

COOPERATIVE AGREEMENT COVER SHEET

Funding Summary Amendment – Funding Summary No. 02

Agreement Amendment No. 01

Work Description

THE CASTROVILLE HISTORIC MAIN STREET LANDMARK RESTORATION WILL RESTORE A VALUED ICONIC LANDMARK, IN KEEPING WITH THE AESTHETICS OF ITS HISTORIC 'MAIN STREET' ARCHITECTURAL SETTING. THIS WILL INCLUDE REPLACEMENT OF OLD SUPPORT STRUCTURE DETERMINED TO BE PAST ITS USEFUL LIFE AND INCLUDE MAST ARMS FOR COLORFUL BANNERS TO HIGHLIGHT COMMUNITY EVENTS CONTRIBUTING TO LOCAL ECONOMIC VITALITY. THE SIGN WILL BE REPLACED WITH ONE THAT IS COMPATIBLE WITH THE EXISTING SIGN STYLE IN THE HISTORIC DISTRICT. LIGHTING WILL BE UPDATED TO MY ENERGY EFFICIENT SOLAR LIGHT, COMPATIBLE WITH DARK SKIES AND TRAFFIC CONSIDERATIONS. THIS WILL FULFILL AN UNFUNDED PROJECT ALREADY IDENTIFIED AS A DESIRED ELEMENT IN THE COMMUNITY'S DOWNTOWN PLAN AND BENEFIT FROM PRELIMINARY DESIGN WHICH HAS ALREADY BEEN CREATED TO COMMUNITY SPECIFICATIONS

Contact Information

The information provided below indicates the primary contact information for each PARTY to this AGREEMENT. PARTIES will notify each other in writing of any personnel or location changes. Contact information changes do not require an amendment to this AGREEMENT.

CALTRANS

Jackson Ho, Project Manager
50 Higuera Street
San Luis Obispo, CA 93401
Office Phone: 805-276-1114
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CASTROVILLE COMMUNITY SERVICES DISTRICT

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AMENDMENT NO. 01

FUNDING SUMMARY NO. 02

1. PARTIES, in accordance with the provisions of this AGREEMENT, hereby amend this AGREEMENT by replacing Funding Summary No. 01 in its entirety with Funding Summary No. 02.
2. Funding Summary No. 2 increases PS&E funds from \$42,000 to \$71,500.

<u>FUNDING TABLE</u>					
<u>IMPLEMENTING AGENCY</u> →		<u>CASTRO CSD</u>		<u>CASTRO CSD</u>	
Source	Party	Fund Type	PS&E	CONST. SUPPORT	CONST. CAPITAL
STATE	CALTRANS	Clean CA	71,500	61,270	338,749
Totals			71,500	61,270	338,749
					Totals
					471,519
					471,519

SPENDING SUMMARY

Fund Type	PS&E		CONST. SUPPORT		CONST. CAPITAL		Totals
	CALTRANS	CASTRO CSD	CALTRANS	CASTRO CSD	CALTRANS	CASTRO CSD	
Clean CA	0	71,500	0	61,270	338,749	338,749	471,519
Totals	0	71,500	0	61,270	338,749	338,749	471,519

Funding

3. If there are insufficient funds available in this AGREEMENT to place the PROJECT right-of-way in a safe and operable condition, the appropriate IMPLEMENTING AGENCY will fund these activities until such time as PARTIES amend this AGREEMENT.

That IMPLEMENTING AGENCY may request reimbursement for these costs during the amendment process.

4. If there are insufficient funds in this AGREEMENT to implement the obligations and responsibilities of this AGREEMENT, including the applicable commitments and conditions included in the PROJECT environmental documentation, permits, agreements, and/or approvals that are in effect at a time that WORK stops, each PARTY accepts responsibility to fund their respective WORK until such time as PARTIES amend this AGREEMENT.

Each PARTY may request reimbursement for these costs during the amendment process.

5. The cost of any engineering support performed by CALTRANS includes all direct and applicable indirect costs. CALTRANS calculates indirect costs based solely on the type of funds used to pay support costs. State and federal funds administered by CALTRANS are subject to the current Program Functional Rate. All other funds are subject to the current Program Functional Rate and the current Administration Rate. The Program Functional Rate and Administration Rate are adjusted periodically.
6. If the WORK is funded with state or federal funds, any PARTY seeking CALTRANS reimbursement of indirect costs must submit an indirect cost rate proposal and central service cost allocation plan (if any) in accordance with Local Assistance Procedures Manual, 2 CFR, Part 200 and Chapter 5. These documents are to be submitted annually to CALTRANS' Audits and Investigations for review and acceptance prior to CALTRANS' reimbursement of indirect costs.
7. Travel, per diem, and third-party contract reimbursements for WORK are to be paid from the funds in this AGREEMENT only after the contractor performs the work and incurs said costs.

Payments for travel and per diem will not exceed the rates paid rank and file state employees under current California Department of Human Resources (CalHR) rules current at the effective date of this AGREEMENT.

If CASTRO CSD invoices for rates in excess of CalHR rates, CASTRO CSD will fund the cost difference and reimburse CALTRANS for any overpayment.

8. Notwithstanding the terms of this AGREEMENT, PARTIES agree to abide by the funding guidelines for all contributed funds that are programmed and allocated by the CTC.
9. SHOPP funds can only be expended on SHOPP-eligible items and work.

Invoicing and Payment

10. PARTIES will invoice for funds where the SPENDING SUMMARY shows that one PARTY provides funds for use by another PARTY. PARTIES will pay invoices within forty-five (45) calendar days of receipt of invoice when not paying with Electronic Funds Transfer (EFT). When paying with EFT, CASTRO CSD will pay invoices within five (5) calendar days of receipt of invoice.
11. If CASTRO CSD has received EFT certification from CALTRANS then CASTRO CSD will use the EFT mechanism and follow all EFT procedures to pay all invoices issued from CALTRANS.
12. When a PARTY is reimbursed for actual cost, invoices will be submitted each month for the prior month's expenditures. After all PROJECT COMPONENT WORK is complete, PARTIES will submit a final accounting of all PROJECT COMPONENT costs. Based on the final accounting, PARTIES will invoice or refund as necessary to satisfy the financial commitments of this AGREEMENT.
13. If an executed Program Supplement Agreement (PSA) or STIP Planning, Programming, and Monitoring Program Fund Transfer Agreement (PPM) exists for this PROJECT then CASTRO CSD will abide by the billing and payment conditions detailed for the fund types identified in the PSA or PPM.
14. If CALTRANS reimburses CASTRO CSD for any costs later determined to be unallowable, CASTRO CSD will reimburse those funds.

Plans, Specifications, and Estimate (PS&E)

15. CASTRO CSD will invoice and CALTRANS will reimburse for actual costs incurred and paid.

CONSTRUCTION Support

16. CASTRO CSD will invoice and CALTRANS will reimburse for actual costs incurred and paid.

CONSTRUCTION Capital

17. CASTRO CSD will invoice and CALTRANS will reimburse for actual costs incurred and paid.

Signatures

PARTIES are authorized to enter into this AGREEMENT and have delegated to the undersigned the authority to execute this AGREEMENT on behalf of the respective agencies and hereby covenants to have followed all the necessary legal requirements to validly execute this AGREEMENT. By signing below, the PARTIES each expressly agree to execute this AGREEMENT electronically.

The PARTIES acknowledge that executed copies of this AGREEMENT may be exchanged by facsimile or email, and that such copies shall be deemed to be effective as originals.

**STATE OF CALIFORNIA
DEPARTMENT OF
TRANSPORTATION**

**CASTROVILLE COMMUNITY
SERVICES DISTRICT**



Scott Eades
District Director



J. Eric Tynan
General Manager

Date: April 12, 2024

Date April 09, 2024



Hannah Cary
Project Control Manager

Attest:



Cosme Padilla (Apr 10, 2024 11:33 PDT)

Cosme Padilla
Board President



Lai Saephan
HQ Accounting

COOPERATIVE AGREEMENT COVER SHEET

Work Description

THE INTENT OF THIS COOPERATIVE AGREEMENT IS TO PROVIDE CLEAN CALIFORNIA FUNDING FOR CONSTRUCTION OF THE CASTROVILLE HISTORIC MAIN STREET LANDMARK RESTORATION BEAUTIFICATION PROJECT BY THE CASTROVILLE COMMUNITY SERVICES DISTRICT (CASTRO CSD). THE PROJECT WILL RESTORE A VALUED ICONIC LANDMARK, IN KEEPING WITH THE AESTHETICS OF ITS HISTORIC 'MAIN STREET' ARCHITECTURAL SETTING. THIS PROJECT WILL INCLUDE REPLACEMENT OF OLD SUPPORT STRUCTURE DETERMINED TO BE PAST ITS USEFUL LIFE AND INCLUDE MAST ARMS FOR COLORFUL BANNERS TO HIGHLIGHT COMMUNITY EVENTS CONTRIBUTING TO LOCAL ECONOMIC VITALITY. THE SIGN WILL BE REPLACED WITH ONE THAT IS COMPATIBLE WITH THE EXISTING SIGN STYLE IN THE HISTORIC DISTRICT. LIGHTING WILL BE UPDATED TO ENERGY EFFICIENT SOLAR LIGHTING, COMPATIBLE WITH DARK SKIES AND TRAFFIC CONSIDERATIONS. THIS PROJECT WILL CONSTRUCT A DESIRED ELEMENT IN THE COMMUNITY'S DOWNTOWN PLAN AND BENEFIT FROM PRELIMINARY DESIGN WHICH HAS ALREADY BEEN CREATED TO COMMUNITY SPECIFICATIONS BY THE CASTRO CSD'S PREFERRED CONTRACTOR. THE PROJECT WILL BE CONSTRUCTED UNDER AN APPROVED CALTRANS ENCROACHMENT PERMIT.

Contact Information

CALTRANS

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CASTROVILLE COMMUNITY SERVICES DISTRICT

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COOPERATIVE AGREEMENT

This AGREEMENT, executed on and effective from Jul 12, 2022, is between the State of California, acting through its Department of Transportation, referred to as CALTRANS, and:

Castroville Community Services District, a public corporation/entity, referred to hereinafter as CASTRO CSD.

An individual signatory agency in this AGREEMENT is referred to as a PARTY. Collectively, the signatory agencies in this AGREEMENT are referred to as PARTIES.

RECITALS

1. PARTIES are authorized to enter into a cooperative agreement for improvements to the State Highway System per the California Streets and Highways Code, Sections 114 and 130.

CALTRANS is authorized per the California Streets and Highways Code, Section 91.42 to expend Clean California State Beautification Program of 2021 funds towards beautifying and cleaning up state highways and eligible projects towards that goal.

2. For the purpose of this AGREEMENT, funding provided by the Clean California Beautification Program will be used to construct the Castroville Historic Main Street Landmark Restoration Beautification Project. The project will restore a valued iconic landmark, in keeping with the aesthetics of its historic 'main street' architectural setting. This will include replacement of old support structure determined to be past its useful life and include mast arms for colorful banners to highlight community events contributing to local economic vitality. The sign will be replaced with a more durable one that is compatible with the existing sign style in the historic district. Lighting will be updated to an energy efficient solar light, compatible with dark skies and traffic considerations. This project will construct a desired element identified in the community's downtown plan and will benefit from cost savings from preliminary design which has already been created to community specifications and will be referred to hereinafter as PROJECT. The PROJECT scope of work is defined in the Clean California Enhancement Proposal (CCEP) project initiation and approval document. The project will be constructed under approved CALTRANS encroachment permit and will be exempt from permit review fees as of the execution date of this agreement.
3. All obligations and responsibilities assigned in this AGREEMENT to complete the following PROJECT COMPONENTS will be referred to hereinafter as WORK:

- PLANS, SPECIFICATIONS, AND ESTIMATE (PS&E)
- CONSTRUCTION

Each PROJECT COMPONENT is defined in the CALTRANS Workplan Standards Guide as a distinct group of activities/products in the project planning and development process.

4. The term AGREEMENT, as used herein, includes this document and any attachments, exhibits, and amendments.

This AGREEMENT is separate from and does not modify or replace any other cooperative agreement or memorandum of understanding between the PARTIES regarding the PROJECT.

PARTIES intend this AGREEMENT to be their final expression that supersedes any oral understanding or writings pertaining to the WORK. The requirements of this AGREEMENT will preside over any conflicting requirements in any documents that are made an express part of this AGREEMENT.

If any provisions in this AGREEMENT are found by a court of competent jurisdiction to be, or are in fact, illegal, inoperative, or unenforceable, those provisions do not render any or all other AGREEMENT provisions invalid, inoperative, or unenforceable, and those provisions will be automatically severed from this AGREEMENT.

Except as otherwise provided in the AGREEMENT, PARTIES will execute a written amendment if there are any changes to the terms of this AGREEMENT.

PARTIES agree to sign a CLOSURE STATEMENT to terminate this AGREEMENT. However, all indemnification, document retention, audit, claims, environmental commitment, legal challenge, maintenance and ownership articles will remain in effect until terminated or modified in writing by mutual agreement or expire by the statute of limitations.

5. The following work associated with this PROJECT has been completed or is in progress:
 - CALTRANS approved the Categorical Exemption on January 27, 2022.
 - CALTRANS completed the R/W Certification on March 21, 2022.
 - CALTRANS completed the Clean California Enhancement Proposal Project Initiation Document on December 12, 2021.
6. In this AGREEMENT capitalized words represent defined terms, initialisms, or acronyms.
7. PARTIES hereby set forth the terms, covenants, and conditions of this AGREEMENT.

RESPONSIBILITIES

Sponsorship

8. A SPONSOR is responsible for establishing the scope of the PROJECT and securing the financial resources to fund the WORK. A SPONSOR is responsible for securing additional funds when necessary or implementing PROJECT changes to ensure the WORK can be completed with the funds obligated in this AGREEMENT.

PROJECT changes, as described in the CALTRANS Project Development Procedures Manual, will be approved by CALTRANS as the owner/operator of the State Highway System.

9. The PARTIES will sponsor the WORK included in this AGREEMENT as shown in the table below:

PROJECT COMPONENT	SPONSOR
PS&E	CASTRO CSD
CONSTRUCTION	CASTRO CSD

Implementing Agency

10. The IMPLEMENTING AGENCY is the PARTY responsible for managing the scope, cost, schedule, and quality of the work activities and products of a PROJECT COMPONENT.
- CASTRO CSD is the Plans, Specifications, and Estimate (PS&E) IMPLEMENTING AGENCY.
 - 2. PS&E includes the development of the plans, specifications, and estimate; obtaining any resource agency permits; and the advertisement/award of the construction contract.
 - CASTRO CSD is the CONSTRUCTION IMPLEMENTING AGENCY.

CONSTRUCTION includes construction contract administration, surveying/staking, inspection, quality assurance, and assuring regulatory compliance. The CONSTRUCTION component budget identifies the capital costs of the construction contract/furnished materials (CONSTRUCTION CAPITAL) and the cost of the staff work in support of the construction contract administration (CONSTRUCTION SUPPORT).

11. CASTRO CSD will provide a Quality Management Plan (QMP) for the WORK in every PROJECT COMPONENT that they are the IMPLEMENTING AGENCY of. The QMP describes the IMPLEMENTING AGENCY's quality policy and how it will be used. The QMP will include a process for resolving disputes between the PARTIES at the team level. The QMP is subject to CALTRANS review and approval.
12. Any PARTY responsible for completing WORK will make its personnel and consultants that prepare WORK available to help resolve WORK-related problems and changes for the entire duration of the PROJECT including PROJECT work that may occur under separate agreements.

Funding

13. Funding sources, PARTIES committing funds, funding amounts, and invoicing/payment details are documented in the Funding Summary section of this AGREEMENT.

PARTIES will amend this AGREEMENT by updating and replacing the Funding Summary, in its entirety, each time the funding details change. Funding Summary replacements will be executed by a legally authorized representative of the respective PARTIES. The most current fully executed Funding Summary supersedes any previous Funding Summary created for this AGREEMENT.

14. PARTIES will not be reimbursed for costs beyond the funds obligated in this AGREEMENT.
15. Unless otherwise documented in the Funding Summary, overall liability for project costs within a PROJECT COMPONENT will be in proportion to the amount contributed to that PROJECT COMPONENT by each fund type.
16. Unless otherwise documented in the Funding Summary, any savings recognized within a PROJECT COMPONENT will be credited or reimbursed, when allowed by policy or law, in proportion to the amount contributed to that PROJECT COMPONENT by each fund type.

17. WORK costs, except those that are specifically excluded in this AGREEMENT, are to be paid from the funds obligated in the Funding Summary. Costs that are specifically excluded from the funds obligated in this AGREEMENT are to be paid by the PARTY incurring the costs from funds that are independent of this AGREEMENT.

CALTRANS' Quality Management

18. CALTRANS, as the owner/operator of the State Highway System (SHS), will perform quality management work including Quality Management Assessment (QMA) and owner/operator approvals for the portions of WORK within the existing and proposed SHS right-of-way.
19. CALTRANS' Quality Management Assessment (QMA) efforts are to ensure that Castro CSD's quality assurance results in WORK that is in accordance with the applicable standards and the PROJECT's quality management plan (QMP). QMA does not include any efforts necessary to develop or deliver WORK or any validation by verifying or rechecking WORK.
- When CALTRANS performs QMA, it does so for its own benefit. No one can assign liability to CALTRANS due to its QMA.
20. CALTRANS, as the owner/operator of the State Highway System, will approve WORK products in accordance with CALTRANS policies and guidance and as indicated in this AGREEMENT.
21. CASTRO CSD will provide WORK-related products and supporting documentation upon CALTRANS' request for the purpose of CALTRANS' quality management work.

CEQA Lead Agency

22. CALTRANS is the CEQA Lead Agency for the PROJECT.

Environmental Permits, Approvals and Agreements

23. PARTIES will comply with the commitments and conditions set forth in the environmental documentation, environmental permits, approvals, and applicable agreements as those commitments and conditions apply to each PARTY's responsibilities in this AGREEMENT.
24. Unless otherwise assigned in this AGREEMENT, the IMPLEMENTING AGENCY for a PROJECT COMPONENT is responsible for all PROJECT COMPONENT WORK associated with coordinating, obtaining, implementing, renewing, and amending the PROJECT permits, agreements, and approvals whether they are identified in the planned project scope of work or become necessary in the course of completing the PROJECT.

25. The PROJECT will not require environmental permits/approvals.

Plans, Specifications, and Estimate (PS&E)

26. As the PS&E IMPLEMENTING AGENCY, CASTRO CSD is responsible for all PS&E WORK except those activities and responsibilities that are assigned to another PARTY and those activities that are excluded under this AGREEMENT.

27. CALTRANS will be responsible for completing the following PS&E activities:

CALTRANS Work Breakdown Structure Identifier (If Applicable)	AGREEMENT Funded Cost
100.15.10.xx Quality Management	No

28. CASTRO CSD will prepare Utility Conflict Maps identifying the accommodation, protection, relocation, or removal of any existing utility facilities that conflict with construction of the PROJECT or that violate CALTRANS' encroachment policy.

CASTRO CSD will provide CALTRANS a copy of Utility Conflict Maps for CALTRANS' concurrence prior to issuing the Notices to Owner and executing the utility agreement. All utility conflicts will be addressed in the PROJECT plans, specifications, and estimate.

29. CASTRO CSD will determine the cost to positively identify and locate, accommodate, protect, relocate, or remove any utility facilities whether inside or outside the State Highway System right-of-way in accordance with federal and California laws and regulations, and CALTRANS' policies, procedures, standards, practices, and applicable agreements including but not limited to Freeway Master Contracts.

CONSTRUCTION

30. As the CONSTRUCTION IMPLEMENTING AGENCY, CASTRO CSD is responsible for all CONSTRUCTION WORK except those activities and responsibilities that are assigned to another PARTY and those activities that are excluded under this AGREEMENT.

31. CALTRANS will be responsible for completing the following CONSTRUCTION SUPPORT activities:

CALTRANS Work Breakdown Structure Identifier (If Applicable)	AGREEMENT Funded Cost
100.20.10.xx Quality Management	No

32. Physical and legal possession of the right-of-way must be completed prior to advertising the construction contract, unless PARTIES mutually agree to other arrangements in writing.
33. Right-of-way conveyances must be completed prior to WORK completion, unless PARTIES mutually agree to other arrangements in writing.
34. CASTRO CSD will include a Disadvantaged Business Enterprise (DBE) utilization goal in the PROJECT construction contract(s) in accordance with the Local Assistance Procedures Manual. CASTRO CSD will award the construction contract to the lowest responsive bidder who makes a Good Faith Effort to meet the DBE goal.
35. CALTRANS will not issue an encroachment permit to CASTRO CSD for construction work until the following conditions are met:
 - CALTRANS accepts the final plans, specifications, and estimate
 - CALTRANS accepts the Right-of-Way Certification
 - Any new or amended maintenance agreements required for the WORK are executed.
36. CASTRO CSD will require the construction contractor to furnish payment and performance bonds naming CASTRO CSD as obligee, and CALTRANS as additional obligee, and to carry liability insurance in accordance with CALTRANS Standard Specifications.
37. CASTRO CSD will advertise, open bids, award, and approve the construction contract in accordance with the California Public Contract Code and the California Labor Code. By accepting responsibility to advertise and award the construction contract, CASTRO CSD also accepts responsibility to administer the construction contract.
38. If the lowest responsible construction contract bid is greater than the funding commitment to CONSTRUCTION CAPITAL, PARTIES must agree in writing on a course of action within fifteen (15) working days. If no agreement is reached within fifteen (15) work days the IMPLEMENTING AGENCY will not award the construction contract.

39. CALTRANS will not issue an encroachment permit to Castro CSD's construction contractor until CALTRANS accepts:

- The payment and performance bonds
- The CONSTRUCTION Quality Management Plan

40. The CONSTRUCTION Quality Management Plan (QMP) will describe how construction material verification and workmanship inspections will be performed at manufacturing sources and the PROJECT job-site. The construction material and Source Inspection QMP (SIQMP) are subject to review and approval by the State Materials Engineer.

41. The CONSTRUCTION Quality Management Plan will address the radiation safety requirements of the California Code of Regulations 17 CCR § 30346 when the work requires Gamma-Gamma Logging acceptance testing for Cast in Drilled Hole (CIDH) pile or whenever else it is applicable. In accordance with these regulations CASTRO CSD, as the "well operator", will have a written agreement with any consultant or external entity performing these tests.

42. CASTRO CSD will provide a Resident Engineer and CONSTRUCTION SUPPORT staff that are independent of the construction contractor. The Resident Engineer will be a Civil Engineer, licensed in the State of California, who is responsible for construction contract administration activities.

43. CASTRO CSD will implement changes to the construction contract through Change Orders. PARTIES will review and concur on all Change Orders over \$1,500.

44. CALTRANS will review and concur with:

- Change Orders affecting public safety, public convenience, protected environmental resources, the preservation of property, all design and specification changes, and all major changes as defined in the CALTRANS Construction Manual. These Change Orders must receive written concurrence by CALTRANS prior to implementation.
- The Water Pollution Control Plan (WPCP).
- The Traffic Control Plan

45. CASTRO CSD will administer and process all construction contract claims pursuant to the requirements set forth under Public Contract Code, Section 9204. In addition, all public works claims of \$375,000 or less shall be resolved in accordance with Public Contract Code Section 20104, et seq. and other applicable laws.

46. CASTRO CSD is designated as the Legally Responsible Person pursuant to the Construction General Permit, State Water Resources Control Board (SWRCB) Order Number 2009-0009-DWQ, as defined in Appendix 5, Glossary, and assumes all roles and responsibilities assigned to the Legally Responsible Person as mandated by the Construction General Permit. CASTRO CSD is required to comply with the CALTRANS MS4 National Pollutant Discharge Elimination System (NPDES) permit for all work within the State Highway System.
47. As the CONSTRUCTION IMPLEMENTING AGENCY, CASTRO CSD is responsible for maintenance of the State Highway System (SHS) within the PROJECT limits as part of the construction contract until the following conditions are met:
- Any required maintenance agreements are executed for the portions of SHS for which relief of maintenance is to be granted.
 - CALTRANS approves a request from CASTRO CSD for relief from maintenance of the PROJECT or a portion thereof.
48. Upon WORK completion, ownership and title to all materials and equipment constructed or installed for the operation and/or maintenance of the State Highway System (SHS) within the SHS right-of-way as part of the WORK become the property of CALTRANS, except:
- Castroville Historic Main Street Landmark will become the property of CASTRO CSD
CALTRANS and CASTRO CSD will develop and execute a new or amended maintenance agreement for this property prior to issuance of the Encroachment Permit.

Property owners will operate, maintain, relocate, remove, and protect their property within the State Highway system at their own expense including removing, relocating, or protecting said property when required for future improvements or whenever else required by CALTRANS.

CALTRANS will assume no responsibility for the property which it does not own. Property owners will defend, indemnify, and save harmless CALTRANS and all of its officers and employees from all claims, suits, or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation, or other theories or assertions of liability occurring by reason of said property.

49. Within one hundred eighty (180) calendar days following the completion and acceptance of the PROJECT construction contract, CASTRO CSD will furnish CALTRANS with a complete set of "As-Built" plans and Change Orders, including any changes authorized by CALTRANS, using an approved transfer mechanism, such as a CD ROM, flash drive, Filr. The submitted digital files must be completed in accordance with Caltrans specifications, policies, and manuals, including requirements in Sections 2 and 3, of Chapter 17 in the Project Development Procedures Manual, then current CADD User's Manual (Section 4.3), Plans Preparation Manual, and CALTRANS practice. The plans will have the Resident Engineer's name, contract number, and construction contract acceptance date printed on each plan sheet, and with the Resident Engineer's signature only on the title sheet. The As-Built plans will be in Microstation DGN format, version 8.0. When applicable, the digital submittal must also include high accuracy locating and underground facilities data. In addition, CASTRO CSD will provide one set of As-Built plans and addenda in TIFF format.

The submittal must also include all CALTRANS requested contract records, and land survey documents. The land survey documents include monument preservation documents and records of surveys prepared to satisfy the requirements of the Professional Land Surveyors Act (Business and Professions Code, Sections 8700 – 8805). Copies of survey documents and Records of Surveys filed in accordance with Business & Professions Code, Sections 8762 and 8771, will contain the filing information provided by the county in which filed.

Schedule

50. PARTIES will manage the WORK schedule to ensure the timely use of obligated funds and to ensure compliance with any environmental permits, right-of-way agreements, construction contracts, and any other commitments. PARTIES will communicate schedule risks or changes as soon as they are identified and will actively manage and mitigate schedule risks.
51. The IMPLEMENTING AGENCY for each PROJECT COMPONENT will furnish PARTIES with written quarterly progress reports during the completion of the WORK.

Additional Provisions

Standards

52. PARTIES will perform all WORK in accordance with federal and California laws, regulations, and standards; Federal Highway Administration (FHWA) standards; and CALTRANS standards. CALTRANS standards include, but are not limited to, the guidance provided in the:

- CADD Users Manual
- CALTRANS policies and directives
- Plans Preparation Manual
- Project Development Procedures Manual (PDPM)
- Workplan Standards Guide
- Standard Environmental Reference
- Highway Design Manual
- Right of Way Manual
- Construction Manual
- Construction Manual Supplement for Local Agency Resident Engineers
- Local Agency Structure Representative Guidelines

Noncompliant Work

53. CALTRANS retains the right to reject noncompliant WORK. CASTRO CSD agrees to suspend WORK upon request by CALTRANS for the purpose of protecting public safety, preserving property rights, and ensuring that all WORK is in the best interest of the State Highway System.

Qualifications

54. Each PARTY will ensure that personnel participating in WORK are appropriately qualified or licensed to perform the tasks assigned to them.

Consultant Selection

55. CASTRO CSD will invite CALTRANS to participate in the selection of any consultants that participate in the WORK.

Encroachment Permits

56. CALTRANS will issue, upon proper application, the encroachment permits required for WORK within State Highway System (SHS) right-of-way. CASTRO CSD, their contractors, consultants, and/or agents and utility owners will not work within the SHS right-of-way without an encroachment permit issued in their name. CALTRANS will provide encroachment permits to CASTRO CSD, their contractors, consultants, and/or agents, and utility owners at no additional costs effective on the execution date of this agreement. Any fees collected prior to the execution date of this agreement will be accounted towards the project services and will not be refunded. If the encroachment permit and this AGREEMENT conflict, the requirements of this AGREEMENT will prevail.
57. The IMPLEMENTING AGENCY for a PROJECT COMPONENT will coordinate, prepare, obtain, implement, renew, and amend any encroachment permits needed to complete the WORK.

Protected Resources

58. If any PARTY discovers unanticipated cultural, archaeological, paleontological, or other protected resources during WORK, all WORK in that area will stop and that PARTY will notify all PARTIES within 24 hours of discovery. WORK may only resume after a qualified professional has evaluated the nature and significance of the discovery and CALTRANS approves a plan for its removal or protection.

Disclosures

59. PARTIES will hold all administrative drafts and administrative final reports, studies, materials, and documentation relied upon, produced, created, or utilized for the WORK in confidence to the extent permitted by law and where applicable, the provisions of California Government Code, Section 6254.5(e) will protect the confidentiality of such documents in the event that said documents are shared between PARTIES.

PARTIES will not distribute, release, or share said documents with anyone other than employees, agents, and consultants who require access to complete the WORK without the written consent of the PARTY authorized to release them, unless required or authorized to do so by law.

60. If a PARTY receives a public records request pertaining to the WORK, that PARTY will notify PARTIES within five (5) working days of receipt and make PARTIES aware of any disclosed public records.

Hazardous Materials

61. HM-1 is hazardous material (including, but not limited to, hazardous waste) that may require removal and disposal pursuant to federal or state law, irrespective of whether it is disturbed by the PROJECT or not.

HM-2 is hazardous material (including, but not limited to, hazardous waste) that may require removal and disposal pursuant to federal or state law only if disturbed by the PROJECT.

The management activities related to HM-1 and HM-2, including and without limitation, any necessary manifest requirements and disposal facility designations are referred to herein as HM-1 MANAGEMENT and HM-2 MANAGEMENT respectively.

62. If HM-1 or HM-2 is found the discovering PARTY will immediately notify all other PARTIES.

63. CALTRANS, independent of the PROJECT, is responsible for any HM-1 found within the existing State Highway System right-of-way. CALTRANS will undertake, or cause to be undertaken, HM-1 MANAGEMENT with minimum impact to the PROJECT schedule.

CALTRANS will pay, or cause to be paid, the cost of HM-1 MANAGEMENT for HM-1 found within the existing State Highway System right-of-way with funds that are independent of the funds obligated in this AGREEMENT.

64. If HM-1 is found within the PROJECT limits and outside the existing State Highway System right-of-way, responsibility for such HM-1 rests with the owner(s) of the parcel(s) on which the HM-1 is found. CASTRO CSD, in concert with the local agency having land use jurisdiction, will ensure that HM-1 MANAGEMENT is undertaken with minimum impact to PROJECT schedule.

The cost of HM-1 MANAGEMENT for HM-1 found within the PROJECT limits and outside the existing State Highway System right-of-way will be paid from funds that are independent of the funds obligated in this AGREEMENT and will be the responsibility of the owner(s) of the parcel(s) where the HM-1 is located.

65. The CONSTRUCTION IMPLEMENTING AGENCY is responsible for HM-2 MANAGEMENT within the PROJECT limits.

CASTRO CSD and CALTRANS will comply with the Soil Management Agreement for Aerially Deposited Lead Contaminated Soils (Soil Management Agreement) executed between CALTRANS and the California Department of Toxic Substances Control (DTSC). Under Section 3.2 of the Soil Management Agreement, CALTRANS and CASTRO CSD each retain joint and severable liability for noncompliance with the provisions of the Soil Management Agreement. CASTRO CSD will assume all responsibilities assigned to CALTRANS in the Soil Management Agreement during PROJECT COMPONENTS for which they are the IMPLEMENTING AGENCY except for final placement and burial of soil within the State right-of-way, per Section 4.5 of the Soil Management Agreement, which is subject to CALTRANS concurrence and reporting to DTSC which will be performed by CALTRANS.

66. CALTRANS' acquisition or acceptance of title to any property on which any HM-1 or HM-2 is found will proceed in accordance with CALTRANS' policy on such acquisition.

Claims

67. Any PARTY that is responsible for completing WORK may accept, reject, compromise, settle, or litigate claims arising from the WORK without concurrence from the other PARTY.
68. PARTIES will confer on any claim that may affect the WORK or PARTIES' liability or responsibility under this AGREEMENT in order to retain resolution possibilities for potential future claims. No PARTY will prejudice the rights of another PARTY until after PARTIES confer on the claim.
69. If the WORK expends state or federal funds, each PARTY will comply with the Federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards of 2 CFR, Part 200. PARTIES will ensure that any for-profit consultant hired to participate in the WORK will comply with the requirements in 48 CFR, Chapter 1, Part 31. When state or federal funds are expended on the WORK these principles and requirements apply to all funding types included in this AGREEMENT.

Accounting and Audits

70. PARTIES will maintain, and will ensure that any consultant hired by PARTIES to participate in WORK will maintain, a financial management system that conforms to Generally Accepted Accounting Principles (GAAP), and that can properly accumulate and segregate incurred PROJECT costs and billings.
71. PARTIES will maintain and make available to each other all WORK-related documents, including financial data, during the term of this AGREEMENT.

PARTIES will retain all WORK-related records for three (3) years after the final voucher.

PARTIES will require that any consultants hired to participate in the WORK will comply with this Article.

72. PARTIES have the right to audit each other in accordance with generally accepted governmental audit standards.

CALTRANS, the State Auditor, FHWA (if the PROJECT utilizes federal funds), and CASTRO CSD will have access to all WORK -related records of each PARTY, and any consultant hired by a PARTY to participate in WORK, for audit, examination, excerpt, or transcription.

The examination of any records will take place in the offices and locations where said records are generated and/or stored and will be accomplished during reasonable hours of operation. The auditing PARTY will be permitted to make copies of any WORK-related records needed for the audit.

The audited PARTY will review the draft audit, findings, and recommendations, and provide written comments within thirty (30) calendar days of receipt.

Upon completion of the final audit, PARTIES have forty-five (45) calendar days to refund or invoice as necessary in order to satisfy the obligation of the audit.

Any audit dispute not resolved by PARTIES is subject to mediation. Mediation will follow the process described in the General Conditions section of this AGREEMENT.

73. If the WORK expends state or federal funds, each PARTY will undergo an annual audit in accordance with the Single Audit Act in the Federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards as defined in 2 CFR, Part 200.

74. When a PARTY reimburses a consultant for WORK with state or federal funds, the procurement of the consultant and the consultant overhead costs will be in accordance with the Local Assistance Procedures Manual, Chapter 10.

Interruption of Work

75. If WORK stops for any reason, IMPLEMENTING AGENCY will place the PROJECT right-of-way in a safe and operable condition acceptable to CALTRANS.

76. If WORK stops for any reason, each PARTY will continue with environmental commitments included in the environmental documentation, permits, agreements, or approvals that are in effect at the time that WORK stops, and will keep the PROJECT in environmental compliance until WORK resumes.

Penalties, Judgements and Settlements

77. The cost of awards, judgements, fines, interest, penalties, attorney's fees, and/or settlements generated by the WORK are considered WORK costs.
78. The cost of legal challenges to the environmental process or documentation are considered WORK costs.
79. Any PARTY whose action or lack of action causes the levy of fines, interest, or penalties will indemnify and hold all other PARTIES harmless per the terms of this AGREEMENT.

Project Files

CASTRO CSD will furnish CALTRANS with the Project History Files related to the PROJECT facilities on State Highway System within sixty (60) days following the completion of each PROJECT COMPONENT. CASTRO CSD will assure that the Project History File is prepared and submitted in compliance with the Project Development Procedures Manual, Chapter 7. All material will be submitted neatly in a three-ring binder and in PDF format.

Environmental Compliance

80. If during performance of WORK additional activities or environmental documentation is necessary to keep the PROJECT in environmental compliance, PARTIES will amend this AGREEMENT to include completion of those additional tasks.

GENERAL CONDITIONS

81. All portions of this AGREEMENT, including the Recitals Section, are enforceable.

Venue

82. PARTIES understand that this AGREEMENT is in accordance with and governed by the Constitution and laws of the State of California. This AGREEMENT will be enforceable in the State of California. Any PARTY initiating legal action arising from this AGREEMENT will file and maintain that legal action in the Superior Court of the county in which the CALTRANS district office that is signatory to this AGREEMENT resides, or in the Superior Court of the county in which the PROJECT is physically located.

Exemptions

83. All CALTRANS' obligations under this AGREEMENT are subject to the appropriation of resources by the Legislature, the State Budget Act authority, programming and allocation of funds through the Clean California Program.

Indemnification

84. Neither CALTRANS nor any of its officers and employees, are responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by CASTRO CSD, its contractors, sub-contractors, and/or its agents under or in connection with any work, authority, or jurisdiction conferred upon CASTRO CSD under this AGREEMENT. It is understood and agreed that CASTRO CSD, to the extent permitted by law, will defend, indemnify, and save harmless CALTRANS and all of their officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, but not limited to, tortious, contractual, inverse condemnation, or other theories and assertions of liability occurring by reason of anything done or omitted to be done by CASTRO CSD, its contractors, sub-contractors, and/or its agents under this AGREEMENT.
85. Neither CASTRO CSD nor any of its officers and employees, are responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by CALTRANS, its contractors, sub-contractors, and/or its agents under or in connection with any work, authority, or jurisdiction conferred upon CALTRANS under this AGREEMENT. It is understood and agreed that CALTRANS, to the extent permitted by law, will defend, indemnify, and save harmless CASTRO CSD and all of their officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, but not limited to, tortious, contractual, inverse condemnation, or other theories and assertions of liability occurring by reason of anything done or omitted to be done by CALTRANS, its contractors, sub-contractors, and/or its agents under this AGREEMENT.

Non-parties

86. PARTIES do not intend this AGREEMENT to create a third party beneficiary or define duties, obligations, or rights for entities not signatory to this AGREEMENT. PARTIES do not intend this AGREEMENT to affect their legal liability by imposing any standard of care for fulfilling the WORK different from the standards imposed by law.
87. PARTIES will not assign or attempt to assign obligations to entities not signatory to this AGREEMENT without an amendment to this AGREEMENT.

Ambiguity and Performance

88. Neither PARTY will interpret any ambiguity contained in this AGREEMENT against the other PARTY. PARTIES waive the provisions of California Civil Code, Section 1654.

A waiver of a PARTY's performance under this AGREEMENT will not constitute a continuous waiver of any other provision.

89. A delay or omission to exercise a right or power due to a default does not negate the use of that right or power in the future when deemed necessary.

Defaults

90. If any PARTY defaults in its performance of the WORK, a non-defaulting PARTY will request in writing that the default be remedied within thirty (30) calendar days. If the defaulting PARTY fails to do so, the non-defaulting PARTY may initiate dispute resolution.

Dispute Resolution

91. PARTIES will first attempt to resolve AGREEMENT disputes at the PROJECT team level as described in the Quality Management Plan. If they cannot resolve the dispute themselves, the CALTRANS District Director and the Executive Officer of CASTRO CSD will attempt to negotiate a resolution. If PARTIES do not reach a resolution, PARTIES' legal counsel will initiate mediation. PARTIES agree to participate in mediation in good faith and will share equally in its costs.

Neither the dispute nor the mediation process relieves PARTIES from full and timely performance of the WORK in accordance with the terms of this AGREEMENT. However, if any PARTY stops fulfilling its obligations, any other PARTY may seek equitable relief to ensure that the WORK continues.

Except for equitable relief, no PARTY may file a civil complaint until after mediation, or forty-five (45) calendar days after filing the written mediation request, whichever occurs first.

PARTIES will file any civil complaints in the Superior Court of the county in which the CALTRANS District Office signatory to this AGREEMENT resides or in the Superior Court of the county in which the PROJECT is physically located.

92. PARTIES maintain the ability to pursue alternative or additional dispute remedies if a previously selected remedy does not achieve resolution.

Prevailing Wage

93. When WORK falls within the Labor Code § 1720(a)(1) definition of "public works" in that it is construction, alteration, demolition, installation, or repair; or maintenance work under Labor Code § 1771, PARTIES will conform to the provisions of Labor Code §§ 1720-1815, and all applicable provisions of California Code of Regulations, Title 8, Division 1, Chapter 8, Subchapter 3, Articles 1-7. PARTIES will include prevailing wage requirements in contracts for public work and require contractors to include the same prevailing wage requirements in all subcontracts.

Work performed by a PARTY's own employees is exempt from the Labor Code's Prevailing Wage requirements.

If WORK is paid for, in whole or part, with federal funds and is of the type of work subject to federal prevailing wage requirements, PARTIES will conform to the provisions of the Davis-Bacon and Related Acts, 40 U.S.C. §§ 3141-3148.

When applicable, PARTIES will include federal prevailing wage requirements in contracts for public works. WORK performed by a PARTY's employees is exempt from federal prevailing wage requirements.

SIGNATURES

PARTIES are authorized to enter into this AGREEMENT and have delegated to the undersigned the authority to execute this AGREEMENT on behalf of the respective agencies and hereby covenants to have followed all the necessary legal requirements to validly execute this AGREEMENT. By signing below, the PARTIES each expressly agree to execute this AGREEMENT electronically.

The PARTIES acknowledge that executed copies of this AGREEMENT may be exchanged by facsimile or email, and that such copies shall be deemed to be effective as originals.

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION**



Timothy M. Gubbins
District Director

Verification of funds and authority:



Cheryl Berry
D5 Resource Manager

Certified as to financial terms and policies:



Nadine Karavan
HQ Accounting Supervisor

**CASTROVILLE COMMUNITY
SERVICES DISTRICT**



JAMES ERIC TYNAN (Jul 6, 2022 10:02 PDT)

J. Eric Tynan
General Manager

Attest:



James cochran (Jun 30, 2022 14:39 PDT)

James Cochran
Board President

Approved as to form and procedure:



Christine Kemp (Jun 30, 2022 09:32 PDT)

Christine Kemp
District Legal Counsel

FUNDING SUMMARY NO. 01

<u>FUNDING TABLE</u>						
<u>IMPLEMENTING AGENCY</u> →		<u>CASTRO CSD</u>		<u>CASTRO CSD</u>		<u>CASTRO CSD</u>
Source	Party	Fund Type	PS&E	CONST. SUPPORT	CONST. CAPITAL	Totals
STATE	CALTRANS	Clean CA	42,000	61,270	338,749	442,019
Totals			42,000	61,270	338,749	442,019

<u>SPENDING SUMMARY</u>						
<u>IMPLEMENTING AGENCY</u> →		<u>CASTRO CSD</u>		<u>CASTRO CSD</u>		<u>CASTRO CSD</u>
Fund Type	Party	Fund Type	PS&E	CONST. SUPPORT	CONST. CAPITAL	Totals
				CALTRANS	CALTRANS	
Clean CA	CALTRANS	Clean CA	42,000	0	0	442,019
Totals			42,000	0	0	442,019

RESOLUTION NO. 2022-14

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASTROVILLE
COMMUNITY SERVICES DISTRICT ENGAGING
SIGNS BY VAN FOR THE DESIGN, FABRICATION, AND INSTALLATION OF
THE CASTROVILLE LANDMARK SIGN**

WHEREAS, Castroville Community Services District (“District”) is a Community Services District created pursuant to Government Code Section 61000; and

WHEREAS, the District has been awarded a Caltrans grant (“Caltrans Grant”) to replace the Castroville Landmark Sign spanning Merritt Street; and

WHEREAS, replacement of the Castroville Landmark Sign spanning Merritt Street requires the design, fabrication, and installation of a new 63 foot steel overhead sign replicating the Castroville Landmark Sign (“LANDMARK SIGN”); and

WHEREAS, the Caltrans Grant Estimates the cost to complete the design, fabrication, and installation of the LANDMARK SIGN, as set forth in the Caltrans Grant Estimate attached hereto as Exhibit A (“Grant Estimate”); and

WHEREAS the General Manager has determined that the highly specialized work associated with the LANDMARK SIGN design, fabrication, and installation, requires a distinctly qualified company to render the work required, given the LANDMARK SIGN size and location spanning the entire main street in the community of Castroville, and the nature of its construction; and

WHEREAS, SIGNS BY VAN is a licensed contractor, State Contractors license number 866499; and

WHEREAS, the General Manager has determined that the nature of the work done by SIGNS BY VAN for which the DISTRICT seeks to engage SIGNS BY VAN is of unique and specialized work, as set forth in the Sole Source Justification document attached hereto as Exhibit B; and

WHEREAS, the District has previously engaged SIGNS BY VAN to design and install the entrance signs to the Castroville community, for which SIGNS BY VAN demonstrated its work quality and competence to do said work; and

WHEREAS, based on SIGNS BY VAN specialty qualifications and its prior services provided to the District, the General Manager has determined that SIGNS BY VAN has demonstrated the specialized skills, demonstrated competency, and holds the professional qualifications necessary for the satisfactory performance of the work and services required to design, fabricate and install the LANDMARK SIGN; and

WHEREAS, the scope of work to be done by SIGNS BY VAN and the invoices submitted by SIGNS BY VAN for payment of said work by Caltrans, are to be consistent with the Caltrans Grant Estimate funding provisions for the design, fabrication, and installation work for the LANDMARK SIGN.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Castroville Community Services District Board of Directors hereby finds:

1. That that the nature of the work done by SIGNS BY VAN for which the DISTRICT seeks to engage SIGNS BY VAN is of unique and specialized work;
2. That engaging SIGNS BY VAN for the work associated with design, fabrication, and installation of the LANDMARK SIGN is appropriate and consistent with the public interest because the nature of the services and work required for the design, fabrication, and installation of the LANDMARK SIGN is of such a nature that it can only be provided by certain contractors, such that competitive proposals would be unavailing or would not produce an advantage, and the advertisement for competitive bid would thus be undesirable, impractical, or impossible;
3. That the District has previously engaged SIGNS BY VAN and finds that SIGNS BY VAN has demonstrated their specialized skills, competency and qualifications necessary for the satisfactory performance of the design, fabrication, and installation services required; and
4. That invoices, and payments thereof, for the design, fabrication and installation of the LANDMARK SIGN will be made pursuant to the Caltrans Grant Estimate and requirements; and
5. That installation of the LANDMARK SIGN involves the installation of a small structure, which is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) under Section 15301(d), 15302(c) and 15303(d) of the CEQA Guidelines and Sections 21080(9) and 21084 of the Public Resources Code. Further CEQA review therefore is not required for the District to accept the SIGN BY VAN Proposal.

BE IT HEREBY FURTHER RESOLVED that the Board of Directors hereby approves engaging SIGNS BY VAN for the design, fabrication, and installation of the LANDMARK SIGN as set forth in Exhibit A, subject to the SIGNS BY VAN invoices for the payment of said work being consistent with Caltrans Grant Estimate and funding requirements and funds being made available by Caltrans.

BE IT HEREBY FURTHER RESOLVED that the Board of Directors hereby directs the General Manager or his or her designee to take all steps necessary to implement and complete the design, fabrication, and installation of the LANDMARK SIGN, as set forth herein.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Castroville Community Services District duly held on the 18th day of October 2022, by the following vote.

Ayes: Director(s) Stefani, Dania, Padilla & Cochran
Nocs: Director(s) Ø
Absent: Director(s) Melgoza
Abstained: Director(s) Ø

ATTEST:

Lidia Santos
Lidia Santos, Secretary
(SEAL)

James Cochran
James Cochran, Board President

Exhibit A

Design Services Sign (Signs by Van) Includes 3 Proofs	1 LS	\$2,500.00	\$2,500.00
Design Services Banners (4 Designs) (Signs by Van) Includes 3 Proofs each	1 LS	\$2,500.00	\$2,500.00
Traffic Management Plan (MNS CSD Consultant)	1 LS	\$15,000.00	\$15,000.00
Structural Engineering Plans (VI Inc Engineering)	1 LS	\$13,500.00	\$13,500.00
Electrical Engineering Plans (Premier Renewables)	1 LS	\$6,500.00	\$6,500.00
Water Pollution Control Plan (MNS CSD Consultant)	1 LS	\$2,000.00	\$2,000.00
SUBTOTAL			\$42,000.00

Job Site Management (Storm Water)	1 LS	\$5,000.00	\$5,000.00
Locate Existing Utilities	1 LS	\$10,000.00	\$10,000.00
Lead Compliance Plan	1 LS	\$2,000.00	\$2,000.00
Construction Area Signs (includes CLCA sign)	1 LS	\$5,000.00	\$5,000.00
Demolition, Removal and Disposal (Footing and Structure)	1 LS	\$15,000.00	\$15,000.00
Traffic Control System	1 LS	\$15,000.00	\$15,000.00
Construction Area Signs (includes CLCA sign)	1 LS	\$5,000.00	\$5,000.00
Fabrication (Steel Structure and Cedar Sign both include anti graffiti coating)	1 LS	\$200,000.00	\$200,000.00
Fabrication Banners (8 total)	1 LS	\$5,000.00	\$5,000.00
Installation Structure (includes footing and set w/crane)	1 LS	\$21,000.00	\$21,000.00
Install Sign (includes lighting, and banners, and test lights)	1 LS	\$26,000.00	\$26,000.00
Minor Concrete (Sidewalk) Finish Work	1 LS	\$5,000.00	\$5,000.00
Site Clean Up	1 LS	\$3,700.00	\$3,700.00
SUBTOTAL			\$317,700.00

Mobilization (10%) (for Engineering Items only)	1 LS	\$31,770.00	\$31,770.00
CSD Contract Management*	1 LS	\$29,500.00	\$29,500.00
SUBTOTAL			\$61,270.00
CONTINGENCY 5%			\$21,048.50

TOTAL			\$442,018.50
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* (Est per CSD 03-14-22)



Exhibit C

SIGNS BY VAN
 16130 Highway 156
 Salinas, CA 93907-8603 US
 (831) 663-2663
 sales@signsbyvan.com
 www.SIGNSBYVAN.com

Estimate

ADDRESS

Eric Tynan
 Castroville Community Services
 District
 11499 Geil Street
 Castroville, CA 95012

ESTIMATE #	DATE	EXPIRATION DATE
2482	02/02/2022	06/30/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/07/2021	Design Prep for Fabrication	Includes three (3) free proofs. Amendments or changes to the design(s), additional fees will apply.	1	2,500.00	2,500.00
10/07/2021	Demolition and removal	Demolition and removal of old sign with heavy equipment and traffic control. Original pylons will need to be cut out of the sidewalk and removed completely from the ground due to the new poles needing to be placed in the same area. We will hire out multiple local contractors to get this portion of the job completed. This fee includes traffic control.	1	29,136.23	29,136.23
10/07/2021	Engineering Fee	Structural Engineering Fee - to make up all plans for new signage. YJ Inc. Engineering is licensed, bonded, and carries all certifications required by Cal Trans and has completed a vast portfolio of work approved by the state of CA.	1	13,465.78	13,465.78
10/07/2021	Engineering Fee	Electrical engineering Fee - to make up all plans for the electrical portion of the new signage. Premier Renewables is licensed, bonded, and carries all certifications required by the state. This company specializes in solar applications and is located in San Luis Obispo.	1	6,244.97	6,244.97
10/07/2021	Fabrication	Fabrication of 63' steel overhead road signage for the City of	1	196,898.20	196,898.20

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/07/2021	Installation w/ Crane	Castroville, CA. New signage will be a confluence of old and new design. Signage will consist of (2) single sided cedar signs that will be externally illuminated by solar powered LED's as well as all structurally certified welded steel components. Designs have been submitted. Signs will be 20' wide by 5' tall. (Part one) Installation w/ Cranes and traffic control will take place in two parts. This will include heavy transport of sign to site, closing down Hwy 183, setting signage in place in halves, leveling signage and pouring concrete using local contractors (Don Chapin).	1	20,662.54	20,662.54
10/07/2021	Install	(Part two) Installation and finish work. Once the sign frame is set in concrete, curb finish work will be finished around the installed frame. Solar will be attached as well as the (2) completed signs and vertical banner components which will complete the installation.	1	25,812.46	25,812.46

TOTAL

\$294,720.18

Changes and/or additions must be in writing. Delays caused by the client, special consultations, and all other work expense will be billed extra unless otherwise specified herein. Estimate is good for 30 days due to raw material expense fluctuation. Estimates for installation are only estimates due to underground variables or obstructions at job site that impede progress. Fifty percent (50%) deposit must arrive to office 3-5 days from date below. Invoices not paid by term date will incur a 1.5% fee on total due for every month after 30 days. We thank you for the opportunity to do business with you!

I hereby authorize the above work and accept said prices which are only estimates.

Accepted By

Accepted Date

COVER AGREEMENT

Date:10/18/2022

PARTIES:

1. State of California, acting by and through the Department of Transportation ("Department"). "Department" includes the Department, its officers, agents, employees and contractors.
2. _____ ("Owner"). "Owner" includes the Owner, its officers, agents, employees and contractors.

RECITALS:

- A. Owner owns, operates or maintains underground utility facilities in the State of California.
- B. In order to facilitate the planning, design and construction of Department's projects, to ensure the safety of the traveling public, and to ensure the continuity of the roadway/highway, manhole and valve cover adjustments need to be made on a routine basis. Utility owners may or may not be responsible for the cost of performing such adjustments, depending upon the liability determination made by the Department, with the cost of such activities allocated as provided by California law, contracts and the Department's policies.
- C. The Department frequently needs to adjust said manhole and valve covers more expeditiously than Owner can readily or economically accomplish.
- D. Department is willing to assume control of the operation and cost of such adjustments to certain manhole and valve covers in order to facilitate the Department's project needs from time to time as provided herein.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. This Agreement for the Adjustment of Manhole and Valve Covers ("Agreement") is made and executed by the parties hereto in connection with the provisions of Sections 680.5 and 707.5 of the California Streets and Highways Code. This Agreement shall exclusively govern the determination of the obligations and costs to be borne by each party hereto in regard to work described herein in lieu of determination in connection with and under the provisions of Sections 673, 680 and 700 to 707, inclusive, of said Streets and Highways Code, as now or hereafter existing, or under any other laws applicable to said subject matter.
2. This Agreement shall apply throughout the State of California to all of the Department's projects and related activities and to all of the Owner's manhole and valve covers. With regard

to any other agreements or parties, this Agreement is not intended to, and shall not, establish any precedent, principle, rule or guide to interpretation.

3. For purposes of this Agreement, manhole and valve cover adjustment is limited to the following; adjusting manhole frames and covers, replacing existing manhole frames, and adjusting manhole rings, valve covers and meter boxes. This Agreement does NOT include the adjustment to grade of gas, electric or telephone vaults, or any other utility facility not mentioned in this agreement.
4. In the event that the Department initiates a project and the Department determines that some of the Owner's manhole and valve covers are in physical conflict with Department's highway project, the Department shall issue a conflict letter ("Conflict Letter") to the Owner that (a) identifies the manhole and valve covers that are in physical conflict with Department's highway project and (b) includes a document (the "Reply") in which the Owner will designate the manhole and valve covers that the Owner agrees to be responsible to adjust. The Owner shall adjust the manhole and valve covers for which it agreed to be responsible within the Department's project scheduling and other requirements. Owner shall return the Reply to the Department within 30 days of receipt of the Conflict Letter. The Department is authorized to adjust only the manhole and valve covers that are not designated by Owner as those for which the Owner is responsible. The work to be performed under this Agreement is expressly limited to the work required to adjust the manhole and valve covers that are listed in the Conflict Letter, and the Reply shall not and cannot expand the list of manhole and valve covers.
5. Notwithstanding the other terms of this Agreement, the Department may, at its sole option, elect to NOT adjust-to-grade manhole and valve covers that do not satisfy Caltrans standard specifications, as amended from time to time (including without limitation manhole and valve covers that do not use standard rings or covers).
6. This Agreement does not apply to the relocation, rearrangement, removal or protection of utility facilities.
7. All existing manhole and valve covers will be reused unless the manhole or valve cover requires replacement. Replacement of manhole and valve covers with ancillary parts must meet Buy America compliance by the Department's contractor. The Department's contractor is to provide Buy America replacement manhole and valve covers per Owner's specifications in response to the Cover Adjustment to Grade letter 13-EX-12A. If no specifications are provided to the Department by Owner in the reply, the Department's contractor is authorized to use a general specification attached to the Cover Adjustment to Grade letter 13-EX-12A.
8. All work under this Agreement shall be preceded by the delivery of a written Notification to Owner ("NTO") by the Department to the Owner. The Department shall list the manhole and

valve covers that the Department is authorized to adjust pursuant to the Reply, and the Department will identify the manhole and valve covers that it elects to adjust. If the Department elects to not adjust manhole and/or valve covers which the Owner authorized the Department to adjust pursuant to the Reply, then the Owner shall be responsible for the adjustment of those manhole and valve covers in accordance with the provisions of the NTO, and the Owner shall allocate sufficient staff and resources to meet all of the schedules established for the project design and construction work.

9. Following receipt of the Cover Adjustment to Grade letter 13-EX-12A, the Owner shall provide confirmation regarding the identity and typical characteristics (including size, material, contents, pressure or capacity) of Owner's utility facility and related activities, including, but not limited to, inspection services at no expense to the Department, in accordance with the Department's time schedule. Owner to provide its written confirmation to the Department within 30 days of the date that they receive the Cover Adjustment to Grade letter 13-EX-12A.
10. When manhole and valve cover adjustment work is performed by the Department under this Agreement, the cost of the work shall be borne by the Department. When manhole and valve cover adjustment work is performed by the Owner under this Agreement, the cost of the work shall be allocated according to the liability determination made by the Department.
11. The Department may perform its work under this Agreement or it may perform the work through the services of a third-party contractor.
12. It is intended that all work under this Agreement performed by the Department shall be performed using the contractors that are acceptable to the Department. Owner grants to Department, immediately upon receipt of the NTO and in accordance with the Department's time schedule, permission to perform manhole and valve cover adjustments within Owner's private rights of way and facilities, wherever located. Owner retains the right to require reasonable controls and restrictions provided such items are set forth in writing and delivered to the Department (in response to Cover Adjustment to Grade 13-EX-12A letter) at least 30 days from the receipt of the 13-EX-12A letter.
 - (a) As part of this Agreement, Owner shall submit, in writing, its preliminary specifications for the adjustment of manhole and valve covers to grade to the Department.
 - (b) Owner will approve, in writing, the Department's final specifications for the adjustment of manhole and valve covers to grade.
13. Owner shall have access to all phases of the work to be performed by the Department for the purpose of inspection in order to ensure that the work being performed for the Owner is in accordance with the specifications contained in the highway contract, provided such access is

made at no cost to the Department. Owner will be notified by the Department's Resident Engineer to schedule a final field inspection per the Department's Notice to Owner.

14. Upon completion of the work performed by Department, Owner agrees to accept ownership and the responsibility for the maintenance of the manhole and valve covers.
15. This Agreement supersedes and replaces any previous agreement between the parties relating to the work required to adjust identified manhole and valve covers in physical conflict with Department's highway projects.
16. This Agreement may only be amended, changed or altered by mutual written agreement of the parties.
17. This Agreement may be terminated by either party upon ninety (90) days written notice from the terminating party to the other party.
18. Time shall be of the essence of this Agreement.

For The Utility Owner: Castroville Community Services District



10-18-2022
Date

Name James R. Cochran
Title Board CCSO President

For The State of California:

Tiara T. Moering, Chief
Office of Railroad and Utility Relocations
Division of Right of Way and Land Surveys
California Department of Transportation

Date

DISTRIBUTION:

- 1 - HQ Right of Way, Office of Railroads and Utility Relocations
- 1 - District
- 1 - Utility Owner

INFORMATIONAL ITEMS:

1. Press Release: California American Water Announces Phasing for Monterey Peninsula Water Supply Project

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Resolution No. 22-15 Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361– After some discussion, a motion is made by Cosme Padilla and seconded by Ron Stefani to approve Resolution No. 22-15 Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361. The motion carried by the following roll call votes:

AYES: 4 Directors: Oania, Stefani, Padilla, and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: Melgoza

2. Resolution No. 22-16 Resolution of the Board of Directors of the Castroville Community Services District (CCSD) Authorizing A Designee of the CCSD to Negotiate and Execute a Funding Agreement and any Amendments or Change Order Thereto, and to Certify Funding Disbursement on behalf of the CCSD with the California Department of Water Resources, Sponsoring Round 4 Funding of the Water Desalination Grant Program; Project Title Well #3 Desalination Pilot Project – After some discussion, a motion is made by Ron Stefani and seconded by Glenn Oania to approve Resolution No. 22-16 Resolution of the Board of Directors of the Castroville Community Services District (CCSD) Authorizing A Designee (General Manager Eric Tynan) of the CCSD to Negotiate and Execute a Funding Agreement and any Amendments or Change Order Thereto, and to Certify Funding Disbursement on behalf of the CCSD with the California Department of Water Resources, Sponsoring Round 4 Funding of the Water Desalination Grant Program; Project Title Well #3 Desalination Pilot Project. The motion carried by the following roll call votes:

AYES: 4 Directors: Oania, Stefani, Padilla, and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: Melgoza

3. Consider approving agreement for the Adjustment of Manhole and Valve Covers “Agreement” for the Merritt Street Improvement Project between State of California Department of Transportation (Caltrans) and Castroville Community Services District – General Manager Eric Tynan reported to the Board that raising the manhole and valve covers on this project will be done at the expense of Caltrans. However, Castroville CSD may need to cover the cost of relocating hydrants on Merritt Street and he will be discussing with Caltrans which entity is expected to cover this expense. A motion is made by Ron Stefani and seconded by Glenn Oania to approve the agreement for the Adjustment of Manhole and Valve Covers “Agreement” for the Merritt Street Improvement Project between State of California Department of Transportation (Caltrans) and Castroville Community Services District. The motion carried by the following roll call votes:

Minutes of the Castroville Community Services District
October 18, 2022 Regular Board Meeting
Page 3

AYES: 4 Directors: Oania, Stefani, Padilla, and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: Melgoza

4. Resolution No. 22-17 Authorizing A Representative to Execute the Grant Deed and Paperwork for a Portion of APN: 133-491-021, 11380 Commercial Parkway – General Manager Eric Tynan informed the Board that this Resolution No. 22-17 is needed to finalize the purchase of the lot-line adjustment. A motion is made by Cosme Padilla and seconded by Ron Stefani to approve Resolution No. 22-17 Authorizing A Representative (General Manager Eric Tynan) to Execute the Grant Deed and Paperwork for a Portion of APN: 133-491-021, 11380 Commercial Parkway. The motion carried by the following roll call votes:

AYES: 4 Directors: Oania, Stefani, Padilla, and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: Melgoza

UNFINISHED BUSINESS:

1. Approve Mutual Assistance Agreement between Marina Coast Water District and Castroville CSD – General Manager Eric Tynan stated in the past both agencies have assisted each other and it would be a benefit to have this agreement in place again. A motion is made by Glenn Oania and seconded by Cosme Padilla to approve the Mutual Assistance Agreement between Marina Coast Water District and Castroville CSD. The motion carried by the following roll call votes:

AYES: 4 Directors: Oania, Stefani, Padilla, and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: Melgoza

2. Resolution No. 2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign – General Manager Eric Tynan let the Board know that Signs By Van is now clear on how the grant funding will be allocated for this project. Per Jeremy, Signs By Van it was a misunderstanding with the verbiage and it all has been worked out. Signs By Van will not exceed the allocated amount approved for this project by Caltrans. District Legal Counsel Christine Kemp stated that approval of Resolution No. 2022-14 with Exhibits attached will make it clear how the funding will be allocated for this grant with Caltrans. A motion is made by Ron Stefani and seconded by Glenn Oania to approve Resolution No. 2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign. The motion carried by the following roll call votes:

AYES: 4 Directors: Oania, Stefani, Padilla, and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: Melgoza

3. Emergency approval of \$40,000 prepayment to Signs By Van for the Castroville Landmark Sign project – Per General Manager Eric Tynan, Jeremy with Signs By Van requested the board consider advancing him \$40,000. Per Jeremy, he has already invested the funds necessary to purchase the materials needed and furthermore, they are a small business which cannot afford to have this much money tied up until the grant funds are disbursed. Per District Legal Counsel Christine Kemp it appears Signs by Van has already submitted an invoice to CCSD as of 10/17/2022 that has been sent to Caltrans for grant reimbursement. Murat with MNS Engineers reviewed the invoice to verify it met with Caltrans

**PEDESTRIAN OVERPASS MAINTENANCE (LANDSCAPE) AGREEMENT
WITH THE CASTROVILLE COMMUNITY SERVICES DISTRICT**

THIS AGREEMENT is made effective this 20th day of June, 2023, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE" and the Castroville Community Services District; hereinafter referred to as "CCSD" and collectively referred to as "PARTIES".

1. The PARTIES hereto mutually desire to identify the maintenance responsibilities of CCSD for newly constructed or revised improvements within STATE's right of way.
2. This Agreement addresses CCSD responsibility for the Clean California Project features lighting & graffiti including on bridge murals (collectively the "LANDSCAPING") placed within State Highway right of way on State Route 156, as shown on Exhibit A, attached to and made a part of this Agreement.
3. Maintenance responsibilities that include, but are not limited to, inspection, providing emergency repair, replacement, and maintenance, (collectively hereinafter "MAINTAIN/MAINTENANCE") of LANDSCAPING as shown on said Exhibit "A."
4. The degree or extent of maintenance work to be performed, and the standards, therefore, shall be in accordance with the provisions of Section 27 of the Streets and Highways Code and the then current edition of the State Maintenance Manual.
5. CCSD agrees, at CCSD expense, to do the following:
 - 5.1. CITY/COUNTY contractors will be required to obtain an Encroachment Permit prior to the start of any work within STATE's right of way.
 - 5.2. CCSD shall ensure that LANDSCAPED areas designated on Exhibit "A" are provided with adequate scheduled routine MAINTENANCE necessary to MAINTAIN a neat and attractive appearance.
 - 5.2.1. To expeditiously MAINTAIN, replace, repair or remove from service any LANDSCAPING system component that has become unsafe or unsightly.
 - 5.3. CCSD shall ensure LANDSCAPING within the Agreement limits provides for removal of dirt, debris, graffiti, and any deleterious item or material on or about the LANDSCAPING in an expeditious manner.
 - 5.4. To remove LANDSCAPING and appurtenances and restore STATE owned areas to a safe and attractive condition acceptable to STATE in the event this Agreement is terminated as set forth herein.

6. STATE may provide CCSD with timely written notice of unsatisfactory conditions that require correction by the CCSD. However, the non-receipt of notice does not excuse CCSD from maintenance responsibilities assumed under this Agreement.
7. STATE shall issue encroachment permits to CCSD and CCSD contractors at no cost to them.
8. LEGAL RELATIONS AND RESPONSIBILITIES:
 - 8.1. Nothing within the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not party to this Agreement, or affect the legal liability of either PARTY to this Agreement by imposing any standard of care respecting the design, construction and maintenance of these STATE highway improvements or CCSD facilities different from the standard of care imposed by law.
 - 8.2. If during the term of this Agreement, CCSD should cease to MAINTAIN the LANDSCAPING to the satisfaction of STATE as provided by this Agreement, STATE may either undertake to perform that MAINTENANCE on behalf of CCSD at CCSD's expense or direct CCSD to remove or itself remove LANDSCAPING at CCSD's sole expense and restore STATE's right of way to its prior or a safe operable condition. CCSD hereby agrees to pay said STATE expenses, within thirty (30) days of receipt of billing by STATE. However, prior to STATE performing any MAINTENANCE or removing LANDSCAPING, STATE will provide written notice to CCSD to cure the default and CCSD will have thirty (30) days within which to affect that cure.
 - 8.3. Neither CCSD nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by STATE under or in connection with any work, authority or jurisdiction arising under this Agreement. It is understood and agreed that STATE shall fully defend, indemnify and save harmless CCSD and all of its officers and employees from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation and other theories or assertions of liability occurring by reason of anything done or omitted to be done by STATE under this Agreement with the exception of those actions of STATE necessary to cure a noticed default on the part of CCSD.
 - 8.4. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by CCSD under or in connection with any work, authority or jurisdiction arising under this Agreement. It is understood and agreed that CCSD shall fully defend, indemnify and save harmless STATE and all of its officers and

employees from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by CCSD under this Agreement.

8.5. PREVAILING WAGES:

8.5.1. Labor Code Compliance- If the work performed under this Agreement is done under contract and falls within the Labor Code section 1720(a)(1) definition of a "public works" in that it is construction, alteration, demolition, installation, or repair; or maintenance work under Labor Code section 1771. CCSD must conform to the provisions of Labor Code sections 1720 through 1815, and all applicable provisions of California Code of Regulations found in Title 8, Chapter 8, Subchapter 3, Articles 1-7. CCSD agrees to include prevailing wage requirements in its contracts for public works. Work performed by CCSD'S own forces is exempt from the Labor Code's Prevailing Wage requirements.

8.5.2. Requirements in Subcontracts - CCSD shall require its contractors to include prevailing wage requirements in all subcontracts when the work to be performed by the subcontractor under this Agreement is a "public works" as defined in Labor Code Section 1720(a)(1) and Labor Code Section 1771. Subcontracts shall include all prevailing wage requirements set forth in CCSD's contracts.

9. INSURANCE - CCSD and its contractors shall maintain in force, during the term of this agreement, a policy of general liability insurance, including coverage of bodily injury liability and property damage liability, naming the STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certificate of insurance in a form satisfactory to the STATE that shall be delivered to the STATE with a signed copy of this Agreement.

10. TERMINATION - This Agreement may be terminated by timely mutual written consent by PARTIES, and CCSD's failure to comply with the provisions of this Agreement may be grounds for a Notice of Termination by STATE.

11. TERM OF AGREEMENT -This Agreement shall become effective on the date first shown on its face sheet and shall remain in full force and effect until amended or terminated at any time upon mutual consent of the PARTIES or until terminated by STATE for cause.

PARTIES are empowered by Streets and Highways Code Section 114 & 130 to enter into this Agreement and have delegated to the undersigned the authority to execute this

Agreement on behalf of the respective agencies and covenants to have followed all the necessary legal requirements to validly execute this Agreement.

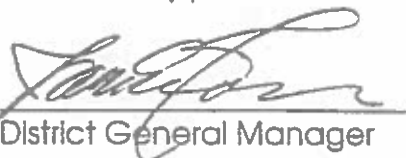
IN WITNESS WHEREOF, the PARTIES hereto have set their hands and seals the day and year first above written.

THE CASTROVILLE COMMUNITY
SERVICES DISTRICT

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

By: 
President of the Board

Initiated and Approved

By: 
District General Manager

By: _____
Deputy District Director
Maintenance District 5

ATTEST:

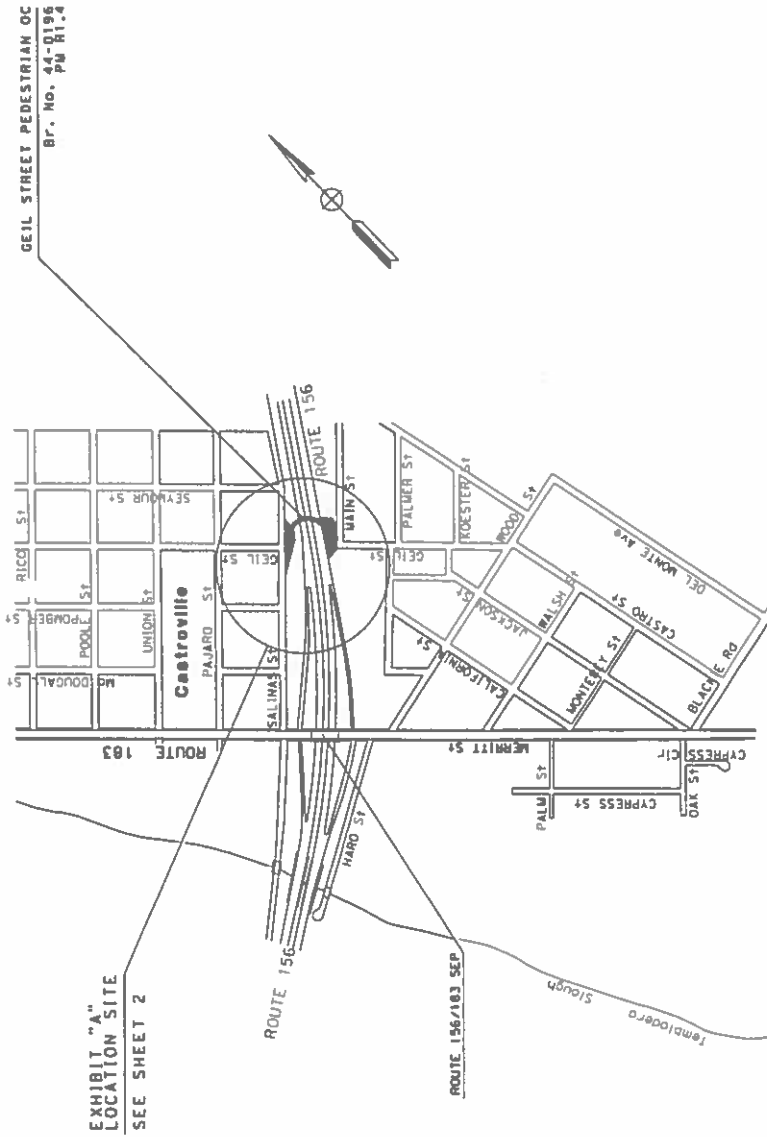
By: 
Secretary to the Board

By: Christine Kemp - electronic signature 6/21/23
District Counsel

DIST.	COUNTY	ROUTE	TOTAL SHEETS	SHEET NO.
05	Mon	156	R1.4	1 2

LANDSCAPE MAINTENANCE EXHIBIT
 WITH
CASTROVILLE COMMUNITY SERVICES DISTRICT
 ON STATE ROUTE 156 IN COMMUNITY OF CASTROVILLE
 ON GEIL ST PEDESTRIAN OC
 AT PM R1.4

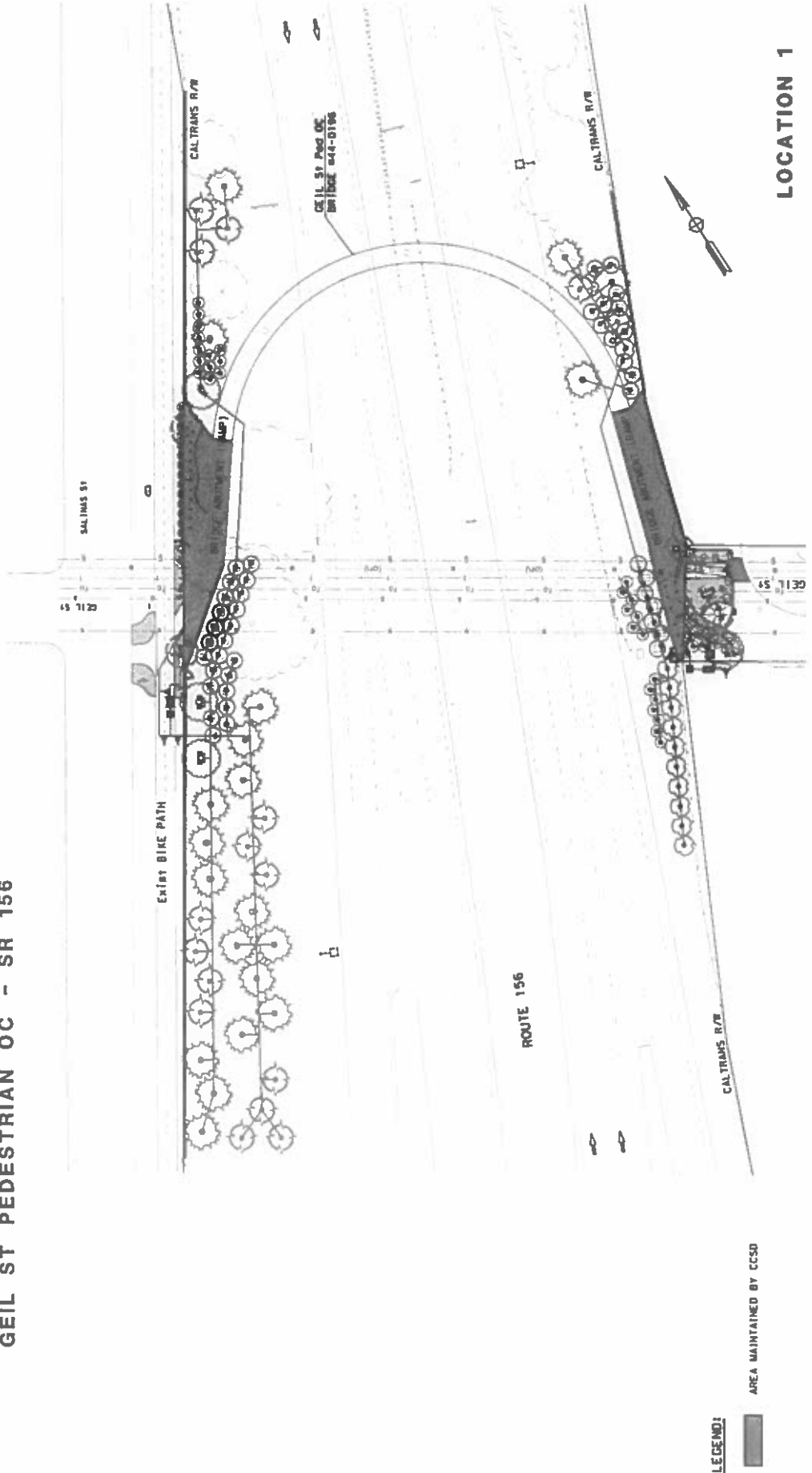
INDEX OF PLANS
 1. VICINITY MAP
 2. GEIL STREET PEDESTRIAN OC - SR 156



DATE	COUNTY	ROUTE	POST MILES	
			TOTAL PROJECT	POST MILES
05	Mon	156	RI.4	2
				2

LANDSCAPE MAINTENANCE AGREEMENT
WITH CASTROVILLE COMMUNITY SERVICES DISTRICT
EXHIBIT "A"

GEIL ST PEDESTRIAN OC - SR 156



LOCATION 1

LEGEND:
[Shaded Area] AREA MAINTAINED BY CCSO

Minutes of the Castroville Community Services District
June 20, 2023 Regular Board Meeting
Page 3

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

3. Consider approving MNS Engineers proposals for Professional Engineering Services - Washington Sewer Trunk Line Bypass Regulatory Permitting Support (\$19,622) and Washington Sewer Trunk Line Bypass Right-of-Way Acquisition (\$81,610) total \$101,232 – After a serious discussion with MNS regarding confusion and performance issues, General Manager Eric Tynan recommended the Board consider approving both of these proposals. A memo and the proposal addressing the Board can be viewed on pages 37-56 of this board packet. In addition, he has received notice award for \$3.5 million of grant funding. After some discussion a motion is made by Ron Stefani and seconded by Greg MacMillan to approve MNS Engineers proposals for Professional Engineering Services - Washington Sewer Trunk Line Bypass Regulatory Permitting Support (\$19,622) and Washington Sewer Trunk Line Bypass Right-of-Way Acquisition (\$81,610) total \$101,232. The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

4. Consider approving MNS Engineers proposal for Professional Engineering Services-Moss Landing Wastewater System Rehabilitation Project Amendment Request No. 2 (\$59,014) – General Manager Eric Tynan recommended the Board consider approving Amendment Request No. 2 for this project. Amendment Request No. 2 covers the completion of revisions to the technical studies and administrative draft Initial Study-Mitigated Negative Declaration as well as the increased cost of the cultural resources records search and out-of-scope work related the presence of two known cultural resources within the Area of Potential Effect. A memo an the proposal addressing the Board can be viewed on pages 57-64. Amendment No. 1 was previously approved by General Manager Eric Tynan for \$14,520 for arborist survey and report. After some discussion, a motion is made by James Cochran and seconded by Ron Stefani to approve MNS Engineers proposal for Professional Engineering Services-Moss Landing Wastewater System Rehabilitation Project Amendment Request No. 2 (\$59,014). The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

5. Consider approving Pedestrian Overpass Maintenance "Landscape" Agreement with Department of Transportation Referred to as "State", placed within State Highway right of way on State Route 156 as per Exhibit A – General Manager Eric Tynan informed the Board that he had District Legal Counsel Review the agreement as he had made changes to the agreement. A memo and the agreement addressing the Board to consider approving the agreement as written can be viewed on pages 65-70 of this board packet. Under Landscaping he wanted to make sure it was clear Castroville CSD would only be providing services for mural maintenance, graffiti removal and existing lighting maintenance. It is anticipated that North County Park & Recreation District will take on most of the "Landscaping and Parklet Maintenance." District Legal Counsel Christine Kemp reiterated what General Manager Eric Tynan stated, that in this agreement under Landscaping, Castroville CSD would only be providing services for mural maintenance, graffiti removal and existing lighting maintenance. A motion is made by Ron Stefani and seconded by Greg MacMillan to approve the Pedestrian Overpass Maintenance

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Page 4

"Landscape" Agreement with Department of Transportation Referred to as "State", placed within State Highway right of way on State Route 156 as per Exhibit A, Castroville CSD would only be providing services for mural maintenance, graffiti removal and existing lighting maintenance. The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

6. State Water Resources Control Board, Order WQ 2022-0103-DWQ, Statewide Waste Discharge Requirements, General Order for Sanitary Sewer Systems – General Manager Eric Tynan reported to the Board that he has submitted and completed the Sewer System Management Plan certification as required by the State Water Resources Control Board. However, he also had to submit an application for recertification for the discharge permit. He completed the application and had contacted State Water Resources Control Board as he needed additional information from them regarding whether an invoice fee needed to be paid. A response was not received until after the deadline had passed for the submission of this application, which is also required. He will follow-up with the State Water Resources Control Board to finalize the application. District Legal Counsel Christine Kemp stated she could assist if needed. Further information on the Sewer System Management Plan certification and statewide waste discharge requirements can be viewed on pages 71-78 of this board packet.

7. Consider approving the Castroville CSD's Water Shortage Contingency Plan – General Manager Eric Tynan informed the Board that in 2018 the State passed requirements that water system must meet to deal with water shortage brought on by the extended drought. Memo and Water Contingency Plan mandated by SCWRCB addressed to the Board can be viewed on pages 79-93 of this board packet. After some discussion, Vice President Ron Stefani would like to see Section 1.0 INTRODUCTION AND BACKGROUND reworded for further clarification and presented at next month's regularly scheduled board meeting. A motion is made by Ron Stefani and seconded by Greg MacMillan to table this item for the July 18, 2023 regularly scheduled board meeting. The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

8. Approve attendance of Castroville CSD Board of Directors and General Manager to the CSDA Annual Conference & Exhibitor Showcase, Monterey, August 28-31 – After some discussion, Vice President Ron Stefani would like to attend the conference and possibly President Cosme Padilla. General Manager Eric Tynan is also interested in attending. A motion is made by Ron Stefani and seconded by Greg MacMillan to approve the attendance of Castroville CSD Board of Directors and General Manager to the CSDA Annual Conference & Exhibitor Showcase, Monterey, August 28-31, 2023. The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

AGREEMENT FOR THE POSITIVE LOCATION OF UNDERGROUND UTILITIESDate: 4-12-17**PARTIES:**

1. State of California, acting by and through the Department of Transportation (“Department”). “Department” includes the Department, its officers, agents, employees and contractors.
2. Castroville Community Services District (“Owner”). “Owner” includes the Owner, its officers, agents, employees and contractors.

RECITALS:

- A. Owner owns, operates or maintains underground utility facilities in the State of California.
- B. In order to facilitate the planning, design and construction of Department’s projects and to ensure the safety of the traveling public, the horizontal and vertical location and/or apparent visual condition of underground utilities must periodically be confirmed. These activities and their results are known as “positive location,” and are commonly referred to as “potholing.” Where referred to in this agreement, such positive location operations include, but are not limited to: vacuum excavation, electronic detection, probing, and external and internal video inspection.
- C. In general, utility owners have been responsible for performing such positive location activities, with the cost of such activities apportioned as provided by California Law, Master Contracts or Department’s Policies.
- D. Department’s needs frequently require the positive location of underground utilities more expeditiously than Owner can readily or economically provide.
- E. Department is willing to assume control of the operation and cost of such positive location of underground utilities on a test basis to facilitate Department’s needs from time to time as provided herein, and to determine if assuming the cost and operation of this work creates sufficient benefit to the Department to justify continuing the practice.

THEREFORE:

1. This agreement is made and executed by the parties hereto pursuant to the provisions of Sections 680.5 and 707.5 of the Streets and Highways Code. It shall govern exclusively the determination of the obligations and costs to be borne by each party hereto in regard to work described herein in lieu of determination under the provisions of Sections 673, 680 and 700 to 707, inclusive, of said Streets and Highways Code, as now or hereafter existing, or under

Castroville Community Services District, "Owner."

any other laws applicable to said subject matter. This agreement shall apply throughout the State of California to all of the Department's projects and related activities. It is not intended to, and shall not, establish any precedent, principle, rule or guide to interpretation, as between the parties hereto after its termination or as between either of the parties hereto and any third party at any time, and may be terminated at any time as provided herein.

2. The work to be performed under this agreement is limited to the work necessary to positively determine the horizontal and vertical location and or apparent visual condition of the Owner's utility facilities with the degree of accuracy necessary to meet the Department's requirements. All work under this agreement shall be preceded by the delivery of a written notification to Owner by Department.
3. This agreement does not apply to the relocation, rearrangement, removal or protection of utility facilities.
4. When the work described in this agreement is performed by the Department, the cost of the work shall be borne by the Department. The Owner shall provide confirmation in the field of the identity and typical characteristics (including size, material, contents, pressure or capacity) of Owner's exposed utility facility and related activities, including, but not limited to, inspection services at no expense to the Department, in accordance with the Department's time schedule.
5. It is anticipated that the work described in this agreement will be performed by the Department through the services of a contractor. In those instances when the Department chooses not to perform the work, the Department will issue a "Notice to Owner" ordering the Owner to diligently perform the work in accordance with Department's reasonable time schedule included in the Notice to Owner, and the Department will bear the cost of the work per separate agreement if the work is completed within the Department's time schedule. The Owner shall allocate sufficient staff and resources to meet all schedules established for the project design and construction work. Should the Owner not meet Department's schedule, Department shall have the right and option to perform such work to maintain Department's schedule.
6. The Owner may choose to perform certain positive location work itself, pursuant to prompt notification to Department of Owner's intention. When the Owner so elects to perform such work, the cost of the work shall be borne by the Department in the same amount as the unit cost for such work by the Department's contractor for the District area. If no such contract exists at the time, cost shall be the most recent such contract cost for the District area. Department will issue a Notice to Owner ordering the Owner to diligently perform the work in accordance with Department's reasonable schedule included in the Notice to Owner. The

Castroville Community Services District, "Owner."

Owner shall allocate sufficient staff and resources to meet all schedules established for the project design and construction work. Should the Owner not meet Department's schedule, Department shall have the right and option to perform such work to maintain the Department's schedule.

7. It is intended that all work under this agreement performed by the Department shall be performed using the vacuum extraction method, hand excavation or comparable methods acceptable to the Owner and the Department. Electronic detection may also be used in conjunction with, and when confirmed by, vacuum extraction at the Department's option. Other machine methods may only be used to remove paving materials. Machine methods used by the Department for any other purpose will require the concurrence and on-site observation of Owner.
8. Owner grants to Department, immediately upon receipt of notification, in accordance with the Department's time schedule, permission to perform positive location of Owner's facilities within Owner's private rights of way, wherever located. Owner retains the right to require reasonable controls and restrictions. Such controls and restrictions shall be promptly reported to the Department in writing.
9. Upon the completion of the work performed under this agreement, Department shall restore the work site to as good a condition as that found when the work commenced.
10. Department shall defend, indemnify and hold Owner harmless from any death, injury, or property claim made by any person, which materially arises from work performed by the Department, its employees, agents and contractors pursuant to this agreement. Owner shall defend, indemnify and hold Department harmless from any death, injury, or property claim made by any person, which materially arises from work performed by the Owner, its employees, agents and contractors pursuant to this agreement.
11. This agreement eliminates and replaces any previous agreement between the properties, or portions thereof, regarding positive location activities ("potholing").
12. This agreement may be amended, changed or altered by mutual consent of the parties hereto in writing.
13. This agreement may be terminated by either party upon ninety (90) days written notice.
14. Time shall be of the essence of this agreement.



Castroville Community Services District, "Owner."

For the Utility Owner:



4-12-17
Date

Name *James Eric TYNAN*
Title *General Manager*

For the State of California:

Benjamin Martin, Ed.d
Chief
Office of Railroads and Utility Relocations
Division of Right of Way and Land Surveys
California Department of Transportation

Date

DISTRIBUTION:
1 – HQ Right of Way, Office of Utilities & Organizational Development
1 – District
1 – Utility Owner

Resolution No. 2024-06
Resolution of the Board of Directors
Castroville Community Services District
Adopting the District Budget for FY 2024-2025

June 18, 2024

RESOLVED by the Board of Directors (“Directors”) of the Castroville Community Services District (“District”), at a regular meeting duly called and held on June 18, 2024 held in the business office of the District, 11499 Geil Street, Castroville, California as follows:

WHEREAS, Staff prepared and presented the draft elements of the FY 2024-2025 Budget which includes projected revenues, expenditures and capital improvement projects for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3); and,

WHEREAS, the District Board reviewed the elements of the proposed FY 2024-2025 Budget on May 16, 2024; and,

WHEREAS, the General Manager recommends that the final budget include funding for recreation services (Governmental, Castroville Zone 1).

WHEREAS, estimated revenues from the rates, fees and charges included in the budgeted revisions will not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed; and,

WHEREAS, the proposed elements of the 2024-2025 Budget, including the proposed funds for recreation services are prudent and reasonable and necessary; and

WHEREAS, the District has followed the procedure required by the Community Services District Law and specifically section 61110 of the Government Code in preparing, reviewing and adopting all elements of the proposed FY 2024-2025 Budget and has published a notice as required by section 61110.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Directors of the Castroville Community Services District does hereby approve and adopt the FY 2024-2025 Budget.
2. The rates, fees and charges included in the FY 2024-2025 Budget shall not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed.

PASSED AND ADOPTED on June 18, 2024 by the Board of Directors of the Castroville Community Services District by the following roll call vote:

Ayes: Director(s) _____

Noes: Director(s) _____

Absent: Director(s) _____

Abstained: Director(s) _____

Cosme Padilla, President

ATTEST:

Lidia Santos, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Castroville Community Services District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2024-05 adopted June 18, 2024.

Lidia Santos, Secretary

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Castroville Community Services District

Water

Five Year Capital Improvement and Operational Planning 2024

Fiscal Year Ending	Jun-24	Jun-25	Jun-26	Jun-27	Jun-28	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
Water Revenue	\$ 1,362,000	\$ 1,362,000	\$ 1,368,810	\$ 1,375,654	\$ 1,382,532	
New connections	\$ 15,237	\$ 10,158	\$ 15,237	\$ 15,237	\$ 15,237	
Hydrant water sales	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	
Backflow Revenue	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	
Misc. Revenue	\$ 21,300	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800	
LAIF-Water-Well #6		\$ 2,000,000				
Non-Operating Revenues						
Deep Well-DWR IRWM Grant	\$ 30,000	\$ 30,000				
Tank & System Fill Grant			\$ 4,000,000			
Water Interest Earned	\$ 240,000	\$ 240,000	\$ 200,000	\$ 200,000	\$ 200,000	
Total Revenue	\$ 1,688,037	\$ 3,669,458	\$ 5,611,347	\$ 1,618,191	\$ 1,625,069	\$ 14,212,102
Application of Funds						
Operating Expenses						
General Operation Expenses	\$ 707,509	\$ 708,768	\$ 730,031	\$ 751,932	\$ 774,490	
Administration Expenses	\$ 521,382	\$ 559,112	\$ 575,885	\$ 593,162	\$ 610,957	
Total Application of Funds	\$ 1,228,891	\$ 1,267,880	\$ 1,305,916	\$ 1,345,094	\$ 1,385,447	\$ 6,533,228
Capital Improvement Projects						
New Trucks	\$ 45,000	\$ -			\$ 20,000	
Lateral Replacement	\$ 187,200	\$ 120,000	\$ 5,000	\$ 20,000	\$ 20,000	
Valve & Main Replacements	\$ 133,136	\$ 27,000	\$ 20,000	\$ 10,000	\$ 10,000	
Chlorine generators			\$ 15,000	\$ 21,000		
Well Motors & Pumping Equipment			\$ 95,000	\$ 5,000	\$ 7,000	
SCADA Upgrades			\$ 1,000			
Bobcat Loader- 50% water	\$ 20,000	\$ 21,000				
Meters	\$ 5,000	\$ 20,000	\$ 5,000	\$ 5,000	\$ 5,000	
New Furnace-District Office	\$ 5,000					
Hwy 1-CCSD Entry sSign Upgrade	\$ 2,500					
Tank #2 Recoating	\$ 14,850					
Deep Well-DWR IRWM Grant	\$ 30,000					
Well Site #4 Tank & System Fill	\$ -		\$ 4,000,000			
New Copier	\$ -	\$ 7,500				
New Well 6 - Construction		\$ 2,200,000				
Total CIP	\$ 442,686	\$ 2,395,500	\$ 4,141,000	\$ 61,000	\$ 62,000	\$ 7,102,186
Total Revenue Requirements	\$ 1,671,577	\$ 3,663,380	\$ 5,446,916	\$ 1,406,094	\$ 1,447,447	\$ 13,635,414
NET						
Surplus / (Deficit)	16,460	6,078	164,431	212,097	177,623	\$ 576,688
						\$ -

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2024 through June 2025**

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	Amended 2023/2024	2024/2025
Income		
4010 · Metered Water Sales	\$ 1,362,000	\$ 1,362,000
4020 · Hydrant Water Sales	\$ 6,500	\$ 6,500
4030 · New Service Installation	\$ 15,237	\$ 10,158
4040 · Backflow Revenue	\$ 13,000	\$ 13,000
Misc. Revenue		
4050 · Misc. Revenue-Other	\$ 17,000	\$ 3,500
4053 · Reconnect Charges	500	500
4054 · NSF Charges	300	300
4057 · Trip Fee Charges	3,500	3,500
Total Misc. Revenue	\$ 21,300	\$ 7,800
4060 · Interest Earned	\$ 240,000	\$ 240,000
4062 · Deep Well-DWR IRWM Grant	\$ 30,000	\$ 30,000
Total Income	\$ 1,688,037	\$ 1,669,458

Expense

WATER OPERATIONS EXPENSE

General Operations Expense

5110 · Shop Supplies	\$ 1,000	\$ 1,000
5115 · Tools & Equipment	3,000	3,000
5120 · Operators Uniforms	2,000	2,000
5125 · Cellular Phones	1,000	1,000
5130 · Operators Certifications	800	800
5135 · Water Testing Fees	8,500	8,500
5136 · Backflow Testing	1,000	1,000
5138 · Water System Fees	9,800	9,800
Total General Operations Expense	\$ 27,100	\$ 27,100

Well Sites Expense

5155 · Utilities - P G & E	\$ 148,000	\$ 152,000
5165 · Pump Repair/Maintenance	4,000	4,000
5170 · Supplies for Pumps & Well Sites	8,000	9,000
5178 · Generators Repairs/Maintenance	2,000	2,000
5180 · Tank Repair/Maintenance	1,000	1,000
5185 · Building Repair/Maintenance	1,000	1,000
5190 · Chlorine/Softener Repair/Maintenance	4,000	4,000
5195 · Well Sites - Other Expense	5,000	5,000
Total Well Sites Expense	\$ 173,000	\$ 178,000

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2024 through June 2025**

	Amended 2023/2024	2024/2025
Valve Expense		
5210 · Valve - Supplies	500	500
5230 · Valve - Repair/Maintenance	3,000	3,000
Total Valve Expense	\$ 3,500	\$ 3,500
Meter Expense		
5260 · Meter - Supplies	\$ 10,000	\$ 10,000
5270 · Meter - Repair/Maintenance	7,000	5,000
Total Meter Expense	\$ 17,000	\$ 15,000
Hydrant Expense		
5310 · Hydrant - Supplies	\$ 2,500	\$ 2,500
5330 · Hydrant - Repair Maintenance	10,000	5,000
Total Hydrant Expense	\$ 12,500	\$ 7,500
Water Lines Expense		
5355 · Water Lines - Supplies	\$ 4,000	\$ 4,000
5365 · Water Lines - Repair/Maintenance	10,000	10,000
Total Water Lines Expense	\$ 14,000	\$ 14,000
5400 · Water Depreciation Expense	\$ 338,000	\$ 338,000
Automobile Expense		
5451 · Fuel	\$ 4,500	\$ 4,500
5452 · Repair/Maintenance	\$ 2,000	\$ 2,000
5453 · Other-Auto Expense	1,500	1,500
Total Automobile Expense	\$ 8,000	\$ 8,000
Payroll Expense Water Operation		
5520 · Operators Water Wages	\$ 114,409	\$ 117,668
Total Payroll Expense-Operations	\$ 114,409	\$ 117,668
TOTAL OPERATIONS EXPENSE	\$ 707,509	\$ 708,768
ADMINISTRATIVE EXPENSE		
Billing Expense		
5565 · Postage	\$ 10,300	\$ 10,300
5570 · Billing Supplies	1,000	8,000
5580 · Toilet Rebate	225	225
5590 · Other Billing Expense	6,200	6,200
Total Billing Expense	\$ 18,225	\$ 25,225

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2024 through June 2025**

	Amended 2023/2024	2024/2025
Utilities Expense		
5611 · Utilities - P G & E	\$ 1,900	\$ 1,900
5612 · Utilities - Telephones	2,700	2,700
5613 · Utilities - Disposal	400	400
5650 · Utilities - M 1W	282	282
Total Utilities Expense	\$ 5,282	\$ 5,282
 Insurance Expense		
5621 · Insurance - Auto & General	\$ 26,810	\$ 27,614
Total Insurance Expense	\$ 26,810	\$ 27,614
 Office Expense		
5710 · Office Supplies	\$ 2,500	\$ 2,500
5715 · Office Equipment	2,000	2,000
5720 · Misc Office Expense	3,500	3,500
5725 · Community Outreach	2,000	2,000
5730 · Alarm Monitoring Service	800	800
5735 · Property Taxes	2,000	2,000
5740 · Computer Programs/Upgrades	13,000	13,000
5745 · Bank Fees	1,100	1,100
5750 · Seminars/Training/Staff	6,000	6,000
5752 · Seminar/Training/Directors	8,000	8,000
5760 · Membership Dues	11,500	12,000
5765 · Office Repairs/Maintenance	2,600	2,600
5770 · Building Maintenance	3,000	3,000
Total Office Expense	\$ 58,000	\$ 58,500
 Payroll Expenses		
5810 · Wages Water- General Manager	\$ 79,365	\$ 82,540
5820 · Wages - Administrative	85,524	88,733
5865 · Insurance - Workers Comp	5,670	6,840
5875 · Employee Health Benefits	100,228	107,206
5880 · PERS Retirement Benefits-Employer Co	28,800	29,952
5880-A · Pension Exp PERS Retirement Benef	1	5,298
5882 · Employee Life Insurance	616	616
5885 · FICA Expense	21,740	22,610
5895 · Retired Employee Benefits	50	50
5896 · Other Post Employment Benefits	19,871	19,871
Total Payroll Expenses	\$ 341,865	\$ 363,716

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2024 through June 2025**

	Amended 2023/2024	2024/2025
Consulting Expense		
5910 · Legal Fees	\$ 4,000	\$ 4,000
5920 · Engineering Fees	7,000	7,000
5930 · Director Fees	2,700	9,450
5940 · Accounting Fees	7,500	8,325
5960 · Other Consulting Fees	50,000	50,000
Total Consulting Expense	\$ 71,200	\$ 78,775
TOTAL ADMINISTRATIVE EXPENSE	\$ 521,382	\$ 559,112
TOTAL COMBINED EXPENSES	\$ 1,228,891	\$ 1,267,880
Net Income or Loss	\$ 459,146	\$ 401,578
*Less Capital Expenditures:	\$ 442,686	\$ 2,395,500
Meters	\$ 5,000	\$ 20,000
Valve Replacement	\$ 133,136	\$ 27,000
Lateral Replacement	\$ 187,200	\$ 120,000
Bobcat Loader 50% to Zone 1	\$ 20,000	\$ 21,000
Office Cannon Copier	\$	\$ 7,500
Emergency Deep Well #6	\$	\$ 2,200,000
Truck	\$ 45,000	\$ -
Tank 2 Recoating	\$ 14,850	\$ -
New Furnance-District Office	\$ 5,000	\$ -
Hwy 1-CCSD Entry Sign Upgrade	\$ 2,500	\$ -
Deep Well-DWR IRWM Grant	\$ 30,000	\$ -
LAIF-Water Funding Source-Well #6		\$ 2,000,000
Net Income or Loss	16,460	6,078

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

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Castroville Community Services District

ZONE 1 Sewer & Storm Drain

Five Year Capital Improvement and Operational Planning 2024

Fiscal Year Ending	Jun-24	Jun-25	Jun-26	Jun-27	Jun-28	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
User Fees #75301	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	
Property Tax	\$ 900,000	\$ 1,012,500	\$ 1,027,688	\$ 1,043,103	\$ 1,058,749	
Grant- Washington Bypass-Construction	\$ -	\$ -				
New Service and Connection Fees	\$ 6,336	\$ 6,336	\$ 6,338	\$ 6,338	\$ 6,338	
Interest Revenue	\$ 342,000	\$ 342,000	\$ 347,130	\$ 352,337	\$ 342,000	
Misc Revenue	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Total Revenue	\$ 1,314,336	\$ 1,426,836	\$ 1,447,156	\$ 1,467,778	\$ 1,473,087	\$ 7,129,193
Application of Funds						
Operating Expense						
General Operation Expenses	\$ 217,405	\$ 211,050	\$ 216,537	\$ 222,167	\$ 227,944	
Administration Expense	\$ 392,347	\$ 402,082	\$ 412,536	\$ 423,262	\$ 434,267	
NCRPD Transfer Out to Zone 1 Gov	\$ 110,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	
Street Lighting Transfer out Zone 1 Gov	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Total Application of Funds	\$ 719,752	\$ 747,132	\$ 753,073	\$ 769,429	\$ 786,211	\$ 3,775,597
Capital Improvement Projects						
Lift Station Pumps	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
New Vehicle	\$ 45,000	\$ 45,000				
Washington Bypass Line						
New Generator @ Via Linda	\$ 37,000					
Laterals & Sewer Mains	\$ 50,000	\$ 50,000	\$ 50,000	\$ 15,000	\$ 20,000	
Hwy 1-CCSD Entry Sign Upgrade	\$ 2,500					
Sewer Equipment	\$ 2,500					
Bobcat Loader 50%		\$ 21,000				
Total Capital Improvement Projects	\$ 147,000	\$ 126,000	\$ 60,000	\$ 25,000	\$ 30,000	\$ 388,000
Total Revenue Requirements	\$ 866,752	\$ 873,132	\$ 813,073	\$ 794,429	\$ 816,211	\$ 4,163,597
						NET
Surplus / (Deficit)	\$ 447,584	\$ 553,704	\$ 634,082	\$ 673,348	\$ 656,877	\$ 2,965,595

Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2024 through June 2025

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	Amended 2023/2024	2024/2025
Income		
ZONE 1 (CASTROVILLE) REVENUE		
4105 · User fees - Storm Drain #75301	\$ 65,000	\$ 65,000
4115 · Property Taxes-70%	900,000	1,012,500
4125 · Sewer Connection Fees	6,336	6,336
4130 · Misc Revenue	1,000	1,000
4135 · Zone 1 Interest Earned	342,000	342,000
Total Income	\$ 1,314,336	\$ 1,426,836
 Zone 1 OPERATION EXPENSE		
General Operation Expense		
7005 · Shop Supplies	\$ 1,200	\$ 1,200
7010 · Small Tools	1,500	1,500
7015 · Operators Uniforms	2,000	2,000
7018 · Operators Certifications	500	500
7020 · Cellular Phones	800	800
Total General Operation Expense	\$ 6,000	\$ 6,000
 Lift Station Expense		
7105 · Sewer Utilities PG & E	\$ 6,000	\$ 6,200
7115 · Lift Station Repair/Maintenance	5,000	5,000
7120 · Supplies for Pump Station	1,200	1,200
7122 · Permit Fee for Generators	510	530
7125 · Building Repair & Maintenance	1,000	1,000
Total Lift Station Expense	\$ 13,710	\$ 13,930
 7200 · Sewer (Zone 1) Depreciaton Expense	 65,000	 65,000
 Automobile Expense		
7305 · Fuel for Trucks	\$ 3,000	\$ 3,000
7310 · Repair/Maintenance	2,000	2,000
7315 · Other Auto Expense	1,500	1,500
Total Automobile Expense	\$ 6,500	\$ 6,500
 Payroll Expense-Operation		
7405 · Operators Zone 1 Wages	\$ 89,095	\$ 91,520
Total Payroll Expense	\$ 89,095	\$ 91,520

Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2024 through June 2025

	Amended	
	2023/2024	2024/2025
Sewer Line Expense		
7465 · Sewer Line-Repair/Maintenance	\$ 10,000	\$ 10,000
Total Sewer Line Expense	\$ 10,000	\$ 10,000
Storm drain Expense		
7475 · Storm Drain-Supplies	\$ 1,000	\$ 1,000
7485 · Storm Drain-Repair/Maintenance	25,000	16,000
7492 · Storm Drain-Fuel for Trucks	1,100	1,100
Total Storm Drain Expense	\$ 27,100	\$ 18,100
TOTAL OPERATION EXPENSE	217,405	211,050
ZONE 1 ADMINSTRATIVE EXPENSE		
Office Expense		
7505 · Office Supplies	\$ 2,200	\$ 2,200
7510 · Office Equipment	1,500	1,500
7515 · Misc. Office Expense	1,600	1,600
7520 · Computer Program/Upgrade	4,000	4,000
7525 · Office Repair/Maintenance	1,950	1,950
7530 · Alarm Monitoring Service	500	500
7535 · Property Taxes	600	600
7540 · Seminars/Training/Staff	4,000	4,000
7545 · Seminar/Training/Directors	6,000	6,000
7555 · Membership Dues	9,000	11,000
7560 · Building Maintenance	2,000	2,000
7586 · Bad Debt Write-Offs	500	500
Total Office Expense	\$ 33,850	\$ 35,850
Payroll Expense Admin		
7605 · Wages Zone 1 GM	\$ 61,728	\$ 64,197
7620 · Wages Zone 1 Admin	66,448	69,014
7625 · Insurance -Workers Comp	4,410	5,320
7630 · Employee Health Benefits	77,955	83,382
7632 · FICA Expense	16,171	16,818
7635 · PERS Retirement Benefits Employer Contribut	22,380	23,275
7635-A · Pension Exp PERS Retirement Benefits UAL	1	4,121
7636 · Other Post Employment Benefits	15,455	15,455
7640 · Employee Life Insurance	480	480
Total Payroll Expense	\$ 265,028	\$ 282,062

Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2024 through June 2025

	Amended	
	2023/2024	2024/2025
Utilities Expense		
7655 · Utilities - PG &E	\$ 1,700	\$ 1,700
7660 · Utilities-Telephones	2,300	2,300
7665 · Utilities - Disposal	320	350
7670 · Utilities - M1W	110	126
Total Utilities Expense	\$ 4,430	\$ 4,476
Sewer Consulting Expense		
7705 · Sewer Legal Fees	\$ 5,000	\$ 5,000
7710 · Sewer Engineer Fees	6,000	6,000
7715 · Sewer Accounting Fees	5,700	6,475
7720 · Sewer Other Consulting Fees	23,000	15,000
7725 · Director Fees	2,100	7,350
Total Consulting Expense	\$ 41,800	\$ 39,825
Insurance Expense		
7755 · Insurance - Auto & General	\$ 21,000	\$ 21,630
Total Insurance Expense	\$ 21,000	\$ 21,630
Bond, Loan, & Certif. Expense		
7772 · Investment Advisory Services	\$ 50	\$ 50
7774 · CSA 14/CCSD Organizational Cost	3,589	3,589
7775 · Willdan Tax Code-Admin Fee	600	600
7776 · Unrealized/Gain-Loss of Investment	20,000	12,000
Total Bond, Loan & Certif. Expense	\$ 24,239	\$ 16,239
Storm Drain Consulting Expense		
7805 · Storm Drain Legal Fees	\$ 500	\$ 500
7810 · Storm Drain Engineer Fees	1,000	1,000
7815 · Storm Drain Other Consulting Fee	500	500
Total Consulting Expense	\$ 2,000	\$ 2,000
 TOTAL ADMINISTRATIVE EXPENSE	 \$ 392,347	 \$ 402,082
 TOTAL COMBINED EXPENSES	 \$ 609,752	 \$ 613,132
 NET INCOME OR LOSS	 \$ 704,584	 \$ 813,704

**Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2024 through June 2025**

	Amended 2023/2024	2024/2025
*Less Capital Expenditures:	147,000	126,000
Lift Stations-2 Lift Pumps	\$ 10,000	\$ 10,000
New Laterals & Sewer Mains	\$ 50,000	\$ 50,000
Truck	\$ 45,000	\$ 45,000
Bobcat Loader 50% of Water	\$ -	\$ 21,000
Hwy 1-CCSD Entry Sign Upgrade	\$ 2,500	\$ -
Sewer Equipment-Hose	\$ 2,500	\$ -
Generator-Via Linda	\$ 37,000	\$ -
Transfer Out- Property Taxes to Zone 1 Gov		
NCRPD Extended Recreational Services	\$ 110,000	\$ 124,000
NCRPD Capital Projects balance forward from previous years 95K still in Zone 1 Gov Fund	\$ -	\$ -
Street Lighting for Zone 1 Gov	\$	\$ 10,000
Net Income or Loss	447,584	553,704

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

**Castroville Community Services District
Draft Castroville (Zone 1) Governmental Activities
Income and Expense Budget
July 2024 through June 2025**

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	Amended 2023/2024	2024/2025
Income		
ZONE 1 (CASTROVILLE) REVENUE		
4107 · User fees - Street Lights #75301	\$ 33,000	\$ 33,000
4050 · Misc. Revenue-Other	\$ 11,546	\$ -
4108 · CalTrans Grant-Overhead Sign	316,522	310,080
4135 · Zone 1 Interest Earned	2,500	2,500
Total Income	\$ 363,568	\$ 345,580
 ZONE 1 OTHER OPER & MAINT EXPENSE		
7825 · Street Light Utility Cost	\$ 45,000	\$ 37,000
7830 · Castroville Sign Maintenance	2,000	2,000
7835 · Pedestrian Over Cross Maintenance	1,000	3,000
7902 · Government (Zone1) Depreciation Expense	757	757
Total Zone1 Other Oper & Maint Expense	\$ 48,757	\$ 42,757
 TOTAL OTHER OPERATION EXPENSE	48,757	42,757
 ZONE 1 RECREATIONAL EXPENSE		
7850 · No. Co. Rec & Park District		
NCRPD Extended Recreational Services	110,000	124,000
NCRPD Capital Projects	-	-
Total Zone 1 Recreational Expense	\$ 110,000	\$ 124,000
 TOTAL RECREATIONAL EXPENSE	\$ 110,000	\$ 124,000
 TOTAL COMBINED EXPENSES	\$ 158,757	\$ 166,757
 NET INCOME OR LOSS	\$204,811	\$178,823
 Transfer In- Property Taxes to Zone 1 Gov		
Street Lighting	\$	\$ 10,000
NCRPD Extended Recreational Services	\$ 110,000	\$ 124,000
Previous years; 95K not used still in Zone 1 Gov Fun	\$	\$ 95,000
NCRPD Capital Projects-balance forward		
	\$ 110,000	\$ 229,000
 *Less Capital Expenditures:		
CalTrans Grant-Overhead Sign	\$ 316,522	\$ 310,080
Net Income or Loss	(\$1,711)	\$2,743

*Capital Expenditures will be booked as an asset

*Depreciation Expense to be reflected



NORTH COUNTY RECREATION & PARK DISTRICT

May 3, 2024

Dear Castroville Community Services District Board,

The North County Recreation and Park District (NCRPD) is seeking funding for the fiscal year 2024-2025, totaling **\$124,000**. NCRPD wishes to continue partnering with CCSD to offer community programs. NCRPD requests Extended Recreation Services funding for the 2024/2025 fiscal year amounting to \$114,000—a 3.6% increase from last year (in line with CPI of 3.9%). In addition, NCRPD is requesting \$10,000 for funding the maintenance of Caltran's Clean California Project: Pedestrian Overcrossing landscape features.

Our collaborative Extended Recreation Services program with CCSD delivers critical value to the Castroville community. Youth Programs such as, Junior Warriors, SF 49ers Flag Football, Track and Field, Surfing, Archery, Family Movie Nights, and Summer Day Camps provide essential outlets for our youth. In addition, our Easter Egg Hunt, Party in the Plaza, Halloween Fun Nite, and Snow Day foster community connection and celebration. While our senior center provides fresh meals and a welcoming gathering space to enhance the well-being of our senior citizens.

NCRPD and CCSD's role in the community extends to services not provided by the County. As part of the Caltran's Clean California Project: Pedestrian Overcrossing, NCRPD has agreed to take on the maintenance services of the new landscape features proposed for both ends of the HWY 183 pedestrian overcross. The maintenance entails watering and fertilizing the landscape features; pruning trees and shrubs for safety and appearance; replacing dead or unhealthy plants quickly; repairing or removing unsafe or unsightly landscaping features; weed abatement to a level the State approves; and keeping the landscaped area clean and free of debris. With CCSD's backing NCRPD can ensure that Castroville looks its best.

This funding will not only sustain our current programs but also empower NCRPD to explore new opportunities to serve Castroville alongside CCSD. We envision expanding our community offerings and ensuring our shared spaces remain a point of pride. Your support is pivotal to realizing this vision. Thank you for your continued support. We are confident that this investment will yield significant returns for the Castroville community.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Alex Lopez", written over a horizontal line.

Alex López
General Manager

Castroville Community Services District

ZONE 2 Sewer & Storm Drain

DRAFT

Five Year Capital Improvement and Operational Planning 2024

Fiscal Year Ending	Jun-24	Jun-25	Jun-26	Jun-27	Jun-28	
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
User Fees Moro Cojo Sewer & SD	\$70,285	\$70,254	\$70,254	\$70,254	\$70,254	
Zone 2 Interest Earned	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	
User Fees NMCHS & Mobile #74701	\$93,314	\$93,314	\$93,314	\$93,314	\$93,314	
Property Taxes	\$100,000	\$149,000	\$153,470	\$158,074	\$162,816	
Total Revenue	\$265,099	\$314,068	\$318,538	\$323,142	\$327,884	\$1,548,731
Application of Funds						
Operating Expenses						
General Operation Expenses	\$72,275	\$73,349	\$75,256	\$77,213	\$79,220	
Administration Expenses	\$120,169	\$121,349	\$124,504	\$127,741	\$131,062	
Total Application of Funds	\$192,444	\$194,698	\$199,760	\$204,954	\$210,283	\$699,454
Capital Improvement Projects						
Lift Station Pumps-Impellers	\$15,000	\$15,000	\$5,000	\$10,000	\$5,000	
New Truck						
New Generator @ Moro Cojo				\$45,000		
Street Recoat			\$110,000			
New Generator @ Castroville Blvd	\$37,000					
Total Capital Improvement Projects	\$52,000	\$15,000	\$115,000	\$55,000	\$5,000	\$242,000
Total Revenue Requirements	\$244,444	\$209,698	\$314,760	\$259,954	\$215,283	\$1,244,139
						NET
Surplus / (Deficit)	\$20,655	\$104,370	\$3,778	\$63,188	\$112,602	\$304,593
						\$ -

Castroville Community Services District
Draft Sewer Zone 2 Income and Expense Budget
July 2024 through June 2025

DRAFT

	Amended	
	2023/2024	2024/2025
Income		
ZONE 2 (MORO COJO) REVENUE		
4205 · Userfees MC-Sewer & Storm Drain #73701	\$ 70,254	\$ 70,254
4210 · Zone 2 Interest Earned	1,500	1,500
4212 · Property Taxes-10%	\$ 100,000	\$ 149,000
4215 · Userfees NMCHS & Mobile Park	93,314	93,314
Total Income	\$ 265,068	\$ 314,068
 ZONE 2 OPERATION EXPENSE		
General Operation Expense		
8030 · Shop Supplies	\$ 500	\$ 500
8035 · Small Tools	\$ 500	\$ 500
8037 · Operators Uniforms	\$ 450	\$ 450
8038 · Operators Certification	\$ 350	\$ 350
8039 · Operators Cellular Phones	250	250
Total General Operation Expense	\$ 2,050	\$ 2,050
Lift Station Expense		
8055 · Utilities	\$ 11,500	\$ 11,850
8065 · Lift Station Repair/Maintenance	5,000	5,000
8070 · Supplies for Pump Station	1,000	1,000
8080 · Building Repair & Maintenance	500	500
Total Lift Station Expense	\$ 18,000	\$ 18,350
8082 · Sewer (Zone 2) Depreciaton Expense	\$ 19,100	\$ 19,100
Automobile Expense		
8090 · Fuel for Trucks	\$ 1,200	\$ 1,200
8095 · Auto-Repair/Maintenance	2,500	2,500
8100 · Other Auto Expense	500	500
Total Automobile Expense	\$ 4,200	\$ 4,200
Payroll Expense-Operations		
8110 · Operator Zone 2 Wages	\$ 25,425	\$ 26,149
Total Payroll Expenses-Operations	\$ 25,425	\$ 26,149
Sewer Line Expense		
8135 · Sewer Line-Repair/Maintenance	\$ 2,000	\$ 2,000
Total Sewer Line Expense	\$ 2,000	\$ 2,000
Storm Drain Expense		
8145 · Storm drain-Supplies	\$ 500	\$ 500
8155 · Storm drain-Repair/Maintenance	1,000	1,000
Total Storm Drain Expense	\$ 1,500	\$ 1,500

**Castroville Community Services District
Draft Sewer Zone 2 Income and Expense Budget
July 2024 through June 2025**

**Amended
2023/2024 2024/2025**

TOTAL OPERATION EXPENSE

72,275 73,349

ZONE 2 ADMINISTRATIVE EXPENSE

Office Expense

8178 · Seminar/Training/Directors	\$ 2,500	\$ 2,500
8179 · Membership Dues	3,500	3,500
8181 · Office Supplies	600	600
8182 · Office Equipment	500	500
8183 · Misc. Office Expense	500	500
8184 · Building Maintenance	1,000	1,000
8185 · Computer Program/Upgrade	2,000	2,000
8186 · Office Repair/Maintenance	700	700
8187 · Alarm Monitoring Service	200	200
8188 · Property Taxes	310	310
8189 · Seminars/Training/Staff	2,000	2,000
Total Office Expense	\$ 13,810	\$ 13,810

Payroll Expense Administration

8191 · Wages- Zone 2 GM	17,637	18,342
8195 · Wages-Zone 2 Admin	19,266	19,718
8200 · Insurance-Workers Comp	1,260	1,520
8205 · Employee Health Benefits	22,300	23,824
8210 · PERS Retirement Benefits Employer Contribution	6,394	6,650
8210-A · Pension Exp PERS Retirement Benefits UAL	1	1,178
8212 · Employee Life Insurance	140	140
8213 · Other Post Retirement Benefits	4,416	4,416
8214 · FICA Expense	5,460	5,678
Total Payroll Expense Administration	\$ 76,874	\$ 81,466

Utilities Expense

8221 · Utilities - PG &E	\$ 600	\$ 625
8222 · Utilities-Telephones	625	625
8223 · Utilities - Disposal	100	100
8224 · Utilities - M1W	40	40
Total Utilities Expense	\$ 1,365	\$ 1,390

Consulting Expense

8216 · Sewer Consulting Fees	14,000	9,000
8217 · Sewer Engineer Fees	4,000	4,000
8218 · Sewer Accounting Fees	2,027	1,850

Castroville Community Services District
Draft Sewer Zone 2 Income and Expense Budget
July 2024 through June 2025

	Amended	
	2023/2024	2024/2025
8219 · Sewer Legal Fees	1,000	1,000
8226 · Director Fees	600	2,100
8229 · Moro Cojo Annexation Amorization	\$ 533	\$ 533
	<u>\$ 22,160</u>	<u>\$ 18,483</u>
Insurance Expense		
8230 · Insurance-Auto & General	\$ 5,960	\$ 6,200
Total insurance Expense	<u>\$ 5,960</u>	<u>\$ 6,200</u>
TOTAL ADMINISTRATIVE EXPENSE	<u>\$ 120,169</u>	<u>\$ 121,349</u>
TOTAL COMBINED EXPENSES	<u>\$ 192,444</u>	<u>\$ 194,698</u>
NET INCOME OR LOSS	<u>\$ 72,624</u>	<u>\$ 119,370</u>
LESS CAPITAL EXPENDITURES:	\$ 52,000	\$ 15,000
Impellers/Pumps	\$ 15,000	\$ 15,000
Generator-Castroville Blvd	\$ 37,000	\$ -
Net income or Loss	<u>\$ 20,624</u>	<u>\$ 104,370</u>

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

Castroville Community Services District

ZONE 2 GOVERNMENTAL

Five Year Capital Improvement and Operational Planning 2024

DRAFT

Fiscal Year Ending	Jun-24	Jun-25	Jun-26	Jun-27	Jun-28	
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
User Fees-Street, Open Sp & Street Lights #73701	\$ 33,600	\$ 33,600	\$ 33,600	\$ 33,600	\$ 33,600	
Interest Revenue	\$ 12,000	\$ 12,000	\$ 12,240	\$ 12,485	\$ 12,734	
LAIF-Gov Zone 1			\$ 51,200			
Total Revenue	\$ 45,600	\$ 45,600	\$ 97,040	\$ 46,085	\$ 46,334	\$ 280,659
Application of Funds						
Other Operation & Maintenance						
Open Space Maintenance	\$ 4,000	\$ 5,000	\$ 5,150	\$ 5,305	\$ 5,464	
Street Light Utility	\$ 4,000	\$ 4,200	\$ 4,326	\$ 4,456	\$ 4,589	
Road Repair	\$ 5,000	\$ 10,000			\$ 1,500	
Street Signage	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	
Total Application of Funds	\$ 13,500	\$ 19,700	\$ 9,976	\$ 10,260	\$ 12,053	\$ 65,489
Capital Improvement Projects						
Road Recoat			\$ 87,000.00			
Total Capital Improvement Projects	\$ -	\$ -	\$ 87,000.00	\$ -	\$ -	\$ 87,000
Total Revenue Requirements	\$ 13,500	\$ 19,700	\$ 96,976	\$ 10,260	\$ 12,053	\$ 152,489
						NET
Surplus / (Deficit)	\$ 32,100	\$ 25,900	\$ 64	\$ 35,825	\$ 34,281	\$ 128,170

						\$ -

**Castroville Community Services District
 Draft Zone 2 Governmental Activities
 Income and Expense Budget
 July 2024 through June 2025**

DRAFT

	Amended 2023/2024	2024/2025
Income		
4207 · Userfees MC-Street, Open Sp, Street Lights #73701	\$ 33,600	\$ 33,600
4210 · Zone 2 Interest Earned	12,000	12,000
Total Income	\$ 45,600	\$ 45,600
 ZONE 2 OTHER OPER & MAINT EXPENSE		
8245 · Open Space Maint-Outside Service	\$ 4,000	\$ 5,000
8250 · Street Light Utility Cost	4,000	4,200
8255 · Road Repair	5,000	10,000
8260 · Street Signage	500	500
Total Zone 2 Other Operation & Maint Expense	\$ 13,500	\$ 19,700
 NET INCOME OR LOSS	\$ 32,100	\$ 25,900

Castroville Community Services District

ZONE 3 Sewer

Five Year Capital Improvement and Operational Planning 2024

DRAFT

Fiscal Year Ending	Jun-24	Jun-25	Jun-26	Jun-27	Jun-28	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
Property Tax	\$ 175,000	\$ 299,000	\$ 303,000	\$ 310,000	\$ 300,000	
New Sewer Connection Fees	\$ 3,168	\$ 3,168	\$ 3,168	\$ 3,168	\$ 3,168	
Sanitation Fees Collected by M1W	\$ 192,000	\$ 192,000	\$ 192,000	\$ 192,000	\$ 192,000	
Interest Revenue	\$ 50,000	\$ 50,000	\$ 37,000	\$ 37,000	\$ 37,000	
Clean Water Planing Grant	\$ 118,456					
Clean Water Construction Grant						
Misc Revenue	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	
Total Revenue	\$ 539,124	\$ 544,668	\$ 535,668	\$ 542,668	\$ 532,668	\$2,694,796
Application of Funds						
Operating Expense						
General Operation Expense	\$ 94,175	\$ 92,399	\$ 94,801	\$ 97,266	\$ 99,795	
Administration Expense	\$ 137,526	\$ 132,681	\$ 136,131	\$ 139,670	\$ 143,302	
Total Application of Funds	\$ 231,701	\$ 225,080	\$ 230,932	\$ 236,936	\$ 243,097	\$1,167,746
Capital Improvement Projects						
Lift Statons-Pumps	\$ 10,000	\$ 10,000				
Generator Station #2		\$ 45,000				
New Truck					\$ 45,000	
Sewer Main/ Manhole Rehabilitation		\$ 23,000		\$ 5,000	\$ 5,000	
Wastewater System Rehab-Grant Plan	\$ 118,456					
Lift Stations Relocation-easment	\$ 10,000					
Wastewater System Rehab-Grant						
Pipeline under Hwy 1 bridge						
Total Capital Improvement Projects	\$ 138,456	\$ 78,000	\$ -	\$ 5,000	\$ 50,000	\$271,456
Total Revenue Requirements	\$ 370,157	\$ 303,080	\$ 230,932	\$ 241,936	\$ 293,097	\$1,439,202
						NET
Surplus / (Deficit)	\$ 168,967	\$ 241,588	\$ 304,736	\$ 300,732	\$ 239,571	\$1,255,594

Castroville Community Services District
Draft Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2024 through June 2025

DRAFT

	Amended 2023/2024	2024/2025
Income		
Zone 3 (Moss Landing) REVENUE		
4305 · Property Taxes-20%	175,000	299,000
4306 · Sewer Connection Fees	3,168	3,168
4307 · Sanitation Fees	192,000	192,000
4308 · Interest Earned	50,000	50,000
4309 · Misc Revenue	500	500
4310 · Clean Water Small Communities Planning Grant	118,456	-
Total Income	\$ 539,124	\$ 544,668
 Zone 3 OPERATION EXPENSE		
General Operation Expense		
9005 · Shop Supplies	\$ 500	\$ 500
9010 · Small Tools	500	500
9015 · Operators Uniforms	450	450
9018 · Operators Certifications	350	350
9020 · Cellular Phones	250	250
Total General Operation Expense	\$ 2,050	\$ 2,050
 Lift Station Expense		
9105 · Sewer Utilities PG & E	\$ 12,500	\$ 13,000
9115 · Lift Station Repair/Maintenance	6,000	8,000
9120 · Supplies for Pump Station	1,000	1,000
Total Lift Station Expense	\$ 19,500	\$ 22,000
 9200 · Sewer (Zone 3) Depreciation Expense	 \$ 36,000	 \$ 31,000
 Automobile Expense		
9305 · Fuel for Trucks	\$ 1,200	\$ 1,200
9310 · Repair/Maintenance	2,500	2,500
9315 · Other Auto Expense	500	500
Total Automobile Expense	\$ 4,200	\$ 4,200
 Payroll Expense-Operation		
9405 · Operators Zone 3 Wages	\$ 25,425	\$ 26,149
Total Payroll Expense	\$ 25,425	\$ 26,149
 Sewer Line Expense		
9465 · Sewer Line-Repair/Maintenance	\$ 7,000	\$ 7,000
Total Sewer Line Expense	\$ 7,000	\$ 7,000
TOTAL OPERATION EXPENSE	94,175	92,399

Castroville Community Services District
Draft Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2024 through June 2025

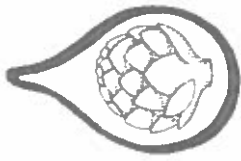
	Amended		2024/2025
	2023/2024		
Zone 3 ADMINSTRATIVE EXPENSE			
Office Expense			
9505 · Office Supplies	\$ 600	\$	600
9510 · Office Equipment	500		500
9515 · Misc. Office Expense	500		500
9520 · Computer Program/Upgrade	2,000		2,000
9525 · Office Repair/Maintenance	700		700
9530 · Alarm Monitoring Service	200		200
9535 · Property Taxes	200		200
9540 · Seminars/Training/Staff	2,000		2,000
9545 · Seminar/Training/Directors	2,500		2,500
9555 · Membership Dues	3,500		3,500
9560 · Building Maintenance	1,000		1,000
Total Office Expense	<u>\$ 13,700</u>	\$	<u>13,700</u>
Payroll Expense Admin			
9605 · Wages Zone 3 GM	\$ 17,637	\$	18,342
9620 · Wages Zone 3 Admin	19,266		19,718
9625 · Insurance -Workers Comp	1,260		1,520
9630 · Employee Health Benefits	22,300		23,824
9632 · FICA Expense	5,460		5,678
9635 · PERS Retirement Benefits Employer Contribut	6,394		6,650
9636-A · Pension Exp PERS Retirement Benefits UAL	1		1,178
9636 · Other Post Employment Benefits	4,416		4,416
9640 · Employee Life Insurance	140		140
Total Payroll Expense	<u>\$ 76,874</u>	\$	<u>81,466</u>
Utilities Expense			
9655 · Utilities - PG &E	\$ 600	\$	600
9660 · Utilities-Telephones	625		625
9665 · Utilities - Disposal	100		100
9670 · Utilities - M1W	40		40
Total Utilities Expense	<u>\$ 1,365</u>	\$	<u>1,365</u>
Sewer Consulting Expense			
9705 · Sewer Legal Fees	\$ 11,000	\$	11,000
9710 · Sewer Engineer Fees	5,000		5,000
9715 · Sewer Accounting Fees	2,027		1,850
9720 · Sewer Other Consulting Fees	21,000		10,000
9725 · Director Fees	600		2,100
Total Consulting Expense	<u>\$ 39,627</u>	\$	<u>29,950</u>

Castroville Community Services District
Draft Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2024 through June 2025

	Amended	
	2023/2024	2024/2025
Insurance Expense		
9755 · Insurance - Auto & General	\$ 5,960	\$ 6,200
Total Insurance Expense	<u>\$ 5,960</u>	<u>\$ 6,200</u>
TOTAL ADMINISTRATIVE EXPENSE	<u>\$ 137,526</u>	<u>\$ 132,681</u>
TOTAL COMBINED EXPENSES	<u>\$ 231,701</u>	<u>\$ 225,080</u>
NET INCOME OR LOSS	<u>\$ 307,423</u>	<u>\$ 319,588</u>
*Less Capital Expenditures:	<u>138,456</u>	<u>78,000</u>
Lift Stations-Pumps	\$ 10,000	\$ 10,000
Manholes	\$ -	\$ 23,000
Generator-Lift Station 2	\$ -	\$ 45,000
FINEPRO Easment APN: 413-012-014	\$ 10,000	\$ -
Clean Water Small Communities Planning Grant	\$ 118,456	\$ -
	<u>\$ -</u>	<u>\$ -</u>
NET INCOME OR LOSS	<u>\$ 168,967</u>	<u>\$ 241,588</u>

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected



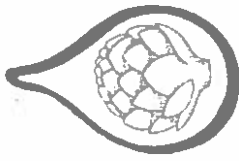
CASTROVILLE COMMUNITY SERVICES DISTRICT

From the desk of
Eric Tynan – General Manager
 Phone (831) 633-2560

TO: CCSD Board of Directors
DATE: June 18, 2024
RE: Employees Proposed Hourly Pay

Below I have listed option 1 for staff. Please note On-Call Pay is an estimate based on each operator rotating every two weeks. On-Call pay is 6 hours overtime weekly (as long as criteria is met) and does not include call-out/overtime pay. Thank you for your suggestions and support in this important matter. As General Manager, my recommendations are as follows:

STAFF & POSITION	CURRENT HOURLY WAGE	CURRENT YEARLY WAGES	YEARLY ON-CALL PAY ESTIMATE	PROPOSED HOURLY WAGE	HOURLY DIFFERENCE	PROPOSED YEARLY WAGES	YEARLY ON-CALL PAY ESTIMATE	%
Operator II	\$31.00	\$64,480.00	\$5,022.00	\$32.00	\$1.00	\$66,560.00	\$5,184.00	3.2%
Operator II	\$33.00	\$68,640.00	\$5,049.00	\$34.00	\$1.00	\$70,720.00	\$5,202.00	3%
Lead Operator II	\$48.47	\$100,817.80	\$7,416.42	\$49.92	\$1.45	\$103,833.60	\$7,637.76	3%
Customer Service Representative	\$31.87	\$66,289.60		\$33.87	\$2.00	\$70,449.60		6.2%
Office Manager	\$59.29	\$123,323.20		\$61.07	\$1.78	\$127,025.60		3%
Total Combined	\$203.63	\$423,550.60	\$17,487.42	\$210.86	\$7.23	\$438,588.80	\$17,723.70	3%



**CASTROVILLE COMMUNITY
SERVICES DISTRICT**

From the desk of
Eric Tynan – General Manager
Phone (831) 633-2560

TO: CCSD Board of Directors

DATE: June 18, 2024

RE: Employees Proposed Hourly Pay

Below I have listed option 2 for staff. Please note On-Call Pay is an estimate based on each operator rotating every two weeks. On-Call pay is 6 hours overtime weekly (as long as criteria is met) and does not include call-out/overtime pay. Thank you for your suggestions and support in this important matter. As General Manager, my recommendations are as follows:

STAFF & POSITION	CURRENT HOURLY WAGE	CURRENT YEARLY WAGES	YEARLY ON-CALL PAY ESTIMATE	PROPOSED HOURLY WAGE	PROPOSED YEARLY WAGES	HOURLY DIFFERENCE	PROPOSED YEARLY WAGES	YEARLY ON-CALL PAY ESTIMATE	%
Operator II	\$31.00	\$64,480.00	\$5,022.00	\$32.24	\$67,059.20	\$1.24	\$67,059.20	\$5,222.88	4%
Operator II	\$33.00	\$68,640.00	\$5,049.00	\$34.32	\$71,385.60	\$1.32	\$71,385.60	\$5,250.96	4%
Lead Operator II	\$48.47	\$100,817.80	\$7,416.42	\$50.41	\$104,852.80	\$1.94	\$104,852.80	\$7,712.73	4%
Customer Service Representative	\$31.87	\$66,289.60		\$33.87	\$70,449.60	\$2.00	\$70,449.60		6.2%
Office Manager	\$59.29	\$123,323.20		\$61.66	\$128,252.80	\$2.37	\$128,252.80		4%
Total Combined	\$203.63	\$423,550.60	\$17,487.42	\$212.50	\$442,000.00	\$8.87	\$442,000.00	\$18,186.57	



CASTROVILLE COMMUNITY SERVICES DISTRICT

Wage Step Program-Board Approved October 2018



OFFICE MANAGER/BOOKKEEPER/SECRETARY							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 50.14	\$ 51.64	\$ 53.19	\$ 54.79	\$ 56.43	\$ 58.13	\$ 59.87
Bi-Weekly	\$ 4,011.20	\$ 4,131.20	\$ 4,255.20	\$ 4,383.20	\$ 4,514.40	\$ 4,650.40	\$ 4,789.60
Monthly	\$ 8,690.93	\$ 8,950.93	\$ 9,219.60	\$ 9,496.93	\$ 9,781.20	\$ 10,075.87	\$ 10,377.47
Yearly	\$ 104,291.20	\$ 107,411.20	\$ 110,635.20	\$ 113,963.20	\$ 117,374.40	\$ 120,910.40	\$ 124,529.60

CUSTOMER SERVICE - ACCOUNTS RECEIVABLE							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 26.89	\$ 27.70	\$ 28.53	\$ 29.38	\$ 30.26	\$ 31.17	\$ 32.11
Bi-Weekly	\$ 2,151.20	\$ 2,216.00	\$ 2,282.40	\$ 2,350.40	\$ 2,420.80	\$ 2,493.60	\$ 2,568.80
Monthly	\$ 4,660.93	\$ 4,801.33	\$ 4,945.20	\$ 5,092.53	\$ 5,245.07	\$ 5,402.80	\$ 5,565.73
Yearly	\$ 55,931.20	\$ 57,616.00	\$ 59,342.40	\$ 61,110.40	\$ 62,940.80	\$ 64,833.60	\$ 66,788.80

LEAD OPERATOR-Treatment 2 & Distribution 2 + Backflow Certificaton + Class B							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 40.59	\$ 41.81	\$ 43.06	\$ 44.35	\$ 45.68	\$ 47.05	\$ 48.47
Bi-Weekly	\$ 3,247.20	\$ 3,344.80	\$ 3,444.80	\$ 3,548.00	\$ 3,654.40	\$ 3,764.00	\$ 3,877.60
Monthly	\$ 7,035.60	\$ 7,247.07	\$ 7,464.48	\$ 7,687.33	\$ 7,917.87	\$ 8,155.33	\$ 8,401.47
Yearly	\$ 84,427.20	\$ 86,964.80	\$ 89,564.80	\$ 92,248.00	\$ 95,014.40	\$ 97,864.00	\$ 100,817.80

OPERATOR 2 - Treatment 2 & Distribution 2 = Backflow Certification + Class B							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 29.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 35.00
Bi-Weekly	\$ 2,320.00	\$ 2,400.00	\$ 2,480.00	\$ 2,560.00	\$ 2,640.00	\$ 2,720.00	\$ 2,800.00
Monthly	\$ 5,026.67	\$ 5,200.00	\$ 5,373.33	\$ 5,546.67	\$ 5,720.00	\$ 5,893.33	\$ 6,066.67
Yearly	\$ 60,320.00	\$ 62,400.00	\$ 64,480.00	\$ 66,560.00	\$ 68,640.00	\$ 70,720.00	\$ 72,800.00

OPERATOR 1 - Treatment 1 & Distribution 1 = Backflow Certification + Class B							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 22.00	\$ 23.00	\$ 24.00	\$ 25.00	\$ 26.00	\$ 27.00	\$ 28.00
Bi-Weekly	\$ 1,760.00	\$ 1,840.00	\$ 1,920.00	\$ 2,000.00	\$ 2,080.00	\$ 2,160.00	\$ 2,240.00
Monthly	\$ 3,813.33	\$ 3,986.67	\$ 4,160.00	\$ 4,333.33	\$ 4,506.67	\$ 4,680.00	\$ 4,853.33
Yearly	\$ 45,760.00	\$ 47,840.00	\$ 49,920.00	\$ 52,000.00	\$ 54,080.00	\$ 56,160.00	\$ 58,240.00

Chart 2. 12-month percent change in CPI for All Urban Consumers (CPI-U), not seasonally adjusted, Mar. 2023 - Mar. 2024

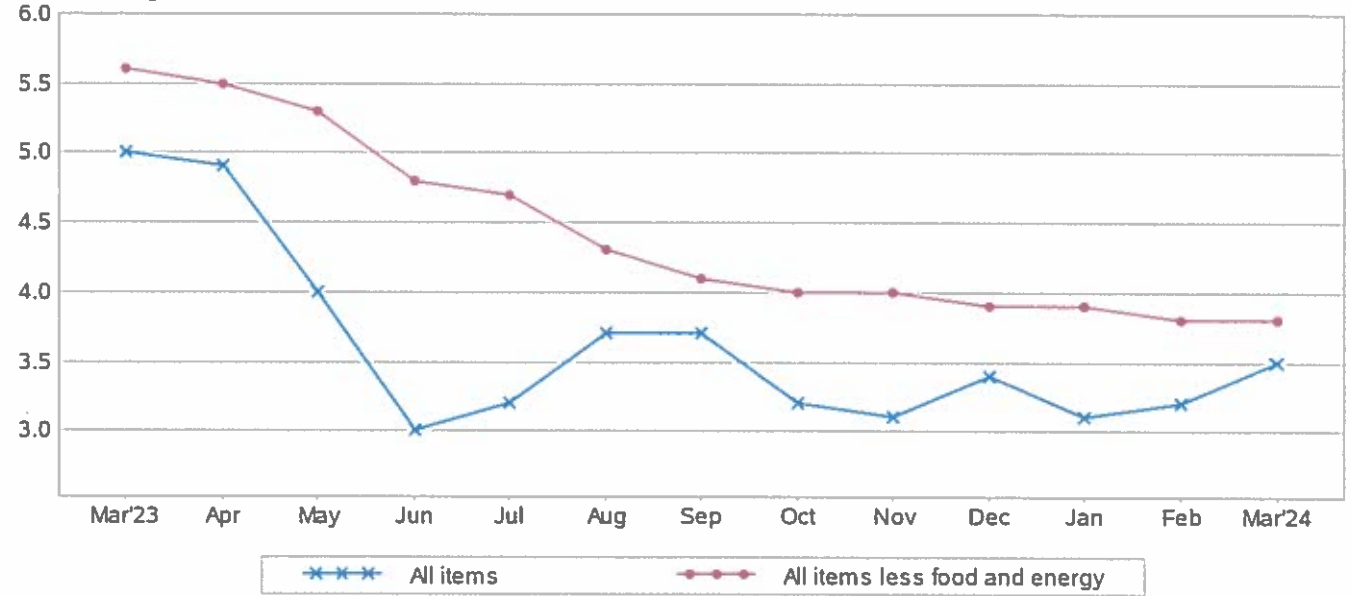


Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Mar. 2024
	Sep 2023	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	Mar. 2024	
All items	0.4	0.1	0.2	0.2	0.3	0.4	0.4	3.5
Food	0.2	0.3	0.2	0.2	0.4	0.0	0.1	2.2
Food at home	0.1	0.3	0.0	0.1	0.4	0.0	0.0	1.2
Food away from home ¹	0.4	0.4	0.4	0.3	0.5	0.1	0.3	4.2
Energy	1.2	-2.1	-1.6	-0.2	-0.9	2.3	1.1	2.1
Energy commodities	1.8	-4.3	-3.8	-0.7	-3.2	3.6	1.5	0.9
Gasoline (all types)	1.6	-4.3	-4.0	-0.6	-3.3	3.8	1.7	1.3
Fuel oil	6.4	-6.4	-1.1	-3.3	-4.5	1.1	-1.3	-3.7
Energy services	0.3	0.4	1.0	0.3	1.4	0.8	0.7	3.1
Electricity	0.8	0.4	1.0	0.6	1.2	0.3	0.9	5.0
Utility (piped) gas service	-1.4	0.3	1.2	-0.6	2.0	2.3	0.0	-3.2
All items less food and energy	0.3	0.2	0.3	0.3	0.4	0.4	0.4	3.8
Commodities less food and energy								
commodities	-0.2	0.0	-0.2	-0.1	-0.3	0.1	-0.2	-0.7
New vehicles	0.2	-0.1	0.0	0.2	0.0	-0.1	-0.2	-0.1
Used cars and trucks	-1.8	-0.4	1.4	0.6	-3.4	0.5	-1.1	-2.2
Apparel	-0.3	0.0	-0.6	0.0	-0.7	0.6	0.7	0.4
Medical care commodities ¹	-0.3	0.4	0.5	-0.1	-0.6	0.1	0.2	2.5
Services less energy services	0.5	0.3	0.5	0.4	0.7	0.5	0.5	5.4
Shelter	0.6	0.3	0.4	0.4	0.6	0.4	0.4	5.7
Transportation services	0.7	0.9	1.0	0.1	1.0	1.4	1.5	10.7
Medical care services	0.2	0.2	0.5	0.5	0.7	-0.1	0.6	2.1

¹ Not seasonally adjusted.

CalPERS 2024 Regional Health Premiums (Actives and Annuitants)

Effective Date: January 1, 2024

Region 1*

Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo, Yuba

Basic Monthly Premiums (B)

Plan	Subscriber	Plan Code	Party Code	Party Rate	Subscriber & 1 Dependent	Plan Code	Party Code	Party Rate	Subscriber & 2+ Dependents	Plan Code	Party Code	Party Rate
Anthem Blue Cross Del Norte EPO	\$1,314.27	504	1	1	\$2,628.54	504	2	2	\$3,417.10	504	3	3
Anthem Blue Cross Select HMO	1,138.88	506	1	1	2,277.72	506	2	2	2,981.04	506	3	3
Anthem Blue Cross Traditional HMO	1,339.70	509	1	1	2,679.40	509	2	2	3,483.22	509	3	3
Blue Shield Access+ HMO	1,076.84	525	1	1	2,153.68	525	2	2	2,799.78	525	3	3
Blue Shield Access+ EPO	1,076.84	524	1	1	2,153.68	524	2	2	2,799.78	524	3	3
Blue Shield Trio HMO	846.84	451	1	1	1,693.68	451	2	2	2,461.78	451	3	3
Kaiser Permanente	1,021.41	533	1	1	2,042.82	533	2	2	2,655.67	533	3	3
Peace Officers Research Assoc of CA	931.00	592	1	1	2,117.00	592	2	2	2,651.00	592	3	3
PERS Gold	914.82	613	1	1	1,829.64	613	2	2	2,378.53	613	3	3
PERS Platinum	1,314.27	601	1	1	2,628.54	601	2	2	3,417.10	601	3	3
UnitedHealthcare SignatureValue Alliance	1,091.13	576	1	1	2,182.26	576	2	2	2,836.94	576	3	3
UnitedHealthcare SignatureValue Harmony	937.39	495	1	1	1,874.78	495	2	2	2,437.21	495	3	3
Western Health Advantage HMO	807.23	591	1	1	1,614.46	591	2	2	2,098.80	591	3	3

Supplement/Managed Medicare Monthly Premiums (M)

Plan	Subscriber	Plan Code	Party Code	Party Rate	Subscriber & 1 Dependent	Plan Code	Party Code	Party Rate	Subscriber & 2+ Dependents	Plan Code	Party Code	Party Rate
Anthem Select Medicare Preferred PPO	\$405.83	455	1	4	\$811.66	455	2	5	\$1,217.49	455	3	6
Anthem Select Medicare Preferred PPO with Dental/Vision ¹	405.83	459	1	4	811.66	459	2	5	1,217.49	459	3	6
Anthem Medicare Preferred PPO	405.83	515	1	4	811.66	515	2	5	1,217.49	515	3	6
Anthem Medicare Preferred PPO with Dental/Vision ²	405.83	512	1	4	811.66	512	2	5	1,217.49	512	3	6
Blue Shield Medicare PPO	392.68	011	1	4	785.36	011	2	5	1,178.04	011	3	6
Blue Shield Medicare PPO with Dental/Vision ²	392.68	016	1	4	785.36	016	2	5	1,178.04	016	3	6
Kaiser Permanente Senior Advantage	324.79	536	1	4	649.58	536	2	5	974.37	536	3	6
Kaiser Permanente Senior Advantage with Dental ³	324.79	542	1	4	649.58	542	2	5	974.37	542	3	6
Kaiser Permanente Senior Advantage Summit	386.55	630	1	4	773.10	630	2	5	1,159.65	630	3	6
Kaiser Permanente Senior Advantage Summit with Dental ³	386.55	636	1	4	773.10	636	2	5	1,159.65	636	3	6
Peace Officers Research Assoc of CA Medicare Supplement	465.00	595	1	4	1,030.00	595	2	5	1,395.00	595	3	6
PERS Gold Medicare Supplement	406.60	616	1	4	813.20	616	2	5	1,219.80	616	3	6
PERS Platinum Medicare Supplement	448.15	605	1	4	896.30	605	2	5	1,344.45	605	3	6
UnitedHealthcare Group Medicare Advantage PPO	341.72	579	1	4	683.44	579	2	5	1,025.16	579	3	6
UnitedHealthcare Group Medicare Advantage Edge PPO	366.01	476	1	4	732.02	476	2	5	1,098.03	476	3	6
UnitedHealthcare Group Medicare Advantage PPO with Dental/Vision ⁴	341.72	585	1	4	683.44	585	2	5	1,025.16	585	3	6
Western Health Advantage MyCare Select HMO	266.62	035	1	4	533.24	035	2	5	805.86	035	3	6

*For health plan availability by county, please refer to the 2024 Health Benefit Summary or myCalPERS.

¹Dental and Vision coverage is an additional \$38.00 per member per month premium. You will be billed directly for this amount.

²Dental and Vision coverage is an additional \$39.14 per member per month premium. You will be billed directly for this amount.

³Dental benefit is an additional \$15.66 per member per month premium. You will be billed directly for this amount.

⁴Dental and Vision coverage is an additional \$27.04 per member per month premium. You will be billed directly for this amount.



CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT

JUNE 18, 2024

❖ Regulatory Compliance

- ❑ Last SWRCB-DDW inspection of water system April 2021 - due
- ❑ Completed MCWRA annual Conservation & Extraction Report
- ❑ Submitted State mandated Drought Resiliency Program for April
- ❑ Initiated EPA mandated Lead pipe inventory & Replacement (LPIR)
- ❑ All routine samples coliform samples negative for May 2024
- ❑ Well #3 future desalter use under investigation
- ❑ Completed Bacteriological sampling plan for 2024
- ❑ Submitted water reports to 7 large Water system customers 5/8/2024
- ❑ Regulatory documentation for Castroville, Moss Landing & Moro Cojo- "No Spill Report" to SWRCB for June 3, 2024

❖ Current Projects

- ❑ Institute Community outreach with School District and other organizations
- ❑ Researching De-Salter feasibility for Well #3 as brackish water supply well
- ❑ Secure \$3.5million in funding for construction of Washington sewer by-pass line
- ❑ Prepare for lateral replacements on south side of Hwy 156
- ❑ Collaborate with the SVGWBGSA on developing a long-term water supply
- ❑ Oversee grant funding, permits and design of new Overhead sign from CalTrans
- ❑ Grant proposal to SWRCB for new Castroville water supply for \$7.2 million Submitted 11/10/2023- Denied March 2024
- ❑ Zone 1-Castroville Sewer Operations, Zone 2-Moro Cojo Sewer Operations, Zone 3- Moss Landing Sewer Operations, see report in Board packet

❖ Completed Projects

- ❑ 60% draft design completed for Washington BP
- ❑ 60% Design for Moss Landing Sewer Rehab
- ❑ 30% Planning for Well site #4 modifications for filling storage tanks from distribution system & additional 600,000-gallon water tank- Design Build will take it to 100%
- ❑ Operators saved District funds by investigating and repairing Jetter/Combo truck

- Lidia located Moss Landing Ord -fees allowing billing to go thru tax collector
- Review proposals for new/existing projects in 2023/2024
- Consider projects for CIP 2024/2029
- Met with Supervisor Church re: resolve flooding and I & I issues on Struve Rd
- Met with MCPW to resolve deteriorated fencing on Overpass & overhead sign
- Located old water connections for replacement before CalTrans Merritt St work
- Review/amend/Approve CalTrans Co-op agreement for Historical Overhead Sign

Upcoming Projects

- Coordinate with MCPW lateral & saddle replacement@ south side of town
- Water lateral Replacement/ Abandonment with CalTrans on Merritt/HWY 183
- Tie-in to MPWSP Desal water line(research)
- Follow up with Supervisor Church to resolve flooding and I / I issues on Struve
- Work with County to install Stop signs on Wood, Geil & Castro Streets(and others)
- Follow-up with MCPW re: schedule deteriorated fencing on Overpass
- Need to stop Illegal semi truckers from using local streets as truck stops
- Meet with M1W Source control re: illegal connections in Castroville
- Initiate community collaboration with NMCUSD & Student Ambassadors
- Design, secure, Bid funding for New Deep Well#6
- investigate depressions in street for sewer repair

❖ Meetings/Seminars (attended)

- Sarah Hargrave & Jennifer Murray re: CCSD Outreach efforts
- Met with Jay Johnson to resolve issues with Overhead sign
- Paul Tran re: consider providing contracted Services for Castroville Oaks
- Met with Seema Chavan of Brown and Caldwell to assist in grant submission
- Jose Garcia MCPW regarding upcoming street repairs
- Cal Trans-Multiple meetings/ conversations re:
 1. Replace Castroville Overhead Sign,
 2. Improve/enhance Pedestrian Over-pass
 3. Merritt Street Improvement & overlay

❖ Meetings/Seminars (upcoming)

- Monterey Bay Water Works Association training & Board meeting
- Water Solutions Group
- NMCUSD & Community engagement
- Moss Landing Community Plan Update
- Castroville Community Plan Update
- Monterey 1 Water- Grant assistance
- Monterey 1 Water Community Outreach assistance
- 180'-400 Aquifer- Advisory Committee
- Quarterly Water Managers meeting

- Quarterly Special District Managers meeting

❖ **Improvements/Ideas/Suggestions**

- Install "For fire use only- all others will be fined" on all fire hydrants
- Design & find funding for new sewer mains to replace Cypress Alley sewer main



CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT May 2024

Emergencies:

Fire Hydrant Knockdown on Blackie Rd. (Jonathan on Call).

Maintenance:

- Fix Leak – 11298 Monterey St.
- Yaris – Battery was Replaced.
- Blow Off on Salinas St. - Box was Replaced.
- Struve Rd. – Sewer Laterals Inspections.
- Main St. – Sewer Laterals Inspections.
- Driving Defensive Class.
- 11460 Palmer St. – Inspect Sewer Line.
- 11421 Palmer St. – Inspect Water Lateral.
- 11431 Palmer St. – Inspect Sewer and Water Connection.
- 11481 Crane St. – Replace Saddle and Partial Water Lateral.
- Re-Install Fire Hydrant on Blackie Rd.
- Well 4 – Lights were Replaced.
- Took Anthony (West Valley) to Station 1.
- Inspect and Jett Storm Drain Line on Commercial Pkwy.
- Jett Sewer Line on Cypress (Backing Up).

Weekly

- Well sites (Check water softeners, Chlorine Generator, tanks, pumps, etc.)
- Water Valve Boxes – Inspect and Clean Using Vac. Trailer.
- Exercise Valves.
- Respond to e-mails.
- Rounds - Lift stations (Check fluids, oil, alarms, floats, etc.)
- Jetting. (Castroville, Moro Cojo, Moss Landing).
- Water samples (Bacteria).
- Mapping reports.
- Office grounds keeping.
- Wash and clean trucks.
- Lift stations grounds keeping.
- Maintain Cartegraph records updated.
- Take Garbage and recycle out.
- Take Deposits to Bank.
- Inspect Meter Boxes - 35

Monthly

- Run Generators.
- Water Loss Report.
- Read and re-read meters.
- Deliver 72 hrs. notices.
- Replace registers.
- Reset logs for Lift Stations and Well sites.
- Fire Hydrants readings.
- Troubleshoot computers, printer, Internet.

Work Orders:

- a) 7 Day Disconnect Notice – 19
- b) Final Bill Read Meter - 6
- c) Investigate – 2
- d) Miscellaneous - 1
- e) Install/Change Meter – 1
- f) Padlock Svc, no Tenant - 2
- g) Reconnect - 1
- h) Reg - 4
- i) Sht – 3

TOTAL WORK ORDERS - 39

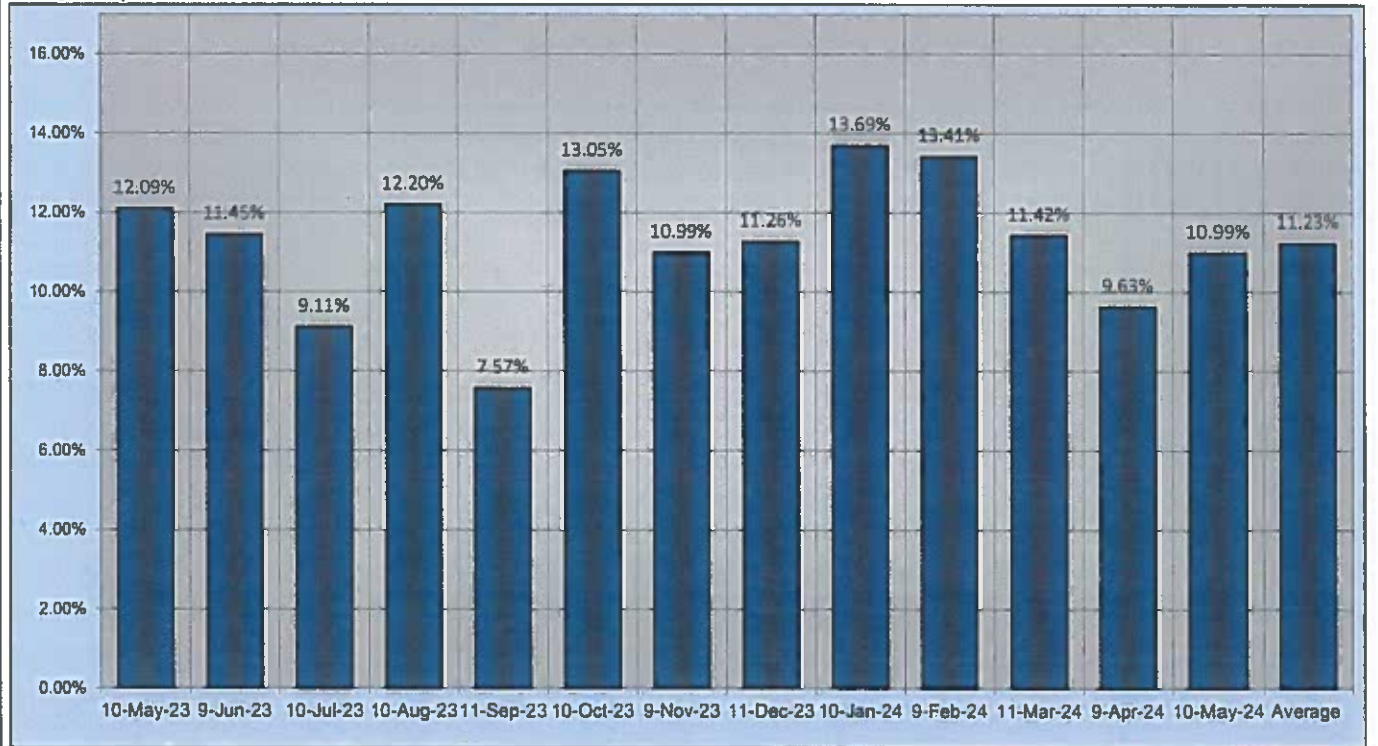


Castroville Community Services District



Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals		miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
10-May-23	4965248	4931000	0	9502000	19398248	16871088	Hydrant meters 148K Jetting & Flushing A Leaks Hydrant 54k. FD 2k Softner 2K 181234	12.09%
9-Jun-23	4406928	4343000	0	13558000	22307928	19418671	Hydrant meters 228K Jetting & Flushing A Leaks Hydrant 102k. FD 2k Softner 2K 335664	11.45%
10-Jul-23	4820471	4531000	0	13970000	23321471	20524468	Hydrant meters 222K Jetting & Flushing 14k Leaks Hydrant 430k. FD 2k Softner 2K 672380	9.11%
10-Aug-23	4819912	5168000	0	15081000	25068912	21745961	Hydrant meters 102K Jetting & Flushing 10k Leaks Hydrant 40k. FD 2k Softner 2K 265213	12.20%
11-Sep-23	4234326	4392000	0	15081000	23707326	21619564	Hydrant meters 102K Jetting & Flushing 15k Leaks Hydrant 105k. FD 2k Softner 2K 292970	7.57%
10-Oct-23	3239607	3891000	0	15451000	22581607	19453385	Hydrant meters 122K Jetting & Flushing 15k Leaks Hydrant 105k. FD 2k Softner 2K 181655	13.05%
9-Nov-23	3931482	4014000	0	14286000	22231482	19549855	Hydrant meters 122K Jetting & Flushing 31k Leaks Hydrant 82k. FD 2k Softner 2K 238000	10.99%
11-Dec-23	3975125	3983000	0	12256000	20214125	17837399	Hydrant meters 22K Jetting & Flushing 32k Leaks Hydrant 85k. FD 2k Softner 2K 100000	11.26%
10-Jan-24	3446900	3432000	0	9525000	16403900	14105926	Hydrant meters 2K Jetting & Flushing 14k Leaks Hydrant 20k. FD 2k Softner 2K 52236	13.69%
9-Feb-24	3413503	3377000	0	8875000	15665503	13503592	Hydrant meters 2K Jetting & Flushing 14k Leaks Hydrant 20k. FD 2k Softner 2K 60452	13.41%
11-Mar-24	3208928	3286000	0	9749000	16243928	14057276	Hydrant meters 21K Jetting & Flushing 18k Leaks Hydrant 100k. FD 2k Softner 2K 331428	11.42%
9-Apr-24	3627567	3584000	0	9327000	16538567	14723310	Hydrant meters 76K Jetting & Flushing 26k Leaks Hydrant 113k. FD 2k Softner 2K 222820	9.63%
10-May-24	4874667	4755000	0	11017000	20646667	18085585	Hydrant meters 64K Jetting & Flushing 65k Leaks Hydrant 122k. FD 2k Softner 2K 292248	10.99%
Average								11.23%



MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING
(including triggered source monitoring for systems subject to the Groundwater Rule)

System Name CASTROVILLE CSD	System Number 2710005
Sampling Period May	Year 2024

	Number Required	Number Collected	Number Total Coliform Positives	Number Fecal/ E.coli Positives
1. Routine Samples (see note 1)	<u>2/WK</u>	<u>10</u>	<u>0</u>	<u>0</u>
2. Repeat Samples following Samples that are Total Coliform Positive and Fecal/E.coli <i>Negative</i> (see notes 5 and 6)		<u>0</u>	<u>0</u>	[]
3. Repeat Samples following Routine Samples that are Total Coliform <i>Positive</i> and Fecal/E.coli Positive (see notes 5 and 6)		<u>0</u>	[]	[]
4. MCL Computation for Total Coliform Positive Samples				
a. Totals (sum of columns)		<u>10</u>	<u>0</u>	
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100] =	<u>NA</u>	%		
c. Is system in compliance...with fecal/E. coli MCL? (see notes 2 and 3)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
...with monthly MCL? (see note 4)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
5. Source Samples Triggered by Routine Samples that are Total Coliform Positive (This applies only to systems subject to the Groundwater Rule - see notes 7 and 8)		<u>0</u>	<u>0</u>	[]
6. Invalidated Samples (Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary)				
7. Summary Completed By:				

Signature J. ERIC TYNAN	Title GENERAL MANAGER	Date 5/4/2024
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NOTES AND INSTRUCTIONS:

1. Routine samples include:
 - a. Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sampling plan established pursuant to 22 CCR Section 64422.
 - b. Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month.
 - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations.
2. Note: For a repeat sample following a total coliform positive sample, any fecal *E.coli* positive repeat (boxed entry) constitutes an MCL violation and requires immediate notification to the Department (22 CCR, Section 64426.1).
3. Note: For repeat sample following a fecal *E.coli* positive sample, any total coliform positive repeat (boxed entry) constitutes an MCL violation and requires immediate notification to the Department (22 CCR, Section 64426.1).
4. Total coliform MCL (Notify Department within 24 hours of MCL violation):
 - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the MCL is violated.
 - b. For systems collecting 40 or more samples, if more than 5% percent of samples collected are total coliform positive, then the MCL is violated.
5. Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
6. Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample.
7. For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
8. For triggered sample(s) required as a result of a total coliform routine positive sample, an *E.coli*, enterococci, or coliphage positive triggered sample (boxed entry) requires immediate notification to the Department, Tier 1 public notification, and corrective action.

Bayoxide E33 ARSENIC Removal Operations Data
Well No: 5

Utilitie: **Castroville C.S.D.**

May-24	Adsorber A	Adsorber B	Bypass	READING	FLOWIDAY	HRS	Probe	Handheld	HEAD LOSS	CO2 PSI	level & PSI	Sodium Hypochlorite	RESIDU AL	WHO
10-4/1/1	135,907,712	135,952,624	89,937,768	217136348	164579	5975	4	7.20	0	1	28%			RG
1	135,974,650	136,024,650	89,986,112	217299510	360194	5978	3	7.10	0	0	42%			RG
2	136,049,152	136,104,400	90,039,256	217483374	347026	5981	3	6.90	0	1	42%			JV
3	136,111,888	136,171,216	90,083,664	217636896	500548	5984	3	6.90	0	1	42%			JR
4														
5														
6	136,298,784	136,372,160	90,218,736	218095576	458680	5993	5993	7.10	0	1	41%			JR
7	136,358,640	136,436,368	90,261,808	218241954	146378	5995	2	7.2	0	1	41%			JR
8	136,420,976	136,502,496	90,306,112	218394200	152246	5998	5998	7.60	0	1	40%			JR
9	136,486,352	136,570,848	90,352,040	218551305	157105	6001	3	7.50	0	1	40%			JV
10	136,551,424	136,638,640	90,398,064	218708906	157601	6004	3	7.50	0	1	39%			JR
11														
12														
13	136,748,176	136,847,168	90,539,352	219189970	481064	6013	6013	7.50	1	1	38%			JR
14	136,814,368	136,917,264	90,586,616	219350473	160503	6016	3	7.50	1	1	37%			JR
15	136,882,576	136,989,776	90,635,728	219516703	166230	6019	6019	7.50	1	1	36%			JR
16	136,942,688	137,053,664	90,678,944	219664290	147587	6022	3	7.50	1	1	35%			JR
17	137,013,552	137,129,216	90,730,176	219836898	172608	6025	3	7.60	0	1	34%			JV
18														
19														
20	137,206,544	137,335,648	90,870,048	220309538	472640	6034	6034	7.6	0	1	32%			JV
21	137,280,512	137,414,832	90,923,664	220491446	181908	6037	3	7.60	1	2	30%			JV
22	137,361,456	137,501,392	90,982,488	220689155	197709	6040	3	7.60	2	3	43%			JV
23	137,431,456	137,576,144	91,033,304	220860660	171505	6044	4	7.50	1	2	41%			JR
24	137,503,760	137,653,120	91,085,600	221183195	322535	6047	3	7.50	1	1	40%			RG
25	137,566,3088	137,716,304	91,128,496	221356705	173510	6050	3	7.6	2	1.5	39%			RG
26														
27														
28	137,774,640	137,942,240	91,282,432	221701165	344460	6060	10	7.50	2	1.5	38%			RG
29	137,844,624	138,016,864	91,333,088	221872385	171220	6063	3	7.50	2	2	37%			RG
30	137,915,040	138,092,160	91,384,304	222040277	167892	6066	3	7.50	2	3	34%			JV
31	137,986,576	138,169,296	91,436,560	222220899	180622	6069	3	7.40	0	1	34%			JR
Totals	2,078,864	2,216,672	1,498,792	5,084,551			94							
Totals all		5,794,328												

* If pH of handheld and probe vary > 0.20 recalibrate the probe

COMMENTS

4/25/24 calibrated PH tester
5/1/24 ids 570, chlonides 220

Location	Constituents	DATE	LAB
Treat+ Bypass 2710005-010	Arsenic (mg/L) Monthly	5/6/24	5.7
		4/1/24	7.2
		3/4/24	5.8
		2/6/24	3.7
		1/2/24	5.7
Total Coliform Quarterly	Total Coliform Quarterly	4/15/24	Absent
		1/2/24	Absent
		10/2/23	Absent

Location	Constituents	DATE	LAB
Well 5 2710005-009	Arsenic (ug/L) Monthly	5/6/24	17
		4/1/24	20.4
		3/4/24	17.7
		2/6/24	15.7
Total Coliform Quarterly	Total Coliform Quarterly	4/15/26	Absent
		1/2/24	Absent
		10/2/23	Absent
		Perchlorate	8/27/16 NOME DETECT

WELL	Time Oper.	Q (gal.)	Well Calculations	Well Q	Discharge	Discharge Calculations	WELL	BPI		BP2		BP3		FP	Tank Level	PSI	CL2 Res	CL2 Gal.	OIL	FOZL	GENERATOR		BATTERY	RUR GEN	RUR FF		
								Starts	Hrs	Starts	Hrs	Starts	Hrs								Starts	Hrs				HOURS	COOLANT
1	050 RG	111170000	363000	304872750	341009	234600	446	1237.0	65	4700.0	51	1187.0	73	00	48	23.6	44.3	0.30	125	99	265.7	fail	OK	YES	UES	RG	
2	000 IV	111262000	366000	306272125	875414	235000	450	1238.0	65	493.0	52	1187.0	73	00	48	22.5	45.1	0.30	138							RG	
3	045 JR	112062000	386000	306621025	350700	235600	454	1238.0	65	494.0	52	1210.0	74	00	48	23.7	45.6	0.32	135							IV	
4	045 JR	112169000	407000	307060255	437230	236100	457.0	1261.0	66.0	494.0	52.0	1211.0	74.0	00	48.0	23.5	45.4	0.38	130							JR	
5	045 JR	113117000	948000	307965565	905108	237600	466	1285.0	67	518.0	53	1235.0	75	00	48	24.0	44.3	0.37	125	99	266.7	OK	OK	YES	YES	JR	
6	020 JR	113829000	412000	308373150	407507	238200	471	1307.0	69	520.0	58	1235.0	75	00	49	23.8	45.1	0.48	126							JR	
7	020 JR	114188000	359000	308768155	395205	238600	474	1308.0	69	543.0	59	1235.0	75	00	49	23.2	45.2	0.40	128							JR	
8	020 IV	114581000	393000	309113487	365132	239100	477	1308.0	69	544.0	59	1258.0	76	00	49	23.7	45.9	0.36	130							IV	
9	015 JR	115005000	424000	309568999	435512	239700	480	1311.0	70	544.0	59	1259.0	76	00	49	23.2	45.1	0.44	130							JR	
10	015 JR	116073000	1068000	310601035	1032036	240900	491	1355.0	71	568.0	60	1283.0	77	00	49	23.5	44.9	0.46	128							JR	
11	020 JR	116465000	116465000	310994360	395325	241300	494	1356.0	71	591.0	61	1283.0	77	00	49	23.2	45.9	0.45	130							JR	
12	020 JR	116845000	116845000	311374444	380084	241900	497	1356.0	71	592.0	61	1306.0	78	00	49	23.4	45.2	0.43	130							JR	
13	020 JR	117245000	400000	311767614	393170	242500	500	1379.0	72	592.0	61	1307.0	78	00	49	22.6	45.0	0.35	130							JR	
14	020 JR	117668000	423000	312190301	422687	243100	503	1380.0	72	615.0	62	1307.0	78	00	49	23.7	45.1	0.41	130							JR	
15	010 IV	118717000	1049000	313272118	1082017	244700	513	1404.0	73	639.0	63	1311.0	79	00	49	22.1	45.1	0.30	135							IV	
16	010 IV	119146000	429000	313658132	385814	245300	517	1404.0	73	640.0	63	1354.0	80	00	49	23.8	45.5	0.32	130							IV	
17	020 IV	119622000	476000	31413180	485048	245900	520	1427.0	74	640.0	64	1355.0	81	00	49	23.4	44.8	0.35	130	99	266.9	Full	OK	YES	YES	IV	
18	005 JR	120029000	407000	314521319	388959	246600	523	1428.0	74	641.0	65	1377.0	83	00	50	23.7	45.3	0.42	130							JR	
19	035 RG	120418000	389000	314916790	384651	247100	526	1451.0	75	641.0	65	1378.0	83	00	50	23.6	45.2	0.40	130							RG	
20	030 RG	120843000	0	315366905	449315	2477	529	1452	79	665	66	1379	84	00	50	22.3	45.0	0.34	132							RG	
21	045 RG	121828000	985000	316318415	951910	249000	539	1476.0	76	688.0	67	1402.0	84	00	50	22.3	45.1	0.35	127							RG	
22	020 RG	122216000	388000	316717915	399500	249600	542	1476.0	76	689.0	67	1425.0	85	00	50	23.0	44.5	0.30	132							RG	
23	040 IV	122657000	441000	317157691	439776	250200	545	1499.0	77	689.0	67	1426.0	85	00	50	23.4	45.0	0.38	130							IV	
24	020 JR	123063000	406000	317549192	391501	250900	548	1500.0	77	712.0	68	1426.0	85	00	50	23.7	44.8	0.43	130							JR	
25	TOTALS		11753000	01676442	163.00	263.00	263.00	263.00	242.00	242.00	239.00	239.00	0.00														
26	470024 WELL -48																										
27	LES 128 5-1-24																										

C o m m e n t s
 5/18/23 Replumbed, repositioned air flow sensor Replaced air blower

CASTROVILLE COMMUNITY SERVICES DISTRICT



CASTROVILLE - ZONE 1 MONTHLY O&M REPORT MAY 2024

❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2024

❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2024

❖ **LIFT STATION #7 @ Via Linda**

- Did pump-down, alarm check, and general inspection of Lift Station 5/2/2024
- Did pump-down, alarm check, and general inspection of Lift Station 5/9/2024
- Did pump-down, alarm check, and general inspection of Lift Station 5/16/2024
- Did pump-down, alarm check, and general inspection of Lift Station 5/23/2024
- Did pump-down, alarm check, and general inspection of Lift Station 5/30/2024

❖ **JETTING ACTIVITIES**

- Total jetted approx. 5,785 feet

❖ **OTHER MATTERS**

- Responded to 12 Underground Alert marking requests
- Submitted no-spill report to SWRCB on 6-3-2024
- Cleaning and inspecting storm drains in October-January

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain drainage ditches are clear & free of debris
- Confirm that storm drain interceptors are clear & free of debris



Castroville

May 2024 JETTING

6/7/2024



ID	Material	Length	Street	Downstream MH	Upstream MH
10500Alley MH63<64	6" Clay	368	McDougall Alley	MH 6.3	MH 6.4
10600Axtell	6" Clay	255	Axtell St.	MH 15.4	CO 15.6
10600Haight	6" Clay	375	Haight St.	MH 15.3	MH 15.32
10700Axtell	6" Clay	350	Crane St.	MH 15.4	MH 15.5
10700Haight	6" Clay	364	Haight St.	MH 15.2	MH 15.3
10800Axtell	6" Clay	360	Axtell St.	MH 15.73	MH 15.71
10800Geil	18" Clay	353	Geil St.	MH 15	MH 16
10800Haight	6" Clay	300	Haight St.	MH 15.72	CO 15.72
10800Haight/B	6" Clay	155	Haight St.	MH 15.2	CO15.21
10800Seymour	6" Clay	230	Seymour St.	MH 15.1	CO 15.1
11200Crane	6" Clay	200	Crane St.	MH 15	CO 15.9
11300Crane	6" Clay	339	Crane St.	MH 15	MH 15.1
11400Crane	6" Clay	352	Crane St.	MH 15.1	MH 15.2
11400Preston	6" Clay	160	Preston St.	MH 15.3	CO 15.31
11500Crane	6" Clay	190	Crane St.	MH 15.2	CO15.2
11500Preston	6" Clay	352	Preston St.	MH 15.3	MH 15.4
	PSM SDR35				
11550Crane	8"	300	Crane St.	MH 15.72	MH 15.73
11600Crane/new	6" Clay	261	Crane St.	MH 15.73	MH 15.74
11600Crane/old	6" Clay	175	Crane St.	MH 15.5	MH 15.51
11600Preston	6" Clay	346	Preston St.	MH 15.4	CO 15.41
TOTAL		5785			

CASTROVILLE COMMUNITY SERVICES DISTRICT



MORO COJO - ZONE 2 MONTHLY O&M REPORT MAY 2024

❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2024

❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2024

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #61 to-MH #61.2
- Jetted sewer lines btwn MH #60 to-MH #61
- Jetted sewer lines btwn MH #70 to-MH #71
- Jetted sewer lines btwn MH #69 to MH #704

- Total jetted approx. 1068 feet

❖ **OTHER MATTERS**

- Responded to 0 Underground Alert marking requests
- Cleaned lift station and weed-whacked site
- SWRCB-Reported "no-spill" 6/3/2024
- Need NCP&R to Clean EQ Basins
- Performed inspection of all storm drains in November 2024
- Open Space mowing done again May 2024

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are clear
- Detention ponds are clean & fence secured



Moro Cojo APRIL 2024 JETTING



ID	Material	Length	Street	Downstream MH	Upstream
Liftstation/Los Arboles	8" PVC	50	Los Arboles Cir.	MH 61	MH 61
Los Arboles Cir	8" PVC	530	Los Arboles Cir.	MH 61	CO 61.2
Los Arboles Cir.	8" PVC	248	Los Arboles Cir.	MH 61	MH 60
Moro Cojo/field	8" PVC	52	Los Arboles Cir.		MH 69
Viva Ln/4	8" PVC	80	Viva Ln	MH 70	MH 71
Viva Ln/5	8" PVC	108	Viva Ln	MH 69	MH 70
	TOTAL	1068			

CASTROVILLE COMMUNITY SERVICES DISTRICT



MOSS LANDING-ZONE 3 MONTHLY O&M REPORT

MAY 2024

❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2024

❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2024

❖ **LIFT STATION #3 (on Sandholt Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2024

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2024

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #24 to-MH #25
- ❑ Jetted sewer lines btwn MH #25 to-MH #26

- ❑ Total jetted approx. 476 feet

❖ **OTHER MATTERS**

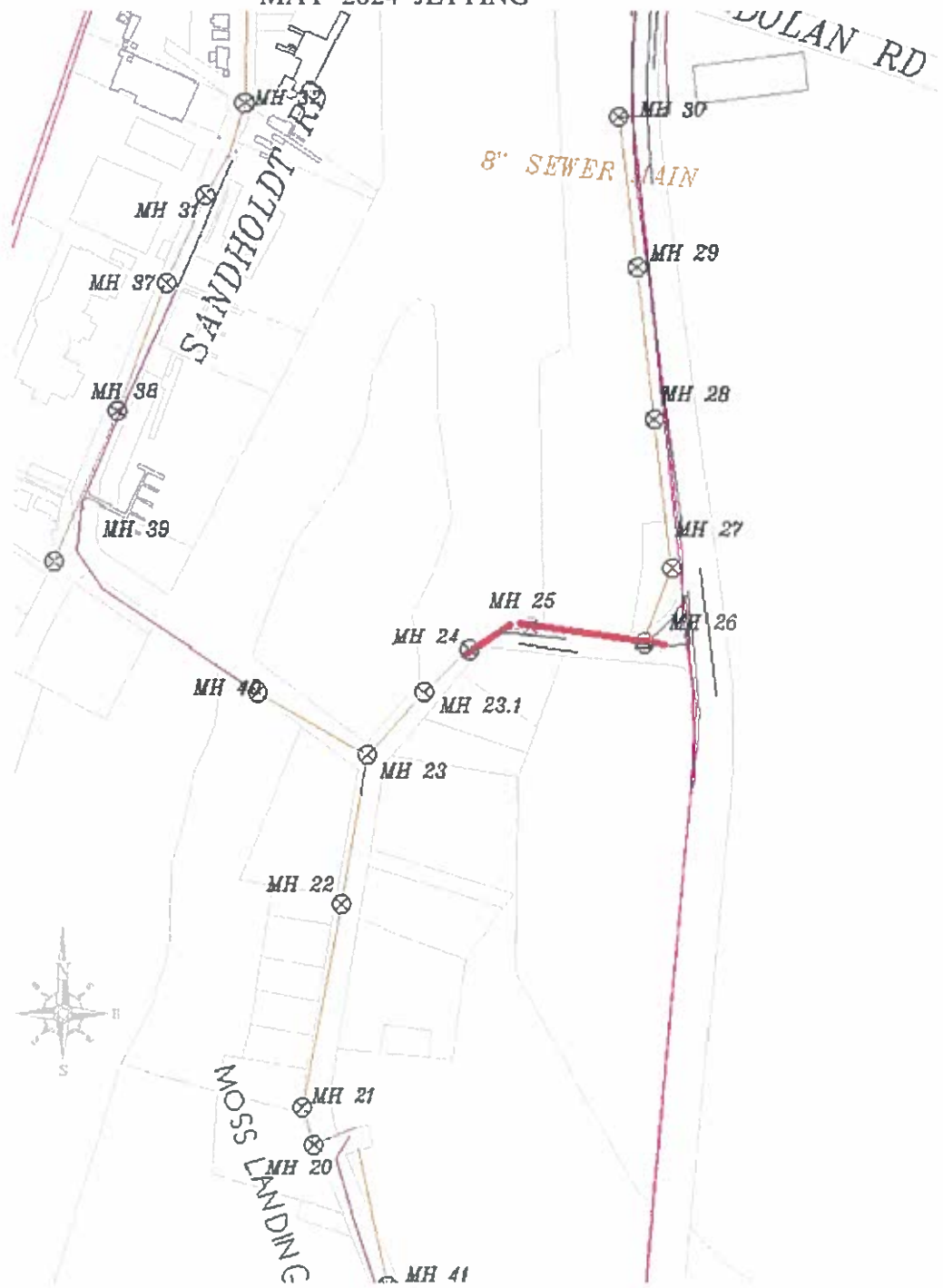
- ❑ Met owner of property next to new station 1 location to coordinate fencing & flooding issues
- ❑ Finalizing construction grant application for \$7.5 Million for upgrades and repair of sewer system
- ❑ Performed Bi-annual inspection of grease traps at various facilities in and March 2024 and November 2023
- ❑ Submitted "no spill" to CIWQS 6-3-2024

❖ **Improvements/CIP/Suggestions**

- ❑ Video sewer line on causeway next to Whole Enchilada
- ❑ Schedule pigging of Station #1 & Station #2 force mains



Moss Landing
MAY 2024 JETTING



ID	Material	Length	Street	Downstream MH	Upstream MH
MH25>MH24	PSM SDR35 8"	127	Soundholt Rd.	MH24 ML	MH25 ML
MH26>MH25	8" Clay	349	Soundholt Rd.	MH25 ML	MH26 ML
Total		476			

CASTROVILLE COMMUNITY SERVICES DISTRICT Accounts Receivable - Summary

From: 5/1/2024 Through: 5/31/2024

Limited to :	Balance
	\$59,011.52

Charge	Minimum	Overage	Consumption	Bills	Total
FIRELINE Charge	\$6,077.45	\$28.02	1,286.00 Cubic Ft	72	\$6,105.47
SURCHARGE Charge	\$11,549.55	\$0.00	0.00	137	\$11,549.55
WATER Charge	\$42,408.39	\$52,588.30	2,412,300.00 Cubic Ft	1,431	\$94,996.69
WATER CMPND Charge	\$0.00	\$93.15	4,273.00 Cubic Ft	1	\$93.15
Total Charge	\$60,035.39	\$52,709.47			\$112,744.86

Delinquency	Amount
FIRELINE Penalty	\$0.00
WATER Penalty	\$0.00
Total Delinquency	\$0.00

Deposit Applied	Amount
WATER Charge	(\$286.32)
WATER Open Credit	(\$88.68)
Total Deposit Applied	(\$375.00)

NSF Fee	Amount
WATER NSF Fee	\$40.00
Total NSF Fee	\$40.00

Open Applied	Amount
FIRELINE Payment Open Credit	\$131.04
WATER Payment Open Credit	\$3,855.59
Total Open Applied	\$3,986.63

Open Payment	Amount
FIRELINE Charge(Payment Open Credit)	(\$186.43)
SURCHARGE Charge(Payment Open Credit)	(\$79.50)
WATER Charge(Payment Open Credit)	(\$3,679.80)
WATER Service Order Fee(Payment Open Credit)	(\$40.90)
Total Open Payment	(\$3,986.63)

Payment	Amount	
FIRELINE Charge	(\$5,258.68)	\$166,162.70
FIRELINE Open Credit	(\$262.08)	\$165,900.62
SURCHARGE Charge	(\$10,840.65)	\$155,059.97
WATER Charge	(\$84,152.52)	\$70,907.45
WATER CMPND Charge	(\$60.63)	\$70,846.82
WATER NSF Fee	(\$40.00)	\$70,806.82
WATER Open Credit	(\$4,533.49)	\$66,273.33
WATER Service Order Fee	(\$150.47)	\$66,122.86
Total Payment	(\$105,298.52)	

Payment Reversal	Amount	
WATER Charge	\$52.58	\$66,175.44
Total Payment Reversal	\$52.58	

Refund	Amount	
WATER Open Credit	\$88.68	\$66,264.12
Total Refund	\$88.68	

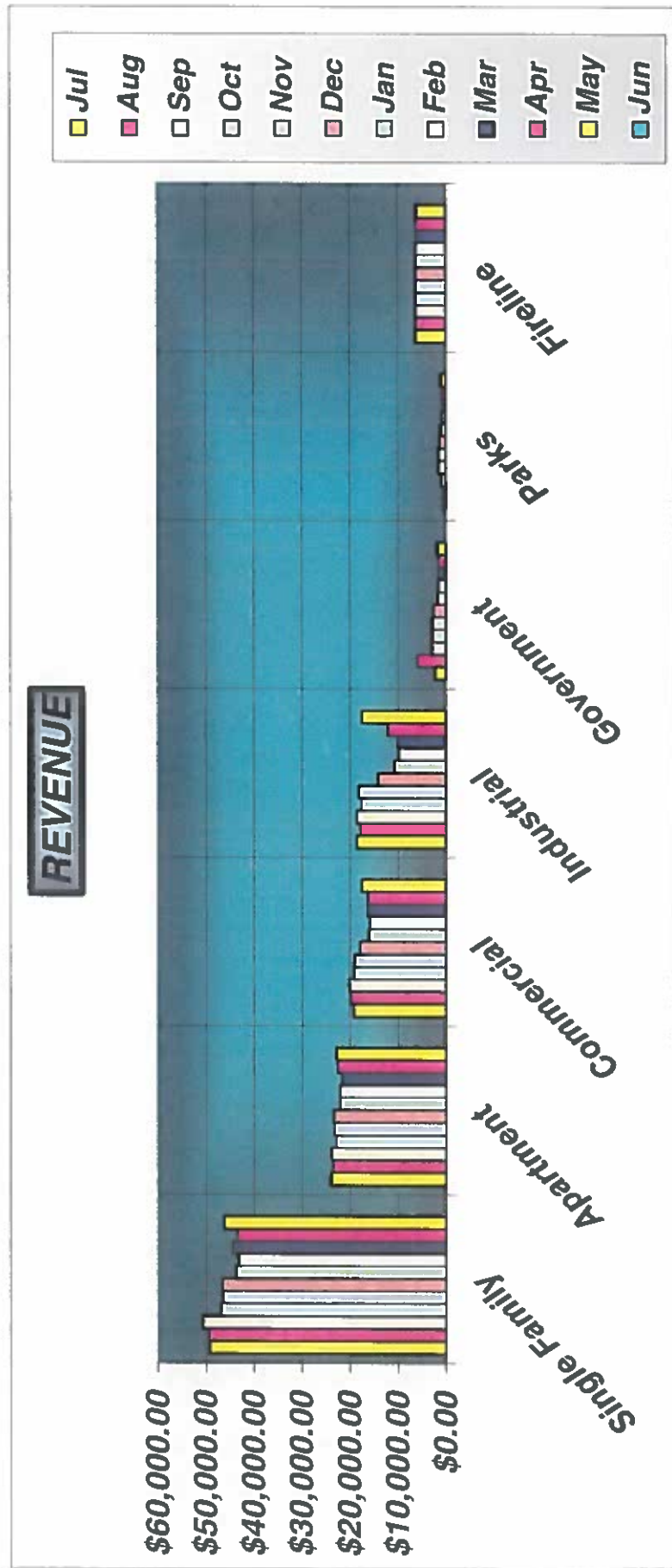
Service Order Fee	Amount	
WATER Service Order Fee	\$210.00	\$66,474.12
Total Service Order Fee	\$210.00	

Write-Off	Amount	
WATER Charge	(\$78.79)	\$66,395.33
WATER Service Order Fee	(\$10.00)	\$66,385.33
Total Write-Off	(\$88.79)	

Closing Balance: \$66,385.33

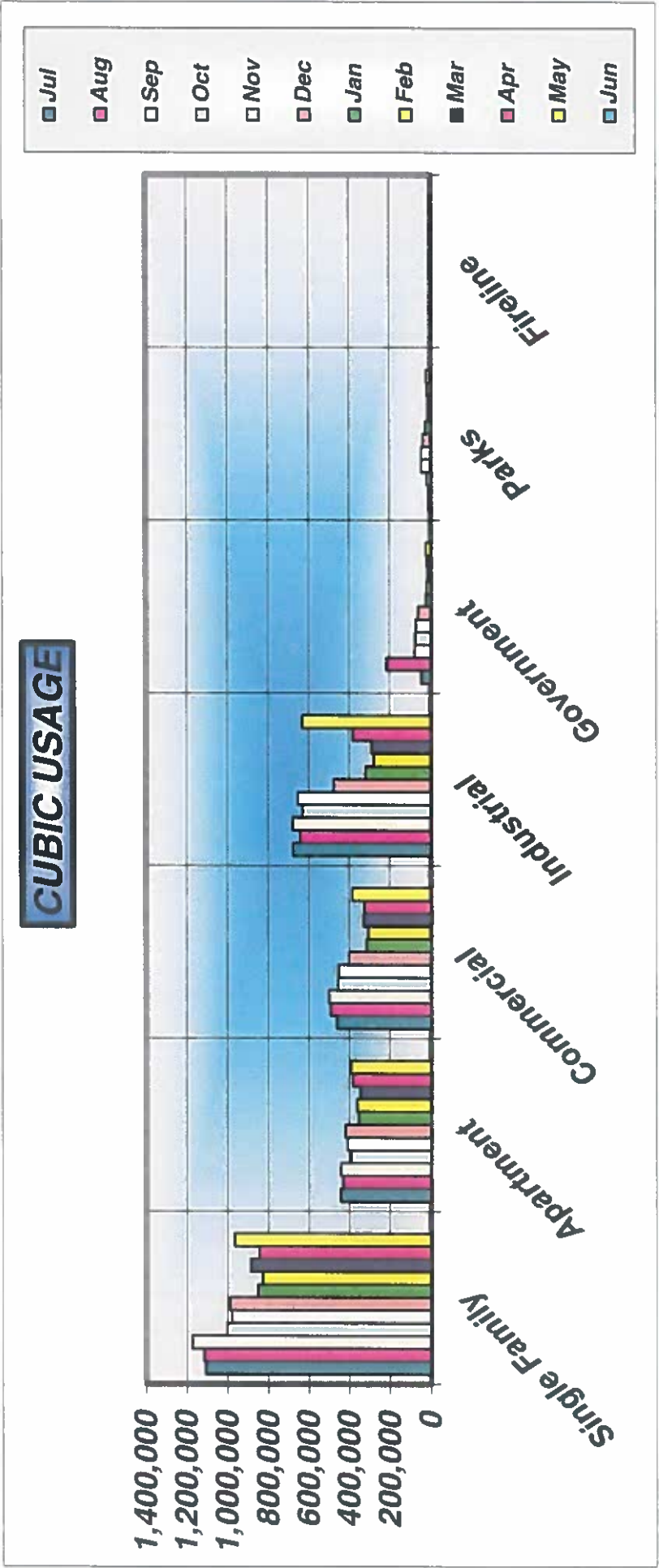
Annual Water Revenue By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$49,270.55	\$23,806.00	\$19,259.56	\$18,529.58	\$2,178.79	\$638.03	\$6,194.66	\$119,877.17
Aug	\$49,415.81	\$23,518.98	\$19,898.15	\$17,761.75	\$5,869.68	\$708.68	\$6,195.34	\$123,368.39
Sep	\$50,671.34	\$23,791.79	\$20,102.89	\$18,560.20	\$2,850.18	\$869.29	\$6,195.54	\$123,041.23
Oct	\$46,937.62	\$22,709.78	\$19,136.98	\$17,516.54	\$2,771.26	\$1,459.77	\$6,200.55	\$116,732.50
Nov	\$46,455.83	\$23,132.59	\$19,055.13	\$18,014.04	\$2,764.27	\$1,433.13	\$6,201.70	\$117,056.69
Dec	\$46,627.91	\$23,331.46	\$17,920.04	\$14,160.26	\$2,516.88	\$1,280.31	\$6,201.35	\$112,038.21
Jan	\$43,690.78	\$21,899.43	\$16,038.17	\$10,706.61	\$1,676.67	\$1,018.49	\$6,201.06	\$101,231.21
Feb	\$43,137.56	\$22,056.14	\$15,853.68	\$9,858.32	\$1,559.10	\$732.91	\$6,202.24	\$99,399.95
Mar	\$44,436.61	\$21,721.18	\$16,341.81	\$10,073.40	\$1,515.29	\$745.37	\$6,144.16	\$100,977.82
Apr	\$43,499.99	\$22,545.08	\$16,267.31	\$12,087.15	\$1,527.35	\$829.70	\$6,199.62	\$102,956.20
May	\$46,254.05	\$22,764.50	\$17,501.18	\$17,541.32	\$1,664.49	\$913.85	\$6,105.47	\$112,744.86
Jun								
Totals	\$510,398.05	\$251,276.93	\$197,374.90	\$164,809.17	\$26,893.96	\$10,629.53	\$68,041.69	\$1,229,424.23



Annual Water Usage By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,108,450	442,777	462,132	677,207	45,601	6,878	868	2,743,913
Aug	1,117,411	430,466	491,425	641,986	214,908	10,118	900	2,907,214
Sep	1,174,256	441,840	500,815	678,612	76,399	17,486	908	2,890,316
Oct	1,002,993	391,992	456,509	630,736	72,779	44,572	1,139	2,600,720
Nov	980,442	410,447	452,169	653,559	72,459	43,350	1,191	2,613,617
Dec	988,533	419,575	401,166	476,779	61,110	36,340	1,176	2,384,679
Jan	851,761	353,280	314,363	318,355	22,568	24,330	1,162	1,885,819
Feb	829,001	361,328	305,899	279,443	17,176	11,230	1,216	1,805,293
Mar	887,284	346,028	328,278	289,309	15,166	11,801	1,449	1,879,315
Apr	845,157	383,855	324,977	381,683	15,719	15,670	1,296	1,968,357
May	965,833	392,962	384,365	631,873	22,010	19,530	1,286	2,417,859
Jun								
Totals	10,751,121	4,374,550	4,422,098	5,659,542	635,895	241,305	12,591	26,097,102



CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT
Receipts, Disbursements, and Bank Balances as of May 31, 2024

Ending balance as of April 30, 2024 \$17,836,205.15

CHASE BANK, GENERAL FUND - Revenue and Expenses

Beginning Balance	1,474,519.78
Water Receipts	105,358.52
Water-Sewer Miscellaneous Receipts	1,886.23
Monterey One Water Fees	24,576.16
Caltrants-Grant Over Head Sign	6,442.00
Misc. Over/Short	1.00
Bank Fees & NSF Fees	(143.83)
Transfer Excess Funds to CAMP	(600,000.00)
Expenses (Checks Written)	(235,883.68)
Ending Balance for General Fund	<u>776,756.18</u>

CHASE BANK, CUSTOMER DEPOSIT FUND

Beginning Balance	68,637.49
New Deposits (opened accounts)	240.00
Deposits Returned or Applied to Accounts	(1,375.00)
Ending Balance for Customer Deposit Fund	<u>67,502.49</u>

LAIF FUND- Average Monthly Effective Yield 4.332% as of 05/31/24

Beginning Balance Water Reserve	1,896,422.85
Beginning Balance Water Capital Improvement	1,143,154.06
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Sewer (Zone1) Reserve	112,848.00
Beginning Balance Sewer (Zone 1 & 2) Capital Improvement	2,770,814.88
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Governmental (Zone 1)	27,132.84
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Governmental (Zone 2)	54,780.63
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Sewer Moss Landing (Zone 3) Capital Imp	164,164.06
Quarterly Interest Earned: January, April, July, & October	0.00
Ending Balance LAIF	<u>6,169,317.32</u>

CAMP FUND-Yield 5.44%

Beginning Balance Sewer (Zone 1) Capital Improve Account	3,166,300.80
Monthly Interest Earned	351,111.18
Ending Balance Camp Federal Security Account	<u>3,517,411.98</u>
Beginning Balance Sewer (Zone 1) Reserves Account	260,478.67
Monthly Interest Earned	1,198.59
Ending Balance CAMP Federal Security Account	<u>261,677.26</u>
Beginning Balance Sewer Moss Landing (Zone 3) Capital Improv	987,832.37
Monthly Interest Earned	104,990.80
Ending Balance Camp Federal Security Account	<u>1,092,823.17</u>
Beginning Balance Governmental (Zone 1)	51,737.98
Monthly Interest Earned	238.07
Ending Balance Camp Federal Security Account	<u>51,976.05</u>



Beginning Balance Governmental (Zone 2)	269,614.79
Monthly Interest Earned	<u>1,240.63</u>
Ending Balance Camp Federal Security Account	<u>270,855.42</u>
Beginning Balance Water Capital Improvements	2,833,151.53
Monthly Interest Earned	<u>178,795.94</u>
Ending Balance Camp Federal Security Account	<u>3,011,947.47</u>
Total CAMP Consolidated Summary	<u><u>8,206,691.35</u></u>
CaITRUST-INVESTMENT	
Beginning Balance Sewer (Zone 1) Medium-Term Account	2,554,614.42
Income Distribution	9,135.99
Unrealized Gain (Loss)	<u>7,917.19</u>
Ending Balance CaITRUST	<u>2,571,667.60</u>
New Balance as of May 31, 2024	<u><u>17,791,934.94</u></u>





PMIA/LAIF Performance Report as of 6/05/24



Quarterly Performance Quarter Ended 03/31/24

LAIF Apportionment Rate ⁽²⁾ :	4.30
LAIF Earnings Ratio ⁽²⁾ :	0.00011755619077389
LAIF Administrative Cost ⁽¹⁾ :	0.27
LAIF Fair Value Factor ⁽¹⁾ :	0.994191267
PMIA Daily ⁽¹⁾ :	4.22
PMIA Quarter to Date ⁽¹⁾ :	4.12
PMIA Average Life ⁽¹⁾ :	226

PMIA Average Monthly Effective Yields⁽¹⁾

May	4.332
April	4.272
March	4.232
February	4.122
January	4.012
December	3.929

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 4/30/24 \$171.5 billion

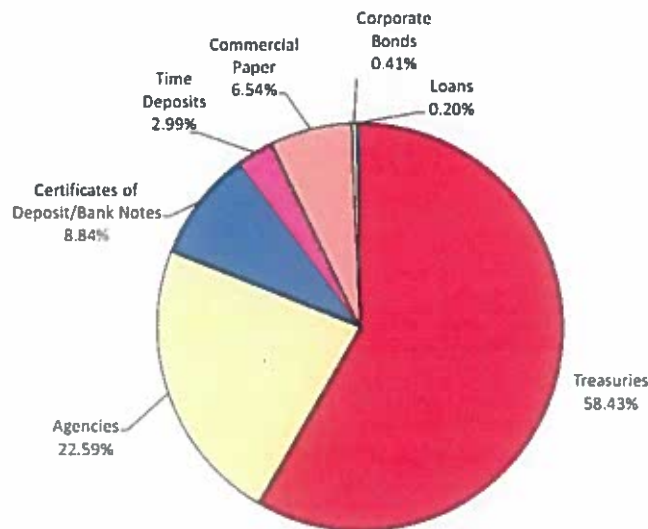


Chart does not include \$1,969,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a)

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾State of California, Office of the Treasurer

⁽²⁾State of California, Office of the Controller



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
06/12/24	4.44	4.32	222
06/11/24	4.43	4.32	224
06/10/24	4.42	4.32	225
06/09/24	4.43	4.32	227
06/08/24	4.43	4.32	227
06/07/24	4.43	4.31	227
06/06/24	4.42	4.31	229
06/05/24	4.41	4.31	230
06/04/24	4.40	4.31	232
06/03/24	4.40	4.31	232
06/02/24	4.41	4.31	233
06/01/24	4.41	4.30	233
05/31/24	4.41	4.30	233
05/30/24	4.36	4.30	227
05/29/24	4.36	4.30	229
05/28/24	4.37	4.30	227
05/27/24	4.36	4.30	232
05/26/24	4.36	4.30	232
05/25/24	4.36	4.30	232
05/24/24	4.36	4.29	232
05/23/24	4.37	4.29	231
05/22/24	4.37	4.29	231
05/21/24	4.37	4.29	229
05/20/24	4.36	4.29	231
05/19/24	4.36	4.29	233
05/18/24	4.36	4.29	233
05/17/24	4.36	4.28	233
05/16/24	4.36	4.28	234
05/15/24	4.35	4.28	235
05/14/24	4.27	4.28	230
05/13/24	4.29	4.28	227
05/12/24	4.29	4.28	229
05/11/24	4.29	4.28	229
05/10/24	4.29	4.28	229
05/09/24	4.28	4.28	230
05/08/24	4.31	4.28	226
05/07/24	4.31	4.28	226

*Daily yield does not reflect capital gains or losses

Updated: 6/12/2024

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

June 07, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CASTROVILLE COMMUNITY SERVICES DISTRICT

OFFICE MANAGER/SECRETARY TO THE BOARD
P.O. BOX 1065
11499 GEIL STREET
CASTROVILLE, CA 95012

[Tran.Type.Definitions](#)

Account Number: [REDACTED]

May 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	6,169,317.32
Total Withdrawal:	0.00	Ending Balance:	6,169,317.32



Consolidated Summary Statement

Account Statement
For the Month Ending May 31, 2024

CASTROVILLE COMMUNITY SERVICES DISTRICT

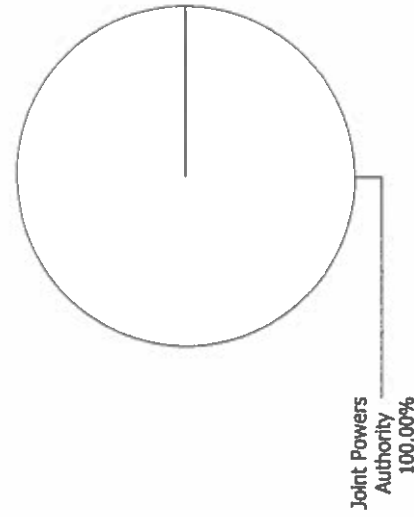
Portfolio Summary			
Portfolio Holdings	Cash Dividends and Income	Closing Market Value	Current Yield
CAMP Pool	37,575.21	8,206,691.35	5.44 %
Total	\$37,575.21	\$8,206,691.35	

Investment Allocation			
Investment Type	Closing Market Value	Percent	
Joint Powers Authority	8,206,691.35	100.00	
Total	\$8,206,691.35	100.00%	

Maturity Distribution (Fixed Income Holdings)

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	8,206,691.35	100.00
31 to 60 days	0.00	0.00
61 to 90 days	0.00	0.00
91 to 180 days	0.00	0.00
181 days to 1 year	0.00	0.00
1 to 2 years	0.00	0.00
2 to 3 years	0.00	0.00
3 to 4 years	0.00	0.00
4 to 5 years	0.00	0.00
Over 5 years	0.00	0.00
Total	\$8,206,691.35	100.00%

Weighted Average Days to Maturity 1





Account Statement
For the Month Ending May 31, 2024

Consolidated Summary Statement

CASTROVILLE COMMUNITY SERVICES DISTRICT

Account Number	Account Name	Opening Market Value	Purchases / Deposits	Redemptions / Sales / Maturities	Unsettled Trades	Change in Value	Closing Market Value	Cash Dividends and Income
	SEWER CAPITAL IMPROVEMENTS	3,166,300.80	351,111.18	0.00	0.00	0.00	3,517,411.98	16,111.18
	SEWER RESERVES	260,478.67	1,198.59	0.00	0.00	0.00	261,677.26	1,198.59
	Sewer Moss Landing Capital Improvements	987,832.37	104,990.80	0.00	0.00	0.00	1,092,823.17	4,990.80
	Zone 1 Governmental	51,737.98	238.07	0.00	0.00	0.00	51,976.05	238.07
	Zone 2 Governmental	269,614.79	1,240.63	0.00	0.00	0.00	270,855.42	1,240.63
	Water Capital Improvements	2,833,151.53	178,795.94	0.00	0.00	0.00	3,011,947.47	13,795.94
Total		\$7,569,116.14	\$637,575.21	\$0.00	\$0.00	\$0.00	\$8,206,691.35	\$37,575.21



CalTRUST
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 Granite Bay, CA 95746
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 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

05/01/2024 through 05/31/2024

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on May 31 (\$)	Value on May 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
CASTROVILLE COMMUNITY SERVICES DISTRICT	[REDACTED]					
CalTRUST Medium Term Fund	[REDACTED]	264,847.333	9.71	2,571,667.60	2,667,953.99	(96,286.39)
Portfolios Total value as of 05/31/2024				2,571,667.60		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		CASTROVILLE COMMUNITY SERVICES DISTRICT					Account Number: [REDACTED]	
CalTRUST Medium Term Fund								
Beginning Balance	05/01/2024			263,908.448	9.68	2,554,814.42		
Accrual Income Div Reinvestment	05/31/2024	8,135.99	840.885	264,847.333	9.71	2,571,667.60	0.00	0.00
Change in Value						7,917.19		
Closing Balance as of	May 31			264,847.333	9.71	2,571,667.60		

Castroville Community Services District

List of Checks for May 2024

Date	Number	Name	Memo	Amount
General Fund Checking				
05/02/2024	2485	CA Dept of Fish and Wildlife	Application Submittal/Deposit for Moss Landing Wastewater Reh Proj System Wide Fiscal Sustainability	\$ 20,803.75
05/02/2024	2486	Akel Engineering Group Inc	Plan-Wastewater	\$ 2,418.00
05/02/2024	2487	All Safe	Quarterly Alarm Monitoring-Shop	\$ 225.00
05/02/2024	2488	AT&T	Monthly Telephone Services	\$ 315.28
05/02/2024	2489	Contes Generator Service	Generator-Castroville Blvd.	\$ 35,201.96
05/02/2024	2490	Core & Main LP	Parts & Supplies	\$ 341.83
05/02/2024	2491	Costco Wholesale	Annual Membership Dues	\$ 240.00
05/02/2024	2492	Eudoxio Orozco Jr	Monthly Cellular Phone Allowance	\$ 40.00
05/02/2024		continued	Backflow Class & Exam	\$ 640.00
05/02/2024	2493	ICONIX Waterworks	Parts & Supplies	\$ 10.49
05/02/2024	2494	Jonathan Varela	Monthly Cellular Phone Allowance	\$ 40.00
05/02/2024	2495	Lidia Santos	Monthly Cellular Phone Allowance	\$ 40.00
05/02/2024	2496	Linde Gas & Equipment Inc	Supplies for Well Sites	\$ 564.96
05/02/2024	2497	Michael Wolf	Meter Testing	\$ 220.00
05/02/2024	2498	Master Meter Inc	Water- Reading Software Support	\$ 1,925.00
05/02/2024	2499	MNS Engineers	Misc. On-Call Support	\$ 278.23
05/02/2024		continued	Emergency Deep Aquifer Project	\$ 236.25
05/02/2024		continued	M L Wastewater System Rehab Proj Washington Sewer Trunk Line Bypass Project-Environmental Review & Perm	\$ 1,518.24
05/02/2024		continued	Review & Perm	\$ 5,739.08
05/02/2024	2500	Monterey Bay Analytical Services	Monthly Water Testing Fees	\$ 296.00
05/02/2024	2501	Monterey Bay Water Works	Operators -April Training Class	\$ 150.00
05/02/2024	2502	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 3,461.00
05/02/2024	2503	ODP Business Solutions LLC	Office Supplies	\$ 371.82
05/02/2024	2504	Pacific Gas & Electric	Well Sites	\$ 9,000.00
05/02/2024	2505	Silke Communications	Part for Radio-GM Office	\$ 443.29
05/02/2024	2506	Valley Pacific Petroleum Services	Fuel for Vehicles	\$ 1,084.56
05/02/2024	2507	VESTIS	Operators Uniforms-Restroom Serv &	\$ 356.92
05/02/2024	2508	Pacific Gas & Electric	Well Sites & Office	\$ 4,381.32
		continued	Street Lighting Zone 1 & 2	\$ 3,477.11
	2509-			
05/02/2024	2514	District Employees'	Bi-Weekly Net Payroll	\$ 14,409.15
05/02/2024	2515	Cosme Padilla	Board Meeting 4-16-2024	\$ 91.25
05/02/2024	2516	Glenn Oania	Board Meeting 4-16-2024	\$ 91.25
05/02/2024	2517	Gregory K MacMillan	Board Meeting 4-16-2024	\$ 91.25
05/02/2024	2518	James Cochran	Board Meeting 4-16-2024	\$ 91.25
05/02/2024	2519	Ronald J. Stefani	Board Meeting 4-16-2024	\$ 91.25
05/02/2024	2520	VALIC	Bi-Weekly Deferred Comp	\$ 2,265.00
05/02/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,494.52
05/02/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,185.96
05/02/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,661.92
05/02/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,461.70
05/02/2024	5	PERS	Employees Health Benefits-Monthly	\$ 18,194.96
05/16/2024	2521	ACWA JPIA	Employees Monthly Dental-Vison-EAF	\$ 961.62

Date	Number	Name	Memo	Amount
			System Wide Fiscal Sustainability	
05/16/2024	2522	Akel Engineering Group Inc	Plan-Wastewater	\$ 2,847.50
05/16/2024	2523	California Water Service Compan	Water Meters-Lift Stations Zone 2	\$ 26.80
05/16/2024	2524	Castroville Auto Parts	Test Battery & Battery for Yaris	\$ 489.14
05/16/2024	2525	Castroville Hardware	Parts & Supplies	\$ 572.44
05/16/2024	2526	Collins Electrical Company Inc	Via Linda Lift Station Repair/Main	\$ 728.99
05/16/2024	2527	GreatAmerica Financial Svcs	Monthly Meter & Bill Sorter Lease	\$ 484.76
05/16/2024	2528	HdroPro Solutions West Inc	Meter for Sea Garden Lift Station	\$ 2,300.69
05/16/2024	2529	Linde Gas & Equipment Inc	Supplies for Well Sites	\$ 800.35
05/16/2024	2530	MNS Engineers	Grants & Meeting Reports	\$ 973.81
05/16/2024	2531	Pacific Gas & Electric	Lift Stations Zone 1	\$ 580.57
		continued	Lift Stations Zone 2	\$ 1,009.65
		continued	Lift Stations Zone 3	\$ 1,648.41
05/16/2024	2532	Principal Life Group	Employees Monthly Life Insurance	\$ 107.35
			Operators Uniforms Restroom	
05/16/2024	2533	VESTIS	Service & Mats	\$ 329.32
05/16/2024	2534	Elan Financial Services	GM & Lead Operator Cell Phones	\$ 100.00
		continued	Annual GoToMeeting Membership	\$ 192.00
		continued	Monthly Modem	\$ 38.97
		continued	Monthly QB Payroll Usage Fee	\$ 66.00
05/16/2024	2535	Elan Financial Services	Visa-Roberto Repair Tire on Truck	\$ 25.00
05/16/2024	2536	WM Corporate Services Inc	Monthly Waste Disposal Fees	\$ 76.66
05/16/2024	2537	Zoom Imaging Solutions	Copy Fees & Xerox Maintenance	\$ 213.45
05/16/2024	2538	CWEA	Annual Membership Dues-Orozco	\$ 221.00
05/16/2024	2539	Variable Annuity Life Insurance	Bi-Weekly Deferred Comp	\$ 2,265.00
	2540-			
05/16/2024	2545	District Employees'	Bi-Weekly Net Payroll	\$ 14,087.15
05/16/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,292.58
05/16/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,132.75
05/16/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,661.92
05/16/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,461.70
05/30/2024	2546	AT&T	Monthly Telephone Services	\$ 314.95
05/30/2024	2547	Castroville Auto Parts	Parts & Supplies	\$ 20.45
05/30/2024	2548	Charter Communications	Monthly Internet Service	\$ 104.99
05/30/2024	2549	CHOMP	AED for District Office	\$ 2,000.00
05/30/2024	2550	Linde Gas & Equipment Inc	Supplies for Well Sites	\$ 696.50
05/30/2024	2551	Monterey Bay Analytical Services	Monthly Water Testing Fees	\$ 476.00
05/30/2024	2552	Pacific Gas & Electric	Well Sites	\$ 13,737.51
		continued	Office	\$ 343.26
		continued	Street Lighting Zone 1 & 2	\$ 3,479.30
05/30/2024	2553	Pueblo Water Resources Inc.	Well #6 Specs	\$ 1,827.50
05/30/2024	2554	Valley Pacific Petroleum Services	Fuel for Vehicles	\$ 226.36
			Operators Uniforms Restroom	
05/30/2024	2555	VESTIS	Service & Mats	\$ 331.55
	2556-			
05/30/2024	2561	District Employees'	Bi-Weekly Net Payroll	\$ 14,091.86
05/30/2024	2562	Variable Annuity Life Insurance	Bi-Weekly Deferred Comp	\$ 2,265.00
05/30/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,406.38
05/30/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,154.57
05/30/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,661.92
05/30/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,461.70
05/30/2024	2563	Cosme Padilla	5/21/2024 Board Meeting	\$ 91.25
05/30/2024	2564	Glenn Oania	5/21/2024 Board Meeting	\$ 91.25

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Date	Number	Name	Memo	Amount
05/30/2024	2565	Gregory K MacMillan	5/16/2024 Budget & Personnel	
05/30/2024	2566	James Cochran	5/21/2024 Board Meeting	\$ 182.50
			5/21/2024 Board Meeting	\$ 91.25
			5/16/2024 Budget & Personnel	
05/30/2024	2567	Ronald J. Stefani	5/21/2024 Board Meeting	\$ 182.50
Total General Fund-Checking				\$ 235,883.68
Customer Deposit Fund				
05/31/2024	148	Carmen Torre	Deposit Refund	\$ 11.01
05/31/2024	149	Monique Rose	Deposit Refund	\$ 27.81
05/31/2024	150	Williams Roofing	Deposit Refund	\$ 15.75
05/31/2024	151	Iglesia De Jesucristo	Deposit Refund	\$ 34.11
05/31/2024	152	Castroville CSD	May Closures	\$ 286.32
Total Customer Deposit Fund				\$ 375.00

Calendar for Year 2024 (United States)

January							February							March						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3						1	2
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30
														31						
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April							May							June							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
	1	2	3	4	5	6					1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	
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July							August							September						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30					
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October							November							December						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5							1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				
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Holidays:

- | | | | | | |
|--------|----------------------------|--------|------------------|--------|------------------|
| Jan 1 | New Year's Day | Jun 19 | Juneteenth | Nov 11 | Veterans Day |
| Jan 15 | Martin Luther King Jr. Day | Jul 4 | Independence Day | Nov 28 | Thanksgiving Day |
| Feb 19 | Presidents' Day | Sep 2 | Labor Day | Dec 25 | Christmas Day |
| May 27 | Memorial Day | Oct 14 | Columbus Day | | |

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