



**CASTROVILLE  
COMMUNITY  
SERVICES DISTRICT**

P.O. BOX 1065  
OFFICE: 11499 GEIL STREET  
CASTROVILLE, CA 95012  
FAX (831) 633-3103

24-HOUR TELEPHONE: (831) 633-2560

President – James R. Cochran  
Vice President – Glenn Oania  
Director – Cosme Padilla  
Director – Ron Stefani  
Director – Adriana Melgoza

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

**AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, SEPTEMBER 20, 2022 – 4:30 P.M.  
DISTRICT BOARD ROOM – 11499 GEIL STREET**

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*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

**CALL MEETING TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

**CONSENT CALENDAR:**

1. Approve the Draft Minutes of the Regular Board Meeting, August 16, 2022 – **motion item**

**CORRESPONDENCE:**

1. Letter from Monterey County Board of Supervisors to General Manager Eric Tynan regarding invitation to speak at Regional Water Forum, September 20, 2022, 1:30 p.m.
2. Letter from Coalition of Peninsula Businesses to Californian American Water Company regarding Monterey Peninsula Water Supply Project California Coastal Commission application.

**AGENDA, Page 2**  
September 20, 2022  
CASTROVILLE COMMUNITY SERVICES DISTRICT

**INFORMATIONAL ITEMS:**

1. October 3<sup>rd</sup>, 2022, 3:00-5:00 p.m., Public Workshop: Preliminary Findings of the Deep Aquifers Study

**PRESENTATION:**

1. None

**NEW BUSINESS:**

1. Resolution No. 22-12 Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361– **motion item**
2. Johnson & Company change order (extra work) approval in the amount of \$23,265.31 for additional work on laterals and saddles for the Castroville North Services Replacement Project and, contract billed to date \$69,894.00 out of \$117,750 – **motion item**
3. Discuss State of California Department of Transportation (Caltrans) proposed conflict with Castroville CSD assets located in Caltrans right of way on Highway 183/Merritt Street – Eric Tynan, General Manager
4. Discuss feasibility study for desalter for Well #3 – Eric Tynan, General Manager
5. Resolution No. 2022-13, Approving a Sole Source Contract with Maggiora Bros. Drilling Inc. for the Replacement of Well #4 Pump (not to exceed \$68,658) – **motion item**
6. Resolution No. 2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign – **motion item**
7. Approve attendance of Directors and General Manager to the ACWA Region 5 Program and Tour-Developments in Monterey County Water Management, October 6, 2022 Tour Event Date and October 7, 2022 Program Event Date, Monterey, CA – **motion item**

**UNFINISHED BUSINESS:**

1. Approve Mutual Assistance Agreement between Marina Coast Water District, a public agency (the "MCWD"), and the Castroville Community Services District, a public agency (the "District") – **motion item**
2. Update on Well levels – Eric Tynan, General Manager
3. Update on Asset Management and Maintenance Project (Castroville North Water Service Project) – Eric Tynan, General Manager
4. Update on status of grants/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for **Moss Landing Wastewater System Rehabilitation Project**) land acquisition for Lift Station 1, Castroville-Sewer Zone 1 (**Washington Sewer Trunk Line Bypass**), Castroville-Water Zone 1 (**Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6**) for system upgrades and improvements and **Castroville Overhead Sign at Highway 183** – Eric Tynan, General Manager
5. Update on Monterey One Water lateral repair consideration for Cypress Alley – Eric Tynan, General Manager

**CLOSED SESSION:**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

CASTROVILLE COMMUNITY SERVICES DISTRICT

Property Location: APN: 413-012-014 (por.) West side of Struve Road, North of Giberson Road, Watsonville, CA  
Negotiating Parties: Castroville CSD and Finepro, LLC  
Property Owner: Finepro, LLC  
Under Negotiation: Property Negotiations

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director and Eric Tynan, General Manager
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

**GENERAL OPERATIONS:**

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements\*\*Internal Report\*\* and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of August 2022 – motion item

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, October 18, 2022 at 4:30 p.m.**

**CLOSE:**

Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

**Certification of Posting**

I certify that on September 16, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on September 16, 2022.



Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
August 16, 2022

President James Cochran called the meeting to order at 4:39 p.m.

**ROLL CALL:**

**Directors Present:** President James Cochran, Director Cosme Padilla, and Director Ron Stefani

**Absent:** Vice President Glenn Oania and Director Adriana Melgoza

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:**

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by President James Cochran.

**PUBLIC COMMENTS**

DRAFT

1. None

**CONSENT CALENDAR**

1. A motion was made by Ron Stefani and seconded by Cosme Padilla to approve the minutes of the July 19, 2022 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	3	Directors:	Stefani, Padilla and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	2	Directors:	Oania and Melgoza

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Notice sent in English and Spanish by Castroville CSD to selected participants regarding copper and lead sampling.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Associated Press* – After \$100 million Huntington Beach denial, what's the future of desalination in California?
2. *SJV Water* – Agencies looking to "Plan B" as more valley towns on brink of going dry and emergency water suppliers are tapped out
3. Map depicting California's reservoir conditions
4. *Monterey County Weekly* – Detective Work: A new scientific method transcends the need for eyes in detecting the presence of species
5. *CSDA Blog Viewer* – CalPERS post preliminary fiscal year net investment return of -6.1%

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**NEW BUSINESS:**

1. Resolution No. 22-11 Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361– After some discussion, a motion is made by Ron Stefani and seconded by Cosme Padilla to approve Resolution No. 22-11 Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361. The motion carried by the following roll call votes:

AYES: 3 Directors: Stefani, Padilla, and Cochran  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 2 Directors: Oania and Melgoza

2. Consider water conservation banners to post at all Castroville entry signs– General Manager Eric Tynan informed the Board that it would be a great idea to place water conservation banners at all Castroville entry signs to encourage the residents of Castroville to conserve water as we are in a severe drought. The Directors present at this board meeting all concurred that this was a great idea and conservation banners posted should be in English and Spanish. A motion is made by Ron Stefani and seconded by Cosme Padilla to approve having the General Manager J. Eric Tynan post water conservation banner in English and Spanish at all Castroville entry signs. The motion carried by the following roll call votes:

AYES: 3 Directors: Stefani, Padilla, and Cochran  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 2 Directors: Oania and Melgoza

3. Appoint General Manager J. Eric Tynan, as real property negotiator regarding APN: 413-012-014 (por.) West side of Struve Road, North of Giberson Road, Watsonville, CA . – After some discussion, a motion is made by Ron Stefani and seconded by Cosme Padilla to appoint General Manager J. Eric Tynan, as real property negotiator regarding APN: 413-012-014 (por.) West side of Struve Road, North of Giberson Road, Watsonville, CA. The motion carried by the following roll call votes:

AYES: 3 Directors: Stefani, Padilla, and Cochran  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 2 Directors: Oania and Melgoza

**UNFINISHED BUSINESS:**

1. Update on Well levels – General Manager Eric Tynan reported to the Board that the well levels report can be viewed on page 22 of this board packet. Per the graph, Well levels came up a little bit for Well #4 and #5, which was surprising. Well #2 the deep well is actually trending down and is not recharging like the other two wells. There is also no signs of sea water intrusion at this time. Well #2 is currently at -40 below sea level. Well #3 is not pumping and the motor is not hooked up. He is considering a desalter for Well #3.
2. Update on Asset Management and Maintenance Projects – General Manger Eric Tynan reported to the Board that the action plan prepared by MNS Engineers for these projects can be viewed on pages 23-24 of this board packet. The Castroville North Water Services Project was awarded to J Johnson & Company, Inc, which includes 28 laterals. J Johnson & Company has started working on the laterals and are doing a great job. He and Lead Operator Galvez are working with contactor for the completion of the

work. As mentioned at a previous board meeting, they were the lowest bidder in comparison to all the other bids submitted and selecting this contractor has saved the district a lot of money. The Water Valve project has been put out to bid and the district has not received any bids for this project as of today. He is also working on the new pump submersible at Well #4, converting from oil to water lubrication and will be contacting District Legal Counsel if the job can be sole sourced to Maggiora Brothers Drilling Inc. MNS Engineers will assist as needed with the projects listed on the Action Plan report for Asset Management and Maintenance Project.

3. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan reported to the Board that a summary of the action plans/description meeting can be viewed as follows: **Moss Landing Sewer (July 25, 2022 Action Plan meeting, pages 25-27)**. MNS is to work with Rincon, which is the subconsultant working on including requirement in environmental documents. The 60% Design plans should be completed by the end of September 2022. MNS has also prepared a construction application following the 60% completion. **The Washington Bypass (August 8, 2022 Action Plan meeting, pages 28-29)**. As mentioned last month, the State has requested the full application for \$3.5 million projects by mid-July. CCSD just approved the environmental proposal from MNS Engineers for this project. As mentioned previously, since the potholing has been completed as well as 60% of the plans, the District has received all the grant funds of \$61,807 from DWR. The District has applied for a grant for finishing the design and construction, California Housing Community Development, Infill Infrastructure Grant and still waiting to hear on the status of this grant. This grant requires being co-applicant with the Developer. Max grant amount \$8M and applicant would be the County or Developer as Co-applicants. At least 15% must be affordable housing. Acquiring this grant funding will take four to five months and another year or so for construction before the pipeline could be put in place. In addition, State Water Resources Control Board, SRF set aside for small disadvantaged communities, "The Small Community Clean Water Waste Water Funding Program." MNS is preparing the application as the State has requested the full application for \$3.5 million. The proposal for Professional Engineering and Construction Management Services-Washington Sewer Trunk Line Bypass Final Design and Construction (not to exceed \$498,141) is contingent on award of grant to CCSD. **Emergency Deep Aquifer Supply and Storage Tank (July 25, 2022 Action Plan meeting, pages 30-34)**. As previously mentioned, the District still needs to finalize the purchase of the land that is being acquired from adjacent property owner, which should happen soon since a copy of the grant deed has been obtained from the Monterey County Clerk Recorder's Office and a copy provided to the adjacent property owner. The 30% design has been completed as of May 2022. MNS to check back with DWR on the grant and MNS to prepare a Future Grant Application if SCDR is a "no go". Also, potential future activity of a Federal Earmark. District to consider this action after August as potential Plan C. MNS also submitted a grant application on behalf of CCSD for the SCDR grant. However, this grant is first come first serve and there are 55 applicants ahead of CCSD. Still, partial funding is a possibility. **The Overhead Sign at Highway 183 (July 25, 2022 Action Plan meeting, pages 35-36)**. As mentioned previously, the Board approved the draft copy of the Cooperative Agreement and draft copy of the Maintenance Agreement with Caltrans for the Overhead Sign. The State has also requested a traffic control plan and a storm water control plan which was prepared by MNS Engineers and sent to the state for approval. The District is also requesting a construction schedule from Signs by Van. General Manager Eric Tynan will most likely have MNS handling the administration for this project pending board approval. However, General Manager Eric Tynan will follow up with District Legal Counsel to sole source this project with Signs by Van. At next month's board meeting, with District Legal Counsel's approval the District will need Signs by Van to submit a proposal and award this project. The action plans were put together by Paul Greenway, G7ei Inc. and have provided a timeline on the status of where the grants are. Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

4. Update on Monterey One Water (M1W) lateral repair – General Manager Eric Tynan notified the Board that M1W has continued to follow up with residents to obtain and sign a “License Agreement to Enter Property and Inspect Sewer Lateral” and still have had a few residents not respond to their notice. However, with the assistance of Castroville CSD’s Customer Service Representative Lupe Ibarra many residents responded and have signed the consent forms needed by M1W. Per General Manager Eric Tynan he is anticipating this project will move forward. However, he is still waiting to hear if M1W staff will consider doing the Private Lateral Rehabilitation Project for CCSD on the conceptual plan, for the Cypress Alley Sewer Realignment Project instead of the other areas discussed in Castroville. M1W will need to get approval from the Central Coast Water Board before moving forward with this project. The District would fund cost of design and construction of the sewer main and relocation. M1W would fund design and construction costs of the laterals. Timing will be addressed after determination if M1W participates as M1W is waiting on State funding. The District requested a proposal from MNS for the design fee of the sewer main relocation. The M1W project is part of an enforcement action for M1W by the Central Coast Water Board and M1W needs to move fairly quickly on this project. The budget for the Private Lateral Rehabilitation Project is \$790,000.

**CLOSED SESSION:** The Board went into closed session at 4:54 p.m.

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to Government Code Section 54956.8

Property Location: APN: 413-012-014 (por.) West side of Struve Road, North of Giberson Road, Watsonville, CA  
Negotiating Parties: Castroville CSD and Finepro, LLC  
Property Owner: Finepro, LLC  
Under Negotiation: Property Negotiations

**OPENS SESSION:** The Board returned to open session at 4:56 p.m.

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

The Board discussed and granted authority to its negotiator, General Manager Eric Tynan regarding the price and term of payment for the purchase of real property for the district. Gave direction to negotiate for the noted parcel.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Director Ron Stefani reported to the Board that MIW is pleased that they met the quota for the injecting wells for the year for the Pure Water Monterey project. There is also not much going on since they are waiting for the CPUC’s response regarding the Expansion project.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Director Ron Stefani stated the study for the Deep Aquifer has been revealed and the preliminary finding show that the deep aquifers are not recharging. As mentioned last month, the state wants the GSA to be the final well permitting authority and Governor Newsom issued executive order saying the GSA’s approve no new wells. The famers are not taking this well..
3. Update on meetings or educational classes attended by the Directors – None

**GENERAL OPERATIONS**

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST – July 2022.** A motion was made by Ron Stefani and seconded by Cosme Padilla to pay all bills presented. The motion carried by the following roll call votes:

AYES:	3	Directors:	Stefani, Padilla, and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	2	Directors:	Oania and Melgoza

There being no further business, a motion was made by Cosme Padilla and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	3	Directors:	Stefani, Padilla, and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	2	Directors:	Oania and Melgoza

The meeting adjourned at 5:19 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

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Lidia Santos  
Secretary to the Board

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James Cochran  
President



# MONTEREY COUNTY



## BOARD OF SUPERVISORS

LUIS A. ALEJO, *Vice Chair, District 1*  
JOHN M. PHILLIPS, *District 2*  
CHRIS M. LOPEZ, *District 3*  
WENDY ROOT ASKEW, *District 4*  
MARY L. ADAMS, *Chair, District 5*

August 23, 2022

Eric Tynan, General Manager  
Castroville Community Services District  
11499 Geil St.  
Castroville CA. 95012

**Re: Invitation to Speak at Regional Water Forum, September 20, 2022, 1:30pm**

Dear Mr. Tynan:

On September 20, 2022 at 1:30pm, the Board of Supervisors will hold its second Regional Water Forum to address water supply issues facing Monterey County.

The purpose of the regional water forum is to provide an overview of current efforts regarding water management and sustainability, and to initiate a comprehensive discussion on regional water supplies and solutions. The goal is to look broadly at what is needed to ensure water security in Monterey County. An understanding of the larger regional water picture is important to forge a consensus approach for water agencies and County leaders.

The first regional water forum, held in March, provided an overview of how the regional water picture is now influenced by the Sustainable Groundwater Management Act's required outcomes, particularly in over drafted subbasins. The second forum will provide an overview of the portfolio of potential regional management actions and projects to address our water supply needs, followed by input from key stakeholders, including our federal and state elected representatives, special district water agency and regulated utility representatives and the public.

As part of the forum agenda, I would like to invite you, or your designated representative to make brief remarks (up to five minutes) on these issues. In particular, the Board of Supervisors would benefit from hearing your perspective on the following questions:

- What are the water supply needs and conditions facing your agency? *SWI*
- What role do you see for your agency in implementing regional projects or management actions? *DAC*
- Where do you foresee progress towards regional solutions in the next five years? *depends on the area*
- What are the biggest challenges to getting there? *Politics*
- What do you recommend as next steps? *water czar to cut federal + local taxes*

**Coalition of Peninsula Businesses**  
A coalition to resolve the Peninsula water challenge to  
comply with the CDO at a reasonable cost

*Members Include: Monterey County Hospitality Association, Monterey Commercial Property Owners' Association,  
Monterey Peninsula Chamber of Commerce, Carmel Chamber of Commerce, Pacific Grove Chamber of Commerce,  
Monterey County Association of Realtors, Associated General Contractors-Monterey Division,  
Pebble Beach Co., Community Hospital of the Monterey Peninsula*

August 30, 2022

Kevin Tilden, President  
Ian Crooks, Vice President / Sr. Director, Engineering & Business Development  
California American Water Company  
655 W Broadway, #1410  
San Diego, CA 92101

Re: Monterey Peninsula Water Supply Project California Coastal Commission application

Dear Kevin and Ian:

As you know, the Coalition of Peninsula Businesses has long supported an effort to secure a sustainable and adequate water supply for the Monterey Peninsula.

The Coalition met recently, shortly after your meeting in Monterey with some key community leaders. We discussed the likelihood of the Coastal Commission hearing for your Monterey Peninsula Water Supply Project being scheduled for its November meeting. We stand ready to gather support for approval of the project.

An important aspect of our discussion is that we strongly believe that the possibility of some form of public ownership of the project is important to the Coastal Commission and may be critical to securing approval of the project.

We intend to testify in support of the project but want you to know that we will offer to the Commission that if it requires some form of public ownership in order to approve the project we will support that as a condition of approval and will help to implement that if it becomes part of the approval.

We desperately need for you to succeed in gaining Commission approval of the project so we can finally, after decades of effort, realize an adequate and sustainable Peninsula water supply.

Sincerely,



Jeff Davi, Co-chair



John Tilley, Co-chair

cc: Josh Stratton, Central Division External Affairs Director

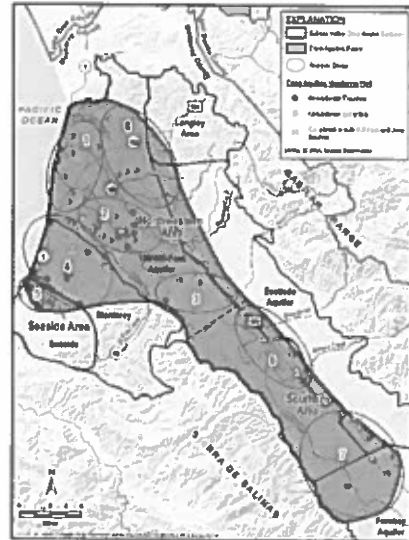
October 3<sup>rd</sup>, 2022

3:00 – 5:00 p.m.

# PUBLIC WORKSHOP: Preliminary Findings of the Deep Aquifers Study

In-person and via Zoom  
168 W. Alisal St., 2nd Floor, "Monterey Room"  
Salinas, CA

Zoom ID (to be posted at [svbgsa.org](http://svbgsa.org))



The Deep Aquifers are a critical groundwater resource for drinking water and agricultural irrigation in the Salinas Valley. The need for additional study of the Deep Aquifers has been identified in the context of stopping seawater intrusion and effectively managing groundwater sustainability. Salinas Valley Collaborative Funding Partners funded a "Deep Aquifers Study" being conducted by Errol L. Montgomery & Associates, Inc. (M&A) that will be completed by the end of 2023. At this workshop, M&A will present the preliminary findings of the Deep Aquifers Study.

<p>COLLABORATIVE FUNDING PARTNERS</p>	<p>Agriculture Alco Water California Water Service Castroville Community Services District City of Salinas Monterey County Monterey County Water Resources Agency Salinas Valley Basin Groundwater Sustainability Agency</p>
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Please contact the clerk to request translation services for the workshop: [clerk@svbgsa.org](mailto:clerk@svbgsa.org)

## **Resolution No. 22-12**

### **A Resolution of the Board of Directors of The Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361**

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19); and

**WHEREAS**, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings; and

**WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which indicated that Executive Order N-29-20's authorization for holding virtual meetings would expire on September 30, 2021; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions; and

**WHEREAS**, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(e)(1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(C) The state of emergency continues to directly impact the ability of the members to meet safely in person.

**THEREFORE, BE IT RESOLVED** that the Board of Directors of the Castroville Community Services District finds that the Governor’s March 4, 2020, declaration of a state of emergency due to the COVID-19 pandemic remains active.

**BE IT FURTHER RESOLVED**, the Board of Directors of the Castroville Community Services District finds that due to the state of emergency meeting in person would present imminent risks to the health or safety of attendees and/or the state of emergency continues to directly impact the ability of the members to meet safely in person for Board meetings and standing committee meetings due to the prevalence of the Delta variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of unvaccinated individuals attending meetings, the potential for noncompliance with mask wearing requirements, and desire to protect the health of immuno-compromised trustee(s), staff and the public.

**PASSED AND ADOPTED** by the Board of Directors, Castroville Community Services District, County of Monterey, State of California, on this 20<sup>th</sup> day of September 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Secretary

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Board President



General Engineering Contractor ■ Ca. Lic. #79-4964

# Johnson & Company, Inc.

600 Calabasas Road ■ Watsonville, CA 95076 ■ (831) 722-8452 ■ Fax 722-2975

Castroville Community Services District  
PO Box 1065  
Castroville, Ca. 95012

August 20, 2022

Subject: Progress Billing Invoice 22-1329-01  
Project: Castroville North Service Replacement Project

Items	Unit	Unit Price	% Complete	Amount
1) Mobilization	LS*	\$ 2,500.00	75 %	\$ 1,875.00
2) Daily Site Clean-up	15*	\$ 250.00	100 %	\$ 3,750.00
3) Daily Traffic Control	15*	\$ 500.00	100 %	\$ 7,500.00
4) ¾" Service Lateral	22 Ea	\$ 2,750.00	60 %	\$ 36,300.00
5) 1" Service Lateral	4 Ea	\$ 4,500.00	50 %	\$ 9,000.00
6) 1.5" Service Lateral	1 Ea	\$ 7,000.00	0%	\$ 0
7) 2" Service Lateral	1 Ea	\$ 7,500.00	100 %	\$ 7,500.00
8) ¾" Service Retirement	3 Ea	\$ 500.00	66 %	\$ 990.00
9) ¾" Corp & Saddle Replacement	22 Ea	\$ 300.00	36 %	\$ 2,376.00
10) 1" Corp & Saddle Replacement	4 Ea	\$ 300.00	50 %	\$ 600.00
11) 1.5" Corp & Saddle Replacement	1 Ea	\$ 325.00	0 %	\$ 0
12) 2" Corp & Saddle Replacement	1 Ea	\$ 375.00	0 %	\$ 0
13) Demobilization	LS*	\$ 1000.00	0 %	\$ 0

- Denotes Maximum Payout of Quantities

Contract Total \$ 69,891.00

Extra Work

1) EWR #1 Procure County Encroachment Permit	LS	\$ 1,028.96
2) EWR #2 Dig and Verify Service Connection 10801 Merritt St	LS	\$ 1,503.51
3) EWR #3 Dig to Replace Service Not Found 11020 Preston St	LS	\$ 1,622.28
4) EWR #4 Dig to Replace Service Not Found 11050 Preston St	LS	\$ 1,917.62
5) EWR #5 Upsize Service From ¾" to 1" 11050 Preston St	LS	\$ 2,023.19
6) EWR #6 Trench Due to Improper Tube Installation 10780 & 10788 Geil	LS	\$ 4,208.42
7) EWR #7 Trench Due to Improper Tube Installation 11341 Crane St.	LS	\$ 1,636.42
8) EWR #8 Abandon Exist ¾" Service W Full Circle Clamp 11030 Preston	LS	\$ 1,843.50
9) EWR #9 Abandon Exist Service W Full Circle Clamp 11050 Preston	LS	\$ 969.93
10) EWR #10 Temp Repair of Damaged Existing 2" Service Community Ctr	LS	\$ 2,395.84
11) EWR #11 Temp Repair of Damaged Existing Service 10660 Geil St	LS	\$ 1,399.10
12) EWR #12 Exposed Service No Issues 10601 Speegle St	LS	<u>\$ 2,716.54</u>
	Extra Work Total	\$ 23,265.31

Extra Work Total	\$ 23,265.31
Contract Total	<u>\$ 69,891.00</u>
Total Due	\$ 93,156.31

2% Charged to All Accounts 30 Days Past Due

County Route	MON-183
Utility Number	05-1746
Post Mile	R8.3/9.98
Project ID No.	0516000118
EA	05-1H650
Subject to Buy America	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Sept 1, 2022

Castroville Community Services District  
ATTN: Eric Tynan  
11499 Geil Street  
Castroville, CA 95012

Dear Mr. Tynan:

Enclosed are the State's preliminary plans covering the proposed highway construction project on Route 183 in Monterey County to rehab pavement elements, construct TMS elements, and improve ADA facilities in Castroville from Del Monte Avenue to Washington Street.

Your Company's facilities and appurtenances are within the project and will be affected by planned construction. These plans are for your use in (1) verifying your existing facilities as shown on the plans, (2) completing your relocation plans, (3) identifying related easement requirements, (4) developing your claim of liability, and (5) preparing your estimate of cost for the project.

If easements are required to relocate your facilities, please delineate your needs on the plans. This information is needed as soon as possible so your replacement easements can be acquired by the State along with other lands required for this project. You may submit your easement requirements ahead of your overall relocation plans.

Please submit the following information for review prior to November 01, 2022 so a Notice to Owner, Encroachment Permit, and if necessary, a Utility Agreement can be prepared:

1. Six sets of your relocation plans with related easement requirements, and any changes to the existing facilities as shown on the State's preliminary plans.
2. The approximate number of working days you need to complete your relocation work per your plans, including any construction windows you may need.
3. The date your existing facilities were installed.
4. Your occupancy rights for installation:
  - A. Fee-owned land
  - B. Easement (recorded)
  - C. Easement (unrecorded)
  - D. Prescriptive right
  - E. JUA or CCUA
  - F. Franchise
  - G. State Permit
  - H. County Permit
  - I. City Permit
  - J. Other (Explain)

Please provide a copy of your documentation to support your occupancy rights claim for A, B, C, D, or E above.



**RELOCATION CLAIM LETTER TO OWNER (Cont.)**  
(Form #)

EXHIBIT  
13-EX-9 (REV 9/2014)  
Page 2 of 2

5. An itemized estimate of cost which includes a breakout for labor, material, transportation, equipment, and administrative overhead. If you will be requesting a lump-sum Utility Agreement, provide an itemized estimate which includes a detailed breakdown of the above-mentioned items.
6. Your work will be performed by:
  - A. Own forces
  - B. Continuing contractor
  - C. Competitive bid contract
7. Your liability claim:  
State \_\_\_\_\_% Owner \_\_\_\_\_%

This project is currently scheduled for Construction in Jan 2024 and a R/W Certification of June 09, 2023. Based on the same schedule, the Notice to Owner to relocate your facilities will be issued on or before May 1, 2023. This project is subject to Buy America. All relocations will be Buy America compliant.

If technical design information is needed, you may call our Project Engineer, Baljit Gill, at telephone (559) 383-5888 or at [Baljit.Gill@dot.ca.gov](mailto:Baljit.Gill@dot.ca.gov). Should you have any other questions, please call me at (805) 779 – 0558 or at [David.Smotherman@dot.ca.gov](mailto:David.Smotherman@dot.ca.gov). Your cooperation is greatly appreciated.

Sincerely,

*David Smotherman*

David Smotherman  
Associate Utility Coordinator  
Right of Way Utilities, District 5  
(805) 779 – 0558  
[David.Smotherman@dot.ca.gov](mailto:David.Smotherman@dot.ca.gov)

# Action Plan

Castroville Community Services District

DeSalter at Well Three

Meeting: August 29, 2022

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Ryuun Ernst, MNS Engineers, Inc.

Murat Bozkurt, MNS Engineers, Inc.

Greg Jaquez, MNS Engineers, Inc.

Prepared By: Paul Greenway

Description	Action Item	Responsible	Status/Date
IRWM, Big commitment, period for the grant application. Stakeholders and cover the cost share	Information		
Pure Aqua would be willing to complete equipment only 300k. NP recommended programming \$1m total	Information		

Monterey One Water may be willing to accept the chlorides. Discharge into sewer cleanout.	District to Check on chlorides discharge levels	ET	September 2022
Next Meeting: 09/19/22 1:30 pm			

**RESOLUTION NO. 2022-13**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASTROVILLE  
COMMUNITY SERVICES DISTRICT APPROVING A SOLE SOURCE CONTRACT  
WITH MAGGIORA BROS DRILLING, INC.  
FOR THE REPLACEMENT OF WELL #4 PUMP**

**WHEREAS**, Castroville Community Services District (“District”) is a Community Services District created pursuant to Government Code Section 61000; and

**WHEREAS**, the District needs to pull the existing turbine pump in Well #4 and replace the pump with a new water lubricated turbine pump (“Well #4 O/L to W/L conversion”); and

**WHEREAS**, the Well #4 O/L to W/L conversion requires a distinctly qualified well drilling company to render the work required, given the importance of Well #4 to CCSD, and the technical nature of the work to be done; and

**WHEREAS**, MAGGIORA BROS DRILLING holds a State Contractors License, #249957; and

**WHEREAS**, MAGGIORA BROS DRILLING has submitted a proposal to the District for the Well #4 O/L to W/L conversion, as set forth in the proposal attached hereto as Exhibit A (“Proposal”); and

**WHEREAS**, the General Manager has determined that the nature of the work done by MAGGIORA BROS DRILLING for which the DISTRICT seeks to engage MAGGIORA BROS DRILLING is of unique and specialized work, as set forth in the Sole Source Justification document attached hereto as Exhibit B; and

**WHEREAS**, the District has previously engaged MAGGIORA BROS DRILLING to repurpose the District’s existing wellhead, saving the District significant money, for which MAGGIORA BROS DRILLING demonstrated its work quality and competence to do said work; and

**WHEREAS**, based on MAGGIORA BROS DRILLING’s specialty qualifications and its prior services provided to the District, the General Manager has determined that MAGGIORA BROS DRILLING has demonstrated the specialized skills, demonstrated competency, and holds the professional qualifications necessary for the satisfactory performance of the work and services required; and

**WHEREAS**, the General Manager has evaluated the MAGGIORA BROS DRILLING Proposal and determined the cost for the services and work set forth in the Proposal are fair and reasonable to the District for the scope of design, fabrication, and installation work being provided.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Castroville Community Services District Board of Directors hereby finds:

1. That that the nature of the work done by MAGGIORA BROS DRILLING for which the DISTRICT seeks to engage MAGGIORA BROS DRILLING is of unique and specialized work;
2. That contracting with MAGGIORA BROS DRILLING for the work associated with pulling the existing turbine pump in Well #4 and replacing the pump with a new water lubricated turbine pump ("Well #4 O/L to W/L conversion") is appropriate and consistent with the public interest because the nature of the services and work required for the Well #4 O/L to W/L conversion is of such a nature that it can only be provided by certain contractors, such that competitive proposals would be unavailing or would not produce an advantage, and the advertisement for competitive bid would thus be undesirable, impractical, or impossible;
3. That the District has previously engaged MAGGIORA BROS DRILLING to work on District wells and the District finds that MAGGIORA BROS DRILLING has demonstrated their specialized skills, competency and qualifications necessary for the satisfactory performance of pulling the existing turbine pump in Well #4 and replacing the pump with a new water lubricated turbine pump ("Well #4 O/L to W/L conversion");
4. That the Proposal for pulling the existing turbine pump in Well #4 and replacing the pump with a new water lubricated turbine pump ("Well #4 O/L to W/L conversion") as set for in the MAGGIORA BROS DRILLING Proposal is a fair and reasonable cost to the District
5. That pulling the existing turbine pump in Well #4 and replacing the pump with a new water lubricated turbine pump ("Well #4 O/L to W/L conversion") involves the replacement of an existing well pump, and therefore said work is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) under Section 15302(c) of the CEQA Guidelines. Therefore, further CEQA review is not required for the District to accept the MAGGIORA BROS DRILLING Proposal.

**BE IT HEREBY FURTHER RESOLVED** that the Board of Directors hereby approves the August 17, 2022 MAGGIORA BROS DRILLING Proposal to pull the existing turbine pump in Well #4 and replace the pump with a new water lubricated turbine pump ("Well #4 O/L to W/L conversion"), as set forth in Exhibit A.

**BE IT HEREBY FURTHER RESOLVED** that the Board of Directors hereby directs the General Manager or his or her designee to take all steps necessary to implement and complete the Well #4 O/L to W/L conversion, as set forth herein.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Castroville Community Services District duly held on the \_\_\_ day of \_\_\_\_\_ 2022, by the following vote.

Ayes: Director(s) \_\_\_\_\_

Noes: Director(s) \_\_\_\_\_

Absent: Director(s) \_\_\_\_\_

Abstained: Director(s) \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
James Cochran, Board President

\_\_\_\_\_  
Lidia Santos, Secretary  
(SEAL)

# Maggiora Bros Drilling, Inc.

CORPORATE OFFICE  
595 Airport Blvd  
Watsonville, CA 95076  
(831) 724-1338

BRANCH OFFICE  
2001 Shelton Drive  
Hollister, CA 95023  
(831) 637-8228

(800) 728-1480

STATE CONTRACTORS LICENSE #249957

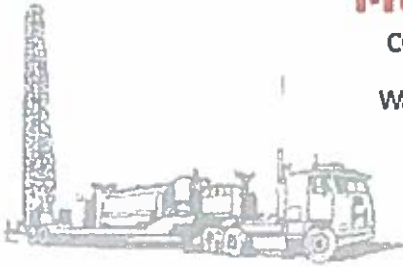


Exhibit A

Attention: ERIC TYNAN

Date: 08/17/2022 Quote No.: 104210 Rev No.: 0

**Billing Address:**

CASTROVILLE COMMUNITY SERVICES  
11499 GEIL ST  
CASTROVILLE, CA 95012

**Job Address:**

CASTROVILLE COMMUNITY SERVICES  
WELL #4  
CASTROVILLE, CA 95012

Phone: (831) 633-2560

Job Attention: ERIC TYNAN

Phone: (831) 633-2560

Fax:

Fax:

Email: ERIC@CASTROVILLECSD.ORG

Email: ERIC@CASTROVILLECSD.ORG

A. The following is Maggiora Bros. Drilling, Inc. proposal to pull the existing turbine pump and to replace it with a new water lubricated turbine pump. Sales tax included in pricing.

DESCRIPTION	QTY	UOM	UNIT PRICE	ITEM TOTAL
PULL EXISTING OIL LUBE TURBINE WELL PUMP	1	LS	3,000.00	3,000.00
FW12LC-5 BOWL UNIT	1	EA	10,025.00	10,025.00
8" FABRICATED DISCHARGE HEAD	1	EA	11,435.00	11,435.00
8" X .279" X 9' 11.25 WATER LUBE COLUMN	27	EA	610.00	16,470.00
8" X .279" X 4' 11.25 WATER LUBE COLUMN	2	EA	365.00	730.00
1 3/16" X 10' STAINLESS WATER LUBE SHAFT	27	EA	300.00	8,100.00
1 3/16" X 5' STAINLESS WATER LUBE SHAFT	2	EA	210.00	420.00
8" X 1 3/16" RETAINERS WITH BEARINGS	29	EA	167.00	4,843.00
75 HP, GE VHS MOTOR W/NRR	1	EA	8,135.00	8,135.00
FABRICATED HEAD SHAFT	1	EA	750.00	750.00
FREIGHT	1	LS	1,000.00	1,000.00
INSTALL NEW WATER LUBE TURBINE PUMP	1	LS	3,750.00	3,750.00

**Total Labor and Materials: \$68,658.00**

**50% Deposit due PRIOR to SCHEDULING of job. BALANCE DUE UPON COMPLETION.  
Proposal is valid 1 month from date above**

I HAVE READ AND UNDERSTAND THESE TERMS. My signature indicates my ACCEPTANCE & AUTHORIZATION for work to begin.

Michael Maggiora <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> Authorized Salesperson	08/17/2022 <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> Date	<hr style="border: 0; border-top: 1px solid black; margin: 0;"/> Customer Acceptance	<hr style="border: 0; border-top: 1px solid black; margin: 0;"/> Date
---	---	--	---

# Exhibit B

## Sole Source Justification Castroville Community Services District

**VENDOR'S NAME:** Maggiora Bros Drilling, Inc  
**ADDRESS:** 595 Airport Blvd.  
Watsonville, CA 95076  
**PHONE or EMAIL:** 831-637-8228 (phone) 831-637-2552 (fax)  
jeffh.maggiorabros@gmail.com (Jeff Hanson)

**DATE:** \_\_\_\_\_  
**INITIATED BY:** \_\_\_\_\_  
**PROJECT NO:** \_\_\_\_\_

**Description of Item(s) and cost. Explain why this good or service is needed.**

Pull the existing turbine pump in Well #4 and replace pump with a new water lubricated turbine pump ("Well #4 O/L to W/L conversion")

**Justification for Goods, Materials, Equipment and Service Contracts**

- Only known supplier of item or service. (Explain how this was verified.)
- Supplier proprietary item. (Supplier is the only manufacturer of this item. List the reasons why no substitute item can be used. Explain why there are no alternate equipment providers that can bid on the same proprietary item.)
- Required for Emergency Response. (Describe emergency and date of occurrence. Why is item essential to emergency response.)
- Other (eg. Previously approved sole-source equipment by GM, pilot or experimental) Attach equipment list or provide explanation.

**Justification for Professional and Technical Services**

- Firm is a highly recognized authority in a field or specialty, or has unique and/or specific knowledge regarding project. (Explain below)  
 Maggiora Bros Drilling, Inc, a state licensed contractor (license #249957) has unique experience and specific knowledge working on the CCSD water wells, and other wells in the local area.
- Firm has satisfactorily performed the previous stage of a project or has acquired extensive background and working knowledge relevant to the project. (Explain below)  
 Maggiora Bros. Drilling has put in significant time and effort to repurpose CCSD's existing wellhead saving CCSD significant money. The Company has previously performed services for CCSD and their work is of high quality, of a reasonable cost, and reliable.
- Other (eg. pilot or experimental) Provide explanation.

**General Manager :** PRINT NAME Eric Tynan  
 SIGN \_\_\_\_\_

**Date:** 9/13/22



**RESOLUTION NO. 2022-14**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASTROVILLE  
COMMUNITY SERVICES DISTRICT ENGAGING  
SIGNS BY VAN FOR THE DESIGN, FABRICATION, AND INSTALLATION OF  
THE CASTROVILLE LANDMARK SIGN**

**WHEREAS**, Castroville Community Services District (“District”) is a Community Services District created pursuant to Government Code Section 61000; and

**WHEREAS**, the District has been awarded a Caltrans grant (“Caltrans Grant”) to replace the Castroville Landmark Sign spanning Merritt Street; and

**WHEREAS**, replacement of the Castroville Landmark Sign spanning Merritt Street requires the design, fabrication, and installation of a new 63 foot steel overhead sign replicating the Castroville Landmark Sign (“LANDMARK SIGN”); and

**WHEREAS**, the Caltrans Grant Estimates the cost to complete the design, fabrication, and installation of the LANDMARK SIGN, as set forth in the Caltrans Grant Estimate attached hereto as Exhibit A (“Grant Estimate”); and

**WHEREAS** the General Manager has determined that the highly specialized work associated with the LANDMARK SIGN design, fabrication, and installation, requires a distinctly qualified company to render the work required, given the LANDMARK SIGN size and location spanning the entire main street in the community of Castroville, and the nature of its construction; and

**WHEREAS**, SIGNS BY VAN is a licensed contractor, State Contractors license number 866499; and

**WHEREAS**, the General Manager has determined that the nature of the work done by SIGNS BY VAN for which the DISTRICT seeks to engage SIGNS BY VAN is of unique and specialized work, as set forth in the Sole Source Justification document attached hereto as Exhibit B; and

**WHEREAS**, the District has previously engaged SIGNS BY VAN to design and install the entrance signs to the Castroville community, for which SIGNS BY VAN demonstrated its work quality and competence to do said work; and

**WHEREAS**, based on SIGNS BY VAN specialty qualifications and its prior services provided to the District, the General Manager has determined that SIGNS BY VAN has demonstrated the specialized skills, demonstrated competency, and holds the professional qualifications necessary for the satisfactory performance of the work and services required to design, fabricate and install the LANDMARK SIGN; and

**WHEREAS**, the scope of work to be done by SIGNS BY VAN and the invoices submitted by SIGNS BY VAN for payment of said work by Caltrans, are to be consistent with the Caltrans Grant Estimate funding provisions for the design, fabrication, and installation work for the LANDMARK SIGN.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Castroville Community Services District Board of Directors hereby finds:

1. That that the nature of the work done by SIGNS BY VAN for which the DISTRICT seeks to engage SIGNS BY VAN is of unique and specialized work;
2. That engaging SIGNS BY VAN for the work associated with design, fabrication, and installation of the LANDMARK SIGN is appropriate and consistent with the public interest because the nature of the services and work required for the design, fabrication, and installation of the LANDMARK SIGN is of such a nature that it can only be provided by certain contractors, such that competitive proposals would be unavailing or would not produce an advantage, and the advertisement for competitive bid would thus be undesirable, impractical, or impossible;
3. That the District has previously engaged SIGNS BY VAN and finds that SIGNS BY VAN has demonstrated their specialized skills, competency and qualifications necessary for the satisfactory performance of the design, fabrication, and installation services required; and
4. That invoices, and payments thereof, for the design, fabrication and installation of the LANDMARK SIGN will be made pursuant to the Caltrans Grant Estimate and requirements; and
5. That installation of the LANDMARK SIGN involves the installation of a small structure, which is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) under Section 15301(d), 15302(c) and 15303(d) of the CEQA Guidelines and Sections 21080(9) and 21084 of the Public Resources Code. Further CEQA review therefore is not required for the District to accept the SIGN BY VAN Proposal.

**BE IT HEREBY FURTHER RESOLVED** that the Board of Directors hereby approves engaging SIGNS BY VAN for the design, fabrication, and installation of the LANDMARK SIGN as set forth in Exhibit A, subject to the SIGNS BY VAN invoices for the payment of said work being consistent with Caltrans Grant Estimate and funding requirements and funds being made available by Caltrans.

**BE IT HEREBY FURTHER RESOLVED** that the Board of Directors hereby directs the General Manager or his or her designee to take all steps necessary to implement and complete the design, fabrication, and installation of the LANDMARK SIGN, as set forth herein.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Castroville Community Services District duly held on the 20th day of September 2022, by the following vote.

Ayes: Director(s) \_\_\_\_\_

Noes: Director(s) \_\_\_\_\_

Absent: Director(s) \_\_\_\_\_

Abstained: Director(s) \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
James Cochran, Board President

\_\_\_\_\_  
Lidia Santos, Secretary  
(SEAL)

# Exhibit A

**05-1P540 Castroville Arch - Estimate for Cooperative Agreement** **5/25/2022**

Design Services Sign (Signs by Van) Includes 3 Proofs	1 LS	\$2,500.00	\$2,500.00
Design Services Banners (4 Designs) (Signs by Van) Includes 3 Proofs each	1 LS	\$2,500.00	\$2,500.00
Traffic Management Plan (MNS CSD Consultant)	1 LS	\$15,000.00	\$15,000.00
Structural Engineering Plans (YI Inc Engineering)	1 LS	\$13,500.00	\$13,500.00
Electrical Engineering Plans (Premier Renewables)	1 LS	\$6,500.00	\$6,500.00
Water Pollution Control Plan (MNS CSD Consultant)	1 LS	\$2,000.00	\$2,000.00
<b>SUBTOTAL</b>			<b>\$42,000.00</b>

Job Site Management (Storm Water)	1 LS	\$5,000.00	\$5,000.00
Locate Existing Utilities	1 LS	\$10,000.00	\$10,000.00
Lead Compliance Plan	1 LS	\$2,000.00	\$2,000.00
Construction Area Signs (includes CLCA sign)	1 LS	\$5,000.00	\$5,000.00
Demolition, Removal and Disposal (Footing and Structure)	1 LS	\$15,000.00	\$15,000.00
Traffic Control System	1 LS	\$15,000.00	\$15,000.00
Construction Area Signs (includes CLCA sign)	1 LS	\$5,000.00	\$5,000.00
Fabrication (Steel Structure and Cedar Sign both include anti graffiti coating)	1 LS	\$200,000.00	\$200,000.00
Fabrication Banners (8 total)	1 LS	\$5,000.00	\$5,000.00
Installation Structure (includes footing and set w/crane)	1 LS	\$21,000.00	\$21,000.00
Install Sign (includes lighting, and banners, and test lights)	1 LS	\$26,000.00	\$26,000.00
Minor Concrete (Sidewalk) Finish Work	1 LS	\$5,000.00	\$5,000.00
Site Clean Up	1 LS	\$3,700.00	\$3,700.00
<b>SUBTOTAL</b>			<b>\$317,700.00</b>

Mobilization (10%) (for Engineering Items only)	1 LS	\$31,770.00	\$31,770.00
CSD Contract Management*	1 LS	\$29,500.00	\$29,500.00
<b>SUBTOTAL</b>			<b>\$61,270.00</b>
CONTINGENCY 5%			\$21,048.50

**TOTAL** **\$442,018.50**

\* (Est per CSD 03-14-22)

**Sole Source Justification**  
Castroville Community Services District

**VENDOR'S NAME:** SIGNS BY VAN  
**ADDRESS:** 16130 Highway 156  
Salinas, CA 93907-8603  
**PHONE or EMAIL:** 831-663-2663  
sales@signsbyvan.com

**DATE:** \_\_\_\_\_  
**INITIATED BY:** \_\_\_\_\_  
**PROJECT NO:** \_\_\_\_\_

**Description of Item(s) and cost. Explain why this good or service is needed.**

Design, fabricate, and install the replacement 63 foot steel overhead Castroville Landmark Sign spanning Merritt Street. This is a large specialty sign that takes a special expertise, skill, tools, etc. to design and build for which Signs by Van has said speciality expertise.

**Justification for Goods, Materials, Equipment and Service Contracts**

- Only known supplier of item or service. (Explain how this was verified.)
- Supplier proprietary item. (Supplier is the only manufacturer of this item. List the reasons why no substitute item can be used. Explain why there are no alternate equipment providers that can bid on the same proprietary item.)
- Required for Emergency Response. (Describe emergency and date of occurrence. Why is item essential to emergency response.)
- Other (eg. Previously approved sole-source equipment by GM, pilot or experimental) Attach equipment list or provide explanation.  
Signs by Van is a licensed contractor, State Contractors license number 866499. Construction of the large landmark sign requires special expertise, skills, tools, etc. that Signs by Van possesses.

**Justification for Professional and Technical Services**

- Firm is a highly recognized authority in a field or specialty, or has unique and/or specific knowledge regarding project. (Explain below)  
Construction of the large landmark sign requires special expertise, skills, tools, etc. that Signs by Van possesses.
- Firm has satisfactorily performed the previous stage of a project or has acquired extensive background and working knowledge relevant to the project. (Explain below)
- Other (eg. pilot or experimental) Provide explanation.

**General Manager :** PRINT NAME Eric Tynan  
SIGN \_\_\_\_\_

Date: 9/12/22



# ACWA REGION 5 PROGRAM AND TOUR

MONTEREY, CA

## WHEN

October 6 THRU October 7  
12:00 pm

[Add to Calendar](#)

## LOCATION

Monterey, CA, USA

[Get Directions](#)

## COST

\$100

Member Pre-Registration Fee

\$150

Non-Member Pre-Registration Fee

## DEADLINE

September 29, 2022

## ACCOMMODATIONS

Monterey Marriott

350 Calle Principal, Monterey, CA 93940

ACWA Guest Rate on October 6: \$309.00 + tax

Secure the "ACWA Rate" by clicking on the link below or calling 1-800-228-9290 to make your reservation by September 12

[Visit Website](#)

### Registration is Open!

## ACWA Region 5 Program and Tour – Developments in Monterey County Water Management

Day 1 Tour Event Date: Thursday, October 6, 2022

Departing and Returning Location: Monterey Marriott, 350 Calle Principal, Monterey, CA 93940

Day 2 Event Program Event Date: Friday, October 7, 2022

Location: Monterey Marriott, 350 Calle Principal, Monterey, CA 93940

Join us in Monterey on October 6-7 for an informative ACWA Region 5 program, tours, and an opportunity to connect with your colleagues in the region. Attendees will gather the afternoon of October 6 for tours of a seawater desalination plant and a pure water treatment plant. A welcome and networking

[Privacy](#) - [Terms](#)

reception will take place following the tours. On October 7, the program will take place at the Monterey Marriott and will showcase developments in Monterey County water management. The program will include a continental breakfast and a networking lunch.

*Preliminary Program Agenda can be viewed here!*

Suggested Overnight Stay:

Monterey Marriott

350 Calle Principal, Monterey, CA 93940

*ACWA Guest Rate on October 6: \$309.00 + tax*

*Secure the "ACWA Rate" by clicking here or calling 1-800-228-9290 to make your reservation by September 12.*

QUESTIONS:

Portal Login Questions: Contact the Portal Support Team or call (916) 669-2432

Event Questions: Please contact Regional Affairs Representative, Jennifer Rotz or call (916) 669-2373

SPONSORS:



**HansonBridgett**



## MUTUAL ASSISTANCE AGREEMENT

THIS MUTUAL ASSISTANCE AGREEMENT (this "Agreement") is made and entered into effective as of \_\_\_\_\_, 2022, by and between the Marina Coast Water District, a public agency (the "MCWD"), and the Castroville Community Services District, a public agency (the "DISTRICT").

### Recitals

A. The MCWD and the DISTRICT have determined that it would be in their mutual best interests to periodically lend to each other equipment, supplies and personnel, and to otherwise cooperate with and assist each other in the event of an emergency or in other situations where one agency has insufficient resources to undertake a necessary public project or activity.

B. The parties desire to set forth herein the terms on which they may provide mutual assistance through the sharing of resources.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Requests for Assistance. In the event that either party to this Agreement (the "Borrower") has a need for the equipment, supplies, personnel or other resources of the other party hereto (the "Lender") for purposes of undertaking a necessary public project or activity, the Borrower may request that the Lender provide such resources. Any verbal request for assistance shall be followed with a documented request and shall become supporting documentation under this Agreement when assistance is granted. Any such request shall be submitted as follows:

If to the MCWD:

Address: 11 Reservation Road, Marina, CA 93933  
Phone: (831) 384-6131  
Email: [rscherzinger@mcwd.org](mailto:rscherzinger@mcwd.org)  
Attn: Remleh Scherzinger

If to the DISTRICT: Address: 11499 Geil Street, Castroville, CA 95012  
Phone: (831) 633-2560  
Email: [Eric@CastrovilleCSD.org](mailto:Eric@CastrovilleCSD.org)  
Attn: Eric Tynan

2. Discretion by Lender. The Lender shall have the absolute discretion to approve or decline any request for assistance and shall have no liability to the Borrower for failing to provide such assistance. It is understood and agreed that the Lender will grant a request for assistance only where the Lender has determined that it has the requested resources available and will be able to meet its own needs while rendering assistance. The execution of this Agreement shall not create any duty to grant any assistance requested by the Borrower.



3. Equipment. If the Lender loans equipment to the Borrower, such as, but not limited to construction equipment, vehicles, tools, pumps or generators, such loaned equipment shall be subject to the following conditions:

- (a) If the Lender so determines, the loaned equipment shall be operated by the Lender's personnel, which personnel will then be provided with the equipment.
- (b) Unless subsection 3(c) applies, the loaned equipment shall be returned to the Lender within the first to occur of (i) 24 hours after completion of the project for which the equipment was provided, or (ii) 24 hours after the Lender delivers to the Borrower a written request that the equipment be returned.
- (c) In the event the Lender has an emergency and in its discretion requires use of the loaned equipment and/or the associated Lender employees, the Borrower will immediately return the loaned equipment and/or release the recalled employees.
- (d) The Borrower shall, at its own expense, supply all fuel, lubrication and maintenance for the equipment during the assistance period, unless other arrangements are made.
- (e) The Lender will normally charge the Borrower for costs related to the use, transportation, handling, loading and unloading of the equipment. The costs will be determined by the Lender's adopted fees for the fiscal year in which the equipment was loaned. If a piece of equipment is not listed within the Lender's fee schedule, the rate shall be based on the then-in-effect Caltrans equipment rental rates. Each party shall provide to the other party the applicable fee schedule in effect when this Agreement is approved and whenever the fee schedule changes.
- (f) In the event that loaned equipment is damaged while in the custody or use of the Borrower, the Borrower shall reimburse the Lender for the reasonable cost of repairing such damage. If the equipment cannot be repaired or has been destroyed, the Borrower shall reimburse the Lender for the full actual replacement cost of the equipment. If the same make and model is not available, the cost of a similar make and model that is agreed upon by the Lender shall be used. If the Lender is required to lease replacement equipment while the loaned equipment is being repaired or replaced by the Borrower, the Borrower shall reimburse the Lender for such lease costs. The reimbursement obligations of this section shall be independent of, and in addition to, either party's insurance requirements as set forth in this Agreement.

4. Supplies. The Borrower shall reimburse the Lender in kind or at the actual replacement cost for the use of expendable or non-returnable supplies provided by the

Lender. Supplies of reusable items that are returned to the Lender in a clean and undamaged condition will not be charged to the Borrower.

5. Personnel. Wages, hours, and other terms and conditions of employment applicable to loaned personnel shall be those of the Lender. In the event that the Lender makes its personnel available to the Borrower, the Lender will normally charge the Borrower such personnel's applicable hourly rate plus fringe benefits and insurance, including workers' compensation insurance (loaded hourly rate), during the time the Lender's personnel is providing services to the Borrower, plus travel time. Personnel so loaned to the Borrower will take direction from the Borrower, but will follow work procedures and safety rules of the Lender at all times and remain under the direct supervision and control of the supervisory personnel of the Lender. Each party shall provide to the other party the applicable loaded hourly rates in effect when this Agreement is approved and whenever the loaded hourly rates change.

6. Term. This Agreement shall commence as of the effective date set forth above and shall continue until terminated by thirty (30) days written notice by one party to the other.

7. Insurance and Indemnity. MCWD and the DISTRICT shall procure and maintain for the duration of the Agreement insurance against claims for injuries or death to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by MCWD and the DISTRICT, their agents, representatives, employees or subcontractors.

(a) Coverage. Coverage shall be at least as broad as the following:

i. Workers' Compensation Insurance - as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

ii. Waiver of Subrogation. MCWD and the DISTRICT agree to waive all rights of subrogation against one another, including their elected or appointed officers, officials, agents, authorized volunteers and employees for losses paid under the terms of the insurance policy, which arise from work performed by or for MCWD and the DISTRICT.

iii. Property Insurance - coverage for vehicles and equipment scheduled in the Association of California Water Agencies JPIA (see subsection v, below) against all risk of loss at Actual Cost Value.

If MCWD or the DISTRICT maintains broader coverage and/or higher limits than the policy minimums required hereunder, MCWD and the DISTRICT requires and shall be entitled to the broader coverage and/or higher limits. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to MCWD and the DISTRICT.

iv. Notice of Cancellation. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to MCWD and the DISTRICT.

v. Acceptability of Insurers - Insurance. Both parties are insured for Liability and Property by the Association of California Water Agencies Joint Powers Insurance Authority (JPIA). The parties shall coordinate with the JPIA on insurance coverages and conditions per the Memorandum of Coverage for all claims, losses, damages, injuries, costs and expenses (including attorneys' fees) and all liabilities of every kind, nature and description, directly or indirectly arising from or in connection with this Agreement. Other required insurance is to be placed with insurers having a current A.M. Best rating of no less than A:VII or as otherwise approved by each party.

vi. Verification of Coverage. Each party shall furnish the other certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates are to be received and approved by MCWD and DISTRICT before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive MCWD and DISTRICT obligations to provide the certificates. MCWD and the DISTRICT reserve the right to require complete, certified copies of all required insurance policies, including policy Declaration pages and Endorsement pages.

(b) Indemnity. The Borrower shall indemnify, defend and hold harmless the Lender and its officers, directors, employees and agents from all claims, losses, damages, injuries, costs and expenses (including attorneys' fees) and all liabilities of every kind, nature and description, directly or indirectly arising from or in connection with (i) the use by the Borrower or by the Borrower's employees, agents or contractors of equipment or supplies provided by the Lender, or (ii) any project or activity undertaken by the Borrower for which the Lender has provided resources or assistance pursuant to this Agreement; provided, however, that the Borrower shall not be required to indemnify, defend and hold harmless the Lender and its officers, directors, employees and agents to the extent any such claim, loss, damage, injury, cost, expense or liability is caused by the negligence or willful wrongful acts or omissions of the Lender.

8. Partial Invalidity. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each such term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

9. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the permitted successors and assigns of the parties hereto.

10. Professional Fees. In the event of any action or suit arising in connection with the enforcement or interpretation of any of the covenants or provisions of this Agreement, the prevailing party shall be entitled to recover all costs and expenses of the action or suit, including actual attorneys' fees, accounting fees and any other professional fees incurred in connection therewith.

11. Entire Agreement/Amendments. This Agreement (including all exhibits attached hereto) is the final expression of and contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings and communications with respect thereto. This Agreement may not be modified, changed, supplemented or terminated, nor may any obligations hereunder be waived, except by a written instrument signed by the party who is the beneficiary of the obligation. No waiver by any party shall, except as may otherwise be stated in such waiver, be applicable to subsequent obligations. The parties do not intend to confer any benefit hereunder on any person, firm or corporation other than the parties hereto.

12. Construction. Headings at the beginning of each paragraph and subparagraph are solely for the convenience of the parties and are not a part of this Agreement. Whenever required by the context of this Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. This Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both parties had prepared the same. Unless otherwise indicated, all references to paragraphs and subparagraphs are to this Agreement. All exhibits referred to in this Agreement are attached and incorporated by this reference.

13. Governing Law. The parties hereto expressly agree that (i) this Agreement shall be governed by, interpreted under and enforced in accordance with the laws of the United States of America and the State of California, (ii) in the event of any dispute, the parties shall be subject to the jurisdiction of the courts of the State of California, regardless of their place of residence, and (iii) in any action arising in connection with this Agreement, venue shall be in the County of Monterey, State of California, United States of America.

14. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

15. Digital Signatures. In the event executed copies of this Agreement are provided by one party to the other(s) by facsimile, or email transmission, the original copies shall be sent by the signing party to the other party(ies) as soon as reasonably feasible, and pending the receipt thereof, the facsimile, or email copies and the signatures thereon shall for all purposes be treated as originals.

16. Further Assurances. The parties agree to take such actions and execute such documents as may be reasonably required to carry out the intent of this Agreement.

17. Assignment. Neither party may assign its rights or delegate its obligations under this Agreement, in whole or in part, without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the date first set forth above.

MARINA COAST WATER DISTRICT

CASTROVILLE COMMUNITY SERVICES DISTRICT

By: \_\_\_\_\_

By: \_\_\_\_\_

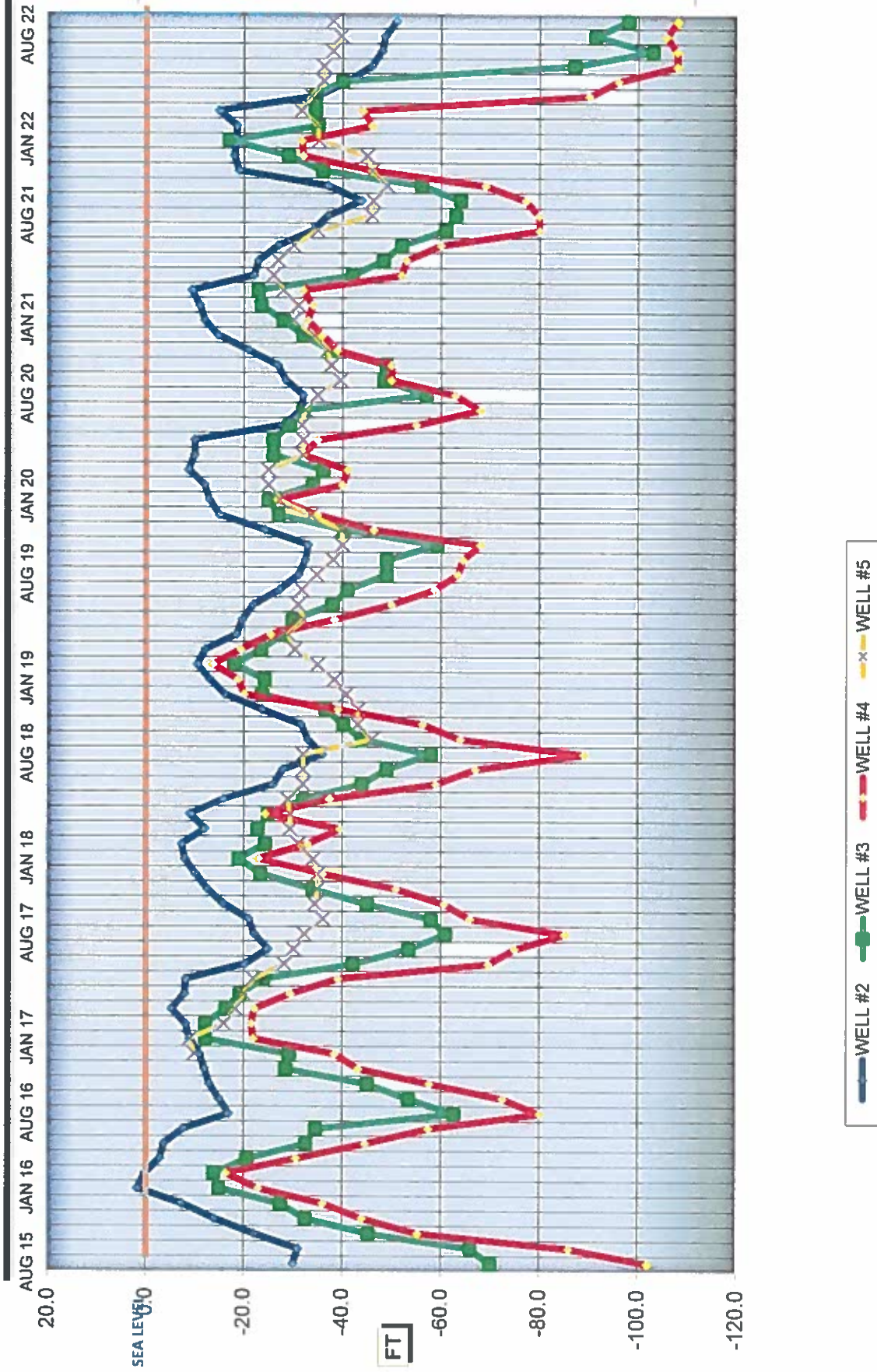
ATTEST:

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_

# CASTROVILLE WELL LEVELS 2015-2022



# Action Plan

## Castroville Community Services District Asset Management and Maintenance Projects

Meeting: August 29, 2022

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Ryuun Ernst, MNS Engineers, Inc.

Murat Bozkurt, MNS Engineers, Inc.

Prepared By: Paul Greenway

Description	Action Item	Responsible	Status/Date
Discussion of the Asset Management and Maintenance Projects (4) – bidding assistance only + CM/Inspection as needed <ol style="list-style-type: none"> <li>1. Castroville North Water Services</li> <li>2. Well #4 Pump Conversion</li> <li>3. Water Gate Valve Replacements</li> <li>4. Sewer Lift Station Generator Replacements</li> </ol>	MNS implementing various phases of work	RE	On-going
Castroville North Water Services includes 28 Laterals . Jay Johnson construction scheduled with County paving project.	District to work with Jay Johnson on request for additional funds.	ET	On-going

Well #5 Motor, heat tolerant motor to be installed by Majora Bros.	District to have Majora	ET	Completed July 2022
New Pump Submersible at Well #4, converting from Oil to Water lubrication. Majora to provide a proposal, \$68k	District Board approval	ET	September 2022
Group of Seven Water Valves	MNS to review bid	MB	September 2022
Four Water Valve Projects	MNS to review bid	MB	September 2022
Replace Two Generators, 20+/- week lead time. Castroville Boulevard and Via Linda. Sized smaller, no air board permit required. Jeff Mitchem. Sites will require permitting. Monterey Bay Air Quality Permit, under 50 hp, not required permit.	MNS to work on generator procurement	ET	September 2022
Next Meeting: 09/19/22 1:30 pm			



# Action Plan

Castroville Community Services District

Moss Landing Sewer

Meeting: August 29, 2022

**Meeting Attendees:**

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Ryuun Ernst, MNS Engineers, Inc.

Murat Bozkurt, MNS Engineers, Inc.

Prepared By: Paul Greenway

Description	Action Item	Responsible	Status/Date
Grant Project Elements Discussion, project admin, per, 30%, 60% ROW, environ, \$500k	MNS is working on the 30% Design	MNS	Completed June 30, 2022
Moss Landing Sanctuary Scenic Trail Bridge Crossing. County has indicated delay of the bridge or defunding of bridge	Information	Completed	Completed
Construction Phase: Native American Inspector will be required.	Rincon subconsultant working on including requirement in environmental document	Rincon	August 2022

PER will need to be updated for the pipeline changes from the County. Pipeline will be replaced in same alignment.	MNS to update PER report	NP	Completed July 2022
Environmental Scope change for the work under the existing bridge. Lift 1 site has a higher paleontological site. No change to the environmental document. A paleontological monitor will be required during excavation. Revised environmental documents on September 23. Jan 19 <sup>th</sup> , ISND to District Board.	MNS to work with Rincon	NP	On-going
Rincon has requested additional budget to address the dewatering of the lift station and pipeline. Possible divert to M1W. District to have a meeting with M1W on 7/14/22. M1W not willing to take water	NP to work with Rincon on additional permitting for dewatering	NP	August 2022
Materials under the existing bridge. PVC casing with HDPE inside.	District reviewed and ok with proposed materials	ET	Completed
Schedule: PER draft to 9/30/21 Final PER 02/28/22 30% Design: 6/30/22 60% Design: 9/30/22 Environ: 8/31/22 ROW: 9/30/22 Const Appl: 8/31/23	MNS finishing up 60% design, environmental a bit behind	NP	September 2022
Review Grant Opportunities for funding next phase. Construction Grant Application for CWSRF is part of the grant.	MNS to prepare construction grant application following 60% completion	GJ	September 2022
Pump Station 1, MNS to add a stub from closest manhole for south of struve road.	MNS to add	NP	September 2022

\$10k agreement for ROW will be converted to indicate no money and up to three connections in the future.	District to send to Ortega	ET	September 2022
Next Meeting: 09/19/22, 1:30 pm			

# Action Plan

Castroville Community Services District

Washington Bypass

Meeting: August 29, 2022

**Meeting Attendees:**

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Ryuun Ernst, MNS Engineers, Inc.

Murat Bozkurt, MNS Engineers, Inc.

Prepared By: Paul Greenway

Description	Action Item	Responsible	Status/Date
State Water Resources Control Board, SRF set aside for small, disadvantaged communities. Small Community Clean Water, Waste Water Funding Program	State requested full application for \$3.5M projects.	GJ	Mid-July 2022
SRF has indicated they will fund as a grant. Prior to funding, the State has requested completion of an environmental package.	MNS to forward Environmental Proposal to District	NP	Completed May 2022
District meeting on the 6/21	District to review MNS proposal for environmental	ET	Completed June 21, 2022

MNS to provide a design, ROW, CM proposal. Associated ROW, GJ doing grants,	MNS to forward Proposal to District	NP	Completed July 2022
Kick off meeting with Rincon	MNS and District to attend	District	Completed July 2022
Discussion about notification to property owners prior to environmental document.	District mobile home park owner, Sal. , local property owner(farmer)	District	September 2022
Next Meeting: 09/19/22, 1:30 pm			

# Action Plan

## Castroville Community Services District Emergency Deep Aquifer Supply and Storage Tank Project

Meeting: August 29, 2022

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

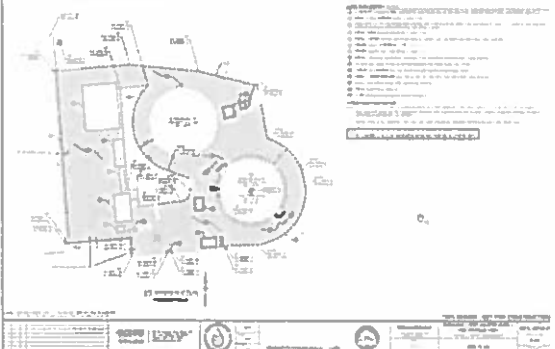
Paul Greenway, G7ei Inc.

Ryuun Ernst, MNS Engineers, Inc.

Murat Bozhut, MNS Engineers, Inc.


Prepared By: Paul Greenway

Description	Action Item	Responsible	Status/Date
Project Elements Discussion, IRWM Grant, # \$270k for Design/Env/ \$125K Const phase. Water Resources Agency, Alex Henson is lead for Grant. CCSD is a sub-recipient	30% Design submitted to the District	MNS	Draft 30% completed May 2022
Planning / Design / Engineering / Environmental Documentation, 30% design document and Design Build document.	MNS currently working on 30% design	MNS	Draft 30% completed May 2022

	MNS to continue developing site plan	NP	Draft 30% completed May 2022
<p>Gray area's above indicate paved areas. Discussion of DI located in the NW corner. Bid documents will include DI</p>	MNS to continue developing site plan	NP	Draft 30% completed May 2022
<p>ROW: Land being acquired from adjacent property owner. Expected purchase in October. Land Use advisory committee. Then to Planning Commission. Planning Commission Approved lot line adjustment. Fence and grading on property taking.</p>	District to finish purchase of the land. Copy of the appraisal and final deed. Signature authority of GM to Chicago Title.	ET	August 2022 update
<p>SCDR, up to \$9m has been funded. 55 applications are ahead. Until all applications. First come first serve. Partial funding is a possibility. Project cannot take longer than 2 years, June 2024 cutoff date. MNS submitted on behalf of District and State acknowledge receipt. Potential State Budget for new infusion of funding.</p>	MNS to check back with DWR	GJ	July 2022
<p>MNS spoke with DWR staff. An additional \$90M was allocated in the next year budget.</p>	MNS to check back with DWR	GJ	July 2022
<p>SRF Funding would be alternative funding source, plan B. SRF a much more difficult grant process and administration. The next step would be a FFAST application. Bi-Partisan or Infrastructure Investment Jobs Act. The 30% design will make the SRF application more complete.</p>	MNS to prepare a Future Grant Application if SCDR is a "no go"	GJ	Update in August

Plan C, Community Funding Program, SRF money bypassing normal procedure, and obtain a Federal Earmark. Possible with Water Environment Committee. Project is already in the State's program. Requirement: Castroville would already have to have completed application via State's Intended Use Plan.	Potential Future Activity of a Federal Earmark. District to consider this action after August as potential Plan C	ET	Potential start activity in August 2022
Meeting with Mike Burke and Martin Feeney, hydrogeologist. Discussion of draft feasibility report and finishing the feasibility report.	Eric to request final feasibility report	ET	Completed
Discussion of pilot hole with Martin/Mike. Martin recommended pilot hole.	Eric discussed with Martin Feeney	ET	Completed June 2022
Schedule: a Project Administration 09/01/2020 to 01/31/2025 b Land Purchase / Easement 06/01/2019 to 08/31/2022 c Planning / Design / Engineering / Environmental Documentation 09/01/2020 to 08/31/2022 d Construction / Implementation 08/31/2021 to 01/31/2025	MNS currently working on 30% design	MNS	August 2022
Site visit with Electrical Engineer in the next month	Completed	Completed	Completed
Surveying completed except new retaining wall.	Surveying complete	Completed	Completed.
Quarter Monitoring Report preparation	First report submitted	On-going	On-going
Discussion of Siting for Well #6. 50 foot radius of control needed by the District.	District to obtain the Hydrogeologist final report	ET	Completed



 <p>FIGURE 2. SITE LAYOUT MAP Coyoteville C.S.D. Well #6</p>	MNS including proposed well location in report	NP	Completed 2022
<p>Geotech Report submittal to MNS. Geotech indicated expansive soils and soil consolidation will need to be addressed in the design. Soils are corrosive.</p>	MNS to including Geotech Report in 30% Design Package	NP	Completed June 2022
<p>Concrete crack on existing foundation will be addressed in the plans and specifications. Remove damaged concrete and replace.</p>	MNS to add to the plans	NP	Completed June 2022
<p>Tribal Consultation Package sent by the District to each tribal contact</p>	District completed mailing. District to reply to email with confirmation.	ET	Completed May 2022
<p>Section 106 outreach packet</p>	Rincon proceeding with sending 106 Outreach	Rincon	On-going
<p>Provide envelope of excavation to Rincon</p>	NP Provide envelope of excavation to Rincon	NP	Completed July
<p>30% Plans submitted to DWR and comments requested. Minor changes to the plans updated.</p>	MNS to update	NP	Completed.
<p>Draft CEQA documents, submitted Notice of Exemption.</p>	NOE to be filled at County Clerk	ET	September 2022

<p>Bridging Documents are procurement documents for the Design Build concept. Kick off meeting with Willy and Eric. Defining the water performance criteria. Checking on casing in the screens, type of stainless, checking performance criteria.</p>	<p>Summary memo with GMP contract and key things to consider</p>	<p>NP/MB</p>	<p>September 2022</p>
<p>Vertical Turbine system for higher power and higher flow has more benefits as compared with submersible. For submersible, the depth of well puts pressure on the seals. If water temperature is too hot can be difficult for cooling a submersible.</p>	<p>NP to revise design to show the Vertical Turbine with housing protection.</p>	<p>NP</p>	<p>On-going</p>
<p>Design Build review by District Counsel</p>	<p>ET to request District Counsel confirm previous attorney opinion on Design-Build</p>	<p>ET</p>	<p>Completed August 2022</p>
<p>Generator: stay with Diesel</p>	<p>completed</p>	<p>NP</p>	<p>Completed July 2022</p>
<p>Next Meeting: 09/19/22 1:30 pm</p>			

# Action Plan

## Castroville Community Services District

### Overhead Sign at Highway 183

Meeting: August 29, 2022

**Meeting Attendees:**

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Ryuun Ernst, MNS Engineers, Inc.

Murat Bozkurt, MNS Engineers, Inc.

Prepared By: Paul Greenway

Description	Action Item	Responsible	Status/Date
State Requested Traffic Control Plan. MNS prepared Traffic control plan and submitted to the District.	MNS to submit Traffic Control Plan to District	NP	Completed May 2022
State Requested a Storm Water Control Plan. Design detail being requested and then MNS to review with Caltrans.	MNS to submit Storm Water Control Plan to District	NP	Completed May 2022
Traffic Control Plan and Storm Water Control Plan require approval by the State	District to send Traffic Control Plan and Stormwater Control Plan to the State for Approval	ET	Completed May 2022

State issued a coop agreement draft for the District to review.	District to review and negotiate with State	ET	Completed June 2022
Construction Period and scope	District to request construction schedule from Signs by Van	ET	July 2022
MNS QMP Plan, Resident Engineer, As-built submittal in Microstation	Proposal for services	RE	Completed July 2022
Signs by Van submitted invoice to District	MNS working with Signs by Van	MB	Completed August 2022
District Resolution for Sole Source language included in contract approval	District to include in resolution approving contract with Signs by Van	ET	October 2022
Drafted a PMP. Next steps to apply for the Encroachment permit. Murat working on the contract between District and Signs by Van.	MNS to continue PMP, contract, encroachment permit	MB	September 2022
Next Meeting: 09/19/22 1:30 pm			

# Action Plan

Castroville Community Services District

Cypress Alley Sewer Relocation

Meeting: August 29, 2022

**Meeting Attendees:**

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Greg Jaquez, MNS Engineers, Inc.

Ryuun Ernst, MNS Engineers, Inc.

Murat Bozkurt, MNS Engineers, Inc.

Prepared By: Paul Greenway

Description	Action Item	Responsible	Status/Date
Cypress Alley has a routine blockage problems causing challenges for the District.	District to contact M1W for coordination	ET	Completed
District contacted Monterey One Water to determine if cost of lateral could be funded via Monterey One allocation	District to check with Monterey One Water	ET	Completed May 2022

District would fund cost of design and construction of sewer main relocation, Monterey One Water would fund design and construction costs with lateral	District to check with Monterey One Water	ET	Completed May 2022 update
Timing of construction phase will be important. The District may enter into an agreement with Monterey One Water for construction phase of reimbursement for the main installation.	District to enter into agreement with Monterey One Water	ET	On-going
District will request a proposal from MNS for the design fee of Sewer Main relocation after District provides Monterey One Water update	District to check with Monterey One Water before requesting proposal	ET	Pending funding
Laterals have to be reversed. M1W was relying on state of CA funding. Move ahead without individual owners income	M1W is waiting on State funding	ET	Pending funding
Water Main would be funded by the District.	Pending M1W	M1W	TBD
M1W has hired a firm to assist with getting Right of Entries. The District is also assisting with obtaining Right of Entries.	M1W to obtain Right of Entries	M1W	TBD
Next Meeting: 09/19/22 1:30 pm			



# CASTROVILLE COMMUNITY SERVICES DISTRICT

## OPERATIONS REPORT August 2022

### **EMERGENCIES:**

27<sup>th</sup> Power and Internet Outage – Castroville.

30<sup>th</sup> 11205 Axtell St. Leak.

### **Maintenance:**

- Lateral Replacement Program – Locate Lines, Inspections, Repairs.
- Backflow Testing.
- Clean New Garage Gutters.
- Locate and Mark Water Laterals.
- Shut Off Water Main for Lateral Replacement.
- Lead and Copper Samples.
- Sea Garden Battery Maintenance.
- Added Oil – Generator Well # 4.
- Take Pipe Locator to Marina for Repairs.

## **Weekly**

- Rounds – Well sites (Check water softeners, Chlorine Generator, tanks, pumps, etc.)
- Mark water and sewer lines (USA's) as necessary.
- Exercise Valves.
- Respond to e-mails.
- Rounds - Lift stations (Check fluids, oil, alarms, floats, etc.)
- Jetting. (Castroville, Moro Cojo, Moss Landing).
- Water samples (Bacteria).
- Mapping reports.
- Office grounds keeping.
- Wash and clean trucks.
- Lift stations grounds keeping.
- Maintain Cartegraph records updated.
- Take Garbage and recycle out.

## **Monthly**

- Run Generators.
- Water Loss Report.
- Read and re-read meters.
- Deliver 72 hrs. notices.
- Replace registers.
- Reset logs on tablet for Lift Stations.
- Reset logs on hand-held for Well sites.
- Fire Hydrants readings.
- Troubleshoot computers, printer, Internet.
- Water Well level bubblers readings.

## **Work Orders:**

- a) 7 Day Disconnect Notice – 26
- b) Final Bill Read Meter – 6
- c) Investigate - 1
- d) Padlock Srvc, No Tenant – 1
- e) Rec - 3
- f) Reg – 1
- g) Sht - 3

**TOTAL WORK ORDERS – 41**



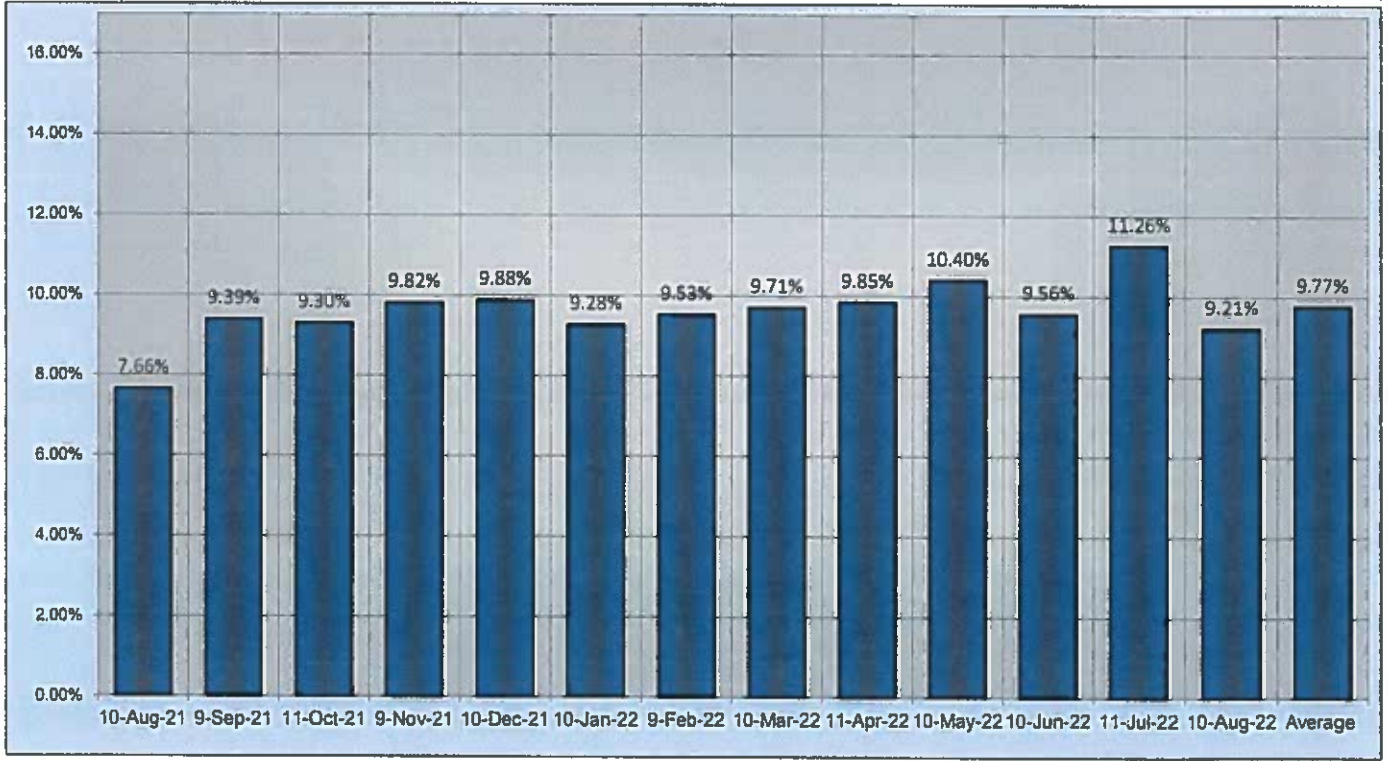


# Castroville Community Services District



## Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
10-Aug-21	4150969	5236000	15000	15783000	25184969	22723178	Hydrant meters 508097 Jetting & Flushing 18k Leaks, Hydrant 5k, FD 2k Softner 2K 533097	7.66%
9-Sep-21	4658882	5398000	0	13738000	23794882	21122675	Hydrant meters 301647 Jetting & Flushing 18k Leaks, Hydrant 62k, FD 2k Softner 2K 438647	9.39%
11-Oct-21	4823159	6268000	0	13860000	24951159	22392741	Hydrant meters 218117 Jetting & Flushing 14k Leaks, Hydrant 0k, FD 2k Softner 2K 237117	9.30%
9-Nov-21	5165056	5544000	0	10208000	20917056	18756257	Hydrant meters 301647 Jetting & Flushing 40k Leaks, Hydrant 30k, FD 2k Softner 2K 107695	9.82%
10-Dec-21	3510735	4286000	0	10960000	18756735	16847959	Hydrant meters 301647 Jetting & Flushing 11k Leaks, Hydrant 12k, FD 2k Softner 2K 55000	9.88%
10-Jan-22	2788399	3574000	0	9016000	15378399	13819995	Hydrant meters 301647 Jetting & Flushing 17k Leaks, Hydrant 40k, FD 2k Softner 2K 131174	9.28%
9-Feb-22	3298704	3789000	0	9089000	16176704	14535106	Hydrant meters 301647 Jetting & Flushing 24k Leaks, Hydrant 20k, FD 2k Softner 2K 100486	9.53%
10-Mar-22	2480315	3043000	-6000	11277000	16794315	15120237	Hydrant meters 23K Jetting & Flushing 12k Leaks, Hydrant 4k, FD 2k Softner 2K 44000	9.71%
11-Apr-22	2293480	2371000	0	15165000	19829480	17735013	Hydrant meters 103K Jetting & Flushing 9k Leaks, Hydrant 30k, FD 2k Softner 2K 141924	9.85%
10-May-22	3284628	3425000	0	13860000	20569628	18182347	Hydrant meters 206K Jetting & Flushing 53k Leaks, Hydrant 0k, FD 2k Softner 2K 248343	10.40%
10-Jun-22	3142023	7839000	3000	12399000	23383023	20845847	Hydrant meters 270K Jetting & Flushing 18k Leaks, Hydrant 0k, FD 2k Softner 2K 301579	9.56%
11-Jul-22	2332658	6155000	0	15976000	24463658	21388312	Hydrant meters 261K Jetting & Flushing 35 5k Leaks, Hydrant 0k, FD 2k Softner 2K 319823	11.26%
10-Aug-22	3715135	3969000	0	16156000	23840135	21365496	Hydrant meters 226K Jetting & Flushing 18k Leaks, Hydrant 40k, FD 2k Softner 2K 279038	9.21%
<b>Average</b>								<b>9.77%</b>





# CASTROVILLE COMMUNITY SERVICES DISTRICT

## GENERAL MANAGER'S REPORT

SEPTEMBER 20, 2022

### ❖ Regulatory Compliance

- ❑ Last SWRCB-DDW inspection of water system April 2021
- ❑ No coliform violations, all routine samples negative for June 2022
- ❑ Well #3 Abandoned future desalter use under investigation
- ❑ Approved Bacteriological sampling plan for 2022
- ❑ Submitted DAC status to DWR for reduced annual fees
- ❑ Submitted water reports to 7 large Water system customers 8/8/2022
- ❑ Submitted No-Spill report to State for Castroville, Moss Landing and Moro Cojo
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities
- ❑ Regulatory documentation for MLCSD – Zone 1 ,2 & 3 sewer jetting activities

### ❖ Current Projects

- ❑ Implementation grant for \$395,00 Prop 1 funding for new Deep well
- ❑ Response to on-going litigation- on hold
- ❑ Design for New Deep Well#6 & New tank
- ❑ Researching De-Salter feasibility for Well #3
- ❑ RFP to Replace Well 4 Pump & motor to water lube ASAP
- ❑ RFP for new generators @ Castroville Blvd & Sea Garden lift stations
- ❑ Collaborate with M1W on the Cypress alley replacement project
- ❑ 60% Design for Washington sewer by-pass line
- ❑ Consider collaboration with MCWD on water system tie-in
- ❑ Resolve CalTrans request to re-locate force main on Castroville Blvd
- ❑ Review conflict with District assets and CalTrans improvements on Merritt St
- ❑ Assist M1W with video sewer lateral repair/replacement work (SEP)
- ❑ Lupe Ibarra reduced total door hangers from 88 past due notices to 30
- ❑ Oversee grant funding and design of new overhead sign from CalTrans
- ❑ Negotiate purchase cost for Lift Station #1 easement
- ❑ Grant proposal to SWRCB for new Castroville water supply for \$2.8 million

- Review MNS Grant writing proposals for Washing BP, Moss Landing sewer system, Well#6, Desalter and Cypress Alley
- Zone 1-Castroville Serwer Operations, see report in Board packet
- Zone 2-Moro Cojo Sewer Operations, see report in Board packet
- Zone 3- Moss Landing Sewer Operations, see report in Board packet
- Initiated water lateral replacement program with County

#### ❖ **Completed Projects**

- Roberto and crew swapped out leaking jetter tank after getting free replacement
- Secured \$3.5million in funding for construction of Washington sewer by-pass line
- NCR&PD to finish installing "No dump- spills to Bay" at all storm drain inlets
- Resolved Employee OT issues and review Employee Handbook
- 60% design completed for Washington BP
- Review/assist CalTrans Castroville/Merritt St Beautification Project
- Installed new well pump @ Well #5
- Located old water connections for replacement before County proceeds with street rehab on south side of town
- Located old connections for replacement before County proceeds with street rehab on north side of town
- Planning well site #4 modifications for filling storage tanks from distribution system & additional 600,000-gallon water tank

#### **Upcoming Projects**

- Tie-in to MPWSP Desal water line(on-hold)
- Before new rain need to follow up with M1W re: Smoke tested Struve Rd sewer system w/RCAC – found 7 cross connections and reported to M1W Source control- need to follow up with M1W Source control 7/18/22
- Review projects going out to bid in 2022/2023 budget
- Replace well#4 motor & pump with water lube assembly
- New sewer mains to replace Cypress Alley sewer main
- Design and secure funding for New Deep Well#6
- Pig #1 & #2 force mains in Moss Landing
- Consider costs for Castroville Oaks project for street & sewer service
- Investigate possible Well #7 location
- Inspect depressions in street for sewer repair
- "Action" meetings for Grant Projects

#### ❖ **Meetings/Seminars (attended)**

- Discussion with inter-tie pipeline with MCWD
- MCWD Board meeting to discuss Mutual Aid Agreement

- CSDA Legislators Special District tours Ron & Eric
- Monterey Bay Water Works Association Board Meeting
- Met with EJ Staff from Coastal Commission to fairness to DAC Castroville
- Enforce Water-Waste Ord for any water leaving property
- Meeting with M1W Source control to resolve I & I issues on Sandholt Rd
- 180'-400 Aquifer- Advisory Committee-Ron & Eric
- Sea Water Intrusion Working Group-TAC
- DAC ongoing engagement with SVGWB-GSA
- Cal Trans-Multiple meetings/ conversations re: Overhead Sign, Ped Ove-pass & Community engagement & approves \$417,000 in funding for Overhead sign
- Sea Water Intrusion Working Group Advisory -SWIG-Committee
- Monterey 1 Water- various Board meetings- Ron and Eric
- Sea Water Intrusion Working Group (SWIG-TAC) Tech Advisory Committee
- SVGWBGSA- 180'400' Committee-Ron & Eric
- IRWM Committee meeting
- Met with Water Solutions Group re" North County-180'/400' water issues

#### ❖ **Meetings/Seminars (upcoming)**

- Meeting of the MCWRA- TAC -Advisory Comm. on Deep Wells-Eric
- Moss Landing Chamber meeting
- Various safety classes
- Clean & Dirty Water Managers - Water & Wastewater General Managers group
- Moss Landing Community Plan Update
- Monterey 1 Water- various Board meetings-
- Sea Water Intrusion Group Advisory meeting- SWIG-Eric
- Sea Water Intrusion Group Advisory -TAC meeting-
- 180'-400 Aquifer- Advisory Committee-Ron & Eric
- Quarterly Water Managers meeting
- MPWMD Board meetings
- Quarterly Clean & Dirty Water Managers meeting
- Water Forum @ Board of Supervisors
- SVGWB GSA Deep Aquifer study meeting
- Quarterly Special District Managers meeting

#### ❖ **Improvements/Ideas/Suggestions**

- Install "For fire use only- all others will be fined" on all fire hydrants
- Pressure wash and weed maintenance on fire hydrants
- Collaborate with County Public Works to replace infrastructure prior to road rehab in roads south of Hwy 156 in Castroville

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## CASTROVILLE - ZONE 1 MONTHLY O&M REPORT

**AUGUST 2022**

### ❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/4/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/11/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/18/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/25/2022

### ❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/4/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/11/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/18/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/25/2022

❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/4/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/11/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/18/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/25/2022

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. 6783 feet

❖ **OTHER MATTERS**

- ❑ Responded to 18 Underground Alert marking requests
- ❑ Submitted no-spill report to SWRCB on 9-2-2022
- ❑ Cleaning and inspecting storm drains in October and February 2022

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain inlets are clean & Marked- "DO NOT DUMP, FLOWS TO BAY"



# Castroville

## AUGUST 2022 JETTING

9/8/2022



Command:  
Command:

ID	Material	Length	Street	Downstream MH	Upstream MH
10600Axtell	6" Clay	255	Axtell St.	MH 15.4	CO 15.6
10600Haight	6" Clay	375	Haight St.	MH 15.3	MH 15.32
10700Axtell	6" Clay	350	Crane St.	MH 15.4	MH 15.5
10700Haight	6" Clay	364	Haight St.	MH 15.2	MH 15.3
10800Axtell	6" Clay	360	Axtell St.	MH 15.73	MH 15.71
10800Davis	6" Clay	242	Davis St.	MH 15.74	CO 15.74
10800Geil	18" Clay	353	Geil St.	MH 15	MH 16
10800Haight	6" Clay	300	Haight St.	MH 15.72	CO 15.72
10800Haight/B	6" Clay	155	Haight St.	MH 15.2	CO15.21
10800Seymour	6" Clay	230	Seymour St.	MH 15.1	CO 15.1
10900Axtell	6" Clay	240	Axtell St.	MH 15.7	CO 15.8
11200Crane	6" Clay	200	Crane St.	MH 15	CO 15.9
11300Crane	6" Clay	339	Crane St.	MH 15	MH 15.1
11300Main MH21<21.1	6" Clay	400	Main St.	MH 21	MH 21.1
11400Crane	6" Clay	352	Crane St.	MH 15.1	MH 15.2
11400Main	6" Clay	380	Main St.	MH 21.1	MH 21.2
11400Preston	6" Clay	160	Preston St.	MH 15.3	CO 15.31

11500Crane	6" Clay	190	Crane St.	MH 15.2	CO15.2
11500Preston	6" Clay	352	Preston St.	MH 15.3	MH 15.4
11550Crane	PSM SDR35 8"	300	Crane St.	MH 15.72	MH 15.73
11600Crane/Alley	6" Clay	230	Crane St.	MH 15.51	CO 15.50
11600Crane/new	6" Clay	261	Crane St.	MH 15.73	MH 15.74
11600Crane/old	6" Clay	175	Crane St.	MH 15.5	MH 15.51
11600Preston	6" Clay	346	Preston St.	MH 15.4	CO 15.41
11600Rico	6" Clay	70	Rico St.	MH 15.71	MH 15.7
11700Crane	6" Clay	195	Crane St.	MH 15.74	MH 15.75
11700Crane/Alley	6" Clay	145	Crane St.	MH 15.75	CO 22.4
11700Preston	6" PSM SDR35	297		MH15.42	CO15.42
11700Rico	PSM SDR35 6"	292	Rico St.	MH 15.78	MH 15.79
11750Crane	6" Clay	220	Crane St.	MH 15.75	MH 15.76
11800Rico	PSM SDR35 8"	232	Rico St.	MH 15.77	MH 15.78
11900Rico	PSM SDR35 8"	97	Rico St.	MH 15.76	MH 15.77
Axtell.Lift station.to.Preston	PSM SDR35 6"		Axtell St.	MH15.42	
		TOTAL	8457		



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MORO COJO - ZONE 2 MONTHLY O&M REPORT AUGUST 2022

### ❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/4/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/11/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/18/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/25/2022

### ❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/4/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/11/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/18/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/25/2022

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #54.2 to-MH #54.20
- Jetted sewer lines btwn MH #50 to-MH #61
- Jetted sewer lines btwn MH #52 to-MH #69
- Jetted sewer lines btwn MH #69 to-MH #70
  
- Total jetted approx.322 feet

❖ **OTHER MATTERS**

- Responded to 1 Underground Alert marking requests
- Cleaned and weed-whacked Is site
- SWRCB-Reported "no-spill" 9/2/2022
- Schedule cleaning of EQ Basins in Dec 2020
- Performed inspection of all storm drains in November 2021
- Mowing Scheduled-June 2022-completed

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are clear
- Detention ponds are clean & fence secured



**Moro Cojo**  
AUGUST 2022 JETTING

9/8/2022



ID	Material	Length	Street	Downstream MH	Upstream MH
6inSabino	PSM SDR35 6"	112	Sabino Dr.	MH 54.2	CO 54.20
Liftstation/Los Arboles	8" PVC	50	Los Arboles Cir.	STATION	MH 61
Moro Cojo/field	8" PVC	52	Los Arboles Cir.	STATION	MH 69
Viva Ln/5	8" PVC	108	Viva Ln	MH 69	MH 70
	<b>TOTAL</b>	<b>322</b>			

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MOSS LANDING (ZONE 3) MONTHLY O&M REPORT

**AUGUST 2022**

### ❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/4/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/11/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/18/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/25/2022

### ❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/4/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/11/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/18/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/25/2022

### ❖ LIFT STATION #3 (in front of Phil's fish market)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/4/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/11/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/18/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/25/2022

#### ❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/4/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/11/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/18/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/25/2022

#### ❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #55 to-CO2
- ❑ Jetted sewer lines btwn LS#3 to-MH #50
- ❑ Jetted sewer lines btwn MH #55 to-MH #56
- ❑ Jetted sewer lines btwn MH #56 to-MH #57
- ❑ Total jetted approx. 833 feet

#### ❖ **OTHER MATTERS**

- ❑ Responded to 4 Underground Alert marking requests
- ❑ Implementing \$500,000 grant from DWR to initiate Moss Landing sewer system improvements and upgrades
- ❑ Finalizing grant application for \$2.8 Million for upgrades and repair of sewer system
- ❑ Perform Bi-annual inspection of grease traps at various facilities in and March 2022 and November 2022
- ❑ Emailed notice of "no spill" to CIWQS 9-2-2022

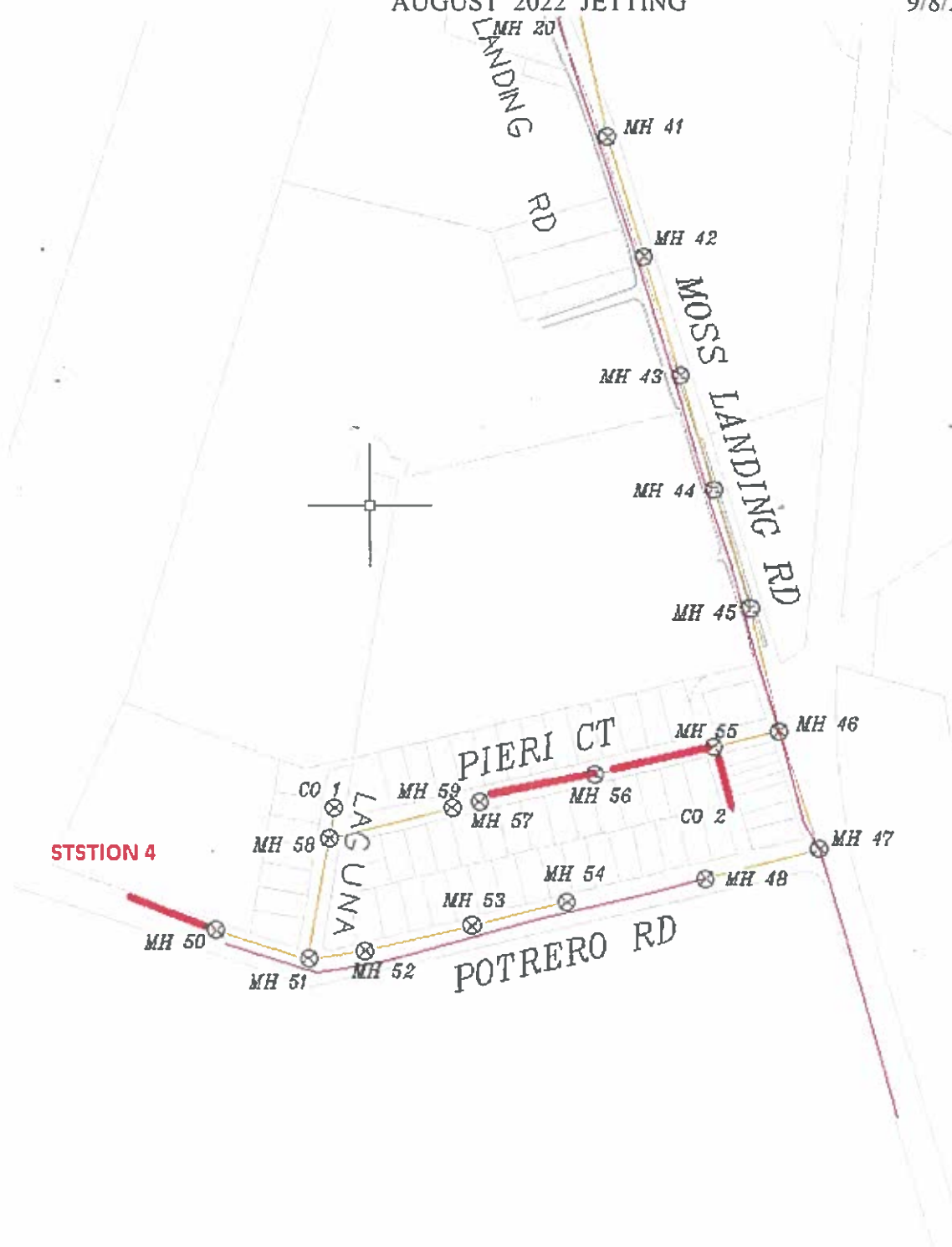
#### ❖ **Improvements/CIP/Suggestions**

- ❑ Consider options for Elkhorn Bridge Force Main replacement
- ❑ Schedule pigging of Station #1 & Station #2 force mains



**Moss Landing**  
AUGUST 2022 JETTING

9/8/2022



ID	Material	Length	Street	Downstream MH	Upstream MH
CO2>MH55	PSM SDR35 8"	128	Soundholt Rd.	MH55 ML	CO2 ML
MH50>LT4	PSM SDR35 8"	230	Potrero Rd.	STATION	MH50 ML
MH56>MH55	PSM SDR35 8"	320	Soundholt Rd.	MH55 ML	MH56 ML
MH57>MH56	PSM SDR35 8"	155	Soundholt Rd.	MH56 ML	MH57 ML
<b>TOTAL</b>		<b>833</b>			

# CASTROVILLE COMMUNITY SERVICES DISTRICT Accounts Receivable - Summary

From: 8/1/2022 Through: 8/31/2022

Limited to : Balance  
\$72,901.85

Charge	Minimum	Overage	Consumption	Bills	Total
FIRELINE Charge	\$6,077.45	\$19.21	882.00 Cubic Ft	71	\$6,096.66
SURCHARGE Charge	\$11,445.50	\$0.00	0.00	133	\$11,445.50
WATER Charge	\$42,169.15	\$62,067.26	2,847,114.00 Cubic Ft	1,428	\$104,236.41
WATER CMPND Charge	\$0.00	\$182.12	8,354.00 Cubic Ft	1	\$182.12
<b>Total Charge</b>	<b>\$59,692.10</b>	<b>\$62,268.59</b>			<b>\$121,960.69</b>

Delinquency	Amount
FIRELINE Penalty	\$0.00
WATER Penalty	\$0.00
<b>Total Delinquency</b>	<b>\$0.00</b>

Deposit Applied	Amount
WATER Charge	\$(246.56)
WATER Open Credit	\$(103.44)
<b>Total Deposit Applied</b>	<b>\$(350.00)</b>

NSF Fee	Amount
FIRELINE NSF Fee	\$12.00
WATER NSF Fee	\$12.00
<b>Total NSF Fee</b>	<b>\$24.00</b>

Open Applied	Amount
WATER Payment Open Credit	\$3,984.47
<b>Total Open Applied</b>	<b>\$3,984.47</b>

Open Payment	Amount
FIRELINE Charge(Payment Open Credit)	\$(11.65)
SURCHARGE Charge(Payment Open Credit)	\$(41.62)
WATER Charge(Payment Open Credit)	\$(3,891.20)
WATER Service Order Fee(Payment Open Credit)	\$(40.00)
<b>Total Open Payment</b>	<b>\$(3,984.47)</b>

Payment	Amount
FIRELINE Charge	\$(6,340.23)

\$176,552.39  
 \$69,345.41  
 \$63,190.27  
 \$62,943.08

\$(11,643.92)  
 \$(107,206.98)  
 \$(6,155.14)  
 \$(247.19)  
 \$(131,593.46)

**Payment Reversal**

	Amount	
FIRELINE Charge	\$98.29	\$63,041.37
SURCHARGE Charge	\$187.29	\$63,228.66
WATER Charge	\$286.48	\$63,515.14
WATER Open Credit	\$28.05	\$63,543.19
<b>Total Payment Reversal</b>	<b>\$600.11</b>	

**Refund**

	Amount	
WATER Open Credit	\$133.06	\$63,676.25
<b>Total Refund</b>	<b>\$133.06</b>	

**Service Order Fee**

	Amount	
WATER Service Order Fee	\$350.00	\$64,026.25
<b>Total Service Order Fee</b>	<b>\$350.00</b>	

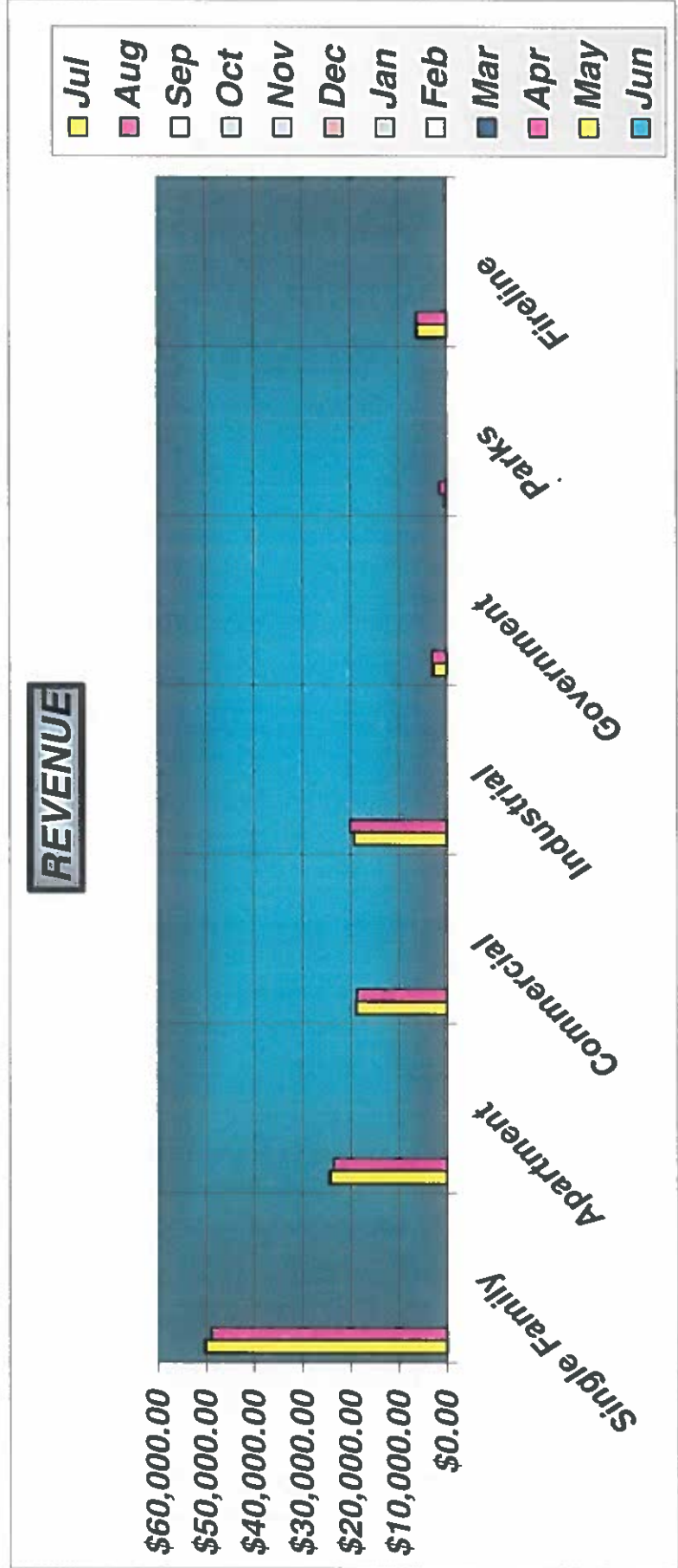
**Closing Balance: \$64,026.25**

72



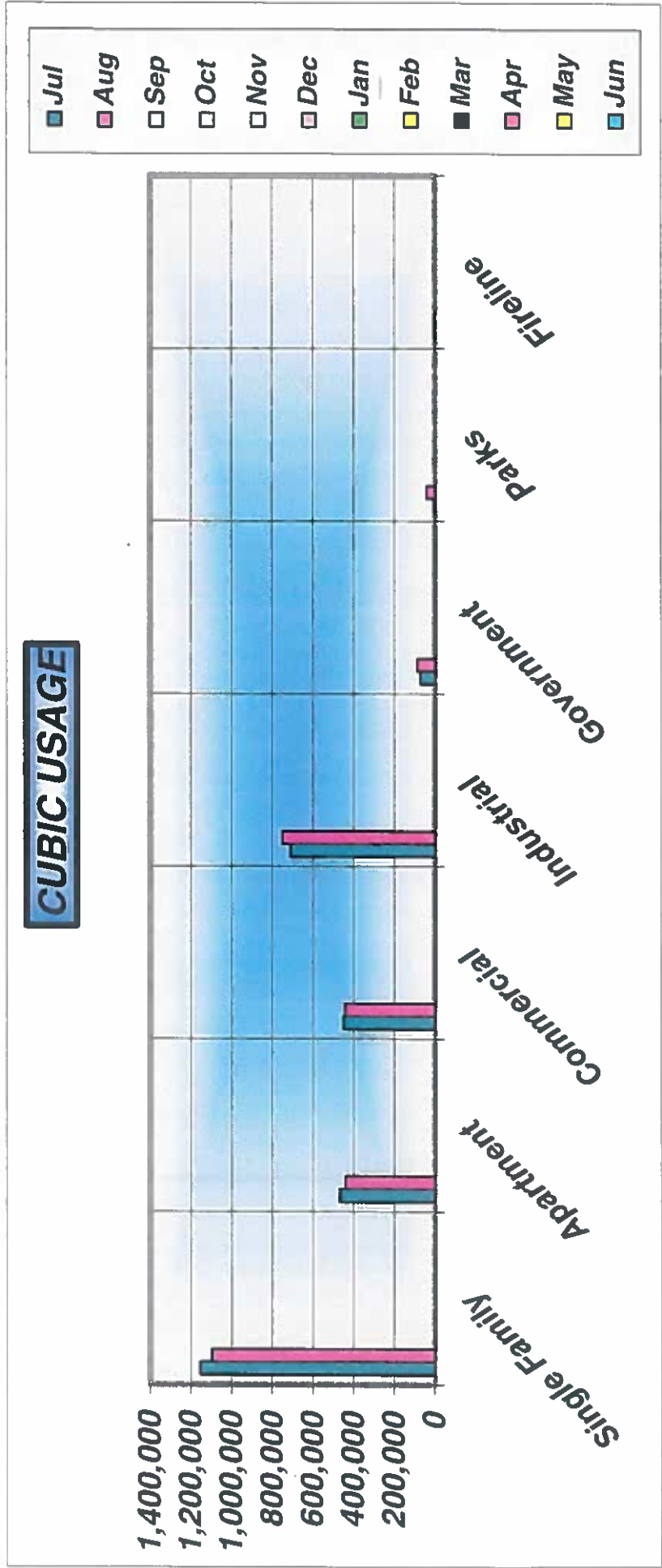
Annual Water Revenue By Classification 2022-2023

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$50,142.23	\$24,319.13	\$18,891.52	\$19,273.74	\$2,723.15	\$588.41	\$6,100.49	\$122,038.67
Aug	\$48,940.52	\$23,646.73	\$18,714.39	\$20,123.45	\$3,063.74	\$1,375.20	\$6,096.66	\$121,960.69
Sep								
Oct								
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
<b>Totals</b>	<b>\$99,082.75</b>	<b>\$47,965.86</b>	<b>\$37,605.91</b>	<b>\$39,397.19</b>	<b>\$5,786.89</b>	<b>\$1,963.61</b>	<b>\$12,197.15</b>	<b>\$243,999.36</b>



Annual Water Usage By Classification 2022-2023

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,153,634	467,879	450,313	711,344	70,572	4,601	1,057	2,859,400
Aug	1,097,162	438,908	442,188	750,322	86,195	40,693	882	2,856,350
Sep								
Oct								
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
<b>Totals</b>	<b>2,250,796</b>	<b>906,787</b>	<b>892,501</b>	<b>1,461,666</b>	<b>156,767</b>	<b>45,294</b>	<b>1,939</b>	<b>5,715,750</b>





# PMIA/LAIF Performance Report as of 09/07/22



## PMIA Average Monthly Effective Yields<sup>(1)</sup>

August	1.276
July	1.090
June	0.861

## Quarterly Performance Quarter Ended 06/30/22

LAIF Apportionment Rate <sup>(2)</sup> :	0.75
LAIF Earnings Ratio <sup>(2)</sup> :	0.00002057622201151
LAIF Fair Value Factor <sup>(1)</sup> :	0.987125414
PMIA Daily <sup>(1)</sup> :	0.99%
PMIA Quarter to Date <sup>(1)</sup> :	0.69%
PMIA Average Life <sup>(1)</sup> :	311

## Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 07/31/22 \$229.9 billion

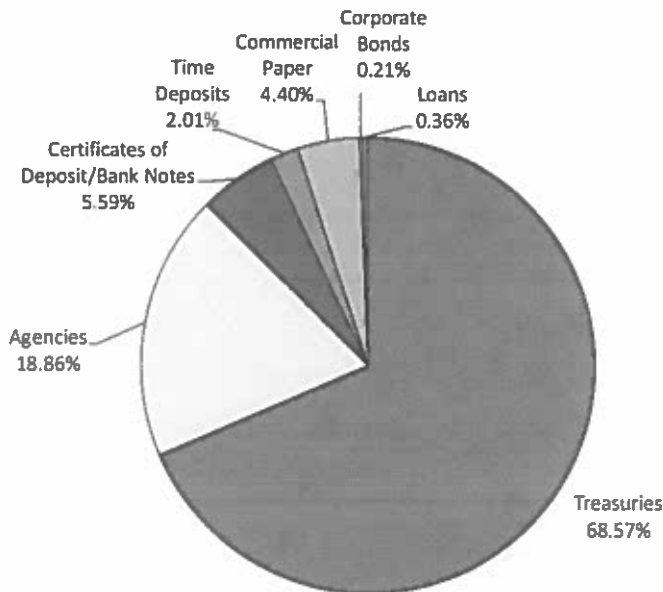


Chart does not include \$4,432,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller

**CASTROVILLE COMMUNITY SERVICES DISTRICT  
INTERNAL REPORT**  
Receipts, Disbursements, and Bank Balances as of August 31, 2022

Ending balance as of July 29, 2022 \$14,467,528.38

**CHASE BANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	492,187.33
Water Receipts	131,805.15
Water-Sewer Miscellaneous Receipts	1,212.35
Returned & NSF Checks	(600.11)
Bank Fees	(81.75)
Expenses (Checks Written)	(206,408.10)
<b>Ending Balance for General Fund</b>	<b><u>418,114.87</u></b>

**CHASE BANK, CUSTOMER DEPOSIT FUND**

Beginning Balance	65,185.77
New Deposits (opened accounts)	1,180.00
Deposits Returned or Applied to Accounts	(350.00)
<b>Ending Balance for Customer Deposit Fund</b>	<b><u>66,015.77</u></b>

**LAIF FUND**

Beginning Balance	11,082,003.81
Quarterly Interest Earned	0.00
<b>Ending Balance LAIF</b>	<b><u>11,082,003.81</u></b>

**CAMP FUND**

Beginning Balance Sewer (Zone 1) Capital Improve Account	121,090.69
Monthly Interest Earned	236.26
<b>Ending Balance Camp Federal Security Account</b>	<b><u>121,326.95</u></b>
Beginning Balance Sewer (Zone 1) Reserves Account	239,558.80
Monthly Interest Earned	467.40
<b>Ending Balance CAMP Federal Security Account</b>	<b><u>240,026.20</u></b>

**CaITRUST-INVESTMENT**

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,467,501.98
Income Distribution	3,354.18
Unrealized Gain (Loss)	(19,959.50)
<b>Ending Balance CaITRUST</b>	<b><u>2,450,896.66</u></b>

**New Balance as of August 31, 2022**

	<b>14,378,384.26</b>
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# Castroville Community Services District

## List of Checks for August 2022

Date	Number	Name	Memo	Amount
<b>General Fund Checking</b>				
8/8/2022	5	CalPERS	Employees Monthly Health Benefits	\$ 15,271.19
8/11/2022	1270	ACWA JPIA	Employees Dental/Vision/EAP	\$ 1,031.08
8/11/2022	1271	AT&T	Monthly Telephone Service	\$ 427.58
8/11/2022	1272	California Water Service Company	Water Meters Zone 2 Lift Stations	\$ 36.18
8/11/2022	1273	Castroville Hardware	Parts & Supplies	\$ 200.37
8/11/2022	1274	Dassel's Petroleum Inc	Petroleum for Sites	\$ 363.14
8/11/2022	1275	Eudoxio Orozco Jr.	Monthly Cell Phone Expense	\$ 40.00
8/11/2022	1276	Exxon Mobile	Monthly Fuel for Vehicles	\$ 310.45
8/11/2022	1277	Jonathan Varela	Monthly Cell Phone Expense	\$ 40.00
8/11/2022	1278	Lidia Santos	Monthly Cell Phone Expense	\$ 40.00
8/11/2022	1279	Linde Gas & Equipment Inc	Supplies for Well Sites	\$ 504.00
8/11/2022	1280	Monterey County Weekly	Ad for Valve Water Project	\$ 420.00
8/11/2022	1281	Monterey One Water	Bi-Monthly Sanitation Fees	\$ 47.90
8/11/2022	1282	Postmaster	Annual Post Office Box Fees	\$ 404.00
8/11/2022	1283	Principal Life Group	Employees Monthly Life Insurance	\$ 111.06
8/11/2022	1284	Roberto Galvez	Backflow Certification & Class	\$ 585.00
8/11/2022	1285	Cardmember Service-Lidia	GM & Lead Operator Monthly Cell Exp	\$ 62.16
8/11/2022	1286	Cardmember Service-Roberto	CWEA Association Membership	\$ 202.00
8/11/2022	1287	WM Corporate Services, Inc.	Monthly Waste Disposal Fees	\$ 64.66
8/11/2022	1288-1293	District Employees'	Bi-Weekly Net Payroll	\$ 14,393.43
8/11/2022	1294	VALIC	Bi-Weekly Deferred Comp	\$ 2,165.00
8/11/2022	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,752.28
8/11/2022	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,273.38
8/11/2022	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,570.38
8/11/2022	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,082.37
8/11/2022	6	CalPERS Financial Reporting	GASB 68 Reporting	\$ 700.00
8/25/2022	1295	ACWA JPIA	Annual Cyber Liability Program	\$ 1,090.75
8/25/2022	1296	American Metal Works	Repair PRV on Merritt Vault	\$ 423.96
8/25/2022	1297	Aramark	Operators Uniforms Restroom & Mats	\$ 484.25
8/25/2022	1298	Castroville Auto Parts	Well #4 Battery	\$ 542.51
8/25/2022	1299	Charter Communications	Monthly Internet Service	\$ 89.99
8/25/2022	1300	Core & Main LP	Parts & Supplies	\$ 2,831.60
8/25/2022	1301	GreatAmerica Financial Svcs	Monthly Lease of Billing Equipment	\$ 484.76
8/25/2022	1302	J Johnson & Company Inc	New Sewer Lateral, Main & Clean-out on Haight Street	\$ 21,512.42
8/25/2022	1303	MNS Engineers Inc	Emergency Deep Aquifer Supply & Storage Tank Project	\$ 25,930.19
		continued	Moss Landing Wastewater System Rehabilitation Project	\$ 44,206.99
		continued	Misc. Engineer Fees Gov Zone 1 & 3	\$ 480.00
		continued	Sign Replacement Project	\$ 235.00
		continued	Grant Writing for Sewer Zone 1	\$ 877.50
		continued	CM for Asset Repairs-Valves	\$ 2,640.00
8/25/2022	1304	Pacific Gas & Electric	Washington Sewer Trunk Line Project	\$ 1,687.50
		continued	Lift Stations Sewer Zone 1 & 2	\$ 1,373.31
		continued	Lift Stations Moss Landing Zone 3	\$ 1,129.54
		continued	Well Sites	\$ 14,822.80
		continued	Office	\$ 245.70
8/25/2022	1305	Valley Valves & Pumps	Well #2 Booster Pump & Motor #3	\$ 3,889.30

List of Checks for August 2022

Date	Number	Name	Memo	Amount
8/25/2022	1306	Zoom Imaging Solutions Inc	Xerox Maintenance & Copy Fees	\$ 172.50
8/25/2022	1307-1312	District Employees'	Bi-Weekly Net Payroll	\$ 16,492.30
8/25/2022	1313	VALIC	Bi-Weekly Deferred Comp	\$ 2,165.00
8/25/2022	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 7,964.64
8/25/2022	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,611.48
8/25/2022	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,562.04
8/25/2022	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,090.71
8/25/2022	1314	Cosme Padilla	8-17-2021 Board Meeting	\$ 91.25
8/25/2022	1315	James Cochran	8-17-2021 Board Meeting	\$ 91.25
8/25/2022	1316	Ronald J. Stefani	8-17-2021 Board Meeting	\$ 91.25
<b>Total General Fund - Checking</b>				<b>\$ 206,408.10</b>
<b>Customer Deposit Fund</b>				
8/31/2022	86	Jose Guterrez	Deposit Refund	\$ 37.40
8/31/2022	87	Yuriria Zuniga	Deposit Refund	\$ 45.89
8/31/2022	88	Raquel De La Rosa	Deposit Refund	\$ 8.02
8/31/2022	89	Graciela Zaragoza	Deposit Refund	\$ 41.75
8/31/2022	90	Castroville CSD	August Closure's	\$ 216.94
<b>Total Customer Deposit Fund</b>				<b>\$ 350.00</b>

# Calendar for Year 2022 (United States)

January						
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February						
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November						
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December						
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Holidays:		
Jan 1 New Year's Day	Jun 20 'Juneteenth' day off	Nov 24 Thanksgiving Day
Jan 17 Martin Luther King Jr. Day	Jul 4 Independence Day	Dec 25 Christmas Day
Feb 21 Presidents' Day	Sep 5 Labor Day	Dec 26 'Christmas Day' day off
May 30 Memorial Day	Oct 10 Columbus Day	
Jun 19 Juneteenth	Nov 11 Veterans Day	