



# CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065  
OFFICE: 11499 GEIL STREET  
CASTROVILLE, CA 95012  
FAX (831) 633-3103

President – James R. Cochran  
Vice President – Glenn Oania  
Director – Cosme Padilla  
Director – Ron Stefani  
Director – Adriana Melgoza

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JANUARY 19, 2021 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the November 17, 2020 meeting of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at [Lidia@castrovillecsd.org](mailto:Lidia@castrovillecsd.org) by 5:00 p.m. on Monday, January 18, 2021; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/312022685>. If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/312022685>. You can also dial in using your phone. United States: +1 (571) 317-3112. Access Code: 312-022-685.

### CALL MEETING TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### ADDITIONS OR CORRECTIONS TO THE AGENDA

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CASTROVILLE COMMUNITY SERVICES DISTRICT

**CONSENT CALENDAR:**

1. Approve the Draft Minutes of the Regular Board Meeting of December 15, 2020 – **motion item**

**CORRESPONDENCE:**

1. Letter of Support for the Salinas Valley Basin Groundwater Sustainability Agency Round 1 Proposition 68 Sustainable Groundwater Management Implementation Grant to California Department of Water Resources.
2. Memorandum of Understanding for Conducting Annual FOG Education Program from Monterey One Water to Castroville CSD.

**INFORMATIONAL ITEMS:**

1. *Monterey County Herald* – Cal Am sues water management district over public takeover report
2. *Monterey County Herald* – Fossil water' may be vanishing
3. Salinas Valley Water Coalition information transmitted via email regarding the SVBGSA Forebay Subbasin GSP, Projects and Management Actions
4. Salinas Valley Water Coalition information transmitted via email regarding the SVBGSA and Forebay Subbasin Committee Pumping Allocation Discussion

**PRESENTATION:**

1. None

**NEW BUSINESS:**

1. Per Monterey County Elections Department correction to term limit. Under Elections Code section 10515(b) approving the appointments of qualified nominee (Cochran) regarding the open seat not filled during election, by Board appointment at the 17<sup>th</sup> of November 2020 board meeting, Cochran for a term of 4 years not 2 years – Eric Tynan, General Manager
2. UMS water billings software upgrade complete – Eric Tynan, General Manager

**UNFINISHED BUSINESS:**

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – Eric Tynan, General Manager
2. Request from Monterey County Water Resources Agency for Castroville CSD to donate \$83,000 for the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley* project (pending District Legal Counsel Christine Kemp's legal opinion). The project consists of destruction of approximately one hundred (100) inactive and abandoned wells in the coastal Salinas Valley to prevent the migrations of nitrate-and seawater-contaminated groundwater into aquifers that are a source of drinking water, including wells that supply water for the Castroville Community – **motion item**
3. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – Eric Tynan, General Manager
4. Update on new and proposed constructions projects – Eric Tynan, General Manager
5. Update on Cal Trans Merritt/SR183 Castroville Multimodal Community Enhancement Project – Eric Tynan, General Manager

**AGENDA, Page 3**  
**January 19, 2021**  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**

6. Consider approving Request for Statement of Qualifications for Professional Services for Deep Well #6 for Castroville CSD – **motion item**
7. Update on Request for audit proposals for fiscal year end 2020/2021 – Eric Tynan, General Manager

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani and General Manager Eric Tynan
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Director Ron Stefani
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

**GENERAL OPERATIONS:**

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Sa Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements\*\*Internal Report\*\* and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of December 2020 – **motion item**

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, February 16, 2021 at 4:30 p.m. CLOSE:**


Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

**Certification of Posting**

I certify that on January 15, 2021, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on January 15, 2021.

  
Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
December 15, 2020

President Adriana Melgoza called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present (Virtual GoToMeeting):** President Adriana Melgoza, Vice President James Cochran, Director Cosme Padilla, Director Ron Stefani and Director Glenn Oania

**Absent:**

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** District Legal Counsel Christine Kemp, Grant Leonard, and Howard Franklin

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Director Ron Stefani at the request of President Adriana Melgoza.

**PUBLIC COMMENTS**

1. None.

**CONSENT CALENDAR**

1. A motion was made by Glenn Oania and seconded by James Cochran to approve the minutes of the November 12, 2020 Selection Committee Meeting to review statements of qualifications for engineering consulting services. The motion carried by the following roll call votes:

AYES:	5	Directors:	Melgoza, Cochran, Stefani, Padilla and Oania
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

2. A motion was made by Glenn Oania and seconded by James Cochran to approve the minutes of the November 17, 2020 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	5	Directors:	Melgoza, Cochran, Stefani, Padilla and Oania
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. None

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Monterey County Herald* – Highway 156 Castroville Boulevard interchange project gets \$20 million from state
2. *Journal AWWA* – The Last Drop About “The Last Drop”

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**NEW BUSINESS:**

1. By order of the Monterey County Board of Supervisors under Elections Code section 10515 approving the appointments of qualified nominees (Stefani and Oania) in lieu of the elections held on November 3, 2020 to the office of Castroville CSD, Directors for a term of 4 years; and open seat not filled during election, by Board appointment at the 17<sup>th</sup> of November 2020 board meeting, Cochran for a term of 2 years, Administer Oath of Office – President Adriana Melgoza administered the Oath of Office to Directors Stefani and Oania appointed in lieu of the elections held on November 3, 2020 to the office of Castroville CSD, Directors for a term of 4 years; and the open seat not filled during election, by Board appointment at the 17<sup>th</sup> of November 2020 board meeting, Director Cochran for a term of 2 years.
2. New President and Vice President shall be elected every two years by the Board, acquire the chair as of January as it is the Board's policy to rotate the office of President among the Board members – After some discussion, a motion is made by Stefani and seconded by Padilla to appoint Director James Cochran as President and Director Glenn Oania as Vice President effective next board meeting. The motion carried by the following roll call votes:

AYES: 5 Directors: Melgoza, Cochran, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

3. Request for Statement of Qualifications for Professional Services for Deep Well #6 for Castroville Community Services District – General Manager Eric Tynan will need to request for Statement of Qualifications for Professional Services for Deep Well #6. The notice that would be published in the Monterey County Weekly can be viewed on pages 18-20 of the board packet. This is required to comply with the implementation grant of \$395k. Per District Legal Counsel Christine Kemp the District would want everyone that is qualified to have the opportunity to participate, which keeps us transparent. A motion was made by Glenn Oania and seconded by Cosme Padilla to request Statement of Qualifications for Professional Services for Deep Well #6 for Castroville Community Services District. The motion carried by the following roll call votes:

AYES: 5 Directors: Melgoza, Cochran, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

4. Selection Committee (2 Directors & General Manager) to review the Statement of Qualifications for Professional Services for Well #6 – After some discussion, a motion is made by Ron Stefani and seconded by Cosme Padilla to select Directors Oania and Cochran to the Selection Committee, along with the General Manager Eric Tynan to review the Statement of Qualifications for Professional Services for Well #6. The motion carried by the following roll call votes:

AYES: 5 Directors: Melgoza, Cochran, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

5. Request for audit proposals for fiscal year end 2020/2021 – General Manager Eric Tynan reminded the Board that Porter & Lasiewicz, Certified Public Accountants had informed the Board at last month’s board meeting that they regrettably had to decline from completing the District’s audit for fiscal year end June 2021 due to new rules that require an auditing firm to have a number of special district clients in order to meet per review, which they do not have. A request for proposals for professional audit services will need to be published in the Monterey County Weekly. After some discussion, a motion is made by Ron Stefani and seconded by Glenn Oania to move forward with a request for proposals for professional audit services. The motion carried by the following roll call votes:

AYES: 5 Directors: Melgoza, Cochran, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

6. Proposition 1 Integrated Regional Water Management Sub-Grant Disbursement Agreement Between Monterey County Water Resources Agency and the Castroville Community Services District Sub-Grantee – General Manager Eric Tynan informed the Board that he had District Legal Counsel Christine Kemp review the Proposition 1 Integrated Regional Water Management Sub-Grant Disbursement Agreement Between Monterey County Water Resources Agency and the Castroville Community Services District Sub-Grantee, which can be viewed on pages 21-25 of this board packet. Ms. Kemp wanted to verify that Castroville CSD can meet the conditions described in the agreement. General Manager Eric Tynan assured the Board that they could be met. After some discussion, a motion is made by James Cochran and seconded by Glenn Oania to approve the Proposition 1 Integrated Regional Water Management Sub-Grant Disbursement Agreement Between Monterey County Water Resources Agency and the Castroville Community Services District Sub-Grantee. The motion carried by the following votes:

AYES: 5 Directors: Melgoza, Cochran, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

**UNFINISHED BUSINESS:**

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan reported to the Board he was informed it will be March or April of 2021 when grants funds will be available. Ms. Nilsen continues to be a great resource to the District and very helpful. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
2. Request from Monterey Country Water Resources Agency for Castroville CSD to donate \$83,000 for the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley* project (pending District Legal Counsel Christine Kemp’s legal opinion). The project consists of destruction of approximately one hundred (100) inactive and abandoned wells in the coastal Salinas Valley to prevent the migrations of nitrate-and seawater-contaminated groundwater into aquifers that are a source of drinking water, including wells that supply water for the Castroville community – District Legal Counsel Christine Kemp let the Board know she is still working on writing a resolution that reflects that these funds would be a benefit to the Castroville CSD in regards to its wells and not a gift of public funds. All basis must be covered. Ms. Kemp does not think complying with this request

will not be a problem but still needs additional information. Mr. Franklin reiterated that, MCWRA already accepted the grant and the project will start this fiscal year and continue for 3 more years, therefore there is still time and it is not time sensitive. He is willing to work with General Manager Eric Tynan and District Legal Counsel to answer any technical questions and concerns they may have. District Legal Counsel Christine Kemp wants to make sure this Project directly benefits Castroville CSD and a guarantee that the work would be done and funds contributed would be used as stated. District Legal Counsel recommended to table this item as she is still working on the resolution and gathering information. A motion is made by Glenn Oania and seconded by Ron Stefani to table this item for the next regularly scheduled board meeting, The motion carried by the following roll call votes:

AYES:	5	Directors:	Melgoza, Cochran, Stefani, Padilla and Oania
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

3. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – General Manager Eric Tynan reminded the Board that Cal Am refiled its application for the Monterey Peninsula Water Supply Project, to obtain a Coastal Development Permit for a desalination facility, with the California Coastal Commission and urged the commission to schedule a new hearing date as soon as possible per their press release. Per General Manager Eric Tynan it will probably be a couple of months before a hearing date is scheduled. However, the California Coastal Commission is having a meeting this week and although this item is not on the agenda he will be speaking under public comment and encourages the board to do the same in support of Cal Am's Monterey Peninsula Water Supply Project..
4. Update on new and proposed constructions projects – General Manger Eric Tynan reported to the Board that the Thistle Manor project is nearing completion. The Hartnell project has connected to water and sewer services. As for the other potential construction projects, there has still been no further development that he has been made aware of.
5. Update on Cal Trans Merritt/SR 183 Castroville Multimodal Community Enhancement Project – General Manager Eric Tynan reported to the Board that this project is still in the design phase. Several utility lines will need to be moved and Cal Trans has not asked Castroville CSD to move any of its lines yet, which can be costly. For those interested, he also has a copy of the project plans available at the District office.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that the Monterey One Water (M1W) has executed contracts for the deep wells and will also be getting State funds. They are looking forward to getting the Pure One Water Monterey project fully operational. M1W has had three cases of Covid-19 reported so far with staff.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Director Ron Stefani stated that Grant Leonard was sworn in as his alternate representative for the SVBGSA. The SVBGSA does not have any funds for project fees approved yet and if they had funds they would contribute to Monterey County Water Resources Agency's project, the Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley project. A this meeting Mr. Gary Peterson also did a Seawater Intrusion presentation.

3. Update on meetings or educational classes attended by the Directors –Director Glenn Oania reported to the Board that he is working on his Ethics Training certificate and should have the course completed soon.

**GENERAL OPERATIONS**

1. General Manager’s Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation’s Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – November 2020. A motion was made by Glenn Oania with a correction to item description on the check list to reflect operators uniforms & mats for check #05, \$343.96, issued to Aramark and seconded by James Cochran to pay all bills presented. The motion carried by the following roll call vote:

AYES:	5	Directors:	Melgoza, Cochran, Stefani, Padilla and Oania
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

Before closing, General Manager Eric Tynan wanted to thank District Legal Counsel Christine Kemp for all her hard work.

There being no further business, a motion was made by Ron Stefani and seconded by Glenn Oania to adjourn to the next scheduled Board meeting; the motion carried by the following roll call vote:

AYES:	5	Directors:	Melgoza, Cochran, Stefani, Padilla and Oania
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

The meeting adjourned at 5:40 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

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Lidia Santos  
Secretary to the Board

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James Cochran  
President





**CASTROVILLE  
COMMUNITY  
SERVICES DISTRICT**

P.O. BOX 1065  
OFFICE: 11499 GEIL STREET  
CASTROVILLE, CA 95012  
FAX (831) 633-3103

24-HOUR TELEPHONE: (831) 633-2560

January 5, 2021

California Department of Water Resources  
Financial Assistance  
Attn: Kelley List  
P.O. Box 942836  
Sacramento, CA 94236-0001

**RE: Letter of Support for Salinas Valley Basin Groundwater Sustainability Agency Round 1 Proposition 68 Sustainable Groundwater Management Implementation Grant**

Dear Ms. List,

Please accept this letter of support for the Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) Round 1 Proposition 68 Sustainable Groundwater Management Implementation Grant for the *Salinas Valley Multi-Benefit Groundwater Project*. SVBGSA completed the 180/400 Aquifer Subbasin Groundwater Sustainability Plan (GSP) in January 2020 and the Plan has been deemed complete by Department of Water Resources (DWR) and is currently under technical review. The 180/400 Aquifer Subbasin GSP addresses a critically overdrafted (COD) basin and so is eligible for the implementation funding.

The Castroville Community Services District supports the three components included in the SVBGSA Implementation Grant proposal.

Castroville is a recognized Severely Disadvantaged Community in the northern Salinas Valley and gets 100% of its water supply from ground water wells all of which are within 2,000 feet of seawater intrusion.

As a member of the SVBGSA, both on the Executive Board and on the Advisory Committee, Castroville is the representative for Disadvantaged Communities (DAC) on the SVBGSA. Castroville CSD is a partner with SVBGSA in working towards sustainability in the 180/400-ft Aquifer Subbasin. Currently Castroville's wells are vulnerable to Sea Water Intrusion and recently lost another drinking water well to water contaminated with Chlorides due to over pumping of the 180/400-ft Aquifer. Our agency and community will have a direct benefit from these components.

The components in the SVGWGSA plan serve as an excellent suite of projects to begin GSP implementation in the 180/400-ft Aquifer Subbasin

- The Castroville Seawater Intrusion Project (CSIP) Water Optimization project provides critical modernization, important water scheduling and increased capacity to a successful recycled water project utilized by farmers in the Salinas Valley for over 20 years.
- The Winter Modification and Scrubber Upgrade for CSIP adds another level of utilization to the system by not losing critical operational time during winter months. These two component projects provide decreased groundwater extraction in favor of surface water and recycled water, help protect the drinking water supplies of Castroville and Salinas from seawater intrusion and increase water supply reliability of the 180/400-ft Aquifer Subbasin.
- The last component project accomplishes water savings and reduced evapotranspiration by addressing impacts from the invasive Arundo plants which is known to uptake excessive water directly through root zones. Removing Arundo and its' demand on our limited water supply will significantly increase the benefit of reservoir releases for downstream recharge and use in CSIP. This project also has added benefits of habitat enhancement and flood risk reduction for surrounding communities and infrastructure. All three grant components work together to reduce groundwater extraction and address seawater intrusion in the 180/400-ft Aquifer Subbasin, which helps protect drinking water supplies and meet regional sustainability goals.

Development of the GSP has provided a platform to enhance regional cooperation on groundwater-related projects. Building on extensive collaboration between MCWRA and M1W, SVBGSA's extensive outreach during the GSP development process paved the way for widespread support of these projects. This grant proposal leverages the momentum from the GSP development process to begin GSP implementation.

We urge approval of the *Salinas Valley Multi-Benefit Groundwater Project*. The set of projects in this grant proposal provide important first steps toward implementing the GSP and reaching sustainability. These projects also are also necessary first steps that will enable future work to proceed. Implementation of this grant will directly address the critical goals of reducing seawater intrusion, reducing overdraft, and increasing water supply reliability in the 180/400-ft Aquifer Subbasin. Thank you for your consideration.

Sincerely,



J. Eric Tynan  
General Manager



# Monterey One Water

Providing Cooperative Water Solutions

ADMINISTRATIVE OFFICE: 5 Harris Court, Bldg D, Monterey, CA 93940-5756

MAIN: (831) 372-3367 or (831) 422-1001

FAX: (831) 372-6178

WEBSITE: [www.montereyonewater.org](http://www.montereyonewater.org)

December 9, 2020

Eric Tynan, General Manager  
Castroville Community Services District  
PO Box 1065  
Castroville, CA 95012

**SUBJECT: Memorandum of Understanding for Conducting Annual FOG Education Program**

Dear Eric,

Enclosed is a copy of the Memorandum of Understanding (MOU) for Conducting a Public Education Program for the Southern Monterey Bay Dischargers Group. Please execute and return a signed copy to Monterey One Water via:

Email: [rachel@my1water.org](mailto:rachel@my1water.org)

-OR-

Mail: Monterey One Water  
Att: Paul Sciuto  
5 Harris Ct, Bldg D  
Monterey, CA 93940

This regional education program promotes the proper disposal of fats, oils, and grease in addition to helping members meet their issued Waste Discharge Requirements (WDR) by the California Regional Water Quality Board. Upon completion of the campaign (post-Earth Day), you will receive an invoice for your entity's portion of the program – as described in Attachment B – and a detailed report on the program's community reach.

If you have any questions or need additional information, please contact our Public Outreach Coordinator, Rachel Gaudoin, at 831-645-4623 or [rachel@my1water.org](mailto:rachel@my1water.org).

Sincerely,

Paul A. Sciuto  
General Manager

**Enclosures:**

- (1) MOU
- (2) Attachment A
- (3) Attachment B

Joint Powers Authority Member Entities: Boronda County Sanitation District, Castroville Community Services District, County of Monterey, Del Rey Oaks, Marina Coast Water District, Monterey, Pacific Grove, Salinas, Sand City, and Seaside

**MEMORANDUM OF UNDERSTANDING**  
for  
**Conducting a Public Education Program**  
for the  
**Southern Monterey Bay Dischargers Group**

THIS MEMORANDUM OF UNDERSTANDING is made and entered into on \_\_\_\_\_, 20\_\_, between MONTEREY ONE WATER (the "Agency") and CASTROVILLE COMMUNITY SERVICES DISTRICT (the Discharger"), as follows:

**Recitals**

1. The Discharger has been issued Waste Discharge Requirements (WDR) by the California Regional Water Quality Control Board. One WDR requirement is for the Discharger to conduct a public education program promoting the proper disposal of fats, oils, and grease (FOG).
2. The Agency has the staff and resources to conduct a public education program as described in Attachment A to this Agreement.
3. The Discharger desires to have the Agency conduct this public education program.

**Terms and Conditions**

In consideration of the mutual promises contained herein, the Agency and the Discharger hereby agree to the following terms and conditions:

1. Over the remainder of fiscal year 2020-2021 and on behalf of the Southern Monterey Bay Dischargers Group, the Agency will conduct the public education program described in Attachment A.
2. The Discharger will compensate the Agency its portion of costs for conducting this public education program as broken down in Attachment B.
3. The Agency will invoice the Discharger for its share of the final costs, not to exceed the amount in Attachment B, and the Discharger will pay the Agency this amount within ninety (90) days of receipt of the invoice.

**MONTEREY ONE WATER**

**CASTROVILLE COMMUNITY SERVICES DISTRICT**

By   
Signature

Paul A. Sciuto, General Manager  
Name/Title

By   
Signature

Eric Tynan, General Manager  
Name/Title

**Attachment A**

**WDR FOG Public Education Program  
FY 20-21**

**Program Goals**

- Educate our communities on the proper disposal of fats, oils, and grease through advertising and public resources
- Help members meet the issued Waste Discharge Requirements (WDR) by the California Regional Water Quality Board

**Program Timeframe**

November and December 2020 (holiday season), April 2021 (Earth Day)

**Media Types**

- Print
- Broadcast TV
- Streaming TV
- Digital
- Radio
- Social Media

*Digital copies of all advertisements will be provided to entities to continue using beyond this campaign*

**Costs**

Total advertising across all media not to exceed \$16,000



**Attachment B**

**Southern Monterey Bay Dischargers FOG Outreach  
Partnership Distribution and Budget  
FY 20-21**

<b>Shared Budget for FY 20-21</b>			
<b>Not to Exceed \$16,000</b>			
<b>Entity</b>	<b>Population within area to be covered by regional WDR program<sup>1</sup></b>	<b>% of budget to be paid</b>	<b>Contribution not to exceed</b>
California American Water <sup>2</sup>	6,380	2.25%	\$360.13
Carmel Area Wastewater District*	3,722	1.31%	\$210.09
Castroville Community Services District <sup>3</sup>	7,204	2.54%	\$406.64
City of Monterey	27,810	9.81%	\$1,569.78
City of Pacific Grove	15,041	5.31%	\$849.01
City of Salinas	150,441	53.07%	\$8,491.88
Marina Coast Water District <sup>4</sup>	33,364	11.77%	\$1,883.28
Pebble Beach Community Services District*	4,509	1.59%	\$254.52
Seaside County Sanitation District <sup>5</sup>	34,983	12.34%	\$1,974.67
<b>TOTAL</b>	<b>283,454</b>	<b>100%</b>	<b>\$16,000</b>
<i>* PBCSD and CAWD contributions will increase no more than \$693.00 each for additional Carmel Pine Cone ads in December 2020</i>			

**Notes**

1. Source: U.S. Census Bureau, 2010 Census of Population, Public Law 94-171 Redistricting Data File (updated every 10 years)
2. Combined data for Oak Hills, Indian Springs, Las Palmas, Spreckels, Pasadera, White Oaks, Village Green, Carmel Valley Ranch provide by Cal Am
3. Combined data for Castroville, Moss Landing, and, provided by CCSD, the Moro Cojo area population
4. Combined data for Marina and, provided by MCWD, the Ord Community
5. Combined data for Seaside, Sand City, and Del Rey Oaks

# ClogBusters

STOP THE CLOG



Monterey  
One Water



# Cal Am sues water management district over public takeover report

## Coastal Commission staff wants more answers on revised desal project bid

By [JIM JOHNSON](#) | [jjohnson@montereyherald.com](mailto:jjohnson@montereyherald.com) | Monterey Herald  
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California American Water has sued the Monterey Peninsula Water Management District challenging the environmental review of the district's potential public takeover bid of the company's local water system. At the same time, Cal Am's oft-delayed desalination project suffered another setback when California Coastal Commission staff declared a revised application submitted last month is incomplete, asking a series of questions and for additional information that could delay the proposal by several more months.

In a lawsuit filed Nov. 25 in Monterey County Superior Court, Cal Am requested the court order the water district to vacate and set aside its public ownership environmental impact report because it "sidestepped any analysis" of the proposed takeover by assuming and declaring the district would operate the Monterey-area system exactly the same way the company currently does. Cal Am called that assumption a "ploy" to avoid "any meaningful assessment" of potential environmental impacts and argued that the district's own proposed public takeover operations plan contemplates a number of changes that would result in a "significant impact" on the environment, but the report failed to consider them. Cal Am also asked the court to order the district to stop any further progress on the public takeover attempt until conducting a full environmental review.

On Oct. 29, the water district board voted 6-1 to certify the environmental impact report despite criticism from some board members, including former board member Gary Hoffmann who cast the lone dissenting vote, then decided to only consider a draft operation plan rather than approve a final plan as recommended by district General Manager Dave Stoldt.

Cal Am argued in its lawsuit that some board members agreed a public takeover would result in operational changes including with regard to water supply and rates but staff made no changes to the environmental impact report in response, and that district officials argued the district's own draft operations plan is irrelevant to environmental review. Stoldt said the suit



was expected and is “part of the investor-owned utility playbook in these buyout situations.”

Under voter-approved Measure J, the water district has been pursuing a potential public acquisition and operation of Cal Am's local water system, which the company has declared is not for sale meaning the district will likely need to seek a forced acquisition through eminent domain. The district is required as part of the proposed public takeover to seek Local Agency Formation Commission approval to exercise its latent powers to produce water and distribute it to local customers, and district officials decided to pursue a full environmental impact report as part of that process.

Meanwhile, Coastal Commission official Tom Luster sent Cal Am a Dec. 3 notice of incomplete coastal development permit application for the company's desal project. Cal Am submitted a revised project permit application on Nov. 6 after withdrawing an earlier permit application in September. Luster lists a number of reasons for the Cal Am desal project application being incomplete ranging from the administrative, such as missing documents, required approvals, and a list of interested parties, to the project description, such as project components in coastal waters, current and proposed well locations, water pipelines, and proposed modifications to the earlier project, and the effects on coastal resources including protection of area wetlands.

Cal Am spokeswoman Catherine Stedman said company officials are “in the process now of reviewing and evaluating” commission staff's request for more information, and plan to respond while acknowledging it will take time to do so. Stedman noted that only when staff considers the application complete does the 180-day deadline for reviewing and considering the project kick in.

Project critic Jonas Minton of the Planning and Conservation League argued it will likely take six months to a year to submit the requested information, meaning several months or even years more of delay followed by a commission rejection, and said that means the proposed Pure Water Monterey expansion is the “only viable option the Monterey Peninsula has for increasing its water supply.”

Stoldt said the commission notice is “certainly a setback for the (project) timeline.” The water district on Monday postponed taking a position on the revised desal project application at the commission.

The Peninsula is now just over a year away from the state's Carmel River pumping cutback order deadline set to take full effect at the end of 2021, and no new water supply project capable of meeting the local demand is on

track for completion by then while there is also no sign of meaningful talks about extending the deadline, which has already been extended by five years.

That means the Peninsula is facing another missed Cal Am desal project milestone in September next year and the potential loss of another 1,000 acre-feet of river water following the current 1,000-acre-foot penalty from last September's missed milestone that Cal Am declined to contest, and then the larger cutback at the end of next year.

Water district officials are considering asking the state water board to argue for retaining this year's 1,000-acre-foot penalty, rejecting Cal Am's argument that the water district might be considered responsible for the desal project delay due to its opposition at the commission. A letter to the state water board is expected to be considered later after a proposed letter was considered by the district board on Monday. At the same time, local water officials have argued the Peninsula has reduced water use so much in recent years that it is less than 100 acre-feet per year from being able to comply with the 3,376-acre-foot river diversion limit under the order.

Cal Am argues that the desal project is needed to provide an adequate future water supply, including economic recovery, housing and other development, and Seaside basin recharge, but critics have argued that the Pure Water Monterey expansion would be finished sooner and cheaper, and would provide enough water for projected future needs for more than a quarter-century. The core Pure Water Monterey project is already operating and has promised to eventually provide 3,500 acre-feet of recycled drinking water for the Peninsula as part of a water supply "portfolio" while acknowledging it needs additional injection well capacity to meet that goal.

On Monday, the water district board approved a cost-sharing agreement with Monterey One Water to cover the \$10.8 million cost of two more deep injection wells for the project.

# Fossil water' may be vanishing

New study finds 7 percent of state's drinking wells are tapping ancient water stores

By [ALLISON GASPARINI](#) | [newsroom@montereyherald.com](mailto:newsroom@montereyherald.com) |

PUBLISHED: January 9, 2021 at 2:30 p.m. | UPDATED: January 9, 2021 at 3:14 p.m.

A dinosaur bone. The footprint of a woolly mammoth. An ancient shell imprinted on a rock in your backyard.

These are the images the word "fossil" calls to mind. But, buried deep within the earth, there's another kind of fossil you might not expect — ancient aquifers, created by rain and snow that fell more than 10,000 years ago. And unless the fossil water stores are better protected, scientists say, they may become a thing of the past.

New research on fossil water from Lawrence Livermore National Laboratory suggests that drinking wells that pump fossil water can't rely on it being replenished — especially during times of drought. "It's just like taking gold out of the ground, out of a mountain," said Menso de Jong, a groundwater management consultant at Kear Groundwater in Santa Barbara. "The gold is not going to grow back."

The new Lawrence Livermore study found clear evidence that 7% of the 2,330 California's drinking wells tested are producing fossil water — and 22 percent of the wells analyzed are pumping mixed-age water containing at least some ancient water. That means that many Californians are already using fossil water to shower, flush their toilets and irrigate their lawns without knowing it.

On the Central Coast, the Lawrence Livermore research team found fossil water in some of the deeper portions of the Salinas Valley's aquifer system where the groundwater is not now being replenished through Monterey County's water recycling programs. Scientists say that further mapping out where fossil water is located and pinpointing the areas that rely on the ancient resource could help lead to better groundwater management and ensure that supplies are sustained to meet future needs.

If managers can determine how much is left, they can then ration it and work on strategies for replenishing the ancient wells.

Excessive agricultural and urban water use has depleted many of California's aquifers, which serve as massive underground reservoirs. In

some areas, the problem is so severe that the land is subsiding — permanently in some cases.

California's first-ever groundwater protection law, passed by the Legislature in 2014, requires local agencies to make their aquifers "sustainable" by 2042 at the latest. And that has increased the need for further understanding and mapping the worlds of trapped water. The new research will help identify where water is being pumped faster than it can be renewed — a critical step toward sustaining water resources to meet future needs.

Fossil water, or "paleowater," is most commonly defined as water that seeped into the ground during the last Ice Age, when woolly mammoths roamed the earth. The water filled the porous cracks between rocks and grains of sand in a process known as "recharging."

"Modern" groundwater also recharges. But because ancient hydrology was quite different from current conditions — in general, it was a lot cooler and wetter — the paleowater won't be replenished for hundreds or even thousands of years. Determining the age of water isn't easy. The Lawrence Livermore research team, which also included scientists from Cal State East Bay and UC Santa Barbara, tested wells across the state using radioactive isotopes such as tritium.

Though tritium is a naturally occurring element, tritium levels rose in the last century with the advent of nuclear testing. Finding detectable levels of the isotope in water sources indicates to scientists that the water recharged in modern times as opposed to eons ago when levels were much lower.

Paleowater in the Golden State is more likely to be found in the dry southwestern part of the Central Valley — between Los Banos and Lemoore — and in Southern California's deserts in places such as Joshua Tree National Park and Coachella Valley towns like Palm Desert. This is because groundwater supplies are often naturally replenished in mountainous regions that get a lot of rain. In desert regions, however, the amount of rainfall isn't enough to replenish the aquifers after the water is pumped to the surface.

Pumping fossil water is hardly new. Arid countries such as Yemen, Jordan and Libya have been using it for years to fill critical needs — but the ancient aquifers are now running frighteningly low. Because fossil water fell from the sky thousands of years ago, there's a greater risk of depleting the resource, scientists say.

"It's kind of like a bank account," said Ate Visser, a research scientist at Lawrence Livermore who co-authored the study on the finite nature of fossil

water. “If you start withdrawing from your bank account but you have no income, at some point it’s going to run out.”

Knowing how much paleowater is left in a production well is not the only concern scientists have when it comes to the ancient water. A 2017 study published in the journal *Nature Geoscience* showed that wells that pump fossil water are also at risk for contamination.

“Even these ancient waters that tend to be tens or hundreds of meters underground are not safeguarded,” said Scott Jasechko, a water scientist at UC Santa Barbara who was the lead author of the contamination study.

“Just because you drill a deep well into fossil groundwater doesn’t mean the quality of that water is going to be pristine,” said Jasechko, whose study argues that water managers should consider the risk of outside contaminants when ensuring the safety of paleowater.

The slow renewal of groundwater could affect whether homes, offices and stores are built in these areas in the future.

Areas that rely on paleowater could face building moratoriums if the water mining continues, said de Jong, who worked on the Lawrence Livermore study as a graduate student at UC Santa Barbara.

“There are some areas in these desert regions where it is very difficult now to get a permit to either drill a new well or really even to build a new house,” de Jong said.

Finding a way to mimic the natural recharge cycle, he said, might be the only way to stop the fossil water from eventually disappearing.

Visser suggests that California communities consider using treated flood water to replenish groundwater resources — an increasingly popular idea that is extremely costly and bound to face political opposition.

In addition, communities could prevent depletion of fossil water stores by tapping river water during the rainy season, Visser said.

Ultimately, water managers will need to ensure the water pumped out of California wells is renewed at a sustainable pace. And to do so, scientists say, there must be greater research about the water’s vintage and origins.

According to de Jong, “I don’t think there’s any debate at all that the system that humans have set up in California in the last hundred years will need some alterations in order to encourage more groundwater recharge.”

# Salinas Valley Water Coalition

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(831) 674-3783 • FAX (831) 674-3835



TRANSMITTED VIA EMAIL

Salinas Valley Groundwater Sustainability Agency  
Atten: Ms. Emily Gardner, Deputy General Manager

3 November, 2020

## Re: SVBGSA Forebay Subbasin GSP, Projects and Management Actions

Dear Ms. Gardner;

We appreciate this opportunity to comment on the proposed/discussed Projects and Management Actions set forth in the Salinas Valley Basin Groundwater Sustainability Agency's ("SVBGSA") Groundwater Sustainability Plan ("GSP") for the Forebay (FB) Subbasin. We ask that you share/distribute our comments to the FB Subbasin GSP Committee prior to its scheduled committee meeting on November 4<sup>th</sup> so that the Committee is afforded an opportunity to review and consider the comments ahead of the meeting.

We offer the following comments for your consideration:

### 1. Winter Reservoir Releases with ASR:

The Salinas Valley Water Coalition (SVWC) supports the consideration and pursuit of a Winter Reservoir Release Project (Winter Release). We believe it can provide significant and diverse benefits to the fishery and environmental resources as well as aquifer recharge to benefit lands within the entire Salinas Valley Groundwater Basin. The SVWC has advocated for a winter release project/program since 2014, albeit in a slightly different manner than that presented by the SVBGSA. We believe the development and consideration of a Winter Release Project/Program is a great opportunity to maximize the benefits of existing approved projects by utilizing (or enhancing) existing infrastructure.

We also believe that the Winter Release Project could be implemented prior to completion and adoption of a Habitat Conservation Plan (HCP), and that it can then be enrolled in the HCP as an 'existing project/program' as the HCP is being developed.

In 2015, the SVWC challenged the Monterey County Water Resources Agency (MCWRA) on its operations of the reservoirs during the most recent drought period. In order to settle our differences, the SVWC and MCWRA executed a settlement agreement

*Mission Statement: The water resources of the Salinas River Basin should be managed properly in a manner that promotes fairness and equity to all landowners within the basin. The management of these resources should have a scientific basis, comply with all laws and regulations, and promote the accountability of the governing agencies.*

on November 15, 2019. This is a public document and we have attached the sections that are relevant to this discussion for your information.

We share this with you because one of the elements of the settlement agreement is for the SVWC and MCWRA to work together to consider and discuss: "1) the overall effects associated with implementation of the Winter Release Scenario; and 2) any anticipated benefits to environmental resources including but not limited to benefits to steelhead, of implementation of the Winter Release Scenario."

In order to evaluate whether the Winter Release Scenario warrants further consideration and implementation, the Settlement Agreement requires the MCWRA and the SVWC to separately model the Winter Release Scenario (using two different models) to jointly review the results of the separate modeling efforts in order to determine whether to move toward a pathway for its implementation if the modeling results support the perceived benefits.

The operation and implementation of the Winter Release Scenario detailed in the Settlement Agreement is different from the Winter Reservoir Release Project presented by the SVBGSA, in that we rely solely on existing infrastructure and projects; thereby limiting the capital costs for construction. To the contrary, the Winter Reservoir Release Project of the SVBGSA, requires substantial 'new and additional' infrastructure at significant costs. That said, the Coalition is not dismissing the SVBGSA's Winter Reservoir Release Project outright and believes that this more costly project may be warranted should further studies support its benefits.

The Coalition's proposal for reoperation, which incorporates the Winter Release Scenario, as set forth in the Settlement Agreement may occur immediately to provide benefits to the entire Salinas Valley Groundwater Basin well ahead of the SVBGSA's many procedural requirements prior implementing its project such as water rights permit amendment, preparation of engineer's report, vote under Proposition 218, preparation of environment impact report, etc. That is, there is no need to wait for the HCP or for the SVBGSA to satisfy its procedural requirements for the SVBGSA's project to implement the reoperation to incorporate the Winter Release Scenario in order to receive its benefits.

Based on our model results, 'the Coalition's Winter Release Scenario provides for greater reservoir releases during the winter months to provide additional recharge and fishery migration opportunities, while continuing to operate the Salinas Valley Water Project as approved, including continuing to, and possibly increasing, the amount of water diverted at the Salinas River Diversion Facility (SRDF) during the irrigation season to provide deliveries to the CSIP growers.

While we are continuing to work with the MCWRA to refine and finalize the modeling, the Coalition's initial model results show that a Winter Release Scenario could be implemented in approximately 75%-85% of all years (and all year type), providing significant benefits for additional fish passage days, additional environmental releases and recharge to the aquifer during a period when riparian vegetation is dormant. It also allows for storage and more efficient use of captured and stored water and releases during the irrigation season for lands within the Salinas Valley Groundwater Basin; while respecting the water rights within the Basin.

It is important that we work together to manage our costs and resources and not duplicate efforts on 'similar' projects/programs, Hence, we should work together to

evaluate the results of a winter release project/program in order to develop components/elements/alternatives that maximize benefits and minimize costs.

**Recommendation:** We request that the SVBGSA collaborate and work with the MCWRA and SVWC in regard to the development of a Winter Reservoir Release Project. We request that you direct your technical consultant and a staff member to work with the MCWRA and SVWC on evaluating the modeling results and developing the end project that would maximize benefits and minimize costs.

2. **Invasive Species Eradication:** The SVWC supports the pursuit of this project.
3. **Conservation and Agricultural BMP's:**

The SVWC supports implementation of conservation and agricultural BMP's. The MCWRA adopted and implemented a strong conservation and agricultural BMP program over 20 years ago and we believe the agricultural community has done, and continues to do, an amazing job of implementing on-farm conservation measures.

**Recommendation:** The SVBGSA should collaborate and work with other agencies, including the MCWRA, to support and improve the existing conservation and agricultural BMP programs. The collaboration should also include working to support and improve, as applicable, domestic water use conservation measures.

4. **Pumping Limitations:**

The SVWC conditionally supports having pumping limitations as a 'tool' in the toolbox of 'projects' for the SVBGSA – however, this support is based on the following:

1. It should be recognized that the Salinas Valley Groundwater Basin is not a 'one size fits all' basin and hence, any consideration of and need for pumping limitations should be analyzed for each individual subbasin, or portions thereof, to determine whether such a drastic measure is needed to achieve sustainability for those particular areas. Because of the massive size our subbasins, pumping limitations may only be required for certain limited areas of a subbasin.
2. Because we do not recommend a basin-wide pumping limitations, specific criteria and standards must be developed to focus in on the specific areas of a subbasin that would be subject to the pumping limitations. These specific criteria and standards should clearly define the details of 'when' and 'how' any pumping limitations are to be implemented (i.e., need to develop time, place and manner of the pumping limitations).

**Recommendation:** The SVBGSA should include Pumping Limitations as a potential project, but additional data and information must be developed first in order to establish the applicable criteria and standards for triggering such a limitation for a particular area of a subbasin.

Thank you for your consideration of the foregoing comments.

Sincerely,

*Nancy Isakson*  
Nancy Isakson, President  
Salinas Valley Water Coalition



# Salinas Valley Water Coalition



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(831) 674-3783 • FAX (831) 674-3835

TRANSMITTED VIA EMAIL

Salinas Valley Groundwater Sustainability Agency  
Atten: Ms. Emily Gardner, Deputy General Manager

5 January, 2021

## Re: SVBGSA and Forebay Subbasin Committee Pumping Allocation Discussion

Dear Ms. Gardner;

The Salinas Valley Water Coalition (SVWC) attended and participated in the Pumping Allocation Workshop held by the Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) on November 18, 2020. In anticipation of future deliberations by the SVBGSA on this matter, the SVWC conducted a survey of its members in an effort to gain a better understanding of the membership's opinions regarding a pumping allocation program for the Salinas Valley Basin.

The following is a summary of the key findings from the survey based on survey responses received from the SVWC members who own and/or operate lands located in majority portions of the subbasins of the Salinas Valley Basin. It needs to be stated upfront ***that in 100% of the responses received, the SVWC members DO NOT support the implementation of a pumping allocation program, either in their subbasin or within the entire Salinas Valley Basin.***

1. In 100% of the responses, the SVWC members believe implementing a pumping allocation program is similar to a water right determination, and that if it were to be implemented, it should be based on *water rights*.
2. In 80% of the responses, the SVWC members ***did NOT*** support the development and implementation of a water market, while 20% said they would support such a market, but only if a separate market is created for each subbasin.
3. In 100% of the responses, the SVWC members recognize hydrological differences between the subbasins, and all agreed that each subbasin should be treated separately and distinctly.
4. If a pumping allocation program were to be developed and implemented, 25% of those who responded said the allocation should be divided by net acreage of the

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entire subbasin, and 75% said it should be divided by irrigated acreage of the entire subbasin.

5. In 80% of the responses, the SVWC members said there should be NO pumping allocation for non-irrigated parcels, and 20% said there should be.

Our survey revealed concerns our members continue to have, and that is that contrary to has been stated by the SVBGSA – that is, the members believe the development and implementation of a pumping allocation program will essentially be an adjudication of water rights by policy implementation. This is NOT acceptable and will only serve to undermine the good work of the SVBGSA to-date. The SVWC believes that the majority of landowners/growers will not support a pumping allocation program and if one were to be developed and implemented, it will most likely trigger a basin-wide water rights adjudication, which will be very costly and lengthy for all.

Our members support the development of various programs and projects that will truly work to assist in attaining sustainability of each of the subbasins, as outlined in our November 3, 2020 letter (attached). Our members *will not* support the development and implementation of a pumping allocation program. We have previously stated we could conditionally support the development and implementation of pumping limitations as a ‘tool’ in the tool box of the GSA, but that these pumping limitations must be based on criteria to be developed by, and for, each subbasin.

We appreciate this opportunity to share our members’ concerns and comments regarding the pumping allocation program currently under consideration by the SVBGSA. We ask that you share/distribute our comments to the Forebay Subbasin GSP Committee prior to its scheduled committee meeting on January 6, 2021, so that the Committee is afforded an opportunity to review and consider the comments herein prior to that meeting.

Thank you for your consideration of the foregoing comments.

Sincerely,

*Salinas Valley Water Coalition Board*

**Keith Roberts, Chair**

**Roger Moitoso, Vice- Chair**

**Rodney Braga, Director**

**Lawrence Hinkle, Director**

**Bill Lipe, Director**

**David Gill, Director**

**Steve McIntyre, Director**

**Brad Rice, Director**

**Jerry Rava, Director**

**Michael Griva, Past-Chair**

**Nancy Isakson, President**

*Nancy Isakson*



**CASTROVILLE  
COMMUNITY  
SERVICES DISTRICT**



## **STATEMENT OF QUALIFICATIONS**

**FOR**

**PROFESSIONAL ENGINEERING, HYDROGEOLOGIC,  
AND CONSTRUCTION MANAGEMENT SERVICES**

**WELL NO. 6**

**CASTROVILLE COMMUNITY SERVICES DISTRICT**

**SUBMITTED BY:**

**PUEBLO WATER RESOURCES, INC.**

**JANUARY 8, 2021**



January 8, 2021  
Project No. 20-0051

Castroville Community Services District  
11499 Geil Street  
Castroville, CA. 95012

Attention: Eric Tynan, General Manager

Subject: Castroville CSD Well No. 6 Project; Statement of Qualifications for Professional Services.

Dear Mr. Tynan:

Pueblo Water Resources, Inc. (Pueblo) is pleased to present this Statement-of Qualifications to provide professional engineering, hydrogeologic, and construction management services required for the design, construction oversight, and testing of a new deep water well, referred to as Well No. 6, for the Castroville Community Services District (District). As our SOQ will demonstrate, Pueblo's team has extensive, long-term experience with municipal well projects of a similar nature and scope in Monterey County and throughout the central coast area of California. The key staff members that will serve the District on the Well 6 project have been working together in the Monterey/Salinas areas since the late 1980's.

We appreciate the opportunity to provide this SOQ to the District, and we look forward to your review of our qualifications and experience. Please do not hesitate to call should you have any questions or require additional information.

Sincerely,

PUEBLO WATER RESOURCES, INC.

A handwritten signature in black ink that reads "Michael S. Burke". The signature is written in a cursive, flowing style.

Michael S. Burke, P.G., C.Hg

Principal Hydrogeologist

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PUEBLO WATER RESOURCES, INC

4478 Market Street, Suite 705 • Ventura, California 93003 • 805.644.0470

## INTRODUCTION

Pueblo Water Resources, Inc. (Pueblo) is an engineering and hydrogeologic consulting firm specializing in groundwater resources assessment, development, and management. Pueblo possesses a unique combination of interdisciplinary experience and expertise and is able to provide a combination of services necessary to assist clients in meeting the ever increasing challenges associated with water supply development and management.

The Pueblo team includes Professional Engineers, Professional Geologists, Certified Hydrogeologists, and Licensed Water Treatment Plant Operators. Pueblo's goal is to provide high-quality, innovative, and cost-effective consulting services with a focus on our client's needs, budgets, and schedules. Pueblo places the highest importance on Client service and professional relationships, recognizing that these are the keys to our continued success. The essence of this is philosophy expressed in Pueblo's mission statement:

***"Our goal is to provide strategic, technical, and regulatory consulting services in a timely and cost-effective manner. We strive to maintain the best interest of our clients and their customers and shareholders at all times."***

Collectively, the Pueblo team possesses many years of experience with groundwater development and management projects dating back to the late 1980's. Members of the team have worked together on groundwater resource related projects in Monterey, Santa Cruz, Santa Barbara and Ventura Counties during the past 35 years. In addition to our significant project-specific experience, Pueblo's general services include municipal and monitoring well construction, well rehabilitation, well siting studies, hydrogeologic studies, aquifer testing, artificial recharge/ASR, drawdown interference evaluations, water system engineering and treatment facilities design and troubleshooting. Together, this team has assisted clients in the development of over 200 groundwater well projects throughout California.

Pueblo was established by three senior professionals with a fifteen year working relationship prior to forming Pueblo Water Resources, Inc. Pueblo's Principals are committed to continuing with the experience and the association that they have established over the years through the development of a multi-service, small-sized consulting firm focused on local and regional projects. Pueblo's goal is to provide our clients with high-quality, timely, and cost-effective consulting and contracting services that consistently meet our clients' requirements and expectations. Pueblo was founded upon the principle of providing services where successful project completion and client satisfaction are paramount. We value our professional relationships with our clients, and strive to maintain these relationships by providing continued excellence in service for every Pueblo project.

Pueblo is committed to the groundwater industry and makes it a priority to remain on top of existing and emerging local, state, and national water resources related issues. Pueblo's professional affiliations include:

- **Groundwater Resources Association of California (GRA)**
- **National Ground Water Association (NGWA)**
- **American Water Works Association (AWWA)**
- **Associated Water Agencies of Ventura County (AWAVC)**

Pueblo's main office is located in Ventura, California, with satellite offices in Santa Barbara and Monterey, California. Pueblo's geographical experience has been primarily within the California's central and south coast areas, particularly in Santa Barbara and Ventura Counties, the Monterey Peninsula, and the coastal area of Santa Cruz County.

### KEY STAFF

Pueblo offers a multidisciplinary group of professionals with qualifications and experience necessary for the successful completion of a wide range of water resource projects. Summary descriptions are provided for each of Pueblo's key professionals. Our organization chart depicts the relationships between the various personnel and a general division of responsibilities.

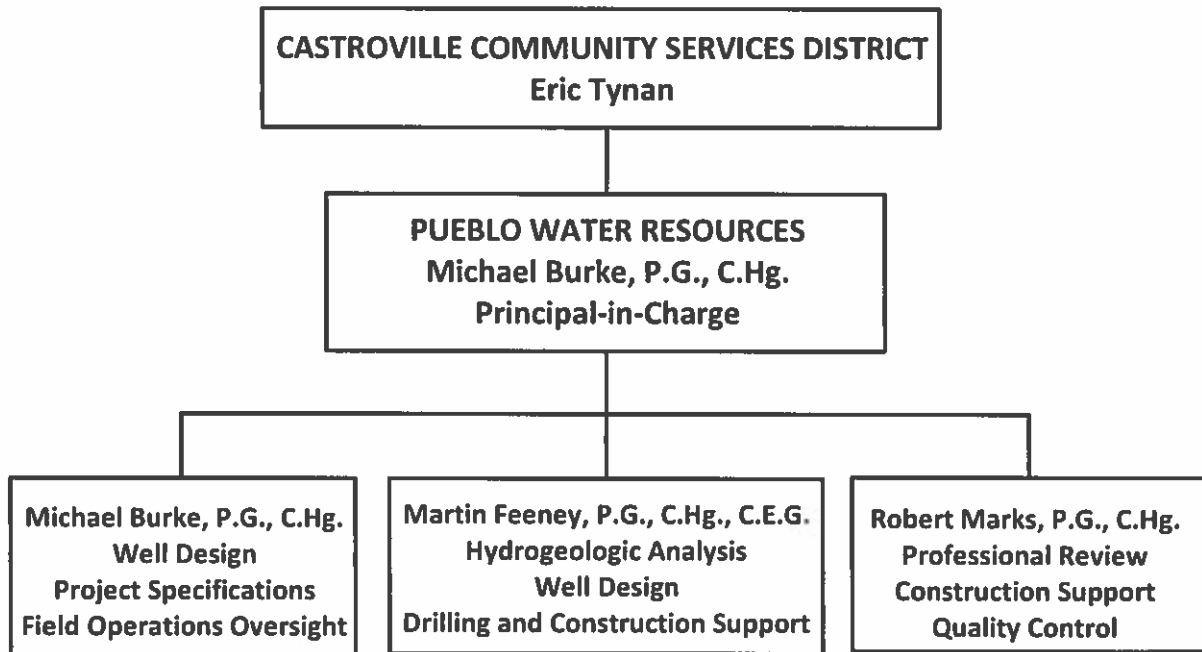
**Michael S. Burke, P.G., C.Hg. – Principal Hydrogeologist.** Mr. Burke has 32 years of experience as a hydrogeologist and is a State of California Professional Geologist and a Certified Hydrogeologist. Mr. Burke's expertise includes groundwater resource hydrogeology, development and management. His past projects have included: groundwater basin investigations; water supply development and management; well design and construction management; aquifer testing and analysis; aquifer storage and recovery (ASR) testing; well rehabilitation; groundwater modeling; and regulatory permitting and compliance.

**Martin B. Feeney, P.G., C.E.G., C.Hg. Associate Hydrogeologist.** Mr. Feeney is California Professional Geologist, Certified Engineering Geologist, and Certified Hydrogeologist, and serves as a professional consultant to water agencies, private industry, and engineering firms. Pueblo's association with Mr. Feeney dates back to 1986, and since that time, the Principals of Pueblo and Mr. Feeney have collaborated on a multitude of groundwater related projects throughout the State. Mr. Feeney has extensive experience with all aspects of hydrogeologic consulting, including: analysis of groundwater basins and groundwater resource evaluations; water well feasibility studies; design and construction management of water supply and injection wells; development of ground water flow and transport models; and environmental site assessments and remediation. Mr. Feeney is intimately familiar with the District's water supply facilities.

**Robert C. Marks, P.G., C.Hg. – Principal Hydrogeologist.** Mr. Marks has 28 years of experience in the field of hydrogeology and is a State of California Professional Geologist and a Certified Hydrogeologist. Mr. Marks’ experience has focused on detailed analysis of aquifers and groundwater basins throughout California, with a special emphasis on water resource development, utilization and management. Mr. Marks’ projects have included feasibility investigations and implementation of Aquifer Storage and Recovery systems; monitoring well and large-scale municipal and agricultural well designs, monitoring and water well construction inspection and testing; injection and municipal well rehabilitation; seawater intake/brine disposal well assessments for desalination facilities; and investigation of alternative groundwater basin management strategies.

Resumes for each of the Pueblo principals listed above are included in **Appendix A** and an organization chart for this project is presented below:

**Pueblo Water Resources, Inc.  
 Company Organization for Project**



## SUMMARY OF SERVICES

Pueblo provides a wide range of water resources related services for local and regional, public and private sector projects. Pueblo's experience and expertise includes:

- Water Resource Evaluation
- Water Resource Development and Management
- Aquifer Storage and Recovery (ASR) Program Development and Implementation
- Groundwater Flow and Transport Modeling
- Geochemical Analysis and Modeling
- Well Siting, Design, and Construction Management
- Well Performance and Aquifer Testing
- Well Rehabilitation and Repair
- Wellhead Treatment System Design
- Wellhead Controls and Instrumentation

### Resource Evaluation, Development and Management

Pueblo's focus is to assist clients with the evaluation, development and management of groundwater and surface water resources. Pueblo performs characterizations and analyses of groundwater basin conditions, evaluates availability of groundwater supplies, assesses water quality conditions and trends, identifies opportunities for water supply optimization, and assists with the development of monitoring and management tools. The following are specific tasks Pueblo typically incorporates in water resource projects:

- Groundwater basin investigations
- Water quality assessment
- Streamflow characterization and monitoring
- Permitting assistance
- Aquifer testing
- Drinking Water Source Assessment and Protection (DSWAP)s
- Groundwater management plans
- Safe yield analysis
- Well spacing and well interference





**PUBLIC NOTICE**  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
**REQUEST FOR PROPOSALS FOR PROFESSIONAL AUDIT SERVICES**

Castroville Community Services District ("CCSD" or "District") is requesting proposals from qualified firms of Certified Public Accountants to audit its financial statements for the fiscal year ending June 30, 2021 and the two subsequent fiscal years.

Castroville Community Services District is a California Special District, it was formerly the Castroville Water District, formed in 1952. Proposals are due by Friday, 4:00 p.m., February 5, 2021.

Detailed information on the Request for Proposal requirements can be viewed and downloaded at: [www.castrovillecsd.org/files/135454308.pdf](http://www.castrovillecsd.org/files/135454308.pdf). The District and its finances are contained in the FY 2020 Audited Financial Statement which can also be viewed and downloaded at: [www.castrovillecsd.org/files/135259904.pdf](http://www.castrovillecsd.org/files/135259904.pdf).

Issued By:

**Castroville Community Services District**

**11499 Geil Street**

**Castroville, CA 95012**

**[www.castrovillecsd.org](http://www.castrovillecsd.org)**



# CASTROVILLE COMMUNITY SERVICES DISTRICT

[Castrovillecsd.org](http://Castrovillecsd.org)

**Request for Proposals  
for  
Professional Audit Services**

RFP Issue:  
**January 7, 2021**

Term of Engagement:  
**July 1, 2020 – June 30, 2023**

Proposals Due:  
**4:00 PM  
February 5, 2021**

Issued By:  
**Castroville Community Services District  
11499 Geil Street  
Castroville, CA 95012**

## **I. INTRODUCTION**

Castroville Community Services District (“CCSD” or “District”) is requesting proposals from qualified firms of Certified Public Accountants to audit its financial statements for the fiscal year ending June 30, 2021 and the two subsequent fiscal years.

Castroville Community Services District is a California Special District, it was formerly the Castroville Water District, formed in 1952. In May of 2006 the District assumed the assets and liabilities for the sewer and storm drain from CSA 14. In February of 2008 the Castroville Water District and CSA 14 were merged to create the Castroville Community Services District that resulted in acquiring additional services such as street lighting, recreational funding, open space, and street maintenance, therefore becoming a CSD. In 2014 the CCSD merged with the Moss Landing Sanitation District. Castroville is an unincorporated community surrounded by artichokes, located at the foot of the Salinas Valley in Northern Monterey County. Castroville is about 104 miles south of San Francisco and halfway between Monterey and Santa Cruz. Two major highways: 183 and 156 serves the area.

The District is organized into 2 divisions: Administration and Operations and employs 6 FTE positions. The District is governed by a five-member board of directors elected at-large from within the District’s service area. The Board of Directors meet on the third Tuesday of each month and the public is duly notified and encouraged to attend.

The District’s accounting records are maintained on the accrual basis. Accounting policies and procedures conform to generally accepted accounting principles. The accounting records of the District are maintained utilizing UMS / QuickBooks Pro software (utility billing, general ledger, accounts payable, accounts receivable, and payroll to record all accounting transactions and produce reports.

Detailed information on the District and its finances are contained in the FY 2020 Audited Financial Statement which can be viewed and downloaded at:

[www.castrovillecsd.org/files/135259904.pdf](http://www.castrovillecsd.org/files/135259904.pdf).

Porter & Lasiewicz, CPAs of Simi Valley, California has served as the District’s auditor for the past three years.

## **II. SCOPE OF WORK**

### **A. Purpose**

The District is requesting proposals from qualified independent certified public accountants. To meet the requirements of this request for proposals, the audit shall be conducted in accordance with generally accepted auditing standards; *Government Auditing Standards*; the Single Audit Act Amendments of 1996 (the Single Audit Act); the provisions of the Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; OMB Circular A-102, *Grants and Cooperative Agreements with State and Local Governments*; OMB Circular A-87; the State Controller’s Minimum Audit Requirements for California Special Districts; and applicable laws and regulations. The District will be accepting proposals from independent certified public accounting firms of “recognized ability and standing” that are licensed to practice in the State of California to be engaged as External Auditors of the operations of the District.

B. Term of Engagement

It is the intent of the District to contract for the services presented herein for a term of three (3) years for the fiscal years ending June 30, 2021, 2022 and 2023. At the option of the District, the auditing engagement may be extended for three (3) additional one-year periods by written amendment. The final selection and award will be made by the Castroville Community Services District Board of Directors.

C. Auditor Responsibilities

- 1) Audit the District's basic financial statements in accordance with the provisions of section "A." above.
- 2) Express an opinion on the financial statements as to whether they present fairly, in all material respects, the financial position of the District and the changes in financial position in conformity with generally accepted accounting principles (GAAP) and issue an independent auditors' report stating this opinion.
- 3) Test internal control over financial reporting and compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters, in accordance with Government Auditing Standards, and issue a report on their consideration.
- 4) Apply limited procedures related to the Required Supplementary Information (RSI), Management's Discussion and Analysis (MD&A), budgetary comparison information, and the Supplementary Information.
- 5) Conduct an exit interview with District management to discuss relevant findings and proposed audit adjustments prior to final report.
- 6) Deliver administrative draft audit reports and draft management letters (if deemed appropriate) to District management prior to final report.
- 7) Meet and discuss draft audit reports and draft management letters with District management and the Finance and Personnel Committee of the Board of Directors.
- 8) Provide an electronic version of the final audit report plus one (1) unbound copy and five (7) hard bound copies for the District, five (7) hard bound copies for agency distribution, delivered seven (7) days prior to the next regularly scheduled meeting of the Board of Directors after audit completion.
- 9) Present and discuss annual financial statements and results of operations to the Board of Directors at the next regularly scheduled Board meeting after audit completion.
- 10) Communicate immediately, and in writing, all irregularities and illegal acts, or indications of illegal acts, of which they become aware, to the Finance and Personnel Committee of the Board of Directors.
- 11) Prepare and electronically submit the State Controller's Annual Report of

Financial Transactions of Special Districts by the required due date.

- 12) Prepare and provide to District for timely submittal the Federal Return of Organization Exempt Report (Form 990) and the California Exempt Organization Annual Information Return (Form 199).
- 13) If required, prepare Single Audit Report.
- 14) Provide general consultation as required, during the year, on financial accounting and reporting matters.
- 15) Retain at auditor's expense audit working papers for three (3) years, unless the firm is notified in writing by the District of the need to extend the retention period. In addition, the firm shall respond to reasonable inquiries of the District, and successor auditors, and allow the District and successor auditors to review working papers relating to matters of continuing accounting significance.

D. District Responsibilities

- 1) District staff will prepare the final closing of the general ledger and provide the auditors with the District's trial balance, balance sheet and income statements for the period ending June 30, 2021. Staff will provide supporting documentation for all balance sheet accounts including aged accounts receivable and aged accounts payable, subsidiary ledgers, and a reconciliation of all fixed asset accounts.
- 2) District staff will prepare confirmation letters as requested by the auditor.
- 3) District staff will be available to assist the auditors by providing information, documentation and explanations as needed.
- 4) District staff will be responsible for the preparation of the Management's Discussion and Analysis (MD&A).
- 5) District will provide the auditors with reasonable workspace and telephone, wireless internet and copy machine access.

E. Time Requirements

1) **RFP Timeline**

CCSD anticipates the following timeline:

Distribution of RFP	January 7, 2021
Deadline for RFP Questions	January 29, 2021
<b>Proposals Due</b>	<b>No later than 4:00pm on February 5, 2021</b>
Interviews with selected Proposers	Week of February 22, 2021
Board recommendation	Week of March 1, 2021
Contract awarded by District	March 16, 2021

2) **Audit Schedule**

A similar audit schedule will be developed for subsequent fiscal years if the

District exercises its option for additional audits. Each of the following shall be completed by the auditor no later than the dates indicated.

**Interim Work**

The Auditor shall complete all interim work by the agreed upon date.

**Detailed Audit Plan**

The Auditor shall provide the District, by the first week of July, a detailed audit plan and list of schedules to be prepared by the District.

**Fieldwork**

The auditor shall complete all fieldwork by October 4, 2021.

**Draft Reports**

The auditor shall have drafts of the audit report(s) (basic financial statements) available for review by October 15, 2021.

**3) Entrance Conference, Progress Reporting and Exit Conference**

A similar time schedule will be developed for audits of future fiscal years if the District exercises its option for additional audits. At a minimum, the following conferences should be held as part of the audit process:

Entrance Conference to commence audit work

Progress Conference

Exit Conference

**4) Date Final Report is Due**

The District shall provide draft transmittal letter notes and statistical data by October 22, 2021 and Management's Discussion and Analysis by October 31, 2021. The auditor shall provide all recommendations, revisions and suggestions for improvement to the General Manager by November 5, 2021. A revised report, including draft auditor's reports shall be delivered or emailed to the District by November 8, 2021.

The General Manager and key staff will complete their review of the draft report as expeditiously as possible. It is not expected that this process should exceed one week. During that period, the auditor should be available for any meetings that may be necessary to discuss the audit reports. The District strives to have the final report presented to the Board at its November meeting.

**F. Proposal Requirements**

**1) Firm Qualifications and Experience**

The proposal should state the size of the firm, the size of the firm's audit staff, and the location of the office from which the work on this engagement is to be performed.

**2) On Site Supervisory and Staff Qualifications & Experience**

The firm should identify the number and responsibility levels of staff assigned to the engagement by name and role and indicate whether each such person is licensed to practice as a certified public accountant in California. The firm also should provide information on the auditing experience of each person, and more specifically, the governmental auditing and bond reporting experiences of each

person.

- 3) Similar Engagements with Other Government Entities  
List the most significant engagements performed in the last three years that are similar to the engagement described in this request for proposal, including the annual percentage of the firms audit practice that is for governmental entities. Indicate the names and contact information of the principal client contacts.
- 4) Total All-Inclusive Maximum Price  
The cost estimate should contain all pricing information relative to performing the audit engagements as described in this request for proposal. The all-inclusive maximum price is to contain all direct and indirect costs including all out-of-pocket expenses. The proposal should indicate pricing for the three (3) years covering the audit proposal. The proposal should also include a schedule of professional fee rates by partner, specialist, supervisory and staff level. Invoices are to be based on actual costs incurred up to the maximum price.
- 5) Additional Professional Services  
If it should become necessary for the District to request the auditor to render any additional services to either supplement the services requested in this request for proposal or to perform additional work as a result of the specific recommendations included in any report issued on this engagement, then such additional work shall be performed only if set forth by the District's General Manager. Any such additional work agreed to between the District and the firm shall be performed at the same rates set forth in the schedule of fees included in this proposal. A written contract amendment will be required for any such additional work that necessitates an increase in the maximum contract price.
- 6) Proposal Costs  
The District is not liable for any costs incurred by a proposer in responding to this request, attending an interview, or for any other activity prior to award of the contract to the selected proposer.
- 7) Right to Select or Reject  
The District reserves the right, in its sole discretion, to select the proposal which it determines will best serve the needs of the District, or to reject any and all proposals submitted, and to request additional information on all proposals.

### **III. ADDITIONAL PROVISIONS**

- A. Progress billings will be accepted on work completed during the course of the engagement for up to 75% of the total fee prior to the submission of the audited financial statements and their acceptance by the District Board of Directors. Interim billings shall cover a period of not less than a calendar month.
- B. Either party may terminate the audit contract at any time by giving not less than thirty (30) days prior written notice of such termination. If services are terminated the District will pay auditors for all work completed. Nothing herein shall be deemed a limitation upon the District's right to terminate for cause or otherwise to pursue such legal or equitable rights or remedies which may accrue to the District hereunder.
- C. The District will make every effort to administer the proposal process in accordance with the terms and dates discussed in this RFP. However, the District reserves the

right to modify the proposal process and dates as it deems necessary.

#### **IV. QUESTIONS AND REQUESTS FOR CLARIFICATION**

Questions and requests for clarification concerning this RFP should be made no later than 4:00 PM on January 29, 2021. Inquiries should be directed to:

Castroville Community Services District  
11499 Geil Street  
Castroville, CA 95012

Attention: Lidia Santos, Office Manager  
Email: [lidia@castrovillecsd.org](mailto:lidia@castrovillecsd.org)

#### **V. SUBMISSION OF PROPOSAL**

All proposals must be emailed directly to Castroville Community Services District to be received no later than 4:00 P.M. on Friday, February 5, 2021. Late submissions after the deadline or proposals delivered via fax or email will not be accepted. Submit one (1) electronic copy (PDF is preferred) to [eric@castrovillecsd.org](mailto:eric@castrovillecsd.org).

#### **VI. EVALUATION OF PROPOSALS**

Proposals will be examined for compliance with all requirements specified in this RFP and those that do not comply will be subject to disqualification without further consideration. In evaluating the proposals and selecting the successful firm, the District will consider the firm's qualifications and experience, as well as cost. While pricing is important, it should be noted that the lowest cost proposal **is not** a guarantee of selection for audit services. Evaluation of the proposals will take into account specialized experience and technical competence, references, firm's size, structure and location and ability to meet the District's requirements.

#### **VII. FINAL SELECTION**

The District staff and the Finance and Personnel Committee of the Board of Directors will review all proposals submitted and will request an interview with selected firms. The District will send written notification to those firms selected for an interview, which will take place virtually during the week of February 22, 2021. The District staff will present a report to the Board of Directors for consideration at its March 16, 2021 regular meeting. It is anticipated the Board of Directors will make the final selection at that meeting.





# CASTROVILLE COMMUNITY SERVICES DISTRICT

**GENERAL MANAGER'S REPORT**

**JANUARY 19, 2021**

## ❖ Regulatory Compliance

- ❑ SWRCB-DDW inspection of water system and permit July 2020- delayed
- ❑ No coliform violations (all routine samples negative) for December 2020
- ❑ Quarterly sampling of Well #3
- ❑ Completed and submitted 2019 CCR to SWRCB-DDW
- ❑ Submitted water reports to 9 large Water system customers 1/10/2021
- ❑ Regulatory documentation for Castroville Zone 1 sewer jetting activities
- ❑ Submitted No-spill report to State documenting Castroville, Moro Cojo and Moss Landing systems for November 2020 on 12/1/2020
- ❑ Regulatory documentation for MLCSD – Zone 1 & 2 sewer jetting activities
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities

## ❖ Current Projects

- ❑ IRWMP Implementation grant for \$395,00 Prop 1 funding for new water supply well
- ❑ Received DWR Grant approval of \$500,000 for Moss Landing improvements
- ❑ Design and secure funding for Washington sewer by-pass line
- ❑ Locate and prosecute individual stealing Hydrant caps- \$2,000 worth so far
- ❑ Finalize purchase of site for future Well #6
- ❑ Issue RFP for painting District Office
- ❑ Request SOQ for Well #6 Hydrologist
- ❑ Complete agreements for Prop 1 Grant
- ❑ Complete assessment of application from MCWRA request for \$83,000 donation for well destruction
- ❑ Select applicants for Hydraulic well#6 services from SOQ
- ❑ Have NCP&RD remove dead trees and mow Moro Cojo open space

- Investigate water and sewer capacity for Driscoll's 63 proposed Farm Labor Housing Units on Merritt Street at end of Union St.
- Design and secure funding for Desal pipeline to MPWSP
- Consider costs for Castroville Oaks project for street & sewer service
- Grant proposal to SWRCB for new Castroville water supply for \$2.8 million
- Moss Landing Operations, see report in Board packet
- Moro Cojo Operations, see report in Board packet
- Castroville Operations, see report in Board packet

#### ❖ **Completed Projects**

- Backflow Testing of 383 Backflow devices-100% complete
- Soils and directional drilling for Washington bypass sewer line
- Plan review for sewer connections at Merritt and Washington Streets
- Inspect water and sewer connections for Thistle Manor-18 apartments on
- Repaired motor control center box for Station 4 on Potrero Rd, Moss Landing
- Teleconferencing system set up for Board meetings
- Submitted grant proposal with DWR for Moss Landing sewer
- 3 below ground Backflow devices raised and replaced
- Inspected bike path and HWY156 overpass, painted graffiti and reported busted light fixtures
- Replaced 8 meter registers in September
- Repaired/replaced 2 service laterals & 2 leaks
- Street light night time inspection Castroville & Moro Cojo- 2 reported

#### ❖ **Upcoming Projects**

- Tie-in to MPWSP Desal water line
- Paint office
- Install lock-down manhole covers on Castroville Blvd (1 of 3)
- Install new checks and gate valves for Castroville Blvd Lift Station
- Pig Station Lift Stations #1 & #2 force mains in Moss Landing
- New Deep Well #6 permitting and design
- Well site #4 modifications for filling tank from distribution system
- Design & funding for Washington Sewer Bypass line
- Install "No dump- spills to Bay" medallions at all storm drain inlets

❖ **Meetings/Seminars (attended)**

- ❑ Meeting of the Executive Board of the SVGWB GSA -Ron
- ❑ TAMC meeting re: Merrett St. improvements- October 2020
- ❑ DAC engagement with SVGWB-GSA
- ❑ Monterey Peninsula Water Management District Board meeting
- ❑ Moss Landing Community Plan with Monterey County RMA-October 2020
- ❑ Monterey 1 Water- various Board meetings- Ron and Eric
- ❑ MPWMD Board meeting- Ron and Eric
- ❑ SVGWBGSA-Advisory Committee-Eric
- ❑ Meeting of the Sea Water Intrusion Working Group (SWIG) TAC
- ❑ Meeting of the Deep Well Working Group (MCWRA) TAC
- ❑ Meeting with Donna Myers regarding possible Prop 68 Grant funding
- ❑ Webinar on Application for Prop 68 funding
- ❑ SVGWB- Basin Overview workshop-Ron & Eric
- ❑ Chase bank account transfer meeting-Eric & Lidia
- ❑ M1W Recycle Committee-Ron & Eric
- ❑ Sea Water Intrusion Committee meeting- SWIG-Eric
- ❑ Meeting of the Executive Board of the SVGWB GSA -Ron, Eric
- ❑ Moss Landing Chamber meeting-delayed
- ❑ Monterey Peninsula Water Management District meetings Ron & Eric-
- ❑ Meeting of the Monterey Sub-basin Committee GSA -Ron, Eric

❖ **Meetings/Seminars (upcoming)**

- ❑ Coastal Commission re: MPWSP (Desal) – Resubmitted application for MPWSP
- ❑ City of Marina Council meeting re: MPWSP
- ❑ Meeting of the MCWRA- TAC -Advisory Comm. On Deep Wells-Eric
- ❑ Moss Landing Chamber meeting
- ❑ Moss Landing Community Plan Update
- ❑ Monterey 1 Water- various Board meetings- Ron and Eric
- ❑ Neighborhood Watch
- ❑ SVGWB GSA Advisory committee meetings
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ Quarterly Special District Managers meeting
- ❑ Quarterly Water Managers meeting

❖ **Improvements/Ideas/Suggestions**

- ❑ Install "For fire use only- all others will be fined" on all fire hydrants
- ❑ Select areas for Saddle, main valves and lateral replacement program
- ❑ Pressure wash and weed maintenance on fire hydrants



# CASTROVILLE COMMUNITY SERVICES DISTRICT

## OPERATIONS REPORT December 2020

### Emergency calls:

Fire Hydrant on Pomber st and Pajaro st knocked down.

Water lateral repair – 10998 Oak st.

### Maintenance:

- Meeting with owner (new construction). – 10720 Davis St.
- Fire Hydrant Installation – Pomber St. and Pajaro St. intersection.
- VFD configuration – Well # 4, booster # 2.
- Impeller replacement – Well # 2, booster # 2.
- Route # 6 – Longitude and latitude meter mapping.
- Online classes – Contact Hours.
- Water Lateral abandoned – Campo's body shop.
- Configure Lupe's new computer.
- Meter replacement – Well # 2 booster pump # 2.
- Investigate leak (Customer's side) – 11320 Del Monte Av.
- Meeting with utilities personal – Hartnell College
- Install new signs on Lift Station cabinets – Moss Landing.
- Paint Castroville and Moss landing bollards.
- Inspect Storm drain Installation – Thistle apartments.
- Lidia's old computer – transfer files and troubleshoot outlook.
- Hartnell College water shut down – FH and new lateral Installation.
- Inspect new lateral and Fire Hydrant – Hartnell College.
- Clean storm drains.

## **Weekly**

- Rounds – Well sites (Check water softeners, Chlorine Generator, tanks, pumps, etc.)
- Mark water and sewer lines (USA's) as necessary.
- Respond to e-mails.
- Rounds - Lift stations (Check fluids, oil, alarms, floats, etc.)
- Jetting. (Castroville, Moro Cojo, Moss Landing).
- Water samples (Bacteria).
- Mapping reports.
- Office grounds keeping.
- Wash and clean trucks.
- Lift stations grounds keeping.
- Maintain Cartegraph records updated.
- Take Garbage and recycle out.

## **Monthly**

- Run Generators.
- Read and re-read meters.
- Deliver 72 hrs. notices.
- Replace registers.
- Reset logs on tablet for Lift Stations.
- Reset logs on hand-held for Well sites.
- Fire Hydrants readings.
- Read water well bubblers.
- Troubleshoot computers, printer, Internet.

## **Work Orders:**

- a) 7 day disconnect notices - 28
- b) Final bill - read meter – 3
- c) Investigate - 1
- d) Miscellaneous - 2
- e) Turn on service - 1
- f) Re – read meter - 1
- g) Replace register – 11
- h) Replace meter box lid - 1

**TOTAL WORK ORDERS – 48**

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## CASTROVILLE - ZONE 1 MONTHLY O&M REPORT DECEMBER 2020

### ❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/3/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/12/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/17/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/30/2020

### ❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/3/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/12/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/17/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/30/2020

❖ **LIFT STATION #7 @ Via Linda**

- Did pump-down, alarm check, and general inspection of Lift Station 12/3/2020
- Did pump-down, alarm check, and general inspection of Lift Station 12/12/2020
- Did pump-down, alarm check, and general inspection of Lift Station 12/17/2020
- Did pump-down, alarm check, and general inspection of Lift Station 12/23/2020
- Did pump-down, alarm check, and general inspection of Lift Station 12/30/2020

❖ **JETTING ACTIVITIES**

- Total jetted approx. 6,544 feet

❖ **OTHER MATTERS**

- Responded to 12 Underground Alert marking requests
- Submitted no-spill report to SWRCB on 1-2-2021
- Clean storm drains in January and February 2021

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are Marked- "DO NOT DUMP, FLOWS TO BAY" by Feb/14/2021
- Confirm that storm drain interceptors are clear



# Castroville

## DECEMBER 2020 JETTING

1/7/2021



ID	Material	Length	Street	Downstream MH	Upstream MH
10700	Axtell	6" Clay	350 Crane St.	MH 15.4	MH 15.5
10800	Davis	6" Clay	242 Davis St.	MH 15.74	CO 15.74
10800	Pomber	6" Clay	176 Pomber St.	MH 16.1	CO 16.6
10900	Axtell	6" Clay	240 Axtell St.	MH 15.7	CO 15.8
10900	Geil	18" PVC	354 Geil St.	MH 16	MH 17
10900	Pomber	6" Clay	365 Pomber St.	MH 16.1	MH 16.2
10900	Seymour	6" Clay	140 Seymour St.	MH 16.13	CO 16.14
11000	Geil	18" PVC	361 Geil St.	MH 17	MH 18
11000	Pomber	6" Clay	242 Pomber St.	MH 16.2	CO 16.7
11100	Rico	6" Clay	280 Rico St.	MH 16.1	CO 16.12
11200	Poole	6" Clay	352 Poole St.	MH 17	MH 16.2
11200	Rico	6" Clay	351 Rico St.	MH 16	MH 16.1
11300	Pool	SDR35 6"	339 Poole St.	MH 17	MH 17.1
11300	Rico	SDR35 6"	339 Rico St.	MH 16	MH 16.13
11400	Pool	6" Clay	245 Poole St.	MH 17.1	CO 17.2
11400	Rico	6" Clay	352 Rico St.	MH 16.13	MH 16.15
11500	Rico	6" Clay	160 Rico St.	MH 16.15	CO 16.16
11600	Crane/Alley	6" Clay	230 Crane St.	MH 15.51	CO 15.50
11600	Crane/old	6" Clay	175 Crane St.	MH 15.5	MH 15.51
11600	Rico	6" Clay	70 Rico St.	MH 15.71	MH 15.7
11700	Crane	6" Clay	195 Crane St.	MH 15.74	MH 15.75
11700	Crane/Alley	6" Clay	145 Crane St.	MH 15.75	CO 22.4
11700	Rico	PSM SDR35 6"	292 Rico St.	MH 15.78	MH 15.79
11750	Crane	6" Clay	220 Crane St.	MH 15.75	MH 15.76
11800	Rico	PSM SDR35 8"	232 Rico St.	MH 15.77	MH 15.78
11900	Rico	PSM SDR35 8"	97 Rico St.	MH 15.76	MH 15.77
<b>TOTAL</b>		<b>6544</b>			



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MORO COJO - ZONE 2 MONTHLY O&M REPORT JANUARY 2021

### ❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/3/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/12/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/17/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/30/2020

### ❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/3/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/12/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/17/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/30/2020

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #59 to-MH #59.1
- Jetted sewer lines btwn MH #65 to-MH #65.1
- Jetted sewer lines btwn MH #68 to-MH #65
- Jetted sewer lines btwn MH #68 to-MH #61.7
  
- Total jetted approx. 1200 feet

❖ **OTHER MATTERS**

- Responded to 2 Underground Alert marking requests
- Cleaned and weed-whacked site
- SWRCB-Reported "no-spill" 1/2/2021
- Performed inspection of all storm drains in November 2020
- Street sweeper cleaned in November
- Mowing completed-Sept 2020

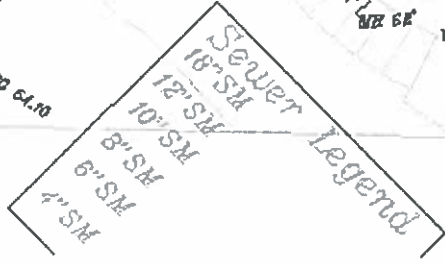
❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are clear
- Detention ponds are clean & fence secured



Moro Cojo  
DECEMBER 2020 JETTING

1/11/2020



ID	Material	Length	Street	Downstream MH	Upstream MH
Campo De Casa	8"	265	Campo De Casa Dr	MH 59	MH 59.1
ComunidadWay2	8" PVC	215	Comunidad Way	MH 65	CO 65.1
ComunidadWay3	8" PVC	450	Comunidad Way	MH 68	MH 65
CortezLn4	8" PVC	270	Cortez Ln.	MH 68	CO 61.7
<b>TOTAL</b>		<b>1200</b>			

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MOSS LANDING (ZONE 3) MONTHLY O&M REPORT

**DECEMBER 2020**

### ❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/3/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/12/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/17/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/30/2020

### ❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/3/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/12/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/17/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/30/2020

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/3/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/12/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/17/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/30/2020

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/3/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/12/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/17/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 12/30/2020

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn LS#2 to-MH #11
- ❑ Jetted sewer lines btwn LS#2 to-MH #15
- ❑ Jetted sewer lines btwn MH #28 to-MH #29
- ❑ Jetted sewer lines btwn LS#2 to-MH #11
  
- ❑ Total jetted approx. 998 feet

❖ **OTHER MATTERS**

- ❑ Responded to 16 Underground Alert marking requests
- ❑ Received approval for \$500,000 grant from DWR to initiate Moss Landing sewer system improvements and upgrades
- ❑ Finalizing grant application for \$2.8 Million for upgrades and repair of sewer system
- ❑ Performed Bi-annual inspection of grease traps @ various facilities in and March 2020 and November 2020
- ❑ Emailed notice of "no spill" to CIWQS 1-2-2021
- ❑ Need to replace manholes on Sandholdt and Jetty Road

❖ **Improvements/CIP/Suggestions**

- ❑ Need to recoat or replace 5 manholes that internal walls are failing
- ❑ Consider options for Elkhorn Bridge Force Main replacement
- ❑ Schedule pigging of Station #1 & Station #2 force mains



# Castroville Community Services District Accounts Receivable - Summary

From: 12/1/2020 Through: 12/31/2020

Limited to :

**Balance**  
\$78,630.03

Charge	Minimum	Overage	Consumption	Bills	Total
FIRELINE Charge	\$5,837.17	\$4.92	226.00 Cubic Ft	69	\$5,842.09
SURCHARGE Charge	\$10,717.15	\$0.00	0.00	129	\$10,717.15
WATER Charge	\$41,585.50	\$55,580.52	2,549,565.00 Cubic Ft	1,401	\$97,166.02
WATER CMPND Charge	\$0.00	\$96.97	4,448.00 Cubic Ft	1	\$96.97
<b>Total Charge</b>	<b>\$58,139.82</b>	<b>\$55,682.41</b>			<b>\$113,822.23</b>

Deposit Applied	Amount
WATER Charge	\$(60.00)
WATER Open Credit	\$(60.00)
<b>Total Deposit Applied</b>	<b>\$(120.00)</b>

NSF Fee	Amount
WATER NSF Fee	\$32.00
<b>Total NSF Fee</b>	<b>\$32.00</b>

Open Applied	Amount
FIRELINE Adjustment Open Credit	\$11.65
WATER Payment Open Credit	\$4,176.66
<b>Total Open Applied</b>	<b>\$4,188.31</b>

Open Payment	Amount
FIRELINE Charge(Adjustment Open Credit)	\$(11.65)
SURCHARGE Charge(Payment Open Credit)	\$(41.62)
WATER Charge(Payment Open Credit)	\$(4,135.04)
<b>Total Open Payment</b>	<b>\$(4,188.31)</b>

Payment	Amount
FIRELINE Charge	\$(4,406.89)
SURCHARGE Charge	\$(11,162.08)
WATER Charge	\$(85,973.03)
WATER CMPND Charge	\$(131.19)
WATER NSF Fee	\$(20.00)
WATER Open Credit	\$(5,184.11)
<b>Total Payment</b>	<b>\$(106,877.30)</b>

**Payment Reversal**

**Amount**

WATER Charge

\$190.70

Total Payment Reversal

\$190.70

\$85,677.66

**Refund**

**Amount**

WATER Open Credit

\$27.61

Total Refund

\$27.61

\$85,705.27

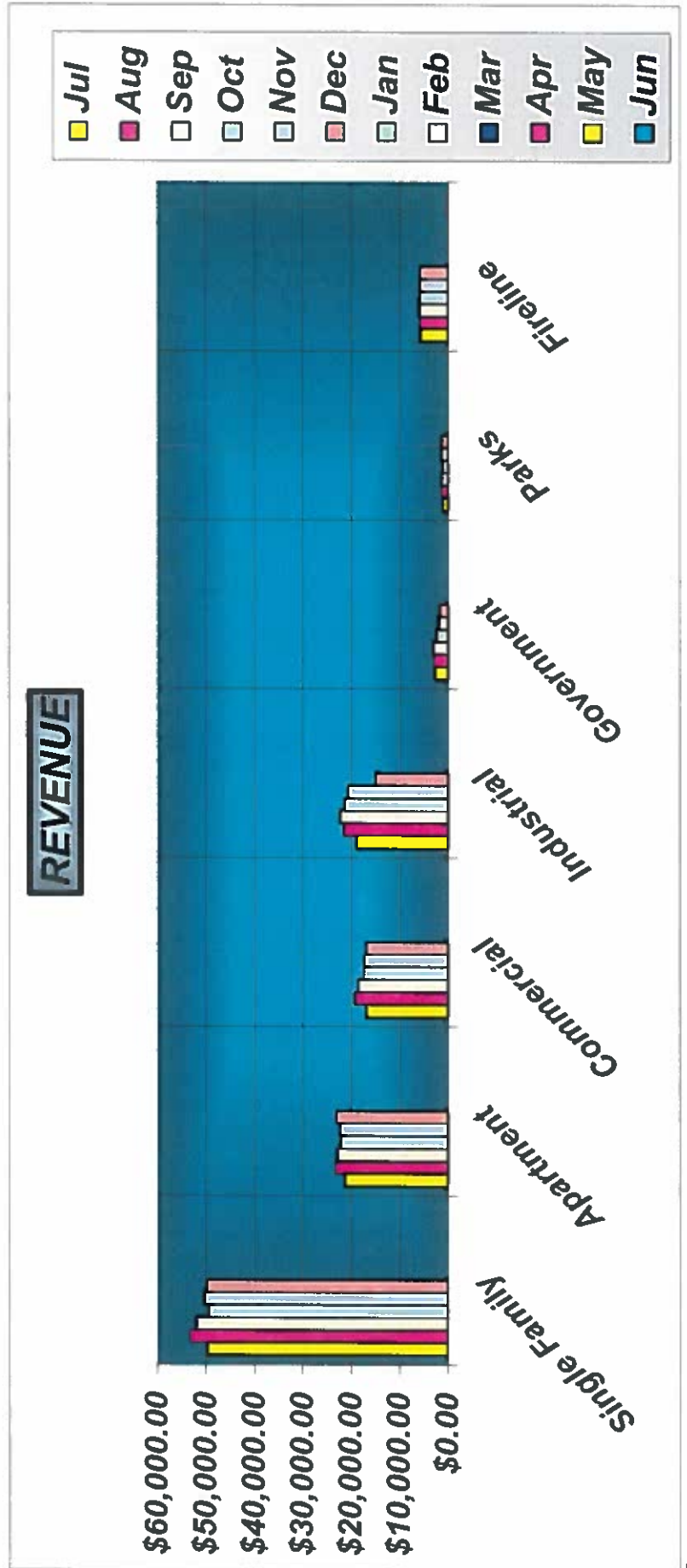
Closing Balance:

\$85,705.27



Annual Water Revenue By Classification 2020-2021

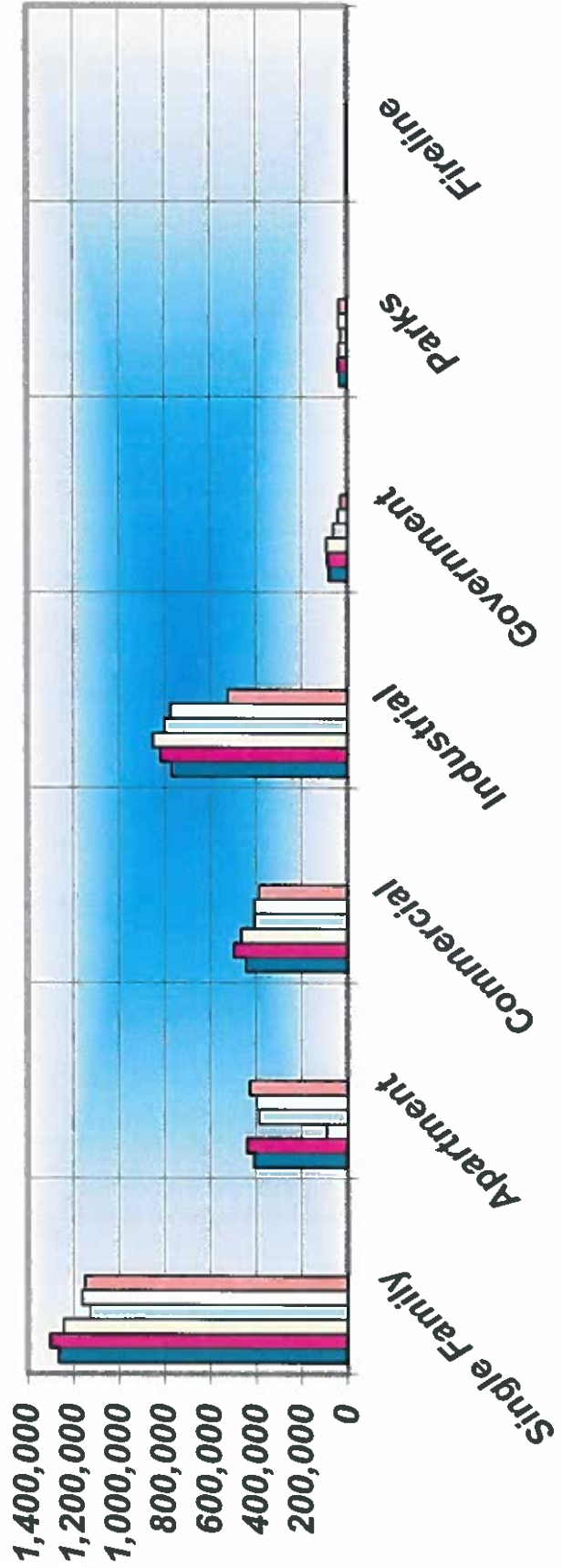
	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$49,649.00	\$21,294.98	\$16,889.31	\$18,835.59	\$2,574.53	\$1,085.08	\$5,613.89	\$115,942.38
Aug	\$53,326.87	\$23,317.35	\$19,295.92	\$21,548.54	\$2,920.27	\$1,315.00	\$5,838.02	\$127,561.97
Sep	\$51,888.14	\$22,841.24	\$18,574.74	\$22,258.85	\$3,010.91	\$1,228.65	\$5,840.63	\$125,643.16
Oct	\$49,319.92	\$22,147.91	\$17,299.59	\$21,186.79	\$2,386.96	\$1,072.27	\$5,838.59	\$119,252.03
Nov	\$50,174.94	\$22,352.70	\$17,192.77	\$20,569.08	\$1,915.43	\$1,263.31	\$5,746.47	\$119,214.70
Dec	\$49,805.44	\$23,068.17	\$16,871.17	\$15,013.10	\$1,662.01	\$1,234.86	\$5,743.69	\$113,398.44
Jan								
Feb								
Mar								
Apr								
May								
Jun								
<b>Totals</b>	<b>\$304,164.31</b>	<b>\$135,022.35</b>	<b>\$106,123.50</b>	<b>\$119,411.95</b>	<b>\$14,470.11</b>	<b>\$7,199.17</b>	<b>\$34,621.29</b>	<b>\$721,012.68</b>



Annual Water Usage By Classification 2020-2021

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,266,231	409,916	443,312	768,387	77,860	31,099	71	2,996,876
Aug	1,303,548	440,895	497,728	815,692	84,680	37,931	39	3,180,513
Sep	1,244,324	88,838	465,760	848,275	88,838	33,970	159	2,770,164
Oct	1,124,686	387,251	406,121	799,098	60,216	26,797	66	2,804,235
Nov	1,162,195	396,494	406,310	770,763	38,586	35,560	349	2,810,257
Dec	1,149,089	428,702	387,933	521,921	26,962	34,255	221	2,549,083
Jan								
Feb								
Mar								
Apr								
May								
Jun								
<b>Totals</b>	<b>7,250,073</b>	<b>2,152,096</b>	<b>2,607,164</b>	<b>4,524,136</b>	<b>377,142</b>	<b>199,612</b>	<b>905</b>	<b>17,111,128</b>

**CUBIC USAGE**





# PMIA/LAIF Performance Report as of 01/08/21



## PMIA Average Monthly Effective Yields<sup>(1)</sup>

Dec	0.540
Nov	0.576
Oct	0.620

## Quarterly Performance Quarter Ended 09/30/20

LAIF Apportionment Rate <sup>(2)</sup> :	0.84
LAIF Earnings Ratio <sup>(2)</sup> :	0.00002309407394024
LAIF Fair Value Factor <sup>(1)</sup> :	1.004114534
PMIA Daily <sup>(1)</sup> :	0.65%
PMIA Quarter to Date <sup>(1)</sup> :	0.80%
PMIA Average Life <sup>(1)</sup> :	169

## Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 11/30/20 \$103.0 billion

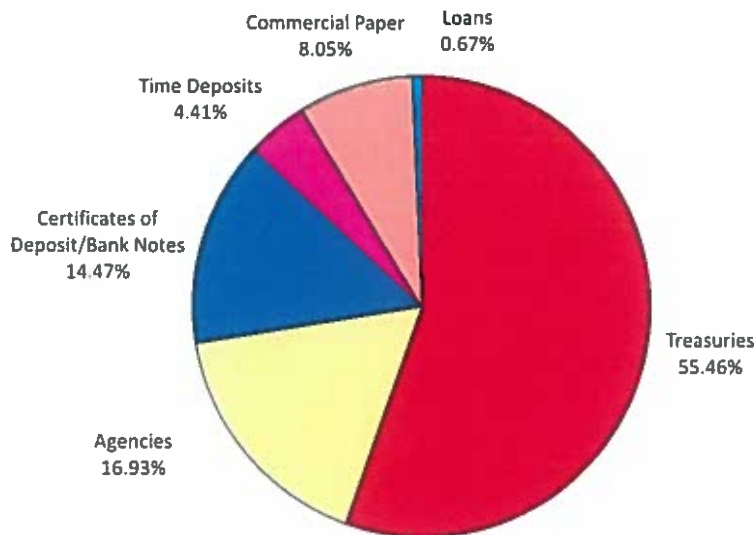


Chart does not include 0.01% of mortgages. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller

**CASTROVILLE COMMUNITY SERVICES DISTRICT  
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of December 31, 2020

Ending balance as of November 30, 2020      \$12,712,523.81

**MECHANICS BANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	58,539.58
Interest Earned	0.05
Incoming Wire from LAIF 12/01/2020	110,000.00
Closed Account-Funds Deposited to Chase GF 12/02/2020	<u>(168,539.63)</u>
Ending Balance for General Fund	<b>0.00</b>

**MECHANICS BANK, CUSTOMER DEPOSIT FUND**

Beginning Balance	3,277.38
Deposit Checks not Cashed	431.48
Closed Account-Funds Deposite to Chase CF 12/02/2020	<u>(3,708.86)</u>
Ending Balance for Customer Deposit Fund	<b>0.00</b>

**CHASE BANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	183,322.98
Water Receipts	107,176.05
Miscellaneous Over/Short	0.04
Water-Sewer Miscellaneous Receipts	2,457.29
Monterey One Water Sewer Receipts	2,737.28
Property Taxes & User Fees	547,666.32
Funds from Closed Mechanics Bank GF 12/02/2020	168,539.63
NSF Checks	(190.70)
Expenses (Checks Written)	<u>(132,394.08)</u>
Ending Balance for General Fund	<b>879,314.81</b>

**CHASE BANK, CUSTOMER DEPOSIT FUND**

Beginning Balance	64,325.00
New Deposits (opened accounts)	300.00
Deposits Returned or Applied to Accounts	(120.00)
Funds from Closed Mechanics Bank CF 12/02/2020	3,708.86
Ending Balance for Customer Deposit Fund	<u>68,213.86</u>

**LAIF FUND**

Beginning Balance	9,565,557.24
Wire tranfer to Mechanics Bank GF 12/01/2020	<u>(110,000.00)</u>
Ending Balance LAIF	<b>9,455,557.24</b>

**CAMP FUND**

Beginning Balance Sewer (Zone 1) Capital Improve Account	120,549.83
Monthly Interest Earned	12.39
Ending Balance Camp Federal Security Account	<u>120,562.22</u>
Beginning Balance Sewer (Zone 1) Reserves Account	238,488.80
Monthly Interest Earned	24.52
Ending Balance CAMP Federal Security Account	<u>238,513.32</u>

**Cal TRUST-INVESTMENT**

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,542,788.00
Income Distribution	1,477.21
Unrealized GAIN (Loss)	0.00
Ending Balance CalTRUST	<u>2,544,265.21</u>

New Balance as of December 31, 2020	13,238,212.80
-------------------------------------	---------------

# Castroville Community Services District

## List of Checks for December 2020

Date	Number	Name	Memo	Amount
<b>General Fund Checking</b>				
12/3/2020	60-81	Void	Void	\$ -
12/3/2020	82	Aramark	Operators Uniforms & Mats	\$ 651.02
12/3/2020	83	CA_NV Section AWWA	Cross Connection Cert- GM Eric	\$ 100.00
12/3/2020	84	Castroville Auto Parts	Parts & Supplies	\$ 147.32
12/3/2020	85	Eudoxio Orozco Jr.	Monthly Cell Phone Reimbursement	\$ 40.00
12/3/2020	86	Exxon Mobile	Fuel for Vehicles	\$ 466.97
12/3/2020	87	Jonathan Varela	Monthly Cell Phone Reimbursement	\$ 40.00
12/3/2020	88	Lidia Santos	Monthly Cell Phone Reimbursement	\$ 40.00
12/3/2020	89	Monterey Bay Analytical Services	Monthly Water Testing Fees	\$ 492.00
12/3/2020	90	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 1,073.00
12/3/2020	91	R&B	Sewer & Water Parts	\$ 360.68
12/3/2020	92	SWRCB	Water Annual System Fees	\$ 2,848.00
12/3/2020	93	Tokay Software	Backflow Testing Software	\$ 270.00
12/3/2020	94	WM Corporate Services	Wates Disposal Fees	\$ 54.62
12/3/2020	95	Cosme Padilla	11-12-2020 Committee Meeting	\$ 91.35
12/3/2020	96	Ronald J. Stefani	11-12-2020 Committee Meeting	\$ 91.35
12/3/2020	97-102	District Employees'	Bi-Weekly Net Payroll	\$ 13,193.32
12/3/2020	103	VALIC	Bi-Weekly Deferred Comp	\$ 1,776.00
12/3/2020	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,128.50
12/3/2020	2	EDD	Bi-Weekly Payroll Taxes	\$ 992.68
12/3/2020	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,445.62
12/3/2020	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,964.98
12/3/2020	5	CalPERS-Health	Employees Health Benefits-November	\$ 12,430.76
12/10/2020	104	ACWA JPIA	Employees Dental/Vision/EAP	\$ 1,077.31
12/10/2020	105	AT&T	Monthly Telephone Service	\$ 405.11
12/10/2020	106	Beibz-on Signs	Signs for Zone 3 Lift Stations	\$ 129.30
12/10/2020	107	Buckles-Smith Electric Co.	Tech Support for SCADA	\$ 1,608.00
12/10/2020	108	GreatAmerica Financial Services	Lease of Sorter & Postage Meter	\$ 462.26
12/10/2020	109	Cardmember Service-Lidia	New Phone for GM Eric	\$ 118.59
		continued	Cell Services GM & LD Oper x3	\$ 290.45
		continued	2 Stamps for Chase Accounts	\$ 129.80
12/10/2020	110	Cardmember Service-Roberto	Laptop for Operations	\$ 332.73
		continued	Parts & Supplies	\$ 61.94
		continued	Web Page & VNC Service	\$ 267.72
12/17/2020	111	Airgas NCN	Supplies for Well Sites	\$ 330.98
			Operator Uniforms, Mats and	
12/17/2020	112	Aramark	Restroom Service	\$ 493.94
12/17/2020	113	California Water Service Co.	Water Meters at Zone 2 Lift Stations	\$ 35.32
12/17/2020	114	Castroville Auto Parts	Parts & Supplies	\$ 20.67
12/17/2020	115	Castroville Hardware	Parts & Supplies	\$ 165.78
12/17/2020	116	CWEA	Annual Membership Dues-Varela	\$ 192.00
12/17/2020	117	Eudoxio Orozco Jr.	Testing Reimbursement	\$ 180.00
12/17/2020	118	J. Johnson & Company	Merritt Street Water Repairs	\$ 5,051.59
12/17/2020	119	Jonathan Varela	Testing Reimbursement	\$ 180.00
12/17/2020	120	MNS Engineers	Engineer Fees	\$ 651.25
12/17/2020	121	MBAS	November Water Testing Fees	\$ 440.00
12/17/2020	122	Monterey One Water	Sewer Utility Bill	\$ 30.90
12/17/2020	123	Pacific Gas & Electric	Steel Garage	\$ 19.91

Date	Number	Name	Memo	Amount
		continued	Zone 3 Lift Stations Moss Landing	\$ 873.46
12/17/2020	124	Principal Life Group	Employees Life Insurance	\$ 111.06
12/17/2020	125	Void	Void	\$ -
12/17/2020	126	Total Compensation	GASB 75 Roll-Forward Valuation	\$ 720.00
12/17/2020	127	ULINE	Disposable Gloves for Operations	\$ 97.95
12/17/2020	128	Zoom Imaging Solutions Inc.	Xerox Copy Fees	\$ 92.00
12/17/2020	129	R&B Company	25 Registers for Meters & Parts	\$ 3,995.00
	130-			
12/17/2020	135	District Employees'	Bi-Weekly Net Payroll	\$ 12,800.59
12/17/2020	136	VALIC	Bi-Weekly Deferred Comp	\$ 2,026.00
12/17/2020	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,159.86
12/17/2020	2	EDD	Bi-Weekly Payroll Taxes	\$ 996.89
12/17/2020	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,414.30
12/17/2020	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,931.06
12/17/2020	137	Adriana Melgoza	December 15, 2020 Board Meeting	\$ 91.35
12/17/2020	138	Void	Void	\$ -
12/17/2020	139	Cosme Padilla	December 15, 2020 Board Meeting	\$ 91.35
12/17/2020	140	Glenn Oania	December 15, 2020 Board Meeting	\$ 91.35
12/17/2020	141	James Cochran	December 15, 2020 Board Meeting	\$ 91.35
12/17/2020	142	Ronald J. Stefani	December 15, 2020 Board Meeting	\$ 91.35
12/31/2020	143	Aramark	50 Reusable Masks for Staff	\$ 144.92
12/31/2020	144	Eudoxio Orozco Jr.	DOT Physical Reimbursement	\$ 110.00
12/31/2020	145	Guadalupe Ibarra	COVID-19 Testing Reimbursement	\$ 180.00
12/31/2020	146	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 2,088.00
12/31/2020	147	Pacific Gas & Electric	Street Lights Zone 1	\$ 3,939.48
		continued	Street Lights Zone 2	\$ 490.05
		continued	Well Sites	\$ 7,648.71
		continued	Office	\$ 286.23
12/31/2020	148	R&B Company	25 Registers for New Developments	\$ 3,872.28
12/31/2020	149	SWRCB	D3 Certification Fees-Tynan	\$ 90.00
12/31/2020	150	U.S. Postal Service (CMRS-FP)	Quarterly Postage for Machine	\$ 2,100.00
12/31/2020	151	Willdan Financial Services	Admin Fees for Tax Codes	\$ 375.00
12/31/2020	152-157	Void	Void	\$ -
12/31/2020	158-163	District Employees'	Bi-Weekly Net Payroll	\$ 12,800.23
12/31/2020	164	VALIC	Bi-Weekly Deferred Comp	\$ 1,926.00
12/31/2020	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 4,972.08
12/31/2020	2	EDD	Bi-Weekly Payroll Taxes	\$ 977.08
12/31/2020	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,414.30
12/31/2020	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,931.08
<b>Total General Fund-Checking</b>				<b>\$ 132,394.08</b>
<b>Customer Deposit Fund</b>				
12/31/2020	14	Jose Manuel Lemus	Deposit Refund	\$ 27.61
12/31/2020	15	Castroville CSD	December Closures	\$ 92.39
<b>Total Customer Deposit Fund</b>				<b>\$ 120.00</b>

# Calendar for Year 2021 (United States)

January						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
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31						
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February						
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28						
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March						
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28	29	30	31			
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April						
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May						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
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June						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
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20	21	22	23	24	25	26
27	28	29	30			
2:● 10:● 17:○ 24:○						

July						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1:● 9:● 17:○ 23:○ 31:○						

August						
Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
8:● 15:○ 22:○ 30:○						

September						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
6:● 13:○ 20:○ 28:○						

October						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
6:● 12:○ 20:○ 28:○						

November						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
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December						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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12	13	14	15	16	17	18
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26	27	28	29	30	31	
4:● 10:○ 18:○ 26:○						

Holidays:



### Holidays.

<b>Jan 1</b> New Year's Day	<b>Oct 11</b> Columbus Day
<b>Jan 18</b> Martin Luther King Jr. Day	<b>Nov 11</b> Veterans Day
<b>Feb 15</b> Presidents' Day (Most regions)	<b>Nov 25</b> Thanksgiving Day
<b>May 31</b> Memorial Day	<b>Dec 24</b> 'Christmas Day' day off
<b>Jul 4</b> Independence Day	<b>Dec 25</b> Christmas Day
<b>Jul 5</b> 'Independence Day' observed	<b>Dec 31</b> 'New Year's Day' day off
<b>Sep 6</b> Labor Day	

Calendar generated on [www.timeanddate.com/calendar](http://www.timeanddate.com/calendar)