric Motor Shop to see if they would be able to investigate Well #3 to see if the K-packers could be leaking and need to be re-installed. The sleeve will need to be pulled and then re-install the K-Packers. The District is just waiting for Alsop Electric Motor Shop to submit the Risk Transfer and Certificates of Insurance to the District in order for them to be considered for the job.
3. Update on radio system upgrades for water and sewer systems for \$15,956 and have contractor install – General Manager Eric Tynan reported to the Board that the contractor, Life Support Controls is not responding again and this project has been ongoing since March 2018. Also, just the other day, the SCADA locked up and for this reason he will need to cancel this project with the contractor, Life Support Controls and find another solution to upgrade the SCADA system. Another solution he is looking into is XIO, a cloud base system. However, with this type of software, the radio system upgrades would not be compatible. Aromas Water System has agreed to use XIO for their well sites and if they are pleased with them Castroville CSD could also consider using them. Castroville CSD would start off with a well site first and phase in the other sites.
4. Update on Cal Am Desal project – General Manager Eric Tynan once again reminded the Board that Marina Coast Water District and City of Marina filed a lawsuit with the California Public Utilities Commission (CPUC) for the reason that they issued Cal Am a certificate of public necessity which allows Cal Am to proceed with their desal project. General Manager Eric Tynan stated if called to testify, he would be willing to go before the CPUC and Coastal Commission to testify in favor of the Cal Am Desal project. He will also be meeting with Cal Am spokesperson Catherine Stedman on Friday, the 28th of December.
5. Update on new motor control centers for Moss Landing - General Manager Eric Tynan informed the Board that the motor control centers for Moss Landing sanitation were built in 1984 and need to be replaced. The motor control centers have rusted thru and are in need of replacement. He has contacted three different vendors and seems to be having trouble getting the contractors to provide a quote on what he is asking for as they all want to replace the complete motor control centers. The components are fine and only the cabinets need to be replaced. An option he is considering is to temporarily protect the motor control centers by covering them with a Tuff Shed to prevent further seawater corrosion pending the outcome of the Moss Landing grants.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani as mention last month, the Pure Water Monterey project is 60% complete. They had a dinner meeting and will be welcoming four new board members to the Monterey One Water Board.

2. Update on the Local Groundwater Sustainability Agency (GSA) Formation – Director Ron Stefani reported that in January 2019 a presentation will be presented on the administration fees and in February 2019 they are anticipating to approve these fees.
3. Update on meetings or educational classes attended by the Directors – None

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST –November 2018. A motion was made by Ron Stefani and seconded by Glenn Oania to pay all bills presented. The motion carried by the following vote:

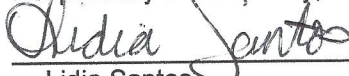
AYES:	5	Directors:	Cochran, Oania, Stefani, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	5	Directors:	Cochran, Oania, Stefani, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

The meeting adjourned at 5:25 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Adriana Melgoza
President