



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

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President – James R. Cochran
Vice President – Glenn Oania
Director – Cosme Padilla
Director – Ron Stefani
Director – Adriana Melgoza

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JANUARY 18, 2022 – 4:30 P.M. (Virtual Meeting) DISTRICT BOARD ROOM – 11499 GEIL STREET ***Face covering required for entering District office***

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the board meetings of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at lidia@castrovillecsd.org by 5:00 p.m. on Monday, January 17, 2022; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/617226829> If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/617226829>. You can also dial in using your phone. United States: +1 (646) 749-3122. Access Code: 617-226-829.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

CASTROVILLE COMMUNITY SERVICES DISTRICT

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Approve the Draft Minutes of Regular Board Meeting of December 21, 2021 – **motion item**

CORRESPONDENCE:

1. Letter and “President’s Special Recognition Award” certificate from ACWA JPIA to Castroville CSD recognizing the District for having a loss ratio of 20% or less in the Property Program for the period 04/01/2017- 06/30/2020.
2. Letter from Public Water Now to LAFCO of Monterey County regarding the Salinas Basin Water Alliance letter of October 33 brings up water supply issues that have nothing to do with activating the Monterey Peninsula Water Management District latent powers or the buyout of Cal Am. The decision at hand is the ownership of the Peninsula’s water system.

INFORMATIONAL ITEMS:

1. *Monterey Herald* – LAFCO finalizes denial of Monterey Peninsula Water Management District’s Cal Am takeover
2. J. Eric Tynan, General Manager “Certificate of Completion” for the following courses: Water Industry Maintenance on Pumps, Motors, and Circuits, Coronavirus 105-Cleaning and Disinfecting your Workplace, Water Industry Corrosion Control, and Anti-Harassment Training for Supervisors and Managers-California (SB1343/AB1825)

PRESENTATION:

1. None

NEW BUSINESS:

1. Resolution No. 22-01, A Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361– **motion item**
2. District Office Closed to Public as of 1-7-2022 due to increased COVID-19 cases in Monterey County – Eric Tynan, General Manager
3. Consider Approving MNS Engineers Fee Proposal to provide funding application services with State Water Resources Control Board-Small Community Funding Program (SCFP) for the Washington Street Sewer Bypass, not to exceed \$21,688 – **motion item**
4. Discussion of a conceptual plan, Cypress Alley Sewer Realignment Project – Eric Tynan, General Manager
5. Discussion of Asset & Item Repairs report – Eric Tynan, General Manager

UNFINISHED BUSINESS:

1. Update on status of grants/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for Moss Landing Wastewater System Rehabilitation Project), Castroville-Sewer Zone 1 (Washington Sewer Trunk line Bypass), Castroville-Water Zone 1 (Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6) for system upgrades and improvements and Castroville Overhead Sign at Highway 183 – Eric Tynan, General Manager
2. Update on Well levels – Eric Tynan, General Manager

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January 18, 2022
CASTROVILLE COMMUNITY SERVICES DISTRICT

3. Update on lot line adjustment for acquisition of Well No. 6 – Eric Tynan, General Manager
4. Update on Monterey One Water lateral repair – Eric Tynan, General Manager

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director and Eric Tynan, General Manager
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of December 2021 – motion item

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, February 15, 2022 at 4:30 p.m. CLOSE:


Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on January 14, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on January 14, 2022.


Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
December 21, 2021

President James Cochran called the meeting to order at 4:31 p.m.

ROLL CALL:

Directors Present (Meeting was held in person): President James Cochran, Director Cosme Padilla, Director Adriana Melgoza and Director Ron Stefani

Absent: Vice President Glenn Oania

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: Grant Leonard and Jeremey Vanderkraats

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by President James Cochran

PUBLIC COMMENTS

1. Grant Leonard who serves as the Board President for the North County Recreation and Park District (NCRPD) stated that the snow day event hosted by NCRPD was a great success as the children loved it. They are hoping to still put on their annual crab feed, pending Monterey County Health Department's recommendations on Covid-19 guidelines.

CONSENT CALENDAR

1. A motion was made by Ron Stefani and seconded by Adriana Melgoza to approve the minutes of the November 16, 2021 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	4	Directors:	Stefani, Padilla, Melgoza and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Oania

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Via E-mail from Farm Bureau Monterey to Monterey County Board of Supervisor regarding support for desalination facilities-private ownership.
2. Via E-mail from Pajaro Sunny Mesa CSD to General Manager Eric Tynan to participate as a planning committee member as Pajaro Sunny Mesa CSD will be preparing their first Hazard Mitigation Plan.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *ACWA* – Lates projections for drought-plagued Colorado River more troubling
2. *SGMA News* – State's groundwater "cop" weighs in on plans to stop over pumping and finds them lax
3. *Monterey Herald* – LAFCO board torpedoes Monterey Peninsula district's buyout of Cal Am

Informational items accepted as presented

PRESENTATIONS:

1. None

General Manager Eric Tynan requested if the Board can skip down to item 7, new business as Mr. Vanderkraats is pressed for time. **Vice President Glenn Oania arrives at 4.42 p.m.**

NEW BUSINESS:

1. Resolution No. 21-05, A Resolution of the Board of Directors of the Castroville CSD to Authorize the Grant Application, Acceptance, and Execution for Emergency Deep Aquifer Well No. 6 and Storage Tank – General Manager Eric Tynan informed the Board that the grant application requires this resolution to be approved by the Castroville CSD Board of Directors to authorize the grant application, acceptance, and execution for Emergency Deep Aquifer Well No. 6 and Storage Tank. Resolution No. 21-05 can be viewed on pages 18-19 of this board packet. A motion is made by Glenn Oania and seconded by Cosme Padilla to approve Resolution No. 21-05. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Padilla, Melgoza, Oania and Cochran
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

2. Comply with The Fair Labor Standards Act (FLSA) regarding On Call/Stand By compensation per Employee Handbook – Eric Tynan, General Manager reported to the Board that the on call employee is compensated 4 hours each weekend at regular rate as he considered the employee was “waiting to be engaged”. If called out the employee would get paid overtime for the time worked with no less than a minimum of 2 hours overtime. After some discrepancy regarding On Call/Stand By compensation, he contacted TPO “The HR Experts” to review the Employee Handbook. Upon review from TPO, the way in which the policy is stated and the fact that CCSD compensates the time, the on call employees are essentially “engaged to wait” not “waiting to be engaged”, and this time is considered time worked (“employ”) for purposes of overtime. However, the time on call is not automatically eligible for overtime unless the paid on call time put the employee over the 40-hour threshold for the work week, under FLSA, there is no “double time” pay requirement. Per the employee handbook, paid holiday, vacation and compensatory time off hours shall be considered as hours worked for the purpose of determining overtime. This does not apply to sick leave. This was not willfully done by CCSD, therefore TPO recommended to pay the three employees any hours that they were paid for on call which put them over the 40 hour threshold during the defined work week, retro 2 years. This amounted to \$6,000 in compensation for the three employees.
3. TPO HR Consultants to review and update Castroville CSD Employees Handbook – Eric Tynan, General Manager let the Board know that he has asked TPO HR Consultants to submit a proposal to review and update the Employee Handbook. He will have the Board review and approve the new and updated draft copy of the Employee Handbook once it is finalized. Director Adriana Melgoza stated that the Employee Handbook should be reviewed and updated every two years as laws are constantly changing.
4. Discuss entity responsible for maintenance of the Washington ditch and flooding – General Manager Eric Tynan reported to the Board that Monterey County Public Works claimed that the Castroville CSD was responsible for maintenance of the Washington ditch and flooding. However, LAFCO documentation that reflects the proposed annexation to the District states, “The California Coastal Commission was concerned about including areas within the Coastal Farmland Protection area in district boundaries and within a proposed Sphere of Influence. In response to their concerns, the applicant revised the proposal to eliminate the sphere exclusion are and delete areas within the coastal zone form the proposed Sphere of Influence.” Documentation supporting these facts can be

viewed on pages 20-25 of the board packet. In summary, the Castroville CSD is not responsible for the maintenance of the Washington ditch and flooding. Monterey County Public Works is the entity responsible for the maintenance of the Washington ditch and flooding and has taking ownership of it.

5. Approve Castroville CSD Destruction Certificate #2021-1 as retention periods for the listed records on certificate have expired – Office Manager/Secretary to the Board Lidia Santos informed the Board the retention period for the listed records (Invoices for account receivable, accounts payables, financial statement, and billing registers) has expired, which can be viewed on page 26 of this board packet. A motion is made by Adriana Melgoza and seconded by Glenn Oania to approve Castroville CSD Destruction Certificate #2021-1 as retention periods for the listed records on certificate expired. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, Padilla, Melgoza, Oania and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

6. Consider appointing a Castroville CSD Board of Director to oversee the outreach for the Castroville Overhead Sign at Highway 183 – Director Cosme Padilla thought it would be a great idea to appoint a director or directors to oversee the outreach for this project. Director Adriana Melgoza has already done a great job reaching out to the community to submit their vote on three renderings to choose from via the local Farmers Market and Facebook and Director Cosme Padilla has visited Sign's by Van to view the renderings for the sign. After some discussion, a motion is made by Ron Stefani and seconded by Glenn Oania to appoint Directors Adriana Melgoza and Cosme Padilla to oversee the outreach for the Castroville Overhead Sign at Highway 183. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, Padilla Melgoza, Oania and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

7. Discussion on whether to consider \$50k funding request from Sign's by Van in advance of acquiring Cal Trans funding for the Castroville Overhead Sign at Highway 183 project – General Manager Eric Tynan let the Board know that Sign's by Van is asking for the Board to consider \$50k funding in advance of acquiring Cal Trans funding for the Castroville Overhead Sign at Highway 183 project. Corby Kilmer, District 5 Landscape Architect with California Department of Transportation was present via telephone for this agenda item and hung up once done with this discussion. Jeremy with Sign's by Van displayed a copy of the three renderings to the Board and provided his ideas for consideration. He was requesting a \$50k advance as the cost of materials may go up. Director Adriana Melgoza via Facebook created a survey for the community to vote on the different renderings and also additional comments were submitted regarding the sign and other community concerns. Also, per Director Melgoza's recommendations, a survey was also done at the Farmers Market with the assistance of the North County Recreation and Park District (NCRPD) staff. The NCRPD staff posted the three renderings (#1 light color, #2 brown/bronze and #3 black on a 11x17 paper and designated a number to each rendering. A total of 102 farmers market and senior center attendees voted. Rendering #3 black had the most votes. Ms. Kilmer with Cal Trans was pleased with the community outreach made by Director Melgoza and asked her to forward her the results of both surveys. It appears this survey had to do with color only and outreach will have to be made out to the community again to vote on the design. In addition, it is too early to advance Signs by Van \$50k as the scope of work still needs to be finalized as does a cooperative agreement between Cal Trans and Castroville CSD, which will probably not be ready until February 2022. Jeremy with Signs by Van will work with Ms. Kilmer to finalize the scope of work by January 1, 2022 so Director Adriana Melgoza can take it back to the community for a vote on the design. The Board returned to the order of new business.

UNFINISHED BUSINESS:

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan reported to the Board that a summary of the action plans/description as of the December 6, 2021 meeting can be viewed as follows: Moss Landing Sewer (pages 27-29), Washington Bypass (pages 30-32), Emergency Deep Aquifer Supply and Storage Tank (pages 33-36), and Overhead Sign at Highway 183 (pages 37-40). The action plan was put together by Paul Greenway, G7ei Inc. and provides him with a timeline on the status of where the grants are. Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers and they are working on the 60% design phase. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
2. Update on well levels – General Manager Eric Tynan had the Board review page 41 of the board packet for the graph of the Castroville Well Levels 2015-2021. He informed the Board that the well levels for Well #2, and Well #4 continue to rise and are used for production. Well #3 is not being used for production and water levels are just being monitored. However, Well #5 does not seem to be recharging like the other wells and instead seems to be trending down, which is not good. Despite all the rain, all well levels are still significantly below sea level and have been for a few years. The desal project would have been great for Castroville.
3. Update on lot line adjustment for acquisition of Well #6 land – General Manager Eric Tynan informed the Board that a map of the lot line adjustment can be viewed on page 42 of this board packet. Ausonio Andrew E ETA AL has finished trenching and putting up the retaining wall per the land purchase agreement. The lot line adjustment would accommodate necessary water infrastructure improvements (Well #6) for the Castroville CSD. The fence will be put in by Castroville CSD and a vendor has been contracted to install the fence and gate. The lot-line adjustment has been approved by the County and the District is still waiting to get the title documents and to pay the \$95,000 owed for the land purchased. He will follow-up to see when the purchase of this land will be expected to be finalized so the District can move forward with the well project.
4. Update on Monterey One Water lateral repair – General Manager Eric Tynan notified the Board that Monterey One Water is doing a great job with the Private Lateral Rehabilitation Project for CCSD. This project is part of an enforcement action by the Central Coast Water Board. A summary of the project timeline can be viewed on page 43 of this board packet. The budget for this project is \$790,000. Castroville CSD staff is assisting them with any questions they may have to help facilitate this project.
5. Update on Monterey County Public Works Castroville street improvements – General Manager Eric Tynan let the Board know that the Castroville Street Improvements project has been delayed due to the Monterey One Water Private Lateral Rehabilitation Project. However, he is collaborating with Monterey County Public Works to get the streets that need to be repaired. A map of which street will be repaired can be viewed on page 44 of this board packet.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Director Ron Stefani reported to the Board that at this meeting they were discussing with Waste Management to build a micro grid so the two entities could have their own power, if power is lost. This would help MIW avoid any spills in the future. Pure Water Monterey is still rolling on and Monterey One Water has not stopped putting water in the ground and it has been business as usual. However, Cal Am was put on notice that the water is not staying in the ground for six months, like it was suppose to be. The Pure Water Expansion project needs to be approved by DWR and that approval does not come until water is being pumped. The Pure Water Expansion project is currently spending Cal Am’s \$2,000,000 and once it is being built, Monterey One Water will be responsible for the cost. Also, the Water Purchase Agreement needs to go before the CPUC to be approved, which could be a big battle.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Director Ron Stefani informed Castroville CSD Board that they reviewed 4 of the 5 GSPs that need to be approved. The only one outstanding is Monterey’s and it will be approved at January’s meeting. All the GSPs will be approved and sent off to the State. Also, he and General Manager Eric Tynan, along with Grant Leonard are on the 180’-400 Aquifer Advisory Committee to implement the plan and stop seawater intrusion. He expects this committee to have a lot of discussion on water charges, water inspection charges and who needs water.
3. Update on meetings or educational classes attended by the Directors – Director Cosme Padilla announced that he was appointed by Supervisor Philips to be on the redistricting committee to represent District 2. The committee had submitted its final recommendations to the Board of Supervisors and at last count there were 10 different maps to consider. The Board of Supervisors selected map N, which changes quite a bit and affects around 25,000 people. He was not happy with the map selected by the Board of Supervisor, but unfortunately District 1 and 3 had the votes.

GENERAL OPERATIONS

1. General Manager’s Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation’s Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – November 2021. A motion was made by Adriana Melgoza and seconded by Glenn Oania to pay all bills presented. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Padilla, Melgoza, Oania and Cochran
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Adriana Melgoza and seconded by Glenn Oania to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Padilla, Melgoza, Oania and Cochran
NOES:	0	Directors:	

Minutes of the Castroville Community Services District
December 21, 2021 Regular Board Meeting
Page 6

ABSENT/NOT
PARTICIPATING: 0 Directors:

The meeting adjourned at 6:07 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

James Cochran
President



YOUR BEST PROTECTION

ACWA JPIA

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President

E.G. "Jerry" Gladbach

Vice President

Tom Cuquet

Chief Executive Officer

Walter "Andy" Sells

Executive Committee

Fred Bockmiller

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David Drake

E.G. "Jerry" Gladbach

Brent Hastey

Melody A. McDonald

Randall Reed

J. Bruce Rupp

Pamela Tobin

Core Values

- People
- Service
- Integrity
- Innovation

November 03, 2021

Castroville Community Services District (C027)
P.O. Box 1065
Castroville, CA 95012-1065

General Manager:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Castroville Community Services District (C027) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2022.

Sincerely,

E.G. "Jerry" Gladbach
President

Enclosure: President's Special Recognition Award(s)

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Castroville Community Services District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Property Program for the period 04/01/2017 - 06/30/2020
announced at the Board of Directors' Meeting in Pasadena.*

E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President



December 15, 2021



November 10, 2021

LAFCO of Monterey County
c/o Clerk to the Commission
132 W. Gabilan Street, Ste. 102
Salinas Ca 93901

Chair Lopez and Commission Members:

The Salinas Basin Water Alliance letter of October 22 brings up water supply issues that have nothing to do with activating the Monterey Peninsula Water Management District's (MPWMD) latent powers or the buyout of Cal Am. The decision at hand is the ownership of the Peninsula's water system.

But because these water supply issues have been raised publicly, we'd like to take this opportunity to respond for the record.

First, it should be understood that Cal Am has agreed to Pure Water Monterey and its expansion as part of its water supply portfolio. So whether Cal Am or MPWMD owns the Peninsula's system would not affect the Pure Water Monterey project or its source water.

Everyone wants to see a solution to the overdrafting of the Salinas Valley Basin. But a few thousand acre-feet of recycled water will not solve the Valley's problems, nor would 700 acre-feet from Cal Am's oversized, overpriced, environmentally damaging desal plant.

Why the hostility toward the Peninsula or MPWMD?

The Salinas Basin Water Alliance letter leaves out a critical fact. They may not be aware that about 40% of the water that goes to the Salinas Valley through the Castroville Seawater Intrusion Project (CSIP) comes from Peninsula waste-water. The Peninsula contributes about 4,000 acre-feet each year to CSIP – totaling over 90,000 acre-feet to CSIP over the past twenty-three years. To argue that the Peninsula is wrongly taking Salinas Valley water is ignoring the facts. We would hope that our contribution to CSIP would be recognized and appreciated.

>From the Peninsula's perspective, one could argue that Peninsula waste-water should not be leaving the Peninsula to contribute to CSIP in order to solve Salinas Valley's water supply problems, particularly when the Peninsula needs its waste-water to solve its own water supply problem.

LAFCO finalizes denial of Monterey Peninsula Water Management District's Cal Am takeover

The Monterey Peninsula Water Management District's bid to acquire Cal Am's main water system was rejected by an inter-governmental body. (Monterey Herald archive) By [TOM WRIGHT](#) | twright@montereyherald.com | Monterey Herald
PUBLISHED: January 5, 2022 at 2:32 p.m. | UPDATED: January 5, 2022 at 2:32 p.m.

The Monterey County Local Agency Formation Commission voted 5-2 Wednesday to finalize its denial of the Monterey Peninsula Water Management District's planned takeover of California American Water.

The 5-2 LAFCO vote followed its initial vote Dec. 6 to dismiss the water district's application for the buyout, an acquisition mandated by a 2018 ballot measure.

General Manager Dave Stoldt of the Monterey Peninsula Water Management District said he wasn't surprised by the vote.

"We didn't expect any difference but I think it was very important to enter what we had to say into the record," he told The Herald Wednesday afternoon. "I think there were some real substantive points made by Mayor (Ian) Oglesby and a couple of other speakers about the paucity of evidence supplied to support these findings. So I think it's a very thin foundation to build a resolution on."

After about 30 minutes of public comment and presentations from the water district and Cal Am, Commissioner Chris Lopez said his position was unchanged from the previous meeting.

"I heard a lot of opinions about votes and percentages and numbers but the time and the effort was not spent in solving the issue for those satellite communities," said Lopez, a member of the Monterey County Board of Supervisors

The water district would not be acquiring all of Cal Am's assets, only its main system, which would leave small satellite systems that Cal Am would continue to operate including one feeding Chualar.

Cal Am says its charges are based on a system-wide economy of scale — providing a greater volume of water with the same fixed assets. If it loses those assets, Cal Am said it would have to raise rates on customers of the smaller water systems, including Chualar. Lopez cited the impact it would have on the community

of Chualar, which is in his supervisorial district, in explaining his denial of the Monterey Peninsula Water Management District's buyout bid.

Typically, LAFCO is charged with encouraging the orderly formation of local governmental agencies, preserving land resources, discouraging urban sprawl and encouraging the efficient delivery of local government services. Much of its work concerns cities annexing unincorporated areas into their boundaries.

LAFCO was brought into the public buyout process because the water district would need to annex about 139 acres — 58 parcels — into its district boundaries that are currently served by Cal Am. LAFCO was also tasked with determining whether the district could exercise what's called its latent powers, meaning whether the district has the operational and financial wherewithal to run a different retail water distribution. A special district such as the water district cannot provide that kind of new or different service without LAFCO's approval.

"The LAFCO resolution does an excellent job of laying out the many, compelling reasons for denial articulated by the commissioners," Cal Am spokeswoman Catherine Stedman said. "Their action today finalized the board's decision, which we firmly believe to be in the best interest of our customers and the county as a whole."

The finalization of the denial comes after LAFCO staff and paid consultants supported the district's financial feasibility of the acquisition.

Along with Oglesby, Commissioner Wendy Root Askew was the other vote against finalizing the denial of the takeover bid. Root Askew is normally an alternate but the Monterey County supervisor sat in for Commissioner Luis Alejo, who recused himself because of a conflict of interest.

"It's clear from where I sit that the original work done by our LAFCO staff to prepare a resolution last December to approve the latent powers for the water management district was done with an abundance of due diligence, it was done with the abundance of independent assessments that verified the information," Root Askew said. "It would have been the right direction for LAFCO to go in."

Stoldt of the Monterey Peninsula Water Management District said Measure J, which passed in 2018 with 56% of the votes cast, created a nondiscretionary rule on the district's books that says it is the district's job to make all water supply and distribution publicly owned, where feasible.

Stoldt said moving forward the district needs to exhaust its administrative remedies, which means applying for reconsideration of the buyout denial and looking into its legal remedies.

"We will have to make a decision based on the administrative remedies outcome and the legal remedies outcome if there are other next steps," he said. "We think there are."

Melodie Chrislock, director of the Public Water Now nonprofit organization that drafted Measure J, said the commission's goal is to force Salinas Valley water policy on the Monterey Peninsula. Five of the commissioners, based on the addresses of their offices, are based in the Salinas Valley but with Alejo's recusal that total dropped to four.

"Five LAFCO commissioners are subverting democracy and the will of 24,000 people who voted to buy out Cal Am. Behind the smokescreen of tiny tax losses and speculative increases in costs to Cal Am satellites, LAFCO's real goal is to force Salinas Valley water policy on the Peninsula."

LAFCO's next meeting will be held through Zoom on Jan. 24 at 4 p.m.

CERTIFICATE OF COMPLETION

Water Industry Maintenance on Pumps, Motors, and Circuits

JAMES ERIC TYNAN

Has successfully completed this online training for 1 contact hour and passed the examination. VectorSolutions, as the provider of this course, has received approval by the California State Water Resources Control Board for 1.0 Technical contact hour for Water Operators. [Record ID #262452439] Castroville Community Services District


Victor Zambelli, SVP of Content & Communications

Vector Solutions
Two Urban Centre®
4897 West Kennedy Boulevard
Suite 300 Tampa, FL 33609
813-444-2112

December 28, 2021

Date of Completion



As an IACET Accredited Provider
Vector Solutions offers CEUs for its
program is that quality under the
ANSI/IACET Standard



CERTIFICATE OF ACHIEVEMENT

HEARBY ACKNOWLEDGES THAT

JAMES ERIC TYNAN

has completed the in-service training for

Coronavirus 105 - Cleaning and Disinfecting your Workplace VS-10005

Congratulations on your completion of this **0.25** hour online course.

1/11/2022

Course Completion Date



As an IACET Accredited Provider,
Vector Solutions offers CEUs for its
programs that qualify under the
ANSI/IACET Standard


Victoria Zambito, SVP of Content & Communications

Vector Solutions
Two Urban Centre
4890 West Kennedy Boulevard
Suite 300, Tampa, FL 33609
866-5461212



CERTIFICATE OF COMPLETION

Water Industry Corrosion Control

JAMES ERIC TYNAN

Has successfully completed this online training for I contact hour and passed the examination. VectorSolutions, as the provider of this course, has received approval by the California State Water Resources Control Board for 1.0 Technical contact hour for Water Operators. [Record ID #292469685] Castroville Community Services District



VICTORIA ZEBALLOS, SVP of Content & Communications

Vector Solutions
Two Urban Centre
4831 West Kennedy Boulevard
Suite 300 Tampa, FL 33609
813-540-212

January 11, 2022

Date of Completion



As an IACET Accredited Provider, Vector Solutions offers CEUs for its programs that qualify under the ANSI/IACET Standard



CERTIFICATE OF COMPLETION

Anti-Harassment Training for Supervisors and Managers - California (SB1343/AB1825)

JAMES ERIC TYNAN

has completed the online training and passed the examination for the 2-hour California Anti-Harassment Training for Supervisors and Managers training course (SB1343/AB1825). [Record ID #278315757] Castroville Community Services District



Victoria Zarobko, SVP of Content & Communications

Vector Solutions
1701 Dan Centre
4819 West Kennedy Boulevard
Suite 300 Tampa, FL 33609
813.646.212

January 11, 2022

Date of Completion



As an IACET Accredited Provider
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ANSI/IACET standard





**CASTROVILLE COMMUNITY
SERVICES DISTRICT**

From the desk of
Eric Tynan – General Manager
Phone (831) 633-2560
FAX (831) 633-3103

TO: Castroville Community Services District Board of Directors

DATE: January 14, 2022

RE: Resolution No. 22-01 Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361

Background

On September 16, 2021, Governor Gavin Newsom signed Executive Order N-15-21 clarifying that public agencies may continue to meet remotely in accordance with procedures established by prior Executive Orders. Assembly Bill 361 (AB 361) allows public agencies to continue to meet remotely during proclaimed states of emergency under modified Brown Act requirements that are similar but not identical to the rules and procedures established by the previous Executive Brown Act Orders. AB 361 authorizes local agencies to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act during a declared state of emergency, when state or local health officials have imposed or recommend measures to promote social distancing during the proclaimed state of emergency.

Discussion

Due to increased COVID-19 activity within Monterey County and the District, we have reconsidered the circumstances of the state of emergency and have determined that it has directly impacted the ability to meet safely in person.

Recommendation

Adopt Resolution 22-01.

Resolution No. 22-01

A Resolution of the Board of Directors of The Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19); and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which indicated that Executive Order N-29-20's authorization for holding virtual meetings would expire on September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(e)(1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

THEREFORE, BE IT RESOLVED that the Board of Directors of the Castroville Community Services District finds that the Governor's March 4, 2020, declaration of a state of emergency due to the COVID-19 pandemic remains active.

BE IT FURTHER RESOLVED, the Board of Directors of the Castroville Community Services District finds that due to the state of emergency meeting in person would present imminent risks to the health or safety of attendees and/or the state of emergency continues to directly impact the ability of the members to meet safely in person for Board meetings and standing committee meetings due to the prevalence of the Delta variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of unvaccinated individuals attending meetings, the potential for noncompliance with mask wearing requirements, and desire to protect the health of immuno-compromised trustee(s), staff and the public.

PASSED AND ADOPTED by the Board of Directors, Castroville Community Services District, County of Monterey, State of California, on this 18th day of January 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Secretary

Board President



3350 Shelby Street., Ste. 370 / Ontario, CA 91764
Ph. (323) 484-5737

Sent via email

December 13, 2021

Mr. Eric Tynan, General Manager
Castroville Community Services District
11499 Geil Street
Castroville, CA 95012

MNS Engineers Fee Proposal
State Water Resources Control Board – Small Community Funding Program
Washington Street Sewer Bypass

Dear Mr. Tynan,

Thank you for the opportunity to provide funding application services for the Small Community Funding Program (SCFP). Enclosed is our proposal to provide these services for a total fee of \$21,688. We look forward to working with the Castroville Community Services District and helping deliver a successful SCFP application.

Sincerely,

MNS Engineers, Inc.

A handwritten signature in cursive script that reads "Gregory Jaquez".

Greg Jaquez, PE
Principal Project Manager
Government Services Division
(323) 484-5737 DIRECT
gjaquez@mnsengineers.com

Encl. [Funding Writing Fee Proposal]

GAJ



**MNS Engineers Fee Proposal
State Water Resources Control Board – Small Community Funding Program
Washington Street Sewer Bypass**

Project Understanding

The Castroville Community Services District (District) retained the services of MNS engineers to prepare design documents for the Washington Sewer Trunk Line Bypass Project (Project). The proposed project is a new 24-inch trunk sewer bypass main approximately 1,400 feet in length extending from the intersection of Washington Street and Merritt Street, to the corner of Washington Street and Tembladera Street, then across undeveloped areas and under Highway 1 to the Monterey Regional Water Pollution Control Agency (MRWPCA) pump station located at the south end of Watsonville Road. This project was identified by the Wastewater Collection System Master Plan, 2013 Update, as essential to provide additional conveyance capacity from the collection system to the MRWPCA pump station. The existing conveyance system is under capacity, and proposed developments identified in the 2006 Castroville Community Plan will further exacerbate capacity issues without implementation of this project.

The current opinion of probable cost for contract construction of the project, based on 60% design development and not including construction management and administrative costs, is approximately \$2.6 million. The additional cost of construction management and administrative costs is estimated at approximately \$400,000. Therefore, total amount of funding needed to construct the project is approximately \$3 million.

The District is seeking funding from the State Water Resources Control Board (SWRCB) from the Small Community Funding Program (SCFP) for wastewater. The District is further seeking to secure the the most financially favorable instrument of the SCFP among the possibilities of a grant, loan with principle forgiveness, low-interest loan, or combination of the aforementioned.

Project Approach

The MNS approach to funding support is to establish a mutual understanding between the MNS team and District staff on committed collaboration in the development of the funding application. A successful, quality funding application product depends on a team approach between MNS and District staff such that MNS staff acts as an extension of District staff for the duration of the funding application development and subsequent activities related to the funding pursuit.

MNS will work with District staff and consultants to confirm the the accuracy of content in the funding application. MNS will work closely and efficiently with District staff to collect and utilize the most up to date and readily available information to formulate the application package. Most significantly, MNS will utilize the engineering design and estimate documentation prepared by MNS. MNS will also utilize the District's current rate study and rate structure in conjunction a a variety of other financial documents and resources as necessary to complete the funding application.

Content requirements for the funding application are attached as Appendix A for reference.

Task 1.0 – Kickoff Meeting

MNS will hold a kick-off meeting with District staff to review the scope and schedule for completing the SCFP funding Pre-Application and final application. MNS will collect and review information requested at the kickoff meeting as well as information independently researched. Some information will be collected after the kickoff meeting through an email request to the District. Communication with District staff will be ongoing as needed to exchange information and provide the District opportunities to review draft work products. MNS will act as the coordinating point for the development of the application under the direction of District staff. The application process will require ongoing communication with the Division of Financial Assistance (DFA) staff at the State Water Resources Control Board. MNS will coordinate these communications with the District and maintain records of communications. The MNS Project Manager (PM) will maintain a project file in which all project documents, including draft and final application materials and attachments, will be kept in a cloud-based storage platform.

Deliverables: Agendas, Meeting Minutes, Information Request Email, Project File, Email Communications

Task 2.0 – Pre-Application

Although the SCFP utilizes the same application forms and process as the Clean Water State Revolving Fund, the program requires submittal of a Pre-Application to distinguish it from the CWSRF. The application will be prepared on the SCFP application forms through the online Financial Assistance Application Submittal Tool (FAAST). Content requirements of the Pre-Application are as follows:

- General Information
- Project Budget
- Funding Selection
- Project Management
- Legislative Information
- Questionnaire
- Attachments

Deliverables: Pre-Application

Task 3.0 – Application Preparation

The application will be prepared on the CWSRF application forms online through the FAAST. The application content will follow the precise content structure and format that pertain to each part of the application. Information will be drawn from collected documents, project scoping and cost estimation, and through collaboration with District staff. MNS will ensure preparation of each of the following subcomponents of the application:



- General Information Package
- Technical Package
- Environmental Package
- Financial Security Package

Various attachments are required to include with subcomponent packages and are listed in the enclosed fee proposal table.

Deliverable: Completed Application

Fee Proposal

MNS proposes to provide the aforementioned services for a total fee of \$21,688 as shown in the enclosed fee proposal table.

Castroville Community Services District SWRCB Small Community Funding Program Washington Street Sewer Bypass			Project Manager	Lead Engineer	Grant Writer	Associate Grant Writer	Total Resource Hours	Total Resource Costs
		Hours	\$225	\$215	\$135	\$105		
Task 1.0 – Kickoff Meeting and Ongoing Communications								
Kickoff Meeting and Ongoing Communications			1.0	1.0	1.0	1.0	4.0	\$680
Task 3.0 – Pre-Application								
General Information			0.5	1.0	4.0		5.5	\$868
Project Budget				1.0		0.5	1.5	\$268
Funding Selection						0.5	0.5	\$53
Project Management						0.5	0.5	\$53
Legislative Information						1.0	1.0	\$105
Questionnaire			1.0	1.0	8.0		10.0	\$1,520
Attachments						1.0	1.0	\$105
Final Review and Submital			2.0				2.0	\$450
Subtotal			4.5	4.0	13.0	4.5	26.0	4,100.0
Task 3.0 – Grant Application Preparation								
Potential CWSRF Flags Worksheet			1.0		8.0		9.0	\$1,305
Priority Score Estimation Worksheet			2.0		8.0		10.0	\$1,530
General Information (FAAST Tab)						1.0	1.0	\$105
Funding (FAAST Tab)						1.0	1.0	\$105
Technical Package Form			1.0		4.0	2.0	7.0	\$975
ATTACHMENTS								
CWSRF Project Report			2.0	8.0	4.0		14.0	\$2,710
General Plan Compliance Certification Form						2.0	2.0	\$210
Certification for Cost and Effectiveness and Water and Energy Conservation and Efficiency			1.0	4.0			5.0	\$1,085
Climate Change Worksheet			4.0		16.0	4.0	24.0	\$3,480
Regional Water Quality Control Board Requirements						1.5	1.5	\$158
Petition for Change and Order (if applicable)			1.0		8.0		9.0	\$1,305
Environmental Package Form			2.0		12.0		14.0	\$2,070
Financial Security Package Form			1.0		3.0		4.0	\$630
ATTACHMENTS								
Audited Financial Statements (to be prepared by CCSD)						1.0	1.0	\$105
Budget Projections (to be prepared by CCSD)						1.0	1.0	\$105
Tax Questionnaire			1.0		3.0		4.0	\$630
Reimbursement Resolution						1.0	1.0	\$105
Authorizing Resolution						1.0	1.0	\$105
Rate Adoption Resolution, Copy of Rates, and Public Notice of Proposition 218 Meeting						0.5	0.5	\$53
Schedule of Related Debt and Debt Document Copies			0.5		2.0		2.5	\$383
Debt Management Policy			0.5		2.0		2.5	\$383
Relevant Service, Management, Operating, or Joint Powers Agreements (if applicable)						0.5	0.5	\$53
Subtotal			17.0	12.0	70.0	16.5	115.5	17,587.5
Total Proposed Fee		Hours	21.5	16.0	83.0	21.0	141.5	
		Costs	\$4,838		\$11,205	\$2,205		\$21,688

OPINION OF PROBABLE CONSTRUCTION COST



Project: Cypress Alley Sewer Realignment Project

Submittal: 60% Draft

Prepared By: NEP Date Prepared: 1/12/2022
 Checked By: MNS Proj. No. DICVL22XXXX

Estimate Type: Conceptual Construction
 Preliminary (w/o plans) Change Order
 Design Development @ _____ % complete

Current at ENR
 Escalated to ENR
 Months to Midpoint of Construction 24

Item No.	Description	Qty.	Units	Materials		Installation		Sub-Contractor		Total
				\$/Unit	Total	\$/Unit	Total	\$/Unit	Total	
1	Mobilization	1	LS	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$30,000.00
2	Traffic Control	1	LS	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$15,000.00
3	Dewatering	1	LS	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$15,000.00
4	Sewer Bypass	1	LS	\$1,500.00	\$1,500.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$11,500.00
5	Sewer Abandonment	1	LS	\$250.00	\$250.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,750.00
6	48" Sewer Manhole	7	EA	\$5,000.00	\$35,000.00	\$3,500.00	\$24,500.00	\$0.00	\$0.00	\$59,500.00
7	8" PVC SDR35 Sewer Main, 6' Depth	1670	LF	\$90.00	\$150,300.00	\$90.00	\$150,300.00	\$0.00	\$0.00	\$300,600.00
8	Lateral Rerouting and Reconnection	23	EA	\$5,000.00	\$115,000.00	\$5,000.00	\$115,000.00	\$0.00	\$0.00	\$230,000.00
9	Reconnection to Existing Sewer Main	5	EA	\$500.00	\$2,500.00	\$750.00	\$3,750.00	\$0.00	\$0.00	\$6,250.00
	Subtotals				\$324,550.00		\$346,050.00		\$0.00	\$670,600.00
	Division 1 Costs	@	2.00%		\$6,491.00		\$6,921.00		\$0.00	\$13,412.00
	Subtotals				\$331,041.00		\$352,971.00		\$0.00	\$684,012.00
	Taxes - Materials Costs	@	7.75%		\$25,655.68		\$352,971.00		\$0.00	\$709,667.68
	Subtotals				\$356,696.68		\$52,945.65		\$0.00	\$106,450.15
	Contractor OH&P	@	15.00%		\$410,201.18		\$405,916.65		\$0.00	\$816,117.83
	Subtotals				\$82,040.24		\$81,183.33		\$0.00	\$163,223.57
	Estimate Contingency	@	20.00%		\$492,241.41		\$487,099.98		\$0.00	\$979,341.39
	Subtotals				\$29,534.48		\$29,226.00		\$0.00	\$58,760.48
	Escalate to Midpoint of Construct	@	6.00%		\$521,775.90		\$516,325.98		\$0.00	\$1,038,101.88
	Estimated Bid Cost									\$1,040,000.00
	Total Estimate									\$1,040,000.00

OPINION OF PROBABLE PROJECT COST
 CYPRESS ALLEY SEWER REALIGNMENT PROJECT



Work Element	Percent of Construction Cost	Construction Cost
CONSTRUCTION COST	100	\$1,040,000
TOPOGRAPHIC AND BOUNDARY SURVEY	2	\$20,800
GEOTECHNICAL STUDY	2	\$20,800
DETAILED DESIGN	10	\$104,000
PUBLIC OUTREACH CONSULTANT	3	\$31,200
ENVIRONMENTAL PERMITTING	1	\$10,400
CONSTRUCTION MANAGEMENT & INSPECTION	15	\$156,000
Project Cost		\$1,383,200



**Cypress Alley Replacement
Project**

Asset & Item Repairs

Severity 1. Highest	Asset - Item	Location	Deficiency	Priority	Start Date	Due Date	Action	Cost	Status	Comments	Notes
1	Discharge Pipe	ML Station 1, Pump2, vertical pipe.	Leaks	High	8/26/2021	9/1/2021	Repair or Replace	\$2000 - \$4500	No Quotes yet		SS 4" PVC SCH 80, 20 LF, requires expedited work (system shutdown completed in less than 45-60 minutes during low flow times), required vac truck to suck up at Station 1 NH and dump at Station 2) in confined space, include two flanges and one 90 bend
2	PUMP 2	ML Station 1, Pump 2.	Vibrates	High	1/1/2010	10/1/2021	Replace	\$18,000.00	Quotes Received	Awaiting approval to order	SS, Roberto sent quote for equipment details, FLYGT NP3153.095-0029, 462 hard iron impeller, 4" discharge, 20 HP, 230V/3/60Hz, FM (explosion proof), FLS (leakage sensor), 50 ft cable, sliding bracket for 2" FLYGT rails, closed loop cooling
2	Pump 1	ML Station 1, Pump 1.	Old, some vibration, worn impeller	High	5/1/2020	5/1/2020	Replace	\$18,000.00	Quotes Received	Awaiting approval to order	SS, Roberto sent quote for equipment details, FLYGT NP3153.095-0029, 462 hard iron impeller, 4" discharge, 20 HP, 230V/3/60Hz, FM (explosion proof), FLS (leakage sensor), 50 ft cable, sliding bracket for 2" FLYGT rails, closed loop cooling
	PLC	SITE # 4	Bad Clock module.	High	9/24/2021	10/1/2021	Replace	\$3,700.00	Parts Received	Completed	COMPLETE
	WELL # 4 Motor & Pump		Vibrating	High	8/5/2021	10/1/2021	Repair or Replace	\$60000. - \$100000.	No Quotes yet		Remove Byron Jackson 1.11MHP pump, 5 stage pump, 88b-W-0841, 1100 HP, 480 VAC) no VFD centrifugal pump (pump at 240' aoot depth) and replace with equally rated submersible, need 1400 gpm with discharge to atmospheric (approx 15 psi), column pipe and discharge pipe are 8 inch diameter, depth gage installed at 295', discharge head has lifting lugs
3	SITE #4		Broken, Bent	High	7/1/2020	10/1/2021	Repair or Rep	\$3000. - \$4500	No Quotes yet		Aluminum? diamond plate 2"x8" with 2" reinforcement ribs, may have grant to relocate entire station in future, site photo received
4	Vault Lid	Station 1		High	7/1/2020	10/1/2021	Repair or Rep	\$3000. - \$4500	yet		
	VALVES										
5	14" GATE VALVE	SITE 4 valve after discharge meter.	Won't Close	High	9/27/2021	10/1/2021	Replace	\$7000. - \$10000	No Quotes yet		potable 14" CI or DI WM GV standard per CCSD, standard depth, AC pavement, including replacement of discharge meter supplied by CCSD
5	8" Valve	Merritt/Wood	Bad Nut & Stem	Low	5/10/2010	5/10/2010	Replace	\$6000. - \$10000	No Quotes yet		potable 8" CI or DI WM GV standard per CCSD, standard depth, AC pavement
5	10" Valve	Site 4 BP2 Upstream valve, Behind motor.	Stuck opened	High	4/4/2011	4/4/2011	Replace	\$7000. - \$10000	No Quotes yet		not AC pavement, potable 10" CI or DI WM GV standard per CCSD, standard depth
5	4" Valve	Jackson/Wood	Leaks when exercised	Low	1/1/2000	10/1/2022	Replace	\$5000. - \$7000	No Quotes yet		potable 4" CI or DI WM GV standard per CCSD, standard depth, AC pavement including replacement of discharge meter supplied by CCSD (Roberto to send specs/details)
5	4" Valve	Poole/Merritt	Nut, stem worned. Inoperable	High	11/1/2021	2/1/2021	Replace	\$4000-\$5000	No Quotes yet		repair or replace housing, replace with higher capacity deisel tank?, investigate necessity of secondary containment for fuel, Magna One Model # 502FDR8048.GG-P332W Serial # NE-95-557, housing size 11 ft long x 80 inches tall x XX inches wide?, slab size 18 ft x 13 ft
	Site 4 Generator Housing		Rusted, holes on roof, low capacity tank.	High	7/4/2015	7/4/2015	Rebuild	\$3000. - \$10000	No Quotes yet	Work ongoing - do not bid	Work ongoing - do not bid
6	SITE #4		Rusted Spots, large bisters	High	7/5/2020	7/5/2020	Repair	\$1000. - \$4000.	Quality Painting Started	Quality Painting Started Repair	Quality Painting Started Repair 11/19/21
	Pneumatic Tank	Site #2									
	Laterals										
7	39 Laterals	South side	Old, possible leaks	Medium	1/5/2021	4/1/2021	Replace	75 - 80k	Will Bid		Ask Eric if County is going to this or if it should be added as an alternative bid item(s)
8	Transmitters Tank Level	SITE #4 Storage Tank	Bad Register, 4-20ma ok	Low	9/24/2021	10/1/2021	Replace	\$2000. - \$3000	Prices from Internet		CCSD to complete
9	PSI Transmitters	Site #2, #3, #4	Discontinued, Old	Low	9/27/2021	1/1/2022	Replace	\$3500. - \$4000	Prices from Internet		CCSD to complete

Asset & Item Repairs

Severity 1 Highest	Asset - Item	Location	Deficiency	Priority	Start Date	Due Date	Action	Cost	Status	Comments	Notes
1	Discharge Pipe	ML Station 1, Pump2, vertical pipe.	Leaks	High	8/26/2021	9/1/2021	Repair or Replace	\$7000 - \$4500	No Quotes yet		SS 4" PVC SCH 80, 20 LF, requires expedited work (system shutdown completed in less than 45-60 minutes during low flow times, required vac truck to suck up at Station 1 MH and dump at Station 2) in confined space, include two flanges and one 90 bend
2	PUMP 2	ML Station 1, Pump 2.	Vibrates	High	1/1/2010	10/1/2021	Replace	\$18,000.00	Quotes Received	Awaiting approval to order	SS, Roberto sent quote for equipment details, FLYGT NP3153.095-0029, 462 hard iron impeller, 4" discharge, 20 HP, 230V/3/60HZ, FM (explosion proof), FLS (leakage sensor), 50 ft cable, sliding bracket for 2" FLYGT rails, closed loop cooling
2	Pump 1	ML Station 1, Pump 1.	Old, some vibration, worn impeller	High	5/1/2020	5/1/2020	Replace	\$18,000.00	Quotes Received	Awaiting approval to order	SS, Roberto sent quote for equipment details, FLYGT NP3153.095-0029, 462 hard iron impeller, 4" discharge, 20 HP, 230V/3/60HZ, FM (explosion proof), FLS (leakage sensor), 50 ft cable, sliding bracket for 2" FLYGT rails, closed loop cooling
	PIC	SITE# 4	Bad Clock module.	High	9/24/2021	10/1/2021	Replace	\$3,700.00	Parts Received	Completed	COMPLETE
	WELL # 4 Motor & Pump		Vibrating	High	8/5/2021	10/1/2021	Repair or Replace	\$60000. - \$100000.	No Quotes yet		Remove Byron Jackson (11MCH) pump, 5 stage pump, 806-W-0841, 100 HP, 480 VAC) no VFD centrifugal pump (pump at 240' root depth) and replace with equally rated submersible, need 14000 gpm with discharge to atmospheric (approx 15 psi), column pipe and discharge pipe are 8 inch diameter, depth gage installed at 295', discharge head has lifting lugs
3	Vault Lid	Station 1	Broken, Bent	High	7/1/2020	10/1/2021	Repair or Rep	\$3000. - \$4500	No Quotes yet		Aluminum? diamond plate 2'x8" with 2" reinforcement ribs, may have grant to relocate entire station in future, site photo reviewed
	VALVES										
5	14" GATE VALVE	SITE 4 valve after discharge meter.	Won't Close	High	9/27/2021	10/1/2021	Replace	\$7000. - \$10000	No Quotes yet		potable 14" CI or DI WM GV standard per CCSD, standard depth, AC pavement, including replacement of discharge meter supplied by CCSD
5	8" Valve	Merritt/Wood	Bad Nut & Stem	Low	5/10/2010	5/10/2010	Replace	\$10000	No Quotes yet		potable 8" CI or DI WM GV standard per CCSD, standard depth, AC pavement
5	10" Valve	Site 4 BP2 Upstream valve, Behind motor	Stuck opened	High	4/4/2011	4/4/2011	Replace	\$7000. - \$10000	No Quotes yet		not AC pavement, potable 10" CI or DI WM GV standard per CCSD, standard depth
5	4" Valve	Jackson/Wood	Leaks when exercised	Low	1/1/2000	10/1/2022	Replace	\$5000. - \$7000	No Quotes yet		potable 4" CI or DI WM GV standard per CCSD, standard depth, AC pavement including replacement of discharge meter supplied by CCSD (Roberto to send specs/details)
5	4" Valve	Pooler/Merritt	Nut, stem worned. Inoperable	High	11/1/2021	2/1/2021	Replace	\$4000-\$5000	No Quotes yet		repair or replace housing, replace with higher capacity deisel tank?, investigate necessity of secondary containment for fuel, Magna One Model # 50ZDR8048.GG-P332W Serial # NE-95-557, housing size 11 ft long x 80 inches tall x XX inches wide?, slab size 18 ft x 13 ft
	Site 4 Generator Housing		Rusted, holes on roof, low capacity tank.	High	7/4/2015	7/4/2015	Rebuild	\$3000. - \$10000	No Quotes yet	Work ongoing - do not bid	
6	Pneumatic Tank	SITE #4	Rusted Spots, large blisters	High	7/5/2020	7/5/2020	Repair	\$1000. - \$4000.	Quality Painting Started	11/19/21	Work ongoing - do not bid
	Laterals										
7	39 Laterals	South side	Old, possible leaks	Medium	1/5/2021	4/1/2021	Replace	75 - 80k	Will Bid		Ask Eric if County is going to this or if it should be added as an alternative bid item(s)
8	Transmitters Tank Level	SITE #4 Storage Tank	Bad Register. 4-20ma ok	Low	9/24/2021	10/1/2021	Replace	\$2000. - \$3000	Prices from Internet		CCSD to complete
9	PSI Transmitters	Site #2, #3, #4	Discontinued, Old	Low	9/27/2021	1/1/2022	Replace	\$3500. - \$4000	Prices from Internet		CCSD to complete
			TOTAL					\$39,700			

Action Plan

Castroville Community Services District

Moss Landing Sewer

Meeting: December 20, 2021

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Greg Jaquez, MNS Engineers, Inc.

Prepared By: Paul Greenway

Description	Action Item	Responsible	Status/Date
Introduction	Information	NA	NA
Grant Project Elements Discussion, project admin, per, 30%, 60% ROW, environ, \$500k	Information	NA	NA
Moss Landing Sanctuary Scenic Trail Bridge Crossing. County contact is Jonathan Pascua. CCSD pipeline to cross over the proposed bridge.	Information	NA	NA

CCSD and County Agreement. The County sent a draft agreement to CCSD. Agreement reviewed by counsel and approved by the CCSD board.	Information	NA	NA
District Agreement with County's Bridge Firm, Wood Rodgers. Structural Analysis of weight of pipeline and redesign of the bridge. Obtain a proposal from Wood Rodgers and execute for design. Expectation is in the \$20k. Paul requested a proposal from Wood Rodgers	Pending proposal for Wood Rodgers	NA	NA
Construction Phase: Native American Inspector will be required.	Information	NA	NA
PER report comments incorporated and submitted to the State. We received confirmation from the State. State Approved draft PER and authorized start of design. State to send comments on PER	MNS to start design	NP	On-going
State PER review brought up environmental for pipe on bridge. MNS has check with Rincon and Rincon recommends the pipe be covered as part of the Sewer project and that the County does not have to change their environmental document	Recommendation was submitted to the State	NA	NA
Schedule: PER draft to 9/30/21 Final PER 12/31/21 30% Design: 4/30/22 60% Design: 9/30/22 Environ: 8/31/22 ROW: 9/30/22 Const Appl: 8/31/23	Information	NA	NA

Review Grant Opportunities for funding next phase. Construction Grant Application for CWSRF is part of the grant.	Information	NA	NA
Start date of ROW acquisition, Lift Station One, easement. Pump Station Four, no easement needed, in public ROW.	ROW Consultant to begin	Ongoing	ongoing
Land Acquisition Subcontractor indicates that land acquisition cannot start unless condemnation is not an option. District OK with proceeding with ROW acquisition without condemnation.	Information	NA	NA
Surveying is almost complete	Information	NA	NA
Geotech initiated. Access to the property for station 1.	Information	NA	NA
Next Meeting: 01/17/21, 1:30 pm			

Action Plan

Castroville Community Services District

Washington Bypass

Meeting: December 21, 2021

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Greg Jaquez, MNS Engineers, Inc.

Prepared By: Paul Greenway

Description	Action Item	Responsible	Status/Date
Introduction	Information	NA	NA
Project Elements Discussion, Grant Santa Cruz Foundation, \$60k. Potholing, evaluation trenchless, 60% plans	Information	NA	NA
Potholing Alignment relocated, eliminated crossings. Cost was less than budgeted.	Information	NA	NA

60% Plans are complete. Coordinating with Caltrans and County. Draft Specifications started.	Information	NA	NA
Line of Tembledera being video by District.	Information	NA	NA
<p>Future Grant for Finishing Design and Construction.</p> <p>California Housing Community Development, Infill Infrastructure Grant. Requires being co-applicant with Developer. Max grant amount \$8M. 1)Applicant would be the County or Developer as Co-applicants. 2)At least 15% affordable Paul Tran is the CHSPA contact.</p> <p>SW Board, Coord with Matt Chambers, RCAC prepare application for this application.</p>	Information	NA	NA
State Water Resources Control Board, SRF set aside for small, disadvantaged communities. Small Community Clean Water, Waste Water Funding Program	District to review MNS proposal to District for SWRCB SRF program.	ET	January 2022
Next Phase Grant Funding: Conversation with Matt Chambers about the project, State FFAST.	Information	NA	NA
Next Meeting: 01/17/21, 1:30 pm			

Action Plan

Castroville Community Services District Emergency Deep Aquifer Supply and Storage Tank Project

Meeting: December 21, 2021

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Greg Jaquez, MNS Engineers, Inc.

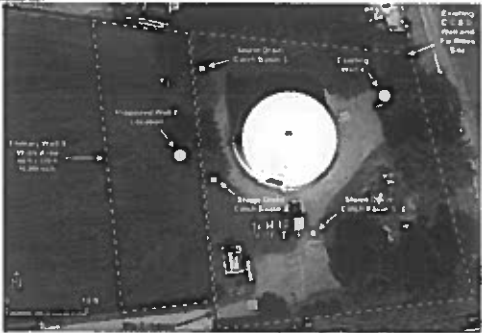
Martin Feeney, Martin Feeney, Hydrogeologist

Mike Burke, Pueblo

Prepared By: Paul Greenway

Description	Action Item	Responsible	Status/Date
Introduction	Information	NA	NA
Project Elements Discussion, IRWM Grant, # \$270k for Design/Env/ \$125K Const phase. Water Resources Agency, Alex Henson is lead for Grant. CCSD is a sub-recipient	Information	NA	NA

Planning / Design / Engineering / Environmental Documentation, 30% design document and Design Build document.	Information	NA	NA
ROW: Land being acquired from adjacent property owner. Expected purchase in October. Land Use advisory committee. Then to Planning Commission. Planning Commission Approved lot line adjustment. Fence and grading on property taking.	District to finish purchase of the land. Copy of the appraisal and final deed.	ET	TBD
HMGP Notice of Interest due at the end of January 2022.	Greg to prepare NOI	GJ	Jan 2022
SCDR, up to \$9m has been funded. 55 applications are ahead. Until all applications. First come first serve. Partial funding is a possibility. Project cannot take longer than 2 years, June 2024 cut off date. MNS submitted on behalf of District and State acknowledge receipt.	Information	NA	NA
Urban and Multi-benefit Community Drought program is another. Must have a more competitive case. Hold off for now.	Information	NA	NA
Meeting with Mike Burke and Martin Feeny, hydrogeologist. Discussion of draft feasibility report and finishing the feasibility report	Information	NA	NA
Schedule: a Project Administration 09/01/2020 to 01/31/2025 b Land Purchase / Easement 06/01/2019 to 08/31/2022 c Planning / Design / Engineering / Environmental Documentation 09/01/2020 to 08/31/2022 d Construction / Implementation 08/31/2021 to 01/31/2025	Information	NA	NA

CCSD issued the NTP for Design phase.	Information	NA	NA
Surveyor has completed field work data processed and forwarded to designer	Information	NA	NA
Quarter Monitoring Report preparation	First report submitted	On-going	On-going
Discussion of Siting for Well #6. 50 foot radius of control needed by the District.	Information	NA	NA
Access needed on the South side of new parcel.	Information	NA	NA
Discussed potential locations for Emergency Generator.	Information	NA	NA
New PG&E Service to handle the loads. Potential move transformer.	Information	NA	NA
 <p>Figure 3. SITE LAYOUT MAP CASNOVILLE C.S.D. Well #6</p>	Information	NA	NA

Discussion of treatment options/blending for future operations.	Information	NA	NA
Next Meeting: 01/17/22, 1:30 pm			

Action Plan

Castroville Community Services District

Overhead Sign at Highway 183

Meeting: December 6, 2021

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Greg Jaquez, MNS Engineers, Inc.

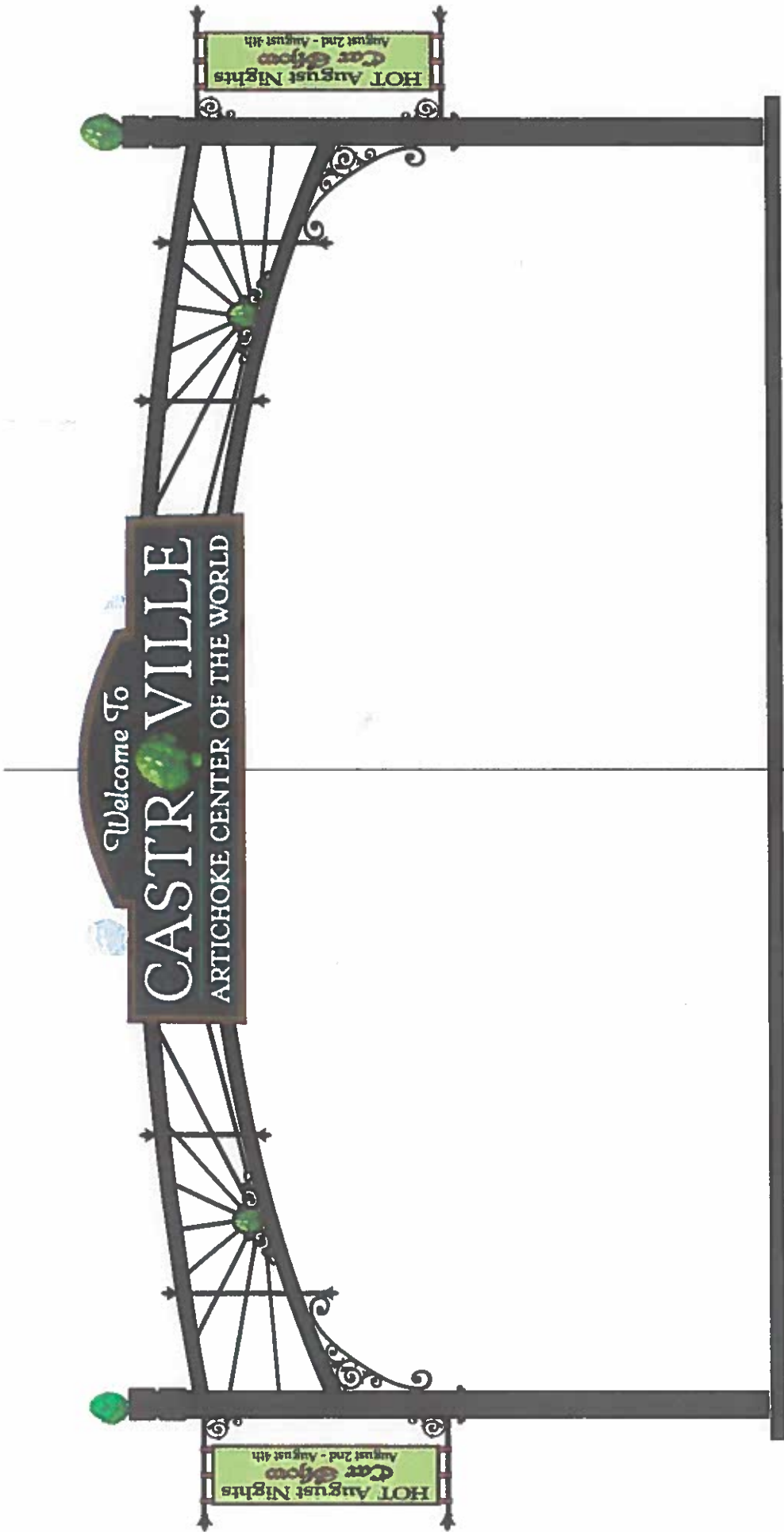
Prepared By: Paul Greenway

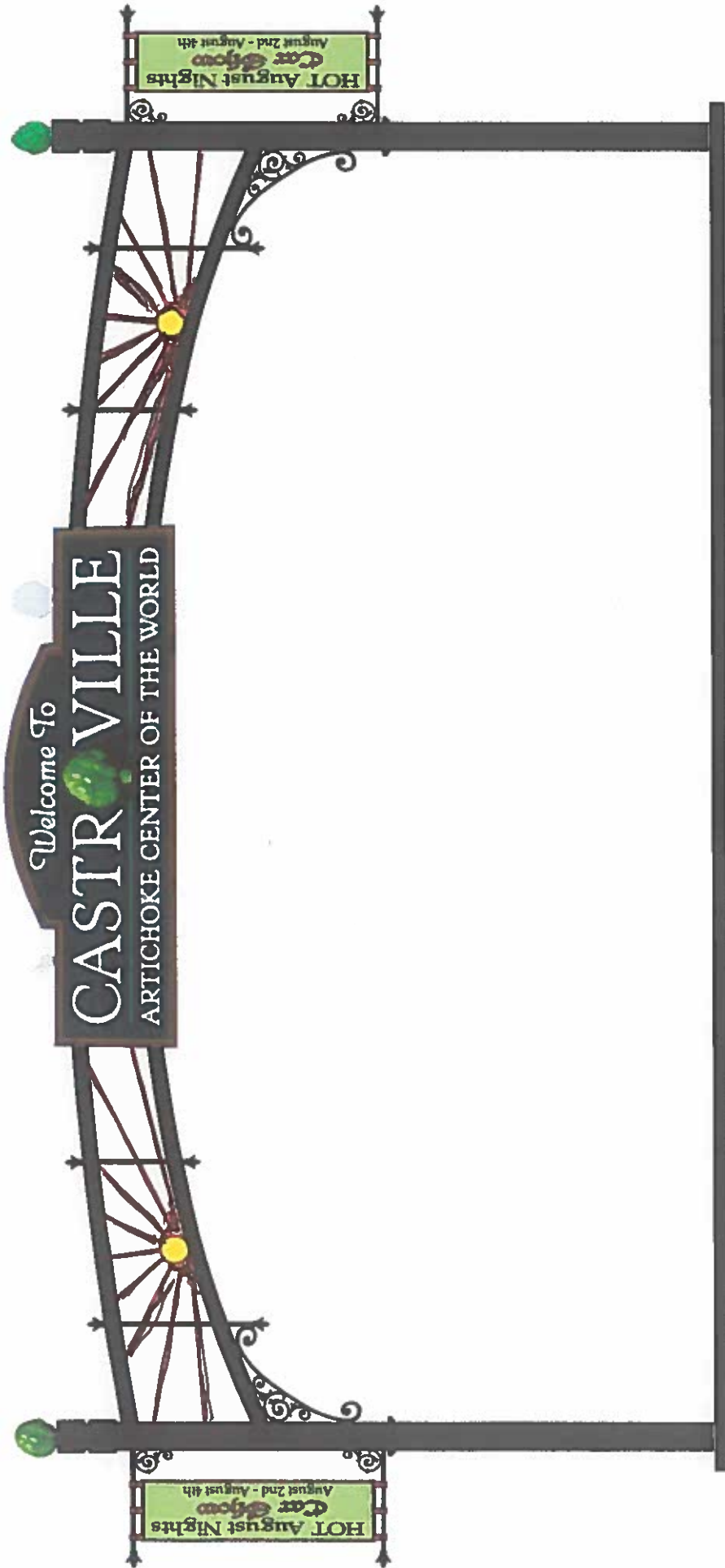
Description	Action Item	Responsible	Status/Date
Introduction	Information	NA	NA
Clean California: 4 categories, 1) Trash \$400m, 2) Beautification of State Highways, underserved communities, economic or air quality. Discretionary funds 3) Local grant -competitive, Workshop in October, awarded in June. General Fund money.	Information	NA	NA

<p>Draft concepts submitted by October 15, hard concept by Nov 15, bid in April</p> <p>All projects completed by June of 2023.</p>	Information	NA	NA
<p>Sign Design: Proprietary item, sole source. Matching esthetics is allowable for proprietary item. State furnished or reimbursement. Signs by Van is preparing the Pacific Grove.</p>	Information	NA	NA
<p>Castroville Complete Streets Project will redo Washington to east end of town , new sidewalks, street trees, bulb outs. The overhead sign was not on it.</p>	Information	NA	NA
<p>Project has to have good community involvement. Need to show community involvement process. Include in the monthly billings would qualify. September announce to Board, October send in the Bill, October Board would take community involvement.</p>	District to add to board meeting agenda	TBD	
<p>Physical Documents: Proposal of CCSD to produce the contract documents to produce .</p>	Information	NA	NA
<p>Bulbouts are planned near the existing sign. Plans would include the new sign, bulbouts, timing with the complete streets project so that when the complete streets comes through.</p>	Information	NA	NA
<p>Underground utilities are a challenge. 1932 was existing foundation. Design the footing. No utility re-location can be</p>	Information	NA	NA

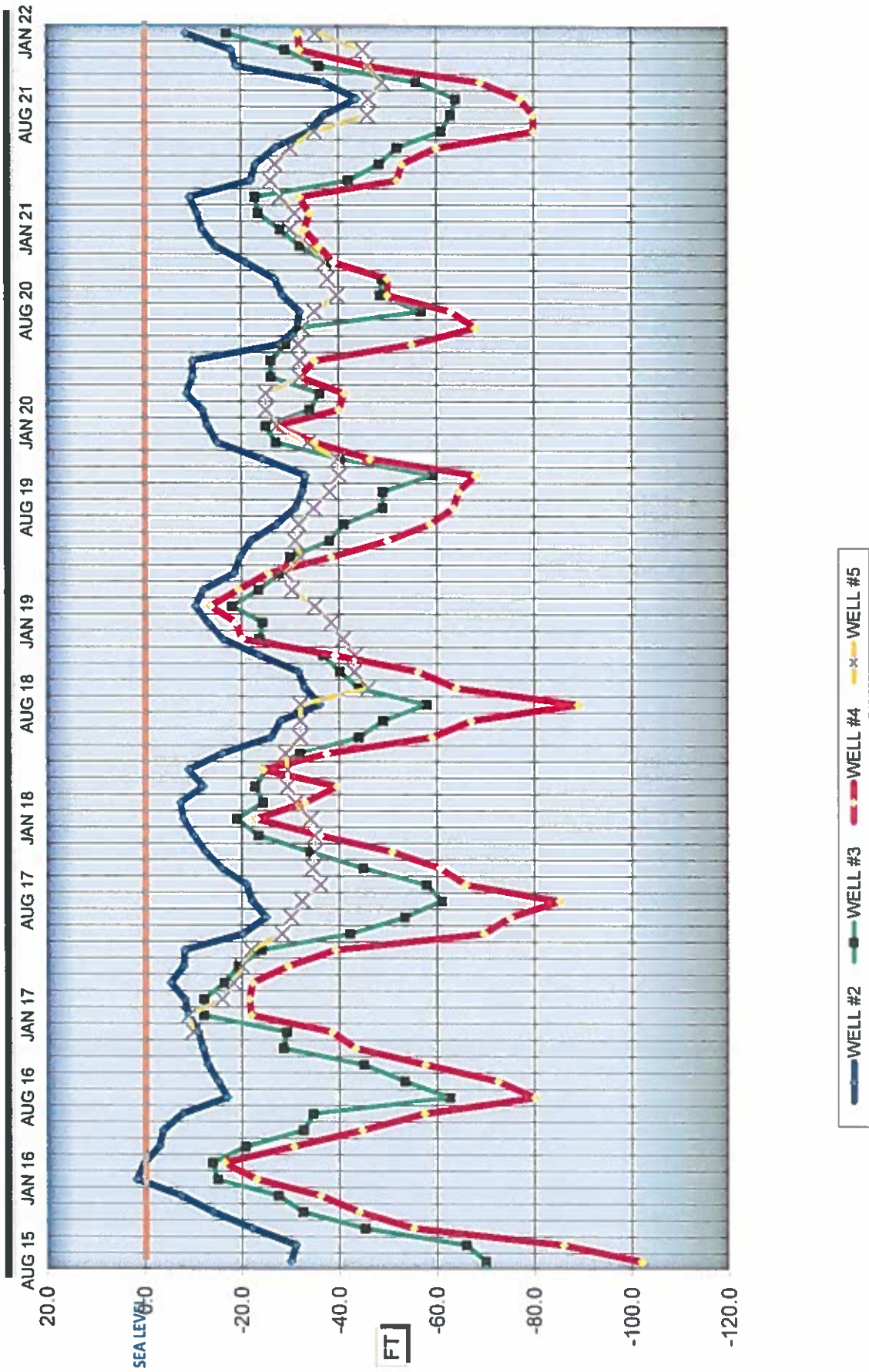
included in the beautification project.			
Corby checking with State to see if services can be reimbursed through.	Corby		
Caltrans to process the environmental documents.	Information	NA	NA
Caltrans review expressed concern about the adjacent structures as part of the construction.	Information	NA	NA
District previously had evaluated traffic control for the sign work.	Information	NA	
Caltrans will not allow aluminum poles, must be steel. Height clearance from the FG of ultimate complete streets.	Information	NA	NA
Delivery is key for this process and is transformative. Something to do economic vitality. New Jobs	Information	NA	NA
Contract needs to run through June of 2023 to meet the State requirements.	Information	NA	NA
CCSD will need to sign a new Caltrans maintenance agreement for the Overhead Sign.	Information	NA	NA
Sign light: Dark Skies friendly light, no bright blue icicle lights. Low light, solar is a plus.	Information	NA	NA

State notified District of Approval and future Agreement to be sent to CCSD from the State.	Information	NA	NA
District will need to enter into a sole-source agreement for overhead sign.	Information	NA	NA
Next Meeting: 12/20/21 1:30 pm			





CASTROVILLE WELL LEVELS 2015-2022



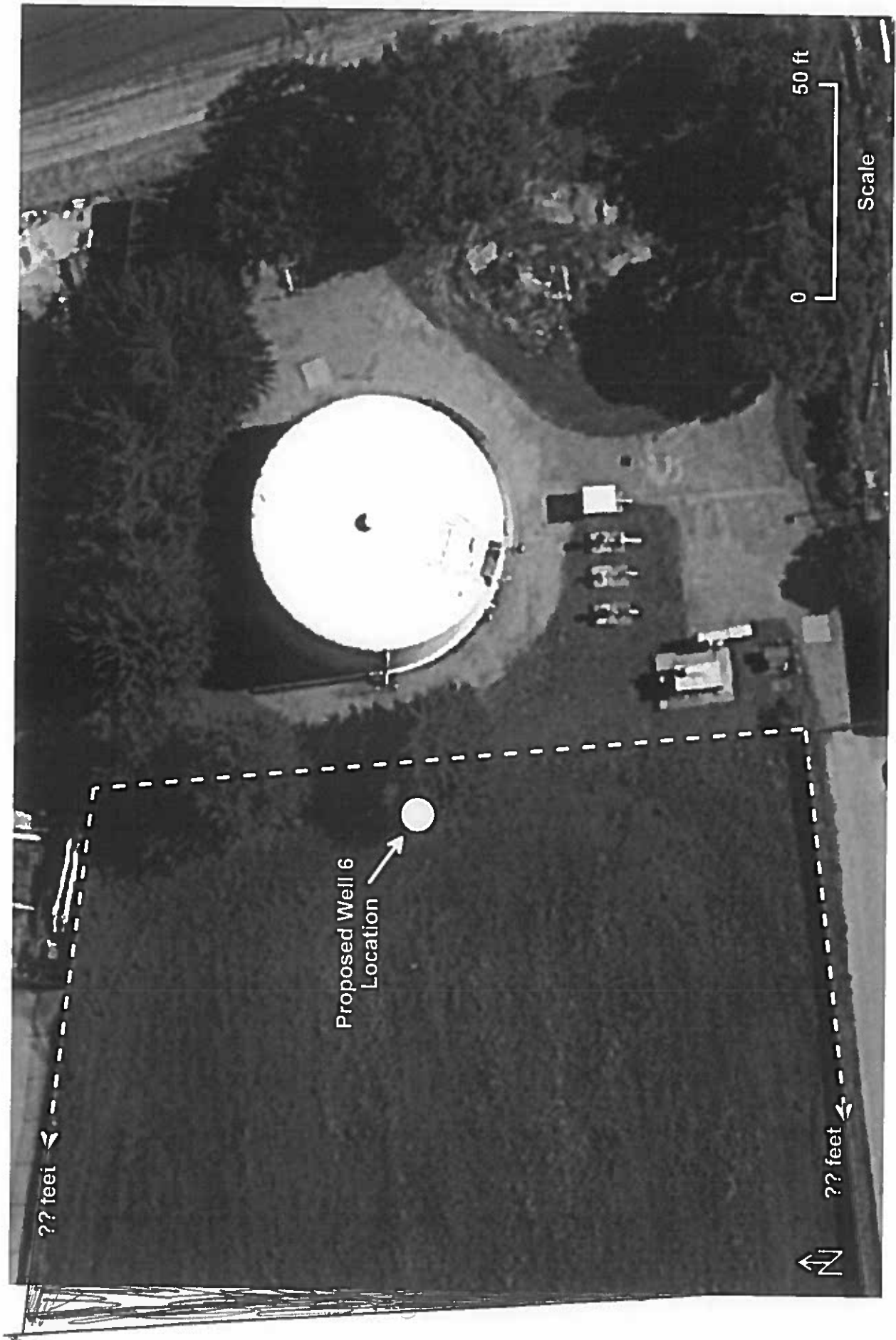


FIGURE 2. SITE LAYOUT MAP
Castroville C.S.D Well 6 Project.

SUPPLEMENTAL ENVIRONMENTAL PROJECT (SEP)

Check-In Meeting

Private Lateral Rehabilitation Project for Castroville Community Services District (CCSD)

January 5, 2022 @ 2:00 p.m.

Participants:

- | | |
|---|--|
| <input type="checkbox"/> Paul A. Sciuto | <input type="checkbox"/> Mike McCullough |
| <input type="checkbox"/> Tamsen McNarie | <input type="checkbox"/> Rachel Gaudoin |
| <input checked="" type="checkbox"/> Jennifer Gonzalez | <input type="checkbox"/> Yohana Vargas |
| <input type="checkbox"/> Jerry Valladao | <input type="checkbox"/> Eric Tynan, CCSD |
| <input type="checkbox"/> Daryl Akioka | <input type="checkbox"/> Roberto Galvez-CCSD |
| <input type="checkbox"/> Jose Guzman | |

1.0 Communication Expectations (Paul)

2.0 System Assessment (Jenn):

2.1 CCTV work was completed 12/7-12/16. Night work, rain storm.

2.2 After CCTV work done, review of report and evaluation for next step-Report and data due by 1/20/22

2.2.1 Team: Jenn, Jerry, Daryl, others?

3.0 Outreach (Mike/Rachel/Yohana):

3.1 Once the plans for the next phase are drafted, community outreach will be tailored

4.0 Reports: (Yohana)

4.1 Quarterly Reports due to Regional Board- 15th of month after end of quarter

4.2 Jenn to sign letter- Second Quarter drafted

4.3 Update to Board for January meeting? (Jenn)

DELIVERABLES OF PROJECT:

Milestones:

1. System Assessment: CCTV findings, report identifying the number and severity of possible defects
2. Program Development: Priority list for order of repairs and program enrollment
3. Rehabilitation Process: Start and completion of lateral repair/replacement

Reports:

1. Quarterly Progress Report (Tasks completed and budget expended)
2. Final Report and Certificate of Completion

ACTION ITEMS & RESPONSIBLE PARTIES (RP):

	RP	Date
1.0 SYSTEM ASSESSMENT		
1.1 Outreach Services:	Mike/Rachel	
1.1.1 Notification to Property Owners of Program		
1.1.2 Meeting Scheduled		
1.1.3 Letters (Door Hangar) to owners – CCTV (Contractor)		12/3/21
1.1.4 Right of Entry Agreement for CCTV (Only 1 needed) (JennMike/CCSD)		12/13/21
1.2 Solicit Bid and Select Contractor	Jenn	
1.2.1 Bid Solicitation for CCTV		10/26/21
1.2.2 Select Contractor		10/27/21
1.2.3 Board Award/Issue Contract		11/15/21
1.3 Inspection	Jerry & Daryl	
1.3.1 CCTV/Traffic Control		12/7-12/16/21
1.4 Results	Contractor	1/20/22

2.0 PROGRAM DEVELOPMENT

2.1 Rehab Plan:	Jenn/Mike	
2.1.1 Review CCTV Results & Develop Priority List		5/6/22
2.2 Outreach Services		
2.2.1 Contact Qualified Owners		
2.3 Implementation		
2.3.1 Determine participation for bid docs		
2.3.2 ROW and Right of Entry for Repair		

3.0 REHABILITATION PROCESS

3.1 Solicit Bid and Select Contractor	Jenn	
3.1.1 Bid Solicitation for Repair/Rehabilitation		6/15/22
3.1.2 Select Contractor		7/27/22
3.1.3 Board Award/Issue Contract		8/29/22
3.2 Outreach Services:	Contractor	
3.2.1 Door Hangers		

3.3 Construction:
Contractor

3.3.1 Repair

9/15/22-8/15/23?

REPORTING/MILESTONES
Yohana

Quarterly

Table 3. Budget Summary: Private Lateral Rehabilitation Project for CCSD <i>Project is part of an enforcement action by the Central Coast Water Board</i> Project Timeline: August 13, 2021 – August 12, 2024				
Tasks	Estimated Quantity	Units of Measure	Cost Per Unit	Total Cost
Component 1: System Assessment				
Notification and outreach including community meeting	75	Man Hours	100	7,500.00
Right of Way Specialty Services to acquire entry access and permissions (est. 4 hours per property)	404	Man Hours	100	40,400.00
Right of Entry Agreement preparation	101	Each	175	17,675.00
Bid development	40	Man Hours	125	5,000.00
Inspect sewer laterals via CCTV (101 properties)	6,728	Linear feet	1.25	8,410.00
Site management and traffic control	78	Each	200	15,600.00
Sub-Total				94,585.00
Component 2: Program Development				
Door hanger development (includes design and delivery)	50	Man Hours	100	5,000.00
Right of Way Specialty Services including permission to enter, property preparation, and outreach (est. 4 hours per property)	404	Man Hours	100	40,400.00
Permission to perform work preparation	101	Each	175	17,675.00
Outreach printing	2000	Each	0.22	440.00
Sub-Total				63,515.00
Component 3: Rehabilitation Process				
Notification and outreach	34	Man Hours	100	3,400.00
Bid development	45	Man Hours	125	5,625.00
Mobilization/Demobilization and bonds	101	Each	832	84,032.00
Excavation	101	Each	1,611	162,711.00
Replacement/Repair of sewer lateral lines	101	Each	3,167	319,867.00
Line manholes and replace rings and covers	12	Each	3,751	56,265.00
Sub-Total				631,900.00
PROJECT TOTAL				790,000.00



CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT

JANUARY 18, 2022

❖ Regulatory Compliance

- ❑ Last SWRCB-DDW inspection of water system April 2021
- ❑ No coliform violations, all routine samples negative for December 2022
- ❑ Well #3 Abandoned pending destruction by MCWRA
- ❑ Approved 2022 Bacti sampling plan
- ❑ Submitted DAC status to DWR for reduced annual fees
- ❑ Completed EPA mandated Resilience, Recovery and ERP
- ❑ Submitted water reports to 9 large Water system customers 1/8/2022
- ❑ Submitted No-Spill report to State for Castroville, Moss Landing and Moro Cojo
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities
- ❑ Regulatory documentation for MLCSD – Zone 1 & 2 sewer jetting activities

❖ Current Projects

- ❑ Implementation grant for \$395,00 Prop 1 funding for new Deep well
- ❑ Follow up with M1W re: Smoke tested Struve Rd sewer system w/RCAC – found 7 cross connections and reported to M1W Source control
- ❑ Inspect new retaining wall and fencing at site #4
- ❑ Response to on-going litigation
- ❑ Resolve Employee OT issues and review Employee Handbook
- ❑ Design for New Deep Well#6
- ❑ RFP to Replace Well 4 Pump & motor to water lube ASAP
- ❑ November Grease traps inspection in Castroville & Moss Landing to reduce FOG
- ❑ Design for Washington sewer by-pass line
- ❑ Repair and paint Hydro Tank #2 inside & out
- ❑ Lupe Ibarra reduced total door hangers from 85 past due notices to 28
- ❑ Investigate funding and design of new overhead sign from CalTrans
- ❑ Grant proposal to SWRCB for new Castroville water supply for \$2.8 million
- ❑ Review MNS Grant writing proposals for Cal OES BRIC and SWRCB SCDR
- ❑ Zone 1-Castroville Serwer Operations, see report in Board packet
- ❑ Zone 2-Moro Cojo Sewer Operations, see report in Board packet
- ❑ Zone 3- Moss Landing Sewer Operations, see report in Board packet

❖ **Completed Projects**

- ❑ Bolted down Manholes in Castroville Blvd
- ❑ Installed "Heartbeat +Watchdog" software to monitor Comm. loss
- ❑ Secure funding for construction of Washington sewer by-pass line
- ❑ Hydro tank #3 repaired and painted inside and out
- ❑ Lidia finalized District Audit
- ❑ Finalized lot line adjustment of site for future Deep Well #6
- ❑ 60% design completed for Washington BP
- ❑ Assist M1W with Lateral repair work (SEP)
- ❑ Replaced 10 registers for water meters in December 2021
- ❑ Repaired/replaced 2 service laterals
- ❑ Planning well site #4 modifications for filling storage tanks from distribution system & additional 600,000-gallon water tank

❖ **Upcoming Projects**

- ❑ Tie-in to MPWSP Desal water line(on-hold)
- ❑ Replace valves and aging lateral in Bid process with MCPW
- ❑ Replace well#4 motor & pump with water lube assembly
- ❑ Consider new sewer mains to replace Cypress Alley sewer main
- ❑ Design and secure funding for New Deep Well#6
- ❑ Pig #1 & #2 force mains in Moss Landing
- ❑ Consider costs for Castroville Oaks project for street & sewer service
- ❑ Review and edit & update Employee Handbook
- ❑ Investigate PG&E misbilling for street light
- ❑ Investigate possible Well 7 locations
- ❑ Locate old connections for replacement before County proceeds with street rehab on north side of town
- ❑ Locate old connections for replacement before County proceeds with street rehab on south side of town
- ❑ Consider NCR&PD to finish installing "No dump- spills to Bay" medallions at all storm drain inlets

❖ **Meetings/Seminars (attended)**

- ❑ Monterey Bay Water Works Association Board Meeting
- ❑ Water Solutions Group
- ❑ LANDWATCH workshop on affordable housing
- ❑ Mayor of Salinas Kimbley Craig
- ❑ Joe Moses candidate for County Sherriff
- ❑ Congressman Panetta re: water resources issues
- ❑ DAC ongoing engagement with SVGWB-GSA

- Multiple meetings/ conversations re: Overhead sign & community engagement
- Clean & Dirty Water Managers Group
- PSMCSD Hazmat FEMA OES prep meeting
- Monterey County Board of Supervisors re: Desal -Public or Private
- Clean & Dirty Water Managers meeting
- Sea Water Intrusion Working Group Advisory -SWIG-Committee
- Monterey Peninsula Water Management District Board meeting
- Monterey 1 Water- various Board meetings- Ron and Eric
- MPWMD Board meeting- Ron and Eric
- Sea Water Intrusion Working Group (SWIG-TAC) Tech Advisory Committee
- SVGWB- Basin Overview workshop-Ron & Eric
- IRWM Committee meeting
- Special District Managers meeting
- SVGWB- GSA Directors meeting-Ron & Eric

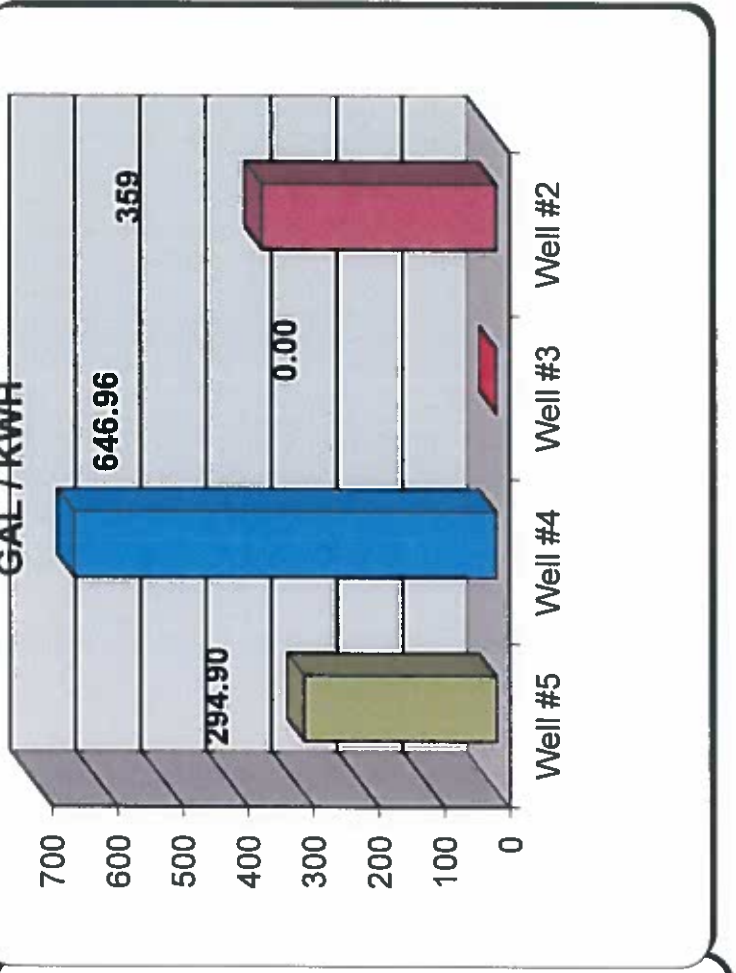
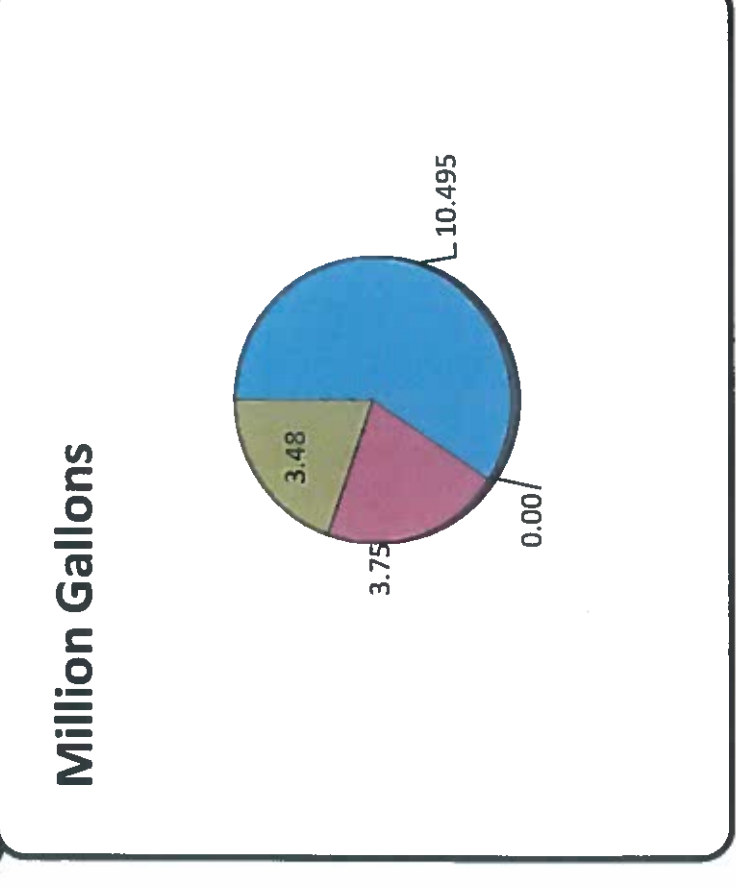
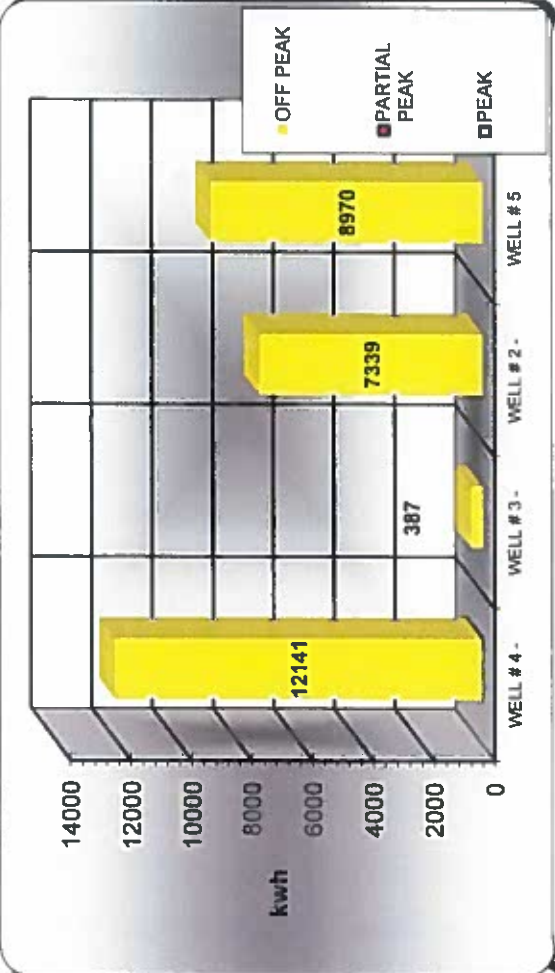
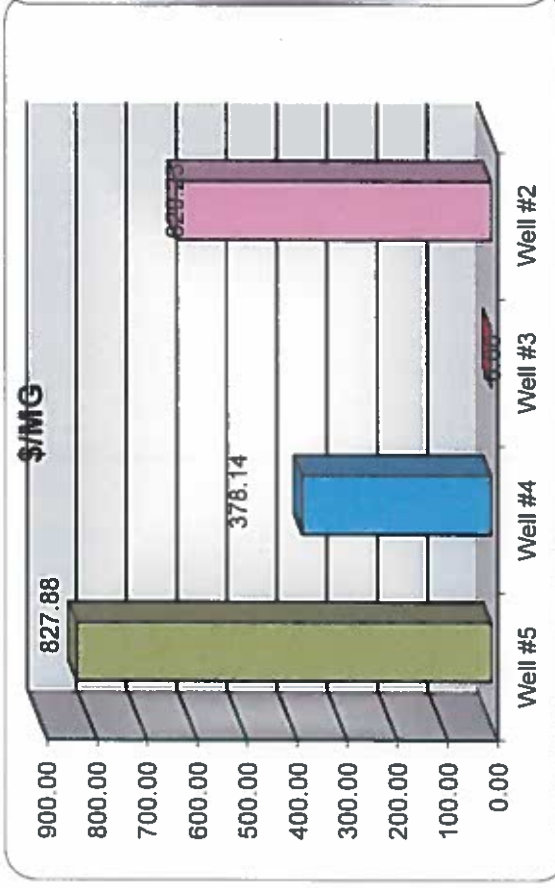
❖ **Meetings/Seminars (upcoming)**

- Meeting of the MCWRA- TAC -Advisory Comm. on Deep Wells-Eric
- Moss Landing Chamber meeting
- Clean & Dirty Water Managers - Water & Wastewater General Managers group
- Moss Landing Community Plan Update
- Monterey 1 Water- various Board meetings- Ron and Eric
- Sea Water Intrusion Group Advisory meeting- SWIG-Eric
- Sea Water Intrusion Group Advisory -TAC meeting- SWIGTAC-Eric
- 180'-400 Aquifer- Advisory Committee-Ron & Eric
- Quarterly Water Managers meeting
- MPWMD Board meetings
- SVGWB GSA Advisory committee meetings
- Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- Quarterly Special District Managers meeting

❖ **Improvements/Ideas/Suggestions**

- Install "For fire use only- all others will be fined" on all fire hydrants
- Select areas for Saddle, main valves and lateral replacement program
- Pressure wash and weed maintenance on fire hydrants
- Collaborate with County Public Works to replace infrastructure prior to road rehab in roads south of Hwy 156 in Castroville

November-21



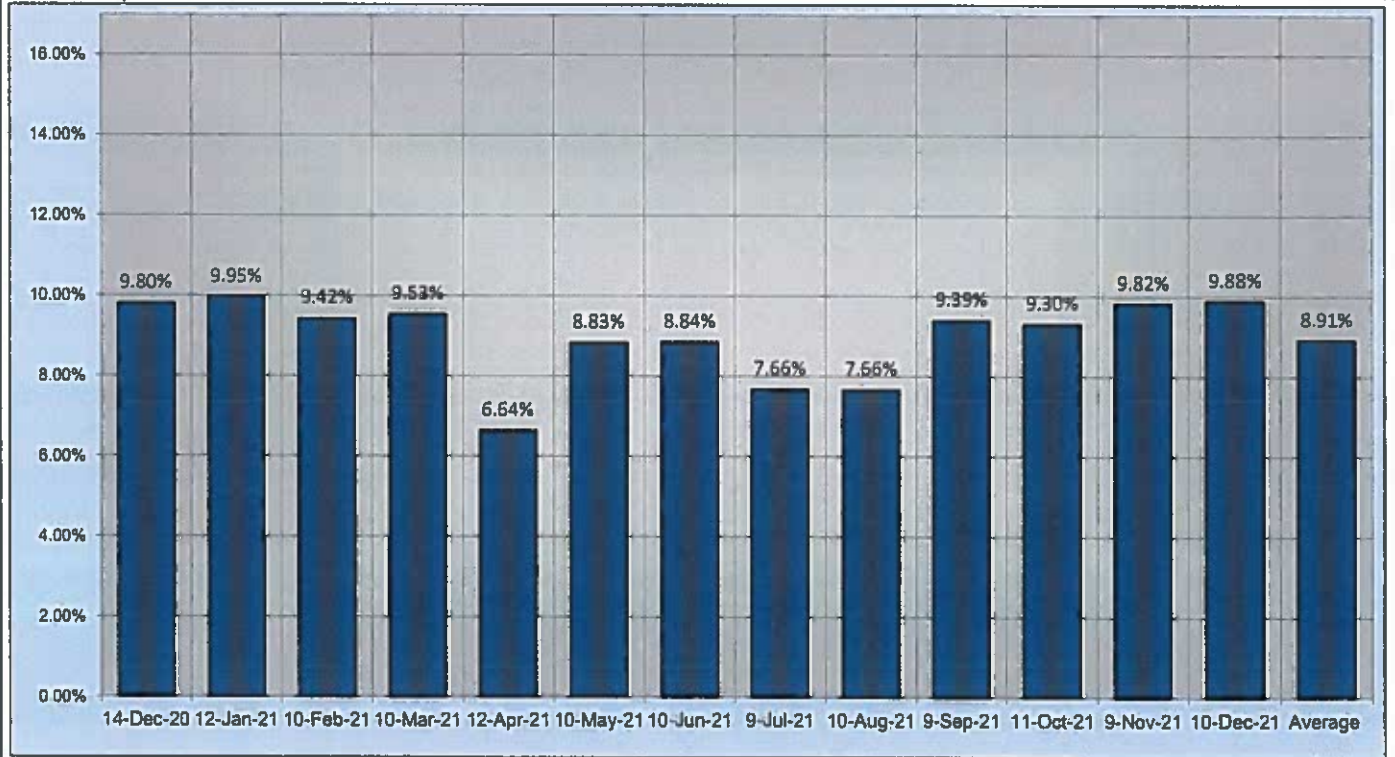


Castroville Community Services District



Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
14-Dec-20	2153919	2301000	4954000	11929000	21337919	19105708	Hydrant meters 109206 Jetting & Flushing 18k Leaks, Hydrant 12k, FD 2k Softner 2k	9.80%
12-Jan-21	1501603	1552000	3820000	8382000	15255603	13606262	Hydrant meters 27771 Jetting & Flushing 10k Leaks, Hydrant 50k, FD 2k Softner 2k	9.95%
10-Feb-21	2559535	2687000	3503000	6395000	15144535	13652586	Hydrant meters 20000 Jetting & Flushing 19k Leaks, Hydrant 12k, FD 2k Softner 2k	9.42%
10-Mar-21	1030589	987000	3747000	9333000	15097589	13508491	Hydrant meters 61600 Jetting & Flushing 24k Leaks, Hydrant 35k, FD 2k Softner 2k	9.53%
12-Apr-21	1051320	4304000	4360000	9762000	19477320	17545357	Hydrant meters 303703 Jetting & Flushing 44k Leaks, Hydrant 23k, FD 2k Softner 2k	6.64%
10-May-21	1395892	1798000	4639000	12341000	20173892	18144393	Hydrant meters 100112 Jetting & Flushing 18k Leaks, Hydrant 37k, FD 2k Softner 2k	8.83%
10-Jun-21	1890618	1933000	5074000	14943000	23840618	21316639	Hydrant meters 304776 Jetting & Flushing 21k Leaks, Hydrant 32k, FD 2k Softner 2k	8.84%
9-Jul-21	2153783	2624000	355000	18580000	23712783	21393653	Hydrant meters 474880 Jetting & Flushing 18k Leaks, Hydrant 5k, FD 2k Softner 2K	7.66%
10-Aug-21	4150969	5236000	15000	15783000	25184969	22723178	Hydrant meters 508097 Jetting & Flushing 18k Leaks, Hydrant 5k, FD 2k Softner 2K	7.66%
9-Sep-21	4658882	5398000	0	13738000	23794882	21122675	Hydrant meters 367647 Jetting & Flushing 16k Leaks, Hydrant 82k, FD 2k Softner 2k	9.39%
11-Oct-21	4823159	6268000	0	13860000	24951159	22392741	Hydrant meters 218117 Jetting & Flushing 14k Leaks, Hydrant 0k, FD 2k Softner 2K	9.30%
9-Nov-21	5165056	5544000	0	10208000	20917056	18756257	Hydrant meters 37659 Jetting & Flushing 40k Leaks, Hydrant 30k, FD 2k Softner 2k	9.82%
10-Dec-21	3510735	4286000	0	10960000	18756735	16847959	Hydrant meters 23760 Jetting & Flushing 11k Leaks, Hydrant 12k, FD 2k Softner 2k	9.88%
Average								8.91%





CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT December 2021

Emergencies:

Repair Water Lateral – 10610 Blevins St.

Repair Water Lateral – 11071 Poole St.

Maintenance:

- Power Supply upgraded – Via Linda and Well 4.
- Jett and Video Cypress St. – Monterey One Water.
- Swapped and reprogram VFD's BP1 to Bp2 place – Well # 2.
- Pneumatic Tank back online – Well # 3.
- Clean Storm Drains.
- Jett and Video Sewer Line – Struve Rd.
- Disassemble, dry and clean transfer switch – Sea Garden.
- Video Main St. – MH3 and MH2
- Exercise valve to isolate Storage Tank – Well # 2.
- Inspect PSI transmitter – Well # 4.
- Generator's starter and battery replaced – Via Linda.
- Install Fire Hydrant to fill up Jetting Truck– Well # 3.
- Dig trench to divert rainwater – Corner of Washington St. and Merritt St. and Well # 3.
- Troubleshoot Level Sensor – Castroville Blvd.
- Troubleshoot Generator's connections to PLC – Sea Garden.
- Troubleshoot VFD Phase Out – Well # 5.
- Pick up Garbage – Moro Cojo Ponds.

Weekly

- Rounds – Well sites (Check water softeners, Chlorine Generator, tanks, pumps, etc.)
- Mark water and sewer lines (USA's) as necessary.
- Respond to e-mails.
- Rounds - Lift stations (Check fluids, oil, alarms, floats, etc.)
- Jetting. (Castroville, Moro Cojo, Moss Landing).
- Water samples (Bacteria).
- Mapping reports.
- Office grounds keeping.
- Wash and clean trucks.
- Lift stations grounds keeping.
- Maintain Cartegraph records updated.
- Take Garbage and recycle out.

Monthly

- Run Generators.
- Water Loss Report.
- Read and re-read meters.
- Deliver 72 hrs. notices.
- Replace registers.
- Reset logs on tablet for Lift Stations.
- Reset logs on hand-held for Well sites.
- Fire Hydrants readings.
- Troubleshoot computers, printer, Internet.
- Water Well level bubblers readings.

Work Orders:

- a) 7 Day Disconnect Notice – 34
- b) Final Bill Read Meter – 4
- c) Investigate – 2
- d) Turn on Service - 1
- e) Padlock Srvc., no tenant - 2
- f) Reg – 6

TOTAL WORK ORDERS – 49

CASTROVILLE COMMUNITY SERVICES DISTRICT



CASTROVILLE - ZONE 1 MONTHLY O&M REPORT DECEMBER 2021

❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/2/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/9/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/16/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/22/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/29/2021

❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/2/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/9/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/16/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/22/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/29/2021

❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/2/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/9/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/16/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/22/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/29/2021

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. 5,216 feet

❖ **OTHER MATTERS**

- ❑ Responded to 12 Underground Alert marking requests
- ❑ Submitted no-spill report to SWRCB on 1-2-2022
- ❑ Clean storm drains in December 2021
- ❑ Received quotes for new generators for Via Linda
- ❑ Inspected interceptors
- ❑ Performed Bi-annual inspection of grease traps at various facilities in and March 2021 and November 2021

❖ **Improvements/CIP/Suggestions**

- ❑ NCP&RD to install storm drain interceptors
Marked- "DO NOT DUMP, FLOWS TO BAY"
- ❑ Confirm that storm drain interceptors are clear



Castroville

DECEMBER 2021 JETTING

1/11/2022



ID	Material	Length	Street	Downstream MH	Upstream MH
10200	SDR35 6"	149	Roberta Place	MH 12.9	CO 12.9
10300	6" Clay	365	McDougall Alley	MH 6.1	MH 6.2
10300	6" Clay	194	Seymour St.	MH 11.1	CO 11.7
10400	6" Clay	370	McDougall Alley	MH 6.2	MH 6.3
10400	6" Clay	345	Seymour St.	MH 11.1	MH 11.2
10750	SDR35 6"	288	Blevins Way	MH 12.7	CO 12.7
10900	6" Clay	123	OAK St.	MH 29	MH 30
11000	6" Clay	460	California St.	MH 22.3	MH 22.6
11000	SDR35 6"	90	Cooper St.	MH 6.2	CO 6.25
11400	SDR35 6"	236	Blevins Way	MH 11.6	MH 11.8
11400	8" Clay	310	Cooper St.	MH 11.1	MH 11.6
11450	SDR35 6"	230	Blevins Way	MH 11.8	MH 11.9
11500	PSM SDR35 8"	120	Axtell St.	MH 11.10	MH 11.11
11500	SDR35 6"	394	Blevins Way	MH 11.9	MH 22.3
11500	SDR35 6"	219	Cooper St.	MH 12.10	CO 12.10
11600	SDR35 6"	109	Blevins Way	MH 12.6	CO 12.6
11700	SDR35 6"	122	Blevins Way	MH 12.6	MH 12.7
12700	8" PVC	244	Via Linda	MH 12.10	CO 12.11
12800	PSM SDR35 8"	206	Via Linda	MH 12.9	MH 12.10
12850	8" PVC	235	Via Linda	MH 12.5	MH 12.9
12875	PSM SDR35 8"	91	Via Linda	MH 12.5	MH 12.6
Hwy156/Benson	6" Clay	316	Benson St.	MH 105	MH 106
TOTAL		5216			

CASTROVILLE COMMUNITY SERVICES DISTRICT



MORO COJO - ZONE 2 MONTHLY O&M REPORT DECEMBER 2021

❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/2/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/9/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/16/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/22/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/29/2021

❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/2/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/9/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/16/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/22/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/29/2021

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #55 to-MH #54.1
- ❑ Jetted sewer lines btwn MH #55 to-MH #56
- ❑ Jetted sewer lines btwn MH #56 to-MH #57

- ❑ Total jetted approx. 825.5 feet

❖ **OTHER MATTERS**

- ❑ Responded to 0 Underground Alert marking requests
- ❑ Cleaned and weed-whacked site
- ❑ Received quote for new generator @ Castroville Blvd
- ❑ Assisted NCR&PD and MCPW with fence and trail damage
- ❑ SWRCB-Reported "no-spill" 1/2/2022
- ❑ CCSD Cleaned EQ Basins in Jan 2022
- ❑ Performed inspection of all storm drains in November 2022
- ❑ Street sweeper cleaned in November 2020
- ❑ Mowing to be completed Jan 2022

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are clear
- ❑ Detention ponds are clean & fence secured- done



Moro Cojo
DECEMBER 2021 JETTING

1/11/2022



ID	Material	Length	Street	Downstream MH	Upstream MH
8inSabino	8" PVC	132.5	Sabino Dr. Castroville	MH 55	MH 54.1
CB1	8" PVC	565	Blvd	MH 55	MH 56
Los Ninos1	8" PVC	128	Los Ninos Pl	MH 56	MH 57
	TOTAL	825.5			

CASTROVILLE COMMUNITY SERVICES DISTRICT



MOSS LANDING (ZONE 3) MONTHLY O&M REPORT

DECEMBER 2021

❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/2/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/9/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/16/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/22/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/29/2021

❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/2/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/9/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/16/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/22/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/29/2021

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- Did pump-down, alarm check, and general inspection of Lift Station 12/2/2021
- Did pump-down, alarm check, and general inspection of Lift Station 12/9/2021
- Did pump-down, alarm check, and general inspection of Lift Station 12/16/2021
- Did pump-down, alarm check, and general inspection of Lift Station 12/22/2021
- Did pump-down, alarm check, and general inspection of Lift Station 12/29/2021

❖ **LIFT STATION #4 (Potrero Rd)**

- Did pump-down, alarm check, and general inspection of Lift Station 12/2/2021
- Did pump-down, alarm check, and general inspection of Lift Station 12/9/2021
- Did pump-down, alarm check, and general inspection of Lift Station 12/16/2021
- Did pump-down, alarm check, and general inspection of Lift Station 12/22/2021
- Did pump-down, alarm check, and general inspection of Lift Station 12/29/2021

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #5 to-MH #1
 - Jetted sewer lines btwn MH #9 to-MH #10
 - Jetted sewer lines btwn MH #1 to-MH #2
 - Jetted sewer lines btwn MH #20 to-MH #21
 - Jetted sewer lines btwn MH #2 to-MH #3
 - Jetted sewer lines btwn MH #3 to-MH #4
 - Jetted sewer lines btwn MH #20 to-MH #41
 - Jetted sewer lines btwn MH #41 to-MH #42
 - Jetted sewer lines btwn MH #6 to-MH #5
 - Jetted sewer lines btwn MH #7 to-MH #6
 - Jetted sewer lines btwn MH #8 to-MH #7
 - Jetted sewer lines btwn MH #1 to-MH #9
- Total jetted approx. 3,722 feet

❖ **OTHER MATTERS**

- ❑ Responded to 8 Underground Alert marking requests
- ❑ Received approval for \$500,000 grant from DWR to initiate Moss Landing sewer system improvements and upgrades
- ❑ Finalizing grant application for \$2.8 Million for upgrades and repair of sewer system
- ❑ Performed Bi-annual inspection of grease traps at various facilities in and March and May 2021
- ❑ Responded to power failure (PG&E) @ Lift Station #2
- ❑ Emailed notice of "no spill" to CIWQS 1-2-2022
- ❑ Manhole at Jetty Rd leaking need to seal until replacement this summer

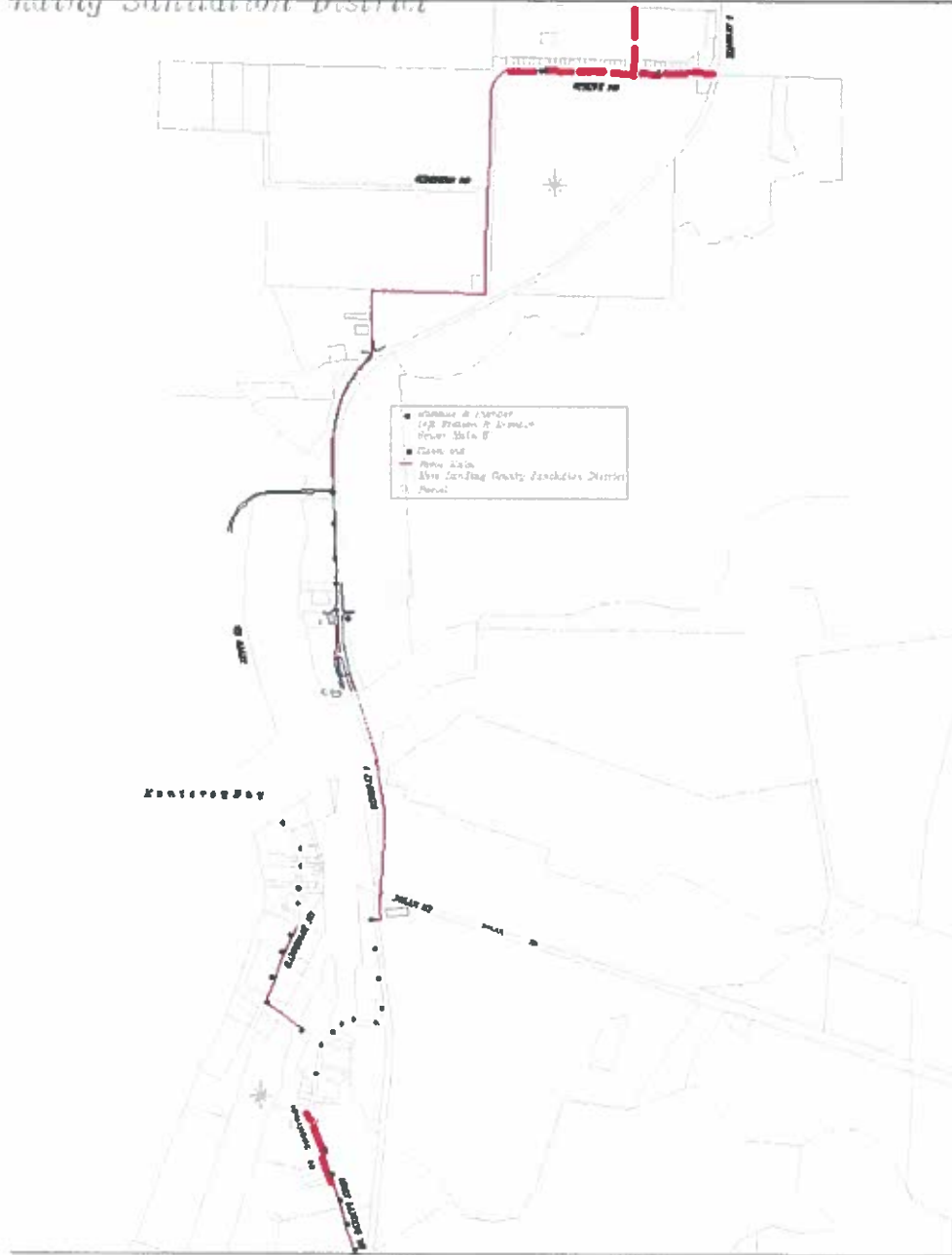
❖ **Improvements/CIP/Suggestions**

- ❑ Need to recoat or replace 7 manholes that internal walls are failing
- ❑ MOU with County for Elkhorn Bridge Force Main replacement
- ❑ Schedule pigging of Station #1 & Station #2 force mains



Moss Landing DECEMBER 2021 JETTING

1/11/2022



ID	Material	Length	Street	Downstream MH	Upstream MH
MH1>MH5	PSM SDR35 8"	252	Struve Rd.	MH5 ML	MH1 ML
MH10>MH9	PSM SDR35 8"	424	Struve Rd.	MH9 ML	MH10 ML
MH2>MH1	PSM SDR35 8"	285	Struve Rd.	MH1 ML	MH2 ML
MH21>MH20	PSM SDR35 8"	115	Soundholt Rd.	MH20 ML	MH21 ML
MH3>MH2	PSM SDR35 8"	350	Struve Rd.	MH2 ML	MH3 ML
MH4>MH3	PSM SDR35 8"	350	Struve Rd.	MH3 ML	MH4 ML
MH41>Co. Station	PSM SDR35 8"	324	Soundholt Rd.	MH20 ML	MH41 ML
MH42>MH41	PSM SDR35 8"	306	Soundholt Rd.	MH41 ML	MH42 ML
MH5>MH6	PSM SDR35 8"	398	Struve Rd.	MH6 ML	MH5 ML
MH6>MH7	PSM SDR35 8"	305	Struve Rd.	MH7 ML	MH6 ML
MH7>MH8	PSM SDR35 8"	348	Struve Rd.	MH8 ML	MH7 ML
MH9>MH1	PSM SDR35 8"	265	Struve Rd.	MH1 ML	MH9 ML
TOTAL		3722			

CASTROVILLE COMMUNITY SERVICES DISTRICT
Accounts Receivable - Summary

From: 12/1/2021 Through: 12/31/2021

Limited to :

Balance

\$73,655.32

Charge	Minimum	Coverage	Consumption	Bills	Total
FIRELINE Charge	\$5,979.16	\$14.01	643.00 Cubic Ft	70	\$5,993.17
SURCHARGE Charge	\$10,717.15	\$0.00	0.00	129	\$10,717.15
WATER Charge	\$42,215.89	\$49,023.85	2,248,795.00 Cubic Ft	1,426	\$91,239.74
WATER CMPND Charge	\$0.00	\$64.59	2,963.00 Cubic Ft	1	\$64.59
Total Charge	\$58,912.20	\$49,102.45			\$108,014.65

Delinquency	Amount
FIRELINE Penalty	\$0.00
WATER Penalty	\$0.00
Total Delinquency	\$0.00

Deposit Applied	Amount
WATER Charge	\$(166.42)
WATER Open Credit	\$(73.58)
Total Deposit Applied	\$(240.00)

Open Applied	Amount
FIRELINE Payment Open Credit	\$98.29
WATER Payment Open Credit	\$4,394.53
Total Open Applied	\$4,492.82

Open Payment	Amount
FIRELINE Charge(Payment Open Credit)	\$(109.94)
SURCHARGE Charge(Payment Open Credit)	\$(20.81)
WATER Charge(Payment Open Credit)	\$(4,362.07)
Total Open Payment	\$(4,492.82)

Payment	Amount
FIRELINE Charge	\$(5,510.92)
FIRELINE Open Credit	\$(98.29)
SURCHARGE Charge	\$(10,168.85)
WATER Charge	\$(92,886.55)
WATER CMPND Charge	\$(196.94)
WATER Open Credit	\$(6,515.62)
Total Payment	\$(115,377.17)



Refund

Amount

WATER Open Credit
Total Refund

\$73.58
\$73.58

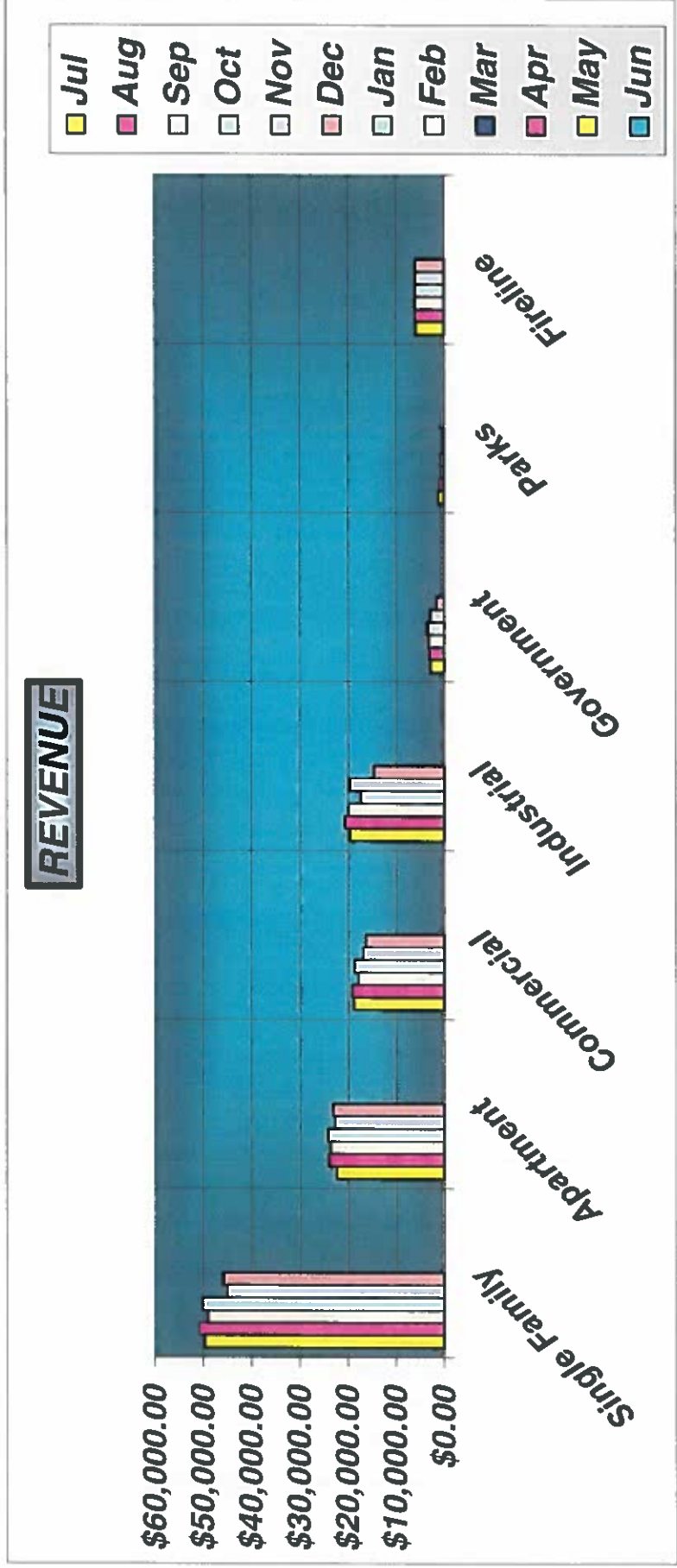
\$66,126.38

\$66,126.38

Closing Balance:

Annual Water Revenue By Classification 2021-2022

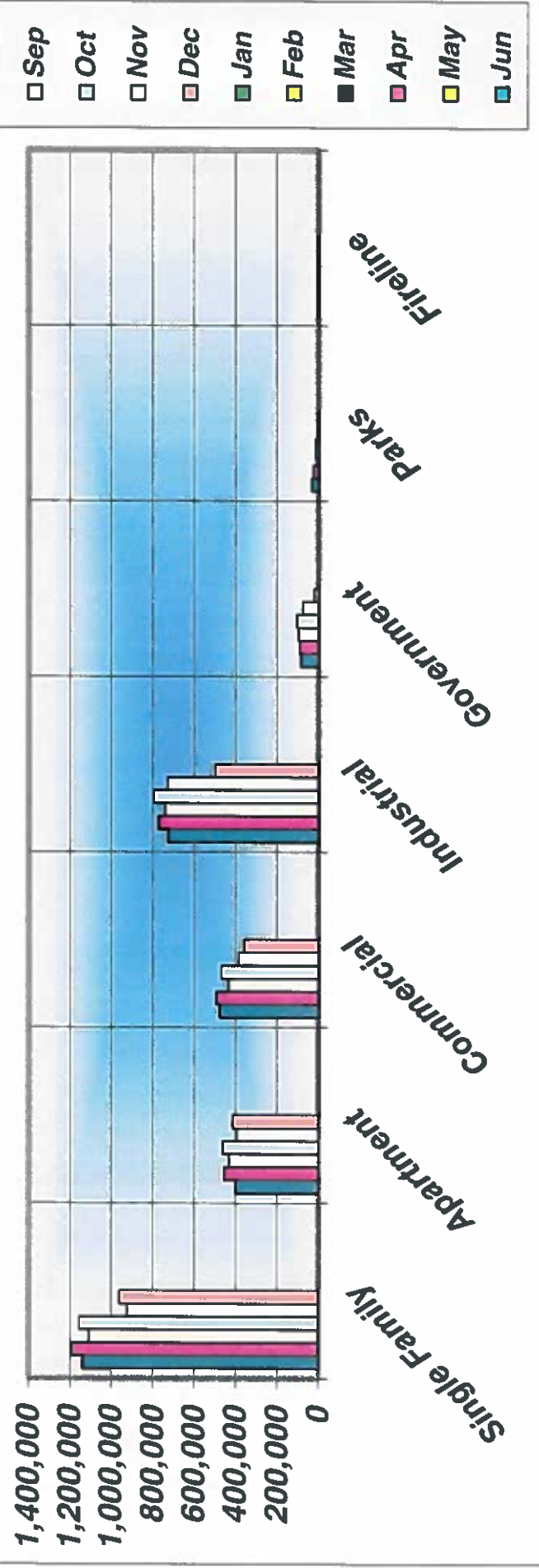
	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$49,734.29	\$22,401.93	\$18,826.98	\$19,592.54	\$2,958.12	\$1,155.17	\$5,846.14	\$120,515.17
Aug	\$50,890.89	\$24,057.15	\$19,190.54	\$20,648.21	\$3,101.58	\$1,016.59	\$5,955.11	\$124,860.07
Sep	\$49,043.34	\$23,534.18	\$17,887.74	\$19,924.38	\$3,291.17	\$701.79	\$6,007.71	\$120,390.31
Oct	\$50,114.83	\$24,181.24	\$18,652.19	\$17,322.13	\$3,453.54	\$763.53	\$5,990.13	\$120,477.59
Nov	\$45,004.33	\$22,729.01	\$16,833.54	\$19,626.91	\$2,801.77	\$541.32	\$5,992.44	\$113,529.32
Dec	\$45,835.67	\$23,153.19	\$16,256.46	\$14,623.20	\$1,597.93	\$555.03	\$5,993.17	\$108,014.65
Jan								
Feb								
Mar								
Apr								
May								
Jun								
Totals	\$290,623.35	\$140,056.70	\$107,647.45	\$111,737.37	\$17,204.11	\$4,733.43	\$35,784.70	\$707,787.11



Annual Water Usage By Classification 2021-2022

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,140,008	399,569	477,143	725,967	86,416	30,600	411	2,860,114
Aug	1,192,146	455,988	492,519	774,392	89,620	24,243	400	3,029,308
Sep	1,108,522	432,064	434,372	741,189	96,628	9,802	1,310	2,823,887
Oct	1,155,771	461,744	468,674	794,594	104,077	12,634	503	2,997,997
Nov	922,370	395,130	385,250	727,543	74,178	2,441	609	2,507,521
Dec	958,956	413,981	358,779	498,015	18,957	3,070	643	2,252,401
Jan								
Feb								
Mar								
Apr								
May								
Jun								
Totals	6,477,773	2,558,476	2,616,737	4,261,700	469,876	82,790	3,876	16,471,228

CUBIC USAGE





PMIA/LAIF Performance Report as of 12/10/21



PMIA Average Monthly Effective Yields⁽¹⁾

Nov	0.203
Oct	0.203
Sep	0.206

Quarterly Performance Quarter Ended 09/30/21

LAIF Apportionment Rate ⁽²⁾ :	0.24
LAIF Earnings Ratio ⁽²⁾ :	0.00000661958813242
LAIF Fair Value Factor ⁽¹⁾ :	0.999873661
PMIA Daily ⁽¹⁾ :	0.20%
PMIA Quarter to Date ⁽¹⁾ :	0.22%
PMIA Average Life ⁽¹⁾ :	321

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 11/30/21 \$178.6 billion

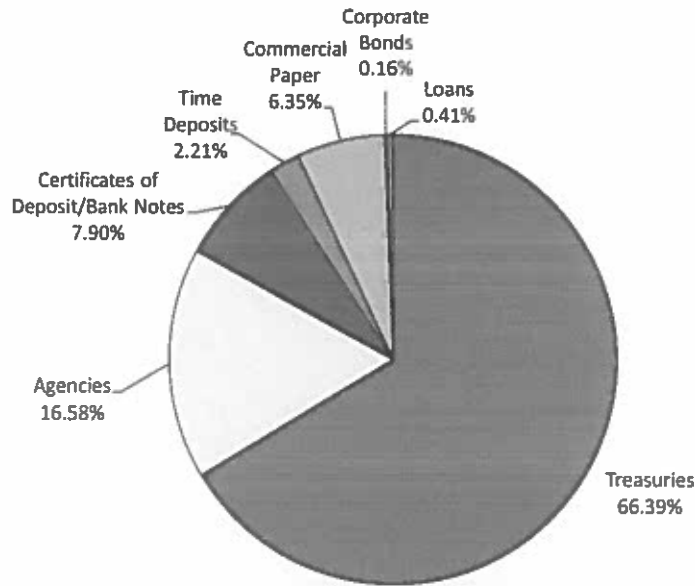


Chart does not include \$7,037,000.00 in mortgages, which equates to 0.003941%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

**CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of December 31, 2021

Ending balance as of November 30, 2021 \$13,643,135.05

CHASE BANK, GENERAL FUND - Revenue and Expenses

Beginning Balance	286,448.14
Water Receipts	115,452.17
Water-Sewer Miscellaneous Receipts	3,179.62
User Fees & Propert Taxes	746,384.75
Monterey One Water August 2021 Sanitation Fees	26,546.99
Misc-Over/Short	0.12
Transfer Excess Funds to LAIF 12/29/2021	(500,000.00)
Transfer Excess Funds to LAIF 12/30/2021	(100,000.00)
Bank Fees	(75.00)
Expenses (Checks Written)	(208,367.90)
Ending Balance for General Fund	<u>369,568.89</u>

CHASE BANK, CUSTOMER DEPOSIT FUND

Beginning Balance	67,213.01
New Deposits (opened accounts)	120.00
Deposits Returned or Applied to Accounts	(1,100.00)
Ending Balance for Customer Deposit Fund	<u>66,233.01</u>

LAIF FUND

Beginning Balance	10,396,298.22
Incoming Transfer from Chase General Fund 12/29-30/2021	600,000.00
Ending Balance LAIF	<u>10,996,298.22</u>

CAMP FUND

Beginning Balance Sewer (Zone 1) Capital Improve Account	120,633.57
Monthly Interest Earned	5.16
Ending Balance Camp Federal Security Account	<u>120,638.73</u>
Beginning Balance Sewer (Zone 1) Reserves Account	238,654.47
Monthly Interest Earned	10.20
Ending Balance CAMP Federal Security Account	<u>238,664.67</u>

CaITRUST-INVESTMENT

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,533,887.64
Income Distribution	872.54
Unrealized GAIN (Loss)	(4,963.54)
Ending Balance CaITRUST	<u>2,529,796.64</u>

New Balance as of December 31, 2021

14,321,200.16



Castroville Community Services District

List of Checks for December 2021

Date	Number	Name	Memo	Amount
General Fund Checking				
12/2/2021	786	Airgas NCN	Supplies for Well Sites	\$ 401.77
12/2/2021	787	Aramark	Operators Uniforms, Mats, Restroom	\$ 492.23
12/2/2021	788	Buckles-Smith Electric Co.	SCADA Parts for Well Site #4	\$ 2,690.77
12/2/2021	789	CSDA	Annual Membership Dues	\$ 4,054.00
12/2/2021	790	Eudoxio Orozco Jr.	Monthly Cell Phone Reimbursement	\$ 40.00
12/2/2021	791	Exxon Mobile	Fuel for Vehicles	\$ 751.81
12/2/2021	792	Jonathan Varela	Monthly Cell Phone Reimbursement	\$ 131.00
12/2/2021	793	Lidia Santos	Monthly Cell Phone Reimbursement	\$ 40.00
12/2/2021	794	MNS Engineers	Emergency Deep Aquifer Project	\$ 6,195.00
12/2/2021	795	Monterey Bay Analytical Services	Water Testing Fees	\$ 362.00
12/2/2021	796	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 2,937.00
12/2/2021	797	Office Depot, Inc.	Office Supplies	\$ 218.00
12/2/2021	798	Pacific Gas & Electric	Lift Station Zone 1 & 2	\$ 1,028.32
		continued	Streetlights Zone 1 & 2	\$ 1,647.70
12/2/2021	799	Void	Void	\$ -
12/2/2021	800	Roberto Galvez	Annual Safety Boots	\$ 100.00
12/2/2021	801	USA Bluebook	Parts and Supplies	\$ 489.39
12/2/2021	802-807	District Employees'	Bi-Weekly Net Payroll	\$ 13,651.10
12/2/2021	808	VALIC	Bi-Weekly Deferred Comp	\$ 2,115.00
12/2/2021	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,462.24
12/2/2021	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,091.86
12/3/2021	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,496.98
12/3/2021	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,000.40
12/3/2021	5	CalPERS-Health	Employees Health Benefits-November	\$ 13,509.77
12/7/2021	809	Void	Void	\$ -
12/7/2021	810	WM Anderson Fence	1/2 for New Fence 11380 Commercial	\$ 3,310.00
12/7/2021	811	Quality Painting & Sandblasting	Re-coating Hydro Tank #3	\$ 14,450.00
12/13/2021	812-814	District Employees'	Operators Retro On-Call 2 years	\$ 5,005.55
12/13/2021	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 1,362.22
12/13/2021	2	EDD	Bi-Weekly Payroll Taxes	\$ 163.14
12/16/2021	815	Accurate C&S Services	DOT 2022 Annual Enrollment	\$ 420.00
12/16/2021	816	ACWA JPIA	Employees Dental/Vision/EAP	\$ 1,031.08
12/16/2021	817	Airgas NCN	Supplies for Well Sites	\$ 465.46
12/16/2021	818	Aramark	Operators Uniforms, Mats, Restroom	\$ 323.82
12/16/2021	819	AT&T	Monthly Telephone Services	\$ 350.78
12/16/2021	820	California Water Service Co.	Water Meters at Zone 2 Lift Stations	\$ 40.59
12/16/2021	821	Castroville Hardware	Parts and Supplies	\$ 210.61
12/16/2021	822	Chelsea Price	Over Payment on Closed Account	\$ 27.05
12/16/2021	823	Core & Main LP	Parts for Hydrant at Well #3	\$ 735.32
12/16/2021	824	Eudoxio Orozco Jr.	Reimbursement-Collection Class	\$ 98.00
12/16/2021	825	GreatAmerican Financial Svcs	Monthly Billing Equipment Lease	\$ 462.26
			Castroville Blvd Manhole	
12/16/2021	826	J Johnson & Company Inc	Lid Replacement	\$ 8,657.51
12/16/2021	827	MNS Engineers Inc	M L Wastewater System Rehab	\$ 5,820.00
12/16/2021		continued	Castroville Overhead Sign	\$ 805.00
12/16/2021	828	Monterey One Water	Sewer Treatment Fees	\$ 40.30
12/16/2021	829	Pacific Gas & Electric	Well Sites	\$ 9,356.93
		continued	Office	\$ 209.82
		continued	Steel Garage	\$ 49.12
		continued	Street Lights Zone 1	\$ 3,942.76
12/16/2021	830	Principal Life Group	Monthly Employees Life Insurance	\$ 111.06
12/16/2021	831	SWRCB	Annual Permit Fee	\$ 3,326.00

Date	Number	Name	Memo	Amount
12/16/2021	832	TPO	HR Consulting Services	\$ 687.50
12/16/2021	833	Cardmember Service-Eric	Lunch Meeting MCWD GM	\$ 23.57
12/16/2021		continued	Small Tools & Office Supplies	\$ 284.87
12/16/2021	834	Cardmember Service-Lidia	Cell Services GM & LD Operator	\$ 94.25
12/16/2021	835	Cardmember Service-Roberto	Monthly CCSD Web Page	\$ 130.00
		continued	VNC Annual Services for Computers	\$ 82.98
		continued	Radio Power Supply for all Sites	\$ 616.06
		continued	Smog for Vehicle	\$ 41.75
12/16/2021	836	Wm Corporate Services Inc	Monthly Waste Disposal Services	\$ 61.99
12/16/2021	837	Zoom Imaging Solutions Inc.	Xerox Copy Fees & Maintenance	\$ 89.45
12/16/2021	838-843	District Employees'	Bi-Weekly Net Payroll	\$ 13,571.31
12/16/2021	844	VALIC	Bi-Weekly Deferred Comp	\$ 2,115.00
12/16/2021	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,345.94
12/16/2021	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,065.21
12/16/2021	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,496.98
12/16/2021	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,000.40
12/27/2021	845	Willdan Financial Services	Admin Fees for Tax Codes	\$ 375.00
12/27/2021	846	ACWA	Annual 2022 Membership Dues	\$ 9,930.00
12/27/2021	847	Charter Communications	Monthly Internet Service	\$ 64.99
12/27/2021	848	Conte's Generator Service	Lift Station Via Linda Repair/Main	\$ 3,355.97
12/27/2021	849	Monterey Bay Analytical Services	Monthly Water Testing Fees	\$ 310.00
12/27/2021	850	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 225.00
12/27/2021	851	Pacific Gas & Electric	Moss Landing Lift Stations Zone 3	\$ 903.18
		continued	Street Lights Zone 1 & 2	\$ 4,325.31
		continued	Lift Stations Zone 1 & 2	\$ 1,089.51
12/27/2021	852	Shape Inc.	Rebuild Pump for Station #1 Zone 3	\$ 4,582.88
12/27/2021	853	SWRCB	Water System Annual Fees	\$ 5,209.52
12/27/2021	854	U.S. Postal Service (CMRS-FP)	Quarterly Postage for Machine	\$ 2,100.00
12/27/2021	855	All Safe	New Alarm Sensor	\$ 199.00
12/30/2021	856-861	District Employees'	Bi-Weekly Net Payroll	\$ 13,735.58
12/30/2021	862	VALIC	Bi-Weekly Deferred Comp	\$ 2,115.00
12/30/2021	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,432.54
12/30/2021	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,073.31
12/30/2021	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,496.98
12/30/2021	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,000.40
12/30/2021	863	Adriana Melgoza	December 21, 2021 Board Meeting	\$ 91.15
12/30/2021	864	Cosme Padilla	December 21, 2021 Board Meeting	\$ 91.15
12/30/2021	865	Glenn Oania	December 21, 2021 Board Meeting	\$ 91.15
12/30/2021	866	James Cochran	December 21, 2021 Board Meeting	\$ 91.15
12/30/2021	867	Ronald J. Stefani	December 21, 2021 Board Meeting	\$ 91.15
Total General Fund-Checking				\$ 208,367.90

Customer Deposit Fund

12/15/2021	57	Sprouse Communications Inc.	Deposit Refund	\$ 800.00
12/31/2021	58	Javier Lemus Martinez	Deposit Refund	\$ 28.44
12/31/2021	59	Fustino Hernandez-Ortiz	Deposit Refund	\$ 45.14
12/31/2021	60	Lupe Reyes	Deposit Refund	\$ 60.00
12/31/2021	61	Castroville CSD	December Closures	\$ 166.42
Total Customer Deposit Fund				\$ 1,100.00

Calendar for Year 2022 (United States)

January Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 2:● 9:○ 17:○ 25:●	February Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 1:● 8:○ 16:○ 23:○	March Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 2:● 10:○ 18:○ 25:○
April Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 1:● 9:○ 16:○ 23:○ 30:●	May Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 8:○ 16:○ 22:○ 30:●	June Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 7:○ 14:○ 20:○ 28:●
July Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 6:○ 13:○ 20:○ 28:●	August Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 5:○ 11:○ 19:○ 27:●	September Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 3:○ 10:○ 17:○ 25:●
October Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 2:○ 9:○ 17:○ 25:●	November Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 1:○ 8:○ 16:○ 23:● 30:○	December Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 7:○ 16:○ 23:● 29:○

Holidays:			
Jan 1	New Year's Day	Nov 24	Thanksgiving Day
Jan 17	Martin Luther King Jr. Day	Dec 25	Christmas Day
Feb 21	Presidents' Day	Dec 26	'Christmas Day' day off
May 30	Memorial Day		
Jun 19	Juneteenth		
Jun 20	'Juneteenth' day off		
Jul 4	Independence Day		
Sep 5	Labor Day		
Oct 10	Columbus Day		
Nov 11	Veterans Day		

Calendar generated on www.timeanddate.com/calendar