



# CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065  
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CASTROVILLE, CA 95012  
FAX (831) 633-3103

President – Adriana Melgoza  
Vice President – James R. Cochran  
Director – Glenn Oania  
Director – Ron Stefani  
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, NOVEMBER 17, 2020 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the November 17, 2020 meeting of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at [Lidia@castrovillecsd.org](mailto:Lidia@castrovillecsd.org) by 5:00 p.m. on Monday, November 16, 2020; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/150213125>. If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/150213125>. You can also dial in using your phone. United States: +1 (872) 240-3412. Access Code: 150-213-125.

### CALL MEETING TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### ADDITIONS OR CORRECTIONS TO THE AGENDA

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

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**CONSENT CALENDAR:**

1. Approve the Draft Minutes of the Regular Board Meeting of October 20, 2020 – **motion item**

**CORRESPONDENCE:**

1. None

**INFORMATIONAL ITEMS:**

1. *Monterey County Weekly* – Request for Statement of Qualifications-Engineering Consulting Services for Castroville Community Services District
2. *Monterey Herald* – Mitigating Factor: New salamander law means Castroville/Highway 156 interchange can now move forward
3. Fleet Program Vehicle Inspection and Maintenance for Large Vehicle Drivers Certificate of Completion by Lead Operator II Roberto Galvez
4. Water Industry Disaster Preparedness and Coronavirus 101-What You Need to Know Certificate of Completion by General Manager Eric Tynan

**PRESENTATION:**

1. Porter & Lasiewicz, Certified Public Accountants to present audit report for fiscal year ended June 30, 2020 – Cheryl Lasiewicz, CPA

**NEW BUSINESS:**

1. Resolution No. 20-07, A Resolution of the Board of Directors of the Castroville CSD to Accept Audit Report for Fiscal Year Ended June 30, 2020, as Prepared by Porter & Lasiewicz, Certified Public Accountants – **motion item**
2. Resolution No. 20-08, A Resolution of the Board of Directors of Castroville CSD Adoption of Procurement Policy – **motion item**
3. Request from Monterey County Water Resources Agency for Castroville CSD to donate \$83,000 for the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley* project (pending District Legal Counsel Christine Kemp's legal opinion). The project consists of destruction of approximately one hundred (100) inactive and abandoned wells in the coastal Salinas Valley to prevent the migrations of nitrate-and seawater-contaminated groundwater into aquifers that are a source of drinking water, including wells that supply water for the Castroville Community – **motion item**

**UNFINISHED BUSINESS:**

1. Selection Committee (2 Directors & General Manager) recommendations on Statement of Qualifications for Engineering Consulting Services – **motion item**
2. Appointment of Open District seat, Castroville Community Services District (1) seat, Board of Director-4 year term per Monterey County Elections Department. Seat effective December 4, 2020, noon per Election Code. One application submitted by incumbent James Cochran – **motion item**
3. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – Eric Tynan, General Manager

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- 4. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – Eric Tynan, General Manager
- 5. Update on new and proposed constructions projects – Eric Tynan, General Manager
- 6. Update on Cal Trans Merritt//SR183 Castroville Multimodal Community Enhancement Project – Eric Tynan, General Manager

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

- 1. Update on Monterey One Water board meeting – Director Ron Stefani and General Manager Eric Tynan
- 2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Director Ron Stefani
- 3. Update on other meetings/educational classes attended by Castroville CSD Directors.

**GENERAL OPERATIONS:**

- 1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
- 2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- 3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
- 4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements\*\*Internal Report\*\* and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of October 2020 – **motion item**

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, December 15, 2020 at 4:30 p.m. CLOSE:**

Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

**Certification of Posting**

I certify that on November 13, 2020, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on November 13, 2020.



Lidia Santos, Board Secretary