

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT

April 18, 2017

President Ron Stefani called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: President Ron Stefani, Vice President Silvestre Montejano, Director Adriana Melgoza, Director James Cochran and Director Glenn Oania

Absent:

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present: None

Guest: Grant T. Leonard

PLEDGE OF ALLEGIANCE

President Ron Stefani led the Pledge of Allegiance.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Adriana Melgoza and seconded by Silvestre Montejano to approve the minutes of the March 21, 2017 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

Consent Calendar accepted as presented

CORRESPONDENCE:

1. None

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *Outreach Advisory* – Governor Lifts Emergency Drought Declarations; State Agencies Release Final Long-Term Conservation Framework
2. *Monterey County Farm Bureau* – State legislature passes Gov. Brown's massive road repair bill
3. *California Forum* – Opposing side in California water forced together in groundwater agencies
4. *Monterey Herald* – Winter storms, February 'mini-cyclone' devastated North Monterey County, recover under way

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Letter of support from Castroville CSD regarding annexation (LAFCO process) and cooperation in the process to provide domestic water and sewer service to Laguna Mist for a 400 bed farm labor housing project located at the intersection of Merritt and Washington Streets in the Castroville Community Plan's designated North Entrance Opportunity Area – General Manager Eric Tynan reported to the Board that OceanMist had requested a letter of support for their project and District

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Legal Counsel Lloyd Lowrey drafted this letter which can be viewed on page 20 of the board packet. General Manager Eric Tynan informed the Board that he also toured the Tanimura & Antle 100-unit employee-only farm labor housing project in Spreckles. He thought it was very nice and well maintained. However, his concerns were that this farm labor housing project would be left vacant during the off season, which is the case with the Spreckles housing project at this time. There was also, a brief discussion on the pros and cons of an individual meter for each unit or a master meter for all the units (100K difference in fees). A motion was made by Silvestre Montejano and seconded by Glenn Oania to approve the letter of support presented on page 20 of the board packet from Castroville CSD regarding annexation (LAFCO process) and cooperation in the process to provide domestic water and sewer service to Laguna Mist for a 400 bed farm labor housing project. The motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

2. Approve Resolution No. 17-1, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges – Resolution 17-1 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges needs to be approved by the Board to levy assessments for the Castroville Water Project Assessment District, Series 1982-1A, 1982-1B, 1982-1C and property related user fees for tax codes 75301, 73701 and 74701. A motion is made by Glenn Oania and seconded by Adriana Melgoza to approve Resolution No.17-1 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges. The motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

3. Select Annual Budget & Personnel Committee (two directors) – General Manager Eric Tynan informed the Board that it is time once again to select the Annual Budget & Personnel Committee. Last year, the two directors on the Annual Budget & Personnel Committee were Betty MacMillan and Silvestre Montejano. After some discussion, a motion is made by Glenn Oania and seconded by Silvestre Montejano to select Directors Ron Stefani and Glenn Oania for the Annual Budget & Personnel Committee. The motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

UNFINISHED BUSINESS:

1. Update on the Local Groundwater Sustainability Agency (GSA) Formation and Appoint Alternate Director for the Public Water System/Private Non-Profit Water System/Disadvantaged Community Seat on the Board of Directors for the Salinas Valley GSA: The following candidates have submitted an application; Richard Boyer and Hilary Q. Thomas, Ph.D. – General Manager Eric Tynan reported to the Board that the Small Water System/Disadvantaged Community committee will be an advisory committee to Castroville CSD. President Ron Stefani is the primary director on the Small Water System/Disadvantaged Community seat for the GSA Joint Powers Authority and an alternate director still needs to be appointed. General Manager Eric Tynan informed the Board that he recommends Hilary Q. Thomas Ph.D. as the alternate. Once the Board reviewed the applications for both candidates, a motion is made by Glenn Oania and seconded by James Cochran to appoint Hilary Q. Thomas Ph.D. The motion carried by the following vote:

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AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

2. Update on levels for Well #2, #3, #4 and #5 – General Manager Eric Tynan informed the Board on the current well levels as of April 1, 2017 were as follows: Well #2 is currently at -8 feet below sea level and on March 1, 2017 it was -5.3 feet below sea level. Well #3 is currently at -19.3 feet below sea level and on March 1, 2017 it was -16.4 feet below sea level, and Well #4 is at -29.5 feet below sea level and on March 1, 2017 it was -22.2 feet below sea level. Well #5 is currently at -8 feet below sea level and in March 1, 2017 it was -5.3 feet below sea level. A graph of the well trends for the months August 2015 through April 2017 can be viewed on page 29 of the board packet. General Manager Eric Tynan stated that the well levels are starting to decline but well levels are still ahead of where they were last year at this time. Chloride levels are also holding steady. Meteorologists are predicting another El Niño next winter.
3. Update on tax measure for North County Recreation and Park District (NCRPD) – General Manager Eric Tynan had Director Grant T. Leonard from NCRPD provide the update since he was present at the board meeting. Per Mr. Leonard the NCRPD had applied for an opportunity grant to the Community Foundation to pay for architectural renderings that was denied, which came as a surprise because David Armanasco, the consultant assisting NCRPD with the tax measure felt fairly confident that the grant would be approved. They will also be applying for another grant, the North Monterey County Community grant through the foundation and the deadline is the 19th of May for a maximum grant of \$5,000 but they anticipate the grant will be closer to \$2,500 and NCRPD is authorized to do matching funds to apply for this grant. NCRPD is on schedule to do a presentation to the Castroville Coalition on their capital campaign and tax measure.
4. Update on the Castroville CSD Medium Household Income study (MHI) to certify status as a “Disadvantaged Community” (DAC) to facilitate grant applications for water and sewer capital improvements for Castroville – General Manager Eric Tynan reported to the Board that the Rural Community Assistance Corporation (RCAC) has completed the Castroville CSD MHI study/survey results. The MHI for Castroville CSD is \$35,000 with a response rate of 16.3 percent and the MHI study required a 13 percent response to meet State and Federal guidelines. The community of Castroville did not only meet the requirements to be classified as a “Disadvantaged Community” but to be further classified as a “Severely Disadvantaged Community”. The overall MHI survey had to come under \$49,000. This new classification will give the District better grant and funding opportunities to apply for state and federal funding programs for water system improvements and upgrades. He also informed the Board that annual water systems fees for connections fees with the State Water Resources Control Board would be reduced from \$9,000 to \$4,000 due to Castroville being classified as a “Severely Disadvantaged Community”.
5. Update on the progress of the Castroville Boulevard Bicycle/Pedestrian and Railroad Crossing Bridge; Project No. 8622 (Monterey County) - General Manager Eric Tynan reported to the Board that this project is having some trouble and was temporarily halted by the Rail Road Company. Also, as mentioned at last’s month’s board meeting, the County’s contractors accidentally punctured another water main when they were drilling in March 2017. Castroville CSD had properly marked all the water-lines before the drilling began for this project. The second water main break did not require a boil order notice since no laterals were affected. The County was billed by Castroville CSD for the damage caused by their contractors for both of these incidents. Payment has yet to be received by Castroville CSD for the first incident, which occurred in February 2017. He will be meeting with the County this week to resolve prompt payment of both these invoices.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – President Ron Stefani reported to the Board that MRWPCA will receive 113 million dollars of State funding for the Pure Water Project. The contract with Marina Coast Water District expired at the end of March 2017 and if they cannot come up with funding to pay for their portion of the pipeline, it will go back to MRWPCA, which may cause friction between them. However, the biggest fear is that there are other groups that may try to sue and cause this project to get behind.

2. Update on meetings/educational classes attended by the Directors – None to report

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – March 2017. A motion was made by Adriana Melgoza and seconded by Glenn Oania to pay all bills presented. The motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

CLOSE:

There being no further business, a motion was made by Glenn Oania and seconded by Adriana Melgoza to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

The meeting adjourned at 5:10 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Ron Stefani
President