



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065

OFFICE: 11499 GEIL STREET

CASTROVILLE, CA 95012

President – Cosme Padilla
Vice President – Ron Stefani
Director – Glenn Oania
Director – James R. Cochran
Director – Greg MacMillan

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, AUGUST 20, 2024 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. The public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Consider and Approve the draft minutes of the Regular Board Meeting, July 16, 2024 – **motion item**

CORRESPONDENCE:

1. None

INFORMATIONAL ITEMS:

1. Castroville CSD Director, 4-year term (3 seats) Incumbents: Oania, Cochran and Stefani appointed in-lieu of election and Castroville CSD Director, 2-year term (1 seat) Incumbent: MacMillan appointed in-lieu of election
2. *Clean Water, Issue 2 2024* – What Members Need to Know About Direct Potable Reuse
3. *Clean Water, Issue 2 2024* – Pure Water Monterey Expansion Complete by 2025
4. Certificate presented to J. Eric Tynan in recognition of his contribution to the water industry as a member of American Water Works Association

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CASTROVILLE COMMUNITY SERVICES DISTRICT

PRESENTATION:

1. Monterey County Water Resources Agency Groundwater Monitoring Regulatory Program Update– Ara Azhderian, General Manager of Monterey County Water Resources Agency
2. Presentation on the Castroville Oaks Affordable Housing Development and requesting to enter into an MOU with CCSD contracting for services with CHISPA for the Castroville Oaks Affordable Housing Development – Paul Tran, Senior Project Manager with CHISPA

NEW BUSINESS:

1. Board approval of job description and salary range for recruitment of a new Castroville CSD General Manager – **motion item**
2. Resolution No. 2024-07, Approving a proposal from J Johnson & Company, Inc. for Water Main Repairs in an Amount Not to Exceed \$155,000 (Attached Exhibit A Proposal and Exhibit B Sole Source Justification) – **motion item**

UNFINISHED BUSINESS:

1. Update on Water Line Replacement Project awarded to contractor Teichert Constructions – Eric Tynan, General Manager
2. Update on Well levels – Eric Tynan, General Manager
3. Update on status of grant/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for Moss Landing Wastewater System Rehabilitation Project – Eric Tynan, General Manager
4. Update on status of grant/projects for Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass) – Eric Tynan, General Manager
5. Update on status of competitive bid process and grant/projects for Castroville-Water Zone 1 (Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6) for system upgrades and improvements – Eric Tynan, General Manager
6. Update on status of grant awarded by Caltrans for the Castroville Landmark Sign Project at Highway 183 – Eric Tynan, General Manager
7. Update on the State of California Department of Transportation (Caltrans), Merritt Street Beautification Project – Eric Tynan, General Manager
8. Update on the Pedestrian Bridge Enhancement/Improvement Project – Eric Tynan, General Manager
9. Update on grant assistance outreach – Eric Tynan, General Manager

CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

Property Location: APN: 030-141-022-000 and 030-141-023-000, Southwest corner of Merritt Street and Washington Street, Castroville, CA

Negotiating Parties: Castroville CSD and Salvador Alvarez and Hermilinda Alvarez
Property Owner: Salvador Alvarez and Hermilinda Alvarez
Under Negotiation: Price and Terms of Payment

Property Location: APN: 133-143-016-000, Highway 1 at Washington Road, Castroville, CA

Negotiating Parties: Castroville CSD and Vegetable Ranches, LLC
Property Owner: Vegetable Ranches, LLC
Under Negotiation: Price and Terms of Payment

AGENDA, Page 3

August 20, 2024

CASTROVILLE COMMUNITY SERVICES DISTRICT

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into an open session prior to adjournment and shall announce any action taken during the closed session.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operations Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Quarterly Financial Statements, * Treasures Report-L.A.I.F., Internal Report and Administration Update

CHECK REGISTER – Receive and approve the Check Register for the month of July 2024 – **motion item**

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, September 17, 2024, at 4:30 p.m.

CLOSE:

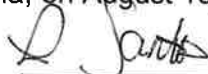
Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on August 16, 2024, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on August 16, 2024.



Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
July 16, 2024

President Cosme Padilla called the meeting to order at 4:31 p.m.

ROLL CALL:

Directors Present: President Cosme Padilla, Vice President Ron Stefani, Director James Cochran, Director Glenn Oania and Director Greg MacMillan

Absent:

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: Mike McCullough, Director of External Affairs for Monterey One Water and Heidi Quinn, District Legal Counsel

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Director Greg MacMillan at the request of President Cosme Padilla.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Vice President Ron Stefani requested to add to the agenda, under New Business, item 4 the proposal received late from Regional Government Services for the recruitment services of a General Manager for Castroville CSD. There was no deadline set for receiving these proposals.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Greg MacMillan and seconded by James Cochran to approve the minutes of the June 16, 2024, Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Notice to All Interested Parties from the California Coastal Commission regarding Proposed Amendment to Coastal Development Permit (CDP) 3-83-92, Applicant: Castroville Community Services District

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *Monterey County Weekly* – Castroville
2. *Monterey County Now* – In a stunning vote, two cities nix Monterey One Water's billing process one week before it begins

Informational items accepted as presented

PRESENTATIONS:

1. Monterey One Water (M1W) update on not moving forward with its billing for wastewater service to the County of Monterey Property Tax Bill – Mike McCullough, Director of External Affairs let the Board know that at the Monterey One Water Board of Directors meeting that was held on Monday, June 24, 2024, to take action on a cost-saving plan to shift all of Monterey One Waters billing to collection through county property taxes did not achieve the required 2/3 votes from the board due to the opposition from just two of the board's 10 members in a weighted vote. MIW had invested in a lot of staff time and funding to get this process done and thought they were going to be moving forward with putting these fees on the tax roll for fiscal year 2024/25. Bi-monthly billing directly from M1W will resume automatically.

NEW BUSINESS:

1. Discussion to consider a moratorium on new sewer connections, pending the constructions of the Washington Sewer Bypass Project – General Manager Eric Tynan informed the Board that he was concerned with all the additional dwelling units and upcoming projects being added to Castroville and that the sewer system does not have enough sewer capacity as it stands. Furthermore, the District had been verbally assured by Department of Water Resources that the Castroville CSD would be receiving grant funding for this project. Unfortunately, he has just been notified that this project is no longer considered a priority and grant funding is unlikely. For this reason, in his opinion a moratorium on new sewer connections should be considered, pending the construction of the Washington Sewer Bypass Project. Vice President Ron Stefani felt the Board should have first discussed and acted on item 2 listed below; Castroville Community Services District System-Wide Fiscal Sustainability Plan (FSP) prepared by Akel Engineering Group, Inc. In his opinion, if some of these projects listed in this FSP (Projects P-02-P-03 and P-04, page 10 of listed report as an attachment to the board packet) are completed, there should be sufficient sewer capacity. Castroville CSD has minimal growth in dwelling units. The Board all agreed that a moratorium is a serious decision to make and would like General Manager Eric Tynan to work with District Legal Counsel Heidi Quinn to provide data to support and justify this decision.
2. Consider and approve Castroville Community Services District System-Wide Fiscal Sustainability Plan (FSP) prepared by Akel Engineering Group, Inc. – The Board reviewed the FSP and were concerned to read that there were many critical capital improvement recommendations made by Akel Engineering Group. They would like to see the projects listed on page 10 of this report, especially Projects P-02-P-03 and P-04 completed as soon as possible as the District has the funds for these capital improvements. If grant funding will not be available for some of these projects, then the District will need to move forward with loans. Director James Cochran stated that the priority project should be the pipeline under the bridge in Moss Landing, and without the bike bridge being built by the County, Castroville CSD will have to do it on their own and build under the existing structure a 4" pipeline, which is right over the Elkhorn Slough, Marine Sanctuary and Moss Landing Harbor. The Board concurred that General Manager Eric Tynan needs to move promptly on these projects. General Manager Eric Tynan commented that he is aware that most of these assets have exceeded their useful life and was counting on the grant for the Washington Bypass project and a grant for the Moss Landing Rehabilitation Project. The FSP was needed as part of the requirements to apply for grant funding. The Board all concurred that the FSP was well done. A motion is made by Ron Stefani and seconded by James Cochran to approve the Castroville Community Services District System-Wide Fiscal Sustainability Plan (FSP) prepared by Akel Engineering Group, Inc. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

Minutes of the Castroville Community Services District
July 16, 2024, Regular Board Meeting
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3. Consider and approve estimated cost of emergency repairs of water main on the intersection of Merritt Street/Salinas Street, located in front of Burger King and additional Merritt Street emergency repairs that arose – General Manager Eric Tynan informed the board that estimated cost with J Johonson & Company are around \$110,899, which does not include the Caltrans sensors for the emergency repair and replacement of the main and valves in front of Burger King. As this was an emergency, there was no time to put this work out to bid. The memo to the Board from General Manger Eric Tynan can be viewed on page 24 of this board packet. District Legal Counsel Heidi Quinn recommended the board make a sole source justification for this contractor and bring it back to the Board for approval at the next board meeting. A motion is made by Ron Stefani and seconded by Greg MacMillan to approve the completion of repair and replacement of the main and valves in front of Burger King; the estimated cost is \$110,899. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, MacMillan, Cochran, Oania, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

4. Consider selecting an agency to assist the Castroville Community Services District with the recruitment of a new General Manager from the proposals submitted – General Manager Eric Tynan let the Board know that the District received three proposals from the following companies to assist with the recruitment of a new General Manager: TPO (fees \$20,300-\$24,150), CPS HR Consulting (fees \$27,000) and Regional Government Services (fees \$22,000). The proposal for the first two companies can be viewed on pages 25-45 of this board packet. The proposal for Regional Government Servies can be viewed as an attachment to this board packet. The Ad Hoc Committee will remain the same Stefani & Padilla for the recruitment of a new General Manager. A motion is made by Ron Stefani and seconded by Greg MacMillan to select Regional Government Services to assist with the recruitment of a new General Manager and select the Ad Hoc Committee of Stefani & Padilla for the recruitment of a new General Manager. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, MacMillan, Cochran, Oania, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

UNFINISHED BUSINESS:

1. Update on Water Line Replacement Project awarded to contractor Teichert Constructions – General Manager Eric Tynan reminded the Board that Teichert Construction has been performing the Roads and Bridges Work for the County, and as part of these improvements is uniquely positioned and qualified to perform the District’s Project concurrently with such work. Teichert Construction has started pot holing and has completed six of the water lines for the District. Work will be done from Wood Street through Main Street.
2. Update on Well levels – General Manager Eric Tynan reported to the Board that the well levels graph from January 2018 to present can be viewed on page 46 of the board packet. The wells are now starting to decline but are not declining as quickly as they have done in the past. The deep aquifer appears to be recharging and he has expressed this information to the Salinas Valley Basin Groundwater Sustainability Agency. The District continues to monitor the chloride levels of all the wells. Well #3 is not pumping and the motor is not hooked up. A desalter is being considered for Well #3.

3. Update on the status of the **Moss Landing Wastewater System Rehabilitation Project** – General Manager Eric Tynan informed the Board that he had received an email with bad news from Matt Chamber with the State Water Resources Control Board stating that due to limited funding, only priority projects were included on the fundable list for grand funding. Priority projects include consolidation, regionalization, septic-to -sewer and projects that address violations of a system's WDR and/or NPDES permit. Additional projects will be added to the fundable list throughout the 2024-2025 fiscal year, however, it's unlikely that non-priority projects will be placed on the fundable list/funded 2024-2025. This means that the two Castroville projects (Moss Landing Wastewater System Rehabilitation Project & Washington Sewer Trunk Line Bypass Project) are unlikely to receive grant funding in 2024/2025. DFA does have low interest loans available for funding. Email from Mr. Chambers can be viewed on page 47 of this board packet. As mentioned prior, reimbursement from the Clean Water Small Communities Planning Grant in the amount of \$118,456 has been requested and approved for reimbursement to CCSD and payment received. Also, discussed prior the current project status is 60% Design is complete. The State Water Resource Control Board CWSRF is the construction funding source for this project. LAFCO approved the annexation of Finepro, LLC Property APN: 413-012-014 to the Castroville Community Services with Resolution No. 23-10. This land acquisition is for Lift Station 1. Ortega (FINEPRO, LLC (seller) approved the sale for the easement for \$10,000 in Moss Landing, which was completed February 2024. Upon completion of the land acquisition, the coastal development permit application will be submitted for approval. Construction Grant Application for CWSRF is part of the grant. Grant application in process and MNS to research if current costs over the planning grant amount can be reimbursed by the CWSRF grant. Furthermore, California Coastal Commission is requiring a jurisdictional delineation and Lake and Streambed Alteration Agreement (LSAA) notification for work on the Elkhorn Slough Bridge, which MNS/Rincon are preparing an amendment to add this work to the Project Scope. General Manager Eric Tynan reported to the Board that the pipeline under the bridge is still under the mitigated negative declaration and without the bike bridge being built by the County, Castroville CSD will have to do it on their own and build under the existing structure a 4" pipeline, which is right over the Elkhorn Slough, Marine Sanctuary and Harbor. For this project, MNS is to prepare a construction application following the 60% completion. The Board had approved a proposal with MNS Engineers to provide professional engineering services for the Moss Landing Wastewater System Rehabilitation Project \$462,722 in 2021. General Manager Eric Tynan had previously approved Amendment No.1 for this project for an additional \$14,520 for the arborist and at the December 19, 2023, board meeting the Board approved Amendment No. 2 for \$59,104 as costs have increased due to plans specifications changing due to the County not building the bridge noted above.
4. Update on status of the **Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass Project)** – General Manager Eric Tynan informed the Board that he had received an email with bad news from Matt Chamber with the State Water Resources Control Board stating that due to limited funding, only priority projects were included on the fundable list for grand funding. Priority projects include consolidation, regionalization, septic-to -sewer and projects that address violations of a system's WDR and/or NPDES permit. Additional projects will be added to the fundable list throughout the 2024-2025 fiscal year, however, it's unlikely that non-priority projects will be placed on the fundable list/funded 2024-2025. This means that the two Castroville projects (Moss Landing Wastewater System Rehabilitation Project & Washington Sewer Trunk Line Bypass Project) are unlikely to receive grant funding in 2024/2025. DFA does have low interest loans available for funding. Email from Mr. Chambers can be viewed on page 47 of this board packet. As stated, prior by General Manager Eric Tynan, this project continues to be work in progress. MNS received authorization for preparation of the Caltrans Stormwater Plan from the District and are pushing it forward. Update from MNS can be viewed on page 48 of this board packet. This should be everything needed to complete the Caltrans Encroachment Permit. The SWPP is the last required element of the Caltrans encroachment permit process. MNS/Rincon are working on submittal of jurisdictional permits for the agricultural ditch crossing. Submittal of Coastal Development Permit is pending easement acquisition. The District is working to negotiate easement purchase. One property owner is requesting the limits of the easement be staked. MNS Engineers needs budget authorization from the District to stake easement. Construction grant award is pending coastal development permit completion. 60% of the design is completed, the CDP permit is pending Caltrans

encroachment, County concurrence, and Easement Acquisition. The jurisdiction permitting is in progress. The State Water Resource Control Board CWSRF is the construction funding source for this project. The funding is obtained but the final information submittal is required to secure the construction funding. Although there is no written agreement yet, the State has assured him that Castroville CSD will receive the \$3.5 million grant once the environmental review is completed. MNS Engineers is managing the environmental review and permitting for this project. Once environmental and land acquisition is completed, MNS Engineers will complete the application for the next phase and will also update the engineering report submitted with the grant application. CEQA compliance is complete. Permits are required due to jurisdictional wetlands in agricultural ditches. Two permits are required from Federal Agencies. MNS is coordinating with Rincon to obtain these permits. MNS Engineers sent a letter along with the encroachment permit application to Caltrans regarding notification to perform construction for a new 24" sewer bypass in the community of Castroville in unincorporated Monterey County, California—Washington Sewer Trunk Line Bypass Project. Castroville CSD will construct approximately 1,350 linear feet of 24" trunk sewer bypass from the intersection of Washington St. and Merritt St., then across the undeveloped areas and beneath Route 1 to the Monterey One Water station pump located at the south end of Watsonville Road. Approximately 450 feet of the proposed sewer line will be in the Caltrans right-of-way. Castroville CSD applied for the \$3.5 million grant for this project and the State is saying Castroville CSD is good to go for this grant once the environmental review is completed. Castroville CSD approved the environmental proposal from MNS Engineers for this project, which is complete. State Water Resources Control Board, CWSRF set aside for small, disadvantaged communities, "The Small Community Clean Water Wastewater Funding Program." The proposal for Professional Engineering and Constructions Management Services-Washington Sewer Trunk Line Bypass Final Design and Construction (not to exceed \$498,141) is contingent on award of grant to Castroville CSD. The Board approved at the December 19, 2023, board meeting MNS Engineers proposals for Professional Engineering Services-Washington Sewer Trunk Line Bypass Regulatory Permitting Support (\$19,622) and Washington Sewer Trunk Line Bypass Right-of-Way Acquisition (\$81,610) total \$101,232.

5. Update on the status of competitive bid process and grant/projects for Castroville-Water Zone 1 **Emergency Deep Aquifer Supply and Storage Tank Project** for system upgrades and improvements – General Manager Eric Tynan stated that the bid documents have just been completed. District Legal Counsel Heidi Quinn stated that she has not seen the final documents. She also stated that the template is very comprehensive. General Manager Eric Tynan has set up a meeting to clarify the template. MNS is awaiting confirmation from the District on the use of the EJCDC contract documents sent for the drilling of a new well. See page 48 for MNS update in this board packet. Prior, MNS Engineers and Pueblo collaborated to develop final bid documents for Well No. 6 and have provided template from end documents, published by EJCDC for District legal review. MNS Engineers recommended these documents be used rather than the District's template as it is current with respect to public contract code and is more comprehensive. The application for construction to the Bureau of Reclamation WaterSMART Drought Resiliency Projects Grant Program was submitted fall 2023. The project scope of the Emergency Deep Aquifer Deep Well No. 6 was too large for the grant to fund. The project scope needs to be narrowed to correspond to a project cost less than \$10 million to compete for the grant. The project scope can be narrowed by the District proceeding with drilling of the well and leaving the remaining scope to be funded by the grant. The grant application can be resubmitted in Fall 2024 to the Bureau of Reclamation at no additional cost to the District; anticipated grant request amount to be approximately \$9.6 million. If a construction contract is awarded, it will be funded using reserves and construction funds from the current grant and the grant application will be resubmitted. He is also considering working with the grant writer used by Monterey One Water to assist with this grant. Discussed prior, MNS is not doing the design of Well #6, Pueblo is doing the design. The Board approved grant writing services, fee proposal from MNS Engineers for Bureau of Reclamation WaterSMART: Drought Resiliency Projects, not to exceed \$29,415. Construction funding is pending to move the project forward. The hydrogeologic approach was discussed with Mike Burke the hydrologist with Pueblo who will advance the well contract documents to nearly bid ready, to be finalized. In addition, MNS has substantial funds remaining in the budget (\$60k), which MNS will review if these remaining funds can be used for applying for construction

funding for the project. 30% of the design has been completed as of May 2022. 60% of the design has been completed on the application for the construction. The District is still working on getting grant funds for the construction of the deep well and CEQA is complete.

6. Update on the status of grant/projects for **Castroville Landmark Sign at Highway 183 Project**: Per General Manager Eric Tynan Signs By Van has hired Jay Johnson who is currently working for Santa Clara as a public works inspector. Mr. Johnson understands Caltrans' regulations. He is moving forward with getting the permits for this project. Construction funding source for this project is Caltrans which was originally for \$442,019 and has been amended to \$471,519. Table of Budget and Invoices (Standing Item) can be viewed on page 49 of this board packet. Discussed previously: the concrete/foundation testing to confirm structural design has been completed by the Penhall Company, a nationwide leader in concrete solutions and the engineers have signed off on it. At the January 16, 2024, board meeting, the Castroville CSD Board of Directors reviewed and submitted the signed Amended Cooperative Agreement to Caltrans. The delay for this project again has been the foundation. This project was started in 2019, and it was to be completed by July 2023. The Board approved the Cooperative Agreement and Maintenance Agreement with Caltrans for the Overhead Sign in October 2022. The State has also requested a traffic control plan and a storm water control plan which was prepared by MNS Engineers and sent to the state. MNS will be managing the administration for this project. Resolution No.2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign was approved. MNS to continue working with Signs By Van and draft the Project Management Professional (PMP), contract, encroachment permit. Castroville CSD received a check from Caltrans in the amount of \$127,955.28 February 2, 2023, a check for \$17,580 May 24, 2023, a check for \$9,461.25 September 12, 2023, and a check for \$6,442.00 May 8, 2024.

Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans, and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

7. Update on the State of California Department of Transportation (Caltrans) project: Caltrans Merrit Street Beautification Project; Cooperative Agreement Amendment No. 01-Landmark Sign and Adjustment of Manhole and Valve Covers – Per General Manager Eric Tynan Caltrans will be redoing the sidewalks and raising the valve boxes at their cost for this project, which should start in mid-January of 2025. The Landmark Sign is also part of this project, which was just discussed.
8. Pedestrian Bridge Enhancement/Improvement Project; Pedestrian Overpass Maintenance (Landscape) Agreement –General Manager Eric Tynan spoke with Corby with Caltrans and let her know that Castroville CSD wants to be involved with the ribbon cutting ceremony for this project. North County Recreation and Park District should also be included for the ribbon cutting ceremony. The project should be completed in 2-4 weeks and Caltrans will be reaching out to the elected officials to attend as it is their project. President Cosme Padilla hopes Caltrans does contact Castroville CSD to attend. Most importantly, this project is beneficial to the community. The County is responsible for replacing the rails and the fencing on the pedestrian bridge and Castroville CSD is only responsible for the lighting on the bridge and minor cosmetic maintenance such as graffiti. NCRPD will maintain the landscaping.

CLOSED SESSION: At 6.03 p.m. the Board went into Closed Session.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

Property Location: APN: 030-141-022-000 and 030-141-023-000, Southwest corner of Merritt Street and Washington Street, Castroville, CA

Negotiating Parties: Castroville CSD and Salvador Alvarez and Hermilinda Alvarez
Property Owner: Salvador Alvarez and Hermilinda Alvarez
Under Negotiation: Property Negotiations

Property Location: APN: 133-143-016-000, Highway 1 at Washington Road, Castroville, CA

Negotiating Parties: Castroville CSD and Vegetable Ranches, LLC
Property Owner: Vegetable Ranches, LLC
Under Negotiation: Property Negotiations

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable): The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session. At 6:13 p.m. the Board returned to Open Session. Per District Legal Counsel Heidi Quinn, there was no reportable action taken on all three items discussed.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Per Vice President Ron Stefani as stated last month, the main issue facing M1W is that the board is changing a lot. As mentioned already, two cities nix Monterey One Water's billing process one week before it begins. The M1W Board of Directors will no longer implement the planned change to move billing to the property tax roll. Bi-monthly billing directly from M1W will resume automatically.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Vice President Ron Stefani reported that the budget was approved. They are also moving forward with the Deep Aquifer Study, and it will be going before the Board of Supervisors at the September 10, 2024, meeting. The SVBGSA and Marina GSA have both been working together.
3. Update on meetings or educational classes attended by the Directors –Per President Cosme Padilla he had a meeting with community member Diana Jiminez who voiced her concerns about the lack of street lighting provided by the streetlights in the community of Castroville as they are not bright enough. He provided her with data on the streetlights and encouraged her to attend a board meeting.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

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July 16, 2024, Regular Board Meeting
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CHECK LIST – June 2024. A motion was made by Glenn Oania and seconded by James Cochran Stefani to pay all bills presented. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by Greg MacMillan to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, MacMillan, Cochran, Oania and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

The meeting was adjourned at 6:37 p.m.

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

Cosme Padilla
President



11/ 05/2024 Candidate List

CASTROVILLE COMMUNITY SERVICES DISTRICT DIRECTOR, 4 YEAR TERM

Vote for no more than 3 Appointed In-Lieu of Election

GLENN OANIA

Incumbent

Residential Address:

Not Available

Mailing Address:

Not Available

Phone Number: *Not Available* **Email:** *Not Available*

Website: *Not Available*

JAMES R COCHRAN

Director

Residential Address:

Not Available

Mailing Address:

Not Available

Phone Number: *Not Available* **Email:** *Not Available*

Website: *Not Available*

RONALD J. STEFANI

Incumbent

Residential Address:

Not Available

Mailing Address:

Not Available

Phone Number: *Not Available* **Email:** *Not Available*

Website: *Not Available*

Address

CASTROVILLE COMMUNITY SERVICES DISTRICT DIRECTOR, 2 YEAR TERM

Vote for One

Appointed In-Lieu of Election

GREGORY K MACMILLAN

Appointed Director

Residential Address:

Not Available

Mailing Address:

Not Available

Phone Number: *Not Available* **Email:** *Not Available*

Website: *Not Available*

Address

Regulations 101



Susan Brownstein



Greg Wetterau

WHAT MEMBERS NEED TO KNOW ABOUT DIRECT POTABLE REUSE

By Susan Brownstein and Greg Wetterau, CDM Smith

California's direct potable reuse (DPR) regulations were adopted by the State Water Resources Control Board on Dec. 19, 2023, and are expected to be effective in 2024 when they are officially incorporated into Title 22 of the California Code of Regulation (CCR).

With more than 1.3 billion gallons per day of wastewater effluent being discharged into the Pacific Ocean by California wastewater utilities, the DPR regulations provide an opportunity for increased beneficial use of our wastewater flows and a pathway to developing new drought-proof water supplies and diversified water supply portfolios throughout the state.

The DPR regulations represent the culmination of years of research, stakeholder engagement, and expert review panels that began with Senate Bill 918 in 2010 and the State Water Board's preliminary report on the feasibility of developing uniform water recycling criteria for DPR in 2016.

HOW DOES DPR DIFFER FROM IPR?

Unlike groundwater recharge and surface water augmentation within the state's indirect potable reuse (IPR) regulations, DPR has little or no environmental barrier between the advanced treatment process and drinking water customers. Instead, DPR regulations require a higher level of treatment, operator certification, and monitoring and reporting to ensure protection of public health.

Because the primary endpoint is drinking water customers and not discharged into the environment, the Division of Drinking Water (DDW) oversees DPR permitting and oversight, not the State's Regional Water Quality Control Boards (RWQCB).

In addition to these technical requirements, the DPR regulation requires the formation of a 'direct potable reuse responsible agency,' or DiPRRA, which is defined as the public water system responsible for compliance for a DPR project.

Utilities and agencies responsible for wastewater collection and treatment are considered partner agencies to the DiPRRA, and only a DiPRRA can receive a DPR permit because DDW can only issue enforcement actions to public water systems.

WHAT ARE THE RESPONSIBILITIES OF A DIPRRA AND WHAT IS A 'JOINT PLAN'?

Without an environmental barrier, the DPR regulations place requirements on the DiPRRA to ensure timely and clear communication and accountability between all agencies that signed on for the DPR project.

The DiPRRA is expected to "enable and facilitate the inspection by the State Board at any time of all facilities, operations, and records" used in the DPR project (CCR Section 64669.10) and develop a detailed 'Joint Plan' that is signed by each partner agency (CCR Section 64669.20).

WHAT ARE THE TREATMENT REQUIREMENTS FOR DPR?

Similar to requirements in the IPR regulations, DPR requires full advanced treatment with reverse osmosis (RO) and advanced oxidation (AOx), with additional requirements for both chemical reduction and pathogen removal.

Chemical reduction must be done with a minimum of three processes using three distinct removal mechanisms and must include ozone and biologically active carbon (BAC) upstream of RO and AOx.

Pathogen reduction must be done with a minimum of four processes using three distinct mechanisms, including membrane separation, ultraviolet (UV) disinfection, and chemical inactivation.

Pathogen removal must also achieve a minimum reduction of 20-log virus, 14-log giardia, and 15-log cryptosporidium at least 90% of the time.

WHAT ABOUT TREATMENT ALTERNATIVES?

Alternative treatment approaches can be proposed and blending with other water sources can be used for chemical reduction and pathogen reduction credits. Because of the RO treatment requirement, DPR may be challenging for inland utilities without affordable brine disposal options.

While the alternatives clauses could open the door for non-RO options, stringent requirements for TOC removal, pathogen reduction, and chemical reduction would make DPR without RO difficult to permit. 🌱

MONTEREY ONE WATER PURE WATER MONTEREY EXPANSION COMPLETE BY 2025

By Roni Gehlke, *Clean Water Magazine*, editor



Photos: Rachel Gaudoin, Monterey One Water

After just four short years online, Monterey One Water is expanding its Pure Water Monterey facility.

This is noteworthy as the Monterey Peninsula could become the first area with a local water supply that has advanced purified water accounting for over 50% of the total water supply. Construction of the project is expected to be completed by 2025. This project expansion will provide an additional 2,250 acre-feet of water per year on top of the 3,500 acre-feet of purified water already being produced.

California American Water (Cal Am), Monterey One Water, and the Monterey Peninsula Water Management District (MPWMD) signed a water purchase agreement in April 2023 to increase purified water production for injection into the Seaside Groundwater Basin. Monterey One Water and MPWMD secured \$42 million in state and federal grants to offset the cost of the \$70 million project.

“The expansion of Pure Water Monterey will produce needed water for the community, and our staff and team are committed to bringing this project online as quickly as possible,”

said Monterey One Water General Manager Paul Sciuto.

The expansion could have a significant impact on alleviating the water crisis that has affected the Monterey Peninsula for almost 30 years. The State Water Board issued a strong order to Cal Am in 1995 to reduce its reliance on the Carmel River as a water source due to habitat loss for the steelhead trout population in the river. Subsequently, the State issued a cease and desist order in 2009. However, Cal Am continued to draw water from the river as there were no other local, state,

PURE WATER PROJECTS

or federal sources of water available. In 2012, Monterey One Water, the community's wastewater treatment provider, devised an idea to decrease the community's dependence on the river. In 2020, they, along with project partners MPWMD and Marina Coast Water District (MCWD), commissioned Pure Water Monterey, an advanced water purification facility aimed at providing one-third of the potable water the community needed.

"The project took seven years to plan," Sciuto said. "When I tell non-water people that, they think seven years is a long time, but water people know that is a pretty quick turnaround."

GROUNDWATER REPLENISHMENT

"Our program is unique because we recycle four types of wastewater at our facility," Sciuto said.

Monterey One Water treats various water sources, including municipal wastewater, industrial processing water, crop drainage water, and urban stormwater runoff. Sciuto emphasized the importance of utilizing underutilized water sources.

For example, part of Monterey One Water's service area is known as the "salad bowl of the world" for the production of lettuce, broccoli, cauliflower, and numerous other crops. About 70% of the nation's lettuce is

grown in the Salinas Valley. Monterey County is the fourth-highest agricultural-producing county in California. The total land devoted to agriculture is approximately 1.4 million acres, and irrigated land is around 220,000 acres. This would produce a significant amount of crop drainage water that can then be processed through Monterey One Water's treatment plant.

The Advanced Water Purification Facility (AWPF) uses a four-step purification process to produce about 5 million gallons per day (mgd) of purified water.

After undergoing primary and secondary treatment, wastewater is



directed to Pure Water Monterey's advanced water purification facility. Here, a multi-barrier process is employed to separate water from pollutants. The four-step advanced purification process includes ozone pre-treatment, membrane filtration, reverse osmosis, and ultraviolet light with hydrogen peroxide.

Monterey One Water collects, treats, purifies, and stabilizes the water with minerals before it embarks on its roughly 10-mile journey to the Seaside Groundwater Basin. Once the water arrives at Seaside, it is injected into the aquifer, where it naturally filters through sand and gravel.

Part of the project included utilizing a pipeline that extended through the former Fort Ord property to the Seaside Groundwater Basin and optimizing well capacity on Fort Ord. Sciuto said special training in unexploded ordnance (UXO) was necessary to ensure the safety of the work crews.

Fort Ord was an army base in Monterey County that closed in 1996.

While the base was operational, army personnel completed military explosive training onsite, and although unlikely, live detonators could have been left on the property. Permits are granted through the Fort Ord Reuse Authority, a small multi-government body composed of elected officials at local, state, and federal levels.

UXO training includes hands-on lessons on safe detection, location, identification, and disposal of unexploded ordnance.

"You never know what you might dig up," Sciuto said.

COLLABORATION

Once it goes through the Pure Water Monterey facility, Monterey One Water sells purified water to MPWMD, which has rights in the Seaside Groundwater Basin. MPWMD then sells the purified water to Cal Am, which extracts the water from the Seaside Groundwater Basin.

One of the most challenging tasks can be working with different organizations, all seemingly aiming for the same ultimate goal but having separate issues that need to be resolved before reaching that goal.

Sciuto mentioned that he can recall during planning meetings when there were 30 stakeholders in the room. There were times that he had to get up and leave the room, worrying that the project would never get completed.

"But somehow, conversations continued, and we were able to get the job done," he said. "That doesn't mean it wasn't contentious along the way."

Sciuto said that water organizations can't do projects in silos anymore. It is important to work within the interests of all partners to get the job done.

"Beginning this expansion project is a significant milestone for our pure water program," Sciuto said. "I can't speak more highly of our staff, consultants, and partners." ●

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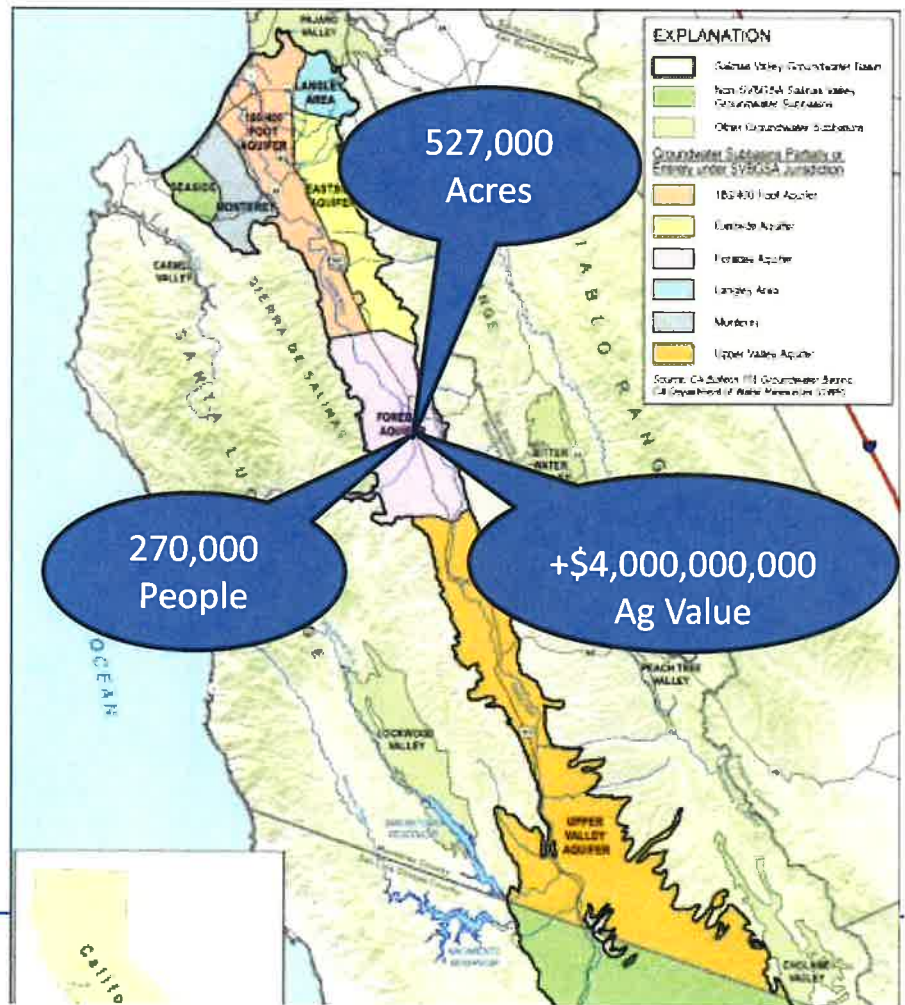
Today's Discussion At A Glance

- The Salinas Valley Groundwater Basin;
- The Agency's groundwater monitoring history;
- SGMA and the new regulatory paradigm;
- WRA Groundwater Monitoring Program;
- GEMS Expansion Update;
- "Bringing it all Together"
 - The intersection of GEMS Expansion and establishment of the WRA Groundwater Monitoring Program;
- Next Steps.



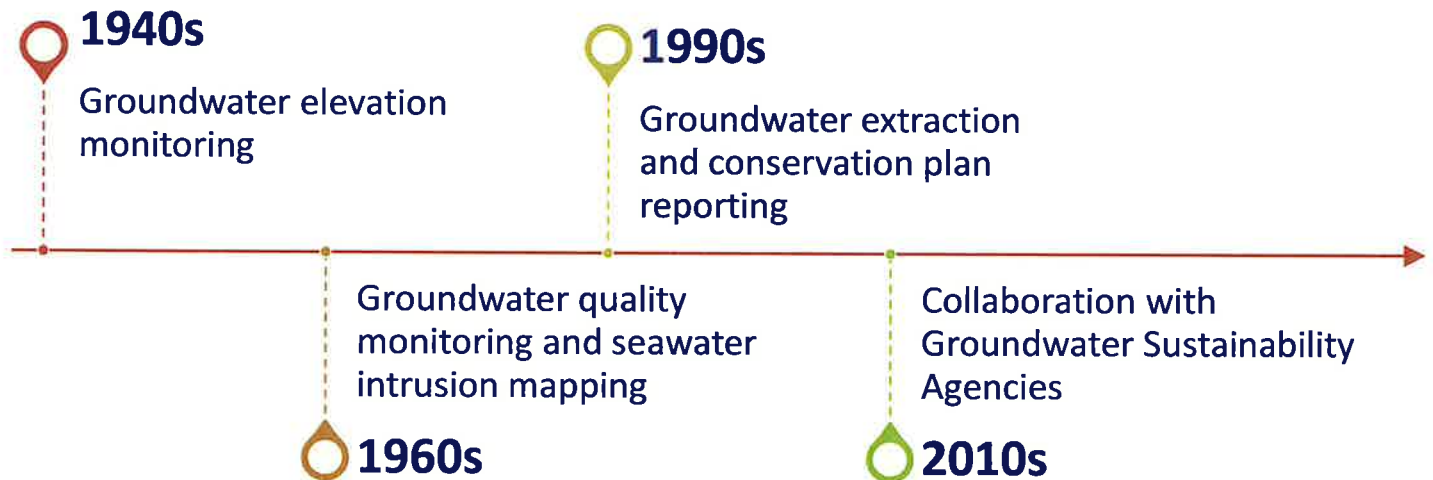
Salinas Valley Groundwater Basin

- Extends throughout the Salinas Valley from the southern San Luis Obispo County line to the Pacific Ocean in northwestern Monterey County.





WRA Groundwater Monitoring





Sustainable Groundwater Management Act

- SGMA is really three state acts signed into law in 2014.
- SGMA mandates:
 - Groundwater sustainability by 2040 or 2042;
 - The Department of Water Resources:
 - Establish and prioritize groundwater basins (5);
 - Approve plans and monitor progress;
 - Determine sustainability
 - Formation of GSAs (6) in lieu of county or state control;
 - Development of Groundwater Sustainability Plans;
 - **Monitoring of groundwater level, quality, and usage.**





Groundwater Monitoring Program

- Establishes one cohesive monitoring program to support today's regulatorily driven monitoring requirements;
- Leverages ~75 years of Agency expertise;
- Advances WRA Strategic Planning Goals:
 - Goal B: Planning & New Project Strategies 2, 5, & 7
 - Goal C: Financial Sustainability Strategies 2 & 6
 - Goal D: Core Services Strategies 1, 2, 3, & 5
- Supports the Salinas Valley Basin GSA's efforts;
- Creates opportunity to consolidate monitoring efforts under one entity;





Groundwater Monitoring Program

- Currently focused on consolidating and expanding current monitoring efforts within the Salinas Valley Basin;
- Could be utilized to support other groundwater management efforts:
 - Environmental Health
 - Regional Water Quality Control Board
 - GSAs outside of the Salinas Valley Basin
- Proposes to repeal 3 existing well registration & extraction monitoring ordinances and adopting 1 new ordinance;
- Proposes establishing a Prop 26 Regulatory Fee per well.
- Proposes to support SVB GEMS Expansion request.





GEMS Expansion Update

- The Agency and the Salinas Valley Basin GSA continue collaborating to meet regulatory requirements under the Sustainable Groundwater Management Act.
- The Agency and SVB continue stakeholder outreach on “GEMS Expansion” that began in the fall 2023.
- The Agency’s outreach efforts include:
 - WRA Planning Committee
 - WRA Personnel & Administration Committee
 - WRA Board of Directors
 - WRA Board of Supervisors
 - SVBGSA Board of Directors
 - Various stakeholders





Why GEMS Expansion?

- Meets the regulatory data collection needs of SVB.
 - 5-year GSP evaluations due
 - 180-400 subbasin: January 2025
 - Other 5 subbasins: January 2027

- Helps address DWR's Recommended Corrective Actions.

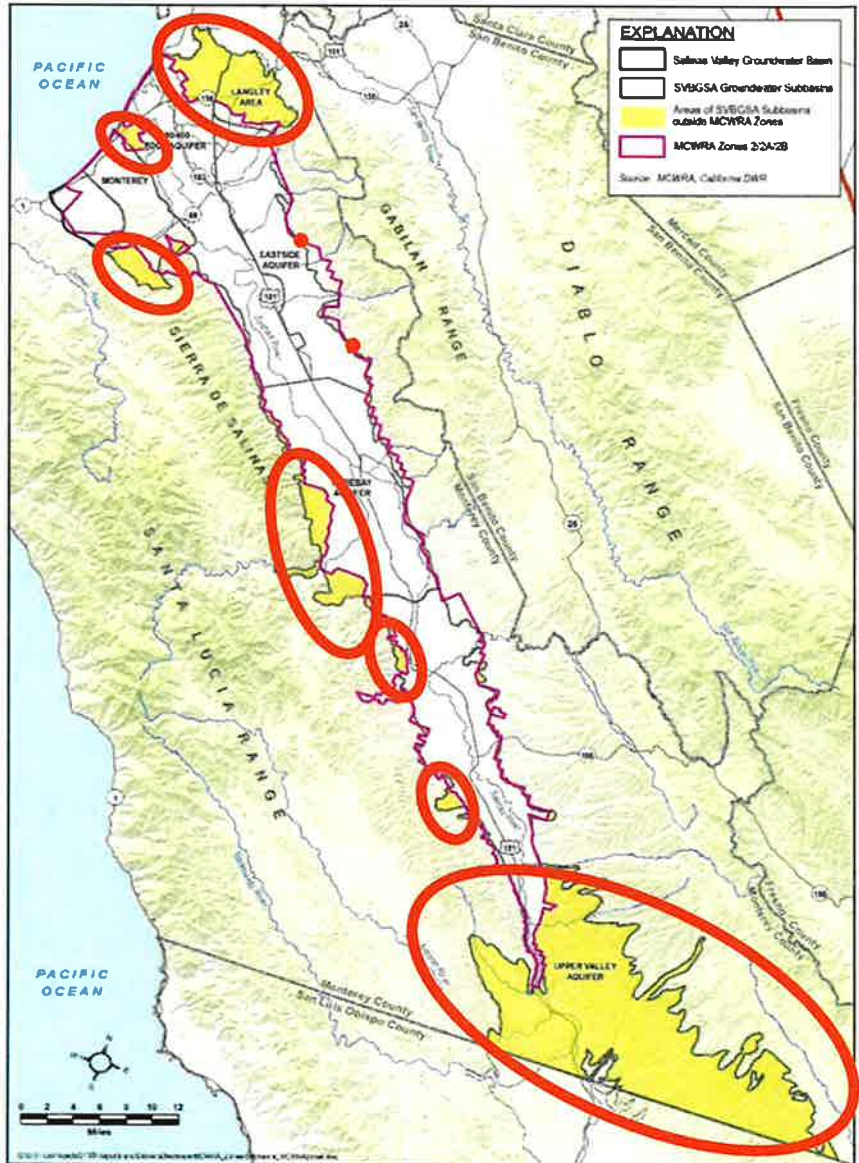
- Aligns Agency's GEMS boundaries and SVB/DWR Salinas Valley Groundwater Basin boundaries.



Red Circles Are Outside of Current GEMS Program

Implementation Priorities 2024-2027

- ✓ 180-400 due to GSP 5-Year Evaluation deadline;
- ✓ Registration of unregistered wells;
- ✓ New extraction reporting in all areas to fill data gaps;
- ✓ Enhancements and other cooperative opportunities.





What changes are being planned?

▪ Well Registration:

- Currently in GEMS, wells with a discharge pipe smaller than 3 inches in diameter need not register.
- *Under Expansion, all wells will need to register.*
- Known wells will not need to re-register.
- Any changes to wells, e.g. ownership, repair, modification, and destruction, will need to be reported.





What changes are being planned?

- Definition of a “well”:
- “Well” means any artificial excavation constructed by any method for the purpose of extracting water from, or injecting water into, the underground. “Well” includes abandoned wells, inactive wells, monitoring wells, and observation wells.
- For the purposes of this ordinance, **“well” does not include:** (1) oil and gas wells, or geothermal wells constructed under the jurisdiction of the Department of Conservation, except those wells converted to use as water wells; (2) wells used for the purpose of dewatering excavation during construction, or stabilizing hillsides or earth embankments; (3) cathodic protection wells; or (4) test wells or dry wells.
- The definition of "well" in the draft ordinance is written to be consistent with the definitions in the Department of Water Resources Bulletin No. 74-81, "Water Well Standards;" Department of Water Resources Bulletin No. 74-1, "Cathodic Protection Well Standards;" and Monterey County Code Chapter 15.08 "Water wells."





What changes are being planned?

- **Extraction Reporting:**
 - Expansion of GEMS to include new reporting requirements in all areas under SVB jurisdiction.
 - Currently in GEMS, wells with a discharge pipe smaller than 3 inches in diameter need not report.
 - ***Under Expansion, all wells using more than 2 AFY will need to report, consistent with SGMA.***
- Enhancement of GEMS to improve the processes
 - Reporting timeframe and period
 - Protocols, devices, technology





In sum, “GEMS Expansion” is:

- To meet the regulatory needs of the SVB for data collection within their jurisdiction;
- Registration of wells not previously registered;
- New reporting requirements;
- Improved processes, greater efficiencies;
- Opportunity to meet the future needs of others.





Bringing it all Together

- The proposed new ordinance would:
 - Affirm the Agency’s authority to perform groundwater monitoring throughout the County;
 - Establish a new regulatory fee to support the Groundwater Monitoring Program;
 - Establish opportunity for other entities with groundwater regulatory responsibilities to request service from the Agency.





Bringing it all Together

- New approach to cost allocation and recovery.
 - Historically, Agency costs are predominately allocated and recovered on a per-acre basis.
 - Future GMP costs are proposed to be allocated and recovered on a per-well basis (monitoring efforts are driven by the number of wells, not the number of acres).





Bringing it all Together

- Article XIII C, section 1(e)(3) of the California Constitution allows local agencies to charge for reasonable regulatory costs to the local agency performing investigations, inspections, and the administrative enforcement of the regulations.
- To show a fee is a regulatory fee and not a special tax, the local agency should prove: (1) the estimated costs of the regulatory activity; and (2) the basis for determining the manner in which the costs are apportioned, so that charges allocated to a payor bear a fair or reasonable relationship to the payor's burdens on or benefits from the regulatory activity.





Bringing it all Together

- The Ordinance establishes ***broad authority*** for the Agency.
- A Service Agreement will establish the ***terms and conditions*** for the Agency to provide groundwater monitoring service to a requesting entity.
- Task Orders will define the ***specific work and proposed cost*** of an entities request.
- Resolution(s) adopted at least annually by the Supervisors ***will approve*** proposed Agency work, related costs, and a resultant, annual regulatory fee.





Next Steps

- Working with County Counsel and the SVB, the Agency will continue stakeholder outreach to inform the new draft Ordinance .
- Working with the SVB, the Agency will seek to refine its specific requests for groundwater monitoring deliverables and methods.
- The Agency is developing its own manual for the Groundwater Monitoring Regulatory Program.
- The regulatory fee nexus study has begun.



GEMS Expansion Proposed Timeline

WELL REGISTRATION & GEMS EXPANSION TIMELINE															
Nov '23	Dec '23	Jan '24	Feb '24	Mar '24	Apr '24	May '24	Jun '24	Jul '24	Aug '24	Sep '24	Oct '24	Nov '24	Oct '25	Feb '26	Jan '27
						<p>Aug 19th – BOD considers recommendation to BOS</p>			<p>Sep 10th & 24th, two readings of new ordinance for BOS</p>						
			WELL REGISTRATION & GEMS EXPANSION PROPOSAL DEVELOPMENT			ORDINANCE, AGREEMENTS, & POLICIES DEVELOPMENT									
									POPULATE WELL REGISTRATION & GEMS EXPANSION DATABASE						
											COLLECT NEW WELL & GEMS DATA				
													REPORT NEW DATA		
															5-YR. GSPs UPDATE



ORDINANCE NO. _____

AN ORDINANCE OF THE MONTEREY COUNTY WATER RESOURCES AGENCY TO REPEAL ORDINANCE NUMBERS 3660, 3717, AND 3718, AND ADOPT WELL REGISTRATION AND GROUNDWATER REPORTING REQUIREMENTS

County Counsel Summary

This Ordinance repeals Ordinance Numbers 3660, 3717, and 3718, which established Monterey County Water Resources Agency's ("Agency") well registration and extraction reporting regulations for certain areas of the Salinas Valley. This Ordinance adopts updated Agency regulations to require well owners and operators within Monterey County to register wells with the Agency, and periodically report well extraction data if further action is taken by the Agency Board of Supervisors by resolution. This Ordinance also affirms certain Agency requirements for groundwater level and quality monitoring. This Ordinance allows the Agency to enter into groundwater management support service agreements to provide groundwater monitoring and data reporting with requesting entities. The Ordinance also provides for Agency collection of a regulatory fee to be set by resolution of the Agency Board of Supervisors. Lastly, the Ordinance provides for a variance process, and establishes penalties for violations.

The Board of Supervisors of the Monterey County Water Resources Agency ordains as follows:

SECTION 1. Findings and purpose.

A. Pursuant to authority granted to it by the Monterey County Water Resources Agency Act, California Water Code, Appendix Chapter 52, on January 26, 1993, the Board of Supervisors ("Board") of the Monterey County Water Resources Agency ("Agency") adopted Ordinance Number 3660, which enacted new registration provisions for groundwater extraction facilities with a discharge pipe having an inside diameter of at least three inches in Agency Zones 2, 2A, and 2B.

B. On February 2, 1993, the Agency Board adopted Ordinance Number 3663, which enacted groundwater extraction reporting requirements in Agency Zones 2, 2A and 2B in the Salinas Valley Groundwater Basin, commonly known as the Groundwater Extraction Management System ("GEMS").

C. On July 27, 1993, the Agency Board adopted Ordinance Number 3696, which amended portions of Ordinance Number 3663 to advance the time by which flow meters must be installed in certain areas.

D. On October 5, 1993, the Agency Board adopted Ordinance Numbers 3717 and 3718, repealing Ordinance Numbers 3663 and 3696, but reestablishing GEMS requirements in Agency Zones 2, 2A, 2B which encompass a portion of the Salinas Valley Groundwater Basin.

E. Since 1993, the Agency has been collecting GEMS data subject to the provisions of Ordinance Numbers 3717 and 3718; subject to a 1995 settlement agreement with the Salinas Valley Water Coalition, Ralph Riva, James Gianolini, and Roger Moitoso concerning Ordinance No. 3717; and the Agency has consistently produced annual reports thereafter, including ordinance mandated agricultural and urban water conservation plan reports.

F. In addition to GEMS data, the Agency collects groundwater level and groundwater quality data to monitor changes in seawater intrusion and the status of groundwater basins generally.

G. In the fall of 2014, the California State Legislature adopted, and the Governor signed into law, three bills commonly known as the Sustainable Groundwater Management Act (“SGMA”) generally set forth in Water Code section 10720 *et seq.*

H. SGMA was signed into law mandating the sustainability of groundwater basins throughout the state by at least 2040 for “high priority basins in a critical state of overdraft”, and 2042 for “high priority” and “medium priority” basins, as determined by the California Department of Water Resources (“DWR”).

I. SGMA assigns responsibility to the DWR for regulatory oversight through the evaluation and assessment of groundwater sustainability plans (“GSPs”), and the provision of ongoing assistance to local agencies through the development of best management practices, guidance, planning assistance, technical assistance, and financial assistance.

J. SGMA provides for the formation of local groundwater sustainability agencies (“GSAs”) to formulate and implement GSPs throughout the state, in lieu of county or state control.

K. DWR has identified five groundwater basins, and six subbasins, in Monterey County. There are six GSAs in Monterey County, all dependent upon groundwater data to inform, develop, implement, update, and demonstrate to the DWR progress of their GSPs towards maintaining or achieving sustainability, that may want to engage and leverage the existing institutional knowledge, data collection and reporting expertise of the Agency.

L. The Agency Board hereby adopts this Ordinance to affirm the Agency’s roles and responsibilities with regard to the monitoring and reporting of groundwater status in Monterey County, including groundwater levels and quality; to require well registration and extraction quantity reporting for its own purposes, and at the request of other entities with groundwater management responsibilities; to establish a regulatory fee to support implementation of this Ordinance; and to promote improved service to stakeholders dependent upon Monterey County’s groundwater resources.

M. The Agency’s groundwater level monitoring provides indicators of seasonal and long-term changes in groundwater levels, the amount of groundwater in storage, geographic and hydrogeologic distribution of groundwater recharge, and direction of groundwater flow throughout the applicable basin. Specific to the Salinas Valley Groundwater Basin (“SVGB”), groundwater level monitoring can assist the Agency in understanding how different areas of the SVGB interact

with the surface water system, which can inform operational decisions for Nacimiento and San Antonio Reservoirs.

N. The Agency's groundwater quality monitoring program in the coastal region allows the Agency to monitor temporal and geographic changes in the extent of seawater intrusion in the SVGB. This data informs decisions related to operation of Agency projects (e.g., Castroville Seawater Intrusion Project, Salinas River Diversion Facility); it also has a supporting role in land use management and permitting decisions that the Agency may advise other County of Monterey departments on, such as implementation of County General Plan policies and recommendations about well permitting to the Health Department.

O. This Ordinance is entitled to a categorical exemption of the California Environmental Quality Act ("CEQA") pursuant to 14 California Code of Regulations section 15306, which exempts: "basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource. These may be strictly for information gathering purposes, or as part of a study leading to an action which a public agency has not yet approved, adopted, or funded." This Ordinance will allow for continued and new groundwater extraction data reporting to aid the Agency and other entities engaged in the management and scientific investigation of groundwater resources within Monterey County. Specifically, the groundwater extraction data will provide information concerning groundwater level, usage, and quality. If any projects stem from the use of this data, such project will appropriately be evaluated under CEQA.

SECTION 2. Authority.

A. The Agency's enabling legislation is located at California Water Code, Appendix Chapter 52, and the Agency's authority and jurisdiction derive from this legislation.

B. The Agency has jurisdiction over matters pertaining to water within the entire area of Monterey County, including both incorporated and unincorporated areas. The Agency has authority to carry on technical and other necessary investigations, make measurements, collect data, make analyses, studies, and inspections pertaining to water supply. For those purposes, the Agency has the right of access through its authorized representatives to all properties within the Agency and may enter upon those lands and make examinations, surveys, and maps thereof.

C. The Agency Board of Supervisors may adopt, by ordinance, reasonable procedures, rules, and regulations to implement the Agency Act, and may specify that a violation of an ordinance is an infraction. The Agency Board further has power to perform all other acts necessary or proper, including, as allowed by law, establishing fees, taxes, or assessments to be levied and collected, to accomplish the purposes of the Agency Act and this Ordinance.

SECTION 3. Repeal.

The Board of Supervisors of the Monterey County Water Resources Agency hereby repeals Ordinance Numbers 3660, 3717, and 3718, which enacted similar but not identical provisions, and adopts this Ordinance as fully described herein.

SECTION 4. Definitions.

A. "Abandoned well" means any well whose original purpose and use has been permanently discontinued or which is in such a state of disrepair that it cannot be used for its original purpose. A well is considered abandoned when it has not been used for a period of one year, unless the owner demonstrates his or her intent to use the well again for supplying water or other associated purposes.

B. "Agency" means the Monterey County Water Resources Agency.

C. "Agency Act" means the Monterey County Water Resources Agency Act, California Water Code, Appendix Chapter 52 (Stats. 1990, Chap. 1159).

D. "Board" means the Board of Supervisors of the Monterey County Water Resources Agency.

E. "County" means the County of Monterey.

F. "Monterey County" means the geographical area of Monterey County.

G. "Requesting Entity" means an entity engaged in the management of groundwater resources within Monterey County, either through the monitoring and reporting of groundwater level, usage, and/or quality data; scientific investigations; or in the administration and compliance of a regulatory program(s).

H. "Water Year" means the 12-month period between October 1, of any given year, through September 30, of the following year, as defined by the United States Geological Survey.

I. "Well" means any artificial excavation constructed by any method for the purpose of extracting water from, or injecting water into, the underground. "Well" includes abandoned wells, inactive wells, monitoring wells, and observation wells. For the purposes of this ordinance, "well" does not include: (1) oil and gas wells, or geothermal wells constructed under the jurisdiction of the Department of Conservation, except those wells converted to use as water wells; (2) wells used for the purpose of dewatering excavation during construction, or stabilizing hillsides or earth embankments; (3) cathodic protection wells; or (4) test wells or dry wells.

J. "Well Operator" means a person or entity authorized by a Well Owner to operate a Well.

K. "Well Owner" means a landowner or landowners that own a Well.

SECTION 5. Provision of Services.

Upon mutual agreement between the Agency and any Requesting Entity, the Agency may provide groundwater monitoring, data reporting, and groundwater management support services to the Requesting Entity. Such action shall be taken by Board approval.

SECTION 6. Well Registration.

A. All permits, which are required to construct, repair, reconstruct, or destroy a Well in Monterey County, are issued by the County pursuant to Monterey County Code Chapter 15.08. The Agency collaborates with the County during the application review process for many, but not all Wells, and will rely upon information provided to the County to fulfill this Ordinance's registration requirements, to the extent practicable, as determined solely by the Agency.

B. The Agency may, for its own purposes, require registration of Wells within Monterey County for the purposes of implementing this Ordinance. Such action shall be taken through a Board resolution.

C. The Agency may require registration of Wells within Monterey County on behalf, and for the purpose of implementing a policy or program, of a Requesting Entity, pursuant to an executed agreement between the Agency and Requesting Entity. Such action shall be taken through a Board resolution.

D. No Well Owner or Well Operator may operate or maintain a Well that has been made subject to this Ordinance and applicable Board resolutions, unless the Well is first registered with the Agency.

E. A Well Owner or Well Operator must properly register their Well(s) within 30 days of completed construction or upon a request by the Agency to do so, in a manner prescribed by the Agency, with such request being acceptably transmitted through direct written correspondence by United States Mail to the Well Owner or Well Operator.

F. The Agency may periodically require Well Owners or Well Operators to update registration information. No Well Owner or Well Operator may operate or maintain a Well that has been made subject to this Ordinance and applicable Board resolutions, if the requested information has not been properly and timely provided to the Agency. Further, Well Owners or Well Operators shall provide updated Well registration information to the Agency within 30 days of a change in Well Owner or contact information for an existing Well Owner, or of a change in Well Operator or contact information for an existing Well Operator, or upon completion of a change to the physical structure of the Well.

G. Upon proper completion of registration, the Agency will issue a certificate of registration to the Well Owner and the Well Operator, if applicable.

H. For all Abandoned Wells, the Well Owner or Well Operator shall report such abandonment to the Agency within 30 days of abandonment. The report shall indicate the steps taken to comply with all legal requirements regarding such abandonment.

SECTION 7. Groundwater Extraction Reporting.

A. The Agency may, for its own purposes, require reporting of groundwater extraction quantities from Wells within Monterey County for the purposes of implementing this Ordinance.

B. The Agency may require reporting of groundwater extraction quantities within Monterey County on behalf, and for the purpose of implementing a policy or program, of a Requesting Entity, pursuant to a written, executed agreement between the Agency and Requesting Entity. Such action shall be taken by Board approval.

C. The Agency, for its own purposes or on behalf of a Requesting Entity, may adopt and periodically revise, a Board resolution establishing acceptable standards and methods for measuring the extraction of groundwater. Every Well Owner or Well Operator required to report groundwater extractions shall meet the requirements of such resolution and request approval from the Agency of their measurement method, on a per Well basis.

D. Every Well Owner or Well Operator subject to reporting is required to keep records tallying the total monthly extraction of groundwater, per Well, and to report those extractions in a manner prescribed by the Agency on behalf of the Requesting Entity or the Agency. The annual reporting period shall be the Water Year.

E. Every Well Owner or Well Operator required to report groundwater extractions must do so no later than November 1, following each Water Year, in a manner prescribed by the Agency. Any Well Owner or Well Operator may report more frequently for convenience or if required by Agency Board resolution. In addition, the report shall include any information necessary to keep Well registration information current.

F. Every Well Owner or Well Operator required to report groundwater extractions must exercise due diligence to maintain and promptly repair all approved measuring equipment. In the event of a measuring method failure, the Well Owner or Well Operator shall immediately notify the Agency in writing to report the data gap and to determine if utilization of one of the alternate methods of measurement authorized by Agency policy is practicable, if restoration of the primary measuring method cannot be achieved within one week of failure. The Agency may impose an alternative measurement method if the Well Owner or Well Operator fails to address a measuring failure within two weeks. The Agency may calculate an unmeasured extraction value by averaging usage from the month before and after to fill a data gap, or by averaging historical usage over the same period, if available. The Well Owner is ultimately responsible for the maintenance and prompt repair of all approved measuring equipment and any costs incurred by the Agency to impose an alternative measurement method will be billed to the Well Owner.

G. The Agency may, from time to time, test the accuracy of extraction measuring methods approved for Wells subject to this Ordinance, to ensure that measuring methods and equipment remain operational and in conformity with acceptable standards, as defined by the Agency. The Agency may, for its own purposes or on behalf of a Requesting Entity, develop policies and procedures through Board resolution, which may include random sampling, to ensure consistent and equitable measurement of extractions. If a measuring method is determined to be inaccurate, the Agency shall immediately notify the Well Owner or Well Operator in writing to determine if utilization of one of the alternate methods of measurement authorized by the Agency is practicable, if proper calibration of the primary measuring method cannot be achieved within one week. The cost to correct the calibration a measuring method shall be borne by the Well Owner

or Well Operator. The Agency may impose an alternative measurement method if the Well Owner or Well Operator fails to address a measuring inaccuracy within two weeks. The Agency may recalculate an extraction value based upon the measured discrepancy and revise Well extraction data up to the beginning of the then current Water Year. The Well Owner is ultimately responsible for the maintenance and prompt repair of all approved measuring equipment and any costs incurred by the Agency to correct an inaccuracy or impose an alternative measurement method will be billed to the Well Owner.

H. Extraction data obtained through this Ordinance shall be used only for purposes consistent and compatible with the authorities of the Agency. Access and distribution of personally identifiable information will be restricted to the fullest extent allowed by law, including but not limited to Government Code section 6250 *et seq.*, California Civil Code section 3426 *et seq.*, and California Water Code section 13751 *et seq.*

SECTION 8. Groundwater Level and Quality Monitoring and Reporting.

A. The Agency may, for its own purposes, collect data, obtain samples, or require reporting of groundwater level and quality data from Wells within Monterey County for the purposes of implementing this Ordinance.

B. The Agency may collect data, obtain samples, or require reporting of groundwater level and quality data from Wells within Monterey County on behalf, and for the purpose of implementing a policy or program, of a Requesting Entity, pursuant to a written, executed agreement between the Agency and Requesting Entity. Such action shall be taken by Board approval.

C. The Agency, for its own purposes or on behalf of a Requesting Entity, may adopt and periodically revise, a Board resolution establishing acceptable standards and methods for measuring groundwater level and quality. If applicable, every Well Owner or Well Operator required to report groundwater level or groundwater quality data shall meet the requirements of such resolution and request approval from the Agency of their measurement method, on a per Well basis.

SECTION 9. Variance.

A. Any Well Owner or Well Operator may, at any time, apply in writing for a variance from the strict application of this Ordinance and applicable Board resolutions. The application for the variance shall be filed with the Agency, on a form prescribed by the Agency. The Agency General Manager may dispense with the requirement of a written application upon finding that an emergency condition requires immediate action on the variance request.

B. The Agency General Manager may grant a variance to the terms of this Ordinance and applicable Board resolutions upon finding that the strict application of this Ordinance and applicable Board resolutions would create an undue hardship, or that an emergency condition requires that the variance be granted.

C. In granting a variance, the Agency General Manager may impose time limits and any other conditions in order to ensure that the variance is consistent with this Ordinance and applicable Board resolutions. The variance, and all time limits and other conditions attached to the variance, shall be set forth in writing, and a copy of the written variance shall be provided to the Well Owner or Well Operator. The decision of the Agency General Manager may be appealed to the Board pursuant to Subsection D of this Section.

D. Any Well Owner or Well Operator whose variance has been denied, or granted conditionally, may appeal to the Board, in writing, within fifteen calendar days after any such denial or conditional granting. Such appeal shall specify the grounds upon which it is taken, and shall be accompanied by a filing fee as set from time to time by the Board by resolution. The Clerk of the Board shall set such appeal for hearing at the earliest practicable time, and shall notify the appellant and the Agency, in writing, of the time so set at least five days prior to the hearing. After such hearing, the Board may wholly or partly, maintain, reverse, or modify the order or determination that is subject of the appeal.

E. No Well Owner or Well Operator shall operate or maintain a Well for which a variance has been granted hereunder, or use water therefrom, in violation of any of the terms or conditions of the variance.

SECTION 10. Recovery of Regulatory Program Costs.

The Agency may, for its own purposes, allocate and recover costs associated with the development, implementation, update, enforcement, and perpetuation of regulatory groundwater management activities on a per-Well basis within Monterey County for the purposes of implementing this Ordinance. Such regulatory fees shall be as established by a resolution of the Board.

SECTION 11. Enforcement and Penalties.

A. No Well Owner or Well Operator shall operate or maintain a Well, or use water therefrom, in violation of this Ordinance or any resolution adopted in accordance with this Ordinance.

B. Any Well Owner or Well Operator who violates any provision of this Ordinance or any resolution adopted in accordance with this Ordinance is guilty of an infraction.

C. Any violation which occurs or continues to occur from one day to the next shall be deemed a separate violation for each day during which such violation occurs or continues to occur.

D. Any Well Owner or Well Operator who violates any provision of this Ordinance or any resolution adopted in accordance with this Ordinance is guilty of an infraction and shall be assessed: (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred dollars (\$200) for a second violation of this Ordinance within one year of the first violation; (3) a fine not exceeding five hundred dollars (\$500) for each additional violation of this Ordinance within one year of the first violation.

E. Any violation of this Ordinance or any resolution adopted in accordance with this Ordinance is hereby declared to be a public nuisance. The Agency may commence civil proceedings to abate such nuisance and seek civil penalties which may be imposed by a court against persons found by the court to have committed the nuisance.

F. Any Well Owner or Well Operator who violates this Ordinance or any resolution adopted in accordance with this Ordinance shall be liable for the cost of enforcement, which shall include, but need not be limited to, the cost of investigation, court costs, attorney's fees, and the cost of monitoring future compliance.

G. The Agency's General Manager is authorized and empowered to enforce the provisions of this Ordinance or any resolution adopted in accordance with this Ordinance. The Agency's General Manager shall first send written notice of a failure to comply by deposit in the United States Mail, in a sealed envelope postage prepaid, addressed to the Well Owner or Well Operator. If such notice to comply is not cured within 15 calendar days, the Agency General Manager shall send written notice of a violation by deposit in the United States Mail, in a sealed envelope postage prepaid, addressed to the Well Owner or Well Operator. Service by mail shall be deemed to have been completed at the time of deposit in the United States Post Office.

H. Any Well Owner or Well Operator who has received notice of violation may appeal to the Board, in writing, within fifteen calendar days after service of the notice of violation. Such appeal shall specify the grounds upon which it is taken, and shall be accompanied by a filing fee as set from time to time by the Board by resolution. The Clerk of the Board shall set such appeal for hearing at the earliest practicable time, and shall notify the appellant and the Agency, in writing, of the time so set at least five days prior to the hearing. After such hearing, the Board may, wholly or partly, maintain, reverse, or modify the notice of violation.

SECTION 12. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Agency Board hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

SECTION 13. Effective Date.

This ordinance shall become effective on the thirty-first day following its adoption.

PASSED AND ADOPTED this ____ day of ____ 2024, by the following vote:

AYES:
NOES:
ABSENT:

Glenn Church, Chair
Monterey County Water Resources Agency Board of
Supervisors

A T T E S T:

VALERIE RALPH
Clerk of the Board of Supervisors

By: _____
Deputy

APPROVED AS TO FORM

Kelly L. Donlon
Assistant County Counsel

Monterey County Water Resources Agency's Groundwater Monitoring Regulatory Program Policy Manual

[Date of Adoption]

Section 1 Introduction

This Policy Manual for Groundwater Monitoring Regulatory Programs (“Policy”) is a supplement to Monterey County Water Resources Agency (“Agency”) Ordinance No. XX-XXXX. The purpose of the Policy is to establish guidelines for the types of data collected, the schedule and time frames for data submittals, the applicability of certain programs based on geography or water user type, and methods and equipment for data collection.

The Policy also establishes the guidelines for data that is requested from the Agency by external entities, in accordance with Ordinance No. XX-XXXX and outlines requirements associated with those requests. The Policy is reviewed regularly and may be updated as the Agency’s or external entity’s needs evolve.

Four Agency groundwater monitoring programs are covered by the Policy: Well Registration, Groundwater Extraction Monitoring, Groundwater Level Monitoring, and Groundwater Quality Monitoring.

Section 2 Definitions

1. Accuracy – means the measured value relative to the actual value, expressed as a percentage and calculated as: $\text{Accuracy} = 100\% * (\text{Measured Value} - \text{Actual Value}) / \text{Actual Value}$.
2. Actual Value – means the value as determined through laboratory, design, or field-testing protocols.
3. Agency – means the Monterey County Water Resources Agency.
4. Agency Act – means the Monterey County Water Resources Agency Act, California Water Code, Appendix Chapter 52 (Stats. 1990, Chap. 1159).
5. Board – means the Board of Supervisors of the Monterey County Water Resources Agency.
6. County – means the County of Monterey.
7. De minimis extractor – means a person who extracts, for domestic purposes, two acre-feet or less per year (California Water Code section 10721(e)).

8. Human consumption – means the use of water for drinking, bathing or showering, hand washing, food preparation, cooking, or oral hygiene.
9. Local Small Water System – means a system for the provision of piped water for human consumption that serves at least two, but not more than four, service connections. It includes any collection, treatment, storage, and distribution facilities under control of the operator of such system which are used primarily in connection with such system. “Local small water system” does not include two or more service connections on a single lot of record where none of the dwellings are leased, rented, or offered for renumeration.
10. Measured Value – means the value indicated by a Measuring Device or determined through calculations using other measured values.
11. Measuring Device – means any device capable of recording the date, time, and a numeric value of either water flow rate, water velocity, water elevation, or volume of water diverted.
12. Monterey County – means the geographical area of Monterey County.
13. Qualified Individual – means any person meeting the criteria specified in the Manual who can perform the required tasks for using and installing a Measuring Device.
14. Reference Point – means the fixed location from which a groundwater level measurement is collected at a well and the elevation of that fixed location.
15. Requesting Entity – means an entity engaged in the management of groundwater resources within Monterey County, either through the monitoring and reporting of groundwater level, usage, and/or quality data; scientific investigations; or in the administration and compliance of a regulatory program(s).
16. Service connection – means a connection to any habitable structure, except a guesthouse, or parcel which uses potable water from a water system for domestic and not agricultural purposes.
17. Small Public Water System – means a system for the provision of piped water to the public for human consumption that has at least fifteen but not more than one hundred ninety-nine service connections or regularly serves at least twenty-five individuals at least sixty days out of the year. A small public water system includes “community water system” and “noncommunity water system” as defined in Section 116275(i) and (j), respectively, of the California Health and Safety Code, and “non-transient noncommunity water system” as defined in Section 116275(k) of the California Health and Safety Code,

and a “transient-noncommunity water system” as defined in California Health and Safety Code Section 116275(o), as these sections may be amended from time to time.

18. State Small Water System – means a system for the provision of piped water to the public for human consumption that serves at least five, but not more than fourteen (14), service connections and does not regularly serve drinking water to more than an average of twenty-five (25) individuals daily for more than sixty (60) days out of the year. It includes any collection, treatment, storage, and distribution facilities under control of the operator of such system which are used primarily in connection with such system, and any collection or pretreatment storage facilities not under the control of the operator which are used primarily in connection with such system.
19. Water Year – means the 12-month period between October 1, of any given year, through September 30, of the following year, as defined by the United States Geological Survey.
20. Well – means any artificial excavation constructed by any method for the purpose of extracting water from, or injecting water into, the underground. “Well” includes abandoned wells, inactive wells, monitoring wells, and observation wells. For the purposes of this Policy Manual, “well” does not include: (1) oil and gas wells, or geothermal wells constructed under the jurisdiction of the Department of Conservation, except those wells converted to use as water wells; (2) wells used for the purpose of dewatering excavation during construction, or stabilizing hillsides or earth embankments; (3) cathodic protection wells; or (4) test wells or dry wells.
21. Well Operator – means a person or entity to whom the rights to occupy and control a property and the use of its resources, including groundwater, have been transferred by the Well Owner.
22. Well Owner – means a landowner or landowners that have the legal right to possess, occupy, and control property and the use of its resources, including groundwater, and bear the ultimate responsibility for any Well subject to this Ordinance.

Section 3 Well Registration Program

3.1 Geographic Extent

The Well Registration Program applies to all wells located in Agency Zone 2C and/or the following subbasins of the Salinas Valley Groundwater Basin: 180/400 Foot Aquifer (3-004.01), East Side Aquifer (3-004.02), Forebay Aquifer (3-004.04), Langley Area (3-004.09), Monterey (3-004.10), and Upper Valley Aquifer (3-004.05). Such geographic locations are depicted in a map attached to this Policy as Attachment A.

3.2 General Requirements

Well registration must be completed by submitting the required data to the Agency using the well registration portal available at [*insert link when available*]. Information about and assistance with

completing well registration are available at [*insert URL when available*] or by contacting the Agency at 831-755-4860. Wells that are currently registered with the Agency and which meet the data requirements in Section 3.3 will not have to re-register but the Well Owner may be asked to verify the well registration data on file with the Agency and provide updates as applicable.

3.3 Data Requirements

The following data must be submitted to the Agency when a well is initially registered and must be updated by contacting the Agency when any changes occur.

1. Well owner name, address, phone number, and email address.
2. Well operator name, address, phone number, and email address.
3. Name of Local Small Water System, Small Public Water System, or State Small Water System, if applicable.
4. Number of connections to Local Small Water System, Small Public Water System, or State Small Water System, if applicable.
5. Geographic coordinates of the well location collected via GPS, with accuracy within 20 feet. Note that GPS-enabled smartphones are typically accurate to within a 16-foot radius under open sky (www.gps.gov).
6. Scaled map showing the well location and the area served water from the well, with relevant geographic features and landmarks labeled (e.g., roads, intersections).
7. Well name (owner-given well identification).
8. Well construction details including all the following information:
 - a. Date of construction
 - b. Drilling method
 - c. Total well depth
 - d. Perforation/screen interval(s)
 - e. Annular seal depth
 - f. Casing diameter
 - g. Casing material
 - h. Depth of pump
 - i. Pump motor horsepower
 - j. Discharge pipe diameter
9. Use category(ies) for which water from the well will be used (e.g., domestic, municipal, agriculture).
10. Status of the well (active, standby, or inactive).
11. Number of existing and anticipated service connections.
12. Description of water quantity measuring device(s) on the well.
13. Description of each water quantity measuring device on all service connections receiving water from the facility.
14. Electrical meter service numbers and plant numbers for each well having such a number.
15. Copy of the Well Completion Report.
16. Copy of the County of Monterey well construction permit that was issued for the well, and any other related County well permits.
17. Copy of any borehole geophysical logs collected during the well drilling.

18. Copy of any pump testing data obtained during well drilling and development.

Section 4 Groundwater Extraction Monitoring Program

4.1 Geographic Extent

The Groundwater Extraction Monitoring Program applies to non-*de minimis* extractors located in Agency Zone 2C and/or the following subbasins of the Salinas Valley Groundwater Basin: 180/400 Foot Aquifer (3-004.01), East Side Aquifer (3-004.02), Forebay Aquifer (3-004.04), Langley Area (3-004.09), Monterey (3-004.10), and Upper Valley Aquifer (3-004.05). Such geographic locations are depicted in a map attached to this Policy as Attachment A.

4.2 General Requirements

1. Groundwater extraction data are required from all non-*de minimis* users i.e., wells pumping more than 2 acre-feet per year (AF/yr.) for domestic use.
2. Groundwater extraction data must be collected on a monthly basis for each Water Year (i.e., October 1 through September 30).
3. Monthly totals of groundwater extracted must be reported to the Agency no later than November 1 for the prior Water Year.
4. Data that are reported to the State Water Resources Control Board Electronic Water Rights Management System (eWRIMS) must also be reported to the Agency and be identified as being reported to both entities.
5. Any Measuring Device required by this Policy Manual must be purchased, installed, and maintained by the well owner or operator.

4.3 Data Collecting and Reporting

1. Well owners or operators must collect and maintain monthly records of groundwater extraction volumes and cumulative totals including:
 - a. Quantity of water produced by each well.
 - b. Quantity of water produced for each use type.
 - c. Quantity of water delivered through each service connection.
2. Annual reporting submitted to the Agency must specify the type of approved Measuring Device that was used to collect data at each well. Currently approved Measuring Devices include all of the following: flow meter, electrical meter, or hour meter. Additional types of Measuring Devices or equipment may be considered and approved for use in the future.
 - a. Annual reporting occurs online through an application maintained by the Agency at https://apps.co.monterey.ca.us/wra_gems/.
 - b. Information about how to use the application is available at <https://www.countyofmonterey.gov/government/government-links/water-resources-agency/programs/groundwater-extractions-gems>.
3. Well owners or operators using the flow meter method must abide by the following:

- a. Flow meters must be tested every five years by a Qualified Individual and calibrated to comply with applicable Agency specifications in (b) and (c) below. Upon completion of the test, a copy of the test report including the flowmeter reading must be submitted to the Agency.
 - i. A Qualified Individual may be any of the following:
 - I. Anyone trained and experienced in water measurements and reporting.
 - II. A California-registered Professional Engineer or a person under their supervision.
 - III. A California-licensed contractor for C-57 well drilling or C-61/D-21 Limited Specialty: Machinery and Pumps.
 - IV. Any individual who has completed a class on measurement devices and methods offered through the University of California Cooperative Extension.
 - V. Hydrologist or Professional Engineer experienced and trained in water measurement.
 - b. Flow meters must be installed per manufacturer instructions.
 - c. Flow meters must come from the manufacturer with a provable accuracy of +/- 2%. The Measured Value must read within +/- 10% at all times after installation.
 - d. Reported data must include monthly readings from the flow meter and associated meter number.
4. Well owners or operators using the electrical meter method must abide by all of the following:
- a. Quantities of water must be reported based on calculations using accurate electrical bills, data from pump efficiency tests, and formulas that are approved by the Agency.
 - b. Electrical bills must be based on electrical meters on the well. The well's use of electricity must be the only electrical use measured by the electrical meter.
 - c. Reported data must show the kilowatt hours used each month by each well.
 - d. A pump efficiency test must be completed annually. The test must be a three-point efficiency test which evaluates three discharge pressures and is obtained during the period from March through June. Upon completion of the test, the tester must submit to the Agency a report of the testing that includes the electrical meter reading on the date of the test. The pump efficiency test report must be submitted to the Agency no later than October 31 of the year in which it was conducted.

- e. Reporting party must submit all computations necessary to show the quantity of water used, including the raw data, the computation itself, and the result as prescribed by the Agency.
5. Well owners or operators using the hour meter method must abide by all of the following:
- a. Quantities of water must be reported based on calculations using readings from hour meters, discharge rates from pump efficiency tests, and formulas approved by the Agency.
 - b. Hour meters must be accurate to within 2% of correct time.
 - c. Information showing the total number of hours each facility was operated in each month must be submitted to the Agency.
 - d. A pump efficiency test must be completed annually. The test must be a three-point efficiency test which evaluates three discharge pressures and is obtained during the period from March through June. Upon completion of the test, the tester must submit to the Agency a report of the testing that includes the hour meter reading on the date of the test and discharge rates determined pursuant to the test.
 - e. Reporting party must submit all computations necessary to show the quantity of water used, including the raw data, the computation itself, and the result as prescribed by the Agency.

Section 5 Groundwater Level Monitoring Program

5.1 Geographic Extent

The Agency monitors groundwater levels throughout Monterey County, primarily within the Salinas Valley Groundwater Basin, but also in areas of Lockwood Valley (Attachment B).

5.2 Record Keeping

Wells that are part of the Agency's groundwater level monitoring network are required to be registered, per the criteria described in Section 3 of this Policy. In addition to the data requirements therein, the Agency will collect data regarding the Reference Point elevation of the well.

The Agency may install a well data tag at the well site to indicate that the well is part of a monitoring program. The well data tag will be labeled with the site's State Well Identification Number.

5.3 Data Collection

The Agency measures groundwater levels on a monthly basis at some well sites and biannually or annually at other well sites. The Agency adheres to the following field methods and data management practices.

5.3.1 Field Methods

Groundwater level data collected from wells is intended to reflect static (i.e., non-pumping) groundwater conditions. Best efforts are made to ensure that wells are not pumping and have not recently been pumped prior to collecting a groundwater level data point. Depth to water measurements are made using one or more of the methods discussed in the following sections. The Agency's groundwater level data collection methodology is based on the standardized *Groundwater Technical Procedures of the U.S. Geological Survey* (2011) available at <https://pubs.usgs.gov/tm/1a1/> and the State of California Department of Water Resources *Groundwater Elevation Guidelines* (2010).

5.3.1.1 Graduated Steel Tape

The following steps must be completed prior to taking a measurement:

- Ensure that the reference point on the well can be clearly determined. Check notes in the field data collection notebook or application.
- Review the notes and comments associated with previous measurements to determine if there are any unique circumstances at the well.
- Take note of whether oil has previously been present at the well. This will be recorded in the comments section of the data collection form.
- Evaluate the well and surrounding area to determine if the well may have recently been operating.

To collect a measurement:

- Use the previous depth to water measurement to estimate a length of tape that will be needed.
- Lower the tape into the well, feeling for a change in the weight of the tape, which typically indicates that either (a) the tap has reached the water surface or (b) the tape is sticking to the side of the well.
- Continue lowering the tape into the well until the next whole foot mark is at the reference point. This value on the tape should be recorded in the field data collection notebook or application.
- Bring the tape to the surface and record the number of the wetted interval to the nearest foot.
- In an oil layer is present, read the tape at the top of the oil mark to the nearest foot. Note in the comments section of the data form that oil was present.
- Repeat this procedure a second time and note any differences in measurement in the field data collection notebook or application. If needed, repeat additional times until two consistent depth readings are obtained.
- After completing the measurement, disinfect and rinse the part of the tape that was submerged below the water surface.

5.3.1.2 *Electric water level meter*

This method of measurement employs a battery-powered water level meter and a small probe attached to a ruled length of cable. Depth to water measurements collected using this equipment are recorded to the nearest tenth of an inch. This instrument is sometimes referred to as a “sounder.”

The following steps must be completed prior to taking a measurement:

- Review the field data sheet for the well and note whether oil has been present at this well in the past. The electric water level meter should not be used in wells where oil is present.
- Ensure that the reference point on the well can be clearly determined. Check notes in the field data collection notebook.
- Confirm that the water level meter is functioning and is turned on so that the beeping indicator will operate properly.

To collect a measurement:

- Review previous depth to water measurements for the well to estimate the length of tape that will be needed.
- Lower the electrode into the well until the indicator sounds, showing the probe is in contact with the water surface.
- Place the tape against the reference point and read the depth to water to the nearest 0.1 foot. Record this value on the field data sheet.
- Make a second measurement and note any differences in measurement in the field data collection notebook or application. If needed, repeat additional times until two consistent depth readings are obtained.
- After completing the measurement, disinfect and rinse the part of the tape that was submerged below the water surface.

5.3.1.3 *Sonic water level meter*

This meter uses sound waves to measure the depth to water in a well. The meter must be adjusted to the air temperature outside the well. There is a card with reference temperatures in the case with the sonic meter.

Making a measurement:

- Insert the meter probe into the access port and push the power-on switch. Record the depth from the readout.
- Record the depth to water measurement in the field data collection notebook or application.
- No disinfection of the instrument is required because it does not come into contact with the water surface.

5.3.1.4 Pressure transducer

Automated water-level measurements are made with a pressure transducer attached to a data logger. Pressure transducers are lowered to a depth below the water level in the well and fastened to the well head at a reference point. Data points are logged on an hourly basis.

The Agency uses factory-calibrated, vented pressure transducers; the specific model and cable length is customized for each well. A desiccant is also used to avoid damage to the equipment from moisture.

Agency staff collects the pressure transducer data once per quarter. During the data collection process, data loggers are stopped, and the data is downloaded onto a laptop, and then the data logger is reactivated and scheduled to begin collecting data again on the next hour.

Section 6 Groundwater Quality Monitoring Program

6.1 Geographic Extent

The Agency monitors groundwater quality in the coastal region of the Salinas Valley Groundwater Basin and at selected monitoring wells in the Forebay Aquifer (3-004.04) and Upper Valley Aquifer (3-004.05) Subbasins (Attachment C).

6.2 Record Keeping

Wells that are part of the Agency's groundwater level monitoring network are required to be registered, per the criteria described in Section 3 of this Policy.

6.3 Data Collection

The Agency collects groundwater quality samples twice per year from wells in the groundwater quality monitoring program. Additional samples may be collected as needed for special projects or to meet the needs of a Requesting Entity.

Field blanks and field duplicates are collected as part of the groundwater quality monitoring program to evaluate the sample collection process for contamination from exposure to ambient conditions, sample containers, or improper sampling and handling techniques. Field blank samples are obtained by pouring deionized (DI) water acquired from the Monterey County Consolidated Chemistry Laboratory into a sample container that has been triple-rinsed with DI water at the sampling location. If target analytes are identified in field blanks, sampling and handling procedures will be reevaluated and corrective actions, consisting of but not limited to re-training of field personnel, contact with the laboratory, invalidation, or qualifying of results, will be taken.

Field duplicates are collected and analyzed for the same analytical parameters as the native samples. The duplicate sample will be collected immediately after collection of the native sample, following the same sampling protocols.

The Agency adheres to the protocols set forth in the *Quality Assurance Project Plan for Water Quality Monitoring Associated with the Salinas Valley Integrated Water Management Plan* (EPA

R9#03-238, X-97994701-0) approved by the U.S. Environmental Protection Agency in August 2007.

6.3.1 Groundwater Quality Sample Identification and Handling

Sample containers are high density polyethylene (HDPE), 0.25-gallon (approximately 1 liter) size for complete mineral analysis. Sample containers and caps are purchased in bulk and the caps for the containers are packaged separately. Sterility of the sample containers is not of importance because samples are not analyzed for microbiological testing. No chemical field preservation of the samples is required.

Sample containers are labeled with pre-printed labels. The collection date, collection time, and sampler name are recorded in the field with an indelible marker.

All samples are handled, prepared, transported, and stored in a manner so as to minimize contamination and spills. After collection, samples caps are checked for tightness, and the samples are immediately placed in an ice chest. During travel between sites, ice chest lids are kept tightly closed. Blue ice packs are used in sufficient quantity so that all samples are stored at $4\pm 2^{\circ}\text{C}$.

Chain-of-custody (COC) forms are provided by the Monterey County Consolidated Chemistry Laboratory and filled out by field personnel while in the field. The COC accompanies the samples at all times in order to ensure the custodial integrity of the samples. The COC form includes the sample site, which is identified by State Well Identification Number or Quality Control sample, if appropriate.

Upon relinquishing the sample(s) to the Monterey County Consolidated Chemistry Laboratory, the sampler signs and dates the COC form. Lab personnel will then receive the sample(s), check the temperature, mark the date and time received, assign unique lab identification numbers (lab IDs) to each sample, and sign the COC form. The signed COC form is copied; the lab keeps the original and a copy is given to the sampler. Hard copies of COC forms are maintained by Agency for a period of ten years.

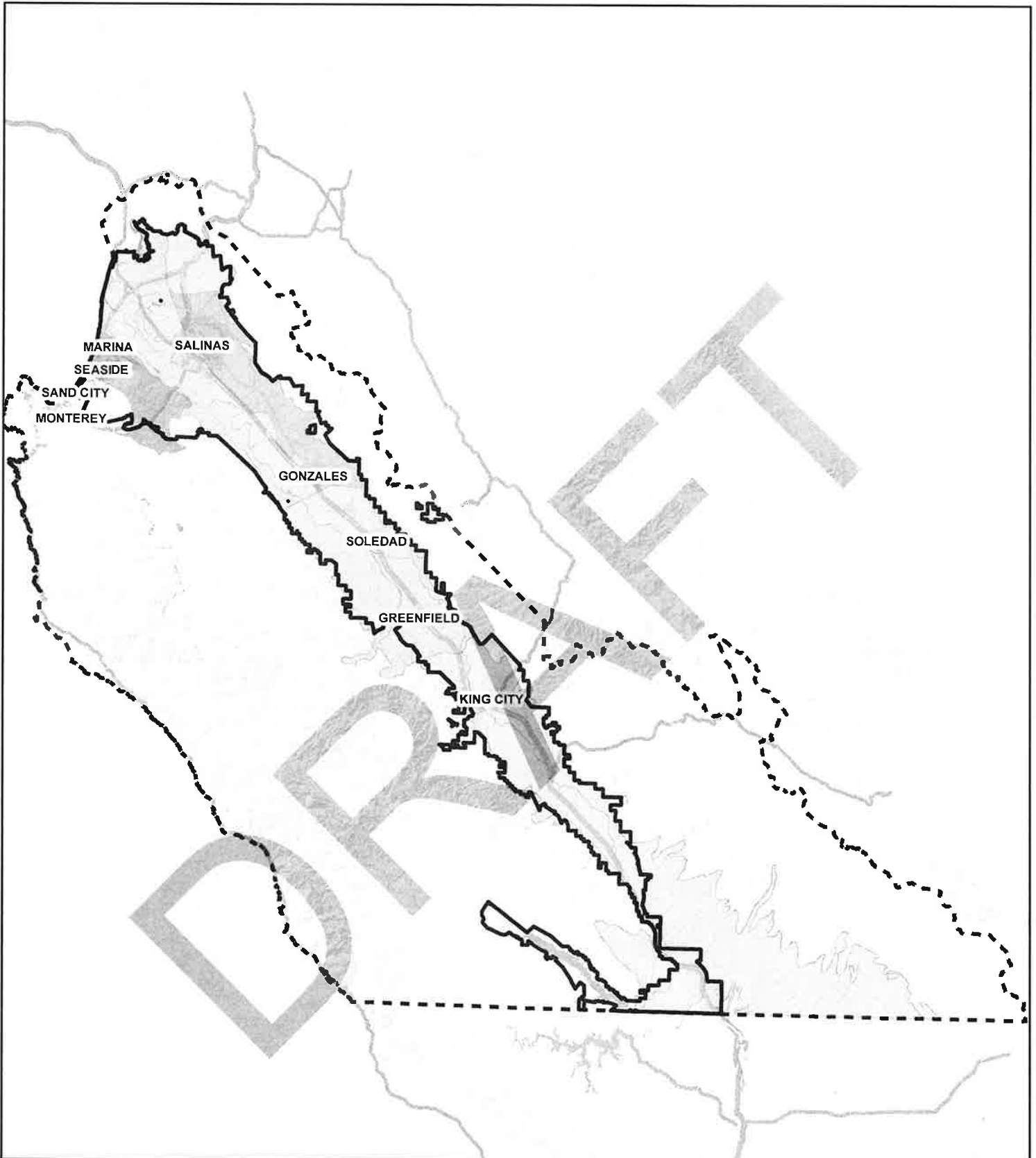
6.3.2 Analytical Methods

Groundwater samples, including field blanks and field duplicates, are analyzed for an "Ag Waiver Panel" consisting of the following analytes: calcium, cation-anion balance, chloride, conductivity, magnesium, nitrate, pH, potassium, sodium, sulfate, total alkalinity, and total dissolved solids.








Samples are analyzed at the Monterey County Consolidated Chemistry Laboratory, which is part of the Monterey County Health Department and holds Certification Number 1395 from the Environmental Laboratory Accreditation Program (ELAP). ELAP is part of the Division of Drinking Water at the State Water Resources Control Board.

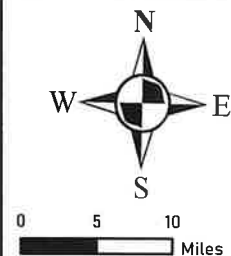
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ATTACHMENT A



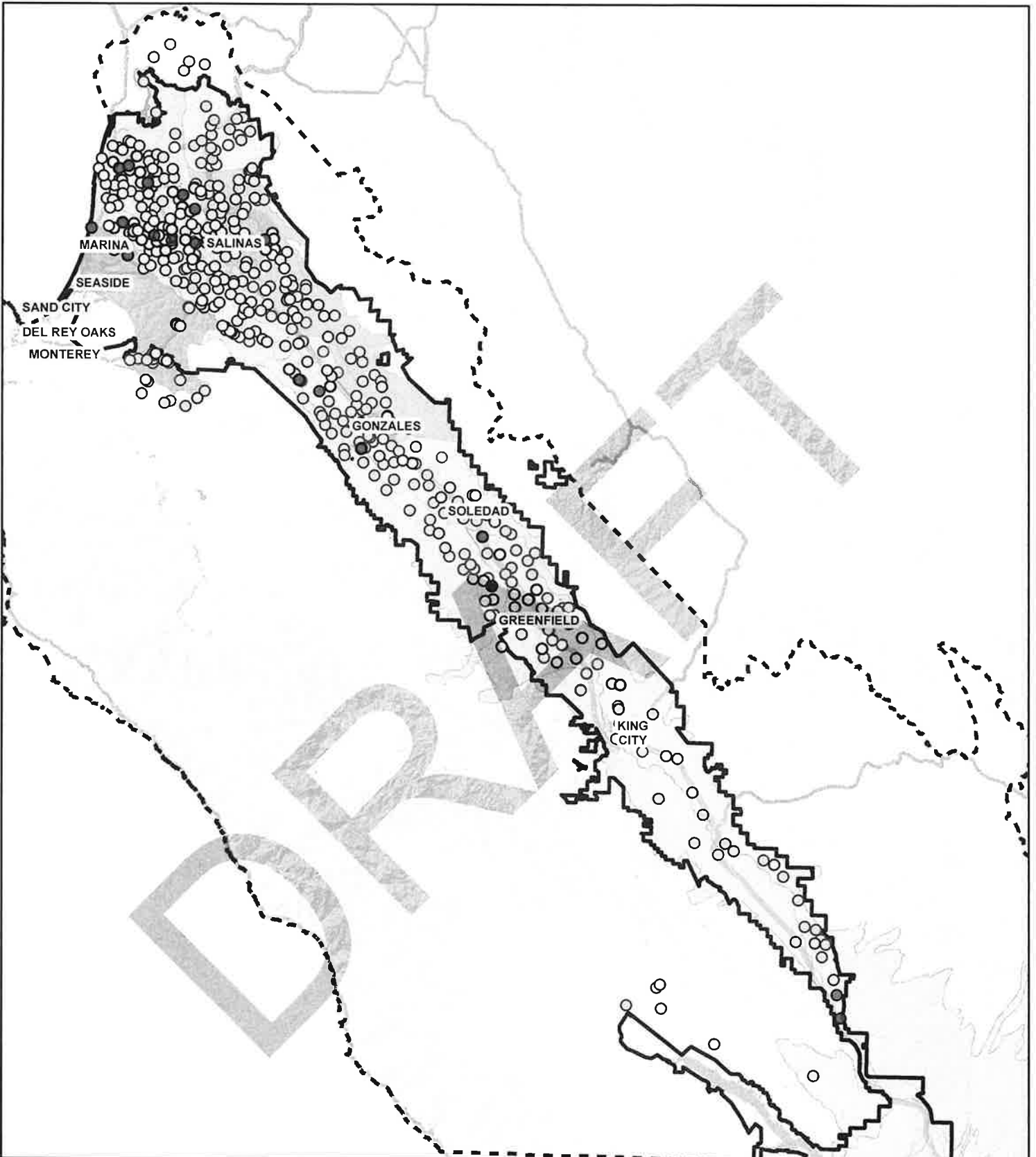
**MCWRA Zone 2C and
Salinas Valley Basin
subbasins**

- Legend**
-  Zone 2C
 - Salinas Valley Basin Subbasins**
 -  Langley Subbasin
 -  Monterey Subbasin
 -  180/400 Subbasin
 -  East Side Subbasin
 -  Forebay Subbasin
 -  Upper Valley Subbasin



DRAFT

ATTACHMENT B



Groundwater Level Monitoring Program wells

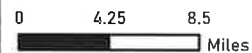
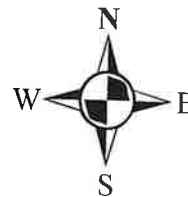
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Water Level Program Wells

- ⊗ Transducered Wells
- Monthly
- August Trough
- Annuals
- Other
- ▭ Zone 2C

Salinas Valley Basin Subbasins

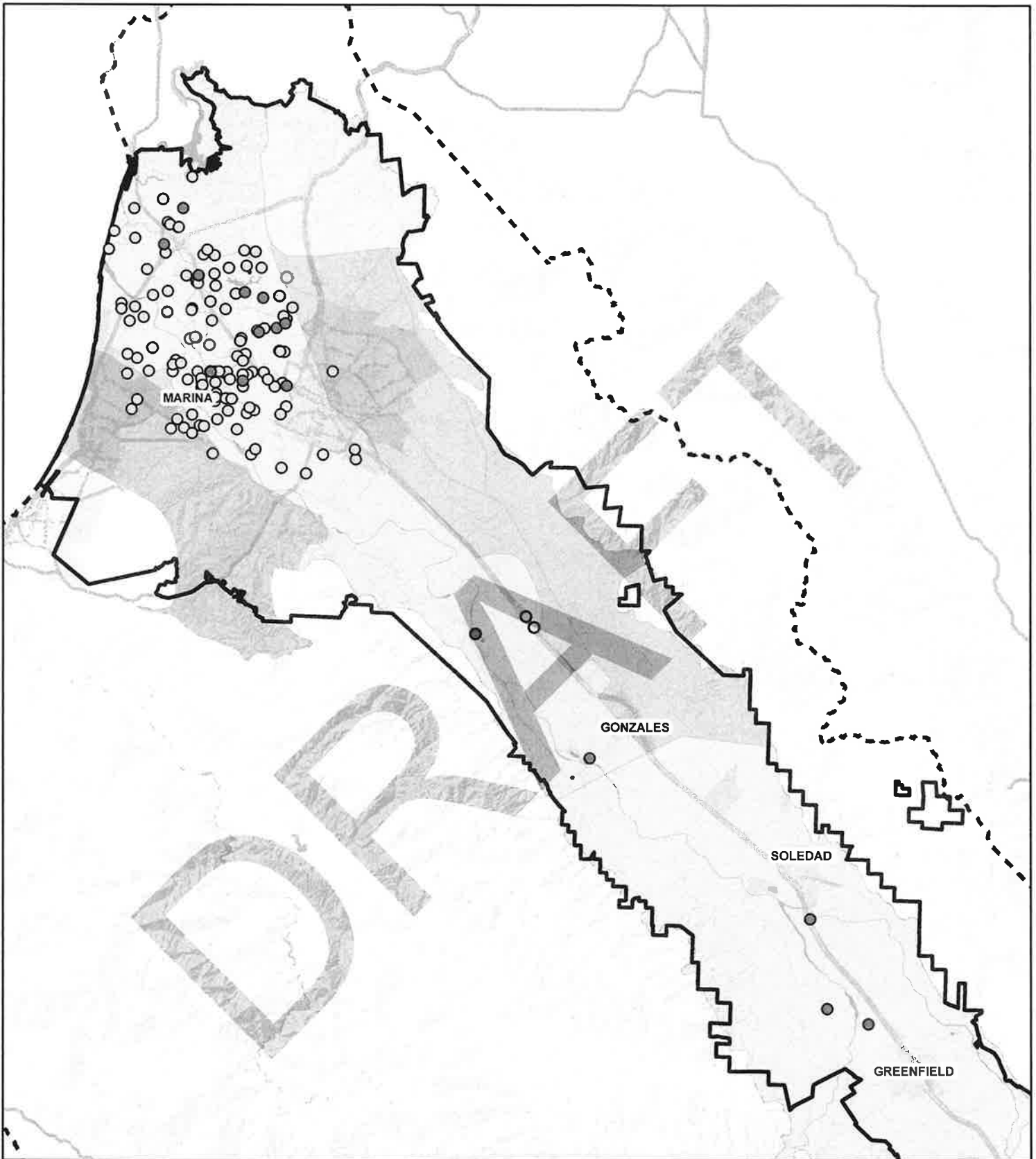
- Langley Subbasin
- Monterey Subbasin
- 180/400 Subbasin
- East Side Subbasin
- Forebay Subbasin
- Upper Valley Subbasin



Monterey County
Water Resources Agency
Date : 7/9/2024

DRAFT

ATTACHMENT C



Groundwater Quality Monitoring Program wells

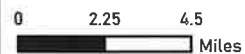
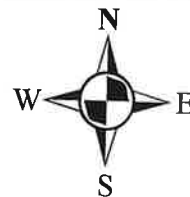
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Water Quality Program Wells

- Coastal
- Dedicated Monitoring Wells
- Zone 2C

Salinas Valley Basin Subbasins

- Langley Subbasin
- Monterey Subbasin
- 180/400 Subbasin
- East Side Subbasin
- Forebay Subbasin
- Upper Valley Subbasin



Monterey County
Water Resources Agency
Date : 7/9/2024

Memo

To: Eric Tynan, General Manager
From: Paul Tran, Senior Project Manager
CC: Geoff Morgan, Dana Cleary and Andy Hunter
Date: 8/14/2024
Re: Consider Contracting for Services with CHISPA For the Castroville Oaks Affordable Housing Development

On December 17, 2019, the Castroville Community Services District (CCSD) accepted providing services (sewer to single-family (SFD) and multi-family portions of the project) and maintenance of the public streets, sidewalks and parks (within the SFD subdivision) for the Castroville Oaks affordable housing project. This acceptance is contingent upon a contract that will require board approval. It is the intent that revenue neutrality would be maintained and that all applicable costs that the CCSD would incur by including the Castroville Oaks project into the district would be covered by the future lot owners and service users of the community.

Attached is the sewer study prepared by AKEL Engineering Group, Inc., confirming that the CCSD has the capacity (with recommended improvements) to serve the Castroville Oaks project.

Also attached is a map depicting the public areas to be maintained by the CCSD. The project is currently being reviewed by Monterey County and an Environmental Impact Report is planned to be prepared.

This is our formal request to enter into an MOU with the CCSD to provide services to Castroville Oaks as described above at the time the project receives its entitlement approval by Monterey County and is cleared for construction. This is currently estimated to be in 2026



**Castroville Community
Services District**

**Castroville Oaks Hydraulic
Analysis**

FOR

**Castroville Oaks Sewer
Study**

FINAL

December 2019

AKEL
ENGINEERING GROUP, INC.

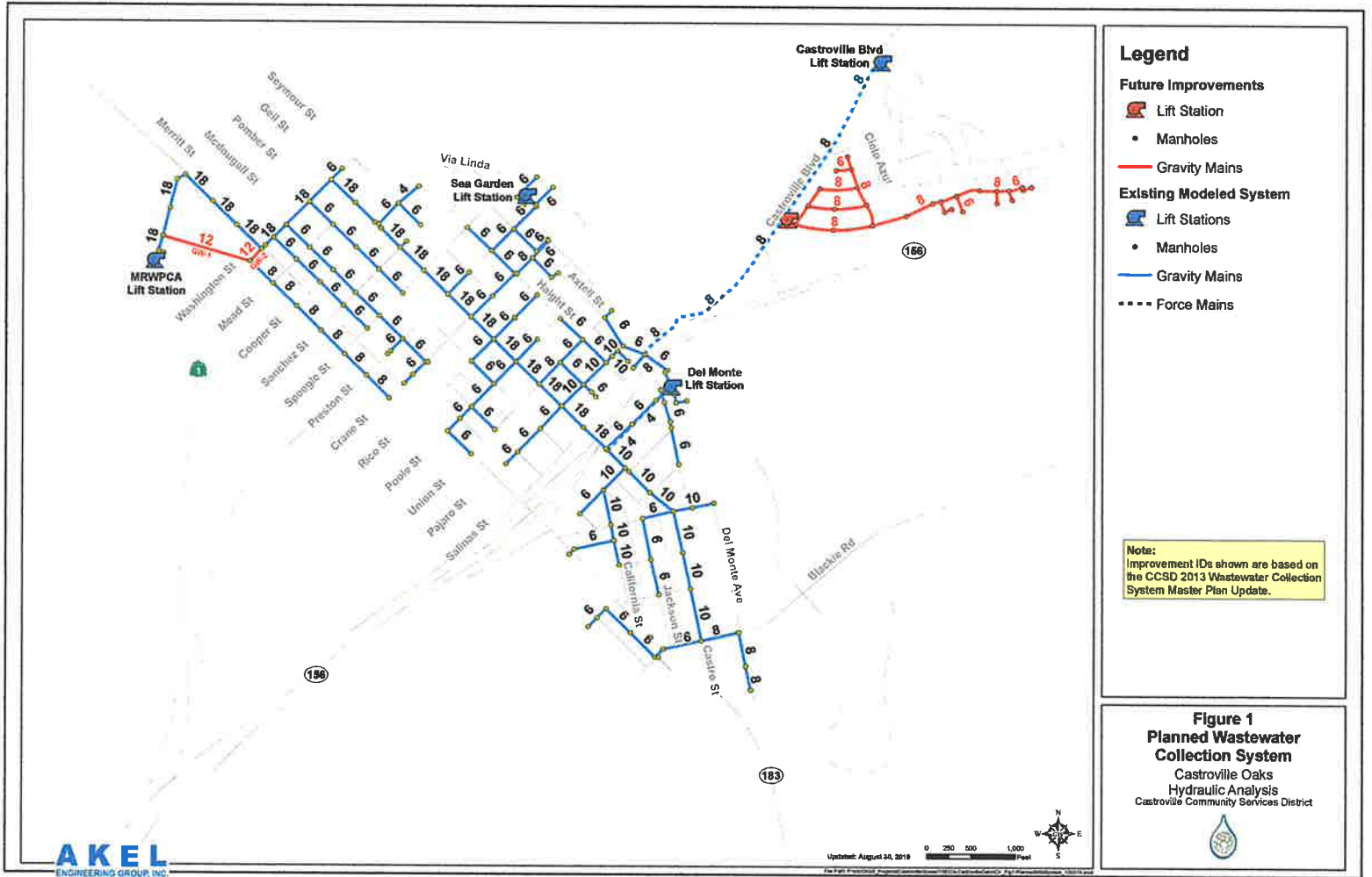


Table 1 Capital Improvements
 Castroville Oaks Hydraulic Analysis
 Castroville Community Services District

2013 Wastewater Collection System Master Plan Update - Capital Improvement Projects (2021 Dollars) ¹										
CIP Improvement Number	Street	Limits	Existing Pipe Diameter	Length	New Pipe Diameter	Unit Cost ²	Pipe Cost	Baseline Constr. Cost	Estimated Constr. Cost ³	Capital Improv. Cost ⁴
			(in)	(ft)	(in)	(\$/LF)	(\$)	(\$)	(\$)	(\$)
GW-1	Field Alignment	From Watsonville Rd to Tembladera St	New	1,025	12	230	235,925	235,925	294,906	383,378
GW-2	Washington St	From Tembladera St to Merritt St	New	200	12	230	46,034	46,034	57,543	74,805
GW-3	Field Alignment	Casing Crossing SR-1	New	200	32	480	96,000	96,000	120,000	156,000
								Subtotal		614,183

Notes:

- Recommended improvements shown are based on updated development information received from District staff August 2019 and supersede recommendations presented in the Castroville CSD 2013 Wastewater System Master Plan Update.
- Unit costs were escalated from the previous master plan based on the following
 - 2013 Master Plan ENR CCI: 9483.7
 - June 2019 ENR CCI: 11268.48
 - Estimated 2021 ENR CCI: 11863.41 (Extrapolates 2019 ENR CCI assuming average annual change from 2013 to 2019)
- Baseline construction cost plus 25% to account for unforeseen events and unknown conditions.
- Estimated construction cost plus 30% to cover other costs including: engineering design, project administration (developer and District staff), construction management and inspection, and legal costs.

9/17/2019



Table 2 Capital Improvement Allocation
 Castroville Oaks Hydraulic Analysis
 Castroville Community Services District

2013 Wastewater Collection System Master Plan Update - Capital Improvement Projects (2021 Dollars) ¹															
CIP Improvement Number	Capital Improv. Cost ⁴ (\$)	Suggested Cost Allocation ⁵							Capital Improv. Cost Allocation						
		Existing Users	Future Users	Castroville Oaks	Merritt Street Corridor	Cypress Residential	North Entrance	Infill	Existing Users	Future Users	Future User Detail				
		(%)	(%)	(%)	(%)	(%)	(%)	(%)	(\$)	(\$)	Castroville Oaks (\$)	Merritt Street Corridor (\$)	Cypress Residential (\$)	North Entrance (\$)	Infill (\$)
GW-1	383,378	0%	100%	20.9%	11.7%	37.0%	23.0%	7.3%	0	383,378	80,294	44,971	142,009	88,075	28,028
GW-2	74,805	0%	100%	20.9%	11.7%	37.0%	23.0%	7.3%	0	74,805	15,667	8,775	27,709	17,185	5,469
GW-3	156,000	0%	100%	20.9%	11.7%	37.0%	23.0%	7.3%	0	156,000	32,672	18,299	57,785	35,839	11,405
Subtotal	614,183	0%	100%	20.9%	11.7%	37.0%	23.0%	7.3%	0	614,183	128,634	72,045	227,503	141,099	44,902



9/17/2019

Notes:

- Recommended improvements shown are based on updated development information received from District staff August 2019 and supersede recommendations presented in the Castroville CSD 2013 Wastewater System Master Plan Update.
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 - 2013 Master Plan ENR CCI: 9483.7
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- Baseline construction cost plus 25% to account for unforeseen events and unknown conditions.
- Estimated construction cost plus 30% to cover other costs including: engineering design, project administration (developer and District staff), construction management and inspection, and legal costs.
- Suggested Cost Allocation based on peak dry weather flows extracted from the Castroville CSD Wastewater Collection System Hydraulic Model.

Minutes of the Castroville Community Services District
December 17, 2019 Regular Board Meeting
Page 2

in Monterey County. Since its incorporation in 1980, CHISPA has built and renovated 2,268 single-family homes and apartments for low and moderate-income people in Monterey, San Benito, and Santa Cruz Counties. In addition he has been very involved in the Castroville Community Plan. This 45 acres parcel is the last high density large parcel in Monterey County that is available to do this type of development. Moreover, Mr. Tran and Mr. Hunter provided the Board with a PowerPoint presentation on design of the proposed Castroville Oaks affordable housing development; to be built on their 45 acres property that they have owned for over 25 years now. This property is adjacent to the Monte Del Lago Mobile Park near Highway 156 and Castroville Boulevard. While presenting the project he also addressed any questions or concerns the Board had. CHISPA plans to move forward with this housing development and is requesting Castroville CSD provide similar services as they do for the Rancho Moro Cojo subdivision. CHISPA staff thanked the Castroville CSD for their time and this opportunity.

NEW BUSINESS:

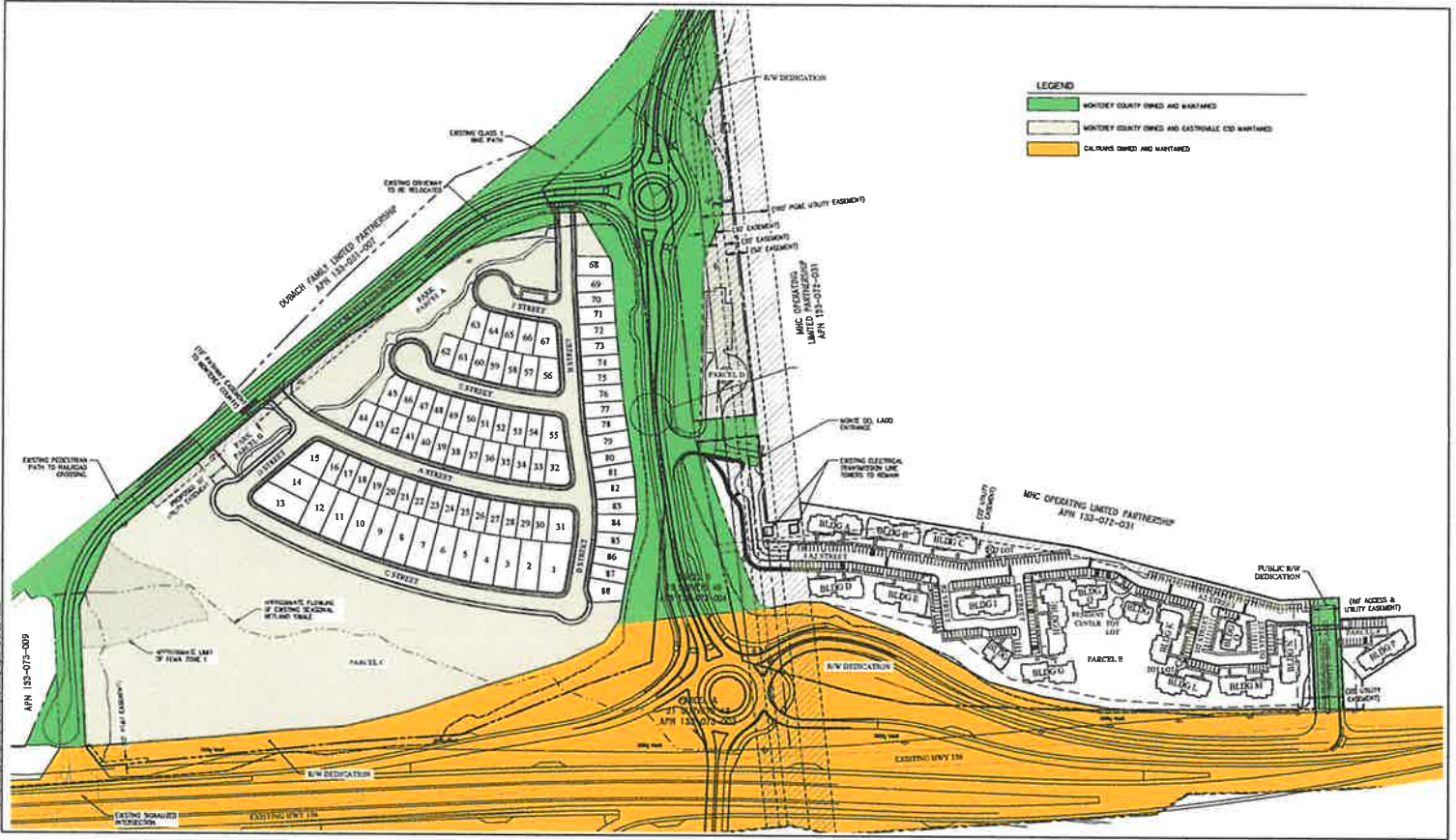
1. Consider contracting for services with CHISPA for the Castroville Oaks affordable housing development – Director Padilla was concerned that there was no written contract/agreement on what services and fees would be assessed and that sewer capacity was available. General Manager Eric Tynan informed the Board that he would not recommend Castroville CSD contract with services without these concerns being addressed first. He had this item as motion only for the reason to give the Board the ability to move forward with a contract if they wish to consider providing services to the Castroville Oaks affordable housing development but it is contingent upon a contract that will need to be approved by the Board. After some discussion, a motion is made by Cosme Padilla and seconded by Glenn Oania to accept providing services to CHISPA for Castroville Oaks affordable housing development, which is contingent upon a contract that will require board approval. General Manager Eric Tynan will work with CHISPA to develop a contract. The motion carried by the following vote:

AYES:	5	Directors:	Cochran, Oania, Stefani, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

2. Consider obtaining quotes to replace pump at Well #2 – General Manager Eric Tynan let the Board know that the pump went out and needs to be replaced. Well #2 is down which means Well #5 is also down because you need Well #2 to blend with Well #5 to cool it off. He has already received two quotes for Maggiora Bros Drilling with one for rebuilding the pump and the other for replacing it with a new pump. He recommended replacing the pump for \$6,000 with this contractor since he has already had them pull and inspect the pump. A motion is made by Ron Stefani and seconded by Glenn Oania to approve Maggiora Bros Drilling with replacing the pump at Well #2. The motion carried by the following vote:

AYES:	5	Directors:	Cochran, Oania, Stefani, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

3. Approve one-time incentive bonus of \$250 for Operator Orozco along with a \$1 pay increase per hour for certification obtained from State Water Resources Control Board for Grade 2 Water Treatment certification. Once copy of certificate submitted, certification incentive bonus and certification pay will be effective the next full pay day, which begins on a Thursday – General Manager Eric Tynan reported to the Board that per section 8.4 Certification Incentive Bonus and section 8.5 Certification Pay of the Employee Handbook, CCSD shall pay a one-time incentive bonus of \$250 per certificate for employees who obtain authorized certifications and CCSD provides a one-



OWNERSHIP/MAINTENANCE EXHIBIT
CASTROVILLE OAKS
 MONTEREY COUNTY, CALIFORNIA

SCALE
 ROAD 1" = 100'
 FEB 07, 2023
 Project No.: 2317.01



CHI Engineering
 Land Surveying
 4000 Hwy 99
 Castroville, CA 95009
 562-924-3333
 www.whitson.com



EXECUTIVE SUMMARY

The Castroville Community Services District (District) engaged Regional Government Services (RGS), to conduct recruitment for the position of General Manager after the current General Manager announced his retirement. The purpose of the study is to develop an updated position description representing the current responsibilities and expectations of the position and to review the current salary to determine if it is appropriate for the updated position description.

METHODOLOGY

The methodology employed in conducting this study was as follows:

- Review of the General Manager job description written in 2000 and other community services district General Manager job descriptions
- Interview with the General Manager, Eric Tynan, to review the current duties and responsibilities
- Interview with the District Board at the August 6, 2024, Special Board meeting to understand the Boards expectations and desires for the next general manager
- Analyze the scope and complexity of the responsibilities and tasks performed and the skills, knowledge, and abilities required
- Analyze the current salary
- Develop recommendations based on the analysis of the above information

BACKGROUND

Currently, the District provides a variety of services that support the community. These services include providing drinking water to Castroville; collections systems and storm water in Castroville and Moss Landing; and street lighting in Castroville and Moro Cojo; supporting regional recreation effort; and providing open space and street maintenance in Moro Cojo. The District cleans and maintains all the sewer mains in Castroville, Moro Cojo, and Moss Landing.

In 2000, when the current General Manager job description was created, the District was smaller in its scope of services providing only drinking water for the City of Castroville.

FINDINGS

After review of all documentation and notes from the August 6, 2024, Special Board meeting, RGS determined that the General Manager job description created in 2000 did not adequately describe the breadth and depth of the duties, responsibilities, and expectation for the position based on the current needs of the District.

In the subsequent twenty-four years, the District has increased its service area and breadth of services provided. The State of California has increased the legal requirements needed to provide drinking water and maintain sewer lines. The breadth of services has increased, the

AUGUST 2024 CLASSIFICATION STUDY REPORT

Board expects that the next General Manager will find and successfully obtain alternative funding sources for capital projects, understand and advocate for drinking water resources based on the current political climate, and create written reports and visual presentations to the Board and the public on a variety of topics, issues, and concerns to improve the quality of information provided for transparency and decision making.

Our analysis also determined that the General Manager would provide policy guidance and program evaluation to the Board; encourage and facilitate the provision of services to District customers; foster cooperative working relationships with intergovernmental and regulatory agencies and various public and private groups; and pursue appropriate avenues of economic and community development.

RGS conducted a salary survey and review of the base salary for the position of General Manager based on the recommended job description. We surveyed nine (9) agencies:

- Monterey 1 Water
- Soquel Creek Water District
- Marina Coast Water District
- San Lorenzo Valley Water District
- Scotts Valley Water District
- Monterey Peninsula Regional Park District
- Carmel Area Wastewater District
- Aromas Water District
- Pajaro Sunny Mesa Community Services District

This review found that the current salary for the General Manager is approximately 9.10% below the median of the comparator agencies when Monterey 1 Water is excluded; 12.71% below the average of the comparator agencies when Monterey 1 Water is excluded; 10.48% below the median of all comparator agencies; and 15.98% below the average of all comparator agencies. (See attached Salary Review Data)

RECOMMENDATIONS

RGS recommends that District approve the new version of the General Manager job description based on the findings (see attached draft job description).

RGS recommends the updated General Manager salary be set as follows based on approval of the updated job description:

General Manager

Average of Comparators (Without M1W)	Top Step
Annual	\$210,132.99

**GENERAL MANAGER
CASTROVILLE COMMUNITY SERVICES DISTRICT**

August 20, 2024

SUMMARY

The multi-functional District, governed by a five-member Board of Directors, provides potable water treatment and distribution; sewer and storm water services; street lighting; street maintenance; open space management; and recreational services.

Under policy direction, the incumbent plans, organizes, and provides administrative direction and oversight for all District functions and activities; provides policy guidance and program evaluation to the Board; encourages and facilitates provision of services to District customers; fosters cooperative working relationships with intergovernmental and regulatory agencies and various public and private groups; pursues appropriate avenues of economic and community development; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives policy direction from the Board of Directors. Exercises general direction and supervision to the District staff. Exercises oversight of contractors and consultants as necessary.

CLASS CHARACTERISTICS

The General Manager serves as the Chief Executive Officer of the District, accountable to the Board of Directors, and is responsible for the enforcement of all District ordinances, policies, procedures, the conduct of all financial activities, and the efficient and economical performance of the District's operations.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS

Duties may include, but are not limited to the following:

- Plans, organizes, administers, and evaluates the work of the District in accordance with applicable laws, ordinances, and regulations and the adopted policies and objectives of the Board of Directors.
- Develops, implements, directs, and coordinates development and implementation of long and short-range plans, goals, objectives, policies, and programs accordance with the strategic plan; implements administrative policies, procedures and work standards to assure that goals and objectives are met; and that programs provide mandated services in an effective and efficient manner.
- Directs and coordinates the preparation and administration of the District's annual budget and capital improvement plan; reviews and evaluates current programs, anticipates future needs, and formulates and recommends long-range financial goals of the District; sources additional financial resources; reviews all District expenditures; provides financial management for the District.
- Advises the Board on issues, programs, and financial status; prepares and recommends long- and short-range plans for service provision, capital improvements, and funding; direction the development of special proposals for action regarding current and future District needs.
- Oversees the administration, construction, use, maintenance, safety and security of all District infrastructure, facilities, equipment, and property.

- Represents the District and the Board in meetings with governmental agencies, community groups, and various business, professional, educational, regulatory and legislative organizations; acts as the District liaison with the media.
- Directs and coordinates preparation of rate schedules for the resale of water delivered to customers and other agencies; directs and coordinates preparation of rate schedules for the collection, treatment, storage and disposal of wastewater.
- Responsible for the District's Conservation Program, including performing audits as necessary.
- Consults with legal counsel concerning matters of litigation, contracts and District operations.
- Monitors changes in laws, regulations, and technology that may affect District operations; implements policy and procedural changes as directed or required.
- Oversees and participates in the selection, training, professional development, and work evaluation of District staff; oversees the implementation of effective employee relations and associated programs; provides policy guidance and interpretation to staff. Recommends changes in organizational structure and position classification.
- Prepares a variety of correspondence, policies, procedures, reports, presentations, and other written materials.
- Oversees the maintenance of working and official District files.
- Ensures that the Board is kept informed of District functions, activities, and financial status; and legal, social, and economic issues affecting District activities.
- Directs and reviews special studies; provides for contract services as required and administers various service, construction and equipment contracts; signs and accepts development plans and specifications for conformance with District standards on behalf of the District.
- Performs as the District Incident Manager when Emergency Response Plan is implemented.
- Interfaces with District customers and resolves service-related issues and complaints.
- Performs other duties as assigned.

QUALIFICATIONS

KNOWLEDGE:

- Principles and practices of public administration in a special district setting, public works administration, personnel and fiscal management, Brown Act compliance, Special District law, and Proposition 218.
- Functions, authority, responsibilities, and limitations of an elected Board of Directors.
- Administrative principles and practices, including goal setting, program development and evaluation, budget development and administration, and supervision of staff.
- Principles and practices of water, wastewater, and water resources management.
- Current social, political, and economic trends affecting the District and its service provision.
- Political attitudes and concerns surrounding water and wastewater services, control and utilization.
- Functions, services, and funding sources of a special district.
- Applicable Federal and State laws, codes, ordinances, and regulations; legal opinions relating to District administration, water rights, water supply and transmission activities, water quality, and wastewater.

- Organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs.
- Principles and practices of safety and risk management.
- Project management, budget principles, and fiscal controls.
- Cost estimating, contract administration, research, and evaluation methods.
- Record keeping principles and procedures.
- Modern office practices, methods, and computer equipment.
- English usage, grammar, spelling, vocabulary, and punctuations.
- Techniques for effectively representing the District in contacts with government agencies, community groups, and various business, professional, regulatory, and legislative organizations.
- Techniques for effectively communicating with a diverse range of individuals including Board members, coworkers, professional agencies, and the public in person, over the telephone, and with digital technology.

ABILITIES:

- Plan, administer, coordinate, review and evaluate the functions, activities, and staff of the District.
- Work cooperatively with, provide staff support to, and implement the policies of the Board of Directors.
- Develop and implement goals, objectives, policies, procedures, work standards, and internal controls.
- Oversee all District financial activities, including administering investments, the development and implementation of the District budget, and the control of all expenditures and purchases.
- Interpret, apply, and explain complex laws, codes, regulations, and ordinances.
- Evaluate and make recommendations on improvements to existing District operations, programs, and services.
- Effectively represent the District in meetings with governmental agencies, community groups, and various business, professional, educational, regulatory and legislative organizations and the media.
- Direct the preparation of and prepare clear and concise reports, correspondence, policies, procures, and other written materials.
- Make public presentations and conduct public meetings and hearings.
- Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
- Use sound independent judgment within general legal, policy, and procedural guidelines.
- Communicate effectively both orally and in writing in one-to-one and group settings.
- Operate a variety of modern office equipment, including computer equipment and specialized software applications.
- Evaluate District policies and procedures; define problem areas and direct the implementation of policy decisions and practices to improve operations.
- Use tact, discretion, and prudence in dealing with those contacted in the course of the work including Board members, staff, and members of the public.
- Understand the necessity for and maintain confidentiality of information where necessary.
- Establish and maintain effective working relationships with a diverse range of individuals, including Board members, coworkers, professional agencies, and the general public.

PHYSICAL, ENVIRONMENTAL, AND WORKING CONDITIONS

Physical Demands

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. *Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle; and to attend meetings and to visit various sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 40 pounds.

Environmental Elements

The environmental and working conditions herein are representative of those an employee encounters while performing the essential functions of this job. *Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing District policies and procedures.

May be required to function in one or more of the following: on uneven or slippery terrain, construction sites, inclement weather; and distribution and production areas where the use of personal protective equipment such as hard hats, safety glasses, and hearing protection is required. May occasionally be exposed to dust, dirt, water, and significant temperature changes; may be around machinery with moving parts or stationary equipment; near hazardous chemicals; exposed to fumes/smoke/gases.

Working Conditions

May be required to work a varied schedule of hours, which may include evenings, weekends, and holidays.

EDUCATION AND EXPERIENCE

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Equivalent of a bachelor's degree from an accredited four-year college or university in public or business administration, engineering, law or a closely related field; and five (5) years of experience in a public agency management position responsible for the formulation and implementation of

programs, budgets and administrative operations with a public works agency, water resource, or water utility.

CERTIFICATIONS

Water Treatment and Distribution Operator Licenses (State of California) Level II must be obtained within 2 years after date of hire.

LICENSES

- Must possess a valid California Class C driver's license and have a satisfactory driving record.
- Must be bondable by District's fidelity bond insurer.

FLSA STATUS: EXEMPT

PAY GRADE: Per Employment Agreement

Castroville Community Services District

General Manager

	Comparison Agencies	Base Salary Top Step
1	Monterey One Water	\$291,950.40
2	Soquel Creek Water District	\$287,119.92
3	Marina Coast Water District	\$235,000.00
4	San Lorenzo Valley Water District	\$185,000.00
5	Scotts Valley Water District	\$207,996.00
6	Monterey Peninsula Regional Park District	\$201,774.00
7	Carmel Area Wastewater District	\$235,996.80
8	Aromas Water District	\$165,360.00
9	Pajaro Sunny Mesa Community Services District	\$189,532.75
10	Castroville Community Services District	\$183,417.40

Average of Comparators (Without M1W) \$210,132.99

Castroville % Difference from Average -12.71%

Median of Comparators (Without M1W) \$201,774.00

Castroville % Difference from Median -9.10%

Average of All (Including M1W) \$218,314.73

Castroville % Difference from Average -15.98%

Median of All (Including M1W) \$204,885.00

Castroville % Difference from Median -10.48%



**CASTROVILLE COMMUNITY
SERVICES DISTRICT**

From the desk of
Eric Tynan – General Manager
Phone (831) 633-2560

TO: Castroville CSD Board of Directors

DATE: August 20, 2024

RE: Emergency Repair Work for Main Break at Merritt and Salinas Street

RECOMMENDATION:

Approve payment to J Johnson & Company, Inc. for emergency repair work for main break at Merritt and Salinas Street; not to exceed amount of \$155,000.

SUMMARY:

In January of 2023 a leak developed in the 8” main fronting the Burger King Restaurant On Merritt street. The main was inside of a steel carrier pipe making overall pipe condition difficult. The leak was repaired and a decision to replace the main after valve scheduled for replacement was exposed. Subsequently, the contractor failed to replace the valves, so the pipe was not exposed and properly evaluated.

On Sunday evening 14th of June, I saw a section of pavement in front of Burger King rising up with water pouring out a seam in the asphalt. J Johnson & Company Inc. responded to the emergency and stopped the leak but stated that the pipe entering a concrete kicker looked in terrible condition. At this point the main valves were closed, with one that continued leaking about 3-5 gallons a minute. With the condition of this pipe, I authorized an emergency repair after notifying President Padilla.

Fearing another rupture, I instructed the contractor to replace all the pipe, about 80’ up to and including the 3 main valves. During this work we discovered multiple 6x6x6 concrete “kickers” that took excessive time, energy and cost. Finally, it was determined that the fire hydrants immediately adjacent to the main break needed to be relocated from Merritt Street to Salinas Street.

The first emergency repair work was from June 14-21, 2024, and the Board authorized payment for that work due to it being an emergency. After further review and inspection on the 28th of July I found that the structural integrity of the main would need to be replaced and was such that its replacement could not be deferred until such time as we

award a contract to do the work. As this was an emergency, the District needed to avoid further damage to the roadway and other infrastructure. This matter could not wait for the next Board meeting.

After an exhaustive 2 weeks water service was restored, the pipe and valves replaced, and the hydrant relocated on 14th of August. I hope that the Board will approve the work by J Johnson & Company, Inc.

Also, I have instructed staff to relocate the service for the gas station on the other side of Highway 156 bridge so we can ascertain the condition of the pipe going over the bridge.

Respectfully,
J. Eric Tynan

From: Jay Johnson <jay@jjohnsonandco.com>
Sent: Wednesday, August 14, 2024 1:44 PM
To: Eric Tynan
Cc: lidia@castrovillecsd.org
Subject: Merritt St Main Replacement Quotation
Attachments: Merritt St Main Replacement Preliminary Quotation.doc

Follow Up Flag: Follow up
Flag Status: Flagged

Eric,
As requested and based on our conversation prior to the work, I have compiled a quotation for the project. Please keep in mind, this is based on our "Pre-construction Expectations" and is not the final costs. Due to extensive issues encountered during the excavations, there will be additional costs along with CMS Traffic Control items Caltrans had placed on the permit requirements just a day prior to starting work.

My expectation is this quotation will be 60-70 % of actual cost once compiled. Don't forget, the loops will also need to be accounted for as well, that will be close to another 10K.

James "Jay" Johnson
Johnson & Company, Inc.


RESOLUTION NO. 2024-07

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASTROVILLE
COMMUNITY SERVICES DISTRICT APPROVING A PROPOSAL FROM J.
JOHNSON & COMPANY, INC. FOR WATER MAIN REPAIR IN AN AMOUNT NOT
TO EXCEED \$155,000**

WHEREAS, Castroville Community Services District (“District”) is a Community Services District created pursuant to Government Code Section 61000; and

WHEREAS, in January 2023, a leak developed in the 8” water main fronting the Burger King Restaurant on Merritt Street;

WHEREAS, the District determined the water main located at Highway 1 and Merritt Street & Salinas Street (“Project”) requires repair, which includes relocation and replacement, trenching, installation and backfill;

WHEREAS, the estimated costs to complete this Project is approximately \$155,000;

WHEREAS, in June 2024, a section of the Project water main unexpectedly failed and created an emergency call-out to stem the flow that was creating a hazardous condition and undermining the California Department of Transportation (“CalTrans”) roadway;

WHEREAS, Jay Johnson and Company, Inc. (“Contractor”) responded to the District’s emergency, and performed repairs on a section of a water main;

WHEREAS, the Board of Directors authorized and ratified the emergency repairs performed by Contractor;

WHEREAS, after further review and inspection of the Project area, the District’s General Manager has determined the structural integrity of the water main is at risk, and that such repairs must be performed immediately and cannot be deferred;

WHEREAS, Contractor, who recently performed emergency repairs, is uniquely positioned and qualified to complete the remainder of the District’s repair and replacement work for the Project on an expedited basis;

WHEREAS, the District General Manager has determined that the emergency work is necessary to expedite the repairs and stem any further leakage, while also replacing the necessary pipes and valves in coordination with CalTrans, and the economic efficiencies in performing the

remaining work while already on the Project site makes Contractor a uniquely qualified company to render the Project services required;

WHEREAS, Contractor submitted a proposal for the Project for an amount not to exceed \$155,000, a copy of which is attached hereto as **Exhibit A** (“Proposal”);

WHEREAS, Contractor is a licensed contractor, with State Contractors license number 794964;

WHEREAS, the District has previously engaged Contractor to perform construction services, and is currently engaging Contractor; and

WHEREAS, the General Manager has determined that the nature of the work to be performed by Contractor for which the District seeks to engage Contractor is of unique and specialized work, and Contractor is uniquely positioned in terms of time, labor and materials, as set forth in the Sole Source Justification document attached hereto as **Exhibit B**; and

WHEREAS, the General Manager has determined Contractor has the demonstrated the specialized skills, demonstrated competency, and holds the professional qualifications necessary for the satisfactory performance of the work and services, and is uniquely positioned to perform the services most efficiently and economically for the Project; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Castroville Community Services District Board of Directors hereby finds:

1. The District Board of Directors hereby finds and determines that the foregoing recitals are severally ratified, confirmed, approved and adopted in all respects.
2. Contractor’s proposal attached as **Exhibit A** is hereby approved, and the General Manager is authorized to take further actions as may be necessary to give effect to this Resolution.
3. The nature of the work to be performed by Contractor for which the District seeks to engage Contractor is of unique and specialized work, and Contractor is uniquely positioned due to its experience with the Project, completion of prior emergency repairs, and ability to concurrently perform needed work with the District.
4. Engaging Contractor for the work associated with the Project is appropriate and consistent with the public interest because the nature of the services and emergency work required for the replacement of water main service lines is of such a nature that competitive proposals would be unavailing or would not produce an advantage, and the advertisement for competitive bid would thus be undesirable, impractical, or impossible; and
5. The District Board approves **Exhibit B**, the Sole Source justification.

6. Replacement of the water main is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) under Section 15301(d), 15302(c) and 15303(d) of the CEQA Guidelines. Further CEQA review therefore is not required for the District to accept the Contractor's Proposal.
7. The District Board hereby directs the General Manager or designee to take all steps necessary to implement this Resolution, as set forth herein.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Castroville Community Services District duly held on the ___ day of _____ 2024, by the following vote.

Ayes: Director(s) _____

Noes: Director(s) _____

Absent: Director(s) _____

Abstained: Director(s) _____

ATTEST:

Cosme Padilla, Board President

Lidia Santos, Secretary
(SEAL)

Exhibit A

CJOK



General Engineering Contractor ■ Ca. Lic. #794964

Johnson & Company, Inc.

600 Calabasas Road ■ Watsonville, CA 95076 ■ (831) 722-8452 ■ Fax 722-2975

Castroville Community Services District
P.O. Box 1065
Castroville, Ca. 95012

July 31, 2024

Attn: Eric Tynan District Manager

Subject: Billing Invoice 24-1405-01

Project: Merritt St Emergency Main Repair/Replacement

6/18/24	EWR 1 Sawcut and Excavate to Repair Main	LS	\$ 9,532.24
6/19/24	EWR 2 Sawcut and Excavate to Repair Main	LS	\$ 7,297.53
6/20/24	EWR 3 Excavate and Replace Main	LS	\$11,930.53
6/21/24	EWR 4 Replace Main, Backfill and Plate	LS	\$ 8,724.08
6/24/24	EWR 5 Slurry Backfill Trench and Plate	LS	<u>\$ 4,780.69</u>
	Further Work Pending Caltrans Permit	Total	\$42,265.07
		4% CARB Environmental Surcharge	<u>\$ 1,690.60</u>
		Total Due	\$43,955.67

*asset
new water main*

APPROVED
ACCOUNT # 1520

*paid w/ Chk # 2690
8-8-2024*

2% Charged to all Accounts 30 Days Past Due

Exhibit A

General Engineering Contractor ■ Ca. Lic. #794964



Johnson & Company, Inc.

600 Calabasas Road ■ Watsonville, CA 95076 ■ (831) 722-8452 ■ Fax 722-2975

Castroville Community Services District
P.O. Box 1065
Castroville, Ca. 95012

August 14, 2024

Subject: Merritt St Main Repair Quotation
Project: Merritt St at Salinas St intersection Caltrans Route 183

Mr. Tynan,

We quote the items listed below for the approximate sums shown as each. This includes all tools, labor, equipment, and material require to complete the work as described and as per Caltrans, CCSD Specifications, Monterey County Requirements.

1) Traffic Control	LS	\$ 6,720.00
2) Sawcut, Demo, and Dispose of AC	450 SF	\$ 9,830.00
3) Excavate and Replace Existing Steel Pipe in Casing	90 LF	\$ 29,940.00
4) Install New 8" Gate Valves	2 Ea	\$ 9,050.00
5) Install New 6" Gate Valve	1 Ea	\$ 3,160.00
6) Remove and Install new 2" Water Service	1 Ea	\$ 7,270.00
7) Replace AC Paving as Per Caltrans	600 SF	\$ 11,380.00

This does not include:

- 1) Permits of Fees of Any Kind
- 2) Survey or Layout
- 3) Soil Testing Outside Street Backfill or Engineering
- 4) Building Department Inspections
- 5) Installation of Utilitys From Property Line to Building, Testing, Flush or Final Connections
- 6) Over Excavation of Unsutable Materials, Disposal or Re-compaction
- 7) Concrete Curb, Gutter and Sidewalk Removal or Replacement

Exhibit A

- 8) Dewatering if High Water Table is Encountered
- 9) Trench Shoring, Trench Sheild or Plywood Shoring Materials If Required
- 10) Hand Excavation Around High Pressure Gas Main if Required
- 11) Removal or Disposal of Hazardious Materials
- 12) Excavation or Removal or Disposal of Excessively Hard Soils, Sandstone or Rock Type Materials
- 13) Excavation or Removal or Disposal of Silding Soil or Sand
- 14) Dump Fees of Any Kind
- 15) Repairs to Non U.S.A. Utilitys
- 16) Relocation of Utilities in Conflict
- 17) Repairs to Existing Landscaping, Irrigation or Electrical
- 18) Relocation of Materials in Area of Proposed Work By Others
- 19) Stand-by Time for Material Relocation
- 20) SWPPP Smart Requirements or Info Uploading
- 21) ESCAPE Plan, BMP's, or Implementation

Exhibit B

Sole Source Justification
Castroville Community Services District

VENDOR'S NAME: Jay Johnson & co
ADDRESS: 600 Calabassas rd
Watsonville CA, 95076
PHONE or EMAIL: 831-332-8452
eric @ Castroville CSP. ORG

DATE: 8/15/24
INITIATED BY: J. E. TYNAN
PROJECT NO: _____

Description of Item(s) and cost. Explain why this good or service is needed.


Emergency main repair in Hwy 183/Merritt St.

Justification for Goods, Materials, Equipment and Service Contracts

- Only known supplier of item or service.** (Explain how this was verified.)
did previous repair so knows the challenges
- Supplier proprietary item.** (Supplier is the only manufacturer of this item. List the reasons why no substitute item can be used. Explain why there are no alternate equipment providers that can bid on the same proprietary item.)
- Required for Emergency Response.** (Describe emergency and date of occurrence. Why is item essential to emergency response.)
- Other** (eg. Previously approved sole-source equipment by GM, pilot or experimental) Attach equipment list or provide explanation.
leak in same location in January

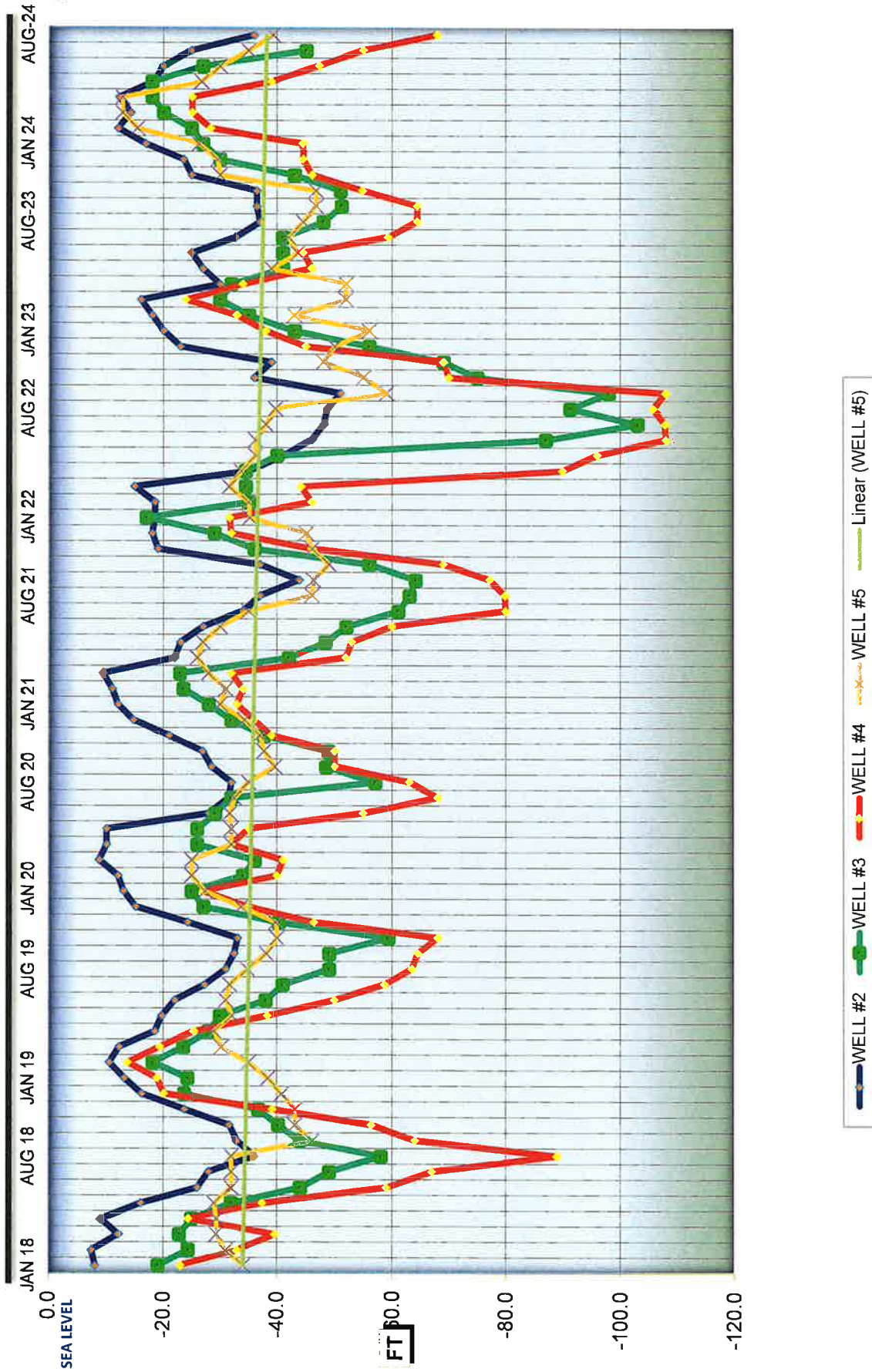
Justification for Professional and Technical Services

- Firm is a highly recognized authority in a field or specialty, or has unique and/or specific knowledge regarding project.** (Explain below)
- Firm has satisfactorily performed the previous stage of a project or has acquired extensive background and working knowledge relevant to the project.** (Explain below)
REPAIRED SAME MAIN SEVERAL MONTHS AGO AND IS MOST FAMILIER WITH PROBLEM
- Other** (eg. pilot or experimental) Provide explanation.

General Manager : PRINT NAME J. ERIC TYNAN
SIGN 

Date: 8/15/24

CASTROVILLE WELL LEVELS 2018-2024





California Coastal Commission

COASTAL DEVELOPMENT PERMIT
Amended CDP 3-83-92 (through CDP amendment A1)

Castroville Community Services District

Issue Date: July 29, 2024

Page 1 of 2

CDP 3-83-092 (originally numbered P-78-772) was originally approved by the Regional Commission on June 30, 1980 and authorized the construction of public sewer system infrastructure,¹ including sewer lines along various County roads, a sewer main along Highway 1, lift stations, and a pump station, to serve the unincorporated community of Moss Landing. The CDP was conditioned to allow for the construction of the sewer system with several special conditions imposed to address other Coastal Act issues, including related to ESHA, wetlands, agricultural protection, and inappropriate growth inducement by ensuring that such sewer system would not directly or indirectly facilitate development within these resource areas. CDP 3-83-92, as amended, maintains all of the existing aforementioned conditions, but would authorize various repairs, replacements, and improvements to the Moss Landing sewer system including the repair/replacement of four lift stations, improvements to 14 manholes, the extension of sewer service to a single parcel, removal of several trees, and repair/replacement of approximately 5,735 linear feet of sewer line including replacement of the force main under the Highway 1 bridge over Elkhorn Slough. Work would occur within or directly adjacent to Highway 1, Struve Road, Sandholdt Road, Potrero Road, and Moss Landing Road. Temporary single lane closures and limited closures of public street parking would occur at various locations during construction. 3-83-A1 includes the standard and special conditions beginning on page 2 of this amended CDP. By my signature below, the amended CDP is issued on behalf of the California Coastal Commission:

DocuSigned by:

Kevin Kahn

Kevin Kahn, Central Coast District Manager, for Kate Huckelbridge, Executive Director

The undersigned Permittee acknowledges receipt of this CDP and agrees to abide by all terms and conditions thereof. The undersigned Permittee acknowledges that Government Code

¹ The CDP authorized conveyance infrastructure in the community to rid itself of individual septic systems. The actual wastewater treatment is now the Monterey One Water plant in Marina. Thus, the CDP did not authorize a new wastewater treatment plant specific to/within Moss Landing.

Please note that this amended CDP is not valid unless and until a copy of it with the signed acknowledgement has been returned to the California Coastal Commission's Central Coast District Office (14 Cal. Admin. Code Section 13158).

COASTAL DEVELOPMENT PERMIT

Amended CDP 3-83-92 (through CDP amendment A1)

Page 2 of 2

Section 818.4 (that states in pertinent part that "a public entity is not liable for injury caused by the issuance of any permit") applies to the issuance of this CDP.


Castroville Community Service District Signature

James E. TYNAN General Manager
Printed Name/Title

7/31/24
Date

Standard Conditions

- 1. Notice of Receipt and Acknowledgment.** The permit is not valid and developments shall not commence until a copy of the permit, signed by the Permittee or authorized agent, acknowledging receipt of the permit and acceptance of the terms and conditions, is returned to the Commission office.
- 2. Expiration.** If development has not commenced, the permit will expire two years from the date on which the Commission voted on the application. Development shall be pursued in a diligent manner and completed in a reasonable period of time. Application for extension of the permit must be made prior to the expiration date.
- 3. Interpretation.** Any questions of intent or interpretation of any condition will be resolved by the Executive Director or the Commission.
- 4. Assignment.** The permit may be assigned to any qualified person, provided assignee files with the Commission an affidavit accepting all terms and conditions of the permit.
- 5. Terms and Conditions Run with the Land.** These terms and conditions shall be perpetual, and it is the intention of the Commission and the Permittee to bind all future owners and possessors of the subject property to the terms and conditions.

Special Conditions

Please see the attached conditions from the original permit.

RECOMMENDED CONDITIONS

LIMITS OF PROJECT APPROVAL (SECTIONS 30250a, 30254)

1. a. The approval of this project is limited to those facilities shown on Exhibits 1 and 2. Other than normal repair and maintenance as defined in Section 30610(d) of the Coastal Act, any modifications to any approved project components within the Coastal Zone or any additional components shall require an amendment to this permit.

b. Additions to the service area, beyond current service area, shall require a separate Coastal Development Permit.

FINAL PLAN REVIEW

2. Prior to the bid award and commencement of construction, permittee shall submit final plans and specifications for Commission review and approval. Plans shall include alignment, depth, designation of vegetation to be removed, revegetation and landscaping, any permanent above-ground structures and other construction details. In approving the final plans, the Commission shall impose any other conditions deemed necessary to minimize the impacts of the construction of the pipeline or of the individual connections.

PUMP STATION (30233)

a. The Moss Landing pump station shall not be located in a wetland, as certified by the Department of Fish and Game. No diking, filling or dredging of wetlands is authorized by this permit.

ACCESS INTERFERENCE (30211)

b. The plans shall outline procedures to minimize the disruption of public access including a public notification system identifying construction locations and time schedules, and public safety precautions.

HARBOR EXPANSION (30233, 30240a)

c. The pipeline shall be rerouted to cross Moro Cojo Slough only along Highway 1 so as not to interfere with possible harbor expansion alternatives (see Exhibit 1).

- or -

REVISED

The permittee shall submit for Executive Director and Deputy Attorney General review and approval a binding legal document specifying the mechanics of pipeline relocation to the route noted above if necessary for future harbor expansion into Moro Cojo Slough.

HAZARD MITIGATION (30253 (1) & (2)

d. Plans shall incorporate the recommendations of the geotechnical investigation per condition 6.

DESIGN 30253 (5) 30251

e. Structural plans shall include landscaping provisions and designs compatible with surrounding structures.

AGRICULTURAL LANDS 30241

f. Plans shall include measures to prevent interference with agricultural operations (e.g. dust control, construction in non-growing season) and to promptly restore agricultural lands, or shall show a line relocated out of agricultural lands.

ENERGY CONSERVATION 30253 (4)

g. Plans shall incorporate energy saving and alternative energy components to the maximum extent feasible.

COASTAL
RESOURCE
LANDS (30233,
30240, 30241)

3. Prior to the certification of the North County segment of Monterey County's Local Coastal Program, the permittee shall neither guarantee nor provide sewer service to any dune, wetlands or agricultural parcel not currently generating wastewater flows. (See Exhibit 3).

REVISED

After certification of the appropriate Local Coastal Program, service shall be provided only in conformance with the certified Local Coastal Program. A development shall be deemed to be in conformance with a certified Local Coastal Program if (1) the local government has issued a coastal development permit and the appeal period to the State Commission has expired without appeal, or (2) in the event of an appeal to the State Coastal Commission, the Commission has taken final action to approve the development. Prior to commencement of any construction the permittee shall incorporate necessary provisions in its procedures to implement this condition. The permittee shall not cause the dune, wetlands, agricultural parcels to be "assessed for benefit" from the project approved unless and until: (1) the parcel has received a coastal development permit; or, (2) specific parcels are approved for development by the Local Coastal Program in which case the parcels specifically approved for development may be assessed.

SERVICE
PRIORITY
(30254, 30222,
30255, 30010,
30007.5)

4. a. Priority for service shall be assigned to:

- 1st existing uses within the service area
- 2nd Moss Landing State Beach and/or Salinas River State Beach and Moss Landing Harbor District pump-out facility
- 3rd new or expanded coastal-dependent industries within the service area on suitable land
- 4th new or expanded essential public services, basic industries or recreational uses on suitable land within Moss Landing proper excluding Struve Road area, or minimum other uses on vacant parcels within the service area
- 5th all other uses

REVISED

b. Allocations shall be subject to the availability of capacity in proposed project facilities and at the Castroville plant.

c. Capacity shall be reserved for the existing seafood processing operation (first priority) equal to their estimated flow (industrial and sanitary), unless and until the Regional Water Quality Control Board certifies that approved alternative wastewater disposal systems exist.

d. Capacity for State Parks and the pump-out facilities shall be based on average peak visitor and boat use projections (second priority).

e. Capacity and allocations within priority categories shall be based on provisions of a certified Local Coastal Program. If there is no certified Local Coastal Program at the time that the permittee is ready to guarantee sewer service to other than existing uses, it shall submit for Executive Director review and approval an interim program to implement this condition.

f. The permittee shall not cause non-resource vacant parcels in the service area shown on Exhibit 3 to be assessed for benefit greater than for a single family equivalent use unless and until (1) the parcel has received a Coastal Development Permit for a more intensive use or (2) the specific parcel is approved for a more intensive development by the Local Coastal Program in which case the parcels specifically approved for development may be assessed.

g. The permittee shall not cause existing developed parcels in the service area to be assessed for benefit greater than the existing use unless and until (1) the parcel has received a Coastal Development Permit for a more intensive use or (2) the specific parcel is approved for a more intensive development by the Local Coastal Program, in which case the parcels specifically approved for development may be assessed.

h. This condition does not guarantee Coastal Commission approval of any new or intensified uses within the service area. All proposals must be reviewed for consistency with the Coastal Act.

LANDOWNER NOTIFICATION

5. Prior to commencement of construction, the permittee shall provide written notice to all property owners of record affected by Conditions 3 and 4. Such notice shall provide landowners with copies of the conditions and exhibits, indicate their effect on obtaining sewer service, and describe any available remedies.

REVISED

No construction shall commence until the Executive Director has certified that the permittee has provided him with adequate proof of notice to the affected land owners, a final service district map, showing all legal parcels, a map showing all resource parcels as described in Condition 3, and service charge categories pursuant to Conditions 3 and 4 and any necessary provisions to implement these conditions in its operating procedures.

HAZARDS MITIGATION (30253 (1) & (2)

6. Prior to the award of the bid and commencement of construction, permittee shall submit the geotechnical investigation for the proposed project for Executive Director review (in consultation with the staff geologist and Division of Mines and Geology staff if necessary) and approval. The report shall cover flooding, lateral spreading, liquefaction, and tsunami potential.

STAGING AREA PLANS (30240, 30241, 30251)

7. Prior to commencement of construction, permittee shall submit final staging area plans for Executive Director review and approval. Provisions shall include locations out of agricultural lands or wetlands and then as removed from the public view as possible; screening; non-interference with agricultural operations or public access, and site restoration.

ADOPTED

P-78-772

MLCSD

PAGE 22

ODOR
CONTROL
(30253 (3)
30414)

8. Permittee shall prepare and implement a detailed program employing highest "state of the art" methods to prevent project odors. Prior to commencement of construction of the project, the design unit of the Division of Water Quality - State Water Resources Control Board shall certify in writing to the Commission that the project design meets the above mentioned objective for odor control.

ARCHAEOLOGY
30244

9.a. The permittee shall follow all the recommendations of the archaeological consultant as may be modified by the State Water Resources Control Board's Cultural Resources Officer or the State Historic Preservation Officer or his designee. If the archaeological monitoring reveals significant resources and indicates their likely presence in areas subject to excavations for individual connections, this entire condition shall be followed with respect to these areas as well. (see Exhibit 6)

b. For any final pipeline routes or staging areas within the Coastal Zone not previously surveyed by the consultant: unless permittee presents verification by a recognized professional archaeologist to the State Historic Preservation Officer that the site has no apparent prehistoric scientific values warranting further mitigation, permittee shall provide an evaluation of the significance of the archaeological values of the site, prior to any disturbance of the surface area of subject property. Such evaluation shall be prepared by a professional archaeologist or by other person(s) qualified in accordance with the standards of the State Historic Preservation Office, and shall be submitted for approval by the Executive Director.

c. If the archaeological resources are found to be significant, permittee shall then submit a plan of mitigation, prepared by a qualified professional archaeologist and using accepted scientific techniques, prior to any (additional) disturbance of the surface area of the property. Such plan shall be submitted for review by the State Water Resources Control Board's cultural resources officer and the approval of the Executive Director. The plan shall provide for reasonable mitigation of archaeological impacts resulting from the development of the site, and shall be fully implemented.

d. A report verifying compliance with this condition shall be submitted upon completion of excavation, for review and approval by the Executive Director.

PUBLIC
ACCESS
30211
30212

10a The permittee shall agree to allow public access over any portions of its easements or land within the Coastal Zone, so designated for public access in a certified Local Coastal Program. This agreement is subject to the permittee granting only such rights as it may have and it is understood that the applicant will not obstruct any other party's establishment of public accessways in the project vicinity. The appropriateness of public access in any given area (especially agricultural lands) shall be examined through the LCP planning process. Public use shall be regulated consistent with the provisions of Sections 30212 and 30214 of the Coastal Act. The permittee may delegate public access management responsibilities to another public agency. Any surface easements associated with this project, running from the first public road to or along the shoreline, which are acquired by the applicant prior to certification of the applicable Local Coastal Program shall include provisions which would allow public access over the subject area.

ADOPTED

P-78-772

MLCSD

PAGE 23

b. The permittee shall, by accepting the terms and conditions of the permit, agree that permit issuance and completion of the authorized development shall not prejudice any subsequent assertion of public rights, e.g. prescriptive rights, public trust, etc.

WATER
CONSERVATION
30231/30250 (a)
30254

11. All development within the coastal zone to be connected to the proposed project shall be provided with water conservation kits - at a minimum, tank capacity reducers for all toilets and flow restrictors or aerators for all faucets and showerheads. This shall be provided by the County of Monterey and verification that this has been accomplished shall be submitted to the Executive Director prior to connection of the community to the new project.

REVISED

The County shall establish water conservation requirements as a part of building regulations for all new units within the Coastal Zone of the service area. These requirements shall be submitted for Commission review and approval. The requirements shall be used in granting coastal permits and considered as part of the Local Coastal Program.

WATER
CONSERVATION

12. If available, treated wastewater or other non-potable water shall be used to flush the sewer lines.

SPOILS
DISPOSAL
30233

13. Off-site disposal of excavated spoils within the Coastal Zone shall be subject to prior review and approval by the Executive Director. Any excavated materials shall be carefully removed so that spoils are neither placed within or allowed to slide into any wetland.

LIABILITY
DISCLAIMER
30253 (1)
& (2)

14. In accepting this permit, permittee acknowledges that portions of the permitted project facilities lie within an apparent high geologic and flood hazard area; and further acknowledges that the State of California assumes no liability for loss of life or property which may result from the installation of the project.

RELATIONSHIP
WITH P-78-773

15. Prior to award of the Step III construction contract for the interceptor line from Moss Landing to Castroville, the permittee for P-78-773 shall have obtained Coastal Commission approval of a facility designed to dispose of the project's (P-78-772) wastewater (e.g. expanded treatment at Castroville, interceptor to regional treatment plant).

REVISED

OTHER
APPROVALS

16. a. Prior to the bid award and commencement of construction, permittee shall submit to the Executive Director evidence of approvals if necessary from Fish and Game, Monterey County Planning Department, Moss Landing Harbor District, U.S. Army Corps of Engineers, consistent with the provisions of this permit.

b. Prior to commencement of construction, the permittee shall obtain a written determination from the State Lands Commission that:

1. No State lands are involved in the development; or
2. State lands are involved in the development and all permits required by the State Lands Commission have been obtained; or
3. State lands may be involved in the development, but pending a final determination, an agreement has been made with the State Lands Commission for the project to proceed without prejudice to that determination.



CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT

AUGUST 20, 2024

❖ Regulatory Compliance

- ❑ Last SWRCB-DDW inspection of water system April 2021 – due soon
- ❑ Working on PFA regulation re: PFA's mandated by EPA
- ❑ Submitted State mandated Drought Resiliency Program for April, May, June
- ❑ Initiated EPA mandated Lead pipe inventory & Replacement (LPIR) due Oct 15
- ❑ All routine samples coliform samples negative for July, 2024
- ❑ Well #3 future desalter use under investigation
- ❑ Completed Bacteriological sampling plan for 2024
- ❑ Submitted water reports to 7 large Water system customers 7/5/2024
- ❑ Regulatory documentation for Castroville, Moss Landing & Moro Cojo– "No Spill Report" to SWRCB for July 9, 2024

❖ Current Projects

- ❑ Institute Community outreach with School District and other organizations
- ❑ Initiate bidding for Well 6 construction
- ❑ Need to stop Illegal semi truckers from using local streets as truck stops
- ❑ Researching De-Salter feasibility for Well #3 as brackish water supply well
- ❑ Secure \$3.2 million in funding for construction of Washington sewer by-pass line
- ❑ Repair leak in front of Burger king on Merritt Street
- ❑ Collaborate with the SVGWBGSA on developing a long-term water supply
- ❑ Oversee grant funding, permits and design of new Overhead sign from CalTrans
- ❑ Research new grant funding opportunities for grants for new Castroville water supply for \$7.2 million

❖ Completed Projects

- ❑ 60% draft design completed for Washington BP
- ❑ Replaced faulty valve @ Merritt & Preston
- ❑ 60% Design for Moss Landing Sewer Rehab
- ❑ 60% Planning for Well site #4 modifications for filling storage tanks from distribution system & additional 600,000-gallon water tank- Design-Build will take it to 100%
- ❑ Operators inspecting and confirming lateral replacement work
- ❑ Completed Coastal; permit for MLRP, ready to apply for grants or low interest loans
- ❑ Review proposals for new/existing projects in 2024/2025
- ❑ Met with Supervisor Church re: homeless trash on Del Monte Rd- REMOVED
- ❑ Met with MCPW to resolve deteriorated fencing on Overpass & overhead sign
- ❑ Located old water connections for replacement during County's Road repair on North side of town

Upcoming Projects

- ❑ Coordinate with CalTrans for lateral & saddle replacement/abandonment on Merritt/HWY 183- Start Jan 2025
- ❑ Tie-in to MPWSP Desal water line(research)
- ❑ Reconsider projects for CIP 2024/2029
- ❑ Investigate installing solar power @ office and additional sites
- ❑ Follow up with Supervisor Church to resolve flooding and I / I issue on Struve
- ❑ Work with County to install Stop signs on Wood, Geil & Castro Streets (and others)
- ❑ Follow-up with MCPW re: schedule repair of deteriorated fencing on Overpass
- ❑ Meet with M1W Source control re: illegal connections in Castroville
- ❑ Initiate community collaboration with NMCUSD & Student Ambassadors
- ❑ Design, secure, Bid funding for New Deep Well#6
- ❑ investigate depressions in street for sewer repair

❖ Meetings/Seminars (attended)

- ❑ Sarah Hargrave & Jennifer Murray re: CCSD Outreach efforts
- ❑ Senator Laird Water forum @ Middlebury Institute
- ❑ Met with Jay Johnson and Jeremy of Signs by Van to resolve issues with Overhead Sign design & installation
- ❑ Paul Tran re: consider providing contracted Services for Castroville Oaks
- ❑ Met with Seema Chavan of Brown and Caldwell to assist in grant submission
- ❑ Billie Issa re: MCPW regarding lateral replacement prior to street repairs
- ❑ Cal Trans-Multiple meetings/ conversations re:
 1. Replace Castroville Overhead Sign,

2. Improve/enhance Pedestrian Over-pass
3. Merritt Street Improvement & overlay

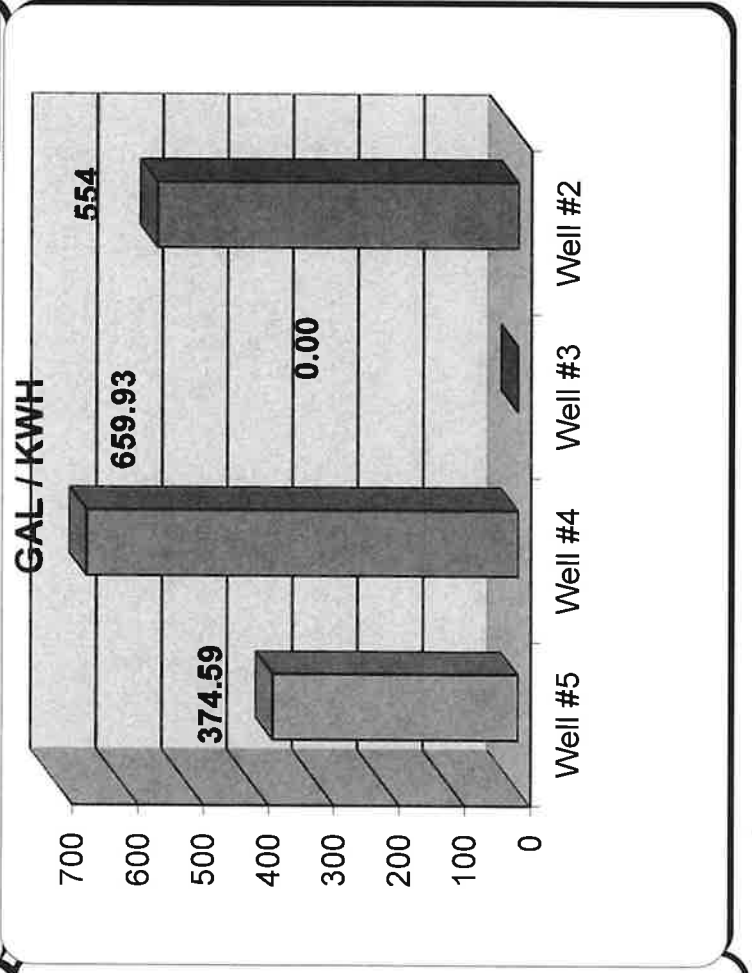
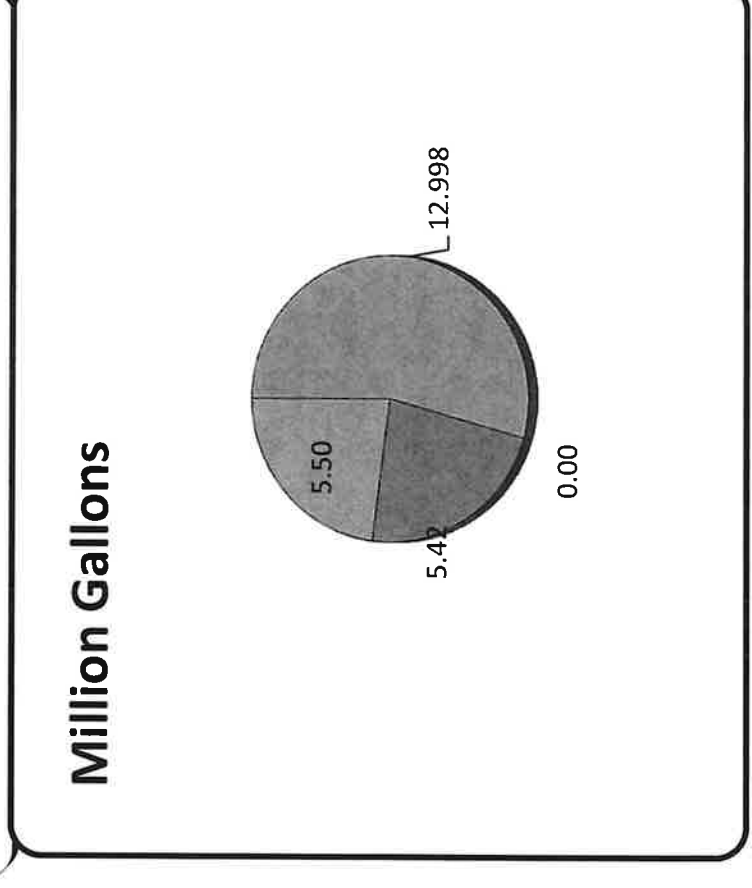
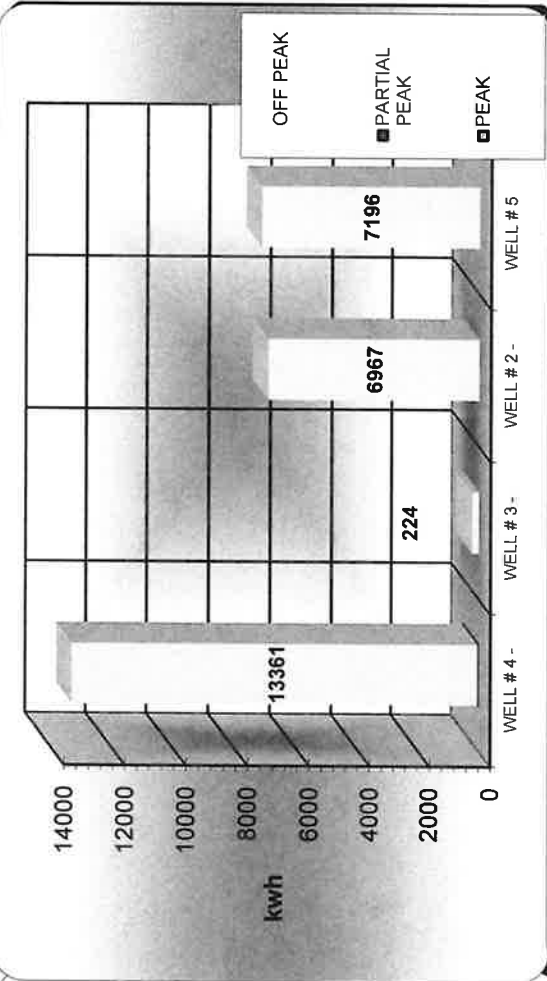
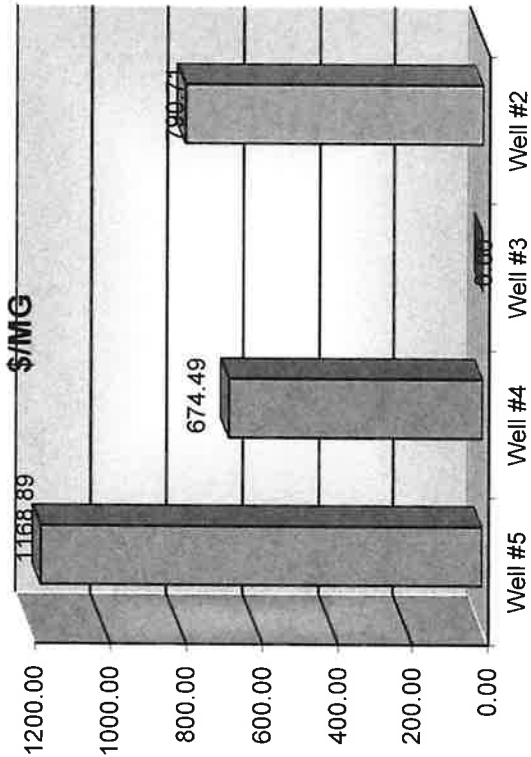
❖ **Meetings/Seminars (upcoming)**

- Monterey Bay Water Works Association training & Board meeting
- Water Solutions Group
- NMCUSD & Community engagement
- Moss Landing Community Plan Update
- Castroville Community Plan Update
- Monterey 1 Water- Grant assistance
- 180'-400 Aquifer- Advisory Committee
- Quarterly Water Managers meeting
- Quarterly Special District Managers meeting

❖ **Improvements/Ideas/Suggestions**

- Install "For fire use only- all others will be fined" on all fire hydrants
- Design & find funding for new sewer mains to replace Cypress Alley sewer main

July-24



MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING
(including triggered source monitoring for systems subject to the Groundwater Rule)

System Name CASTROVILLE CSD	System Number 2710005
Sampling Period JULY	Year 2024

	Number Required	Number Collected	Number Total Coliform Positives	Number Fecal/ E.coli Positives
1. Routine Samples (see note 1)	<u>2/WK</u>	<u>10</u>	<u>0</u>	<u>0</u>
2. Repeat Samples following Samples that are Total Coliform Positive and Fecal/E.coli <i>Negative</i> (see notes 5 and 6)		<u>0</u>	<u>0</u>	<input style="width:50px; height:20px;" type="text"/>
3. Repeat Samples following Routine Samples that are Total Coliform <i>Positive</i> and Fecal/E.coli Positive (see notes 5 and 6)		<u>0</u>	<input style="width:50px; height:20px;" type="text"/>	<input style="width:50px; height:20px;" type="text"/>
4. MCL Computation for Total Coliform Positive Samples				
a. Totals (sum of columns)		<u>10</u>	<u>0</u>	
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100] =	<u>NA</u>	%		
c. Is system in compliance, ... with fecal/E. coli MCL? (see notes 2 and 3)	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No	
... with monthly MCL? (see note 4)	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No	
5. Source Samples Triggered by Routine Samples that are Total Coliform Positive (This applies only to systems subject to the Groundwater Rule - see notes 7 and 8)		<u>0</u>	<u>0</u>	<input style="width:50px; height:20px;" type="text"/>
6. Invalidated Samples (Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)				

7. Summary Completed By:

Signature J. ERIC TYNAN	Title GENERAL MANAGER	Date 8/5/2024
-----------------------------------	---------------------------------	-------------------------

NOTES AND INSTRUCTIONS:

1. Routine samples include:
 - a. Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sample siting plan established pursuant to 22 CCR Section 64422.
 - b. Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month;
 - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
2. Note: For a repeat sample following a total coliform positive sample, any fecal/*E.coli* positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department (22, CCR, Section 64426.1).**
3. Note: For repeat sample following a fecal/*E.coli* positive sample, any total coliform positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department (22, CCR, Section 64426.1).**
4. Total coliform MCL (Notify Department within 24 hours of MCL violation):
 - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the MCL is violated.
 - b. For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the MCL is violated.
5. Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
6. Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample.
7. For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
8. For triggered sample(s) required as a result of a total coliform routine positive sample, an *E.coli*, enterococci, or coliphage positive triggered sample (boxed entry) **requires immediate notification to the Department, Tier 1 public notification, and corrective action.**



CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT July 2024

Emergencies:

Fire Hydrant Knockdown on Del Monte. (Roberto on Call).

Maintenance:

- Fix Leak – 10441 Seymor St.
- Well 5 – Tank “A” & “B” Backwashed.
- Chic Events – FH Head was Replaced.
- West Valley Replaced Valves on Preston St. and Merritt St.
- Prepare Generators Analysis Report.
- Well 2 - R.O. Leaking.
- Well 2 & 4 – R.O. Filters Replaced.
- Took Generator’s Oil Samples to Seaside.
- Coastal Cooling – Investigate Leak.
- Lead and Laterals Inventory Data.
- Walk Bridge - Meeting with Caltrans.
- Trash Pump – Fixed.
- Burger King Main Line.
- 11165 Seymor St. – Lateral Repair.
- Moro Cojo – Pump # 2 Float was Replaced.
- 11483 Geil St. – Water Lateral was Replaced.
- 11467 Geil St. – Water Lateral was Replaced.
- Water Lateral Walk bridge Geil St. & Main St. Tapped.
- 11381 Geil St. – Lateral was Replaced.
- Lateral Replacement Program Inspections (3 Days).

(Deliver Shut Off Notices, Shut Off Main Line, Assist Teichert Construction, Take Bac. Samples, Update Cartegraph Records Etc.)



CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT July 2024

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(Deliver Shut Off Notices, Shut Off Main Line, Assist Teichert Construction, Take Bac. Samples, Update Cartegraph Records Etc.)

Weekly

- Well sites (Check water softeners, Chlorine Generator, tanks, pumps, etc.)
- Water Valve Boxes – Inspect and Clean Using Vac. Trailer.
- Exercise Valves.
- Respond to e-mails.
- Rounds - Lift stations (Check fluids, oil, alarms, floats, etc.)
- Jetting. (Castroville, Moro Cojo, Moss Landing).
- Water samples (Bacteria).
- Mapping reports.
- Office grounds keeping.
- Wash and clean trucks.
- Lift stations grounds keeping.
- Maintain Cartegraph records updated.
- Take Garbage and recycle out.
- Take Deposits to Bank.
- Inspected Water Meters - 11

Monthly

- Run Generators.
- Water Loss Report.
- Read and re-read meters.
- Deliver 72 hrs. notices.
- Replace registers.
- Reset logs for Lift Stations and Well sites.
- Fire Hydrants readings.
- Troubleshoot computers, printer, Internet.

Work Orders:

- a) 7 Day Disconnect Notice – 18
- b) Final Bill Read Meter - 6
- c) Investigate – 1
- d) Miscellaneous – 2
- e) Turn On Service - 2
- f) Padlock Srvc, no Tenant - 2

TOTAL WORK ORDERS - 31

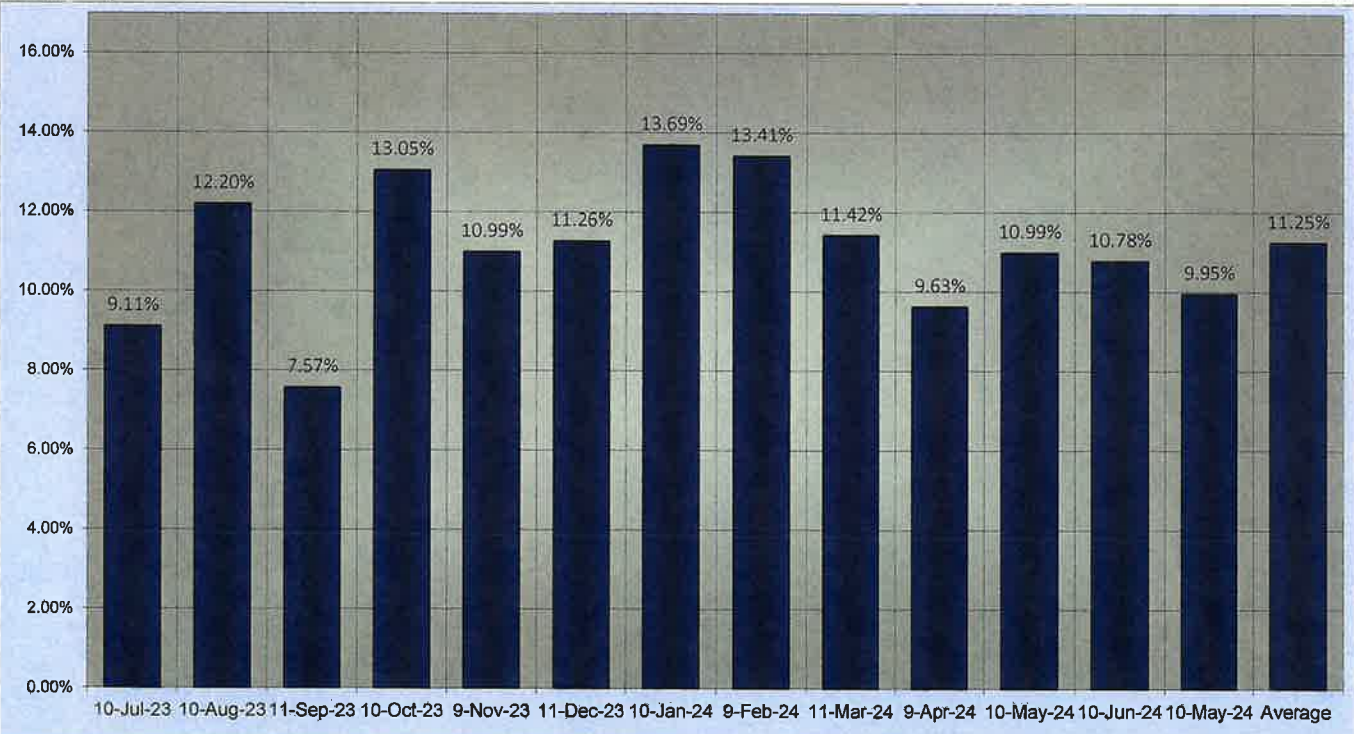


Castroville Community Services District



Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals		miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
10-Jul-23	4820471	4531000	0	13970000	23321471	20524468	Hydrant meters 222k Jetting & Flushing 14k Leaks, Hydrant 430k FD 2k Softner 2K	9.11%
10-Aug-23	4819912	5168000	0	15081000	25068912	21745961	Hydrant meters 182k Jetting & Flushing 10k Leaks, Hydrant 40k FD 2k Softner 2K	12.20%
11-Sep-23	4234326	4392000	0	15081000	23707326	21619564	Hydrant meters 101k Jetting & Flushing 15k Leaks, Hydrant 105k FD 2k Softner 2K	7.57%
10-Oct-23	3239607	3891000	0	15451000	22581607	19453385	Hydrant meters 101k Jetting & Flushing 15k Leaks, Hydrant 105k FD 2k Softner 2K	13.05%
9-Nov-23	3931482	4014000	0	14286000	22231482	19549855	Hydrant meters 133k Jetting & Flushing 31k Leaks, Hydrant 62k FD 2k Softner 2K	10.99%
11-Dec-23	3975125	3983000	0	12256000	20214125	17837399	Hydrant meters 23k Jetting & Flushing 32k Leaks, Hydrant 65k FD 2k Softner 2K	11.26%
10-Jan-24	3446900	3432000	0	9525000	16403900	14105926	Hydrant meters 2k Jetting & Flushing 14k Leaks, Hydrant 20k FD 2k Softner 2K	13.69%
9-Feb-24	3413503	3377000	0	8875000	15665503	13503592	Hydrant meters 2k Jetting & Flushing 14k Leaks, Hydrant 20k FD 2k Softner 2K	13.41%
11-Mar-24	3208928	3286000	0	9749000	16243928	14057276	Hydrant meters 27k Jetting & Flushing 18k Leaks, Hydrant 190k FD 2k Softner 2K	11.42%
9-Apr-24	3627567	3584000	0	9327000	16538567	14723310	Hydrant meters 16k Jetting & Flushing 26k Leaks, Hydrant 112k FD 2k Softner 2K	9.63%
10-May-24	4874667	4755000	0	11017000	20646667	18085585	Hydrant meters 94k Jetting & Flushing 65k Leaks, Hydrant 122k FD 2k Softner 2K	10.99%
10-Jun-24	5239342	5134000	0	11849000	22222342	19527640	Hydrant meters 11k Jetting & Flushing 29k Leaks, Hydrant 140k FD 2k Softner 2K	10.78%
10-May-24	5522444	5294000	0	12947000	23763444	21046850	Hydrant meters 194k Jetting & Flushing 13k Leaks, Hydrant 143k FD 2k Softner 2K	9.95%
Average								11.25%



CASTROVILLE COMMUNITY SERVICES DISTRICT



CASTROVILLE - ZONE 1 MONTHLY O&M REPORT JULY 2024

❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/4/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/11/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/18/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/25/2024

❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/4/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/11/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/18/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/25/2024

❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/4/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/11/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/18/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/25/2024

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. 3,293 feet

❖ **OTHER MATTERS**

- ❑ Responded to 14 Underground Alert marking requests
- ❑ Submitted no-spill report to SWRCB on 8-5-2024
- ❑ Cleaning and inspecting storm drains in October-January

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain drainage ditches are clear & free of debris
- ❑ Confirm that storm drain interceptors are clear & free of debris



Castroville

JULY 2024 JETTING

8/9/2024



ID	Material	Length	Street	Downstream MH	Upstream MH
10200	Roberta	SDR35 6"	149 Roberta Place	MH 12.9	CO 12.9
10300	Geil	18" Clay	311 Geil St.	MH 10	MH 11.4
10300	Seymour	6" Clay	194 Seymour St.	MH 11.1	CO 11.7
10400	Seymour	6" Clay	345 Seymour St.	MH 11.1	MH 11.2
10750	BlevinsCir.	SDR35 6"	288 Blevins Way	MH 12.7	CO 12.7
11300	Cooper	6" Clay	330 Cooper St.	MH 11	MH 11.1
11400	Blevins	SDR35 6"	236 Blevins Way	MH 11.6	MH 11.8
11400	Cooper	8" Clay	310 Cooper St.	MH 11.1	MH 11.6
11450	Blevins	SDR35 6"	230 Blevins Way	MH 11.8	MH 11.9
11500	Blevins	SDR35 6"	394 Blevins Way	MH 11.9	MH 22.3
11500	Cooper	SDR35 6"	219 Cooper St.	MH 12.10	CO 12.10
11600	Blevins	SDR35 6"	109 Blevins Way	MH 12.6	CO 12.6
11700	Blevins	SDR35 6"	122 Blevins Way	MH 12.6	MH 12.7
	PSM SDR35				
12800	ViaLinda	8"	206 Via Linda	MH 12.9	MH 12.10
12850	ViaLinda	8" PVC	235 Via Linda	MH 12.5	MH 12.9
	PSM SDR35				
12875	ViaLinda	8"	91 Via Linda	MH 12.5	MH 12.6
	Siphon Geil	12" Clay	103 Geil St.	MH 11.4	MH 11.5
		TOTAL	3872		

CASTROVILLE COMMUNITY SERVICES DISTRICT



MORO COJO - ZONE 2 MONTHLY O&M REPORT JULY 2024

❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/4/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/11/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/18/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/25/2024

❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/4/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/11/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/18/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/25/2024

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #61 to-MH #62
- ❑ Jetted sewer lines btwn MH #61 to-MH #60
- ❑ Jetted sewer lines btwn MH #70 to-MH #71
- ❑ Jetted sewer lines btwn MH #69 to-MH #70

- ❑ Total jetted approx. 541 feet

❖ **OTHER MATTERS**

- ❑ Cleaned lift station and weed-whacked site
- ❑ SWRCB-Reported "no-spill" 7/5/2024
- ❑ Need NCP&R to Clean EQ Basins
- ❑ Performed inspection of all storm drains in November 2024
- ❑ Open Space mowing scheduled for August 2024

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are clear Responded to semi tractor trailers parking on open space and advised them they would be charged for the damage and the cost to restore the landscape
- ❑ Detention ponds are clean & fence secured



Moro Cojo
JULY 2024 JETTING

8/9/24



ID	Material	Length	Street	Downstream MH	Upstream MH
Apts 2	PSM SDR35 6"	77	Esperanza Cir	MH 82	CO 82.2
Apts 3	PSM SDR35 6"	113	Esperanza Cir	MH 82	CO 82.3
Apts 4	PSM SDR35 8"	177	Esperanza Cir	MH 82	MH 82.1
Apts 5	PSM SDR35 6"	50	Esperanza Cir	MH 82.1	CO 82.4
CB3	8" PVC	123	Castroville Blvd	MH 53	MH 54

TOTAL 541

CASTROVILLE COMMUNITY SERVICES DISTRICT



MOSS LANDING-ZONE 3 MONTHLY O&M REPORT

JULY 2024

❖ **LIFT STATION # 1 (Struve Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/4/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/11/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/18/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/25/2024

❖ **LIFT STATION #2 (Hwy 1 @ Pottery barn)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/4/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/11/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/18/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/25/2024

❖ **LIFT STATION #3 (on Sandholt Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/4/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/11/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/18/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/25/2024

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/4/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/11/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/18/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 7/25/2024

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #32 to-MH #33
- ❑ Jetted sewer lines btwn MH #33 to-MH #34

- ❑ Total jetted approx. 590 feet

❖ **OTHER MATTERS**

- ❑ Received California Coastal Commission- Coastal Development Permit
- ❑ Finalizing construction grant application for \$7.5 Million for upgrades and repair of sewer system
- ❑ Performed Bi-annual inspection of grease traps at various facilities in and March 2024 and November 2023
- ❑ Submitted "no spill" to CIWQS 8-5-2024
- ❑ Need to replace manholes on Sandholdt and Jetty Road
- ❑ Manhole at Jetty Rd scheduled to be sealed-leaking approx. 3,480 gal/day

❖ **Improvements/CIP/Suggestions**

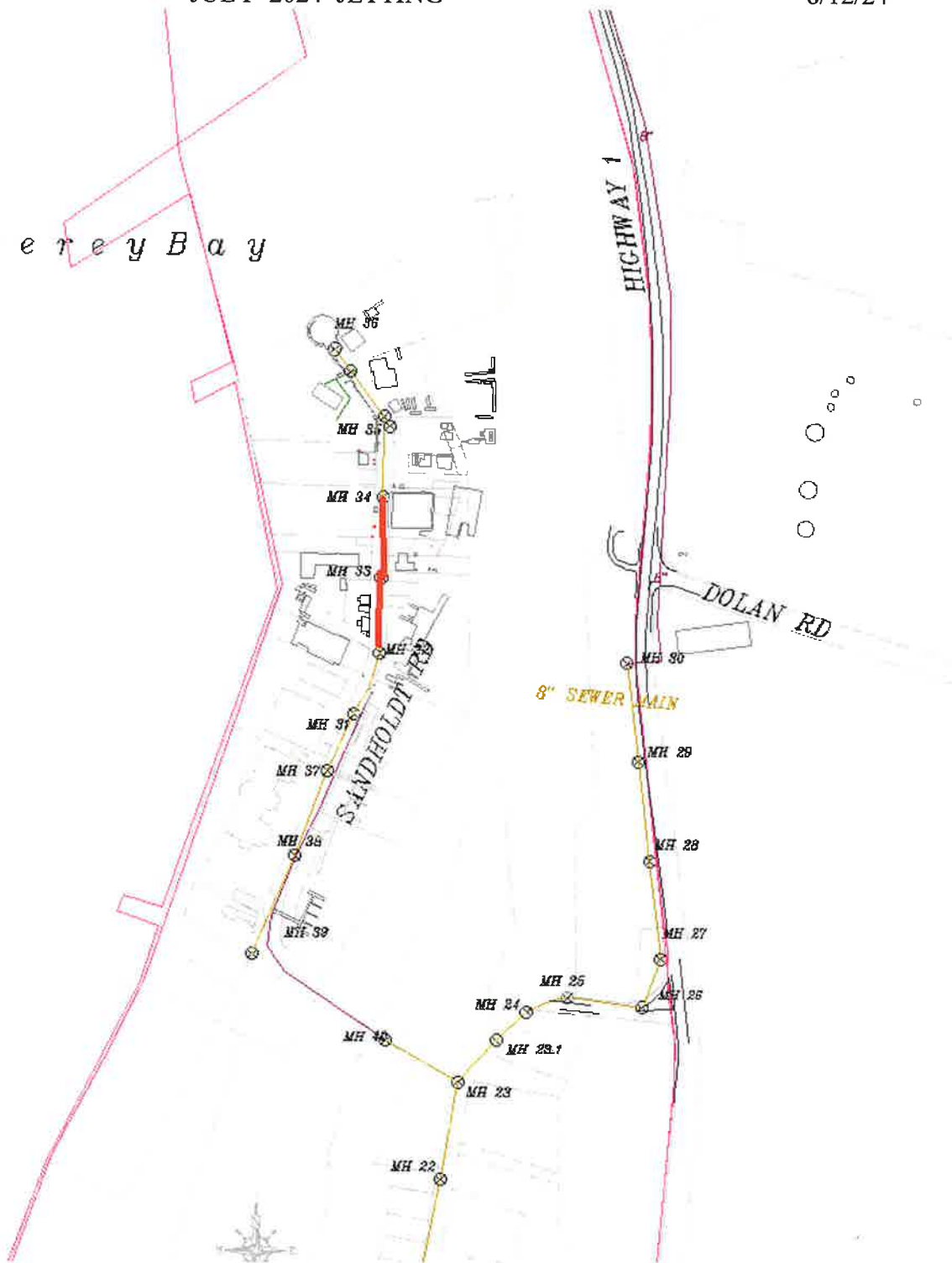
- ❑ Video sewer line on causeway next to Whole Enchilada
- ❑ Consider options for Elkhorn Bridge Force Main replacement
- ❑ Schedule pigging of Station #1 & Station #2 force mains



Moss Landing
JULY 2024 JETTING

8/12/24

Monterey Bay



ID	Material	Length	Street	Downstream MH	Upstream M
MH33>MH32	PSM SDR35 8"	255	Soundholt Rd.	MH32 ML	MH33 ML
MH34>MH33	8" Clay	335	Soundholt Rd.	MH33 ML	MH34 ML
TOTAL		590			

CASTROVILLE COMMUNITY SERVICES DISTRICT Accounts Receivable - Summary

From: 7/1/2024 Through: 7/31/2024

Limited to :

Balance
\$66,683.94

Charge	Minimum	Overage	Consumption	Bills	Total
FIRELINE Charge	\$6,077.45	\$33.49	1,536.00 Cubic Ft	71	\$6,110.94
SURCHARGE Charge	\$11,570.36	\$0.00	0.00	138	\$11,570.36
WATER Charge	\$42,335.69	\$61,147.18	2,804,907.00 Cubic Ft	1,428	\$103,482.87
WATER CMPND Charge	\$0.00	\$159.29	7,307.00 Cubic Ft	1	\$159.29
Total Charge	\$59,983.50	\$61,339.96			\$121,323.46

Delinquency	Amount
FIRELINE Penalty	\$0.00
SURCHARGE Penalty	\$0.00
WATER Penalty	\$0.00
Total Delinquency	\$0.00

Deposit Applied	Amount
WATER Charge	(\$109.56)
WATER Open Credit	(\$130.44)
Total Deposit Applied	(\$240.00)

NSF Fee	Amount
FIRELINE NSF Fee	\$0.00
WATER NSF Fee	\$40.00
Total NSF Fee	\$40.00

Open Applied	Amount
WATER Payment Open Credit	\$4,453.10
Total Open Applied	\$4,453.10

Open Payment	Amount
FIRELINE Charge(Payment Open Credit)	(\$11.65)
SURCHARGE Charge(Payment Open Credit)	(\$83.24)
WATER Charge(Payment Open Credit)	(\$4,338.21)
WATER Service Order Fee(Payment Open Credit)	(\$20.00)
Total Open Payment	(\$4,753.10)

Total Open Payment

(\$4,453.10)

Payment

Amount

FIRELINE Charge	(\$6,041.44)	\$181,765.96
FIRELINE Open Credit	(\$131.37)	\$181,634.59
SURCHARGE Charge	(\$12,464.51)	\$169,170.08
WATER Charge	(\$105,640.27)	\$63,529.81
WATER CMPND Charge	(\$72.40)	\$63,457.41
WATER NSF Fee	(\$20.00)	\$63,437.41
WATER Open Credit	(\$3,926.90)	\$59,510.51
WATER Service Order Fee	(\$210.36)	\$59,300.15
Total Payment	<u>(\$128,507.25)</u>	

Payment Reversal

Amount

FIRELINE Charge	\$294.87	\$59,595.02
WATER Charge	\$290.27	\$59,885.29
Total Payment Reversal	<u>\$585.14</u>	

Refund

Amount

WATER Open Credit	\$130.44	\$60,015.73
Total Refund	<u>\$130.44</u>	

Service Order Fee

Amount

WATER Service Order Fee	\$180.00	\$60,195.73
Total Service Order Fee	<u>\$180.00</u>	

Write-Off

Amount

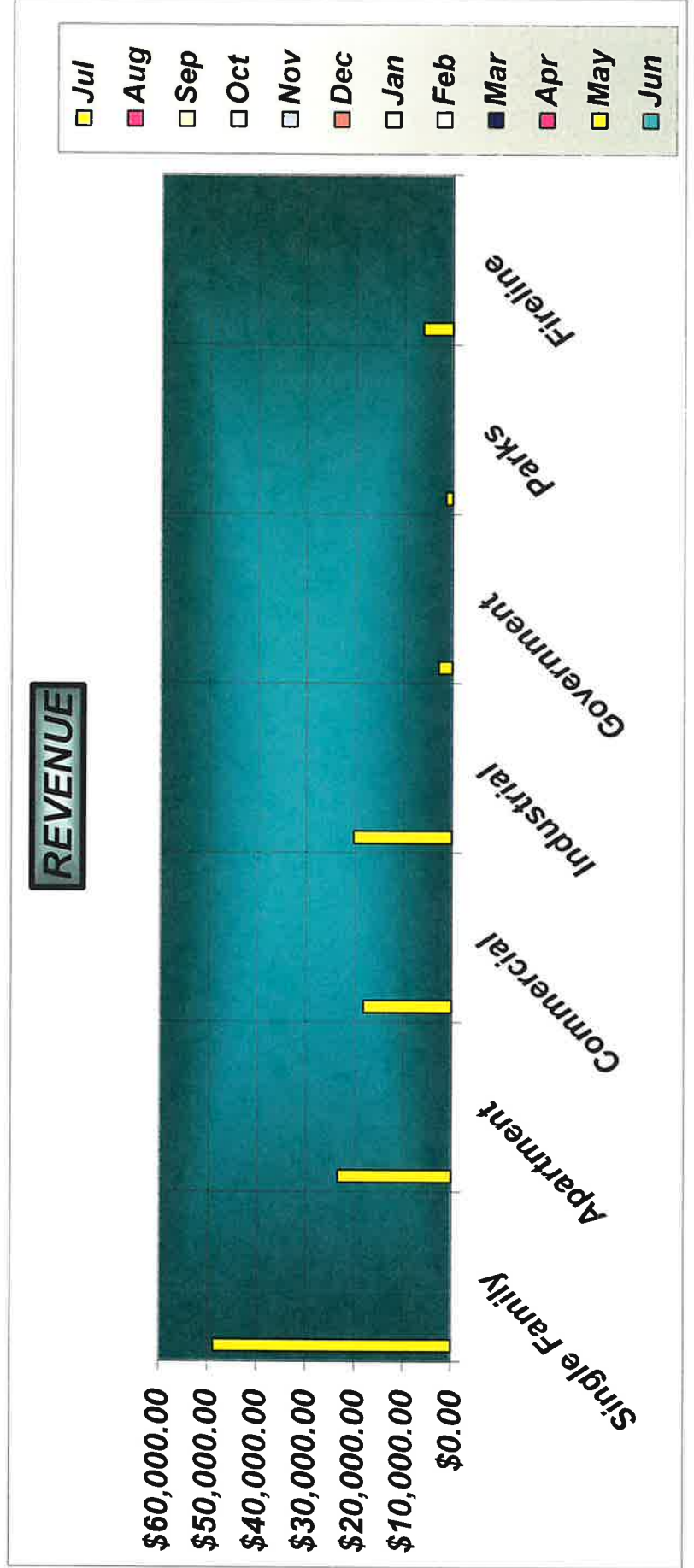
WATER Charge	(\$45.09)	\$60,150.64
WATER Service Order Fee	(\$20.00)	\$60,130.64
Total Write-Off	<u>(\$65.09)</u>	

Closing Balance:

\$60,130.64

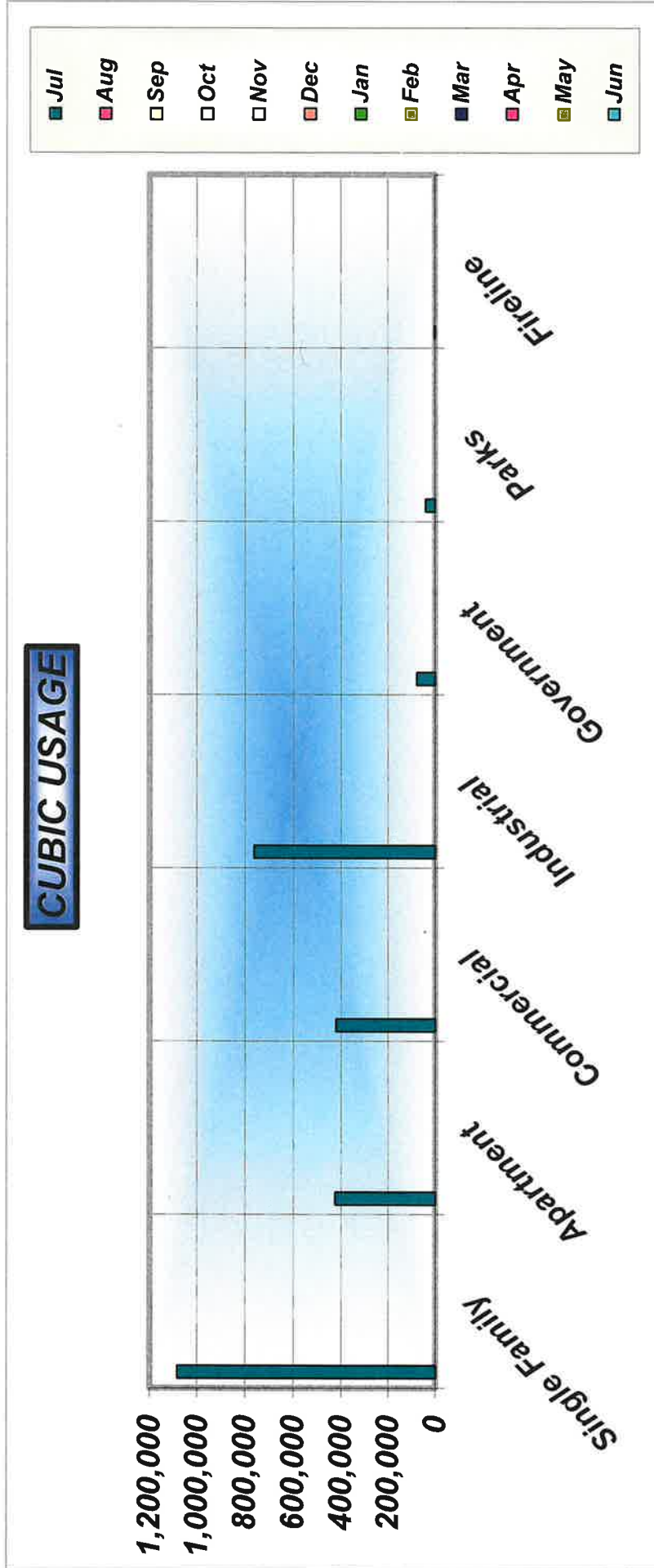
Annual Water Revenue By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$48,798.67	\$23,482.33	\$18,303.37	\$20,409.47	\$2,865.34	\$1,353.34	\$6,110.94	\$121,323.46
Aug								
Sep								
Oct								
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
Totals	\$48,798.67	\$23,482.33	\$18,303.37	\$20,409.47	\$2,865.34	\$1,353.34	\$6,110.94	\$121,323.46



Annual Water Usage By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,083,553	425,837	422,345	763,440	77,349	39,690	1,536	2,813,750
Aug								
Sep								
Oct								
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
Totals	1,083,553	425,837	422,345	763,440	77,349	39,690	1,536	2,813,750



Castroville Community Services District Profit & Loss Budget vs. Actual

July 2023 through June 2024

Ordinary Income/Expense **PENDING CPA EOY ADJ**

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Income				
Metered Water Sales	1,346,342.92	1,362,000.00	-15,657.08	98.85%
Temporary Hydrant Service	8,258.64	6,500.04	1,758.60	127.06%
New Service Installation	25,397.15	15,237.00	10,160.15	166.68%
Backflow Revenue	12,848.00	12,999.96	-151.96	98.83%
Misc. Revenue				
Reconnect Charges	330.00	500.04	-170.04	66.0%
NSF Charges	172.00	300.00	-128.00	57.33%
Trip Fee Charges	2,740.00	3,500.04	-760.04	78.29%
Misc. Revenue - Other	29,103.13	28,546.08	557.05	101.95%
Total Misc. Revenue	32,345.13	32,846.16	-501.03	98.48%
Water Interest-Investment Earned	270,545.45	240,000.00	30,545.45	112.73%
DWR IRWM Prop 1A Grant	8,597.50	30,000.00	-21,402.50	28.66%
Zone 1 (Castroville) Revenue				
User fees Storm Drain #75301	65,503.10	65,000.04	503.06	100.77%
User fees Street Lights #75301	32,997.79	33,000.00	-2.21	99.99%
Caltrans Grant-Overhead Sign	6,442.00	316,521.96	-310,079.96	2.04%
Ad Valorem Property Taxes-70%	1,074,064.27	900,000.00	174,064.27	119.34%
Sewer Connection Fees	6,336.00	6,336.00	0.00	100.0%
Misc. Revenue	432.00	999.96	-567.96	43.2%
Interest Earned	382,565.63	344,499.96	38,065.67	111.05%
Total Zone 1 (Castroville) Revenue	1,568,340.79	1,666,357.92	-98,017.13	94.12%
ZONE 2 (MORO COJO) REVENUE				
User fees Storm Drain & Sewer #73701	70,678.67	70,254.00	424.67	100.6%
Open Space-Street-Street Lights #73701	33,600.00	33,600.00	0.00	100.0%
Zone 2 Interest Earned	22,535.15	13,500.00	9,035.15	166.93%
Ad Valorem Property Taxes-10%	153,437.47	99,999.96	53,437.51	153.44%
Total ZONE 2 (MORO COJO) REVENUE	280,251.29	217,353.96	62,897.33	128.94%
User fees NMCHS & Mobil Park 74701	93,079.80	93,314.04	-234.24	99.75%
Sewer (Moss Landing) REVENUE				
Ad Valorem Property Taxes-20%	306,875.66	174,999.96	131,875.70	175.36%
Sewer Connection Fees Zone 3	0.00	3,168.00	-3,168.00	0.0%
M1W Sanitation Fees	189,613.05	192,000.00	-2,386.95	98.76%
Zone 3 Interest Earned	56,395.87	50,000.04	6,395.83	112.79%
Misc. Revenue-Sewer Zone 3	0.00	500.04	-500.04	0.0%
Clean Water Small Communities Planning Grant	118,456.00	118,455.96	0.04	100.0%
Total Sewer (Moss Landing) REVENUE	671,340.58	539,124.00	132,216.58	124.52%
Total Income	4,317,347.25	4,215,733.08	101,614.17	102.41%

Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through June 2024

Expense	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Water Operation Expense				
General Operations Expense				
Shop Supplies	782.81	999.96	-217.15	78.28%
Small Tools	1,158.73	3,000.00	-1,841.27	38.62%
Operators Uniforms	1,716.34	2,000.04	-283.70	85.82%
Cellular Phones	1,092.50	999.96	92.54	109.25%
Operators Certifications	735.00	800.04	-65.04	91.87%
Water Testing Fees	5,440.00	8,499.96	-3,059.96	64.0%
Backflow Testing	142.68	999.96	-857.28	14.27%
Water System Fees	7,789.28	9,800.04	-2,010.76	79.48%
Total General Operations Expense	18,857.34	27,099.96	-8,242.62	69.58%
Well Sites Expense				
Utilities - P G & E	156,274.33	147,999.96	8,274.37	105.59%
Pump Repair/Maintenance	641.12	3,999.96	-3,358.84	16.03%
Supplies for Pumps & Well Sites	9,950.94	8,000.04	1,950.90	124.39%
Generators Repairs/Maintenance	5,754.43	2,000.04	3,754.39	287.72%
Tank Repair/Maintance	42.65	999.96	-957.31	4.27%
Building Repair/Maintenance	2,305.30	999.96	1,305.34	230.54%
Chlorine/Softener Repair/Main	1,610.28	3,999.96	-2,389.68	40.26%
Well Sites - Other Expense	3,185.59	5,000.04	-1,814.45	63.71%
Total Well Sites Expense	179,764.64	172,999.92	6,764.72	103.91%
Valve Expense				
Valve - Supplies	0.00	500.04	-500.04	0.0%
Valve - Repair/Maintenance	0.00	3,000.00	-3,000.00	0.0%
Total Valve Expense	0.00	3,500.04	-3,500.04	0.0%
Meter Expense				
Meter - Supplies	10,454.67	9,999.96	454.71	104.55%
Meter - Repair/Maintenance	5,963.03	6,999.96	-1,036.93	85.19%
Total Meter Expense	16,417.70	16,999.92	-582.22	96.58%
Hydrant Expense				
Hydrant - Supplies	2,102.09	2,499.96	-397.87	84.09%
Hydrant - Repair Maintena	9,628.97	9,999.96	-370.99	96.29%
Total Hydrant Expense	11,731.06	12,499.92	-768.86	93.85%
Water Lines Expense				
Water Lines - Supplies	4,320.33	3,999.96	320.37	108.01%
Water Lines - Repair/Main	936.65	9,999.96	-9,063.31	9.37%
Total Water Lines Expense	5,256.98	13,999.92	-8,742.94	37.55%
Depreciation Expense	280,790.00	338,000.04	-57,210.04	83.07%

Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Automobile Expense				
Fuel	2,874.50	4,500.00	-1,625.50	63.88%
Auto - Repair/Maintenance	2,589.30	2,000.04	589.26	129.46%
Other Auto Expense	0.00	1,500.00	-1,500.00	0.0%
Total Automobile Expense	5,463.80	8,000.04	-2,536.24	68.3%
Payroll Expense Water Operation				
Operators Water Wages	114,463.97	114,408.96	55.01	100.05%
Total Payroll Expense Water Operation	114,463.97	114,408.96	55.01	100.05%
Total Water Operation Expense	632,745.49	707,508.72	-74,763.23	89.43%
Water Administrative Expense				
Billing Expense				
Postage	10,178.75	10,299.96	-121.21	98.82%
Billing Supplies	0.00	999.96	-999.96	0.0%
Toilet Rebate	150.00	225.00	-75.00	66.67%
Write Off's-Adjustments	226.17	0.00	226.17	100.0%
Other Billing Expense	6,247.12	6,200.04	47.08	100.76%
Total Billing Expense	16,802.04	17,724.96	-922.92	94.79%
Utilities Expense				
Utilities - P G & E	1,738.51	1,899.96	-161.45	91.5%
Utilities - Telephones	2,555.66	2,700.00	-144.34	94.65%
Utilities - Disposal	431.88	399.96	31.92	107.98%
Utilities - M1Water	149.88	282.00	-132.12	53.15%
Total Utilities Expense	4,875.93	5,281.92	-405.99	92.31%
Insurance Expense				
Insurance - Auto & General	26,800.38	26,809.92	-9.54	99.96%
Total Insurance Expense	26,800.38	26,809.92	-9.54	99.96%
Office Expense				
Office Supplies	1,679.98	2,499.96	-819.98	67.2%
Office Equipment	1,557.01	2,000.04	-443.03	77.85%
Misc. Office Expense	539.39	3,500.04	-2,960.65	15.41%
Community Outreach	0.00	2,000.04	-2,000.04	0.0%
Alarm Monitoring Service	526.95	800.04	-273.09	65.87%
Property Taxes	1,025.08	2,000.04	-974.96	51.25%
Computer Programs/Upgrades	13,566.29	12,999.96	566.33	104.36%
Bank Fees	1,129.50	1,100.04	29.46	102.68%
Seminars/Training/Staff	1,734.25	6,000.00	-4,265.75	28.9%
Seminar/Training/Directors	503.60	8,000.04	-7,496.44	6.3%
Membership Dues	12,231.63	11,499.96	731.67	106.36%
Office Repairs/Maintenance	2,376.79	2,600.04	-223.25	91.41%

Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Building Maintenance	4.84	3,000.00	-2,995.16	0.16%
Total Office Expense	36,875.31	58,000.20	-21,124.89	63.58%
Payroll Expenses				
Wages - General Manager	79,226.33	79,365.00	-138.67	99.83%
Wages - Administrative	84,532.65	85,524.00	-991.35	98.84%
Insurance - Workers Comp	5,812.69	5,670.00	142.69	102.52%
Employee Health Benefits	102,197.85	100,227.96	1,969.89	101.97%
PERS Retirement Benefits Employer Contributions Bi-Weekly Payroll	28,769.02	28,800.00	-30.98	99.89%
Pension Expense UAL Employer	0.00	0.96	-0.96	0.0%
Employee Life Insurance	579.72	615.96	-36.24	94.12%
FICA Expense	21,189.57	21,740.04	-550.47	97.47%
Retired Employee Benefits	0.00	50.04	-50.04	0.0%
OPEB-Water Post Employment Medical Expense	19,870.65	19,871.04	-0.39	100.0%
Total Payroll Expenses	342,178.48	341,865.00	313.48	100.09%
Consulting Expense				
Legal Fees	7,213.33	3,999.96	3,213.37	180.34%
Engineering Fees	417.34	6,999.96	-6,582.62	5.96%
Director Fees	2,295.00	2,700.00	-405.00	85.0%
Accounting Fees	7,226.10	7,500.00	-273.90	96.35%
Other Consulting Fees	48,245.91	50,000.04	-1,754.13	96.49%
Total Consulting Expense	65,397.68	71,199.96	-5,802.28	91.85%
Total Water Administrative Expense	492,929.82	520,881.96	-27,952.14	94.63%
Zone 1 Operation Expense				
General Operation Expen				
Shop Supplies	1,211.28	1,200.00	11.28	100.94%
Small Tools & Equipment	583.02	1,500.00	-916.98	38.87%
Operators Uniforms	1,334.88	2,000.04	-665.16	66.74%
Operators Certifications	362.85	500.04	-137.19	72.56%
Cellular Phones	846.25	800.04	46.21	105.78%
Total General Operation Expen	4,338.28	6,000.12	-1,661.84	72.3%
Lift Station Expense				
Sewer Utilities PG & E	6,313.44	6,000.00	313.44	105.22%
Lift Station Repair/Maintenance	5,698.19	5,000.04	698.15	113.96%
Supplies for Pump Station	1,144.29	1,200.00	-55.71	95.36%
Permit Fee for Generators	518.00	510.00	8.00	101.57%
Building Repair/Maintenance	0.00	999.96	-999.96	0.0%
Total Lift Station Expense	13,673.92	13,710.00	-36.08	99.74%
Sewer Depreciation Expense	50,116.00	65,000.04	-14,884.04	77.1%
Automobile Expense				

Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Fuel for Trucks	2,357.14	3,000.00	-642.86	78.57%
Auto- Repair/Maintenance	2,325.74	2,000.04	325.70	116.29%
Other Auto Expense	335.31	1,500.00	-1,164.69	22.35%
Total Automobile Expense	5,018.19	6,500.04	-1,481.85	77.2%
Payroll Expense-Operation				
Operators Zone 1 Wages	87,932.56	89,094.96	-1,162.40	98.7%
Total Payroll Expense-Operation	87,932.56	89,094.96	-1,162.40	98.7%
Sewer Line Expense				
Sewer Line-Repair/Maintenance	732.40	9,999.96	-9,267.56	7.32%
Total Sewer Line Expense	732.40	9,999.96	-9,267.56	7.32%
Storm drain Expense				
Storm drain-Supplies	0.00	999.96	-999.96	0.0%
Storm drain-Repair/Maintenance	22,982.64	24,999.96	-2,017.32	91.93%
Total Storm drain Expense	22,982.64	25,999.92	-3,017.28	88.4%
Storm drain Automobile Expense				
Storm drain Fuel for Trucks	641.35	1,100.04	-458.69	58.3%
Total Storm drain Automobile Expense	641.35	1,100.04	-458.69	58.3%
Total Zone 1 Operation Expense	185,435.34	217,405.08	-31,969.74	85.3%
Zone 1 Administrative Expense				
Office Expense				
Office Supplies	983.39	2,199.96	-1,216.57	44.7%
Office Equipment	711.93	1,500.00	-788.07	47.46%
Misc. Office Expense	239.63	1,599.96	-1,360.33	14.98%
Computer Program/Upgrade	2,733.51	3,999.96	-1,266.45	68.34%
Office Repair/Maintenance	1,879.40	1,950.00	-70.60	96.38%
Alarm Monitoring Service	409.85	500.04	-90.19	81.96%
Property Taxes	543.76	600.00	-56.24	90.63%
Seminars/Training/Staff	710.53	3,999.96	-3,289.43	17.76%
Seminar/Training/Directors	372.24	6,000.00	-5,627.76	6.2%
Membership Dues	10,305.25	9,000.00	1,305.25	114.5%
Building Maintenance	0.00	2,000.04	-2,000.04	0.0%
Bad Debt Write Offs-Sewer Fund	0.00	500.04	-500.04	0.0%
Total Office Expense	18,889.49	33,849.96	-14,960.47	55.8%
Payroll Expense Admin				
Wages Zone 1 GM	61,475.92	61,728.00	-252.08	99.59%
Wages Zone 1 Admin	65,751.76	66,447.96	-696.20	98.95%
Insurance - Workers Comp	4,520.98	4,410.00	110.98	102.52%
Employee Health Benefits	79,487.25	77,955.00	1,532.25	101.97%
FICA Expense	16,366.85	16,170.96	195.89	101.21%

Castroville Community Services District Profit & Loss Budget vs. Actual

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
PERS Retirement Benefits Employer Contributions Payroll Biweekly	22,375.93	22,380.00	-4.07	99.98%
Pension Expense UALEmployer	0.00	0.96	-0.96	0.0%
OPEB-Sewer Post Employment Cost	15,454.95	15,455.04	-0.09	100.0%
Employee Life Insurance	450.84	480.00	-29.16	93.93%
Total Payroll Expense Admin	265,884.48	265,027.92	856.56	100.32%
Utilities Expense				
Utilities - PG&E	1,403.53	1,700.04	-296.51	82.56%
Utilities - Telephones	1,987.70	2,300.04	-312.34	86.42%
Utilities - Disposal	335.89	320.04	15.85	104.95%
Utilities - M1Water	116.58	110.04	6.54	105.94%
Total Utilities Expense	3,843.70	4,430.16	-586.46	86.76%
Sewer Consulting Expense				
Sewer Legal Fees	5,965.47	5,000.04	965.43	119.31%
Sewer Engineer Fees	866.38	6,000.00	-5,133.62	14.44%
Sewer Accounting Fees	5,620.30	5,700.00	-79.70	98.6%
Sewer Other Consulting Fees	14,484.16	22,999.92	-8,515.76	62.98%
Director Fees	1,785.00	2,100.00	-315.00	85.0%
Total Sewer Consulting Expense	28,721.31	41,799.96	-13,078.65	68.71%
Insurance Expense				
Insurance- Auto & General	20,844.76	21,000.00	-155.24	99.26%
Total Insurance Expense	20,844.76	21,000.00	-155.24	99.26%
Bond, Loan & Certif. Expense				
Investment Expense/Services	0.00	50.04	-50.04	0.0%
CSA 14-CCSD Amortization Expense	3,589.00	3,588.96	0.04	100.0%
Willdan CSA 14 Assessment Admin Fee	500.00	600.00	-100.00	83.33%
Unrealized Gain/Loss Investment	-15,520.65	20,000.04	-35,520.69	-77.6%
Total Bond, Loan & Certif. Expense	-11,431.65	24,239.04	-35,670.69	-47.16%
Storm drain Consulting Expense				
Storm drain Legal Fees	0.00	500.04	-500.04	0.0%
Stormdrain Engineer Fees	0.00	999.96	-999.96	0.0%
Storm drain Other Consulting F	0.00	500.04	-500.04	0.0%
Total Storm drain Consulting Expense	0.00	2,000.04	-2,000.04	0.0%
Total Zone 1 Administrative Expense	326,752.09	392,347.08	-65,594.99	83.28%
Zone 1 Other Operation & Maint Expense				
Street Light Utility Cost	45,863.06	45,000.00	863.06	101.92%
Castroville Overhead Sign	1,356.23	2,000.04	-643.81	67.81%
Pedestrian Over Cross Maintenance	0.00	999.96	-999.96	0.0%
Gov Zone 1 Depreciation Expense	1,296.96	756.96	540.00	171.34%
Total Zone 1 Other Operation & Maint Expense	48,516.25	48,756.96	-240.71	99.51%

Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Zone 1 Recreational Expense				
No. Co. Rec & Park District	110,000.00	110,000.04	-0.04	100.0%
Total Zone 1 Recreational Expense	110,000.00	110,000.04	-0.04	100.0%
Zone 2 Operation Expense				
General Operation Expense				
Shop Supplies	116.62	500.04	-383.42	23.32%
Small Tools & Equipment	151.88	500.04	-348.16	30.37%
Operators Uniforms	381.46	450.00	-68.54	84.77%
Operators Certifications	230.43	350.04	-119.61	65.83%
Cellular Phones	241.79	249.96	-8.17	96.73%
Total General Operation Expense	1,122.18	2,050.08	-927.90	54.74%
Lift Station Expense				
Utilities	11,539.10	11,499.96	39.14	100.34%
Lift Station Repair/Maintenance	2,880.03	5,000.04	-2,120.01	57.6%
Supplies for Pump Station	141.10	999.96	-858.86	14.11%
Building Repair/Maintenance	0.00	500.04	-500.04	0.0%
Total Lift Station Expense	14,560.23	18,000.00	-3,439.77	80.89%
Sewer Depreciation Expense	20,299.00	19,100.04	1,198.96	106.28%
Automobile Expense				
Fuel for Trucks	1,007.52	1,200.00	-192.48	83.96%
Auto-Repair/Maintenance	740.76	2,499.96	-1,759.20	29.63%
Other Auto Expense	154.07	500.04	-345.97	30.81%
Total Automobile Expense	1,902.35	4,200.00	-2,297.65	45.29%
Payroll Expense-Operations				
Operator Zone 2 Wages	25,199.99	25,425.00	-225.01	99.12%
Total Payroll Expense-Operations	25,199.99	25,425.00	-225.01	99.12%
Sewer Line Expense				
Sewer Line-Repair/Maintenance	17.09	2,000.04	-1,982.95	0.85%
Total Sewer Line Expense	17.09	2,000.04	-1,982.95	0.85%
Storm Drain Expense				
Storm drain-Supplies	0.00	500.04	-500.04	0.0%
Storm drain-Repair/Maintenance	0.00	999.96	-999.96	0.0%
Total Storm Drain Expense	0.00	1,500.00	-1,500.00	0.0%
Total Zone 2 Operation Expense	63,100.84	72,275.16	-9,174.32	87.31%
Zone 2 Administrative Expense				
Office Expense				
Seminar/Training/Directors	106.35	2,499.96	-2,393.61	4.25%
Membership Dues	3,419.57	3,500.04	-80.47	97.7%
Office Supplies	426.62	600.00	-173.38	71.1%

Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Office Equipment	62.94	500.04	-437.10	12.59%
Misc. Office Expense	139.12	500.04	-360.92	27.82%
Building Maintenance	0.00	999.96	-999.96	0.0%
Computer Program/Upgrade	771.10	2,000.04	-1,228.94	38.55%
Office Repair/Maintenance	537.14	699.96	-162.82	76.74%
Alarm Monitoring Services	117.10	200.04	-82.94	58.54%
Property Taxes	210.96	309.96	-99.00	68.06%
Seminars/Training/Staff	238.72	2,000.04	-1,761.32	11.94%
Total Office Expense	6,029.62	13,810.08	-7,780.46	43.66%
Payroll Expense Administration				
Wages- Zone 2 GM	17,570.60	17,637.00	-66.40	99.62%
Wages-Zone 2 Admin	18,786.18	19,266.00	-479.82	97.51%
Insurance Workers Comp	1,291.71	1,260.00	31.71	102.52%
Employee Health Benefits	22,710.60	22,299.96	410.64	101.84%
PERS Retirement Benefits Employer Contribution Biweekly Payroll	6,393.09	6,393.96	-0.87	99.99%
Pension Expense UAL Employer	0.00	0.96	-0.96	0.0%
Employee Life Insurance	128.87	140.04	-11.17	92.02%
Other Post Retirement Benefits	4,415.70	4,416.00	-0.30	99.99%
FICA Expense	4,708.61	5,460.00	-751.39	86.24%
Total Payroll Expense Administration	76,005.36	76,873.92	-868.56	98.87%
Consulting Expense				
Consulting Fees	5,148.65	14,000.04	-8,851.39	36.78%
Sewer Engineer Fees	0.00	3,999.96	-3,999.96	0.0%
Sewer Accounting Fees	1,605.80	2,027.04	-421.24	79.22%
Sewer Legal Fees	1,632.73	999.96	632.77	163.28%
Director Fees	510.00	600.00	-90.00	85.0%
Moro Cojo Annexation Amortization Expense	533.00	533.04	-0.04	99.99%
Total Consulting Expense	9,430.18	22,160.04	-12,729.86	42.56%
Utilities Expense				
Utilities-PG&E	437.69	600.00	-162.31	72.95%
Utilities-Telephone	567.98	624.96	-56.98	90.88%
Utilities-Disposal	95.99	99.96	-3.97	96.03%
Utilities-M1Water	33.30	39.96	-6.66	83.33%
Total Utilities Expense	1,134.96	1,364.88	-229.92	83.16%
Insurance Expense				
Insurance-Auto & General	5,955.62	5,960.04	-4.42	99.93%
Total Insurance Expense	5,955.62	5,960.04	-4.42	99.93%
Total Zone 2 Administrative Expense	98,555.74	120,168.96	-21,613.22	82.01%
Zone 2 Other Oper & Main Expense				

Castroville Community Services District Profit & Loss Budget vs. Actual

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Open Space Main-Outside Services	3,918.00	3,999.96	-81.96	97.95%
Street Light Utility Cost	4,206.37	3,999.96	206.41	105.16%
Road Repair	0.00	5,000.04	-5,000.04	0.0%
Street Signage	0.00	500.04	-500.04	0.0%
Total Zone 2 Other Oper & Main Expense	8,124.37	13,500.00	-5,375.63	60.18%
Sewer Zone 3 Operation & Maint Expense				
General Operation Expense				
Shop Supplies	90.09	500.04	-409.95	18.02%
Small Tools & Equipment	135.82	500.04	-364.22	27.16%
Operators Uniforms	381.23	450.00	-68.77	84.72%
Operators Certifications	304.05	350.04	-45.99	86.86%
Cellular Phones	241.79	249.96	-8.17	96.73%
Total General Operation Expense	1,152.98	2,050.08	-897.10	56.24%
Lift Station Expense				
Sewer Utilities PG&E	15,487.84	12,500.04	2,987.80	123.9%
Lift Station Repair/Maintenance	7,745.40	6,000.00	1,745.40	129.09%
Supplies for Pump Station	141.10	999.96	-858.86	14.11%
Total Lift Station Expense	23,374.34	19,500.00	3,874.34	119.87%
Sewer (Moss Landing) Zone 3 Depreciation Expense	31,196.00	36,000.00	-4,804.00	86.66%
Automobile Expense				
Fuel for Trucks	1,007.40	1,200.00	-192.60	83.95%
Repair/Maintenance	740.77	2,499.96	-1,759.19	29.63%
Other Auto Expense	154.06	500.04	-345.98	30.81%
Total Automobile Expense	1,902.23	4,200.00	-2,297.77	45.29%
Payroll Expense-Operations				
Operators-Moss Landing Wages Zone 3	25,454.10	25,425.00	29.10	100.11%
Total Payroll Expense-Operations	25,454.10	25,425.00	29.10	100.11%
Sewer Line Expense				
Sewer Line-Repair Maintenance	17.09	6,999.96	-6,982.87	0.24%
Total Sewer Line Expense	17.09	6,999.96	-6,982.87	0.24%
Total Sewer Zone 3 Operation & Maint Expense	83,096.74	94,175.04	-11,078.30	88.24%
Zone 3 Administrative Expense				
Office Expense				
Office Supplies	276.22	600.00	-323.78	46.04%
Office Equipment	203.40	500.04	-296.64	40.68%
Misc. Office Expense	91.22	500.04	-408.82	18.24%
computer Programs/Upgrade	777.38	2,000.04	-1,222.66	38.87%
Office Repair/Maintenance	540.27	699.96	-159.69	77.19%
alarm Monitoring Service	117.10	200.04	-82.94	58.54%

Castroville Community Services District Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Property Taxes	175.93	200.04	-24.11	87.95%
Seminars/Training/Staff	238.72	2,000.04	-1,761.32	11.94%
Seminars/Training/Directors	106.36	2,499.96	-2,393.60	4.25%
Membership Dues	3,499.54	3,500.04	-0.50	99.99%
Building Maintenance	0.00	999.96	-999.96	0.0%
Total Office Expense	6,026.14	13,700.16	-7,674.02	43.99%
Payroll Expense Administration				
Wages Zone 3 GM	17,570.61	17,637.00	-66.39	99.62%
Wages Zone 3 Admin	18,786.19	19,266.00	-479.81	97.51%
Insurance-Workers Comp	1,291.72	1,260.00	31.72	102.52%
Employee Health Benefits	22,710.59	22,299.96	410.63	101.84%
FICA Expense	4,708.61	5,460.00	-751.39	86.24%
PERS Retirement Benefits Employer Contributions Biweekly Payroll	6,392.83	6,393.96	-1.13	99.98%
Pension Expense UAL Employer	0.00	0.96	-0.96	0.0%
Other Post Employment Benefits	4,415.70	4,416.00	-0.30	99.99%
Employee Life Insurance	128.77	140.04	-11.27	91.95%
Total Payroll Expense Administration	76,005.02	76,873.92	-868.90	98.87%
Utilities Expense				
Utilities-PG&E	437.67	600.00	-162.33	72.95%
Utilities-Telephone	567.71	624.96	-57.25	90.84%
Utilities-Disposal	95.92	99.96	-4.04	95.96%
Utilities-M1Water	33.24	39.96	-6.72	83.18%
Total Utilities Expense	1,134.54	1,364.88	-230.34	83.12%
Sewer Consulting Expense				
Sewer Legal Fees	20,946.97	11,000.04	9,946.93	190.43%
Sewer Engineer Fees	834.71	5,000.04	-4,165.33	16.69%
Sewer Accounting Fees	1,605.80	2,027.04	-421.24	79.22%
Sewer Other Consulting Fees	6,023.63	21,000.00	-14,976.37	28.68%
Director Fees	510.00	600.00	-90.00	85.0%
Total Sewer Consulting Expense	29,921.11	39,627.12	-9,706.01	75.51%
Insurance Expense				
Insurance-Auto & General	5,955.63	5,960.04	-4.41	99.93%
Total Insurance Expense	5,955.63	5,960.04	-4.41	99.93%
Total Zone 3 Administrative Expense	119,042.44	137,526.12	-18,483.68	86.56%
Total Expense	2,168,299.12	2,434,545.12	-266,246.00	89.06%
Net Ordinary Income	2,149,048.13	1,781,187.96	367,860.17	120.65%

Castroville Community Services District
Profit & Loss by Class
July 1, 2023 through June 28, 2024

PENDING CPA EOY AJE

Ordinary Income/Expense Income	Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1 Zone 2	Moss Landing Zone 3	Castroville Zone 1	Castroville Zone 2	Castroville Zone 1	Gov Fund Zone 2	
Metered Water Sales	0.00	0.00	1,346,342.92	0.00	0.00	0.00	1,346,342.92
Temporary Hydrant Service	0.00	0.00	8,258.64	0.00	0.00	0.00	8,258.64
New Service Installation	0.00	0.00	25,397.15	0.00	0.00	0.00	25,397.15
Backflow Revenue	0.00	0.00	12,848.00	0.00	0.00	0.00	12,848.00
Misc. Revenue							
Reconnect Charges	0.00	0.00	330.00	0.00	0.00	0.00	330.00
NSF Charges	0.00	0.00	172.00	0.00	0.00	0.00	172.00
Trip Fee Charges	0.00	0.00	2,740.00	0.00	0.00	0.00	2,740.00
Misc. Revenue - Other	0.00	0.00	17,557.45	11,545.68	0.00	0.00	29,103.13
Total Misc. Revenue	0.00	0.00	20,799.45	11,545.68	0.00	0.00	32,345.13
Water Interest-Investment Earned	0.00	0.00	270,545.45	0.00	0.00	0.00	270,545.45
DWR IRWM Prop 1A Grant	0.00	0.00	8,597.50	0.00	0.00	0.00	8,597.50
Zone 1 (Castroville) Revenue	65,503.10	0.00	0.00	0.00	0.00	0.00	65,503.10
User fees Storm Drain #75301	0.00	0.00	0.00	0.00	0.00	0.00	0.00
User fees Street Lights #75301	0.00	0.00	32,997.79	0.00	0.00	0.00	32,997.79
Caltrans Grant-Overhead Sign	0.00	0.00	6,442.00	0.00	0.00	0.00	6,442.00
Ad Valorem Property Taxes-70%	1,074,064.27	0.00	0.00	0.00	0.00	0.00	1,074,064.27
Sewer Connection Fees	6,336.00	0.00	0.00	0.00	0.00	0.00	6,336.00
Misc. Revenue	432.00	0.00	0.00	0.00	0.00	0.00	432.00
Interest Earned	378,110.85	0.00	0.00	4,454.78	0.00	0.00	382,565.63
Total Zone 1 (Castroville) Revenue	1,524,446.22	0.00	0.00	43,894.57	0.00	0.00	1,568,340.79
ZONE 2 (MORO COJO) REVENUE							
User fees Storm Drain & Sewer #73701	70,678.67	0.00	0.00	0.00	0.00	0.00	70,678.67
Open Space-Street-Street Lights #73701	0.00	0.00	0.00	0.00	0.00	33,600.00	33,600.00
Zone 2 Interest Earned	6,021.78	0.00	0.00	0.00	0.00	16,513.37	22,535.15
Ad Valorem Property Taxes-10%	153,437.47	0.00	0.00	0.00	0.00	0.00	153,437.47
Total ZONE 2 (MORO COJO) REVENUE	230,137.92	0.00	0.00	0.00	0.00	50,113.37	280,251.29
User fees NMCHS & Mobil Park 74701	93,079.80	0.00	0.00	0.00	0.00	0.00	93,079.80
Sewer (Moss Landing) REVENUE							
Ad Valorem Property Taxes-20%	0.00	306,875.66	0.00	0.00	0.00	0.00	306,875.66
M1W Sanitation Fees	0.00	189,613.05	0.00	0.00	0.00	0.00	189,613.05
Zone 3 Interest Earned	0.00	56,395.87	0.00	0.00	0.00	0.00	56,395.87
Clean Water Small Communities Planning Grant	0.00	118,456.00	0.00	0.00	0.00	0.00	118,456.00
Total Sewer (Moss Landing) REVENUE	0.00	671,340.58	0.00	0.00	0.00	0.00	671,340.58
Total Income	1,847,663.94	671,340.58	1,692,789.11	55,440.25	50,113.37	4,317,347.25	

Castroville Community Services District
Profit & Loss by Class
 July 1, 2023 through June 28, 2024

10:29 AM
 08/15/24
 Accrual Basis

PENDING CPA EOY AJE

Expense	Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1 Zone 2	Moss Landing Zone 3	Castroville Zone 1	Castroville Zone 1	Castroville Zone 1	Gov Fund Zone 2	
Water Operation Expense							
General Operations Expense							
Shop Supplies	0.00	0.00	782.81	0.00	0.00	0.00	782.81
Small Tools	0.00	0.00	1,158.73	0.00	0.00	0.00	1,158.73
Operators Uniforms	0.00	0.00	1,716.34	0.00	0.00	0.00	1,716.34
Cellular Phones	0.00	0.00	1,092.50	0.00	0.00	0.00	1,092.50
Operators Certifications	0.00	0.00	735.00	0.00	0.00	0.00	735.00
Water Testing Fees	0.00	0.00	5,440.00	0.00	0.00	0.00	5,440.00
Backflow Testing	0.00	0.00	142.68	0.00	0.00	0.00	142.68
Water System Fees	0.00	0.00	7,789.28	0.00	0.00	0.00	7,789.28
Total General Operations Expense	0.00	0.00	18,857.34	0.00	0.00	0.00	18,857.34
Well Sites Expense							
Utilities - P G & E	0.00	0.00	156,274.33	0.00	0.00	0.00	156,274.33
Pump Repair/Maintenance	0.00	0.00	641.12	0.00	0.00	0.00	641.12
Supplies for Pumps & Well Sites	0.00	0.00	9,950.94	0.00	0.00	0.00	9,950.94
Generators Repairs/Maintenance	0.00	0.00	5,754.43	0.00	0.00	0.00	5,754.43
Tank Repair/Maintance	0.00	0.00	42.65	0.00	0.00	0.00	42.65
Building Repair/Maintenance	0.00	0.00	2,305.30	0.00	0.00	0.00	2,305.30
Chlorine/Softener Repair/Main	0.00	0.00	1,610.28	0.00	0.00	0.00	1,610.28
Well Sites - Other Expense	0.00	0.00	3,185.59	0.00	0.00	0.00	3,185.59
Total Well Sites Expense	0.00	0.00	179,764.64	0.00	0.00	0.00	179,764.64
Meter Expense							
Meter - Supplies	0.00	0.00	10,454.67	0.00	0.00	0.00	10,454.67
Meter - Repair/Maintenance	0.00	0.00	5,963.03	0.00	0.00	0.00	5,963.03
Total Meter Expense	0.00	0.00	16,417.70	0.00	0.00	0.00	16,417.70
Hydrant Expense							
Hydrant - Supplies	0.00	0.00	2,102.09	0.00	0.00	0.00	2,102.09
Hydrant - Repair Maintena	0.00	0.00	9,628.97	0.00	0.00	0.00	9,628.97
Total Hydrant Expense	0.00	0.00	11,731.06	0.00	0.00	0.00	11,731.06
Water Lines Expense							
Water Lines - Supplies	0.00	0.00	4,320.33	0.00	0.00	0.00	4,320.33
Water Lines - Repair/Main	0.00	0.00	936.65	0.00	0.00	0.00	936.65
Total Water Lines Expense	0.00	0.00	5,256.98	0.00	0.00	0.00	5,256.98
Depreciation Expense	0.00	0.00	280,790.00	0.00	0.00	0.00	280,790.00
Automobile Expense							
Fuel	0.00	0.00	2,874.50	0.00	0.00	0.00	2,874.50

Castroville Community Services District
Profit & Loss by Class
 July 1, 2023 through June 28, 2024

10:29 AM
 08/15/24
 Accrual Basis

PENDING CPA EOY AJE

	Sewer Fund Zone 1	Sewer Fund Zone 2	Sewer Fund Moss Landing Zone 3	Water Fund Castroville Zone 1	Gov Fund Castroville Zone 1	Gov Fund Zone 2	Total
Auto - Repair/Maintenance	0.00	0.00	0.00	2,589.30	0.00	0.00	2,589.30
Total Automobile Expense	0.00	0.00	0.00	2,589.30	0.00	0.00	5,463.80
Payroll Expense Water Operation							
Operators Sick Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operators Vacation Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operators Water Wages	0.00	0.00	0.00	114,463.97	0.00	0.00	114,463.97
Operators-Holiday Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Payroll Expense Water Operation	0.00	0.00	0.00	114,463.97	0.00	0.00	114,463.97
Total Water Operation Expense	0.00	0.00	0.00	632,745.49	0.00	0.00	632,745.49
Water Administrative Expense							
Billing Expense							
Postage	0.00	0.00	0.00	10,178.75	0.00	0.00	10,178.75
Toilet Rebate	0.00	0.00	0.00	150.00	0.00	0.00	150.00
Write Off's-Adjustments	0.00	0.00	0.00	226.17	0.00	0.00	226.17
Other Billing Expense	0.00	0.00	0.00	6,247.12	0.00	0.00	6,247.12
Total Billing Expense	0.00	0.00	0.00	16,802.04	0.00	0.00	16,802.04
Utilities Expense							
Utilities - P G & E	0.00	0.00	0.00	1,738.51	0.00	0.00	1,738.51
Utilities - Telephones	0.00	0.00	0.00	2,555.66	0.00	0.00	2,555.66
Utilities - Disposal	0.00	0.00	0.00	431.88	0.00	0.00	431.88
Utilities - M1Water	0.00	0.00	0.00	149.88	0.00	0.00	149.88
Total Utilities Expense	0.00	0.00	0.00	4,875.93	0.00	0.00	4,875.93
Insurance Expense							
Insurance - Auto & General	0.00	0.00	0.00	26,800.38	0.00	0.00	26,800.38
Total Insurance Expense	0.00	0.00	0.00	26,800.38	0.00	0.00	26,800.38
Office Expense							
Office Supplies	0.00	0.00	0.00	1,679.98	0.00	0.00	1,679.98
Office Equipment	0.00	0.00	0.00	1,557.01	0.00	0.00	1,557.01
Misc. Office Expense	0.00	0.00	0.00	539.39	0.00	0.00	539.39
Alarm Monitoring Service	0.00	0.00	0.00	526.95	0.00	0.00	526.95
Property Taxes	0.00	0.00	0.00	1,025.08	0.00	0.00	1,025.08
Computer Programs/Upgrades	0.00	0.00	0.00	13,566.29	0.00	0.00	13,566.29
Bank Fees	0.00	0.00	0.00	1,129.50	0.00	0.00	1,129.50
Seminars/Training/Staff	0.00	0.00	0.00	1,734.25	0.00	0.00	1,734.25
Seminar/Training/Directors	0.00	0.00	0.00	503.60	0.00	0.00	503.60
Membership Dues	0.00	0.00	0.00	12,231.63	0.00	0.00	12,231.63
Office Repairs/Maintenance	0.00	0.00	0.00	2,376.79	0.00	0.00	2,376.79

Castroville Community Services District
Profit & Loss by Class
July 1, 2023 through June 28, 2024

PENDING CPA EOY AJE

	Sewer Fund Zone 1	Sewer Fund Moss Landing Zone 3	Water Fund Castroville Zone 1	Gov Fund Castroville Zone 1	Gov Fund Zone 2	Total
Building Maintenance	0.00	0.00	4.84	0.00	0.00	4.84
Total Office Expense	0.00	0.00	36,875.31	0.00	0.00	36,875.31
Payroll Expenses						
Wages - General Manager	0.00	0.00	79,226.33	0.00	0.00	79,226.33
Wages - Administrative	0.00	0.00	84,532.65	0.00	0.00	84,532.65
Employee Sick Wages	0.00	0.00	0.00	0.00	0.00	0.00
Administration Vacation Wages	0.00	0.00	0.00	0.00	0.00	0.00
Insurance - Workers Comp	0.00	0.00	5,812.69	0.00	0.00	5,812.69
Administration Holiday Wages	0.00	0.00	0.00	0.00	0.00	0.00
Employee Health Benefits	0.00	0.00	102,197.85	0.00	0.00	102,197.85
PERS Retirement Benefits Employer Contributions Bi-Weekly Payroll	0.00	0.00	28,769.02	0.00	0.00	28,769.02
Employee Life Insurance	0.00	0.00	579.72	0.00	0.00	579.72
FICA Expense	0.00	0.00	21,189.57	0.00	0.00	21,189.57
OPEB-Water Post Employment Medical Expense	0.00	0.00	19,870.65	0.00	0.00	19,870.65
Total Payroll Expenses	0.00	0.00	342,178.48	0.00	0.00	342,178.48
Consulting Expense						
Legal Fees	0.00	0.00	7,213.33	0.00	0.00	7,213.33
Engineering Fees	0.00	0.00	417.34	0.00	0.00	417.34
Director Fees	0.00	0.00	2,295.00	0.00	0.00	2,295.00
Accounting Fees	0.00	0.00	7,226.10	0.00	0.00	7,226.10
Other Consulting Fees	0.00	0.00	48,245.91	0.00	0.00	48,245.91
Total Consulting Expense	0.00	0.00	65,397.68	0.00	0.00	65,397.68
Total Water Administrative Expense	0.00	0.00	492,929.82	0.00	0.00	492,929.82
Zone 1 Operation Expense						
General Operation Expen						
Shop Supplies	1,211.28	0.00	0.00	0.00	0.00	1,211.28
Small Tools & Equipment	583.02	0.00	0.00	0.00	0.00	583.02
Operators Uniforms	1,334.88	0.00	0.00	0.00	0.00	1,334.88
Operators Certifications	362.85	0.00	0.00	0.00	0.00	362.85
Cellular Phones	846.25	0.00	0.00	0.00	0.00	846.25
Total General Operation Expen	4,338.28	0.00	0.00	0.00	0.00	4,338.28
Lift Station Expense						
Sewer Utilities PG & E	6,313.44	0.00	0.00	0.00	0.00	6,313.44
Lift Station Repair/Maintenance	5,698.19	0.00	0.00	0.00	0.00	5,698.19
Supplies for Pump Station	1,144.29	0.00	0.00	0.00	0.00	1,144.29
Permit Fee for Generators	518.00	0.00	0.00	0.00	0.00	518.00
Total Lift Station Expense	13,673.92	0.00	0.00	0.00	0.00	13,673.92

Castroville Community Services District Profit & Loss by Class

July 1, 2023 through June 28, 2024

PENDING CPA EOY AJE

	Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1	Zone 2	Castroville	Zone 1	Castroville	Zone 1	
Sewer Depreciation Expense		50,116.00	0.00	0.00	0.00	0.00	50,116.00
Automobile Expense							
Fuel for Trucks		2,357.14	0.00	0.00	0.00	0.00	2,357.14
Auto- Repair/Maintenance		2,325.74	0.00	0.00	0.00	0.00	2,325.74
Other Auto Expense		335.31	0.00	0.00	0.00	0.00	335.31
Total Automobile Expense		5,018.19	0.00	0.00	0.00	0.00	5,018.19
Payroll Expense-Operation							
Operators Zone 1 Wages		87,932.56	0.00	0.00	0.00	0.00	87,932.56
Total Payroll Expense-Operation		87,932.56	0.00	0.00	0.00	0.00	87,932.56
Sewer Line Expense							
Sewer Line-Repair/Maintenance		732.40	0.00	0.00	0.00	0.00	732.40
Total Sewer Line Expense		732.40	0.00	0.00	0.00	0.00	732.40
Storm drain Expense							
Storm drain-Repair/Maintenance		22,982.64	0.00	0.00	0.00	0.00	22,982.64
Total Storm drain Expense		22,982.64	0.00	0.00	0.00	0.00	22,982.64
Storm drain Automobile Expense							
Storm drain Fuel for Trucks		641.35	0.00	0.00	0.00	0.00	641.35
Total Storm drain Automobile Expense		641.35	0.00	0.00	0.00	0.00	641.35
Total Zone 1 Operation Expense		185,435.34	0.00	0.00	0.00	0.00	185,435.34
Zone 1 Administrative Expense							
Office Expense							
Office Supplies		983.39	0.00	0.00	0.00	0.00	983.39
Office Equipment		711.93	0.00	0.00	0.00	0.00	711.93
Misc. Office Expense		239.63	0.00	0.00	0.00	0.00	239.63
Computer Program/Upgrade		2,733.51	0.00	0.00	0.00	0.00	2,733.51
Office Repair/Maintenance		1,879.40	0.00	0.00	0.00	0.00	1,879.40
Alarm Monitoring Service		409.85	0.00	0.00	0.00	0.00	409.85
Property Taxes		543.76	0.00	0.00	0.00	0.00	543.76
Seminars/Training/Staff		710.53	0.00	0.00	0.00	0.00	710.53
Seminar/Training/Directors		372.24	0.00	0.00	0.00	0.00	372.24
Membership Dues		10,305.25	0.00	0.00	0.00	0.00	10,305.25
Total Office Expense		18,889.49	0.00	0.00	0.00	0.00	18,889.49
Payroll Expense Admin							
Wages Zone 1 GM		61,475.92	0.00	0.00	0.00	0.00	61,475.92
Wages Zone 1 Admin		65,751.76	0.00	0.00	0.00	0.00	65,751.76
Insurance - Workers Comp		4,520.98	0.00	0.00	0.00	0.00	4,520.98
Employee Health Benefits		79,487.25	0.00	0.00	0.00	0.00	79,487.25

Castroville Community Services District
Profit & Loss by Class
July 1, 2023 through June 28, 2024

PENDING CPA EOY AJE

	Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1	Zone 2	Castroville	Zone 1	Castroville	Zone 2	
FICA Expense		16,366.85	0.00	0.00	0.00	0.00	16,366.85
PERS Retirement Benefits Employer Contributions Payroll Biweekly		22,375.93	0.00	0.00	0.00	0.00	22,375.93
OPEB-Sewer Post Employment Cost		15,454.95	0.00	0.00	0.00	0.00	15,454.95
Employee Life Insurance		450.84	0.00	0.00	0.00	0.00	450.84
Total Payroll Expense Admin		265,884.48	0.00	0.00	0.00	0.00	265,884.48
Utilities Expense							
Utilities - PG&E		1,403.53	0.00	0.00	0.00	0.00	1,403.53
Utilities - Telephones		1,987.70	0.00	0.00	0.00	0.00	1,987.70
Utilities - Disposal		335.89	0.00	0.00	0.00	0.00	335.89
Utilities - M1Water		116.58	0.00	0.00	0.00	0.00	116.58
Total Utilities Expense		3,843.70	0.00	0.00	0.00	0.00	3,843.70
Sewer Consulting Expense							
Sewer Legal Fees		5,965.47	0.00	0.00	0.00	0.00	5,965.47
Sewer Engineer Fees		866.38	0.00	0.00	0.00	0.00	866.38
Sewer Accounting Fees		5,620.30	0.00	0.00	0.00	0.00	5,620.30
Sewer Other Consulting Fees		14,484.16	0.00	0.00	0.00	0.00	14,484.16
Director Fees		1,785.00	0.00	0.00	0.00	0.00	1,785.00
Total Sewer Consulting Expense		28,721.31	0.00	0.00	0.00	0.00	28,721.31
Insurance Expense							
Insurance- Auto & General		20,844.76	0.00	0.00	0.00	0.00	20,844.76
Total Insurance Expense		20,844.76	0.00	0.00	0.00	0.00	20,844.76
Bond, Loan & Certif. Expense							
CSA 14-CCSD Amortization Expense		3,589.00	0.00	0.00	0.00	0.00	3,589.00
Willdan CSA 14 Assessment Admin Fee		500.00	0.00	0.00	0.00	0.00	500.00
Unrealized Gain/Loss Investment		-15,520.65	0.00	0.00	0.00	0.00	-15,520.65
Total Bond, Loan & Certif. Expense		-11,431.65	0.00	0.00	0.00	0.00	-11,431.65
Total Zone 1 Administrative Expense		326,752.09	0.00	0.00	0.00	0.00	326,752.09
Zone 1 Other Operation & Maint Expense							
Street Light Utility Cost		0.00	0.00	0.00	45,863.06	0.00	45,863.06
Castroville Overhead Sign		0.00	0.00	0.00	1,356.23	0.00	1,356.23
Gov Zone 1 Depreciation Expense		0.00	0.00	0.00	1,296.96	0.00	1,296.96
Total Zone 1 Other Operation & Maint Expense		0.00	0.00	0.00	48,516.25	0.00	48,516.25
Zone 1 Recreational Expense							
No. Co. Rec & Park District		0.00	0.00	0.00	110,000.00	0.00	110,000.00
Total Zone 1 Recreational Expense		0.00	0.00	0.00	110,000.00	0.00	110,000.00
Zone 2 Operation Expense							
General Operation Expense		0.00	0.00	0.00	110,000.00	0.00	110,000.00

Castroville Community Services District
Profit & Loss by Class
 July 1, 2023 through June 28, 2024

PENDING CPA EOY AJE

	Sewer Fund Zone 1 Zone 2	Sewer Fund Moss Landing Zone 3	Water Fund Castroville Zone 1	Gov Fund Castroville Zone 1	Gov Fund Zone 2	Total
Shop Supplies	116.62	0.00	0.00	0.00	0.00	116.62
Small Tools & Equipment	151.88	0.00	0.00	0.00	0.00	151.88
Operators Uniforms	381.46	0.00	0.00	0.00	0.00	381.46
Operators Certifications	230.43	0.00	0.00	0.00	0.00	230.43
Cellular Phones	241.79	0.00	0.00	0.00	0.00	241.79
Total General Operation Expense	1,122.18	0.00	0.00	0.00	0.00	1,122.18
Lift Station Expense						
Utilities						
Lift Station Repair/Maintenance	11,539.10	0.00	0.00	0.00	0.00	11,539.10
Supplies for Pump Station	2,880.03	0.00	0.00	0.00	0.00	2,880.03
Total Lift Station Expense	14,110	0.00	0.00	0.00	0.00	14,110
Sewer Depreciation Expense	14,560.23	0.00	0.00	0.00	0.00	14,560.23
Automobile Expense	20,299.00	0.00	0.00	0.00	0.00	20,299.00
Fuel for Trucks	1,007.52	0.00	0.00	0.00	0.00	1,007.52
Auto-Repair/Maintenance	740.76	0.00	0.00	0.00	0.00	740.76
Other Auto Expense	154.07	0.00	0.00	0.00	0.00	154.07
Total Automobile Expense	1,902.35	0.00	0.00	0.00	0.00	1,902.35
Payroll Expense-Operations	25,199.99	0.00	0.00	0.00	0.00	25,199.99
Operator Zone 2 Wages	25,199.99	0.00	0.00	0.00	0.00	25,199.99
Total Payroll Expense-Operations	17.09	0.00	0.00	0.00	0.00	17.09
Sewer Line Expense	17.09	0.00	0.00	0.00	0.00	17.09
Sewer Line-Repair/Maintenance	17.09	0.00	0.00	0.00	0.00	17.09
Total Sewer Line Expense	63,100.84	0.00	0.00	0.00	0.00	63,100.84
Total Zone 2 Operation Expense						
Zone 2 Administrative Expense						
Office Expense						
Seminar/Training/Directors	106.35	0.00	0.00	0.00	0.00	106.35
Membership Dues	3,419.57	0.00	0.00	0.00	0.00	3,419.57
Office Supplies	426.62	0.00	0.00	0.00	0.00	426.62
Office Equipment	62.94	0.00	0.00	0.00	0.00	62.94
Misc. Office Expense	139.12	0.00	0.00	0.00	0.00	139.12
Computer Program/Upgrade	771.10	0.00	0.00	0.00	0.00	771.10
Office Repair/Maintenance	537.14	0.00	0.00	0.00	0.00	537.14
Alarm Monitoring Services	117.10	0.00	0.00	0.00	0.00	117.10
Property Taxes	210.96	0.00	0.00	0.00	0.00	210.96
Seminars/Training/Staff	238.72	0.00	0.00	0.00	0.00	238.72
Total Office Expense	6,029.62	0.00	0.00	0.00	0.00	6,029.62

Castroville Community Services District
Profit & Loss by Class
 July 1, 2023 through June 28, 2024

10:29 AM
 08/15/24
 Accrual Basis

PENDING CPA EOY AJE

	Sewer Fund Zone 1 Zone 2	Sewer Fund Moss Landing Zone 3	Water Fund Castroville Zone 1	Gov Fund Castroville Zone 1	Gov Fund Zone 2	Total
Payroll Expense Administration						
Wages- Zone 2 GM	17,570.60	0.00	0.00	0.00	0.00	17,570.60
Wages-Zone 2 Admin	18,786.18	0.00	0.00	0.00	0.00	18,786.18
Insurance Workers Comp	1,291.71	0.00	0.00	0.00	0.00	1,291.71
Employee Health Benefits	22,710.60	0.00	0.00	0.00	0.00	22,710.60
PERS Retirement Benefits Employer Contribution Biweekly Payroll	6,393.09	0.00	0.00	0.00	0.00	6,393.09
Employee Life Insurance	128.87	0.00	0.00	0.00	0.00	128.87
Other Post Retirement Benefits	4,415.70	0.00	0.00	0.00	0.00	4,415.70
FICA Expense	4,708.61	0.00	0.00	0.00	0.00	4,708.61
Total Payroll Expense Administration	76,005.36	0.00	0.00	0.00	0.00	76,005.36
Consulting Expense						
Consulting Fees	5,148.65	0.00	0.00	0.00	0.00	5,148.65
Sewer Accounting Fees	1,605.80	0.00	0.00	0.00	0.00	1,605.80
Sewer Legal Fees	1,632.73	0.00	0.00	0.00	0.00	1,632.73
Director Fees	510.00	0.00	0.00	0.00	0.00	510.00
Moro Cojo Annexation Amortization Expense	533.00	0.00	0.00	0.00	0.00	533.00
Total Consulting Expense	9,430.18	0.00	0.00	0.00	0.00	9,430.18
Utilities Expense						
Utilities-PG&E	437.69	0.00	0.00	0.00	0.00	437.69
Utilities-Telephone	567.98	0.00	0.00	0.00	0.00	567.98
Utilities-Disposal	95.99	0.00	0.00	0.00	0.00	95.99
Utilities-M1Water	33.30	0.00	0.00	0.00	0.00	33.30
Total Utilities Expense	1,134.96	0.00	0.00	0.00	0.00	1,134.96
Insurance Expense						
Insurance-Auto & General	5,955.62	0.00	0.00	0.00	0.00	5,955.62
Total Insurance Expense	5,955.62	0.00	0.00	0.00	0.00	5,955.62
Total Zone 2 Administrative Expense	98,555.74	0.00	0.00	0.00	0.00	98,555.74
Zone 2 Other Oper & Maint Expense						
Open Space Main-Outside Services	0.00	0.00	0.00	0.00	3,918.00	3,918.00
Street Light Utility Cost	0.00	0.00	0.00	0.00	4,206.37	4,206.37
Total Zone 2 Other Oper & Maint Expense	0.00	0.00	0.00	0.00	8,124.37	8,124.37
Sewer Zone 3 Operation & Maint Expense						
General Operation Expense						
Shop Supplies	0.00	90.09	0.00	0.00	0.00	90.09
Small Tools & Equipment	0.00	135.82	0.00	0.00	0.00	135.82
Operators Uniforms	0.00	381.23	0.00	0.00	0.00	381.23
Operators Certifications	0.00	304.05	0.00	0.00	0.00	304.05

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Castroville Community Services District
Profit & Loss by Class
July 1, 2023 through June 28, 2024

PENDING CPA EOY AJE

	Sewer Fund Zone 1	Sewer Fund Zone 2	Sewer Fund Moss Landing Zone 3	Water Fund Castroville Zone 1	Gov Fund Castroville Zone 1	Gov Fund Zone 2	Total
Cellular Phones	0.00	0.00	241.79	0.00	0.00	0.00	241.79
Total General Operation Expense	0.00	0.00	1,152.98	0.00	0.00	0.00	1,152.98
Lift Station Expense							
Sewer Utilities PG&E	0.00	0.00	15,487.84	0.00	0.00	0.00	15,487.84
Lift Station Repair/Maintenance	0.00	0.00	7,745.40	0.00	0.00	0.00	7,745.40
Supplies for Pump Station	0.00	0.00	141.10	0.00	0.00	0.00	141.10
Total Lift Station Expense	0.00	0.00	23,374.34	0.00	0.00	0.00	23,374.34
Sewer (Moss Landing) Zone 3 Depreciation Expense	0.00	0.00	31,196.00	0.00	0.00	0.00	31,196.00
Automobile Expense							
Fuel for Trucks	0.00	0.00	1,007.40	0.00	0.00	0.00	1,007.40
Repair/Maintenance	0.00	0.00	740.77	0.00	0.00	0.00	740.77
Other Auto Expense	0.00	0.00	154.06	0.00	0.00	0.00	154.06
Total Automobile Expense	0.00	0.00	1,902.23	0.00	0.00	0.00	1,902.23
Payroll Expense-Operations							
Operators-Moss Landing Wages Zone 3	0.00	0.00	25,454.10	0.00	0.00	0.00	25,454.10
Total Payroll Expense-Operations	0.00	0.00	25,454.10	0.00	0.00	0.00	25,454.10
Sewer Line Expense							
Sewer Line-Repair Maintenance	0.00	0.00	17.09	0.00	0.00	0.00	17.09
Total Sewer Line Expense	0.00	0.00	17.09	0.00	0.00	0.00	17.09
Total Sewer Zone 3 Operation & Maint Expense	0.00	0.00	83,096.74	0.00	0.00	0.00	83,096.74
Zone 3 Administrative Expense							
Office Expense							
Office Supplies	0.00	0.00	276.22	0.00	0.00	0.00	276.22
Office Equipment	0.00	0.00	203.40	0.00	0.00	0.00	203.40
Misc. Office Expense	0.00	0.00	91.22	0.00	0.00	0.00	91.22
computer Programs/Upgrade	0.00	0.00	777.38	0.00	0.00	0.00	777.38
Office Repair/Maintenance	0.00	0.00	540.27	0.00	0.00	0.00	540.27
alarm Monitoring Service	0.00	0.00	117.10	0.00	0.00	0.00	117.10
Property Taxes	0.00	0.00	175.93	0.00	0.00	0.00	175.93
Seminars/Training/Staff	0.00	0.00	238.72	0.00	0.00	0.00	238.72
Seminars/Training/Directors	0.00	0.00	106.36	0.00	0.00	0.00	106.36
Membership Dues	0.00	0.00	3,499.54	0.00	0.00	0.00	3,499.54
Total Office Expense	0.00	0.00	6,026.14	0.00	0.00	0.00	6,026.14
Payroll Expense Administration							
Wages Zone 3 GM	0.00	0.00	17,570.61	0.00	0.00	0.00	17,570.61
Wages Zone 3 Admin	0.00	0.00	18,786.19	0.00	0.00	0.00	18,786.19
Insurance-Workers Comp	0.00	0.00	1,291.72	0.00	0.00	0.00	1,291.72

Castroville Community Services District
Profit & Loss by Class
July 1, 2023 through June 28, 2024

PENDING CPA EOY AJE

	Sewer Fund Zone 1	Sewer Fund Zone 2	Sewer Fund Moss Landing Zone 3	Water Fund Castroville Zone 1	Gov Fund Castroville Zone 1	Gov Fund Zone 2	Total
Employee Health Benefits	0.00	0.00	22,710.59	0.00	0.00	0.00	22,710.59
FICA Expense	0.00	0.00	4,708.61	0.00	0.00	0.00	4,708.61
PERS Retirement Benefits Employer Contributions Biweekly Payroll	0.00	0.00	6,392.83	0.00	0.00	0.00	6,392.83
Other Post Employment Benefits	0.00	0.00	4,415.70	0.00	0.00	0.00	4,415.70
Employee Life Insurance	0.00	0.00	128.77	0.00	0.00	0.00	128.77
Total Payroll Expense Administration	0.00	0.00	76,005.02	0.00	0.00	0.00	76,005.02
Utilities Expense							
Utilities-PG&E	0.00	0.00	437.67	0.00	0.00	0.00	437.67
Utilities-Telephone	0.00	0.00	567.71	0.00	0.00	0.00	567.71
Utilities-Disposal	0.00	0.00	95.92	0.00	0.00	0.00	95.92
Utilities-M1Water	0.00	0.00	33.24	0.00	0.00	0.00	33.24
Total Utilities Expense	0.00	0.00	1,134.54	0.00	0.00	0.00	1,134.54
Sewer Consulting Expense							
Sewer Legal Fees	0.00	0.00	20,946.97	0.00	0.00	0.00	20,946.97
Sewer Engineer Fees	0.00	0.00	834.71	0.00	0.00	0.00	834.71
Sewer Accounting Fees	0.00	0.00	1,605.80	0.00	0.00	0.00	1,605.80
Sewer Other Consulting Fees	0.00	0.00	6,023.63	0.00	0.00	0.00	6,023.63
Director Fees	0.00	0.00	510.00	0.00	0.00	0.00	510.00
Total Sewer Consulting Expense	0.00	0.00	29,921.11	0.00	0.00	0.00	29,921.11
Insurance Expense							
Insurance-Auto & General	0.00	0.00	5,955.63	0.00	0.00	0.00	5,955.63
Total Insurance Expense	0.00	0.00	5,955.63	0.00	0.00	0.00	5,955.63
Total Zone 3 Administrative Expense	0.00	0.00	119,042.44	0.00	0.00	0.00	119,042.44
Total Expense	673,844.01	202,139.18	1,125,675.31	158,516.25	8,124.37	2,168,299.12	1,173,819.93
Net Ordinary Income							
Other Income/Expense							
Other Expense							
Clearing Account	110,000.00	0.00	0.00	0.00	-110,000.00	0.00	0.00
Total Other Expense	110,000.00	0.00	0.00	0.00	-110,000.00	0.00	0.00
Net Other Income	-110,000.00	0.00	0.00	0.00	110,000.00	0.00	0.00
Net Income	1,063,819.93	469,201.40	567,113.80	6,924.00	41,989.00	2,149,048.13	1,063,819.93

Castroville Community Services District Balance Sheet by Class

As of June 28, 2024

PENDING CPA EOY ADJ

ASSETS

	Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1	Zone 2	Castroville	Zone 1	Castroville	Zone 2	
Current Assets							
Checking/Savings							
Chase General Fund-Checking	107,774.35	256,758.54	228,338.08	192,249.20	97,521.49	882,641.66	
Chase Customer Deposit Fund-Water & Sewer	0.00	0.00	67,442.49	0.00	0.00	67,442.49	
LAIF - Water Reserve Fund	0.00	0.00	1,896,422.85	0.00	0.00	1,896,422.85	
LAIF - Water Capital Imprv Fund	0.00	0.00	1,143,154.06	0.00	0.00	1,143,154.06	
CAMP-Sewer- 1 Capital Impr Fund	3,533,068.28	0.00	0.00	0.00	0.00	3,533,068.28	
CAMP-Sewer- 1 Reserve Fund	262,842.01	0.00	0.00	0.00	0.00	262,842.01	
CAMP-Sewer Moss Landing Capital Improvements	0.00	1,097,687.42	0.00	0.00	0.00	1,097,687.42	
CAMP-Zone 1 Governmental	0.00	0.00	0.00	52,207.40	0.00	52,207.40	
CAMP-Zone 2 Governmental	0.00	0.00	0.00	0.00	272,061.02	272,061.02	
CAMP-Water Capital Improvements	0.00	0.00	3,025,353.90	0.00	0.00	3,025,353.90	
LAIF-Sewer- 1 Reserve Fund	112,848.00	0.00	0.00	0.00	0.00	112,848.00	
LAIF-Sewer-1 & 2 Capital Impr Fund	2,770,814.88	0.00	0.00	0.00	0.00	2,770,814.88	
LAIF-Zone 1 Gov Fund	0.00	0.00	0.00	27,132.84	0.00	27,132.84	
LAIF-Zone 2 Gov Fund	0.00	0.00	0.00	0.00	54,780.63	54,780.63	
LAIF-Zone 3 ML Sewer	0.00	164,164.06	0.00	0.00	0.00	164,164.06	
Total Checking/Savings	6,787,347.52	1,518,610.02	6,360,711.38	271,589.44	424,363.14	15,362,621.50	
Accounts Receivable							
1160 - A/R - Other	6,355.50	0.00	18,866.52	0.00	0.00	25,222.02	
Total Accounts Receivable	6,355.50	0.00	18,866.52	0.00	0.00	25,222.02	
Other Current Assets							
Petty Cash	0.00	0.00	800.00	0.00	0.00	800.00	
Sewer Fund Investments	2,588,038.88	0.00	0.00	0.00	0.00	2,588,038.88	
A/R - Metered Sales	0.00	0.00	66,930.57	0.00	0.00	66,930.57	
Zone 1 Sewer Rcvble User Fees-Tax Apportionments	24,841.23	0.00	0.00	0.00	0.00	24,841.23	
Zone 1 Gov Rcvble-User Fees	0.00	0.00	0.00	137.94	0.00	137.94	
Zone 2 Fund Receivable-User Fees-Taxes	4,195.72	0.00	0.00	0.00	0.00	4,195.72	
Zone 3 Fund Rcvble-M1Water Sanitation Fees for May/June	0.00	58,751.05	0.00	0.00	0.00	58,751.05	
Zone 3 Rcvble-User Fees & Taxes	0.00	7,019.26	0.00	0.00	0.00	7,019.26	
Water-Allowance for Doubtful Account	0.00	0.00	-1,200.00	0.00	0.00	-1,200.00	
Accrued Interest Sewer-Zone 3	0.00	1,822.22	0.00	0.00	0.00	1,822.22	
Accrued Interest Receivable-Water	0.00	0.00	34,868.13	0.00	0.00	34,868.13	
Accrued Interest Sewer-Zone 1-2	0.00	0.00	0.00	301.17	608.06	32,917.88	
Prepaid Ins-Sewer Zone 2	32,008.65	0.00	0.00	0.00	0.00	32,917.88	
Prepaid Ins-Sewer Zone 1	1,221.21	0.00	0.00	0.00	0.00	1,221.21	
Prepaid Insurance-Sewer Zone 3	4,274.00	0.00	0.00	0.00	0.00	4,274.00	
Prepaid Insurance-Sewer Zone 3	0.00	1,221.22	0.00	0.00	0.00	1,221.22	

Castroville Community Services District Balance Sheet by Class

As of June 28, 2024

PENDING CPA EOY ADJ

	Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1	Zone 2	Castroville	Zone 1	Castroville	Zone 2	
Prepaid Ins-Water Inventory	0.00	0.00	5,449.42	0.00	0.00	0.00	5,449.42
Total Other Current Assets	2,230.56	0.00	34,594.75	0.00	0.00	0.00	36,825.31
Total Current Assets	2,656,810.25	68,813.75	141,442.87	439.11	608.06	2,868,114.04	
Fixed Assets	9,450,513.27	1,587,423.77	6,521,020.77	272,028.55	424,971.20	18,255,957.56	
Water Projects/Construction In Progress	0.00	0.00	278,182.22	0.00	0.00	0.00	278,182.22
SCADA System	0.00	0.00	34,681.35	0.00	0.00	0.00	34,681.35
Building & Improvements	0.00	0.00	464,830.28	0.00	0.00	0.00	464,830.28
Land-Sewer	47,158.00	0.00	0.00	0.00	0.00	0.00	47,158.00
Land	0.00	0.00	258,452.40	0.00	0.00	0.00	258,452.40
Projects, Wells & Pipes	0.00	0.00	9,774,477.94	0.00	0.00	0.00	9,774,477.94
Meters	0.00	0.00	388,696.55	0.00	0.00	0.00	388,696.55
Hydrants	0.00	0.00	38,317.63	0.00	0.00	0.00	38,317.63
Trucks/Autos	0.00	0.00	147,450.78	0.00	0.00	0.00	147,450.78
Vac-trailer	0.00	0.00	31,853.25	0.00	0.00	0.00	31,853.25
Shop Equipment	0.00	0.00	61,899.08	0.00	0.00	0.00	61,899.08
Office Equipment	0.00	0.00	226,969.93	0.00	0.00	0.00	226,969.93
Pumping Equipment	0.00	0.00	189,473.58	0.00	0.00	0.00	189,473.58
Telemetry System	0.00	0.00	181,825.27	0.00	0.00	0.00	181,825.27
Accumulated Depreciation Water	0.00	0.00	-8,224,883.00	0.00	0.00	0.00	-8,224,883.00
Sewer Projects in Progress	318,245.69	0.00	0.00	0.00	0.00	0.00	318,245.69
Sewer 2001 Pickup Truck w/ Cra	91,526.92	0.00	0.00	0.00	0.00	0.00	91,526.92
1982 Sewer Vac Trailer	7,515.05	0.00	0.00	0.00	0.00	0.00	7,515.05
Sewer Cleaner Trucks	380,163.79	0.00	0.00	0.00	0.00	0.00	380,163.79
Sewer Equipment	92,132.06	0.00	0.00	0.00	0.00	0.00	92,132.06
Generator Via Linda Place	48,168.24	0.00	0.00	0.00	0.00	0.00	48,168.24
SCADA-Zone 2 Sewer	3,464.34	0.00	0.00	0.00	0.00	0.00	3,464.34
SCADA-Zone 1 Sewer	6,167.83	0.00	0.00	0.00	0.00	0.00	6,167.83
Generator Castroville Blvd	70,784.04	0.00	0.00	0.00	0.00	0.00	70,784.04
Lift Station Sea Garden-Davis	181,095.73	0.00	0.00	0.00	0.00	0.00	181,095.73
Generator Moro Cojo	21,000.00	0.00	0.00	0.00	0.00	0.00	21,000.00
Sewer Building & Imp Zone 1 & 2	308,944.43	0.00	0.00	0.00	0.00	0.00	308,944.43
Castroville Sewer Lines	560,469.28	0.00	0.00	0.00	0.00	0.00	560,469.28
Castroville Blvd Sewer Lines	73,193.37	0.00	0.00	0.00	0.00	0.00	73,193.37
Moro Cojo Sewer Lines	68,931.60	0.00	0.00	0.00	0.00	0.00	68,931.60
Lift Station Via Linda	49,029.88	0.00	0.00	0.00	0.00	0.00	49,029.88
Lift Station Del Monte Ave	61,643.87	0.00	0.00	0.00	0.00	0.00	61,643.87
Lift Station Castroville Blvd	113,284.79	0.00	0.00	0.00	0.00	0.00	113,284.79

Castroville Community Services District Balance Sheet by Class

As of June 28, 2024

PENDING CPA EOY ADJ

	Sewer Fund Zone 1	Sewer Fund Zone 2	Sewer Fund Moss Landing Zone 3	Water Fund Castroville Zone 1	Gov Fund Castroville Zone 1	Gov Fund Zone 2	Total
Lift Station Campo & Los Arbo	92,170.80	0.00	0.00	0.00	0.00	0.00	92,170.80
Accumulated Depr. Zone 2-Sewer	-269,860.00	0.00	0.00	0.00	0.00	0.00	-269,860.00
Accumulated Depreciation Zone 1 Sewer	-928,471.00	0.00	0.00	0.00	0.00	0.00	-928,471.00
Zone 1 Storm Drain Improv Projects	149,328.35	0.00	0.00	0.00	0.00	0.00	149,328.35
Sewer Equipment-Zone 3	0.00	0.00	74,258.88	0.00	0.00	0.00	74,258.88
Sewer Lines Moss Landing Zone 3	0.00	0.00	422,753.65	0.00	0.00	0.00	422,753.65
Lift Station #1 Struve Road	0.00	0.00	12,675.06	0.00	0.00	0.00	12,675.06
Lift Station #2 Hyw 1	0.00	0.00	28,737.56	0.00	0.00	0.00	28,737.56
Sewer Building & Imp Zone 3	0.00	0.00	6,913.00	0.00	0.00	0.00	6,913.00
Lift Station #3 by Phil's	0.00	0.00	13,551.13	0.00	0.00	0.00	13,551.13
Lift Station #4 Portrero Road	0.00	0.00	20,857.68	0.00	0.00	0.00	20,857.68
SCADA Zone 3 Moss Landing	0.00	0.00	60,716.23	0.00	0.00	0.00	60,716.23
Accumulated Depreciation Zone 3 Moss Landing	0.00	0.00	-288,469.00	0.00	0.00	0.00	-288,469.00
Moss Landing Wastewater System Rehabilitation Project	0.00	0.00	559,185.97	0.00	0.00	0.00	559,185.97
Land-Sewer Zone 3	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00
Castroville Overhead Sign-Artichoke Center of the World	0.00	0.00	0.00	0.00	19,459.34	0.00	19,459.34
Castroville Landmark Sign	0.00	0.00	0.00	0.00	144,413.53	0.00	144,413.53
Accumulated Depreciation-Government Zone 1 Castroville	0.00	0.00	0.00	0.00	-5,836.92	0.00	-5,836.92
Total Fixed Assets	1,546,087.06	921,180.16	3,852,227.26	158,035.95	0.00	0.00	6,477,530.43
Other Assets	239,074.71	0.00	0.00	0.00	0.00	0.00	239,074.71
Deferred Outflows-Sewer 1	0.00	0.00	68,310.35	0.00	0.00	0.00	68,310.35
Deferred Outflows-ML Sewer 3	0.00	0.00	0.00	307,385.46	0.00	0.00	307,385.46
Deferred Outflows-Water	68,310.85	0.00	0.00	0.00	0.00	0.00	68,310.85
Water-Deferred Outflows Contribution OPEB	0.00	0.00	0.00	54,220.00	0.00	0.00	54,220.00
Sewer 1-Deferred Outflows-Contributions OPEB	42,171.00	0.00	0.00	0.00	0.00	0.00	42,171.00
ML Sewer 3-Deferred Outflows-Contributions OPEB	0.00	0.00	12,049.00	0.00	0.00	0.00	12,049.00
Sewer 2-Deferred Outflows-Contributions OPEB	12,050.00	0.00	0.00	0.00	0.00	0.00	12,050.00
1982 Bond Costs	0.00	0.00	0.00	14,775.96	0.00	0.00	14,775.96
1982 Bond Costs Amortized	0.00	0.00	0.00	-14,775.96	0.00	0.00	-14,775.96
Bond Refinance Legal Fees-Muni	0.00	0.00	0.00	15,000.00	0.00	0.00	15,000.00
Amortization-Bond Ref Legal Fe	0.00	0.00	0.00	-15,000.00	0.00	0.00	-15,000.00
Well 2B Finance Legal Fees	0.00	0.00	0.00	14,524.38	0.00	0.00	14,524.38
Amortization-Well 2B Legal Fee	0.00	0.00	0.00	-14,524.38	0.00	0.00	-14,524.38
CSA 14/CCSD Organization Cost	107,669.19	0.00	0.00	0.00	0.00	0.00	107,669.19
CSA 14/CCSD Amortization	-64,503.00	0.00	0.00	0.00	0.00	0.00	-64,503.00
Moro Cojo Annexation Project	16,000.00	0.00	0.00	0.00	0.00	0.00	16,000.00
Moro Cojo Annex Amortization	-9,061.00	0.00	0.00	0.00	0.00	0.00	-9,061.00

Castroville Community Services District Balance Sheet by Class

As of June 28, 2024

PENDING CPA EOY ADJ

	Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1	Zone 2	Castroville	Zone 1	Castroville	Zone 2	
Total Other Assets	411,711.75	80,359.35	361,605.46	0.00	0.00	0.00	853,676.56
TOTAL ASSETS	11,408,312.08	2,588,963.28	10,734,853.49	430,064.50	424,971.20	424,971.20	25,587,164.55
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable	69,883.35	14,627.61	110,306.53	4,741.78	564.65	564.65	200,123.92
Accounts Payable	69,883.35	14,627.61	110,306.53	4,741.78	564.65	564.65	200,123.92
Total Accounts Payable							
Other Current Liabilities	30,171.78	6,704.84	30,171.80	0.00	0.00	0.00	67,048.42
Accrued Payroll	2,272.94	505.10	2,272.94	0.00	0.00	0.00	5,050.98
Customer Security Deposits	0.00	0.00	58,805.11	0.00	0.00	0.00	58,805.11
Hydrant Service Deposits	0.00	0.00	6,100.00	0.00	0.00	0.00	6,100.00
Water- Installation Deposits	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00
Deferred Inflows-Sewer 1	95,851.88	0.00	0.00	0.00	0.00	0.00	95,851.88
Deferred Inflows-Water	0.00	0.00	123,239.48	0.00	0.00	0.00	123,239.48
Deferred Inflows-ML Sewer 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Inflows-Sewer 2	27,389.70	27,387.90	0.00	0.00	0.00	0.00	27,387.90
OPEB Deferred Inflows Sewer 1	6,046.00	0.00	0.00	0.00	0.00	0.00	6,046.00
OPEB Deferred Inflows Sewer 2	1,727.00	0.00	0.00	0.00	0.00	0.00	1,727.00
OPEB Deferred Inflows Sewer 3	0.00	1,728.00	0.00	0.00	0.00	0.00	1,728.00
OPEB Deferred Inflows Water	0.00	0.00	7,773.00	0.00	0.00	0.00	7,773.00
Total Other Current Liabilities	163,459.30	36,325.84	229,362.33	0.00	0.00	0.00	429,147.47
Total Current Liabilities	233,342.65	50,953.45	339,668.86	4,741.78	564.65	564.65	629,271.39
Long Term Liabilities							
Pension Liability-Sewer 1	54,541.68	0.00	0.00	0.00	0.00	0.00	54,541.68
Pension Liability-Water	0.00	0.00	70,123.87	0.00	0.00	0.00	70,123.87
Pension Liability-ML Sewer 3	0.00	15,580.19	0.00	0.00	0.00	0.00	15,580.19
Net OPEB Liability -Sewer 2	15,583.19	0.00	0.00	0.00	0.00	0.00	15,583.19
Net OPEB Liability-Water	0.00	0.00	133,364.00	0.00	0.00	0.00	133,364.00
Net OPEB Liability-Sewer	103,727.00	0.00	0.00	0.00	0.00	0.00	103,727.00
Net OPEB Liability ML Sewer 3	0.00	29,638.00	0.00	0.00	0.00	0.00	29,638.00
Net OPEB Liability-Sewer 2	29,638.00	0.00	0.00	0.00	0.00	0.00	29,638.00
Total Long Term Liabilities	203,489.87	45,218.19	203,487.87	0.00	0.00	0.00	452,195.93
Total Liabilities	436,832.52	96,171.64	543,156.73	4,741.78	564.65	564.65	1,081,467.32
Equity							
Water Fund Balance	0.00	0.00	2,570,086.77	0.00	0.00	0.00	2,570,086.77

Castroville Community Services District Balance Sheet by Class

As of June 28, 2024

PENDING CPA EOY ADJ

Zone 2 Gov-Moro Cojo Fund Balance
 Zone 1 Gov-Castroville Fund Balance
 Sewer Zone 1 & 2 Fund Balance
 Capital Additions Zone 3 Sewer Moss Landing
 Sewer Moss Landing Zone 3 Fund Balance
 Invested in Capital Assets-Water
 Invested in Capital Assets-Sewer
 3900 · Retained Earnings
 Net Income

Total Equity

TOTAL LIABILITIES & EQUITY

	Sewer Fund Zone 1 Zone 2	Sewer Fund Moss Landing Zone 3	Water Fund Castroville Zone 1	Gov Fund Castroville Zone 1	Gov Fund Zone 2	Total
	0.00	0.00	0.00	0.00	98,712.31	98,712.31
	0.00	0.00	0.00	595,122.44	0.00	595,122.44
	5,355,114.75	0.00	0.00	0.00	0.00	5,355,114.75
	0.00	77,238.02	0.00	0.00	0.00	77,238.02
	0.00	162,849.47	0.00	0.00	0.00	162,849.47
	0.00	0.00	3,534,772.00	0.00	0.00	3,534,772.00
	767,562.00	0.00	0.00	0.00	0.00	767,562.00
	3,784,982.89	1,783,502.75	3,519,724.18	-176,723.72	283,705.24	9,195,191.34
	1,063,819.93	469,201.40	567,113.80	6,924.00	41,989.00	2,149,048.13
	10,971,479.57	2,492,791.64	10,191,696.75	425,322.72	424,406.55	24,505,697.23
	11,408,312.09	2,588,963.28	10,734,853.48	430,064.50	424,971.20	25,587,164.55

Castroville Community Services District

Transaction Detail by Account

July 2023 through June 2024

Date	Num	Name	Memo	Debit	Credit
Water Projects/Construction In Progress					
09/06/2023	83840	MNS Engineers, Inc.	Emergency Deep ...	4,038.75	
10/17/2023	2023-87	Pueblo Water Resources, Inc.	Deep Aquifer Sup...	860.00	
11/01/2023	84243	MNS Engineers, Inc.	Emergency Deep ...	1,985.00	
11/01/2023	84365	MNS Engineers, Inc.	Emergency Deep ...	735.00	
01/24/2024	84737	MNS Engineers, Inc.	Emergency Deep ...	2,038.75	
02/20/2024	85081	MNS Engineers, Inc.	Emergency Deep ...	850.00	
02/20/2024	85367	MNS Engineers, Inc.	Emergency Deep ...	345.00	
03/19/2024	85651	MNS Engineers, Inc.	Emergency Deep ...	910.00	
04/12/2024	85851	MNS Engineers, Inc.	Emergency Deep ...	405.00	
05/01/2024	86155	MNS Engineers, Inc.	Emergency Deep ...	236.25	
05/29/2024	2024-44	Pueblo Water Resources, Inc.	Well 6 Specifications	1,827.50	
06/28/2024	86741	MNS Engineers, Inc.	Emergency Deep ...	874.00	
06/28/2024	86322	MNS Engineers, Inc.	Emergency Deep ...	282.50	
06/28/2024	87060	MNS Engineers, Inc.	Emergency Deep ...	407.00	
Total Water Projects/Construction In Progress				15,794.75	0.00
Building & Improvements					
01/05/2024	24438	Associated Services, Inc	New Furnace for Fr...	4,930.00	
02/01/2024	1434	Signs By Van	1/2 of Cost to Upgr...	2,500.00	
Total Building & Improvements				7,430.00	0.00
Projects, Wells & Pipes					
11/17/2023	1022	Quality Painting & Sandblasting	Well #2 Recoating ...	14,850.00	
12/08/2023	11-12	Monterey Peninsula Engineering*	Water Valves Repl...	82,303.84	
06/28/2024	145106	Borges & Mahoney Inc.	Well Sites-Chlorina...	10,875.66	
06/28/2024	174598	West Valley Construction	Renew 2 - 1" Coop...	14,746.25	
06/28/2024	24-1405.01	J Johnson & Company, Inc.	New Water Main o...	43,955.67	
Total Projects, Wells & Pipes				166,731.42	0.00
Meters					
03/05/2024	0002572-IN	HydroPro Solutions West, Inc.	4" Meter for Ocean...	3,399.92	
Total Meters				3,399.92	0.00
Hydrants					
09/20/2023	23.08-27 B	Monterey Peninsula Engineering*	New Hydrant Flush...	1,026.00	
Total Hydrants				1,026.00	0.00
Office Equipment					
05/29/2024	5-23-2024	CHOMP	AED for Office	2,000.00	
Total Office Equipment				2,000.00	0.00
Accumulated Depreciation Water					
07/31/2023	July EOM	New Customer Deposits	Monthly Accumulat...		27,551.58
08/31/2023	Aug JE	New Customer Deposits	Monthly Accumulat...		27,551.58
09/29/2023	Sept JE		Monthly Accumulat...		27,551.58
10/31/2023	EOM JE		Accumulated Depr...		27,551.58
11/30/2023	Nov EOM JE		Monthly Accumulat...		27,551.58
12/29/2023	DEC EOM ...		Monthly Accumulat...		27,551.58
01/31/2024	Jan EOM JE		Monthly Accumulat...		27,551.58
02/29/2024	Feb EOM JE		Accumulated Depr...		27,551.58
03/29/2024	Marc EOM ...		Monthly Accumulat...		27,551.58
04/30/2024	April EOM		Monthly Accumulat...		27,551.58
05/31/2024	May JE 2024		Monthly Accumulat...		27,551.58
06/28/2024	June JE		Monthly Accumulat...	22,277.38	
Total Accumulated Depreciation Water				22,277.38	303,067.38
Sewer Projects in Progress					
09/06/2023	83839	MNS Engineers, Inc.	Washington Sewer...	9,433.75	
11/01/2023	84242	MNS Engineers, Inc.	Washington Sewer...	5,454.39	

Castroville Community Services District

Transaction Detail by Account

July 2023 through June 2024

Date	Num	Name	Memo	Debit	Credit
11/01/2023	84241	MNS Engineers, Inc.	Design for Washin...	300.00	
11/01/2023	84364	MNS Engineers, Inc.	Washington Sewer...	12,058.44	
01/24/2024	84736	MNS Engineers, Inc.	Washington Sewer...	3,007.21	
02/20/2024	85080	MNS Engineers, Inc.	Washington Sewer...	720.00	
02/20/2024	85366	MNS Engineers, Inc.	Washington Sewer...	5,547.50	
03/19/2024	85650R1	MNS Engineers, Inc.	Washington Sewer...	7,431.71	
04/12/2024	85850	MNS Engineers, Inc.	Washington Sewer...	1,520.06	
05/01/2024	86154	MNS Engineers, Inc.	Washington Sewer...	5,739.08	
06/28/2024	87059	MNS Engineers, Inc.	Washington Sewer...	12,390.55	
Total Sewer Projects in Progress				63,602.69	0.00
Sewer Equipment					
09/06/2023	0052140-IN	WECO Industries, LLC	Sewer Hose 600'X...	2,452.08	
Total Sewer Equipment				2,452.08	0.00
Generator Via Linda Place					
09/13/2023	88178	Conte's Generator Service	Deposit for 25KW ...	3,680.00	
06/28/2024	1686	OnPoint Generators, Inc.	24 RCLA Kohler G...	34,888.24	
Total Generator Via Linda Place				38,568.24	0.00
Generator Castroville Blvd					
09/13/2023	88178	Conte's Generator Service	Deposit for 25KW ...	3,680.00	
05/01/2024	1410	Conte's Generator Service	24 Cummins Gene...	35,201.96	
Total Generator Castroville Blvd				38,881.96	0.00
Lift Station Sea Garden-Davis					
05/14/2024	0002702-IN	HydroPro Solutions West, Inc.	Meter for Sea Gard...	2,300.69	
Total Lift Station Sea Garden-Davis				2,300.69	0.00
Sewer Building & Imp Zone 1 & 2					
02/01/2024	1434	Signs By Van	1/2 of Cost to Upgr...	2,500.00	
Total Sewer Building & Imp Zone 1 & 2				2,500.00	0.00
Lift Station Campo & Los Arbo					
08/02/2023	24973B147...	Shape Inc.	Moro Cojo- New P...	12,857.81	
Total Lift Station Campo & Los Arbo				12,857.81	0.00
Accumulated Depr. Zone 2-Sewer					
07/31/2023	July EOM	New Customer Deposits	Monthly Accumulat...		1,590.08
08/31/2023	Aug JE	New Customer Deposits	Monthly Accumulat...		1,590.08
09/29/2023	Sept JE		Monthly Accumulat...		1,590.08
10/31/2023	EOM JE		Accumulated Depr...		1,590.08
11/30/2023	Nov EOM JE		Monthly Accumulat...		1,590.08
12/29/2023	DEC EOM ...		Monthly Accumulat...		1,590.08
01/31/2024	Jan EOM JE		Monthly Accumulat...		1,590.08
02/29/2024	Feb EOM JE		Accumulated Depr...	150.08	
03/29/2024	Marc EOM ...		Monthly Accumulat...		1,590.08
04/01/2024	EOM Feb 2...		Feb 2024 Accumul...	1,440.00	
04/30/2024	April EOM		Monthly Accumulat...		1,590.08
05/31/2024	May JE 2024		Monthly Accumulat...		1,590.08
06/28/2024	June JE		Monthly Accumulat...		2,808.12
Total Accumulated Depr. Zone 2-Sewer				0.00	20,299.00
Accumulated Depreciation Zone 1 Sewer					
07/31/2023	July EOM	New Customer Deposits	Monthly Accumulat...		4,299.00
08/31/2023	Aug JE	New Customer Deposits	Monthly Accumulat...		4,299.00
09/29/2023	Sept JE		Monthly Accumulat...		4,299.00
10/31/2023	EOM JE		Accumulated Depr...		4,299.00
11/30/2023	Nov EOM JE		Monthly Accumulat...		4,299.00

Castroville Community Services District

Transaction Detail by Account
July 2023 through June 2024

Date	Num	Name	Memo	Debit	Credit
12/29/2023	DEC EOM ...				
01/31/2024	Jan EOM JE		Monthly Accumulat...		4,299.00
02/29/2024	Feb EOM JE		Monthly Accumulat...		4,299.00
03/29/2024	Marc EOM ...		Accumulated Depr...		4,299.00
04/30/2024	April EOM		Monthly Accumulat...		4,299.00
05/31/2024	May JE 2024		Monthly Accumulat...		4,299.00
06/28/2024	June JE		Monthly Accumulat...		4,299.00
Total Accumulated Depreciation Zone 1 Sewer				0.00	50,116.00
Lift Station #3 by Phil's					
11/15/2023	27275B168...	Shape Inc.	Spare Impeller for ...	2,027.69	
Total Lift Station #3 by Phil's				2,027.69	0.00
Lift Station #4 Portrero Road					
11/15/2023	27108B167...	Shape Inc.	Impeller for Lift Sta...	2,123.11	
01/24/2024	90118	Valley Fabrication, Inc.	(2) 5/8" Plate Cove...	3,945.15	
Total Lift Station #4 Portrero Road				6,068.26	0.00
Accumulated Depreciation Zone 3 Moss Landing					
07/31/2023	July EOM	New Customer Deposits	Monthly Accumulat...		2,562.92
08/31/2023	Aug JE	New Customer Deposits	Monthly Accumulat...		2,562.92
09/29/2023	Sept JE		Monthly Accumulat...		2,562.92
10/31/2023	EOM JE		Accumulated Depr...		2,562.92
11/30/2023	Nov EOM JE		Monthly Accumulat...		2,562.92
12/29/2023	DEC EOM ...		Monthly Accumulat...		2,562.92
01/31/2024	Jan EOM JE		Monthly Accumulat...		2,562.92
02/29/2024	Feb EOM JE		Monthly Accumulat...		2,562.92
03/29/2024	Marc EOM ...		Accumulated Depr...		2,562.92
04/30/2024	April EOM		Monthly Accumulat...		2,562.95
05/31/2024	May JE 2024		Monthly Accumulat...		2,562.92
06/28/2024	June JE		Monthly Accumulat...		2,562.92
Total Accumulated Depreciation Zone 3 Moss Landing				0.00	31,196.00
Moss Landing Wastewater System Rehabilitaton Project					
11/01/2023	84244	MNS Engineers, Inc.	Moss Landing Was...	6,773.04	
11/01/2023	83841	MNS Engineers, Inc.	Moss Landing Wat...	456.25	
11/01/2023	84366	MNS Engineers, Inc.	Moss Landing Was...	4,268.78	
01/24/2024	84738	MNS Engineers, Inc.	moss Landing Was...	8,169.99	
02/20/2024	85082	MNS Engineers, Inc.	Moss Landing Was...	587.50	
02/20/2024	85368	MNS Engineers, Inc.	Moss Landing Was...	6,666.55	
03/19/2024	85652	MNS Engineers, Inc.	Moss Landing Was...	1,625.63	
04/12/2024	85852	MNS Engineers, Inc.	Moss Landing Was...	2,505.68	
05/01/2024	86156	MNS Engineers, Inc.	M L Wastewater S...	1,518.24	
05/02/2024	49776	California Department of Fish and ...	Moss Landing Was...	20,803.75	
Total Moss Landing Wastewater System Rehabilitaton Project				53,375.41	0.00
Land-Sewer Zone 3					
01/17/2024	FWMN-521...	Chicago Title Company	APN/Parcel 413-01...	10,000.00	
Total Land-Sewer Zone 3				10,000.00	0.00
Castroville Landmark Sign					
09/06/2023	83984	MNS Engineers, Inc.	CM/I for Castroville...	920.00	
11/01/2023	84222	MNS Engineers, Inc.	CM/I for Castroville...	805.00	
11/01/2023	84459	MNS Engineers, Inc.	Caltrans-Castroville ...	275.00	
01/24/2024	84832	MNS Engineers, Inc.	CM/I for Castroville...	445.00	
02/22/2024	186994	Penhall Company	05-1P540 Castrovil...	5,522.00	
Total Castroville Landmark Sign				7,967.00	0.00
Accumulated Depreciation-Government Zone 1 Castroville					
07/31/2023	July EOM	New Customer Deposits	Monthly Accumulat...		108.08

Castroville Community Services District

Transaction Detail by Account

July 2023 through June 2024

Date	Num	Name	Memo	Debit	Credit
08/31/2023	Aug JE	New Customer Deposits	Monthly Accumulat...		108.08
09/29/2023	Sept JE		Monthly Accumulat...		108.08
10/31/2023	EOM JE		Accumulated Depr...		108.08
11/30/2023	Nov EOM JE		Monthly Accumulat...		108.08
12/29/2023	DEC EOM ...		Monthly Accumulat...		108.08
01/31/2024	Jan EOM JE		Monthly Accumulat...		108.08
02/29/2024	Feb EOM JE		Accumulated Depr...		108.08
03/29/2024	Marc EOM ...		Monthly Accumulat...		108.08
04/30/2024	April EOM		Monthly Accumulat...		108.08
05/31/2024	May JE 2024		Monthly Accumulat...		108.08
06/28/2024	June JE		Monthly Accumulat...		108.08
Total Accumulated Depreciation-Government Zone 1 Castroville				0.00	1,296.96
TOTAL				459,261.30	405,975.34

**CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of July 31, 2024

Ending balance as of June 28, 2024 \$17,950,296.38

CHASE BANK, GENERAL FUND - Revenue and Expenses

Beginning Balance	882,277.66
Water Receipts	128,753.88
Water-Sewer Miscellaneous Receipts	1,187.00
Property Taxes & User Fees	36,194.15
Void Lost Check #2605 VESTIS	364.00
Misc. Over/Short	0.00
Bank Fees & NSF Fees-ACH	(680.14)
Expenses (Checks Written)	<u>(330,556.69)</u>
Ending Balance for General Fund	717,539.86

CHASE BANK, CUSTOMER DEPOSIT FUND

Beginning Balance	67,442.49
New Deposits (opened accounts)	240.00
Water Installation Deposits	3,000.00
Deposits Returned or Applied to Accounts	<u>(240.00)</u>
Ending Balance for Customer Deposit Fund	70,442.49

LAIF FUND- Average Monthly Effective Yield 4.516%

Beginning Balance Water Reserve	1,896,422.85
Beginning Balance Water Capital Improvement	1,143,154.06
Quarterly Interest Earned: January, April, July, & October	34,868.13
Beginning Balance Sewer (Zone1) Reserve	112,848.00
Beginning Balance Sewer (Zone 1 & 2) Capital Improvement	2,770,814.88
Quarterly Interest Earned: January, April, July, & October	32,008.65
Beginning Balance Governmental (Zone 1)	27,132.84
Quarterly Interest Earned: January, April, July, & October	301.17
Beginning Balance Governmental (Zone 2)	54,780.63
Quarterly Interest Earned: January, April, July, & October	608.06
Beginning Balance Sewer Moss Landing (Zone 3) Capital Imp	164,164.06
Quarterly Interest Earned: January, April, July, & October	<u>1,822.22</u>
Ending Balance LAIF	6,238,925.55

CAMP FUND-Yield 5.44%

Beginning Balance Sewer (Zone 1) Capital Improve Account	3,533,068.28
Monthly Interest Earned	<u>16,260.30</u>
Ending Balance Camp Federal Security Account	3,549,328.58
Beginning Balance Sewer (Zone 1) Reserves Account	262,842.01
Monthly Interest Earned	<u>1,209.68</u>
Ending Balance CAMP Federal Security Account	264,051.69
Beginning Balance Sewer Moss Landing (Zone 3) Capital Improv	1,097,687.42
Monthly Interest Earned	<u>5,051.91</u>
Ending Balance Camp Federal Security Account	1,102,739.33


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**CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of July 31, 2024

Beginning Balance Governmental (Zone 1)	52,207.40
Monthly Interest Earned	240.28
Ending Balance Camp Federal Security Account	<u>52,447.68</u>

Beginning Balance Governmental (Zone 2)	272,061.02
Monthly Interest Earned	1,252.11
Ending Balance Camp Federal Security Account	<u>273,313.13</u>

Beginning Balance Water Capital Improvements	3,025,353.90
Monthly Interest Earned	13,923.64
Ending Balance Camp Federal Security Account	<u>3,039,277.54</u>

Total CAMP Consolidated Summary	<u>8,281,157.95</u>
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CaITRUST-INVESTMENT

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,588,038.88
Income Distribution	10,010.34
Unrealized Gain (Loss)	21,257.00
Ending Balance CaITRUST	<u>2,619,306.22</u>

New Balance as of July 31, 2024

	<u>17,927,372.07</u>
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California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

August 12, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CASTROVILLE COMMUNITY SERVICES DISTRICT

OFFICE MANAGER/SECRETARY TO THE BOARD
P.O. BOX 1065
11499 GEIL STREET
CASTROVILLE, CA 95012

[Tran Type Definitions](#)

Account Number:

July 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2024	7/12/2024	QRD	1755390	N/A	SYSTEM	69,608.23

Account Summary

Total Deposit:	69,608.23	Beginning Balance:	6,169,317.32
Total Withdrawal:	0.00	Ending Balance:	6,238,925.55



PMIA/LAIF Performance Report as of 8/07/24



Quarterly Performance Quarter Ended 06/30/24

LAIF Apportionment Rate ⁽²⁾ :	4.55
LAIF Earnings Ratio ⁽²⁾ :	0.00012419067099490
LAIF Administrative Cost ^{(1)*} :	0.16
LAIF Fair Value Factor ⁽¹⁾ :	0.996316042
PMIA Daily ⁽¹⁾ :	4.52
PMIA Quarter to Date ⁽¹⁾ :	4.36
PMIA Average Life ⁽¹⁾ :	217

PMIA Average Monthly Effective Yields⁽¹⁾

July	4.516
June	4.480
May	4.332
April	4.272
March	4.232
February	4.122

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 6/30/24 \$178.0 billion

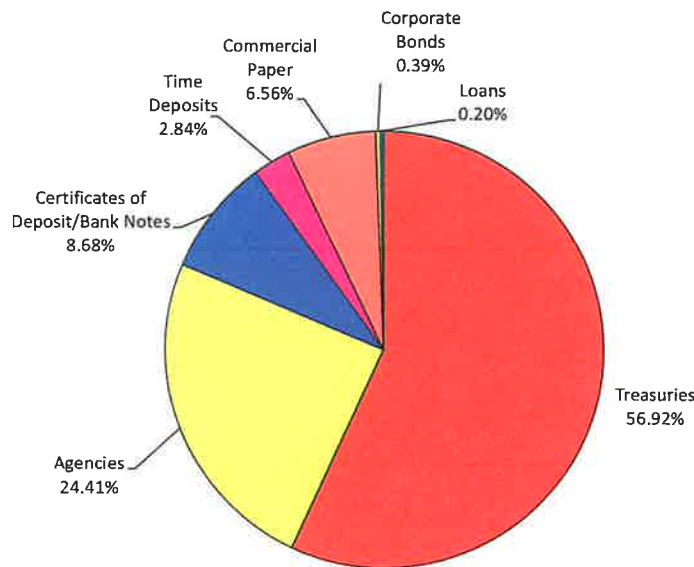


Chart does not include \$1,567,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



**CALIFORNIA STATE TREASURER
FIONA MA, CPA**



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
08/07/24	4.57	4.53	221
08/06/24	4.57	4.52	222
08/05/24	4.57	4.52	222
08/04/24	4.57	4.52	224
08/03/24	4.57	4.52	224
08/02/24	4.57	4.52	224
08/01/24	4.57	4.52	224
07/31/24	4.59	4.52	220
07/30/24	4.53	4.51	216
07/29/24	4.52	4.51	217
07/28/24	4.52	4.51	217
07/27/24	4.52	4.51	217
07/26/24	4.52	4.51	217
07/25/24	4.53	4.51	216
07/24/24	4.52	4.51	217
07/23/24	4.53	4.51	216
07/22/24	4.53	4.51	217
07/21/24	4.53	4.51	217
07/20/24	4.53	4.51	217
07/19/24	4.53	4.51	217
07/18/24	4.53	4.51	218
07/17/24	4.53	4.50	219
07/16/24	4.54	4.50	218
07/15/24	4.53	4.50	219
07/14/24	4.50	4.50	216
07/13/24	4.50	4.50	216
07/12/24	4.50	4.50	216
07/11/24	4.50	4.50	217
07/10/24	4.50	4.50	216
07/09/24	4.50	4.50	217
07/08/24	4.50	4.49	217
07/07/24	4.50	4.49	221
07/06/24	4.50	4.49	221
07/05/24	4.50	4.49	221
07/04/24	4.49	4.49	223
07/03/24	4.49	4.49	223



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
07/02/24	4.49	4.49	225
07/01/24	4.49	4.49	224



Consolidated Summary Statement

Account Statement
For the Month Ending July 31, 2024

CASTROVILLE COMMUNITY SERVICES DISTRICT

Portfolio Summary

Portfolio Holdings	Cash Dividends and Income	Closing Market Value	Current Yield
CAMP Pool	37,937.92	8,281,157.95	5.44 %
Total	\$37,937.92	\$8,281,157.95	

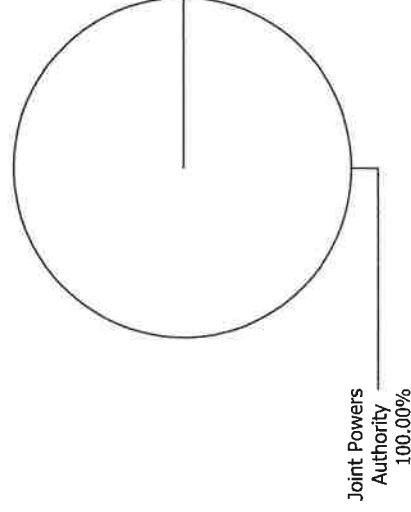
Investment Allocation

Investment Type	Closing Market Value	Percent
Joint Powers Authority	8,281,157.95	100.00
Total	\$8,281,157.95	100.00%

Maturity Distribution (Fixed Income Holdings)

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	8,281,157.95	100.00
31 to 60 days	0.00	0.00
61 to 90 days	0.00	0.00
91 to 180 days	0.00	0.00
181 days to 1 year	0.00	0.00
1 to 2 years	0.00	0.00
2 to 3 years	0.00	0.00
3 to 4 years	0.00	0.00
4 to 5 years	0.00	0.00
Over 5 years	0.00	0.00
Total	\$8,281,157.95	100.00%

Weighted Average Days to Maturity 1



Sector Allocation



CASTROVILLE COMMUNITY SERVICES DISTRICT

Consolidated Summary Statement

Account Statement
For the Month Ending July 31, 2024

Account Number	Account Name	Opening Market Value	Purchases / Deposits	Redemptions / Maturities	Unsettled Trades	Change in Value	Closing Market Value	Cash Dividends and Income
	SEWER CAPITAL IMPROVEMENTS	3,533,068.28	16,260.30	0.00	0.00	0.00	3,549,328.58	16,260.30
	SEWER RESERVES	262,842.01	1,209.68	0.00	0.00	0.00	264,051.69	1,209.68
	Sewer Moss Landing Capital Improvements	1,097,687.42	5,051.91	0.00	0.00	0.00	1,102,739.33	5,051.91
	Zone 1 Governmental	52,207.40	240.28	0.00	0.00	0.00	52,447.68	240.28
	Zone 2 Governmental	272,061.02	1,252.11	0.00	0.00	0.00	273,313.13	1,252.11
	Water Capital Improvements	3,025,353.90	13,923.64	0.00	0.00	0.00	3,039,277.54	13,923.64
Total		\$8,243,220.03	\$37,937.92	\$0.00	\$0.00	\$0.00	\$8,281,157.95	\$37,937.92

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CalTRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

07/01/2024 through 07/31/2024

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jul 31 (\$)	Value on Jul 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
CASTROVILLE COMMUNITY SERVICES DISTRICT						
CalTRUST Medium Term Fund		266,731.794	9.82	2,619,306.22	2,686,390.19	(67,083.97)
Portfolios Total value as of 07/31/2024				2,619,306.22		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		CASTROVILLE COMMUNITY SERVICES DISTRICT			Account Number: 20100016010			
Beginning Balance	07/01/2024			265,712.411	9.74	2,588,038.88		
Accrual Income Div Reinvestment	07/31/2024	10,010.34	1,019.383	266,731.794	9.82	2,619,306.22	0.00	0.00
Change in Value						21,257.00		
Closing Balance as of	Jul 31			266,731.794	9.82	2,619,306.22		

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Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

Castroville Community Services District

List of Checks for July 2024

Date	Number	Name	Memo	Amount
General Fund Checking				
7/1/2024	2619	Pacific Gas & Electric	Street Lighting Zone 1 & 2	\$ 3,478.76
7/8/2024	5	CalPERS-Health Benefits	Employees Monthly Health Benefits	\$ 18,194.96
7/11/2024	2620	ACWA JPIA	Employees Dental/Vision/EAP	\$ 961.62
7/11/2024	2621	Akel Engineering Group Inc	Void	\$ -
7/11/2024	2622	AT&T	Monthly Telephone Service	\$ 325.20
7/11/2024	2623	Borges & Mahoney Inc	Well Sites Chlorinator System Cells	\$ 11,250.77
7/11/2024	2624	California Water Service Compan	Water Meters at Zone 2 Lift Stations	\$ 61.37
7/11/2024	2625	Castroville Hardware	Parts & Supplies	\$ 426.12
7/11/2024	2626	Castroville Tire & Rim	Tires 2012 Chevy Truck	\$ 1,300.00
7/11/2024	2627	CCSD Petty Cash	Replenish Petty Cash: Wood Planks	\$ 53.87
7/11/2024	2628	Core & Main Lp	Saddles for Mains	\$ 2,147.59
7/11/2024	2629	Eudoxio Orozco Jr.	Monthly Cellular Expense	\$ 40.00
7/11/2024	2630	Jonathan Varela	Monthly Cellular Expense	\$ 40.00
7/11/2024	2631	Lidia Santos	Monthly Cellular Expense	\$ 40.00
7/11/2024	2632	MNS Engineers Inc	Emergency Deep Aquifer Supply	\$ 874.00
		continued	Misc. On-Call Support Services	\$ 278.23
7/11/2024	2633	Monterey Bay Analytical Services	Monthly Water Testing Fees	\$ 296.00
7/11/2024	2634	NCRPD	Extended Recreation Services-CIP	\$ 95,000.00
7/11/2024	2635	Optimum Business Services	Cannon Copier	\$ 7,537.11
7/11/2024	2636	Pacific Gas & Electric	Steel Garage	\$ 20.62
7/11/2024	2637	Principal Life Insurance	Employees Monthly Life Ins Premium	\$ 107.35
		Special District Risk		
7/11/2024	2638	Management Authority	Annual Workers Comp Premium	\$ 14,892.59
7/11/2024	2639	USA Bluebook	Meter with Fluke Connect	\$ 583.93
7/11/2024	2640	Valley Pacific Petroleum Services	Fuel for Trucks	\$ 93.45
7/11/2024	2641	VESTIS	Void	\$ -
7/11/2024	2642	Elan Financial Services-Eric	Misc. Lunch Meeting	\$ 136.31
		continued	Office Parking Blocks	\$ 131.32
		continued	Speaker for Computer	\$ 54.61
7/11/2024	2643	Elan Financial Services-Lidia	Monthly Cell for GM & Lead Operator	\$ 104.46
		continued	Monthly Modem Service	\$ 38.97
		continued	Annual CCSD Web Site	\$ 1,020.00
		continued	Intuit Payroll Employee Usage Fee	\$ 66.00
7/11/2024	2644	Elan Financial Services-Roberto	Field Supplies	\$ 235.74
		continued	CWEA Association Membership	\$ 221.00
7/11/2024	2645	Willdan Financial Services	Administration Fees for Tax Codes	\$ 375.00
7/11/2024	2646	WM Corporate Services Inc	Monthly Disposal Fees	\$ 76.66
		2647-		
7/11/2024	2652	District Employees'	Bi-Weekly Net Payroll	\$ 14,373.77
7/11/2024	2653	VALIC	Bi-Weekly Deferred Comp	\$ 2,265.00
7/11/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,401.54
7/11/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,165.44
7/11/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,661.92
7/11/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,481.68
7/44/2024	6	CalPERS-Financial Reports	Annual Unfunded Liability for 2024/25	\$ 11,774.00
7/16/2024	2654	MNS Engineers Inc	Emergency Deep Aquifer Supply	\$ 282.50
		continued	Misc. On-Call Support Services	\$ 139.12
7/16/2024	2655	OnPoint Generators	Oil Analyst Kit for Sites	\$ 219.81

Date	Number	Name	Memo	Amount
General Fund Checking				
7/16/2024	2656	Pacific Gas & Electric	Zone 3 Lift Stations	\$ 1,531.35
		continued	Zone1 & 2 Lift Stations	\$ 1,473.22
7/16/2024	2657	U.S. Postal Service	Postage for July-September 2024	\$ 2,400.00
7/25/2024	2658	ACWA JPIA	Property & Cyber Liability 2024/2025	\$ 17,464.37
7/25/2024	2659	All Safe	Quarterly Alarm Monitoring	\$ 225.00
7/25/2024	2660	Castroville Auto Repair Inc	Yaris Toyota Repair/Maintenance	\$ 200.25
7/25/2024	2661	GreatAmerica Financial Services	Monthly Lease of Billing Equipment	\$ 484.00
7/25/2024	2662	Linde Gas & Equipment Inc	Supplies for Well Sites	\$ 646.29
7/25/2024	2663	Monterey Bay Analytical Services	Monthly Water Testing Fees	\$ 340.00
7/25/2024	2664	Optimum Business Services	Office Supplies & Equipment	\$ 177.77
7/25/2024	2665	OnPoint Generators	Generator for Via Linda	\$ 34,888.24
7/25/2024	2666	Pacific Gas & Electric	Well Sites & Office	\$ 19,975.64
7/25/2024		continued	Street Lighting Zone 1 & 2	\$ 3,440.37
7/25/2024	2667	Underground Service Alert	Annual Membership Dues	\$ 362.04
7/25/2024	2668	Valley Pacific Petroleum Services	Fuel for Vehicles	\$ 324.90
7/25/2024	2669	VESTIS	Void	\$ -
			Renew 2-1" Cooper Service @	
7/25/2024	2670	West Valley Construction	11290 Merritt Street	\$ 14,746.25
7/25/2024	2671-2676	District Employees'	Bi-Weekly Net Payroll	\$ 15,275.01
7/25/2024	2677	VALIC	Bi-Weekly Deferred Comp	\$ 2,315.00
7/25/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,968.18
7/25/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,313.44
7/25/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,733.13
7/25/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,587.60
7/25/2024	2678	Cosme Padilla	7-16-2024 Board Meeting	\$ 91.25
7/25/2024	2679	Glenn Oania	7-16-2024 Board Meeting	\$ 91.25
7/25/2024	2680	Gregory K MacMillan	7-16-2024 Board Meeting	\$ 91.25
7/25/2024	2681	James Cochran	7-16-2024 Board Meeting	\$ 91.25
7/25/2024	2682	Ronald J. Stefani	7-16-2024 Board Meeting	\$ 91.25
Total General Fund - Checking				\$ 330,556.69
Customer Deposit Fund				
7/31/2024	158	Jesus Gomez	Deposit Refund	\$ 36.93
7/31/2024	159	Kathleen Smith	Deposit Refund	\$ 39.26
7/31/2024	160	Adrian Soto	Deposit Refund	\$ 54.25
7/31/2024	161	Castroville CSD	July Closure's	\$ 109.56
				\$ 240.00

August 2024–July 2025 (United States)



August 2024

S	M	T	W	T	F	S
		1	2	3		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Sep 2, 2024 • Labor Day
- Oct 14, 2024 • Columbus Day
- Oct 31, 2024 • Halloween
- Nov 5, 2024 • Election Day
- Nov 11, 2024 • Veterans Day
- Nov 28, 2024 • Thanksgiving Day
- Nov 29, 2024 • Black Friday

- Dec 24, 2024 • Christmas Eve
- Dec 25, 2024 • Christmas Day
- Dec 31, 2024 • New Year's Eve
- Jan 1, 2025 • New Year's Day
- Jan 20, 2025 • Inauguration Day (DC, MD (partly), VA (partly))
- Jan 20, 2025 • Martin Luther King Jr. Day

- Feb 14, 2025 • Valentine's Day
- Feb 17, 2025 • Presidents' Day
- Mar 17, 2025 • St. Patrick's Day
- Apr 15, 2025 • Tax Day
- Apr 20, 2025 • Easter Sunday
- Apr 21, 2025 • Easter Monday
- May 5, 2025 • Cinco de Mayo

- May 11, 2025 • Mother's Day
- May 26, 2025 • Memorial Day
- Jun 14, 2025 • Flag Day
- Jun 15, 2025 • Father's Day
- Jun 19, 2025 • Juneteenth
- Jul 4, 2025 • Independence Day