

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT

January 21, 2020

Vice President James Cochran called the meeting to order at 4:31 p.m.

ROLL CALL:

Directors Present: Vice President James Cochran, Director Glenn Oania, and Director Ron Stefani,

Absent: Director Cosme Padilla and President Adriana Melgoza

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: District Legal Counsel Christine Kemp

PLEDGE OF ALLEGIANCE

Vice President James Cochran led the pledge of allegiance.

PUBLIC COMMENTS

1. None.

CONSENT CALENDAR

1. A motion was made by Ron Stefani and seconded by Glenn Oania to approve the minutes of the December 17, 2019 Scheduled Board Meeting. The motion carried by the following vote:

AYES: 3 Directors: Oania, Stefani and Cochran

NOES: 0 Directors:

ABSENT/NOT

PARTICIPATING: 2 Directors: Melgoza and Padilla

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter to Monterey Bay Air Resources District regarding Castroville CSD standby generators.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *Water Conditioning & Purification* – Groundwater Depletion and Decline Caused by Sustained Pumping
2. *SafeHome.org* – California ranks high for states at risk of negative climate change, study shows
3. Figure ES-2, Inflows and Outflows(Acre-Feet) 180/400 Foot Aquifer Subbasin GSP
4. *Best Best & Krieger* – Public Agency Board Members' Worker Classification Matters for Tax Purposes

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Discussion on whether Castroville CSD should permit new water connections due to water availability – General Manager Eric Tynan reported to the Board that he has been attending various meetings and announcing that Castroville CSD wells are at risk of being intruded by seawater and that the District needs the desal for long term water supply but at the same time the District is getting request for “Can and Will” letters for new water services and has been issuing them. If the District’s water is at risk, should the District continue to issue the “Can and Will” letter. Even if Castroville were to shut down all its wells right now and water keeps being pumped in the same manner up and down the valley, seawater intrusion will still move in. However, the City of Marina and Salinas continue to grow. A twenty-one unit apartment wants to be developed on Poole/Merritt Street in Castroville and he is requesting direction from the Castroville CSD Board of Directors. Per Director Ron Stefani he had attended the Castroville Collation meeting the other day. He and Director Padilla had mentioned to Pastor Rich who leads the Neighborhood Watch meetings, that there is a need for a forum so the water issues can be addressed to the community. Pastor Rich should be contacting General Manager Eric Tynan to discuss further. The water issues should be brought to the community and their input provided and they may want to stop apartments from being developed and use water as an excuse. The District should make sure the most effective conservations measurers are put in place when apartments are built. The County also needs to start a gray water program but this is a land use decision. 92.3 percent of water up and down the valley is used by agriculture and 7.7 percent by urban use. Also, per Director Ron Stefani, in his opinion, new homes mean new recycled water and more sewer water going to the plant and that would be the cheapest new water source in the future. Furthermore, Salinas has 4,400 homes to be developed and Prunedale another 1,000 homes.
2. Consider approving Director Ron Stefani and General Manager Eric Tynan to attend the 8th Annual CalDesal Conference, Santa Barbara, California, February 6-7, 2020 – General Manager Eric Tynan and Director Ron Stefani informed the Board that they are interested in attending the conference as it would be beneficial to the District. A motion is made by Glenn Oania and seconded by James Cochran to approve Director Ron Stefani and General Manager Eric Tynan to attend the 8th Annual CalDesal Conference, Santa Barbara, California, February 6-7, 2020. The motion carried by the following vote:

AYES: 3 Directors: Oania, Stefani and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 2 Directors: Melgoza and Padilla
3. Ryan Process (wastewater, water & process specialist) to assist Castroville CSD with pigging the sewer force main in Moss Landing – General Manager Eric Tynan let the Board know that he is waiting to receive a quote from Ryan Process so they may assist Castroville CSD with pigging the sewer force main in Moss Landing. Monterey One Water also offered to provide assistance. For those not aware what pigging is, pigging the lines is when you shut a valve and you insert the foam bullet (pig) in a chamber and put a cap on it and open it and put pressure behind it. It fires the foam bullet through the sewer line to scrape it and clean it, which usually requires the process to be repeated due to the destruction of some of the foam bullets. By pigging the lines, the pumps will be more efficient. The District has done this once and the process was done on Castroville Boulevard.
4. Consider approving Resolution No. 2020-01, Adopting the Castroville Community Services District Residential Water Service Disconnection Policy – General Manager Eric Tynan reported to the Board that as per Resolution No. 2020-01 and policy attached marked exhibit A, (which can be viewed on pages 18-25) in October of 2018, Governor Brown signed SB 998- the “Water Shutoff Protection Act” into law. The Act changes the requirements and procedures to be used by water

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purveyors in discontinuing water service to residential units and will result in changes to the process by which the District discontinues water services for failure to make timely service payments. By way of example the Act provides a new mandatory 60-day waiting period before a delinquent residential account may be discontinued, establishes new notice requirements concerning pending service discontinuance to account holders, and creates a variety of payment options. Compliance with the Act must be achieved by no later than February 1, 2020, and as such the District now needs to adopt a new policy for residential water service disconnection incorporating the requirements of the Act. Office Manager Lidia Santos stated that the policy will also be in Spanish as required under Section 1632 of the Civil Code and posted on the District's website and a summary mailed out with past due accounts. Resolution No. 2020-01 and the Castroville CSD Residential Water Service Disconnection Policy was also reviewed by District Legal Counsel Christine Kemp, who was present at this meeting and said this Act is mandated by a new state law because they feel everyone is entitled to water and the policy lists the criteria the residential water customer will need to meet in order to avoid having their water discontinued. After some discussion, a motion is made by Ron Stefani and seconded by Glenn Oania to approve Resolution No. 2020-01, Adopting the Castroville Community Services District Residential Water Service Disconnection Policy. The motion carried by the following vote:

AYES: 3 Directors: Oania, Stefani and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 2 Directors: Melgoza and Padilla

5. Castroville CSD increased Coliform monitoring requested by State Water Resources Control Board/Division of Drinking Water – General Manager Eric Tynan let the Board know that first of the year he has to come up with a sampling schedule for the State to show that the District is sampling and it has always been two times a week due to the number of people that reside in Castroville which according to the census for the past five years is 7,000. However, for this year he explained to the State that it is more like 8,000-10,000 since many homes have a lot of occupants that are not accounted for even though the census shows 6,400 and for this reason the State has requested the District sample three times a week this year instead of two for the increase in population. He informed the State that next year he will be using the numbers that are reported by the census since this is the criteria that they request.

UNFINISHED BUSINESS:

1. Status of well levels – General Manager Eric Tynan informed the Board that the well levels for Well #2, #3, #4 and #5 are doing pretty good, which can be viewed on page 26 of this board packet. Unfortunately, a lot of times the levels stay up due to the saltwater coming in, which keeps it up. In addition, we have had a lot of rain and it is off season for agriculture which helps with the well levels.
2. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan let the Board know that a chart of Castroville CSD projects can be viewed on page 27 of this board packet. The Water Supply project consists of Well #6/tank and desal pipeline. The Washington Sewer Bypass, developer funding and District reserves or grant. The Moss Landing Sewer Rehabilitation, grant application and the manhole project. As mentioned last month, the IRWMP grant was already submitted. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
3. Update on Moss Landing Manhole Replacement Project out to bid – General Manager Eric Tynan notified the Board that he had approved an additional \$7,700 change order for additional work to the Moss Landing Manhole Replacement Project. MPE completed the project.

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4. Update on Cal Am's Monterey Peninsula Water Supply Project (MPWSP) – General Manager Eric Tynan reported that Director Ron Stefani can better provide an update on this matter under the Salinas Valley Basin Groundwater Sustainability Agency update.
5. Progress report on Design for Reservoir No. 4 Fill Modification Project – General Manager Eric Tynan informed the Board that MNS Engineers had submitted the plans but they did not look right so he and Lead Operator Galvez met the engineers at the proposed site to discuss what the District is looking for. The plans were returned for further modifications.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that they normally do not have a meeting in December but they did have a special meeting and had approved extending the EIR for comments for the reason that Monterey County Water Resources Agency requested an extension. He believes it will be in April before Monterey One Water acts on the EIR for the Expanded Project. Two letters were received, one from the Farm Bureau and the other from the Salinas Valley Water Collation. Between both of them they represent most of the growers up and down the Salinas Valley and they do not want to participate in the Expanded Project and want to keep it for their own needs.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) – Director Ron Stefani let the Board know that the Ground Water Sustainability Plan just came out and is approved now. The plan is being submitted to the State on 31st of January. The growers instead want to use the water for this plan. Marina is suing Monterey County and Cal Am and the GSA is just named as a party of interest. No action was taken at the last GSA meeting so the GSA can remain at the party of interest level. A special meeting is scheduled for the 30th of January and the County is not going to approve that (Cooperation Agreement) parcel until the 28th. District Legal Counsel Christine Kemp asked Director Ron Stefani who is the attorney representing the GSA and he announced it is Attorney Dustin Cooper. Eric Tynan mentioned that County Council Les Gerard's wife works for Cal Am and it would be a conflict of interest for him to advise the County. As mentioned before, the SVBGSA plan needs to be all out in draft form by November 2019 and accepted by the State in January 2020.
3. Update on meetings or educational classes attended by the Directors – None to report at this time.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

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CHECK LIST – December 2019. A motion was made by Glenn Oania and seconded by Ron Stefani to pay all bills presented .The motion carried by the following vote:

AYES:	3	Directors:	Oania, Stefani and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	2	Directors:	Melgoza and Padilla

There being no further business, a motion was made by Ron Stefani and seconded by Glenn Oania to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	3	Directors:	Oania, Stefani and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	2	Directors:	Melgoza and Padilla

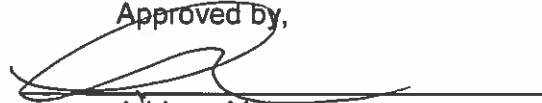
The meeting adjourned at 5:22 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Adriana Melgoza
President