



# CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065  
OFFICE: 11499 GEIL STREET  
CASTROVILLE, CA 95012  
FAX (831) 633-3103

President – Adriana Melgoza  
Vice President – James R. Cochran  
Director – Glenn Oania  
Director – Ron Stefani  
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JUNE 16, 2020 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the June 16, 2020 meeting of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at [Lidia@castrovillecsd.org](mailto:Lidia@castrovillecsd.org) by 5:00 p.m. on Monday, June 15, 2020; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/841596749>. If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/841596749>. You can also dial in using your phone. United States: +1 (571) 317-3122. Access Code: 841-596-749.

### CALL MEETING TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### ADDITIONS OR CORRECTIONS TO THE AGENDA

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CASTROVILLE COMMUNITY SERVICES DISTRICT

**CONSENT CALENDAR:**

1. Approve the Draft Minutes of the Budget & Personnel Committee Meeting of May 14, 2020 – **motion item**
2. Approve the Draft Minutes of the Regular Board Meeting of May 19, 2020 – **motion item**

**CORRESPONDENCE:**

1. Letter to Castroville CSD from water customer/Spencer family thanking the district for its service in this time of crisis (covid-19 pandemic).
2. Letter to California Transportation Commission from Castroville CSD in support for the State Route 156 Castroville Boulevard Interchange Project for Senate Bill 1 Funding
3. Memo to Recycled Water Committee from Monterey One Water General Manager Paul A. Sciuto to discuss and consider any options relative to the PWM Expansion Project and the SEIR not certified).

**INFORMATIONAL ITEMS:**

1. *Monterey Herald* – Coastal Commission expected to consider Cal Am project in August
2. *Monterey County Weekly* – Regarding the Pure Water Monterey expansion proposal
3. Lozano Smith Attorneys At Law Client News Brief, November 2019, Number 65 – New Laws will Impact Public Work Projects
4. WRime Report – Implications of Findings

**PRESENTATION:**

1. None

**NEW BUSINESS:**

1. Department of Finance to provide Castroville CSD with a population count for its service area – Eric Tynan, General Manager
2. Approve Resolution No. 2020-05, Approving Professional Engineering Services Proposal for Washington Sewer Trunk Line Bypass 30% Design Work – **motion item**
3. Approve Resolution No. 2020-06, Authorizing a Financial Assistance Application for Enhancement of Existing District Water Infrastructure – **motion item**
4. Approve "Castroville CSD Investment and Deposit Policy" for fiscal year 2020/2021 – **motion item**
5. The Board will take action to designate Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6 ) - **motion item**

**UNFINISHED BUSINESS:**

1. Resolution No. 20-4 Adopting the District Budget for FY 2020/2021 for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3) and 5 year CIP – **motion item**

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### CASTROVILLE COMMUNITY SERVICES DISTRICT

- Recommendation of the Budget & Personnel Committee (Directors: Stefani and Padilla) to consider along with the annual income and operating budget for fiscal year 2020/2021:
  - Extended recreational services with North County Recreation & Park District
  - Includes Zone 1, water rate increases 7% for 2020/2021 per summary of Ordinance No. 66, adopted January 2016
  - Includes Zone 2, sewer rate increases 4% for 2020/2021 per summary of Ordinance No. 67, adopted July 2016
  - Three (3%) percent salary increases for all senior District staff and 3.45% Operator II and 3.85% Operator I.
  - Capital Improvement Projects
- 2. Status of well levels - Eric Tynan, General Manager
- 3. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – Eric Tynan, General Manager
- 4. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – Eric Tynan, General Manager
- 5. Progress report on Design for Reservoir No. 4 Fill Modification Project – Eric Tynan, General Manager

#### CLOSED SESSION:

1. Pursuant to Government Code Section. 54957, Public Employee Performance Evaluation, Title: General Manager

#### ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Directors Ron Stefani and James Cochran
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Director Ron Stefani
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

#### GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

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CASTROVILLE COMMUNITY SERVICES DISTRICT

- c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- 3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
- 4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements\*\*Internal Report\*\* and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of May 2020 – motion item

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, July 21 2020 at 4:30 p.m.**  
**CLOSE:**

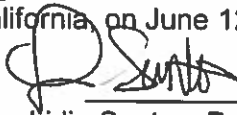
Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

**Certification of Posting**

I certify that on June 12, 2020, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on June 12, 2020.



Lidia Santos, Board Secretary

**BUDGET & PERSONNEL COMMITTEE MEETING MINUTES  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
May 14, 2020**

The Budget & Personnel Committee was held virtually on GoToMeeting.

Director Ron Stefani called the meeting to order at 10:00 a.m.

**ROLL CALL:**

**Directors Present:** Committee members: Ron Stefani and Cosme Padilla

**Absent:**

**Staff Present:** General Manager Eric Tynan and Office Manager Lidia Santos

**Guest:** NCRPD Finance & Administration Director Alex Lopez and NCRPD Director Grant Leonard

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was not recited at this committee meeting.

DRAFT

**PUBLIC COMMENTS**

None

1. Review of FY 2020/2021 Proposed Budget – General Manager Eric Tynan and Office Manager Lidia Santos presented the preliminary budget for Water (Castroville –Zone1), Sewer and Governmental (Castroville - Zone1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Park –Zone 2), and Sewer (Moss Landing – Zone 3), which were all reviewed by the Budget Committee.
  
2. Recommendations for FY 2020/2021 Budget – The Budget Committee will be updating the Board at the regularly scheduled board meeting on May 19, 2020 on the budgets reviewed and their recommendations. All budget items were reviewed and discussed at this meeting. The water budget also includes a 7% water rate increases approved by the Board per Ordinance No. 66, January 19, 2016. Also, in the water budget, account #5270 for Meter Repair/Maintenance was increased from \$15,000 to \$18,000. Castroville Zone 1-Sewer reflects \$153,500 of ad valorem property taxes to be transferred out to Castroville Zone1-Governmental in order to fund extended recreational services (\$140,000) and street lights (\$13,500) for 2020-21. Ad valorem funds will need to be transferred out in this manner as done in the past to fund extended recreational services. The transfer out of funds was not done for several years since there were sufficient funds in the Castroville Zone 1-Governmental. However, Castroville Zone 1-Governmental no longer has sufficient monies in the fund to pay for extended recreational services, therefore ad valorem property tax monies will need to be applied to the Castroville Zone 1-Governmental as done in the 2019/2020 budget and in the past. NCRPD Finance & Administration Director Alex Lopez had submitted the request for extended recreational services, which is included with this board packet and can be viewed on pages 44 and 45. Both he and Director Grant Leonard stated that the NCRPD appreciates the funding it receives and are asking for the \$20,000 for CIP not used this fiscal year 2019/2020 to be included with their request for a total of \$140,000. For fiscal year 2019/2020 Castroville CSD had allocated \$120,000 to NCRPD of which \$20,000 was to be used for capital improvements projects. Due to the Covid-19 pandemic the grant funds to help cover this project were put on hold and not expected to be awarded until later this year.. These funds are to be used to paint the NCRPD facility. General Manager Eric Tynan stated that NCRPD has been doing a great job and recommended the \$20,000 should carry forward to fiscal year 2020/2021making their request \$140,000. The Budget Committee concurred with General Manager Eric Tynan's recommendation of \$120,000, plus to carry forward the \$20,000 from fiscal year 2019/2020 that was not used for the painting project. The Budget & Personnel Committee will provide their recommendation to the full Board at the May 19, 2020 meeting. This is only a discussion at this time and no action has been taken. Extended Recreational Services expense is now reflecting \$140,000 but will be discussed further at the regular scheduled board meeting. No other changes were made at this time. Sewer and Governmental (Moro Cojo, NMCHS & Monte De Lago Mobile Park-Zone 2 also includes a 4% sewer rate increases approved by the Board per Ordinance No. 67, July 19, 2016.

**BUDGET & PERSONNEL COMMITTEE MEETING MINUTES  
CASTROVILLE COMMUNITY SERVICES DISTRICT**

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3. **Personnel-Staff Wage Increase** – The Budget & Personnel Committee reviewed the wage step program that was approved by the Board at the October 2018 board meeting for all hourly staff positions, which can be viewed on pages 42-43 of this board packet. The General Manager position is salary and the most recent three year contract was executed July 1, 2018.
4. **Recommendations for Staff Wage Increase-** General Manager Eric Tynan informed the Budget & Personnel Committee that he believed the consumer price increase is currently 3% but will confirm the data. The preliminary budgets include a 3% hourly wage increase for each employee in accordance with the Wage Step Program, pending Board approval. He recommended all staff be moved up to the next wage step s they having been doing a great job. The Personnel Committee will be making recommendations to the Board at the regularly scheduled board meeting on May 19, 2020 to discuss whether to leave wages the same or consider approving the hourly wage. The Wage Step Program-Board Approved October 2018 can be viewed on pages 42 and 43 of this packet. .
5. **Adjournment**

**CLOSE:**

Meeting adjourned at 10.40 a.m.

Respectfully submitted by,

Approved by,

\_\_\_\_\_  
Lidia Santos  
Secretary to the Board

\_\_\_\_\_  
Ron Stefani  
Director

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
May 19, 2020

President Adriana Melgoza called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present (Virtual GoToMeeting):** President Adriana Melgoza, Vice President James Cochran, Director Ron Stefani and Director Glenn Oania

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** General Manager Alex Lopez of North County Recreation & Park District

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Director Ron Stefani at the request of President Adriana Melgoza.

**PUBLIC COMMENTS**

1. None

**CONSENT CALENDAR**

1. A motion was made by Ron Stefani and seconded by Glenn Oania to approve the minutes of the April 21 2020 Scheduled Board Meeting. The motion carried by the following roll call vote:

AYES:	4	Directors:	Stefani, Cochran, Oania and Melgoza
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Padilla

*Consent Calendar accepted as presented*

**Director Cosme Padilla signed on to the meeting at 4:33 p.m.**

**CORRESPONDENCE:**

1. Letter to Marina Coast Water District Regarding Marina Coast Water District population, Department of Finance estimate from Monterey One Water.
2. Letter to Monterey One Water regarding Pure Water Monterey Expansion Project Certification of SEIR-Oppose from Farm Bureau Monterey.
3. Letter to Monterey One Water (M1W) regarding M1W Agenda, April 27, 2020, Item 7A-Consider Marina Coast Water District's request to increase its MIW weighted votes from two to three votes in accordance with Section 3.04, Voting of the MIW Joint Exercise of Powers Agreement from Castroville Community Services District.
4. Letter to Monterey One Water Regarding Monterey Bay National Marine Sanctuary's response to Monterey One Water regarding comments on the draft Final Supplemental Environmental Impact Report for the proposed expansion of the Pure Water Monterey Ground Water Replenishment Project from National Oceanic and Atmospheric Administration.
5. Letter to Monterey One Water regarding Pure Water Monterey Expansion Project Certification of SEIR-Oppose from Ocean Mist Farms.
6. Letter via Email to Monterey One Water regarding 4-27-20 Agenda Item 7A from City of Salinas.
7. Letter to Secretary of the U.S. Department of Transportation regarding support for the State Route 156 Castroville Boulevard Interchange Project for a Better Utilizing Investments to Leverage Development (BUILD) Grant from Castroville CSD.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Voices of Monterey Bay* by Melodie Chrislock – More water? Or just more politics? Cal Am targets Pure water Monterey's Expansion project.
2. *Voices of Monterey Bay* by J. Eric Tynan – Tynan: Editorial Insults the people of Castroville
3. State Water Resources Control Board Fact Sheet about California's Drinking Water Systems
4. *CSDA Advocacy News* by Vanessa Gonzales – Governor Newsom's Property Tax Executive Order & Worker's Comp Executive Order.

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**NEW BUSINESS:**

1. Update on Marina Coast Water District's request to increase its Monterey One Water (MIW) weighted votes from two to three votes in accordance with Section 3.04, Voting of the MIW Joint Exercise of Powers Agreement – General Manager Eric Tynan reported to the Board that Marina Coast Water District continues calling for Monterey One Water (M1W), wastewater agency officials to immediately grant the district an additional weighted vote on the agency board. Marina Coast Water District currently has two votes and is requesting an additional weighted vote based on their increased population. Castroville CSD currently has one weighted vote (population 0 to 9,999 votes 1) and he is looking to see if he can have a population study based on sewer flows per capita to justify Castroville's population as he believes it is more than 9,999. If the population is at 10,000, Castroville CSD can acquire an additional vote. However, the population figures reflected by the Census and Association of Monterey Bay Area Governments figures are under representing Castroville's population. The City of Salinas is upset since they have a population of 160,000 and only get six votes (100,000-above- votes 6). On page 37 of this board packet the Joint Exercise of Powers Agreement for Monterey One Water reflects how votes are allocated based on population.
2. North County Recreation and Park District (NCRPD) request for funding, "Extended Recreation Services" for fiscal year 2020/2021 – General Manager Eric Tynan let the Board know that NCRPD General Manager Alex Lopez has been doing a great job with extended recreational services and for fiscal year 2020/2021 is requesting \$120,000 and asking if they can carry forward from 2019/2020 the \$20,000 that was allocated for capital improvement projects. Per NCRPD General Manager Alex Lopez due to the Covid-19 pandemic, the grant that is paying for the capital improvement project (painting the NCRPD facility) has been delayed and will not be awarded until the 2020/2021 fiscal year. The \$20,000 allocated by Castroville CSD is tied to this project. For this reason he is asking for Castroville CSD Board of Directors to budget \$100,000 for NCRPD for extended recreational services and \$40,000 for capital improvement projects for fiscal year 2020/2021. NCRPD request can be viewed on pages 38-39 of this board packet.
3. Preliminary 2020-2021 Operating Budgets for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Home Park Zone 2) and Sewer (Moss Landing Zone 3) and recommendations from Budget & Personnel Committee: Directors Cosme Padilla and Ron Stefani – General Manager Eric Tynan and the Board reviewed and discussed all budget items for the different funds. However, the Budget & Personnel Committee: Directors Padilla and Stefani had met on May 14, 2020 and discussed and reviewed the budgets and discussed a 3% staff wage increase which is included in this preliminary budget. Water (Castroville Zone 1) budget includes the water rate increases per Ordinance No. 66 that was approved January 19, 2016 for fiscal years 2016/2017 through 2020/2021 and also the sewer rate increases per Ordinance No. 67 for Sewer (Moro Cojo,



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NMCHS, & Monte Del Lago Mobile Park Zone 2) that was also approved July 19, 2016 for fiscal years 2016/2017 through 2020/21. The Board agreed to leave the preliminary 2020/21 Operating Budgets presented with the exception of discussing the budget item for "Extended Recreational Services" for North County Recreation and Park District further, which is currently reflecting a 120,000 for Castroville Zone 1-Sewer and after some discussion was changed to reflect \$140,000 transfer out to Governmental but as two budget line items; Extended Recreational Services \$100,000 and Capital Projects \$40,000 for Castroville Zone1 instead. Final adoption of the budget will not be made until the June 16, 2020 regularly scheduled board meeting.

4. Resolution No.20-3 Ordering an Election, Requesting the County Elections Department to Conduct the Election, and Requesting Consolidation of the Election – Office Manager Lidia Santos informed the Board that three seats are open for elections for the Castroville CSD Board of Directors this November 3, 2020 and are for a 4 year term (Stefani, Cochran and Oania). Resolution No. 20-3 Ordering an Election, Requesting the County Elections Department to Conduct the Elections, and Requesting Consolidation of the Election needs to be approved by the Board and submitted to Monterey County Elections Department. The Board determined that the Statement of Qualifications would be limited to 200 words, the candidate will be responsible for paying the cost of publishing the Statement of Qualifications and in the event of a tie; the District would not conduct a special runoff election. A motion was made by Cosme Padilla and seconded by Ron Stefani to approve Resolution No. 20-3 Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election. The motion carried by the following roll call vote:

AYES:	5	Directors:	Stefani, Cochran, Oania, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

5. Consider appointing General Manager J. Eric Tynan as the alternate representative to the Monterey One Water Board of Directors – Director Ron Stefani let the Board know that LandWatch had sent a letter to Monterey One Water that Mr. Stefani had a conflict of interest as he is the Chair of Monterey One Water and also the Chair of the Salinas Valley Basin Groundwater Sustainability Agency. It has been determined he does not have a conflict. However, if he feels it is necessary to recuse himself in the future, the alternate can step in. At this time Director James Cochran is the alternate and he is fine with the Board appointing General Manager J. Eric Tynan as the alternate as he is up to speed on all these matters. The motion carried by the following roll call vote:

AYES:	5	Directors:	Stefani, Cochran, Oania, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

6. Consider approving proposal of \$59,723 for professional engineering services-Washington Sewer Trunk Line Bypass 30% from MNS Engineers – General Manager Eric Tynan recommended the Board approve the proposal submitted by MNS Engineers, which can be viewed on pages 73-78 of this board packet. It is important that the District get started on this project and MNS Engineers has done a great job on other District projects in the past. In addition, he also had District Legal Counsel Christine Kemp review the proposal. After some discussion, a motion is made by Ron Stefani and seconded by James Cochran to approve the proposal of \$59,723 for professional engineering services-Washington Sewer Trunk Line Bypass 30% from MNS Engineers. The motion carried by the following roll call vote:

AYES:	5	Directors:	Stefani, Cochran, Oania, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

**UNFINISHED BUSINESS:**

1. Status of well levels – General Manager Eric Tynan reported to the Board that Well #3, #4, and #5 are doing pretty good. A graph of the well levels can be viewed on page 79 of this board packet. However, Well 3 chloride levels are slightly climbing but still under 500 mg/L. As mentioned at last month's board meeting, in comparison to 2015 to current levels the well levels appear to be in better shape.
2. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan advised the Board the IRWMP grant for \$395,000 was awarded to Castroville CSD pending state approval. The District will need to make a decision soon on whether these funds should be used for a deep well or the pipeline. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
3. Update on Cal Am's Monterey Peninsula Water Supply Project (MPWSP) – General Manager Eric Tynan reported to the Board that there is a lot going on with various agencies. It is currently a big go around. There are some agencies and groups that are trying to use the expansion as an alternate project to eliminate Cal Am's desal project. He is thankful for Director Stefani who is advocating for our community as is the rest of the Board. The Coastal Commission should be making a decision on this matter this upcoming August.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that on Monday, 27<sup>th</sup> of April at the Monterey One Water Board meeting the EIR for the Pure Water Monterey Expansion project was not approved. Monterey Peninsula Water Management District has threatened to sue and is demanding a revote. Furthermore, the Pure Water Monterey project is having a lot of problems and the big issue is that Monterey One Water is behind schedule with their water purchase agreement with Cal Am. The other issue is Marina Coast Water District is requesting an additional weighted vote.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) – Director Ron Stefani reported to the Board that the GSA is going a little better. At this moment sign ups are being taken for all the other basins within the Salinas Valley. As for the 180'/400' aquifer the plan was done quickly because it was considered critical. All the other basins are due in January 2022. They are currently looking for members to get on to those planning committees pending GSA approval.
3. Update on meetings or educational classes attended by the Directors – None to report at this time.

**GENERAL OPERATIONS**

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

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3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – April 2020. A motion was made by James Cochran and seconded by Ron Stefani to pay all bills presented. The motion carried by the following roll call vote:

AYES:	5	Directors:	Stefani, Cochran, Oania, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following roll call vote:

AYES:	5	Directors:	Stefani, Cochran, Oania, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

The meeting adjourned at 5:23 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

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Lidia Santos  
Secretary to the Board

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Adriana Melgoza  
President

June 5, 2020

Hello, C.C.S.W.  
Spencer Family  
[REDACTED]  
Castroville Calif. 95012

Thank You for Your Understanding with  
the payment. The Internet would not  
process this payment (twice).

Acct # [REDACTED]

Check [REDACTED] \$ [REDACTED]

Have A Beautiful Day Again Thank  
You for Your Service in the time  
of Crisis, Blessing too C.C.S.W.  
Courage and Compassion of Castroville  
Community and All.



**CASTROVILLE  
COMMUNITY  
SERVICES DISTRICT**

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May 28, 2020

Mitch Weiss  
Executive Director  
California Transportation Commission  
1120 N Street, MS-52  
P.O. Box 942873  
Sacramento, CA 95814

**Subject: SUPPORT for the State Route 156 Castroville Boulevard Interchange Project for Senate Bill 1 Funding**

Dear Mr. Weiss:

On behalf of the Castroville Community Services District, I write to express our support for Caltrans and the Transportation Agency for Monterey County pursuing Senate Bill 1 funding for the State Route 156 Castroville Boulevard Interchange Project.

State Route 156 is the primary access route for visitors to reach world-class destinations on the Monterey Peninsula and the intersection of Route 156 and Castroville Boulevard is the turn off to North Monterey County High School. Route 156 provides access to jobs in the tourist-serving economy and helps the area maintain economic competitiveness as a key visitor draw.

The State Route 156 project will provide a range of safety, economic, and quality of life benefits for the region by:

- Relieving traffic congestion for 39,000 vehicles every weekday (and even more on event weekends);
- Diverting truck traffic away from Merritt Street (State Route 183) in the rural community of Castroville;

Mr. Weiss  
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- Improving bicycle and pedestrian access and supporting active transportation to the nearby high school;
- Helping alleviate dangerous access to State Route 156 during afternoon commutes;
- Providing additional routes into Castroville's Commercial Park; and
- Providing additional fire and ambulance access in case of disasters.

The Castroville Community Services District strongly supports the State Route 156 Castroville Boulevard Interchange Project. Thank you for your consideration.

Sincerely,



Eric Tynan  
General Manager

cc: Debra L. Hale, Transportation Agency for Monterey County



**Recycled Water Committee  
Staff Report**

**TO:** Recycled Water Committee  
**FROM:** Paul A. Sciuto, General Manager  
**MEETING DATE:** May 14, 2020  
**AGENDA ITEM NO:** 10  
**SUBJECT:** Discuss and Consider any Options Relative to the PWM Expansion Project and the SEIR (not certified)

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**BACKGROUND**

On April 27, 2020, the M1W Board did not act to certify the Supplemental Environmental Impact Report (SEIR) for the Pure Water Monterey Expansion (Back-up) Project. Staff has received inquiries from Board Members about whether it might be appropriate for the Board to consider and discuss further actions that might be suitable or opportune regarding the SEIR and the project. Also, on May 1, 2020 the M1W Board of Directors received the attached letter from the Monterey Peninsula Water Management District (MPWMD) requesting identification of specific deficiencies found in the SEIR.

**DISCUSSION**

There are a number of options the Board may consider and discuss in regard to further action on the not certified SEIR.

Staff has noted that the Agency does not have additional budget funds at this time for dealing with any additional deficiencies that have been identified by some Board Members or could be identified in the future. The Agency has suspended all of the remaining contracts on these matters to prevent further consultant expenditures. This includes related work that was being done specifically for CalAm. At least one Board Member expressed at the Board meeting an interest in seeing further work to address the questions and comments that were provided to the Board. It might be appropriate for the Board to consider providing further guidance in that regard.

In addition, as noted above, M1W has received a letter from the MPWMD requesting additional information concerning the SEIR.

**FISCAL IMPACT**

None identified at this time.

## Conclusions and Recommendations

The Central Coast is critically dependent upon groundwater. Because the region is geographically isolated, it relies nearly exclusively on local water resources and cannot easily bring in new surface water that is more readily available to other areas of the state. As California confronts one of the worst droughts in recorded history, it is critical to consider ways to protect the Central Coast's invaluable groundwater resource for the present and future health of its farms, cities, and environment.

As described above, much work has been done to address the current threats to groundwater resources in this region, but it is not enough. Serious threats to the Central Coast's groundwater resources remain. Because groundwater is a common pool resource, effective and equitable groundwater management is difficult. Local entities lack the authority to control groundwater withdrawals which limits their ability to effectively manage this resource. The lack of regulation has led to a tragedy of the commons, resulting in a "race to the bottom," pitting neighbors against each other and causing risks of permanent damage from saltwater intrusion. Without statewide oversight and assistance, there is limited ability to coordinate between groundwater basins, limiting the ability to co-manage hydrologically connected basins or deal with associated conflicts. A broader and more consistent management framework will also enable basins to learn from similar situations and identify solutions that will be effective both locally and regionally.

A new state policy with the following components would improve the effectiveness of groundwater planning and support sustainable management of groundwater resources along California's Central Coast.

- **Establish a statewide policy of sustainability.** While the geology, economics, environment, and social conditions of each groundwater subbasin are different, it is important to have an overarching policy and set of standards for groundwater management. It should be the policy of the state that groundwater be managed sustainably and that all locally developed groundwater management plans describe their specific objectives for each subbasin along with the steps that they will take to achieve them.
- **Organize and empower local groundwater agencies.** Each medium and high priority groundwater subbasin, as defined by DWR's California Statewide Groundwater Elevation Monitoring (CASGEM) groundwater prioritization framework, should elect or form local groundwater sustainability agencies (GSA) through collaboration among existing counties, cities, water agencies and interested citizens. This may be through development of a Joint Powers Authority or through the formation of a new separate entity. GSAs should be granted the necessary authorities to sustainably manage the basin, including the ability to limit pumping, require monitoring, and collect fees.
- **Require the development and implementation of groundwater sustainability plans.** The GSAs within each medium and high priority groundwater basins should be required to develop a groundwater sustainability plan with specific measurable objectives that achieve sustainability on a realistic and defined schedule.



- **Provide technical guidance and financial support to local agencies.** State agencies should be encouraged to provide guidance and assistance to local GSAs such as expanded guidelines that could assist in development or implementation of local plans
- **Empower the State to oversee implementation.** A new state policy should allow the Department of Water Resources and State Water Resources Control Board to oversee local groundwater management activities and intervene only when a local area is unable or unwilling to sustainably manage the basin. The state agencies should plan to return control to locals as soon as is possible.

# Coastal Commission expected to consider Cal Am project in August

State water board official urges commission to move forward

(Monterey Herald)

By [JIM JOHNSON](#) | [jjohnson@montereyherald.com](mailto:jjohnson@montereyherald.com) | Monterey Herald

PUBLISHED: May 15, 2020 at 2:58 p.m. | UPDATED: May 16, 2020 at 6:30 a.m.

MARINA — Coastal Commission staff has confirmed the full commission is expected to consider California American Water's Monterey Peninsula desalination project in August after a 10-month delay since it last considered the proposal last fall.

On Thursday, Coastal Commission official Tom Luster confirmed to The Herald that the desal project is expected to be considered by the full commission at its Aug. 12-14 meetings. Luster said that meeting will be conducted entirely by remote hearing with commissioners, staff and the public calling in. He said the commission would provide guidance later on how people can participate, noting that the commission just completed its first all-remote hearings this week.

Luster's confirmation of the commission's plan to revisit the desal project, including a permit application and a Marina city appeal of the project's proposed wellfield at the CEMEX sand mining plant site, comes in the wake of a letter from a top state water board official urging the commission to stop delaying.

In a May 8 letter, State Water Resources Control Board executive director Eileen Sobeck called for the Coastal Commission to issue a final decision on the desal project application and an appeal by the city of Marina by the commission's August meetings.

Sobeck argued in the letter that the commission has no legitimate basis for continued analysis of the desal project that commission staff has offered as a reason for postponing further consideration of the project from last fall.

Further delay, Sobeck wrote, would "almost certainly" prevent Cal Am from meeting the state water board's desal project milestones in September and next year for construction and completion of the project under the board's Carmel River pumping cutback order set to take full effect on Dec. 31, 2021. And she wrote that it would also likely "limit Cal Am's ability or willingness" to "consider and pursue, let alone fund and construct" other short-term or long-term water supply proposals such as the Pure Water Monterey expansion project to meet the river cutback order.

At the same time, Sobeck noted that neither the desal project nor the Pure Water Monterey expansion project are expected to meet the river cutback order deadline, and questioned whether and when the expansion proposal could even move forward.

Last week, the Monterey One Water board declined to certify a supplemental environmental impact report for the Pure Water Monterey expansion proposal amid reports of operational and cost issues involving the core recycled water project.

Sobeck noted that a NOAA Fisheries branch chief had testified before the commission in March about “dire consequences for the (Carmel River’s) steelhead and other public trust resources if a reliable and sustainable water supply allowing Cal Am to terminate its unlawful diversions is not promptly developed.”

Luster told The Herald commission staff still has to complete its desal project review including new information from Cal Am and other entities, updated water demand and supply figures, and the latest developments involving the Pure Water Monterey expansion proposal.

He called the review a “work in progress” but promised it would be used to develop a recommendation for the August hearing.

Sobeck pointed out in her letter that the commission’s review of the desal project had been continued from November to March, then to June, and finally to this summer, and that commission staff had urged Cal Am to withdraw its desal project permit application entirely to remove any pending review deadline under the state’s permit streamlining rules to allow for even lengthier review.

She also noted that the State Lands Commission has delayed its consideration of the project and the Monterey County Superior Court has continued its stay of the county-issued desal project development permit pending review of another Marina city appeal due to the Coastal Commission’s delay.

Cal Am refused to withdraw its desal project application, meaning the commission had until June to consider the project application under state rules.

But Luster explained the desal project review deadline had been extended 60 days by Gov. Gavin Newsom’s executive order a few weeks ago.

Cal Am spokeswoman Catherine Stedman said company officials are in regular contact with state water board officials on efforts to comply with the Carmel River cutback order and the milestones, adding that it appears from Sobeck’s letter to the commission that the state water board “has no intention of moving the deadline or altering the milestones and penalties.”

If the river cutback order remains unchanged, Cal Am would face a loss of 1,000 acre-feet of river water per missed milestone until it's met and would be legally limited to 3,376 acre-feet of river water – thousands of acre-feet less than it uses now – if it fails to meet the final deadline. Losing such a large amount of water supply would be expected to devastate the local economy or require payment of severe penalties for unauthorized use of river water.

UPDATED: May 27, 2020 at 3:31 p.m.

**MARINA** — A Pure Water Monterey expansion proposal has narrowly survived another attempt to shelve it indefinitely even as the main recycled water project struggles with operational and cost issues that have further postponed its water delivery date and hampered its capacity.

For the second time in a month, the Monterey One Water board rejected a bid to formally deny certification of the expansion proposal's supplemental environmental impact report and postpone further work on the proposal until "feasibility" is proved. Again it was Boronda representative Linda Grier casting the deciding vote.

By an 11-10 weighted vote, a split board on Tuesday night denied a proposed resolution finding the expansion SEIR fell short on some of what it called environmental issues and resolving to discontinue work on the project until those issues are addressed and the main recycled water project is properly operating, source water agreements are secured, and the wastewater agency is fiscally solvent.

The resolution was considered during a nearly four-hour special board meeting set at last week's regular board meeting where the main recycled water project's deep well injection issues and the need for an additional multi-million-dollar well to meet the promised 3,500-acre-foot annual water supply were discussed, along with the agency's fiscal status as it faces a looming deficit.

The Monterey One Water board previously declined to certify the Pure Water Monterey expansion SEIR, leaving the project in limbo, but technically alive.

The \$126 million main project has been delayed for months, resulting in more than one breach of a water purchase agreement with California American Water. It has seen its overall water cost mount past the original limits set in the agreement with additional cost increases imminent. And agency officials now expect the project to be ready to provide water to the Monterey Peninsula by Aug. 10 – more than seven months later than originally promised.

Supervisor John Phillips, the Monterey County representative who voted for the resolution largely mirroring one submitted by Del Rey Oaks representative John Gagliotti, said it was necessary for the agency to focus on more immediate concerns. He argued the agency has been harmed by being thrust into a political battle over the future of the Peninsula water supply, something he said he was assured wouldn't occur when he backed the expansion proposal SEIR more than a year ago.

Phillips said he had no idea what the agency's next move would be about the expansion proposal.

Seaside representative Jason Campbell and Monterey representative Tyller Williamson, and other opponents of the resolution who voted against it, said it represented an attempt by Cal Am backers to kill the less costly and more environmentally friendly recycled water expansion proposal in favor of the company's Peninsula desalination project, and the agency board had no legitimate reason to deny certification of the SEIR.

They were joined by more than 80 public speakers testifying remotely during the online meeting. About 70 expressed opposition to the resolution and support for the expansion proposal – many of them Marina residents who would not receive water from the project. It was an unusually large turnout that was apparently organized as part of a “filibuster” backed by the activist group Public Water Now. About a dozen speakers testified in support, most of them with Peninsula business ties.

On Tuesday, Grier seemed to express support for the proposed resolution except for certain language in the document. She ultimately voted against it while calling for the resolution to be revised and presented to the board again at a later date.

Last month, Grier cast the deciding vote when the board narrowly declined to certify the expansion SEIR by the same 11-10 vote, then cast another deciding vote when the board rejected a proposal to formally deny certification of the environmental review document and discontinue further while suggesting she would support continuing to pursue the proposal.

The unresolved environmental issues outlined in the resolution included: source water availability; long-term water supply and demand conclusions, potential impacts on Castroville and the Salinas Valley groundwater basin as a result of using additional wastewater for the expansion; evaluation of impacts as a combined or alternative project with desal; the project description; and the impact of a continued Peninsula moratorium on new water service connections due to an inadequate water supply under recycled water rather than desal.

The expansion project issue has sparked an internecine battle between the agencies originally backing it with the Peninsula water district sending a letter last month calling for Monterey One Water to revise if needed, and reconsider the SEIR and withholding its share of funding – nearly \$700,000 – for the document until its partner agency acts within 30 days, and a Monterey One Water response letter demanding the water district pay its share of the document costs and arguing it has no legal obligation to certify the SEIR.

At the same time, Marina Coast Water District continues calling for wastewater agency officials to immediately grant the district an additional weighted vote on the agency board and challenging the validity of all board votes since the demand was made earlier this year. The district's legal firm sent a letter to the agency on Tuesday demanding arbitration over the issue, claiming Tuesday's special

meeting and any board votes were invalid and arguing that approval of the proposed resolution would have represented a breach of fiduciary obligation.

And in response to the main recycled water struggles, Cal Am officials have repeatedly demanded that agency officials provide adequate information on the main project status and cost under the water purchase agreement, though agency officials said they have done so. Cal Am has also argued the main project's issues reflect poorly on the expansion proposal, which company officials have long claimed would fall short of providing an adequate water supply for the Peninsula anyway.

Marina Coast has also recently released two independent analyses backing the water management district water supply and demand analysis.

# CLIENT NEWS BRIEF

## New Laws Will Impact Public Work Projects

January 1, 2020

Governor Gavin Newsom has signed two laws that will impact public works contracts in California. Assembly Bill (AB) 456 extends the operative date for the current contractor claims resolution process to January 1, 2027. AB 1768 expands the definition of "public works" for purposes of paying prevailing wage, regulating working hours, and securing worker's compensation.

### AB 456

The law as currently stated in Public Contract Code section 9204 prescribes a claims resolution process for any claim by a contractor in connection with a contract for a public works project entered into on or after January 1, 2017.

Under existing law, such a claim is defined as a separate demand by the contractor for one or more of the following:

- A time extension for relief from damages or penalties for delay;
- Payment of money or damages arising from the work done pursuant to the contract for a public work; or
- Payment of an amount disputed by the public entity.

Upon receipt of a claim that is subject to this resolution process, a public entity must conduct a reasonable review of the claim and provide to claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed. The public entity is required to provide this statement within 45 days.

The law requiring this claims resolution process was set to expire January 1, 2020. AB 456 extended the sunset date to January 1, 2027.

### AB 1768

This bill specifies that preconstruction and postconstruction work fall within the definition of "public works" and, consistent with existing law, employees conducting such work must be compensated no less than the general prevailing rate of per diem wages as determined by the Director of Industrial Relations. This definition of "public works" is only for purposes of the Labor Code and prevailing wages.

Previously, "public works" included construction, alteration, demolition, installation or repair work done under contract and paid in whole or in part with public funds. Now, the definition of "construction" under Labor Code section 1720 has been expanded to specifically include work performed during the design, site assessment, feasibility study, and other preconstruction phases of construction, including but not limited to, inspection and land surveying work and work performed during the postconstruction phases of construction, including but not limited to all cleanup work at the jobsite. Furthermore, preconstruction work is considered "construction" regardless of whether any actual construction work is done at that phase. What this means is the scope of work covered by existing prevailing wage laws has grown.

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Number 65



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*As the information contained herein is necessarily general, its application to a particular set of facts and circumstances may vary. For this reason, this News Brief does not constitute legal advice. We recommend that you consult with your counsel prior to acting on the information contained herein.*



# CLIENT NEWS BRIEF

November 2019  
Number 65

Any willful violation of prevailing wage law is a misdemeanor, and because AB 1768 expands the application of an existing crime, it also imposes a state-mandated local program.

## Takeaways

Public entities should be mindful that prevailing wage rights have been extended to all employees conducting pre and postconstruction services on public works projects. This may entail additional cost in contracts for those services. Public entities should also ensure that their contracts for construction include appropriate language regarding the claims resolution process.

If you have any questions about AB 456 or AB 1768, or public works projects in general, please contact the authors of this Client News Brief or an attorney at one of our [eight offices](#) located statewide. You can also subscribe to our [podcast](#), follow us on [Facebook](#), [Twitter](#), and [LinkedIn](#) or download our [mobile app](#).

*As the information contained herein is necessarily general, its application to a particular set of facts and circumstances may vary. For this reason, this News Brief does not constitute legal advice. We recommend that you consult with your counsel prior to acting on the information contained herein.*

## IMPLICATIONS OF FINDINGS

Taken together, the overall conclusion that can be derived from the collected data and the preliminary analysis is that the "deep aquifer" from which MCWD extracts its water supply is actually two separate aquifer systems. Existing geologic and water chemistry data suggest that MCWD wells 10 and 11 produce primarily from the Paso Robles Formation, whereas MCWD well 12 produces from the Purisima Formation. In contrast, the "deep aquifer" wells in the Castroville area are interpreted to produce from the Paso Robles Formation. Aquifer response data suggest these two aquifer systems are hydraulically isolated from each other.

### Recharge Considerations

The hydrogeologic interpretation of the deeper aquifers raises questions regarding the nature and magnitude of recharge to these aquifers. Well 12 is completed in and produces primarily from the Purisima Formation. The Purisima Formation is not exposed on land in Monterey County. The closest land exposure is in Soquel (Santa Cruz County) where the Purisima Formation is the primary source of water for the Soquel Creek Water District. Recharge for the Purisima Formation (MCWD well 12) is therefore primarily leakage from overlying aquifers. Some portions of extractions may be supported by depletion of ground water storage. However, the low estimates for storage coefficients for this aquifer system suggest that the volume of ground water that can be removed from storage is not large.

The Paso Robles Formation crops out extensively throughout the Salinas Valley region. However, in most locations, the Paso Robles Formation underlies the Salinas Valley alluvium and Aromas Sands that comprise the 180- and upper portion of the 400-foot aquifers. The alluvium receives recharge primarily from the river and irrigation return flows. In areas where Paso Robles is overlain by alluvium, recharge is from leakage from overlying aquifers.

There are 37,500 acres of Paso Robles Formation exposed in Monterey County. Of this area, 12,400 acres, or 33 percent, of Paso Robles Formation are exposed in the El Toro-Laguna Seca Area where it constitutes as recharge area for these areas. The remaining acreage of Paso Robles Formation is exposed on the west side of the Salinas Valley. However, much of this area is in the rain shadow of the Santa Lucia Range. Annual rainfall falling on the outcrop areas is less than 12 inches. With this limited rainfall, direct recharge to the outcrops of Paso Robles Formation from precipitation is minimal, if any. Given the hydrogeologic setting, extractions from the Paso Robles Formation also appear to be primarily supported by leakage from the overlying shallow aquifer system.

The implications regarding recharge mechanisms are generally supported by the water level history of MCWD wells. All three of MCWD wells show a similar water level history. A rapid decline as local storage is depleted and then a stabilization as extractions equilibrate with leakage. This interpretation is best evaluated by modeling.

### Modeling Implications

The revised interpretation of the Salinas Valley Basin, including deeper aquifers results in a four-layer hydrogeologic model—the 180-foot, the 400-foot, the Paso Robles and the Purisima Formation. The current version of the Salinas Valley Integrated Ground and Surface Water Model (SVIGSM) is a 3-layer model—two layers corresponding to the 180- and 400-foot aquifers and a

third representing the deeper aquifers. Because Marina's deep aquifer water supply is derived from wells completed in both the Purisima and the Paso Robles Formations, SVIGSM, as currently configured, does not accurately reflect the hydrogeology of the MCWD's Wells.

**RESOLUTION NO. 2020-05**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASTROVILLE COMMUNITY SERVICES DISTRICT APPROVING PROFESSIONAL ENGINEERING SERVICES PROPOSAL FOR WASHINGTON SEWER TRUNK LINE BYPASS 30% DESIGN WORK**

**WHEREAS**, Castroville Community Services District (“District”) is a Community Services District created pursuant to Government Code Section 61000; and

**WHEREAS**, as a Community Services District, the District’s public contracting shall be conducted in compliance with State law, including Public Contract Code sections 20680-20683 and Government Code Section 4525 et. seq.

**WHEREAS**, pursuant to Government Code section 4526, notwithstanding any other provision of law, selection by the District for professional services of private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

**WHEREAS**, in using this method of selection, for contracting for private architectural, landscape architectural, professional engineering, environmental, land surveying, and construction project management services, the District is to assure that these services are engaged on the basis of demonstrated competence and qualifications for the types of services to be performed and at fair and reasonable prices to the District; and

**WHEREAS**, the General Manager has evaluated current statements of qualifications and performance data on file with the District for professional engineering design services; and

**WHEREAS**, the District has previously engaged MNS Engineering to provide professional engineering design work.

**WHEREAS**, the General Manager has determined the professional engineering services provided by MNS Engineering to be of a demonstrated high quality, at a fair and reasonable cost, and competently and timely delivered; and

**WHEREAS**, the General Manager has determined that the highly specialized functions of the nature the professional engineering services needed for the Washington Sewer Trunk Line Bypass Design work requires a distinctly qualified professional engineering company and team of engineering professionals to render the professional engineering services required.

**WHEREAS**, on May 5, 2020, MNS Engineering submitted a Proposal for Professional Engineering Services – Washington Sewer Trunk Line Bypass 30% Design, a copy of which is attached as Exhibit A (MNS Proposal); and

**WHEREAS**, based on MNS Engineering’s services provided to the District, the General Manager has determined that MNS Engineering has the demonstrated the specialized skills, demonstrated competency, and holds the professional qualifications necessary for the satisfactory performance of the design services required; and

**WHEREAS**, in making a determination of the highly specialized skills, competency, and professional qualifications necessary for satisfactory performance of the design services, the General

Manager considered MNS Engineering's proven experience, high level of competency, qualifications, and proven skills to be more important than comparative cost when selecting the professional engineer for the engineering design work; and

**WHEREAS**, nevertheless, the General Manager has evaluated the MNS Engineering Proposal and determined the cost for services set forth in the Proposal are fair and reasonable to the District for the scope of professional engineering design services being provided.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Castroville Community Services District Board of Directors hereby finds:

1. That MNS Engineering, Inc. is an engineering company providing professional engineering services, as set forth in Government Code section 4525;
2. That contracting for MNS Engineering's professional engineering design services is not subject to the public bid process pursuant to Government Code section 4526;
3. That the District has previously engaged MNS Engineering for professional engineering services and finds that MNS Engineering has demonstrated their specialized skills, competency and qualifications necessary for the satisfactory performance of the professional engineering design services required; and
4. That the price for the professional engineering services set forth in the MNS Engineering - Washington Sewer Trunk Line Bypass 30% Design Proposal, is a fair and reasonable price to the District.

**BE IT HEREBY FURTHER RESOLVED** that the Board of Directors hereby approves May 2, 2020 MNS Engineering, Inc. Proposal for Professional Engineering Services – Washington Sewer Trunk Line Bypass 30% Design, as set forth in Exhibit A.

**BE IT HEREBY FURTHER RESOLVED** that the Board of Directors hereby directs the General Manager or his or her designee to take all steps necessary to implement and complete the design work for the Washington Sewer Trunk Line Bypass as set forth herein.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Castroville Community Services District duly held on the \_\_\_ day of June 2020, by the following vote.

Ayes:            Director(s) \_\_\_\_\_

Noes:            Director(s) \_\_\_\_\_

Absent:          Director(s) \_\_\_\_\_

Abstained:      Director(s) \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Adriana Melgoza, Board President

\_\_\_\_\_  
Lidia Santos, Secretary  
(SEAL)

# Exhibit A



811 El Capitan Way, Ste 130 / San Luis Obispo CA 93401  
Ph. (805) 692-6921 / F. (805) 692-6931

May 5, 2020

Eric Tynan, General Manager  
Castroville Community Services District  
11499 Geil Street  
Castroville, CA 95012

**Subject: Proposal for Professional Engineering Services – Washington Sewer Trunk Line Bypass 30% Design**

Dear Mr. Tynan:

Thank you for the opportunity to submit this proposal for Professional Engineering Services to prepare 30% design documents for the Washington Sewer Trunk Line Bypass Project (Project) for the Castroville Community Services District (District). MNS Engineers, Inc. (MNS) offers our qualified team to provide professional services for this Project.

### Project Understanding

It is our understanding the District is seeking a qualified consultant to develop preliminary design documents for a new 24-inch trunk sewer bypass main approximately 1,200 feet in length extending from the intersection of Washington Street and Merritt Street, to the corner of Washington Street and Tembladera Street, then across undeveloped areas and under Highway 1 to the Monterey Regional Water Pollution Control Agency (MRWPCA) pump station located at the south end of Watsonville Road. The proposed alignment is shown on Figure 1, attached to this proposal. This project was identified by the Wastewater Collection System Master Plan, 2013 Update, as essential to provide additional conveyance capacity from the collection system to the MRWPCA pump station. The existing conveyance system is under capacity, and proposed developments identified in the 2006 Castroville Community Plan will further exacerbate capacity issues without implementation of this project. This project presents several technical challenges which will need to be addressed over the course of the Project. Critical factors which we have identified are described as follows:

- **Caltrans Encroachment:** A portion of the pipeline alignment crosses under Highway 1, which is Caltrans Right-of-Way. Caltrans will most likely require this pipeline segment be constructed using bore and jack methodology. In addition, a Caltrans encroachment permit will need to be obtained prior to the start of construction. The preliminary design of this critical crossing is included in the MNS scope of work. A Caltrans permit will require 100% Plans and obtaining the Caltrans Encroachment permit is not included in this scope of work.
- **County of Monterey Encroachment:** A portion of the pipeline alignment is within County of Monterey (County) roadways. An encroachment permit for the construction of the project will be required. The County will require 100% Plans; obtaining this permit is not included in the MNS scope of work.
- **Coastal Zone:** Portions of the project are within the Coastal Zone, and as a result are within the jurisdiction of the California Coastal Commission. A Coastal Development Permit will need to be obtained prior to the start of construction. Processing a Coastal Development Permit will require prior approval of CEQA and obtaining this permit is not included in the scope of work.
- **Environmental Considerations:** Portions of the Project traverse undeveloped areas including vegetated areas and agricultural fields. There is a high potential these areas are habitat for sensitive plants or animals. A biological assessment of these areas is recommended to determine permitting requirements for the project. Environmental compliance work is not included in the scope of work.
- **Rights-of-Way Issues:** Historically, the District owned and maintained a 10-inch vitrified clay pipe (VCP) gravity sewer main along the proposed alignment of the bypass sewer. This pipeline crosses five individual private properties, in

addition to public rights-of-way, between the upstream connection point and the existing pump station. The District provided information regarding easements in the area, but additional research will be required to determine if the District owns easements along the entire alignment. If easements do not exist, additional easements will need to be obtained. In addition, due to modification of the pipeline alignment, additional easements will be required. This scope of work includes topographic and boundary surveying only. Scope and budget to provide legal descriptions for the District's use in obtaining additional easements are not included in the MNS scope of work.

### Technical Approach

Our approach for this project is to focus on Coordination, Timely Project Management and Delivery, and Technical Excellence.

**Coordination.** In addition to strong verbal and e-mail communications, MNS will schedule regular meetings with the District, Caltrans, and project stakeholders as appropriate to ensure the recommendations and proposed improvements are in line with expectations. In addition, e-mails and conference calls with MNS staff will ensure District staff are involved in every stage of the design process.

**Timely Project Management and Delivery.** With our Project Manager's leadership, and a competent staff, we will lead all aspects of the Project to meet the District's goals. Our project team is available to kick this project off immediately and work towards the goal of a complete contract including detailed construction plans and specifications.

**Technical Excellence.** The MNS staff who will be involved in this project have extensive experience in the design and construction of wastewater facilities. Utilizing the advanced technical knowledge of our staff, we will lead every aspect of this project to ensure a robust and functional extension to the District's wastewater collection system.

### Project Scope of Work

MNS has tailored a scope of work to provide engineering services for preliminary design of the Castroville Washington Sewer Trunk Line Bypass Project. A brief description of tasks and responsibilities are described below.

#### Task 1 – Project Management, QA/QC, and Meetings

This task includes Project Management, Quality Assurance/Quality Control (QA/QC), and Meetings associated with the detailed design of the Project.

##### Subtask 1.1 – Project Management

The Project Manager will provide ongoing coordination of the project team including the District and the MNS project team. He will also monitor the budget and serve as the main point of contact with the District. Frequent phone calls and e-mail updates will be sent from the MNS Project Manager to the District General Manager in order to keep the coordination open and up-to-date. The MNS Project Manager will submit monthly invoices with all supporting documentation in a format acceptable to the District.

The MNS Project Manager will be responsible for ensuring all deliverable deadlines are met, all internal quality control reviews are completed, and the final products meet the expectations of the District.

##### Subtask 1.2 – Quality Assurance/Quality Control

In accordance with MNS company policy, all deliverables, calculations, recommendations, and other documentation will be reviewed by an experienced engineer, not otherwise associated with the Project, prior to submittal to the District. Documents will be reviewed to ensure technical excellence, the goals and expectations of the District are being met, and conformance with applicable design checklists and standards. For this project, all deliverables and other items requiring quality control reviews will be reviewed by Tyler Hunt, PE.

##### Subtask 1.3 – Meetings

Over the course of the Project, MNS will facilitate and lead meetings and conference calls as required to move the Project forward and ensure the District is informed and in concurrence with the progress of the project. For each meeting, MNS will develop a meeting agenda and will submit meeting minutes to the District within three business days. The Project Manager and the Project Engineer will attend meetings as appropriate.

Over the course of the Project, we anticipate two meetings which would be held at the District's offices:

- Project Kick-off Meeting
- 30% Design Review Meeting

#### Task 2 – Earth and Land Investigations

##### Subtask 2.1 – Geotechnical Investigations

Portions of the proposed pipeline alignment will be installed at depth of up to 30 feet below ground surface, and trenchless pipeline installation methods will likely be utilized. Due to these factors, geotechnical investigations are recommended for this project and included in the scope of work.

Geotechnical engineering services will be provided by our subconsultant, Geosolutions, Inc. A detailed scope of work for geotechnical services to be provided is included as an attachment to this letter. MNS staff will coordinate the geotechnical investigations for this project.

##### Subtask 2.2 – Topographic Survey

MNS will conduct a ground survey of the proposed sewer alignment to obtain topographic information and develop a base map suitable for pipeline design including measuring invert elevations of six existing sewer manholes. The completed topographic map will include 1-foot surface contours and relevant surface features, and will include a 50-foot wide strip, approximately 1,200 feet in length centered along the proposed pipeline alignment. Trees, fences, manhole rim and invert elevations, and other observable utilities will be included in the survey.

##### Subtask 2.3 – Easement and Right-of-Way Mapping

MNS will conduct a field survey to re-establish the existing sewer easement and Highway 1 (Caltrans) Right-of-Way. The existing easements and rights-of-way will be plotted on the topographic base map. In addition, we will obtain title reports for four properties along the pipeline alignment. It is assumed the District will provide documentation of the existing sewer easement, and sufficient boundary monumentation exists, and can be located, to determine the existing easement and Right-of-Way.

#### Task 3 – Preliminary Contract Document Development

MNS will develop a preliminary (30% complete) set of contract documents including draft plans and an engineer's opinion of probable cost of construction for the Project.

##### Subtask 3.1 – Plans

Using the site information collected and developed in Task 2, MNS will prepare detailed Plans for the Project clearly defining the work to be completed. The Plans will be prepared in the latest version of AutoCAD Civil 3D. Plan & Profile (P&P) drawings will be prepared with a horizontal scale of 1" = 20', with the vertical scales on profiles being drawn at a scale of 1" = 5'. An anticipated sheet list includes:

Sheet No.	Drawing No.	Description
1	G-1	Title Sheet
2	G-2	General and Civil Notes and Sheet Layout Plan
3	C-1	Sewer Alignment P&P – STA 10+00 to STA 14+00
4	C-2	Sewer Alignment P&P – STA 14+00 to STA 17+50
5	C-3	Sewer Alignment P&P – STA 17+50 to STA 22+00

##### Subtask 3.2 – Engineer's Estimate of Probable Cost of Construction

MNS will prepare an engineer's estimate of probable construction cost for each design submittal. We will base the estimate on recent projects of similar size and scope upon which we have worked.



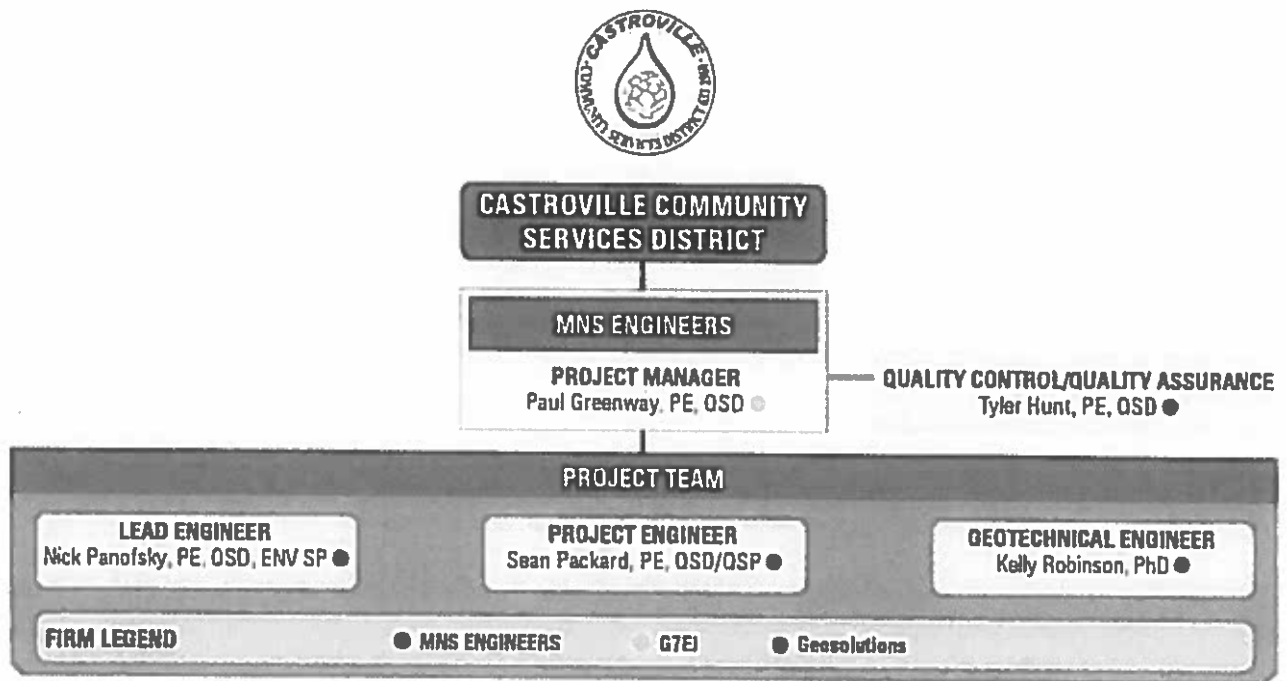
**Deliverables**

The following deliverables will be submitted to the District over the course of this project:

- Meeting Agendas and Meeting Minutes
- 30% design plans and cost opinion

**Project Team**

MNS has assembled a qualified team with the skills and expertise to bring this project to completion in line with the District's goals. An organizational chart for the proposed project team is included below. Detailed resumes for individual team members are available upon request.



**Compensation**

MNS proposes to perform the services described herein for a not-to-exceed fee estimate of \$59,723. A breakdown by task is provided in the following table. A detailed fee proposal spreadsheet is available on request. All fees are in accordance with the MNS Standard Fee Schedule, also included as an attachment

Task	Fee
Task 1 – Project Management, QA/QC, and Meetings	\$6,620
Task 2 – Earth and Land Investigations	\$37,815
Task 3 – Contract Document Development	\$15,288
<b>Total</b>	<b>\$59,723</b>

### Schedule

We are prepared to meet or exceed the schedule provided in the following table, assuming a notice to proceed date of July 1, 2020.

Project Kickoff	Week of July 1, 2020
Geotechnical Investigation	July 8 – October 4, 2020
Topographic Survey	July 15 – August 23, 2020
30% Design Submittal	October 21, 2020

### Closing

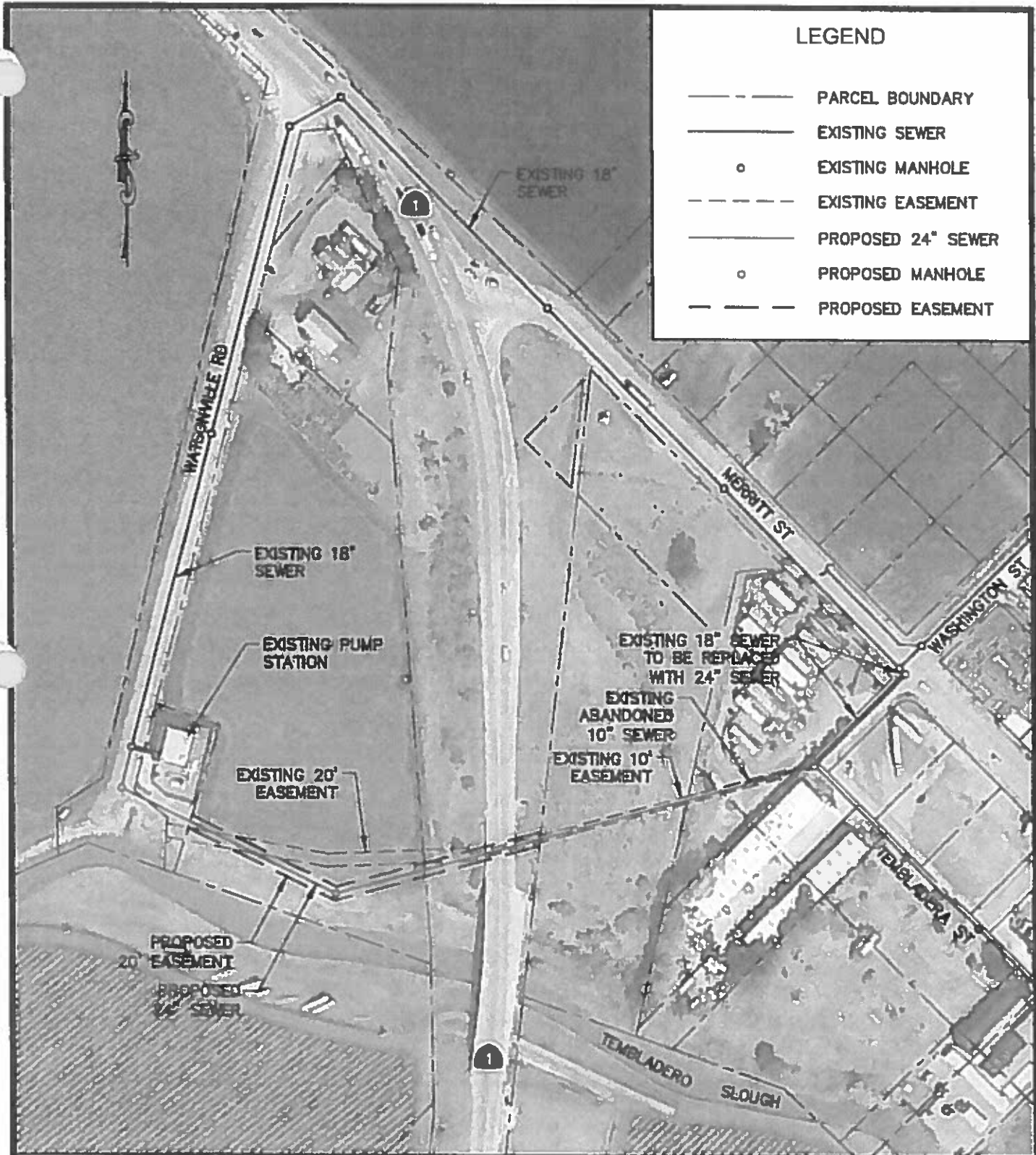
Thank you for the opportunity to submit this proposal. We are excited and look forward to working with the District. This proposal is valid for six (6) months from the date of submission. Please feel free to contact Paul Greenway with any questions you may have about our submittal at 831.400.8964 or Paul@G7ei.com. Thank you for your consideration.

Sincerely,  
MNS Engineers, Inc.



Nick Panofsky, PE  
Lead Engineer

Attachments  
Figure 1 Proposed 24 inch Sewer Bypass Improvements  
Fee Schedule  
Geosolutions, Inc Scope of Work



**FIGURE 1: PROPOSED 24-INCH SEWER BYPASS IMPROVEMENTS  
WASHINGTON SEWER TRUNK LINE BYPASS  
CASTROVILLE COMMUNITY SERVICES DISTRICT**

**RESOLUTION NO. 2020-06**

**A RESOLUTION BY THE BOARD OF DIRECTORS OF THE CASTROVILLE  
COMMUNITY SERVICES DISTRICT AUTHORIZING A FINANCIAL ASSISTANCE  
APPLICATION FOR ENHANCEMENT OF EXISTING DISTRICT WATER  
INFRASTRUCTURE**

**WHEREAS**, the Castroville Community Services District (“District”) is a Community Services District created pursuant to Government Code Section 61000; and

**WHEREAS**, the District has supplied water service to the Community of Castroville since its inception in 1952; and

**WHEREAS**, Castroville is a Severely Disadvantaged Community as defined under the American Community Survey; and

**WHEREAS**, currently the funding for the daily operations and maintenance comes from water sales. If revenue is used for needed capital improvements the District would need to add these costs to the water bills thus raising the rates on an already severely disadvantaged community.

**WHEREAS**, The District requires financial assistance to add a new well and treatment facilities including an additional 6,300,000-gallon Storage tank and appurtenances to facilitate receiving the new water source as well as remediating the deficiencies and defects in existing facilities of the Castroville CSD water distribution system and to mitigate the environmental and health risks presented by the current condition of the existing Castroville CSD water system, should it lose another well supplying the distribution system.

**WHEREAS**, as the District applied to Department of Water Resources for an Integrated Regional Water Management (IRWM) Disadvantaged Community Involvement Grant (“Grant”) for \$397,000; and

**WHEREAS**, the Regional Water Management Foundation (“RWMF”) administers the Grant funding; and

**WHEREAS**, Grant funding is available under the Proposition 1 Implementation Grant Funds; and.

**WHEREAS**, District Counsel advises that repairs to existing water facilities are categorically exempt from the provisions of the California Environmental Quality Act (CEQA) under Section 15301 of the CEQA Guidelines and Sections 21080(9) and 21084 of the Public Resources Code. CEQA review therefore is not required for the District to apply for financial assistance for such work.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Castroville Community Services District Board of Directors:

1. Authorizes and directs the District's General Manager and designates the General Manager as the District's "Authorized Representative", to prepare, sign and file, for and on behalf of the Castroville Community Services District, a Financial Assistance Application to obtain Proposition 1 Grant funding from the IRWMP for the planning, design, and construction of repair, replacement, rehabilitation and improvement to existing Castroville CSD water distribution system facilities.

2. The District's Authorized Representative is authorized and designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance grant agreement, and any amendments or changes thereto, with the Grantee.

3. The District's Authorized Representative is designated to represent the District in carrying out the District's responsibilities under a Grant Agreement or financing agreement, including certifying disbursement requests on behalf of the District and complying with applicable state and federal laws.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Castroville Community Services District duly held on the 16th day of June 2020, by the following vote.

Ayes: Director(s) \_\_\_\_\_

Noes: Director(s) \_\_\_\_\_

Absent: Director(s) \_\_\_\_\_

Abstained: Director(s) \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Adriana Melgoza, Board President

\_\_\_\_\_  
Lidia Santos, Secretary  
(SEAL)

**CASTROVILLE COMMUNITY SERVICES DISTRICT  
INVESTMENT AND DEPOSIT POLICY**

**BACKGROUND AND PURPOSE**

State law requires that the District's Treasurer submit to the Board an annual statement of Investment Policy and periodic reports regarding investments and deposits. This document is the Annual Statement of Investment Policy for FY 2020/2021.

Pursuant to California Government Code Sections 61050(c) and 61053 (b) the Board of Directors ("Board") has appointed the General Manager to be the District Treasurer. Pursuant to Government Code Section 61053(a), the Board has established an alternative depository, other than the County of Monterey, for the District's funds.

Pursuant to California Government Code Section 53646(a)(2), regarding investments and deposits of District funds, the District deposits and investments shall be made by the District in accordance with this policy.

**I. OVERALL POLICY**

When investing, re-investing, purchasing, acquiring, exchanging, selling or managing public funds, the primary objective of the District shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the District. The third objective shall be to achieve a return on the funds under the District's control. When depositing funds pursuant to Section 53630 et seq., the District's primary objective shall be to realize maximum return, consistent with prudent financial management.

The District shall maintain an operating fund with enough reserve to avoid borrowing because of routine disruptions in revenue. The District shall maintain a replacement fund with a reserve fund for the replacement of facilities which will avoid all or part of the cost of borrowing. A reserve fund element should be calculated for each physical asset. The District shall maintain a reserve fund to replace facilities lost due to catastrophic events and to pay for the defense of claims often associated with such losses.

**II. APPLICABLE LAW**

All references to code sections in this Statement, unless otherwise specified, are from the California Government Code. The District's investment policy is based on provisions of the California Government Code commencing with Section 53600 governing the investments of local agency funds and deposits of public monies. All references to code sections in this Statement, unless otherwise specified, are from the California Government Code.

The District's investment policy is based on provisions of the Section 53600 and following governing the investments of local agency funds and public monies. The District's deposit policy is based on the provisions Section 53630 and following governing the deposit of local agency funds and public monies.

All District funds will be invested in compliance with governing provisions of law Government Code Sections 53600 et seq. and this policy. All District deposits will be made in compliance with Sections 53630 and following and this policy. If there is any inconsistency or conflict between the applicable state laws and the policies expressed in this Statement, the statutory provision shall be the policy of the District.

In accordance with Section 53600.3, the District intends to invest prudently in order to safeguard the invested principal and maintain adequate cash availability for the anticipated needs of the District. In accordance with Section 53637, the District intends to make its deposits with the objective of realizing maximum return, consistent with prudent financial management. With respect to deposits made by the District, such deposits shall be made with As far as possible, all money belonging to or in the custody of the District, including money paid to the Treasurer or other official to pay the principal, interest, or penalties of bonds, shall be deposited for safekeeping in an institution as described in Section 53635.2.

### III. AVAILABILITY OF FUNDS

A. Funds For Immediate Expenditure. An amount approximately equal to the total of all District expenditures for an average three-month period shall be maintained in active deposits, as defined by Section 53644(a), such as the State Treasurer's Local Agency Investment Fund (LAIF). All Deposits (both active and inactive) shall be managed in accordance with Sections 53630 through 53686.

B. Funds Not Required for Immediate Expenditure. All funds in excess of the amount needed for immediate expenditure as described in paragraph A, shall either be a deposited as set forth in Section V, below with the objective of realizing maximum return, or invested in acceptable investment instruments as described in Section IV, below. Periodic analysis of cash flow during the fiscal year shall serve as the basis for determining when such funds should be made available for expenditure, so that an appropriate maturity date of deposits or investments may be fixed accordingly.

C. Earned Interest. In accordance with Section 53647, interest earned on all money deposited belongs to, and shall be paid quarterly into the general fund of, the District, unless otherwise directed by law. Notwithstanding this provision, the Board may direct such interest to be paid to the fund which contains the principal on which the interest accrued.

IV. ACCEPTABLE INVESTMENT INSTRUMENTS

The District's investment portfolio may include the following instruments subject to state law and subject to the constraints herein stated:

A. Negotiable certificates of deposits, subject to the limitations set forth in Section 53601(h) and Section 53638. Purchases of certificates of deposits shall not exceed thirty percent (30%) of the District's idle funds;

B. Deposits in the Local Agency Investment Fund (LAIF), subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. No investment with the Local Agency Investment Fund may, by state regulation, exceed fifty million dollars (\$50,000,000);

C. Passbook savings accounts, subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. In accordance with Section 53637, no funds shall be deposited into a credit union if a member of the Board or a District employee also serves on the board of directors or any committee of the credit union;

D. *Bonds and other evidences of indebtedness as set forth in Section 53601(a)-(e);*

E. Obligations issued by banks, and other participations and instruments as described in Section 53601(f);

F. Bankers acceptances as described in Section 53601(g);

G. Any other security or investment authorized by Section 53601(a)-(p).

V. DEPOSITS

A. All deposits shall be made in accordance with state law and are subject to the constraints stated herein:

1. The depository has received an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency in accordance with Section 53635.2;

2. The funds are available for withdrawal in accordance with Section 53644;

3. Security is provided for the deposits in accordance with Section 53652;

4. The deposits do not exceed the maximum deposit limitations set forth in Section 53638 and 53635.8;



5. The contract for deposit complies with Section 53649; and
6. All other requirements of state law are met.

B. Types of deposits authorized are:

1. Deposits in the Local Agency Investment Fund (LAIF), subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. No investment with the Local Agency Investment Fund may, by state regulation, exceed fifty million dollars (\$50,000,000);

2. Passbook savings accounts, subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. In accordance with Section 53637, no funds shall be deposited into a credit union if a member of the Board or a District employee also serves on the board of directors or any committee of the credit union;

3. Time deposits (sometimes referred to as non-negotiable certificates of deposit);  
and

4. Any other deposits allowed by law.

VI. INVESTMENT AUTHORITY AND REPORTING REQUIREMENTS

A. District Treasurer. The District General Manager shall perform the duties of "treasurer" under Sections 53630 through Sections 53686. District funds deposited in any account are deemed to be in the treasury of the District, pursuant to Section 53636. The District Treasurer is responsible for the safekeeping of money in his or her custody and shall enter into any contract with a depository relating to any deposit which in his or her judgment is to the public advantage, as provided by Section 53649. The District Treasurer is responsible for compliance with all state laws governing the day-to-day management of deposits as set forth in Sections 53630 through 53686.

B. Borrowing funds. In making any decision that involves borrowing in the amount of one hundred thousand (\$100,000) or more, the Board shall discuss, consider, and deliberate each decision as a separate item of business on the agenda of its meeting as prescribed in the Government Code, commencing at Section 54950.

C. Investment Committee. The Board Investment Committee shall meet periodically to review the cash flow requirements of the District and the compliance of its deposits and investments with this Statement.

D. Monthly report. As required by Section 53646, the District's Treasurer shall render a monthly report to the Board, the chief executive officer and the internal auditor, including the following information about each of the District's deposits and investments:

1. The type of deposit or investment, issuer, date of maturity par;

2. The total dollar amount invested in all securities, investments and moneys held by the District;
3. Description of any of the District's funds, investments or programs that are under the management of contracted parties, including lending programs. With respect to all of the District's securities that are under management of any outside party that is not also a local agency or LAIF, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation.
4. A statement of compliance of the portfolio to this Statement of Investment Policy, or, if the portfolio or any portion of it is not invested in accordance with this Statement of Investment, a clear and concise statement identifying the manner in which the portfolio is out of compliance with this Statement of Investment.
5. A statement denoting the ability of the District to meet its expenditures for the next six months, or provide an explanation as to why sufficient money shall, or may not be available.
6. A subsidiary ledger of deposits and investments may be used in the report in accordance with accepted accounting practices.
7. Whatever additional information the Board may require.

E. In-Lieu Statements. For District deposits and investments placed in the Local Agency Investment Fund, created by Section 16429.1, in National Credit Union Share Insurance Fund-insured accounts in a credit union, in accounts insured or guaranteed pursuant to Section 14858 of the Financial Code, or in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, in a county investment pool, or any combination of these, the Treasurer may supply the most recent statement or statements received by the District from these institutions in lieu of the information required by paragraph D(1)-(7) above.

F. Annual Board Review. The Board shall meet annually to review the District Investment portfolio, monthly reports prepared pursuant to Section 53646 of the Government Code, and any other relevant information regarding anticipated cash requirements for the purpose of selecting deposit or investment instruments for District funds.

Resolution No. 2020-4  
Resolution of the Board of Directors  
Castroville Community Services District  
Adopting the District Budget for FY 2020-2021

June 16, 2020

RESOLVED by the Board of Directors (“Directors”) of the Castroville Community Services District (“District”), at a regular meeting duly called and held on June 16, 2020 via teleconference due to the COVID-19 pandemic; usually held in the business office of the District, 11499 Geil Street, Castroville, California as follows:

WHEREAS, Staff prepared and presented the draft elements of the FY 2020-2021 Budget which includes projected revenues, expenditures and capital improvement projects for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3). The Budget also includes water rate adjustments for 2020-2021 per Ordinance No. 66 the approved rate schedule for Water (Castroville Zone1) and sewer rate adjustments for 2020-2021 per Ordinance No. 67 the approved rate schedule for (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) ; and,

WHEREAS, the District Board reviewed the elements of the proposed FY 2020-2021 Budget on May 19, 2020; and,

WHEREAS, the General Manager recommends that the final budget include funding for recreation services (Governmental, Castroville Zone 1).

WHEREAS, estimated revenues from the rates, fees and charges included in the budgeted revisions will not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed; and,

WHEREAS, the proposed elements of the 2020-2021 Budget, including the proposed funds for recreation services are prudent and reasonable and necessary; and

WHEREAS, the District has followed the procedure required by the Community Services District Law and specifically section 61110 of the Government Code in preparing, reviewing and adopting all elements of the proposed FY 2020-2021 Budget and has published a notice as required by section 61110.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Directors of the Castroville Community Services District does hereby approve and adopt the FY 2020-2021 Budget.

2. The rates, fees and charges included in the FY 2020-2021 Budget shall not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed.

PASSED AND ADOPTED on June 16, 2020 by the Board of Directors of the Castroville Community Services District by the following roll call vote:

Ayes: Director(s) \_\_\_\_\_

Noes: Director(s) \_\_\_\_\_

Absent: Director(s) \_\_\_\_\_

Abstained: Director(s) \_\_\_\_\_

\_\_\_\_\_  
Adriana Melgoza, President

ATTEST:

\_\_\_\_\_  
Lidia Santos, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Castroville Community Services District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2020-4 adopted June 16, 2020.

\_\_\_\_\_  
Lidia Santos, Secretary

Castroville Community Services District						
SUMMARY of All SERVICES						
Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
<b>Sources of Funds</b>						
<b>Revenue</b>						
Water	\$ 1,377,372	\$ 1,805,517	\$ 1,412,740	\$ 1,414,532	\$ 1,416,378	\$ 7,426,539
ZONE 1 Sewer & Storm Drain	\$ 693,504	\$ 650,338	\$ 1,333,272	\$ 659,187	\$ 663,103	\$ 3,999,405
ZONE 1 Governmental	\$ 175,000	\$ 188,500	\$ 134,788	\$ 134,788	\$ 134,788	\$ 767,864
ZONE 2 Sewer & Storm Drain	\$ 161,373	\$ 166,785	\$ 166,875	\$ 166,968	\$ 167,063	\$ 829,064
ZONE 2 Governmental	\$ 37,530	\$ 36,030	\$ 36,030	\$ 36,030	\$ 36,030	\$ 181,650
ZONE 3 Sewer Moss Landing	\$ 302,300	\$ 301,300	\$ 306,381	\$ 312,856	\$ 315,396	\$ 1,538,233
<b>Total Revenue</b>	<b>\$ 2,747,079</b>	<b>\$ 3,148,470</b>	<b>\$ 3,390,086</b>	<b>\$ 2,724,361</b>	<b>\$ 2,732,758</b>	<b>\$ 14,742,755</b>
<b>Application of Funds</b>						
<b>Operating &amp; Admin Expense</b>						
Water Operating & Admin Exp	\$ 1,094,574	\$ 1,053,830	\$ 1,072,718	\$ 1,104,898	\$ 1,124,247	\$ 5,450,267
Zone 1 Sewer & Storm Drain	\$ 638,365	\$ 624,126	\$ 582,862	\$ 595,417	\$ 608,298	\$ 3,049,068
ZONE 1 Governmental	\$ 166,000	\$ 188,500	\$ 147,000	\$ 147,000	\$ 147,000	\$ 795,500
Zone 2 Sewer & Storm Drain	\$ 142,778	\$ 142,638	\$ 146,347	\$ 150,152	\$ 154,056	\$ 735,971
Zone 2 Governmental	\$ 10,500	\$ 10,800	\$ 59,300	\$ 10,800	\$ 10,800	\$ 102,200
Zone 3 Sewer Moss Landing	\$ 198,574	\$ 206,480	\$ 211,120	\$ 217,882	\$ 224,767	\$ 1,058,823
<b>Total Application of Funds</b>	<b>\$ 2,250,791</b>	<b>\$ 2,226,374</b>	<b>\$ 2,219,347</b>	<b>\$ 2,226,149</b>	<b>\$ 2,269,168</b>	<b>\$ 11,191,829</b>
<b>Capital Improvement Projects</b>						
Water	\$ 176,405	\$ 132,000	\$ 2,886,000	\$ 52,000	\$ 49,000	\$ 3,295,405
Zone 1 Sewer & Storm Drain	\$ 33,753	\$ 810,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 893,753
Zone 1 Governmental	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Zone 2 Sewer & Storm Drain	\$ 21,830	\$ 40,000.00	\$ 12,000.00	\$ 45,000.00	\$ 10,000.00	\$ 128,830
ZONE 2 Governmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ZONE 3 Sewer ML	\$ 131,000	\$ 93,000	\$ 146,000	\$ 21,000	\$ 15,000	\$ 406,000
<b>Total CIP</b>	<b>\$ 382,988</b>	<b>\$ 1,075,000</b>	<b>\$ 3,054,000</b>	<b>\$ 138,000</b>	<b>\$ 94,000</b>	<b>\$ 4,743,988</b>
<b>Total Revenue Requirements</b>	<b>\$ 2,633,779</b>	<b>\$ 3,301,374</b>	<b>\$ 5,273,347</b>	<b>\$ 2,364,149</b>	<b>\$ 2,363,168</b>	<b>\$ 15,935,817</b>
<b>Surplus / (Deficit)</b>	<b>\$ 113,300</b>	<b>\$ (152,904)</b>	<b>\$ (1,883,261)</b>	<b>\$ 360,212</b>	<b>\$ 369,590</b>	<b>\$ (1,193,063)</b>
Balance as of March 31, 2020						
<b>Less Funding from:</b>						
General Fund Checking	\$ 121,915					
CAMP	\$ 358,015					
LAIF Account	\$ 9,165,012					
CalTrust	\$ 2,497,615					
<b>Total</b>	<b>\$ 12,142,557</b>					<b>\$ 12,142,557</b>
<b>Additional Funding Sources:</b>						
IRWMP- NEW WATER SOURCE	\$ 2,800,000					
SWRCB- MOSS LANDING ( ZONE 3)	\$ 2,800,000					
SWRCB-CASTROVILLE (ZONE 1)	\$ 2,800,000					
<b>Total Grants Applied for</b>	<b>\$ 8,400,000</b>					
Grant Consultant fees as of 11/29/2019	\$ 65,000					

Castroville Community Services District

WATER-CASTROVILLE

Five Year Capital Improvement and Operational Planning 2020

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
<b>Sources of Funds</b>						
<b>Operating Revenues</b>						
Metered Water Sales	\$ 1,239,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	
New Connections	\$ 21,392	\$ 15,237	\$ 12,000	\$ 12,000	\$ 12,000	
Hydrant & Backflow Sales	\$ 21,700	\$ 18,000	\$ 18,540	\$ 19,096	\$ 19,669	
Misc. Revenue	\$ 10,280	\$ 7,280	\$ 11,000	\$ 11,000	\$ 11,000	
<b>Non-Operating Revenues</b>						
Water Interest Earned	\$ 85,000	\$ 40,000	\$ 41,200	\$ 42,436	\$ 43,709	
DWR IRWM Grant		\$ 395,000				
<b>Total Revenue</b>	<b>\$ 1,377,372</b>	<b>\$ 1,805,517</b>	<b>\$ 1,412,740</b>	<b>\$ 1,414,532</b>	<b>\$ 1,416,378</b>	<b>\$ 7,426,539</b>
<b>Application of Funds</b>						
<b>Operating Expenses</b>						
General Operation Expenses	\$ 600,475	\$ 610,932	\$ 629,260	\$ 648,138	\$ 667,582	
Administration Expenses	\$ 494,099	\$ 442,898	\$ 446,546	\$ 459,943	\$ 459,943	
<b>Total Application of Funds</b>	<b>\$ 1,094,574</b>	<b>\$ 1,053,830</b>	<b>\$ 1,075,806</b>	<b>\$ 1,108,081</b>	<b>\$ 1,127,525</b>	<b>\$ 5,459,816</b>
<b>Capital Improvement Projects</b>						
Well # 5 Media Replacement			\$ 55,000			
Well #3 Rehabilitation	\$ 31,000					
New Vehical/Truck				\$ 15,000	\$ 15,000	
Valve & Main Replacements	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Chlorine & Parts	\$ 6,300	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Connect to Cal Am Desal or Well #6			\$ 2,800,000			
Pumping Equipment & Radiator	\$ 12,000	\$ 5,000		\$ 5,000	\$ 3,000	
Lateral Replacement(plastic/copper)	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
SCADA	\$ 9,000	\$ 1,000		\$ 1,000		
VFD	\$ 9,700					
Billing Software & Server	\$ 22,470					
Office Building Upgrades	\$ 13,400					
Design Resevior 4 Mod Project	\$ 29,300					
Generator-Office	\$ 8,235					
Well #6 land purchase	\$ 5,000	\$ 95,000				
<b>Total CIP</b>	<b>\$ 176,405</b>	<b>\$ 132,000</b>	<b>\$ 2,886,000</b>	<b>\$ 52,000</b>	<b>\$ 49,000</b>	<b>\$ 3,295,405</b>
<b>Total Revenue Requirements</b>	<b>\$ 1,270,979</b>	<b>\$ 1,185,830</b>	<b>\$ 3,961,806</b>	<b>\$ 1,160,081</b>	<b>\$ 1,176,525</b>	<b>\$ 8,755,221</b>
						<b>NET</b>
<b>Surplus / (Deficit)</b>	<b>\$ 106,393</b>	<b>\$ 619,687</b>	<b>\$ (2,549,066)</b>	<b>\$ 254,451</b>	<b>\$ 239,853</b>	<b>\$ (1,328,681)</b>
Balance as of March 31, 2020						
<b>Less Funding from:</b>						
General Fund Checking	\$ 57,479					\$ 57,479.0
LAIF	\$ 3,962,624					
<b>Total</b>	<b>\$ 4,020,103</b>					<b>\$ 4,020,103</b>
<b>Additional Funding Sources:</b>						
New Debt	\$ 1,700,000					
Grants (Applying for)	\$ 2,800,000					

**Castroville Community Services District  
Draft Water Income and Expense Budget  
July 2020 through June 2021**

	<b>Amended 2019/2020</b>	<b>2020/2021</b>
<b>Income</b>		
4010 · Metered Water Sales	\$ 1,239,000	\$ 1,330,000
4020 · Hydrant Water Sales	\$ 9,000	\$ 5,000
4030 · New Service Installation	\$ 21,392	\$ 15,237
4040 · Backflow Revenue	\$ 12,700	\$ 13,000
Misc. Revenue		
4050 · Misc. Revenue-Other	\$ 3,500	\$ 3,500
4053 · Reconnect Charges	480	480
4054 · NSF Charges	300	300
4057 · Trip Fee Charges	6,000	3,000
Total Misc. Revenue	<u>\$ 10,280</u>	<u>\$ 7,280</u>
4060 · Interest Earned	\$ 85,000	\$ 40,000
4062 · DWR IRWM Grant	\$ -	\$ 395,000
<b>Total Income</b>	<u><u>\$ 1,377,372</u></u>	<u><u>\$ 1,805,517</u></u>

**Expense**

**WATER OPERATIONS EXPENSE**

General Operations Expense

5110 · Shop Supplies	\$ 1,000	\$ 1,000
5115 · Tools & Equipment	3,000	3,000
5120 · Operators Uniforms	3,100	3,400
5125 · Cellular Phones	975	1,000
5130 · Operators Certifications	800	800
5135 · Water Testing Fees	8,000	10,000
5136 · Backflow Testing	1,000	1,000
5138 · Water System Fees	7,000	7,400
Total General Operations Expense	<u>\$ 24,875</u>	<u>\$ 27,600</u>

Well Sites Expense

5155 · Utilities - P G & E	\$ 102,000	\$ 104,000
5165 · Pump Repair/Maintenance	4,000	4,000
5170 · Supplies for Pumps & Well Sites	15,000	8,000
5178 · Generators Repairs/Maintenance	2,000	2,000
5180 · Tank Repair/Maintenance	1,000	1,000
5185 · Building Repair/Maintenance	1,000	1,000
5190 · Chlorine/Softener Repair/Maintenance	3,000	4,000
5195 · Well Sites - Other Expense	5,000	5,000
Total Well Sites Expense	<u>\$ 133,000</u>	<u>\$ 129,000</u>

**Castroville Community Services District  
Draft Water Income and Expense Budget  
July 2020 through June 2021**

	<b>Amended 2019/2020</b>	<b>2020/2021</b>
<b>Valve Expense</b>		
5210 · Valve - Supplies	500	500
5230 · Valve - Repair/Maintenance	1,000	1,000
<b>Total Valve Expense</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>Meter Expense</b>		
5260 · Meter - Supplies	\$ 3,000	\$ 3,000
5270 · Meter - Repair/Maintenance	13,000	18,000
<b>Total Meter Expense</b>	<b>\$ 16,000</b>	<b>\$ 21,000</b>
<b>Hydrant Expense</b>		
5310 · Hydrant - Supplies	\$ 1,000	\$ 1,000
5330 · Hydrant - Repair Maintenance	1,000	1,000
<b>Total Hydrant Expense</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
<b>Water Lines Expense</b>		
5355 · Water Lines - Supplies	\$ 4,000	\$ 4,000
5365 · Water Lines - Repair/Maintenance	8,000	8,000
<b>Total Water Lines Expense</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>
5400 · Water Depreciation Expense	\$ 312,000	\$ 312,000
<b>Automobile Expense</b>		
5451 · Fuel	\$ 3,000	\$ 3,000
5452 · Repair/Maintenance	\$ 2,000	\$ 2,000
5453 · Other-Auto Expense	1,500	1,500
<b>Total Automobile Expense</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>
<b>Payroll Expense Water Operation</b>		
5520 · Operators Water Wages	\$ 92,600	\$ 99,332
<b>Total Payroll Expense-Operations</b>	<b>\$ 92,600</b>	<b>\$ 99,332</b>
<b>TOTAL OPERATIONS EXPENSE</b>	<b>\$ 600,475</b>	<b>\$ 610,932</b>
<b>ADMINISTRATIVE EXPENSE</b>		
<b>Billing Expense</b>		
5565 · Postage	\$ 10,000	\$ 10,000
5570 · Billing Supplies	9,000	9,000
5580 · Toilet Rebate	225	225
5585 · Bad Debt Write Off's	500	500
5590 · Other Billing Expense	6,100	6,100
<b>Total Billing Expense</b>	<b>\$ 25,825</b>	<b>\$ 25,825</b>



**Castroville Community Services District  
Draft Water Income and Expense Budget  
July 2020 through June 2021**

	Amended 2019/2020	2020/2021
<b>Utilities Expense</b>		
5611 · Utilities - P G & E	\$ 1,650	\$ 1,650
5612 · Utilities - Telephones	2,410	2,800
5613 · Utilities - Disposal	240	380
5650 · Utilities - M 1W	135	135
<b>Total Utilities Expense</b>	<b>\$ 4,435</b>	<b>\$ 4,965</b>
<b>Insurance Expense</b>		
5621 · Insurance - Auto & General	\$ 11,600	\$ 11,600
<b>Total Insurance Expense</b>	<b>\$ 11,600</b>	<b>\$ 11,600</b>
<b>Office Expense</b>		
5710 · Office Supplies	\$ 2,500	\$ 2,500
5715 · Office Equipment	2,000	2,000
5720 · Misc Office Expense	2,500	2,500
5730 · Alarm Monitoring Service	800	800
5735 · Property Taxes	600	600
5740 · Computer Programs/Upgrades	5,600	6,000
5745 · Bank Fees	500	500
5750 · Seminars/Training/Staff	6,000	6,000
5752 · Seminar/Training/Directors	6,000	6,000
5760 · Membership Dues	10,500	10,500
5765 · Office Repairs/Maintenance	2,000	2,000
5770 · Building Maintenance	3,000	3,000
<b>Total Office Expense</b>	<b>\$ 42,000</b>	<b>\$ 42,400</b>
<b>Payroll Expenses</b>		
5810 · Wages Water- General Manager	\$ 69,172	\$ 71,246
5820 · Wages - Administrative	74,718	76,491
5865 · Insurance - Workers Comp	7,300	8,268
5875 · Employee Health Benefits	73,000	73,732
5880 · PERS Retirement Benefits-Employer Contribut	20,800	21,500
5880-A · Pension Exp PERS Retirement Benefits UAL	59,623	690
5882 · Employee Life Insurance	616	616
5885 · FICA Expense	18,600	19,445
5895 · Retired Employee Benefits	1,660	570
5896 · Other Post Employment Benefits	8,550	8,550
<b>Total Payroll Expenses</b>	<b>\$ 334,039</b>	<b>\$ 281,108</b>
<b>Consulting Expense</b>		
5910 · Legal Fees	\$ 18,000	\$ 18,000

**Castroville Community Services District  
Draft Water Income and Expense Budget  
July 2020 through June 2021**

	<b>Amended 2019/2020</b>	<b>2020/2021</b>
5920 · Engineering Fees	20,000	20,000
5930 · Director Fees	2,700	2,700
5940 · Accounting Fees	8,500	9,300
5960 · Other Consulting Fees	27,000	27,000
Total Consulting Expense	<b>\$ 76,200</b>	<b>\$ 77,000</b>
 <b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>\$ 494,099</b>	<b>\$ 442,898</b>
 <b>TOTAL COMBINED EXPENSES</b>	<b>\$ 1,094,574</b>	<b>\$ 1,053,830</b>
 Net Income or Loss	<b>\$ 282,798</b>	<b>\$ 751,687</b>
 *Less Capital Expenditures:	<b>\$ 271,405</b>	<b>\$ 132,000</b>
Lateral Replacement \$20,000		
Main Valves \$10,000		
SCADA Upgrades \$1,000		
Land-11380 Commercial Pkwy \$95,000		
Chlorinator/Generator Parts \$1,000		
Pumping \$5,000		
 Net Income or Loss	<b>11,393</b>	<b>619,687</b>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected

**Castroville Community Services District**

**SEWER & STORM DRAIN ZONE 1 CASTROVILLE**

**Five Year Capital Improvement and Operational Planning 2020**

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
<b>Sources of Funds</b>						
<b>Operating Revenues</b>						
User Fees #75301	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	
Property Tax	\$ 460,000	\$ 480,000	\$ 480,000	\$ 480,000	\$ 480,000	
Connection Fees	\$ 9,504	\$ 6,338	\$ 687,952	\$ 10,000	\$ 10,000	
Interest Revenue	\$ 130,000	\$ 70,000	\$ 71,820	\$ 73,687	\$ 75,603	
USDA Loan from Moss Landing	\$ 27,000	\$ 28,000	\$ 28,000	\$ 30,000	\$ 32,000	
Misc Revenue	\$ 2,000	\$ 1,000	\$ 500	\$ 500	\$ 500	
<b>Total Revenue</b>	<b>\$ 693,504</b>	<b>\$ 650,338</b>	<b>\$ 1,333,272</b>	<b>\$ 659,187</b>	<b>\$ 663,103</b>	<b>\$3,999,405</b>
<b>Application of Funds</b>						
<b>Operating Expense</b>						
General Operation Expenses	\$ 174,311	\$ 180,518	\$ 185,211	\$ 190,027	\$ 194,968	
Administration Expense	\$ 324,054	\$ 290,108	\$ 297,651	\$ 305,390	\$ 313,330	
Transfer Out to Zone 1 Gov	\$ 140,000	\$ 133,500	\$ 100,000	\$ 100,000	\$ 100,000	
<b>Total Application of Funds</b>	<b>\$ 638,365</b>	<b>\$ 604,126</b>	<b>\$ 582,862</b>	<b>\$ 595,417</b>	<b>\$ 608,298</b>	<b>\$3,029,088</b>
<b>Capital Improvement Projects</b>						
Lift Station Pumps	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Washington Bypass Line		\$ 800,000				
New Vehicals				\$ 10,000	\$ 10,000	
SCADA	\$ 7,000					
Building Upgrades	\$ 10,348					
Generator/Office	\$ 6,405					
<b>Total Capital Improvement Projects</b>	<b>\$ 33,753</b>	<b>\$ 810,000</b>	<b>\$ 10,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 893,753</b>
<b>Total Revenue Requirements</b>	<b>\$ 672,118</b>	<b>\$ 1,414,126</b>	<b>\$ 592,862</b>	<b>\$ 615,417</b>	<b>\$ 628,298</b>	<b>\$ 3,922,821</b>
						<b>NET</b>
<b>Surplus / (Deficit)</b>	<b>\$ 21,386</b>	<b>\$ (763,788)</b>	<b>\$ 740,410</b>	<b>\$ 43,771</b>	<b>\$ 34,806</b>	<b>\$ 76,584</b>
Balance as of March 31, 2020						
<b>Less Funding from:</b>						
General Fund Checking	\$ 50,000					
CAMP	\$ 358,015					
CallTrust	\$ 2,497,615					
LAIF	\$ 4,120,663					
<b>Total</b>	<b>\$ 7,026,293</b>					<b>\$7,026,293</b>
<b>Additional Funding Sources</b>						
New Debt	\$ 1,700,000					
Grants (Applied for)	\$ 2,000,000					

**Castroville Community Services District**  
**Draft Castroville (Zone 1) Sewer Income and Expense Budget**  
**July 2020 through June 2021**

	<b>Amended</b>		<b>2020/2021</b>
	<b>2019/2020</b>		
<b>Income</b>			
<b>ZONE 1 (CASTROVILLE) REVENUE</b>			
4105 · User fees - Storm Drain #75301	\$ 65,000	\$	65,000
4115 · Property Tax	460,000		480,000
4125 · Sewer Connection Fees	9,504		6,338
1170 · USDA Income from M L Zone 3	27,000		28,000
4130 · Misc Revenue	2,000		1,000
4135 · Zone 1 Interest Earned	130,000		70,000
<b>Total Income</b>	<b>\$ 693,504</b>	<b>\$</b>	<b>650,338</b>
 <b>Zone 1 OPERATION EXPENSE</b>			
<b>General Operation Expense</b>			
7005 · Shop Supplies	\$ 1,000	\$	1,200
7010 · Small Tools	1,500		1,500
7015 · Operators Uniforms	2,215		2,550
7018 · Operators Certifications	500		500
7020 · Cellular Phones	760		760
<b>Total General Operation Expense</b>	<b>\$ 5,975</b>	<b>\$</b>	<b>6,510</b>
 <b>Lift Station Expense</b>			
7105 · Sewer Utilities PG & E	\$ 4,600	\$	5,000
7115 · Lift Station Repair/Maintenance	3,500		3,500
7120 · Supplies for Pump Station	1,000		1,000
7122 · Permit Fee for Generators	500		500
7125 · Building Repair & Maintenance	1,000		1,000
<b>Total Lift Station Expense</b>	<b>\$ 10,600</b>	<b>\$</b>	<b>11,000</b>
 7200 · Sewer (Zone 1) Depreciaton Expense	 65,150		 65,150
 <b>Automobile Expense</b>			
7305 · Fuel for Trucks	\$ 2,200	\$	2,200
7310 · Repair/Maintenance	2,000		2,000
7315 · Other Auto Expense	1,500		1,500
<b>Total Automobile Expense</b>	<b>\$ 5,700</b>	<b>\$</b>	<b>5,700</b>
 <b>Payroll Expense-Operation</b>			
7405 · Operators Zone 1 Wages	\$ 71,986	\$	77,258
<b>Total Payroll Expense</b>	<b>\$ 71,986</b>	<b>\$</b>	<b>77,258</b>

**Castroville Community Services District**  
**Draft Castroville (Zone 1) Sewer Income and Expense Budget**  
**July 2020 through June 2021**

	<b>Amended</b>		<b>2020/2021</b>
	<b>2019/2020</b>		
Sewer Line Expense			
7465 · Sewer Line-Repair/Maintenance	\$ 5,000	\$	5,000
Total Sewer Line Expense	<u>\$ 5,000</u>	<u>\$</u>	<u>5,000</u>
Storm drain Expense			
7475 · Storm Drain-Supplies	\$ 1,000	\$	1,000
7485 · Storm Drain-Repair/Maintenance	8,000		8,000
7492 · Storm Drain-Fuel for Trucks	900		900
Total Storm Drain Expense	<u>\$ 9,900</u>	<u>\$</u>	<u>9,900</u>
<b>TOTAL OPERATION EXPENSE</b>	<u><b>174,311</b></u>		<u><b>180,518</b></u>
<b>ZONE 1 ADMINSTRATIVE EXPENSE</b>			
Office Expense			
7505 · Office Supplies	\$ 2,200	\$	2,200
7510 · Office Equipment	1,500		1,500
7515 · Misc. Office Expense	1,600		1,600
7520 · Computer Program/Upgrade	2,000		2,000
7525 · Office Repair/Maintenance	1,300		1,300
7530 · Alarm Monitoring Service	500		500
7535 · Property Taxes	350		350
7540 · Seminars/Training/Staff	3,000		3,000
7545 · Seminar/Training/Directors	3,000		3,000
7555 · Membership Dues	6,000		6,000
7560 · Building Maintenance	2,000		2,000
7586 · Bad Debt Write-Offs	500		500
Total Office Expense	<u>\$ 23,950</u>	<u>\$</u>	<u>23,950</u>
Payroll Expense Admin			
7605 · Wages Zone 1 GM	\$ 53,800	\$	55,414
7620 · Wages Zone 1 Admin	57,774		59,492
7625 · Insurance -Workers Comp	5,671		6,430
7630 · Employee Health Benefits	57,000		57,347
7632 · FICA Expense	14,600		15,124
7635 · PERS Retirement Benefits Employer Contribut	11,233		16,220
7635-A · Pension Exp PERS Retirement Benefits UAL	46,372		537
7636 · Other Post Employment Benefits	6,650		6,650
7640 · Employee Life Insurance	480		480
Total Payroll Expense	<u>\$ 253,580</u>	<u>\$</u>	<u>217,694</u>

**Castroville Community Services District**  
**Draft Castroville (Zone 1) Sewer Income and Expense Budget**  
**July 2020 through June 2021**

	<b>Amended</b>	
	<b>2019/2020</b>	<b>2020/20201</b>
<b>Utilities Expense</b>		
7655 · Utilities - PG &E	\$ 1,500	\$ 1,500
7660 · Utilities-Telephones	1,700	1,800
7665 · Utilities - Disposal	175	300
7670 · Utilities - M1W	60	75
<b>Total Utilities Expense</b>	<b>\$ 3,435</b>	<b>\$ 3,675</b>
<b>Sewer Consulting Expense</b>		
7705 · Sewer Legal Fees	\$ 1,000	\$ 1,000
7710 · Sewer Engineer Fees	10,000	10,000
7715 · Sewer Accounting Fees	6,600	7,300
7720 · Sewer Other Consulting Fees	2,000	3,000
7725 · Director Fees	2,100	2,100
<b>Total Consulting Expense</b>	<b>\$ 21,700</b>	<b>\$ 23,400</b>
<b>Insurance Expense</b>		
7755 · Insurance - Auto & General	\$ 9,150	\$ 9,150
<b>Total Insurance Expense</b>	<b>\$ 9,150</b>	<b>\$ 9,150</b>
<b>Bond, Loan, &amp; Certif. Expense</b>		
7772 · Investment Advisory Services	\$ 50	\$ 50
7774 · CSA 14/CCSD Organizational Cost	\$ 3,589	\$ 3,589
7775 · Willdan Tax Code-Admin Fee	\$ 1,600	\$ 1,600
7776 · Unrealized/Gain-Loss of Investment	5,000	5,000
<b>Total Bond, Loan &amp; Certif. Expense</b>	<b>\$ 10,239</b>	<b>\$ 10,239</b>
<b>Storm Drain Consulting Expense</b>		
7805 · Storm Drain Legal Fees	\$ 500	\$ 500
7810 · Storm Drain Engineer Fees	1,000	1,000
7815 · Storm Drain Other Consulting Fee	500	500
<b>Total Consulting Expense</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
 <b>TOTAL ADMINISTRATIVE EXPENSE</b>	 <b>\$ 324,054</b>	 <b>\$ 290,108</b>
 <b>TOTAL COMBINED EXPENSES</b>	 <b>\$ 498,365</b>	 <b>\$ 470,626</b>
 <b>NET INCOME OR LOSS</b>	 <b>\$ 195,139</b>	 <b>\$ 179,712</b>

**Castroville Community Services District  
 Draft Castroville (Zone 1) Sewer Income and Expense Budget  
 July 2020 through June 2021**

	<b>Amended 2019/2020</b>	<b>2020/2021</b>
<b>*Less Capital Expenditures</b>	<b>33,753</b>	<b>810,000</b>
<b>Lift Stations \$10,000</b>		
<b>Washington Bypass \$800,000</b>		
<b>Transfer Out- Property Taxes to Zone 1 Gov</b>		
<b>NCRPD Extended Recreational Services</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>NCRPD Capital Projects</b>	<b>\$ 20,000</b>	<b>\$ 40,000</b>
<b>Street Light Expense</b>	<b>\$ -</b>	<b>\$ 13,500</b>
<b>Net Income or Loss</b>	<b>41,386</b>	<b>(783,788)</b>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected

**GOVERNMENTAL ZONE 1**

**Five Year Capital Improvement and Operational Planning 2020**

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	
	Year 1	Year 2	Year 3	Year 4	Year 5	
<b>Sources of Funds</b>						
User Fees-Street Lights #75301	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	
Interest Revenue	\$ 2,000	\$ 2,000	\$ 1,788	\$ 1,788	\$ 1,788	
Transfer in- Sewer Property Taxes	\$ 140,000	\$ 153,500	\$ 100,000	\$ 100,000	\$ 100,000	
<b>Total Revenue</b>	<b>\$ 175,000</b>	<b>\$ 188,500</b>	<b>\$ 134,788</b>	<b>\$ 134,788</b>	<b>\$ 134,788</b>	<b>\$ 767,864</b>
<b>Operation &amp; Maintenance</b>						
Street light Utilities	\$ 44,000	\$ 46,500	\$ 44,000	\$ 44,000	\$ 44,000	
Castroville Sign Maintenance	\$ 1,000	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	
Pedestrian Over cross Maintenance	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
<b>Total Expense</b>	<b>\$ 46,000</b>	<b>\$ 48,500</b>	<b>\$ 47,000</b>	<b>\$ 47,000</b>	<b>\$ 47,000</b>	<b>\$ 235,500</b>
<b>Recreation Expense</b>						
NCRPD	\$ 120,000	\$ 140,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 560,000
<b>Total Application of Funds</b>	<b>\$ 166,000</b>	<b>\$ 188,500</b>	<b>\$ 147,000</b>	<b>\$ 147,000</b>	<b>\$ 147,000</b>	<b>\$ 795,500</b>
<b>Capital Improvement Projects</b>						
Castroville Overhead Sign	\$ 20,000.00					\$ -
<b>Total Capital Improvement Projects</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>
<b>Total Revenue Requirements</b>	<b>\$ 186,000</b>	<b>\$ 188,500</b>	<b>\$ 147,000</b>	<b>\$ 147,000</b>	<b>\$ 147,000</b>	<b>\$ 815,500</b>
						<b>NET</b>
<b>Surplus / (Deficit)</b>	<b>\$ (11,000)</b>	<b>\$ -</b>	<b>\$ (12,212)</b>	<b>\$ (12,212)</b>	<b>\$ (12,212)</b>	<b>\$ (47,636)</b>
Balance of March 31, 2020						
<b>Less: Funding from savings</b>						
General Fund Checking	\$ 18,889.00					
LAIF Account	\$ 88,154.00					
<b>Total</b>	<b>\$ 107,043.00</b>					<b>\$ 107,043</b>
<b>Additional Funding Sources:</b>						
New Debt						
Grants (Applied for)						



**Castroville Community Services District  
Draft Castroville (Zone 1) Governmental Activities  
Income and Expense Budget  
July 2019 through June 2020**

	<b>Amended 2019/2020</b>	<b>2020/2021</b>
<b>Income</b>		
<b>ZONE 1 (CASTROVILLE) REVENUE</b>		
4107 · User fees - Street Lights #75301	\$ 33,000	\$ 33,000
4135 · Zone 1 Interest Earned	2,000	2,000
<b>Total Income</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
<b>ZONE 1 OTHER OPER &amp; MAINT EXPENSE</b>		
7825 · Street Light Utility Cost	\$ 44,000	\$ 46,500
7830 · Castroville Sign Maintenance	1,000	1,000
7835 · Pedestrian Over Cross Maintenance	1,000	1,000
<b>Total Zone1 Other Oper &amp; Maint Expense</b>	<b>\$ 46,000</b>	<b>\$ 48,500</b>
<b>TOTAL OTHER OPERATION EXPENSE</b>	<b>46,000</b>	<b>48,500</b>
<b>ZONE 1 RECREATIONAL EXPENSE</b>		
7850 · No. Co. Rec & Park District		
NCRPD Extended Recreational Services	100,000	100,000
NCRPD Capital Projects	20,000	40,000
<b>Total Zone 1 Recreational Expense</b>	<b>\$ 120,000</b>	<b>\$ 140,000</b>
<b>TOTAL RECREATIONAL EXPENSE</b>	<b>\$ 120,000</b>	<b>\$ 140,000</b>
<b>TOTAL COMBINED EXPENSES</b>	<b>\$ 166,000</b>	<b>\$ 188,500</b>
<b>NET INCOME OR LOSS</b>	<b>(\$131,000)</b>	<b>(\$153,500)</b>
<b>Transfer In- Property Taxes to Zone 1 Gov</b>		
Street Light Expense	\$ -	\$ 13,500
NCRPD Extended Recreational Services	\$ 100,000	\$ 100,000
NCRPD Capital Projects	\$ 20,000	\$ 40,000
	<b>\$ 120,000</b>	<b>\$ 153,500</b>
<b>*Less Capital Expenditures:</b>	<b>\$ 20,000</b>	<b>\$ -</b>
<b>Net Income or Loss</b>	<b>(\$11,000)</b>	<b>\$0</b>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense to be reflected

Castroville Community Services District

SEWER & STORM DRAIN ZONE 2 MORO COJO & NMCHS-MONTE DEL LAGO

Five Year Capital Improvement and Operational Planning 2020

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
<b>Sources of Funds</b>						
<b>Operating Revenues</b>						
User Fees Moro Cojo #73701	\$ 67,703	\$ 70,254	\$ 70,254	\$ 70,254	\$ 70,254	
User Fees NMCHS & Mobile #74701	\$ 89,170	\$ 93,531	\$ 93,531	\$ 93,531	\$ 93,531	
<b>Non-Operating Revenues</b>						
Interest Revenue	\$ 4,500	\$ 3,000	\$ 3,090	\$ 3,183	\$ 3,278	
<b>Total Revenue</b>	<b>\$ 161,373</b>	<b>\$ 166,785</b>	<b>\$ 166,875</b>	<b>\$ 166,968</b>	<b>\$ 167,063</b>	<b>\$ 829,064</b>
<b>Application of Funds</b>						
<b>Operating Expenses</b>						
General Operation Expenses	\$ 59,963	\$ 61,544	\$ 63,144	\$ 64,786	\$ 66,470	
Administration Expenses	\$ 82,815	\$ 81,094	\$ 83,202	\$ 85,366	\$ 87,585	
<b>Total Application of Funds</b>	<b>\$ 142,778</b>	<b>\$ 142,638</b>	<b>\$ 146,347</b>	<b>\$ 150,152</b>	<b>\$ 154,056</b>	<b>\$ 735,970</b>
<b>Capital Improvement Projects</b>						
Lift Station Pumps	\$ 12,000	\$ 5,000	\$ 12,000	\$ 5,000	\$ 5,000	
Generator-Castroville Blvd		\$ 35,000				
Generator-Moro Cojo				\$ 35,000		
SCADA	\$ 5,000					
New Vehical/truck				\$ 5,000	\$ 5,000	
Building Upgrades	\$ 3,000					
Generator-Office	\$ 1,830					
<b>Total Capital Improvement Projects</b>	<b>\$ 21,830</b>	<b>\$ 40,000</b>	<b>\$ 12,000</b>	<b>\$ 45,000</b>	<b>\$ 10,000</b>	<b>\$ 128,830</b>
<b>Total Revenue Requirements</b>	<b>\$ 164,608</b>	<b>\$ 182,638</b>	<b>\$ 158,347</b>	<b>\$ 195,152</b>	<b>\$ 164,056</b>	<b>\$ 864,800</b>
						<b>NET</b>
<b>Surplus / (Deficit)</b>	<b>\$ (3,235)</b>	<b>\$ (15,853)</b>	<b>\$ 8,528</b>	<b>\$ (28,184)</b>	<b>\$ 3,008</b>	<b>\$ (35,736)</b>
<b>Less: Funding from:</b>						
General Fund Checking	\$ -					
LAIF Account	\$ -					
<b>Total</b>	<b>\$ -</b>					<b>\$ -</b>
<b>Additional Funding Sources:</b>						
New Debt						
Grants						

**Castroville Community Services District**  
**Draft Sewer Zone 2 Income and Expense Budget**  
**July 2020 through June 2021**

	<b>Amended</b>	
	<b>2019/2020</b>	<b>2020/2021</b>
<b>Income</b>		
<b>ZONE 2 (MORO COJO) REVENUE</b>		
4205 · Userfees MC-Sewer & Storm Drain #73701	\$ 67,703	\$ 70,254
4210 · Zone 2 Interest Earned	4,500	3,000
4215 · Userfees NMCHS & Mobile Park	89,170	93,531
<b>Total Income</b>	<b>\$ 161,373</b>	<b>\$ 166,785</b>

**ZONE 2 OPERATION EXPENSE**

<b>General Operation Expense</b>		
8030 · Shop Supplies	\$ 500	\$ 500
8035 · Small Tools	\$ 500	\$ 500
8037 · Operators Uniforms	\$ 725	\$ 800
8038 · Operators Certification	\$ 350	\$ 350
8039 · Operators Cellular Phones	220	220
<b>Total General Operation Expense</b>	<b>\$ 2,295</b>	<b>\$ 2,370</b>

**Lift Station Expense**

8055 · Utilities	\$ 9,700	\$ 9,700
8065 · Lift Station Repair/Maintenance	2,000	2,000
8070 · Supplies for Pump Station	1,000	1,000
8080 · Building Repair & Maintenance	500	500
<b>Total Lift Station Expense</b>	<b>\$ 13,200</b>	<b>\$ 13,200</b>

**8082 · Sewer (Zone 2) Depreciaton Expense**

**Automobile Expense**

8090 · Fuel for Trucks	\$ 1,200	\$ 1,200
8095 · Auto-Repair/Maintenance	2,500	2,500
8100 · Other Auto Expense	500	500
<b>Total Automobile Expense</b>	<b>\$ 4,200</b>	<b>\$ 4,200</b>

**Payroll Expense-Operations**

8110 · Operator Zone 2 Wages	\$ 20,568	\$ 22,074
<b>Total Payroll Expenses-Operations</b>	<b>\$ 20,568</b>	<b>\$ 22,074</b>

**Sewer Line Expense**

8135 · Sewer Line-Repair/Maintenance	\$ 2,000	\$ 2,000
<b>Total Sewer Line Expense</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>

**Storm Drain Expense**

8145 · Storm drain-Supplies	\$ 500	\$ 500
8155 · Storm drain-Repair/Maintenance	1,000	1,000
<b>Total Storm Drain Expense</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

**Castroville Community Services District**  
**Draft Sewer Zone 2 Income and Expense Budget**  
**July 2020 through June 2021**

Amended  
2019/2020      2020/2021

<b>TOTAL OPERATION EXPENSE</b>	<b>59,963</b>	<b>61,544</b>
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**ZONE 2 ADMINISTRATIVE EXPENSE**

Office Expense

8178 · Seminar/Training/Directors	\$ 1,000	\$ 1,000
8179 · Membership Dues	1,800	1,800
8181 · Office Supplies	\$ 600	\$ 600
8182 · Office Equipment	\$ 500	\$ 500
8183 · Misc. Office Expense	\$ 1,200	\$ 500
8184 · Building Maintenance	\$ 300	\$ 1,000
8185 · Computer Program/Upgrade	\$ 600	\$ 600
8186 · Office Repair/Maintenance	\$ 300	\$ 400
8187 · Alarm Monitoring Service	\$ 200	\$ 200
8188 · Property Taxes	\$ 100	\$ 100
8189 · Seminars/Training/Staff	\$ 1,000	\$ 1,000
Total Office Expense	\$ 7,600	\$ 7,700

Payroll Expense Administration

8191 · Wages- Zone 2 GM	15,372	15,833
8195 · Wages-Zone 2 Admin	16,604	16,998
8200 · Insurance-Workers Comp	1,620	1,838
8205 · Employee Health Benefits	16,300	16,385
8210 · PERS Retirement Benefits Employer Contribution	4,530	4,730
8210-A · Pension Exp PERS Retirement Benefits UAL	3,709	154
8212 · Employee Life Insurance	137	137
8213 · Other Post Retirement Benefits	1,900	1,900
8214 · FICA Expense	4,200	4,321
Total Payroll Expense Administration	\$ 64,372	\$ 62,296

Utilities Expense

8221 · Utilities - PG &E	\$ 500	\$ 500
8222 · Utilities-Telephones	510	550
8223 · Utilities - Disposal	70	85
8224 · Utilities - M1W	30	30
Total Utilities Expense	\$ 1,110	\$ 1,165

Consulting Expense

8216 · Sewer Consulting Fees	1,600	1,600
8217 · Sewer Engineer Fees	1,000	1,000
8218 · Sewer Accounting Fees	1,900	2,100

**Castroville Community Services District  
Draft Sewer Zone 2 Income and Expense Budget  
July 2020 through June 2021**

	<b>Amended</b>	
	<b>2019/2020</b>	<b>2020/2021</b>
8219 · Sewer Legal Fees	1,500	1,500
8226 · Director Fees	600	600
8229 · Moro Cojo Annexation Amorization	\$ 533	\$ 533
	<u>\$ 7,133</u>	<u>\$ 7,333</u>
Insurance Expense		
8230 · Insurance-Auto & General	\$ 2,600	\$ 2,600
Total insurance Expense	<u>\$ 2,600</u>	<u>\$ 2,600</u>
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<u><b>\$ 82,815</b></u>	<u><b>\$ 81,094</b></u>
<b>TOTAL COMBINED EXPENSES</b>	<u><b>\$ 142,778</b></u>	<u><b>\$ 142,638</b></u>
<b>NET INCOME OR LOSS</b>	<u><b>\$ 18,595</b></u>	<u><b>\$ 24,147</b></u>
<b>LESS CAPITAL EXPENDITURES</b>	<b>\$ 21,830</b>	<b>\$ 40,000</b>
Impellers/Pump \$5,000		
Generator/Castroville Blvd \$35,000		
<b>Net income or Loss</b>	<u><b>\$ (3,235)</b></u>	<u><b>\$ (15,853)</b></u>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected

Castroville Community Services District

**GOVERNMENTAL Zone 2**

**Five Year Capital Improvement and Operational Planning 2020**

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	
	Year 1	Year 2	Year 3	Year 4	Year 5	
<b>Sources of Funds</b>						
User Fees-Street, Open Sp & Street Lights #73701	\$ 34,030	\$ 34,030	\$ 34,030	\$ 34,030	\$ 34,030	
Interest Revenue	\$ 3,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
<b>Total Revenue</b>	<b>\$ 37,530</b>	<b>\$ 36,030</b>	<b>\$ 36,030</b>	<b>\$ 36,030</b>	<b>\$ 36,030</b>	<b>\$ 181,650</b>
<b>Application of Funds</b>						
<b>Other Operation &amp; Maintenance</b>						
Open Space Maintenance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
Street Light Utility	\$ 5,500	\$ 5,800	\$ 5,800	\$ 5,800	\$ 5,800	
Road Repair	\$ 1,500	\$ 1,500	\$ 50,000	\$ 1,500	\$ 1,500	
Street Signage	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	
<b>Total Application of Funds</b>	<b>\$ 10,500</b>	<b>\$ 10,800</b>	<b>\$ 59,300</b>	<b>\$ 10,800</b>	<b>\$ 10,800</b>	<b>\$ 102,200</b>
<b>Capital Improvement Projects</b>						
<b>Total Capital Improvement Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenue Requirements</b>	<b>\$ 10,500</b>	<b>\$ 10,800</b>	<b>\$ 59,300</b>	<b>\$ 10,800</b>	<b>\$ 10,800</b>	<b>\$ 102,200</b>
<b>Surplus / (Deficit)</b>	<b>\$ 27,030</b>	<b>\$ 25,230</b>	<b>\$ (23,270)</b>	<b>\$ 25,230</b>	<b>\$ 25,230</b>	<b>\$ 79,450</b>
<b>NET</b>						
Balance as of March 31, 2020						
<b>Less Funding from:</b>						
General Fund Checking	\$ 18,390.00					
LAIF Account	\$ 255,418					
<b>Total</b>	<b>\$ 273,808</b>					<b>\$ 273,808</b>
<b>Additional Funding Sources:</b>						
New Debt						
Grants						

**Castroville Community Services District  
 Draft Zone 2 Governmental Activities  
 Income and Expense Budget  
 July 2020 through June 2021**

	<b>Amended</b>	
	<b>2019/2020</b>	<b>2020/2021</b>
<b>Income</b>		
4207 · Userfees MC-Street, Open Sp, Street Lights #73701	\$ 34,030	\$ 34,030
4210 · Zone 2 Interest Earned	3,500	2,000
<b>Total Income</b>	<b>\$ 37,530</b>	<b>\$ 36,030</b>

<b>ZONE 2 OTHER OPER &amp; MAINT EXPENSE</b>		
8245 · Open Space Maint-Outside Service	\$ 3,000	\$ 3,000
8250 · Street Light Utility Cost	5,500	5,800
8255 · Road Repair	1,500	1,500
8260 · Street Signage	500	500
<b>Total Zone 2 Other Operation &amp; Maint Expense</b>	<b>\$ 10,500</b>	<b>\$ 10,800</b>

<b>NET INCOME OR LOSS</b>	<b>\$ 27,030</b>	<b>\$ 25,230</b>
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**Castroville Community Services District**

**SEWER ZONE 3 MOSS LANDING**

**Five Year Capital Improvement and Operational Planning 2020**

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
<b>Sources of Funds</b>						
<b>Operating Revenues</b>						
Sanitation Fees M1W	\$ 190,000	\$ 192,000	\$ 195,000	\$ 200,000	\$ 200,000	
Property Taxes	\$ 92,800	\$ 92,800	\$ 95,213	\$ 97,688	\$ 100,228	
New Sewer Connection Fees	\$ 7,000	\$ 7,000	\$ 3,168	\$ 3,168	\$ 3,168	
Interest Revenue	\$ 12,000	\$ 9,000	\$ 12,000	\$ 12,000	\$ 12,000	
Misc Revenue	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	
<b>Total Revenue</b>	<b>\$ 302,300</b>	<b>\$ 301,300</b>	<b>\$ 306,381</b>	<b>\$ 312,856</b>	<b>\$ 315,396</b>	<b>\$ 1,538,233</b>
<b>Application of Funds</b>						
<b>Operating Expense</b>						
General Operation Expense	\$ 78,763	\$ 80,269	\$ 82,356	\$ 84,497	\$ 86,694	
Administration Expense	\$ 92,811	\$ 98,211	\$ 100,764	\$ 103,384	\$ 106,072	
USDA Loan to Sewer Zone 1	\$ 27,000	\$ 28,000	\$ 28,000	\$ 30,000	\$ 32,000	
<b>Total Application of Funds</b>	<b>\$ 198,574</b>	<b>\$ 206,480</b>	<b>\$ 211,120</b>	<b>\$ 217,882</b>	<b>\$ 224,767</b>	<b>\$ 1,058,823</b>
<b>Capital Improvement Projects</b>						
SCADA	\$ 7,000					\$ -
Lift Station Pumps	\$ 10,000	\$ 5,000	\$ 10,000	\$ 6,000	\$ 10,000	
New Truck						
Sewer Main/ Manhole Rehabilitation	\$ 114,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Generator Station #1		\$ 30,000				
New Motor Control Centers	\$ 7,000	\$ 3,000	\$ 10,000	\$ 10,000		
Pipeline under Hwy 1 bridge		\$ 50,000	\$ 121,000			
<b>Total Capital Improvement Projects</b>	<b>\$ 131,000</b>	<b>\$ 93,000</b>	<b>\$ 146,000</b>	<b>\$ 21,000</b>	<b>\$ 15,000</b>	<b>\$ 406,000</b>
<b>Total Revenue Requirements</b>	<b>\$ 329,574</b>	<b>\$ 299,480</b>	<b>\$ 357,120</b>	<b>\$ 238,882</b>	<b>\$ 239,767</b>	<b>\$ 1,464,823</b>
						<b>NET</b>
<b>Surplus / (Deficit)</b>	<b>\$ (27,274)</b>	<b>\$ 1,820</b>	<b>\$ (50,740)</b>	<b>\$ 73,975</b>	<b>\$ 75,630</b>	<b>\$ 73,411</b>
Balance of March 31, 2020						
<b>Less Funding from:</b>						
General Fund Checking	\$ 28,558					
LAIF Account	\$ 686,752					
<b>Total</b>	<b>\$ 715,310</b>					<b>\$715,310</b>
<b>Additional Funding Sources:</b>						
New Debt						
Grants (Applying for)	\$ 2,700,000					



**Castroville Community Services District**  
**Draft Moss Landing (Zone 3) Sewer Income and Expense Budget**  
**July 2020 through June 2021**

	Amended 2019/2020	2020/2021
<b>Income</b>		
<b>Zone 3 (Moss Landing) REVENUE</b>		
4305 · Property Taxes	92,800	92,800
4306 · Sewer Connection Fees	7,000	7,000
4307 · Sanitation Fees	190,000	192,000
4308 · Interest Earned	12,000	9,000
4309 · Misc Revenue	500	500
<b>Total Income</b>	<b>\$ 302,300</b>	<b>\$ 301,300</b>
 <b>Zone 3 OPERATION EXPENSE</b>		
General Operation Expense		
9005 · Shop Supplies	\$ 500	\$ 500
9010 · Small Tools	500	500
9015 · Operators Uniforms	725	725
9018 · Operators Certifications	350	350
9020 · Cellular Phones	220	220
<b>Total General Operation Expense</b>	<b>\$ 2,295</b>	<b>\$ 2,295</b>
 Lift Station Expense		
9105 · Sewer Utilities PG & E	\$ 11,200	\$ 11,200
9115 · Lift Station Repair/Maintenance	4,000	4,000
9120 · Supplies for Pump Station	500	500
<b>Total Lift Station Expense</b>	<b>\$ 15,700</b>	<b>\$ 15,700</b>
 9200 · Sewer (Zone 3) Depreciaton Expense		
	29,000	29,000
 Automobile Expense		
9305 · Fuel for Trucks	\$ 1,200	\$ 1,200
9310 · Repair/Maintenance	2,500	2,500
9315 · Other Auto Expense	500	500
<b>Total Automobile Expense</b>	<b>\$ 4,200</b>	<b>\$ 4,200</b>
 Payroll Expense-Operation		
9405 · Operators Zone 3 Wages	\$ 20,568	\$ 22,074
<b>Total Payroll Expense</b>	<b>\$ 20,568</b>	<b>\$ 22,074</b>
 Sewer Line Expense		
9465 · Sewer Line-Repair/Maintenance	\$ 7,000	\$ 7,000
<b>Total Sewer Line Expense</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
 <b>TOTAL OPERATION EXPENSE</b>	 <b>78,763</b>	 <b>80,269</b>

**Castroville Community Services District**  
**Draft Moss Landing (Zone 3) Sewer Income and Expense Budget**  
**July 2020 through June 2021**

	<b>Amended</b>		<b>2020/2021</b>
	<b>2019/2020</b>		
<b>Zone 3 ADMINSTRATIVE EXPENSE</b>			
<b>Office Expense</b>			
9505 · Office Supplies	\$ 600	\$	600
9510 · Office Equipment	500		500
9515 · Misc. Office Expense	1,200		500
9520 · Computer Program/Upgrade	600		600
9525 · Office Repair/Maintenance	300		400
9530 · Alarm Monitoring Service	200		200
9535 · Property Taxes	50		50
9540 · Seminars/Training/Staff	1,000		1,000
9545 · Seminar/Training/Directors	1,000		1,000
9555 · Membership Dues	1,800		1,800
9560 · Building Maintenance	300		1,000
<b>Total Office Expense</b>	<b>\$ 7,550</b>	<b>\$</b>	<b>7,650</b>
<b>Payroll Expense Admin</b>			
9605 · Wages Zone 3 GM	\$ 15,372	\$	15,833
9620 · Wages Zone 3 Admin	16,604		16,998
9625 · Insurance -Workers Comp	1,620		1,838
9630 · Employee Health Benefits	16,300		16,385
9632 · FICA Expense	4,200		4,321
9635 · PERS Retirement Benefits Employer Contribut	4,530		4,730
9636-A · Pension Exp PERS Retirement Benefits UAL	3,709		154
9636 · Other Post Employment Benefits	1,900		1,900
9640 · Employee Life Insurance	137		137
<b>Total Payroll Expense</b>	<b>\$ 64,372</b>	<b>\$</b>	<b>62,296</b>
<b>Utilities Expense</b>			
9655 · Utilities - PG &E	\$ 500	\$	500
9660 · Utilities-Telephones	510		550
9665 · Utilities - Disposal	70		85
9670 · Utilities - M1W	30		30
<b>Total Utilities Expense</b>	<b>\$ 1,110</b>	<b>\$</b>	<b>1,165</b>
<b>Sewer Consulting Expense</b>			
9705 · Sewer Legal Fees	\$ 3,000	\$	3,000
9710 · Sewer Engineer Fees	10,000		14,000
9715 · Sewer Accounting Fees	1,900		1,900
9720 · Sewer Other Consulting Fees	5,000		5,000
9725 · Director Fees	600		600
<b>Total Consulting Expense</b>	<b>\$ 20,500</b>	<b>\$</b>	<b>24,500</b>

**Castroville Community Services District**  
**Draft Moss Landing (Zone 3) Sewer Income and Expense Budget**  
**July 2020 through June 2021**

	<b>Amended</b>	
	<b>2019/2020</b>	<b>2020/2021</b>
Insurance Expense		
9755 · Insurance - Auto & General	\$ 2,600	\$ 2,600
Total Insurance Expense	<u>\$ 2,600</u>	<u>\$ 2,600</u>
Loan-Bond Expense		
2601 · Sewer Bond Payment-Principal	27,000	28,000
Total Loan-Bond Expense	<u>\$ 27,000</u>	<u>\$ 28,000</u>
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<u><b>\$ 123,132</b></u>	<u><b>\$ 126,211</b></u>
<b>TOTAL COMBINED EXPENSES</b>	<u><b>\$ 201,895</b></u>	<u><b>\$ 206,480</b></u>
<b>NET INCOME OR LOSS</b>	<u><b>\$ 100,405</b></u>	<u><b>\$ 94,820</b></u>
<b>*Less Capital Expenditures</b>	<u><b>149,830</b></u>	<u><b>93,000</b></u>
Lift Stations-Pumps \$5,000		
Sewer Main/Manhole Rehab \$5,000		
Motor Control Center Covers ,3,000		
Generator/Station 1 \$30,000		
Sewer Force Main \$50,000		
<b>NET INCOME OR LOSS</b>	<u><b>\$ (49,425)</b></u>	<u><b>\$ 1,820</b></u>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected



# NORTH COUNTY RECREATION & PARK DISTRICT

May 8, 2020

Dear Castroville Community Services District Board,

This latter part of the year was of course a challenge for us, as it was for the nation. Covid-19 greatly reduced our ability to generate additional sources of income. We shut down our Farmers' Market, canceled rentals, and canceled fundraising events such as Good Friday Dinner and Castroville Party in the Plaza. Of course, we are not out of this yet and expect some of these sources of income to be adversely affected for the near future.

It's not all bad news as the North County Recreation and Parks District does close the fiscal year with another successful, yet challenging year as far as our programs offerings. We have built relationships with groups such as the Wahine Project to bring our community youth a surfing program at an affordable cost. We have also added adult programs such as Paint and Sip, which was very well received by our local community. Our ongoing after school programs and summer day camps have also seen a steady participation rate. Youth sports continue to be some of our most popular offerings: Junior Giants, T-ball, and the crown jewel, Junior Warriors basketball. Last summer we teamed up with the Salinas Valley Spartans to offer a summer football clinic that was highly praised by our participants and parents alike. We have also put on a Virtual Recreation Center newsletter that goes out twice a week connecting our community with activities they can do from home: taking virtual tours of museums, keeping math skills sharp, yoga instruction, and many more. We are also planning to offer our Paint and Sip class through a live online format. In addition, we plan to open up a summer day camp for essential workers only as there is a demand for such a service during this pandemic. As you can see, we are making sure to keep up with the current environment through innovative ideas. You the Castroville Community Services District play a vital role in helping us bring these programs to our community, thank you!

In the coming fiscal year 2020-2021, we plan to continue with the enhancement of our facilities. We will take on a capital project for a new heating system, lighting, and play structure totaling \$80,000.00. We applied for and received a Community Development Block Grant totaling \$70,000 and we ask CCSD to match the remaining \$10,000 to cover the total cost of the project. In addition, we ask for \$10,000 to replace and install security camera system at the North County Sports Complex. This will help in deterring vandalism and unathohirised use of the cafilities.



# NORTH COUNTY RECREATION & PARK DISTRICT

We respectfully ask the CCSD Board to continue funding for Extended Recreation Services as in years past and to help us with funding for capital improvements as listed below.

Capital Improvements:	
Heating, Lighting, and Play Structure (Total Project Cost: \$80,000. CDBG will fund \$70,000)	10,000
North County Sports Complex Security Cameras	10,000
<b>Total Capital Improvements</b>	\$ <del>20,000</del> 40,000
<b>Extended Recreation Services</b>	\$ 100,000
<b>TOTAL FUNDING REQUEST</b>	\$ <del>120,000</del> 140,000

Sincerely,

Alex Lopez  
General Manager

**PUBLIC NOTICE**  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
**SUMMARY OF PROPOSED ORDINANCE NO. 66**

The Board of Directors of the Castroville Community Services District proposes to adopt Ordinance No. 66 on January 19, 2016. The substance of the ordinance is summarized as follows:

**Purpose of Ordinance.** The purpose of this Ordinance is to revise charges for water over a five year period; collectively, the "Rate Schedule." This Ordinance amends Sections 18-1 and 18-2 of Ordinance 22 of the District Code.

"Sec. 18-1. **Rate Schedule.** Rates for water service to read as follows for the next five years:

**RATE SCHEDULE**

**MONTHLY SERVICE (Readiness-to-Serve)**

**Monthly Minimum Charges shall take effect and be enforced July 1, 2016 and thereafter as listed in the table below:**

<b>Meter Size</b>	<b>Service Type</b>	<b>FYE 2016</b>	<b>FYE 2017</b>	<b>FYE 2018</b>	<b>FYE 2019</b>	<b>FYE 2020</b>
3/4 " Meter	Water	16.60	18.33	19.24	20.01	20.81
1" Meter	Water	27.67	30.62	32.15	33.43	34.77
1 1/2" Meter	Water	48.72	59.84	62.83	65.34	67.96
2" Meter	Water	77.80	97.24	102.10	106.18	110.43
3" Meter	Water	146.35	194.54	204.27	212.44	220.94
4" Meter	Water	244.98	303.47	318.64	331.39	344.65
6" Meter	Water	445.00	609.98	640.47	666.09	692.74
2" Meter	Fireline	9.71	10.26	10.77	11.20	11.65
3" Meter	Fireline	16.50	19.31	20.27	21.08	21.92
4" Meter	Fireline	28.61	38.48	40.40	42.01	43.70
6" Meter	Fireline	56.98	86.55	90.87	94.51	98.29
8" Meter	Fireline	75.97	115.38	121.15	126.00	131.04
10" Meter	Fireline	100.07	154.44	162.17	168.65	175.40
12" Meter	Fireline	135.34	216.11	226.91	235.99	245.43
No Size	Surcharge	16.60	18.33	19.24	20.01	20.81
<b>Single Rate per cubic foot (cf):</b>		0.0140	0.0161	0.0180	0.0198	0.0218

"Sec. 18-2. **Single Service Connection - Multiple Use.** For each additional commercial, professional, dwelling, or living unit, situated upon single premises, not separately serviced, and not facing upon a public street or private road, the following monthly charges shall be made for:

- (a) **Single Dwellings, (b) Multiple Dwellings, (c) Hotels, Motels, Auto Courts, (d) Trailer Parks, (e) Dwelling Units Combined With Business, Etc. Units, and (f) Business, Commercial or Professional Units.** In addition to the appropriate minimum rate established for this type of service received, shall pay a monthly service surcharge for each unit/space. Review full Ordinance No. 66 for regulations applicable to each type of dwellings.

**Section 3.** This foregoing summary was prepared for publication pursuant to publication, notice and hearing requirements of Section 6 Article XIII D of the California Constitution and Section 25124 of the California Government Code, by the General Manager in consultation with the District Legal Counsel, as designated by the Board of Directors.

**PUBLIC NOTICE**  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
**SUMMARY OF PROPOSED ORDINANCE NO. 67**

(AMENDING SECTION 1, SECTION 2, SECTION 3, SECTION 4, SECTION 7, SECTION 8,  
AND SECTION 9 OF ORDINANCE NO. 61)

TO ESTABLISH A RATE SCHEDULE FOR SEWER SERVICE FOR CASTROVILLE ZONE 2  
SERVICE AREA (MORO COJO, NMCHS AND MONTE DEL LAGO MOBILE HOME PARK)  
FOR FISCAL YEARS 2016/17 THROUGH 2020/21

The Board of Directors of the Castroville Community Services District proposes to adopt Ordinance No. 67 on July 19, 2016. The substance of the ordinance is summarized as follows:

The purpose of this Ordinance is to revise charges and establish a Rate Schedule for sewer service for Castroville Zone 2 service area for the five fiscal years 2016/17 through 2020/2021. The charges for FY 2016/17 will be in effect from August 18, 2016 through June 30, 2017, prorated from August 18, 2016, and include an annual escalator for each subsequent fiscal year, not to exceed 4 percent annually. The charges for the fiscal year thereafter will be in effect, respectively, from July 1, 2017 through June 30, 2018, from July 1, 2018 through June 30, 2019, from July 1, 2019 through June 30, 2020, and from July 1, 2020 through June 30, 2021, unless the Board determines by resolution that the amount for fiscal year will not be effective or will be some lesser amount than shown on the Rate Schedule.

The Ordinance amends Sections 1, 2, 3, 4, 7, 8 and 9 of Ordinance No. 61 of the Castroville Community Services District, as last amended on October 21, 2008. Sections 1, 2, 3, 4, 7, 8 and 9 will be amended to establish the following Rate Schedule for service area Zone 2:

**RATE SCHEDULE FOR FISCAL YEARS 2016/17 THROUGH 2020/21 FOR  
CASTROVILLE ZONE 2 SERVICE AREA (MORO COJO, NMCHS AND MONTE DEL  
LAGO MOBILE HOME PARK).**

Sewer Accounts	Units	Equiv. Connections	Current Revenue	FY 2015/16 Rate per Equiv. Connection	Proposed FY 2016/17 Rate per Equiv. Connection	Total Estimated Revenue
Mojo Cojo	175 residence 90 MFR	265.0	\$ 51,274.50	\$ 193.49	\$ 212.84	\$ 56,402.60
North County Park & Rec	1 connect	1.0	193.49	\$ 193.49	\$ 212.84	\$ 212.84
NMC High School	1,100 students	53.6	\$ 4,400.00	\$ 82.13	\$ 212.84	\$ 11,402.14
Monte De Lago Mobile Park	311 sites	<u>311.0</u>	<u>\$ 30,160.00</u>	\$ 96.98	\$ 212.84	\$ 66,193.24
		630.6	\$ 86,027.99			\$ 134,210.82

USER FEES-ZONE 2	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
1. Single-family residence, per dwelling unit	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
2. Multiple-family residence, per dwelling unit	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
3. Mobile home residence:					
a. Single-width trailers, per trailer (connected)	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
b. Double-width trailers, per trailer (connected)	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
c. Mobile home park office & meeting room	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
4. Industrial discharge per million gallons	N/A	N/A	N/A	N/A	N/A

5. North Monterey High School, per student	\$10.36	\$10.77	\$11.20	\$11.65	\$12.12
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This foregoing summary was prepared for publication pursuant to publication, notice and hearing requirements of Section 6 Article XIID of the California Constitution and Section 25124 of the California Government Code, by the General Manager in consultation with the District Legal Counsel, as designated by the Board of Directors.

Dated \_\_\_\_\_, 2016

Eric Tynan, General Manager





# CASTROVILLE COMMUNITY SERVICES DISTRICT

Wage Step Program-Board Approved October 2018



## OFFICE MANAGER/BOOKKEEPER/SECRETARY

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 50.14	\$ 51.64	\$ 53.19	\$ 54.79	\$ 56.43	\$ 58.13	\$ 59.87
Bi-Weekly	\$ 4,011.20	\$ 4,131.20	\$ 4,255.20	\$ 4,383.20	\$ 4,514.40	\$ 4,650.40	\$ 4,789.60
Monthly	\$ 8,690.93	\$ 8,950.93	\$ 9,219.60	\$ 9,496.93	\$ 9,781.20	\$ 10,075.87	\$ 10,377.47
Yearly	\$ 104,291.20	\$ 107,411.20	\$ 110,635.20	\$ 113,963.20	\$ 117,374.40	\$ 120,910.40	\$ 124,529.60

## CUSTOMER SERVICE - ACCOUNTS RECEIVABLE

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 26.89	\$ 27.70	\$ 28.53	\$ 29.38	\$ 30.26	\$ 31.17	\$ 32.11
Bi-Weekly	\$ 2,151.20	\$ 2,216.00	\$ 2,282.40	\$ 2,350.40	\$ 2,420.80	\$ 2,493.60	\$ 2,568.80
Monthly	\$ 4,660.93	\$ 4,801.33	\$ 4,945.20	\$ 5,092.53	\$ 5,245.07	\$ 5,402.80	\$ 5,565.73
Yearly	\$ 55,931.20	\$ 57,616.00	\$ 59,342.40	\$ 61,110.40	\$ 62,940.80	\$ 64,833.60	\$ 66,788.80

## LEAD OPERATOR-Treatment 2 & Distribution 2 + Backflow Certificaton + Class B

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 40.59	\$ 41.81	\$ 43.06	\$ 44.35	\$ 45.68	\$ 47.05	\$ 48.47
Bi-Weekly	\$ 3,247.20	\$ 3,344.80	\$ 3,444.80	\$ 3,548.00	\$ 3,654.40	\$ 3,764.00	\$ 3,877.60
Monthly	\$ 7,035.60	\$ 7,247.07	\$ 7,464.48	\$ 7,687.33	\$ 7,917.87	\$ 8,155.33	\$ 8,401.47
Yearly	\$ 84,427.20	\$ 86,964.80	\$ 89,564.80	\$ 92,248.00	\$ 95,014.40	\$ 97,864.00	\$ 100,817.80

## OPERATOR 2 - Treatment 2 & Distribution 2 = Backflow Certification + Class B

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 29.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 35.00
Bi-Weekly	\$ 2,320.00	\$ 2,400.00	\$ 2,480.00	\$ 2,560.00	\$ 2,640.00	\$ 2,720.00	\$ 2,800.00
Monthly	\$ 5,026.67	\$ 5,200.00	\$ 5,373.33	\$ 5,546.67	\$ 5,720.00	\$ 5,893.33	\$ 6,066.67
Yearly	\$ 60,320.00	\$ 62,400.00	\$ 64,480.00	\$ 66,560.00	\$ 68,640.00	\$ 70,720.00	\$ 72,800.00

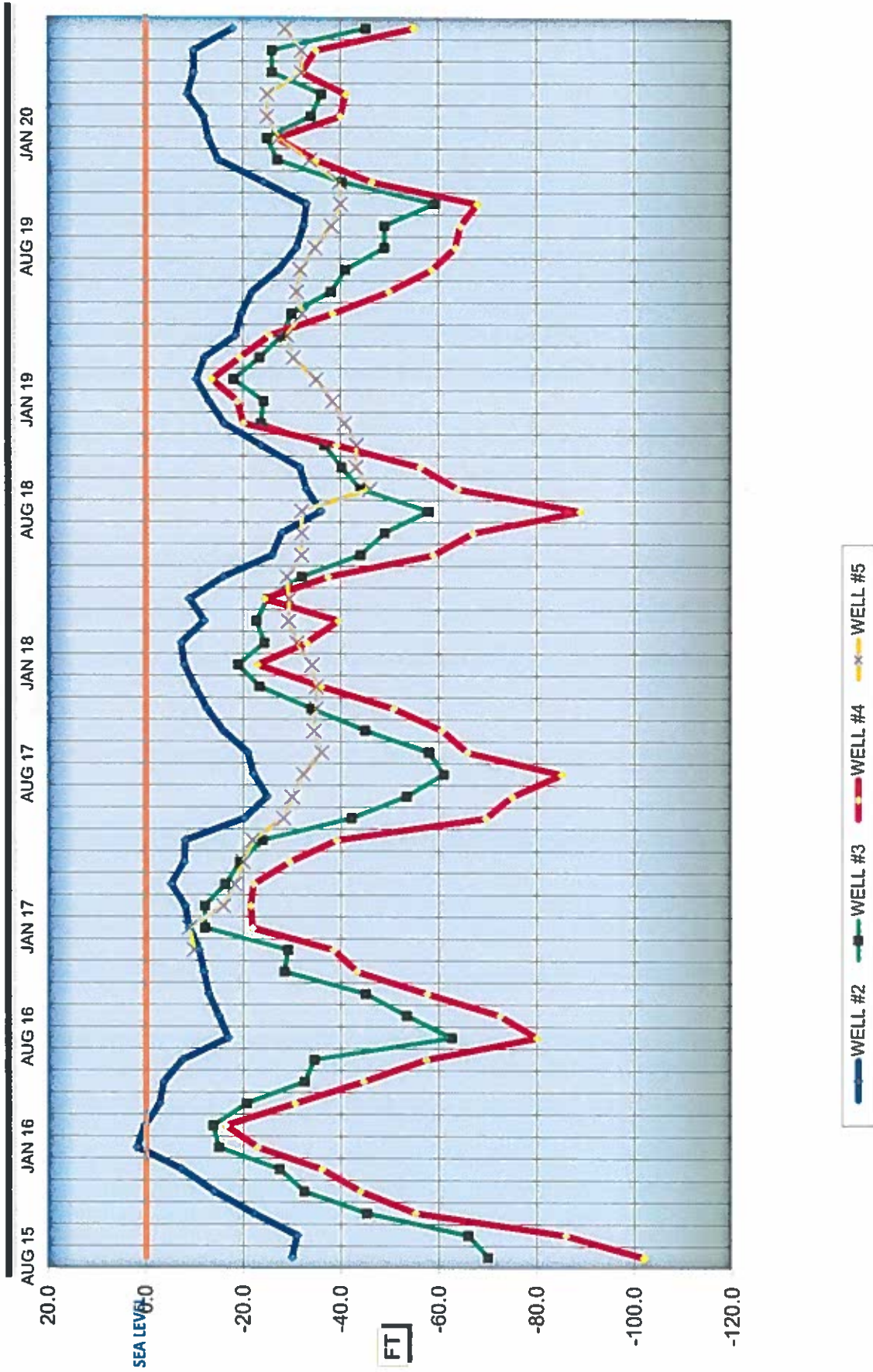
## OPERATOR 1 - Treatment 1 & Distribution 1 = Backflow Certification + Class B

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 22.00	\$ 23.00	\$ 24.00	\$ 25.00	\$ 26.00	\$ 27.00	\$ 28.00
Bi-Weekly	\$ 1,760.00	\$ 1,840.00	\$ 1,920.00	\$ 2,000.00	\$ 2,080.00	\$ 2,160.00	\$ 2,240.00
Monthly	\$ 3,813.33	\$ 3,986.67	\$ 4,160.00	\$ 4,333.33	\$ 4,506.67	\$ 4,680.00	\$ 4,853.33
Yearly	\$ 45,760.00	\$ 47,840.00	\$ 49,920.00	\$ 52,000.00	\$ 54,080.00	\$ 56,160.00	\$ 58,240.00

**Laborer- No Certification**

	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
<b>Hourly</b>	\$ 16.00	\$ 17.00	\$ 18.00	\$ 19.00	\$ 20.00	\$ 21.00	\$ 22.00
<b>Bi-Weekly</b>	\$ 1,280.00	\$ 1,360.00	\$ 1,440.00	\$ 1,520.00	\$ 1,600.00	\$ 1,680.00	\$ 1,760.00
<b>Monthly</b>	\$ 2,773.33	\$ 2,946.67	\$ 3,120.00	\$ 3,293.33	\$ 3,466.67	\$ 3,640.00	\$ 3,813.33
<b>Yearly</b>	\$ 33,280.00	\$ 35,360.00	\$ 37,440.00	\$ 39,520.00	\$ 41,600.00	\$ 43,680.00	\$ 45,760.00

# CASTROVILLE WELL LEVELS 2015-2019





# CASTROVILLE COMMUNITY SERVICES DISTRICT

## GENERAL MANAGER'S REPORT

JUNE 16, 2020

### ❖ Regulatory Compliance

- ❑ Next SWRCB-DDW inspection of water system and permit July 2020
- ❑ No coliform violations (all routine samples negative) for May 2020
- ❑ Quarterly sampling of Well #3 due to it exceeding secondary standards- for Turbidity, Spec. Cond. and Chloride
- ❑ Completed and submitted 2018 CCR to SWRCB-DDW
- ❑ Completed and submitted 2019 Well Extraction Report to SWRCB-DDW
- ❑ Completed and submitted 2019 Well Extraction Report to MCWRA
- ❑ Completed and submitted 2019 Well Extraction Report to MCDH
- ❑ Submitted water reports to 9 large Water system customers 6/8/20
- ❑ Regulatory documentation for Castroville Zone 1 sewer jetting activities
- ❑ Submitted No-spill report to State documenting Castroville, Moro Cojo and Moss Landing systems had no sewer spills for March 2020 on 6/2/2020
- ❑ Regulatory documentation for MLCSD – Zone 1 & 2 sewer jetting activities
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities

### ❖ Current Projects

- ❑ Install lock-down manholes on Castroville Blvd (1 of 3)
- ❑ Submit documents for grant with Monterey County-IRWMP for \$395,00 Prop 1 funding
- ❑ Upgrade Moss Landing Motor control center in front of Phil's
- ❑ Design and secure funding for Washington sewer by-pass line
- ❑ Purchased new checks and gate valves for Castroville Blvd Lift Station
- ❑ Finalize purchase of site for future Well #6
- ❑ Design and secure funding for Desal pipeline to MPWSP
- ❑ Consider a Mutual aid agreement with Pajaro/ Sunny Mesa CSD and the Aromas Water District
- ❑ Consider costs for Castroville Oaks project for street & sewer service
- ❑ Grant proposal from SWRCB for Castroville water for 2.8 million dollars
- ❑ Moss Landing Operations, see report in Board packet
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Castroville Operations, see report in Board packet

### ❖ **Completed Projects**

- ❑ Instituted Corid virus Operations response plan
- ❑ Prepare draft 2021-2025 Capital Improvement Plan
- ❑ Installed backup generator for Office
- ❑ Install acrylic guards at Payment station
- ❑ Teleconferencing system set up for Board meetings
- ❑ Submitted grant proposal with DWR for Moss Landing sewer
- ❑ 100% of Fire valve covers lids in Castroville painted yellow
- ❑ Replaced 22 meter registers in April
- ❑ Repaired/replaced 2 service laterals

### ❖ **Upcoming Projects**

- ❑ Tie-in to MPWSP Desal water line
- ❑ Consider water and sewer capacity for 18 proposed Apartments at Haight Street and Preston St- Ausonio Construction
- ❑ Pig force mains in Moss Landing
- ❑ Investigate water and sewer capacity for 19 proposed Apartments on Merritt Street at end of Poole St-Driscoll FLH
- ❑ RCAC to assist in applying for Prop 1 funding for T/A study for future water systems improvements such as a new 600,000-gallon storage tank, hydraulic study and ability to fill tank 4 from distribution system
- ❑ Design & funding for Washington Sewer Bypass line
- ❑ Install "No dump- spills to Bay" medallions at all storm drain inlets

### ❖ **Meetings/Seminars (attended)**

- ❑ Meeting of the Executive Board of the SVGWB GSA -Ron
- ❑ Monterey Peninsula Water Management District-Strategic Planning
- ❑ Monterey 1 Water Board meeting- Ron and Eric
- ❑ Monterey County Sherriff's Citizens Advisory Group
- ❑ Meeting of the Advisory Board of the SVGWB GSA -Eric
- ❑ Coastal Commission Staff via telephone
- ❑ Special District Managers meeting
- ❑ Meeting of the permanent Board of the SVGWB GSA-Ron & Eric
- ❑ Moss Landing Chamber meeting- Canceled

### ❖ **Meetings/Seminars (upcoming)**

- ❑ Coastal Commission -August 2020
- ❑ Meeting with Gary Peterson re: Sea Water Intrusion Committee-June 19
- ❑ Meeting with State Lands Commission & CA. Coastal Commission
- ❑ Quarterly Water Managers meeting
- ❑ Moss Landing Community Plan update
- ❑ SVGWB GSA Executive Board meetings- Ron
- ❑ Neighborhood Watch
- ❑ SVGWB GSA Advisory committee meetings-5/21/20
- ❑ ACWA Spring Conference in Monterey-canceled
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ Quarterly Special District Managers meeting

### ❖ **Improvements/Ideas/Suggestions**

- ❑ Install "For fire use only- all others will be fined" on all fire hydrants
- ❑ Select areas for Saddle, main valves and lateral replacement program



# CASTROVILLE COMMUNITY SERVICES DISTRICT

## OPERATIONS REPORT May 2020

### Maintenance:

- a) Assist Coastal Coolin on backflow replacement.
- b) Inspect and clean storm drains at Moro cojo and Castroville.
- c) Inspect Sewer lateral at 8168 Moss landing rd.
- d) Well 2 & 4 Chlorinator maintenance.
- e) Leak on 11449 Geil st.- Partial lateral replacement.
- f) 4" water valve was replaced at 10326 tembladera st.
- g) Well # 2 level sensor was replaced.
- h) Old shop roof was pressure washed.
- i) New shop gutter was cleaned.
- j) Run the stand-by generators at the water plant sites bi-weekly.
- k) Run the stand-by engines at the sewer lift stations weekly.
- l) Grounds keeping of FH and lift stations.
- m) Jetted sewer mains.

### Work Orders:

- a) 7 day disconnect notices - 31
- b) Final bill - read meter - 5
- c) Investigate - 2
- d) Miscellaneous - 2
- e) Padlock srv, no tenant - 1
- f) Replace register - 25
- g) Shut off - 2

**TOTAL WORK ORDERS - 68**

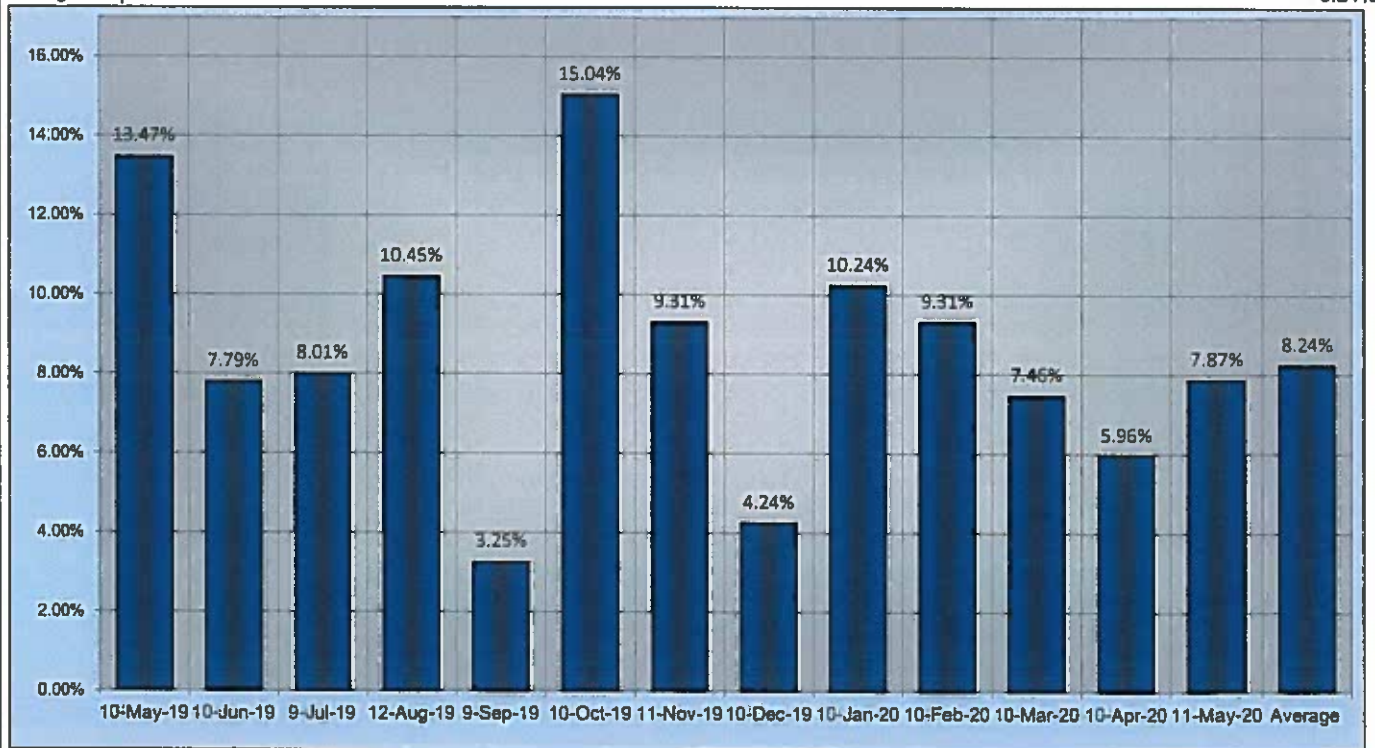


# Castroville Community Services District



## Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
10-May-19	4137041	3724000	0	12923000	20784041	17593798	Hydrant meters 273384 Jetting Flushing 10k, 100Leak, Hydrant k, FD 4k, R.O. & Softner 4K	13.47%
10-Jun-19	4060248	3947000	0	14126000	22133248	20026077	Hydrant meters 265340 Jetting Flushing 10k, 90Leak, Hydrant k, FD 4k, R.O. & Softner 4K	7.79%
9-Jul-19	3654694	3753000	0	15112000	22519694	20196643	Hydrant meters 420000 Jetting Flushing 32k, 80Leak, Hydrant k, FD 4k, R.O. & Softner 4K	8.01%
12-Aug-19	4126146	4487000	0	19210000	27823146	24445328	Hydrant meters 471790 Jetting Flushing 10k, 40Leak, Hydrant k, FD 4k, R.O. & Softner 4K	10.45%
9-Sep-19	3878455	3678000	0	13845000	21401455	20352751	Hydrant meters 337124 Jetting Flushing 14k, 6Leak, Hydrant k, FD 2k, R.O. & Softner 4K	3.25%
10-Oct-19	3727585	4033000	340800	19985000	28086385	23232491	Hydrant meters 236000 Jetting Flushing 18k, 1Leak, Hydrant 27k, FD 2k, R.O. & Softner 4K	15.04%
11-Nov-19	3807613	3464000	1258200	17024000	25553813	21808643	Hydrant meters 675000 Jetting & Flushing 15k, Leak, Hydrant 0k, FD 2k, R.O. & Softner 4K	9.31%
10-Dec-19	1923150	1678000	3572000	12385000	19558150	16964094	Hydrant meters 24184 Jetting & Flushing 10k, Leak, Hydrant 2k, FD 2k, R.O. & Softner 4K	4.24%
10-Jan-20	8379	0	3776000	12326000	16110379	14298977	Hydrant meters 106315 Jetting Flushing 14k, Leak, Hydrant 2k, FD 2k, R.O. & Softner 4K	10.24%
10-Feb-20	0	2499000	3574000	9938000	16011000	14435271	Hydrant meters 45778 Jetting & Flushing 12k, Leak, Hydrant 12.5k, FD 2k, R.O. & Softner 4K	9.31%
10-Mar-20	2307706	3237000	3552000	6474000	15570706	14308529	Hydrant meters 82953 Jetting & Flushing 10k, Leak, Hydrant 2k, FD 2k, R.O. & Softner 4K	7.46%
10-Apr-20	3381275	3569000	4126000	6530000	17606275	16256576	Hydrant meters 28245 Jetting Flushing 15k, Leak, Hydrant 5k, FD 2k, R.O. & Softner 4K	5.96%
11-May-20	3570472	3765000	4083000	11445000	22863472	20737051	Hydrant meters 277058 Jetting Flushing 10k, Leak, Hydrant 25k, FD 2k, R.O. & Softner 4K	7.87%
<b>Average</b>								<b>8.24%</b>



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## CASTROVILLE - ZONE 1 MONTHLY O&M REPORT MAY 2020

### ❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2020

### ❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2020



❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2020

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. **6,770** feet

❖ **OTHER MATTERS**

- ❑ Submitted no-spill report to SWRCB on 6-3-2020
- ❑ Cleaned storm drains in January, February and March 2020

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are Marked- "DO NOT DUMP, FLOWS TO BAY" by July /6/2020
- ❑ Confirm that storm drain interceptors are clear



# Castroville

## MAY 2020 JETTING

6/2/2020



ID	Material	Length	Street	Downstream MH	Upstream Mt
10200Alley	6" Clay	372	McDougall Alley	MH 6	MH 6.1
10200McDougall	6" Clay	372	McDouall St.	MH 7	MH 7.1
10300 Alley	6" Clay	365	McDougall Alley	MH 6.1	MH 6.2
10400 Alley	6" Clay	370	McDougall Alley	MH 6.2	MH 6.3
10500Alley MH63<64	6" Clay	368	McDougall Alley	MH 6.3	MH 6.4
10500McDougall	6" Clay	371	McDouall St.	MH 7.3	MH 7.4
10600 alley	6" Clay	100	McDougall Alley	MH 6.4	CO 6.5
10600McDougall	6" Clay	369	McDouall St.	MH 7.4	MH 7.5
10700Haight	6" Clay	364	Haight St.	MH 15.2	MH 15.3
10700McDougall	6" Clay	366	McDouall St.	MH 7.5	MH 7.6
10700Preston/Alley	6" Clay	131	Preston St.	MH 7.11	CO 7.12
10900Oak	6" Clay	123	OAK St.	MH 29	MH 30
11000 Washington	18" Clay	181	Washington St.	MH 6	MH 7
11000Cooper	SDR35	90	Cooper St.	MH 6.2	CO 6.25
11000Preston	6" Clay	237	Preston St.	MH 7.5	MH 7.11
11000Washington	18" Clay	142	Washington St.	MH 5	MH 6
11000Washington/2	10" Clay	50	Washington St.	MH2	CO2.1
11100 Washington	18" Clay	368	Washington St.	MH 7	MH 8
11300Koester	6" Clay	346	Koester St.	MH 24	CO 24.1
11300Palmer	6" Clay	589	Palmer St.	MH 23	CO 23.1
11700MerrittWay	6" Clay	390	Cypress St.	MH 31	MH 32
11750MerrittWay	6" Clay	390	Cypress St.	MH 30	MH 31
Hwy156/Benson	6" Clay	316	Benson St.	MH 105	MH 106
<b>Total</b>		<b>6770</b>			

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MORO COJO - ZONE 2 MONTHLY O&M REPORT MAY 2020

### ❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2020

### ❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2020

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #55 to-MH #54.1
- Jetted sewer lines btwn MH #55 to-MH #56
  
- Total jetted 698 feet

❖ **OTHER MATTERS**

- Responded to 2 Underground Alert marking requests
- Cleaned and weed-whacked site
- SWRCB-Reported "no-spill" 6/3/2020
- Performed inspection of all storm drains in November 2019
- Investigated power supply issues from PG&E
- Mowed open space in May 2020

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are clear
- Detention ponds are clean & fence secured



**Moro Cojo**  
MAY 2020 JETTING

6/2/2020



ID	Material	Length	Street	Downstream MH	Upstream MH
8inSabino	8" PVC	132.5	Sabino Dr.	MH 55	MH 54.1
CB1	8" PVC	565	Castroville Blvd	MH 55	MH 56

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MOSS LANDING (ZONE 3) MONTHLY O&M REPORT

**MAY 2020**

### ❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2020

### ❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2020

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- Did pump-down, alarm check, and general inspection of Lift Station 5/7/2020
- Did pump-down, alarm check, and general inspection of Lift Station 5/14/2020
- Did pump-down, alarm check, and general inspection of Lift Station 5/21/2020
- Did pump-down, alarm check, and general inspection of Lift Station 5/28/2020

❖ **LIFT STATION #4 (Potrero Rd)**

- Did pump-down, alarm check, and general inspection of Lift Station 5/7/2020
- Did pump-down, alarm check, and general inspection of Lift Station 5/14/2020
- Did pump-down, alarm check, and general inspection of Lift Station 5/21/2020
- Did pump-down, alarm check, and general inspection of Lift Station 5/28/2020

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #58 to-CO #1
- Jetted sewer lines btwn LS #4 to-MH #50
- Jetted sewer lines btwn MH #50 to-MH #51
- Jetted sewer lines btwn MH #51 to-MH #52
- Jetted sewer lines btwn MH #50 to-MH #58
- Jetted sewer lines btwn MH #58 to-MH #59
  
- Total jetted approx. 1,498 feet

❖ **OTHER MATTERS**

- Responded to 11 Underground Alert marking requests
- Prepare bid documents to replace failing Motor Control Centers (4)
- Finalized grant application for \$2.8 Million for upgrades, replacements and repair of sewer system
- Performed Bi-annual inspection of grease traps @ various facilities in and March 2019 and November 2019
- Emailed notice of "no spill" to CIWQS 6-3-2020
- Replaced 7 manholes on Moss Landing Road in Feb

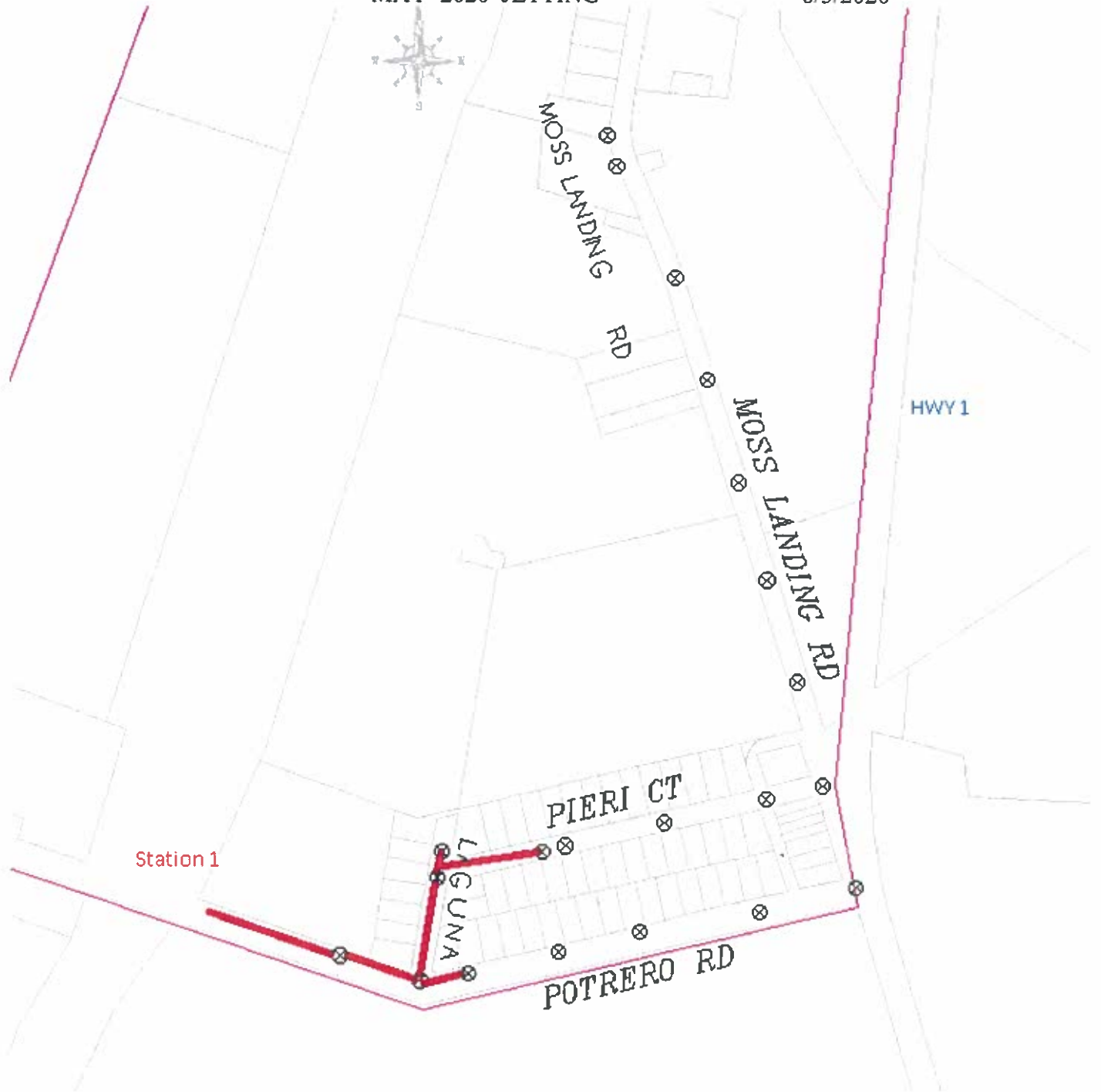
❖ **Improvements/CIP/Suggestions**

- Consider options for Elkhorn Bridge Force Main replacement
- Schedule pigging of Station #1 & Station #2 force mains



**Moss Landing**  
MAY 2020 JETTING

6/3/2020



ID	Material	Length	Street	Downstream MH	Upstream MH
CO1>MH58	PSM SDR35 8"	90	Laguna St.	MH58 ML	CO1 ML
MH50>LT4	PSM SDR35 8"	230	Potrero Rd.	Liftation	MH50 ML
MH51>MH50	PSM SDR35 8"	243	Soundholt Rd.	MH50 ML	MH51 ML
MH52>MH51	PSM SDR35 8"	315	Soundholt Rd.	MH51 ML	MH52 ML
MH58>MH50	PSM SDR35 8"	300	Laguna St.	MH50 ML	MH58 ML
MH59>MH58	PSM SDR35 8"	320	Pieri Ct.	MH58 ML	MH59 ML
	<b>TOTAL</b>	<b>1498</b>			



**Accounts Receivable Summary**

From 05/01/2020 Through 05/31/2020

OPEN BALANCE Balance  
63,130.00 63,130.00

<u>IONTHLY-Charge</u>	<u>Minimum</u>	<u>Overage</u>	<u>Usage</u>	<u>Count</u>	<u>Total</u>
ATER	39,900.22	54,823.87	2,768,874.00	1,405	94,724.09
RELINE	5,612.48	0.70	35.00	68	5,613.18
JRCHARGE	10,305.15	0.00	0.00	129	10,305.15
ATER CMPND	0.00	67.80	3,424.00	1	67.80
*Total Charge	55,817.85	54,892.37	2,772,333.00	1,603	110,710.22

<u>IONTHLY-Miscellaneous</u>	<u>Amount</u>	<u>Count</u>
ATER Miscellaneous	12.00	1
*Total Miscellaneous	12.00	1

<u>IONTHLY-Payment</u>	<u>Amount</u>	<u>Count</u>
ATER	-89,212.50	1,342
ATER Miscellaneous	-93.15	
RELINE	-5,658.42	69
JRCHARGE	-9,540.88	118
ATER CMPND	-227.80	1
*Total Payments	-104,732.75	1,530

<u>IONTHLY-Return Check</u>	<u>Amount</u>	<u>Count</u>
ATER	108.75	1
*Total Return Check	108.75	1

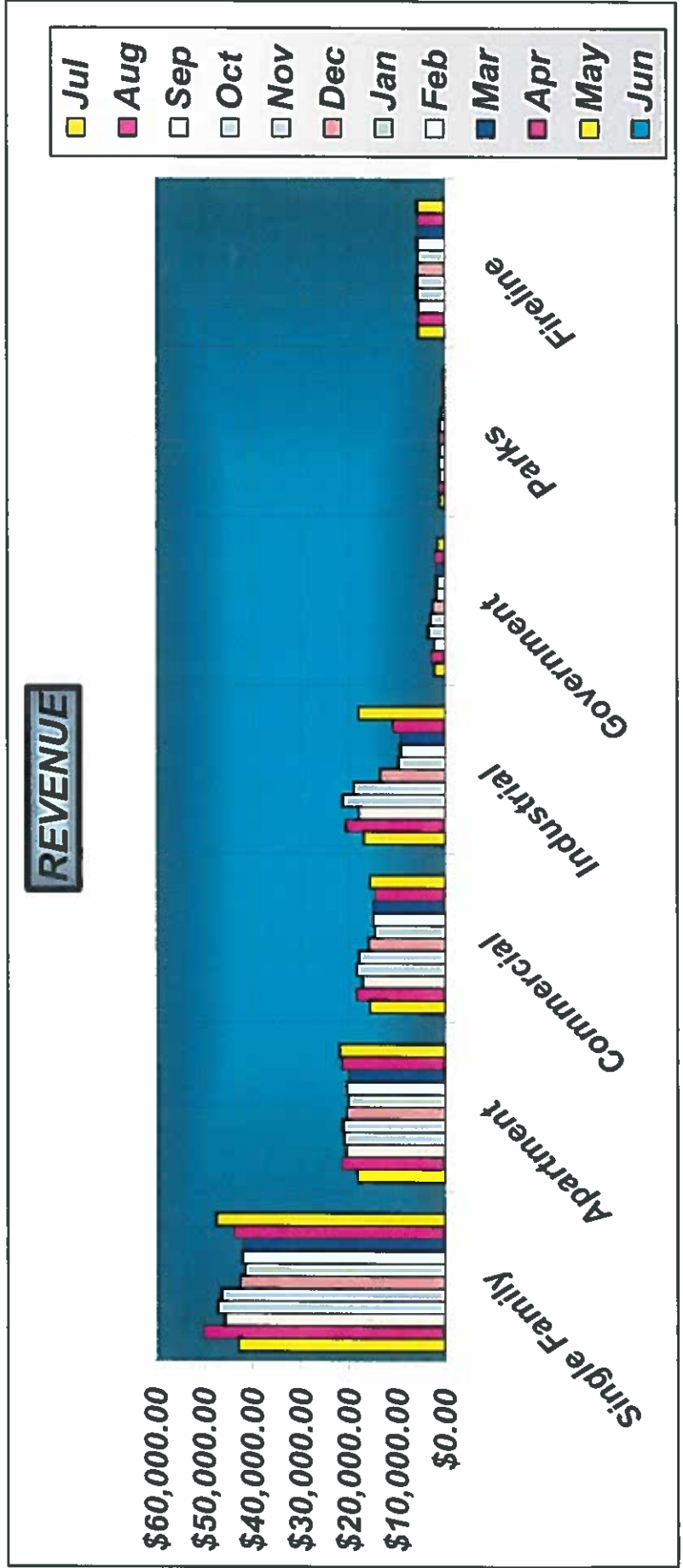
<u>IONTHLY-Deposit Applied</u>	<u>Amount</u>	<u>Count</u>
ATER	-120.00	2
*Total Deposit Applied	-120.00	2

<u>IONTHLY-Refund</u>	<u>Amount</u>	<u>Count</u>
ATER	58.69	2
*Total Refund	58.69	2

**CLOSING BALANCE** 69,166.91

Annual Water Revenue By Classification 2019-2020

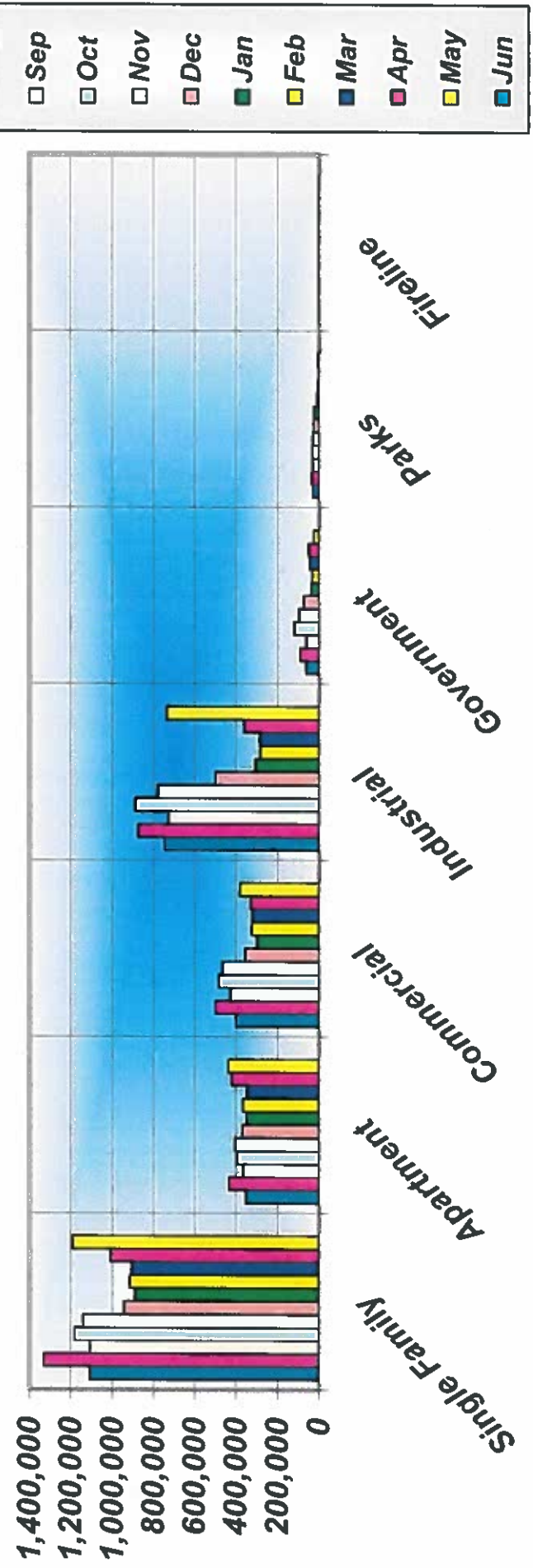
	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$42,773.51	\$18,150.77	\$15,619.09	\$16,908.06	\$2,107.70	\$988.39	\$5,380.99	\$101,928.51
Aug	\$50,137.58	\$21,490.57	\$18,539.19	\$20,735.44	\$2,836.78	\$1,175.75	\$5,436.78	\$120,352.09
Sep	\$45,643.70	\$20,474.95	\$17,170.87	\$18,004.57	\$2,265.34	\$1,096.07	\$5,518.78	\$110,174.28
Oct	\$47,116.73	\$21,042.12	\$18,418.19	\$21,196.59	\$3,421.97	\$1,156.19	\$5,613.04	\$117,964.83
Nov	\$46,353.73	\$21,190.93	\$18,007.84	\$19,021.01	\$2,975.17	\$1,079.28	\$5,614.30	\$114,242.26
Dec	\$42,436.41	\$20,476.27	\$15,850.33	\$13,518.73	\$2,490.91	\$1,001.56	\$5,642.02	\$101,416.23
Jan	\$41,424.67	\$20,073.93	\$14,621.01	\$9,710.13	\$1,790.61	\$991.32	\$5,571.98	\$94,183.65
Feb	\$41,964.64	\$20,460.71	\$15,033.68	\$9,213.79	\$1,700.08	\$641.81	\$5,614.98	\$94,629.69
Mar	\$41,824.75	\$20,072.83	\$15,072.77	\$9,287.23	\$1,935.23	\$574.64	\$5,614.39	\$94,381.84
Apr	\$43,875.63	\$21,478.18	\$14,638.75	\$10,903.31	\$2,031.64	\$503.14	\$5,613.71	\$99,044.36
May	\$47,426.28	\$21,854.61	\$15,634.64	\$18,077.26	\$1,543.07	\$561.18	\$5,613.18	\$110,710.22
Jun								
<b>Totals</b>	<b>\$490,977.63</b>	<b>\$226,765.87</b>	<b>\$178,606.36</b>	<b>\$166,576.12</b>	<b>\$25,098.50</b>	<b>\$9,769.33</b>	<b>\$61,234.15</b>	<b>\$1,159,027.96</b>



Annual Water Usage By Classification 2019-2020

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,108,647	353,376	400,340	745,876	61,917	29,840	90	2,700,086
Aug	1,331,448	434,317	500,331	875,069	91,105	35,679	143	3,268,092
Sep	1,107,926	366,813	425,862	726,416	62,244	31,654	41	2,720,956
Oct	1,181,112	397,212	484,614	887,630	120,661	34,691	28	3,105,948
Nov	1,140,653	403,919	464,649	777,751	97,723	30,807	92	2,915,594
Dec	942,940	368,632	355,529	499,860	74,008	26,881	77	2,267,927
Jan	891,316	348,245	299,854	307,505	38,268	26,364	76	1,911,628
Feb	914,248	366,163	324,467	282,437	33,696	8,712	126	1,929,849
Mar	906,385	347,111	322,274	286,147	45,572	5,320	96	1,912,905
Apr	1,008,879	419,774	329,715	362,760	50,441	1,708	62	2,173,339
May	1,191,614	435,888	380,011	734,379	25,766	4,640	35	2,772,333
Jun								
<b>Totals</b>	<b>11,725,168</b>	<b>4,241,450</b>	<b>4,287,646</b>	<b>6,485,830</b>	<b>701,401</b>	<b>236,296</b>	<b>866</b>	<b>27,678,657</b>

**CUBIC USAGE**





# PMIA/LAIF Performance Report as of 05/14/20



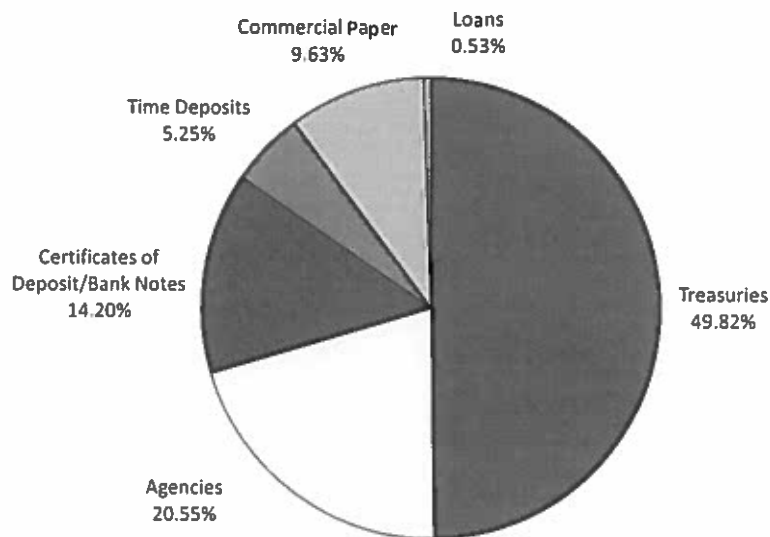
## PMIA Average Monthly Effective Yields<sup>(1)</sup>

Apr	1.648
Mar	1.787
Feb	1.912

## Quarterly Performance Quarter Ended 03/31/20

LAIF Apportionment Rate <sup>(2)</sup> :	2.03
LAIF Earnings Ratio <sup>(2)</sup> :	0.00005535460693046
LAIF Fair Value Factor <sup>(1)</sup> :	1.007481015
PMIA Daily <sup>(1)</sup> :	1.73%
PMIA Quarter to Date <sup>(1)</sup> :	1.89%
PMIA Average Life <sup>(1)</sup> :	208

## Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 04/30/20 \$103.6 billion



Percentages may not total 100% due to rounding

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 328B (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller

# Castroville Community Services District

## List of Checks for May 2020

Date	Number	Name	Memo	Amount
<b>General Fund Checking</b>				
05/07/2020	26344	WM Corporate Services	Bi-Monthly Waste Disposal Fees	\$ 54.62
05/07/2020	26345	Visa-Robert	Monthly Web Page	\$ 124.95
05/07/2020	26346	Visa-Lidia	GM & Lead Operator Cell Phones	\$ 89.01
		continued	Annual GoTo Meeting Dues	\$ 192.00
		continued	Billing Expenses	\$ 54.00
05/07/2020	26347	Visa-Eric	Office Supplies	\$ 193.71
		continued	Shop Supplies	\$ 93.50
		continued	Vehicle Repair & Maintenance	\$ 56.75
		continued	Two HP Pavillion Computers	\$ 2,270.96
05/07/2020	26348	SWRCB	T3 Certification- Tynan	\$ 90.00
05/07/2020	26349	Scudder Roofing Company	New Roof-District Building	\$ 22,993.00
05/07/2020	26350	Redshift Internet Service	DSL Monthly Service	\$ 69.99
05/07/2020	26351	Principal Life Insurance	Employees Life Insurance Policy	\$ 111.06
05/07/2020	26352	Pacific Gas & Electric	Zone 1 Street Lights	\$ 3,822.02
		continued	Zone 2 Street Lights	\$ 477.87
05/07/2020	26353	Office Depot, Inc.	Office Supplies	\$ 267.26
05/07/2020	26354	MNS Engineers	Engineer Fees- Zone 3 ML	\$ 370.00
05/07/2020	26355	Lidia Santos-Expense	Monthly Cellular Phone Allowance	\$ 40.00
05/07/2020	26356	Jonathan Varela-Expense	Monthly Cellular Phone Allowance	\$ 40.00
05/07/2020	26357	GreatAmerica Financial Services	Monthly Lease of Billing Equipment	\$ 462.26
05/07/2020	26358	Exxon Mobile	Fuel for Trucks	\$ 367.33
05/07/2020	26359	Eudoxio Orozco Jr. Expense	Monthly Cellular Phone Allowance	\$ 40.00
05/07/2020	26360	Core & Main LP	Meter Registers	\$ 5,559.95
05/07/2020	26361	CUSI	Upgrade UMS Water Billing Program	\$ 19,970.00
05/07/2020	26362	California Water Service Company	Water Meters @ Lift Stations Zone 2	\$ 17.49
05/07/2020	26363	AT&T	Monthly Telephone Services	\$ 387.35
05/07/2020	26364	Aramark Uniform Services, Inc.	Operators Uniforms & Mats	\$ 343.96
05/07/2020	26365	All Safe	Bi-Monthly Alarm Monitoring Service	\$ 213.00
	26366-			
05/07/2020	26371	District Employees'	Bi-Weekly Net Payroll	\$ 12,095.08
05/07/2020	26372	VALIC	Bi-Weekly Deferred Comp	\$ 1,726.00
05/07/2020	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,540.74
05/07/2020	2	EDD	Bi-Weekly Payroll Taxes	\$ 979.34

Date	Number	Name	Memo	Amount
05/07/2020	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,391.25
05/07/2020	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,738.05
05/07/2020	5	PERS	Employees Health Benefits-Monthly	\$ 12,434.48
05/21/2020	26373	Airgas, NCN	Well Site Supplies	\$ 51.77
05/21/2020	26374	Aramark Uniform Services, Inc.	Operators Uniforms & Mats	\$ 343.96
05/21/2020	26375	Castroville Auto Parts	Parts & Supplies	\$ 110.89
05/21/2020	26376	Castroville Hardware	Parts & Supplies	\$ 208.39
05/21/2020	26377	Monterey Bay Analytical Services	Water Testing Fees	\$ 440.00
05/21/2020	26378	Pacific Gas & Electric	Steel Garage	\$ 24.17
		continued	Sewer Zone 3 ML Lift Stations	\$ 915.52
		continued	Sewer Zone 1 & 2 Lift Stations	\$ 1,220.78
05/21/2020	26379	R&B Company	Water Line Supplies	\$ 381.24
05/21/2020	26380	The Dig Safe Program	Annual CA State Fees	\$ 269.47
05/21/2020	26381	Zoom Imaging Solutions Inc.	Xerox Copier-Monthly Service Fee	\$ 69.11
05/21/2020	26382-26387	District Employees'	Bi-Weekly Net Payroll	\$ 12,078.49
05/21/2020	26388	VALIC	Bi-Weekly Deferred Comp	\$ 1,726.00
05/21/2020	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,611.30
05/21/2020	2	EDD	Bi-Weekly Payroll Taxes	\$ 983.11
05/21/2020	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,387.04
05/21/2020	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,733.95
05/21/2020	26389	Adriana Melgoza	5-19-2020 Board Meeting	\$ 91.35
05/21/2020	26390	Cosme Padilla	5-19-2020 Board Meeting	\$ 91.35
05/21/2020	26391	Glenn. G. Oania	5-19-2020 Board Meeting	\$ 91.35
05/21/2020	26392	James Cochran	5-19-2020 Board Meeting	\$ 91.35
05/21/2020	26393	Ronald J. Stefani	5-19-2020 Board Meeting	\$ 91.35
<b>Total General Fund-Checking</b>				<b>\$ 122,688.92</b>

Customer Deposit Fund

05/29/2020	3913	Juan Salgado	Deposit Refund	\$ 15.18
05/29/2020	3914	Jose S. Gallegos	Deposit Refund	\$ 43.51
05/29/2020	3915	Castroville CSD	May Closures	\$ 61.31
<b>Total Customer Deposit Fund</b>				<b>\$ 120.00</b>

*JES* 94

**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
**INTERNAL REPORT**  
Receipts, Disbursements, and Bank Balances as of May 31, 2020

Ending balance as of April 30, 2020 \$12,622,010.08

**MECHANICS BANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	272,746.13
Water Receipts	105,052.78
Water-Sewer Miscellaneous Receipts	1,276.91
Interest Earned	4.68
NSF Check	(108.75)
Expenses (Checks Written)	(122,688.92)
Monterey One Water Sanitation Fees	28,837.85
Ending Balance for General Fund	<b>285,120.68</b>

**MECHANICS BANK, CUSTOMER DEPOSIT FUND**

Beginning Balance	63,711.16
New Deposits (opened accounts)	360.00
Interest Earned	1.09
Deposits Returned or Applied to Accounts	(120.00)
Ending Balance for Customer Deposit Fund	<b>63,952.25</b>

**LAIF FUND**

Beginning Balance	9,411,274.75
Quarterly Interest	0.00
Ending Balance LAIF	<b>9,411,274.75</b>

**CAMP FUND**

Beginning Balance Sewer (Zone 1) Capital Improv Account	120,302.80
Monthly Interest Earned	68.17
Ending Balance Camp Federal Security Account	<b>120,370.97</b>
Beginning Balance Sewer (Zone 1) Reserves Account	238,000.09
Monthly Interest Earned	134.87
Ending Balance CAMP Federal Security Account	<b>238,134.96</b>

**Cal TRUST-INVESTMENT**

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,515,975.15
Income Distribution	3,071.30
Unrealized GAIN (Loss)	9,818.43
Ending Balance Cal TRUST	<b>2,528,864.88</b>

<b>New Balance as of May 31, 2020</b>	<b>12,647,718.49</b>
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# Calendar for Year 2020 (United States)

January						
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June						
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July						
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August						
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November						
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December						
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27	28	29	30	31		
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## Holidays:

Jan 1	New Year's Day	Jul 3	'Independence Day' observed	Nov 11	Veterans Day
Jan 20	Martin Luther King Jr. Day	Jul 4	Independence Day	Nov 26	Thanksgiving Day
Feb 17	Presidents' Day (Most regions)	Sep 7	Labor Day	Dec 25	Christmas Day
May 25	Memorial Day	Oct 12	Columbus Day (Most regions)		