



# CASTROVILLE COMMUNITY SERVICES DISTRICT

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President – James R. Cochran  
Vice President – Glenn Oania  
Director – Cosme Padilla  
Director – Ron Stefani  
Director – Adriana Melgoza

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JANUARY 18, 2022 – 4:30 P.M. (Virtual Meeting) DISTRICT BOARD ROOM – 11499 GEIL STREET **\*Face covering required for entering District office\***

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the board meetings of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at [lidia@castrovillecsd.org](mailto:lidia@castrovillecsd.org) by 5:00 p.m. on Monday, January 17, 2022; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/617226829> If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/617226829>. You can also dial in using your phone. United States: +1 (646) 749-3122. Access Code: 617-226-829.

**CALL MEETING TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

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**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

**CONSENT CALENDAR:**

1. Approve the Draft Minutes of Regular Board Meeting of December 21, 2021 – **motion item**

**CORRESPONDENCE:**

1. Letter and “President’s Special Recognition Award” certificate from ACWA JPIA to Castroville CSD recognizing the District for having a loss ratio of 20% or less in the Property Program for the period 04/01/2017- 06/30/2020.
2. Letter from Public Water Now to LAFCO of Monterey County regarding the Salinas Basin Water Alliance letter of October 33 brings up water supply issues that have nothing to do with activating the Monterey Peninsula Water Management District latent powers or the buyout of Cal Am. The decision at hand is the ownership of the Peninsula’s water system.

**INFORMATIONAL ITEMS:**

1. *Monterey Herald* – LAFCO finalizes denial of Monterey Peninsula Water Management District’s Cal Am takeover
2. J. Eric Tynan, General Manager “Certificate of Completion” for the following courses: Water Industry Maintenance on Pumps, Motors, and Circuits, Coronavirus 105-Cleaning and Disinfecting your Workplace, Water Industry Corrosion Control, and Anti-Harassment Training for Supervisors and Managers-California (SB1343/AB1825)

**PRESENTATION:**

1. None

**NEW BUSINESS:**

1. Resolution No. 22-01, A Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361– **motion item**
2. District Office Closed to Public as of 1-7-2022 due to increased COVID-19 cases in Monterey County – Eric Tynan, General Manager
3. Consider Approving MNS Engineers Fee Proposal to provide funding application services with State Water Resources Control Board-Small Community Funding Program (SCFP) for the Washington Street Sewer Bypass, not to exceed \$21,688 – **motion item**
4. Discussion of a conceptual plan, Cypress Alley Sewer Realignment Project – Eric Tynan, General Manager
5. Discussion of Asset & Item Repairs report – Eric Tynan, General Manager

**UNFINISHED BUSINESS:**

1. Update on status of grants/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for Moss Landing Wastewater System Rehabilitation Project), Castroville-Sewer Zone 1 (Washington Sewer Trunk line Bypass), Castroville-Water Zone 1 (Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6) for system upgrades and improvements and Castroville Overhead Sign at Highway 183 – Eric Tynan, General Manager
2. Update on Well levels – Eric Tynan, General Manager

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3. Update on lot line adjustment for acquisition of Well No. 6 – Eric Tynan, General Manager
4. Update on Monterey One Water lateral repair – Eric Tynan, General Manager

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director and Eric Tynan, General Manager
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

**GENERAL OPERATIONS:**

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements\*\*Internal Report\*\* and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of December 2021 – motion item

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, February 15, 2022 at 4:30 p.m.**

**CLOSE:**

Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

**Certification of Posting**

I certify that on January 14, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on January 14, 2022.



Lidia Santos, Board Secretary