

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
May 19, 2020

President Adriana Melgoza called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present (Virtual GoToMeeting): President Adriana Melgoza, Vice President James Cochran, Director Ron Stefani and Director Glenn Oania

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: General Manager Alex Lopez of North County Recreation & Park District

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Director Ron Stefani at the request of President Adriana Melgoza.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Ron Stefani and seconded by Glenn Oania to approve the minutes of the April 21 2020 Scheduled Board Meeting. The motion carried by the following roll call vote:

AYES: 4 Directors: Stefani, Cochran, Oania and Melgoza

NOES: 0 Directors:

ABSENT/NOT

PARTICIPATING: 1 Directors: Padilla

Consent Calendar accepted as presented

Director Cosme Padilla signed on to the meeting at 4:33 p.m.

CORRESPONDENCE:

1. Letter to Marina Coast Water District Regarding Marina Coast Water District population, Department of Finance estimate from Monterey One Water.
2. Letter to Monterey One Water regarding Pure Water Monterey Expansion Project Certification of SEIR-Oppose from Farm Bureau Monterey.
3. Letter to Monterey One Water (M1W) regarding M1W Agenda, April 27, 2020, Item 7A-Consider Marina Coast Water District's request to increase its MIW weighted votes from two to three votes in accordance with Section 3.04, Voting of the MIW Joint Exercise of Powers Agreement from Castroville Community Services District.
4. Letter to Monterey One Water Regarding Monterey Bay National Marine Sanctuary's response to Monterey One Water regarding comments on the draft Final Supplemental Environmental Impact Report for the proposed expansion of the Pure Water Monterey Ground Water Replenishment Project from National Oceanic and Atmospheric Administration.
5. Letter to Monterey One Water regarding Pure Water Monterey Expansion Project Certification of SEIR-Oppose from Ocean Mist Farms.
6. Letter via Email to Monterey One Water regarding 4-27-20 Agenda Item 7A from City of Salinas.
7. Letter to Secretary of the U.S. Department of Transportation regarding support for the State Route 156 Castroville Boulevard Interchange Project for a Better Utilizing Investments to Leverage Development (BUILD) Grant from Castroville CSD.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *Voices of Monterey Bay* by Melodie Chrislock – More water? Or just more politics? Cal Am targets Pure water Monterey's Expansion project.
2. *Voices of Monterey Bay* by J. Eric Tynan – Tynan: Editorial Insults the people of Castroville
3. State Water Resources Control Board Fact Sheet about California's Drinking Water Systems
4. *CSDA Advocacy News* by Vanessa Gonzales – Governor Newsom's Property Tax Executive Order & Worker's Comp Executive Order.

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Update on Marina Coast Water District's request to increase its Monterey One Water (MIW) weighted votes from two to three votes in accordance with Section 3.04, Voting of the MIW Joint Exercise of Powers Agreement – General Manager Eric Tynan reported to the Board that Marina Coast Water District continues calling for Monterey One Water (M1W), wastewater agency officials to immediately grant the district an additional weighted vote on the agency board. Marina Coast Water District currently has two votes and is requesting an additional weighted vote based on their increased population. Castroville CSD currently has one weighted vote (population 0 to 9,999 votes 1) and he is looking to see if he can have a population study based on sewer flows per capita to justify Castroville's population as he believes it is more than 9,999. If the population is at 10,000, Castroville CSD can acquire an additional vote. However, the population figures reflected by the Census and Association of Monterey Bay Area Governments figures are under representing Castroville's population. The City of Salinas is upset since they have a population of 160,000 and only get six votes (100,000-above- votes 6). On page 37 of this board packet the Joint Exercise of Powers Agreement for Monterey One Water reflects how votes are allocated based on population.
2. North County Recreation and Park District (NCRPD) request for funding, "Extended Recreation Services" for fiscal year 2020/2021 – General Manager Eric Tynan let the Board know that NCRPD General Manager Alex Lopez has been doing a great job with extended recreational services and for fiscal year 2020/2021 is requesting \$120,000 and asking if they can carry forward from 2019/2020 the \$20,000 that was allocated for capital improvement projects. Per NCRPD General Manager Alex Lopez due to the Covid-19 pandemic, the grant that is paying for the capital improvement project (painting the NCRPD facility) has been delayed and will not be awarded until the 2020/2021 fiscal year. The \$20,000 allocated by Castroville CSD is tied to this project. For this reason he is asking for Castroville CSD Board of Directors to budget \$100,000 for NCRPD for extended recreational services and \$40,000 for capital improvement projects for fiscal year 2020/2021. NCRPD request can be viewed on pages 38-39 of this board packet.
3. Preliminary 2020-2021 Operating Budgets for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Home Park Zone 2) and Sewer (Moss Landing Zone 3) and recommendations from Budget & Personnel Committee: Directors Cosme Padilla and Ron Stefani – General Manager Eric Tynan and the Board reviewed and discussed all budget items for the different funds. However, the Budget & Personnel Committee: Directors Padilla and Stefani had met on May 14, 2020 and discussed and reviewed the budgets and discussed a 3% staff wage increase which is included in this preliminary budget. Water (Castroville Zone 1) budget includes the water rate increases per Ordinance No. 66 that was approved January 19, 2016 for fiscal years 2016/2017 through 2020/2021 and also the sewer rate increases per Ordinance No. 67 for Sewer (Moro Cojo,

NMCHS, & Monte Del Lago Mobile Park Zone 2) that was also approved July 19, 2016 for fiscal years 2016/2017 through 2020/21. The Board agreed to leave the preliminary 2020/21 Operating Budgets presented with the exception of discussing the budget item for "Extended Recreational Services" for North County Recreation and Park District further, which is currently reflecting a 120,000 for Castroville Zone 1-Sewer and after some discussion was changed to reflect \$140,000 transfer out to Governmental but as two budget line items; Extended Recreational Services \$100,000 and Capital Projects \$40,000 for Castroville Zone1 instead. Final adoption of the budget will not be made until the June 16, 2020 regularly scheduled board meeting.

4. Resolution No.20-3 Ordering an Election, Requesting the County Elections Department to Conduct the Election, and Requesting Consolidation of the Election – Office Manager Lidia Santos informed the Board that three seats are open for elections for the Castroville CSD Board of Directors this November 3, 2020 and are for a 4 year term (Stefani, Cochran and Oania). Resolution No. 20-3 Ordering an Election, Requesting the County Elections Department to Conduct the Elections, and Requesting Consolidation of the Election needs to be approved by the Board and submitted to Monterey County Elections Department. The Board determined that the Statement of Qualifications would be limited to 200 words, the candidate will be responsible for paying the cost of publishing the Statement of Qualifications and in the event of a tie; the District would not conduct a special runoff election. A motion was made by Cosme Padilla and seconded by Ron Stefani to approve Resolution No. 20-3 Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election. The motion carried by the following roll call vote:

AYES: 5 Directors: Stefani, Cochran, Oania, Padilla and Melgoza
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

5. Consider appointing General Manager J. Eric Tynan as the alternate representative to the Monterey One Water Board of Directors – Director Ron Stefani let the Board know that LandWatch had sent a letter to Monterey One Water that Mr. Stefani had a conflict of interest as he is the Chair of Monterey One Water and also the Chair of the Salinas Valley Basin Groundwater Sustainability Agency. It has been determined he does not have a conflict. However, if he feels it is necessary to recuse himself in the future, the alternate can step in. At this time Director James Cochran is the alternate and he is fine with the Board appointing General Manager J. Eric Tynan as the alternate as he is up to speed on all these matters. The motion carried by the following roll call vote:

AYES: 5 Directors: Stefani, Cochran, Oania, Padilla and Melgoza
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

6. Consider approving proposal of \$59,723 for professional engineering services-Washington Sewer Trunk Line Bypass 30% from MNS Engineers – General Manager Eric Tynan recommended the Board approve the proposal submitted by MNS Engineers, which can be viewed on pages 73-78 of this board packet. It is important that the District get started on this project and MNS Engineers has done a great job on other District projects in the past. In addition, he also had District Legal Counsel Christine Kemp review the proposal. After some discussion, a motion is made by Ron Stefani and seconded by James Cochran to approve the proposal of \$59,723 for professional engineering services-Washington Sewer Trunk Line Bypass 30% from MNS Engineers. The motion carried by the following roll call vote:

AYES: 5 Directors: Stefani, Cochran, Oania, Padilla and Melgoza
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

UNFINISHED BUSINESS:

1. Status of well levels – General Manager Eric Tynan reported to the Board that Well #3, #4, and #5 are doing pretty good. A graph of the well levels can be viewed on page 79 of this board packet. However, Well 3 chloride levels are slightly climbing but still under 500 mg/L. As mentioned at last month's board meeting, in comparison to 2015 to current levels the well levels appear to be in better shape.
2. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan advised the Board the IRWMP grant for \$395,000 was awarded to Castroville CSD pending state approval. The District will need to make a decision soon on whether these funds should be used for a deep well or the pipeline. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
3. Update on Cal Am's Monterey Peninsula Water Supply Project (MPWSP) – General Manager Eric Tynan reported to the Board that there is a lot going on with various agencies. It is currently a big go around. There are some agencies and groups that are trying to use the expansion as an alternate project to eliminate Cal Am's desal project. He is thankful for Director Stefani who is advocating for our community as is the rest of the Board. The Coastal Commission should be making a decision on this matter this upcoming August.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that on Monday, 27th of April at the Monterey One Water Board meeting the EIR for the Pure Water Monterey Expansion project was not approved. Monterey Peninsula Water Management District has threatened to sue and is demanding a revote. Furthermore, the Pure Water Monterey project is having a lot of problems and the big issue is that Monterey One Water is behind schedule with their water purchase agreement with Cal Am. The other issue is Marina Coast Water District is requesting an additional weighted vote.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) – Director Ron Stefani reported to the Board that the GSA is going a little better. At this moment sign ups are being taken for all the other basins within the Salinas Valley. As for the 180'/400' aquifer the plan was done quickly because it was considered critical. All the other basins are due in January 2022. They are currently looking for members to get on to those planning committees pending GSA approval.
3. Update on meetings or educational classes attended by the Directors – None to report at this time.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – April 2020. A motion was made by James Cochran and seconded by Ron Stefani to pay all bills presented. The motion carried by the following roll call vote:

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| AYES: | 5 | Directors: | Stefani, Cochran, Oania, Padilla and Melgoza |
| NOES: | 0 | Directors: | |
| ABSENT/NOT | | | |
| PARTICIPATING: | 0 | Directors: | |

There being no further business, a motion was made by Glenn Oania and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following roll call vote:

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|----------------|---|------------|--|
| AYES: | 5 | Directors: | Stefani, Cochran, Oania, Padilla and Melgoza |
| NOES: | 0 | Directors: | |
| ABSENT/NOT | | | |
| PARTICIPATING: | 0 | Directors: | |


The meeting adjourned at 5:23 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Vice President