



**CASTROVILLE  
COMMUNITY  
SERVICES DISTRICT**

P.O. BOX 1065  
OFFICE: 11499 GEIL STREET  
CASTROVILLE, CA 95012  
FAX (831) 633-3103

**President – Cosme Padilla  
Vice President – Ron Stefani  
Director – Glenn Oania  
Director – James R. Cochran  
Director – Greg MacMillan**

**24-HOUR TELEPHONE: (831) 633-2560**

**General Manager – Eric Tynan  
Board Secretary – Lidia Santos**

**Website: CastrovilleCSD.org**

**AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, JULY 16, 2024 – 4:30 P.M.  
DISTRICT BOARD ROOM – 11499 GEIL STREET**

---

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

**CALL MEETING TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. The public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

**CONSENT CALENDAR:**

1. Consider and Approve the draft minutes of the Regular Board Meeting, June 18, 2024 – **motion item**

**CORRESPONDENCE:**

1. Notice to All Interested Parties from the California Coastal Commission regarding Proposed Amendment to Coastal Development Permit (CDP) 3-83-92, Applicant: Castroville Community Services District

**INFORMATIONAL ITEMS:**

1. *Monterey County Weekly* – Castroville
2. *Monterey County Now* – In a stunning vote, two cities nix Monterey One Water's billing process one week before it begins

**AGENDA, Page 2**

July 16, 2024

**CASTROVILLE COMMUNITY SERVICES DISTRICT**

**PRESENTATION:**

1. Monterey One Water (M1W) update on not moving forward with its billing for wastewater service to the County of Monterey Property Tax Bill – Mike McCullough, Director of External Affairs

**NEW BUSINESS:**

1. Discussion to consider a moratorium on new sewer connections, pending the constructions of the Washington Sewer Bypass Project – Eric Tynan, General Manager
2. Consider and approve Castroville Community Services District System-Wide Fiscal Sustainability Plan (FSP) prepared by Akel Engineering Group, Inc. – **motion item**
3. Consider and approve estimated cost of emergency repairs of water main on the intersection of Merritt Street/Salinas Street, located in front of Burger King and additional Merritt Street emergency repairs that arose – **motion item**
4. Consider selecting an agency to assist the Castroville Community Services District with the recruitment of a new General Manager from the proposals submitted – **motion item**

**UNFINISHED BUSINESS:**

1. Update on Water Line Replacement Project awarded to contractor Teichert Constructions – Eric Tynan, General Manager
2. Update on Well levels – Eric Tynan, General Manager
3. Update on status of grant/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for Moss Landing Wastewater System Rehabilitation Project – Eric Tynan, General Manager
4. Update on status of grant/projects for Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass) – Eric Tynan, General Manager
5. Update on status of competitive bid process and grant/projects for Castroville-Water Zone 1 (Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6) for system upgrades and improvements – Eric Tynan, General Manager
6. Update on status of grant awarded by Caltrans for the Castroville Landmark Sign Project at Highway 183 – Eric Tynan, General Manager
7. Update on the State of California Department of Transportation (Caltrans), Merritt Street Beautification Project – Eric Tynan, General Manager
8. Update on the Pedestrian Bridge Enhancement/Improvement Project – Eric Tynan, General Manager

**CLOSED SESSION:**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

Property Location: APN: 030-141-022-000 and 030-141-023-000, Southwest corner of Merritt Street and Washington Street, Castroville, CA

Negotiating Parties: Castroville CSD and Salvador Alvarez and Hermilinda Alvarez  
Property Owner: Salvador Alvarez and Hermilinda Alvarez  
Under Negotiation: Price and Terms of Payment

Property Location: APN: 133-143-016-000, Highway 1 at Washington Road, Castroville, CA

Negotiating Parties: Castroville CSD and Vegetable Ranches, LLC  
Property Owner: Vegetable Ranches, LLC  
Under Negotiation: Price and Terms of Payment

**AGENDA, Page 3**

July 16, 2024

**CASTROVILLE COMMUNITY SERVICES DISTRICT**

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable):

The board will reconvene into an open session prior to adjournment and shall announce any action taken during the closed session.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

**GENERAL OPERATIONS:**

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operations Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Quarterly Financial Statements,\* Treasures Report-L.A.I.F., Internal Report and Administration Update

**CHECK REGISTER** – Receive and approve the Check Register for the month of June 2024 – **motion item**

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, August 20, 2024, at 4:30 p.m.**

**CLOSE:**

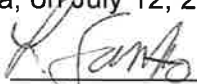
Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

**Certification of Posting**

I certify that on July 12, 2024, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on July 12, 2024.

  
Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
June 18, 2024

President Cosme Padilla called the meeting to order at 4:32 p.m.

**ROLL CALL:**

**Directors Present:** President Cosme Padilla, Vice President Ron Stefani, Director James Cochran, Director Glenn Oania, and Director Greg MacMillan

**Absent:**

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** Steve Carrigan, Business Service Manager for Monterey One Water, Sophia Selivanoff, Executive Director for Regional Government Services, Pedro Enriquez Representative for Community Water Center, Santiago Garcia with Caltrans and Heidi Quinn, District Legal Counsel

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Director Greg MacMillan at the request of President Cosme Padilla.

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

**PUBLIC COMMENTS**

1. None

**CONSENT CALENDAR**

1. A motion was made by Ron Stefani and seconded by Greg MacMillan to approve the minutes of the May 16, 2024, Budget & Personnel Committee Meeting. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

2. A motion was made by Ron Stefani and seconded by James Cochran to approve the minutes of the May 21, 2024, Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Memorandum from Water Resources Agency General Manager Ara Azhderian to Joint Boards Leadership Committee regarding Groundwater Extraction Monitoring System (GEMS) Expansion.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Monterey Waterkeeper* – Community Water Center, recommendations for Department of Water Resources action regarding the 180/400 ft Aquifer Subbasin Groundwater Sustainability Plan Update

2. *Monterey County Weekly* – Mine Fields: A comprehensive study of unsustainable groundwater pumping in the county is cause for alarm
3. *ACWA News* – Melanie Schumcher will assume duties as General Manager for Scotts Valley Water District October 1
4. *Pacific Water* – What is Water Demand Management?

*Informational items accepted as presented*

#### **PRESENTATIONS:**

1. Receive presentation by Regional Government Services (RGS) a public agency serving the consulting, administrative and project management needs of local government to discuss services provided – Sophia Selivanoff, Executive Director of RGS discussed with Board the different services offered by her agency. She addressed the Board concerns, paths and how RSG can help Castroville CSD. Handout of PowerPoint Slides can be viewed on pages 41-47 of the board packet.

**The owner of any parcel subject to the fees and charges detailed in the Report may submit a written protest prior to the close of the public hearing. Written protests can be submitted at the public meeting or via mail or drop off before the meeting at the address noted above. Any protest submitted once the public hearing has closed shall be rejected as late and shall not be considered.**

#### **PUBLIC HEARING**

1. Public Hearing – Open Public Hearing, Receive Public Comment and Consider and Adopt Resolution No. 24-04 Adopting the Report Proposing to have Sewer Fees and Charges for the Moss Landing Service Area Collected on the Tax Roll for Fiscal Year 2024-25 and Directing the Secretary of the Board to File a Copy of Said Report with the Monterey County Auditor to Place Said Fees on the Tax Roll – President Cosme Padilla opened the Public Hearing. There was no public comment. Office Manager/Secretary to the Board Lidia Santos informed the Board that only one invalid protest letter was received as it was meant for Monterey One Water fees for Castroville not Moss Landing and she provided the property owner with the correct contact information to submit the written protest. Resolution and supporting documents can all be viewed on pages 48-58 of the board packet. There was no public comment received on this matter, therefore a motion was made by Ron Stefani and seconded by James Cochran to adopt Resolution No. 24-04 Adopting the Report Proposing to have Sewer Fees and Charges for the Moss Landing Service Area Collected on the Tax Roll for Fiscal Year 2024-25, all findings within the Report and Directing the Secretary of the Board to File a Copy of Said Report with the Monterey County Auditor to Place Said Fees on the Tax Roll. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

**CLOSE PUBLIC HEARING** – At 5:17 a.m. a motion was made by Ron Stefani and seconded by James Cochran to close the Public Hearing. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

**NEW BUSINESS:**

1. Consider and adopt Resolution No. 24.05, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property Related Fees and Charges and Approve Service Agreement for Collection of Special Taxes, Fees, and Assessments (Exhibit A attached) between the County of Monterey and the Castroville Community Services District –This Resolution also included Tax Code 74401 for collection of local sewer use fees imposed on parcels of real property receiving the services and facilities within its service area on the tax roll for the collections of wastewater fees in the community of Moss Landing. Resolution and Agreement can be viewed on pages 59-78 of the board packet. A motion is made by Ron Stefani and seconded by Glenn Oania to adopt Resolution No. 24.05, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property Related Fees and Charges and Approve Service Agreement for Collection of Special Taxes, Fees, and Assessments (Exhibit A attached) between the County of Monterey and the Castroville Community Services District. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, MacMillan, Cochran, Oania, and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

2. Consider and approve Memorandum of Understanding (MOU) with Monterey One Water (“M1W”) regarding the collection of local sewer use fees imposed on parcels of real property receiving the services and facilities within its service area on the tax roll – The MOU can be viewed on pages 79-82 of the board packet. A motion is made by Glenn Oania and seconded by Ron Stefani to approve Memorandum of Understanding with Monterey One Water (“M1W”) regarding the collection of local sewer use fees imposed on parcels of real property receiving the services and facilities within its service area on the tax roll. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, MacMillan, Cochran, Oania, and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

3. Consider and approve “Castroville CSD Investment and Deposit Policy” for fiscal year 2024/2025- The policy can be viewed on pages 83-87 of the board packet. A motion is made by Ron Stefani and seconded by Greg MacMillan to approve “Castroville CSD Investment and Deposit Policy” for fiscal year 2024/2025. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, MacMillan, Cochran, Oania, and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

4. Consider designation of Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6) – A motion is made by Ron Stefani and seconded by Greg MacMillan to designate Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6). The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, MacMillan, Cochran, Oania, and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

5. Receive letter from Castroville Community Services District General Manager J. Eric Tynan announcing his retirement as of October 31, 2024 – General Manager Eric Tynan announced to the Board that he plans to retire on October 31, 2024, which will be his 24-year anniversary of working for the District but would be flexible to continue working if he is needed to stay longer until a new general manger is hired. The Board all individually thanked him for all that he has done for the District. His letter can be viewed on page 88 of this board packet.
6. Provide direction to staff regarding engagement of a firm to assist with the recruitment of a District General Manager – After some discussion, a motion is made by Glenn Oania and seconded by James Cochran to direct General Manager Eric Tynan to obtain bids for the cost for recruitment of a new District General Manager from Regional Government Services and a few other companies for the Board to review. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

#### UNFINISHED BUSINESS:

1. Update on meeting with Regional Government Services (RGS) regarding the Community Outreach Service position – General Manager Eric Tynan and Ad Hoc Community Outreach Committee: Directors: Cosme Padilla and Ron Stefani met with Regional Government Services to discuss what the Board is looking for in a Community Outreach Service position. General Manager Eric Tynan stated that he met with Sarah Hardgrave, Deputy General Manager of the Salinas Valley Basin Groundwater Sustainability Agency to discuss collaboration on community outreach. As mentioned prior, the Salinas Valley Basin GSA has a grant with funding available for community outreach and they want to work with Castroville CSD to do outreach here in Castroville. He will also start doing a quarterly general manager newsletter for the District.
2. Update on Water Line Replacement Project awarded to contractor Teichert Constructions – General Manager Eric Tynan reported to the Board that he had a pre-construction meeting with the contractor, and they know exactly which lines require trenching, installation and backfill. Teichert Construction has been performing the Roads and Bridges Work for the County, and as part of these improvements is uniquely positioned and qualified to perform the District's Project concurrently with such work. Work should be starting by the end of the month.
3. Update on Well levels – General Manager Eric Tynan reported to the Board that the well levels graph from January 2018 to present can be viewed on page 89 of the board packet. As mentioned last month, the well levels during the winter came up quite a bit, including Well #5 and are now starting to decline due to the farmers pumping their wells for the agriculture season. The bubblers give a direct calculation of well levels. The District continues to monitor the chloride levels of all the wells. Well #3 is not pumping and the motor is not hooked up. A desalter is being considered for Well #3.
4. Update on the status of the **Moss Landing Wastewater System Rehabilitation Project** – General Manager Eric Tynan stated that he had good news. MNS/Rincon submitted the Coastal Development Permit Application, and it has been approved by the Coastal Commission which allows the grant process to move forward. MNS submitted a construction grant application to CWSFR for project funding and are continuing to work with Matt Chambers to respond to RFIs. Reimbursement from the Clean Water Small Communities Planning Grant in the amount of \$118,456 has been requested and approved for reimbursement to CCSO and payment received. Also, discussed prior the current project status is 60% Design is complete. The State Water Resource Control Board CWSRF is the construction funding source for this project. LAFCO approved the annexation of Finepro, LLC Property APN: 413-012-014 to the

Castroville Community Services with Resolution No. 23-10. This land acquisition is for Lift Station 1. Ortega (FINEPRO, LLC (seller) approved the sale for the easement for \$10,000 in Moss Landing, which was completed February 2024. Upon completion of the land acquisition, the coastal development permit application will be submitted for approval. Construction Grant Application for CWSRF is part of the grant. Grant application in process and MNS to research if current costs over the planning grant amount can be reimbursed by the CWSRF grant. Furthermore, California Coastal Commission is requiring a jurisdictional delineation and Lake and Streambed Alteration Agreement (LSAA) notification for work on the Elkhorn Slough Bridge, which MNS/Rincon are preparing an amendment to add this work to the Project Scope. General Manager Eric Tynan reported to the Board that the pipeline under the bridge is still under the mitigated negative declaration and without the bike bridge being built by the County, Castroville CSD will have to do it on their own and build under the existing structure a 4" pipeline, which is right over the Elkhorn Slough, Marine Sanctuary and Harbor. For this project, MNS is to prepare a construction application following the 60% completion. The Board had approved a proposal with MNS Engineers to provide professional engineering services for the Moss Landing Wastewater System Rehabilitation Project \$462,722 in 2021. General Manager Eric Tynan had previously approved Amendment No.1 for this project for an additional \$14,520 for the arborist and at the December 19, 2023, board meeting the Board approved Amendment No. 2 for \$59,104 as costs have increased due to plans specifications changing due to the County not building the bridge noted above.

5. Update on the status of competitive bid process and grant/projects for Castroville-Water Zone 1 **Emergency Deep Aquifer Supply and Storage Tank Project** for system upgrades and improvements – General Manager Eric Tynan stated that the bid documents are not ready yet as it is 160 pages. District Legal Counsel Heidi Quinn stated that some information on the template is not clear and is reviewing them further. As discussed last month, MNS Engineers and Pueblo collaborated to develop final bid documents for Well No. 6 and have provided template from end documents, published by EJCDC for District legal review. MNS Engineers recommended these documents be used rather than the District's template as it is current with respect to public contract code and is more comprehensive. The application for construction to the Bureau of Reclamation WaterSMART Drought Resiliency Projects Grant Program was submitted fall 2023. The project scope of the Emergency Deep Aquifer Deep Well No. 6 was too large for the grant to fund. The project scope needs to be narrowed to correspond to a project cost less than \$10 million to compete for the grant. The project scope can be narrowed by the District proceeding with drilling of the well and leaving the remaining scope to be funded by the grant. The grant application can be resubmitted in Fall 2024 to the Bureau of Reclamation at no additional cost to the District; anticipated grant request amount to be approximately \$9.6 million. If a construction contract is awarded, it will be funded using reserves and construction funds from the current grant and the grant application will be resubmitted. He is also considering working with the grant writer used by Monterey One Water to assist with this grant. Discussed prior, MNS is not doing the design of Well #6, Pueblo is doing the design. The Board approved grant writing services, fee proposal from MNS Engineers for Bureau of Reclamation WaterSMART: Drought Resiliency Projects, not to exceed \$29,415. Construction funding is pending to move the project forward. The hydrogeologic approach was discussed with Mike Burke the hydrologist with Pueblo who will advance the well contract documents to nearly bid ready, to be finalized. In addition, MNS has substantial funds remaining in the budget (\$60k), which MNS will review if these remaining funds can be used for applying for construction funding for the project. 30% of the design has been completed as of May 2022. 60% of the design has been completed on the application for the construction. The District is still working on getting grant funds for the construction of the deep well and CEQA is complete.
6. Update on status of the **Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass Project)** – General Manager Eric Tynan stated that this project continues to be work in progress. As discussed prior, MNS Engineers is currently waiting for District Board approval of their proposal to prepare a SWPPP and stake easement. The SWPP is the last required element of the Caltrans encroachment permit process. MNS/Rincon are working on submittal of jurisdictional permits for the agricultural ditch crossing. Submittal of Coastal Development Permit is pending easement acquisition. The District is working to negotiate easement purchase. One property owner is requesting the limits of the easement



be staked. MNS Engineers needs budget authorization from the District to stake easement. Construction grant award is pending coastal development permit completion. 60% of the design is completed, the CDP permit is pending Caltrans encroachment, County concurrence, and Easement Acquisition. The jurisdiction permitting is in progress. The State Water Resource Control Board CWSRF is the construction funding source for this project. The funding is obtained but the final information submittal is required to secure the construction funding. Although there is no written agreement yet, the State has assured him that Castroville CSD will receive the \$3.5 million grant once the environmental review is completed. MNS Engineers is managing the environmental review and permitting for this project. Once environmental and land acquisition is completed, MNS Engineers will complete the application for the next phase and will also update the engineering report submitted with the grant application. CEQA compliance is complete. Permits are required due to jurisdictional wetlands in agricultural ditches. Two permits are required from Federal Agencies. MNS is coordinating with Rincon to obtain these permits. MNS Engineers sent a letter along with the encroachment permit application to Caltrans regarding notification to perform construction for a new 24" sewer bypass in the community of Castroville in unincorporated Monterey County, California—Washington Sewer Trunk Line Bypass Project. Castroville CSD will construct approximately 1,350 linear feet of 24" trunk sewer bypass from the intersection of Washington St. and Merritt St., then across the undeveloped areas and beneath Route 1 to the Monterey One Water station pump located at the south end of Watsonville Road. Approximately 450 feet of the proposed sewer line will be in the Caltrans right-of-way. Castroville CSD applied for the \$3.5 million grant for this project and the State is saying Castroville CSD is good to go for this grant once the environmental review is completed. Castroville CSD approved the environmental proposal from MNS Engineers for this project, which is complete. State Water Resources Control Board, CWSRF set aside for small, disadvantaged communities, "The Small Community Clean Water Wastewater Funding Program." The proposal for Professional Engineering and Constructions Management Services-Washington Sewer Trunk Line Bypass Final Design and Construction (not to exceed \$498,141) is contingent on award of grant to Castroville CSD. The Board approved at the December 19, 2023, board meeting MNS Engineers proposals for Professional Engineering Services-Washington Sewer Trunk Line Bypass Regulatory Permitting Support (\$19,622) and Washington Sewer Trunk Line Bypass Right-of-Way Acquisition (\$81,610) total \$101,232.

7. Update on the status of grant/projects for **Castroville Landmark Sign at Highway 183 Project**: Per General Manager Eric Tynan he stated that he has been working to clarify what is needed with Caltrans to finalize this project and consulted with Jay Johnson who provided him with important information. Cooperative Agreement Amendment No. 01 and supporting documentation can be viewed on pages 90-128 of the board packet. He is moving forward with getting the permits for this project. Another potential issue is that Castroville CSD received a levy notice from the California Department of Tax and Fee Administration for the contractor Signs By Van, however the contractor informed him that it does not apply to his business. District Legal Counsel Heidi Quinn will contact the agency to clarify and confirm the levy is not valid against the contractor. As discussed last month, the issue with the foundation has yet to be resolved. The structural engineer needs to confirm the design for sign supports. He would like to have Jay Johnson, owner of J. Johnson and Company, assist with this project as he is currently working for Santa Clara as a public works inspector and signs off on many Caltrans projects. MNS Engineers coordinated with Caltrans to submit a reimbursement request on behalf of CCSD for this project for \$6,422. Construction funding source is Caltrans. The concrete/foundation testing to confirm structural design has been completed by the Penhall Company, a nationwide leader in concrete solutions and the engineers have signed off on it. At the January 16, 2024, board meeting, the Castroville CSD Board of Directors reviewed and submitted the signed Amended Cooperative Agreement to Caltrans. The delay for this project again has been the foundation. This project was started in 2019 and it was to be completed by July 2023. The Board approved the Cooperative Agreement and Maintenance Agreement with Caltrans for the Overhead Sign in October 2022. The State has also requested a traffic control plan and a storm water control plan which was prepared by MNS Engineers and sent to the state. MNS will be managing the administration for this project. Resolution No.2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign was approved. MNS to continue working with Signs By Van and draft the Project Management Professional (PMP), contract,

encroachment permit. Castroville CSD received a check from Caltrans in the amount of \$127,955.28 February 2, 2023, a check for \$17,580 May 24, 2023, a check for \$9,461.25 September 12, 2023, and a check for \$6,442.00 May 8, 2024.

Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans, and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

8. Update on the State of California Department of Transportation (Caltrans) projects and all current agreements Caltrans has with Castroville CSD: (1) Caltrans Merrit Street Beautification Project; Cooperative Agreement Amendment No. 01-Landmark Sign pages 90-128 and Adjustment of Manhole and Valve Covers Agreement and supporting documents on pages 130-136 of the board packet. (2) Pedestrian Bridge Enhancement/Improvement Project; Pedestrian Overpass Maintenance (Landscape) Agreement and supporting documents can be viewed on pages 137-144 of the board packet, and Agreement for the Positive Location of Underground Utilities can be viewed on pages 145-148 of the board packet – Project (1) General Manager Eric Tynan reminded the Board that Caltrans will cover the cost of manholes and valves for this project and Castroville CSD may only be responsible for the hydrants. Project (2) the County is responsible for replacing the rails and the fencing on the pedestrian bridge and Castroville CSD is only responsible for the lighting on the bridge and minor cosmetic maintenance such as graffiti. Santiago Garcia with Caltrans announced they will need to close passage for a week to the pedestrian bridge for sidewalk repairs and is hoping Castroville CSD can assist in notifying the public as is used daily by the public. Vice President Ron Stefani had requested the Board review all the current contract with Caltrans.

**CLOSED SESSION:** At 6.02 p.m. the Board went into Closed Session.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

Property Location: APN: 030-141-022-000 and 030-141-023-000, Southwest corner of Merritt Street and Washington Street, Castroville, CA

Negotiating Parties: Castroville CSD and Salvador Alvarez and Hermilinda Alvarez  
Property Owner: Salvador Alvarez and Hermilinda Alvarez  
Under Negotiation: Property Negotiations

Property Location: APN: 133-143-016-000, Highway 1 at Washington Road, Castroville, CA

Negotiating Parties: Castroville CSD and Vegetable Ranches, LLC  
Property Owner: Vegetable Ranches, LLC  
Under Negotiation: Property Negotiations

PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957

Title: General Manager

CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6

Unrepresented Employee: General Manager

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable): The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session. At 6:20 p.m. the Board returned to Open Session. Per District Legal Counsel Heidi Quinn, there was no reportable action taken on all three items discussed.

9. Consider and Adopt Resolution No. 24-06, Adopting the District Budgets for Fiscal Year 2024/2025; Operating Budgets for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Home Park Zone 2) and Sewer (Moss Landing Zone 3) and Five-Year Capital Improvement Projects (CIP) 2024/2028 – The Resolution and Budgets for Fiscal year 2024/2025 along with the CIPA and other supporting documents can be viewed on pages 149-178 of the board packet. President Cosme Padilla wanted to disclose that he is a distant relative of one of the district employees. However, he can participate in the discussion and act on what is best for the District. Vice President Ron Stefani stated he would like the General Manager to bring back information on a longevity pay and an updated Wage Step Program. After some discussion, a motion is made by Ron Stefani and seconded by Greg MacMillan, recommendation of the Budget & Personnel Committee to approve and adopt Resolution No. 24-06, Adopting the District Budgets for Fiscal Year 2024/2025, which includes a Five-Year CIP 2024/2028, Employees wage increases as of July 11, 2024, per option 2 from 4%-6.2% and extended recreational services with North County Recreation & Park District of \$219,000 for fiscal year 2024/2025. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

10. Consider and Approve salary increase for General Manager, effective July 11, 2024 – A motion is made by Ron Stefani and seconded by Jame Cochran to approve a salary increase of 4% for the General Manager, effective July 11, 2024. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Vice President Ron Stefani stated the main issue that M1W is facing is that the board is changing a lot. As mentioned prior, effective July 1, 2024, customers will no longer receive a direct bill for wastewater service from M1W and instead the bill will be replaced by an annual fee included on the parcel's property tax bill. The County of Monterey mails property tax bills in mid-October and payments may be made in two installments. The County of Monterey and the Treasurer-Tax Collector have also authorized Easy Smart Pay, a third-party vendor, to provide a monthly payment option for the payment of property taxes. Interested property owners can work directly with Easy Smart Pay to set up payments via ACH or credit card. There are also programs that can assist the ratepayers with their bills. If all goes well, final board approval of moving the bills to the tax roll should be made at the upcoming M1W meeting scheduled for Monday, June 24, 2024.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Vice President Ron Stefani reported that demand management is the biggest issue being discussed. If the growers do not agree to the plan, such as the extraction barrier and reducing water. The State will implement the demand management. To stop seawater intrusion everyone in the surrounding area will need to stop pumping groundwater, period. The Board has viewed the model results. SVBGSA has done five

presentations around Monterey County to promote conservation efforts. The growers have done a great job, but they still use a lot of water.

- 3. Update on meetings or educational classes attended by the Directors –There are no updates at this time.

**GENERAL OPERATIONS**

- 1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
- 2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- 3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
- 4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – May 2024. A motion was made by Glenn Oania and seconded by Ron Stefani to pay all bills presented. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, MacMillan, Cochran, Oania and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

There being no further business, a motion was made by Glenn Oania and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, MacMillan, Cochran, Oania and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

The meeting was adjourned at 6:47 p.m.

Respectfully submitted by,

Approved by,

\_\_\_\_\_  
Lidia Santos  
Secretary to the Board

\_\_\_\_\_  
Cosme Padilla  
President

# CALIFORNIA COASTAL COMMISSION

CENTRAL COAST DISTRICT  
725 FRONT STREET, SUITE 300  
SANTA CRUZ, CA 95060  
PHONE: (831) 427-4863  
WEB: WWW.COASTAL.CA.GOV



## NOTICE OF PROPOSED PERMIT AMENDMENT

**Date:** June 26, 2024  
**To:** All Interested Parties  
**From:** Kevin Kahn, Central Coast District Manager  
Breylen Ammen, Coastal Planner  
**Subject:** Proposed Amendment to Coastal Development Permit (CDP) 3-83-92  
Applicant: Castroville Community Services District

### Original CDP Approval

CDP 3-83-92 (originally numbered P-78-772) was originally approved by the Regional Commission on June 30, 1980 and authorized the construction of public sewer system infrastructure,<sup>1</sup> including sewer lines along various County roads, a sewer main along Highway 1, lift stations, and a pump station, to serve the unincorporated community of Moss Landing. The CDP was conditioned to allow for the construction of the sewer system with several special conditions imposed to address other Coastal Act issues, including related to ESHA, wetlands, agricultural protection, and inappropriate growth inducement by ensuring that such sewer system would not directly or indirectly facilitate development within these resource areas.

### Proposed CDP Amendment

The proposed amendment would maintain all of the existing aforementioned conditions, but would authorize various repairs, replacements, and improvements to the Moss Landing sewer system including the repair/replacement of four lift stations, improvements to 14 manholes, the extension of sewer service to a single parcel, removal of several trees, and repair/replacement of approximately 5,735 linear feet of sewer line including replacement of the force main under the Highway 1 bridge over Elkhorn Slough. Work would occur within or directly adjacent to Highway 1, Struve Road, Sandholdt Road, Potrero Road, and Moss Landing Road. Temporary single lane closures and limited closures of public street parking would occur at various locations during construction. The Commission’s reference number for this proposed amendment is **3-83-92-A1**.

### Executive Director’s Immateriality Determination

Pursuant to Title 14, Section 13166(b) of the California Code of Regulations, the Executive Director of the California Coastal Commission has determined that the proposed CDP amendment is immaterial for the following reasons:

<sup>1</sup> The CDP authorized conveyance infrastructure in the community to rid itself of individual septic systems. The actual wastewater treatment is now the Monterey One Water plant in Marina. Thus, the CDP did not authorize a new wastewater treatment plant specific to/within Moss Landing.

*for Moss Landing RP*

## **CDP Amendment 3-83-92-A1 (Moss Landing Sewer Improvements)**

Moss Landing is a low-lying coastal community entirely dependent on groundwater for both domestic and agricultural use. It is located at the mouth of Elkhorn Slough, with most development situated on natural high points or areas of historic fill adjacent to or within a network of sloughs, tidal marshes, and wetlands. These factors mean that the community has an elevated water table, which makes septic systems and leach fields more susceptible to failure or in certain cases completely infeasible. At the time CDP 3-83-92 was issued, widespread residential septic system failures were leading to ground and surface water pollution, impacting the community's drinking water, wetlands, and coastal waters.

The sewer system in the Moss Landing area is perhaps even more important now than when it was originally constructed. Sea level rise will exacerbate the already high groundwater levels in the community, further reducing the feasibility of septic systems. The system also now delivers wastewater to the Monterey One Water wastewater treatment plant where wastewater recycling capacity is currently being expanded, which will be a cornerstone of a more sustainable water supply for the Monterey Peninsula.

The proposed amendment would allow for the repair, replacement, and improvement of various aging system components, including sewer lines, lift stations, and manholes. A sewer connection would also be extended to serve an existing developed low-lying parcel near Bennett Slough that currently uses a septic system. The new connection will eliminate the risk of potential contamination of the slough as well as agricultural crops grown on the parcel near the existing septic system.

The proposed work is necessary for the continued functioning of the aging system and would improve the ability of the system to continue to function as intended as sea levels (and thus local ground water levels) rise. Work will occur beneath or immediately adjacent to existing roads, outside of wetlands, ESHA, and agricultural lands. Best management practices (BMPs) will be employed during construction to avoid impacts to nearby sensitive resources, including general good housekeeping measures such as spill prevention and erosion controls for exposed soils, as well as numerous project specific BMPs to address the unique nature of the proposed work and nearby sensitive coastal resources. For instance, the replacement of the force main that travels over Elkhorn Slough on the underside of the Highway 1 bridge carries the potential risk of sewage spills into the slough, so prior to removal the line will be flushed with clean water and temporary plastic sheeting will be installed below the pipe on the underside of the bridge to prevent any effluent drips or other contaminants from falling into the water as the pipe is disassembled and removed.

With respect to public access, the proposed project involves work within and directly adjacent to Highway 1 and a number of County roads, all of which are important for access to Moss Landing Harbor, nearby beaches, and, more broadly, north and south connections along the Monterey Bay. The project will likely necessitate the temporary closure of some public parking and the limiting of traffic to one lane on some roads, including at times on Highway 1. As such, the Applicant will provide a traffic management plan, working in conjunction with Caltrans and the County, for Executive Director review and approval prior to construction. The plan will minimize all traffic and parking related public access impacts by limiting closures to what is necessary, and

## **CDP Amendment 3-83-92-A1 (Moss Landing Sewer Improvements)**

limiting necessary closures to days and times that they will be least impactful to access. No road will be fully closed at any time.

In sum, the proposed project would allow for the continued functioning of the existing sewer system and improve the climate resiliency of that system, while avoiding impacts to nearby sensitive coastal resources. As such it can be found consistent with the Coastal Act.

### **California Environmental Quality Act (CEQA)**

CEQA Section 21080.5(d)(2)(a) prohibits a proposed development from being approved if there are feasible alternatives and/or feasible mitigation measures available that would substantially lessen any significant adverse effect that the development may have on the environment. The Castroville Community Services District, acting as the CEQA lead agency, adopted an Initial Study with Mitigated Negative Declaration in January of 2023.

The Commission's review, analysis, and decision-making process for CDP-related matters, such as this, has been certified by the Secretary of the Natural Resources Agency as being the functional equivalent of the environmental review required by CEQA (CCR Section 15251(f)). Accordingly, in fulfilling that review, this report has discussed the relevant coastal resource issues with the proposal and has concluded that approval of the proposed immaterial CDP amendment is not expected to result in any significant environmental effects, including as those terms are understood in CEQA.

Accordingly, it is unnecessary for the Commission to suggest modifications (including through alternatives and/or mitigation measures) as there are no significant adverse environmental effects that approval of the proposed immaterial CDP amendment would necessitate. Thus, the proposed immaterial CDP amendment will not result in any significant adverse environmental effects for which feasible mitigation measures have not been employed, consistent with CEQA Section 21080.5(d)(2)(A).

### **Coastal Commission Review Procedure**

The CDP will be amended as proposed if no written objections are received in the Central Coast District office within ten working days of the date of this notice. If such an objection is received, the objection and the Executive Director's response to it will be reported to the Commission on Thursday, July 11, 2024 at the hybrid virtual and in-person meeting at the Marin County Civic Center in San Rafael. If three or more Commissioners object to the Executive Director's determination of immateriality at that time, then the application will be processed as a material CDP amendment.

**If you have any questions about the proposal or wish to register an objection, please contact Breylen Ammen at the Central Coast District office at [Breylen.Ammen@coastal.ca.gov](mailto:Breylen.Ammen@coastal.ca.gov).**

## CASTROVILLE —

At first glance--or even second glance--this burg doesn't look like much. Though it is located no more than a couple of miles from the ocean and less than 10 miles from the tourist havens of Monterey and Carmel, it is, in essence, just another Midwestern farm town transplanted to the Pacific Coast.

That, of course, is its charm. Just when you think they've paved the entire state, here is a reminder of California's agricultural history, a reminder of how things used to be. The one main street is no more than a mile long, and what passes for downtown is no more than a couple blocks. There's a junk store, a bar, a small grocery store, an old office building and a turn-of-the-century school converted into a pretty good restaurant. At the highway end of town, there are opposing mini-malls. Though there is a video store, the last picture show is long closed. Mainly there is fog, a deep, thick fog that for most of the year rolls in just after sundown and lasts until mid-morning. It's a fog that blankets the softly rolling hills and turns even the vivid sea-green of the surrounding fields to monochrome.

But to every place there is a purpose. For Castroville, Calif., that purpose is artichokes.

Roughly 66% of all the artichokes grown in the United States come from within 15 miles of town. Include all of surrounding Monterey County, and that share swells to almost 80%. How did a spiky plant from the sunny Mediterranean come to dominate this chilly, foggy landscape? After all, if left to its own devices, the artichoke would fairly quickly become extinct here.

It turns out that the fog, a result of the same frigid Japanese Current that makes the nearby Pacific Ocean largely unswimmable and keeps this area from becoming another Silicon Valley, is part of Castroville's magic. The Monterey Bay environment is perfect for growing buds for market.\*

Before it found a home in Castroville, the artichoke industry took root in a sand dune-filled area just south of San Francisco. The Italian immigrant farmers, who had grown artichokes as garden vegetables in the city, were devilish workers, trucking in enough manure and top soil so that they could plant the 'chokes in sand.

They were also shrewd marketers. "They pioneered their way through strange markets over the United States," read a 1915 article in *Pacific Rural Press*, a farmer's magazine, "and built up an extensive trade by sane business methods and sound management."

Among their techniques: including recipe booklets in each box of artichokes. The booklets were, said *Pacific Rural Press*, "an effort to get those who have been preparing



buds in the way most popular in America--that of boiling and serving either hot or cold with some simple sauce--to try them in soups, stews, omelets or baked or fried.”

Remember that, until then, almost every artichoke consumed in America had to be shipped in from France. No wonder that the most common ways of serving them were the most ostentatious.

From the dunes of San Francisco, the cultivation spread south to the more fertile fields of the Half Moon Bay area, just north of Santa Cruz. In 1920, the Pacific Rural Press opined: “High tribute is paid to the Italians, who pioneered the way in an untried country. Head work did much more than hard work for them.”

In 1922, the magazine reported on a \$15,000 banquet given in New York by California growers for “competitors and customers who were fed artichokes and artichoke talk. This is something new in the way of selling a vegetable.”

There were roughly 3,000 acres of artichokes planted at that time, and though the fields around Half Moon Bay were better than the sand dunes of San Francisco, there were still problems. First of all, because of the geography of the area, the individual fields were small. And there wasn't enough water. Finally, shipping was difficult, since there were no rail lines nearby. Artichokes had yet to find a permanent home.\*

At that time, the land around Castroville was sugar beet country. Part of the Moro Cojo land grant, it was owned by the family of John Rogers Cooper, a New England merchant who had bought it in the 1820s. Cooper, known by the nickname Don Juan *el Manco* because of a deformed left hand, had a life worthy of a Barbara Taylor Bradford novel. Born in 1791 on Alderney Island off the coast of Ireland, he emigrated to the East Coast in 1816. A ship's captain, fur trader, financial backer of mountain men and eventually owner of several large ranchos in Central California, he was also the first foreigner to become a naturalized citizen of the United States of Mexico.

Since 1888, the area--rich, black Salinas River bottomland, expansive, well watered and close enough to Salinas for rail access--had been leased to the Spreckels Company for farming the sugar beets processed at Spreckels' nearby sugar refinery. But after World War I, when sugar prices headed south, Spreckels balked at renewing its lease. Andrew J. Molera, Cooper's heir, cast about for new tenants. Molera, a huge man who drove around in a Graham-Paige touring car, specially built for him to get into and out of, had never farmed and in fact had rarely visited the Cooper spread before he took it over. But a friend of his had had luck growing artichokes in Half Moon Bay, and Molera was sure they would do well in Castroville. Moreover, he found he could lease the land to individual farmers at almost triple the rent he had been getting from Spreckels.

\*

Still, it was a risk for Molera. For decades the Coopers had been absentee landlords, leaving management of the farms to Spreckels. As agricultural historian W.O. Jones wrote, "Rent was paid in advance, and the owners had no responsibility in the administration of their property other than cashing the rent check and paying the taxes."

Now, not only was Molera assuming full control of the 3,000-acre estate, but he was investing a lot of money--drilling new wells, building houses and packing sheds for the farmers, even supplying the first plants and arranging for the running of the area's first electric lines to power the operation. On the other hand, he was shrewd enough to see why artichokes were drawing a premium price. Between the devastation World War I had wrought to the artichoke fields in France, and the United States' swelling population of Italian, French and Spanish immigrants, there were plenty of people willing to pay plenty for a taste of home. In fact, per-capita consumption of artichokes was higher in the 1920s than it is now.\*

By most accounts, the first Castroville-area artichoke farmers were Angelo and Dan Del Chiaro, immigrants from Lucca who had been working in the produce business in Santa Cruz. They leased land from Molera and planted their first artichokes in 1922. The next year they were joined by Dan Pieri, another Tuscan, and Alfredo Tottino and Jim Bellone, both from the Piedmont. In 1924, these five growers joined to consolidate packing and shipping and, with a loan from A.P. Giannini and his San Francisco-based Bank of Italy (later, Bank of America), formed the California Artichoke and Vegetable Growers Corp. "In those days, they'd work in the fields all day, then pack artichokes (for shipping) at night," says Alfredo Tottino's son, Hugo, born on one of Molera's farms and still farming for California Artichoke (now called Sea Mist).

"Everything was done on a handshake. After I got into the business, my attorney friends would tell me I really had to have a lease. I would ask them, 'My father has been doing business with these people for 30 or 40 years, all on a handshake, and I'm supposed to ask them for a lease? How do you suggest I do that?' Eventually, of course, we all got on leases." In addition to the California Artichoke growers, there were many independents. By 1927, there were about 50 artichoke farmers on nearly 12,000 acres in Monterey County. Today, there aren't that many in all of California. Last year, 39 artichoke farmers worked only 8,318 acres in the state--6,410 acres of them in the Castroville area, most of those run by Ocean Mist. This does not indicate a shortage of artichokes, however. Over the last 30 years, productivity has more than doubled. One acre, which used to yield less than two tons of artichokes, now gives more than four tons.\*

Silvio Bernardi, whose father, Dino, was one of the local artichoke pioneers, was an independent rancher until he joined Ocean Mist in the '70s. "Even in the '70s, in this area there were 40 to 45 independent growers," he says. "Now, a lot of them have either

joined forces or gotten out of the business. It just wasn't profitable, or there wasn't enough acreage to survive on. Now there are about six major growers."

Joe Micheli, whose father had also been one of the pioneering independents, joined the corporation at about the same time. "Before, there were 50 to 60 farmers, and we mostly did everything on our own--picked and packed in our own sheds and then brought them up to town to sell and ship," he says. "Then around 1969 to 1971, everything started changing to centralized packing sheds. It's lots easier and cheaper, and you have better control of quality."

"There have been a lot of farmers fading away," adds Micheli, looking out across the rolling, fog-shrouded fields. "I guess it's like any other kind of farming. You've gotta like the dirt and you've gotta like the open air."

And the fog?

He pauses before answering: "Well, sometimes with this weather, we don't see the sun for two or three weeks, but that's why the artichokes are here."

[https://www.montereycountynow.com/blogs/news\\_blog/in-a-stunning-vote-two-cities-nix-monterey-one-waters-billing-process-one-week-before/article\\_eed27fbc-340a-11ef-b82f-8bb133c2c322.html](https://www.montereycountynow.com/blogs/news_blog/in-a-stunning-vote-two-cities-nix-monterey-one-waters-billing-process-one-week-before/article_eed27fbc-340a-11ef-b82f-8bb133c2c322.html)

## **In a stunning vote, two cities nix Monterey One Water's billing process one week before it begins.**

Pam Marino  
Jun 26, 2024



The Monterey One Water board of directors meeting on Monday, June 24, 2024.

A cost-saving plan to shift all of Monterey One Water's billing to collection through county property tax bills was killed just seven days before it was to go into effect, thanks to opposition from just two of the board's 10 members in a weighted vote.

Anthony Rocha, a city councilmember from Salinas who serves as the city's representative to the sanitation agency board, and Alexis Garcia-Arrazola, representing Seaside, were the deciding votes. (Salinas gets six votes because it has the largest population in the district's service area. Seaside gets three votes.)

Eight board members voted to move ahead with contracting with the Monterey County Tax

Collector to collect fees from M1W ratepayers beginning July 1. But with the weighted vote means instead of an 8-2 vote to proceed, the total was 13-9 to proceed—although it's a majority, the vote failed because it required at least two-thirds of the total possible votes, or 14 of 22.

"Yes, I was surprised," says M1W General Manager Paul Sciuto. He and his staff had been working on the changeover for well over a year.

The switch from a third-party billing company to the tax collector was estimated to save the agency approximately \$400,000 a year once fully implemented, since M1W would no longer have to pay for printing and mailing of bills six times a year, among other cost savings.

The district representing approximately 58,600 ratepayers to fund sewer treatment had spent over \$100,000 in public outreach to explain the change in billing practices and make preparations for the switch, according to Sciuto. They now have to spend more going back to tell ratepayers that there is no switch and they will continue to receive bills every other month.

After the board decided in a preliminary vote in February to continue working toward making the switch on July 1, members subsequently approved a budget for for the 2024-25 fiscal year that did not include the usual expenses for bimonthly. The district will have to come up with that money from somewhere, possibly its contingency fund.

Rocha was adamant the district not proceed with the plan, due to his belief that placing the fees on property tax bills would be an unfair burden on senior citizens and residents from underserved populations.

Had the plan passed, customers would go from paying \$101.90 per two-month billing cycle (\$50.95 per month) to \$305.70 twice a year with their tax bills in December and April (also \$50.95 per month).

Board members representing other cities within the district—Sand City, Del Rey Oaks, Pacific Grove and Monterey—the County of Monterey and other agencies—Marina Coast Water District, Castroville Community Services District, Boronda County Sanitation District—argued that there would be no detrimental impact to ratepayers, who would go from paying the same rates they would have paid six times a year to twice a year.

Board member Nick Smith, representing Pacific Grove, said customers would not see an

increase in their costs but that the district would save money, "which is good for the public." That savings would be invested back into the district's equipment and infrastructure, which in turn would benefit customers.

Smith and others pointed out that if any property taxpayer had problems paying a large bill twice a year, the county's tax collector recently implemented an "easy pay" option, allowing them to pay those bills over 12 months. (Easy pay allows people to pay their full property tax bill monthly over 12 months, but not to split off line items like the M1W portion to pay monthly.)

A long line of angry customers showed up to the meeting to argue against making the switch, voicing fears that the changeover would lead to drastic outcomes, including homeowners losing their homes if they couldn't pay their bills.

Vice Chair Tyller Williamson, mayor of Monterey, said that after listening to public comments and seeing negative comments posted on the social media site Nextdoor, he sensed a general dislike of government and a misunderstanding of how the sanitation agency works. "Change is hard," he said, adding that the fear of the unknown was also at play.

At one point Williamson told Rocha he struggled to understand Rocha's logic of the change burdening ratepayers, since it was simply a difference in how billing was done and there was an option through the county to pay over 12 months.

(Part of Rocha's concern was that lenders could require homeowners to add funds to escrow accounts due to an increase in property tax bills, costing them a one-time sum, usually two months' worth of payments—in this case, \$100. According to M1W, 28 percent of ratepayers have such an account.)

Asked why the district waited until June 24 to ask for a formal vote on the change, Sciuto says that after the preliminary approval in February the staff was gathering the most up-to-date and accurate data for the board before a final vote.

"Would I do it that way in the future? Probably not, because we invested quite a bit," he says.

The M1W staff now needs to unwind all of the preparations for the expected change on July 1. They had already made arrangements to switch over to the county for invoicing. They now have to go back to their third-party biller and hope they will take the district back.

Would the district attempt another vote of the board in the future? Sciuto says it would take a board member to initiate a restart of the process. "It certainly wouldn't happen this year," he says.

---

### Editor's Note

This story has been updated to reflect more detail about potential impacts connected to customers' escrow accounts.

Pam Marino



# CASTROVILLE COMMUNITY SERVICES DISTRICT

From the desk of  
Eric Tynan – General Manager

TO: CCSD Board of Directors  
DATE: July 16, 2024

RE: Emergency repair of Main @ Salinas & Merritt st intersection

---

## **RECOMMENDATION:**

Approve the completion of repair and replacement of the main and valves in front of Burger King

## **SUMMARY:**

### **Burger King main break:**

- On June 20<sup>th</sup> I observed water coming up in Merrit Street right in front of Burger King.
- This is the second time this pipe has failed in the last year.
- Jay Johnson & Co responded and were able to stop the leak but stopped short of incurring further work/cost at my direction pending informing the District Board of Directors
- Due to the fact that the pipe is inside a steel carrier pipe, in a CalTrans Right of Way, in a very busy intersection with Caltrans traffic sensors it required an extraordinary effort to repair the initial leak.
- However, based on the condition of the observed pipe, in my opinion, the remaining section up to and including the shut off valves @ Merritt & Salinas Streets still need to be replaced.
- The initial repair work is approximately \$40,000 with the cost to complete the remaining section another \$45,000. This does not include 5-10 thousand for replacing the CalTrans traffic sensors.

### **District Action Items:**

- Approve the additional emergency work to include the remaining section and valves by Jay Johnson & Co.
- Authorize GM to have the work completed before CalTrans starts it's upgrade of Merritt Street in January 2025.
- Bring the final cost before the District board for approval.

## **FISCAL IMPACT:**

The estimated additional costs would be \$110,899 which does not include the CalTrans sensors





## HireRight Systems<sup>SM</sup> Project Plan Scope General Manager

### Castroville Community Services District – July 9, 2024

To assist with your budget forecasting needs, I have compiled an estimate of time and hourly cost for Castroville Community Services District for the General Manager recruitment. The projections listed are variable as each process is unique depending on the selected process options, the number of viable candidates identified and the level of involvement you request in the final stages of the consideration process; assessments, simulations, behavioral and panel interviews. We are happy to work with you and adjust the scope of the project to best fit your budget parameters and support needs.

Category	Description	Hours Estimate
<b>PLANNING</b> Position-Specific	<ul style="list-style-type: none"> <li>■ Review and confirm the position, organizational needs and job description.</li> <li>■ Confirm the desired skills, knowledge, abilities, and personality characteristics.</li> <li>■ Determine the recruitment plan, including: advertising, direct sourcing and networking, screening &amp; assessment process, compensation and benefits data.</li> </ul>	4 - 5
<b>HIRING</b> Recruitment	<ul style="list-style-type: none"> <li>■ Compose and place advertisements, internal postings, and announcements.</li> <li>■ Actual ad costs billed separately.</li> <li>■ Conduct networking and industry related sourcing.</li> <li>■ Develop position-specific applicant screening systems.</li> </ul>	7 - 8
<b>SCREENING</b> <i>(Dependent on the number of applicants)</i>	<ul style="list-style-type: none"> <li>■ Prep tracking applicants, written response to applicants</li> <li>■ Conduct initial screening by evaluating applicants against position criteria and respond to each to either decline or schedule phone screen interview. (.25 per applicant).</li> <li>■ Prepare screening questions. Conduct and document thorough telephone screen interviews with potentially qualified candidates. (1 hour per applicant)</li> <li>■ Respond to each applicant not moving forward and schedule those moving to next round.</li> <li>■ Send out applicant packets (i.e. application, job description, and supplemental questionnaire to second round applicants.</li> <li>■ Conduct 2<sup>nd</sup> round (face-to-face) interviews to those moving forward (1 ½ - 2 hours per applicant).</li> <li>■ Provide recommendations to client regarding top candidate pool.</li> <li>■ Manage all applicant/candidate communications including decline letters as appropriate.</li> </ul>	33 - 38
<b>INTERVIEW/ ASSESSMENT</b> <i>(*Dependent on the number of top candidates and scheduling of on-site interviews)</i>	<ul style="list-style-type: none"> <li>■ Recommend and design interview/assessment process with Selection Committee, including CRD regulations review and standardized formats.</li> <li>■ Recommend and design stakeholder and staff interface/input process, including CRD regulations review and standardized formats.</li> <li>■ Schedule on-site interviews and assessments with top candidates.</li> <li>■ TPO participates and coordinates: Selection Committee/Interview Panels/Assessments (on-site).*</li> <li>■ Assist with the evaluation and hiring decision process.</li> <li>■ Communicate with unsuccessful candidates either in writing or directly.</li> </ul>	11 - 13
<b>REFERENCE &amp; BACKGROUND CHECKS</b>	<ul style="list-style-type: none"> <li>■ Conduct and document thorough reference checks.</li> <li>■ Hard cost for background check TBD based on candidate-specific details.</li> </ul>	2 - 3
<b>JOB OFFER</b>	<ul style="list-style-type: none"> <li>■ Compose an offer of employment letter</li> </ul>	1 - 2

\*Cost estimate valid until July 31, 2024

Hours	Estimated Cost
58-69 <b>\$225.00</b>	<b>\$13,050 - \$15,525</b>
58-69 <b>Non Member \$350.00</b>	<b>\$20,300 - \$24,150</b>

PROPOSAL

# Catrsoville Community Services District

Executive Recruitment Services for  
General Manager

June 28, 2024

SUBMITTED BY:

MELISSA ASHER

*Sr. Practice Leader, Products and Services*

CPS HR Consulting

2450 Del Paso Road, Suite 220

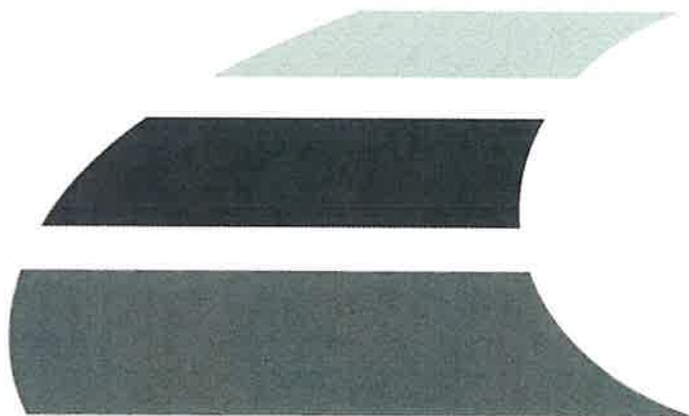
Sacramento, CA 95834

P: 916-471-3358

masher@cpsshr.us

Tax ID: 68-0067209

[www.cpsshr.us](http://www.cpsshr.us)



Your Path to Performance

June 28, 2024

J. Eric Tynan, General Manager  
Castroville Community Services District  
11499 Geil Street  
Castroville, CA 95012

*Submitted via email to: [Eric@castrovillecsd.org](mailto:Eric@castrovillecsd.org)*

**Subject: Executive Recruitment for General Manager**

Dear Mr. Tynan:

CPS HR Consulting (CPS HR) is pleased to have the opportunity to submit a proposal to assist the Castroville Community Services District (CCSD) with the recruitment of a new General Manager. We are uniquely qualified to undertake this effort as we have vast experience in assisting public agencies with executive search, screening, and placement.

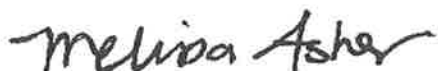
We understand that each agency is unique, and our extensive experience allows us to tailor our process to specifically meet your needs. Our work with local government agencies throughout the United States gives us an in-depth understanding of government operations, programs, and services.

CPS HR offers a broad spectrum of human resource services while delivering personalized, results-oriented services, utilizing best practice methods of recruitment and selection strategies from our team of recruitment experts. Each recruitment is an opportunity to shape and prepare your organization for the future. We understand how important this transition is for you and are perfectly placed to assist you in this endeavor. Once this project begins, we will work with the CCSD to tailor our process to highlight this exciting opportunity and attract the best possible candidates.

It is our commitment to work in partnership with your organization to achieve a successful result.

Thank you for the opportunity to be considered for this assignment. Should you have questions or comments about the information presented in this proposal, please contact me (916) 471-3358 or via email at [masher@cpsshr.us](mailto:masher@cpsshr.us).

Sincerely,



Melissa Asher  
Senior Practice Leader, Products and Services

# Table of Contents

---

About CPS HR Consulting .....	1
Recruitment Experts .....	2
Our Approach.....	6
Key Stakeholder Involvement .....	6
CCSD’s Needs .....	6
Commitment to Communication .....	6
Aggressive, Proactive, and Robust Recruitment .....	6
Diversity Outreach Process .....	7
Methodology and Scope of Work .....	8
Phase I - Develop Candidate Profile and Recruitment Strategy .....	9
Phase II – Aggressive, Proactive, and Robust Recruitment.....	10
Phase III – Selection .....	11
Timeline.....	13
Our Executive Recruiting Team .....	14
Team Biographies.....	14
References .....	16
Professional Fees and Guarantee.....	17
Professional Services.....	17
One-Year Service Guarantee.....	17
Appendix A: Sample Brochure.....	18

## About CPS HR Consulting

*CPS HR Consulting has been assisting organizations with their talent management needs for over 35 years.* We have unique expertise in delivering HR management and consulting services, employment testing, and assessment services to government agencies throughout North America. Our core competency is its knowledge of and expertise in the public sector.



CPS HR offers clients a comprehensive range of competitively priced services, all of which can be customized to meet your organization's specific needs. We are committed to supporting and developing strategic organizational leadership and human resource management in the public sector. We offer expertise in the areas of organizational strategy, recruitment and selection, training and development, and organization and workforce management.

CPS HR occupies a unique position among its competitors in the field of government consulting; as a Joint Powers Authority, whose charter mandates that we serve only public sector clients, we actively serve all government sectors including Federal, State, Local, Special Districts, Higher Education, and Non-Profit Organizations. This singular position provides CPS HR with a systemic and extensive understanding of how each government sector is interconnected to each other and to their communities. That understanding, combined with our knowledge of public and private sector best practices, translates into meaningful and practical solutions for our clients' operational and business needs.

With more than 100 full-time employees as well as 200+ project consultants and technical experts nationwide, CPS HR delivers breakthrough solutions that help public sector organizations impact the communities they serve. CPS HR has worked with more than 1,200 government and public/non-profit clients throughout the United States and Canada.

Our headquarters are located in Sacramento, California. We have regional offices in Texas, Colorado, and Southern California.

## Recruitment Experts

CPS HR specializes in the recruitment and selection of key professionals for cities, counties, special districts, and non-profits. Working in partnership with the governing body or selection team, we develop customized search strategies that focus on locating and recruiting qualified candidates who match the agency's unique needs. Our wealth of recruitment experience has been gained through *more than 20 years* of placing top and mid-level executives in public agencies throughout the United States.

- **Unmatched Recruitment Experience for Government Agencies.** CPS HR has extensive experience in recruiting executive-level professionals for public agencies across the United States. As a public agency ourselves, we understand how to work with and within government. Our understanding of public sector culture and policy uniquely sets us apart from our competitors.
- **Focus on Diversity Recruiting.** In the past three years, 57% of the candidates placed by CPS HR are female, members of ethnic minorities or both. To continue this trend, CPS HR is constantly assessing the best methods for reaching the broadest network of possible candidates. To that end, we have just signed a contract with Zoom Info, a new sourcing platform, that includes a diversity sourcing filter.
- **Seasoned Executive Recruiters.** Our recruiters possess a high level of expertise in recruiting and placing executive-level professionals. Our staff of experts includes an exceptional group of full-time employees as well as a full complement of subject matter experts, intermittent employees, and part-time employees with a variety of public and private sector experience.
- **Detailed Needs Assessments.** We conduct a detailed needs assessment to identify 1) future organizational direction; 2) challenges facing the position; 3) the working style and organizational climate; and 4) required core and job specific competencies as well as personal and professional characteristics.
- **Success Recruiting Non-Job Seeking Talent.** We recognize that the very best candidates for some types of positions may not be looking for a career change, therefore, our recruitment team takes a very aggressive approach to identify and recruit such candidates.
- **Vast Pool of Public Agency Contacts.** CPS HR maintains a database of candidates and an extensive network of external resources to leverage for executive-level positions. We utilize our vast pool of public and non-profit contacts to deliver a strong list of competitive candidates who will be well prepared to assist you in the accomplishment of your specific mission and goals.
- **Satisfied Clients.** *Our executive search client satisfaction rating averages 4.6 on a scale of 5.* While many companies talk about client satisfaction, how many measure the impact of that through assessing client satisfaction by distributing written surveys and tying the results of these surveys to their performance management system?

CPS HR Consulting does. A client satisfaction survey is sent at the end of every engagement requesting feedback on the quality of our staff, deliverables, and the overall consulting relationship.

- **Retention/Success Rate.** Our success rate is tied to the longevity of the candidates we place, currently more than 95% of our placements are still in their position after two years.
- **Partial list of recruitments.** Below is a listing of CPS HR recruitments that convey our experience with similar executive searches.

Agency	Title	Year Completed
<b>Santa Lucia Community Services District, CA</b>	<b>General Manager</b>	<b>Current</b>
South Placer Municipal Utility District, CA	General Manager	Current
Ironhouse Sanitary District, CA	General Manager	Current
Montgomery County Dept. of Transportation	Deputy General Manager, Operations (Partial)	Current
<b>City of St. Helena, CA</b>	<b>Deputy Director of Community Services-Library (Partial)</b>	<b>2024</b>
Harlingen Waterworks System	Assistant General Manager	2024
City and County of San Francisco, CA	Assistant General Manager, Wastewater Enterprise (Outreach)	2024
Utah Transit Authority	General Manager	2024
City of Richmond, CA	Deputy Director of Community Services-Library	2023
Kensington Police Protection & Community Services District, CA	General Manager	2023
North San Joaquin Water Conservation District, CA	General Manager	2023
City of San Jose, CA	General Manager, Regional Wastewater Facility	2023
Harlingen Waterworks System	Assistant General Manager	2023
Indian Wells Valley Water District, CA	General Manager	2023
Coastside County Water District, CA	Assistant General Manager	2023
Sierra Lakes County Water District, CA	General Manager	2023
Central Contra Costa Sanitary District, CA	Deputy General Manager	2023

*Proposal to Castroville Community Services District  
Executive Recruitment for General Manager*

Agency	Title	Year Completed
North of the River Recreation & Park District, CA	General Manager	2023
Selma-Kingsburg-Fowler County Sanitation District, CA	General Manager	2023
East Bay Regional Park District, CA	Assistant General Manager of Acquisition, Stewardship, and Development	2023
East Bay Regional Park District, CA	Assistant General Manager of Operations	2023
City of Grand Prairie, TX	Epic General Manager (Outreach)	2022
San Diego County Water Authority, CA	General Counsel	2022
Texas Recreation & Park Society, TX	Executive Director	2022
Mid-Peninsula Water District, CA	General Manager	2022
<b>County of Stanislaus, CA</b>	<b>Community Services Agency Director</b>	<b>2021</b>
<b>City of Fresno, CA</b>	<b>Parks, Recreation, and Community Services Director</b>	<b>2021</b>
<b>Hayward Area Recreation and Park District, CA</b>	<b>Recreation, Arts, and Community Services Director</b>	<b>2021</b>
East Bay Regional Park District, CA	General Manager	2021
<b>City of Berkely, CA</b>	<b>Director of Health, Housing, &amp; Community Services</b>	<b>2020</b>
<b>City of Carson, CA</b>	<b>Director of Community Services</b>	<b>2020</b>
Metropolitan Transportation Commission, CA	General Counsel	2020
Alderwood Water and Wastewater District, WA	General Manager	2020
Elk Grove Water District, CA	Program Manager	2020
City of Ontario, CA	Assistant General Manager	2020
City of Redlands, CA	Director of Municipal Utilities and Engineering	2020
Carmichael Water District, CA	General Manager	2020
Hayward Area Recreation and Park District, CA	General Manager	2020



*Proposal to Castroville Community Services District  
Executive Recruitment for General Manager*

Agency	Title	Year Completed
<b>City of Santa Clarita, CA</b>	<b>Director of Recreation and Community Services (Outreach)</b>	<b>2019</b>
Alameda County Transportation Commission, CA	Executive Director	2019
California Student Aid Commission, CA	Executive Director	2019
San Mateo County Harbor District, CA	General Manager	2019
Turlock Irrigation District, CA	General Manager	2019
Metropolitan Transportation Commission, CA	Executive Director	2019
Valley of the Moon Water District, CA	General Manager	2019
East Contra Costa Irrigation District, CA	General Manager	2019
Las Gallinas Sanitation District	General Manager	2018
Diablo Water District	General Manager	2018
Port of Long Beach	Deputy Executive Director	2018
<b>Rancho Murieta Community Services District, CA</b>	<b>General Manager</b>	<b>2017</b>
<b>Consumnes Community Services District, CA</b>	<b>General Manager</b>	<b>2017</b>
<b>Consumnes Community Services District, CA</b>	<b>Parks &amp; Recreation Administrator</b>	<b>2017</b>
Monterey Regional Water Pollution Control Agency	Deputy General Manager	2017
California Coastal Commission	Executive Director	2017
Merced CAG	Executive Director	2017
Rancho Murrieta Community Services District	General Manager	2017
Kirkwood Meadows Public Utility District	General Manager	2017
San Mateo County Schools Insurance Group	Executive Director	2017
Kings County Housing Authority	Executive Director	2017
Access Services	Executive Director	2017
Fresno Mosquito and Vector Control District	General Manager	2017
East Palo Alto Sanitary District	General Manager	2017
Tahoe City Public Utilities District	General Manager	2017

## **Our Approach**

---

### Key Stakeholder Involvement

The Board of Directors (Board) on behalf of the Castroville Community Services District must be intimately involved in the search for a new General Manager. Our approach assumes their direct participation in key phases of the search process. At the discretion of the Board, other key stakeholders may also be invited to provide input for the development of the candidate profile.

### CCSD's Needs

A critical first step in a successful executive search is for the Board of Directors to define the professional and personal qualities required of the General Manager. CPS HR has developed a very effective process that will permit the Board to clarify the preferred future direction for the CCSD; the specific challenges the CCSD is likely to face in achieving this future direction; the working style and organizational climate the Board wishes to establish with the General Manager; and ultimately, the professional and personal qualities required of the General Manager.

### Commitment to Communication

Throughout the recruitment process, we are strongly committed to keeping you fully informed of our progress. We will collaborate with you to provide updates on the status of the recruitment via your preferred method of communication (phone conference, email, etc.).

We place the highest level of importance on customer service and responding in a timely manner to all client and candidate inquiries. Our previous clients and candidates have expressed a sincere appreciation for our level of service and responsiveness to the management of the recruitment process. As a result, we have many long-term relationships with clients that have led to opportunities to assist them with multiple recruitments.

CPS HR's communication continues once you have selected the new General Manager. We will contact the Board of Directors and the newly appointed General Manager within six months of appointment to ensure an effective transition has occurred.

### Aggressive, Proactive, and Robust Recruitment

We take an aggressive approach in identifying and recruiting the best available candidates. There are those candidates who would gladly rise to the professional challenge and apply for this position; however, some of the best candidates are often not actively seeking a new position and may only consider a change once we present them with your opportunity. Evoking the sense of vision and opportunity in qualified persons is among the responsibilities of CPS HR, and we pride ourselves in our efforts to reach the best available potential candidates.

We use advertisements, directly email the outreach brochure, post messages and connect with potential candidates on business media such as LinkedIn, and of course, pick up the phone and call qualified individuals and referral sources.

## Diversity Outreach Process

CPS HR strives to attract the most highly qualified, diverse candidate pool possible. We are pleased that our diligent efforts have resulted in more than **57%** of our executive level placements being people of color and/or female candidates within the past three years.

We accomplished this by advertising with organizations like the National Forum for Black Public Administrators and the Local Government Hispanic Network in order to reach these specific population groups. We also seek candidate referrals from local subject matter experts and the national leadership of groups like Women Leading Government. By taking the time to directly contact these influential industry experts, we ensure that we capture the maximum number of distinguished candidates – particularly those who are well-known in their industries, but who may not be actively looking for a new job.

The result is incredibly diverse candidate pools. Our clients have been quite pleased with our process and end results.

## Methodology and Scope of Work

Our proposed executive search process is designed to provide the CCSD with the full range of services required to ensure the ultimate selection of a new General Manager is uniquely suited to the CCSD's needs. CPS HR can perform **Outreach Only** or **Partial Recruitment** services if a **Full Recruitment** is not currently needed by the CCSD.



**Phase I:** Our consultant will meet with the Board of Directors to ascertain the CCSD's needs and ideal candidate attributes, to target our search efforts, and maximize candidate fit with the CCSD.

**Phase II:** The recruitment process is tailored to fit the Board's specific wants and needs, with targeted advertising, combined with contacts with qualified individuals from our extensive database.

**Phase III:** The selection process is customized for the Board. CPS HR will work with the Board to determine the process best suited to the Castroville Community Services District.

Below is a breakdown of the services included in each recruitment option.

Task	Description	Outreach	Partial	Full
<b>Phase I - Develop Candidate Profile and Recruitment Strategy</b>				
1	Finalize Schedule		X	X
2	Hold Key Stakeholder Meetings	X	X	X
3	Develop Candidate Profile	X	X	X
4	Develop Recruitment Brochure	X	X	X
<b>Phase II – Aggressive, Proactive, and Robust Recruitment</b>				
1	Place Ads	X	X	X
2	Identify and Contact Potential Candidates	X	X	X
3	Review Application Materials		X	X
4	Conduct Screening Interviews		X	X
5	Submit Client Report		X	X
6	Client Meeting to Select Semifinalists		X	X

<b>7</b>	Notify Candidates		<b>X</b>	<b>X</b>
<b>Phase III – Selection</b>				
<b>1</b>	Prepare Assessment			<b>X</b>
<b>2</b>	Schedule Candidates; Coordinate Travel			<b>X</b>
<b>3</b>	Prepare Evaluation manuals			<b>X</b>
<b>4</b>	Facilitate Finalist Selection Process			<b>X</b>
<b>5</b>	Conduct Reference and Background Checks			<b>X</b>
<b>6</b>	Assist in Negotiation (if requested)			<b>X</b>

Phase I - Develop Candidate Profile and Recruitment Strategy

- Task 1 - Review and Finalize Executive Search Process and Schedule
- Task 2 - Key Stakeholder Meetings
- Task 3 - Candidate Profile and Recruitment Strategy Development
- Task 4 - Develop Recruitment Brochure

The first step in this engagement is a thorough review of the CCSD’s needs, culture and goals; the executive search process; and the schedule. CPS HR is prepared to meet with key stakeholders to obtain input in developing the ideal candidate profile and to assist us in understanding key issues and challenges that will face a new General Manager. Activities will include:

- Identifying key priorities for the new General Manager and the conditions and challenges likely to be encountered in achieving these priorities.
- Describing the type of working relationship the Board wishes to establish with the General Manager.
- Generating lists of specific competencies, experiences, and personal attributes needed by the new General Manager in light of the discussions above.
- Discussing recruitment and selection strategies for the Board’s consideration to best produce the intended results.

CPS HR will provide a summary to the Board stemming from these activities as an additional source of information for developing the candidate profile and selection criteria.

Following the completion of the workshop session, CPS HR will work with a professional graphic artist to design a recruitment brochure and present it to the Board for review. Please refer to **Appendix A** for a sample brochure. Additional brochure examples are available on our website at [www.cpshr.us/recruitment-solutions/executive-search](http://www.cpshr.us/recruitment-solutions/executive-search).

Phase II – Aggressive, Proactive, and Robust  
Recruitment

**Task 1 - Place Advertisements**

**Task 2 - Identify and Contact Potential Candidates**

**Task 3 - Resume Review and Screening Interviews**

**Task 4 - Board of Directors Selects Finalists**

The recruitment process is tailored to fit the Board’s specific wants and needs, with targeted advertising, combined with personal contacts with qualified individuals from our extensive database.

CPS HR will prepare, submit for your approval, and publish advertisements on professional and affiliate websites to attract candidates on a nationwide, regional, local or targeted basis based on the recruitment strategy. Examples may include:

Advertising Sources	
<ul style="list-style-type: none"><li>• CCSD’s website</li><li>• CPS HR website</li><li>• ACWA</li><li>• CASA</li><li>• CPRS</li><li>• CSDA</li></ul>	<ul style="list-style-type: none"><li>• Western Cities</li><li>• Careers in Government</li><li>• LinkedIn Governmentjobs.com</li><li>• California City News</li><li>• Public CEO</li></ul>

As a consulting firm that interacts with hundreds of public sector executives during engagements, we have a cadre of individuals who we inform of recruitments, both to increase the visibility of the opening and to attract appropriate individuals who fit the special needs of our client. Communication with these professionals ensures that an accurate picture of the requirements of the job is apparent and proliferated throughout their professional networks.

*CPS HR is focused on reaching a diverse candidate pool and would recommend publications/websites that are targeted to minority and female candidates. In addition to placing ads on websites aimed at minority candidates, we will contact leaders within appropriate associations to gain their insight and referrals of possible candidates.*

***Within the past three years, more than 57% of our executive level placements have been minority and/or female candidates.***

CPS HR will prepare an email distribution list containing prospective candidates and referral sources. These individuals will receive a link to the General Manager brochure along with a personal invitation to contact CPS HR should they have any questions about the position.

CPS HR maintains a comprehensive, up-to-date database of industry leaders and experienced professionals; however, we do not rely solely upon our current database.

We also conduct research to target individuals relevant to your specific needs and expectations to ensure that we are thorough in our efforts to market this position to the appropriate audience and to garner a diverse and quality pool of candidates.

We will:

- Convey a strong sense of the purpose and strategy of the CCSD. For many talented individuals, understanding these aspects is one of the key motivators to compete in such an environment.
- Provide guidance and resources to candidates regarding the area's cost of living, mean and median housing prices, higher education opportunities, K-12 education information, and other aspects of interest to those who are considering relocating to the area.
- Actively seek highly qualified candidates who may be attracted by the prospect of collaboration with other departments, providing exceptional leadership to the CCSD or continuing to ensure the public confidence in the integrity of the CCSD.

CPS HR will directly receive and initially screen all resumes. This screening process is specifically designed to assess the personal and professional attributes the Board is seeking and will include a thorough review of each candidate's resume, and if applicable, supplemental questionnaire responses and other supporting materials. CPS HR will personally speak to selected candidates during a preliminary screening interview and will spend extensive time ascertaining each candidate's long-term career goals and reasons why the candidate is seeking this opportunity, as well as gaining a solid understanding of the candidate's technical competence and management philosophy. We will gather data on any other unique aspects specific to this recruitment based upon the candidate profile, as well as conduct internet research on each candidate interviewed.

CPS HR will prepare a written report that summarizes the results of the recruitment process and recommends candidates for further consideration by the Board. Typically, the report will recommend five to eight highly qualified candidates and will include resumes and a profile on each interviewee's background. CPS HR will meet with the Board to review this report and to assist them in selecting a group of finalists for further evaluation.

### Phase III – Selection

**Task 1 - Design Selection Process**

**Task 2 - Administer Selection Process**

**Task 3 - Final Preparation for Appointment**

**Task 4 - Contract Negotiation (if requested)**

CPS HR will design a draft selection process based on information gathered in Phase I. We will meet with the Board to review this process and discuss their preferred approach in assessing the final candidates.

The selection process will typically include an in-depth interview with each candidate but may also include other selection assessments such as an oral presentation, preparation of written materials, and/or problem-solving exercises.

We will coordinate all aspects of the selection process for the Board. This includes preparing appropriate materials such as interview questions, evaluation manuals, and other assessment exercises; facilitating the interviews; assisting the Board with deliberation of the results; and contacting both successful and unsuccessful candidates.

Following the completion of the selection process, CPS HR will be available to complete the following components:

- **Arrange Follow-up Interviews/Final Assessment Process:** Should the Board wish to arrange follow-up interviews and/or conduct a final assessment in order to make a selection, CPS HR will coordinate this effort.
- **Conduct In-Depth Reference Checks:** The in-depth reference checks are a comprehensive 360-degree evaluation process whereby we speak with current and previous supervisors, peers, and direct reports. (It is our policy to not contact current supervisors until a job offer is made, contingent upon that reference being successfully completed, so as not to jeopardize the candidates' current employment situation.) Candidates are requested to provide a minimum of five references. CPS HR is able to ascertain significant, detailed information from reference sources due to our commitment to each individual of confidentiality, which leads to a willingness to have an open and candid discussion and results in the best appointment for the CCSD. A written (anonymous) summary of the reference checks is provided to the Board.
- **Conduct Background Checks:** Upon a conditional job offer, we will arrange for a background check of a candidate's records on driving, criminal and civil court, credit history, education, published news, and other sensitive items. Should any negative or questionable content appear during these checks, CPS HR will have a thorough discussion with the finalist(s) and will present a full picture of the situation to the Board for further review.
- **Contract Negotiation (if requested):** Successful negotiations are critically important, and we are available to serve as your representative in this process. With our expertise, we can advise you regarding current approaches to various components of an employment package. We can represent your interests with regards to salary, benefits, employment agreements, housing, relocation, and other aspects, with the ultimate goal of securing your chosen candidate.



## Timeline

The project team CPS HR has selected is prepared to begin work upon receipt of a fully-executed contractual agreement. All search activities up to and including the selection of a new General Manager can be completed in 14 to 16 weeks. The precise schedule will depend on the placement of advertising on appropriate professional and affiliate websites, and the ability to schedule, as quickly as possible, the initial meeting. A proposed schedule of major milestones is presented below.

Task Name	Month 1				Month 2				Month 3				Month 4			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Initial Meeting/ Candidate Profile	➤															
Draft Brochure		➤														
Brochure Approved/ Printed & Place Ads			➤													
Aggressive Recruiting					➤											
Final Filing Date							➤									
Preliminary Screening									➤							
Present Leading Candidates										➤						
Semi-finalist Interviews													➤			
Reference/ Background Checks														➤		
Final Interviews															➤	
Appointment																➤
Weeks	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

## Our Executive Recruiting Team

---

CPS HR has assembled a strong project team with each member possessing extensive recruiting experience and a direct, in-depth understanding of local government. Our executive recruitment team will work collectively to fulfill the CCSD's needs in a timely and effective manner. We are committed to providing each of our clients with the same level of service excellence, and we take great care not to take on more work than this commitment allows. We will not utilize subcontractors for these services. No staff members will be removed or replaced without the prior written concurrence of the CCSD.

Role/Project Assignment	Name	Phone	Email
Manager, Executive Recruitment	Pam Derby	(916) 471-3126	pderby@cpshr.us
Executive Recruiter	Fatima Nukic	(916) 471-3308	fnukic@cpshr.us
Project Consultant	Al Bonnenfant	(916) 471-3311	abonnenfant@cpshr.us

### Team Biographies

#### **Pamela H. Derby, Manager, Executive Recruitment**

Since joining CPS HR Consulting in 2003, Pam Derby has conducted a wide range of recruitments for county, city, special district and association executives including city attorney, executive director, general manager, city manager, assistant and deputy city manager, police chief, community and economic development director, human resource director, finance director, city administrator, registrar of voters, library director, and director of information technology in addition to specialized support positions.

Prior to joining CPS HR, Ms. Derby served as the Aide to the Yuba County Board of Supervisors serving as the Board's liaison to County Department Heads, the community, and the media. This experience provided her with a unique perspective into the special circumstances that exist in a Board/Council-Manager relationship and a keen awareness of the inner workings of local government.

She is sensitive to balancing the wants of the community with the needs of the client so as to tailor a recruitment process that reaches out to the most appropriate candidates and ensures a diverse group of individuals from which to make a selection. She has successfully employed these techniques in jurisdictions ranging from under 10,000 to 10 million. Moreover, she employs a firmly-held personal philosophy that candidates must be treated with the same respect and careful consideration as her client.

**Fatima Nukic, Associate Executive Recruiter**

Fatima Nukic has over ten years of professional experience in the public sector. She has assistant on a wide range of recruitments for county, city, special district, and association executives including executive director, city attorney, police chief, human resources director, finance director, health and human services director, risk manager, environmental resources director, to name a few. Ms. Nukic is an action-oriented and results-driven leader who thrives on finding new ways to promote recruitments and finding ideal candidates. She brings an extensive background in promoting, sourcing, and social media marketing to her role as an Associate Executive Recruiter at CPS HR Consulting.

**Al Bonnenfant, Executive Recruiter**

Al Bonnenfant is a highly accomplished human resources professional with a diverse blend of management and human resources experience spanning over 30 years. His core expertise is in human resources, business development, industrial engineering and operations. Throughout his career, he has demonstrated success as a progressive partner in executing collaborative solutions, inspiring cultural change, and focusing on organizational effectiveness. A hallmark of his style is being a coalition-builder and business partner focused on the interaction between sincere relationships and the achievement of organization, employee and client goals and objectives. He has worked in almost all areas of HR, but most notably, recruiting, onboarding, succession planning, leadership development, employee relations, safety and compliance, and workers' compensation. He has applied both private and public sector experience in his roles as a Business Manager, Human Resources Business Partner, and Human Resources Director.

## References

---

Provided below is a partial list of clients we have recently worked with in providing similar executive recruitment services. We are confident that these public-sector clients will tout our responsiveness and ability to successfully place candidates that were a good fit for their organization's needs.

CLIENT/POSITIONS	CONTACT(S)
<b>North of the River Recreation &amp; Park District, CA</b> 3825 Riverlakes Dr Bakersfield, CA 93312  General Manager (2023)	Steve Ruetters, Former Board Chair sruett@yahoo.com 661-332-8287
<b>Ironhouse Sanitary District</b> 450 Walnut Meadows Drive Oakley, CA 94561  General Manager (2024)	Chris Lauritzen, Board President, (925) 550-9037 clauritzen@isd.org
<b>City of San Jose, CA</b> 200 E Santa Clara St San Jose, CA 95112  Master Agreement - Multiple recruitments (2004-present)	Katherine Estrada, Administrative Services Officer (408) 497-0859 Katherine.estrada@sanjoseca.gov

---

## Professional Fees and Guarantee

### Professional Services

Our professional fixed fee covers all CPS HR services and deliverables associated with a **Full recruitment** (*Phases I, II, and III*) process. We have also provided below the fees associated with a **Partial recruitment** (*Phases I and II*) and **Outreach-only services**.

Travel expenses for candidates who are invited forward in the interview process are not included.

Professional Fixed Fees*	
Professional Services for Outreach Only	\$10,000
Professional Services for Partial Recruitment	\$20,000
Professional Services for Full Recruitment	\$27,000

*\*Professional fees for a Partial and Full recruitment would be billed and paid monthly. Professional fees for an Outreach/Advertising project will be billed and paid in full after the completion of the project.*

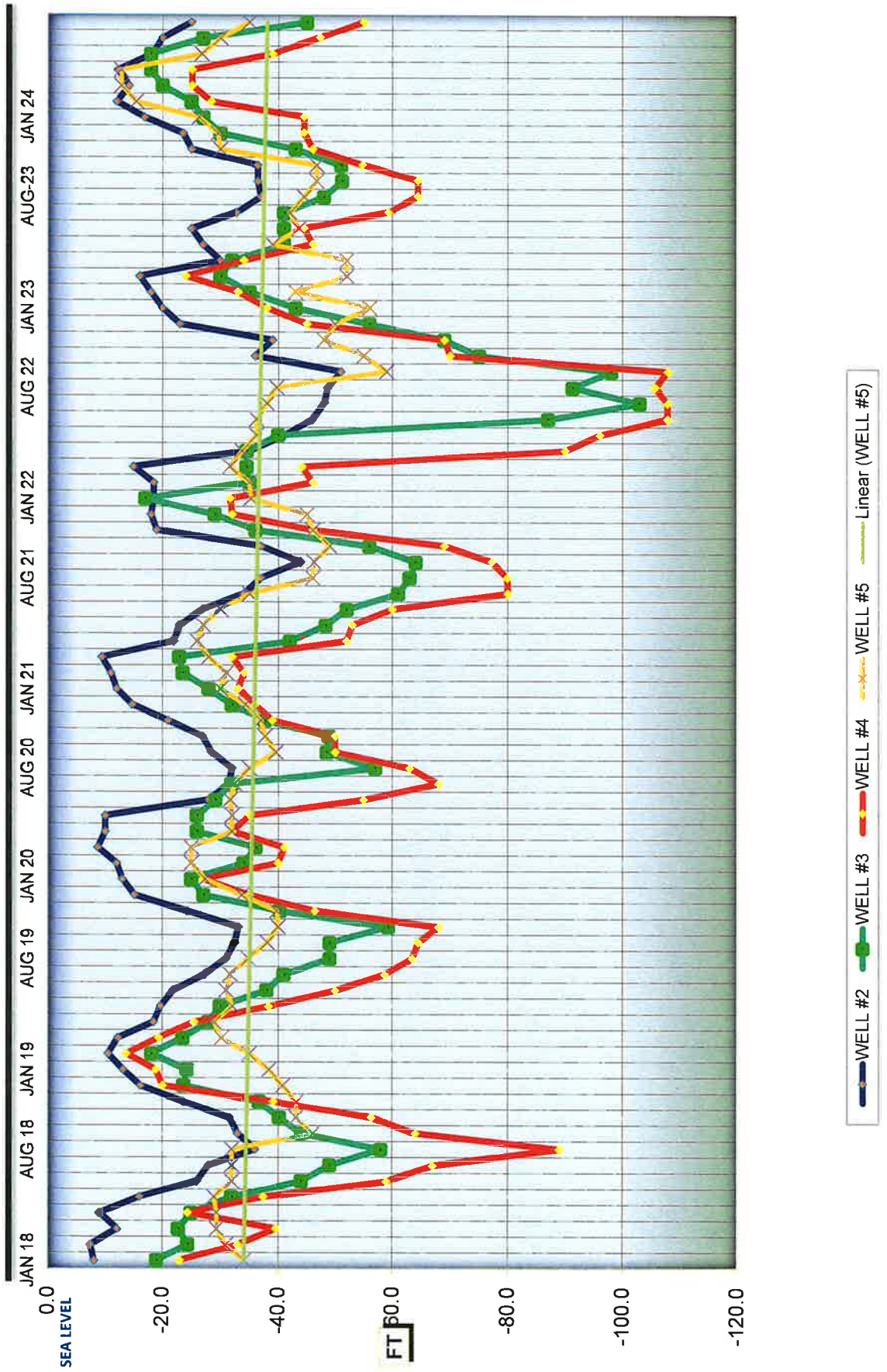
### One-Year Service Guarantee

If the employment of the candidate selected and appointed by the Board of Directors as a result of a **full executive recruitment** (*Phases I, II, and III*) comes to an end before the completion of the first year of service, CPS HR will provide the CCSD with professional services to appoint a replacement. Professional consulting services will be provided at no cost. The CCSD would be responsible only for expenses such as re-advertising, consultant travel, additional background checks, etc. **This guarantee does not apply to situations in which the successful candidate is promoted or reassigned within the organization during the one-year period.** Additionally, should the initial recruitment efforts not result in a successful appointment, CPS HR will extend the aggressive recruiting efforts and screen qualified candidates until an offer is made and accepted. CPS HR does not provide a guarantee for candidates placed as a result of a partial or an outreach-only recruitment effort.

CPS HR  CONSULTING

*We thank you for your consideration of our proposal. We are committed to providing high-quality and expert solutions and look forward to partnering with the Castroville Community Services District on this important endeavor.*

# CASTROVILLE WELL LEVELS 2018-2024





## Eric Tynan

---

**From:** Chambers, Matthew@Waterboards <Matthew.Chambers@Waterboards.ca.gov>  
**Sent:** Tuesday, July 9, 2024 12:57 PM  
**To:** Eric Tynan  
**Subject:** RE: [External] RE: Follow up on Submittal (Moss Landing Wastewater Construction Application 8370-210)

Good afternoon Eric,

Thank you for providing the FSP. The section regarding funding planning for the improvements was a little light, however, we can accept the FSP as-is for the purposes of CWSRF funding.

We do not need anything else for the Moss Landing project at this time.

For the Washington Street Bypass project, we still need the following:

1. Updated NOD documentation. The NOD on the state clearing house states the project was approved in 2022, however, it was actually 2023. I found the correction implemented for the Moss Landing project, but do not believe it was addressed for the Washington Street Bypass project.
2. Engineering Report – I provided comments in July 2023 and have not received a revised report.
3. T2d Certification for Cost Effectiveness. We still need this completed.
4. CDP – The last communication I received was that the CDP would be filed in August 2023. Do you have an update?

I can mark the application as complete once I receive the T2d Certification for Cost Effectiveness. The District can decide to wait on incurring additional costs to update the engineering report, NOD, and CDP if you would like to wait until there is a more firm idea on when/if the Washington Street Bypass project will receive funding.

The 2024-2025 Draft CWSRF IUP was recently posted to the state water board's website:

[https://www.waterboards.ca.gov/water\\_issues/programs/grants\\_loans/docs/2024/cwsrf-iup-sfy2024-25-final-draft.pdf](https://www.waterboards.ca.gov/water_issues/programs/grants_loans/docs/2024/cwsrf-iup-sfy2024-25-final-draft.pdf)

Due to limited funding, only priority projects were included on the fundable list for grant funding. Priority projects include consolidation, regionalization, septic-to-sewer and projects that address violations of a system's WDR and/or NPDES permit. Additional projects will be added to the fundable list throughout the 2024-2025 fiscal year, however, it's unlikely that non-priority projects will be placed on the fundable list/ funded in 2024-2025.

This means that the two Castroville projects are unlikely to receive grant funding in 2024-2025. DFA does have low interest loans available for funding.

Matt

Washington Sewer Bypass – We received authorization for preparation of the Caltrans Stormwater Plan from the District, and are pushing it forward. That should be everything we need to complete the Caltrans Encroachment Permit. The Project is still being held up by easement acquisition for both sides of Highway 1, as we need these easement to submit the coastal commission permit application, which is the last piece we need to obtain construction funding.

Emergency Well No. 6 – We are awaiting confirmation from the District on the use of the EJCDC contract documents I sent you for drilling the new well. As soon as we receive confirmation, we can push bidding well construction forward.



## 05-1P540 Progress Meeting

**Meeting Date:** Tuesday April 23, 2024  
**Meeting Time:** 3:00 – 4:00PM  
**Meeting Location:** Web-ex  
**EA & ID:** 05-1P540/0522000079  
**Subject:** Castroville Arch  
**Project Location:** 05-MON-183-9.46/9.46

<b>Attendees</b>
------------------

- Jackson Ho, Project Manager; Caltrans
- Corby Kilmer, Senior Landscape Architect and Design Manager Oversight; Caltrans
- K.C. Liu, Senior Structures Design; Caltrans
- Eric Tynan, General Manager; Castroville Community Service District (CCSD)
- Jeremy Vanderkraats, Owner/Designer/Fabricator; Signs By Van (Consultant to CCSD)

<b>Discussion</b>
-------------------

1. Introductory Remark
2. Budget and Invoices (Standing Item)

Phase	Coop Agrmnt	Invoices	Balance
<b>PS&amp;E (1E2)</b> (EP Coordination)	Original: \$42,000 Amended: <b>\$71,500</b>	#1: \$41,385.78 #2: \$13,955.00 #3: \$9,461.25 #4: \$6,442.00 Subtotal: <b>\$71,244.03</b>	<b>\$255.97</b>
<b>Construction Support (3E1)</b> (CT EP Work)	<b>\$61,270</b>	#1: \$0 #2: \$0 Subtotal: <b>\$0</b>	<b>\$61,270.00</b>
<b>Construction Capital (4FCO)</b> (Sign Material and Labor)	<b>\$338,749</b>	#1: \$86,569.50 #2: \$3,625.00 Subtotal: <b>\$90,194.50</b>	<b>\$248,554.50</b>
<b>Total</b>	Original: \$442,019 Amended: <b>\$471,519</b>	<b>\$161,438.53</b>	<b>\$310,080.47</b>

3. Design Discussion
  - a. **Review Current Design Issue**
    - i. Previously had no as-built information.
    - ii. Previously, team assumed concrete foundation to be around 11' deep.
    - iii. Existing Concrete Pile Foundation determine through field testing to be only 4'6" deep. YJ Inc determined that to be insufficient for current design.
    - iv. Need to modify design.
  - b. **Jeremy to present potential solutions/findings from YJ**
    - i. Yousef said the structure would not be standing if it was only 4 ½ feet deep. It is his humble assumption that whoever went out to test missed something or maybe there was a small gap in the area they measured.
    - ii. Regarding corrosion, there has to be thick steel otherwise it would have fallen over already.



# CASTROVILLE COMMUNITY SERVICES DISTRICT

**GENERAL MANAGER'S REPORT**

**JULY 16, 2024**

## ❖ **Regulatory Compliance**

- ❑ Last SWRCB-DDW inspection of water system April 2021 – due soon
- ❑ Working on PFA regulation re: PFA's mandated by EPA
- ❑ Submitted State mandated Drought Resiliency Program for April, May
- ❑ Initiated EPA mandated Lead pipe inventory & Replacement (LPIR)
- ❑ All routine samples coliform samples negative for May 2024
- ❑ Well #3 future desalter use under investigation
- ❑ Completed Bacteriological sampling plan for 2024
- ❑ Submitted water reports to 7 large Water system customers 5/8/2024
- ❑ Regulatory documentation for Castroville, Moss Landing & Moro Cojo– "No Spill Report" to SWRCB for July 9, 2024

## ❖ **Current Projects**

- ❑ Institute Community outreach with School District and other organizations
- ❑ Researching De-Salter feasibility for Well #3 as brackish water supply well
- ❑ Secure \$3.2 million in funding for construction of Washington sewer by-pass line
- ❑ Repaired leak in front of Burger king on Merritt Street
- ❑ Collaborate with the SVGWBGSA on developing a long-term water supply
- ❑ Oversee grant funding, permits and design of new Overhead sign from CalTrans
- ❑ Research new grant funding opportunities for grants for new Castroville water supply for \$7.2 million
  - Zone 1-Castroville Sewer Operations,
  - Zone 2-Moro Cojo Sewer Operations,
  - Zone 3- Moss Landing Sewer Operations, see report in Board packet

## ❖ **Completed Projects**

- ❑ 60% draft design completed for Washington BP
- ❑ Replaced faulty valve @ Merritt & Preston
- ❑ 60% Design for Moss Landing Sewer Rehab
- ❑ 30% Planning for Well site #4 modifications for filling storage tanks from distribution system & additional 600,000-gallon water tank- Design-Build will take it to 100%
- ❑ Operators saved District funds by investigating and repairing Jetter/Combo truck
- ❑ Completed Coastal; permit for MLRP, ready to apply for grants or low interest loans
- ❑ Review proposals for new/existing projects in 2024/2025
- ❑ Consider projects for CIP 2024/2029
- ❑ Met with Supervisor Church re: homeless trash on Del Monte Rd
- ❑ Met with MCPW to resolve deteriorated fencing on Overpass & overhead sign
- ❑ Located old water connections for replacement before CalTrans Merritt St work
- ❑ Review/amend/Approve CalTrans Co-op agreement for Historical Overhead Sign

## **Upcoming Projects**

- ❑ Coordinate with CalTrans for lateral & saddle replacement/abandonment on Merritt/HWY 183- Start Jan 2025
- ❑ Tie-in to MPWSP Desal water line(research)
- ❑ Follow up with Supervisor Church to resolve flooding and I / I issues on Struve
- ❑ Work with County to install Stop signs on Wood, Geil & Castro Streets( and others)
- ❑ Follow-up with MCPW re: schedule deteriorated fencing on Overpass
- ❑ Need to stop Illegal semi truckers from using local streets as truck stops
- ❑ Meet with M1W Source control re: illegal connections in Castroville
- ❑ Initiate community collaboration with NMCUSD & Student Ambassadors
- ❑ Design, secure, Bid funding for New Deep Well#6
- ❑ investigate depressions in street for sewer repair

## ❖ **Meetings/Seminars (attended)**

- ❑ Sarah Hargrave & Jennifer Murray re: CCSD Outreach efforts
- ❑ Met with Jay Johnson to resolve issues with Overhead sign
- ❑ Paul Tran re: consider providing contracted Services for Castroville Oaks
- ❑ Met with Seema Chavan of Brown and Caldwell to assist in grant submission
- ❑ Jose Lopez MCPW regarding upcoming street repairs
- ❑ Cal Trans-Multiple meetings/ conversations re:
  1. Replace Castroville Overhead Sign,
  2. Improve/enhance Pedestrian Over-pass
  3. Merritt Street Improvement & overlay

❖ **Meetings/Seminars (upcoming)**

- ❑ Monterey Bay Water Works Association training & Board meeting
- ❑ Water Solutions Group
- ❑ NMCUSD & Community engagement
- ❑ Moss Landing Community Plan Update
- ❑ Castroville Community Plan Update
- ❑ Monterey 1 Water- Grant assistance
- ❑ 180'-400 Aquifer- Advisory Committee
- ❑ Quarterly Water Managers meeting
- ❑ Quarterly Special District Managers meeting

❖ **Improvements/Ideas/Suggestions**

- ❑ Install "For fire use only- all others will be fined" on all fire hydrants
- ❑ Design & find funding for new sewer mains to replace Cypress Alley sewer main



# CASTROVILLE COMMUNITY SERVICES DISTRICT

## OPERATIONS REPORT

July 10, 2024

### Emergency calls for the month of JUNE 2024:

- a) Call out to water leak on 11200 Merrit St 6/16/24
- b) Used sounder to locate water leak on 11200 block on Merrit St 6/17/24
- c) Call out to water leak on 10961 Axtell St 6/24/24

### Maintenance:

- a) Greased booster pump 2 @ site. 6/4/24 ( after 3600 hours)
- b) Repaired and greased check valves @ station 1. 6/5/24
- c) Inspect new sewer laterals for 10981 and 10921 Axtell, and 10940 Seymore
- d) New water laterals replaced and inspected for 11421- 11425 Palmer st
- e) Pulled pump 2 @ Moro Cojo lift station for repairs. 6/7/24
- f) Replaced impeller for pump 2 @ station 3. 6/13/24
- g) Replaced generator battery @ Sea Garden lift station. 6/13/24
- h) Replaced generator @ Via Linda lift station. 6/14/24
- i) Installed new parking bumps at office parking lot
- j) Replaced block heater @ Del Monte lift station. 6/20/24
- k) From 6/5 to 6/21 dealt with leak on 11200 block of Merrit St :
  - Pin pointing the underground water leak using a leak detector
  - closing water isolation valves and redistributing water to Burger king from a fire hydrant
  - inspecting backfill and all parts and materials used for repairs
  - Took bacteria sample
- l) Continue to exercise valves in the distribution system.
- m) Continue to flush the fire hydrants.
- n) Ran the stand-by engines at the water plant sites bi-weekly.
- o) Ran the stand-by engines at the sewer lift station weekly.
- p) Cosmetic site/station maintenance.
- q) Jetted sewer mains @ Moss Landing, Castroville, and Moro Cojo.

### Work Orders:

- a) 7 Day notices - 23
- b) Final bill – read meter – 6
- c) Investigate - 0
- d) NSF Door Hanger - 0
- e) Install / Change Meter - 0
- f) Turn On Service - 1
- g) Padlock Service - 2
- h) Toilet Rebate inspection - 0
- i) Reconnection - 0
- j) Shut Off - 0
- k) **TOTAL WORK ORDERS - 32**

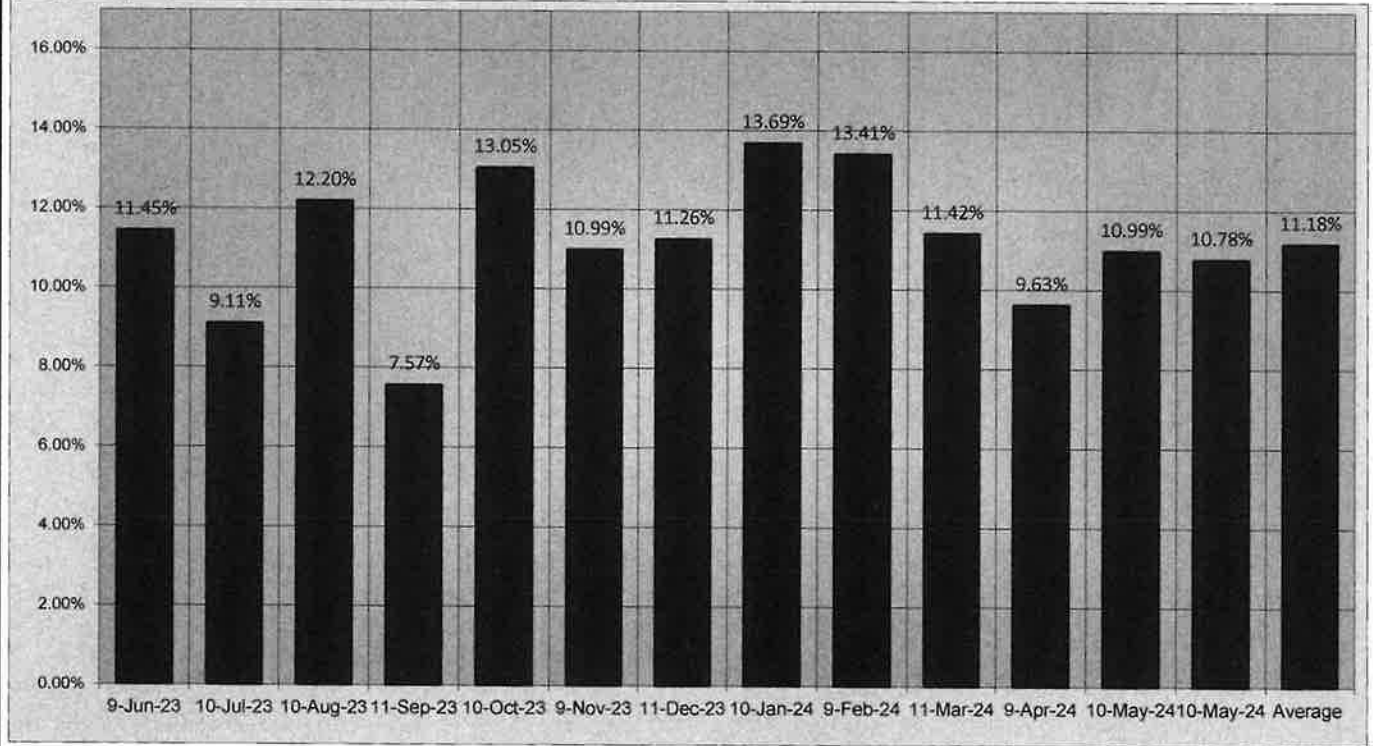


# Castroville Community Services District



## Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals		miscellaneous	Unaccounted
					Water Pumped	Water Sold		Water %
9-Jun-23	4406928	4343000	0	13558000	22307928	19418671	Hydrant meters 228K Jetting & Flushing k Leaks, Hydrant 102k FD 2k Softner 2K 335664	11.45%
10-Jul-23	4820471	4531000	0	13970000	23321471	20524468	Hydrant meters 222K Jetting & Flushing 14k Leaks, Hydrant 430k FD 2k Softner 672380	9.11%
10-Aug-23	4819912	5168000	0	15081000	25068912	21745961	Hydrant meters 102K Jetting & Flushing 10k Leaks, Hydrant 40k FD 2k Softner 265213	12.20%
11-Sep-23	4234326	4392000	0	15081000	23707326	21619564	Hydrant meters 107K Jetting & Flushing 15k Leaks, Hydrant 105k FD 2k Softner 2K	7.57%
10-Oct-23	3239607	3891000	0	15451000	22581607	19453385	Hydrant meters 107K Jetting & Flushing 15k Leaks, Hydrant 105k FD 2k Softner 2K	13.05%
9-Nov-23	3931482	4014000	0	14286000	22231482	19549855	Hydrant meters 157K Jetting & Flushing 31k Leaks, Hydrant 62k FD 2k Softner 2K	10.99%
11-Dec-23	3975125	3983000	0	12256000	20214125	17837399	Hydrant meters 20K Jetting & Flushing 32k Leaks, Hydrant 65k FD 2k Softner 2K	11.26%
10-Jan-24	3446900	3432000	0	9525000	16403900	14105926	Hydrant meters 20K Jetting & Flushing 14k Leaks, Hydrant 20k FD 2k Softner 2K	13.69%
9-Feb-24	3413503	3377000	0	8875000	15665503	13503592	Hydrant meters 20K Jetting & Flushing 14k Leaks, Hydrant 20k FD 2k Softner 2K	13.41%
11-Mar-24	3208928	3286000	0	9749000	16243928	14057276	Hydrant meters 21K Jetting & Flushing 18k Leaks, Hydrant 190k FD 2k Softner 2K	11.42%
9-Apr-24	3627567	3584000	0	9327000	16538567	14723310	Hydrant meters 76K Jetting & Flushing 26k Leaks, Hydrant 112k FD 2k Softner 2K	9.63%
10-May-24	4874667	4755000	0	11017000	20646667	18085585	Hydrant meters 20K Jetting & Flushing 65k Leaks, Hydrant 122k FD 2k Softner 2K	10.99%
10-May-24	5239342	5134000	0	11849000	22222342	19527640	Hydrant meters 119K Jetting & Flushing 29k Leaks, Hydrant 140k FD 2k Softner 2K	10.78%
<b>Average</b>								<b>11.18%</b>



**MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING**  
**(including triggered source monitoring for systems subject to the Groundwater Rule)**

System Name <b>CASTROVILLE CSD</b>	System Number <b>2710005</b>
Sampling Period <b>JUNE</b>	Year <b>2024</b>
Month	

	Number Required <u>2/WK</u>	Number Collected <u>8</u>	Number Total Coliform Positives <u>0</u>	Number Fecal/ E.coli Positives <u>0</u>
1. Routine Samples (see note 1)				
2. Repeat Samples following Samples that are Total Coliform Positive and Fecal/E.coli <i>Negative</i> (see notes 5 and 6)		<u>0</u>	<u>0</u>	<input type="text"/>
3. Repeat Samples following Routine Samples that are Total Coliform <i>Positive</i> and Fecal/E.coli Positive (see notes 5 and 6)		<u>0</u>	<input type="text"/>	<input type="text"/>
4. MCL Computation for Total Coliform Positive Samples				
a. Totals (sum of columns)		<u>8</u>	<u>0</u>	
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100] =	<u>NA</u>	%		
c. Is system in compliance... with fecal/E. coli MCL? (see notes 2 and 3)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
... with monthly MCL? (see note 4)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
5. Source Samples Triggered by Routine Samples that are Total Coliform Positive (This applies <b>only</b> to systems subject to the Groundwater Rule - see notes 7 and 8)		<u>0</u>	<u>0</u>	<input type="text"/>
6. Invalidated Samples (Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)				

7. Summary Completed By:

Signature <b>J. ERIC TYNAN</b>	Title <b>GENERAL MANAGER</b>	Date <b>7/10/2024</b>
-----------------------------------	---------------------------------	--------------------------

NOTES AND INSTRUCTIONS:

1. Routine samples include:
  - a. Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sample siting plan established pursuant to 22 CCR Section 64422.
  - b. Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month;
  - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
2. Note: For a repeat sample following a total coliform positive sample, any fecal/*E.coli* positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department (22, CCR, Section 64426.1).**
3. Note: For repeat sample following a fecal/*E.coli* positive sample, any total coliform positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department (22, CCR, Section 64426.1).**
4. Total coliform MCL (Notify Department within 24 hours of MCL violation):
  - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the MCL is violated.
  - b. For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the MCL is violated.
5. Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
6. Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample.
7. For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
8. For triggered sample(s) required as a result of a total coliform routine positive sample, an *E.coli*, enterococci, or coliphage positive triggered sample (boxed entry) **requires immediate notification to the Department, Tier 1 public notification, and corrective action.**

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## CASTROVILLE - ZONE 1 MONTHLY O&M REPORT JULY 2024

### ❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/6/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/13/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/20/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/27/2024

### ❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2024



❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/6/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/13/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/20/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/27/2024

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. 3,190 feet

❖ **OTHER MATTERS**

- ❑ Responded to 14 Underground Alert marking requests
- ❑ Submitted no-spill report to SWRCB on 7-9-2024
- ❑ Cleaning and inspecting storm drains in October-January

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain drainage ditches are clear & free of debris
- ❑ Confirm that storm drain interceptors are clear & free of debris



# Castroville

## JUNE 2024 JETTING

7/9/2024



ID	Material	Length	Street	Downstream MH	Upstream MH
10400Geil	18" PVC	296	Geil St.	MH 11.5	MH 12
10500Geil	18" Clay	378	Geil St.	MH 12	MH 13
10600Geil	18" Clay	378	Geil St.	MH 13	MH 14
10600Seymour	6" Clay	245	Seymour St.	MH 14.1	CO 14.3
10700Geil	18" Clay	367	Geil St.	MH 14	MH 15
10700Seymour	6" Clay	138	Seymour St.	MH 14.1	CO 14.2
10900Oak	6" Clay	123	OAK St.	MH 29	MH 30
11000Axtell	6" Clay	203	Axtell St.	MH 108	CO 108.1
11300Preston	6" Clay	346	Preston St.	MH 14	MH 14.1
11300Sanchez	6" Clay	100	Sanchez St.	MH 12	CO 12.1
11300Speegle	6" Clay	153	Speegle St.	MH 13	CO 13.1
11500Cooper	SDR35 6"	219	Cooper St.	MH 12.10	CO 12.10
12700ViaLinda	8" PVC	244	Via Linda	MH 12.10	CO 12.11
		<b>TOTAL</b>	<b>3190</b>		

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MORO COJO - ZONE 2 MONTHLY O&M REPORT JULY 2024

### ❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/6/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/13/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/20/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/27/2024

### ❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/6/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/13/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/20/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/27/2024

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #57 to-MH #58
- ❑ Jetted sewer lines btwn MH #55 to-MH #55.1
- ❑ Jetted sewer lines btwn MH #56 to-MH #57
- ❑ Jetted sewer lines btwn MH #57 to MH #57.1
  
- ❑ Total jetted approx. 1183.5 feet

❖ **OTHER MATTERS**

- ❑ Responded to 0 Underground Alert marking requests
- ❑ Cleaned lift station and weed-whacked site
- ❑ SWRCB-Reported "no-spill" 7/9/2024
- ❑ Need NCP&R to Clean EQ Basins
- ❑ Performed inspection of all storm drains in November 2024
- ❑ Open Space mowing done again May 2024

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are clear
- ❑ Detention ponds are clean & fence secured



# Moro Cojo

## JUNE 2024 JETTING

7/9/24



ID	Material	Length	Street	Downstream MH	Upstream MH
8inSabino	8" PVC	132.5	Sabino Dr.	MH 55	MH 54.1
Campo De Casa4	8" PVC	313	Campo De Casa Dr	MH 57	MH 58
CB1	8" PVC	565	Castroville Blvd	MH 55	MH 56
Los Ninos1	8" PVC	128	Los Ninos Pl	MH 56	MH 57
Los Ninos2	PSM SDR35 4"	45	Los Ninos Pl	MH 57	CO 57.1
		<b>TOTAL</b>			
		<b>1183.5</b>			

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MOSS LANDING-ZONE 3 MONTHLY O&M REPORT

JULY 2024

### ❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/6/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/13/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/20/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/27/2024

### ❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/6/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/13/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/20/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/27/2024

❖ **LIFT STATION #3 (on Sandholt Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/6/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/13/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/20/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/27/2024

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/6/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/13/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/20/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 6/27/2024

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #24 to-MH #25
- ❑ Jetted sewer lines btwn MH #25 to-MH #26
  
- ❑ Total jetted approx. 476 feet

❖ **OTHER MATTERS**

- ❑ Met owner of property next to new station 1 location to coordinate fencing & flooding issues
- ❑ Finalizing construction grant application for \$7.5 Million for upgrades and repair of sewer system
- ❑ Performed Bi-annual inspection of grease traps at various facilities in and March 2024 and November 2023
- ❑ Submitted "no spill" to CIWQS 7-9-2024

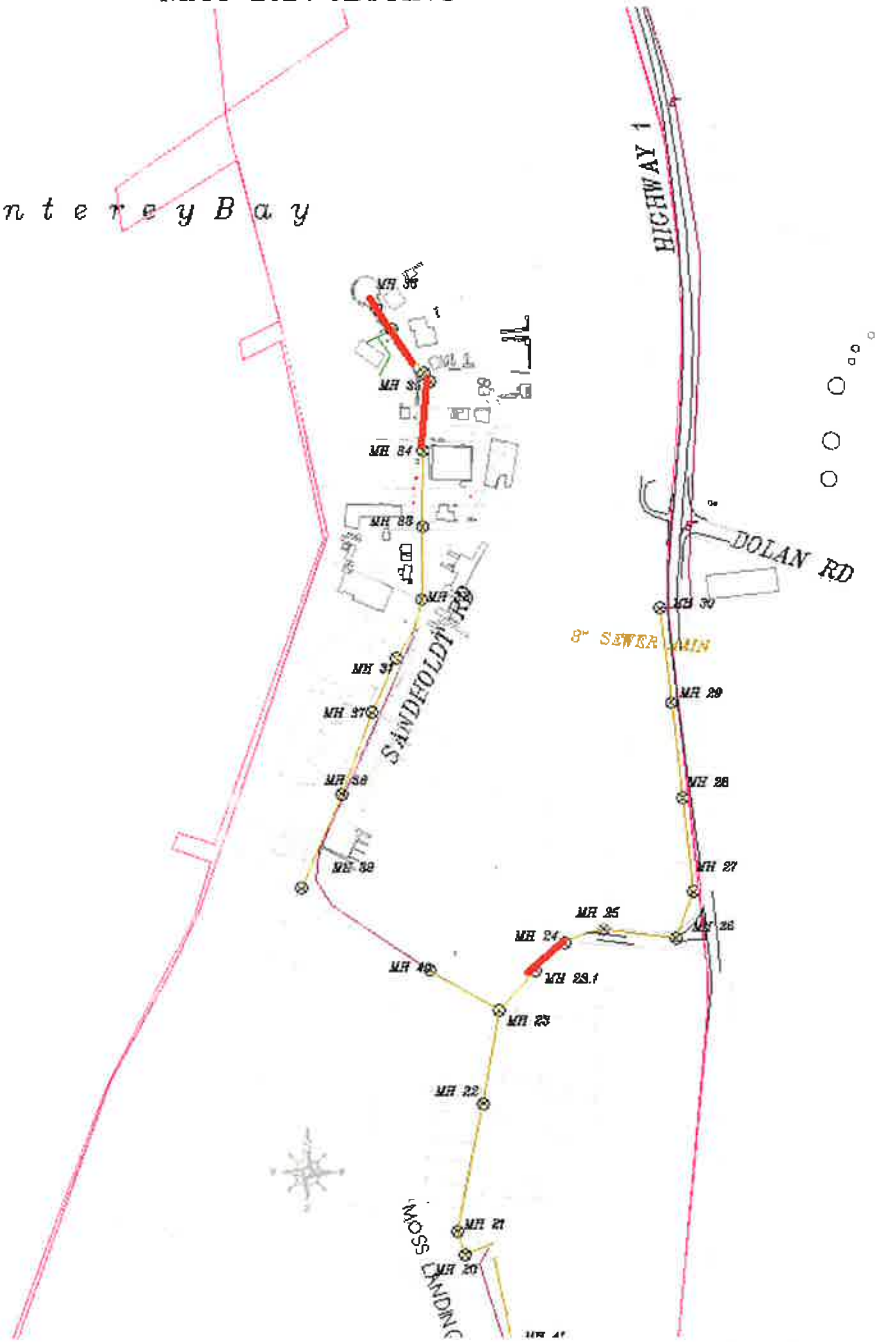
❖ **Improvements/CIP/Suggestions**

- ❑ Video sewer line on causeway next to Whole Enchilada
- ❑ Schedule pigging of Station #1 & Station #2 force mains



## Moss Landing MAY 2024 JETTING

*Monterey Bay*



ID	Material	Length	Street	Downstream MH	Upstream MH
MH24>MH23	PSM SDR35 8"	122	Soundholt Rd.	MH23.1 ML	MH24 ML
MH35>MH34	PSM SDR35 8"	350	Soundholt Rd.	MH34 ML	MH35 ML
MH36>MH35	PSM SDR35 8"	350	Soundholt Rd.	MH35 ML	MH36 ML
<b>TOTAL</b>		<b>822</b>			



# CASTROVILLE COMMUNITY SERVICES DISTRICT Accounts Receivable - Summary

From: 6/1/2024 Through: 6/30/2024

Limited to :

**Balance**  
\$66,385.33

Charge	Minimum	Overage	Consumption	Bills	Total
FIRELINE Charge	\$6,077.45	\$27.84	1,278.00 Cubic Ft	71	\$6,105.29
SURCHARGE Charge	\$11,570.36	\$0.00	0.00	138	\$11,570.36
WATER Charge	\$42,295.52	\$56,811.96	2,606,048.00 Cubic Ft	1,429	\$99,107.48
WATER CMPND Charge	\$0.00	\$72.40	3,321.00 Cubic Ft	1	\$72.40
<b>Total Charge</b>	<b>\$59,943.33</b>	<b>\$56,912.20</b>			<b>\$116,855.53</b>

Delinquency	Amount
FIRELINE Penalty	\$0.00
WATER Penalty	\$0.00
<b>Total Delinquency</b>	<b>\$0.00</b>

Deposit Applied	Amount
WATER Charge	(\$246.63)
WATER Open Credit	(\$113.37)
<b>Total Deposit Applied</b>	<b>(\$360.00)</b>

NSF Fee	Amount
WATER NSF Fee	\$20.00
<b>Total NSF Fee</b>	<b>\$20.00</b>

Open Applied	Amount
FIRELINE Payment Open Credit	\$131.04
WATER Payment Open Credit	\$5,176.53
<b>Total Open Applied</b>	<b>\$5,307.57</b>

Open Payment	Amount
FIRELINE Charge(Payment Open Credit)	(\$148.90)
SURCHARGE Charge(Payment Open Credit)	(\$169.49)
WATER Charge(Payment Open Credit)	(\$4,979.18)
WATER Service Order Fee(Payment Open Credit)	(\$10.00)
<b>Total Open Payment</b>	<b>(\$5,307.57)</b>

\$182,994.23  
 \$182,880.86  
 \$182,900.86  
 \$183,031.90  
 \$188,208.43  
 \$188,059.53  
 \$187,890.04  
 \$182,910.86  
 \$182,900.86

Payment	Amount	
FIRELINE Charge	(\$6,645.17)	\$176,255.69
SURCHARGE Charge	(\$13,216.81)	\$163,038.88
WATER Charge	(\$92,613.30)	\$70,425.58
WATER CMPND Charge	(\$93.15)	\$70,332.43
WATER Open Credit	(\$3,880.95)	\$66,451.48
WATER Service Order Fee	(\$246.26)	\$66,205.22
<b>Total Payment</b>	<b>(\$116,695.64)</b>	

Payment Reversal	Amount	
WATER Charge	\$75.35	\$66,280.57
<b>Total Payment Reversal</b>	<b>\$75.35</b>	

Refund	Amount	
WATER Open Credit	\$113.37	\$66,393.94
<b>Total Refund</b>	<b>\$113.37</b>	

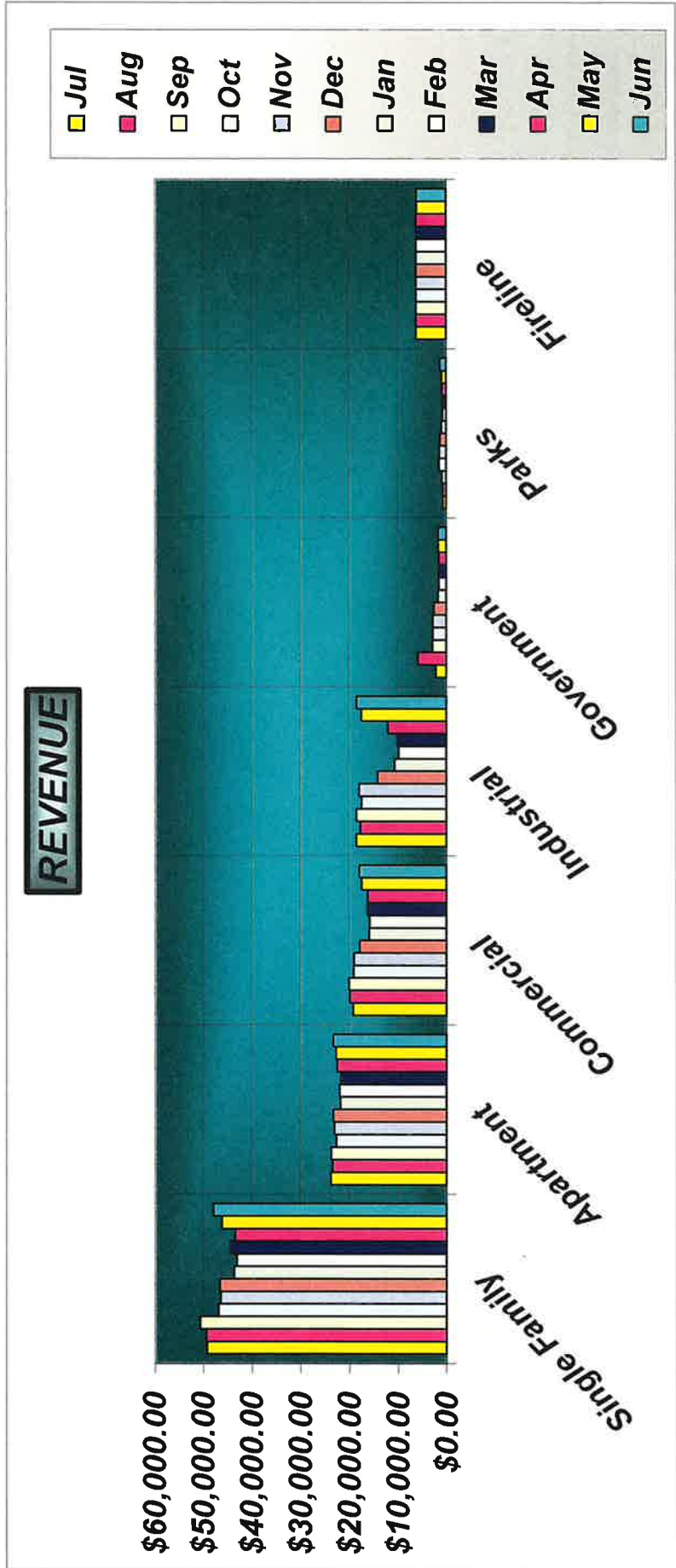
Service Order Fee	Amount	
WATER Service Order Fee	\$230.00	\$66,623.94
<b>Total Service Order Fee</b>	<b>\$230.00</b>	

**Closing Balance:** \$66,623.94



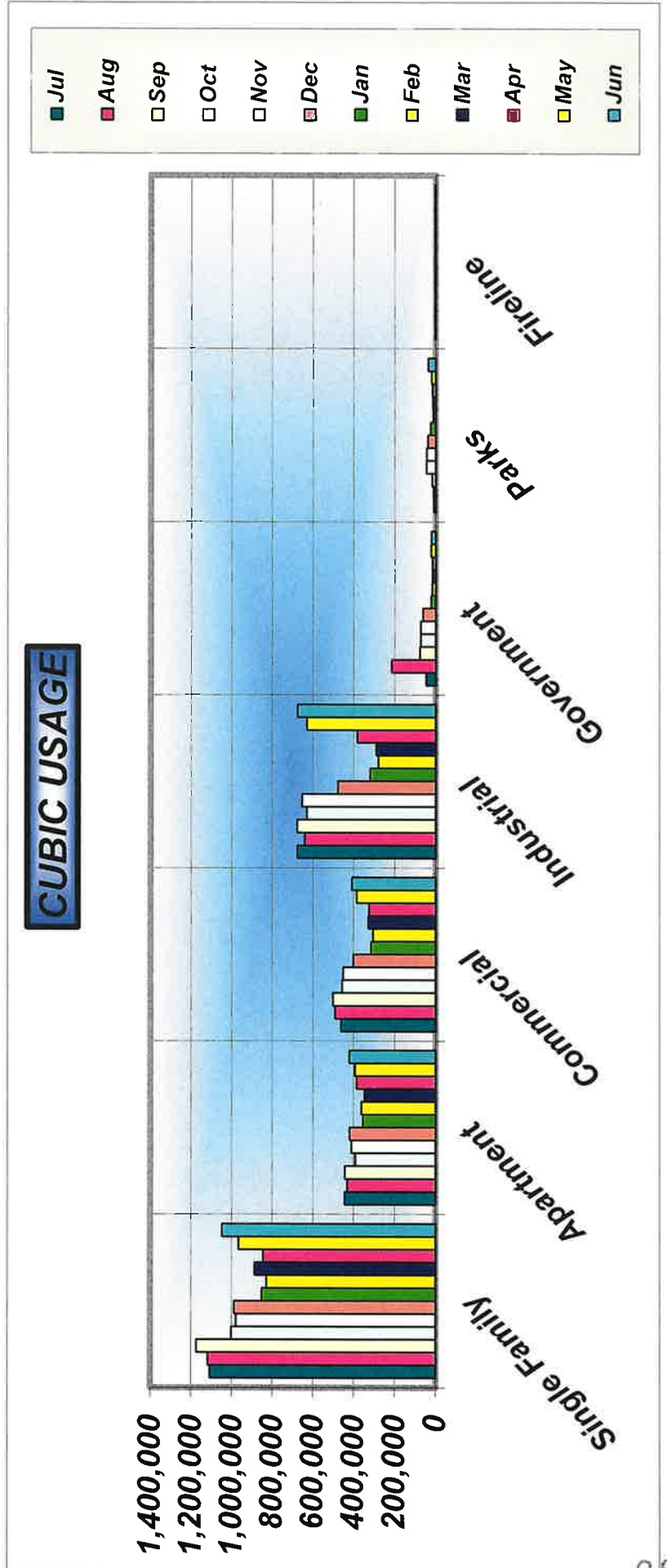
Annual Water Revenue By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$49,270.55	\$23,806.00	\$19,259.56	\$18,529.58	\$2,178.79	\$638.03	\$6,194.66	\$119,877.17
Aug	\$49,415.81	\$23,518.98	\$19,898.15	\$17,761.75	\$5,869.68	\$708.68	\$6,195.34	\$123,368.39
Sep	\$50,671.34	\$23,791.79	\$20,102.89	\$18,560.20	\$2,850.18	\$869.29	\$6,195.54	\$123,041.23
Oct	\$46,937.62	\$22,709.78	\$19,136.98	\$17,516.54	\$2,771.26	\$1,459.77	\$6,200.55	\$116,732.50
Nov	\$46,455.83	\$23,132.59	\$19,055.13	\$18,014.04	\$2,764.27	\$1,433.13	\$6,201.70	\$117,056.69
Dec	\$46,627.91	\$23,331.46	\$17,920.04	\$14,160.26	\$2,516.88	\$1,280.31	\$6,201.35	\$112,038.21
Jan	\$43,690.78	\$21,899.43	\$16,038.17	\$10,706.61	\$1,676.67	\$1,018.49	\$6,201.06	\$101,231.21
Feb	\$43,137.56	\$22,056.14	\$15,853.68	\$9,858.32	\$1,559.10	\$732.91	\$6,202.24	\$99,399.95
Mar	\$44,436.61	\$21,721.18	\$16,341.81	\$10,073.40	\$1,515.29	\$745.37	\$6,144.16	\$100,977.82
Apr	\$43,499.99	\$22,545.08	\$16,267.31	\$12,087.15	\$1,527.35	\$829.70	\$6,199.62	\$102,956.20
May	\$46,254.05	\$22,764.50	\$17,501.18	\$17,541.32	\$1,664.49	\$913.85	\$6,105.47	\$112,744.86
Jun	\$47,996.34	\$23,360.31	\$17,991.03	\$18,490.42	\$1,653.41	\$1,258.73	\$6,105.29	\$116,855.53
<b>Totals</b>	<b>\$558,394.39</b>	<b>\$274,637.24</b>	<b>\$215,365.93</b>	<b>\$183,299.59</b>	<b>\$28,547.37</b>	<b>\$11,888.26</b>	<b>\$74,146.98</b>	<b>\$1,346,279.76</b>



Annual Water Usage By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,108,450	442,777	462,132	677,207	45,601	6,878	868	2,743,913
Aug	1,117,411	430,466	491,425	641,986	214,908	10,118	900	2,907,214
Sep	1,174,256	441,840	500,815	678,612	76,399	17,486	908	2,890,316
Oct	1,002,993	391,992	456,509	630,736	72,779	44,572	1,139	2,600,720
Nov	980,442	410,447	452,169	653,559	72,459	43,350	1,191	2,613,617
Dec	988,533	419,575	401,166	476,779	61,110	36,340	1,176	2,384,679
Jan	851,761	353,280	314,363	318,355	22,568	24,330	1,162	1,885,819
Feb	829,001	361,328	305,899	279,443	17,176	11,230	1,216	1,805,293
Mar	887,284	346,028	328,278	289,309	15,166	11,801	1,449	1,879,315
Apr	845,157	383,855	324,977	381,683	15,719	15,670	1,296	1,968,357
May	965,833	392,962	384,365	631,873	22,010	19,530	1,286	2,417,859
Jun	1,048,153	420,939	408,015	675,411	21,501	35,350	1,278	2,610,647
<b>Totals</b>	<b>11,799,274</b>	<b>4,795,489</b>	<b>4,830,113</b>	<b>6,334,953</b>	<b>657,396</b>	<b>276,655</b>	<b>13,869</b>	<b>28,707,749</b>



# Castroville Community Services District Profit & Loss Budget vs. Actual

July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Metered Water Sales	1,229,487.39	1,248,500.00	-19,012.61	98.48%
Temporary Hydrant Service	6,472.92	5,958.37	514.55	108.64%
New Service Installation	10,158.86	13,967.25	-3,808.39	72.73%
Backflow Revenue	12,848.00	11,916.63	931.37	107.82%
Misc. Revenue				
Reconnect Charges	330.00	458.37	-128.37	71.99%
NSF Charges	152.00	275.00	-123.00	55.27%
Trip Fee Charges	2,510.00	3,208.37	-698.37	78.23%
Misc. Revenue - Other	27,666.40	26,167.24	1,499.16	105.73%
<b>Total Misc. Revenue</b>	<b>30,658.40</b>	<b>30,108.98</b>	<b>549.42</b>	<b>101.83%</b>
Water Interest-Investment Earned	222,270.89	220,000.00	2,270.89	101.03%
DWR IRWM Prop 1A Grant	7,952.50	27,500.00	-19,547.50	28.92%
<b>Zone 1 (Castroville) Revenue</b>				
User fees Storm Drain #75301	65,229.27	59,583.37	5,645.90	109.48%
User fees Street Lights #75301	32,859.85	30,250.00	2,609.85	108.63%
Caltrans Grant-Overhead Sign	6,442.00	290,145.13	-283,703.13	2.22%
Ad Valorem Property Taxes-70%	1,049,496.87	825,000.00	224,496.87	127.21%
Sewer Connection Fees	0.00	5,808.00	-5,808.00	0.0%
Misc. Revenue	412.50	916.63	-504.13	45.0%
Interest Earned	327,853.15	315,791.63	12,061.52	103.82%
<b>Total Zone 1 (Castroville) Revenue</b>	<b>1,482,293.64</b>	<b>1,527,494.76</b>	<b>-45,201.12</b>	<b>97.04%</b>
<b>Zone 2 (MORO COJO) REVENUE</b>				
User fees Storm Drain & Sewer #73701	69,992.58	64,399.50	5,593.08	108.69%
Open Space-Street-Street Lights #73701	33,600.00	30,800.00	2,800.00	109.09%
Zone 2 Interest Earned	17,645.89	12,375.00	5,270.89	142.59%
Ad Valorem Property Taxes-10%	149,927.84	91,666.63	58,261.21	163.56%
<b>Total Zone 2 (MORO COJO) REVENUE</b>	<b>271,166.31</b>	<b>199,241.13</b>	<b>71,925.18</b>	<b>136.1%</b>
User fees NMCHS & Mobil Park 74701	93,079.80	85,537.87	7,541.93	108.82%
<b>Sewer (Moss Landing) REVENUE</b>				
Ad Valorem Property Taxes-20%	299,856.40	160,416.63	139,439.77	186.92%
Sewer Connection Fees Zone 3	0.00	2,904.00	-2,904.00	0.0%
M1W Sanitation Fees	123,671.09	176,000.00	-52,328.91	70.27%
Zone 3 Interest Earned	49,709.40	45,833.37	3,876.03	108.46%
Misc. Revenue-Sewer Zone 3	0.00	458.37	-458.37	0.0%
Clean Water Small Communities Planning Grant	118,456.00	108,584.63	9,871.37	109.09%
<b>Total Sewer (Moss Landing) REVENUE</b>	<b>591,692.89</b>	<b>494,197.00</b>	<b>97,495.89</b>	<b>119.73%</b>



# Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
<b>Total Income</b>	3,958,081.60	3,864,421.99	93,659.61	102.42%
<b>Expense</b>				
<b>Water Operation Expense</b>				
General Operations Expense				
Shop Supplies	684.94	916.63	-231.69	74.72%
Small Tools	717.82	2,750.00	-2,032.18	26.1%
Operators Uniforms	1,562.69	1,833.37	-270.68	85.24%
Cellular Phones	962.04	916.63	45.41	104.95%
Operators Certifications	735.00	733.37	1.63	100.22%
Water Testing Fees	4,804.00	7,791.63	-2,987.63	61.66%
Backflow Testing	22.58	916.63	-894.05	2.46%
Water System Fees	7,789.28	8,983.37	-1,194.09	86.71%
<b>Total General Operations Expense</b>	17,278.35	24,841.63	-7,563.28	69.55%
Well Sites Expense				
Utilities - P G & E	128,598.81	135,666.63	-7,067.82	94.79%
Pump Repair/Maintenance	641.12	3,666.63	-3,025.51	17.49%
Supplies for Pumps & Well Sites	9,127.30	7,333.37	1,793.93	124.46%
Generators Repairs/Maintenance	1,132.71	1,833.37	-700.66	61.78%
Tank Repair/Maintenance	42.65	916.63	-873.98	4.65%
Building Repair/Maintenance	0.00	916.63	-916.63	0.0%
Chlorine/Softener Repair/Main	1,235.17	3,666.63	-2,431.46	33.69%
Well Sites - Other Expense	11.59	4,583.37	-4,571.78	0.25%
<b>Total Well Sites Expense</b>	140,789.35	158,583.26	-17,793.91	88.78%
Valve Expense				
Valve - Supplies	0.00	458.37	-458.37	0.0%
Valve - Repair/Maintenance	0.00	2,750.00	-2,750.00	0.0%
<b>Total Valve Expense</b>	0.00	3,208.37	-3,208.37	0.0%
<b>Meter Expense</b>				
Meter - Supplies	10,170.89	9,166.63	1,004.26	110.96%
Meter - Repair/Maintenance	5,963.03	6,416.63	-453.60	92.93%
<b>Total Meter Expense</b>	16,133.92	15,583.26	550.66	103.53%
Hydrant Expense				
Hydrant - Supplies	2,102.09	2,291.63	-189.54	91.73%
Hydrant - Repair Maintenance	9,628.97	9,166.63	462.34	105.04%
<b>Total Hydrant Expense</b>	11,731.06	11,458.26	272.80	102.38%
Water Lines Expense				
Water Lines - Supplies	1,801.24	3,666.63	-1,865.39	49.13%
Water Lines - Repair/Maintenance	482.48	9,166.63	-8,684.15	5.26%

## Castroville Community Services District Profit & Loss Budget vs. Actual

July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
Total Water Lines Expense	2,283.72	12,833.26	-10,549.54	17.8%
Depreciation Expense	303,067.38	309,833.37	-6,765.99	97.82%
Automobile Expense				
Fuel	2,606.70	4,125.00	-1,518.30	63.19%
Auto - Repair/Maintenance	1,984.30	1,833.37	150.93	108.23%
Other Auto Expense	0.00	1,375.00	-1,375.00	0.0%
Total Automobile Expense	4,591.00	7,333.37	-2,742.37	62.6%
Payroll Expense Water Operation				
Operators Water Wages	105,838.17	104,874.88	963.29	100.92%
Total Payroll Expense Water Operation	105,838.17	104,874.88	963.29	100.92%
Total Water Operation Expense	601,712.95	648,549.66	-46,836.71	92.78%
Water Administrative Expense				
Billing Expense				
Postage	10,178.75	9,441.63	737.12	107.81%
Billing Supplies	0.00	916.63	-916.63	0.0%
Toilet Rebate	150.00	206.25	-56.25	72.73%
Other Billing Expense	5,762.36	5,683.37	78.99	101.39%
Total Billing Expense	16,091.11	16,247.88	-156.77	99.04%
Utilities Expense				
Utilities - P G & E	1,497.34	1,741.63	-244.29	85.97%
Utilities - Telephones	2,261.74	2,475.00	-213.26	91.38%
Utilities - Disposal	362.88	366.63	-3.75	98.98%
Utilities - M1Water	124.90	258.50	-133.60	48.32%
Total Utilities Expense	4,246.86	4,841.76	-594.90	87.71%
Insurance Expense				
Insurance - Auto & General	24,437.21	24,575.76	-138.55	99.44%
Total Insurance Expense	24,437.21	24,575.76	-138.55	99.44%
Office Expense				
Office Supplies	1,508.42	2,291.63	-783.21	65.82%
Office Equipment	1,532.44	1,833.37	-300.93	83.59%
Misc. Office Expense	398.43	3,208.37	-2,809.94	12.42%
Community Outreach	0.00	1,833.37	-1,833.37	0.0%
Alarm Monitoring Service	526.95	733.37	-206.42	71.85%
Property Taxes	1,025.08	1,833.37	-808.29	55.91%
Computer Programs/Upgrades	13,016.84	11,916.63	1,100.21	109.23%
Bank Fees	1,032.50	1,008.37	24.13	102.39%
Seminars/Training/Staff	1,584.25	5,500.00	-3,915.75	28.81%
Seminar/Training/Directors	503.60	7,333.37	-6,829.77	6.87%

# Castroville Community Services District Profit & Loss Budget vs. Actual

July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
Membership Dues	11,840.39	10,541.63	1,298.76	112.32%
Office Repairs/Maintenance	2,101.26	2,383.37	-282.11	88.16%
Building Maintenance	0.00	2,750.00	-2,750.00	0.0%
<b>Total Office Expense</b>	<b>35,070.16</b>	<b>53,166.85</b>	<b>-18,096.69</b>	<b>65.96%</b>
<b>Payroll Expenses</b>				
Wages - General Manager	73,328.24	72,751.25	576.99	100.79%
Wages - Administrative	78,658.80	78,397.00	261.80	100.33%
Insurance - Workers Comp	5,812.69	5,197.50	615.19	111.84%
Employee Health Benefits	93,577.39	91,875.63	1,701.76	101.85%
PERS Retirement Benefits	26,553.48	26,400.00	153.48	100.58%
Pension Expense UAL Employer	0.00	0.88	-0.88	0.0%
Employee Life Insurance	531.41	564.63	-33.22	94.12%
FICA Expense	19,507.33	19,928.37	-421.04	97.89%
Retired Employee Benefits	0.00	45.87	-45.87	0.0%
OPEB-Water Post Employment Medical Expense	19,870.65	18,215.12	1,655.53	109.09%
<b>Total Payroll Expenses</b>	<b>317,839.99</b>	<b>313,376.25</b>	<b>4,463.74</b>	<b>101.42%</b>
<b>Consulting Expense</b>				
Legal Fees	3,886.43	3,666.63	219.80	106.0%
Engineering Fees	324.60	6,416.63	-6,092.03	5.06%
Director Fees	2,070.00	2,475.00	-405.00	83.64%
Accounting Fees	7,226.10	6,875.00	351.10	105.11%
Other Consulting Fees	33,649.48	45,833.37	-12,183.89	73.42%
<b>Total Consulting Expense</b>	<b>47,156.61</b>	<b>65,266.63</b>	<b>-18,110.02</b>	<b>72.25%</b>
<b>Total Water Administrative Expense</b>	<b>444,841.94</b>	<b>477,475.13</b>	<b>-32,633.19</b>	<b>93.17%</b>
<b>Zone 1 Operation Expense</b>				
General Operation Expense				
Shop Supplies	856.77	1,100.00	-243.23	77.89%
Small Tools & Equipment	335.89	1,375.00	-1,039.11	24.43%
Operators Uniforms	1,215.37	1,833.37	-618.00	66.29%
Operators Certifications	289.18	458.37	-169.19	63.09%
Cellular Phones	748.25	733.37	14.88	102.03%
<b>Total General Operation Expense</b>	<b>3,445.46</b>	<b>5,500.11</b>	<b>-2,054.65</b>	<b>62.64%</b>
<b>Lift Station Expense</b>				
Sewer Utilities PG & E	5,442.25	5,500.00	-57.75	98.95%
Lift Station Repair/Maintenance	5,698.19	4,583.37	1,114.82	124.32%
Supplies for Pump Station	788.57	1,100.00	-311.43	71.69%
Permit Fee for Generators	518.00	467.50	50.50	110.8%
Building Repair/Maintenance	0.00	916.63	-916.63	0.0%



## Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
Total Lift Station Expense	12,447.01	12,567.50	-120.49	99.04%
Sewer Depreciation Expense	47,289.00	59,583.37	-12,294.37	79.37%
Automobile Expense				
Fuel for Trucks	2,141.04	2,750.00	-608.96	77.86%
Auto- Repair/Maintenance	1,850.74	1,833.37	17.37	100.95%
Other Auto Expense	335.31	1,375.00	-1,039.69	24.39%
Total Automobile Expense	4,327.09	5,958.37	-1,631.28	72.62%
Payroll Expense-Operation				
Operators Zone 1 Wages	81,561.52	81,670.38	-108.86	99.87%
Total Payroll Expense-Operation	81,561.52	81,670.38	-108.86	99.87%
Sewer Line Expense				
Sewer Line-Repair/Maintenance	713.55	9,166.63	-8,453.08	7.78%
Total Sewer Line Expense	713.55	9,166.63	-8,453.08	7.78%
Storm drain Expense				
Storm drain-Supplies	0.00	916.63	-916.63	0.0%
Storm drain-Repair/Maintenance	19,704.31	22,916.63	-3,212.32	85.98%
Total Storm drain Expense	19,704.31	23,833.26	-4,128.95	82.68%
Storm drain Automobile Expense				
Storm drain Fuel for Trucks	581.84	1,008.37	-426.53	57.7%
Total Storm drain Automobile Expense	581.84	1,008.37	-426.53	57.7%
Total Zone 1 Operation Expense	170,069.78	199,287.99	-29,218.21	85.34%
Zone 1 Administrative Expense				
Office Expense				
Office Supplies	855.98	2,016.63	-1,160.65	42.45%
Office Equipment	692.82	1,375.00	-682.18	50.39%
Misc. Office Expense	105.68	1,466.63	-1,360.95	7.21%
Computer Program/Upgrade	2,306.16	3,666.63	-1,360.47	62.9%
Office Repair/Maintenance	1,665.07	1,787.50	-122.43	93.15%
Alarm Monitoring Service	409.85	458.37	-48.52	89.42%
Property Taxes	543.76	550.00	-6.24	98.87%
Seminars/Training/Staff	710.53	3,666.63	-2,956.10	19.38%
Seminar/Training/Directors	372.24	5,500.00	-5,127.76	6.77%
Membership Dues	10,305.25	8,250.00	2,055.25	124.91%
Building Maintenance	0.00	1,833.37	-1,833.37	0.0%
Bad Debt Write Offs-Sewer Fund	0.00	458.37	-458.37	0.0%
Total Office Expense	17,967.34	31,029.13	-13,061.79	57.91%
Payroll Expense Admin				
Wages Zone 1 GM	56,888.52	56,584.00	304.52	100.54%

# Castroville Community Services District Profit & Loss Budget vs. Actual

July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
Wages Zone 1 Admin	61,183.09	60,910.63	272.46	100.45%
Insurance - Workers Comp	4,520.98	4,042.50	478.48	111.84%
Employee Health Benefits	72,782.44	71,458.75	1,323.69	101.85%
FICA Expense	15,084.29	14,823.38	260.91	101.76%
PERS Retirement Benefits Employer Contributions Payroll Biweekly	20,652.73	20,515.00	137.73	100.67%
Pension Expense UALEmployer	0.00	0.88	-0.88	0.0%
OPEB-Sewer Post Employment Cost	15,454.95	14,167.12	1,287.83	109.09%
Employee Life Insurance	413.27	440.00	-26.73	93.93%
Total Payroll Expense Admin	246,980.27	242,942.26	4,038.01	101.66%
Utilities Expense				
Utilities - PG&E	1,207.01	1,558.37	-351.36	77.45%
Utilities - Telephones	1,759.10	2,108.37	-349.27	83.43%
Utilities - Disposal	282.23	293.37	-11.14	96.2%
Utilities - M1Water	97.15	100.87	-3.72	96.31%
Total Utilities Expense	3,345.49	4,060.98	-715.49	82.38%
Sewer Consulting Expense				
Sewer Legal Fees	3,430.77	4,583.37	-1,152.60	74.85%
Sewer Engineer Fees	324.60	5,500.00	-5,175.40	5.9%
Sewer Accounting Fees	5,620.30	5,225.00	395.30	107.57%
Sewer Other Consulting Fees	3,131.38	21,083.26	-17,951.88	14.85%
Director Fees	1,610.00	1,925.00	-315.00	83.64%
Total Sewer Consulting Expense	14,117.05	38,316.63	-24,199.58	36.84%
Insurance Expense				
Insurance- Auto & General	19,006.74	19,250.00	-243.26	98.74%
Total Insurance Expense	19,006.74	19,250.00	-243.26	98.74%
Bond, Loan & Certif. Expense				
Investment Expense/Services	0.00	45.87	-45.87	0.0%
CSA 14-CCSD Amortization Expense	0.00	3,289.88	-3,289.88	0.0%
Willdan CSA 14 Assessment Admin Fee	500.00	550.00	-50.00	90.91%
Unrealized Gain/Loss Investment	-7,575.23	18,333.37	-25,908.60	-41.32%
Total Bond, Loan & Certif. Expense	-7,075.23	22,219.12	-29,294.35	-31.84%
Storm drain Consulting Expense				
Storm drain Legal Fees	0.00	458.37	-458.37	0.0%
Stormdrain Engineer Fees	0.00	916.63	-916.63	0.0%
Storm drain Other Consulting F	0.00	458.37	-458.37	0.0%
Total Storm drain Consulting Expense	0.00	1,833.37	-1,833.37	0.0%
Total Zone 1 Administrative Expense	294,341.66	359,651.49	-65,309.83	81.84%
Zone 1 Other Operation & Maint Expense				

74

## Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
Street Light Utility Cost	41,121.28	41,250.00	-128.72	99.69%
Castroville Overhead Sign	1,356.23	1,833.37	-477.14	73.98%
Pedestrian Over Cross Maintenance	0.00	916.63	-916.63	0.0%
Gov Zone 1 Depreciation Expense	1,188.88	693.88	495.00	171.34%
<b>Total Zone 1 Other Operation &amp; Maint Expense</b>	<b>43,666.39</b>	<b>44,693.88</b>	<b>-1,027.49</b>	<b>97.7%</b>
Zone 1 Recreational Expense	82,500.00	100,833.37	-18,333.37	81.82%
No. Co. Rec & Park District	82,500.00	100,833.37	-18,333.37	81.82%
<b>Total Zone 1 Recreational Expense</b>	<b>82,500.00</b>	<b>100,833.37</b>	<b>-18,333.37</b>	<b>81.82%</b>
Zone 2 Operation Expense				
General Operation Expense				
Shop Supplies	101.33	458.37	-357.04	22.11%
Small Tools & Equipment	85.21	458.37	-373.16	18.59%
Operators Uniforms	347.32	412.50	-65.18	84.2%
Operators Certifications	156.76	320.87	-164.11	48.86%
Cellular Phones	213.79	229.13	-15.34	93.31%
<b>Total General Operation Expense</b>	<b>904.41</b>	<b>1,879.24</b>	<b>-974.83</b>	<b>48.13%</b>
Lift Station Expense				
Utilities				
Lift Station Repair/Maintenance	9,341.88	10,541.63	-1,199.75	88.62%
Supplies for Pump Station	2,649.45	4,583.37	-1,933.92	57.81%
Building Repair/Maintenance	141.10	916.63	-775.53	15.39%
	0.00	458.37	-458.37	0.0%
<b>Total Lift Station Expense</b>	<b>12,132.43</b>	<b>16,500.00</b>	<b>-4,367.57</b>	<b>73.53%</b>
Sewer Depreciation Expense	17,490.88	17,508.37	-17.49	99.9%
Automobile Expense				
Fuel for Trucks	914.35	1,100.00	-185.65	83.12%
Auto-Repair/Maintenance	610.76	2,291.63	-1,680.87	26.65%
Other Auto Expense	154.07	458.37	-304.30	33.61%
<b>Total Automobile Expense</b>	<b>1,679.18</b>	<b>3,850.00</b>	<b>-2,170.82</b>	<b>43.62%</b>
Payroll Expense-Operations	23,356.13	23,306.25	49.88	100.21%
Operator Zone 2 Wages	23,356.13	23,306.25	49.88	100.21%
<b>Total Payroll Expense-Operations</b>	<b>23,356.13</b>	<b>23,306.25</b>	<b>49.88</b>	<b>100.21%</b>
Sewer Line Expense				
Sewer Line-Repair/Maintenance	11.70	1,833.37	-1,821.67	0.64%
<b>Total Sewer Line Expense</b>	<b>11.70</b>	<b>1,833.37</b>	<b>-1,821.67</b>	<b>0.64%</b>
Storm Drain Expense				
Storm drain-Supplies	0.00	458.37	-458.37	0.0%
Storm drain-Repair/Maintenance	0.00	916.63	-916.63	0.0%
<b>Total Storm Drain Expense</b>	<b>0.00</b>	<b>1,375.00</b>	<b>-1,375.00</b>	<b>0.0%</b>

## Castroville Community Services District Profit & Loss Budget vs. Actual

July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
<b>Total Zone 2 Operation Expense</b>	55,574.73	66,252.23	-10,677.50	83.88%
<b>Zone 2 Administrative Expense</b>				
Office Expense				
Seminar/Training/Directors	106.35	2,291.63	-2,185.28	4.64%
Membership Dues	3,419.57	3,208.37	211.20	106.58%
Office Supplies	380.32	550.00	-169.68	69.15%
Office Equipment	57.48	458.37	-400.89	12.54%
Misc. Office Expense	121.79	458.37	-336.58	26.57%
Building Maintenance	0.00	916.63	-916.63	0.0%
Computer Program/Upgrade	658.90	1,833.37	-1,174.47	35.94%
Office Repair/Maintenance	475.89	641.63	-165.74	74.17%
Alarm Monitoring Services	117.10	183.37	-66.27	63.86%
Property Taxes	210.96	284.13	-73.17	74.25%
Seminars/Training/Staff	238.72	1,833.37	-1,594.65	13.02%
<b>Total Office Expense</b>	5,787.08	12,659.24	-6,872.16	45.71%
<b>Payroll Expense Administration</b>				
Wages- Zone 2 GM	16,259.92	16,167.25	92.67	100.57%
Wages-Zone 2 Admin	17,480.88	17,660.50	-179.62	98.98%
Insurance Workers Comp	1,291.71	1,155.00	136.71	111.84%
Employee Health Benefits	20,794.94	20,441.63	353.31	101.73%
PERS Retirement Benefits Employer Contribution Biweekly Payroll	5,900.75	5,861.13	39.62	100.68%
Pension Expense UAL Employer	0.00	0.88	-0.88	0.0%
Employee Life Insurance	118.13	128.37	-10.24	92.02%
Other Post Retirement Benefits	4,415.70	4,048.00	367.70	109.08%
FICA Expense	4,340.26	5,005.00	-664.74	86.72%
<b>Total Payroll Expense Administration</b>	70,602.29	70,467.76	134.53	100.19%
<b>Consulting Expense</b>				
Consulting Fees	1,905.00	12,833.37	-10,928.37	14.84%
Sewer Engineer Fees	0.00	3,666.63	-3,666.63	0.0%
Sewer Accounting Fees	1,605.80	1,858.12	-252.32	86.42%
Sewer Legal Fees	908.53	916.63	-8.10	99.12%
Director Fees	460.00	550.00	-90.00	83.64%
Moro Cojo Annexation Amortization Expense	0.00	488.62	-488.62	0.0%
<b>Total Consulting Expense</b>	4,879.33	20,313.37	-15,434.04	24.02%
<b>Utilities Expense</b>				
Utilities-PG&E	375.15	550.00	-174.85	68.21%
Utilities-Telephone	502.66	572.88	-70.22	87.74%
Utilities-Disposal	80.65	91.63	-10.98	88.02%

## Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
Utilities-M1Water	27.75	36.63	-8.88	75.76%
Total Utilities Expense	986.21	1,251.14	-264.93	78.83%
Insurance Expense				
Insurance-Auto & General	5,430.47	5,463.37	-32.90	99.4%
Total Insurance Expense	5,430.47	5,463.37	-32.90	99.4%
Total Zone 2 Administrative Expense	87,685.38	110,154.88	-22,469.50	79.6%
Zone 2 Other Oper & Main Expense				
Open Space Main-Outside Services	0.00	3,666.63	-3,666.63	0.0%
Street Light Utility Cost	3,641.72	3,666.63	-24.91	99.32%
Road Repair	0.00	4,583.37	-4,583.37	0.0%
Street Signage	0.00	458.37	-458.37	0.0%
Total Zone 2 Other Oper & Main Expense	3,641.72	12,375.00	-8,733.28	29.43%
Sewer Zone 3 Operation & Maint Expense				
General Operation Expense				
Shop Supplies	74.80	458.37	-383.57	16.32%
Small Tools & Equipment	69.15	458.37	-389.22	15.09%
Operators Uniforms	347.08	412.50	-65.42	84.14%
Operators Certifications	230.39	320.87	-90.48	71.8%
Cellular Phones	213.79	229.13	-15.34	93.31%
Total General Operation Expense	935.21	1,879.24	-944.03	49.77%
Lift Station Expense				
Sewer Utilities PG&E	12,710.67	11,458.37	1,252.30	110.93%
Lift Station Repair/Maintenance	7,640.40	5,500.00	2,140.40	138.92%
Supplies for Pump Station	141.10	916.63	-775.53	15.39%
Total Lift Station Expense	20,492.17	17,875.00	2,617.17	114.64%
Sewer (Moss Landing) Zone 3 Depreciation Expense	28,192.15	33,000.00	-4,807.85	85.43%
Automobile Expense				
Fuel for Trucks	914.24	1,100.00	-185.76	83.11%
Repair/Maintenance	610.77	2,291.63	-1,680.86	26.65%
Other Auto Expense	154.06	458.37	-304.31	33.61%
Total Automobile Expense	1,679.07	3,850.00	-2,170.93	43.61%
Payroll Expense-Operations				
Operators-Moss Landing Wages Zone 3	23,610.23	23,306.25	303.98	101.3%
Total Payroll Expense-Operations	23,610.23	23,306.25	303.98	101.3%
Sewer Line Expense				
Sewer Line-Repair Maintenance	11.70	6,416.63	-6,404.93	0.18%
Total Sewer Line Expense	11.70	6,416.63	-6,404.93	0.18%
Total Sewer Zone 3 Operation & Maint Expense	74,920.53	86,327.12	-11,406.59	86.79%

# Castroville Community Services District Profit & Loss Budget vs. Actual

July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
<b>Zone 3 Administrative Expense</b>				
Office Expense				
Office Supplies	239.81	550.00	-310.19	43.6%
Office Equipment	197.93	458.37	-260.44	43.18%
Misc. Office Expense	30.20	458.37	-428.17	6.59%
computer Programs/Upgrade	658.88	1,833.37	-1,174.49	35.94%
Office Repair/Maintenance	475.47	641.63	-166.16	74.1%
alarm Monitoring Service	117.10	183.37	-66.27	63.86%
Property Taxes	175.93	183.37	-7.44	95.94%
Seminars/Training/Staff	238.72	1,833.37	-1,594.65	13.02%
Seminars/Training/Directors	106.36	2,291.63	-2,185.27	4.64%
Membership Dues	3,499.54	3,208.37	291.17	109.08%
Building Maintenance	0.00	916.63	-916.63	0.0%
<b>Total Office Expense</b>	<b>5,739.94</b>	<b>12,558.48</b>	<b>-6,818.54</b>	<b>45.71%</b>
<b>Payroll Expense Administration</b>				
Wages Zone 3 GM	16,259.92	16,167.25	92.67	100.57%
Wages Zone 3 Admin	17,480.88	17,660.50	-179.62	98.98%
Insurance-Workers Comp	1,291.72	1,155.00	136.72	111.84%
Employee Health Benefits	20,794.94	20,441.63	353.31	101.73%
FICA Expense	4,340.26	5,005.00	-664.74	86.72%
PERS Retirement Benefits Employer Contributions Biweekly Payroll	5,900.51	5,861.13	39.38	100.67%
Pension Expense UAL Employer	0.00	0.88	-0.88	0.0%
Other Post Employment Benefits	4,415.70	4,048.00	367.70	109.08%
Employee Life Insurance	118.04	128.37	-10.33	91.95%
<b>Total Payroll Expense Administration</b>	<b>70,601.97</b>	<b>70,467.76</b>	<b>134.21</b>	<b>100.19%</b>
<b>Utilities Expense</b>				
Utilities-PG&E	375.14	550.00	-174.86	68.21%
Utilities-Telephone	502.43	572.88	-70.45	87.7%
Utilities-Disposal	80.60	91.63	-11.03	87.96%
Utilities-M1Water	27.70	36.63	-8.93	75.62%
<b>Total Utilities Expense</b>	<b>985.87</b>	<b>1,251.14</b>	<b>-265.27</b>	<b>78.8%</b>
<b>Sewer Consulting Expense</b>				
Sewer Legal Fees	11,552.77	10,083.37	1,469.40	114.57%
Sewer Engineer Fees	602.84	4,583.37	-3,980.53	13.15%
Sewer Accounting Fees	1,605.80	1,858.12	-252.32	86.42%
Sewer Other Consulting Fees	2,779.99	19,250.00	-16,470.01	14.44%
Director Fees	460.00	550.00	-90.00	83.64%
<b>Total Sewer Consulting Expense</b>	<b>17,001.40</b>	<b>36,324.86</b>	<b>-19,323.46</b>	<b>46.8%</b>

## Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through May 2024

Insurance Expense  
     Insurance-Auto & General  
 Total Insurance Expense  
 Total Zone 3 Administrative Expense  
 Total Expense  
 Net Ordinary Income

Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
5,430.48	5,463.37	-32.89	99.4%
5,430.48	5,463.37	-32.89	99.4%
99,759.66	126,065.61	-26,305.95	79.13%
<b>1,958,714.74</b>	<b>2,231,666.36</b>	<b>-272,951.62</b>	<b>87.77%</b>
<b>1,999,366.86</b>	<b>1,632,755.63</b>	<b>366,611.23</b>	<b>122.45%</b>



# Castroville Community Services District Balance Sheet by Class

As of May 31, 2024

	Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1	Zone 2	Zone 1	Zone 2	Zone 1	Zone 2	
<b>ASSETS</b>							
<b>Current Assets</b>							
<b>Checking/Savings</b>							
Chase General Fund-Checking	147,767.59	140,718.08	167,081.82	219,749.20	101,439.49		776,756.18
Chase Customer Deposit Fund-Water & Sewer	0.00	0.00	67,502.49	0.00	0.00	0.00	67,502.49
LAIF - Water Reserve Fund	0.00	0.00	1,896,422.85	0.00	0.00	0.00	1,896,422.85
LAIF - Water Capital Imprv Fund	0.00	0.00	1,143,154.06	0.00	0.00	0.00	1,143,154.06
CAMP-Sewer- 1 Capital Impr Fnd	3,517,411.98	0.00	0.00	0.00	0.00	0.00	3,517,411.98
CAMP-Sewer- 1 Reserve Fund	261,677.26	0.00	0.00	0.00	0.00	0.00	261,677.26
CAMP-Sewer Moss Landing Capital Improvements	0.00	1,092,823.17	0.00	0.00	0.00	0.00	1,092,823.17
CAMP-Zone 1 Governmental	0.00	0.00	0.00	51,976.05	0.00	0.00	51,976.05
CAMP-Zone 2 Governmental	0.00	0.00	0.00	0.00	270,855.42	0.00	270,855.42
CAMP-Water Capital Improvements	0.00	0.00	3,011,947.47	0.00	0.00	0.00	3,011,947.47
LAIF-Sewer- 1 Reserve Fund	112,848.00	0.00	0.00	0.00	0.00	0.00	112,848.00
LAIF-Sewer-1 & 2 Capital Impr Fund	2,770,814.88	0.00	0.00	0.00	0.00	0.00	2,770,814.88
LAIF-Zone 1 Gov Fund	0.00	0.00	0.00	27,132.84	0.00	0.00	27,132.84
LAIF-Zone 2 Gov Fund	0.00	0.00	0.00	0.00	0.00	54,780.63	54,780.63
LAIF-Zone 3 ML Sewer	0.00	164,164.06	0.00	0.00	0.00	0.00	164,164.06
<b>Total Checking/Savings</b>	<b>6,810,519.71</b>	<b>1,397,705.31</b>	<b>6,286,108.69</b>	<b>298,858.09</b>	<b>427,075.54</b>		<b>15,220,267.34</b>
<b>Accounts Receivable</b>							
1160 - A/R - Other	412.50	118,456.00	4,898.06	0.00	0.00	0.00	123,766.56
<b>Total Accounts Receivable</b>	<b>412.50</b>	<b>118,456.00</b>	<b>4,898.06</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>123,766.56</b>
<b>Other Current Assets</b>							
Petty Cash	0.00	0.00	800.00	0.00	0.00	0.00	800.00
Sewer Fund Investments	2,571,667.60	0.00	0.00	0.00	0.00	0.00	2,571,667.60
A/R - Metered Sales	0.00	0.00	66,671.65	0.00	0.00	0.00	66,671.65
Water-Allowance for Doubtful Account	0.00	0.00	-973.83	0.00	0.00	0.00	-973.83
Prepaid Ins-Sewer Zone 2	1,746.36	0.00	0.00	0.00	0.00	0.00	1,746.36
Prepaid Ins-Sewer Zone 1	6,112.02	0.00	0.00	0.00	0.00	0.00	6,112.02
Prepaid Insurance-Sewer Zone 3	0.00	1,746.37	0.00	0.00	0.00	0.00	1,746.37
Prepaid Ins-Water	0.00	0.00	7,812.59	0.00	0.00	0.00	7,812.59
Inventory	2,586.28	0.00	34,878.53	0.00	0.00	0.00	37,464.81
<b>Total Other Current Assets</b>	<b>2,582,112.26</b>	<b>1,746.37</b>	<b>109,188.94</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,693,047.57</b>
<b>Total Current Assets</b>	<b>9,393,044.47</b>	<b>1,517,907.68</b>	<b>6,400,195.69</b>	<b>298,858.09</b>	<b>427,075.54</b>		<b>18,037,081.47</b>
<b>Fixed Assets</b>							
Water Projects/Construction In Progress	0.00	0.00	276,618.72	0.00	0.00	0.00	276,618.72
SCADA System	0.00	0.00	34,681.35	0.00	0.00	0.00	34,681.35
Building & Improvements	0.00	0.00	464,830.28	0.00	0.00	0.00	464,830.28



# Castroville Community Services District Balance Sheet by Class

As of May 31, 2024

	Sewer Fund		Sewer Fund	Water Fund		Gov Fund		Total
	Zone 1	Zone 2	Moss Landing Zone 3	Castroville Zone 1	Castroville Zone 1	Castroville Zone 1	Zone 2	
Land-Sewer	47,158.00		0.00	0.00				47,158.00
Land	0.00		0.00	258,452.40				258,452.40
Projects, Wells & Pipes	0.00		0.00	9,704,900.36				9,704,900.36
Meters	0.00		0.00	388,696.55				388,696.55
Hydrants	0.00		0.00	38,317.63				38,317.63
Trucks/Autos	0.00		0.00	147,450.78				147,450.78
Vac-trailer	0.00		0.00	31,853.25				31,853.25
Shop Equipment	0.00		0.00	61,899.08				61,899.08
Office Equipment	0.00		0.00	226,969.93				226,969.93
Pumping Equipment	0.00		0.00	189,473.58				189,473.58
Telemetry System	0.00		0.00	181,825.27				181,825.27
Accumulated Depreciation Water	0.00		0.00	-8,247,160.38				-8,247,160.38
Sewer Projects in Progress	305,855.14		0.00	0.00				305,855.14
Sewer 2001 Pickup Truck w/ Crane	91,526.92		0.00	0.00				91,526.92
1982 Sewer Vac Trailer	7,515.05		0.00	0.00				7,515.05
Sewer Cleaner Trucks	380,163.79		0.00	0.00				380,163.79
Sewer Equipment	92,132.06		0.00	0.00				92,132.06
Generator Via Linda Place	13,280.00		0.00	0.00				13,280.00
SCADA-Zone 2 Sewer	3,464.34		0.00	0.00				3,464.34
SCADA-Zone 1 Sewer	6,167.83		0.00	0.00				6,167.83
Generator Castroville Blvd	70,784.04		0.00	0.00				70,784.04
Lift Station Sea Garden-Davis	181,095.73		0.00	0.00				181,095.73
Generator Moro Cojo	21,000.00		0.00	0.00				21,000.00
Sewer Building & Imp Zone 1 & 2	308,944.43		0.00	0.00				308,944.43
Castroville Sewer Lines	560,469.28		0.00	0.00				560,469.28
Castroville Blvd Sewer Lines	73,193.37		0.00	0.00				73,193.37
Moro Cojo Sewer Lines	68,931.60		0.00	0.00				68,931.60
Lift Station Via Linda	49,029.88		0.00	0.00				49,029.88
Lift Station Del Monte Ave	61,643.87		0.00	0.00				61,643.87
Lift Station Castroville Blvd	113,284.79		0.00	0.00				113,284.79
Lift Station Campo & Los Arbo	92,170.80		0.00	0.00				92,170.80
Accumulated Depr. Zone 2-Sewer	-267,051.88		0.00	0.00				-267,051.88
Accumulated Depreciation Zone 1 Sewer	-925,644.00		0.00	0.00				-925,644.00
Zone 1 Storm Drain Improv Projects	149,328.35		0.00	0.00				149,328.35
Sewer Equipment-Zone 3	0.00		74,258.88	0.00				74,258.88
Sewer Lines Moss Landing Zone 3	0.00		422,753.65	0.00				422,753.65
Lift Station #1 Struve Road	0.00		12,675.06	0.00				12,675.06
Lift Station #2 Hyw 1	0.00		28,737.56	0.00				28,737.56

# Castroville Community Services District Balance Sheet by Class

As of May 31, 2024

	Sewer Fund		Sewer Fund	Water Fund		Gov Fund		Total
	Zone 1 Zone 2	Zone 3	Moss Landing Zone 3	Castroville Zone 1	Castroville Zone 1	Zone 2	Zone 2	
Sewer Building & Imp Zone 3	0.00	6,913.00	0.00	0.00	0.00	0.00	0.00	6,913.00
Lift Station #3 by Phil's	0.00	13,551.13	0.00	0.00	0.00	0.00	0.00	13,551.13
Lift Station #4 Portrero Road	0.00	20,857.68	0.00	0.00	0.00	0.00	0.00	20,857.68
SCADA Zone 3 Moss Landing	0.00	60,716.23	0.00	0.00	0.00	0.00	0.00	60,716.23
Accumulated Depreciation Zone 3 Moss Landing	0.00	-285,465.15	0.00	0.00	0.00	0.00	0.00	-285,465.15
Moss Landing Wastewater System Rehabilitation Project	0.00	559,185.97	0.00	0.00	0.00	0.00	0.00	559,185.97
Land-Sewer Zone 3	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00
Castroville Overhead Sign-Artichoke Center of the World	0.00	0.00	0.00	0.00	19,459.34	0.00	0.00	19,459.34
Castroville Landmark Sign	0.00	0.00	0.00	0.00	144,413.53	0.00	0.00	144,413.53
Accumulated Depreciation-Government Zone 1 Castroville	0.00	0.00	0.00	0.00	-5,728.84	0.00	0.00	-5,728.84
<b>Total Fixed Assets</b>	<b>1,504,443.39</b>	<b>924,184.01</b>	<b>3,758,808.80</b>	<b>158,144.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,345,580.23</b>
<b>Other Assets</b>								
Deferred Outflows-Sewer 1	239,074.71	0.00	0.00	0.00	0.00	0.00	0.00	239,074.71
Deferred Outflows-ML Sewer 3	0.00	68,310.35	0.00	0.00	0.00	0.00	0.00	68,310.35
Deferred Outflows-Water	0.00	0.00	307,385.46	0.00	0.00	0.00	0.00	307,385.46
Deferred Outflows-Sewer 2	68,310.85	0.00	0.00	0.00	0.00	0.00	0.00	68,310.85
Water-Deferred Outflows Contribution OPEB	0.00	0.00	54,220.00	0.00	0.00	0.00	0.00	54,220.00
Sewer 1-Deferred Outflows-Contributions OPEB	42,171.00	0.00	0.00	0.00	0.00	0.00	0.00	42,171.00
ML Sewer 3-Deferred Outflows-Contributions OPEB	0.00	12,049.00	0.00	0.00	0.00	0.00	0.00	12,049.00
Sewer 2-Deferred Outflows-Contributions OPEB	12,050.00	0.00	0.00	0.00	0.00	0.00	0.00	12,050.00
1982 Bond Costs	0.00	0.00	14,775.96	0.00	0.00	0.00	0.00	14,775.96
1982 Bond Costs Amortized	0.00	0.00	-14,775.96	0.00	0.00	0.00	0.00	-14,775.96
Bond Refinance Legal Fees-Muni	0.00	0.00	15,000.00	0.00	0.00	0.00	0.00	15,000.00
Amortization-Bond Ref Legal Fe	0.00	0.00	-15,000.00	0.00	0.00	0.00	0.00	-15,000.00
Well 2B Finance Legal Fees	0.00	0.00	14,524.38	0.00	0.00	0.00	0.00	14,524.38
Amortization-Well 2B Legal Fee	0.00	0.00	-14,524.38	0.00	0.00	0.00	0.00	-14,524.38
CSA 14/CCSD Organization Cost	107,669.19	0.00	0.00	0.00	0.00	0.00	0.00	107,669.19
CSA 14/CCSD Amortization	-60,914.00	0.00	0.00	0.00	0.00	0.00	0.00	-60,914.00
Moro Cojo Annexation Project	16,000.00	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00
Moro Cojo Annex Amortization	-8,528.00	0.00	0.00	0.00	0.00	0.00	0.00	-8,528.00
<b>Total Other Assets</b>	<b>415,833.75</b>	<b>80,359.35</b>	<b>361,605.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>857,798.56</b>
<b>TOTAL ASSETS</b>	<b>11,313,321.61</b>	<b>2,522,451.04</b>	<b>10,520,609.95</b>	<b>457,002.12</b>	<b>427,075.54</b>	<b>25,240,460.26</b>		
<b>LIABILITIES &amp; EQUITY</b>								
Liabilities								
Current Liabilities								
Other Current Liabilities								
Accrued Vacation	31,798.57	7,066.34	31,798.59	0.00	0.00	0.00	0.00	70,663.50
Accrued Payroll	2,014.57	447.67	2,014.56	0.00	0.00	0.00	0.00	4,476.80

# Castroville Community Services District Balance Sheet by Class

As of May 31, 2024

	Sewer Fund		Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1 Zone 2	Zone 3	Moss Landing Zone 3	Castroville Zone 1	Castroville Zone 1	Castroville Zone 1	Zone 1	Zone 2	
Customer Security Deposits	0.00	0.00	0.00	58,865.11	0.00	0.00	0.00	0.00	58,865.11
Hydrant Service Deposits	0.00	0.00	0.00	6,100.00	0.00	0.00	0.00	0.00	6,100.00
Water- Installation Deposits	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00
Deferred Inflows-Sewer 1	95,851.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95,851.88
Deferred Inflows-Water	0.00	0.00	0.00	123,239.48	0.00	0.00	0.00	0.00	123,239.48
Deferred Inflows-ML Sewer 3	0.00	27,387.90	0.00	0.00	0.00	0.00	0.00	0.00	27,387.90
Deferred Inflows-Sewer 2	27,389.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,389.70
OPEB Deferred Inflows Sewer 1	6,046.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,046.00
OPEB Deferred Inflows Sewer 2	1,727.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,727.00
OPEB Deferred Inflows Sewer 3	0.00	1,728.00	0.00	0.00	0.00	0.00	0.00	0.00	1,728.00
OPEB Deferred Inflows Water	0.00	0.00	0.00	7,773.00	0.00	0.00	0.00	0.00	7,773.00
<b>Total Other Current Liabilities</b>	<b>164,827.72</b>	<b>36,629.91</b>	<b>36,629.91</b>	<b>230,790.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>432,248.37</b>
<b>Total Current Liabilities</b>	<b>164,827.72</b>	<b>36,629.91</b>	<b>36,629.91</b>	<b>230,790.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>432,248.37</b>
<b>Long Term Liabilities</b>									
Pension Liability-Sewer 1	54,541.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54,541.68
Pension Liability-Water	0.00	0.00	0.00	70,123.87	0.00	0.00	0.00	0.00	70,123.87
Pension Liability-ML Sewer 3	0.00	15,580.19	0.00	0.00	0.00	0.00	0.00	0.00	15,580.19
Pension Liability -Sewer 2	15,583.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,583.19
Net OPEB Liability-Water	0.00	0.00	0.00	133,364.00	0.00	0.00	0.00	0.00	133,364.00
Net OPEB Liability-Sewer	103,727.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103,727.00
Net OPEB Liability ML Sewer 3	0.00	29,638.00	0.00	0.00	0.00	0.00	0.00	0.00	29,638.00
Net OPEB Liability-Sewer 2	29,638.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,638.00
<b>Total Long Term Liabilities</b>	<b>203,489.87</b>	<b>45,218.19</b>	<b>45,218.19</b>	<b>203,487.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>452,195.93</b>
<b>Total Liabilities</b>	<b>368,317.59</b>	<b>81,848.10</b>	<b>81,848.10</b>	<b>434,278.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>884,444.30</b>
<b>Equity</b>									
Water Fund Balance	0.00	0.00	0.00	2,570,086.77	0.00	0.00	0.00	0.00	2,570,086.77
Zone 2 Gov-Moro Cojo Fund Balance	0.00	0.00	0.00	0.00	0.00	98,712.31	0.00	0.00	98,712.31
Zone 1 Gov-Castroville Fund Balance	0.00	0.00	0.00	595,122.44	0.00	0.00	0.00	0.00	595,122.44
Sewer Zone 1 & 2 Fund Balance	5,355,114.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,355,114.75
Capital Additions Zone 3 Sewer Moss Landing	0.00	77,238.02	0.00	0.00	0.00	0.00	0.00	0.00	77,238.02
Sewer Moss Landing Zone 3 Fund Balance	0.00	162,849.47	0.00	0.00	0.00	0.00	0.00	0.00	162,849.47
Invested in Capital Assets-Water	0.00	0.00	0.00	3,534,772.00	0.00	0.00	0.00	0.00	3,534,772.00
Invested in Capital Assets-Sewer	767,562.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	767,562.00
3900 - Retained Earnings	3,784,982.89	1,783,502.75	3,519,724.18	-176,723.72	283,705.24	9,195,191.34	0.00	0.00	9,195,191.34
Net Income	1,037,344.38	417,012.70	461,748.39	38,603.40	44,657.99	1,999,366.86	0.00	0.00	1,999,366.86
<b>Total Equity</b>	<b>10,945,004.02</b>	<b>2,440,602.94</b>	<b>10,086,331.34</b>	<b>457,002.12</b>	<b>427,075.54</b>	<b>24,356,015.96</b>	<b>0.00</b>	<b>0.00</b>	<b>24,356,015.96</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,313,321.61</b>	<b>2,522,451.04</b>	<b>10,520,609.95</b>	<b>457,002.12</b>	<b>427,075.54</b>	<b>25,240,460.26</b>	<b>0.00</b>	<b>0.00</b>	<b>25,240,460.26</b>

837

# Castroville Community Services District

Transaction Detail by Account  
July 2023 through May 2024

Date	Num	Name	Memo	Debit	Credit
<b>Water Projects/Construction In Progress</b>					
09/06/2023	83840	MNS Engineers, Inc.	Emergency Deep ...	4,038.75	
10/17/2023	2023-87	Pueblo Water Resources, Inc.	Deep Auquifer Sup...	860.00	
11/01/2023	84243	MNS Engineers, Inc.	Emergency Deep ...	1,985.00	
11/01/2023	84365	MNS Engineers, Inc.	Emergency Deep ...	735.00	
01/24/2024	84737	MNS Engineers, Inc.	Emergency Deep ...	2,038.75	
02/20/2024	85081	MNS Engineers, Inc.	Emergency Deep ...	850.00	
02/20/2024	85367	MNS Engineers, Inc.	Emergency Deep ...	345.00	
03/19/2024	85651	MNS Engineers, Inc.	Emergency Deep ...	910.00	
04/12/2024	85851	MNS Engineers, Inc.	Emergency Deep ...	405.00	
05/01/2024	86155	MNS Engineers, Inc.	Emergency Deep ...	236.25	
05/29/2024	2024-44	Pueblo Water Resources, Inc.	Well 6 Specifications	1,827.50	
<b>Total Water Projects/Construction In Progress</b>				<b>14,231.25</b>	<b>0.00</b>
<b>Building &amp; Improvements</b>					
01/05/2024	24438	Associated Services, Inc	New Furnace for Fr...	4,930.00	
02/01/2024	1434	Signs By Van	1/2 of Cost to Upgr...	2,500.00	
<b>Total Building &amp; Improvements</b>				<b>7,430.00</b>	<b>0.00</b>
<b>Projects, Wells &amp; Pipes</b>					
11/17/2023	1022	Quality Painting & Sandblasting	Well #2 Recoating ...	14,850.00	
12/08/2023	11-12	Monterey Peninsula Engineering*	Water Valves Repl...	82,303.84	
<b>Total Projects, Wells &amp; Pipes</b>				<b>97,153.84</b>	<b>0.00</b>
<b>Meters</b>					
03/05/2024	0002572-IN	HydroPro Solutions West, Inc.	4" Meter for Ocean...	3,399.92	
<b>Total Meters</b>				<b>3,399.92</b>	<b>0.00</b>
<b>Hydrants</b>					
09/20/2023	23.08-27 B	Monterey Peninsula Engineering*	New Hydrant Flush...	1,026.00	
<b>Total Hydrants</b>				<b>1,026.00</b>	<b>0.00</b>
<b>Office Equipment</b>					
05/29/2024	5-23-2024	CHOMP	AED for Office	2,000.00	
<b>Total Office Equipment</b>				<b>2,000.00</b>	<b>0.00</b>
<b>Accumulated Depreciation Water</b>					
07/31/2023	July EOM	New Customer Deposits	Monthly Accumulat...		27,551.58
08/31/2023	Aug JE	New Customer Deposits	Monthly Accumulat...		27,551.58
09/29/2023	Sept JE		Monthly Accumulat...		27,551.58
10/31/2023	EOM JE		Accumulated Depr...		27,551.58
11/30/2023	Nov EOM JE		Monthly Accumulat...		27,551.58
12/29/2023	DEC EOM ...		Monthly Accumulat...		27,551.58
01/31/2024	Jan EOM JE		Monthly Accumulat...		27,551.58
02/29/2024	Feb EOM JE		Accumulated Depr...		27,551.58
03/29/2024	Marc EOM ...		Monthly Accumulat...		27,551.58
04/30/2024	April EOM		Monthly Accumulat...		27,551.58
05/31/2024	May JE 2024		Monthly Accumulat...		27,551.58
<b>Total Accumulated Depreciation Water</b>				<b>0.00</b>	<b>303,067.38</b>
<b>Sewer Projects in Progress</b>					
09/06/2023	83839	MNS Engineers, Inc.	Washington Sewer...	9,433.75	
11/01/2023	84242	MNS Engineers, Inc.	Washington Sewer...	5,454.39	
11/01/2023	84241	MNS Engineers, Inc.	Design for Washin...	300.00	
11/01/2023	84364	MNS Engineers, Inc.	Washington Sewer...	12,058.44	
01/24/2024	84736	MNS Engineers, Inc.	Washington Sewer...	3,007.21	
02/20/2024	85080	MNS Engineers, Inc.	Washington Sewer...	720.00	
02/20/2024	85366	MNS Engineers, Inc.	Washington Sewer...	5,547.50	
03/19/2024	85650R1	MNS Engineers, Inc.	Washington Sewer...	7,431.71	
04/12/2024	85850	MNS Engineers, Inc.	Washington Sewer...	1,520.06	

# Castroville Community Services District

Transaction Detail by Account  
July 2023 through May 2024

Date	Num	Name	Memo	Debit	Credit
05/01/2024	86154	MNS Engineers, Inc.	Washington Sewer...	5,739.08	
<b>Total Sewer Projects in Progress</b>				<b>51,212.14</b>	<b>0.00</b>
Sewer Equipment					
09/06/2023	0052140-IN	WECO Industries, LLC	Sewer Hose 600'X...	2,452.08	
<b>Total Sewer Equipment</b>				<b>2,452.08</b>	<b>0.00</b>
Generator Via Linda Place					
09/13/2023	88178	Conte's Generator Service	Deposit for 25KW ...	3,680.00	
<b>Total Generator Via Linda Place</b>				<b>3,680.00</b>	<b>0.00</b>
Generator Castroville Blvd					
09/13/2023	88178	Conte's Generator Service	Deposit for 25KW ...	3,680.00	
05/01/2024	1410	Conte's Generator Service	24 Cummins Gene...	35,201.96	
<b>Total Generator Castroville Blvd</b>				<b>38,881.96</b>	<b>0.00</b>
Lift Station Sea Garden-Davis					
05/14/2024	0002702-IN	HydroPro Solutions West, Inc.	Meter for Sea Gard...	2,300.69	
<b>Total Lift Station Sea Garden-Davis</b>				<b>2,300.69</b>	<b>0.00</b>
Sewer Building & Imp Zone 1 & 2					
02/01/2024	1434	Signs By Van	1/2 of Cost to Upgr...	2,500.00	
<b>Total Sewer Building &amp; Imp Zone 1 &amp; 2</b>				<b>2,500.00</b>	<b>0.00</b>
Lift Station Campo & Los Arbo					
08/02/2023	24973B147...	Shape Inc.	Moro Cojo- New P...	12,857.81	
<b>Total Lift Station Campo &amp; Los Arbo</b>				<b>12,857.81</b>	<b>0.00</b>
Accumulated Depr. Zone 2-Sewer					
07/31/2023	July EOM	New Customer Deposits	Monthly Accumulat...		1,590.08
08/31/2023	Aug JE	New Customer Deposits	Monthly Accumulat...		1,590.08
09/29/2023	Sept JE		Monthly Accumulat...		1,590.08
10/31/2023	EOM JE		Accumulated Depr...		1,590.08
11/30/2023	Nov EOM JE		Monthly Accumulat...		1,590.08
12/29/2023	DEC EOM ...		Monthly Accumulat...		1,590.08
01/31/2024	Jan EOM JE		Monthly Accumulat...		1,590.08
02/29/2024	Feb EOM JE		Accumulated Depr...		150.08
03/29/2024	Marc EOM ...		Monthly Accumulat...		1,590.08
04/01/2024	EOM Feb 2...		Feb 2024 Accumul...		1,440.00
04/30/2024	April EOM		Monthly Accumulat...		1,590.08
05/31/2024	May JE 2024		Monthly Accumulat...		1,590.08
<b>Total Accumulated Depr. Zone 2-Sewer</b>				<b>0.00</b>	<b>17,490.88</b>
Accumulated Depreciation Zone 1 Sewer					
07/31/2023	July EOM	New Customer Deposits	Monthly Accumulat...		4,299.00
08/31/2023	Aug JE	New Customer Deposits	Monthly Accumulat...		4,299.00
09/29/2023	Sept JE		Monthly Accumulat...		4,299.00
10/31/2023	EOM JE		Accumulated Depr...		4,299.00
11/30/2023	Nov EOM JE		Monthly Accumulat...		4,299.00
12/29/2023	DEC EOM ...		Monthly Accumulat...		4,299.00
01/31/2024	Jan EOM JE		Monthly Accumulat...		4,299.00
02/29/2024	Feb EOM JE		Accumulated Depr...		4,299.00
03/29/2024	Marc EOM ...		Monthly Accumulat...		4,299.00
04/30/2024	April EOM		Monthly Accumulat...		4,299.00
05/31/2024	May JE 2024		Monthly Accumulat...		4,299.00
<b>Total Accumulated Depreciation Zone 1 Sewer</b>				<b>0.00</b>	<b>47,289.00</b>
Lift Station #3 by Phil's					

# Castroville Community Services District

Transaction Detail by Account

July 2023 through May 2024

Date	Num	Name	Memo	Debit	Credit
11/15/2023	27275B168...	Shape Inc.	Spare Impeller for ...	2,027.69	
<b>Total Lift Station #3 by Phil's</b>				<b>2,027.69</b>	<b>0.00</b>
<b>Lift Station #4 Portrero Road</b>					
11/15/2023	27108B167...	Shape Inc.	Impeller for Lift Sta...	2,123.11	
01/24/2024	90118	Valley Fabrication, Inc.	(2) 5/8" Plate Cove...	3,945.15	
<b>Total Lift Station #4 Portrero Road</b>				<b>6,068.26</b>	<b>0.00</b>
<b>Accumulated Depreciation Zone 3 Moss Landing</b>					
07/31/2023	July EOM	New Customer Deposits	Monthly Accumulat...		2,562.92
08/31/2023	Aug JE	New Customer Deposits	Monthly Accumulat...		2,562.92
09/29/2023	Sept JE		Monthly Accumulat...		2,562.92
10/31/2023	EOM JE		Accumulated Depr...		2,562.92
11/30/2023	Nov EOM JE		Monthly Accumulat...		2,562.92
12/29/2023	DEC EOM ...		Monthly Accumulat...		2,562.92
01/31/2024	Jan EOM JE		Monthly Accumulat...		2,562.92
02/29/2024	Feb EOM JE		Accumulated Depr...		2,562.92
03/29/2024	Marc EOM ...		Monthly Accumulat...		2,562.95
04/30/2024	April EOM		Monthly Accumulat...		2,562.92
05/31/2024	May JE 2024		Monthly Accumulat...		2,562.92
<b>Total Accumulated Depreciation Zone 3 Moss Landing</b>				<b>0.00</b>	<b>28,192.15</b>
<b>Moss Landing Wastewater System Rehabilitaton Project</b>					
11/01/2023	84244	MNS Engineers, Inc.	Moss Landing Was...	6,773.04	
11/01/2023	83841	MNS Engineers, Inc.	Moss Landing Wat...	456.25	
11/01/2023	84366	MNS Engineers, Inc.	Moss Landing Was...	4,268.78	
01/24/2024	84738	MNS Engineers, Inc.	moss Landing Was...	8,169.99	
02/20/2024	85082	MNS Engineers, Inc.	Moss Landing Was...	587.50	
02/20/2024	85368	MNS Engineers, Inc.	Moss Landing Was...	6,666.55	
03/19/2024	85652	MNS Engineers, Inc.	Moss Landing Was...	1,625.63	
04/12/2024	85852	MNS Engineers, Inc.	M L Wastewater S...	2,505.68	
05/01/2024	86156	MNS Engineers, Inc.	Moss Landing Was...	1,518.24	
05/02/2024	49776	California Department of Fish and ...	Moss Landing Was...	20,803.75	
<b>Total Moss Landing Wastewater System Rehabilitaton Project</b>				<b>53,375.41</b>	<b>0.00</b>
<b>Land-Sewer Zone 3</b>					
01/17/2024	FWMN-521...	Chicago Title Company	APN/Parcel 413-01...	10,000.00	
<b>Total Land-Sewer Zone 3</b>				<b>10,000.00</b>	<b>0.00</b>
<b>Castroville Landmark Sign</b>					
09/06/2023	83984	MNS Engineers, Inc.	CM/I for Castroville...	920.00	
11/01/2023	84222	MNS Engineers, Inc.	CM/I for Castroville...	805.00	
11/01/2023	84459	MNS Engineers, Inc.	Caltrans-Castroille ...	275.00	
01/24/2024	84832	MNS Engineers, Inc.	CM/I for Castroville...	445.00	
02/22/2024	186994	Penhall Company	05-1P540 Castrovil...	5,522.00	
<b>Total Castroville Landmark Sign</b>				<b>7,967.00</b>	<b>0.00</b>
<b>Accumulated Depreciation-Government Zone 1 Castroville</b>					
07/31/2023	July EOM	New Customer Deposits	Monthly Accumulat...		108.08
08/31/2023	Aug JE	New Customer Deposits	Monthly Accumulat...		108.08
09/29/2023	Sept JE		Monthly Accumulat...		108.08
10/31/2023	EOM JE		Accumulated Depr...		108.08
11/30/2023	Nov EOM JE		Monthly Accumulat...		108.08
12/29/2023	DEC EOM ...		Monthly Accumulat...		108.08
01/31/2024	Jan EOM JE		Monthly Accumulat...		108.08
02/29/2024	Feb EOM JE		Accumulated Depr...		108.08
03/29/2024	Marc EOM ...		Monthly Accumulat...		108.08
04/30/2024	April EOM		Monthly Accumulat...		108.08
05/31/2024	May JE 2024		Monthly Accumulat...		108.08

# Castroville Community Services District

Transaction Detail by Account

July 2023 through May 2024

---

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>
		<b>Total Accumulated Depreciation-Government Zone 1 Castroville</b>		<b>0.00</b>	<b>1,188.88</b>
<b>TOTAL</b>				<b>318,564.05</b>	<b>397,228.29</b>

**CASTROVILLE COMMUNITY SERVICES DISTRICT  
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of June 28, 2024

Ending balance as of May 31, 2024 \$17,791,934.94

**CHASE BANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	776,756.18
Water Receipts	116,981.96
Water-Sewer Miscellaneous Receipts	5,549.68
Monterey One Water Fees	7,190.91
SWRCB Grant-Moss Landing Wastewater Rehab Project	118,456.00
Misc. Over/Short	0.10
Bank Fees & NSF Fees	(172.35)
Expenses (Checks Written)	<u>(142,484.82)</u>
Ending Balance for General Fund	<b>882,277.66</b>

**CHASE BANK, CUSTOMER DEPOSIT FUND**

Beginning Balance	67,502.49
New Deposits (opened accounts)	300.00
Deposits Returned or Applied to Accounts	<u>(360.00)</u>
Ending Balance for Customer Deposit Fund	<b>67,442.49</b>

**LAIF FUND- Average Monthly Effective Yield 4.332%**

Beginning Balance Water Reserve	1,896,422.85
Beginning Balance Water Capital Improvement	1,143,154.06
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Sewer (Zone1) Reserve	112,848.00
Beginning Balance Sewer (Zone 1 & 2) Capital Improvement	2,770,814.88
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Governmental (Zone 1)	27,132.84
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Governmental (Zone 2)	54,780.63
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Sewer Moss Landing (Zone 3) Capital Imp	164,164.06
Quarterly Interest Earned: January, April, July, & October	0.00
Ending Balance LAIF	<b><u>6,169,317.32</u></b>

**CAMP FUND-Yield 5.44%**

Beginning Balance Sewer (Zone 1) Capital Improve Account	3,517,411.98
Monthly Interest Earned	<u>15,656.30</u>
Ending Balance Camp Federal Security Account	<b>3,533,068.28</b>

Beginning Balance Sewer (Zone 1) Reserves Account	261,677.26
Monthly Interest Earned	<u>1,164.75</u>
Ending Balance CAMP Federal Security Account	<b>262,842.01</b>

Beginning Balance Sewer Moss Landing (Zone 3) Capital Improv	1,092,823.17
Monthly Interest Earned	<u>4,864.25</u>
Ending Balance Camp Federal Security Account	<b>1,097,687.42</b>

Beginning Balance Governmental (Zone 1)	51,976.05
Monthly Interest Earned	<u>231.35</u>
Ending Balance Camp Federal Security Account	<b>52,207.40</b>

Beginning Balance Governmental (Zone 2)	270,855.42
Monthly Interest Earned	<u>1,205.60</u>
Ending Balance Camp Federal Security Account	<b>272,061.02</b>



**CASTROVILLE COMMUNITY SERVICES DISTRICT  
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of June 28, 2024

Beginning Balance Water Capital Improvements	3,011,947.47
Monthly Interest Earned	13,406.43
Ending Balance Camp Federal Security Account	<u>3,025,353.90</u>
Total CAMP Consolidated Summary	<u>8,243,220.03</u>

**CalTRUST-INVESTMENT**

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,571,667.60
Income Distribution	8,425.86
Unrealized Gain (Loss)	7,945.42
Ending Balance CalTRUST	<u>2,588,038.88</u>

New Balance as of June 28, 2024

<b>17,950,296.38</b>
----------------------



California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

July 09, 2024

[LAIF Home](#)  
[PMIA Average](#)  
[Monthly Yields](#)

CASTROVILLE COMMUNITY SERVICES DISTRICT

OFFICE MANAGER/SECRETARY TO THE BOARD  
P.O. BOX 1065  
11499 GEIL STREET  
CASTROVILLE, CA 95012

[Tran Type Definitions](#)

**Account Number:** [REDACTED]

June 2024 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	6,169,317.32
Total Withdrawal:	0.00	Ending Balance:	6,169,317.32



## PMIA/LAIF Performance Report as of 7/10/24



### Quarterly Performance Quarter Ended 03/31/24

LAIF Apportionment Rate <sup>(2)</sup> :	4.30
LAIF Earnings Ratio <sup>(2)</sup> :	0.00011755619077389
LAIF Administrative Cost <sup>(1)*</sup> :	0.27
LAIF Fair Value Factor <sup>(1)</sup> :	0.994191267
PMIA Daily <sup>(1)</sup> :	4.22
PMIA Quarter to Date <sup>(1)</sup> :	4.12
PMIA Average Life <sup>(1)</sup> :	226

### PMIA Average Monthly Effective Yields<sup>(1)</sup>

June	4.480
May	4.332
April	4.272
March	4.232
February	4.122
January	4.012

### Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 5/31/24 \$162.3 billion

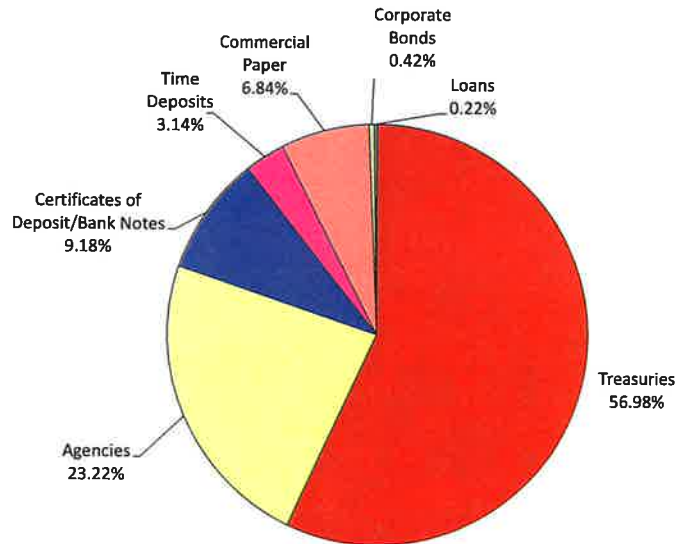


Chart does not include \$1,943,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

\*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller



CALIFORNIA STATE TREASURER  
FIONA MA, CPA



### PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
07/10/24	4.50	4.50	216
07/09/24	4.50	4.50	217
07/08/24	4.50	4.49	217
07/07/24	4.50	4.49	221
07/06/24	4.50	4.49	221
07/05/24	4.50	4.49	221
07/04/24	4.49	4.49	223
07/03/24	4.49	4.49	223
07/02/24	4.49	4.49	225
07/01/24	4.49	4.49	224
06/30/24	4.52	4.36	217
06/29/24	4.52	4.36	219
06/28/24	4.52	4.36	219
06/27/24	4.53	4.36	218
06/26/24	4.56	4.36	210
06/25/24	4.56	4.35	210
06/24/24	4.55	4.35	211
06/23/24	4.55	4.35	214
06/22/24	4.55	4.34	214
06/21/24	4.55	4.34	214
06/20/24	4.54	4.34	215
06/19/24	4.53	4.34	216
06/18/24	4.53	4.33	217
06/17/24	4.51	4.33	219
06/16/24	4.45	4.33	220
06/15/24	4.45	4.33	221
06/14/24	4.45	4.32	220
06/13/24	4.43	4.32	224
06/12/24	4.44	4.32	222
06/11/24	4.43	4.32	224
06/10/24	4.42	4.32	225
06/09/24	4.43	4.32	227
06/08/24	4.43	4.32	227
06/07/24	4.43	4.31	227
06/06/24	4.42	4.31	229
06/05/24	4.41	4.31	230



**Account Statement**  
For the Month Ending **June 30, 2024**

**Consolidated Summary Statement**

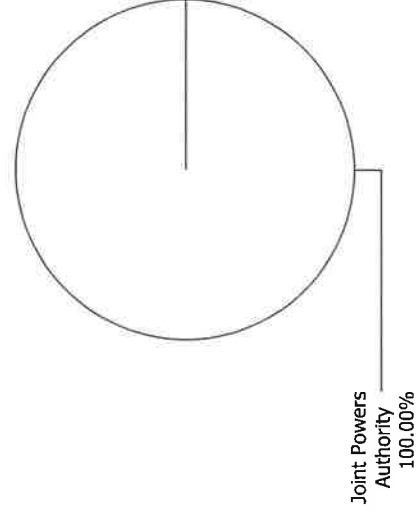
**CASTROVILLE COMMUNITY SERVICES DISTRICT**

Portfolio Summary				Investment Allocation		
Portfolio Holdings	Cash Dividends and Income	Closing Market Value	Current Yield	Investment Type	Closing Market Value	Percent
CAMP Pool	36,528.68	8,243,220.03	5.44 %	Joint Powers Authority	8,243,220.03	100.00
<b>Total</b>	<b>\$36,528.68</b>	<b>\$8,243,220.03</b>			<b>\$8,243,220.03</b>	<b>100.00%</b>

**Maturity Distribution (Fixed Income Holdings)**

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	8,243,220.03	100.00
31 to 60 days	0.00	0.00
61 to 90 days	0.00	0.00
91 to 180 days	0.00	0.00
181 days to 1 year	0.00	0.00
1 to 2 years	0.00	0.00
2 to 3 years	0.00	0.00
3 to 4 years	0.00	0.00
4 to 5 years	0.00	0.00
Over 5 years	0.00	0.00
<b>Total</b>	<b>\$8,243,220.03</b>	<b>100.00%</b>

**Weighted Average Days to Maturity 1**



9  
L3



**Account Statement**  
For the Month Ending June 30, 2024

**Consolidated Summary Statement**

**CASTROVILLE COMMUNITY SERVICES DISTRICT**

Account Number	Account Name	Opening Market Value	Purchases / Deposits	Redemptions / Sales/ Maturities	Unsettled Trades	Change in Value	Closing Market Value	Cash Dividends and Income
00000000	SEWER CAPITAL IMPROVEMENTS	3,517,411.98	15,656.30	0.00	0.00	0.00	3,533,068.28	15,656.30
00000000	SEWER RESERVES	261,677.26	1,164.75	0.00	0.00	0.00	262,842.01	1,164.75
00000000	Sewer Moss Landing Capital Improvements	1,092,823.17	4,864.25	0.00	0.00	0.00	1,097,687.42	4,864.25
00000000	Zone 1 Governmental	51,976.05	231.35	0.00	0.00	0.00	52,207.40	231.35
00000000	Zone 2 Governmental	270,855.42	1,205.60	0.00	0.00	0.00	272,061.02	1,205.60
00000000	Water Capital Improvements	3,011,947.47	13,406.43	0.00	0.00	0.00	3,025,353.90	13,406.43
<b>Total</b>		<b>\$8,206,691.35</b>	<b>\$36,528.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,243,220.03</b>	<b>\$36,528.68</b>

94



CalTRUST  
 PO Box 2709  
 Granite Bay, CA 95746  
 www.caltrust.org  
 Email: admin@caltrust.org  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

06/01/2024 through 06/30/2024

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jun 30 (\$)	Value on Jun 30 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
<b>CASTROVILLE COMMUNITY SERVICES DISTRICT</b>	[REDACTED]					
CalTRUST Medium Term Fund	[REDACTED]	265,712.411	9.74	2,588,038.88	2,676,379.85	(88,340.97)
<b>Portfolios Total value as of 06/30/2024</b>				<b>2,588,038.88</b>		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		<b>CASTROVILLE COMMUNITY SERVICES DISTRICT</b>					<b>Account Number: [REDACTED]</b>	
Beginning Balance	06/01/2024			264,847.333	9.71	2,571,667.60		
Accrual Income Div Reinvestment	06/28/2024	8,425.86	865.078	265,712.411	9.74	2,588,038.88	0.00	0.00
Change in Value						7,945.42		
<b>Closing Balance as of</b>	<b>Jun 30</b>			<b>265,712.411</b>	<b>9.74</b>	<b>2,588,038.88</b>		

# Castroville Community Services District

## List of Checks for June 2024

Date	Number	Name	Memo	Amount
<b>General Fund Checking</b>				
06/03/2024	5	PERS	Employees Health Benefits-Monthly	\$ 18,194.96
06/13/2024	2568	Accent Clean & Sweep Inc	Storm Drain Maintenance Zone 1	\$ 3,213.68
06/13/2024	2569	ACWA JPIA	Employees Health Benefits-Monthly	\$ 961.62
06/13/2024	2570	California Water Service Compan	Water Meters at Zone 2 Lift Stations	\$ 30.26
06/13/2024	2571	Castroville Hardware	Parts & Supplies	\$ 121.50
06/13/2024	2572	Conte's Generator Service	Annual Maintenance x2 of Generator	\$ 4,475.18
06/13/2024	2573	Eudoxio Orozco Jr.	Monthly Cellular Phone Allowance	\$ 40.00
06/13/2024	2574	Jonathan Varela	Monthly Cellular Phone Allowance	\$ 40.00
06/13/2024	2575	Lidia Santos	Monthly Cellular Phone Allowance	\$ 40.00
06/13/2024	2576	Monterey Bay Water Works	x3 Operators Training Course	\$ 150.00
06/13/2024	2577	Monterey County Weekly	Public Notice-Annual Budgets	\$ 173.25
06/13/2024	2578	Monterey One Water	Sewer Treatment Fees	\$ 55.50
06/13/2024	2579	NCRPD	Q4 Extended Recreational Services	\$ 27,500.00
		continued	Well Sites & Open Space Maintenan	\$ 7,092.00
06/13/2024	2580	Pacific Gas & Electric	Steel Garage	\$ 7.62
		continued	Lift Stations Zone 3 Moss Landing	\$ 1,580.80
		continued	Lift Stations Zone 1 & 2	\$ 1,605.16
06/13/2024	2581	Principal Life Insurance	Employees Life Insurance Premium	\$ 107.35
06/13/2024	2582	Valley Pacific Petroleum Services	Fuel for Trucks	\$ 249.99
06/13/2024	2583	VESTIS	Operators Uniforms, Rstrms & Mats	\$ 349.94
06/13/2024	2584	Elan Financial Services	Visa-Eric Postage Fees	\$ 43.70
		continued	Repair Tire on Truck	\$ 20.00
		continued	Test Kit Calibration Check	\$ 120.10
06/13/2024	2585	Elan Financial Services	Visa-Lidia GM & Lead Oper Cell	\$ 100.00
		continued	Charter-Monthly Internet Service	\$ 104.99
		continued	Monthly Modem-SCADA	\$ 38.97
		continued	QB Payroll Fees	\$ 36.00
06/13/2024	2586	Elan Financial Services	Visa-Roberto SCADA Domain IP	\$ 99.00
06/13/2024	2587	WM Corporate Service Inc	Monthly Waste Disposal Fees	\$ 76.66
06/13/2024	2588	Zoom Imaging Solutions	Copy Fees & Xerox Maintenance	\$ 307.34
	2589-			
06/13/2024	2594	District Employees'	Bi-Weekly Net Payroll	\$ 14,196.08
06/13/2024	2595	VALIC	Bi-Weekly Deferred Comp	\$ 2,265.00
06/13/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,334.74
06/13/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,150.99
06/13/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,661.92
06/13/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,461.70
06/27/2024	2596	Bimbo Bakeries USA Inc	Over Payment on Closed Account	\$ 60.00
06/27/2024	2597	Castroville Auto Parts	Parts & Supplies	\$ 157.31
06/27/2024	2598	CCSD-Petty Cash-Eric Tynan	Replenish Petty Cash Expenses	\$ 189.65
06/27/2024	2599	Charter Communications	Monthly Internet Service	\$ 104.99
06/27/2024	2600	GreatAmerica Financial Svcs	Monthly Lease of Billing Equipment	\$ 484.76
06/27/2024	2601	Linde Gas & Equipment Inc	Supplies for Well Sites	\$ 823.64
06/27/2024	2602	Void	Void	\$ -
06/27/2024	2603	Pacific Gas & Electric	Well Sites	\$ 9,000.00
06/27/2024	2604	Valley Pacific Petroleum Services	Fuel for Trucks	\$ 386.30
06/27/2024	2605	VESTIS	Operators Uniforms, Rstrms & Mats	\$ 364.00
06/27/2024	2606	Pacific Gas & Electric	Well Sites	\$ 6,638.26
		continued	Office	\$ 329.98



Date	Number	Name	Memo	Amount
	2607-			
06/27/2024	2612	District Employees'	Bi-Weekly Net Payroll	\$ 14,434.97
06/27/2024	2613	Cosme Padilla	6-18-2024 Board Meeting	\$ 91.25
06/27/2024	2614	Glenn Oania	6-18-2024 Board Meeting	\$ 91.25
06/27/2024	2615	Gregory K MacMillan	6-18-2024 Board Meeting	\$ 91.25
06/27/2024	2616	James Cochran	6-18-2024 Board Meeting	\$ 91.25
06/27/2024	2617	Ronald J. Stefani	6-18-2024 Board Meeting	\$ 91.25
06/27/2024	2618	VALIC	Bi-Weekly Deferred Comp	\$ 2,265.00
06/27/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,496.26
06/27/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,163.83
06/27/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,661.92
06/27/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,461.70
<b>Total General Fund-Checking</b>				<b>\$ 142,484.82</b>

Customer Deposit Fund

06/30/2024	153	Belinda Godwin	Deposit Refund	\$ 20.38
06/30/2024	154	Veronica Hernandez	Deposit Refund	\$ 14.19
06/30/2024	155	Grecia Valdovines Garcia	Deposit Refund	\$ 39.16
06/30/2024	156	Hermina Aquino	Deposit Refund	\$ 39.64
06/30/2024	157	Castroville CSD	June Closures	\$ 246.63
<b>Total Customer Deposit Fund</b>				<b>\$ 360.00</b>

---



---



---



# Calendar for Year 2024 (United States)

<p><b>January</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table> <p>3:● 11:● 17:● 25:○</p>	Su	Mo	Tu	We	Th	Fr	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<p><b>February</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td></td><td></td></tr> </table> <p>2:● 9:● 16:● 24:○</p>	Su	Mo	Tu	We	Th	Fr	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29			<p><b>March</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> <p>3:● 10:● 17:● 25:○</p>	Su	Mo	Tu	We	Th	Fr	Sa						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
	1	2	3	4	5	6																																																																																																																																	
7	8	9	10	11	12	13																																																																																																																																	
14	15	16	17	18	19	20																																																																																																																																	
21	22	23	24	25	26	27																																																																																																																																	
28	29	30	31																																																																																																																																				
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
				1	2	3																																																																																																																																	
4	5	6	7	8	9	10																																																																																																																																	
11	12	13	14	15	16	17																																																																																																																																	
18	19	20	21	22	23	24																																																																																																																																	
25	26	27	28	29																																																																																																																																			
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
					1	2																																																																																																																																	
3	4	5	6	7	8	9																																																																																																																																	
10	11	12	13	14	15	16																																																																																																																																	
17	18	19	20	21	22	23																																																																																																																																	
24	25	26	27	28	29	30																																																																																																																																	
31																																																																																																																																							
<p><b>April</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </table> <p>1:● 8:● 15:● 23:○</p>	Su	Mo	Tu	We	Th	Fr	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					<p><b>May</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table> <p>1:● 7:● 15:● 23:○ 30:●</p>	Su	Mo	Tu	We	Th	Fr	Sa				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p><b>June</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> <p>6:● 14:● 21:○ 28:●</p>	Su	Mo	Tu	We	Th	Fr	Sa							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
	1	2	3	4	5	6																																																																																																																																	
7	8	9	10	11	12	13																																																																																																																																	
14	15	16	17	18	19	20																																																																																																																																	
21	22	23	24	25	26	27																																																																																																																																	
28	29	30																																																																																																																																					
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
			1	2	3	4																																																																																																																																	
5	6	7	8	9	10	11																																																																																																																																	
12	13	14	15	16	17	18																																																																																																																																	
19	20	21	22	23	24	25																																																																																																																																	
26	27	28	29	30	31																																																																																																																																		
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
						1																																																																																																																																	
2	3	4	5	6	7	8																																																																																																																																	
9	10	11	12	13	14	15																																																																																																																																	
16	17	18	19	20	21	22																																																																																																																																	
23	24	25	26	27	28	29																																																																																																																																	
30																																																																																																																																							
<p><b>July</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table> <p>5:● 13:● 21:○ 27:●</p>	Su	Mo	Tu	We	Th	Fr	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<p><b>August</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table> <p>4:● 12:● 19:○ 26:●</p>	Su	Mo	Tu	We	Th	Fr	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<p><b>September</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td></tr> </table> <p>2:● 11:● 17:○ 24:●</p>	Su	Mo	Tu	We	Th	Fr	Sa	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30												
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
	1	2	3	4	5	6																																																																																																																																	
7	8	9	10	11	12	13																																																																																																																																	
14	15	16	17	18	19	20																																																																																																																																	
21	22	23	24	25	26	27																																																																																																																																	
28	29	30	31																																																																																																																																				
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
				1	2	3																																																																																																																																	
4	5	6	7	8	9	10																																																																																																																																	
11	12	13	14	15	16	17																																																																																																																																	
18	19	20	21	22	23	24																																																																																																																																	
25	26	27	28	29	30	31																																																																																																																																	
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
1	2	3	4	5	6	7																																																																																																																																	
8	9	10	11	12	13	14																																																																																																																																	
15	16	17	18	19	20	21																																																																																																																																	
22	23	24	25	26	27	28																																																																																																																																	
29	30																																																																																																																																						
<p><b>October</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table> <p>2:● 10:○ 17:○ 24:●</p>	Su	Mo	Tu	We	Th	Fr	Sa			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			<p><b>November</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table> <p>1:● 9:○ 15:○ 22:●</p>	Su	Mo	Tu	We	Th	Fr	Sa						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	<p><b>December</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table> <p>1:● 8:○ 15:○ 22:● 30:●</p>	Su	Mo	Tu	We	Th	Fr	Sa	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
		1	2	3	4	5																																																																																																																																	
6	7	8	9	10	11	12																																																																																																																																	
13	14	15	16	17	18	19																																																																																																																																	
20	21	22	23	24	25	26																																																																																																																																	
27	28	29	30	31																																																																																																																																			
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
					1	2																																																																																																																																	
3	4	5	6	7	8	9																																																																																																																																	
10	11	12	13	14	15	16																																																																																																																																	
17	18	19	20	21	22	23																																																																																																																																	
24	25	26	27	28	29	30																																																																																																																																	
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																	
1	2	3	4	5	6	7																																																																																																																																	
8	9	10	11	12	13	14																																																																																																																																	
15	16	17	18	19	20	21																																																																																																																																	
22	23	24	25	26	27	28																																																																																																																																	
29	30	31																																																																																																																																					

**Holidays:**

- |                                   |                        |                         |
|-----------------------------------|------------------------|-------------------------|
| Jan 1 New Year's Day              | Jun 19 Juneteenth      | Nov 11 Veterans Day     |
| Jan 15 Martin Luther King Jr. Day | Jul 4 Independence Day | Nov 28 Thanksgiving Day |
| Feb 19 Presidents' Day            | Sep 2 Labor Day        | Dec 25 Christmas Day    |
| May 27 Memorial Day               | Oct 14 Columbus Day    |                         |

Calendar generated on [www.timeanddate.com/calendar](http://www.timeanddate.com/calendar)