

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
August 18, 2020

President Adriana Melgoza called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present (Virtual GoToMeeting):** President Adriana Melgoza, Vice President James Cochran, Director Cosme Padilla, Director Ron Stefani and Director Glenn Oania

**Absent:**

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** Director Grant Leonard of North County Recreation & Park District joined the meeting at 4:36 p.m.

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Cosme Padilla at the request of President Adriana Melgoza.

**PUBLIC COMMENTS**

1. None

**CONSENT CALENDAR**

1. A motion was made by Glenn Oania and seconded by Ron Stefani to approve the minutes of the July 21, 2020 Regularly Scheduled Board Meeting. The motion carried by the following roll call vote:

AYES:	5	Directors:	Melgoza, Stefani, Padilla, Oania and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Letter to California Coastal Commission from Castroville CSD encouraging the California Coastal Commission to support the Coastal Development Permit for California American Water Company's proposed desalination facility.
2. Letter from Salinas Valley Basin Groundwater Sustainability Agency, General Manager Donna Meyers to Castroville CSD that they will be collecting groundwater elevation data on Castroville CSD's wells from the Monthly Well Monitoring Program administered by the Monterey County Water Resources Agency.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Monterey Herald* – Who deserves the “return water”
2. Letter sent to the *Monterey Herald* editor from General Manager Eric Tynan in response to article on Who deserves the “return water”
3. Lead Operator Galvez and Operator II Varela Certificate of Completion for “Water Industry Water Main Installation”
4. General Manager Tynan Certificate of Completion for “ Reasonable Suspicion of Alcohol for Supervisors

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**NEW BUSINESS:**

1. General Manager Eric Tynan to serve as a committee member on the Sea Water Intrusion Group (SWIG) – General Manager Eric Tynan informed the Board that he has been asked to serve as a committee member on the Sea Water Intrusion Group (SWIG) and has accepted. The Castroville CSD Board supported him serving on this committee.
2. General Manger Eric Tynan to serve as a committee member on the Monterey County Water Resources Agency, Deep Aquifer Technical Advisory Committee – General Manager Eric Tynan informed the Board that he will also be serving as a committee member on the Monterey County Water Resources Agency, Deep Aquifer Technical Advisory Committee. The Castroville CSD Board also supported him serving on this committee.
3. Approval of Castroville CSD Destruction Certificate #2020-1 as retention periods for the listed records on certificate have expired – Office Manager/Board Secretary Lidia Santos reported to the Board that the retention period for the listed records on Castroville CSD Destruction Certificate #2020-1, which can be viewed on page 16 of this board packet have expired. Listed records would be shredded. A motion is made by Director Ron Stefani and seconded by James Cochran to approve Castroville CSD Destruction Certificate #2020-1 as retention periods for the listed records on certificate have expired. The motion carried by the following roll call vote:

AYES:	5	Directors:	Melgoza, Stefani, Padilla, Oania and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

**UNFINISHED BUSINESS:**

1. Status of well levels – General Manager Eric Tynan informed the Board that the graph of well levels can be viewed on page 17 of this board packet. As mentioned at last month's board meeting, the bad news is that Well #3 is turning salty. This well is located on Highway 183 and the only benefit of this well location is if the Monterey Peninsula Water Supply Project is approved, the supply line would plug in right where Well #3 is located. Well #3 was already sleeved in 2009 and in 2019 the District spent about 30k trying to rehabilitate it, which did drop the chloride levels from 570 mg/l to 430 mg/l. The chloride levels have once again escalated and he anticipates that Well #3 will turn salty within a year.
2. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan reported to the Board that the Moss Landing grant application is currently moving through State Water Resources Control Board management and is then being sent to their contracts unit in October, and then sent to Castroville CSD for signatures in December 2020 or January 2021. He is also working on acquiring a grant for the Sewer Trunk Line Washington Bypass project. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

3. Update on Cal Am's Monterey Peninsula Water Supply Project (MPWSP) – General Manager Eric Tynan reported to the Board that the Coastal Commission hearing on Cal Am's Monterey Peninsula Water Supply project is scheduled for the 17<sup>th</sup> of September 2020. The Coastal Commission should be making a decision on this matter at this hearing. The Castroville CSD gets 10 minutes to speak and he would like to submit a video to the Coastal Commission voicing its support for desal and any concerns that Castroville CSD has as a severely disadvantage community. He recommended the Castroville CSD Board of Directors, community members as well as himself all participate in the video. The video will need to be submitted by the 11<sup>th</sup> of September. This is a very important meeting and Castroville CSD needs to convince the Coastal Commission to approve this project.
4. Progress Report on Design for Reservoir No. 4 Fill Modification Project – General Manager Eric Tynan let the Board know that the Design for Reservoir No. 4 Fill Modification is mostly complete. He is now looking for funding for actual construction of this project.
5. Update on the Washington Sewer Trunk Line Bypass 30% Design - General Manager Eric Tynan reported to the Board that the soil survey was completed by MNS Engineers. He is looking for another grant for this project and was informed by Karen Nilsen with Nilsen and Associates that she had possibly found a grant for this project.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that Monterey One Water (M1W) has received more bad news. A couple of fines have caught up with the agency and are due 2020/2021 fiscal year, which means more furloughs for employees. As mentioned at last month's board meeting, in other news, the update on the Pure One Water Monterey Project, it appears M1W will have to spend an additional 6.1 million on this project. M1W water is currently doing testing to see where the best location to drill a new injection well would be. The injection wells in place are not working as designed to do so. M1W will get funding for this well.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) – Director Ron Stefani reported to the Board that the GSA has organized all the sub basin committees. He is part of the Monterey sub basin committee. Furthermore, all the committees are up and running and developing plans that are due by January 2022 to the State.
3. Update on meetings or educational classes attended by the Directors – Director Glenn Oania let the Board know that he had completed a Sexual Harassment training course online and is waiting to receive the certificate of completion so he may submit a copy to the District.

## GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

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**CHECK LIST – July 2020.** A motion was made by Glenn Oania and seconded by Ron Stefani to pay all bills presented. The motion carried by the following roll call vote:

AYES:	5	Directors:	Melgoza, Stefani, Oania, Padilla and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following roll call vote:

AYES:	5	Directors:	Melgoza, Stefani, Oania, Padilla and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

The meeting adjourned at 5:08 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos  
Secretary to the Board

Approved by,



Adriana Melgoza  
President