



# CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065  
OFFICE: 11499 GEIL STREET  
CASTROVILLE, CA 95012  
FAX (831) 633-3103

President – Adriana Melgoza  
Vice President – James R. Cochran  
Director – Glenn Oania  
Director – Ron Stefani  
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JUNE 18, 2019 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

### CALL MEETING TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### ADDITIONS OR CORRECTIONS TO THE AGENDA

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

### CONSENT CALENDAR:

1. Approve the Draft Minutes of the Regular Board Meeting of May 21, 2019 – **motion item**
2. Approve the Draft Minutes of the Special Board Meeting of May 23, 2019 – **motion item**

### CORRESPONDENCE:

1. Appeal from Coastal Permit Decision of Local Government: May 22, 2019 Appellant(s) California-American Water Company (Cal Am) regarding the City of Marina Planning Commission's denial of CDP 2018-01 for the Monterey Peninsula Water Supply Project. The portions of the Project within Marina's Coastal Zone include seven slant wells and related infrastructure and transmission pipeline improvements.
2. Appeal from Coastal Permit Decision of Local Government: May 29, 2019 Appellant(s) Castroville Community Services District regarding the City of Marina Planning Commission's denial of California-American Water Company's (Cal Am) CDP for the Monterey Peninsula Water Supply Project. (CDP 2018-01).

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### CASTROVILLE COMMUNITY SERVICES DISTRICT

3. California Coastal Commission Notification of Appeal to City of Marina Community Development Department, May 30, 2019 regarding Commission Appeal No. A-3-MRA-19-0034. Local Permit # CDP 2018-01.

#### INFORMATIONAL ITEMS:

1. Cal Am information on desalination source wells
2. *Monterey County Weekly* – Water Wars
3. *Monterey County Weekly* – A long-awaited bill to fund drinking water systems in rural areas faces decision time
4. *Water Finance & Management (waterfm.com)* – San Diego gets WIFIA loan for Pure Water project
5. *Source Magazine, Winter 2019 CA-NV AWWA* – Tapping the Pacific

#### PRESENTATION:

1. None

#### NEW BUSINESS:

1. Approve “Castroville Community Services District Investment and Deposit Policy” for fiscal year 2019/2020 – **motion item**
2. The Board will take action to designate Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6 ) - **motion item**
3. Special District Risk Management Authority Board of Directors election; vote for three candidates – **motion item**
4. Consider amending “Employee Handbook” Section 7.5, Rest Period, page 31 to change rest period from 10 minute to 15 minute period for each daily work shift worked and Section 10.1 Retiree Health Benefits, page 39 to clarify qualified dependent(s) as spouse or domestic partner – **motion item**
5. Storm drain decals to be placed on storm drain inlets in English and Spanish – Eric Tynan, General Manager

#### UNFINISHED BUSINESS:

1. Resolution No. 19-5 Adopting the District Budget for FY 2019/2020 for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3) – **motion item**
  - Recommendation of the Budget & Personnel Committee (Directors: Adriana Melgoza and Ron Stefani) to consider along with the annual income and operating budget for fiscal year 2019/2020:
    - Extended recreational services with North County Recreation & Park District
    - Includes Zone 1, water rate increases per summary of Ordinance No. 66, adopted January 2016
    - Includes Zone 2, sewer rate increases per summary of Ordinance No. 67, adopted July 2016
    - Three (3%) percent salary increases for all senior District staff and 4.4% Operator II and 4.35% Operator I.
    - Capital Improvement Projects

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2. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements –Eric Tynan, General Manager
3. Status of Well #3 and update on renovation of Well #3 by Maggiora Bros Drilling, Inc. – Eric Tynan, General Manager
4. Update on Moss Landing Manhole Replacement Project out to bid – Eric Tynan, General Manager
5. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – Eric Tynan, General Manager

**CLOSED SESSION:**

1. CONFERENCE WITH LEGAL COUNSEL- Anticipated Litigation, Significant exposure to Litigation Pursuant to Government Code Section 54956.9 (d)(2) and (e)(1)-Appeal from Coastal Permit Decision of Local Agency-Monterey Peninsula Water Supply Project. (Not a Project under CEQA Guideline 15378).
2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8. **(Eric Tynan)**  
Property Location: 11380 Commercial Parkway, a Portion of APN# 113-491-021  
Negotiating Parties: Castroville CSD and Andrew E. Ausonio ETAL  
Property Owner: Andrew E. Ausonio ETAL  
Under Negotiation: Property Negotiations
3. Pursuant to Government Code Section. 54957, Public Employee Performance Evaluation, Title: General Manager

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Directors Ron Stefani, and James Cochran
2. Update on the Local Groundwater Sustainability Agency (GSA) Formation – Director Ron Stefani
3. Update on other meetings/educational classes attended by the Directors

**GENERAL OPERATIONS:**

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

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3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements\*\*Internal Report\*\* and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of May 2019 – motion item

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, July 16, 2019 at 4:30 p.m.**

**CLOSE:**

**Adjournment to the next regular scheduled Board Meeting – motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

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**Certification of Posting**

I certify that on June 14, 2019, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2). Executed at Castroville, California, on June 14, 2019.



Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
May 21, 2019

President Adriana Melgoza called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present:** Vice President James Cochran, Director Glenn Oania, Director Ron Stefani, Director Cosme Padilla and President Adriana Melgoza

**Absent:**

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** District Legal Counsel Christine Kemp and NCRPD Board President Grant Leonard and Finance and Administration Director Alex Lopez

**PLEDGE OF ALLEGIANCE**

Vice President James Cochran led the Pledge of Allegiance at the request of Board President Adriana Melgoza.

**PUBLIC COMMENTS**

1. North County Recreation and Park District (NCRPD) Board President Grant Leonard announced that NCRPD Finance and Administration Director Alex Lopez will be the new general manager upon Ms. Burditt's retirement this upcoming June 2019.

**CONSENT CALENDAR**

1. A motion was made by Glenn Oania and seconded by Ron Stefani to approve the minutes of the April 16, 2019 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Padilla, Cochran and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

2. A motion was Made by Ron Stefani and seconded by Adrian Melgoza to approve the minutes of the Budget & Personnel Committee Meeting of May 13, 2019. The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Padilla, Cochran and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Letter to the Supreme Court of California from Castroville CSD regarding City of Marina and Marina Coast Water District v. Public Utilities Commission (California American Water Company, et al.), Case No. S253585.
2. Memo to the Castroville CSD Board of Directors from General Manager Eric Tynan notifying the Board of their obligation to conduct the general manager's performance review as per the General Manager's employment contract.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Monterey Herald* – Monterey pipeline cost headed for customers' water bills
2. *Monterey Herald* – Cal Am desal plant gets narrow Planning Commission OK
3. *Monterey Herald* – UPDATE: Cal Am withdraws appeal of desal permit denial
4. Annual 2018 Consumer Confidence Report available online at URL:  
[www.castrovillecsd.org/files/131576591.pdf](http://www.castrovillecsd.org/files/131576591.pdf)
5. Salinas Valley Water Coalition's comments on proposed decision for the Monterey Peninsula Water Supply Project before the Public Utilities Commission of the State of California, dated August 30, 2018

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**NEW BUSINESS:**

1. North County Recreation and Park District request for funding, \$142,362 "Extended Recreation Services" for fiscal year 2019/2020 – Present at this board meeting NCRPD President Grant Leonard and Finance and Administrator Director Alex Lopez respectfully requesting funding of \$142,362 for "Extended Recreational Services" and Capital Improvements for fiscal year 2019/2020. A detailed breakdown of the request can be viewed on pages 36-38 of this board packet. The majority of "Extended Services" funding goes towards staff salaries which is for youth and senior programs.
2. Preliminary 2019/20 Operating Budgets for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Home Park Zone 2) and Sewer (Moss Landing Zone 3). Recommendations from Budget & Personnel Committee: Directors Adriana Melgoza and Ron Stefani – General Manager Eric Tynan and the Board reviewed and discussed all budget items for the different funds. However, the Budget & Personnel Committee: Directors Melgoza and Stefani had met on May 13, 2019 and discussed and reviewed the budgets and discussed a 3% staff wage increase as well. Water (Castroville Zone 1) budget includes the water rate increases per Ordinance No. 66 that was approved January 19, 2016 for fiscal years 2016/2017 through 2020/21 and also the sewer rate increases per Ordinance No. 67 for Sewer (Moro Cojo, NMCHS, & Monte Del Lago Mobile Park Zone 2) that was also approved July 19, 2016 for fiscal years 2016/2017 through 2020/21. The Board agreed to leave the preliminary 2019/20 Operating Budgets presented with the exception of discussing the budget item for "Extended Recreational Services" for North County Recreation and Park District further, which is currently reflecting a 118K for Castroville Zone 1-Sewer and after much discussion changed it to reflect \$120K transfer out to Governmental but as two budget line items; Extended Recreational Services \$100K and Capital Projects \$20K for Castroville Zone1 instead. The NCRPD was not able to move forward with a tax measure since a second study completed June 2017 showed it would fail due to the lack of community support. For this reason NCRPD continue to request funding from Castroville CSD. General Manager Eric Tynan recommended the NCRPD continue with community outreach to garner support for a tax measure, which would benefit them in the future. Final adoption of the budget will not be made until the June 19, 2018 regularly scheduled board meeting.

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3. Appoint/Reappoint Director for a new three year term of office to the Small Water System/Disadvantaged Community seat on the Board of Directors for the Salinas Valley Basin Groundwater Sustainability Agency (Director Stefani's term to expire July 2019) – After some discussion, a motion is made by Cosme Padilla and seconded by Glenn Oania to reappoint Ron Stefani as a Director for the Small Water System/Disadvantaged Community Seat on the Board of Directors for the Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) for a three year term of office. The motion carried by the following vote:

AYES: 5 Directors: Oania, Stefani, Padilla, Cochran and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

4. Consider \$2,000 funding for Susan Robins, Project Coordinator for coordination of the Greater Monterey County Regional Water Management Group through the California Marine Sanctuary Foundation – General Manager Eric Tynan recommended the Board approve this funding for \$2,000 for Susan Robinson, GMCIRWP Project Coordinator as this funding is for her assistance with grants. A motion is made by Cosme Padilla and seconded by Ron Stefani to approve \$2,000 funding for Susan Robins, Project Coordinator for coordination of the Greater Monterey County Regional Water Management Group through the California Marine Sanctuary Foundation. The motion carried by the following vote:

AYES: 5 Directors: Oania, Stefani, Padilla, Cochran and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

5. Water Pipeline Operations Plan between the Transportation Agency for Monterey County (TAMC) and Castroville Community Services District (CCSD) – The General Manager discussed and reviewed the TAMC-CCSD Water Pipeline Operations plan with Castroville CSD Board of Directors. As cited in the Water Pipeline Operations Plan, Recitals, section B. CCSD is a stakeholder in the Monterey Peninsula Water Supply Project ("MPWSP"), which includes a desalination plant to be located in unincorporated Monterey County and potable water delivery pipelines to Castroville and the City of Monterey. CCSD is in the process of acquiring from TAMC temporary construction easements ("TCE") and permanent easement ("Easement") to install, operate, and maintain water pipelines within the TAMC right-of-way. The acquisition and conveyance of the Easement and TCE are the subject of a separate Purchase and Sale Agreement, which is being approved concurrently herewith. After some discussion, a motion is made by Cosme Padilla and seconded by Ron Stefani to approve the Water Pipeline Operations Plan between the Transportation Agency for Monterey County (TAMC) and Castroville Community Services District (CCSD), pending District Legal Counsel Christine Kemp's approval. The motion carried by the following vote:

AYES: 5 Directors: Oania, Stefani, Padilla, Cochran and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

**UNFINISHED BUSINESS:**

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements - General Manager Eric Tynan reiterated to the Board that the District had to resubmit updated information for the Moss Landing, sewer grant funding application to the State Water Resources Control Board.

Some of the documentation to be submitted: Resolution No. 19-4, certification of water metering and the 2018 audited financial statements. Minor edits to the application have been completed and a response should be received soon for the Moss Landing, sewer grant application. As for Zone1, Water, the plan is still to apply for Prop 1 funding and focus on the new deep well. He continues to work with Lidia Gutierrez with Gutierrez Consultants for grant assistance. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

2. Status of Well #3 and update on renovation of Well #3 by Maggiora Bros Drilling, Inc. – General Manager Eric Tynan informed the Board that Maggiora Brothers Drilling, Inc. has pulled the pump. The scope of work consists of installing the air lift pipe to a depth of 610 feet and air lift the well between 610 and 510 feet for 4 hours. Water to be air lifted to a 6,000 gallon water tank and then discharged to the drainage ditch. After air lifting is completed and air lift pipe removed, they shall install a 75 HP submersible pump (pump to be provided by the district) provide generator for power, valve, water meter and discharge piping to drainage ditch to pump the well for 4 hours. Upon completion of pumping, pump equipment shall be removed.
3. Update on Cal Am's Monterey Peninsula Water Supply Project (MPWSP) – District Legal Counsel Christine Kemp informed the Board that there is a deadline with filing an appeal to the California Coastal Commission (CCC) by May 28, 2019 if Castroville CSD wants to participate as an appellant regarding the City of Marina Planning Commissions denial of Cal Am's CDP for the Monterey Peninsula Water Supply Project. The Marina City Planning Commission denied the permit that Cal Am was seeking. Cal Am had filed an appeal with the city council and withdrew it. Per General Manager Eric Tynan, Cal Am withdrew because they felt the city council would be biased against them. Ms. Kemp suggested the Castroville CSD Board consider having a special board meeting in closed session to talk about whether the District wants to participate as an appellant in the CCC appeal as there are a lot of pros and cons and parameters on this matter. After attorney comments have been heard, it can be discussed in open session. General Manager Eric Tynan was not made aware of this information until Friday evening and the Agenda had already been posted for the Tuesday, May 21, 2019 meeting. The Board decided on a Special Board meeting to be held this Thursday, May 23, 2019 at 12 p.m.
4. Update on new sample requirements for lead testing for schools – General Manager Eric Tynan reported to the Board that the lead testing for North Monterey County Middle School and Castroville Elementary School has been completed and tested non-detect. Both schools have passed the lead testing requirements.
5. Update on Moss Landing Manhole Replacement Project out to bid – General Manager Eric Tynan reported to the Board that he is working on getting the request for proposal (RFP) together with the engineer. In addition, the specs are ready for this project.

**CLOSED SESSION: 5:31 p.m.**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8. (Eric Tynan)  
Property Location: 11380 Commercial Parkway  
A Portion of APN# 113-491-021  
Negotiating Parties: Castroville CSD and Andrew E. Ausonio ETAL  
Property Owner: Andrew E. Ausonio ETAL  
Under Negotiation: Property Negotiations



**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable): **Open Session: 5:40 p.m.** At a previous board meeting, the Board directed General Manager Eric Tynan, who was appointed real property negotiator for the Castroville CSD to negotiate the property purchase of 11380 Commercial Parkway, (listed above) with the property owner, Andrew E. Ausonio ETAL and report back to the board in closed session at the next regularly scheduled board meeting.

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session. Action taken, the Castroville Board of Directors gave direction to General Manager Eric Tynan to finalize negotiations and come up with a purchase sale agreement for the purchase of the property located at 11380 Commercial Parkway, a portion of APN# 113-491-021 on terms that will be set forth on the purchase sale agreement that will be reviewed at the next 18<sup>th</sup> of June board meeting.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani announced that currently Monterey One is going through employee negotiations. However, the biggest news is that the Pure Water Monterey Groundwater Replenishment Project is supposed to produce water by the end of June 2019 and it has been pushed back until October or November 2019.
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) – Director Ron Stefani thanked the Board for reappointing him to the SVBGSA board for a three year term. Chapter 8 is out for public review, which sets water levels.
3. Update on meetings or educational classes attended by the Directors – Directors Cosme Padilla and Ron Stefani along with General Manager Eric Tynan had attend the ACWA 2019 Spring Conference & Exhibition May 8-10 in Monterey, CA. They all gave a brief summary of the sessions they each had attended, which they all found beneficial.

## GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – April 2019. A motion was made by Glenn Oania and seconded by James Cochran to pay all bills presented. The motion carried by the following vote:

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AYES: 5 Directors: Oania, Stefani, Padilla, Cochran and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

There being no further business, a motion was made by Glenn Oania and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES: 5 Directors: Oania, Stefani, Padilla, Cochran and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

The meeting adjourned at 6:27 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

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Lidia Santos  
Secretary to the Board

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Adriana Melgoza  
President

THE OFFICIAL MINUTES OF THE SPECIAL BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
May 23, 2019

The Special Board Meeting met in the conference room of the District building, 11499 Geil Street, Castroville, CA.

Board Vice President James Cochran called the meeting to order at 12:05 p.m.

**ROLL CALL:**

**Directors Present:** Ron Stefani, Glenn Oania and James Cochran

**Absent:** Adriana Melgoza and Cosme Padilla

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:** None

**Guest:** District Legal Counsel Christine Kemp

**PLEDGE OF ALLEGIANCE**

Vice President James Cochran led the Pledge of Allegiance.

**PUBLIC COMMENTS**

1. None

**CLOSED SESSION: 12:06 p.m.**

1. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation, Significant Exposure to Litigation Pursuant to Government Code Section 54956.9 (d)(2) and (e)(1) – Appeal from Coastal Permit Decision of Local Agency – Monterey Peninsula Water Supply Project. (Not a Project under CEQA Guideline 15378).

**ANNOUNCEMENT OF CLOSED ITEM: (if applicable):**

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session. **Open Session: 1:11 p.m.** The vote was unanimous by the Castroville CSD Board of Directors and gave direction to staff and District Legal Counsel Christine Kemp to proceed with an appeal to the California Coastal Commission regarding the City of Marina Planning Commission's denial of California-American Water Company's CDP for the Monterey Peninsula Water Supply Project (CDP 2018-01). Appeal subject to confirmation that California-American Water Company is also filing an appeal. A motion was made by Ron Stefani and seconded by Glenn Oania. The motion carried by the following vote:

AYES:	3	Directors:	Stefani, Oania and Cochran
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	2	Directors:	Melgoza and Padilla

**CLOSE:**

There being no further business, a motion was made by Ron Stefani and seconded by Glenn Oania to adjourn the meeting to the next scheduled board meeting; the motion carried by the following vote:

AYES:	3	Directors:	Stefani, Oania and Cochran
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	2	Directors:	Melgoza and Padilla

The meeting adjourned at 1:12 p.m. until the next scheduled meeting.

Respectfully submitted by,

Approved by,

\_\_\_\_\_  
Lidia Santos  
Secretary to the Board

\_\_\_\_\_  
Adriana Melgoza  
President

**CALIFORNIA COASTAL COMMISSION**

CENTRAL COAST DISTRICT OFFICE

725 FRONT STREET, SUITE 300

SANTA CRUZ, CA 95060-4508

PHONE (831) 427-4863 FAX (831) 427-4877

**APPEAL FROM COASTAL PERMIT DECISION OF LOCAL GOVERNMENT****Please Review Attached Appeal Information Sheet Prior To Completing This Form.****SECTION I. Appellant(s)**

Name: California-American Water Company

Mailing Address: 655 West Broadway, Suite 1410

City:	Zip Code:	Phone:
San Diego	92101	(619) 446-4786

**SECTION II. Decision Being Appealed**

1. Name of local/port government:

City of Marina

2. Brief description of development being appealed:

The City of Marina Planning Commission's denial of CDP 2018-01 for the Monterey Peninsula Water Supply Project. The portions of the Project within Marina's Coastal Zone include seven slant wells and related infrastructure and transmission pipeline improvements.

3. Development's location (street address, assessor's parcel no., cross street, etc.):

CEMEX Lapis Sand Mining Plant, 100 Lapis Road (APN 203-011-019-000), and Transportation Agency of Monterey County right-of-way.

4. Description of decision being appealed (check one.):

- Approval; no special conditions
- Approval with special conditions:
- Denial

**Note:** For jurisdictions with a total LCP, denial decisions by a local government cannot be appealed unless the development is a major energy or public works project. Denial decisions by port governments are not appealable.

**TO BE COMPLETED BY COMMISSION:**

APPEAL NO: \_\_\_\_\_

DATE FILED: \_\_\_\_\_

DISTRICT: \_\_\_\_\_

**APPEAL FROM COASTAL PERMIT DECISION OF LOCAL GOVERNMENT (Page 2)**

5. Decision being appealed was made by (check one):

- Planning Director/Zoning Administrator
- City Council/Board of Supervisors
- Planning Commission
- Other

6. Date of local government's decision: March 7, 2019

7. Local government's file number (if any): CDP 2018-01

**SECTION III. Identification of Other Interested Persons**

Give the names and addresses of the following parties. (Use additional paper as necessary.)

a. Name and mailing address of permit applicant:

California-American Water Company; Attn: Ian Crooks  
655 West Broadway, Suite 1410  
San Diego, CA 92101

b. Names and mailing addresses as available of those who testified (either verbally or in writing) at the city/county/port hearing(s). Include other parties which you know to be interested and should receive notice of this appeal.

(1) Please see Attachment A.

(2)

(3)

(4)

**APPEAL FROM COASTAL PERMIT DECISION OF LOCAL GOVERNMENT (Page 3)**

**SECTION IV. Reasons Supporting This Appeal**

**PLEASE NOTE:**


- Appeals of local government coastal permit decisions are limited by a variety of factors and requirements of the Coastal Act. Please review the appeal information sheet for assistance in completing this section.
- State briefly **your reasons for this appeal**. Include a summary description of Local Coastal Program, Land Use Plan, or Port Master Plan policies and requirements in which you believe the project is inconsistent and the reasons the decision warrants a new hearing. (Use additional paper as necessary.)
- This need not be a complete or exhaustive statement of your reasons of appeal; however, there must be sufficient discussion for staff to determine that the appeal is allowed by law. The appellant, subsequent to filing the appeal, may submit additional information to the staff and/or Commission to support the appeal request.

Please see Attachment B.

**APPEAL FROM COASTAL PERMIT DECISION OF LOCAL GOVERNMENT (Page 4)**

**SECTION V. Certification**

The information and facts stated above are correct to the best of my/our knowledge.

  
\_\_\_\_\_  
Signature of Appellant(s) or Authorized Agent

Date: May 22, 2019

**Note:** If signed by agent, appellant(s) must also sign below.

**Section VI. Agent Authorization**

I/We hereby authorize DJ Moore and Winston Stromberg (Latham & Watkins LLP)  
to act as my/our representative and to bind me/us in all matters concerning this appeal.

\_\_\_\_\_  
Signature of Appellant(s)

Date: May 22, 2019

## ATTACHMENT B

Pursuant to Public Resources Code section 30603, subdivision (a)(5), and Coastal Act regulations section 13573, subdivision (a)(4), California-American Water Company (“Cal-Am”) hereby appeals the City of Marina Planning Commission’s denial of Coastal Development Permit application CDP 2018-01 (“CDP”) for those portions of the Monterey Peninsula Water Supply Project (“Project”) within the City’s Coastal Zone. On March 7, 2019, the Planning Commission adopted Resolution 2019-06, denying Cal-Am’s CDP application for the Project, based on the Planning Commission’s purported findings that the Project is inconsistent with the City’s Coastal Zoning Ordinance, the City’s Local Coastal Program (“LCP”) and the Coastal Act.<sup>1</sup> On March 13, 2019, Cal-Am appealed the Planning Commission’s denial to the Marina City Council. On April 29, 2019, Cal-Am withdrew its appeal due to bias in the City process, including demonstrated bias by a majority of the City Council. On May 10, 2019, the City issued its Final Local Action Notice regarding the CDP denial.

For the reasons set forth below, and in the February 13, 2019, and March 6, 2019, letters from Latham & Watkins LLP submitted to the Planning Commission on behalf of Cal-Am,<sup>2</sup> the Project may be approved because it conforms to the standards set forth in the City’s LCP and the Coastal Act’s public access policies. (See Pub. Resources Code, § 30603, subd. (b)(2).) Coastal Act section 30260 also allows the Project as a coastal-dependent industrial facility despite any potential inconsistency with the LCP. Therefore, the Coastal Commission should issue the CDP and find the Project consistent with the City’s LCP and the Coastal Act.

### **1. The Project Is Consistent with the LCP and Coastal Act Policies**

As part of its CDP application, Cal-Am included proposed findings that demonstrate, based on substantial evidence in the record, how the Project will be consistent with the City’s LCP and the Coastal Act (“Proposed LCP Findings,” attached to Cal-Am’s CDP application). In addition, the certified final Environmental Impact Report/Environmental Impact Statement (“EIR/EIS”) prepared by the California Public Utilities Commission and Monterey Bay National Marine Sanctuary contains mitigation measures to avoid or minimize potential environmental impacts within the City’s Coastal Zone. Further, as set forth below and in greater detail in Cal-Am’s letters to the City Planning Commission, the Project is consistent with the LCP and Coastal Act. (See Feb. 13, 2019 Letter, pp. A-10 to A-14; March 6, 2019 Letter, pp. A-5 to A-11.)

- **Protecting Sensitive Habitat Areas:** The EIR/EIS thoroughly evaluated potential adverse impacts to environmentally sensitive habitat areas (“ESHA”) and dune habitat. (Final EIR/EIS, pp. 4.6-35 to 4.6-36, 4.6-74, 4.6-80, 4.6-129, 8.5-698.) Based on substantial evidence, the EIR/EIS concluded that the Project will not result in significant physical impacts to

---

<sup>1</sup> Cal-Am also objects to the Planning Commission’s denial of the CDP based on CEQA considerations, as the City is permitted to review the Project’s consistency only with the City’s LCP, not CEQA. (See Pub. Resources Code, § 30600.5, subd. (c).) Nonetheless, Cal-Am’s objections to the Planning Commission’s CEQA determinations do not form the basis for this appeal.

<sup>2</sup> These letters were submitted to Coastal Commission staff at the time they were submitted to the Planning Commission and are already part of the Coastal Commission’s record.



terrestrial biological resources. (*Id.*, pp. 4.6-198, 4.6-201, 4.6-204 to 4.6-205, 4.6-215, 4.6-258 to 4.6-259.)

- **Protecting Marine Resources:** The EIR/EIS fully analyzed impacts to marine resources and properly concluded any impacts would be less than significant with mitigation. (Final EIR/EIS, pp. 4.5-47 to 4.5-72.)

- **Preventing Interference with Public Access and Protecting Coastal Recreation:** The EIR/EIS confirms that the Project will not impede beach access or coastal recreation because the Project does not require construction on the beach. (Final EIR/EIS, pp. 4.8-35, 6-54.) The CEMEX Sand Mining Plant, where the slant well network would be located, is privately owned, and there is no existing public access to the slant well construction site. (*Id.*, p. 8.7-214.)

- **Protecting Archaeological and Cultural Resources:** The EIR/EIS and California's State Historic Preservation Officer both determined that the Project would not adversely affect historic properties. (Final EIR/EIS, pp. 8.6-535, 8.6-613; CDP Application, Att. B, p. 3.) The Lapis Sand Mining Plant District is not within the Project's Area of Potential Effects, and the Final EIR/EIS imposes conservative mitigation measures to prevent any harm to potentially undiscovered archaeological or cultural resources. (Final EIR/EIS, pp. 8.6-535, 8.6-613.)

- **Preventing Depletion of Groundwater Supplies:** The EIR/EIS fully evaluated potential groundwater impacts and appropriately concluded that, based on substantial evidence, the Project would result in less-than-significant impacts to groundwater supplies. (Final EIR/EIS, pp. 4.4-62, 4.64 to 4.6-87.) Further, the Project will not withdraw water from any aquifers that the City uses for its municipal water supply. (*Id.*, p. 4.4-69.)

- **Protecting Scenic and Visual Qualities:** The aboveground components of the slant well network would not obstruct views of the ocean and would not be visible outside of the CEMEX property. (See CDP Application, Proposed LCP Findings, p. 16.)

- **Preventing Erosion and Geologic Instability:** The Final EIR/EIS thoroughly assessed coastal erosion impacts resulting from sea level rise and determined that the Project infrastructure would not be adversely affected because it would be located underground or be designed to withstand inundation. (Final EIR/EIS, pp. 4.3-16, 4.3-121 to 4.3-122.)

## 2. The Project Satisfies Coastal Act Section 30260

Coastal Act section 30260 permits development of the Project on the CEMEX property because:

where new or expanded coastal-dependent industrial facilities cannot feasibly be accommodated consistent with other policies of this division, they may nonetheless be permitted in accordance with this section . . . if (1) alternative locations are infeasible or more environmentally damaging; (2) to do otherwise would adversely

affect the public welfare; and (3) adverse environmental effects are mitigated to the maximum extent feasible.

As discussed below and in the City's record, these criteria have been satisfied. (See Feb. 13, 2019 Letter, pp. A-14 to A-19; March 6, 2019 Letter, pp. A-11 to A-16.)

#### **A. The Project Is a Coastal-Dependent Industrial Facility**

The Project's subsurface slant wells and associated infrastructure constitute a "coastal-dependent industrial facility," as they must be located adjacent to the coast to function, and the Project involves the processing of raw materials (primarily seawater). (See Feb. 13, 2019 Letter, pp. A-15 to A-16; March 6, 2019 Letter, pp. A-11 to A-12.)

The Final EIR/EIS explicitly states that the Project must be located adjacent to the coast because the slant wells will "extend under the seafloor within the [Monterey Bay National Marine Sanctuary]" to draw saline water from aquifers that extend beneath the ocean floor. (Final EIR/EIS, pp. 3-17 to 3-18.) The California Public Utilities Commission's Decision D.18-09-017 also confirms that "[t]he supply water for the MPWSP will be via underground slant wells that draw water from the aquifers that extend underneath the ocean and would be recharged primarily by seawater." (Decision D.18-09-017, p. 173.) Because the water removed by slant well pumping would be recharged with seawater (Final EIR/EIS, pp. 4.4-69 to 4.4-70, 8.5-570 to 8.5-580), the Project cannot be moved inland, or it would change the entire basis for the Project and the associated modeling that ensures the Project will withdraw primarily seawater (approximately 96%). (*Id.*, p. 4.4-56.)

#### **B. Alternative Locates Are Infeasible or More Environmentally Damaging**

Alternative locations are infeasible or more environmentally damaging, as discussed in Cal-Am's Proposed LCP Findings and the Final EIR/EIS. (Proposed LCP Findings, pp. 19-20; Final EIR/EIS, pp. 5.4-1 to 5.4-59.) The Project's location at the CEMEX site also offers environmental advantages over other alternatives, such as the use of an existing outfall; no construction on the seafloor; avoiding impingement and entrainment of an open ocean intake; less than significant impacts on groundwater resources, surface water resources, and marine biological resources; and infrastructure that would be located in a previously-disturbed area. Further, the Planning Commission offered no feasible alternatives.

#### **C. The Project Will Promote the Public Welfare**

Not approving the Project would adversely affect the public welfare. (See March 6, 2019 Letter, pp. 20-21.) Per an order from the State Water Resources Control Board, Cal-Am must reduce its water withdrawals from the Carmel River, and the Project represents the culmination of almost two decades of efforts to facilitate the required reductions and provide necessary replacement water to the region. Without the Project, a deficit between available water supplies and total demand will result and worsen over time, potentially leading to prohibitions on all or specified non-essential water uses. (*Id.*, p. 21.) Further, because the Project would provide a water supply to replace that obtained from the Carmel River, the Project will benefit the river watershed. (Final EIR/EIS, p. 4.6-126.) In addition, the Project "addresses the City of Marina's values by mitigating the negative effects on the City" and "reflects the community values of

others” by supporting “agriculture, tourism, education, and research, and providing necessary water and jobs” in the region. (Decision, D.18-09-017, p. 158.)

**D. Adverse Environmental Impacts Are Mitigated to the Maximum Extent Feasible**

Adverse environmental effects are mitigated to the maximum extent feasible. For example, the Final EIR/EIS imposes nineteen mitigation measures alone that would mitigate the Project’s potential impacts to terrestrial biological resources in the City’s Coastal Zone to the maximum extent feasible. (See Proposed LCP Findings, pp. 21-22.) The Final EIR/EIS also imposes mitigation measures that will reduce impacts to other environmental resource areas to the maximum extent feasible. (See *id.*, p. 22 [citing Final EIR/EIS, Table ES-2].)

\*\*\*\*\*

In sum, the Project conforms to the policies set forth in the City’s LCP and the Coastal Act. The Project may also be approved under Coastal Act section 30260 as a coastal-dependent industrial facility. As such, Cal-Am respectfully requests that the City Council approve and issue the CDP for the Project.


**CALIFORNIA COASTAL COMMISSION**

CENTRAL COAST DISTRICT OFFICE

725 FRONT STREET, SUITE 300

SAN JUAN CRUZ, CA 95060-4508

VO (831) 427-4863 FAX (831) 427-4877

**APPEAL FROM COASTAL PERMIT DECISION OF LOCAL GOVERNMENT**

Please Review Attached Appeal Information Sheet Prior To Completing This Form.

**SECTION I. Appellant(s)**
Name **Castroville Community Services District, Attn: Eric Tynan, GM**Mailing Address **11499 Geil Street**

City

**Castroville**

Zip Code

**95012**

Phone

**(831) 633-2560**
**SECTION II. Decision Being Appealed**

1. Name of local port government:

City of Marina

2. Brief description of development being appealed:

The City of Marina Planning Commission's denial of California-American Water Company's CDP for the Monterey Peninsula Water Supply Project (CDP 2018-01).

3. Development's location (street address, assessor's parcel no., cross street, etc.):

CEMEX Lapis Sand Mining Plant, 100 Lapis Road (APN 203-011-019-000), and Transportation Agency of Monterey County right-of-way.

4. Description of decision being appealed (check one.):

- Approval: no special conditions
- Approval with special conditions:
- Denial

**Note:** For jurisdictions with a total LCP, denial decisions by a local government cannot be appealed unless the development is a major energy or public works project. Denial decisions by port governments are not appealable.

**TO BE COMPLETED BY COMMISSION:**

APPEAL NO: \_\_\_\_\_

DATE FILED: \_\_\_\_\_

DISTRICT: \_\_\_\_\_

**APPEAL FROM COASTAL PERMIT DECISION OF LOCAL GOVERNMENT (Page 2)**

5. Decision being appealed was made by (check one):

- Planning Director Zoning Administrator
- City Council Board of Supervisors
- Planning Commission
- Other

6. Date of local government's decision: March 7, 2019 (FLAN May 10, 2019)

7. Local government's file number (if any): CDP 2018-01

**SECTION III. Identification of Other Interested Persons**

Give the names and addresses of the following parties. (Use additional paper as necessary.)

a. Name and mailing address of permit applicant:

California-American Water Company  
655 West Broadway, Suite 1410  
San Diego, CA 92101

b. Names and mailing addresses as available of those who testified (either verbally or in writing) at the city county port hearing(s). Include other parties which you know to be interested and should receive notice of this appeal.

(1) See Attachment A.

(2)

(3)

(4)

## APPEAL FROM COASTAL PERMIT DECISION OF LOCAL GOVERNMENT (Page 3)

### **SECTION IV. Reasons Supporting This Appeal**

#### **PLEASE NOTE:**


- Appeals of local government coastal permit decisions are limited by a variety of factors and requirements of the Coastal Act. Please review the appeal information sheet for assistance in completing this section.
- State briefly **your reasons for this appeal**. Include a summary description of Local Coastal Program, Land Use Plan, or Port Master Plan policies and requirements in which you believe the project is inconsistent and the reasons the decision warrants a new hearing. (Use additional paper as necessary.)
- This need not be a complete or exhaustive statement of your reasons of appeal; however, there must be sufficient discussion for staff to determine that the appeal is allowed by law. The appellant, subsequent to filing the appeal, may submit additional information to the staff and or Commission to support the appeal request.

See Attachment B.

APPEAL FROM COASTAL PERMIT DECISION OF LOCAL GOVERNMENT (Page 4)

**SECTION V. Certification**

The information and facts stated above are correct to the best of my our knowledge.

  
\_\_\_\_\_  
Signature of Appellant(s) or Authorized Agent

Date: 5-28-19

**Note:** If signed by agent, appellant(s) must also sign below.

**Section VI. Agent Authorization**

I We hereby  
authorize \_\_\_\_\_  
to act as my our representative and to bind me us in all matters concerning this appeal.

\_\_\_\_\_  
Signature of Appellant(s)

Date: \_\_\_\_\_

## Castroville Community Services District Coastal Appeal

### ATTACHMENT B

Castroville Community Services District ("CCSD") appeals the City of Marina Planning Commission's denial of California-American Water Company's ("Cal-Am") application for a Coastal Development Permit ("CDP") for the components of Cal-Am's Monterey Peninsula Water Supply Project ("Project") that would be sited within the City's coastal zone.

CCSD properly files this appeal as an aggrieved person under the Coastal Act, its implementing regulations, and the Marina Local Coastal Program ("LCP"). CCSD participated in the City of Marina Planning Commission's February 14, 2019 hearing on the CDP, providing oral testimony in support of the Project and issuance of the CDP.

On March 7, 2019, the Planning Commission adopted Resolution 2019-06, denying Cal-Am's CDP application (CDP 2018-01) and making findings that the Project is inconsistent with the City's certified LCP and the Coastal Act. On May 10, 2019, the City of Marina issued a Final Local Action Notice ("FLAN") for the Project, beginning a 10 working-day appeal period, ending at 5 p.m. on May 28, 2019.

The City of Marina charges a local appeal fee for an appeal of a Planning Commission denial to the City Council (see Resolution No. 2018-51), and CCSD did not file such an appeal. However, because the City charges a local appeal fee to appeal a Planning Commission denial to the City Council, CCSD may appeal the denial directly to the Coastal Commission once the City has filed its Final Local Action Notice with the Commission. (Coastal Act Regulations § 13573(a)(4).)

The Project will provide much needed water to Castroville and the Monterey Peninsula, which have been facing, and will continue to face, severe water supply constraints. CCSD currently pumps groundwater from aquifers, directly in the path of saltwater intrusion, from the Salinas Valley Groundwater Basin. By agreement between CCSD and Cal-Am, groundwater currently being pumped by the CCSD from wells directly in the path of the seawater intrusion, would be replaced by desalinated water from the Project. Thus, Cal-Am's Project would provide much needed recharge benefits to the Salinas Valley Groundwater Basin while helping to slow further contamination of the 400' aquifer in and around Marina and Castroville.

Until recently Marina and the Marina Coast Water District both supported the wells at the coast until the Regional Desal project failed. Any claim of harm of Marina's water supply by Marina has been refuted by hydrogeologic experts. In the twenty-five years of trying to come up with a solution, the Monterey Peninsula Water Supply Project is the only project that is a long-term, drought proof water supply for not only Castroville and the Peninsula, also potentially Marina.

The Project is a major public works project. The Coastal Act allows an action taken by a local government, with a certified LCP, on a CDP application for a major public works project, to be appealed to the Coastal Commission (Public Resources Code, § 30603(a)(5)), including an appeal of a local denial of a CDP application for a major public works project. (Public Resources Code, § 30603(b)(2).)



For the reasons set forth in the record before the City of Marina, the Project's proposed development in Marina's Coastal Zone conforms to the standards set forth in the City of Marina's certified LCP and the public access policies of the Coastal Act. (Public Resources Code, § 30603(b)(2).) Accordingly, the Marina Planning Commission's denial of the CDP application is appealable to the Coastal Commission.

Castroville CSD urges your Commission to grant both CCSD's appeal and CalAm's appeal and issue the CDP for the Project.

**CALIFORNIA COASTAL COMMISSION**

CENTRAL COAST DISTRICT OFFICE  
725 FRONT STREET, SUITE 300  
SANTA CRUZ, CALIFORNIA 95060-4508  
(408) 427-4863 FAX (408) 427-4877  
WWW.COASTAL.CA.GOV

**COMMISSION NOTIFICATION OF APPEAL**

May 30, 2019

To: Fred Aegerter, Community Development Director  
City of Marina Community Development Department  
211 Hillcrest Ave.  
Marina, CA 93933

From: Katie Butler

Re: **Commission Appeal No. A-3-MRA-19-0034**

Please be advised that the coastal development permit decision described below has been appealed to the California Coastal Commission pursuant to Public Resources Code Sections 30603 and 30625. Therefore, the decision has been stayed pending Commission action on the appeal pursuant to the Public Resources Code Section 30623.

LOCAL PERMIT #: **CDP2018-01**APPLICANT: **California-American Water Company, Attn: Ian Crooks**DESCRIPTION: **Appeal of City of Marina Planning Commission's denial of CDP 2018-01 for the components of the Monterey Peninsula Water Supply Project in the City's jurisdiction, including seven slant wells and related infrastructure and transmission pipeline improvements.**LOCATION: **100 Lapis Rd, Marina, Ca 93933 (APN(s): 009321007000)**LOCAL DECISION: **Denial**APPELLANTS: **Castroville Community Services District, California-American Water Company, Brian LeNeve, Coastal Commissioners Howell and Uranga**DATE APPEALS FILED: **05/22/2019**

The Commission appeal number assigned to this appeal is A-3-MRA-19-0034. The Commission hearing date has not been scheduled at this time. Within 5 working days of receipt of this Commission Notification of Appeal, copies of all relevant documents and materials used in the City of Marina's consideration of this coastal development permit must be delivered to the Central Coast District Office of the Coastal Commission (California Administrative Code Section 13112). Please include copies of plans, relevant photographs, staff reports and related documents, findings (if not already forwarded), all correspondence,

## COMMISSION NOTIFICATION OF APPEAL

and a list, with addresses, of all who provided verbal testimony.

A Commission staff report and notice of the hearing will be forwarded to you prior to the hearing. If you have any questions, please contact Katie Butler at the Central Coast District Office.

cc: Castroville Community Services District, Attn: Eric Tynan  
California-American Water Company, Attn: Ian Crooks  
Latham & Watkins LLP, Attn: DJ Moore  
Brian LeNeve

## **WHAT ARE SLANT WELLS AND HOW ARE THEY BEING USED?**

1. It is the same proven technology, as vertical wells, simply drilled at an angle.
2. The slant wells will be constructed on easements that Cal Am has purchased from CEMEX, located between Monterey Bay and Highway 1.
3. The slant wells will be constructed on land, but tilted to capture ocean water and a small amount of brackish water.
4. Subsurface intakes (slant wells) are the environmentally preferred ocean water intake method approved by state and federal regulators.
5. Slant wells will allow the desalination facility to process seawater without the environmental impacts associated with open ocean intakes.

## **DO THE SLANT WELLS WORK?**

1. Absolutely, Cal Am has operated a test well at the CEMEX property, under a Coastal Development permit, from April 2015 to February 2018.
2. With almost three years of pumping the slant well, it has been proven to be feasible and reliable.
3. Hydrologists monitoring the test well concluded that the project's well will draw 95 percent ocean water over time, the (remaining) remaining, being highly brackish (saline) groundwater that is unusable for irrigation or human consumption.

## **WHY ISN'T THE WATER SUPPLY PROJECT USING A TRADITIONAL OPEN OCEAN INTAKE?**

1. The State Water Resources Control Board, the California Coastal Commission and the Monterey Bay National Marine Sanctuary, have expressed policies encouraging the use of subsurface intakes (slant wells).
2. Subsurface intakes eliminate harm to ocean life.
3. Some agencies require that applicants must first prove that a subsurface intake is not feasible, before an open ocean intake could be pursued.
4. The Cal Am test well has shown that the subsurface intakes are feasible, and therefore, Cal Am must pursue this option.

## **WILL THE SLANT WELLS CAUSE SALTWATER INTRUSION IN THE SALINAS VALLEY GROUNDWATER BASIN (SVGB)?**

1. Saltwater intrusion naturally occurs in coastal aquifers due to the hydraulic connection between groundwater and seawater.
2. Intrusion is accelerated when groundwater withdrawals outpace groundwater recharge, lowering groundwater levels below sea level, and allowing seawater to infiltrate inland.
3. This intrusion has been occurring in the SVGB for many decades, with seawater intrusion now extending miles inland.

4. The slant wells will capture seawater already flowing into the groundwater.
5. Given the nature of well pumping, a small percentage of brackish groundwater will be pulled into the well.
6. Some very small amount of non-useable fresh water may be mixed with the volume of brackish water.
7. Cal Am will separate the small amount (molecules) fresh water and return this water to the SVGB by delivering it to the Castroville Community Services District and the Seawater Intrusion Project.
8. The fresh water will be used in lieu of pumping groundwater from the SVGB.
9. It will reduce stress on SVGB groundwater aquifers and help retard saltwater intrusion.

## **CONCLUSION**

1. The subsurface (slant well) technology is preferred by the regulators that will be approving the final project.
2. The test well has been monitored extensively and has proven to be a feasible, reliable and benign method of seawater intake.
3. The Desalination Project will provide real help to groundwater pumping in the SVGB by returning fresh water to the Castroville Community Services District and the Castroville Seawater Intrusion Project.

# Water Wars

With an impending deadline, Cal Am pushes for desal plant permits amid changing waterscape.

By Asaf Shalev

**W**hen you turn on a faucet on the Monterey Peninsula, you're consuming water that's been illegally pumped from Carmel River. Now, after more than two decades of this, scores of public officials, utility executives and citizen advocates are working—and sometimes fighting—to replace the region's water supply before state-mandated sanctions kick in.

California American Water is forging ahead with its plan: a desalination plant near Marina.

But operating a desal plant is energy intensive and the construction itself will cost about \$329 million. Spread across Cal Am's local customer base of 40,000, that sum averages \$8,225 per ratepayer, an expense that would be collected over the course of a few years.

**That sum averages  
\$8,225 per ratepayer.**

Cal Am says the desal plant is the best way to meet a cease and desist order imposed by the State Water Resources Control Board to stop overdrawing Carmel River water, with a deadline of Dec. 31, 2021. "The president of Cal Am could go to jail for failure to obey the cease and desist order," spokesperson Catherine Steadman says.

Pressure on the utility is mounting from another direction, as well. In November, voters initiated a public buyout of the Cal Am system, pending a finding of feasibility by the Monterey Peninsula Water Management District.

Cal Am says it will resist a buyout. The company could be forced to sell through eminent domain, a process that would take years. Public buyout advocates are accusing Cal Am of pushing for desal as part of a strategy to inflate its valuation, potentially making a public buyout infeasible.

Cal Am must break ground on the desal plant by the end of September in order to meet the first of several state water board milestones. But factors beyond Cal Am's control could derail its timeline. The focus now is on securing a



Melodie Chrislock of Public Water Now wants to see an expanded recycled water supply, which is cheaper than desalinated water.

development permit needed for the desal plant. The Marina Planning Commission denied Cal Am's permit request, and Cal Am appealed to Marina City Council. The council is expected to hear the appeal as soon as April 23. Cal Am expects another denial and a subsequent appeal to the California Coastal Commission.

Meanwhile, in March, two public water agencies approved spending \$1 million to begin expanding the region's recycled water program, Pure Water Monterey.

Building infrastructure for recycled water is a critical stopgap in the case of no desal plant, according to Dave Stoldt, general manager of the Monterey Peninsula Water Management District. "The idea here was to leapfrog ahead and begin the environmental review so that we are not putting off a year's worth of work," he says. "We are in the water planning business. We like having a backup."

But if public water advocates like Melodie Chrislock have their way, recycled water will not be a backup. Recycled water could replace desal, she says. Her group, Public Water Now, plans to address the California Coastal Commission during a meeting in Salinas on April 10-11, past the *Weekly's* deadline, urging commissioners to reject Cal Am's permit appeal when it comes up for a vote.

"None of the water problems we have are technical," says Martin Feeney, a hydrogeology consultant. "They are all political. There's enough water in Monterey County to go around." ★

# A long-awaited bill to fund drinking water systems in rural areas faces decision time.

As State Sen. Bill Monning, D-Carmel, puts it, "We're at a nervous point." And surrounding that nervous point, there's a whole lot of water.

By the State Water Resources Control Board's estimates, more than a million Californians don't have safe drinking water flowing through the pipes into their homes. In Monterey County alone, more than 70 water systems have been cited for contamination. In some North County homes, naturally occurring arsenic can be found in unacceptably high levels; in some areas of South County, fertilizer runoff has contaminated systems with nitrates, rendering the water dangerously undrinkable.

It's not this dirty-water reality that has Monning at the nervous point; it's the promise of a solution looming on the horizon. As Gov. Gavin Newsom prepares to send his revised \$213 billion budget to the legislature for approval, a trailer bill proposes that the legislature appropriate \$150 million a year to a Safe and Affordable Drinking Water Fund, proposed in Monning's same-named Senate Bill 200. The money would become available if SB 200, which doesn't include a funding mechanism, becomes law.

The nervousness also comes because it's now up to "the Big Three," as Monning refers to Newsom, Senate President Pro Tem Toni Atkins, D-San Diego and Assembly Speaker Anthony Rendon, D-Lakewood, to negotiate the details of Newsom's budget before it goes to the legislature on June 15.

“The good news is there’s still a high level of interest and enthusiasm from the governor, the speaker and the pro tem to get this done in this budget cycle,” Monning says, “but how it’s going to land I can’t give you any forecast because it will be the subject of negotiation among the big three.”

SB 200 passed out of the Senate 37-1, and while it lacks the funding mechanism, it sets up the infrastructure necessary under the State Water Board, and gives the state treasury the means to review applications and distribute funds. The \$150 million annual funding would be a recurring budget allocation.

“The common denominator is poverty and marginalized communities that can’t pay for cleaning their water or to patch into existing clean water systems,” Monning says. Bond money can’t be used for operations or maintenance, and SB 200 creates a fund to support both of those things.

“There’s a community in the Central Valley that built a facility to clean arsenic out of the water, but the machine is turned off because they can’t afford the maintenance,” Monning says. “This bill doesn’t prohibit the use of funds for capital improvements, and it can be used to patch a smaller system into a larger system and, in emergencies, it can be used to pay for bottled water.”

In Salinas on May 24, activists and elected officials including Supervisor Luis Alejo gathered outside the county administration building along with representatives of the Community Water Center to advocate for the clean water fund.

“We’re seeing a broad coalition behind this, with ag at the table supporting it along with traditional activist groups and immigrants rights groups and environmental justice groups together,” Alejo says. “We’re coming much closer to building consensus than before.”





## Fitch Ratings: Revenue continues to climb for U.S. water utilities

GROWTH IN ANNUAL REVENUE ACCELERATED FOR U.S. WATER UTILITIES over the last year while leverage declined, according to Fitch Ratings in a new report.

According to Fitch, revenue increased almost 5 percent in the current median cycle with most of the growth again coming from rate adjustments. However, revenues did get a slight bump from increased water sales, which were up about 2 percent compared to flat sales during the past several years. Sewer flows were also marginally higher, by almost 1 percent. Conversely, leverage fell 5 percent for the year after rising 8 percent with 2018 medians.

"Added debt is expected to represent a manageable 36 percent of capital resources for water utilities over the next five years, which should limit growth in some key debt metrics," said Managing Director Doug Scott.

Operating expenses jumped more than 5 percent with the 2019 medians and rose faster than operating revenues. However, water utilities have mitigated that potential risk by keeping debt carrying costs in check to just 18 percent of revenues (compared with 20 percent with the 2018 medians). Days cash on hand also reached a new high of 561 days of operating expenses.

"Liquidity at this level will give water utilities a significant amount of flexibility in meeting their capital funding needs and managing fluctuations in operations," said Scott.

One area worth a closer look will be aging facilities, which rose to a new peak of 16 years this past period. Capital spending has been in line with 2018 medians at 142 percent of annual depreciation, but additional spending may be necessary to maintain infrastructure performance. Fitch's 2019 Water and Sewer Medians is available at [fitchratings.com](http://fitchratings.com).

## San Diego gets WIFIA loan for Pure Water project



Acting EPA Administrator Andrew Wheeler (front left) signs a \$614 million WIFIA loan to the City of San Diego alongside Mayor Kevin Faulconer (front right).

THE U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA) HAS ISSUED a \$614 million Water Infrastructure Finance and Innovation Act (WIFIA) loan to the City of San Diego, Calif., to help finance its Pure Water project.

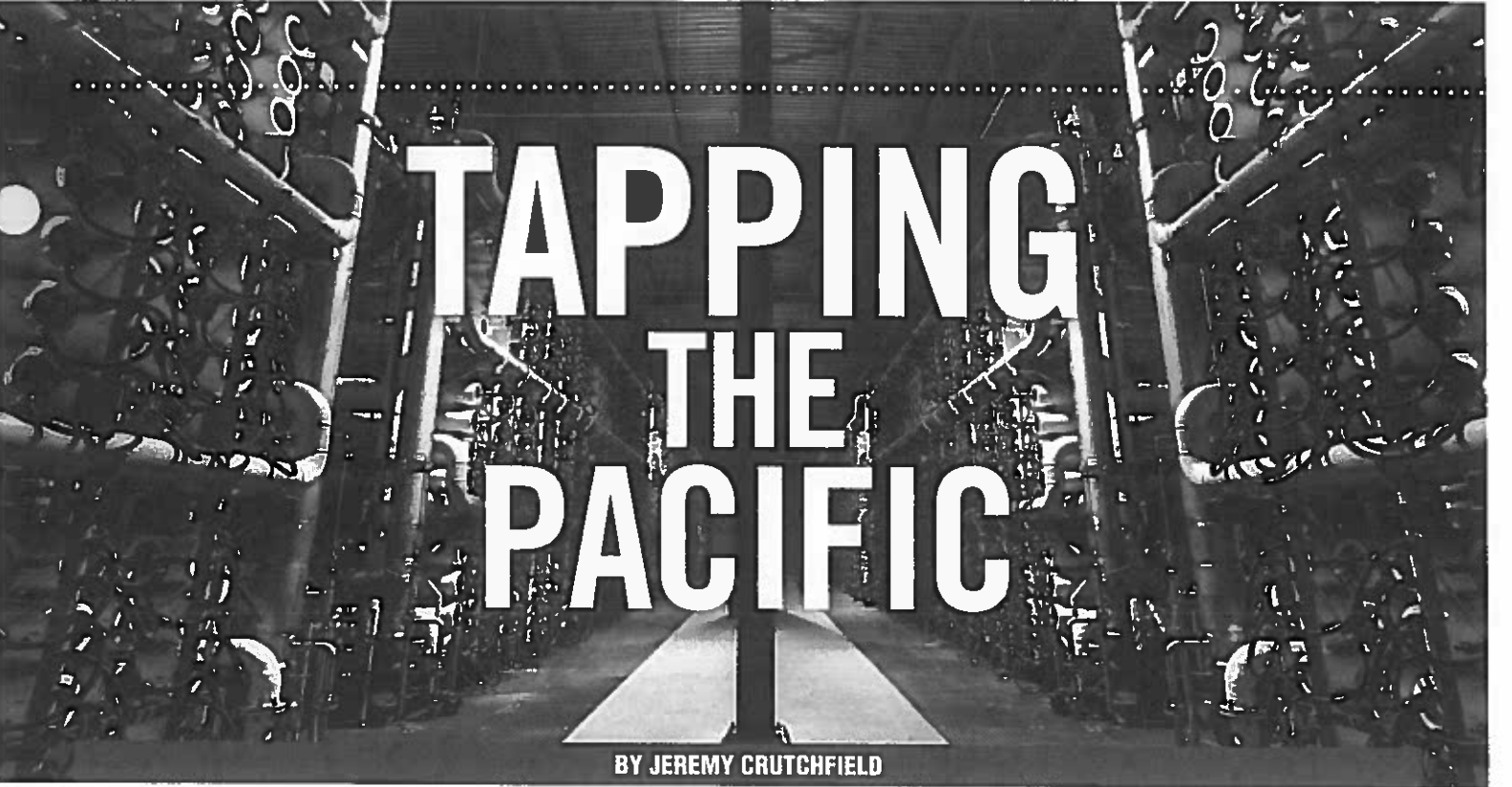
"This WIFIA loan will help San Diego construct a state-of-the-art water purification facility that will produce 30 million gallons of clean drinking water each day," said EPA Acting Administrator Andrew Wheeler. "Through WIFIA, EPA is playing a leading role in President Trump's efforts to upgrade our nation's water infrastructure, create well-paying jobs, and ensure all Americans have access to clean drinking water."

With EPA's WIFIA loan, the City of San Diego will construct a new advanced facility to produce 30 million of gallons per day of high-quality drinking water. This additional drinking water supply will save the city money through reduced imported water costs, will benefit the environment through reduced discharges into the ocean, and will provide a reliable, sustainable, water supply for future generations.

"This federal funding is validation that our Pure Water Program is cutting edge technology and a worthy investment for San Diego's future water independence," said San Diego Mayor Kevin L. Faulconer. "This is going to be one of the most significant infrastructure projects in San Diego history and will deliver clean, reliable water to our residents for decades to come."

The City of San Diego's Pure Water project is estimated to cost \$1.4 billion. EPA's WIFIA loan will help finance nearly half that amount—up to \$614 million. Because the WIFIA program offers loans with low interest rates, the City is expected to save up to an estimated \$184 million compared to typical bond issuance. Project construction and operations are expected to create 480 jobs, with construction beginning in 2019 and targeted for completion in 2023.

"EPA is pleased to invest in San Diego's water infrastructure, to serve the needs of residents for generations to come," said EPA Pacific Southwest Regional Administrator Mike Stoker. "We look forward to continuing our long-standing partnership with the City to support safe drinking water, and effective wastewater collection and treatment to protect beaches and the marine environment."



# TAPPING THE PACIFIC

BY JEREMY CRUTCHFIELD

*All photos are courtesy of San Diego County Water Authority.*

**W**ATER YEAR 2018 WAS THE SECOND-DRIEST ON RECORD IN SAN DIEGO SINCE 1850, with a paltry 3.3 inches of rain at the city's official weather station. The scant total highlights the significance of the San Diego region's multi-billion-dollar investments in water supply reliability to sustain 3.3 million people and the region's \$220 billion economy — investments that include the nation's largest seawater desalination plant. Situated adjacent to a lagoon in northern San Diego County, the Claude "Bud" Lewis Carlsbad Desalination Plant marked the third anniversary of commercial operations in December 2018. The plant and an associated pipeline were developed through a pioneering public-private partnership between the San Diego County Water Authority and Poseidon Water, bolstering the region's water supplies by 50 million gallons a day. That's nearly 10 percent of regional water demand. That partnership was forged with a shared objective through open, transparent negotiations; a commitment to honor the public interest; and the benefits of transferring some key project risks to the private sector. It also showed how leveraging both public and private resources to finance large projects can yield significant benefits and cost savings.

While the collaborative approach wasn't easy or quick, today the Carlsbad project is a working model of what committed partners can accomplish to advance water security in the face of a changing climate and growing populations.

## Moving from Drought to Desalination

The San Diego County Water Authority's water supply diversification strategy started to take shape in the early 1990s when seawater desalination was still a distant dream. At the time, critical reservoirs for the cities of Southern California were at or near all-time lows. In 1991, the Metropolitan Water District of Southern California — the nation's largest municipal water provider and supplier of 95 percent of San Diego County's water — had raced through all five of its drought-response stages and slashed deliveries to the San Diego region by 31 percent.

The severity of the drought pushed Metropolitan to give notice of additional cutbacks that would have amounted to a 50 percent water supply reduction for San Diego County — a drastic measure averted only by downpours that delivered more than seven inches of rain in San Diego during the Miracle March of 1991.

As Southern California recovered from that epic drought,

the Water Authority fashioned one of the most aggressive supply diversification strategies in the nation in hopes of preventing a repeat. That vision included water conservation-and-transfer projects that became a cornerstone of the landmark Colorado River Quantification Settlement Agreement of 2003; development and implementation of water conservation efficiency measures; water recycling; local groundwater development; and, ultimately, seawater desalination.

## Early Desalination Challenges

Commercial-scale seawater desalination didn't have a long history in the United States when the Water Authority first formally recognized it as a potential regional water supply in its 1995 Urban Water Management Plan. In fact, there were no large-scale seawater desalination facilities in the nation, even though reverse osmosis membrane technology was first commercialized and continued to develop in San Diego County and desalination had been used for decades by the U.S. military and water-challenged nations. Poseidon Water, a Boston-based private developer of water infrastructure, saw the California water market in general, and San Diego County in particular, as the perfect climate for this new, drought-proof, local supply. In 2001, it proposed a model from the power industry

in which private developers sell energy to off-takers, such as utility companies. Just a few years earlier, Poseidon had secured an agreement with Tampa Bay Water for development of a 25 million gallon per day seawater desalination facility that it hoped to replicate on the shores of the Pacific Ocean.

In 2002, the Water Authority and Poseidon agreed to a term sheet that covered the initial interests of the Water Authority, including: (1) transparency in the development of project financing and costs; (2) a fair, open and competitive process to procure services and equipment for constructing the plant; and (3) an active role for the Water Authority in the project development process. While the initial discussions didn't result in an agreement in the early 2000s, they laid the groundwork for successful negotiations years later.

### Water Purchase Agreement Protects Ratepayers

Seawater desalination remained a priority for both the Water Authority and Poseidon. Between 2002 and 2008, Poseidon advanced its position at the Carlsbad site by securing all nine discretionary approvals needed from state and local regulators. At the same time, the region's interest and resolve for seawater desalination continued to increase: In public opinion polls, more than 80 percent of the region's ratepayers stated it was an important piece of local water supply reliability efforts. In 2010, the two parties agreed on a new set of terms that served as the foundation for detailed negotiations. Those talks resulted in a Water Purchase Agreement (WPA) on November 29, 2012, which created a 30-year public-private partnership for seawater desalination.

The WPA addressed the Water Authority's central concerns about transparency and ratepayer protections. Poseidon ultimately agreed to assume a full transfer of the financial risk associated with construction cost overruns, permitting and design efforts and nonperformance of the plant. The public's interest in price control was achieved by locking in a payment schedule for both debt and equity returns, while variable operating cost increases were linked to an inflation index.



(L to R) Poseidon Water CEO Carlos Riva, former U.S. Senator Barbara Boxer, Carlsbad City Council Member Priya Bhat-Patel, Carlsbad Mayor Matt Hall, State Senator Pat Bates' District Director Matthew Phly, and Carlsbad Mayor Pro Tem Keith Blackburn at a December 2018 event celebrating the plant's third anniversary and 40 billionth gallon produced.

For the agreement to work, the Water Authority agreed to assume the risk of electricity price increases, as it does with its agency-owned facilities. However, the Water Authority only pays for electricity charges up to a calculated guaranteed consumption level rather than actual use, shifting electricity consumption risk to Poseidon and incentivizing Poseidon to design and operate the plant as efficiently as possible.

As spelled out in the WPA, Poseidon's financial returns are based on a guarantee by the Water Authority of ordering at least 48,000 acre-feet annually over the 30-year term of the WPA. Annual production over this amount, up to the facility maximum production of 56,000 acre-feet, would be sold at a significantly discounted rate. This arrangement provides a financial incentive for the Water Authority to maximize use of the plant. In addition, the Water Authority agreed to carry the risk and impact of any changes in law — for instance, compliance with the California Ocean Plan Amendment adopted in 2015. After 30 years, the Water Authority has the option to purchase the desalination plant for \$1, a recognition of ratepayer payments over time.

The Water Purchase Agreement allows for annual price increases for inflation estimated to average 2.5 percent per year. This compares favorably to the average seven percent increase per year in imported treated water rates imposed by MWD from 2008 through 2018. In addition, Poseidon will be allowed to increase its prices to accommodate changes in laws or regulations that generally apply industry-wide to similar facilities. These cumulative increases are capped at 10 percent for a single year and cumulatively at 30 percent over the 30-year agreement.



Unlike traditional publicly owned water projects, the WPA included a risk transfer to the private sector that resulted in a more limited role for the public agency partner. Poseidon, as the owner, contracted for the construction and operation of the plant. However, given the critical nature of the water supply, the WPA assigned to the Water Authority a role in selection of contractors and key equipment, along with approval rights over constructor

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milestones, such as mechanical completion, performance testing and project completion.

While the WPA governs the development and operation of the plant, other agreements were necessary to integrate seawater desalination into the existing regional water delivery infrastructure. The Water Authority and Poseidon negotiated a Design-Build Agreement to construct a 10-mile, 54-inch diameter conveyance pipeline that connects the plant with the regional aqueduct system.

The total \$1 billion price tag for developing and integrating the new locally controlled, drought-resilient water supply consisted of the desalination plant (\$537 million), the conveyance pipeline (\$159 million), Water Authority system improvements (\$80 million) and project financing, such as interest during construction, debt service reserve and transaction costs (\$227 million).

### Financing Required Multi-Faceted Approach

Financing the Carlsbad project required a long-term, collaborative effort along with additional agreements between the Water Authority, Poseidon, Stonepeak Infrastructure Partners (Poseidon's private equity investor) and the California Pollution Control Financing Authority (a conduit issuer of low-cost bonds).



Poseidon funded the development costs, supplemented by \$167 million of equity provided by Stonepeak. The debt portion of the financing package consisted of \$733 million of tax-exempt municipal bonds offered through JP Morgan as the senior managing

underwriter. The bonds were exempt facility private activity bonds, which can be used to finance capital infrastructure on a tax-exempt basis, even if the facilities are privately-owned. Interest payments on private activity bonds are exempt from state and federal income tax, but they are subject to the federal alternative minimum tax. Financing closed in December 2012 at a favorable yield of 4.7 percent, bringing financing costs \$200 million below the Water Authority's projections. The financing structure earned the North American Water Deal of the Year for 2012 by *Project Finance* magazine, which said the bond issue "could serve as a useful template" for similar projects in the future.

To further reduce interest costs, the project was separated into two ownership components: Poseidon owns the plant and the Water Authority owns the pipeline. That allowed both public and private partners to take advantage of exempt facility private activity bonds, as well as municipal tax-exempt bonds for the pipeline financing.

The Water Authority also agreed to pay for capital improvements to its aqueduct and water treatment facilities that were partially funded with \$5 million in grants. This was

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Contact Matthew Starnes at  
mstarnes@trentoncorp.com or call 213-700-3866

acceptable to the grant funding agencies because the pipeline is owned by the Water Authority. While the WPA requires that all grant funds received shall be for the sole benefit of the public, because the desalination plant is owned by Poseidon the state has limited the eligibility for other project grant opportunities.

Based on current electricity cost estimates, the Water Purchase Agreement sets the price of water at \$2,302 to \$2,559 per acre-foot in fiscal year 2019, depending on how much is purchased. While that's more expensive than other Water Authority supplies, it comes with the added benefits of being both drought-resilient and locally controlled. In the end, the impact on ratepayers is modest: The monthly cost increase is about \$5 per household, at the low end of the Water Authority's forecast when the WPA was signed.

### Desal Plant Generates Immediate, Long-Term Benefits

The Carlsbad desalination plant started commercial operations at the peak of a statewide drought in 2015, providing an immediate benefit directly linked to the region's investment. The plant was quickly certified by state regulators as a drought-resilient water supply, effectively lowering the state-mandated regional water-saving targets from 20 percent to 13 percent. In addition, the Water Authority was recognized in 2017 with the Clair A. Hill Water Agency of the Year Award from the Association of California Water Agencies for innovation and excellence in resource management with the addition of water from the Carlsbad plant.

But it wasn't all smooth sailing. During the start-up phase, the plant experienced operational challenges and temporary

outages that are not unusual for major water treatment facilities as operators fine-tune control systems and adjust to actual — and changing — source water conditions. However, the WPA anticipated most of the challenges that would occur and provided a framework to address those issues, effectively avoiding potential disputes between the Water Authority and Poseidon.

In addition, the WPA required Poseidon to pay penalties to the Water Authority for not meeting its supply obligations, another ratepayer safeguard built into the WPA. And perhaps most importantly, Poseidon instituted a suite of measures to minimize future operational slowdowns with an eye toward long-term excellence in operations.

Through the production ups and downs, the WPA worked in the background to protect ratepayers and promote a sustainable, long-term water supply for the region through an innovative partnership. Along the way, the Water Authority and Poseidon pioneered large-scale seawater desalination in California, providing a template for improving water security in other parts of the state and nation. Today, the Carlsbad facility has produced more than 40 billion gallons of high-quality desalinated water for San Diego County, reducing the strain on other water resources statewide and helping sustain the region's economy and quality of life. ♦



Jeremy Crutchfield is a principal engineer at the San Diego County Water Authority.

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COLLEGE OF THE CANYONS

**CASTROVILLE COMMUNITY SERVICES DISTRICT  
INVESTMENT AND DEPOSIT POLICY**

**BACKGROUND AND PURPOSE**

State law requires that the District's Treasurer submit to the Board an annual statement of Investment Policy and periodic reports regarding investments and deposits. This document is the Annual Statement of Investment Policy for FY 2019/2020.

Pursuant to California Government Code Sections 61050(c) and 61053 (b) the Board of Directors ("Board") has appointed the General Manager to be the District Treasurer. Pursuant to Government Code Section 61053(a), the Board has established an alternative depository, other than the County of Monterey, for the District's funds.

Pursuant to California Government Code Section 53646(a)(2), regarding investments and deposits of District funds, the District deposits and investments shall be made by the District in accordance with this policy.

**I. OVERALL POLICY**

When investing, re-investing, purchasing, acquiring, exchanging, selling or managing public funds, the primary objective of the District shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the District. The third objective shall be to achieve a return on the funds under the District's control. When depositing funds pursuant to Section 53630 et seq., the District's primary objective shall be to realize maximum return, consistent with prudent financial management.

The District shall maintain an operating fund with enough reserve to avoid borrowing because of routine disruptions in revenue. The District shall maintain a replacement fund with a reserve fund for the replacement of facilities which will avoid all or part of the cost of borrowing. A reserve fund element should be calculated for each physical asset. The District shall maintain a reserve fund to replace facilities lost due to catastrophic events and to pay for the defense of claims often associated with such losses.

**II. APPLICABLE LAW**

All references to code sections in this Statement, unless otherwise specified, are from the California Government Code. The District's investment policy is based on provisions of the California Government Code commencing with Section 53600 governing the investments of local agency funds and deposits of public monies. All references to code sections in this Statement, unless otherwise specified, are from the California Government Code.



The District's investment policy is based on provisions of the Section 53600 and following governing the investments of local agency funds and public monies. The District's deposit policy is based on the provisions Section 53630 and following governing the deposit of local agency funds and public monies.

All District funds will be invested in compliance with governing provisions of law Government Code Sections 53600 et seq. and this policy. All District deposits will be made in compliance with Sections 53630 and following and this policy. If there is any inconsistency or conflict between the applicable state laws and the policies expressed in this Statement, the statutory provision shall be the policy of the District.

In accordance with Section 53600.3, the District intends to invest prudently in order to safeguard the invested principal and maintain adequate cash availability for the anticipated needs of the District. In accordance with Section 53637, the District intends to make its deposits with the objective of realizing maximum return, consistent with prudent financial management. With respect to deposits made by the District, such deposits shall be made with As far as possible, all money belonging to or in the custody of the District, including money paid to the Treasurer or other official to pay the principal, interest, or penalties of bonds, shall be deposited for safekeeping in an institution as described in Section 53635.2.

### III. AVAILABILITY OF FUNDS

A. Funds For Immediate Expenditure. An amount approximately equal to the total of all District expenditures for an average three-month period shall be maintained in active deposits, as defined by Section 53644(a), such as the State Treasurer's Local Agency Investment Fund (LAIF). All Deposits (both active and inactive) shall be managed in accordance with Sections 53630 through 53686.

B. Funds Not Required for Immediate Expenditure. All funds in excess of the amount needed for immediate expenditure as described in paragraph A, shall either be a deposited as set forth in Section V, below with the objective of realizing maximum return, or invested in acceptable investment instruments as described in Section IV, below. Periodic analysis of cash flow during the fiscal year shall serve as the basis for determining when such funds should be made available for expenditure, so that an appropriate maturity date of deposits or investments may be fixed accordingly.

C. Earned Interest. In accordance with Section 53647, interest earned on all money deposited belongs to, and shall be paid quarterly into the general fund of, the District, unless otherwise directed by law. Notwithstanding this provision, the Board may direct such interest to be paid to the fund which contains the principal on which the interest accrued.

IV. ACCEPTABLE INVESTMENT INSTRUMENTS

The District's investment portfolio may include the following instruments subject to state law and subject to the constraints herein stated:

A. Negotiable certificates of deposits, subject to the limitations set forth in Section 53601(h) and Section 53638. Purchases of certificates of deposits shall not exceed thirty percent (30%) of the District's idle funds;

B. Deposits in the Local Agency Investment Fund (LAIF), subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. No investment with the Local Agency Investment Fund may, by state regulation, exceed fifty million dollars (\$50,000,000);

C. Passbook savings accounts, subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. In accordance with Section 53637, no funds shall be deposited into a credit union if a member of the Board or a District employee also serves on the board of directors or any committee of the credit union;

D. *Bonds and other evidences of indebtedness as set forth in Section 53601(a)-(e);*

E. Obligations issued by banks, and other participations and instruments as described in Section 53601(f);

F. Bankers acceptances as described in Section 53601(g);

G. Any other security or investment authorized by Section 53601(a)-(p).

V. DEPOSITS

A. All deposits shall be made in accordance with state law and are subject to the constraints stated herein:

1. The depository has received an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency in accordance with Section 53635.2;

2. The funds are available for withdrawal in accordance with Section 53644;

3. Security is provided for the deposits in accordance with Section 53652;

4. The deposits do not exceed the maximum deposit limitations set forth in Section 53638 and 53635.8;



5. The contract for deposit complies with Section 53649; and
6. All other requirements of state law are met.

B. Types of deposits authorized are:

1. Deposits in the Local Agency Investment Fund (LAIF), subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. No investment with the Local Agency Investment Fund may, by state regulation, exceed fifty million dollars (\$50,000,000);

2. Passbook savings accounts, subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. In accordance with Section 53637, no funds shall be deposited into a credit union if a member of the Board or a District employee also serves on the board of directors or any committee of the credit union;

3. Time deposits (sometimes referred to as non-negotiable certificates of deposit);  
and

4. Any other deposits allowed by law.

VI. INVESTMENT AUTHORITY AND REPORTING REQUIREMENTS

A. District Treasurer. The District General Manager shall perform the duties of "treasurer" under Sections 53630 through Sections 53686. District funds deposited in any account are deemed to be in the treasury of the District, pursuant to Section 53636. The District Treasurer is responsible for the safekeeping of money in his or her custody and shall enter into any contract with a depository relating to any deposit which in his or her judgment is to the public advantage, as provided by Section 53649. The District Treasurer is responsible for compliance with all state laws governing the day-to-day management of deposits as set forth in Sections 53630 through 53686.

B. Borrowing funds. In making any decision that involves borrowing in the amount of one hundred thousand (\$100,000) or more, the Board shall discuss, consider, and deliberate each decision as a separate item of business on the agenda of its meeting as prescribed in the Government Code, commencing at Section 54950.

C. Investment Committee. The Board Investment Committee shall meet periodically to review the cash flow requirements of the District and the compliance of its deposits and investments with this Statement.

D. Monthly report. As required by Section 53646, the District's Treasurer shall render a monthly report to the Board, the chief executive officer and the internal auditor, including the following information about each of the District's deposits and investments:

1. The type of deposit or investment, issuer, date of maturity par;

2. The total dollar amount invested in all securities, investments and moneys held by the District;
3. Description of any of the District's funds, investments or programs that are under the management of contracted parties, including lending programs. With respect to all of the District's securities that are under management of any outside party that is not also a local agency or LAIF, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation.
4. A statement of compliance of the portfolio to this Statement of Investment Policy, or, if the portfolio or any portion of it is not invested in accordance with this Statement of Investment, a clear and concise statement identifying the manner in which the portfolio is out of compliance with this Statement of Investment.
5. A statement denoting the ability of the District to meet its expenditures for the next six months, or provide an explanation as to why sufficient money shall, or may not be available.
6. A subsidiary ledger of deposits and investments may be used in the report in accordance with accepted accounting practices.
7. Whatever additional information the Board may require.

E. In-Lieu Statements. For District deposits and investments placed in the Local Agency Investment Fund, created by Section 16429.1, in National Credit Union Share Insurance Fund-insured accounts in a credit union, in accounts insured or guaranteed pursuant to Section 14858 of the Financial Code, or in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, in a county investment pool, or any combination of these, the Treasurer may supply the most recent statement or statements received by the District from these institutions in lieu of the information required by paragraph D(1)-(7) above.

F. Annual Board Review. The Board shall meet annually to review the District Investment portfolio, monthly reports prepared pursuant to Section 53646 of the Government Code, and any other relevant information regarding anticipated cash requirements for the purpose of selecting deposit or investment instruments for District funds.

**OFFICIAL 2019 ELECTION BALLOT  
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS**

**VOTE FOR ONLY THREE (3) CANDIDATES**

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Wednesday, August 21, 2019. Faxes or electronic transmissions are NOT acceptable.

- BOB SWAN (INCUMBENT)**  
Board Member, Groveland Community Services District
  
- JESSE D. CLAYPOOL**  
Board Chair, Honey Lake Valley Resource Conservation District
  
- PATRICK K. O'ROURKE, MPA/CFRM**  
Board Member, Redwood Region Economic Development Commission
  
- SANDY SEIFERT- RAFFELSON (INCUMBENT)**  
Finance Manager/Treasurer, Herlong Public Utility District
  
- JAMES (Jim) M. HAMLIN**  
Board President, Burney Water District

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2019 by the Castroville Community Services District at a public meeting by the following votes:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
\_\_\_\_\_

APPROVED: \_\_\_\_\_  
\_\_\_\_\_

agreements, it must maintain a record of the amount of time spent on each project. Therefore, timesheets shall be completed by all management employees. Timesheets completed by management employees shall be used strictly for staffing level evaluation and accounting as required by grant programs and other agreements.

### **7.3 Work Week and Hours**

The regular work week shall be Monday to Friday, eight (8) hours per day. In an emergency or in unusual circumstances the work week may be changed.

Office:

Regular hours of operation are 8:00 am to 5:00 pm Lunch periods shall be staggered so that continuous coverage of the office is provided. The hours of management personnel may vary from time to time according to the workload.

### **7.4 Meal Break**

All employees shall be entitled to a duty-free, unpaid meal period of a minimum of one (1) hour and should be taken no more than five (5) hours after the beginning of the employee's shift. The length and the time of the meal period taken shall be determined by the immediate supervisor consistent with the employee's established work schedule. Employees are required to take this break; however an on-duty meal period may occur due to the nature of the work being performed. In this case, the meal period will be paid.

### **7.5 Rest Period**

Employees are provided two (2) ten (10) minute rest periods for each daily work shift worked. Rest periods are considered paid work time. Rest periods may not be added to meal breaks and are not to be used at the beginning or end of a daily work shift.

### **7.6 Pay Periods and Paydays**

Pay Periods – CCSD pays all employees for time worked on a bi-weekly basis. Each pay period contains of ten (10) consecutive calendar days. Pay periods begin at 12:01 a.m. on every other Thursday and end at 12:00 p.m. every other Wednesday.

Pay Days – CCSD paydays occur on the Friday following the end of the pay period. Every effort will be made to distribute pay checks on Thursday before the end of the pay period but not required to be disbursed until that Friday following the end of the pay period by 5:00 p.m.

Eligibility – Regular full-time employees working thirty two (32) or more hours per week are eligible to enroll in the group benefit plans. Effective dates of coverage may vary depending upon the carrier(s).

NOTE: It is the employee's responsibility to notify the Office Manager upon divorce, termination of Domestic Partnership, over-age dependent, or any event that changes the status of dependency.

Payment of Premiums – Depending upon the type of coverage selected, the monthly insurance premiums for eligible employees may be partially or fully paid by CCSD in accordance with the applicable authorizing Resolution by the Board of Directors. Presently, CCSD pays the entire premium cost for eligible employee and qualified dependent(s) benefit coverage of medical, dental, vision, and life.

Enrollment in CCSD's health plans is not automatic. Each new regular, full-time, employee will need to complete the appropriate Enrollment Form(s).

## **10.0 Medical**

CCSD provides medical insurance through the CalPERS Health Benefit Program for eligible employees and qualified dependents(s). Eligibility to enroll is available during the thirty-one (31)-day period after a regular employee is hired or a new dependent is acquired, during the annual open-enrollment period, or during special enrollment circumstances.

If an employee enrolls during the thirty-one (31) days after employment begins, the effective date of coverage is the first of the month following date of hire.

The Office Manager can also provide further information regarding this benefit.

## **10.1 Retiree Health Benefits**

At the option of the employee, CCSD will provide continued medical benefits (no dental or vision) for retired CCSD employees and qualified dependent(s) provided the minimum requirements established by CCSD are met. The requirements shall be as follows per tier one and tier two:

- A. Tier one: If the employee is hired before January 1, 2013, the employee shall be at least fifty (50) years of age upon retirement and have a total of 20 years of service with CCSD to be eligible for 100% retiree health benefits for themselves and their qualified dependent(s) upon retirement. If the following criterion is not met, then the minimum employer contributions for health benefits upon retirement will apply with CalPERS.

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Resolution No. 2019-5  
Resolution of the Board of Directors  
Castroville Community Services District  
Adopting the District Budget for FY 2019-2020

June 18, 2019

RESOLVED by the Board of Directors (“Directors”) of the Castroville Community Services District (“District”), at a regular meeting duly called and held on June 18, 2019 at the business office of the District, 11499 Geil Street, Castroville, California as follows:

WHEREAS, Staff prepared and presented the draft elements of the FY 2019-2020 Budget which includes projected revenues, expenditures and capital improvement projects for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3). The Budget also includes water rate adjustments for 2019-2020 per Ordinance No. 66 the approved rate schedule for Water (Castroville Zone1) and sewer rate adjustments for 2019-2020 per Ordinance No. 67 the approved rate schedule for (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) ; and,

WHEREAS, the District Board reviewed the elements of the proposed FY 2019-2020 Budget on May 21, 2019; and,

WHEREAS, the General Manager recommends that the final budget include funding for recreation services (Governmental, Castroville Zone 1).

WHEREAS, estimated revenues from the rates, fees and charges included in the budgeted revisions will not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed; and,

WHEREAS, the proposed elements of the 2019-2020 Budget, including the proposed funds for recreation services are prudent and reasonable and necessary; and

WHEREAS, the District has followed the procedure required by the Community Services District Law and specifically section 61110 of the Government Code in preparing, reviewing and adopting all elements of the proposed FY 2019-2020 Budget and has published a notice as required by section 61110.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Directors of the Castroville Community Services District does hereby approve and adopt the FY 2019-2020 Budget.
2. The rates, fees and charges included in the FY 2019-2020 Budget shall not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed.

PASSED AND ADOPTED on June 18, 2019 by the Board of Directors of the Castroville Community Services District by the following roll call vote:

Ayes: Director(s) \_\_\_\_\_

Noes: Director(s) \_\_\_\_\_

Absent: Director(s) \_\_\_\_\_

Abstained: Director(s) \_\_\_\_\_

\_\_\_\_\_  
Adriana Melgoza, President

ATTEST:

\_\_\_\_\_  
Lidia Santos, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Castroville Community Services District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2019-5 adopted June 18, 2019.

\_\_\_\_\_  
Lidia Santos, Secretary



**Castroville Community Services District  
Draft Water Income and Expense Budget  
July 2019 through June 2020**

	2018/2019	2019/2020
<b>Income</b>		
4010 · Metered Water Sales	\$ 1,140,000	\$ 1,195,000
4020 · Hydrant Water Sales	\$ 11,000	\$ 8,000
4030 · New Service Installation	\$ 15,237	\$ 15,237
4040 · Backflow Revenue	\$ 12,700	\$ 12,700
Misc. Revenue		
4050 · Misc. Revenue-Other	\$ 5,000	\$ 3,500
4053 · Reconnect Charges	480	480
4054 · NSF Charges	300	300
4057 · Trip Fee Charges	6,000	6,000
Total Misc. Revenue	<u>\$ 11,780</u>	<u>\$ 10,280</u>
4060 · Interest Earned	\$ 70,000	\$ 70,000
<b>Total Income</b>	<u><u>\$ 1,260,717</u></u>	<u><u>\$ 1,311,217</u></u>

**Expense**

**WATER OPERATIONS EXPENSE**

General Operations Expense		
5110 · Shop Supplies	\$ 1,000	\$ 1,000
5115 · Tools & Equipment	3,000	3,000
5120 · Operators Uniforms	2,750	2,835
5125 · Cellular Phones	975	975
5130 · Operators Certifications	800	800
5135 · Water Testing Fees	10,000	6,000
5136 · Backflow Testing	1,000	1,000
5138 · Water System Fees	7,000	7,000
Total General Operations Expense	<u>\$ 26,525</u>	<u>\$ 22,610</u>
Well Sites Expense		
5155 · Utilities - P G & E	\$ 92,000	\$ 92,000
5165 · Pump Repair/Maintenance	3,500	4,000
5170 · Supplies for Pumps & Well Sites	22,000	15,000
5178 · Generators Repairs/Maintenance	2,000	2,000
5180 · Tank Repair/Maintenance	1,000	1,000
5185 · Building Repair/Maintenance	1,000	1,000
5190 · Chlorine/Softener Repair/Maintenance	4,000	2,000
5195 · Well Sites - Other Expense	13,000	20,000
Total Well Sites Expense	<u>\$ 138,500</u>	<u>\$ 137,000</u>

**Castroville Community Services District  
Draft Water Income and Expense Budget  
July 2019 through June 2020**

	<b>2018/2019</b>	<b>2019/2020</b>
<b>Valve Expense</b>		
5210 · Valve - Supplies	500	500
5230 · Valve - Repair/Maintenance	1,000	1,000
<b>Total Valve Expense</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
 <b>Meter Expense</b>		
5260 · Meter - Supplies	\$ 1,000	\$ 1,000
5270 · Meter - Repair/Maintenance	8,000	6,000
<b>Total Meter Expense</b>	<b>\$ 9,000</b>	<b>\$ 7,000</b>
 <b>Hydrant Expense</b>		
5310 · Hydrant - Supplies	\$ 1,000	\$ 1,000
5330 · Hydrant - Repair Maintenance	1,000	1,000
<b>Total Hydrant Expense</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
 <b>Water Lines Expense</b>		
5355 · Water Lines - Supplies	\$ 6,000	\$ 6,000
5365 · Water Lines - Repair/Maintenance	20,000	20,000
<b>Total Water Lines Expense</b>	<b>\$ 26,000</b>	<b>\$ 26,000</b>
5400 · Water Depreciation Expense	\$ 312,000	\$ 312,000
 <b>Automobile Expense</b>		
5451 · Fuel	\$ 2,300	\$ 2,300
5452 · Repair/Maintenance	\$ 4,000	\$ 2,000
5453 · Other-Auto Expense	1,500	1,500
<b>Total Automobile Expense</b>	<b>\$ 7,800</b>	<b>\$ 5,800</b>
 <b>Payroll Expense Water Operation</b>		
5520 · Operators Water Wages	\$ 86,563	\$ 92,600
<b>Total Payroll Expense-Operations</b>	<b>\$ 86,563</b>	<b>\$ 92,600</b>
 <b>TOTAL OPERATIONS EXPENSE</b>	 <b>\$ 609,888</b>	 <b>\$ 606,510</b>
 <b>ADMINISTRATIVE EXPENSE</b>		
<b>Billing Expense</b>		
5565 · Postage	\$ 10,000	\$ 10,000
5570 · Billing Supplies	1,500	8,000
5580 · Toilet Rebate	225	225
5585 · Bad Debt Write Off's	500	500
5590 · Other Billing Expense	6,100	6,100
<b>Total Billing Expense</b>	<b>\$ 18,325</b>	<b>\$ 24,825</b>

**Castroville Community Services District  
Draft Water Income and Expense Budget  
July 2019 through June 2020**

	2018/2019	2019/2020
<b>Utilities Expense</b>		
5611 · Utilities - P G & E	\$ 1,650	\$ 1,650
5612 · Utilities - Telephones	2,050	2,410
5613 · Utilities - Disposal	175	180
5650 · Utilities - M R W P C A	90	135
<b>Total Utilities Expense</b>	<b>\$ 3,965</b>	<b>\$ 4,375</b>
 <b>Insurance Expense</b>		
5621 · Insurance - Auto & General	\$ 11,600	\$ 11,600
<b>Total Insurance Expense</b>	<b>\$ 11,600</b>	<b>\$ 11,600</b>
 <b>Office Expense</b>		
5710 · Office Supplies	\$ 2,500	\$ 2,500
5715 · Office Equipment	2,000	2,000
5720 · Misc Office Expense	2,500	2,500
5730 · Alarm Monitoring Service	800	800
5735 · Property Taxes	600	600
5740 · Computer Programs/Upgrades	5,600	5,600
5745 · Bank Fees	500	500
5750 · Seminars/Training/Staff	3,000	3,000
5752 · Seminar/Training/Directors	3,000	3,000
5760 · Membership Dues	10,500	10,500
5765 · Office Repairs/Maintenance	2,000	2,000
5770 · Building Maintenance	3,000	3,000
<b>Total Office Expense</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>
 <b>Payroll Expenses</b>		
5810 · Wages Water- General Manager	\$ 67,157	\$ 69,172
5820 · Wages - Administrative	72,104	74,718
5865 · Insurance - Workers Comp	5,000	7,300
5875 · Employee Health Benefits	70,000	76,500
5880 · PERS Retirement Benefits	31,600	36,978
5882 · Employee Life Insurance	616	616
5885 · FICA Expense	18,000	18,600
5895 · Retired Employee Benefits	1,650	1,660
5896 · Other Post Employment Benefits	8,550	8,550
<b>Total Payroll Expenses</b>	<b>\$ 274,677</b>	<b>\$ 294,094</b>
 <b>Consulting Expense</b>		
5910 · Legal Fees	\$ 14,000	\$ 14,000
5920 · Engineering Fees	15,000	15,000
5930 · Director Fees	2,700	2,700

**Castroville Community Services District  
Draft Water Income and Expense Budget  
July 2019 through June 2020**

	<b>2018/2019</b>	<b>2019/2020</b>
5940 · Accounting Fees	8,123	8,500
5960 · Other Consulting Fees	27,000	27,000
Total Consulting Expense	<u>\$ 66,823</u>	<u>\$ 67,200</u>
 <b>TOTAL ADMINISTRATIVE EXPENSE</b>	 <b><u>\$ 411,390</u></b>	 <b><u>\$ 438,094</u></b>
 <b>TOTAL COMBINED EXPENSES</b>	 <b><u>\$ 1,021,278</u></b>	 <b><u>\$ 1,044,604</u></b>
 Net Income or Loss	 <b><u>\$ 239,439</u></b>	 <b><u>\$ 266,613</u></b>
 *Less Capital Expenditures:		
	 <b><u>\$ 98,000</u></b>	 <b><u>\$ 44,000</u></b>
Lateral Replacement \$15K		
Meter Registers \$5K		
Main Valves \$15K		
SCADA \$9K		
 Net Income or Loss	 <b><u>141,439</u></b>	 <b><u>222,613</u></b>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected

**Castroville Community Services District**  
**Draft Castroville (Zone 1) Sewer Income and Expense Budget**  
**July 2019 through June 2020**

	2018/2019	2019/2020
<b>Income</b>		
<b>ZONE 1 (CASTROVILLE) REVENUE</b>		
4105 · User fees - Storm Drain #75301	\$ 65,000	\$ 65,000
4115 · Property Tax	450,000	460,000
4125 · Sewer Connection Fees	22,176	6,338
1170 · USDA Income from M L Zone 3	26,000	27,000
4130 · Misc Revenue	5,300	2,000
4135 · Zone 1 Interest Earned	130,000	130,000
<b>Total Income</b>	<b>\$ 698,476</b>	<b>\$ 690,338</b>
 <b>Zone 1 OPERATION EXPENSE</b>		
General Operation Expense		
7005 · Shop Supplies	\$ 1,000	\$ 1,000
7010 · Small Tools	1,500	1,500
7015 · Operators Uniforms	2,150	2,215
7018 · Operators Certifications	500	500
7020 · Cellular Phones	760	760
Total General Operation Expense	<u>\$ 5,910</u>	<u>\$ 5,975</u>
Lift Station Expense		
7105 · Sewer Utilities PG & E	\$ 4,600	\$ 4,600
7115 · Lift Station Repair/Maintenance	3,500	3,500
7120 · Supplies for Pump Station	1,000	1,000
7122 · Permit Fee for Generators	400	500
7125 · Building Repair & Maintenance	1,000	1,000
Total Lift Station Expense	<u>\$ 10,500</u>	<u>\$ 10,600</u>
7200 · Sewer (Zone 1) Depreciaton Expense	62,456	62,456
Automobile Expense		
7305 · Fuel for Trucks	\$ 2,200	\$ 2,200
7310 · Repair/Maintenance	4,000	2,000
7315 · Other Auto Expense	1,500	1,500
Total Automobile Expense	<u>\$ 7,700</u>	<u>\$ 5,700</u>
Payroll Expense-Operation		
7405 · Operators Zone 1 Wages	\$ 67,327	\$ 71,986
Total Payroll Expense	<u>\$ 67,327</u>	<u>\$ 71,986</u>

**Castroville Community Services District**  
**Draft Castroville (Zone 1) Sewer Income and Expense Budget**  
**July 2019 through June 2020**

	2018/2019	2019/2020
Sewer Line Expense		
7465 · Sewer Line-Repair/Maintenance	\$ 27,000	\$ 27,000
Total Sewer Line Expense	<u>\$ 27,000</u>	<u>\$ 27,000</u>
Storm drain Expense		
7475 · Storm Drain-Supplies	\$ 1,000	\$ 1,000
7485 · Storm Drain-Repair/Maintenance	8,000	8,000
7492 · Storm Drain-Fuel for Trucks	900	900
Total Storm Drain Expense	<u>\$ 9,900</u>	<u>\$ 9,900</u>
<b>TOTAL OPERATION EXPENSE</b>	<u><b>190,793</b></u>	<u><b>193,617</b></u>

**ZONE 1 ADMINSTRATIVE EXPENSE**

Office Expense		
7505 · Office Supplies	\$ 2,200	\$ 2,200
7510 · Office Equipment	1,500	1,500
7515 · Misc. Office Expense	1,600	1,600
7520 · Computer Program/Upgrade	2,000	2,000
7525 · Office Repair/Maintenance	1,300	1,300
7530 · Alarm Monitoring Service	500	500
7535 · Property Taxes	350	350
7540 · Seminars/Training/Staff	2,500	2,500
7545 · Seminar/Training/Directors	2,500	2,500
7555 · Membership Dues	6,000	6,000
7560 · Building Maintenance	2,000	2,000
7586 · Bad Debt Write-Offs	500	500
Total Office Expense	<u>\$ 22,950</u>	<u>\$ 22,950</u>
Payroll Expense Admin		
7605 · Wages Zone 1 GM	\$ 52,232	\$ 53,800
7620 · Wages Zone 1 Admin	56,081	57,774
7625 · Insurance -Workers Comp	3,850	5,671
7630 · Employee Health Benefits	54,500	59,500
7632 · FICA Expense	14,000	14,600
7635 · PERS Retirement Benefits	24,500	28,762
7636 · Other Post Employment Benefits	6,650	6,650
7640 · Employee Life Insurance	480	480
Total Payroll Expense	<u>\$ 212,293</u>	<u>\$ 227,237</u>

**Castroville Community Services District**  
**Draft Castroville (Zone 1) Sewer Income and Expense Budget**  
**July 2019 through June 2020**

	<b>2018/2019</b>	<b>2019/2020</b>
<b>Utilities Expense</b>		
7655 · Utilities - PG &E	\$ 1,500	\$ 1,500
7660 · Utilities-Telephones	1,600	1,700
7665 · Utilities - Disposal	140	140
7670 · Utilities - MRWPCA	55	60
<b>Total Utilities Expense</b>	<b>\$ 3,295</b>	<b>\$ 3,400</b>
 <b>Sewer Consulting Expense</b>		
7705 · Sewer Legal Fees	\$ 2,000	\$ 1,000
7710 · Sewer Engineer Fees	3,000	10,000
7715 · Sewer Accounting Fees	6,350	6,600
7720 · Sewer Other Consulting Fees	2,000	2,000
7725 · Director Fees	2,100	2,100
<b>Total Consulting Expense</b>	<b>\$ 15,450</b>	<b>\$ 21,700</b>
 <b>Insurance Expense</b>		
7755 · Insurance - Auto & General	\$ 9,150	\$ 9,150
<b>Total Insurance Expense</b>	<b>\$ 9,150</b>	<b>\$ 9,150</b>
 <b>Bond, Loan, &amp; Certif. Expense</b>		
7772 · Investment Advisory Services	\$ 50	\$ 50
7774 · CSA 14/CCSD Organizational Cost	\$ 3,589	\$ 3,589
7775 · Willdan Tax Code-Admin Fee	\$ 1,600	\$ 1,600
7776 · Unrealized/Gain-Loss of Investment	5,000	5,000
<b>Total Bond, Loan &amp; Certif. Expense</b>	<b>\$ 10,239</b>	<b>\$ 10,239</b>
 <b>Storm Drain Consulting Expense</b>		
7805 · Storm Drain Legal Fees	\$ 800	\$ 500
7810 · Storm Drain Engineer Fees	2,000	1,000
7815 · Storm Drain Other Consulting Fee	500	500
<b>Total Consulting Expense</b>	<b>\$ 3,300</b>	<b>\$ 2,000</b>
 <b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>\$ 276,677</b>	<b>\$ 296,676</b>
 <b>TOTAL COMBINED EXPENSES</b>	<b>\$ 467,470</b>	<b>\$ 490,293</b>
 <b>NET INCOME OR LOSS</b>	<b>\$ 231,006</b>	<b>\$ 200,045</b>

**Castroville Community Services District**  
**Draft Castroville (Zone 1) Sewer Income and Expense Budget**  
**July 2019 through June 2020**

	2018/2019	2019/2020
<b>*Less Capital Expenditures</b>	<u>70,000</u>	<u>17,000</u>
Lift Stations \$10K		
SCADA \$7K		
<b>Transfer Out- Property Taxes to Zone 1 Gov</b>		
NCRPD Extended Recreational Services	\$ 118,000	\$ 100,000
NCRPD Capital Projects		\$ 20,000
<b>Net Income or Loss</b>	<u>43,006</u>	<u>63,045</u>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected



**Castroville Community Services District  
 Castroville (Zone 1) Governmental Activities  
 Draft Income and Expense Budget  
 July 2019 through June 2020**

	<b>2019/2020</b>
<b>Income</b>	
<b>ZONE 1 (CASTROVILLE) REVENUE</b>	
4107 · User fees - Street Lights #75301	\$ 33,000
4135 · Zone 1 Interest Earned	2,000
<b>Total Income</b>	<u><u>\$ 35,000</u></u>
<b>ZONE 1 OTHER OPER &amp; MAINT EXPENSE</b>	
7825 · Street Light Utility Cost	\$ 44,000
7830 · Castroville Sign Maintenance	4,000
7835 · Pedestrian Over Cross Maintenance	1,000
<b>Total Zone1 Other Oper &amp; Maint Expense</b>	<u><u>\$ 49,000</u></u>
<b>TOTAL OTHER OPERATION EXPENSE</b>	<u><u>49,000</u></u>
<b>ZONE 1 RECREATIONAL EXPENSE</b>	
7850 · No. Co. Rec & Park District	
NCRPD Extended Recreational Services	100,000
NCRPD Capital Projects	20,000
<b>Total Zone 1 Recreational Expense</b>	<u><u>\$ 120,000</u></u>
<b>TOTAL RECREATIONAL EXPENSE</b>	<u><u>\$ 120,000</u></u>
<b>TOTAL COMBINED EXPENSES</b>	<u><u>\$ 169,000</u></u>
<b>NET INCOME OR LOSS</b>	<u><u>(\$134,000)</u></u>
<b>Transfer In- Property Taxes to Zone 1 Gov</b>	
NCRPD Extended Recreational Services	\$ 100,000
NCRPD Capital Projects	\$ 20,000
<b>Net Income or Loss</b>	<u><u>(\$14,000)</u></u>

**Castroville Community Services District  
Draft Sewer Zone 2 Income and Expense Budget  
July 2019 through June 2020**

	2018/2019	2019/2020
<b>Income</b>		
<b>ZONE 2 (MORO COJO) REVENUE</b>		
4205 · Userfees MC-Sewer & Storm Drain #73701	\$ 65,256	\$ 67,703
4210 · Zone 2 Interest Earned	4,500	4,500
4215 · Userfees NMCHS & Mobile Park	85,726	89,170
<b>Total Income</b>	<b>\$ 155,482</b>	<b>\$ 161,373</b>
 <b>ZONE 2 OPERATION EXPENSE</b>		
General Operation Expense		
8030 · Shop Supplies	\$ 500	\$ 500
8035 · Small Tools	\$ 500	\$ 500
8037 · Operators Uniforms	\$ 700	\$ 725
8038 · Operators Certification	\$ 350	\$ 350
8039 · Operators Cellular Phones	220	220
Total General Operation Expense	\$ 2,270	\$ 2,295
 Lift Station Expense		
8055 · Utilities	\$ 9,700	\$ 9,700
8065 · Lift Station Repair/Maintenance	2,000	2,000
8070 · Supplies for Pump Station	1,000	1,000
8080 · Building Repair & Maintenance	500	500
Total Lift Station Expense	\$ 13,200	\$ 13,200
 8082 · Sewer (Zone 2) Depreciaton Expense		
Automobile Expense	\$ 15,500	\$ 15,500
8090 · Fuel for Trucks	\$ 1,200	\$ 1,200
8095 · Auto-Repair/Maintenance	2,500	2,500
8100 · Other Auto Expense	500	500
Total Automobile Expense	\$ 4,200	\$ 4,200
 Payroll Expense-Operations		
8110 · Operator Zone 2 Wages	\$ 19,236	\$ 20,568
Total Payroll Expenses-Operations	\$ 19,236	\$ 20,568
 Sewer Line Expense		
8135 · Sewer Line-Repair/Maintenance	\$ 2,000	\$ 2,000
Total Sewer Line Expense	\$ 2,000	\$ 2,000
 Storm Drain Expense		
8145 · Storm drain-Supplies	\$ 500	\$ 500
8155 · Storm drain-Repair/Maintenance	2,000	1,000
Total Storm Drain Expense	\$ 2,500	\$ 1,500

**Castroville Community Services District**  
**Draft Sewer Zone 2 Income and Expense Budget**  
**July 2019 through June 2020**

	<b>2018/2019</b>	<b>2019/2020</b>
<b>TOTAL OPERATION EXPENSE</b>	<b>58,906</b>	<b>59,263</b>
<b>ZONE 2 ADMINISTRATIVE EXPENSE</b>		
Office Expense		
8178 · Seminar/Training/Directors	\$ 500	\$ 500
8179 · Membership Dues	1,600	1,800
8181 · Office Supplies	\$ 600	\$ 600
8182 · Office Equipment	\$ 500	\$ 500
8183 · Misc. Office Expense	\$ 1,200	\$ 1,200
8184 · Building Maintenance	\$ 300	\$ 300
8185 · Computer Program/Upgrade	\$ 600	\$ 600
8186 · Office Repair/Maintenance	\$ 300	\$ 300
8187 · Alarm Monitoring Service	\$ 200	\$ 200
8188 · Property Taxes	\$ 100	\$ 100
8189 · Seminars/Training/Staff	\$ 500	\$ 500
Total Office Expense	\$ 6,400	\$ 6,600
Payroll Expense Administration		
8191 · Wages- Zone 2 GM	14,924	15,372
8195 · Wages-Zone 2 Admin	16,023	16,604
8200 · Insurance-Workers Comp	1,200	1,620
8205 · Employee Health Benefits	15,515	17,000
8210 · PERS Retirement Benefits	7,100	8,218
8212 · Employee Life Insurance	137	137
8213 · Other Post Retirement Benefits	1,900	1,900
8214 · FICA Expense	4,000	4,200
Total Payroll Expense Administration	\$ 60,799	\$ 65,051
Utilities Expense		
8221 · Utilities - PG &E	\$ 500	\$ 500
8222 · Utilities-Telephones	475	510
8223 · Utilities - Disposal	70	70
8224 · Utilities - MRWPCA	25	30
Total Utilities Expense	\$ 1,070	\$ 1,110
Consulting Expense		
8216 · Sewer Consulting Fees	1,200	1,600
8217 · Sewer Engineer Fees	1,000	1,000
8218 · Sewer Accounting Fees	1,800	1,900

**Castroville Community Services District  
Draft Sewer Zone 2 Income and Expense Budget  
July 2019 through June 2020**

	<b>2018/2019</b>	<b>2019/2020</b>
8219 · Sewer Legal Fees	1,000	1,500
8226 · Director Fees	600	600
8229 · Moro Cojo Annexation Amorization	\$ 533	\$ 533
	<b>\$ 6,133</b>	<b>\$ 7,133</b>
Insurance Expense		
8230 · Insurance-Auto & General	\$ 2,600	\$ 2,600
Total insurance Expense	<b>\$ 2,600</b>	<b>\$ 2,600</b>
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>\$ 77,002</b>	<b>\$ 82,494</b>
<b>TOTAL COMBINED EXPENSES</b>	<b>\$ 135,908</b>	<b>\$ 141,757</b>
<b>NET INCOME OR LOSS</b>	<b>\$ 19,574</b>	<b>\$ 19,616</b>
<b>LESS CAPITAL EXPENDITURES</b>	<b>\$ 12,000</b>	<b>\$ 17,000</b>
Impellers/Pump \$12K		
SCADA \$5K		
<b>Net income or Loss</b>	<b>\$ 7,574</b>	<b>\$ 2,616</b>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected

**Castroville Community Services District  
 Draft Zone 2 Governmental Activities  
 Income and Expense Budget  
 July 2019 through June 2020**

	<b>2018/2019</b>	<b>2019/2020</b>
<b>Income</b>		
4207 · Userfees MC-Street, Open Sp, Street Lights #73701	\$ 34,030	\$ 34,030
4210 · Zone 2 Interest Earned	2,000	2,000
<b>Total Income</b>	<b>\$ 36,030</b>	<b>\$ 36,030</b>

<b>ZONE 2 OTHER OPER &amp; MAINT EXPENSE</b>		
8245 · Open Space Maint-Outside Service	\$ 2,400	\$ 3,000
8250 · Street Light Utility Cost	5,400	5,000
8255 · Road Repair	500	1,500
8260 · Street Signage	1,500	500
<b>Total Zone 2 Other Operation &amp; Maint Expense</b>	<b>\$ 9,800</b>	<b>\$ 10,000</b>

<b>NET INCOME OR LOSS</b>	<b>\$ 26,230</b>	<b>\$ 26,030</b>
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**Castroville Community Services District**  
**Draft Moss Landing (Zone 3) Sewer Income and Expense Budget**  
**July 2019 through June 2020**

	2018/2019	2019/2020
<b>Income</b>		
Zone 3 (Moss Landing) REVENUE		
4305 · Property Taxes	87,700	90,000
4306 · Sewer Connection Fees	7,000	7,000
4307 · Sanitation Fees	185,000	190,000
4308 · Interest Earned	12,000	12,000
4309 · Misc Revenue	1,000	500
<b>Total Income</b>	<b>\$ 292,700</b>	<b>\$ 299,500</b>
 <b>Zone 3 OPERATION EXPENSE</b>		
General Operation Expense		
9005 · Shop Supplies	\$ 500	\$ 500
9010 · Small Tools	500	500
9015 · Operators Uniforms	700	725
9018 · Operators Certifications	350	350
9020 · Cellular Phones	220	220
<b>Total General Operation Expense</b>	<b>\$ 2,270</b>	<b>\$ 2,295</b>
 Lift Station Expense		
9105 · Sewer Utilities PG & E	\$ 11,200	\$ 11,200
9115 · Lift Station Repair/Maintenance	4,000	4,000
9120 · Supplies for Pump Station	500	500
<b>Total Lift Station Expense</b>	<b>\$ 15,700</b>	<b>\$ 15,700</b>
 9200 · Sewer (Zone 3) Depreciaton Expense		
	28,000	29,000
 Automobile Expense		
9305 · Fuel for Trucks	\$ 1,200	\$ 1,200
9310 · Repair/Maintenance	2,500	2,500
9315 · Other Auto Expense	500	500
<b>Total Automobile Expense</b>	<b>\$ 4,200</b>	<b>\$ 4,200</b>
 Payroll Expense-Operation		
9405 · Operators Zone 3 Wages	\$ 19,236	\$ 20,568
<b>Total Payroll Expense</b>	<b>\$ 19,236</b>	<b>\$ 20,568</b>
 Sewer Line Expense		
9465 · Sewer Line-Repair/Maintenance	\$ 7,000	\$ 7,000
<b>Total Sewer Line Expense</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
 <b>TOTAL OPERATION EXPENSE</b>	 <b>76,406</b>	 <b>78,763</b>

**Castroville Community Services District**  
**Moss Landing (Zone 3) Sewer Income and Expense Budget**  
**July 2016 through June 2017**  
**Draft**

	2018/2019	2019/2020
<b>Zone 3 ADMINISTRATIVE EXPENSE</b>		
Office Expense		
9505 · Office Supplies	\$ 600	\$ 600
9510 · Office Equipment	500	500
9515 · Misc. Office Expense	1,200	1,200
9520 · Computer Program/Upgrade	600	600
9525 · Office Repair/Maintenance	300	300
9530 · Alarm Monitoring Service	200	200
9535 · Property Taxes	50	50
9540 · Seminars/Training/Staff	500	500
9545 · Seminar/Training/Directors	500	500
9555 · Membership Dues	1,600	1,800
9560 · Building Maintenance	300	300
Total Office Expense	\$ 6,350	\$ 6,550
Payroll Expense Admin		
9605 · Wages Zone 3 GM	\$ 14,924	\$ 15,372
9620 · Wages Zone 3 Admin	16,023	16,604
9625 · Insurance -Workers Comp	1,200	1,620
9630 · Employee Health Benefits	15,515	17,000
9632 · FICA Expense	4,000	4,200
9635 · PERS Retirement Benefits	7,100	8,218
9636 · Other Post Employment Benefits	1,900	1,900
9640 · Employee Life Insurance	137	137
Total Payroll Expense	\$ 60,799	\$ 65,051
Utilities Expense		
9655 · Utilities - PG &E	\$ 500	\$ 500
9660 · Utilities-Telephones	475	510
9665 · Utilities - Disposal	70	70
9670 · Utilities - MRWPCA	25	30
Total Utilities Expense	\$ 1,070	\$ 1,110
Sewer Consulting Expense		
9705 · Sewer Legal Fees	\$ 3,000	\$ 3,000
9710 · Sewer Engineer Fees	7,000	7,000
9715 · Sewer Accounting Fees	1,800	1,900
9720 · Sewer Other Consulting Fees	5,000	5,000
9725 · Director Fees	600	600
Total Consulting Expense	\$ 17,400	\$ 17,500

**Castroville Community Services District**  
**Draft Moss Landing (Zone 3) Sewer Income and Expense Budget**  
**July 2019 through June 2020**

	2018/2019	2019/2020
Insurance Expense		
9755 · Insurance - Auto & General	\$ 2,600	\$ 2,600
Total Insurance Expense	<u>\$ 2,600</u>	<u>\$ 2,600</u>
Loan-Bond Expense		
2601 · Sewer Bond Payment-Principal	26,000	27,000
Total Loan-Bond Expense	<u>\$ 26,000</u>	<u>\$ 27,000</u>
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<u><b>\$ 114,219</b></u>	<u><b>\$ 119,811</b></u>
<b>TOTAL COMBINED EXPENSES</b>	<u><b>\$ 190,625</b></u>	<u><b>\$ 198,574</b></u>
<b>NET INCOME OR LOSS</b>	<u><b>\$ 102,075</b></u>	<u><b>\$ 100,926</b></u>
<b>*Less Capital Expenditures</b>	<u><b>60,000</b></u>	<u><b>157,000</b></u>
Lift Stations-Pumps 10k		
Sewer Main/Manhole Rehab \$100k		
New Motor Control Center Covers \$40k		
SCADA \$9K		
<b>NET INCOME OR LOSS</b>	<u><b>\$ 42,075</b></u>	<u><b>\$ (56,074)</b></u>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected





# NORTH COUNTY RECREATION & PARK DISTRICT

Castroville Community Services District  
P.O. Box 658  
Castroville, CA 95012

May 15, 2019

Dear CCSD Board Members;

Attached is a request for funding "Extended Recreation Services" and Capital Improvements with the North County Recreation and Park District for fiscal year ending June 30, 2020. When considering this funding please review the following reasons to contract with North County Recreation and Park District for extended recreation services.

- The majority of "Extended Services" funding goes towards staff salaries. And the majority of that is youth and senior program oriented.
- Your support allows us to hire local high school and college students during the summer to work in our Summer Day Camp—a summer long camp that offers family an affordable option.
- Your support allows us to offer summer activities, after school activities and extended hours of operation. This means keeping the Center open later than 4:00pm Monday – Friday and offering free Community Days at the Japanese School Park.
- Your support allows us to offer a Summer Day Camp for those families in need: a daily summer drop-in program with free summer breakfast and lunch; afternoon snacks, games, activities, crafts, cooking classes. This summer we expect to have 25 children enrolled in our Summer Day Camp. Last summer we collaborated with the North Monterey County Unified School District and served over 130 lunches per day in Castroville and an additional 50 per day in Rancho Moro Cojo.
- Another program that falls under "extended services " is our Senior Nutrition Program. This program provides a fun place for seniors to meet, socialize, do activities and have a hot nutritious meal. Sometimes this is the only meal they have that day. We serve 20-40 seniors each day.



# NORTH COUNTY RECREATION & PARK DISTRICT

- During the school year, your support allows us to offer organized activities and homework help with access to computers. The Center is open for students to "drop in" and have a fun in a safe place. These programs are very popular and well attended (between 30-60 kids each day between the hours of 2 – 6pm and 12:00 – 6:00 on Wednesdays and Thursdays when school lets out early). For many families this is the only supervision their children receive out of school until they arrive home after work. An estimated 825 children access the Recreation Center for after school activities each year.
- Your support allows us to keep the center open evenings. During this time District facilities are open and available to the community for adult activities and classes. We currently host Aztec Dancing on Mondays; open gym or league basketball on Tuesdays and Thursdays; and Dog Training on Wednesdays. We also make use of the Middle School gym where local youth and adults play indoor soccer currently on Thursday evenings, as well as, other local soccer groups that use this gym during the winter months.
- Your support also allows us to offer special community events throughout the year: our largest, Halloween Fun Nite serves over 900 youth under twelve with their family members; approximately 500 families attend our annual Easter Egg Hunt; another community favorite is Castroville Party in the Plaza, a parade and street fair, which attracts well over 800 attendees; and our annual Snow Play Day where we have snow blown in to create a snow ball area and a sledding hill.

These are just highlights of activities and programs that the funding from the Castroville Community Services District allows us to provide. And with each of these activities and programs we have stories of need and accomplishment, as well as life altering changes these programs have made in members of our community. Please see attached budget request (exhibit A).

Thank you for considering our request. If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Judy Burditt".

Judy Burditt  
General Manager  
North County Recreation and Park District

**EXHIBIT "A"**

**EXTENDED SERVICES FOR RECREATION AND PARK SERVICES  
PROVIDED BY  
NORTH COUNTY RECREATION AND PARK DISTRICT  
2019/2020 FISCAL YEAR**

**North County Recreation and Park District**

The North County Recreation and Park District provides a wide variety of recreation and park services to the Castroville Community. The District currently operates and maintains within the Castroville Community Services District the Japanese School Park and House, Cato Phillips Park, Rancho Moro Cojo Park, Crane Street Park, the North County Recreation Center which has an indoor gym, meeting room, kitchen, outside basketball, skate park, BBQ area and children's tot lot; hiking trails and various open space areas.

The District will provide the recreation services outlined in the **Scope of Services** for a fee not to exceed

**Scope of Services**

**1. Maintenance Equipment and Supplies:** **\$ 14,028**

The District will purchase maintenance materials and supplies necessary to maintain existing equipment and facilities to accommodate extended recreational services related to the facilities within the CCSD. These supplies include but are not limited to household cleaners, restroom towels, toilet tissue, garbage containers, light fixtures, and repair parts. (Based on estimated total costs of \$37,410, 64 hours a week of services of which 24 are extended hours.  $24/64 = 37.5\%$  of \$37,410 = \$14,028).

**2. Recreation Services** **\$ 117,580**

The District will provide the services of the General Manager, Assistant General Manager, Program Director, Special Event Staff, Maintenance Staff, Night Supervisor, Recreation Leaders, Senior Center Coordinator and Summer Staff to offer programs, services and activities to the Castroville Community. We will also contract for services with other agencies to provide additional recreational services to the community.

**Recreation Leaders (after School):**

1.40 FTE 56hrs X 42 weeks = 2352 hrs **\$ 34,262**  
 Offset by Community Action Partnership Grant **\$ (15,418)**

**Summer Staff**

3.5@40hrs x10weeks =1400 hrs **\$ 18,540**  
 Offset by Community Action Partnership Grant **\$ (8,343)**

**Maintenance Staff:**

3.0 Maintenance workers @ 20% of \$96512 **\$ 19,302**  
 1.0 Maintenance/night supervisor 20hrs/wk @ \$14.00hr @ 100% of **\$ 14,560**

**Special Events/Community Events All Staff**

OT hours by staff to operate community events 86.25 **\$ 1,950.00**

**Program Director:**

2080 hrs annually 50% of \$47250 **\$ 23,625**

**Finance and Administrative Director:**

2080 hrs annually @ 20% of \$65506 annual salary **\$ 13,101**

**General Manager:**

2080 hrs annually @ 20% of \$80000 annual salary **\$ 16,000**

**Total staff costs** **\$ 117,580**

**3. Capital Projects**

Outdoor steps at Center **\$ 6,918**

Extend ADA ramp **\$ 3,836**

**Total Capital Projects** **\$ 10,754**

**Grand Total** **\$ 142,362**

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**PUBLIC NOTICE**  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
**SUMMARY OF PROPOSED ORDINANCE NO. 66**

(AMENDING SECTIONS 18-1 and 18-2 OF AMENDED DISTRICT ORDINANCE 22  
 TO ESTABLISH A RATE SCHEDULE FOR  
 WATER AND FIRELINE SERVICE FOR FISCAL YEARS 2016-2020)

The Board of Directors of the Castroville Community Services District proposes to adopt Ordinance No. 66 on January 19, 2016. The substance of Ordinance No. 66 is summarized as follows:

The purpose of this Ordinance is to revise charges and establish a Rate Schedule for water and fireline service for the five fiscal years from FY 2016 through FY 2020. The charges for FY 2016 will be in effect from July 1, 2016 through June 30, 2017. The charges for each fiscal year thereafter will be in effect, respectively, from July 1, 2017 through June 30, 2018, from July 1, 2018 through June 30, 2019, from July 1, 2019 through June 30, 2020 and from July 1, 2020 through June 30 2021, unless the Board determines by resolution that the amount for a fiscal year will not be effective or will be some lesser amount than shown on the Rate Schedule.

This Ordinance amends Sections 18-1 and 18-2 of Ordinance 22 of the Castroville Water District, predecessor of the Castroville Community Services District, as last amended on August 17, 2004 by District Ordinance No. 51. Sections 18-1 and 18-2 will be amended to establish the following Rate Schedule:

Meter Size	Service Type	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
3/4 " Meter	Water	16.60	18.33	19.24	20.01	20.81
1" Meter	Water	27.67	30.62	32.15	33.43	34.77
1 1/2" Meter	Water	48.72	59.84	62.83	65.34	67.96
2" Meter	Water	77.80	97.24	102.10	106.18	110.43
3" Meter	Water	146.35	194.54	204.27	212.44	220.94
4" Meter	Water	244.98	303.47	318.64	331.39	344.65
6" Meter	Water	445.00	609.98	640.47	666.09	692.74
2" Meter	Fireline	9.71	10.26	10.77	11.20	11.65
3" Meter	Fireline	16.50	19.31	20.27	21.08	21.92
4" Meter	Fireline	28.61	38.48	40.40	42.01	43.70
6" Meter	Fireline	56.98	86.55	90.87	94.51	98.29
8" Meter	Fireline	75.97	115.38	121.15	126.00	131.04
10" Meter	Fireline	100.07	154.44	162.17	168.65	175.40
12" Meter	Fireline	135.34	216.11	226.91	235.99	245.43
All Sizes (Water Service only)	Surcharge per additional unit for water service	16.60	18.33	19.24	20.01	20.81
<b>Rate per cubic foot (cf) for metered water use:</b>		0.0140	0.0161	0.0180	0.0198	0.0218

The Board of Directors of Castroville Community Services District (CCSD) adopted on January 19, 2016 Ordinance No. 66. The Ordinance shall be effective July 1, 2016.

Passed and adopted this 19<sup>th</sup> of January 2016 by the following vote:

AYES: Lewis, MacMillan, Montejano and Stefani

NOES: None

ABSENT: Melgoza

J. Eric Tynan, General Manager

A full text of Ord. 66 can be viewed at the District Office: 11499 Geil Street, Castroville, CA 95012 or on-line at [www.CastrovilleCSD.org](http://www.CastrovilleCSD.org).

**PUBLIC NOTICE**  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
**SUMMARY OF PROPOSED ORDINANCE NO. 67**

(AMENDING SECTION 1, SECTION 2, SECTION 3, SECTION 4, SECTION 7, SECTION 8,  
AND SECTION 9 OF ORDINANCE NO. 61)

TO ESTABLISH A RATE SCHEDULE FOR SEWER SERVICE FOR CASTROVILLE ZONE 2  
SERVICE AREA (MORO COJO, NMCHS AND MONTE DEL LAGO MOBILE HOME PARK)  
FOR FISCAL YEARS 2016/17 THROUGH 2020/21

The Board of Directors of the Castroville Community Services District proposes to adopt Ordinance No. 67 on July 19, 2016. The substance of the ordinance is summarized as follows:

The purpose of this Ordinance is to revise charges and establish a Rate Schedule for sewer service for Castroville Zone 2 service area for the five fiscal years 2016/17 through 2020/2021. The charges for FY 2016/17 will be in effect from August 18, 2016 through June 30, 2017, prorated from August 18, 2016, and include an annual escalator for each subsequent fiscal year, not to exceed 4 percent annually. The charges for the fiscal year thereafter will be in effect, respectively, from July 1, 2017 through June 30, 2018, from July 1, 2018 through June 30, 2019, from July 1, 2019 through June 30, 2020, and from July 1, 2020 through June 30, 2021, unless the Board determines by resolution that the amount for fiscal year will not be effective or will be some lesser amount than shown on the Rate Schedule.

The Ordinance amends Sections 1, 2, 3, 4, 7, 8 and 9 of Ordinance No. 61 of the Castroville Community Services District, as last amended on October 21, 2008. Sections 1, 2, 3, 4, 7, 8 and 9 will be amended to establish the following Rate Schedule for service area Zone 2:

RATE SCHEDULE FOR FISCAL YEARS 2016/17 THROUGH 2020/21 FOR  
CASTROVILLE ZONE 2 SERVICE AREA (MORO COJO, NMCHS AND MONTE DEL  
LAGO MOBILE HOME PARK).

<b>USER FEES-ZONE 2</b>	<b>FY 2016/17</b>	<b>FY 2017/18</b>	<b>FY 2018/19</b>	<b>FY 2019/20</b>	<b>FY 2020/21</b>
1. Single-family residence, per dwelling unit	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
2. Multiple-family residence, per dwelling unit	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
3. Mobile home residence:					
a. Single-width trailers, per trailer (connected)	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
b. Double-width trailers, per trailer (connected)	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
c. Mobile home park office & meeting room	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
4. Industrial discharge per million gallons	N/A	N/A	N/A	N/A	N/A
5. North Monterey High School, per student	\$10.36	\$10.77	\$11.20	\$11.65	\$12.12

PASSED AND ADOPTED ON July 19, 2016 by the Board of Directors of the Castroville Community Services District by the following vote:

AYES: Directors: Stefani, MacMillan and Melgoza  
NOES: Directors:  
ABSENT: Directors:

ATTEST:  
Lidia Santos  
Lidia Santos, Secretary

APPROVED:  
Ron Stefani  
Ron Stefani, President



# CASTROVILLE COMMUNITY SERVICES DISTRICT

Wage Step Program-Board Approved October 2018



## OFFICE MANAGER/BOOKKEEPER/SECRETARY

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 50.14	\$ 51.64	\$ 53.19	\$ 54.79	\$ 56.43	\$ 58.13	\$ 59.87
Bi-Weekly	\$ 4,011.20	\$ 4,131.54	\$ 4,255.48	\$ 4,383.15	\$ 4,514.64	\$ 4,650.08	\$ 4,789.58
Monthly	\$ 8,690.93	\$ 8,951.66	\$ 9,220.21	\$ 9,496.81	\$ 9,781.72	\$ 10,075.17	\$ 10,377.42
Yearly	\$ 104,291.20	\$ 107,419.94	\$ 110,642.53	\$ 113,961.81	\$ 117,380.66	\$ 120,902.08	\$ 124,529.15

## CUSTOMER SERVICE - ACCOUNTS RECEIVABLE

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 26.89	\$ 27.70	\$ 28.53	\$ 29.38	\$ 30.26	\$ 31.17	\$ 32.11
Bi-Weekly	\$ 2,151.20	\$ 2,215.74	\$ 2,282.21	\$ 2,350.67	\$ 2,421.19	\$ 2,493.83	\$ 2,568.65
Monthly	\$ 4,660.93	\$ 4,800.76	\$ 4,944.78	\$ 5,093.12	\$ 5,245.92	\$ 5,403.30	\$ 5,565.39
Yearly	\$ 55,931.20	\$ 57,609.14	\$ 59,337.41	\$ 61,117.53	\$ 62,951.06	\$ 64,839.59	\$ 66,784.78

## LEAD OPERATOR-Treatment 2 & Distribution 2 + Backflow Certificaton + Class B

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 40.59	\$ 41.81	\$ 43.06	\$ 44.35	\$ 45.68	\$ 47.05	\$ 48.47
Bi-Weekly	\$ 3,247.20	\$ 3,344.62	\$ 3,444.95	\$ 3,548.30	\$ 3,654.75	\$ 3,764.39	\$ 3,877.33
Monthly	\$ 7,035.60	\$ 7,246.67	\$ 7,464.07	\$ 7,687.99	\$ 7,918.63	\$ 8,156.19	\$ 8,400.87
Yearly	\$ 84,427.20	\$ 86,960.02	\$ 89,568.82	\$ 92,255.88	\$ 95,023.56	\$ 97,874.26	\$ 100,810.49

## OPERATOR 2 - Treatment 2 & Distribution 2 = Backflow Certification + Class B

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 29.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 35.00
Bi-Weekly	\$ 2,320.00	\$ 2,400.00	\$ 2,480.00	\$ 2,560.00	\$ 2,640.00	\$ 2,720.00	\$ 2,800.00
Monthly	\$ 5,026.67	\$ 5,200.00	\$ 5,373.33	\$ 5,546.67	\$ 5,720.00	\$ 5,893.33	\$ 6,066.67
Yearly	\$ 60,320.00	\$ 62,400.00	\$ 64,480.00	\$ 66,560.00	\$ 68,640.00	\$ 70,720.00	\$ 72,800.00

## OPERATOR 1 - Treatment 1 & Distribution 1 = Backflow Certification + Class B

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 22.00	\$ 23.00	\$ 24.00	\$ 25.00	\$ 26.00	\$ 27.00	\$ 28.00
Bi-Weekly	\$ 1,760.00	\$ 1,840.00	\$ 1,920.00	\$ 2,000.00	\$ 2,080.00	\$ 2,160.00	\$ 2,240.00
Monthly	\$ 3,813.33	\$ 3,986.67	\$ 4,160.00	\$ 4,333.33	\$ 4,506.67	\$ 4,680.00	\$ 4,853.33
Yearly	\$ 45,760.00	\$ 47,840.00	\$ 49,920.00	\$ 52,000.00	\$ 54,080.00	\$ 56,160.00	\$ 58,240.00

**Laborer- No Certification**

	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
<b>Hourly</b>	\$ 16.00	\$ 17.00	\$ 18.00	\$ 19.00	\$ 20.00	\$ 21.00	\$ 22.00
<b>Bi-Weekly</b>	\$ 1,280.00	\$ 1,360.00	\$ 1,440.00	\$ 1,520.00	\$ 1,600.00	\$ 1,680.00	\$ 1,760.00
<b>Monthly</b>	\$ 2,773.33	\$ 2,946.67	\$ 3,120.00	\$ 3,293.33	\$ 3,466.67	\$ 3,640.00	\$ 3,813.33
<b>Yearly</b>	\$ 33,280.00	\$ 35,360.00	\$ 37,440.00	\$ 39,520.00	\$ 41,600.00	\$ 43,680.00	\$ 45,760.00





# CASTROVILLE COMMUNITY SERVICES DISTRICT

## GENERAL MANAGER'S REPORT

JUNE 18, 2019

### ❖ Regulatory Compliance

- ❑ Last SWRCB-DDW inspection of water system and permit July 2017
- ❑ No coliform violations (all routine samples negative) for May 2019
- ❑ Quarterly sampling of Well #3 due to it exceeding secondary standards- for Iron, Turbidity, Spec. Cond. and Chloride- out of service 3/2019
- ❑ Submitted water reports to 9 large Water system customers 6/10/19
- ❑ Regulatory documentation for Castroville Zone 1 sewer jetting activities
- ❑ Submitted No-spill report to State documenting Castroville, Moro Cojo and Moss Landing systems had no sewer spills for May 2019 on 6/3/2019
- ❑ Regulatory documentation for MLCSD – Zone 1 & 2 sewer jetting activities
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities

### ❖ Current Projects

- ❑ Ran Well#3 to determine water quality at various flow rates
- ❑ Receiving bids to recoat & re-light Castroville overhead sign
- ❑ Install lock-down manholes on Castroville Blvd
- ❑ Issue RFP to replace rings and cones on 7 Moss Landing Manholes
- ❑ Continue working with MC-IRWMP for \$395,00 Prop 1 funding
- ❑ Upgrade Moss Landing Motor control centers or put in tough sheds
- ❑ Upgrading SCADA system for Water and Sewer
- ❑ Design and secure funding for Desal pipeline to MPWSP
- ❑ Prepare grant scope of work for Castroville sewer for 2.9 million dollars
- ❑ Finalize grant proposal with DWR for Moss Landing sewer
- ❑ Finalize draft 2020-2024 Capital Improvement Plan
- ❑ Consider Castroville Oaks project for street & sewer service
- ❑ Grant proposal for Castroville water for 2.8 million dollars
- ❑ Finalize purchase of site for future Well #6
- ❑ Moss Landing Operations, see report in Board packet
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Castroville Operations, see report in Board packet
- ❑ Investigate multiple projects in Castroville done w/o review or permitting

### ❖ **Completed Projects**

- ❑ Moss Landing Grease trap inspections 100% completed
- ❑ Submitted letter to CA. Supreme Court Supporting MPWSP
- ❑ Moss Landing Harbor District request to modify Moss Landing Sewer Allocation Plan
- ❑ Put new valve turner into service
- ❑ Sampled Schools in Castroville for lead- all but 1 ND and 1@ 5 mg/l AL=15 mg/l is action level- Sampling Complete
- ❑ Completed and submitted 2018 CCR to SWRCB-DDW
- ❑ Pulled and pumped to waste Well #3
- ❑ Submitted annual extraction report to MCWRA for 2019
- ❑ Submitted annual extraction report to SWRCB-DDW for 2019-certified
- ❑ Castroville Grease trap inspections 95% completed
- ❑ 80% of Fire valve covers lids in Castroville painted yellow
- ❑ Replaced 8 meter registers in April
- ❑ Painted or removed graffiti from 2 site in Castroville
- ❑ Repaired/replaced 2 service laterals

### ❖ **Upcoming Projects**

- ❑ Consideration next step for Well#3 and High Chloride levels
- ❑ Negotiate price for proposed Well Site #6 land
- ❑ Tie-in to MPWSP Desal water line
- ❑ Pig Force main under Elkhorn bridge on Hwy one
- ❑ RCAC to assist in applying for Prop 1 funding for T/A study for future water systems improvements such as a new 600,000-gallon storage tank, hydraulic study and ability to fill tank 4 from distribution system
- ❑ Design & funding for Washington Sewer Bypass line

### ❖ **Meetings/Seminars (attended)**

- ❑ Meeting of the permanent Board of the SVGWB GSA -Ron
- ❑ Delivered appeal to Ca. Coastal Commission re: Marina Denial of LCP
- ❑ Coastal Commission re: MRWSP (CalAm Desal) in Salinas-Eric
- ❑ Ag Advisory Commission re: MRWSP support-Eric
- ❑ Water-Talk in Monterey- Eric
- ❑ Meet with GM for SVGWB-GSA re: GSA Boundaries at CEMEX plant-Eric
- ❑ Monterey One Water Board meeting – Ron
- ❑ IRWMP in Moss Landing-Eric, Paul G. & Lidia G
- ❑ MBWWA Board meeting-Eric
- ❑ Meeting with Moss Landing Chamber

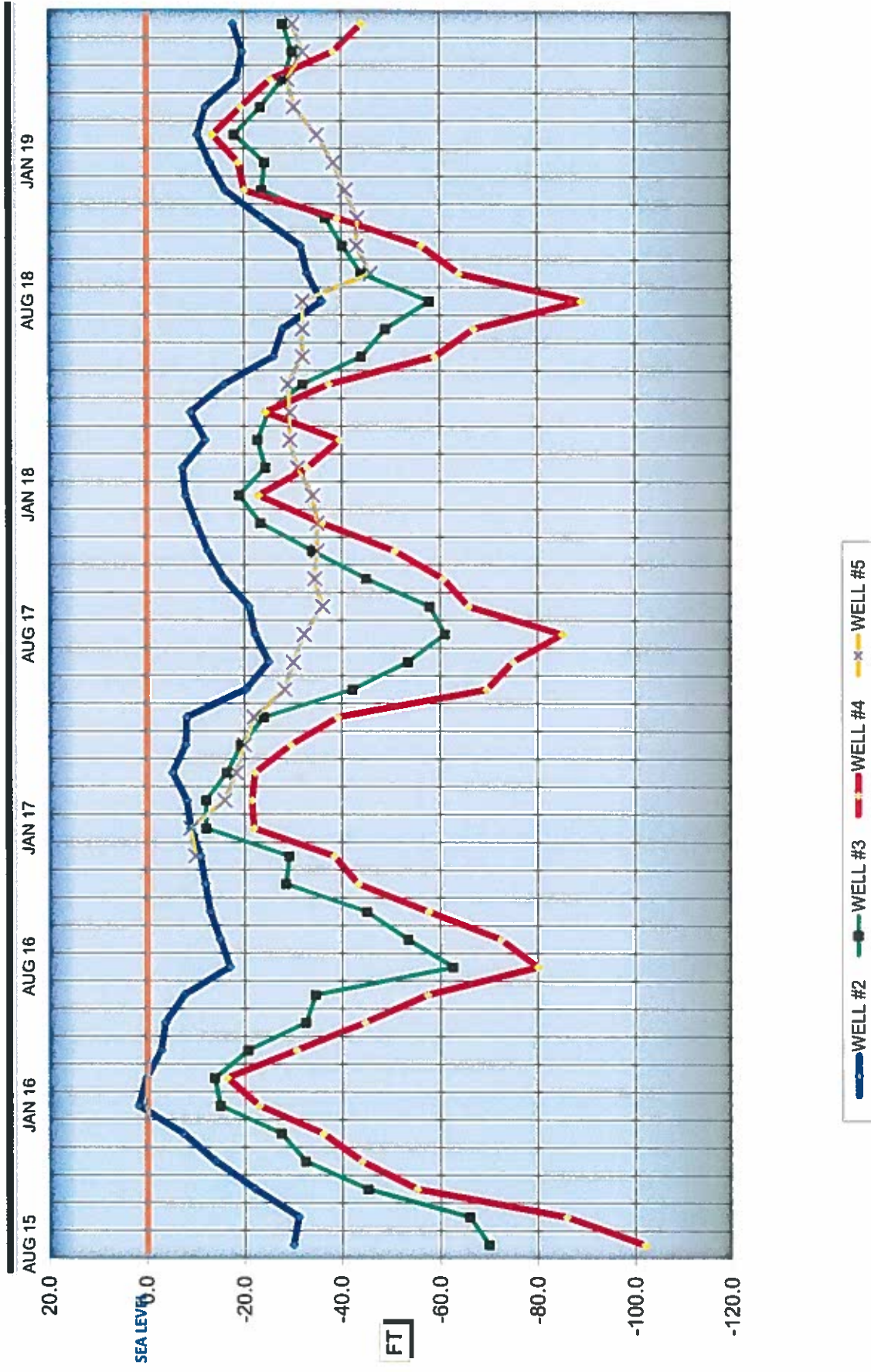
❖ **Meetings/Seminars (upcoming)**

- ❑ Coastal Commission re: MPWSP-Eric
- ❑ CPUC hearing re: MPWSP-Eric
- ❑ City of Marina Council meeting re: MPWSP-Eric
- ❑ MCWD Board meeting re: MPWSP-Eric
- ❑ Moss Landing Community Plan update-Eric
- ❑ SVGWB GSA Board meetings Ron
- ❑ Neighborhood Watch
- ❑ MBWWA Board meeting & Staff Training
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ Quarterly Special District Managers meeting
- ❑ Quarterly Water Managers meeting

❖ **Improvements/Ideas/Suggestions**

- ❑ Consider installing backup generator for Office
- ❑ Install "No dump- spills to Bay" medallions at all storm drain inlets
- ❑ Install "For fire use only- all others will be fined" on all fire hydrants
- ❑ Paint valve covers Blue-Water, Yellow-Fire
- ❑ Select areas for Saddle, main valves and lateral replacement program

# CASTROVILLE WELL LEVELS 2015-2019





# CASTROVILLE COMMUNITY SERVICES DISTRICT

## OPERATIONS REPORT May 2019

### Emergency calls

Leak on 10700 Davis St.

Leak on 11319 Del Monte Av.

Leak on 11301 Sanchez St.

Lift Station # 2 Pump # 1 was pulled to replace volute.

### Maintenance:

- a) Continue to exercise valves in the distribution system. (10% done).
- b) Continue to flush the fire hydrants.
- c) Run the stand-by generators at the water plant sites bi-weekly.
- d) Run the stand-by engines at the sewer lift stations weekly.
- e) Cosmetic site/station maintenance.
- f) Jetted sewer mains.
- g) Clean and Inspect Storm Drains. 60 lbs of debris was collected.
- h) New VFD at well 4 was installed.
- i) New 1" water line was installed at 10800 Mcdougall st.
- j) Light pole Photocell sensor was installed.

### Work Orders:

- a) 48 Hour notices - 67
- b) Final bill – read meter - 9
- c) Investigate - 4
- d) Miscellaneous - 1
- e) Install/Change meter - 5
- f) Padlock srvc, no tenant – 1

FIRELINE Install/Change Meter – 1

**TOTAL WORK ORDERS - 88**

77



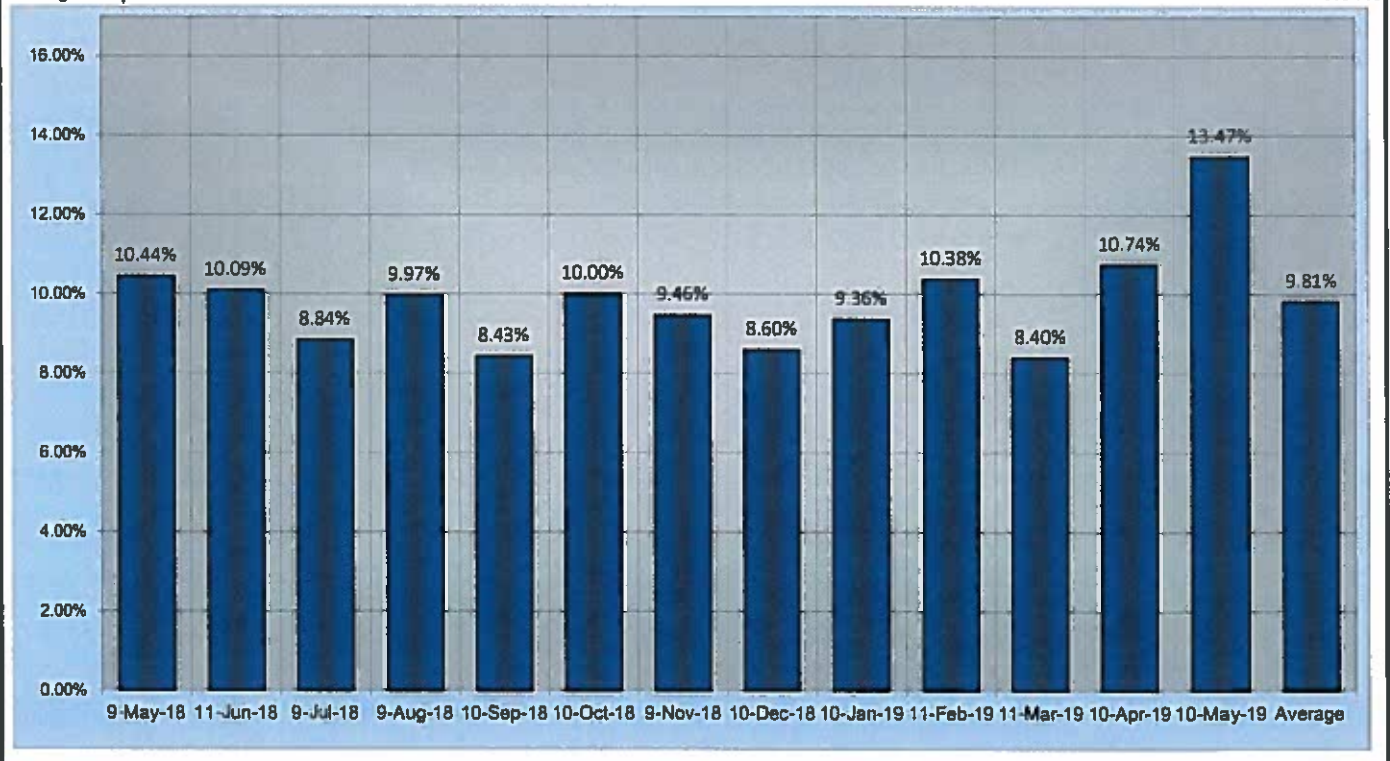


# Castroville Community Services District



## Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
9-May-18	3795112	3908000	4580000	7964000	20247112	17307179	Hydrant meters 307742 Jetting & Flushing 12k Leaks 500k. FD 4k. R.O. & Softner 4K Hydrant meters 471988 Jetting & Flushing 28k Leaks 1k. FD 4k. R.O. & Softner 4K Hydrant meters 324233 Jetting & Flushing 12k Leaks 0k. FD 4k. R.O. & Softner 4K Hydrant meters 346004 Jetting & Flushing 10k Leaks 523k. FD 4k. R.O. & Softner 4K	10.44%
11-Jun-18	4423961	5483000	1314000	14947000	26167961	23017995	Hydrant meters 471988 Jetting & Flushing 28k Leaks 1k. FD 4k. R.O. & Softner 4K Hydrant meters 324233 Jetting & Flushing 12k Leaks 0k. FD 4k. R.O. & Softner 4K Hydrant meters 346004 Jetting & Flushing 10k Leaks 523k. FD 4k. R.O. & Softner 4K	10.09%
9-Jul-18	6210082	5652000	3354000	8576000	23792082	21343612	Hydrant meters 307742 Jetting & Flushing 12k Leaks 500k. FD 4k. R.O. & Softner 4K Hydrant meters 471988 Jetting & Flushing 28k Leaks 1k. FD 4k. R.O. & Softner 4K Hydrant meters 324233 Jetting & Flushing 12k Leaks 0k. FD 4k. R.O. & Softner 4K Hydrant meters 346004 Jetting & Flushing 10k Leaks 523k. FD 4k. R.O. & Softner 4K	8.84%
9-Aug-18	1596286	6294000	7248000	11965000	27103286	23432625	Hydrant meters 307742 Jetting & Flushing 12k Leaks 500k. FD 4k. R.O. & Softner 4K Hydrant meters 471988 Jetting & Flushing 28k Leaks 1k. FD 4k. R.O. & Softner 4K Hydrant meters 324233 Jetting & Flushing 12k Leaks 0k. FD 4k. R.O. & Softner 4K Hydrant meters 346004 Jetting & Flushing 10k Leaks 523k. FD 4k. R.O. & Softner 4K	9.97%
10-Sep-18	5244836	5796000	5806000	9793000	26639836	23927705	Hydrant meters 307742 Jetting & Flushing 12k Leaks 500k. FD 4k. R.O. & Softner 4K Hydrant meters 471988 Jetting & Flushing 28k Leaks 1k. FD 4k. R.O. & Softner 4K Hydrant meters 324233 Jetting & Flushing 12k Leaks 0k. FD 4k. R.O. & Softner 4K Hydrant meters 346004 Jetting & Flushing 10k Leaks 523k. FD 4k. R.O. & Softner 4K	8.43%
10-Oct-18	5330407	4785000	6409000	8246000	24770407	21774400	Hydrant meters 307742 Jetting & Flushing 12k Leaks 500k. FD 4k. R.O. & Softner 4K Hydrant meters 471988 Jetting & Flushing 28k Leaks 1k. FD 4k. R.O. & Softner 4K Hydrant meters 324233 Jetting & Flushing 12k Leaks 0k. FD 4k. R.O. & Softner 4K Hydrant meters 346004 Jetting & Flushing 10k Leaks 523k. FD 4k. R.O. & Softner 4K	10.00%
9-Nov-18	4863745	4854000	5884000	8612000	24213745	21502135	Hydrant meters 307742 Jetting & Flushing 12k Leaks 500k. FD 4k. R.O. & Softner 4K Hydrant meters 471988 Jetting & Flushing 28k Leaks 1k. FD 4k. R.O. & Softner 4K Hydrant meters 324233 Jetting & Flushing 12k Leaks 0k. FD 4k. R.O. & Softner 4K Hydrant meters 346004 Jetting & Flushing 10k Leaks 523k. FD 4k. R.O. & Softner 4K	9.46%
10-Dec-18	4727377	4340000	4231000	6237000	19535377	17408174	Hydrant meters 115782 Jetting & Flushing 12k Leaks 200k. FD 4k. R.O. & Softner 4K Hydrant meters 76387 Jetting & Flushing & Flushing 17k Leaks 300k. FD 4k. R.O. & Softner 4K	8.60%
10-Jan-19	2342619	2129000	3046000	7825000	15342619	13511117	Hydrant meters 80095 Jetting & Flushing & Flushing 15k Leaks k. FD 4k. R.O. & Softner 4K	9.36%
11-Feb-19	2674247	2416000	3279000	7872000	16241247	14446087	Hydrant meters 80095 Jetting & Flushing & Flushing 15k Leaks k. FD 4k. R.O. & Softner 4K	10.38%
11-Mar-19	2737915	2429000	1913000	6344000	13423915	12195474	Hydrant meters 83327 Jetting & Flushing & Flushing 10k Leaks k. FD 4k. R.O. & Softner 4K	8.40%
10-Apr-19	4014725	3805000	0	8446000	16265725	14053790	Hydrant meters 144405 Jetting & Flushing 20k Leaks. Hydrant ht 280k. FD 4k. R.O. & Softner 4K	10.74%
10-May-19	4137041	3724000	0	12923000	20784041	17593798	Hydrant meters 273394 Jetting & Flushing 10k. 100k Leaks Hydrant k. FD 4k. R.O. & Softner 4K	13.47%
<b>Average</b>								<b>9.81%</b>



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## CASTROVILLE - ZONE 1 MONTHLY O&M REPORT MAY 2019

### ❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/29/2019

### ❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/29/2019

❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/29/2019

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. 7,657 feet

❖ **OTHER MATTERS**

- ❑ Responded to 12 Underground Alert marking requests
- ❑ Submitted no-spill report to SWRCB on 6-2-2019
- ❑ Cleaned storm drains in January ,February and May 2019

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are Marked- "DO NOT DUMP, FLOWS TO BAY"
- ❑ Confirm that storm drain interceptors are clear





# Castroville

## MAY 2019 JETTING

6/5/19



ID	Material	Length	Street	Downstream MH	Upstream MH
10500Alley MH63<64	6" Clay	368	McDougall Alley	MH 6.3	MH 6.4
10600 alley	6" Clay	100	McDougall Alley	MH 6.4	CO 6.5
10600Axtell	6" Clay	255	Axtell St.	MH 15.4	CO 15.6
10600Geil	18" Clay	378	Geil St.	MH 13	MH 14
10600Haight	6" Clay	375	Haight St.	MH 15.3	MH 15.32
10600Seymour	6" Clay	245	Seymour St.	MH 14.1	CO 14.3
10700Axtell	6" Clay	350	Crane St.	MH 15.4	MH 15.5
10700Geil	18" Clay	367	Geil St.	MH 14	MH 15
10700Haight	6" Clay	364	Haight St.	MH 15.2	MH 15.3
10700Seymour	6" Clay	138	Seymour St.	MH 14.2	CO 14.2
10700Tembladera	8" Clay	366	Tembladera St.	MH 4.5	MH 4.6
10800Geil	18" Clay	353	Geil St.	MH 15	MH 16
10800Haight	6" Clay	300	Haight St.	MH 15.72	CO 15.72
10800Haight/B	6" Clay	155	Haight St.	MH 15.2	CO 15.21
10800Seymour	6" Clay	139	Seymour St.	MH 15.1	CO 15.1
11200Crane	6" Clay	200	Crane St.	MH 15	CO 15.9
11300Crane	6" Clay	339	Crane St.	MH 15	MH 15.1
11300Preston	6" Clay	346	Preston St.	MH 14	MH 14.1
11300Speegle	6" Clay	153	Speegle St.	MH 13	CO 13.1
11400Crane	6" Clay	352	Crane St.	MH 15.1	MH 15.2
11400Preston	6" Clay	160	Preston St.	MH 15.3	MH 15.31
11500Crane	6" Clay	190	Crane St.	MH 15.2	CO 15.2
11500Preston	6" Clay	352	Preston St.	MH 15.3	MH 15.4
11550Crane	PSM SDR35 8"	300	Crane St.	MH 15.72	MH 15.73
11600Crane/Alley	6" Clay	230	Crane St.	MH 15.51	CO 15.50
11600Crane/new	6" Clay	261	Crane St.	MH 15.73	MH 15.74
11600Crane/old	6" Clay	175	Crane St.	MH 15.5	MH 15.51
11600Preston	6" Clay	346	Preston St.	MH 15.4	CO 15.41
<b>TOTAL</b>		<b>7657</b>			

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MORO COJO - ZONE 2 MONTHLY O&M REPORT MAY 2019

### ❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/29/2019

### ❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/29/2019

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #54.2 to-MH #54.20
- ❑ Jetted sewer lines btwn MH #54.1 to-MH #54.11
- ❑ Jetted sewer lines btwn MH #54.1 to-MH #54.2
- ❑ Jetted sewer lines btwn MH #55 to-MH #54.1
- ❑ jetted sewer lines btwn MH #564.1 to-CO 54.10
- ❑ Jetted sewer lines btwn MH #54 to-MH #55
- ❑ Jetted sewer lines btwn MH #53 to-MH #54
  
- ❑ Total jetted approx. 829 feet

❖ **OTHER MATTERS**

- ❑ Responded to 3 Underground Alert marking requests
- ❑ Cleaned and weed-whacked site
- ❑ SWRCB-Reported "no-spill" 6/2/2019
- ❑ Performed inspection of all storm drains in June 2019
- ❑ Street sweeper cleaned in November
- ❑ Mowing completed-May 2018
- ❑ Installing fences to keep cars from parking on open space

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are clear and detention ponds are clean & fence secured



**Moro Cojo**  
MAY 2019 JETTING

6/5/2019



ID	Material	Length	Street	Downstream MH	Upstream MH
6inSabino	PSM SDR35 6"	112	Sabino Dr.	MH 54.2	CO 54.20
6inSabino Dr	PSM SDR35 6"	58	Sabino Dr.	MH 54.1	MH 54.11
6inSabinoDr	PSM SDR35 6"	112.6	Sabino Dr.	MH 54.1	MH 54.2
8inSabino	8" PVC	132.5	Sabino Dr.	MH 55	MH 54.1
8inSabinoDr	8" PVC	132.6	Sabino Dr.	MH 54.1	CO 54.10
CB2	8" PVC	158	Castroville Blvd	MH 54	MH 55
CB3	8" PVC	123	Castroville Blvd	MH 53	MH 54
	<b>TOTAL</b>	<b>828.7</b>			

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MOSS LANDING (ZONE 3) MONTHLY O&M REPORT

**MAY 2019**

### ❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/29/2019

### ❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/29/2019

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/29/2019

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/29/2019

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #58 to-CO #1
- ❑ Jetted sewer lines btwn MH #20 to-MH #41
- ❑ Jetted sewer lines btwn MH #41 to-MH #42
- ❑ Jetted sewer lines btwn MH #58 to-MH #59
  
- ❑ Total jetted approx. 1,040 feet

❖ **OTHER MATTERS**

- ❑ Responded to 25 Underground Alert marking requests
- ❑ Preparing bid documents to replace failing Motor Control Centers (4)
- ❑ Working on grant application for \$2.8 Million for upgrades, replacements and repair of sewer system
- ❑ Performed Bi-annual inspection of grease traps @ various facilities in November 2018 and March 2019
- ❑ Emailed notice of "no spill" to CIWQS 6-2-2019
- ❑ Requesting proposals to replace 7 manholes on Moss Landing Road

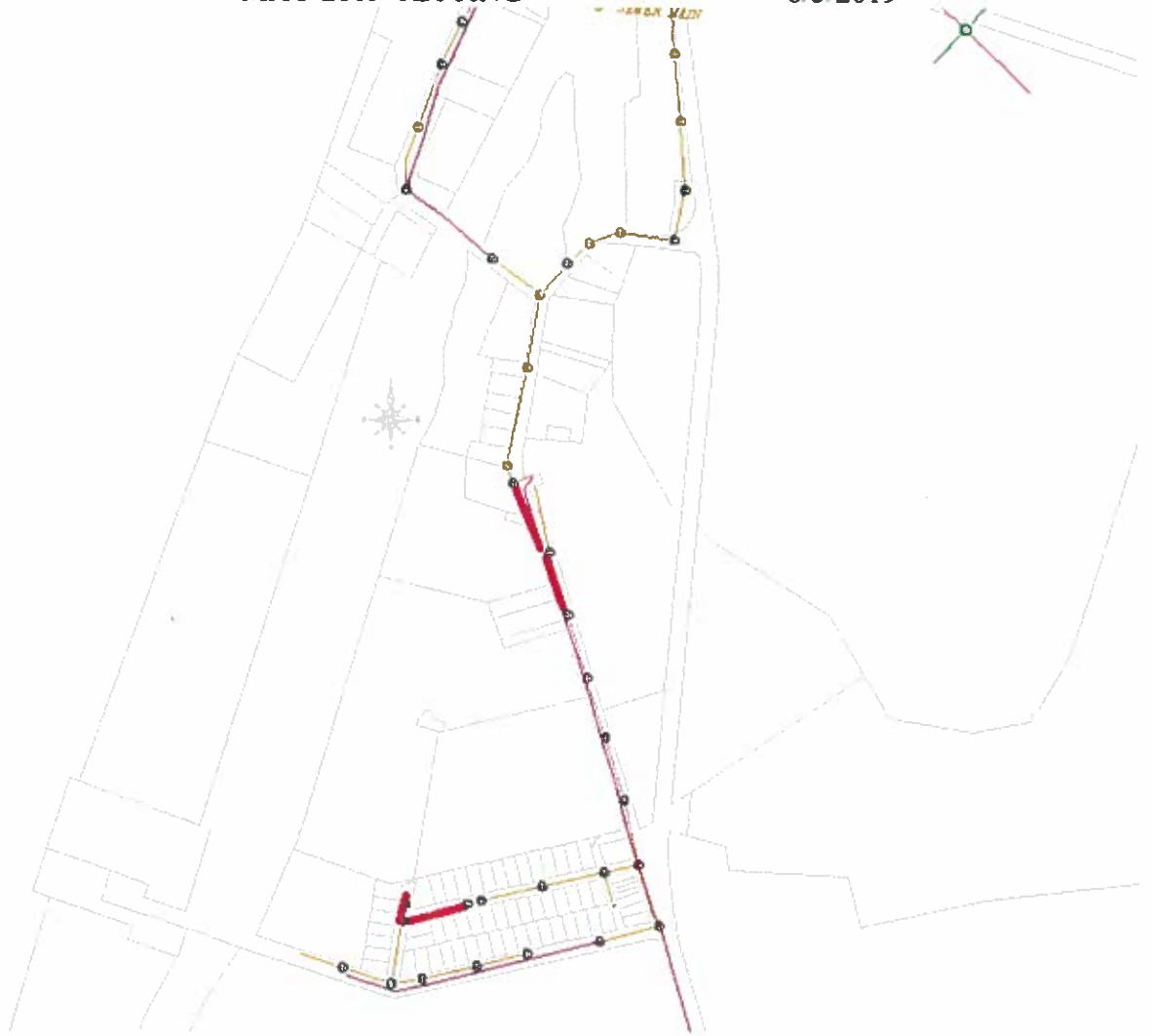
❖ **Improvements/CIP/Suggestions**

- ❑ Need to recoat or replace 12-15 manholes that internal walls are failing
- ❑ Consider options for Elkhorn Bridge Force Main replacement
- ❑ Schedule pigging of Station #1 & Station #2 force mains



**Moss Landing**  
MAY 2019 JETTING

6/5/2019



ID	Material	Length	Street	Downstream MH	Upstream MH
CO1>MH58	PSM SDR35 8"	90	Laguna St.	MH58 ML	CO1 ML
MH41>Co. Station	PSM SDR35 8"	324	Soundholt Rd.	MH20 ML	MH41 ML
MH42>MH41	PSM SDR35 8"	306	Soundholt Rd.	MH41 ML	MH42 ML
MH59>MH58	PSM SDR35 8"	320	Pieri Ct.	MH58 ML	MH59 ML
<b>Total</b>		<b>1040</b>			

# Accounts Receivable Summary

From 05/01/2019 Through 05/31/2019

**OPEN BALANCE** Balance  
44,198.73

<u>MONTHLY-Charge</u>	<u>Minimum</u>	<u>Overage</u>	<u>Usage</u>	<u>Count</u>	<u>Total</u>
WATER	38,067.93	42,269.61	2,348,299.00	1,396	80,337.54
FIRELINE	5,406.62	0.58	31.00	67	5,407.20
SURCHARGE	9,724.26	0.00	0.00	124	9,724.26
WATER CMPND	0.00	68.08	3,782.00	1	68.08
***Total Charge	<u>53,198.81</u>	<u>42,338.27</u>	<u>2,352,112.00</u>	<u>1,588</u>	<u>95,537.08</u>

<u>MONTHLY-Miscellaneous</u>	<u>Amount</u>
WATER	690.00
***Total Miscellaneous	<u>690.00</u>

<u>MONTHLY-Payment</u>	<u>Amount</u>
WATER	-69,802.07
WATER Miscellaneous	-741.71
FIRELINE	-4,368.50
SURCHARGE	-8,376.14
WATER CMPND	-74.39
***Total Payments	<u>-83,362.81</u>

<u>MONTHLY-Return Check</u>	<u>Amount</u>
WATER	35.00
***Total Return Check	<u>35.00</u>

<u>MONTHLY-Deposit Applied</u>	<u>Amount</u>
WATER	-326.52
SURCHARGE	-38.48
***Total Deposit Applied	<u>-365.00</u>

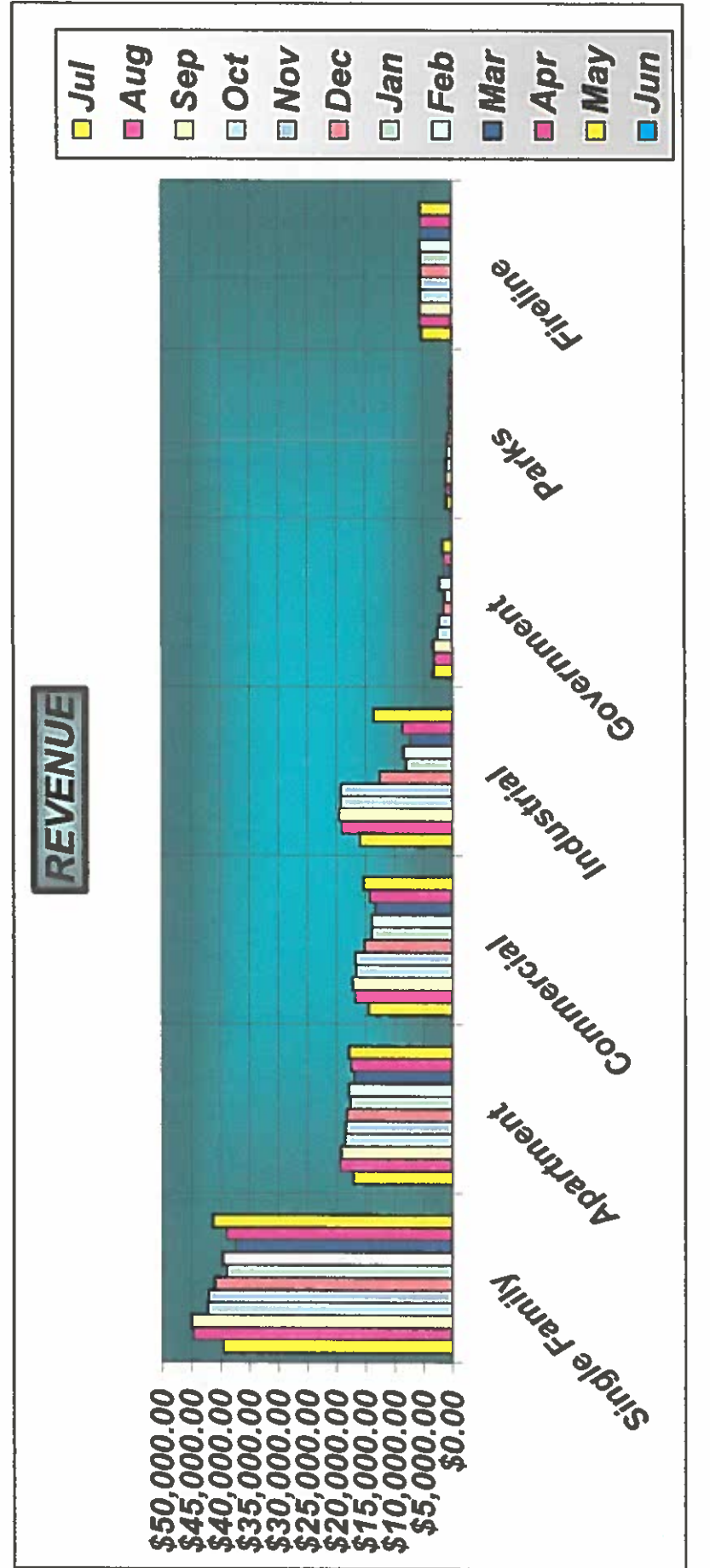
<u>MONTHLY-Refund</u>	<u>Amount</u>
WATER	208.53
***Total Refund	<u>208.53</u>

**CLOSING BALANCE 56,941.53**



Annual Water Revenue By Classification 2018-2019

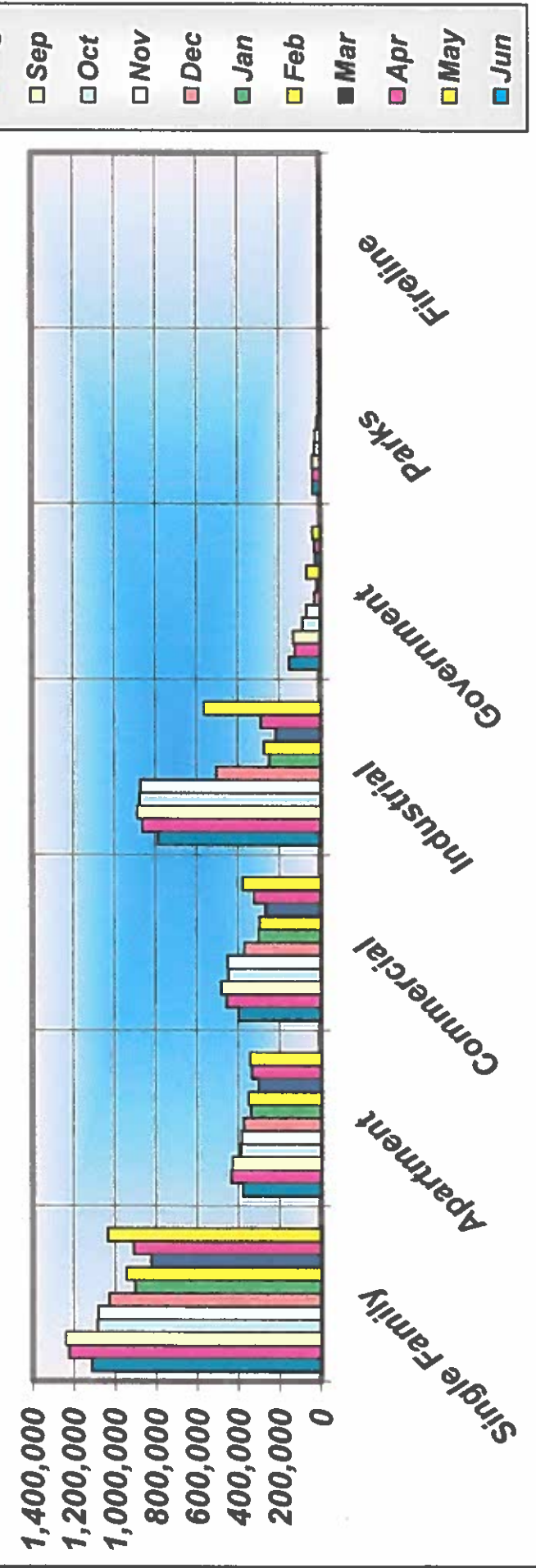
	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$39,452.77	\$17,065.22	\$14,491.17	\$15,948.76	\$3,341.01	\$955.63	\$5,304.85	\$96,559.41
Aug	\$44,682.00	\$19,364.09	\$16,764.09	\$19,013.59	\$3,169.35	\$1,052.94	\$5,552.41	\$109,598.47
Sep	\$44,889.48	\$19,234.10	\$17,211.55	\$19,425.57	\$3,301.56	\$1,096.79	\$5,570.31	\$110,729.36
Oct	\$42,119.73	\$18,524.11	\$16,588.34	\$19,266.30	\$2,527.95	\$929.93	\$5,412.72	\$105,369.08
Nov	\$42,056.45	\$18,387.80	\$16,664.74	\$19,176.18	\$2,179.22	\$843.54	\$5,418.54	\$104,726.47
Dec	\$40,935.63	\$18,242.42	\$15,163.60	\$12,569.53	\$1,449.09	\$676.63	\$5,407.75	\$94,444.65
Jan	\$38,892.01	\$17,603.60	\$13,930.31	\$7,953.77	\$1,269.33	\$495.19	\$5,411.06	\$85,555.27
Feb	\$39,588.40	\$17,808.55	\$13,939.23	\$8,412.33	\$2,164.27	\$522.01	\$5,413.60	\$87,848.39
Mar	\$37,409.18	\$16,939.43	\$13,363.96	\$7,341.77	\$1,401.46	\$497.71	\$5,407.54	\$82,361.05
Apr	\$38,986.83	\$17,498.83	\$14,279.60	\$8,655.73	\$1,455.17	\$506.17	\$5,408.25	\$86,790.58
May	\$41,335.11	\$17,801.32	\$15,243.17	\$13,591.43	\$1,634.93	\$523.92	\$5,407.20	\$95,537.08
Jun								
<b>Totals</b>	<b>\$450,347.59</b>	<b>\$198,469.47</b>	<b>\$167,639.76</b>	<b>\$151,354.96</b>	<b>\$23,893.34</b>	<b>\$8,100.46</b>	<b>\$59,714.23</b>	<b>\$1,059,519.81</b>



Annual Water Usage By Classification 2018-2019

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,113,076	378,044	396,208	784,612	148,762	32,660	62	2,853,424
Aug	1,224,234	433,898	457,301	862,850	120,897	33,426	98	3,132,704
Sep	1,237,233	428,679	483,053	885,738	128,243	35,862	83	3,198,891
Oct	1,085,311	389,258	447,363	876,889	85,264	26,592	339	2,911,016
Nov	1,081,167	382,040	451,182	871,883	65,890	21,793	662	2,874,617
Dec	1,027,335	373,476	368,603	504,847	25,327	12,520	63	2,312,171
Jan	902,826	337,335	299,696	248,415	15,341	2,440	246	1,806,299
Feb	942,135	349,857	296,035	273,891	65,060	3,930	387	1,931,295
Mar	822,383	301,579	266,721	214,416	22,681	2,580	51	1,630,411
Apr	907,479	332,760	322,391	287,413	25,665	3,050	91	1,878,849
May	1,033,347	340,910	376,518	561,619	35,651	4,036	31	2,352,112
Jun								
<b>Totals</b>	<b>11,376,526</b>	<b>4,047,836</b>	<b>4,165,071</b>	<b>6,372,573</b>	<b>738,781</b>	<b>178,889</b>	<b>2,113</b>	<b>26,881,789</b>

**CUBIC USAGE**





**CALIFORNIA STATE TREASURER  
FIONA MA, CPA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
05/07/19	2.45	2.45	180
05/08/19	2.45	2.45	181
05/09/19	2.45	2.45	180
05/10/19	2.45	2.45	180
05/11/19	2.45	2.45	180
05/12/19	2.45	2.45	180
05/13/19	2.45	2.45	177
05/14/19	2.45	2.45	176
05/15/19	2.45	2.45	178
05/16/19	2.45	2.45	179
05/17/19	2.45	2.45	179
05/18/19	2.45	2.45	179
05/19/19	2.45	2.45	179
05/20/19	2.45	2.45	176
05/21/19	2.45	2.45	175
05/22/19	2.45	2.45	174
05/23/19	2.45	2.45	174
05/24/19	2.45	2.45	176
05/25/19	2.45	2.45	176
05/26/19	2.45	2.45	176
05/27/19	2.45	2.45	176
05/28/19	2.45	2.45	172
05/29/19	2.45	2.45	174
05/30/19	2.45	2.45	174
05/31/19	2.45	2.45	180
06/01/19	2.45	2.45	180
06/02/19	2.45	2.45	180
06/03/19	2.45	2.45	177
06/04/19	2.45	2.45	177
06/05/19	2.45	2.45	176
06/06/19	2.45	2.45	176

\*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

**LAIF Performance Report**

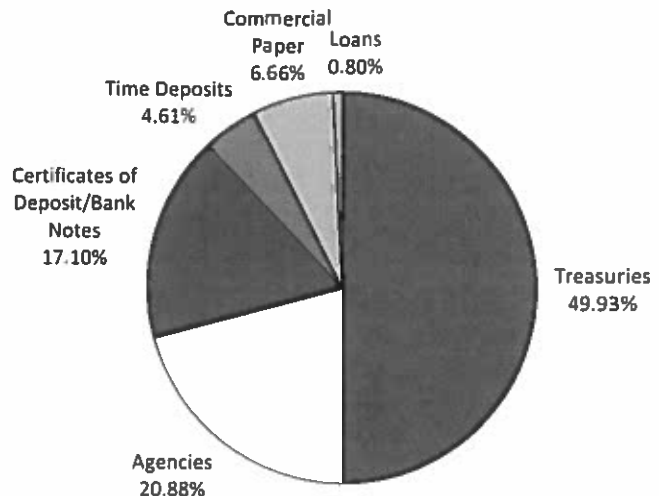
**Quarter Ending 03/31/19**

Apportionment Rate: 2.55  
 Earnings Ratio: 0.00006976322349099  
 Fair Value Factor: 1.000146954  
 Daily: 2.44%  
 Quarter to Date: 2.39%  
 Average Life: 179

**PMIA Average Monthly Effective Yields**

May 2019 2.449  
 Apr 2019 2.445  
 Mar 2019 2.436

**Pooled Money Investment Account  
Portfolio Composition  
04/30/19  
\$102.7 billion**



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

Based on data available as of 06/06/2019

**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
**INTERNAL REPORT**  
Receipts, Disbursements, and Bank Balances as of May 31, 2019

Ending balance as of April 30, 2019 \$12,460,285.24

**RABOBANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	270,315.87
Water Receipts	83,292.81
Water-Sewer Miscellaneous Receipts	2,747.56
Interest Earned	4.50
Expenses (Checks Written)	(120,264.40)
Monterey One Water Sanitation Fees	3,029.77
NSF Check & Bank Fees	(47.00)
Misc. Over-Short	2.08
Ending Balance for General Fund	<b>239,081.19</b>

**RABOBANK, CUSTOMER DEPOSIT FUND**

Beginning Balance	63,123.27
New Deposits (opened accounts)	360.00
Interest Earned	1.10
Deposits Returned or Applied to Accounts	(365.00)
Ending Balance for Customer Deposit Fund	<b>63,119.37</b>

**LAIF FUND**

Beginning Balance	9,371,109.89
Quarterly Interest Earned	0.00
Ending Balance for LAIF	<b>9,371,109.89</b>

**CAMP FUND**

Beginning Balance Sewer (Zone 1) Capital Improv Account	117,948.63
Monthly Interest Earned	252.05
Ending Balance Camp Federal Security Account	<b>118,200.68</b>
Beginning Balance Sewer (Zone 1) Reserves Account	233,342.73
Monthly Interest Earned	498.64
Ending Balance CAMP Federal Security Account	<b>233,841.37</b>

**Cal TRUST-INVESTMENT**

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,404,444.85
Income Distribution	4,767.99
Unrealized GAIN (Loss)	9,617.78
Ending Balance Cal TRUST	<b>2,418,830.62</b>

<b>New Balance as of May 31, 2019</b>	<b>12,444,183.12</b>
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# Castroville Community Services District

## List of Checks for May 2019

Date	Number	Name	Memo	Amount
<b>General Fund Checking</b>				
05/09/2019	25614	ACWA JPIA-Dental	Employees Dental/Vision/EAP	\$ 1,077.13
05/09/2019	25615	Airgas, NCN	Supplies for Well Sites	\$ 281.10
05/09/2019	25616	Aramark	Operators Uniforms & Mats	\$ 297.16
05/09/2019	25617	AT&T	Monthly Telephone Services	\$ 346.07
05/09/2019	25618	California Water Service Compan	Water Meters @ Lift Stations Zone 2	\$ 33.84
05/09/2019	25619	Carmel Marina Corporation	Bi-Monthly Waste Disposal Fees	\$ 32.85
05/09/2019	25620	Castroville Auto Parts	Parts and Supplies	\$ 3.54
05/09/2019	25621	Castroville Hardware	Parts and Supplies	\$ 688.01
05/09/2019	25622	Eudoxio Orozco Jr.	Monthly Cellular Phone Expense	\$ 40.00
05/09/2019	25623	Exxon Mobile	Fuel for Trucks	\$ 357.15
05/09/2019	25624	GreatAmerica Financial Svcs	Monthly Lease of Billing Equipment	\$ 462.26
05/09/2019	25625	Gutierrez Consultants	Fuel for Trucks	\$ 5,980.18
05/09/2019	25626	Jonathan Varela-Exp	Monthly Cellular Phone Expense	\$ 40.00
05/09/2019	25627	MNS Engineers, Inc.	Engineer Fees	\$ 4,837.50
05/09/2019	25628	Monterey One Water	FOG Education Program	\$ 336.28
05/09/2019	25629	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 1,740.00
05/09/2019	25630	Office Depot, Incorporated	Office Supplies	\$ 101.71
05/09/2019	25631	Pacific Gas & Electric	Well Sites	\$ 6,821.67
		continued	Office	\$ 222.75
		continued	Street Lights Zone 1 and 2	\$ 4,192.53
05/09/2019	25632	Principal Life Group	Employees Life Insurance Policy	\$ 111.06
05/09/2019	25633	Redshift Internet Service	DSL Monthly Service	\$ 69.99
05/09/2019	25634	State Water Resources Control B	Operators-Certification Fees	\$ 60.00
05/09/2019	25635	Visa - Eric	SCADA System	\$ 2,123.36
		continued	Tools for Operations	\$ 195.56
		continued	Office Supplies	\$ 120.43
		continued	Eric, Cosme & Ron lunch Meeting	\$ 51.52
05/09/2019	25636	Visa - Lidia	Operators Cellular Phones	\$ 88.01
		continued	Monthly Web Page	\$ 124.95
05/09/2019	25637	Visa - Roberto	Tools for Operations	\$ 84.63
		continued	Supplies for Pumps & Well Sites	\$ 464.58
05/09/2019	25638	Zoom Imaging Solutions Inc.	Monthly Service Fees-Copier	\$ 47.82
	25639-			
05/09/2019	25644	District Employees'	Bi-Weekly Net Payroll	\$ 11,593.01
05/09/2019	25645	VALIC	Bi-Weekly Deferred Comp	\$ 1,898.00
05/09/2019	1	Electronic Federal Tax Payment S	Bi-Weekly Payroll Taxes	\$ 5,314.74
05/09/2019	2	EDD	Bi-Weekly Payroll Taxes	\$ 934.64
05/09/2019	3	Pers-Members	Bi-Weekly Retirement Benefits	\$ 1,295.34
05/09/2019	4	Pers-Employer	Bi-Weekly Retirement Benefits	\$ 1,616.62
05/10/2019	5	CalPERS - Health Benefits	Employees Health Benefits	\$ 12,649.62
05/23/2019	25646	Adriana Melgoza	5-21-2019 Board Meeting	\$ 100.00
05/23/2019	25647	Airgas, NCN	Well Site Supplies	\$ 469.38
05/23/2019	25648	Aramark Uniform Services, Inc.	Operators Uniforms & Mats	\$ 297.16
05/23/2019	25649	Borges & Mahoney Inc.	Chlorinator for Well Site 4	\$ 23,790.76
05/23/2019	25650	CA Marine Sanctuary Foundation	For GMCIRWM Project Coordinator	\$ 2,000.00
05/23/2019	25651	Cosme Padilla	5-21-2019 Board Meeting	\$ 100.00
05/23/2019	25652	DBA Electric, Inc.	For Site 4 Booster Pump 3	\$ 265.00
05/23/2019	25653	Glenn G. Oania	5-21-2019 Board Meeting	\$ 100.00

Date	Number	Name	Memo	Amount
05/23/2019	25654	Gutierrez Consultants	Grant Administration for Zone 1 & 3	\$ 217.00
05/23/2019	25655	James R. Cochran Jr.	5-21-2019 Board Meeting	\$ 100.00
05/23/2019	25656	Jonathan Varela-Exp	Operator-D2 Certification Fees	\$ 60.00
05/23/2019	25657	Pacific Gas & Electric	Castroville Zone 1 & 2 Lift Stations	\$ 973.96
		continued	Steel Garage	\$ 18.11
		continued	Moss Landing Lift Stations-Zone 3	\$ 844.80
05/23/2019	25658	Ronald J. Stefani	5-21-2019 Board Meeting	\$ 100.00
05/23/2019	25659	USA Bluebook	VFD for Well Site 4	\$ 2,065.83
	25660-			
05/23/2019	25665	District Employees'	Bi-Weekly Net Payroll	\$ 11,173.30
05/23/2019	25666	VALIC	Bi-Weekly Deferred Comp	\$ 1,898.00
05/23/2019	1	Electronic Federal Tax Payment S	Bi-Weekly Payroll Taxes	\$ 5,167.68
05/23/2019	2	EDD	Bi-Weekly Payroll Taxes	\$ 926.50
05/23/2019	3	Pers-Members	Bi-Weekly Retirement Benefits	\$ 1,271.42
05/23/2019	4	Pers-Employer	Bi-Weekly Retirement Benefits	\$ 1,589.89
<b>Total General Fund-Checking</b>				<b>\$ 120,264.40</b>
<b>Customer Deposit Fund</b>				
05/31/2019	3859	Guadalupe Miramones	Deposit Refund	\$ 19.41
05/31/2019	3860	Severino Cabrera	Deposit Refund	\$ 17.40
05/31/2019	3861	Maria T. Flores Cortez	Deposit Refund	\$ 30.12
05/31/2019	3862	Jorge Calderon	Deposit Refund	\$ 11.60
05/31/2019	3863	Castroville CSD	May Closures	\$ 286.47
<b>Total Customer Deposit Fund</b>				<b>\$ 365.00</b>

# Calendar for Year 2019 (United States)

<p><b>January</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table> <p>5:● 14:○ 21:○ 27:○</p>	Su	Mo	Tu	We	Th	Fr	Sa			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			<p><b>February</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td></td><td></td></tr> </table> <p>4:● 12:○ 19:○ 26:○</p>	Su	Mo	Tu	We	Th	Fr	Sa						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28			<p><b>March</b></p> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> <p>6:● 14:○ 20:○ 28:○</p>	Su	Mo	Tu	We	Th	Fr	Sa						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
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Holidays:			
Jan 1	New Year's Day	Nov 28	Thanksgiving Day
Jan 21	Martin Luther King Jr. Day	Dec 25	Christmas Day
Feb 18	Presidents' Day (Most regions)	Oct 14	Columbus Day (Most regions)
May 27	Memorial Day	Nov 11	Veterans Day
Jul 4	Independence Day		
Sep 2	Labor Day		