



# CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065

OFFICE: 11499 GEIL STREET

CASTROVILLE, CA 95012

FAX (831) 633-3103

President – Ron Stefani  
Vice President – Silvestre Montejano  
Director – Adriana Melgoza  
Director – Betty MacMillan  
Director – David Lewis

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, MAY 17, 2016 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

### CALL MEETING TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

### CONSENT CALENDAR:

1. Approve the Draft Minutes of the Regular Board Meeting of April 19, 2016 – **motion item**

### CORRESPONDENCE:

1. Letter of appreciation from the Central Coast Regional Water Quality Control Board for Castroville CSD participation in the March 7, 2016 Salinas Valley Environmental Justice and Safe Drinking Water Tour.

### INFORMATIONAL ITEMS:

1. CSDA – Legislative Update from Sacramento
2. *Monterey Herald* – Water officials want early OK for groundwater project
3. *Brown and Caldwell Water News* – Local Water Agencies Address New Drinking Water Standards
4. *Monterey Herald* – Arsenic removal from some local groundwater proves challenging
5. Monterey County Sheriff's Community Advisory Group Meeting that was held on April 20, 2016

CASTROVILLE COMMUNITY SERVICES DISTRICT

**PRESENTATION:**

1. None

**UNFINISHED BUSINESS:**

1. Update on levels for Well #2, #3 and #4 – Eric Tynan, General Manager
2. Update on Castroville CSD's conservation measures put in place for District customers both residential and commercial – Eric Tynan, General Manager
3. Update on the local groundwater sustainability agency (GSA) representation and formation – Eric Tynan, General Manager
4. Update on Castroville Boulevard Bicycle/Pedestrian and Railroad Crossing Bridge; Project No. 8622 concerning the sewer relocation – Eric Tynan, General Manager
5. Consider whether to approve amended and restated Memorandum of Understanding between North County Recreation and Park District (NCRPD) and Castroville CSD, Support for NCRPD to Obtain Program Funding and approval of the amended proposal submitted by Armanasco Public Relations to NCRPD to assist with the tax measure – **motion item**
6. Consider approving revised Rate Structure Analysis Report for Zone 2 which consists of Rancho Moro Cojo Subdivision, Monte Del Lago Mobile Park and the number of North Monterey County High School students enrolled annually for sewer user fees and set a public hearing date (report prepared by Harris & Associates) – **motion item**

**NEW BUSINESS:**

1. Consider approving purchase of new generator for Moss Landing, Sewer, Zone 3 – **motion item**
2. Implement AMBAG's energy efficiency upgrade recommendations for Castroville CSD office, well sites and yard lights at site 2 – Eric Tynan, General Manager
3. Approve Resolution No. 16-5, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges – **motion item**
4. Select Annual Budget & Personnel Committee (two directors) – **motion item**

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – Ron Stefani, President
2. Update on other meetings/educational classes attended by the Directors

**GENERAL OPERATIONS:**

1. General Manager's Report – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

**AGENDA, Page 3**  
May 17, 2016  
CASTROVILLE COMMUNITY SERVICES DISTRICT

3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements\*\*Internal Report\*\* and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of March 2016 –  
**motion item**

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, May 17, 2016 at 4:30 p.m.**

**CLOSE:**

Adjournment to the next regular scheduled Board Meeting – **motion item**

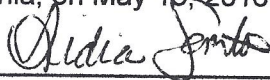
All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

\*\*\*\*\*

**Certification of Posting**

I certify that on May 13, 2016, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on May 13, 2016.



Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**

April 19, 2016

President Ron Stefani called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present:** President Ron Stefani, Vice President Silvestre Montejano, Director Adriana Melgoza and Director Betty MacMillan

**Absent:** Director David Lewis

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:** None

**Guest:** Lloyd Lowrey, Dennis Klingelhofer, Judy Burditt, Grant T. Leonard and David Armanasco

**PLEDGE OF ALLEGIANCE**

At the request of President Ron Stefani, Vice President Silvestre Montejano led the Pledge of Allegiance.

**PUBLIC COMMENTS**

1. Mr. David Armanasco who is part of DeepWater Desal wanted to inform those present that in the July issue of National Geographic there will be an article published on their project. He thought it would be important to relay this information since Castroville CSD has a memorandum of intent (MOI) with DeepWater Desal.

**CONSENT CALENDAR**

1. A motion was made by Betty MacMillan and seconded by Adriana Melgoza to approve the minutes of the March 15, 2016 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and MacMillan
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	1	Directors:	Lewis

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. None

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Monterey Herald* – CPUC official suggest Monterey Peninsula go ahead with groundwater replenishment ahead of desal project
2. *San Cruz Sentinel* – Santa Cruz County water agencies to change inconsistent basin boundaries
3. *Local L.A. Now* – Californians fall a bit short of Brown's call for 25% cut in water use after 9 months of conservations
4. *Monterey Herald* – Officials: Groundwater replenishment transfer pipeline to cost more than \$41 million
5. *Monterey Herald* – County gets \$250K groundwater sustainability grant

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**UNFINISHED BUSINESS:**

The Board skipped down to item six for unfinished business.

1. Update on levels for Well #2, #3 and #4 – General Manager Eric Tynan informed the Board on the current well levels as of April 1, 2016 were as follows: Well #2 is currently at -3.8 feet below sea level and in March 1, 2016 it was -2.9 feet below sea level. Well #3 is at -32.6 feet below sea level and in March 1, 2016 it was -20.7 feet below sea level, and Well #4 is at -44.7 feet below sea level and in March 1, 2016 it was -30.6 feet below sea level. A graph of the well trends for the months February 2015 through April 2016 can be viewed on page 19 of the board packet (note the graph is incorrectly tilted March for the well levels and should state April; March well levels are not reflected.) In his opinion, the decline in well levels is from local farmers irrigating once again.
2. Update on the local groundwater sustainability agency (GSA) and representation – General Manager Eric Tynan reported to the Board that he and Board President Stefani attended the last scheduled GSA meeting. Furthermore, on pages 20-29 of the board packet is information on what is a GSA and a schedule of the upcoming meetings. Per President Stefani at the last meeting attended the discussion focused on forming a GSA. Per General Manager Eric Tynan, the bottom line is cost and who is going to pay for it. Also, according to state law, if no local entities come together to form a GSA, the county would be the default GSA. If the county doesn't step forward, the State Water Resources Control Board would intervene. The next GSA meeting is scheduled for the 19<sup>th</sup> of May. He will continue to update the Board on any further developments at the next regularly scheduled board meeting.
3. Update on Castroville CSD's conservation measures put in place for District customers both residential and commercial – General Manager Eric Tynan reported to the Board that conservation efforts have been extended until October 2016 and notices were mailed to all water customers on the 16<sup>th</sup> of March to inform them of the extension. The only change the District made was to the limits on watering days, which will now be on Tuesdays and Saturday. All houses and businesses irrigate on Tuesday and Saturday before 9:a.m. and after 5:00 p.m. As the graph shows on page 26 of the board packet, there is a drop in water usage from 2013 versus 2015. For the month of March 2013 water usage was 19.9 million gallons and March 2016 it is 13.9 million gallons. Customers continue to do their part to conserve water.
4. Update on Castroville Boulevard Bicycle/Pedestrian and Railroad Crossing Bridge; Project No. 8622 concerning the sewer relocation – General Manager Eric Tynan reported to the Board that it was the original intention between Monterey County and CCSD to incorporate the sanitary sewer relocation into the Castroville Bicycle/Pedestrian and Railroad Crossing Bridge project plans and have the bridge contractor awarded the contract complete the relocation during construction. Caltrans did not accept the incorporation of the relocation of the CCSD sanitary sewer pipeline into the bid items for the project bridge contractor during the submittal of the Right-Of-Way Certification. An approved Right-Of-Way Certification by Caltrans is a requirement for receiving the programmed federal and state funds for construction. It was decided to remove the plans, specifications, and contract items produced by MNS Engineers for the sanitary sewer relocation from the full TRC plans for the project. The relocations of the CCSD sanitary sewer relocation will now be conducted by a Job Order Contract with a contractor presently under contract with Monterey County prior to the beginning of construction. The sanitary sewer relocation construction is now planned to occur between June 13, 2016 and July 31, 2016 but could occur sooner. The complete letter from the County regarding this matter can be viewed on pages 27-28 of the board packet. The County is also requesting CCSD provide written correspondence if it agrees with this understanding of the work and funding responsibilities for the sanitary sewer relocation for this project.
5. Consider whether to proceed with selling Principal Financial Group, Inc. common stock and depositing the monies into the General Fund for water – General Manager Eric Tynan recommended the Board sell the common stock and deposit the monies into the water fund since these stocks were purchased with water revenues. To proceed with the selling of the common stock, the documentation requires a medallion seal which can be provided by the representative that handles the 457 investment plans for District employees. A motion is made by Adriana Melgoza and seconded by Betty MacMillan to sell the common stock and deposit the monies in the water fund. The motion carried by the following vote:

Minutes of the Castroville Community Services District  
April 19, 2016 Regular Board Meeting  
Page 3

AYES: 4 Directors: Stefani, Montejano, Melgoza and MacMillan  
NOES: 0 Directors: None  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Lewis

6. Discuss if a Memorandum of Understanding between North County Recreation and Park District (NCRPD) and Castroville CSD, for a Process to Obtain Program Funding for a Tax Measure should be executed and review for information purposes the proposal submitted by Armanasco Public Relations to NCRPD. Mr. Armanasco submitted a proposal to assist the NCRPD with a capital campaign to fund upgrades to the recreation center and an outreach and awareness building campaign to gain support for the passing of a property tax measure. District Legal Counsel Lloyd Lowrey met earlier today with General Manager Eric Tynan, NCRPD Judy Burditt, NCRPD Director Grant Leonard and the president of Armanasco Public Relations, Inc. David Armanasco to clarify the language on the proposal submitted. Phase 1 of the proposal just needs to get redefined; Phase 2 poses a risk. Mr. Lowrey will send the suggested language to NCRPD. As for the existing MOU, he will need to also change some of the language. Per NCRPD Director Grant they will be waiting to have final approval from Mr. Lowrey regarding the proposal submitted by Armanasco Public Relations, Inc. The Board returned to the normal order of business on the agenda.

**NEW BUSINESS:**

1. Consider approving Resolution No. 16-4, Approving Submittal to CPUC of Draft "In Concept" Return Water Purchase Agreement between California-American Water Company (Cal Am) and Castroville Community Services District – General Manager Eric Tynan informed the Board that he, President Ron Stefani and District Legal Counsel Lloyd Lowrey have invested a lot of time on this agreement. He is recommending the Board approve Resolution No. 16-4. President Ron Stefani stated CCSD was lucky to have such great counsel representing them. Per District Legal Counsel CCSD is only approving the resolution and the agreement in concept and not signing anything at this time regarding the agreement. This is simply an approval in "Concept" for CPUC to review. Documentation can be viewed on pages 34-57 of the board packet. Once questions and concerns are addressed, a motion is made by Betty MacMillan and seconded by Adriana Melgoza to approve Resolution No. 16-4, Approving Submittal to CPUC of Draft "In Concept" Return Water Purchase Agreement between California-American Water Company (Cal Am) and Castroville Community Services District. The motion carried by the following vote:

AYES: 4 Directors: Stefani, Montejano, Melgoza and MacMillan  
NOES: 0 Directors: None  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Lewis

2. Consider approving Rate Structure Analysis Report for Zone 2 which consists of Rancho Moro Cojo Subdivision, Monte Del Lago Mobile Park and the number of North Monterey County High School students (NMCHS) enrolled annually for sewer user fees and set a public hearing date (report prepared by Harris & Associates) – General Manager Eric Tynan reported to the Board that Harris & Associates conducted the rate structure analysis report for Zone 2. The report can be viewed on pages 58-63 of the board packet. Mr. Dennis Klingelhofer with Harris & Associates discussed the report findings. He recommended proportioning the costs to ratepayers in an equitable manner consistent with the requirements of Proposition 218. It appears Monte Del Lago and NMCHS sewer fees will need to be increased. Currently Monte Del Lago pays annually \$30,160 and fees will increase to \$76,848.10 and NMCHS currently pays about \$4,400 depending on the number of students enrolled annually and fees will increase to \$13,237.50 based on the same number of students enrolled annually if the proposed sewer rates pass. Furthermore, CCSD has not increased their fees since taking over in 2008 from the County. Rancho Moro Cojo fees are not subject to increase at this time since they do already pay their fair share for sewer fees. General Manager Eric Tynan stated although the increase is significant, it is necessary in order to provide the revenues needed for sewer operation, maintenance, and capital projects needed to provide reliable sewer service to the parcels of land served by Zone 2. A public hearing date will also need to be set to meet the annual sewer service charge to be collected for fiscal year 2016-2017. A motion is made by Silvestre Montejano and seconded by Betty MacMillan to approve

the Rate Structure Analysis Report for Zone 2, which consists of Rancho Moro Cojo Subdivision, Monte Del Lago Park and the number of North Monterey County High School students enrolled annually for sewer user fees as submitted by Harris & Associates and set the public hearing date for June 21, 2016. The motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and MacMillan
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	1	Directors:	Lewis

3. Election of an Alternate Special District Representative to LAFCO; vote for one: Grant T. Leonard, North County Recreation and Park District or Stephen Snodgrass, Pajaro/Sunny Mesa CSD – The Board reviewed the election ballot for LAFCO. General Manager Eric Tynan recommended the Board vote for Grant T. Leonard, North County Recreation and Park District. After some discussion, a motion is made by Adriana Melgoza and seconded by Betty MacMillan to vote for Grant T. Leonard for the position of Alternate Special District Representative to LAFCO. The motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and MacMillan
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	1	Directors:	Lewis

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – President Ron Stefani reported that the Ground Water Replenishment project keeps moving forward. In the past week there have been hearings scheduled at the PUC that affect the MRWPCA regarding their project.
2. Update on meetings/educational classes attended by the Directors – None to report.

### GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – March 2016. A motion was made by Adriana Melgoza and seconded by Betty MacMillan to pay all bills presented. The motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and MacMillan
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	1	Directors:	Lewis

Minutes of the Castroville Community Services District  
April 19, 2016 Regular Board Meeting  
Page 5

**CLOSE:**

There being no further business, a motion was made by Adriana Melgoza and seconded by Betty MacMillan to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	1	Directors:	MacMillan

The meeting adjourned at 5:23 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

\_\_\_\_\_  
Lidia Santos  
Secretary to the Board

\_\_\_\_\_  
Ron Stefani  
President





EDMUND G. BROWN JR.  
GOVERNOR



MATTHEW RODRIGUEZ  
SECRETARY FOR  
NATURAL RESOURCES

**Central Coast Regional Water Quality Control Board**

April 21, 2016

Mr. Eric Tynan  
Castroville Community Services District  
11499 Geil Street  
Castroville, CA 95012

Dear Mr. Tynan:

**LETTER OF APPRECIATION - MARCH 7, 2016 ENVIRONMENTAL JUSTICE TOUR**

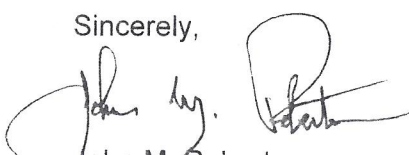
This letter is to acknowledge our appreciation of your participation in the March 7, 2016 Salinas Valley Environmental Justice and Safe Drinking Water Tour. Thank you for sharing your valuable time and for welcoming us to the Castroville Community Services District. Your efforts help to call attention to environmental justice issues in the Central Coast Region and provide opportunities for Board Members, staff and community members to have an active dialogue regarding water quality issues affecting local communities so that we may work toward real solutions.

As discussed at the March EJ Tour, implementing the Human Right to Water law is among the highest priorities for the Central Coast Water Board. The law recognizes that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption. In particular, we appreciate your input regarding the challenges related to the definition of disadvantaged communities and how the current definition often prevents communities that are most in need from accessing available financial assistance and other resources.

At the March 2016 Board Meeting, our Board directed staff to develop a Human Right to Water Resolution for the Central Coast Region. We look forward to this opportunity to work together with community members and all stakeholders to develop the resolution, including specific actions and timeframes to ensure its effective implementation ensuring that our local communities have access to safe, clean, and affordable drinking water.

Thank you again for your time and efforts to support the environmental justice community. If you have further input or need any assistance in the future, please feel free to contact Angela Schroeter at [Angela.Schroeter@waterboards.ca.gov](mailto:Angela.Schroeter@waterboards.ca.gov) or (805) 542-4644.

Sincerely,

  
John M. Robertson  
Executive Officer

DR. JEAN-PIERRE WILLET, CHAIR | JOHN M. ROBERTSON, EXECUTIVE OFFICER

895 Aerovista Place, Suite 101, San Luis Obispo, CA 93401 | [www.waterboards.ca.gov/centralcoast](http://www.waterboards.ca.gov/centralcoast)



## Legislative Update from Sacramento

**SB 1317**(Lois Wolk, D-Davis) would require a city or county overlying a high or medium priority water basin to establish a process for issuing a conditional use permit for new well construction "in order to prevent a new groundwater extraction facility from contributing to or creating an undesirable result." It would prohibit the issuance of a permit for a new well in probationary basins, or basins subject to critical overdraft. The Senate Natural Resources and Water Committee approved **SB 1317** on a 6-2 vote in spite of concerns raised by the committee chair and other members. The Senate Governance and Finance Committee will next hear **SB 1317**. Farm Bureau opposes.

**AB 1585**(Luis Alejo, D-Salinas) would appropriate \$25,000,000 to construct a water conveyance tunnel between Lake Nacimiento and Lake San Antonio to conserve water otherwise spilled when Lake Nacimiento is full and while Lake San Antonio still has additional storage space. The funding source has not yet been identified. The Assembly Water, Parks and Wildlife Committee approved **AB 1585** on a 12-1 vote. The Assembly Appropriations Committee will hear it next. Farm Bureau supports.

**AB 1755** (Bill Dodd, D-Napa) would enact the Open and Transparent Water Data Act, requiring the Department of Water Resources to establish a public benefit corporation to create an online water transfer information clearinghouse. Amendments made last month removed many of the issues of concern to Farm Bureau. The Assembly Water, Parks and Wildlife Committee will hear it next week. We continue to track the measure closely and discuss water transfer issues with the author before taking a position.

**AB 2304**(Marc Levine, D-San Rafael) would establish the California Water Market Exchange Act of 2016. A five-member board composed of the Secretary of Natural Resources Agency and four individuals appointed by the Governor would govern the Exchange. The stated intention of the Exchange would be to "create water sustainability, resiliency and adaptability to drought and climate change; provide benefits and opportunities for disadvantaged communities and environmental resources; integrate data collection and reporting by increasing transparency; and establish a centralized exchange platform to facilitate water transfers." Farm Bureau has met with the author several times to discuss areas of concern and submitted a letter recommending that **AB 2304** be amended to commit the subject of an improved regulatory framework for water transfers to a task force, comprised of stakeholders which represent the spectrum of both potential sellers and buyers of water under such a system. The taskforce would develop a report for submittal to the Legislature on the subject with both findings and recommendations for further legislative action if warranted. The Assembly Water, Parks and Wildlife Committee approved **AB 2304** on a 10-4 vote.

# Water officials want early OK for groundwater project

Dave Stoldt, general manager of the Monterey Peninsula Water Management District, tries some treated water on a tour of the groundwater replenishment demonstration plant at the Marina facility in January. Vern Fisher — Monterey Herald

By Jim Johnson, Monterey Herald

Monterey >> A motion seeking an earlier decision, by this summer, on the Pure Water Monterey groundwater replenishment project as a bridge to the delayed desalination plant was filed with the state Public Utilities Commission this week.

The motion, filed by California American Water and several other parties, seeks expedited PUC approval by Aug. 18 of a water purchase agreement between Cal Am and the local public agencies backing the \$85 million project, the Monterey Regional Water Pollution Control Agency and the Monterey Peninsula Water Management District. It also seeks approval of a \$41 million Cal Am-owned pipeline and pump station capable of delivering the new water supply.

Cal Am spokeswoman Catherine Stedman called the motion “critically important in light of the CPUC’s schedule delay on the desal project.”

She added it was “great to see all the stakeholders coming together to find ways to bring some of the (water) supply components online early in order to better cope with the state’s cutbacks on the (Carmel) River.”

All parties to the project proceeding signed on except Water Plus.

Peninsula mayors water authority president Jason Burnett, in his final days at the helm, noted last week that approval of the groundwater replenishment project would mean “for the first time in the Peninsula’s history, a significant portion of our water supply would be publicly owned.”

The motion reasons that the project’s 3,500 acre-feet of water per year, along with aquifer storage and recovery water that would benefit from the Cal Am pipeline, are needed as an alternative source to the desal project.

The water could be available as early as 2018. Due to a series of delays, Cal Am officials are predicting the desal project won't be completed until as late as 2020. The deadline to cut back pumping from the Carmel River is Dec. 31 of this year.

The latest delay surrounds the desal project's combined state and federal environmental review document. A draft version is now expected to be released in December, just 10 days before the river cutback deadline, with a final version due in late 2017. PUC consideration of the project has likely been pushed into 2018.

That schedule would result in Cal Am missing milestones even under a proposed extension of the river cutback deadline by four years. Local officials are considering seeking a five-year extension; Burnett said the mayors authority has set a special meeting for Tuesday.

While the Cal Am pipeline — which would be needed for the desal project regardless of the groundwater replenishment project — was studied under the project's already certified environmental report, Burnett acknowledged PUC staff will need to conduct a review of the analysis and that a report amendment will be needed for the pump station. He said the hope is both can be accomplished by this summer.

Meanwhile, Stedman said an April 8 PUC ruling asking a number of questions about the project, mostly on cost, customer rates and PUC oversight, was vacated pending a ruling on this week's motion. A panel discussion regarding those issues and how they are addressed was set during last week's PUC hearings of the Peninsula water projects.

In addition to potable water supply, which would be available after advanced treatment of various wastewater sources and injection into the Seaside basin, the groundwater replenishment project proposes to provide about 5,000 acre-feet of water per year for irrigation in the Salinas Valley.

Stedman said Cal Am is still awaiting final approval from the California Coastal Commission to conduct repairs and resume the desal slant test well operation, which has been shut down since last month after an outfall pipeline broke during a storm. Cal Am expects to begin work within a month.

# Local Water Agencies Address New Drinking Water Standards

*posted on Wed, 04/20/2016 - 11:23am by Shawn Novack*

Officials are working to meet compliance requirements to reduce levels of Chromium in local drinking water supplies

Agencies are working to reduce the prevalence of Chromium in local drinking water supplies.

The City of Hollister and the Sunnyslope County Water District are continuing to implement the approved approach to comply with California's new limits on the regulated compound Chromium-VI (Hexavalent Chromium) that is naturally occurring in our drinking water.

Chromium VI is a potential carcinogen and can cause other health problems. More information can be obtained by searching for Chromium VI on the Internet.

In 2014, the California Department of Public Health approved a maximum contaminant level of 10 parts per billion (ppb) for Chromium-VI in drinking water, making it the only state to regulate the specific Chromium compound. For comparisons sake, that's about 10 drops of liquid in an Olympic-sized swimming pools worth of water. It is the first state standard for Chromium-VI in the nation. The federal limit for total Chromium; established by the Environmental Protection Agency, is 100 ppb.

Test results from our wells are highly variable with some water indicating Chromium VI as high as 15 ppb, or 5 ppb over the mandatory limits.

## **What is Chromium?**

All Chromiums are naturally occurring elements found in rocks, animals, plants, soil, and in volcanic dust and gases. Chromium is present in the environment in several different forms. The most common forms are Chromium (0), Chromium (III), and Chromium(VI). No taste or odor is associated with Chromium compounds. Chromium (III) occurs naturally in the environment and is an essential nutrient. Chromium (VI) and Chromium(0) can also be byproducts of some industrial processes. The metal Chromium, which is the Chromium (0) form, is used for making steel. Chromium (VI) and Chromium(III) are used for chrome plating, dyes and pigments, leather tanning, and wood preserving.

### **What's being done locally?**

The West Hills Water Treatment Plant, which is part of the Hollister Urban Area Water Project (HUAWP), is under construction and will be operational by the end of 2017. The current plan; to address the Chromium-VI regulations, takes advantage of these already planned water treatment and water supply infrastructure improvements. As an alternative to a very expensive wellhead treatment to reduce Chromium VI levels in our drinking water, water from the West Hills Treatment Plant will be used to blend with well water, thereby saving millions of dollars now and into the future

Blending groundwater with high quality, treated surface water would be provided at existing municipal wells that show levels of Chromium-VI higher than state guidelines. The surface water will reduce the Chromium-VI to levels below these standards. State regulators have accepted this solution.

The West Hills Water Treatment Plant is a part of the HUAWP, a collaborative effort between the City of Hollister, Sunnyslope County Water District and the San Benito County Water District to improve water quality for drinking water customers, protect the groundwater basin, help meet wastewater discharge requirements, assist the agencies in developing a high quality recycled water and will allow the agencies to comply with the new drinking water standards. The HUAWP — approved in 2013 — was the most technically feasible and fiscally responsible solution to meet all these needs.

For more information on the Hollister Water Project go to: [www.hollisterwaterproject.com](http://www.hollisterwaterproject.com) or call (831) 637-8218, Ext 189

For more information on our drinking water in the Sunnyslope service area call (831) 637-4670, for City of Hollister customers call (831) 636-4377.

## **Arsenic removal from some local groundwater proves challenging.**

At Cypress Community Church outside of Salinas, guests have not been able to drink the water there for years. Only bottled water can be consumed and used.

“Arsenic has been confirmed there,” Monterey County Department of Health Director Cheryl Sandoval says. “There’s a lot of arsenic in that area and levels tend to fluctuate.”

In March 2016, tests taken from the church’s private well detected 16 parts per billion in its system, Sandoval says. That’s above state and federal drinking water standards for arsenic.

Arsenic, a naturally occurring contaminant that seeps into groundwater, can be commonly found in drinking water. In 2001, research found that three in 1,000 people could expect to develop bladder or lung cancer in their lifetime if the water they consume daily contains arsenic at more than 10 parts per billion. The risk increases as arsenic levels become higher.

That evidence prompted the U.S. Environmental Protection Agency in 2001 to crack down on its drinking-water standard for arsenic, slashing the limit from 50 parts per billion to 10 parts per billion.

“Thousands of wells were put out of compliance overnight,” says Russ Hatch of MCSI Water System Management. “Big systems can handle this no problem, but small systems have a problem.”

As it’s proving to be for Cypress Church. Jerry Gile, the church’s operations manager, says it would cost hundreds of thousands of dollars to get the technology to filter arsenic from its groundwater. It was the same story for the SPCA of Monterey County, also located along the Highway 68 corridor.

In 2013, the SPCA invested \$300,000 to begin the filtering process, and now it pays \$1,800 a month to run it – about \$700 more a month than it used to be.

“It was a challenge. The county health department and the EPA were both not ready for this change,” Randy Farmer, maintenance manager at the SPCA says. “Nobody had answers for us in the beginning, we were the Guinea pigs.”

Gile’s budget is tighter than the SPCA’s \$6.5 million budget. So for the years the church has been above the arsenic limit, labels above every faucet at the church have warned people to not drink or use the water. About 25 gallons are ordered weekly for people to drink or use.

Hundreds of people go to Sunday services and attend programs at Cypress through the week. In two years, the county will require the church to implement the filtration system, and Gile isn't sure they can afford it.

"It's a financial burden," Gile says. "There's a possibility we might have to take a stand."



# MONTEREY COUNTY SHERIFF'S COMMUNITY ADVISORY GROUP MEETING

**AGENDA**  
**April 20, 2016**  
**12:00 p.m.**

**Meeting Location:**  
**Sheriff's Classrooms A&B**  
**1414 Natividad Road**  
**Salinas, CA**

*One of the core functions of the Monterey County Sheriff's Office is to continue to work collaboratively with our community with an emphasis on crime prevention, problem solving, and responsiveness to community needs for public safety. We value the ideas of the members within the community and this committee will be a tool by which we can increase lines of communication.*

*The committee serves several purposes including:*

- *educating the community on the services provided by our office,*
- *improving the relationship between the Sheriff's Office and the community,*
- *encouraging diverse groups within the county to interact in a positive way, and*
- *creating a better and safer community.*

*The Monterey County Sheriff's Office Community Advisory Committee is not a review board. The committee does not exist to provide advice on topics such as use of force incidents, employee discipline, personnel issues, policy, or procedure. The committee exists to help identify community concerns related to public safety service and livability issues and then provide recommendations to the Sheriff's Office that will help enhance our community.*

## **1. Introductions**

**Present:** Sheriff Steve Bernal, Undersheriff Moore, Chief Oakley, Chief Teeter, Captain Bass, Cmdr. Matt Luther, David Armanasco, Jose Arreola, Brian Contreras, Linda Ford, David Gill, Jody Hansen, Adriana Melgoza, Leigh Rodriguez, Aurelio Salazar, Eric Tynan, Ken Wright, and Jesucita Robles.

**Absent:** Dan Baldwin, Mary Claypool, Nick Craft and Kurt Gollnick.

## 2. Sheriff:

The Sheriff said there is a 6 million increase in next year's fiscal budget, due in large part to Healthcare costs and the budget county wide looks pretty lean right now. With a county wide hiring freeze in place, law enforcement is exempt from a hiring freeze, the sheriff's office doesn't anticipate any vital lost positions, but we are not gaining any positions either. The Sheriff said the jail has been neglected for many years. We are obligated to staff the jail. We had to send 7 deputies from patrol to the jail to cut down on the overtime in early 2015 and then we sent an additional 18 deputies from patrol to the jail in October 2015. Although, overtime was not the only problem at the jail, we had deputies working 16 hour shifts and it wasn't safe for the deputies or the inmates.

Detectives are working a patrol shift twice a week; this takes them away from their primary duty of investigating serious crimes such as homicides and sexual assault cases. Despite the shortages, deputies are doing an outstanding job!

Cmdr. Matt Luther gave a presentation on the recent burglaries in the Toro Park area. Our Civil Division Deputy went to do an eviction and found a vest that belonged to a Salinas PD Officer and over the course of several days multiple follow-up search warrants were written and served. Thirteen guns and other stolen items were located and there were 18 arrests.

The Sheriff would like to hire a Crime Analyst and explore intelligence led policing as a new model of policing. This will let us know where crimes are being committed and help utilize our deputies more effectively.

There have been some changes made in the administration since the last meeting. Undersheriff Bohner retired and Corrections Operations Bureau Chief Mike Moore was promoted to Undersheriff. Chief Tracy Brown retired and Commander Jerry Teeter was promoted to Chief of Enforcement Operations. Commander James Bass was promoted to correctional Captain. We have hired an outside agency to recruit for a Chief of our Corrections Operations Bureau.

Brian Contreras asked Captain Bass when we are going to break ground for the jail expansion and Captain Bass said September of this year, with an anticipated date to finish in late 2018.

The Sheriff said property crimes has increased in certain areas of the county and believes this is due in large part to Proposition 47. Some felonies have been reduced to misdemeanor's and criminals are spending less time in jail, are not taking advantage of drug programs and they continue to commit thefts to support their drug habits.

We have more programs at the jail for our inmates. We recently had two inmates graduate and receive their GED certificates.

We have a consultant working with us on social media. Share our Facebook page with everyone you know. We are getting very active on social media. We are posting positive

things as well as arrests on Facebook. Taking advantage of Facebook makes us more transparent and more accessible to the community.

There is another application we are currently looking into called Nextdoor. This is a virtual neighborhood watch. Neighbors talk to each other regarding activities in their neighborhood. Brian Contreras said he's part of a group with the Salinas Police Department and they have 9,000 members. Nextdoor is the best way to stay in the know with what's going on in your neighborhood – whether it's finding a rash of car break-ins to finding a lost dog. Nextdoor is the private social network for you, your neighbors and your community. It's the easiest way for you and your neighbors to talk online.

The Sheriff was recently in Sacramento and listened to a presentation by a police chief from Colorado who said since the legalization of marijuana their homeless population has doubled as well as school dropouts, emergency room visits by minors, and traffic fatalities.

The Sheriff wants to keep the Community Advisory Group members abreast of our budget situation via email as well as other information. We have 9 deputies in the academy who will graduate in June and we are sending 12 more to the April 27<sup>th</sup> academy. Academy's last about 6 months. Please contact the Board of Supervisors and let them know law enforcement is very important to the community.

Brian Contreras suggested to be specific in what the Sheriff wants the members to tell the Board of Supervisors. The Sheriff would like to make sure you let them know you're part of the Monterey County Sheriff's Community Advisory Group. He wants you to be our eyes and ears in the community. Please let him know if you have any concerns and how we can get more involved in the community. Let us know how we're doing and what we can do to better our communities. He said if you want him to attend an event or a meeting, please contact his secretary, Jessie Robles, and she will place it on his calendar, and if he's not able to attend due to a prior commitment, he will send a representative on his behalf.

The Sheriff gave an update on our Volunteer Units:

- Explorer Program - We had 44 kids attend our first meeting, and 25 kids are now enrolled in the Program. Our second meeting took place on Friday, April 15<sup>th</sup>. They are the future of law enforcement and the future of the Sheriff's Office. These youth will benefit us all and our communities.
- Aero Squadron – We just recently swore in several aero squadron volunteers and we are now fully staffed. An Aero Squadron volunteer helped in locating the subject of the Amber Alert that went out the other day in Soledad and the little boy is doing well.
- Mounted Unit – They are having their first meeting in a week or two and they are participating in the Castroville Kick Off Parade on Sunday, April 25<sup>th</sup>.
- Sheriff's Advisory Council –SAC's membership has gone down in recent years, due to not being utilized. The Sheriff said they need new members who will be active in the program. Dave Armanasco gave a history of how SAC got started. There was a time when they were very active in helping the Sheriff's Office buy equipment that was not in our budget. They

just recently purchased a bomb dog to supplement the Bomb Squad. The bomb dog will be here in June.

3. Ken Wright sent the Sheriff the following question via email: *Congestion problems being experienced here on the Coast both last year and again this spring and what some expect to be certainly this summer.*

*Chief Jerry Teeter's answer: The general overuse of the forest and coastal region and the inundation of Big Sur by tourists were discussed at the Big Sur Multi Agency Committee (BSMAC) meeting. Specific to the Sheriff's Office, the overnight camping and associated campfires along Nacimiento-Ferguson Road and the South Coast Road were discussed. Cmdr. Wingo and Deputy Villasenor will be working on a plan to try to address it. Preliminarily, Deputy Villasenor will be periodically adjusting his schedule to work into the evening hours to patrol those areas.*

*Several ideas to eliminate the excess tourists were mentioned; from making Hwy 1 a toll road, to placing signs in North County or using social media to advise travelers when the Big Sur area is full, to requiring permits to travel to Big Sur.*

Mr. Wright suggested maybe Deputy Villasenor can use Facebook to disseminate the information and he can educate or reinforce good behavior. All agencies are working together to minimize the problem. There is currently 1 deputy and 2 CHP Officers working the Coastal area.

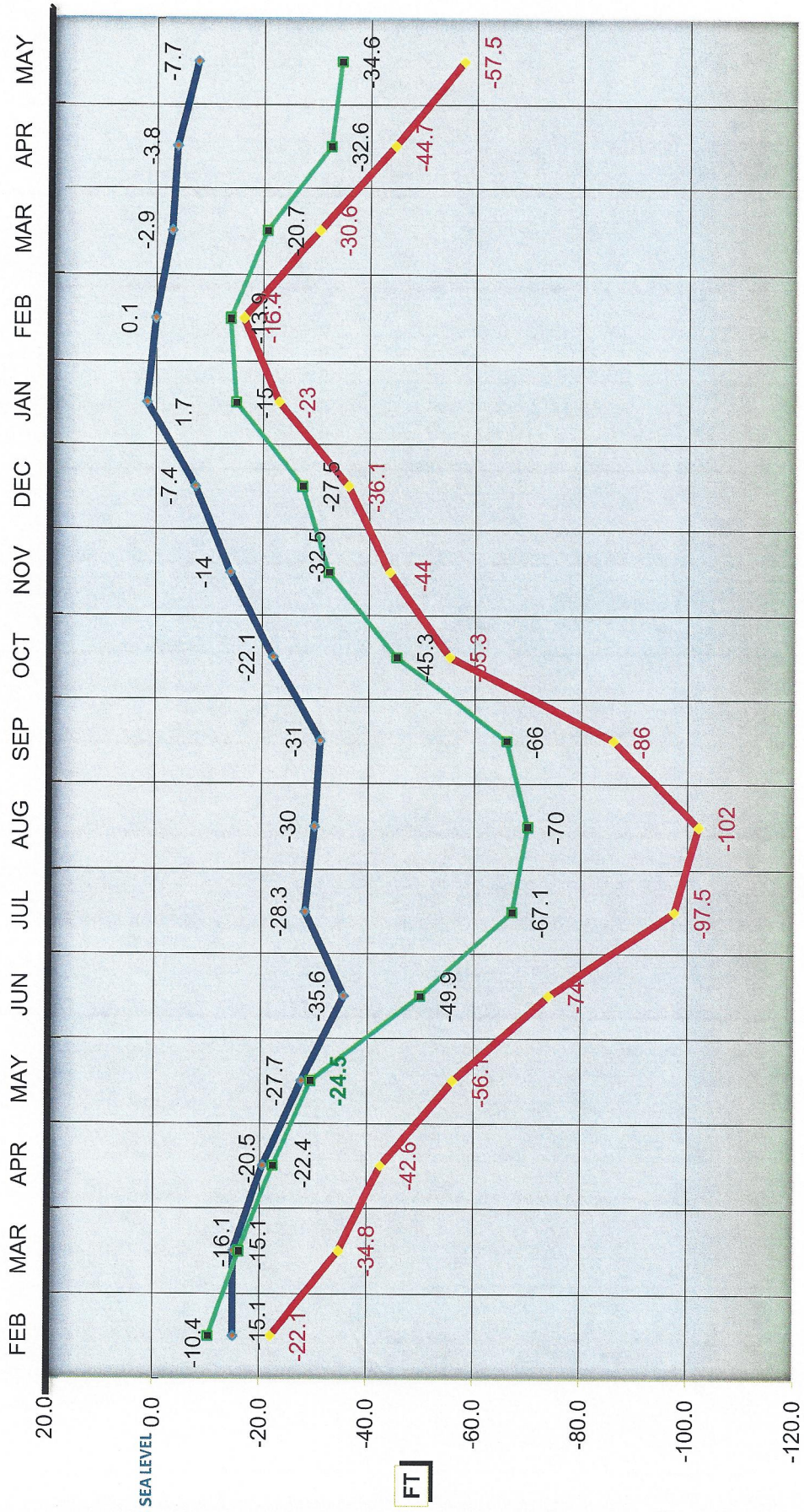
Eric Tynan – asked if the Castroville Office is staffed. The Sheriff said no, we don't have enough manpower to staff it. Our deputies go there to write reports or if they need to meet with anyone. We are working on a School Resource Officer which will be partially paid for by the NMCUSD.

The Sheriff is working with David Armanasco to put together a Clergy Group.

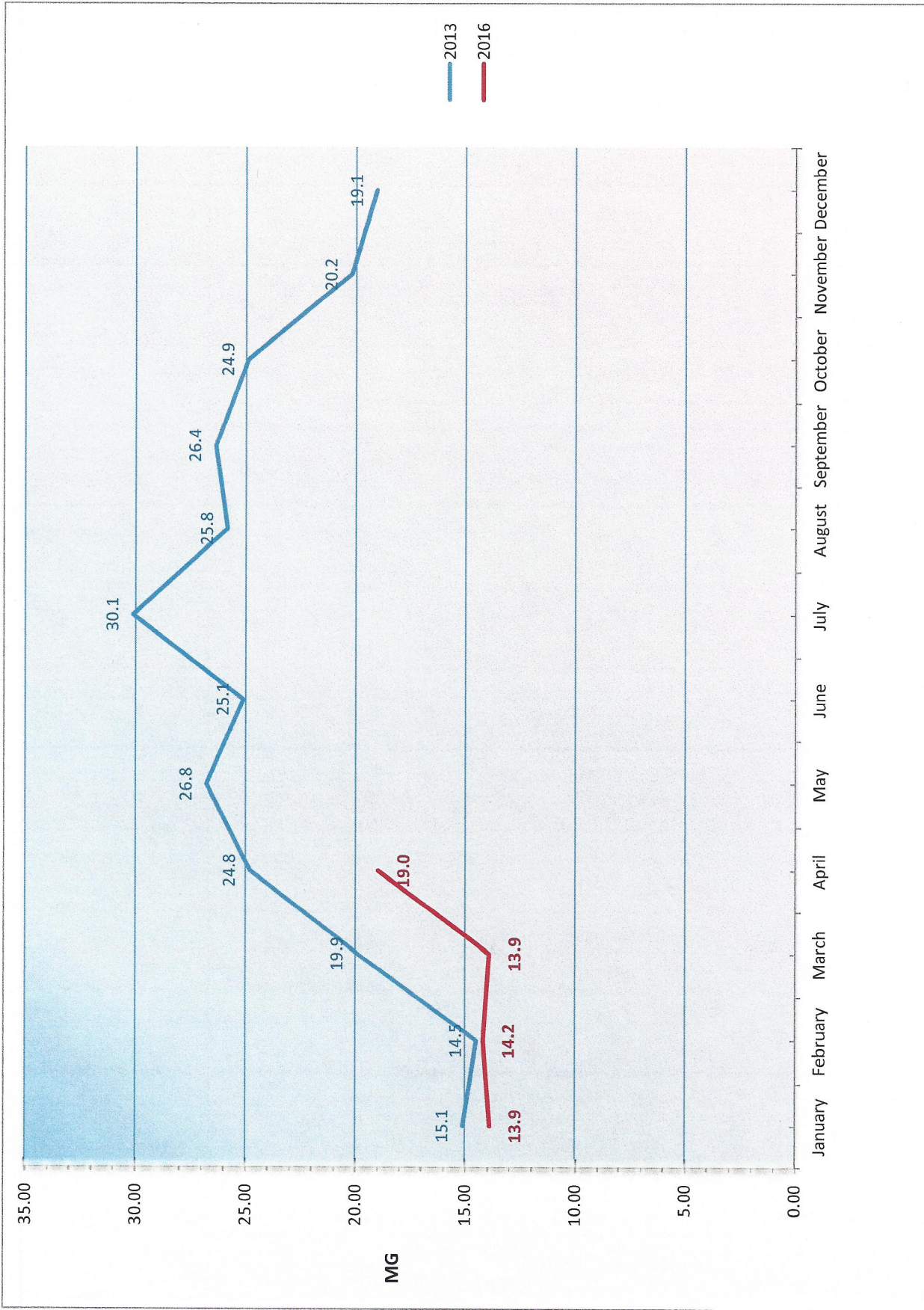
The Sheriff said he is always looking for feedback.

Adjournment: Meeting was adjourned at: 1:15 p.m.

# CASTROVILLE WELL LEVELS 2015-2016



# CONSERVATION EFFORTS 2013 vs 2016



AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING  
BETWEEN  
NORTH COUNTY RECREATION AND PARK DISTRICT  
AND  
CASTROVILLE COMMUNITY SERVICES DISTRICT

Support for NCRPD to Obtain Program Funding

This Amended and Restated Memorandum of Understanding ("Amended and Restated MOU"), is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the NORTH COUNTY RECREATION AND PARK DISTRICT and the CASTROVILLE COMMUNITY SERVICES DISTRICT, collectively "the Parties"

The North County Recreation and Park District and the Castroville Community Services District hereby agree as follows:

1. **AGREED FACTS.** The Parties agree that the following agreed facts apply to and provide the basis for this Amended and Restated MOU:

1.1 North County Recreation and Park District ("NCRPD") is a Recreation and Park District formed and operating pursuant to Division 5, Chapter 4 of the California Public Resources Code, beginning at Section 5780.

1.2 Castroville Community Services District ("CCSD") is a Community Services District formed and operating pursuant to Title 6, Division 3 of the California Government Code beginning at Section 61000.

1.3 On October 22, 2007, the Local Agency Formation Commission of Monterey County adopted Resolution No. 07-15, forming CCSD. Resolution No. 07-15 recognizes authority in CCSD to provide recreation facilities and community recreation, among other services. Resolution No. 07-15 also states that CCSD will provide community recreation and recreation facility services by augmenting programs for the North County Recreation and Park District.

1.4 Government Code section 61100 authorizes CCSD to provide recreation facilities and community recreation programs. Section 61120 authorizes CCSD to raise revenues in accordance with law whenever the board of directors determines that the amount of revenue available to the district is inadequate to meet the costs of operating and maintain the facilities, programs, and services authorized by the Community Services District Law.

1.5 Public Resources Code section 5789 authorizes NCRPD to raise revenues in accordance with law whenever the board of directors determines that the amount of revenue

available to the district is inadequate to meet the costs of operating and maintain NCRPD's authorized facilities, programs, and services.

1.6 The Boards of Directors of CCSD and NCRPD have duly found and determined that the supplemental funding historically provided to NCRPD by CCSD to augment the programs of the NCRPD, together with the funds otherwise available to NCRPD, are inadequate to meet the costs of providing recreation facilities and community recreation programs.

1.7 The Board of Directors of NCRPD has determined that, to obtain adequate revenue to provide NCRPD's authorized recreation facilities and community recreation programs, including programs within the jurisdictional boundaries of CCSD, it is necessary and appropriate for NCRPD to seek supplemental funding through private and public gifts and grants and through a process to authorize the levy of special taxes pursuant to Article 3.5 of Chapter 1 of Part 1 of Division 1 of the Government Code, or the levy of special benefit assessments or fees for services consistent with the requirements of Article XIII D of the California Constitution. The Board of Directors of CCSD has determined that NCRPD has no reasonable means of obtaining adequate revenue without CCSD's assistance and that, to augment the programs of NCRPD, it is necessary and prudent for CCSD to provide funds to NCRPD to pay a portion of the expenses to seek such supplemental funding. The Boards of Directors of CCSD and NCRPD have determined based on advice of legal counsel that payments of public funds may be made to defray the cost of such purposes.

1.8 The Parties entered into a Memorandum of Understanding in March 2011 ("2011 MOU"), for CCSD to provide financial support to NCRPD for a process to obtain supplemental program funding. CCSD provided \$60,000 to NCRPD pursuant to the 2011 MOU, of which \$ \_\_\_\_\_ has been spent and \$ \_\_\_\_\_ remains unspent. NCRPD contemplates entering into a contract with Armanasco Public Relations, Inc. as a consultant to assist NCRPD with obtaining supplemental funding. The Parties now intend to amend and restate the 2011 MOU to include support for obtaining private and public gifts and grants as well a special tax or special assessment process.

1.9 NCRPD and CCSD are in compliance with all laws and regulations applicable to their organizations, existence and transaction of business and have all necessary rights and powers to undertake all actions contemplated by this Amended and Restated MOU.

## 2. GRANT PROVISIONS

2.1 Grant. Pursuant to this Amended and Restated MOU, CCSD shall grant to NCRPD a total of SIXTY THOUSAND DOLLARS (\$60,000) for the purposes set forth herein and upon the terms and conditions set forth in this Amended and Restated MOU. The contemplated budget for these efforts, including an allocation among the stated tasks, is attached hereto as **Exhibit A**.

2.2 Term. This Amended and Restated MOU shall become effective when fully executed pursuant to due authorization by the Governing Boards of the Parties and shall



continue until NCRPD obtains supplemental funding or legally binding commitments for supplemental funding totaling not less than \$ \_\_\_\_\_, or, in the absence of such supplemental funding until December 31, 2020, at which time this Amended and Restated MOU shall terminate and MCRPD shall return to CCSD any unspent grant funds received from CCSD pursuant to this Amended and Restated MOU. The Parties may amend or extend this Amended and Restated MOU at any time before December 31, 2020.

### 3. USE OF GRANT FUNDS

3.1 Use of Funds. NCRPD will use the funds granted by CCSD pursuant to this Amended and Restated MOU to pay the expenses for NCRPD to obtain supplemental funding, including through private and public gifts and grants and a process for establishing a fee, charge, assessment or tax in accordance with law to obtain adequate revenue to provide NCRPD's authorized recreation facilities and community recreation programs, including programs within the jurisdictional boundaries of CCSD. Upon receipt of the Grant from CCSD, NCRPD shall proceed diligently and in good faith to obtain such supplemental funding or legally binding commitments for supplemental funding before December 31, 2020.

3.2 Reporting. NCRPD will render a written report quarterly during the term of this Amended and Restated MOU to CCSD showing NCRPD's use of the Grant funds.

### 4. INDEMNIFICATION

NCRPD shall indemnify, defend and hold harmless CCSD, and CCSD's officers, agents and employees, from and against: (a) any and all claims, liabilities and losses whatsoever (together with any expenses related thereto, including but not limited to, damages, court costs and attorneys fees) occurring to or resulting from any and all persons, firms or corporations furnishing or supplying work, services, materials, or supplies, at the request of NCRPD, in connection with the performance of this Amended and Restated MOU. No officer, employee, director or agent of NCRPD shall be personally liable to CCSD for any actions or inactions under this Amended and Restated MOU, or in the event of any default or breach by NCRPD except if such action is criminally unlawful. The provisions of this Section 3 shall survive the expiration of the Term or other termination of this Amended and Restated MOU.

### 5. MISCELLANEOUS PROVISIONS

5.1 No Third Party Beneficiaries. There shall be no third party beneficiaries to this MOU.

5.2 Obligation to Refrain from Discrimination. There shall be no discrimination against or segregation of any person, or group of persons, on account of race, color, religious creed, national origin, ancestry, physical disability (including HIV and AIDS - acquired or perceived), medical condition (including cancer), age, marital status, sex, sexual

orientation or preference, or retaliation for having filed a discrimination complaint in the performance of this Amended and Restated MOU by NCRPD.

5.3 Communications. Any communication under, or in connection with, this Amended and Restated MOU may be served by personal service, by electronic transmission, by facsimile or by mailing the same by certified mail, postage prepaid, return receipt requested, or delivered by express delivery service, return receipt requested, or delivered personally, to the principal office of the parties as follows:

NCRPD: North County Recreation and Park District  
11261 Crane Street  
Castroville CA 95012  
Attention: Judy Burditt, General Manager  
Phone: 831.633.3084  
Fax: 831.633.3160

CCSD: Castroville Community Services District  
11499 Geil St.  
Castroville, CA 95012  
Attention: Eric Tynan, General Manager  
Phone: 831.633.2560  
Fax:

Notice shall be deemed satisfied within one (1) business day if provided by personal service, by electronic transmission, or by facsimile. Notice shall be deemed satisfied within three (3) business days if provided by certified mail or by express delivery. Either party may change such address by notifying the other party in writing as to such new address as the party may desire used and which address shall constitute the new address for notice, until further written notice.

5.4 Applicable Law. This Amended and Restated MOU shall be governed by California law.

5.5 Amendments. Only a writing signed by authorized representatives of the Parties may amend this Amended and Restated MOU.

5.6 Severability. If any term of this Amended and Restated MOU is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall continue in full force and effect unless the rights and obligations of the parties have been materially altered or abridged by such invalidation, voiding or unenforceability.

5.7 Waivers. Any waiver of any obligation or condition in this MOU must be in writing. No waiver will be implied from any delay or failure to take action on any breach or default or to pursue any remedy allowed under this Amended and Restated MOU or applicable law. Any extension of time granted to perform any obligation under this Amended and Restated MOU shall not operate as a waiver or release from any obligations under this Amended and

Restated MOU. Consent to any act or omission shall not be construed to be consent to any other or subsequent act or omission or to waive the requirement for the written consent to future waivers.

5.8 Captions. Any titles of the sections or subsections of this Amended and Restated MOU are inserted for convenience of reference only and shall be disregarded in interpreting any provision of this Amended and Restated MOU.

5.9 Entire Understanding of the Parties. This Amended and Restated MOU, together with all Exhibits, constitutes the entire understanding and agreement of the parties with respect to the development of the Project and the terms of the Grant.

5.10 Counterparts. This Amended and Restated MOU may be executed in counterparts, and each fully executed counterpart shall be deemed an original document, constituting one agreement, binding on the parties.

5.11 Compliance with Laws. This Amended and Restated MOU and the performance of each term of this Amended and Restated MOU are subject to compliance with applicable laws, ordinances, rules, regulations, and orders.

5.12 Further Actions. The Parties agree to execute such other documents and take such actions as may be necessary to give effect to the provisions of this Amended and Restated MOU.

5.13 Approval; Cooperation. Whenever consent, approval, or cooperation of a Party is required to give effect to any of the provisions of this Amended and Restated MOU, that Party shall not unreasonably withhold such consent or approval or cooperation.

5.14 Effect. This Amended and Restated MOU shall bind and benefit the Parties and their successors. Except as otherwise provided herein, this Amended and Restated MOU constitutes the full and complete agreement of the Parties regarding its subject matter, and any prior agreements or arrangements are hereby superseded.

5.15 No Assignment. The Parties shall not assign any rights or obligations under this Amended and Restated MOU without the written consent of all Parties.

IN WITNESS WHEREOF, the parties hereto executed this Amended and Restated MOU as of the date set forth below.

NORTH COUNTY RECREATION  
AND PARK DISTRICT

CASTROVILLE COMMUNITY  
SERVICES DISTRICT

By:

By:

Date:

Date:

Approved as to form:  
DISTRICT COUNSEL

By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:  
DISTRICT COUNSEL

By: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT A  
PRELIMINARY PROJECT BUDGET

\$

\$

\$

\$

\$

\$

\$

TOTAL BUDGET \$

**North County Recreation and Park District Proposal**

May 3, 2016

**Company Contact:**

David Armanasco  
President

Armanasco Public Relations, Inc.  
Tel: 831.372.2259 Fax: 831.372.4142  
Email: [darmanasco@armanasco.com](mailto:darmanasco@armanasco.com)

## **Introduction**

Armanasco Public Relations, Inc. (APR) appreciates the opportunity to respond to the request for proposal and share with you the strategies and tactics we recommend engaging in to effectively communicate the need for an increase in revenue to support the facilities and programs provided by the North County Recreation and Park District (Park District) and other services the District provides to the community.

Our response to your request includes a two phase approach, beginning with a capital campaign to upgrade the recreation center building and then moving into an outreach and educational effort to explain the District's funding shortage and need.

## **Goal & Objective**

The goal of this project is to engage in outreach strategies that will support the communication needs of the Park District and will provide a roadmap to proactively and effectively communicate and raise awareness within the district about the funding challenges and need for new revenue to support the long term future of the Park District.

## **Strategies & Tactics**

### **Research**

APR will meet with the Park District and CCSD leadership to further familiarize our team with all background information. Research and information gathering may include, but is not limited to, the review of current website and background on the Park District, program materials, previous communication and outreach materials regarding a proposed tax measure, survey questions and results, and any additional background information that is used to communicate with your external audiences. Findings will provide us with the necessary information needed to further define our capital campaign and community outreach activities.

### **Phase I – Capital Campaign**

#### **Campaign Preparation**

We will meet to identify the recreation center facility updates, estimated cost of the renovation project/financial goal, list of potential funders, plan for donor recognition/naming opportunities, draft case statement, timeline, and outreach strategy.

To obtain additional background and information regarding perception, opinion and understanding of the Park District, and the need for funding we recommend a series of soft sounding meetings with selected business leaders and key influencers. We will seek to solicit their support for the capital campaign, secure a commitment to participate in donor prospect meetings and support for placing a potential tax initiative on the ballot.

Messaging will need to be developed to support the case statement and provide a compelling story, tied to the community's need, and will help persuade prospects to give at the level needed to reach the targeted financial goal.

Outreach materials will need to be developed to use for meetings during the capital campaign. Information may include:

- Park District Fact Sheet
- Recreation Center Improvements Needed/Cost
- Current Funding (revenue/expense) Fact Sheet
- Facts About How Future Tax Measure Funds Would Be Used

### **Campaign Outreach**

We will participate with the Park District and CCSD the in one-on-one meetings with prospective donors within the District boundaries. We will utilize our messaging to help key business leaders understand that this is a pressing issue facing the community and there is a need to act quickly.

## **Phase II – Education and Outreach Effort**

### **Message Development**

We will carefully examine each community in the district and develop targeted strategies and messaging to reach them to explain the pressing needs of the District. Messaging will be tailored to each community and specific audience.

### **Coalition Building**

APR will engage in outreach to educate community leaders and the public about the need for additional funding, and the benefits to the communities within the district.

A coalition building effort will focus on presenting a comprehensive view of the current issues to elected and non-elected government officials as well as to key opinion leaders and influencers within the district. Throughout the campaign, APR will identify and recruit community members and organizations to build a coalition of individuals that are willing to publicly or privately support placing a potential tax initiative on the ballot. It will be important to assess potential opposition against the initiative and to prepare to address these situations.

APR will work with the Park District and CCSD leadership to maintain and manage a list of individuals and community groups who support placing a potential tax initiative on the ballot. We will engage in meetings and presentations throughout the district. We recommend a series of one-on-one meetings, small group meetings and town hall style events be conducted during the outreach campaign. With the leadership team, we will develop a one-page meeting supplement and for larger meetings, a PowerPoint presentation. We will provide messaging and education aimed towards community consent.



We recommend adding a section to the Park District website that will provide educational information about a tax measure and community meeting information.

Public outreach plan tactics may include:

- Development of outreach materials (presentations, fact sheets, website content, etc)
- Conduct one-on-one meetings with key stakeholders
- Conduct community town hall style meetings
- Presentations to community organizations
- Provide relevant social media updates
- Prepare meeting notices and distribute to local media
- Advertising development and placement of educational materials
- Regular team meetings throughout the outreach campaign

The goal of our outreach is to form strong, broad based coalitions to increase awareness within the community and generate support for the Park District and the initiative, while providing consistent communication, messaging and education aimed towards building community awareness and encouraging community support for the District.

#### **Estimated Timeline**

Phase I – Capital Campaign

May - June

Phase II – Education and Outreach Effort

July – November 8

#### **Estimated Budget**

APR will engage in the professional services outlined in our proposal for a not to exceed fee of \$50,000.00 for professional services, billable at \$7,500.00 per month for six months and \$5,000.00 the last month of engagement.

In addition to professional services, all out-of-pocket expenses for items such as graphic design, web design, advertising, printing and out of town travel will be billed at cost. If major out-of-pocket expenses are incurred, they will be billed directly to the client. No single out-of-pocket expense of more than \$200 will be incurred without prior approval.

A non-refundable initial retainer of \$3,500.00 will be required to initiate our professional relationship. The retainer is an advance payment of our firm's fees for professional services.

**TO:** ERIC TYNAN, GENERAL MANAGER, CCSD  
**FROM:** K. DENNIS KLINGELHOFER, HARRIS & ASSOCIATES  
**SUBJECT:** COST OF SERVICE ANALYSIS AND RATE ANALYSIS  
**DATE:** MARCH 30, 2016 (REVISED MAY 6, 2016)

---

## **Introduction**

The Castroville CSD retained Harris & Associates to review the financial needs for the District's Sewer Zone 2 (Moro Cojo, NMCHS & Monte Del Lago Mobile Home Park) sewer system and recommend a new rate structure that will:

- Provide the revenues needed for sewer operations, maintenance, and capital projects needed to provide reliable sewer service to the parcels of land served by Zone 2
- Proportion the costs to ratepayers in an equitable manner consistent with the requirements of Proposition 218;
- Respond to the changing economic and environmental factors in which the system operates; and
- Provide a rate structure that will meet the financial obligations of Zone 2.

The annual revenues from sewer service charges have not been adequate to fully cover annual operating and maintenance costs, and capital project expenditures within Zone 2. Based upon the estimated expenditures for Fiscal Year 2015-16, revenues from sewer user fees would need to increase by more than 50% to equal planned expenditures.

## **Existing Fee Structure**

The District assumed the responsibilities and assets for sewer and storm drain activities as of February 2008 from County Service Area 14 (CSA 14), including responsibility for the operation and maintenance of the sewer collection and lift stations in Zone 2. Treatment is the responsibility of the Monterey Regional Water Pollution Control Agency which levies a charge to parcels for treatment (currently \$15.35 per month for residential customers).

Prior the District assuming responsibility for the sewer collection system, the County entered into an agreement with the developers of the Rancho Moro Cojo Subdivision which has a total of 201 units (175 residential units and 90 townhouse units) to provide property related services (including the maintenance and repair of streets, street lighting, open space, sewer mains and drainage improvements) in exchange for the authority to levy a fee on parcels not to exceed \$1,100 per lot or living unit (adjusted for inflation). With the transfer of responsibility, CCSD Zone 2 receives this revenue and is responsible for placing the annual parcel charge on the property tax roll for collection. For Tax Year 2015, the total charge to parcels in the Moro Cojo Subdivision for the maintenance of the sewer collection system and the storm drains was \$53,775, of which approximately \$2,500 was for storm sewer maintenance based upon the District's budget for Zone 2. This equates to \$193.49 per dwelling unit for sewer collection. (total revenue collected of \$53,775 which excludes the \$2,500 budget for storm drain maintenance, divided by 265 dwelling units = \$193.49/unit)

Zone 2 also provides sewer collection for the Monte Del Lago Mobile Home Park (310 sites) and the NMCHS (1,100 students) and places a charge on the County property tax roll for operation and maintenance of the sewer collection system. The fees levied for tax year 2015 are shown below:

<u>Customer/Account</u>	<u>Units</u>	<u>Revenue</u>
NMCHS	1,100 students	\$ 4,400.00
Monte Del Lago Mobile Home Park	311 connections	\$ 30,160.00

### Revenue Requirements

The following section looks at the projected annual revenue requirements for the operation and maintenance of the Zone 2 sewer collection system, and future capital expenditure requirements. A “cash basis” approach was used for establishing revenue requirements. This approach conforms to most public utility budgetary requirements. The calculation is easy to understand and is based upon:

- Identifying the total estimated cash expenditures needed for operations and maintenance for a period of time to determine required revenues; and
- Calculating the costs of any capital improvements financed with rate revenues.

Figure 1 on the following page shows the budgeted and projected annual expenses for Fiscal Years 2014/15 through 2020/21. As shown in Figure 1, the costs included within each category include:

- **Operation** –miscellaneous expenses including supplies and tools related to maintenance of the collection system.
- **Lift Station Expenses** – includes electricity and repairs/operation of the two (2) sewer lift stations serving Zone 2.
- **Depreciation** – annual depreciation expense based upon remaining life
- **Automobile** – fuel and miscellaneous repair/maintenance expenses
- **Payroll** – personnel costs for maintenance personnel.
- **Sewer Line** – costs associated with the repair/maintenance of the sewer collection lines.
- **Storm Drain** – costs associated with the repair/maintenance of storm drainage facilities.
- **Office Expenses** – miscellaneous costs for office supplies/expenses, training and membership dues, building maintenance, computer supplies and related costs.
- **Payroll Costs** - pro-rata share of District administrative salaries and benefit costs.
- **Utilities** – pro-rata share of District utility costs.
- **Consulting** – estimated annual expense for consultant services.
- **Director Fees** – pro-rata share of Director fees.
- **Insurance** – pro-rata share of District insurance expenses.
- **Capital Improvements** – Annual estimated contributions towards capital projects within Zone 2.

As seen in Figure 1, annual expenditures were projected to increase an average of 2% per year over the next 5 years, with the exception of payroll expenses which were projected to increase 4% per year.

Annual budgeted expenditures currently exceed annual revenues for Zone 2. There was a budgeted loss of \$24,300 for FY 2014/15 and \$40,804 for FY 2015/16. It is projected that the loss will continue to increase annually without an increase in the existing rates within Zone 2. As seen, in order to balance estimated expenditures and income for the period FY 2016/17 -20/21, a 62% increase in income from sewer rates would be needed.

### **Rate Structure Analysis**

In developing a recommended rate structure, the main objective was to develop a rate structure that is fair and equitable to all sewer users, does not violate the terms of the agreement between the County and the Moro Cojo development, and which will provide the level of revenue needed to meet projected revenue needs during the analysis period.

In analyzing the annual revenue needs of the Zone 2 Sewer Enterprise Fund, it was determined that the costs more closely related to the number of sewer customers or accounts that are connected to the system rather than the volume of wastewater discharged into the collection system. As a result, each sewer customer should bear their “fair share” of these fixed costs which are directly related to the availability of sewer service regardless of the volume of sewage discharged.

**Figure 1**  
**Summary of Budgeted & Estimated Future Income and Expenses**

Category	Fiscal Year						
	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>Income</b>							
User Fees - Moro Cojo	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000
User Fees - NMCHS & Mobile Park	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500
Interest	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
<b>Total Income</b>	<b>\$ 89,000</b>	<b>\$ 89,000</b>	<b>\$ 89,000</b>	<b>\$ 89,000</b>	<b>\$ 89,000</b>	<b>\$ 89,000</b>	<b>\$ 89,000</b>
<b>Expenses</b>							
<b>Operating Expenses</b>							
General Operating Expenses	\$ 1,450	\$ 1,500	\$ 1,530	\$ 1,561	\$ 1,592	\$ 1,624	\$ 1,656
Lift Station	\$ 13,200	\$ 13,200	\$ 13,464	\$ 13,733	\$ 14,008	\$ 14,288	\$ 14,574
Depreciation	\$ 13,260	\$ 13,260	\$ 13,525	\$ 13,796	\$ 14,072	\$ 14,353	\$ 14,640
Automobile	\$ 4,000	\$ 4,000	\$ 4,080	\$ 4,162	\$ 4,245	\$ 4,330	\$ 4,416
Payroll	\$ 17,500	\$ 17,750	\$ 18,105	\$ 18,467	\$ 18,836	\$ 19,213	\$ 19,597
Sewer Line Repair/Maint	\$ 3,000	\$ 2,000	\$ 2,040	\$ 2,081	\$ 2,122	\$ 2,165	\$ 2,208
Storm Drain Expense	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,550	\$ 2,601	\$ 2,653	\$ 2,706
<b>Total Operating Expenses</b>	<b>\$ 54,910</b>	<b>\$ 54,210</b>	<b>\$ 55,244</b>	<b>\$ 56,349</b>	<b>\$ 57,476</b>	<b>\$ 58,626</b>	<b>\$ 59,798</b>
<b>Administrative Expenses</b>							
Office Expenses	\$ 1,100	\$ 3,350	\$ 3,417	\$ 3,485	\$ 3,555	\$ 3,626	\$ 3,699
Payroll	\$ 44,933	\$ 45,937	\$ 47,774	\$ 49,685	\$ 51,673	\$ 53,740	\$ 55,889
Utilities	\$ 833	\$ 840	\$ 857	\$ 874	\$ 891	\$ 909	\$ 927
Consulting Svcs	\$ 5,000	\$ 4,100	\$ 4,182	\$ 4,266	\$ 4,351	\$ 4,438	\$ 4,527
Director Fees	\$ -	\$ 2,200	\$ 2,244	\$ 2,289	\$ 2,335	\$ 2,381	\$ 2,429
<b>Total Admin. Expenses</b>	<b>\$ 51,866</b>	<b>\$ 56,427</b>	<b>\$ 58,474</b>	<b>\$ 60,599</b>	<b>\$ 62,805</b>	<b>\$ 65,095</b>	<b>\$ 67,471</b>
<b>Insurance</b>							
Auto & General Liability	\$ 2,564	\$ 2,564	\$ 2,615	\$ 2,668	\$ 2,721	\$ 2,775	\$ 2,831
<b>Total Insurance</b>	<b>\$ 2,564</b>	<b>\$ 2,564</b>	<b>\$ 2,615</b>	<b>\$ 2,668</b>	<b>\$ 2,721</b>	<b>\$ 2,775</b>	<b>\$ 2,831</b>
<b>Total Expenses</b>	<b>\$ 109,340</b>	<b>\$ 113,201</b>	<b>\$ 116,334</b>	<b>\$ 119,616</b>	<b>\$ 123,002</b>	<b>\$ 126,495</b>	<b>\$ 130,100</b>
<b>Capital Expenditures</b>							
Lift Station Pumps	\$ 4,000	\$ 4,000		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Main Repair/replacement	\$ -	\$ 20,000	\$ 19,000		\$ -		
New Truck				\$ 5,000			
New Jetter Truck					\$ 30,000		
New Generator @ Castrille Blvd				\$ 30,000			
<b>Total Capital Expenditures</b>	<b>\$ 4,000</b>	<b>\$ 24,000</b>	<b>\$ 19,000</b>	<b>\$ 40,000</b>	<b>\$ 35,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Net Income/(Loss)</b>	<b>\$ (24,340)</b>	<b>\$ (48,201)</b>	<b>\$ (46,334)</b>	<b>\$ (70,616)</b>	<b>\$ (69,002)</b>	<b>\$ (42,495)</b>	<b>\$ (46,100)</b>
<b>% of increase in revenue needed</b>		<b>54%</b>	<b>52%</b>	<b>79%</b>	<b>78%</b>	<b>48%</b>	<b>52%</b>

**Rate Calculation**

Under the “Agreement for Property Related Services for Rancho Moro Cojo Subdivision” which was recorded on December 13, 1997, the charge to per dwelling unit is limited to \$1,100 per year adjusted for inflation annually based upon the change in the Consumer Price Index for All Urban Consumers for the San Francisco-Oakland-San Jose Metropolitan Area published by the US Department of Labor. For Fiscal Year 2015/16, the actual total levy for all services per unit on parcels in the Rancho Moro Cojo Subdivision was \$403.04 per dwelling unit, which was well below the maximum allowable charge.

Figure 2 shows the recommended annual Sewer Charge per equivalent connection that would be required to fully fund the operation and maintenance of the sewer collection system within Zone 2

for the period FY 2016/17 through FY 2020/21. Also shown are the annual Net Income/(Loss) for Zone 2 based upon the proposed rate structure.

**Figure 2**  
**Summary of Proposed Rates and Revenues**

Description	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Planned Expenditures	\$ 135,334	\$ 159,616	\$ 158,002	\$ 131,495	\$ 135,100
Net Income/(Loss) Current Rates	\$ (46,334)	\$ (70,616)	\$ (69,002)	\$ (42,495)	\$ (46,100)
Proposed Rate Increase	\$ 212.84	\$ 223.48	\$ 234.65	\$ 246.39	\$ 258.71
Projected Revenues at Proposed Rates	\$ 134,210	\$ 140,921	\$ 147,967	\$ 155,365	\$ 163,133
Net Income/(Loss) Proposed Rates	\$ (1,124)	\$ (18,695)	\$ (10,035)	\$ 23,870	\$ 28,033

Figure 3 shows the estimated Revenue for FY 2016/17 based upon the proposed rate of \$212.84 per equivalent connection. Also shown, are the current revenue and equivalent rate per connection for FY 2015/16.

The number of equivalent connections for NMC High School was calculated based upon a student population of 1,100 students and an average of 9 gpd/student (the typical range is 8-25 gpd/student for high school with cafeteria and locker rooms) and the average discharge per residential connection used by the Monterey Regional Water Pollution Control Agency of 189/gpd per residential connection.

**Figure 3**  
**Summary of Estimated Revenue – FY 2016/17**

Sewer Accounts	Units	Equiv. Connections	Current Revenue	FY 2015/16 Rate per Equiv. Connection	Proposed FY 2016/17 Rate per Equiv. Connection	Total Estimated Revenue
Mojo Cojo	175 residence 90 MFR	265.0	\$ 51,274.50	\$ 193.49	\$ 212.84	\$ 56,402.60
North County Park & Rec	1 connect	1.0	193.49	\$ 193.49	\$ 212.84	\$ 212.84
NMC High School	1,100 students	53.6	\$ 4,400.00	\$ 82.13	\$ 212.84	\$ 11,402.14
Monte De Lago Mobile Park	311 sites	311.0	\$ 30,160.00	\$ 96.98	\$ 212.84	\$ 66,193.24
		630.6	\$ 86,027.99			\$ 134,210.82

It is recommended that the District adopt rates for a 5 year period, which would include an annual escalator for each subsequent year, not to exceed 4 percent annually. The District would need to send a notice to each customer annually of the annual adjustment in rates, but would not need to conduct a protest hearing.

**Steps for Adoption of Recommended Sewer Fees**

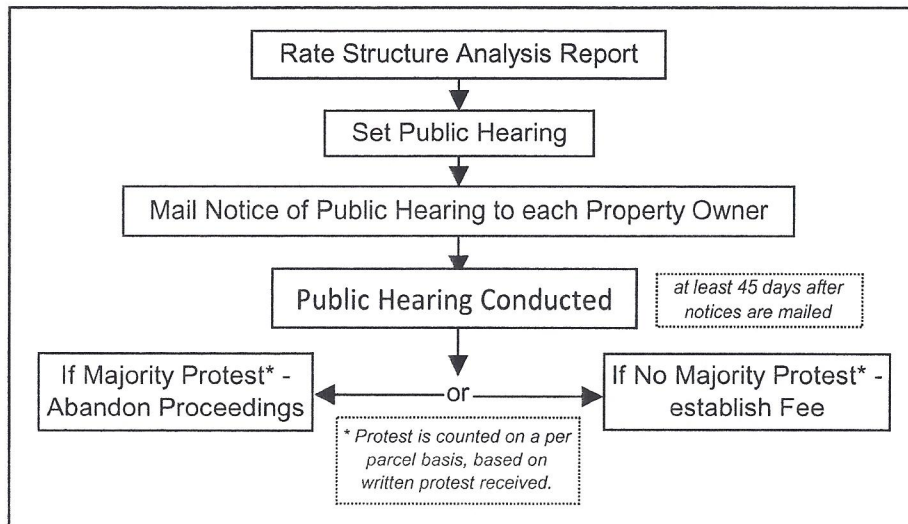
Because the rates will be increasing, the District will need to comply with the requirements of Article XIID of the California Constitution (Proposition 218) for adoption of the recommended sewer fees. Under Proposition 218, all new or increased fees and charges require a public hearing process with mailed notices to all affected property owners a minimum of 45 days prior to the date of the public

hearing. If a majority of the affected properties submit written protests prior to the close of the public hearing, then the increased fee or charge may not be imposed.

The following outlines that steps required for the adoption of the recommend sewer user fee by the District.

1. Develop Sewer Rate Structure which will generate the required revenue for the maintenance and operation of the sewer system and sewer capital improvement program.
2. Prepare a draft Rate Analysis Report, for review by District staff.
3. Finalize the Rate Analysis Report for presentation to the District’s Board of Directors.
4. After approval of the Rate Analysis Report by the Board, mail notices to all affected property owners a minimum of 45-days prior to the public hearing.
5. If less than a majority of the properties affected by the proposed sewer fee submit written protests to the fee, then the Board may adopt the increased fee.

The flowchart, shown below, outlines the legal steps required to establish a Sewer User Fee after finalization of the Rate Analysis Report.



**Proposed Schedule of Events**

The following provides a preliminary schedule for establishing the Annual Sewer Service Charge to be collected for FY 2016-17

1. Prepare rate analysis report..... March-April, 2016
2. Approve Rate Report and set public hearing date ..... May 17, 2016
3. Mail notice of public hearing to property owners..... by May 20, 2016
4. First reading of Rate Adoption Ordinance ..... June 21, 2016

5. Conduct public hearing and 218 Protest ..... July 19, 2016
  6. Submit FY 2016/17 rates on property tax roll\* ..... August, 2016
- \*this will need to be coordinated with the County for CSA 14



Conte's Generator Service  
P.O. Box 1469  
Monterey, CA 93942  
831-375-1463/Fax: 392-0890  
contesgenerator.com

PROPOSAL

April 14, 2016

Castroville Community Center  
11499 Geil Street  
Castroville, CA 95012

We propose a 45 Kohler Model REOZT4, 50 KVA generator, diesel fuel, 120/240 three phase, 1800 rpm, 60 HZ with standard features and the following equipment.

Trailer mounted high-way legal  
Sound attenuated weather housing  
77 gallon sub-base fuel tank  
Block heater  
Unit mounted radiator  
Starting battery, battery rack and cables  
UL Listed 2200  
Three year factory warranty

Deliver and off-load generator. Start-up and testing of generator with all fluids to have generator on-line. Warranty activation.

Delivery and generator: \$ 29,383.00. Plus applicable sales tax.  
EXCLUDES: Fuel, permits and trailer DMV registration.

Terms and conditions: A purchase order is required upon acceptance of proposal. Invoice to be paid upon delivery. Generators are special ordered to customer specifications and are non-returnable. Quote valid for thirty days from above date.

ACCEPTANCE: The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



Commercial ♦ Industrial ♦ Fire ♦ Security ♦ Access ♦ CCTV

766 Vertin Avenue, Unit C, Salinas, CA 93901 Lic.#C-10-791052  
(831) 422-8308 Fax (831) 422-8341 www.dbaalarmandsecurity.com

**Co:** Castroville Community Services District  
**Attn:** Eric Tynan  
**Project:** Portable Generator purchase and temp power cord install  
**Address:** 11499 Geil Street, Castroville, CA 95012  
**From:** Vince Martin

**Date:** 04/27/16

**Quote:** CCSDVM042716-2QC

We are pleased to provide this proposal for your consideration. All equipment is warranted for ONE (1) year unless otherwise specified, against all defects in material and workmanship. This quotation is firm for THIRTY (30) days. DBA Electric Inc. terms are net 30 based on monthly progress billings unless specified otherwise.

### SCOPE OF WORK:

- *Purchase of a New 36kw (45kva) Multiquip portable generator.*  
New MQ Power, Model DCA45SSIY4F, Portable Diesel Generator Set.  
Rated 45kVA, with fan, 60Hz, 3Ph, switchable voltage at 1800 RPM.  
MQ Power Generators - Super Silent - Single/Three Phase  
DCA45SSIU4F Gen 45kVA 3PH Isuzu Tier 4F  
TRLR45H Trailer DCA36-45SS US No Fuel Tank Hyd  
EE36264 Coupler 3 Pintle  
Initial fill of coolant and lube oil  
(1 set) Operation & Maintenance manuals (electronic copy) \* (additional sets, at additional cost)  
Factory standard warranty  
3-5 Weeks estimated delivery time  
(See attached spec sheets for more info)
- *Remove power cord from existing 45kw generator and place onto new generator.*
- *Terminate power cord onto new generator and test power.*

Generator(Freight/tax included): \$47,889.00

Electrical cord install and test: \$443.00

**TOTAL: \$48,332.00**

### NOTES:

DMV registration and trailer fees not included

### EXCLUSIONS:

Permits and fees

### GENERAL CONDITIONS:

- 1 All applicable taxes are included in our submission.
- 2 Equipment and materials supplied by the contractor are warranted only to the extent that the same are warranted by the manufacturer.

# AMBAG

## Energy Efficiency Proposal

### Upgrade Recommendations for Community Services District

**Project Name:**

Community Services District

**Project Location:**

11499 Geil St  
CASTROVILLE, CA 95012

**Presented To:**

Eric Tynan

**Presented By:**

AJ Marquez  
Phone: (831) 426-5925  
Mobile: (831) 227-0792  
Fax: (831) 427-1368

Email: [amarquez@ecoact.org](mailto:amarquez@ecoact.org)

For questions during your installation, please  
contact your Installation Manager:

Lore James  
Ecology Action

Phone: 831-515-1346  
Mobile: +1 8312346906

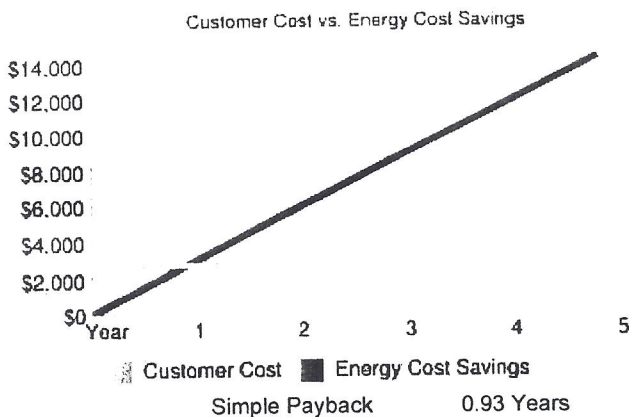
Email: [ljames@ecoact.org](mailto:ljames@ecoact.org)





## Savings Summary

Installed Cost Before Rebate	\$5,492.94
<b>Total Rebate</b>	<b>\$2,836.37 **</b>
<b>Your Final Cost After Rebate</b>	<b>\$2,656.57</b>
Rebate % of Total Cost	51%
Estimated Monthly Savings	\$237.93
Estimated 1st Year Savings	\$2,855.06*
Estimated 5 Year Savings	\$14,275.30*



## Environmental Benefits

Estimated Energy Savings 15,449.51 kWh  
 Estimated Power Savings 4.55 kW

By implementing the measures outlined in this proposal you will save enough energy to achieve one of the following:



Removal of 2.09 passenger vehicles from the road.



Addition of 22.71 acres of pine or fir trees (over a 10 year life span)

\*Note: Savings are estimated using standard engineering calculations and are based on the amount of equipment installed in the facility. They do not include savings as a result of changes in your electricity rate or other factors that may be applicable. \*\*Note: Rebate amount based on the amount of equipment installed in the facility before the project is installed. †Note: Based on DEIR on property type and measure savings values from the CPHC. The amount of savings is based on the amount of equipment installed in the facility before the project is installed based on the assumed savings values.



Below is a summary of work to be performed. The first table shows total costs for all work to be performed in this proposal. The second table shows a list of individual work orders referenced by this proposal. To authorize the job initial next to each work order in the section provided. Not initialing may delay when installation will commence.

### Work Order Cost Breakdown Summary

Disposal	\$96.00
Material	\$3,120.31
Labor (weekdays Rate)	
Base Labor Cost	\$1,273.20
Access Difficulty Cost Adjustment	\$0.00
Ceiling Height Cost Adjustment	\$365.51
Labor Total	\$1,638.71
Other Fees (Permits, Inspections, Lifts, etc.)	\$400.00
Estimated Taxes	\$237.92
<b>Total</b>	<b>\$5,492.94</b>

### Work Order List Summary

Work Order	Installation cost	Rebate	Customer cost	Initials
Community Services District 2016-MLTG	\$5,492.94	\$2,836.37	\$2,656.57	x 

# MONTEREY COUNTY

## AUDITOR - CONTROLLER

(831) 755-5040 • FAX (831) 755-5098 • P.O. BOX 399 • SALINAS, CALIFORNIA 93902

**MICHAEL J. MILLER, CPA, CISA**  
AUDITOR-CONTROLLER

**ALFRED R. FRIEDRICH, CGFM**  
ASSISTANT AUDITOR-CONTROLLER



April 04, 2016

To All Cities and Agencies with  
Assessment Bonds and/or User Fees

The time is quickly approaching for the processing of the 2016-2017 secured roll tax bills, which includes taxes, assessments, fees and charges. Files must be submitted **directly from the City or Agency** for placement on the tax bills. Administration costs of .25% will be taken off the total amount collected.

Each agency is responsible for placing its charges on the secured tax roll annually, by providing the Auditor-Controller's Office with the following:

- A. CD or EXCEL file to include:
  1. 12-Digit Assessor's parcel number, dashes omitted.
  2. Total dollar amount for each parcel – divisible by two.
  3. Tax Code.
  4. Description – unique to each tax code – optional.
- B. Completed attached Information Sheet.
- C. Complete name and address for each assessment or fee assigned to a public property, i.e. federal, state, county, city, or school.
- D. Certification Resolution - To ensure that Proposition 218's provisions are being addressed by each agency using the county tax rolls for collection of taxes, assessments, fees, and charges other than the 1% ad valorem tax, the Auditor/Controller requires a certification resolution. The resolution certifies compliance with Proposition 218 and includes a hold harmless and indemnification provision for administrative expenses of the County associated with collection of each agency's taxes, assessments, fees and charges other than the 1% ad valorem tax. Enclosed is a copy of the required certification resolution including Exhibit "A". Without certification, the County will not place charges on the tax roll.

As a reminder, the county is relying upon your Agency to correctly assess and calculate the amounts placed on the secured roll tax bills.

Submissions must come directly from the agency no later than **August 1, 2016** to the following address:

Monterey County Auditor-Controller  
Attn: Rogelio Martinez-Pio  
P O Box 390  
Salinas CA 93902  
Martinezr1@co.monterey.ca.us

Because of systems requirements, there can be no exceptions. We are not responsible for information not received directly by this office or information received after the deadline.

Please feel free to contact Rogelio Martinez-Pio, the coordinator for bonds and user fees, by phone at (831) 755-5097 or by e-mail at [Martinezr1@co.monterey.ca.us](mailto:Martinezr1@co.monterey.ca.us) should you have any questions regarding this matter. Your cooperation is greatly appreciated.

Sincerely,



Michael J. Miller, CPA, CISA  
Auditor-Controller  
County of Monterey

Encl. 3

rm

cc: Mary A. Zeeb, Tax Collector

**RESOLUTION NO. 16-5**

**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT  
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND  
PROPERTY-RELATED FEES AND CHARGES**

WHEREAS, the Castroville Community Services District requests that the Monterey County Auditor- Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2016-17.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Castroville Community Services District hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Castroville Community Services District further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the CD or electronic file identified as Exhibit "A", the Castroville Community Services District shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgments rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this 17<sup>th</sup> day of May 2016, upon motion of

\_\_\_\_\_, seconded by \_\_\_\_\_,  
and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

APPROVED:

\_\_\_\_\_  
President Ron Stefani

ATTEST:

\_\_\_\_\_  
Lidia Santos, Secretary



EXHIBIT "A"  
TO  
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT  
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND  
PROPERTY-RELATED FEES AND CHARGES

FISCAL YEAR 2016-2017

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS: **Castroville Water Project Assessment District,  
Series 1982-1A, 1982-1B & 1982-1C**

PROPERTY-RELATED FEES AND CHARGES: **"County Service Area No. 14 (Assessments)  
– Tax Codes "75301, 73701, & 74701"**



# CASTROVILLE COMMUNITY SERVICES DISTRICT

## GENERAL MANAGER'S REPORT

MAY 17, 2016

### ❖ Regulatory Compliance

- ❑ No coliform violations (all routine samples negative) for April 2016
- ❑ Completed and submitted annual Water system report to MCWRA
- ❑ Submitted water quality reports to 9 large Water system customers
- ❑ Regulatory documentation for CCSD sewer jetting activities
- ❑ Submitted California Integrated Water Quality "No spill" report for CCSD, Moro Cojo and Moss Landing for April 2016
- ❑ Regulatory documentation for MLCSD sewer jetting activities
- ❑ Regulatory documentation for CCSD sewer jetting activities

### ❖ Current Projects

- ❑ Negotiate terms for Desal water/pipeline
- ❑ AMBAG Energy Efficiency project
- ❑ Get three quotes for new trailer mounted generator for Moss Landing Sewer system ( Zone 3 )
- ❑ Negotiate terms for Desal Water Purchase Agreement
- ❑ 218 Tax measure for sewer service for Zone 2
- ❑ Moss Landing Operations, see report in Board packet
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Castroville Operations, see report in Board packet
- ❑ MS(4) stormwater discharge permit
- ❑ Pedestrian bike path over railroad tracks
- ❑ Update sewer ordinances for CCSD and Moss Landing
- ❑ Repair blockage on Castroville Blvd sewer siphon
- ❑ Sewer cleaning, repair, video and maintenance program for CCSD
- ❑ Assist NCP&RD with proposed tax measure – form committee
- ❑ Enforce Water Conservation level 2

### ❖ **Completed Projects**

- ❑ Water Supply Permit for entire system
- ❑ Draft study for 218 Rate increase for Zone 2 sewer service
- ❑ Completed Draft Water Purchase agreement with Cal-American Water
- ❑ 3 Street light out- reported to PG&E
- ❑ Repaired Castroville Blvd sewer siphon

### ❖ **Upcoming Projects**

- ❑ PG&E program to switch street lights from HPS to LED lamps
- ❑ 183 Multimodal Caltrans project-\$14,000,000
- ❑ Meet with NMR&PD Ballot Committee re: tax measure for NCR&PD
- ❑ Consider Desal opportunities- Deep Water Desal /CalAm
- ❑ Upgrade Moss Landing Lift station Motor control centers
- ❑ Realign sewer force main on Collis Rd/ Castroville Blvd for Bike path over railroad tracks to Castroville Blvd
- ❑ Design Washington sewer bypass line

### ❖ **Meetings/Seminars (attended)**

- ❑ Special District Water Managers meeting
- ❑ GSA Stakeholder forum Ron & Eric
- ❑ Met with MCWD General Manager re: common interests
- ❑ Resolve Moss Landing MRWPCA seat on Board of directors
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ ACWA Conference in Monterey Ron and Eric
- ❑ Multiple Water Purchase Agreement conference calls with CalAm and Settlement parties-Ron, Lloyd and Eric
- ❑ Met with AMBAG to investigate office and Well site light replacement program
- ❑ Neighborhood Watch-Disaster Preparation
- ❑ GSA facilitator meeting with core committee- Ron & Eric

### ❖ **Meetings/Seminars (upcoming)**

- ❑ Redevelopment Oversight Committee- Ron
- ❑ GSA Stakeholder forum Ron & Eric
- ❑ Water Purchase Agreement with California American Water
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ NMR&PD Ballot Committee re: tax measure for NCR&PD
- ❑ Special District Managers meeting
- ❑ Meeting with Moss Landing Chamber
- ❑ MRWPCA meetings – Ron
- ❑ TAMC HWY 156 Citizens Advisory Group (CAG)

### ❖ **Improvements/Ideas/Suggestions**

- ❑ Consider Tony Akel to do Sewer master plan for Moss Landing
- ❑ Select areas for Saddle and lateral replacement program
- ❑ Select Water Main valves for replacement



# CASTROVILLE COMMUNITY SERVICES DISTRICT

## OPERATIONS REPORT

### Emergency calls for the month of April 2016:

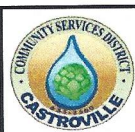
- a) None

### Maintenance:

- a) At site #4 BP #2 was pulled for pump repair.
- b) At Castroville Blvd pump #1 was pulled temporary to remove hair balls causing starter to trip.
- c) At Sea Garden pump #1 impeller had to be adjusted do to golf ball found inside.
- d) At Castroville Blvd pump #1 impellers was replaced with 487 N impellers
- e) On Castroville Blvd the siphon was being worked on.
- f) Read Meters
- g) Run the stand-by engines at the sewer lift station weekly.
- h) Cosmetic site/station maintenance.
- i) Cleaned storm drains.
- j) Jetted sewer mains.

### Work Orders:

- a) 48 Hour notices - 44
- b) Final bill – read meter - 13
- c) Investigate - 3
- d) Miscellaneous - 1
- e) Install / Change Meter - 15
- f) Turn On Service - 2
- g) Padlock Service - 3
- h) Toilet Rebate inspection - 0
- i) Reconnection - 0
- j) Shut Off - 0
- k) **TOTAL WORK ORDERS - 81**

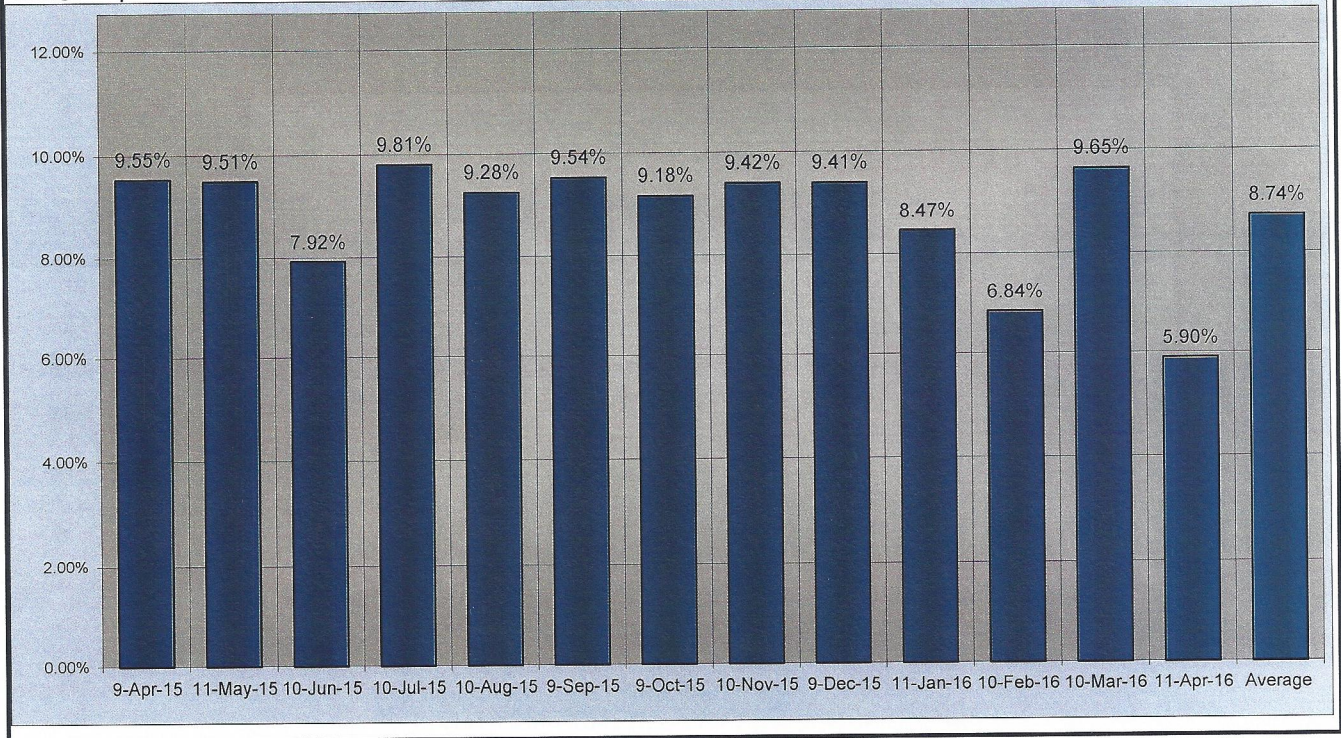


# Castroville Community Services District



## Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
9-Apr-15		6368000	2950000	11432000	20750000	18485877	Hydrant meters 226420. Jetting 18k gal. Flushing 21k gal. Leaks 10k. FD 4000	9.55%
11-May-15		8845000	1064000	12559000	22468000	20011977	Hydrant meters 264942. Jetting 11k gal. Flushing 18k gal. Leaks 20k. FD 4000	9.51%
10-Jun-15		6686000	4729000	10309000	21724000	19595303	Hydrant meters 365352. Jetting 20k gal. Flushing 10k gal. Leaks 0k. FD 4000	7.92%
10-Jul-15		7272000	4740000	11803000	23815000	21125397	Hydrant meters 300359. Jetting & Flushing 20k gal. Leaks 25k. FD 4000	9.81%
10-Aug-15		8585000	3454000	13280000	25319000	22402143	Hydrant meters 516419. Jetting & Flushing 18k gal. Leaks 26k. FD 4000	9.28%
9-Sep-15		6876000	4181000	13840000	24897000	22155228	Hydrant meters 276162. Jetting & Flushing 22k gal. Leaks 60k. FD 4000	9.54%
9-Oct-15		6714000	4749000	12437000	23900000	21473516	Hydrant meters 231558. Jetting & Flushing 11.5k gal. Leaks 0k. FD 4000	9.18%
10-Nov-15		8134000	4632000	10941000	23707000	21378438	Hydrant meters 45179. Jetting & Flushing 12.5k gal. Leaks 20k. FD 4000	9.42%
9-Dec-15		4936000	3774000	7611000	16321000	14582402	Hydrant meters 57895. Jetting & Flushing 15.5k gal. Leaks 0k. FD 4000	9.41%
11-Jan-16		4974000	3684000	7959000	16617000	14763418	Hydrant meters 364949. Jetting & Flushing 14k gal. Leaks 25k. FD 9000	8.47%
10-Feb-16	1253816	7227000	2431000	3271000	14182816	12983739	Hydrant meters 125365. Jetting & Flushing 12k. Leaks 76k. FD 10k. R.O. & Softner 4K	6.84%
10-Mar-16	3304659	5402000	2789000	3219000	14714659	13180081	Hydrant meters 84075. Jetting & Flushing 15k. Leaks 10k. FD 10k. R.O. & Softner 4K	9.65%
11-Apr-16	5355214	5028000	4055000	3201000	17639214	16367392	Hydrant meters 210412. Jetting & Flushing 12k. Leaks 0k. FD 5k. R.O. & Softner 4K	5.90%
Average								8.74%



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MORO COJO - ZONE 2 MONTHLY O&M REPORT APRIL 2016

### ❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/7/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/14/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/21/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/28/2016

### ❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/7/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/14/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/21/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/28/2016

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #78 to-MH 79
- ❑ Jetted sewer lines btwn MH #80 to-MH #79
- ❑ Jetted sewer lines btwn MH #81 to-MH #82
- ❑ Jetted sewer lines btwn Lift #80 to-MH #80.1
- ❑ Jetted sewer lines btwn MH #80 to-MH #80.1
  
- ❑ Total jetted approx. 835 feet

❖ **OTHER MATTERS**

- ❑ Responded to 2 Under ground Alert marking requests
- ❑ Reported 1 street light outages
- ❑ Performed inspection of all storm drains in September 2015
- ❑ Emailed notice of "no spill" to CIWQS 5-2-2016
- ❑ Coordinated open space maintenance of field area mowing in June 2015

❖ **Improvements/CIP/Suggestions**

- ❑ Need to confirm that stormdrain interceptors are clear and detention ponds are clean
- ❑ Need to review cost of service for potential rate increase



**MORO COJO**  
APRIL 2016 JETTING

4/27/2016



ID	Type	Activity	When Ended	Who	Why	Downstream Manhole ID	Upstream Manhole ID	Feet Jetted
Esperanza/4	8" PVC	Jetted	4/5/2016	RG/Mg	Routine	MH 78	MH 79	200 ft
Esperanza/3	8" PVC	Jetted	4/5/2016	RG/Mg	Routine	MH 80	MH 79	195 ft
Apts 1	8" PVC	Jetted	4/5/2016	RG/MG	Routine	MH 81	MH 82	200 ft
Eperanza/1	8" PVC	Jetted	4/5/2016	RG/Mg	Routine	MH 80	CO 80.1	200 ft
Esperanza/2	8" PVC	Jetted	4/5/2016	RG/Mg	Routine	MH 80	MH 81	40 ft
<b>Total Events</b>						<b>Feet Jetted</b>		<b>835</b>



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MOSS LANDING (ZONE 3) MONTHLY O&M REPORT APRIL 2016

### ❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/7/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/14/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/21/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/28/2016

### ❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/7/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/14/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/21/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/28/2016

### ❖ LIFT STATION #3 (in front of Phil's fish market)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/7/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/14/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/21/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/28/2016

#### ❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/7/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/14/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/21/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/28/2016

#### ❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #21 to-MH #22
- ❑ Jetted sewer lines btwn MH #1 to-MH #2
- ❑ Jetted sewer lines btwn MH #6 to-MH #5
- ❑ Jetted sewer lines btwn MH #5 to-MH #1
- ❑ Jetted sewer lines btwn MH #1 to-MH #9
  
- ❑ Total jetted approx. 1518 feet

#### ❖ **OTHER MATTERS**

- ❑ Responded to 5 Under ground Alert marking requests
- ❑ Responded to backup on Moss Landing Rd.- no spill
- ❑ Working on grant application for \$2.5 Million for upgrades, replacements and repair of sewer system
- ❑ Perform Bi-annual inspection of grease traps @ various facilities in March and November
- ❑ Emailed notice of "no spill" to CIWQS 5-2-2016

#### ❖ **Improvements/CIP/Suggestions**

- ❑ Need to recoat or replace 12-15 manholes that internal walls are failing
- ❑ Plan for replacement of all Motor Control Centers-MCC



# Sewer Jetted lines

APRIL

Moss Landing

APRIL 27, 2016



ID	Type	Activity	When Ended	Who	Why	Downstream Manhole ID	Upstream Manhole ID	Feet Jetted	Notes
MH22>MH21	8" Clay	Jetted	4/1/2016	RG/MG	Sewage Backup	MH21 ML	MH22 ML	320.00 ft	the debri from the walls fell and blocked flow. Sucked up with Vac Trailer.
MH2>MH1	8" Clay	Jetted	4/5/2016	RG/Mg	Routine	MH1 ML	MH2 ML	285.00 ft	
MH5>MH6	8" Clay	Jetted	4/5/2016	RG/Mg	Routine	MH6 ML	MH5 ML	396.00 ft	
MH1>MH5	8" Clay	Jetted	4/5/2016	RG/Mg	Routine	MH5 ML	MH1 ML	252.00 ft	
MH9>MH1	8" Clay	Jetted	4/5/2016	RG/Mg	Routine	MH1 ML	MH9 ML	265.00 ft	

# Accounts Receivable Summary

From 04/01/2016 Through 04/30/2016

Balance  
25,354.55

<u>OPEN BALANCE</u>			
	25,354.55		
<u>MONTHLY-Charge</u>	<u>Minimum</u>	<u>Overage</u>	<u>Usage</u>
WATER	26,841.38	26,612.55	2,184,847.00
IRELINE	1,753.07	1.16	73.00
URCHARGE	8,087.41	0.00	0.00
WATER CMPND	0.00	40.45	3,234.00
**Total Charge	36,681.86	26,654.16	2,188,154.00

	<u>Bills</u>		<u>Total</u>
	1,397		53,453.93
	67		1,754.23
	132		8,087.41
	2		40.45
	1,598		63,336.02

89,228.57

<u>MONTHLY-Miscellaneous</u>	<u>Amount</u>
WATER	538.00
**Total Miscellaneous	538.00

<u>MONTHLY-Payment</u>	<u>Amount</u>
WATER	-37,701.12
WATER Miscellaneous	-427.81
IRELINE	-1,348.66
URCHARGE	-5,316.41
WATER CMPND	-73.18
**Total Payments	-44,867.18

51,527.45  
51,099.64  
49,750.98  
44,434.57  
44,361.39

<u>MONTHLY-Deposit Applied</u>	<u>Amount</u>
WATER	-505.26
WATER Miscellaneous	-20.00
URCHARGE	-29.74
**Total Deposit Applied	-555.00

43,856.13  
43,836.13  
43,806.39

<u>MONTHLY-Refund</u>	<u>Amount</u>
WATER	243.61
**Total Refund	243.61

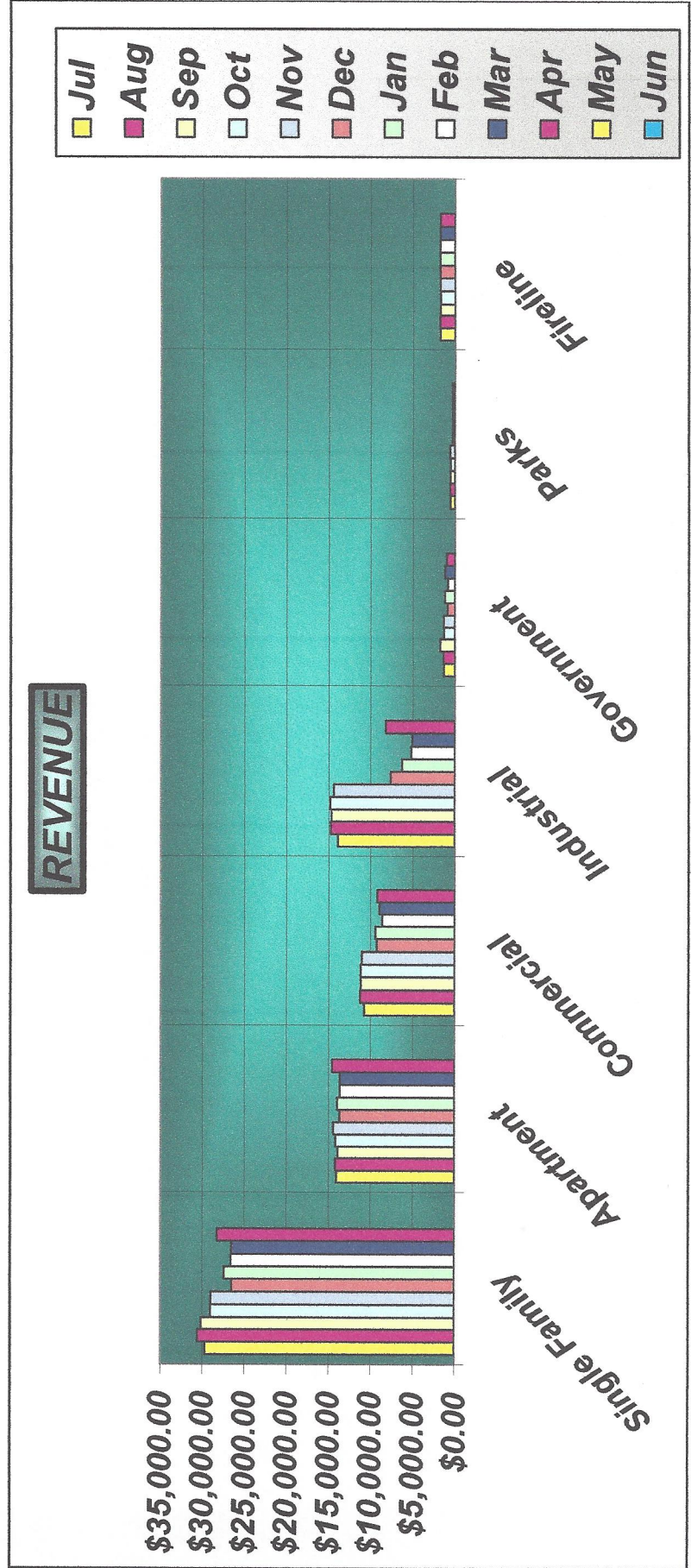
44,050.00

**Closing Balance**      44,050.00



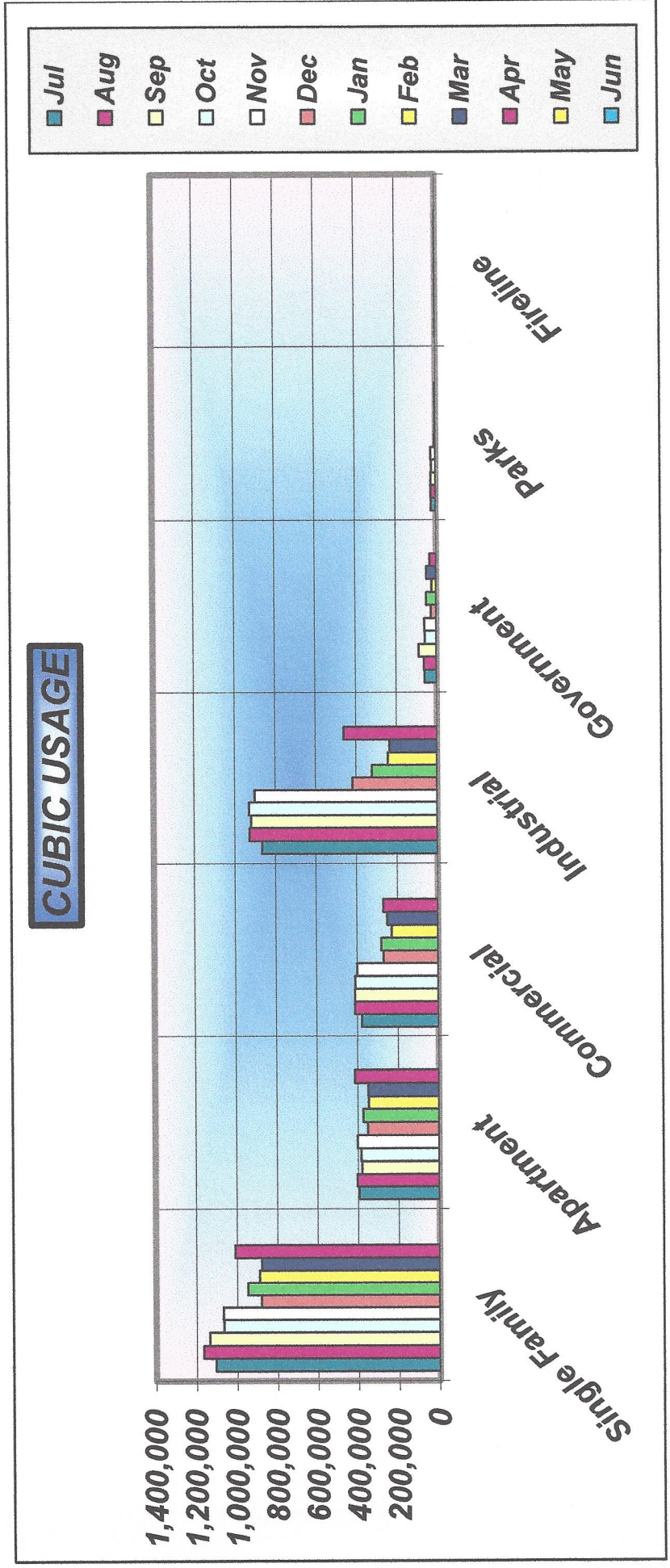
Annual Water Revenue By Classification 2015-2016

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$29,730.21	\$14,087.59	\$10,759.68	\$13,902.96	\$1,352.28	\$561.22	\$1,785.92	\$72,179.86
Aug	\$30,589.22	\$14,200.75	\$11,252.36	\$14,777.27	\$1,392.36	\$579.43	\$1,795.48	\$74,586.87
Sep	\$30,178.30	\$13,900.54	\$11,179.87	\$14,675.27	\$1,758.45	\$572.34	\$1,756.09	\$74,020.86
Oct	\$29,069.45	\$14,161.16	\$11,175.27	\$14,823.70	\$1,315.62	\$535.12	\$1,754.54	\$72,834.86
Nov	\$29,024.42	\$14,421.48	\$11,064.37	\$14,413.75	\$1,351.35	\$583.74	\$1,783.29	\$72,642.40
Dec	\$26,524.68	\$13,688.22	\$9,269.52	\$7,646.16	\$883.11	\$310.52	\$1,787.62	\$60,109.83
Jan	\$27,454.91	\$13,986.92	\$9,431.30	\$6,313.13	\$1,220.47	\$277.43	\$1,781.35	\$60,465.51
Feb	\$26,626.42	\$13,632.04	\$8,667.62	\$5,214.45	\$848.06	\$286.06	\$1,755.27	\$57,029.92
Mar	\$26,538.17	\$13,658.74	\$8,944.19	\$5,081.36	\$1,195.64	\$283.51	\$1,754.04	\$57,455.65
Apr	\$28,282.43	\$14,564.39	\$9,228.42	\$8,245.23	\$969.43	\$291.89	\$1,754.23	\$63,336.02
May								
Jun								
<b>Totals</b>	<b>\$284,018.21</b>	<b>\$140,301.83</b>	<b>\$100,972.60</b>	<b>\$105,093.28</b>	<b>\$12,286.77</b>	<b>\$4,281.26</b>	<b>\$17,707.83</b>	<b>\$664,661.78</b>



**Annual Water Usage By Classification 2015-2016**

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,103,762	394,286	378,291	864,658	59,383	23,514	357	2,824,251
Aug	1,164,678	404,433	411,816	927,150	62,186	24,533	143	2,994,939
Sep	1,135,330	382,236	412,166	919,454	88,550	23,996	197	2,961,929
Oct	1,065,583	385,429	411,361	930,076	56,917	21,330	95	2,870,791
Nov	1,067,612	403,727	401,196	901,123	59,425	24,814	183	2,858,080
Dec	879,250	351,890	269,475	417,440	25,797	5,201	466	1,949,519
Jan	946,591	373,493	279,465	321,752	49,673	2,690	55	1,973,719
Feb	888,697	347,539	229,592	243,365	23,138	3,321	142	1,735,794
Mar	877,209	348,772	250,293	234,428	48,059	3,221	61	1,762,043
Apr	1,008,620	414,076	269,622	460,142	31,811	3,810	73	2,188,154
May								
Jun								
<b>Totals</b>	<b>10,137,332</b>	<b>3,805,881</b>	<b>3,313,277</b>	<b>6,219,588</b>	<b>504,939</b>	<b>136,430</b>	<b>1,772</b>	<b>24,119,219</b>





**JOHN CHIANG  
TREASURER  
STATE OF CALIFORNIA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
04/28/16	0.54	0.52	164
04/29/16	0.54	0.53	164
04/30/16	0.54	0.53	164
05/01/16	0.54	0.53	164
05/02/16	0.54	0.53	162
05/03/16	0.54	0.53	161
05/04/16	0.54	0.53	162
05/05/16	0.54	0.53	160
05/06/16	0.54	0.53	161
05/07/16	0.54	0.53	161
05/08/16	0.54	0.53	161
05/09/16	0.54	0.53	165
05/10/16	0.54	0.53	165
05/11/16	0.55	0.53	165

\*Daily yield does not reflect capital gains or losses

**LAIF Performance Report**

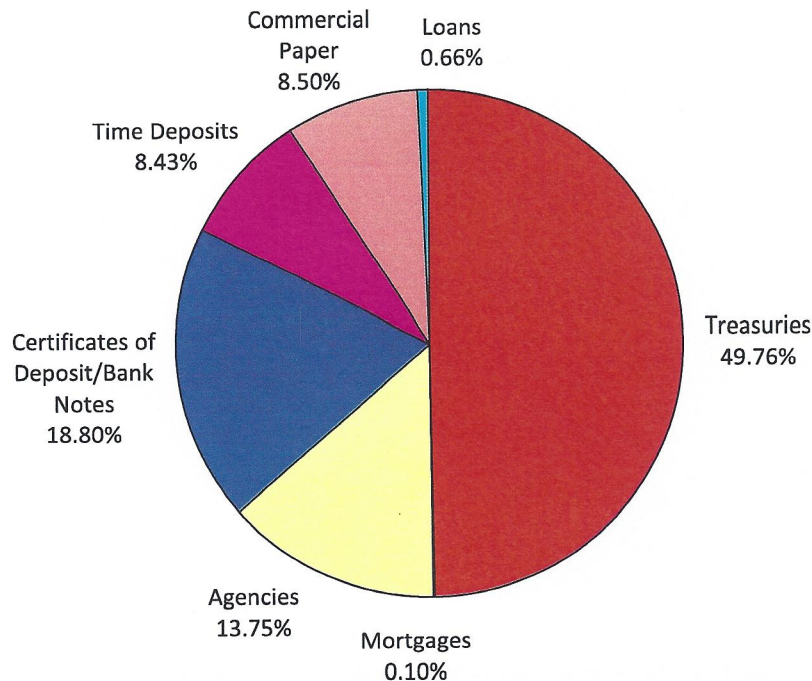
**Quarter Ending 03/31/16**

Apportionment Rate: 0.46%  
 Earnings Ratio: 0.00001268659292168  
 Fair Value Factor: 1.00022106  
 Daily: 0.51%  
 Quarter to Date: 0.47%  
 Average Life: 146

**PMIA Average Monthly Effective Yields**

**APR 2016 0.525%**  
 MAR 2016 0.506%  
 FEB 2016 0.467%

**Pooled Money Investment Account  
Portfolio Composition  
4/30/16  
\$67.5 billion**



**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
**INTERNAL REPORT**  
Receipts, Disbursements, and Bank Balances as of April 29, 2016

Ending balance as of March 31 , 2016                      \$9,054,913.56

**RABOBANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	223,691.75
Water Receipts	45,009.40
Miscellaneous Receipts	453.42
M.R.W.P.C.A. Sanitation Fees Jan/Feb 2016	30,287.13
Property Taxes, User Fees & Pass Throughs by ACH	455,874.01
Interest Earned	4.11
Expenses (Checks Written)	(114,360.37)
Misc Revenue Over or Short	(0.19)
Bank Fees Credit	2.00
Credit Card Fees	(112.83)
Ending Balance for General Fund	<b>640,848.43</b>

**RABOBANK, CUSTOMER DEPOSIT FUND**

Beginning Balance	63,649.02
New Deposits (opened accounts)	600.00
Interest Earned	1.03
Deposits Returned or Applied to Accounts	(555.00)
Ending Balance for Customer Deposit Fund	<b>63,695.05</b>

**LAIF FUND**

Beginning Balance	6,122,698.34
Quaraterly Interest Earned	7,504.34
Ending Balance for LAIF	<b>6,130,202.68</b>

**CAMP FUND**

Beginning Balance Sewer (Zone 1) Capital Improv Account	112,935.95
Monthly Interest Earned	44.28
Ending Balance Camp Federal Security Account	<b>112,980.23</b>

Beginning Balance Sewer (Zone 1) Reserves Account	223,425.90
Monthly Interest Earned	87.60
Ending Balance CAMP Federal Security Account	<b>223,513.50</b>

**Cal TRUST-INVESTMENT**

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,308,512.60
Income Distribution	1,950.39
Unrealized GAIN (Loss)	0.00
Ending Balance Cal TRUST	<b>2,310,462.99</b>

New Balance as of April 29, 2016	<b>9,481,702.88</b>
----------------------------------	---------------------



# Castroville Community Services District

## List of Checks for April 2016

Date	Number	Name	Memo	Amount
<b>General Fund Checking</b>				
04/01/2016	23356	PERS	Employees Health Benefits-April	\$ 9,543.93
04/13/2016	23357	Airgas NCN	Well Site Supplies	\$ 546.80
04/13/2016	23358	California Water Service Co.	Water Meter at Zone 2	\$ 73.05
04/13/2016	23359	Carmel Marina Corporation	Garbage Disposal Fees	\$ 30.21
04/13/2016	23360	Castroville Auto Parts	Parts and Supplies	\$ 13.98
04/13/2016	23361	Castroville Hardware	Parts and Supplies	\$ 353.35
04/13/2016	23362	Exxon Mobile	Fuel for Trucks	\$ 429.89
04/13/2016	23363	Great West Equipment, Inc.	Fuel Valve for Well Site	\$ 28.50
04/13/2016	23364	Harris & Associates	Water Rate Study	\$ 2,910.00
04/13/2016	23365	M.R.W.P.C.A.	Sanitation Fees	\$ 20.80
04/13/2016	23366	Miguel Garcia	Cell Phone Monthly Reimbursement	\$ 25.00
04/13/2016	23367	Elections Department	Initial Set Up Fees for Election	\$ 150.00
04/13/2016	23368	Moss Landing Chamber	Annual Membership Dues	\$ 60.00
04/13/2016	23369	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 108.00
04/13/2016	23370	NCRPD	Qrtly Extended Recreational Service	\$ 25,000.00
		continued	Lawn Maintenance at Sites	\$ 839.36
04/13/2016	23371	Pacific Gas & Electric	Steel Garage	\$ 11.01
		continued	Moss Landing Zone 3 Lift Stations	\$ 826.82
		continued	Castroville Zone 1 & 2 Lift Stations	\$ 1,072.17
04/13/2016	23372	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,247.01
04/13/2016	23373	Praxair Distribution Inc.	Well Site Supplies	\$ 342.56
04/13/2016	23374	Principal Life Group	Employees Life Insurance	\$ 89.55
04/13/2016	23375	Redshift Internet Service	DSL Service	\$ 69.99
04/13/2016	23376	Sierra Chemical	Well Site Supplies	\$ 352.78
04/13/2016	23377	Sprint	Long Distance Telephone Service	\$ 43.34
04/13/2016	23378	SWRCB	Water System Fees	\$ 10,295.37
04/13/2016	23379	Card member Service-Eric	Various Lunch Meetings-Eric	\$ 96.57
04/13/2016	23380	Card member Service-Lidia	Operators Cellular Phone	\$ 75.38
		continued	Monthly Web Service Fees	\$ 114.95
04/13/2016	23381	Wildan Financial Services	Administration Fees-Bond/User Fees	\$ 1,118.74
04/13/2016	23382	Xerox Corporation	Fees for Copies Made	\$ 42.92
	23383-			
04/14/2016	23387	District Employees'	Bi-Weekly Net Payroll	\$ 9,483.59
04/14/2016	23388	EDD	Bi-Weekly Payroll Taxes	\$ 837.18
04/14/2016	23389	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,088.58
04/14/2016	23390	VALIC-Employees' Contribution	Bi-Weekly Deferred Comp	\$ 1,265.00
04/15/2016	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 4,707.42
04/19/2016	23391	ACWA JPIA-Dental	Employees Dental/Vision/EAP	\$ 958.49
04/19/2016	23392	Pitney Bowes Purchase Power	Postage for Billing & Meter Rental	\$ 1,611.00
04/28/2016	23393	Adriana Melgoza	4-19-2016 Board Meeting	\$ 100.00
04/28/2016	23394	Airgas NCN	Well Site Supplies	\$ 110.75
04/28/2016	23395	Aramark Uniform Services	Operator Uniforms & Mats	\$ 324.90
04/28/2016	23396	Betty MacMillan	4-19-2016 Board Meeting	\$ 100.00
04/28/2016	23397	CCSD-Petty Cash Eric Tynan	Replenish: Rotary-Eric	\$ 100.00
		continued	Office Supplies	\$ 84.13
		continued	Water Manager Lunch Meeting	\$ 15.00
		continued	Parts and Supplies for Site 4	\$ 35.93
		continued	Certified Letter-Conco West, Inc.	\$ 6.74

Date	Number	Name	Memo	Amount
		continued	Snacks for Board Meeting 2-16-16	\$ 4.79
04/28/2016	23398	MNS Engineers, Inc.	On Call Engineer Services	\$ 277.50
		continued	Well 5- Design Build-Arsenic	\$ 1,442.50
		continued	Well 5- Construction Admin-Arsenic	\$ 1,595.81
		continued	Sewer Bypass-Bike Bridge	\$ 4,420.00
04/28/2016	23399	Monterey County	Encroachment Permit-Castro Blvd	\$ 320.00
04/28/2016	23400	Pacific Gas & Electric	Well Sites	\$ 6,333.79
		continued	Office	\$ 298.20
		continued	Street Lights Zone 1 & 2	\$ 4,072.64
04/28/2016	23401	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,247.01
04/28/2016	23402	Ronald J. Stefani	4-19-2016 Board Meeting	\$ 100.00
04/28/2016	23403	Silvestre Montejano	4-19-2016 Board Meeting	\$ 100.00
	23404-			
04/28/2016	23408	District Employees'	Bi-Weekly Net Payroll	\$ 9,487.02
04/28/2016	23409	EDD	Bi-Weekly Payroll Taxes	\$ 837.55
04/28/2016	23410	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,088.58
04/28/2016	23411	VALIC-Employees' Contribution	Bi-Weekly Deferred Comp	\$ 1,265.00
04/29/2016	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 4,709.24
<b>Total General Fund-Checking</b>				<b>\$ 114,360.37</b>

Customer Deposit Fund

4/29/2016	3673	Adam Chmielewski	Deposit Refund	\$31.17
4/29/2016	3674	Eagle Vista Equities, LLC	Deposit Refund	\$32.86
4/29/2016	3675	Alicia Marquez	Deposit Refund	\$25.67
4/29/2016	3676	Maclovio Escobedo	Deposit Refund	\$56.12
4/29/2016	3677	Celina Garcia	Deposit Refund	\$26.62
4/29/2016	3678	Isidra Perrone	Deposit Refund	\$7.08
4/29/2016	3679	Daniel Rivera	Deposit Refund	\$38.83
4/29/2016	3680	Brisas Food Y Servicios	Deposit Refund	\$25.26
4/29/2016	3681	Castroville CSD	April Closures	\$311.39
<b>Total Customer Deposit Fund</b>				<b>\$ 555.00</b>

# Calendar for year 2016 (United States)

January						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
2:●	9:●	16:○	23:○	31:○		

February						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					
	8:●	15:○	22:○			

March						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
1:○	8:●	15:○	23:○	31:○		

April						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
	7:●	14:○	22:○	29:○		

May						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
6:●	13:○	21:○	29:○			

June						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
4:●	12:○	20:○	27:○			

July						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
4:●	11:○	19:○	26:○			

August						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
2:●	10:○	18:○	24:○			

September						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
1:●	9:○	16:○	23:○	30:○		

October						
Su	Mo	Tu	We	Th	Fr	Sa
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
9:○	16:○	22:○	30:○			

November						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
7:○	14:○	21:○	29:○			

December						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
7:○	13:○	20:○	29:○			

Holidays:			
Jan 1	New Year's Day	Dec 25	Christmas Day
Jan 18	Martin Luther King Day	Dec 26	'Christmas Day' observed
Feb 15	Presidents' Day	Jul 4	Independence Day
May 30	Memorial Day	Sep 5	Labor Day
		Nov 11	Veterans Day
		Nov 24	Thanksgiving Day

Calendar generated on [www.timeanddate.com/calendar](http://www.timeanddate.com/calendar)

## Lidia Santos

---

**From:** Lowrey, Lloyd [LLowrey@nheh.com]  
**Sent:** Tuesday, May 10, 2016 9:05 PM  
**To:** Eric Tynan; Lidia Santos  
**Cc:** Gams, Nancy; Kemp, Christine  
**Subject:** FW: SWRCB Staff Proposal for Extended Emergency Regulation for Urban Water Conservation

Eric and Lidia,

FYI

Lloyd  
NHEH

---

**From:** [lyris@swrcb18.waterboards.ca.gov](mailto:lyris@swrcb18.waterboards.ca.gov) [<mailto:lyris@swrcb18.waterboards.ca.gov>]  
**Sent:** Tuesday, May 10, 2016 6:21 PM  
**To:** Lowrey, Lloyd  
**Subject:** SWRCB Staff Proposal for Extended Emergency Regulation for Urban Water Conservation



**This is a message from the State Water Resources Control Board**

---

State Water Board staff is seeking comments on its draft *Proposed Emergency Regulation*, that staff prepared in response to the Governor's [Executive Order B-37-16](#), that directs the State Water Board to extend the emergency regulations for urban water conservation through the end of January 2017.

(The draft regulation and a fact sheet are posted on this page:

[http://www.waterboards.ca.gov/water\\_issues/programs/conservation\\_portal/emergency\\_regulation.shtml](http://www.waterboards.ca.gov/water_issues/programs/conservation_portal/emergency_regulation.shtml))

In particular, the State Board would like to encourage those writing comments to address the question of whether there should be a conservation floor (e.g., a minimum conservation level).

Please submit comments with the subject line: "*May 18, 2016 Board Meeting (Conservation Extended Emergency Regulation)*" by email to: [commentletters@waterboards.ca.gov](mailto:commentletters@waterboards.ca.gov). All comments must be received by 12 noon on Monday, May 16, 2016, and will not be accepted after that time. Submitting comments by the close of business on Friday, May 13, 2016 is recommended to provide the State Water Board Members more time to consider your input. The Board will issue formal Notice of Proposed Rulemaking pursuant to the requirements of the Government Code on or about May 13.

Contact: Kathy Frevert, Conservation Specialist, State Water Resources Control Board,  
[kathy.frevert@waterboards.ca.gov](mailto:kathy.frevert@waterboards.ca.gov),  
916-322-5274.

---

You are currently subscribed to board\_meetings as: [lloyd@nheh.com](mailto:lloyd@nheh.com).