

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
November 19, 2024

President Cosme Padilla called the meeting to order at 4:32 p.m.

**ROLL CALL:**

**Directors Present:** President Cosme Padilla, Vice President Ron Stefani, Director Glenn Oania, Director Greg MacMillan, and Director James Cochran

**Absent:**

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** District Legal Counsel Heidi Quinn, Fechter & Company CPA Scott German, James Derbin, CHISPA Senior Project Manager Paul Tran along with two staff members. Community residents who spoke: Diana Jimenez, Debbie Torres, Adrian Ayala, Alex Rivera, Liliana Reyes, and Ana Nunez. A few other residents were present that did not speak.

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Director Greg MacMillan at the request of President Cosme Padilla.

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

**PUBLIC COMMENTS**

1. Ms. Diana Jimenez announced that there will be a free food distribution for families and the community of Castroville on Wednesday, 27<sup>th</sup> of November at 9:00 a.m. at Our Lady of Refuge Catholic Church parking lot made possible by the Food Bank for Monterey County and LULAC. She asked for CCSD to assist in getting this information out to the community.

**CONSENT CALENDAR**

1. A motion was made by Greg MacMillan and seconded by Glenn Oania to approve the draft minutes of the October 15, 2024; Regularly Scheduled Board Meeting and the October 22, 2024; Special Board meeting. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Cochran, Oania, MacMillan, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Letter of support on behalf of the Castroville CSD sent to the California Transportation Commission for the Caltrans SR156-Castroville Boulevard Interchange project.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. ACWA NEWS, Vol. 52 – Region 5 Host A Day of Learning and Exploration in Pajaro Valley
2. State Water Board Blog -The Sustainable Groundwater Management Act

*Informational items accepted as presented*

**PRESENTATIONS:**

1. Fechter & Company, Certified Public Accountants to present proposed final draft of audit report for fiscal year ended June 30, 2024 – Castroville CSD’s annual financial audit for fiscal year ended June 30, 2024, was completed, and presented to the Board of Directors by Certified Public Accountant Scott German with Fechter & Company. A copy of the audit can be viewed as an attachment to the November 19, 2024, board packet on the District website. Per Mr. German, Castroville CSD received a clean audit and opinion, which is issued by an auditor when the financial statements presented are free from material misstatements and are represented fairly in accordance with Generally Accepted Accounting Principles (GASB). In other words, Castroville CSD’s financial condition, position, and operations are fairly presented in their financial statements. It is the best type of report opinion an auditee may receive from an external auditor. He informed the Board that they did not experience any difficulties or delays with management, in turn they have been very cooperative, responsive and are doing an excellent job. Mr. German reviewed the audit report with the Board by providing them with an overview of the Financial Statements, in particular the three statements presented: Government Wide (all activity for all fund types), Governmental Funds (all activity supported primarily by tax revenue) and Enterprise or Proprietary Funds (Business Type Activities supported by user fees). He pointed out to the Board that the pension asset (CalPERS) from 2022, is now a liability due to the result of funding vs liability changes and it may continue to be volatile for the next few years as the market stabilizes. In addition, he answered any questions the Board had regarding the audit report for fiscal year end June 30, 2024. Mr. German thanked the Board and wanted to thank Castroville CSD management for being very cooperative, transparent, and having all the data ready for them to view.

**NEW BUSINESS:**

1. Consider and approve Resolution No .24-08, A Resolution of the Board of Directors of the Castroville CSD to Accept Audit Report for Fiscal Year Ended June 30, 2024, as Prepared by Fechter & Company, Certified Public Accountants – Resolution No. 24-08 can be viewed on page 19 of the board packet. A motion is made by Glenn Oania and seconded by Greg MacMillan to approve Resolution No. 24-08, A Resolution of the Board of Directors of the Castroville CSD to Accept Audit Report for Fiscal Year Ended June 30, 2024, as Prepared by Fechter & Company, Certified Public Accountants. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, Cochran, Oania, MacMillan, and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

2. Consider and approve Resolution No. 24-9, A Resolution of the Board of Directors of the Castroville CSD Expressing Appreciation to J. Eric Tynan Upon his Retirement – The Board of Directors and members of the public all expressed their gratitude to General Manger J. Eric Tynan for his 24 years of public services to the District. He was also provided with a framed copy of Resolution No. 24-9, which can be viewed on page 20 of the board packet. A motion is made by Glenn Oania and seconded by Ron Stefani to approve Resolution No. 24-9, A Resolution of the Board of Directors of the Castroville CSD Expressing Appreciation to J. Eric Tynan Upon his Retirement. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, Cochran, Oania, MacMillan, and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

3. Consideration of street lighting needs/assessment and direction to staff – President Cosme Padilla addressed the street lighting concerns the community is having and realizes that the streetlights are not providing enough illumination. Director Glenn Onia also agreed that certain areas of town do need additional streetlights. Per General Manager Eric Tynan, the District had LED lights installed many years back that resulted in significant cost savings for the District. In addition, the District is only responsible for paying the street lighting fees to PG&E as they own the street light poles. Annual user fees/revenue collected for Castroville Zone1 street lighting amounts to \$33,000 and annual street lighting expenses paid to PG&E amount to \$37,000. Per District policy if a resident wants to install a streetlight, it is at their cost for installation to be paid to PG&E and CCSD to assume paying the street lighting bill. He will evaluate the lighting this week and check for any streetlights that are out and areas of concern. Customer Service Representative Lupe Ibarra was briefly present for this discussion and expressed that periodically customers water bills have a message that informs them to notify the District when a streetlight is not illuminated by providing the street light pole number so the District staff can notify PG&E to repair or replace any streetlights that are not working. Board President Cosme Padilla turned to the public for any comments on this matter. Several members of the community who were present at this meeting spoke to voice their concerns (Diana Jimenez, Adrian Ayala, Debbie Torres, Alex Rivera, Lilian Reyes, and Ana Nunez) regarding the dimness of the street lighting and lack of street lighting in the community. They all attended this meeting to advocate to bring in more lighting to the Castroville community as safety was a concern. Many residents do not feel safe walking in the evening, once it is dark. Ms. Diana Jimenez stated that Pajaro and San Lucas received grants to assist with street lighting in their communities and this option should also be considered for the Castroville community and discussed with Assemblyman Robert Rivas. Community members were all present today to address the lack of lighting omitted by the LED streetlights in Castroville and would like to see the LED lights replaced with better lighting and additional streetlights to be installed in areas of concern in the township of Castroville. President Cosme Padilla thanked the community for voicing their concerns and would like to get the community involved on how to best find a solution for this matter. General Manger Eric Tynan stated that he will investigate the illumination of the street lighting and see which changes can be made.

4. Consider and approve Memorandum of Understanding (MOU) with CHISPA regarding CCSD's provision of services to the Castroville Oaks affordable housing development – CHISPA Senior Project Manager Paul Tran requested item number 7of the MOU be omitted. The MOU can be viewed on pages 21-25 of this board packet. General Manager Eric Tynan also stated that the CHISPA project may be contingent on the Washington Sewer Trunk Line Bypass project being completed. It was decided that the MOU needs further modification. District Legal Counsel Heidi Quinn and Vice President Ron Stefani will meet to revise the MOU. The modified MOU will be presented at the next monthly scheduled board meeting. Therefore, a motion is made by Ron Stefani and seconded by Glenn Oania to table this item until the next regularly scheduled board meeting, December 17, 2024. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Cochran, Oania, MacMillan, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

5. Update on sanitary survey by State Water Resources Control Board (SWRCB) – General Manager Eric Tyan informed the Board that he had met with Kyle Graff with the SWRCB who was on site to perform a sanitary survey on the wells and water system for the District. The survey went well, and he will present the findings of the report to the Board at the next board meeting.

6. Consider award of contract for Well No 6. to Maggiora Bros. Drilling, Inc. in the amount of \$1,395,220 – General Manager Eric Tynan let the Board know that the bids received for this project were publicly opened and read on Tuesday, October 29, 2024, at 2:00 p.m. Three bids were

received as follows: Pacific Coast Drilling \$1,519,000; Maggiora Bros. Drilling Inc. \$1,395,220; and Zim Industries, Inc. \$1,686,760. Maggiora Bros. Drilling Inc. was the lowest bidder. MNS has reviewed the bid and believes it to be responsive. MNS recommends the District award the construction contract to Maggiora Bros. Inc. The engineer's estimate for the project was \$1,950,000. General Manager Eric Tyan also recommends awarding the bid to Maggiora Bros. Drilling, Inc. and will follow up with the contractor. The results on the three bids received can be viewed on page 26 of this board packet. A motion is made Glenn Oania and seconded by Greg MacMillan to award the construction contract for Well No. 6 Emergency Deep Aquifer Supply and Storage Tank Project to Maggiora Bros. Drilling, not to exceed \$1,395,220. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Cochran, Oania, MacMillan, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

7. Discussion on the future of sewer capacity in Castroville Zone 1 and Moro Cojo Zone 2 – General Manager Eric Tyan advised the Board that an application request form has been submitted to convert the existing church on the corner of Geil Street and Main Street to a residential low income 18 apartments (requires zoning changes) in Castroville to the County of Monterey Housing and Community Development for consideration, which can be viewed on pages 27-30 of this board packet. In addition, there have already been around seventeen additional dwelling units (ADUs) built in Castroville. Sewer capacity for Castroville Zone 1 & 2 needs to be resolved as the pipe is surcharging, which is reflected in the study completed by Akel Engineering. The Washington Sewer Trunk Line Bypass Project needs to be completed. Easements that need to be resolved are holding up the project. Vice President Ron Stefani stated he would like to have Tony Akel with Akel Engineering to attend the next regularly scheduled board meeting to address his findings on sewer capacity in Castroville Zone 1 & 2. General Manager Eric Tyan will see if Mr. Akel can attend.

#### UNFINISHED BUSINESS:

1. Update on the status of grant/projects for Castroville-Water Zone 1 **Emergency Deep Aquifer Supply and Storage Tank Project** for system upgrades and improvements – General Manager Eric Tyan informed the Board as mentioned last month, MNS Engineers on behalf of Castroville CSD has submitted the grant application for the WaterSmart Drought Response Program for the Drought Resiliency Projects for fiscal year 2025, which has been accepted for consideration. The District is still waiting to find out on the status of the grant. Summary of prior information reported to the Board; The application for construction to the Bureau of Reclamation WaterSMART Drought Resiliency Projects Grant Program was first submitted in fall 2023. The project scope of the Emergency Deep Aquifer Deep Well No. 6 was too large for the grant to fund. The project scope needs to be narrowed to correspond to a project cost less than \$10 million to compete for the grant. The project scope can be narrowed by the District proceeding with drilling of the well and leaving the remaining scope to be funded by the grant. The grant application can be resubmitted in Fall 2024 to the Bureau of Reclamation at no additional cost to the District; anticipated grant request amount to be approximately \$9.6 million. If a construction contract is awarded, it will be funded using reserves and construction funds from the current grant and the grant application will be resubmitted. MNS is not doing the design of Well #6, Pueblo is doing the design. The Board approved grant writing services, fee proposal from MNS Engineers for Bureau of Reclamation WaterSMART: Drought Resiliency Projects, not to exceed \$29,415. Construction funding is pending to move the project forward.
2. Update on Castroville CSD website, live as of October 23, 2024 – Office Manager Lidia Santos announced that new and improved District website is now live as of October 23, 2024. The website also has an option to select the language of your choice. As discussed last month, the District will be utilizing the Streamline platform to ensure that the District's website is ADA-compliant, which helps avoid potential legal issues and makes the District's services accessible to all community members.

3. Update on RFP for Merritt Street laterals and hydrants to replace/relocate for the Caltrans Beautification project – General Manager Eric Tynan reported to the Board that he continues to look at estimates for this project, which he anticipates will be around \$127,000 to replace/relocate the laterals and hydrants. Caltrans is scheduled to start the Beautification project in late January 2025 or early February 2025 on Merritt Street.
4. Update on Well levels – General Manager Eric Tynan reported to the Board that the well levels graph from January 2018 to present can be viewed on page 31 of the board packet. Well #5 levels continue to rise slightly, which is good news. However, Well #2 & Well #4 dropped slightly. The District continues to monitor the chloride levels of all the wells. Well #3 is not pumping and the motor is not hooked up. A desalter is being considered for Well #3. In addition, the casing in Well #3 needs to be verified before the well can be evaluated.
5. Update on the status of the **Moss Landing Wastewater System Rehabilitation Project** – General Manager Eric Tynan informed the Board that this project is stalled at this moment. A summary of prior board meeting discussions on this topic: General Manager Eric Tynan asked Nick Panofsky with MNS Engineers for an engineer's proposal for the pipeline under the bridge and to build under the existing structure a 4" pipeline, which is right over the Elkhorn Slough, Marine Sanctuary and Harbor. Discussed at prior board meetings, he had received an email with unwelcomed news from Matt Chamber with the State Water Resources Control Board stating that due to limited funding, only priority projects were included on the fundable list for grant funding. Priority projects include consolidation, regionalization, septic-to-sewer and projects that address violations of a system's WDR and/or NPDES permit. Additional projects will be added to the fundable list throughout the 2024-2025 fiscal year; however, it is unlikely that non-priority projects will be placed on the fundable list/funded 2024-2025. This means that the two Castroville projects (Moss Landing Wastewater System Rehabilitation Project & Washington Sewer Trunk Line Bypass Project) are unlikely to receive grant funding in 2024/2025. DFA does have low interest loans available for funding. In other news, the California Coastal Commission has approved the Coastal Development Permit to allow the construction of the sewer system for Moss Landing. Other information, reimbursement from the Clean Water Small Communities Planning Grant in the amount of \$118,456 has been requested and approved for reimbursement to CCSD and payment received. Also, discussed prior the current project status is 60% Design is complete. The State Water Resource Control Board CWSRF is the construction funding source for this project. LAFCO approved the annexation of Finepro, LLC Property APN: 413-012-014 to the Castroville Community Services with Resolution No. 23-10. This land acquisition is for Lift Station 1. Ortega (FINEPRO, LLC (seller) approved the sale for the easement for \$10,000 in Moss Landing, which was completed February 2024. Upon completion of the land acquisition, the coastal development permit application will be submitted for approval. Construction Grant Application for CWSRF is part of the grant. Grant application in process and MNS to research if current costs over the planning grant amount can be reimbursed by the CWSRF grant. Furthermore, California Coastal Commission is requiring a jurisdictional delineation and Lake and Streambed Alteration Agreement (LSAA) notification for work on the Elkhorn Slough Bridge, which MNS/Rincon are preparing an amendment to add this work to the Project Scope. General Manager Eric Tynan reported to the Board that the pipeline under the bridge is still under the mitigated negative declaration and without the bike bridge being built by the County, Castroville CSD will have to do it on their own and build under the existing structure a 4" pipeline, which is right over the Elkhorn Slough, Marine Sanctuary and Harbor. For this project, MNS is to prepare a construction application following the 60% completion. The Board had approved a proposal with MNS Engineers to provide professional engineering services for the Moss Landing Wastewater System Rehabilitation Project \$462,722 in 2021. General Manager Eric Tynan had previously approved Amendment No.1 for this project for an additional \$14,520 for the arborist and at the December 19, 2023, board meeting the Board approved Amendment No. 2 for \$59,104 as costs have increased due to plans specifications changing due to the County not building the bridge noted above.
6. Update on status of the **Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass Project)** – General Manager Eric Tynan informed the Board that this project is being held up by the easements

that needs to be resolved. There is no update other than the information that will be discussed in Closed Session regarding the easements. A summary of prior board meeting discussions on this topic: General Manager Eric Tyan had received an email with unwelcomed news from Matt Chamber with the State Water Resources Control Board stating that due to limited funding, only priority projects were included on the fundable list for grant funding. Priority projects include consolidation, regionalization, septic-to-sewer and projects that address violations of a system's WDR and/or NPDES permit. Additional projects will be added to the fundable list throughout the 2024-2025 fiscal year; however, it is unlikely that non-priority projects will be placed on the fundable list/funded 2024-2025. This means that the two Castroville projects (Moss Landing Wastewater System Rehabilitation Project & Washington Sewer Trunk Line Bypass Project) are unlikely to receive grant funding in 2024/2025. DFA does have low interest loans available for funding. MNS received authorization for preparation of the Caltrans Stormwater The District is working to negotiate easement purchase and will be discussed further in closed session. Castroville CSD approved the environmental proposal from MNS Engineers for this project, which is complete. State Water Resources Control Board, CWSRF set aside for small, disadvantaged communities, "The Small Community Clean Water Wastewater Funding Program." The proposal for Professional Engineering and Constructions Management Services-Washington Sewer Trunk Line Bypass Final Design and Construction (not to exceed \$498,141) is contingent on award of grant to Castroville CSD. The Board approved at the December 19, 2023, board meeting MNS Engineers proposals for Professional Engineering Services-Washington Sewer Trunk Line Bypass Regulatory Permitting Support (\$19,622) and Washington Sewer Trunk Line Bypass Right-of-Way Acquisition (\$81,610) total \$101,232.

7. Update on the status of grant/projects for **Castroville Landmark Sign at Highway 183 Project**: Per General Manager Eric Tyan, on pages 32-33 of the board packet the budget for the 05-1P540 Castroville Arch, Total Allocated State Fund Amount per Cooperative Agreement = \$471,519 Budget can be viewed. Funding is short (\$65,000); however, Office Manager Lidia Santos noted it is short by (\$42,006) instead of the (\$65,000), which she discussed with Corby at Caltrans, who is looking into it as she may have accounted for a little extra for contingencies but will clarify. Signs by Van will be having the Source Inspections Quality Management Plan (SIQMP) inspections done by ATI for \$7,800. MNS had quoted \$72,000 to oversee the SIQMP, which is a significant amount. As mentioned last month, Caltrans has approved the plans and are going through the inspections. Corby Kilmer, District 5 Senior Landscape Architect with Caltrans sent a copy of the structural plan and the draft estimate to Jay Johnson with Johnson & Company working as subcontractor for Signs By Van on this project. Other information, construction funding source for this project is Caltrans which was originally for \$442,019 and has been amended to \$471,519. At the January 16, 2024, board meeting, the Castroville CSD Board of Directors reviewed and submitted the signed Amended Cooperative Agreement to Caltrans. The Board approved the Cooperative Agreement and Maintenance Agreement with Caltrans for the Overhead Sign in October 2022. MNS will be managing the administration for this project. Resolution No.2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign was approved. Castroville CSD received a check from Caltrans in the amount of \$127,955.28 February 2, 2023, a check for \$17,580 May 24, 2023, a check for \$9,461.25 September 12, 2023, a check for \$6,442.00 May 8, 2024, and a check for \$29,723.75 October 10, 2024. Reimbursement for \$64,453.40 was mailed on October 11, 2024, to Caltrans.

Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans, and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

8. Pedestrian Bridge Enhancement/Improvement Project; Pedestrian Overpass Maintenance (Landscape) Agreement –General Manager Eric Tyan stated that the fencing has been installed. Still pending, is

putting the artichoke décor on the fencing. Once this is completed, the ribbon cutting ceremony can be scheduled. The County is responsible for replacing the rails and the fencing on the pedestrian bridge and Castroville CSD is only responsible for the lighting on the bridge and minor cosmetic maintenance such as graffiti. NCRPD will maintain the landscaping.

**District Legal Counsel Heidi Quinn, with Noland Hamerly & Etienne no longer represents Vegetable Ranches, LLC; therefore, is not required to excuse herself from Closed Session.**

**CLOSED SESSION:**

At 5:58 p.m. the Board went into Closed Session.

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8**

Property Location: APN: 030-141-022-000 and 030-141-023-000, Southwest corner of Merritt Street and Washington Street, Castroville, CA

Negotiating Parties: Castroville CSD and Salvador Alvarez and Hermilinda Alvarez  
Property Owner: Salvador Alvarez and Hermilinda Alvarez  
Under Negotiation: Property Negotiations

Property Location: APN: 133-143-016-000, Highway 1 at Watsonville Road, Castroville, CA

Negotiating Parties: Castroville CSD and Vegetable Ranches, LLC  
Property Owner: Vegetable Ranches, LLC  
Under Negotiation: Property Negotiations

**CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6**

Unrepresented Employee: General Manager

**PUBLIC EMPLOYEE APPOINTMENT pursuant to Government Code Section 54957**

Title: General Manager

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable): The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session. At 6:19 p.m. the Board returned to Open Session. Per President Cosme Padilla, there was no reportable action taken on the items discussed related to real property negotiator just further direction given to General Manager J. Eric Tynan and discussed with moving forward with the public appointment of the new General Manager.

**UNFINISHED BUSINESS CONTINUED**

10. Consider and approve agreement with new General Manager– Mr. James Derbin thanked the Board for this opportunity. A motion is made by Glenn Oania and seconded by Greg MacMillan to approve the agreement, annual salary of \$200,000 with the new General Manager, with a start date of Monday, December 16, 2024. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Cochran, Oania, MacMillan, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Per Vice President Ron Stefani the City of Monterey will be hiring M1W staff to assist them with placing their sewer collection fees to be collected on the property tax bill for each parcel. City of Monterey was upset that Castroville CSD was the first to accomplish putting their sewer collection fees for Moss Landing on the tax roll. Per General Manager Eric Tynan, Office Manager Lidia Santos provided the information needed to move forward with putting these fees on the tax roll. Also, discussed in closed session for over an hour was cyber security. M1W is dedicating staff to specifically work on cyber security, as other large water agencies have been held ransom, which is costly to payoff. MIW customer service representative did a presentation on additional dwelling units (ADUs) and explained the steps they are taking to keep track of them.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Vice President Ron Stefani reported that the SVBGSA has changed the name for the Extraction Barriers and will now be called the Regional Brackish Restoration Project. The SVBGSA is interested in doing a pilot project with Castroville CSD to determine water quality. However, he is not sure they really want to use Well #3 as they want to use wells near the coast.
3. Update on meetings or educational classes attended by the Directors –Per President Cosme Padilla he attended the Community Fair event held at the North County Recreation and Park District on November 3, 2024, that is put on by his daughter. There were over four hundred people participating at this event. Castroville CSD shared a booth with the SVBGSA as he did not feel Castroville CSD was ready to have a booth of their own. However, the GSA did provide a nice layout for the District. With him at this shared booth was Sarah and another young lady who both work for the GSA. The GSA staff was being compensated for attending this event. He is not sure if the other agencies in attendance were compensating their staff. It was a good turnout and very educational. Mostly, everyone was outside where the food and entertainment was located. He would like to see Castroville CSD have their own booth next year and would like to reach a solution to have more knowledgeable staff attend this event. Vice President Ron Stefani and General Manager Eric Tynan also participated. He spoke with Salinas Valley Health staff and discussed putting benches along the trail, the old Salinas Road and Castroville CSD taking the lead. He had to inform them Castroville CSD does not provide that service. He also attended a meeting with General Manager Eric Tynan and the contractors on the Castroville Arch project. If you drive on Merritt Street, the contractors are working on the project and anticipates that the timeline has not changed for completion of this project by December 20, 2024. Per General Manger Eric Tynan due to the required inspection, Signs By Van stated this may delay the completion date but stressed for them to stay on track. Per Vice President Ron Stefani, he and Cosme had a meeting with Supervisor Church and community members to discuss the lack of streetlighting in the community of Castroville.

## GENERAL OPERATIONS

**President Cosme Padilla executed himself at 6.37 p.m. during item 1 as he was not feeling well. Vice President Ron Stefani took over the meeting.**

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*



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November 19, 2024, Regular Board Meeting  
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**CHECK LIST** – October 2024. A motion was made by Glenn Oania and seconded by James Cochran to pay all bills presented. The motion carried by the following roll call votes:

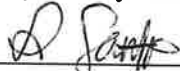
AYES:	4	Directors:	Stefani, Cochran, Oania, and MacMillan
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Padilla

There being no further business, a motion was made by Glenn Oania and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	4	Directors:	Stefani, Cochran, Oania, and MacMillan
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Padilla

The meeting was adjourned at 6:48 p.m.

Respectfully submitted by,



\_\_\_\_\_  
Lidia Santos  
Secretary to the Board

Approved by,



\_\_\_\_\_  
Cosme Padilla  
President