



# CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065  
OFFICE: 11499 GEIL STREET  
CASTROVILLE, CA 95012  
FAX (831) 633-3103

President – Adriana Melgoza  
Vice President – James R. Cochran  
Director – Glenn Oania  
Director – Ron Stefani  
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, NOVEMBER 17, 2020 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the November 17, 2020 meeting of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at [Lidia@castrovillecsd.org](mailto:Lidia@castrovillecsd.org) by 5:00 p.m. on Monday, November 16, 2020; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/150213125>. If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/150213125>. You can also dial in using your phone. United States: +1 (872) 240-3412. Access Code: 150-213-125.

**CALL MEETING TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

**AGENDA, Page 2**  
November 17, 2020  
CASTROVILLE COMMUNITY SERVICES DISTRICT

**CONSENT CALENDAR:**

1. Approve the Draft Minutes of the Regular Board Meeting of October 20, 2020 – **motion item**

**CORRESPONDENCE:**

1. None

**INFORMATIONAL ITEMS:**

1. *Monterey County Weekly* – Request for Statement of Qualifications-Engineering Consulting Services for Castroville Community Services District
2. *Monterey Herald* – Mitigating Factor: New salamander law means Castroville/Highway 156 interchange can now move forward
3. Fleet Program Vehicle Inspection and Maintenance for Large Vehicle Drivers Certificate of Completion by Lead Operator II Roberto Galvez
4. Water Industry Disaster Preparedness and Coronavirus 101-What You Need to Know Certificate of Completion by General Manager Eric Tynan

**PRESENTATION:**

1. Porter & Lasiewicz, Certified Public Accountants to present audit report for fiscal year ended June 30, 2020 – Cheryl Lasiewicz, CPA

**NEW BUSINESS:**

1. Resolution No. 20-07, A Resolution of the Board of Directors of the Castroville CSD to Accept Audit Report for Fiscal Year Ended June 30, 2020, as Prepared by Porter & Lasiewicz, Certified Public Accountants – **motion item**
2. Resolution No. 20-08, A Resolution of the Board of Directors of Castroville CSD Adoption of Procurement Policy – **motion item**
3. Request from Monterey County Water Resources Agency for Castroville CSD to donate \$83,000 for the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley* project (pending District Legal Counsel Christine Kemp's legal opinion). The project consists of destruction of approximately one hundred (100) inactive and abandoned wells in the coastal Salinas Valley to prevent the migrations of nitrate-and seawater-contaminated groundwater into aquifers that are a source of drinking water, including wells that supply water for the Castroville Community – **motion item**

**UNFINISHED BUSINESS:**

1. Selection Committee (2 Directors & General Manager) recommendations on Statement of Qualifications for Engineering Consulting Services – **motion item**
2. Appointment of Open District seat, Castroville Community Services District (1) seat, Board of Director-4 year term per Monterey County Elections Department. Seat effective December 4, 2020, noon per Election Code. One application submitted by incumbent James Cochran – **motion item**
3. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – Eric Tynan, General Manager

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4. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – Eric Tynan, General Manager
5. Update on new and proposed constructions projects – Eric Tynan, General Manager
6. Update on Cal Trans Merritt//SR183 Castroville Multimodal Community Enhancement Project – Eric Tynan, General Manager

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani and General Manager Eric Tynan
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Director Ron Stefani
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

**GENERAL OPERATIONS:**

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements\*\*Internal Report\*\* and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of October 2020 – motion item

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, December 15, 2020 at 4:30 p.m. CLOSE:**

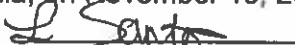
Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

**Certification of Posting**

I certify that on November 13, 2020, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on November 13, 2020.

  
Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
October 20, 2020

President Adriana Melgoza called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present (Virtual GoToMeeting):** President Adriana Melgoza, Director Cosme Padilla, Director Ron Stefani and Director Glenn Oania

**Absent:** Vice President James Cochran

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:**

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by General Manager Eric Tynan at the request of President Adriana Melgoza.

**PUBLIC COMMENTS**

1. None

**CONSENT CALENDAR**

1. A motion was made by Ron Stefani and seconded by Glenn Oania to approve the minutes of the September 15, 2020 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	4	Directors:	Melgoza, Stefani, Padilla and Oania
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Cochran

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Letter to Monterey One Water from Monterey County Water Resources Agency regarding use of Blanco Drains and Reclamation Ditch waters and other ARWRA issues.
2. Letter to the California Department of Conservation Division of Land Resource Protection from Castroville Community Services District regarding the Sustainable Groundwater Management Watershed Coordinator Program.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Monterey Herald* – Paul Bruno, Guest Commentary: The desal project is much needed
2. *California Farm Bureau Federation* – Water year starts with concerns about La Niña
3. Technical support offered by Loaves, Fishes & Computers & CSUMB Students
4. EPA Risk and Resilience Assessments and Emergency Response Plans
5. Water Industry Distribution System Materials and Equipment completed by staff Eudoxio Orozco and Jonathan Varela

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**NEW BUSINESS:**

1. Approve transferring the majority of the General Fund and Customer Fund monies from Mechanics Bank to Chase Bank and close Mechanics Bank General Fund and Customer Fund accounts once pending checks have cleared – Office Manager Lidia Santos reported to the Board that the Chase accounts have been setup and for the Board to authorize General Manager Eric Tynan to do a wire transfer from Mechanics Bank to Chase Bank for the majority of funds, leaving some funds for outstanding checks to clear and then closing Mechanics Bank accounts. A motion is made by Ron Stefani and seconded by Cosme Padilla to authorize General Manager Eric Tynan to do a wire transfer from Mechanics Bank to Chase Bank for the majority of funds, leaving some funds for outstanding checks to clear and then closing Mechanics Bank accounts once it is appropriate. The motion carried by the following roll call votes:

AYES: 4 Directors: Melgoza, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Cochran

2. Open District seat, Castroville Community Services District (1) seat, Director-4 year term per Monterey County Elections Department. Directors Stefani and Oania Appointed in-Lieu of Elections 11-03-2020. Announce to public of (1) open seat and make appointment at the November 17, 2020 board meeting, effective December 4, 2020, noon – General Manager Eric Tynan notified the Board that there is an open District (1) seat 4 year term for Castroville Community Services District. Incumbent James Cochran forgot to file during the Monterey County Election time period and is still interested in the seat. Incumbents Stefani and Oania will be appointed in-Lieu of Elections 11-03-2020. See pages 20-24 of board packet for detailed information regarding Exhibit A, Appointment in-Lieu of Elections 11-03-2020 and Exhibit B, Open Districts Seats 11-03-2020. Announcement for the open seat will be posted on the District website [www.Castrovillecsd.org](http://www.Castrovillecsd.org) and in three locations within the District boundaries: District outdoor bulletin board, post office and fire department. A motion is made by Oania and seconded by Padilla to announce to the public of (1) open seat 4 year term and an appointment will be made at the November 17, 2020 board meeting, seat effective December 4, 2020, noon. The motion carried by the following votes:

AYES: 4 Directors: Melgoza, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Cochran

3. Consider appointment of an Alternate Director (Grant Leonard) for the Small Water System/Disadvantaged Community Seat on the Board of Directors for the Salinas Valley Groundwater Sustainability Agency (GSA) – General Manager Eric Tynan let the Board know Mr. Grant was not able to attend this meeting since it conflicted with another meeting for work that he had to attend. Currently Director Ron Stefani is the Director for the Small Water System/Disadvantaged Community Seat on the Board of Directors for the GSA. The candidate appointed today would be Director Stefani's Alternate Director to the GSA. Mr. Grant was the only candidate to submit an application, which can be viewed on pages 25-27 of the board packet. The Board all concurred Mr. Leonard is well qualified and active in his community and thereof would be an excellent Alternate Director. A motion was made by Oania and seconded by Padilla to appoint Grant Leonard as the Alternate Director for the Small Water System/Disadvantaged Community Seat on the Board of Directors for the Salinas Valley Groundwater Sustainability Agency (GSA).

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The motion carried by the following votes:

AYES: 4 Directors: Melgoza, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Cochran

4. Request for Statement of Qualifications for Engineering Consulting Services for Castroville Community Services District to be submitted by no later than Friday, November 6, 2020 – General Manager Eric Tynan reported to the Board that with the many upcoming projects for the District, with some of these projects being awarded a grant, it is best to do a Request for Statement of Qualifications (SOQ) for Engineering Consulting Services for the Castroville Community Services District current and upcoming projects as this information is requested by the Department of Water Resources and possibly other agencies. The SOQ for Engineering Consulting Services was prepared by Karen Nilsen with Nilsen and Associates and can be viewed on pages 28-31 of the board packet. Although, the Washington Sewer Trunk Line Bypass 30% Design has already been awarded to MNS Engineers with District Legal Counsel Christine Kemp's approval and Board approval with Resolution No. 20-05 Approving Professional Engineering Services Proposal for Washington Sewer Trunk Line Bypass 30% Design Work, the District has applied for a grant for this project and a SOQ is part of the requirements to be considered for this grant. However, the District has additional activities listed on SOQ that interested engineering firms can submit their information to General Manager Eric Tynan by no later than Monday, November 9, 2020 at 10:00 a.m. The date was changed from Friday, November 6, 2020 to Monday, November 9, 2020. The SOQ would be published in the Monterey County Weekly, Thursday, October 22, 2020. A motion is made by Ron Stefani and seconded by Glenn Oania to "Request for Statement of Qualifications for Engineering Consulting Services for Castroville Community Services District to be submitted by no later than Monday, November 9, 2020 by 10:00 a.m. and to be published in the Monterey County Weekly, Thursday, October 22, 2020. The motion carried by the following roll call votes:

AYES: 4 Directors: Melgoza, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Cochran

5. Selection Committee (2 Directors & General Manager) to review the Statement of Qualifications for Engineering Consulting Services – After some discussion, A motion is made by Glenn Oania and seconded by Ron Stefani to have Director Cosme Padilla and Ron Stefani on the Selection Committee, along with General Manager Eric Tynan to review the Statement of Qualifications for Engineering Consulting Services to form a short-list. The motion carried by the following roll call votes:

AYES: 4 Directors: Melgoza, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Cochran

6. Hartnell Satellite Campus at Merritt and Washington Street project site utility plan – General Manager Eric Tynan informed the Board that the construction for this project has started. The project site utility plan can be viewed on page 32 of the board packet. President Adriana Melgoza was pleased to see this service being offered to the community of Castroville.
7. Consider painting the Castroville CSD office building – General Manager Eric Tynan mentioned to the Board that the District office building is in need of painting. No Board action is needed at this time since he still needs to acquire at least three bids to determine the cost.
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8. Recognize General Manager Eric Tynan; employee's long-term service contribution of 20 years to Castroville CSD – The Castroville Community Services District Board of Directors acknowledged General Manager Eric Tynan for his long-term service of 20 years to Castroville CSD. He was given an award for his long-term service contribution of 20 years to the District. President Adriana Melgoza congratulated him and thanked him for his commitment and dedication to the District and community of Castroville. The Board of Directors all concurred with President Adriana Melgoza's comments. Per the employee handbook for his 20 years of service to the District, Mr. Tynan will also receive a \$200 gift card/certificate of his choice. A motion is made by Cosme Padilla and seconded by Glenn Oania to recognize General Manager Eric Tynan, employee's long-term service contribution of 20 years to Castroville CSD. The motion carried by the following vote:

AYES: 4 Directors: Melgoza, Stefani, Padilla and Oania  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Cochran

**UNFINISHED BUSINESS:**

1. Status of well levels – General Manager Eric Tynan informed the Board that the graph of well levels can be viewed on page 33 of the board packet. The well levels are starting to rebound but still below sea level. The District is moving forward with Well #6. He has also followed up with Ausonio on the status of the lot-line adjustment on the property that Well #6 would be drilled. The lot-line adjustment and retaining wall should be completed this fiscal year.
2. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan reported to the Board that although he was told grant funds should be available in December 2020, mostly likely it will be March of 2021 per Karen Nilsen with Nilsen and Associates (grant writer). Ms. Nilsen on behalf of Castroville applied for an \$80,000 grant for the Washington Sewer Trunk Line Bypass 30% Design. She has been a great resource to the District. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
3. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – General Manager Eric Tynan notified the Board that the Cal Am requested to postpone their hearing until November with the CA Coastal Commission for the meeting that was originally scheduled the 17<sup>th</sup> of September 2020 as they felt they did not have enough votes to get their desal project permit approved. In addition, General Manager Eric Tynan said he has found several issues with the Coastal Commission staff report and has pointed out these errors to them and other agencies.
4. Update on Cal Trans Merritt/SR 183 Castroville Multimodal Community Enhancement Project – General Manager Eric Tynan reported to the Board that he had attended a virtual meeting with Cal Trans to discuss this project. They had asked for his input and as well as the public's input. He will be providing them with a list of problem areas that he feels require additional attention. Again, he reminded the Board to submit any concerns or recommendation they may also have so he can submit them to Cal Trans for consideration. President Adriana Melgoza and Director Glenn Oania had other areas of concerns in the community of Castroville such as trash and over grown weeds throughout town. General Manager Eric Tynan informed the Board that these areas of concerns are not Cal Trans, instead would belong to Monterey County, the Railroad Company or property owners. Board President Adriana Melgoza asked if Supervisor Philips can address the Board at the next regularly scheduled board meeting to discuss some of their concerns and see if they can work together to bring services needed to Castroville. General Manager Eric Tynan will request to see if Supervisor Philips can attend the next meeting.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that Monterey One Water (M1W) awarded bids for the new injection well and if they can afford it will put two injection wells in for the Pure One Water Monterey Project. They are currently trying to get this project back up to speed.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) – Director Ron Stefani reported to the Board that the candidate appointed today, Grant Leonard will be his Alternate Director for the Small Water System/DAC GSA. The GSA is growing into multiple sub basins and he is part of the Monterey sub basin committee. Currently, they are developing a disadvantaged outreach community plan. Furthermore, all the committees are up and running and developing plans that are due by January 2022 to the State.
3. Update on meetings or educational classes attended by the Directors – There is no update at this time on meeting attended by the Directors. However, Director Cosme Padilla wanted to mention and recognize a group of people that took the time to organize a Castroville clean-up day this past Saturday and plan to have another one scheduled this Saturday, 24<sup>th</sup> of October. The lead organizer of this group was Alex Rivera and Crystal Franco.

#### GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – September 2020. A motion was made by Glenn Oania and seconded by Ron Stefani to pay all bills presented. The motion carried by the following roll call vote:

AYES:	4	Directors:	Melgoza, Stefani, Padilla and Oania
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Cochran

There being no further business, a motion was made by Cosme Padilla and seconded by Glen Oania to adjourn to the next scheduled Board meeting; the motion carried by the following roll call vote:

AYES:	4	Directors:	Melgoza, Stefani, Padilla and Oania
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Cochran



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The meeting adjourned at 5:35 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

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Lidia Santos  
Secretary to the Board

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Adriana Melgoza  
President

**REQUEST FOR STATEMENT OF QUALIFICATIONS**

**ENGINEERING CONSULTING SERVICES FOR THE CASTROVILLE COMMUNITY SERVICES DISTRICT**

The Castroville Community Services District is requesting Statement of Qualifications (SOQs) from engineering firms for services to be conducted as part of Disadvantaged Community (DAC) involvement programs in the Greater Monterey Integrated Regional Water Management (IRWM) region and for other potential projects. The Castroville Community Services District (CCSD) or District provides services to customers within its boundaries in the greater Castroville area serving a portion of northern Monterey County. Services provided include water, sewer, storm water, street lighting, open space maintenance, street maintenance (to Move On! only) and recreational facilities. The CCSD serves approximately 2,247 residential, commercial, and industrial customers.

Castroville and Moss Landing, two communities within the Castroville Community Services District service area boundaries, have been determined to meet the qualifying criteria for designation as Disadvantaged Communities, as defined by IRWM and other State programs that may, from time to time, provide resources to fund planning and infrastructure improvements. The proposed tasks, as summarized below, aim to assist the CCSD in planning and implementation of water and wastewater system improvements through ongoing participation in IRWM and other financing efforts.

Firms selected from the respondents to this SOQ will be placed on an eligibility list for currently planned projects and for opportunities that may arise over the five-year period of July 1, 2020 to June 30, 2025. Specific project or program proposals will be solicited from one or more consultants on the eligibility list as the District proceeds with planning for individual projects or a group of projects over time.

**Program Funding**

The Department of Water Resources (DWR) Disadvantaged Community Involvement Program is designed to ensure the involvement of disadvantaged communities (DACs), economically distressed areas (EDAs), or underrepresented communities (collectively referred to as DACs) in IRWM planning efforts. Information on the DWR DAC Involvement Program participants and efforts to date is available at [www.water.ca.gov](http://www.water.ca.gov).

DWR is establishing this Program to support the following objectives:

1. Work collaboratively to involve DACs, community-based organizations, and stakeholders in IRWM planning efforts to ensure balanced access and opportunity for participation in the IRWM planning process
2. Increase the understanding, and where necessary, identify the water & wastewater management needs of DACs
3. Develop strategies and long-term solutions that appropriately address the identified DAC water & wastewater management needs

The DWR funding is from the Water Quality, Supply and Infrastructure Improvement Act of 2014 (Proposition 1).

Castroville CSD has applied for funding for two IRWM grants. The first, a Disadvantaged Community Involvement Grant, is administered by the Regional Water Management Foundation (RWMF), a subsidiary of the Community Foundation Santa Cruz County (CFSCC). The CCSD will enter into a Local Project Sponsor Agreement with the RWMF, serving as the local grant administrator on behalf of the Central Coast funding area. A second IRWM grant will be administered by the Monterey County Water Resources Agency on behalf of the CCSD.

The Department of Water Resources (DWR) IRWM DAC Involvement Program grant will support the Washington Street Bypass design project. The selected engineering firm(s) will work in conjunction with the Castroville CSD and, in the case of the Washington Bypass Project, with the Regional Water Management Foundation and representatives of the DAC Involvement Team from the Greater Monterey IRWM Region to implement design of the project.

The IRWM Implementation Program is expected to provide grant funding for the Castroville Deep Aquifer Supply and Tank Project planning and design effort.

A third project, the Moss Landing Wastewater Improvement project is under consideration for financing under the State Clean Water Revolving Fund administered by the State Water Resources Control Board. A decision may be reached by the end of 2020 regarding project funding.

The District actively responds to the needs of the communities served and expects that other projects may arise during the five year effective period for the list of selected Engineering Firms.

**Activities for Castroville CSD**

1. Washington Street Bypass Project: Preliminary design documents for a new 24-inch trunk sewer bypass main approximately 1,200 feet in length extending from the intersection of Washington Street and Merritt Street, to the corner of Washington Street and Tombladers Street, then across

undeveloped area and under Highway 1 to the Monterey Regional Water Pollution Control Agency (MRWPCA) pump station located at the south end of Watsonville Road.

The engineering firm will be responsible for all design and investigations associated with this task. The Scope of Work includes development to 30% design completion. Work includes project planning and technical assistance as needed, including project feasibility determinations, preliminary design concepts, and other technical assistance during planning activities.

This work is anticipated to commence immediately upon execution of an Agreement and to be complete no later than June 2021.

1. Emergency Deep Aquifer Supply and Storage Tank Project: Design for a new well to pump from the SVGB deep aquifer in lieu of the 400' aquifer, as

Artesic treatment system, to be determined during investigations, to treat the deep aquifer groundwater and meet drinking water MCLs and a new 640,000 gallon tank to store the treated water and regulate the temperature and increase water available for the protection.

The selected firm will lead the design of an Emergency Deep Aquifer Supply and Water Storage Tank project with engineering work anticipated to begin as early as Dec. 2020 or Jan. 2021. The design work is required to be sufficient for environmental documentation and permitting to be complete and an application for construction financing to be submitted.

1. Moss Landing: The engineering firm will provide support for Moss Landing Wastewater System Improvements to be determined. A more detailed description of work will be forthcoming subject to funding approval for a planning grant.

2. Other CCSD Projects: It is anticipated that as other projects arise during the effective period of the selection list detailed descriptions of the anticipated work will be developed for review as needed.

The following information is requested in the SOQ:

1. Names of engineering firm owners, years in business, services offered
2. Resume and professional background for key personnel of the engineering firm who will be assigned to the work on this project including sub-contractors generally used by the firm
3. A statement of the technical approach, typically used in reviewing small systems infrastructure and alternatives, including consultation projects
4. Similar projects undertaken by the firm
5. Current and projected workload of the engineering firm that might affect the project timeline
7. Standard Rate Sheet
8. List of at least three (3) references for similar projects completed within the last five years
9. Current standard and state/federal labor compliance rate sheets, if available

Interested consultants are invited to submit one (1) electronic copy (PDF format) of the SOQ. The electronic submittal is acceptable via email (if file size less than 12mb) or via file sharing link (e.g., Dropbox or similar) or on a USB flash drive (4mb or less). Statements of Qualifications should be no longer than 20 pages in length, including resumes and attachments.

**Questions/Clearifications Request:**

The respondent will, in the SOQ, identify the Project Manager and key staff. The respondent's Project Manager will be the primary contact for the CCSD.

During the SOQ process, the Project Manager for the interested party is requested to direct all questions via email to the attention of the CCSD General Manager.

**Deadline:** SOQs must be received no later than November 5, 2020 by 16:00 am

SOQs and any related inquiries should be directed to: Castroville CSD  
Attention: Eric Tyson, General Manager  
[eric@castrovillecsd.org](mailto:eric@castrovillecsd.org)  
631-633-2560  
11499 Cell St  
Castroville, CA 95012

**Evaluation and Selection Process**

The SOQs will be reviewed by the selection committee, which will consist of two board members and the GM and recommendations shall be approved by the District Board of Directors.

Each firm that submits a statement of qualifications will be evaluated on the basis of its experience on similar projects, expertise of its key professional staff, familiarity with the challenges of the water and wastewater supply of the Castroville CSD, its physical resources and facilities for conducting the necessary engineering work, references, and factors unique to the project scope such as experience working with small drinking water and wastewater systems, community services districts or other jurisdictions and past performance on similar projects, etc.

The Selection Committee will evaluate each candidate's experience and expertise. Candidates will be evaluated on the information presented in the SOQ. Final selection may be based on the SOQ as well as any supplemental information or interviews conducted. Evaluation factors used to identify the top-ranking candidate will include the following:

Qualifications as they relate to this project

1. Candidate's range of experience on similar projects, experience working with small drinking water and wastewater systems, and with the full range of duties that may be included in a contract. (10% of selection consideration)
2. Qualifications of proposed key personnel on similar projects and with the full range of duties that may be included in a contract. (20% of selection consideration)
3. Communication skills (written and verbal). (10% of selection consideration)
4. Ability to provide the required services in a cost-effective and timely manner. (10% of selection consideration)
5. Accessibility of team. (10% of selection consideration)
6. Resources for conducting the necessary engineering work. (10% of selection consideration)
7. Flexibility and readiness to complete specified work. (10% of selection consideration)
8. Candidate's past performance and/or reputation for successful completion of similar efforts, integrity and competence. (20% of selection consideration)

Selected firms will be placed on a "short list" or CCSD Consultants List and may be invited to submit proposals for specific projects including planning and preliminary design work, preparation of plans, specifications and bid documents or construction management depending on the needs of the District.

The final contract or engagement letter will be mutually agreed upon between the CCSD and the selected firm(s) and will describe the scope of work to be undertaken for each individual project, a schedule for deliverables and a more detailed project budget by task. The firm will be provided in advance with specific grant related provisions and insurance requirements.

The CCSD reserves the following rights:

1. To reject any or all SOQs or information received pursuant to this RFP;
2. To supplement, amend, substitute or otherwise modify this RFP at any time by means of written addendum, including extending the period for submittal;
2. To cancel this RFP with or without the substitution of another RFP or prequalification process;
3. To request additional information;
4. To verify the qualifications and experience of each respondent;
5. To require one or more respondents to supplement, clarify or provide additional information in order to evaluate SOQs submitted;
6. To hire multiple contractors to perform the necessary duties and range of services if it is determined to be in the best interests of the CCSD; and
7. To waive any minor defect or technicality in any SOQ received.

# Mitigating Factor

New salamander law means Castroville/Highway 156 interchange can now move forward.

By Pam Marino

**H**ighway 156 is a crucial thoroughfare for thousands of commuters, travelers and commercial trucks each day between the Monterey Peninsula and Highway 101, but the corridor is also crucial to a species on its own commute, the endangered Santa Cruz long-toed salamander. For years, any improvements to 156—including a new and safer interchange at Castroville Boulevard—have been stalled as humans tried to figure out how to accommodate both highway and habitat.

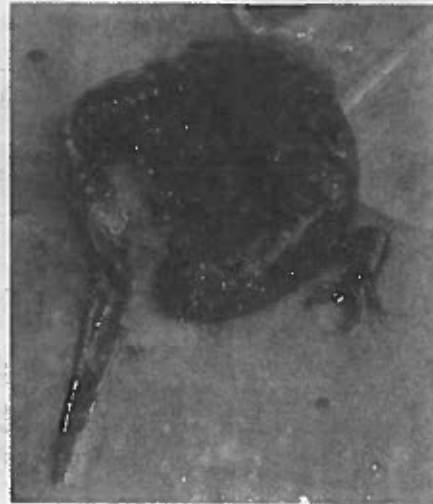
The salamander, black with yellow spots or blotches, begins life in wetland ponds where eggs hatch larvae. They then go on to forage for food in damp places in oak woodlands until returning to ponds come breeding time. They are

**“We’ve really invaded their historical range.”**

rare but tenacious—they were likely cut off from larger populations to the east and north possibly 2 million years ago and survived, well hidden, as the coast was developed. Their existence was discovered in Aptos in 1954, and in 2003 they were documented in Lower Cattail Swale on Elkhorn Slough Reserve.

“We’ve really invaded their historical range with lots of housing, farming and water development and yet somehow they’ve persisted over the last 150 years that we’ve had a big impact,” says Dave Feliz, reserve manager. The Elkhorn Slough Foundation has worked to help the salamanders survive, creating ponds “like stepping stones,” says Executive Director Mark Silberstein. “These animals are down to the wire.”

Highway 156 is another big impact,



COURTESY CALIFORNIA FISH AND WILDLIFE

The intersection at Highway 156 and Castroville Boulevard is set to become an interchange, as early as 2024. Mitigation plans for the Santa Cruz long-toed salamander must happen first.

bisecting the salamander’s habitat. But now a planned interchange at Castroville Boulevard is finally moving forward because of Senate Bill 1231, authored by State Sen. Bill Monning, D-Carmel, and signed into law by Gov. Gavin Newsom on Sept. 28. The law allows the California Department of Fish and Wildlife to issue an incidental take permit for the salamander.

The Transportation Agency for Monterey County is now turning its attention toward finding an organization that will help the agency identify parcels of land used by the salamander and create a mitigation plan. That process could take at least a year. The agency has requested state funds totaling \$20 million and expects Caltrans will be able to begin construction in 2022, lasting for about two years.

The interchange will include a bridge allowing traffic flowing east and west to continue uninterrupted and two offramps on either side for access to and from Castroville Boulevard, where there’s now a stoplight. Instead of traffic lights at the base of the offramps, there will be roundabouts for a safe and smooth flow of vehicles and bicycles.

“We have a traffic simulation that we just completed and it runs really well,” TAMC Principal Engineer Rich Deal says. “We’re extremely pleased with how efficient it can be.” The most anticipated benefits involve safety—the current intersection signal leads to broadside and rear-end crashes.

The interchange is phase one of a three-phase project that will include creating a four-lane highway to 101 and a new interchange with 101. ★

# Fleet Program Vehicle Inspection and Maintenance for Large Vehicle Drivers

## CERTIFICATE OF COMPLETION

This is to acknowledge that

**Roberto Galvez**

Has completed the online training and successfully completed the exam for the Vehicle Inspection and Maintenance course. [Record ID #245825000] Castroville Community Services District



Victoria Zambito SVP of Content & Communications

Two Urban Centre  
4890 West Kennedy Blvd. Suite 300  
Tampa, FL 33609  
866.546.1212

October 23, 2020

Date of Completion

**VECTOR** | **TargetSolutions**

Occupational & Environmental Courseware  
San Diego, California


# Coronavirus 101 - What You Need to Know (Newest Version)

## CERTIFICATE OF COMPLETION

This is to acknowledge that

**JAMES ERIC TYNAN**

[Record ID #245698363] Castroville Community Services District



Victoria Zambito SVP of Content & Communications

Two Urban Centre  
4890 West Kennedy Blvd. Suite 300  
Tampa, FL 33609  
866.546.1212

**November 04, 2020**

Date of Completion



Occupational & Environmental Courseware  
San Diego, California

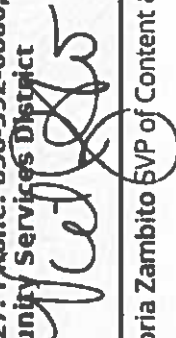
# Water Industry Disaster Preparedness

## CERTIFICATE OF COMPLETION

This is to acknowledge that

**JAMES ERIC TYNAN**

Has successfully completed this online training for 1 contact hour and passed the examination. This course has been approved for 1.0 contact hour in the state of California by the CA State Water Resources Control Board for water continuing education and by the California Water Environment Association for one credit hour of continuing education for wastewater operators under the name of Vector Solutions. Vector Solutions is the parent company of TargetSolutions. This course is classified by CA-SWRCB as a Technical Course. TargetSolutions is located at 10805 Rancho Bernardo Road, Suite 200 San Diego, CA 92127. Phone: 858-592-6880, Fax 858-487-8762. [Record ID #239939544] Castroville Community Services District



Victoria Zambito VVP of Content & Communications

Two Urban Centre  
4890 West Kennedy Blvd. Suite 300  
Tampa, FL 33609  
866.546.1212

**November 04, 2020**

Date of Completion

**VECTOR SOLUTIONS** | **TargetSolutions**

Occupational & Environmental Courseware  
San Diego, California

**RESOLUTION NO. 20-7**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
TO ACCEPT AUDIT REPORT FOR FISCAL YEAR ENDED JUNE 30, 2020**

**NOW, THEREFORE, the board of Directors ("Board") of the Castroville Community Services District ("District") resolves as follows:**

Hereby resolves to accept the District's audit report for the fiscal year ended June 30, 2020, as prepared by Porter & Lasiewicz, Certified Public Accountants.

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly passed and adopted by the Board of Directors of the Castroville Community Services District, Monterey County, California, at a meeting thereof held on the 17th day of November, 2020, by the following vote:

AYES: Directors: \_\_\_\_\_

NOES: Directors: \_\_\_\_\_

ABSENT: Directors: \_\_\_\_\_

ATTEST:

APPROVED:

\_\_\_\_\_  
Lidia Santos, Secretary to the Board

\_\_\_\_\_  
Board Designee

**RESOLUTION NO. 2020-08**

**November 17, 2020**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE CASTROVILLE COMMUNITY SERVICES DISTRICT  
ADOPTION OF PROCUREMENT POLICY**

**BE IT RESOLVED** that the Board of Directors of the Castroville Community Services District hereby authorizes adoption of a Procurement Policy as follows:

**Procurement Policy**

The policy set forth in this document establishes standards and guidelines for the procurement of supplies, equipment, construction, and services to ensure that they are obtained as economically as possible through an open and competitive process, and that contracts are managed with good administrative practices and sound business judgment.

**Code of Conduct**

A Code of Conduct shall govern the performance, behavior and actions of the Organization, including Board members, employees, directors, volunteers, or agents who are engaged in any aspect of procurement, including – but not limited to – purchasing goods and services; awarding contracts and grants; or the administration and supervision of contracts.

1. No employee, officer, director, volunteer or agent of the Organization shall participate in the selection, award or administration of a bid or contract supported by Federal funds if a conflict of interest is real or apparent to a reasonable person.
2. Conflicts of interest may arise when any employee, officer, director, volunteer or agent of the Organization has a financial, family or any other beneficial interest in the vendor firm selected or considered for an award.
3. No employee, officer, director, volunteer or agent of the Organization shall do business with, award contracts to, or show favoritism toward a member of his/her immediate family, spouse's family or to any company, vendor or concern who either employs or has any relationship to a family member; or award a contract or bid which violates the spirit or intent of Federal, State and local procurement laws and policies established to maximize free and open competition among qualified vendors.
4. The Organization's employees, officers, directors, volunteers or agents shall neither solicit nor accept gratuities, gifts, consulting fees, trips, favors or anything having a monetary value from a vendor, potential vendor, or from the family or employees of a vendor, potential vendor or bidder; or from any party to a sub-agreement or ancillary contract.



5. As permitted by law, rule, policy or regulation, the Organization shall pursue appropriate legal, administrative or disciplinary action against an employee, officer, director, volunteer, vendor or vendor's agent who is alleged to have committed, has been convicted of or pled no contest to a procurement related infraction. If said person has been convicted, disciplined or pled no contest to a procurement violation, said person shall be removed from any further responsibility or involvement with grants management, procurement actions or bids, consistent with State or Federal policy.

### Solicitation and Competition

All procurement transactions will be conducted to provide free and open competition among suppliers. The Organization must begin with an analysis of the need for the procurement, to avoid the purchase of unnecessary items (this may include an examination of lease versus purchase alternatives). The purchaser must then identify and clearly specify standards for the goods or services desired and seek competitive offers where possible to obtain the best possible quality at the best possible price.

In general:

- Some form of cost or price analysis shall be made and documented in the procurement files in connection with every procurement action over the Simplified Acquisition Threshold (now \$25,000) *(or less depending on the organization's approved procurement policies)*. Price analysis may be accomplished in various ways, including the comparison of price quotations submitted and market prices, together with discounts.
  - Micropurchases – For purchases less than \$10,000, no formal solicitation is required as long as cost is reasonable.
  - Small Purchases – For purchases less than the Simplified Acquisition threshold *(or less if the organization's approved threshold is less)*, 3 written or telephone quotes but no formal solicitations are required from qualified sources.
  - For procurements that exceed the Federal "small purchase" threshold (the current federal threshold is currently \$25,000 *(but this threshold is the organization's approved threshold or the federal, whichever is less.)*)
    - Sealed Bids are the preferred procurement method for construction. They must be publicly advertised and publicly opened and awarded to the lowest, responsive, responsible bidder.
    - Competitive bids will be utilized and requests for proposals will be written in a way that does not restrict competition. Contracts will be awarded to the responsible business offering the best value. (A clear and accurate written description of the technical requirements for the material, product or service to be procured; all requirements which offerors must fulfill; and all other factors to be used in evaluating bids or proposals.)
  - Noncompetitive proposals are acceptable only in the following situations:
    - The product or service is available only from a single source;
    - There were insufficient number of responses received;
    - In emergency or exigent circumstances;
    - The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity.
  - Procurement files must include the following:

- Basis of award cost or price.
- The Organization will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, local business, and labor surplus area firms are used.

**Selection**

Price should be one of the factors in the evaluation of responses, but the Organization is not required to take the lowest price if other factors are important to the decision.

- There should be an objective method for selection, and any factors for evaluation and selection should be listed in the procurement documents.
- Awards shall be made to the bidder or offeror whose bid is responsive to the solicitation and is most advantageous to the Organization (price, quality and other factors considered).
- A bid may be rejected when it is in the Organization's interest to do so.

**Documentation**

- Procurement records will detail the history of each procurement including:
  - Rationale for the method of procurement
  - Executed price sampling for small purchases;
  - Rationale for selected type of contract to be used;
  - Determined which bids or proposals to accept and which to reject; and
  - Determined the basis for the contract cost or price.

**Contract Administration**

The Organization has an overall system of contract administration to ensure proper oversight and management of procurement actions. The Organization is responsible for evaluating contractor performance and documenting, as appropriate, whether contractors have met the terms, conditions and specifications of the contract. This may include progress inspections, interim products, inspection of goods delivered, and other such methods that provide assurance that the goods or services purchased are being delivered within the scope of the contract.

The Organization's contract administration system must ensure that:

- The method of procurement is documented and records maintained for five years after final payment is made;
- All activities are carried out and costs are incurred in compliance with applicable requirements; and
- Before payment is made, services performed are adequate and consistent with the contract scope of services.

vote:

AYES: Directors: \_\_\_\_\_  
 NOES: Directors: \_\_\_\_\_  
 ABSENT: Directors: \_\_\_\_\_

ATTEST:

APPROVED:

\_\_\_\_\_  
 Lidia Santos, Secretary to the Board

\_\_\_\_\_  
 Board Designee

**CERTIFICATION**

I, the undersigned, do hereby certify:

1. That I am the duly elected and acting Secretary of the Castroville Community Services District and
2. That the foregoing constitutes a Resolution of the Board of said corporation, as duly adopted at a meeting of the Board of Directors thereof, held on the 17th day of November, 2020.

**IN WITNESS WHEREOF**, I have hereunto subscribed by name and affixed the seal of said corporation, this 17th day of November, 2020.

\_\_\_\_\_  
Lidia Santos  
Board Secretary,  
Castroville Community Services District

*(AFFIX YOUR  
CORPORATE SEAL  
HERE)*

# MONTEREY COUNTY

## WATER RESOURCES AGENCY



PO BOX 930  
 SALINAS, CA 93902  
 P: (831) 755-4860  
 F: (831) 424-7935  
 BRENT BUCHE  
 GENERAL MANAGER

STREET ADDRESS  
 1441 SCHILLING PLACE, NORTH BUILDING  
 SALINAS, CA 93901

October 19, 2020

Eric Tynan, General Manager  
 Castroville Community Services District  
 PO Box 1065  
 Castroville, CA 95012

Dear Mr. Tynan,

The Monterey County Water Resources Agency (Agency) has received a grant from the State Water Resources Control Board to help fund the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley* project (Project). The Project consists of destruction of approximately one hundred (100) inactive and abandoned wells in the coastal Salinas Valley to prevent the migration of nitrate- and seawater-contaminated groundwater into aquifers that are a source of municipal drinking water, including wells that supply water for the Castroville Community Services District. Eliminating these wells as potential conduits for contamination will protect aquifers of the Salinas Valley Groundwater Basin and contribute to longevity of a high-quality water supply for the coastal region.

The grant is providing \$4,927,729 which represents fifty-four percent (54%) of the money needed for the Project. The Agency is committed to providing matching funds for the remaining \$4,197,795, or forty-six percent (46%) of the Project, through a combination of in-kind services and \$2,663,300 in other funding match. The \$2,663,300 in other funding match will be applied to two tasks in the grant: planning/permitting of well destruction work (\$22,199) and direct well destruction costs (\$2,641,101).

The Project will be occurring over the course of three fiscal years, with a majority of the other funding match needed in Fiscal Year 2021-2022. Details of this distribution are shown in the following table:

Fiscal Year	Grant Funds	MCWRA Funds		Total Funds
		Local (in-kind) Match	Other Funding Match	
2020-21	\$2,241,068	\$1,324,495	\$399,499	\$3,965,062
2021-22	\$2,624,081	\$120,000	\$1,509,201	\$4,253,282
2022-23	\$62,580	\$90,000	\$754,600	\$907,180
<b>TOTAL</b>	<b>\$4,927,729</b>	<b>\$1,534,495</b>	<b>\$2,663,300</b>	<b>\$9,125,524</b>

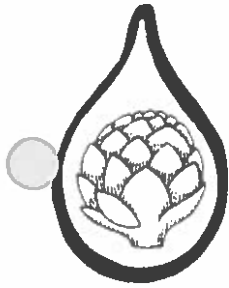
Your support of this Project is integral to the Agency's efforts to combat the vertical migration of impaired groundwater and protect these drinking water supplies! We would appreciate your donation of \$83,000 (approximately \$40 per service connection) toward the \$2,663,300 to achieve our mission and protect the aquifers in the coastal Salinas Valley. Your contribution will go directly toward destruction of water wells and protection of your groundwater supply.

Sincerely,

Brent Buche  
 General Manager

E-signed 10/19/2020

The Water Resources Agency manages, protects, stores and conserves water resources in Monterey County for beneficial and environmental use, while minimizing damage from flooding to create a safe and sustainable water supply for present and future generations



**CASTROVILLE COMMUNITY  
SERVICES DISTRICT**

From the desk of  
Eric Tynan – General Manager  
Phone (831) 633-2560

**TO:** Castroville CSD Board of Directors

**DATE:** November 17, 2020

**RE:** Selection of Engineering Consulting Services - Request for Qualifications Results

---

**RECOMMENDATION:**

Approve MNS Engineers Inc. to provide Engineering Consulting Services to the Castroville Community Services District for multiple projects and Grant funding support.

**SUMMARY:**

The Castroville Community Services District issued a Request for Qualifications (RFQ) to provide the District with Engineering support and consulting services. The request was printed in a local publication, the Monterey Weekly, but the District only received one submittal.

The only firm to submit was MNS Engineers, Inc. MNS Engineers, Inc. has been the de facto Engineering firm for the District since 2013. In that time, they have provided exemplary service including but not limited to the award winning Well 5 Arsenic Treatment system.

On the 12<sup>th</sup> of November 2020, the Selection Committee met with Paul Greenway and Nick Panofsky of MNS Engineers, Inc. The Selection Committee reviewed and confirmed references listed: Pajaro/Sunnymesa CCSD and Carmel Area Wastewater Agency. The Selection Committee recommended approving MNS for providing the Districts engineering services needs.

Respectfully submitted,

J. Eric Tynan  
General Manager

**Castroville Community Services District**  
PO Box 1065 – 11499 Geil Street  
Castroville, CA 95012  
Telephone (831) 633-2560, Fax (831) 633-3103,  
email- [lidia@castrovillecsd.org](mailto:lidia@castrovillecsd.org)

**SEEKING APPLICANTS FOR THE OPEN SEAT ON THE BOARD OF DIRECTORS, APPLICATION AT [WWW.CASTROVILLECSD.ORG](http://WWW.CASTROVILLECSD.ORG)**

THE EXISTING BOARD WILL REVIEW APPLICATIONS FOR THE OPEN SEAT AND AN APPOINTMENT WILL BE MADE AT THE NOVEMBER 17, 2020 BOARD MEETING. THIS APPOINTMENT IS A 4 YEAR TERM. **SUBMIT APPLICATION BY WEDNESDAY, NOVEMBER 10, 2020 BY 4:00 P.M.**

**QUALIFICATIONS:**

- Primary residence must be within the boundaries of the Castroville Community Services District.
- Must be a registered voter.
- Must be willing to complete a financial disclosure statement as required by the Fair Political Practices Commission.

1. How long have you been a resident of the Castroville Community Services District? *10 year's*

2. Do you currently hold or have you previously served in public office, i.e., school board, fire district, special district?

- *NO*

3. Why do you want to serve on the Castroville Community Services District Board of Directors?

- *To Help the Community*

4. What special interest or area of expertise do you have, which would be of value to the Board of Directors and/or the District?

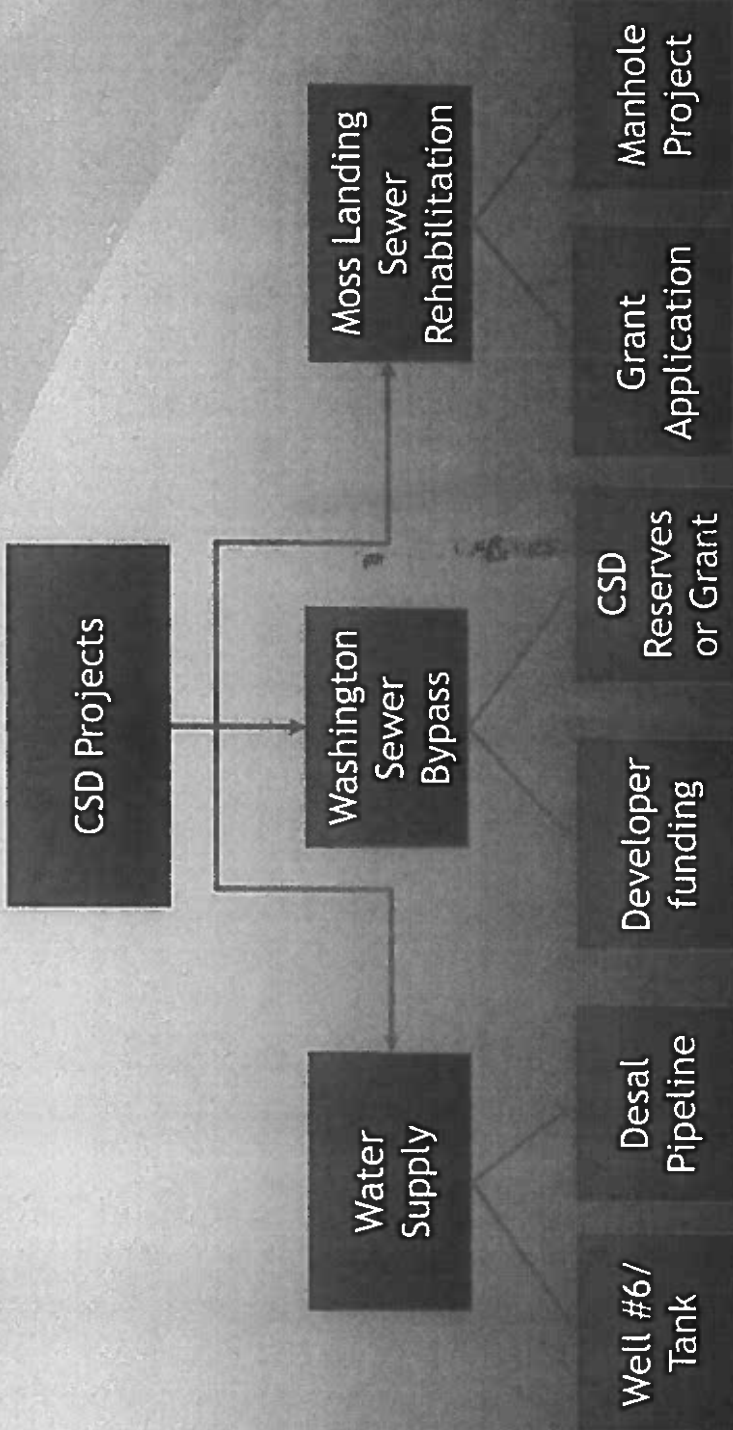
- *62 year's of Life Experience*

5. What is your vision for the future of the Castroville Community Services District?

- To make it a better Community

Please complete this questionnaire and return to the District Office. Thank you.

   
Signature Print Name Date Daytime Telephone



Well #6/Tank: IRWM Grant, SWRCB Prop 1 Grant  
 Desal Pipeline: CSD reserves  
 Washington Bypass: Developer, CSD reserves, or Grant Funds  
 Moss Landing Sewer: SWRCB, Prop 1 Grant



## CALIFORNIA AMERICAN WATER REFILES COASTAL COMMISSION APPLICATION FOR WATER SUPPLY PROJECT

MONTEREY, Calif (Nov. 6, 2020) – California American Water refiled its application for the Monterey Peninsula Water Supply Project, to obtain a Coastal Development Permit for a desalination facility, with the California Coastal Commission and urged the commission to schedule a new hearing date as soon as possible.

“We needed to take time to put forth the best possible project for the Monterey Peninsula,” said California American Water president Rich Svindland. “It was a necessary step. It’s made the project better and will help build support from the local community and decision makers.”

Svindland said the company now better understands the concerns raised by commissioners and local stakeholders surrounding social and environmental justice, and that changes have been made accordingly.

The desalination component of the Monterey Peninsula Water Supply Project relies on source water wells located in the City of Marina. After reimagining the initial proposal, California American Water sent a letter to the City of Marina offering new substantial benefits for the City:

- The ability to receive water from the project,
- Agreement to a franchise fee – typically a monthly percentage fee on customers’ bills paid to City,
- Restoration of the former sand mining plant site where the wells would be located, and
- The ability for the City to own portions of infrastructure needed for the project.

City officials expressed an interest in meeting and engaging in discussions to ensure that these benefits adequately address their concerns.

“We’re eager to listen and find ways to make the City more comfortable with our project,” said Svindland. “The environmental analysis of our project demonstrated our wells will help to slow the advancement of seawater intrusion into the aquifer from which the City gets its water. But we’ve heard that is not enough. We want to find solutions that benefit the region and all stakeholders.”

In addition to the outreach to the City of Marina, the company has also offered to seek approval from the California Public Utilities Commission to expand its ratepayer assistance program to a 50% discount for qualifying customers if the desal project moves ahead.

# Press Release



"There's no question the Monterey Peninsula Water Supply Project is a substantial investment for our customers and will impact bills," explained Svindland. "But it's needed to meet state restrictions on pumping from the Carmel River, our customers' current main source for water."

Svindland said water is an essential service that must be affordable for customers at different income levels.

"Our proposed changes would make our customer assistance program for lower-income customers the most generous of any water utility in the state," said Svindland. Other changes to the company's application include the results of additional investigations into the hydrogeologic conditions of the nearby Armstrong Ranch ponds and improvements to the project's Habitat Mitigation and Monitoring Plan.

Once the staff of the California Coastal Commission deems the application complete, the agency has 180 days to process the request for a Coastal Development Permit, hold a hearing and render a decision.

"The original order to reduce pumping from the Carmel River was issued in 1995," said Abbie Beane, executive director of the Carmel River Watershed Conservancy. "This problem has persisted for too long without a solution. A lot of great work has been accomplished to restore the river and its tributaries in the intervening period – including the 2015 removal of San Clemente Dam. But pumping from the river remains the fundamental threat to our watershed health and its species. It also affects our area's ability to manage wildfires. The only way to achieve permanent relief and restoration of the resource is construction of replacement water projects."

"The Monterey Peninsula must solve its long-standing water issues on its own without taking water from the Salinas Valley," said Norm Groot, executive director of the Monterey County Farm Bureau. "The desal project relies on the ocean and will not harm the Salinas Valley Aquifer. Solving the Peninsula's water issues also helps to solve social and economic issues faced by our entire region. Having participated in the public review and approval process for this project since 2012, our organization looks forward to a final hearing and positive decision on the desal project as soon as possible."

"The lack of water on the Monterey Peninsula has served historically as one of the greatest impediments to jobs and housing in our area and remains so today," said Manny Pinheiro, CEO of the Monterey and Santa Cruz Counties Building and Construction Trades. "The Monterey Peninsula Water Supply Project is important to labor – not only for the jobs that will be created during its construction but in supporting future economic activity, including water availability to develop desperately needed affordable housing for working families."

# Press Release



"The need to protect the Carmel River has been a chief concern for the environment and the Monterey Peninsula community since 1995," concluded Cal Am president Svindland. "Finding a solution that meets the needs of our customers and the environment can be a difficult balancing act. We've heard from many stakeholders and we've made many changes to the project along the way to address concerns. We will continue to listen and adjust. We must find a long-term solution for the Carmel River and comply with the state's order to reduce pumping and we continue to believe the Monterey Peninsula Water Supply Project is the best solution."

About California American Water: California American Water, a subsidiary of American Water (NYSE: AWK), provides high-quality and reliable water and/or wastewater services to more than 690,000 California residents. Information regarding California American Water's service areas can be found on the company's website [www.californiaamwater.com](http://www.californiaamwater.com).

#### About American Water

With a history dating back to 1886, American Water is the largest and most geographically diverse U.S. publicly traded water and wastewater utility company. The company employs more than 6,800 dedicated professionals who provide regulated and market-based drinking water, wastewater and other related services to 15 million people in 46 states. American Water provides safe, clean, affordable and reliable water services to our customers to make sure we keep their lives flowing. For more information, visit [amwater.com](http://amwater.com) and follow American Water on [Twitter](#), [Facebook](#) and [LinkedIn](#).

#### Media Contact:

Catherine Stedman  
Manger - External Affairs  
California American Water  
Cell: (831) 646-3208  
[catherine.stedman@amwater.com](mailto:catherine.stedman@amwater.com)



# CASTROVILLE COMMUNITY SERVICES DISTRICT

## GENERAL MANAGER'S REPORT

NOVEMBER 17, 2020

### ❖ Regulatory Compliance

- ❑ SWRCB-DDW inspection of water system and permit July 2020- delayed
- ❑ No coliform violations (all routine samples negative) for October 2020
- ❑ Quarterly sampling of Well #3
- ❑ Completed and submitted 2019 CCR to SWRCB-DDW
- ❑ Submitted water reports to 9 large Water system customers 11/9/2020
- ❑ Regulatory documentation for Castroville Zone 1 sewer jetting activities
- ❑ Submitted No-spill report to State documenting Castroville, Moro Cojo and Moss Landing systems for October 2020 on 11/2/2020
- ❑ Regulatory documentation for MLCSD – Zone 1 & 2 sewer jetting activities
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities

### ❖ Current Projects

- ❑ IRWMP Implementation grant for \$395,00 Prop 1 funding for new water supply
- ❑ Design and secure funding for Washington sewer by-pass line
- ❑ Repair motor control center at for Station 4 on Potrero Rd, Moss Landing
- ❑ Finalize purchase of site for future Well #6
- ❑ Issue RFP for painting District Office
- ❑ Select applicants for Engineering services from RFQ
- ❑ Initiate check scanning for Chase
- ❑ Investigate water and sewer capacity for Driscoll's 63 proposed Farm Labor Housing Units on Merritt Street at end of Union St.
- ❑ Design and secure funding for Desal pipeline to MPWSP
- ❑ Consider costs for Castroville Oaks project for street & sewer service
- ❑ Grant proposal to SWRCB for new Castroville water supply for \$2.8 million
- ❑ Moss Landing Operations, see report in Board packet
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Castroville Operations, see report in Board packet

### ❖ **Completed Projects**

- ❑ Backflow Testing of 383 Backflow devices-100% complete
- ❑ Inspect water and sewer connections for Thistle Manor-18 apartments on Pajaro and Haight St for Ausonio Construction-90% complete
- ❑ Repaired traffic plates for Station 4 on Potrero Rd in Moss Landing
- ❑ Upgraded Moss Landing Motor control center in front of Phil's
- ❑ Installed acrylic guards at Payment station in Office
- ❑ Installed back-up Generator for District office
- ❑ Teleconferencing system set up for Board meetings
- ❑ Submitted grant proposal with DWR for Moss Landing sewer
- ❑ 100% of Fire valve covers lids in Castroville painted yellow
- ❑ Replaced 16 meter registers in September
- ❑ Repaired/replaced 1 service laterals
- ❑ Street light night time inspection Castroville & Moro Cojo- 4 reported

### ❖ **Upcoming Projects**

- ❑ Tie-in to MPWSP Desal water line
- ❑ Request Proposals to Paint office
- ❑ Soils and directional drilling for Washington bypass sewer line
- ❑ Install lock-down manhole covers on Castroville Blvd (1 of 3)
- ❑ Install new checks and gate valves for Castroville Blvd Lift Station
- ❑ Pig Station Lift Stations #1 & #2 force mains in Moss Landing
- ❑ New Deep Well #6 permitting and design
- ❑ Well site #4 modifications for filling tank from distribution system
- ❑ Design & funding for Washington Sewer Bypass line
- ❑ Install "No dump- spills to Bay" medallions at all storm drain inlets

### ❖ **Meetings/Seminars (attended)**

- ❑ Meeting of the Executive Board of the SVGWB GSA -Ron
- ❑ TAMC meeting re: Merrett St. improvements
- ❑ Monterey 1 Water- various Board meetings- Ron and Eric
- ❑ MPWMD Board meeting- Ron and Eric
- ❑ SVGWBGSA-Advisory Committee-Eric
- ❑ Meeting of the Sea Water Intrusion Working Group (SWIG) TAC
- ❑ SVGWB- Basin Overview workshop-Ron & Eric
- ❑ Chase bank account transfer meeting-Eric & Lidia
- ❑ M1W Recycle Committee-Ron & Eric
- ❑ Monterey 1 Water Ad hoc Committee-Ron & Eric
- ❑ Sea Water Intrusion Committee meeting- SWIG
- ❑ Meeting of the Executive Board of the SVGWB GSA -Ron
- ❑ Moss Landing Chamber meeting
- ❑ Monterey Peninsula Water Management District meetings Ron & Eric-
- ❑ Meeting of the Monterey Sub-basin Committee GSA -Ron

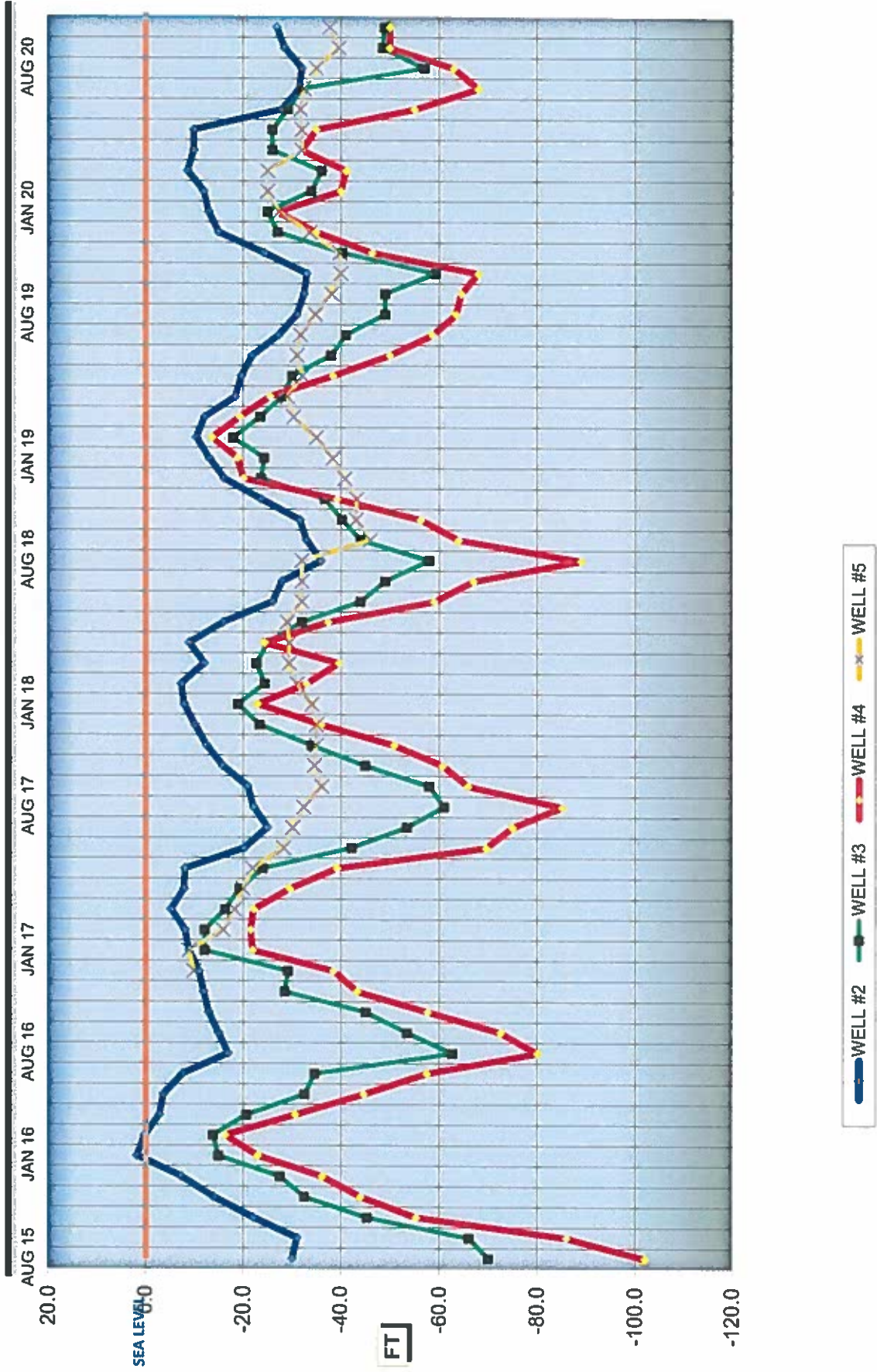
❖ **Meetings/Seminars (upcoming)**

- ❑ Coastal Commission re: MPWSP (Desal) – Resubmitted application for MPWSP
- ❑ City of Marina Council meeting re: MPWSP
- ❑ Meeting of the MCWRA- TAC -Advisory Comm. On Deep Wells-Eric
- ❑ Moss Landing Chamber meeting
- ❑ Moss Landing Community Plan Update
- ❑ Monterey 1 Water- various Board meetings- Ron and Eric
- ❑ Neighborhood Watch
- ❑ SVGWB GSA Advisory committee meetings
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ Quarterly Special District Managers meeting
- ❑ Quarterly Water Managers meeting

❖ **Improvements/Ideas/Suggestions**

- ❑ Install "For fire use only- all others will be fined" on all fire hydrants
- ❑ Select areas for Saddle, main valves and lateral replacement program
- ❑ Pressure wash and weed maintenance on fire hydrants

# CASTROVILLE WELL LEVELS 2015-2020



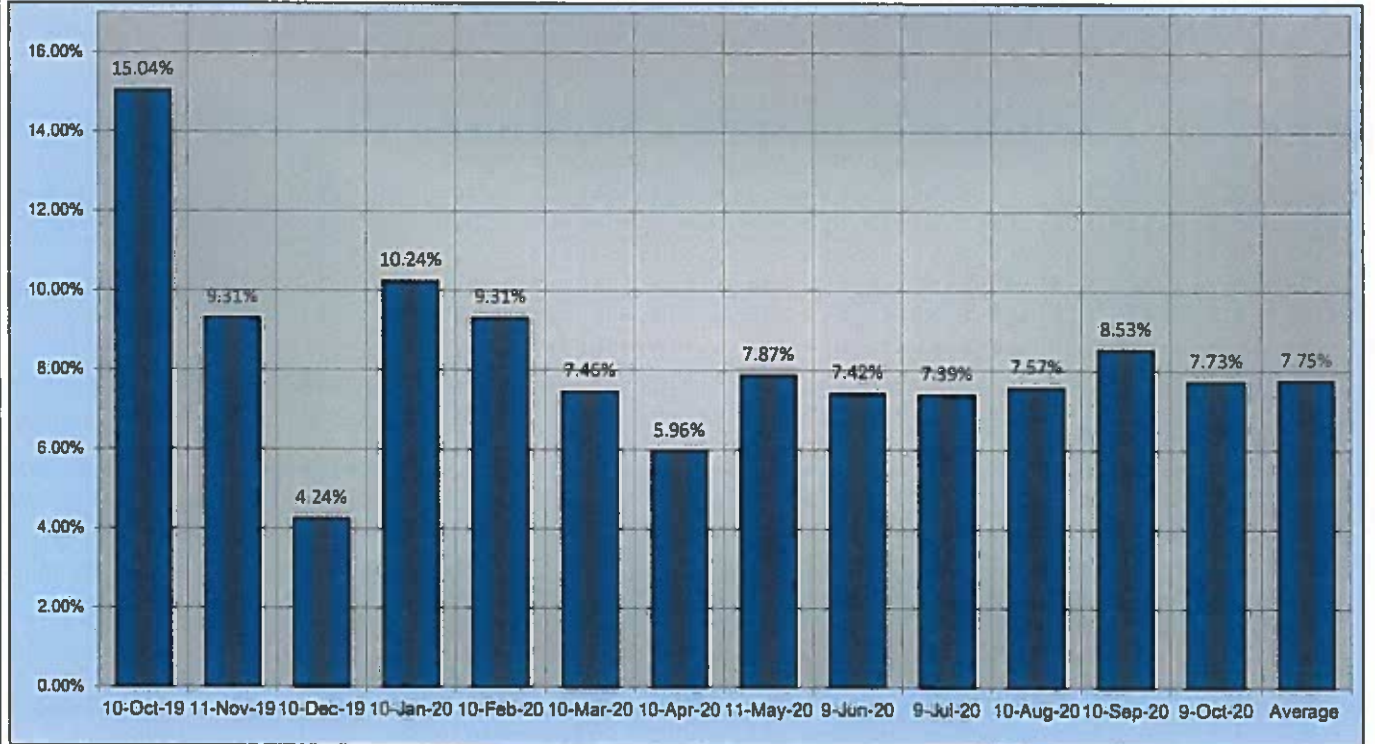


# Castroville Community Services District



## Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
10-Oct-19	3727585	4033000	340800	19985000	28086385	23232491	Hydrant meters 230900 Jacking & Flushing 18k Leaks Hydrant 27k. FD 2k. R.O. & Softner 4K	15.04%
11-Nov-19	3807613	3464000	1258200	17024000	25553813	21808643	Hydrant meters 270000 Jacking & Flushing 15k Leaks Hydrant 0k. FD 2k. R.O. & Softner 4K	9.31%
10-Dec-19	1923150	1678000	3572000	12385000	19558150	16964094	Hydrant meters 241000 Jacking & Flushing 10k Leaks Hydrant 2k. FD 2k. R.O. & Softner 4K	4.24%
10-Jan-20	8379	0	3776000	12326000	16110379	14298977	Hydrant meters 100000 Jacking & Flushing 14k Leaks Hydrant 2k. FD 2k. R.O. & Softner 4K	10.24%
10-Feb-20	0	2499000	3574000	9938000	16011000	14435271	Hydrant meters 43700 Jacking & Flushing 12k Leaks Hydrant 12 5k. FD 2k. R.O. & Softner 4K	9.31%
10-Mar-20	2307706	3237000	3552000	6474000	15570706	14308529	Hydrant meters 32000 Jacking & Flushing 10k Leaks Hydrant 2k. FD 2k. R.O. & Softner 4K	7.46%
10-Apr-20	3381275	3569000	4126000	6530000	17606275	16256576	Hydrant meters 202400 Jacking & Flushing 15k Leaks Hydrant 5k. FD 2k. R.O. & Softner 4K	5.96%
11-May-20	3570472	3765000	4083000	11445000	22863472	20737051	Hydrant meters 277000 Jacking & Flushing 10k Leaks Hydrant 25k. FD 2k. R.O. & Softner 4K	7.87%
9-Jun-20	2787634	2890000	5062000	11867000	22606634	20524492	Hydrant meters 373470 Jacking & Flushing 18k Leaks Hydrant 15k. FD 2k. R.O. & Softner 4K	7.42%
9-Jul-20	2898739	3007000	5454000	13259000	24618739	22416632	Hydrant meters 300100 Jacking & Flushing 7k Leaks Hydrant 0k. FD 2k. R.O. & Softner 4K	7.39%
10-Aug-20	2506892	2869000	5120000	15792000	26287892	23790237	Hydrant meters 463250 Jacking & Flushing 15k Leaks Hydrant 0k. FD 2k. Softner 2K	7.57%
10-Sep-20	2524901	2673000	5169000	15431000	25797901	23190850	Hydrant meters 302400 Jacking & Flushing 18k Leaks Hydrant 5k. FD 2k. Softner 2K	8.53%
9-Oct-20	2190333	2566000	5114000	13231000	23101333	20975678	Hydrant meters 200070 Jacking & Flushing 23k Leaks Hydrant 18k. FD 2k. Softner 2K	7.73%
<b>Average</b>								<b>7.75%</b>







# CASTROVILLE COMMUNITY SERVICES DISTRICT

## OPERATIONS REPORT October 2020

### Weekly

- Rounds – Well sites (Check water softeners, Chlorine Generator, tanks, pumps, etc.)
- Mark water and sewer lines (USA's) as necessary.
- Respond to e-mails.
- Rounds - Lift stations (Check fluids, oil, alarms, floats, etc.)
- Backflows (100% completed).
- Jetting. (Castroville, Moro Cojo, Moss Landing).
- Water samples (Bacteria).
- Valve exercising.
- Mapping reports.
- Office grounds keeping.
- Wash and clean trucks.
- Lift stations grounds keeping.
- Maintain Cartegraph records updated.

### Monthly

- Run Generators.
- Read and re-read meters.
- Deliver 72 hrs. notices.
- Replace registers.
- Reset logs on tablet for Lift Stations.
- Reset logs on hand-held for Well sites.
- Fire Hydrants readings.
- Read water well bubblers.
- Troubleshoot computers, printer, Internet.
- Take Garbage and recycle out.

## **Miscellaneous**

- Leak was fixed at 11284 Seymor st. (Jonathan on call).
- Inspect Kickers at fireline - Thistle Manor Project.
- Setup new laptop for JR.
- Deliver documents to Lidia's house.
- 2 Trucks were taken for smog check.
- Replace water lateral at 10371 Geil st.
- Inspect water, sewer & storm drain - Thistle Manor Project.
- Well #2 Booster #2 fan was replaced.
- Lateral Repair at 10699 Merritt st.
- Well #3 Chlorinator was repaired.
- Locate and expose water valve at 11365 Commercial Pkwy.
- Locate and expose blow off at Union st.
- Sewer manhole was replaced at 11235 Axtell st.
- Assist with customer's calls.

## **Work Orders:**

- a) 7 day disconnect notices - 27
- b) Final bill - read meter - 9
- c) Miscellaneous - 7
- d) Padlock svc, no tenant – 2
- e) Replace register – 1

**TOTAL WORK ORDERS – 46**

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## CASTROVILLE - ZONE 1 MONTHLY O&M REPORT OCTOBER 2020

### ❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/8/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/15/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/22/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/29/2020

### ❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/8/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/15/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/22/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/29/2020

❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/8/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/15/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/22/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/29/2020

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. **6,633** feet

❖ **OTHER MATTERS**

- ❑ Submitted no-spill report to SWRCB on 11-2-2020
- ❑ Cleaned storm drains in January, February and March 2020

❖ **Improvements/CIP/Suggestions**

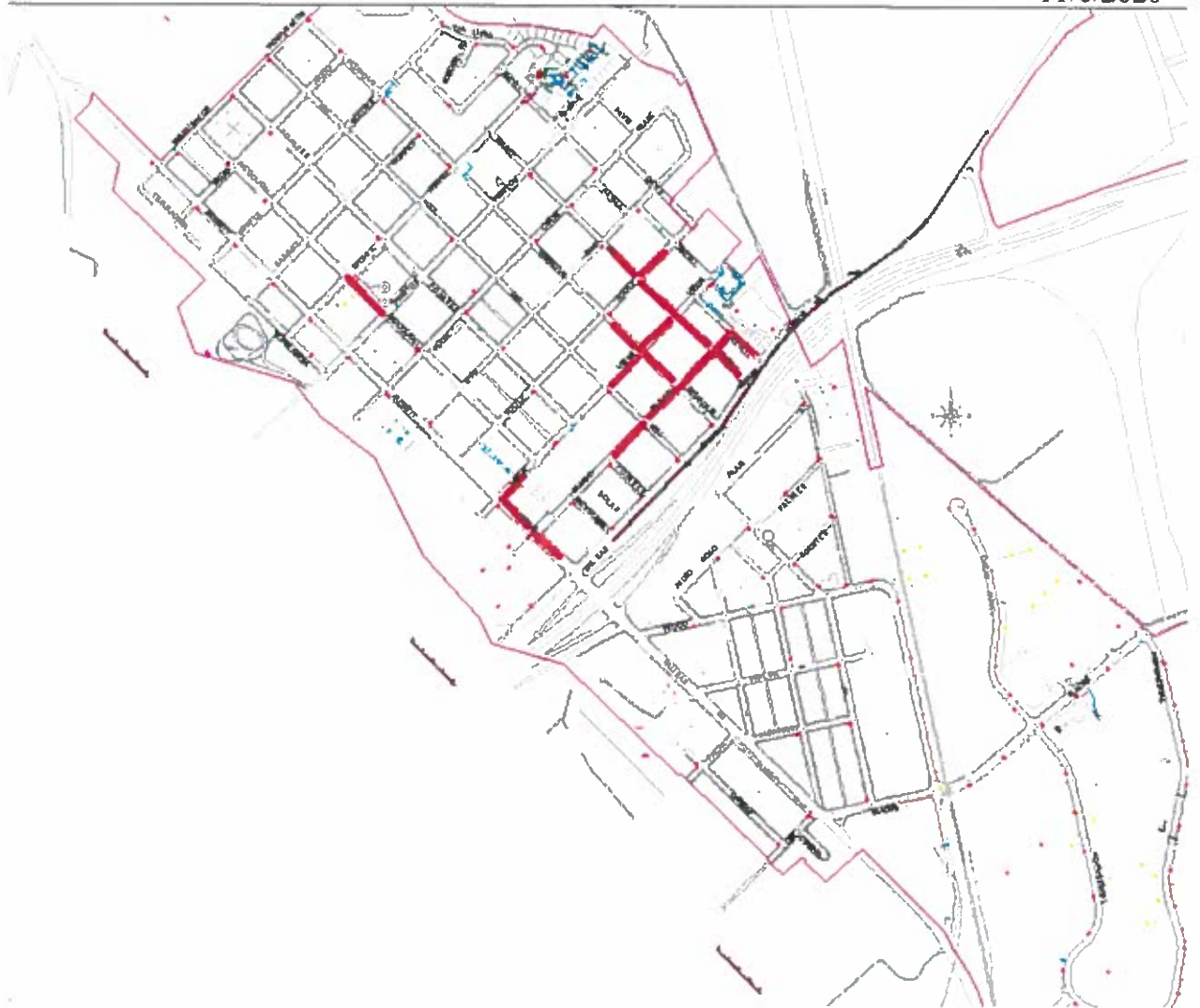
- ❑ Confirm that storm drain interceptors are Marked- "DO NOT DUMP, FLOWS TO BAY"
- ❑ Confirm that storm drain interceptors are clear of trash and debris



# Castroville

## OCTOBER 2020 JETTING

11/6/2020



ID	Material	Length	Street	Downstream MH	Upstream MH	
10600	McDougall	6" Clay	369	McDougall St.	MH 7.4	MH 7.5
10900	Haight	6" Clay	180	Haight St.	MH 18.5	CO 18.51
11000	Haight	6" Clay	351	Haight St.	MH 18.2	MH 18.5
11000	Merritt	6" Clay	366	Merritt St.	MH 16.5	MH 16.10
11000	Poole	6" Clay	207	Poole St.	MH 16.4	MH 16.5
11000	Seymour	6" Clay	230	Seymour St.	MH 18.1	CO 18.7
11100	Geil	18" Clay	354	Geil St.	MH 18	MH19
11100	Haight	6" Clay	366	Haight St.	MH 18.3	MH 18.2
11100	Merritt	6" Clay	362	Merritt St.	MH 16.10	MH 16.12
11100	Seymour	6" Clay	362	Seymour St.	MH 18.1	MH 18.8
11200	Axtell	10" PVC	162	Axtell St.	MH 36.1	MH 36.2
11200	Geil	18" PVC	316	Geil St.	MH 19	MH 20
11200	Haight	SDR35 6"	270	Pajaro St.	MH 18.3	CO 18.4
11200	Merritt	6" Clay	165	Merritt St.	MH 16.12	CO 16.13
11200	Pajaro	SDR35 6"	354	Pajaro St.	MH 19	MH 19.1
11200	Seymour	SDR35 6"	125	Seymour St.	MH 18.8	CO 18.9
11250	Seymour	6" Clay	69	Seymour St.	MH 18.10	MH 18.11
11260	Seymour		140	Seymour St.	MH 18.11	11284Seymour
11275	Seymour	6" Clay	54	Seymour St.	MH 18.11	CO 18.9
11300	Pajaro	10" Clay	340	Pajaro St.	MH 19	MH 18.8
11300	Union	SDR35 6"	340	Union St.	MH 18	MH 18.1
11400	Pajaro	10" PVC	352	Pajaro St.	MH 18.8	MH 18.3
11400	Union	6" Clay	354	Union St.	MH 18.1	MH 18.2
11500	Pajaro	10" PVC	100	Pajaro St.	MH 18.3	MH 36
11500	Pool	6" Clay	255	Poole St.	MH 18.5	CO 18.6
11550	Pajaro	10" PVC	90	Pajaro St.	MH 36	MH 36.1
<b>TOTAL</b>		<b>6633</b>				

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MORO COJO - ZONE 2 MONTHLY O&M REPORT OCTOBER 2020

### ❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/8/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/15/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/22/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/29/2020

### ❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/8/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/15/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/22/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/29/2020

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #74 to-MH #75
- Jetted sewer lines btwn MH #71 to-MH #75
- Jetted sewer lines btwn Los Arboles LS to-MH#69
- Jetted sewer lines btwn MH #70 to-MH #71
- Jetted sewer lines btwn MH #69 to-MH #70
  
- Total jetted 577 feet

❖ **OTHER MATTERS**

- Responded to 0 Underground Alert marking requests
- Cleaned and weed-whacked lift station sites
- SWRCB-Reported "no-spill" 11/2/2020
- Perform inspection of all storm drains in November 2020
- Mowed open space in July 2020
- Detention ponds are clean & fence secured

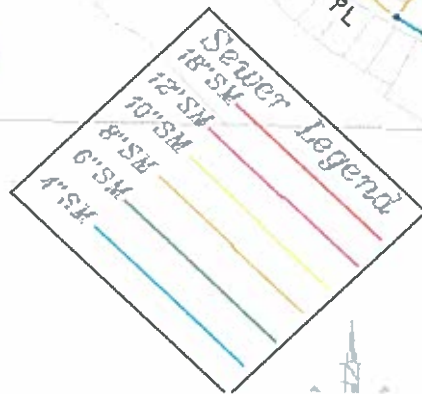
❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are clear



**Moro Cojo**  
OCTOBER 2020 JETTING

11/4/2020



ID	Material	Length.amt	Street	Downstream MH	Upstream MH
Esperanza/Field	8" PVC	185	Esperanza Cir	MH 74	MH 75
Esperanza/field2	8" PVC	152	Esperanza Cir	MH 71	MH 74
Moro Cojo/field	8" PVC	52	Los Arboles Cir.	Station	MH 69
Viva Ln/4	8" PVC	80	Viva Ln	MH 70	MH 71
Viva Ln/5	8" PVC	108	Viva Ln	MH 69	MH 70
<b>Total</b>		<b>577</b>			



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MOSS LANDING (ZONE 3) MONTHLY O&M REPORT

**OCTOBER 2020**

### ❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/8/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/15/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/22/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/29/2020

### ❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/8/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/15/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/22/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/29/2020

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/8/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/15/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/22/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/29/2020

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/8/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/15/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/22/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 10/29/2020

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #5 to-MH #1
- ❑ Jetted sewer lines btwn MH #6 to-MH #5
- ❑ Jetted sewer lines btwn MH #7 to-MH #6
- ❑ Jetted sewer lines btwn LS#1 to-MH #7
  
- ❑ Total jetted approx. 1303 feet

❖ **OTHER MATTERS**

- ❑ Responded to 12 Underground Alert marking requests
- ❑ Need to rehab failing Motor Control Center LS #4 on Potrero Rd
- ❑ Awaiting approval of grant application for \$2.8 Million for upgrades, replacements and repair of sewer system
- ❑ Perform Bi-annual inspection of grease traps @ various facilities in November 2020 and March 2021
- ❑ Emailed notice of "no spill" to CIWQS 11-2-2020
- ❑ Need to replace leaking Manhole #30 at Jetty Rd

❖ **Improvements/CIP/Suggestions**

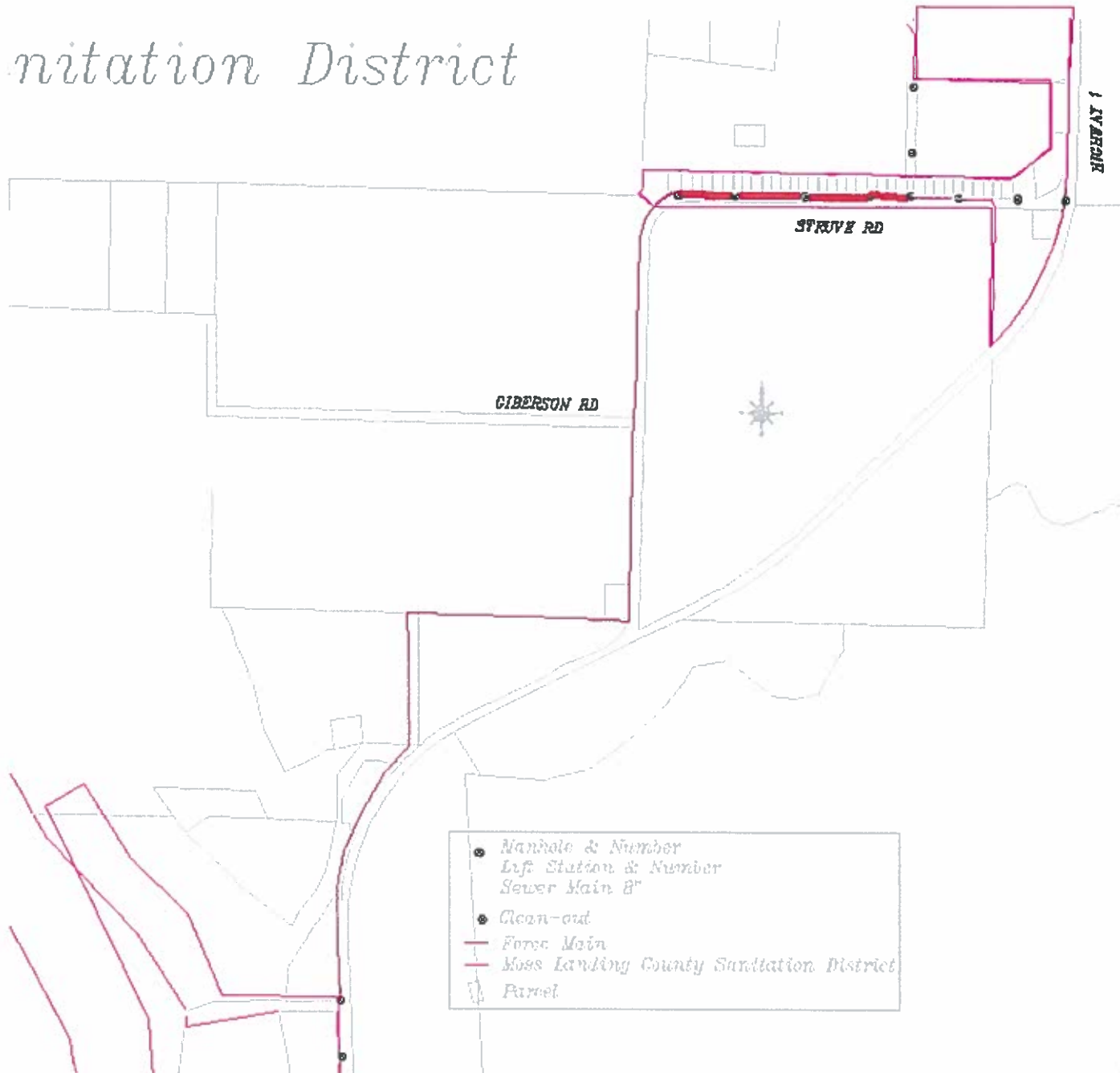
- ❑ Consider options for Elkhorn Bridge Force Main replacement
- ❑ Schedule pigging of Station #1 & Station #2 force mains



**Moss Landing**  
OCTOBER 2020 JETTING

11/4/2020

*Sanitation District*



ID	Material	Length	Length	Street	Downstream MH	Upstream MH
MH1>MH5	8" Clay	252	ft	Struve Rd.	MH5 ML	MH1 ML
MH5>MH6	8" Clay	398	ft	Struve Rd.	MH6 ML	MH5 ML
MH6>MH7	8" Clay	305	ft	Struve Rd.	MH7 ML	MH6 ML
MH7>MH8	8" Clay	348	ft	Struve Rd.	STATION	MH7 ML
<b>TOTAL</b>		<b>1303</b>				

**Accounts Receivable Summary**

From 10/01/2020 Through 10/31/2020

<b>OPEN BALANCE</b>	57,414.11				<u>Balance</u>	57,414.11
<b>MONTHLY-Charge</b>	<u>Minimum</u>	<u>Overage</u>	<u>Usage</u>	<u>Count</u>	<u>Total</u>	
WATER	41,565.38	60,975.91	2,797,059.00	1,406	102,541.29	159,955.40
FIRELINE	5,837.17	1.42	66.00	69	5,838.59	165,793.99
SURCHARGE	10,717.15	0.00	0.00	129	10,717.15	176,511.14
WATER CMPND	0.00	155.00	7,110.00	1	155.00	176,666.14
***Total Charge	58,119.70	61,132.33	2,804,235.00	1,605	119,252.03	
<b>MONTHLY-Miscellaneous</b>	<u>Amount</u>			<u>Count</u>		176,686.14
WATER Miscellaneous	20.00			1		
***Total Miscellaneous	20.00			1		
<b>MONTHLY-Payment</b>	<u>Amount</u>			<u>Count</u>		89,594.75
WATER	-87,091.39			1,298		
FIRELINE	-4,380.42			55		85,214.33
SURCHARGE	-10,178.34			124		75,035.99
***Total Payments	-101,650.15			1,477		
<b>MONTHLY-Return Check</b>	<u>Amount</u>			<u>Count</u>		78,739.32
WATER	3,703.33			4		
FIRELINE	87.44			1		78,826.76
SURCHARGE	998.88			3		79,825.64
***Total Return Check	4,789.65			8		
<b>MONTHLY-Write-Off</b>	<u>Amount</u>			<u>Count</u>		79,768.51
WATER	-57.13			2		
SURCHARGE	-36.09			1		79,732.42
***Total Write-Off	-93.22			3		
<b>MONTHLY-Deposit Applied</b>	<u>Amount</u>			<u>Count</u>		79,252.42
WATER	-480.00			8		

\*\*\*Total Deposit Ap. -480.00

<b>MONTHLY-Refund</b>	<u>Amount</u>
WATER	107.33
***Total Refund	<u>107.33</u>

8

<u>Count</u>
3
<u>3</u>

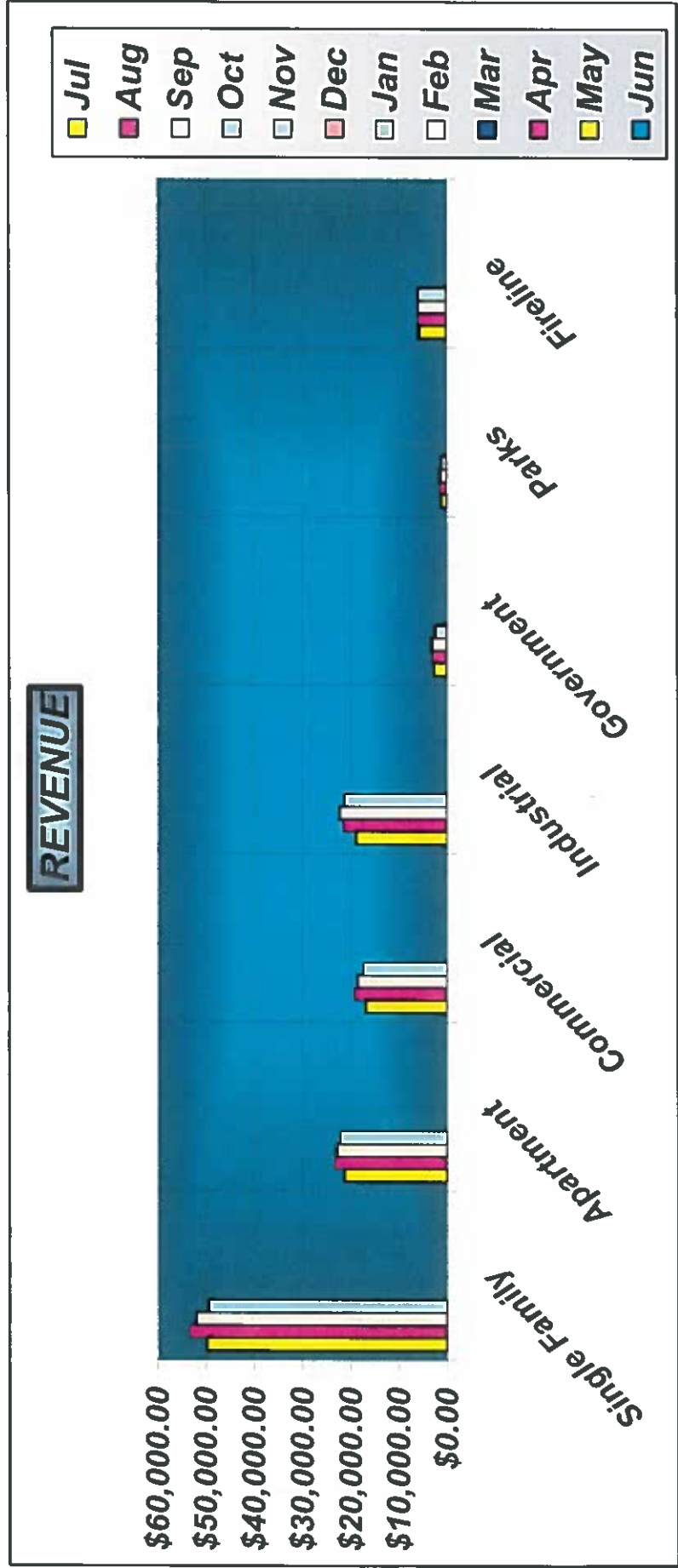
<u>Balance</u>
79,359.75

Closing Balance 79,359.75

45

Annual Water Revenue By Classification 2020-2021

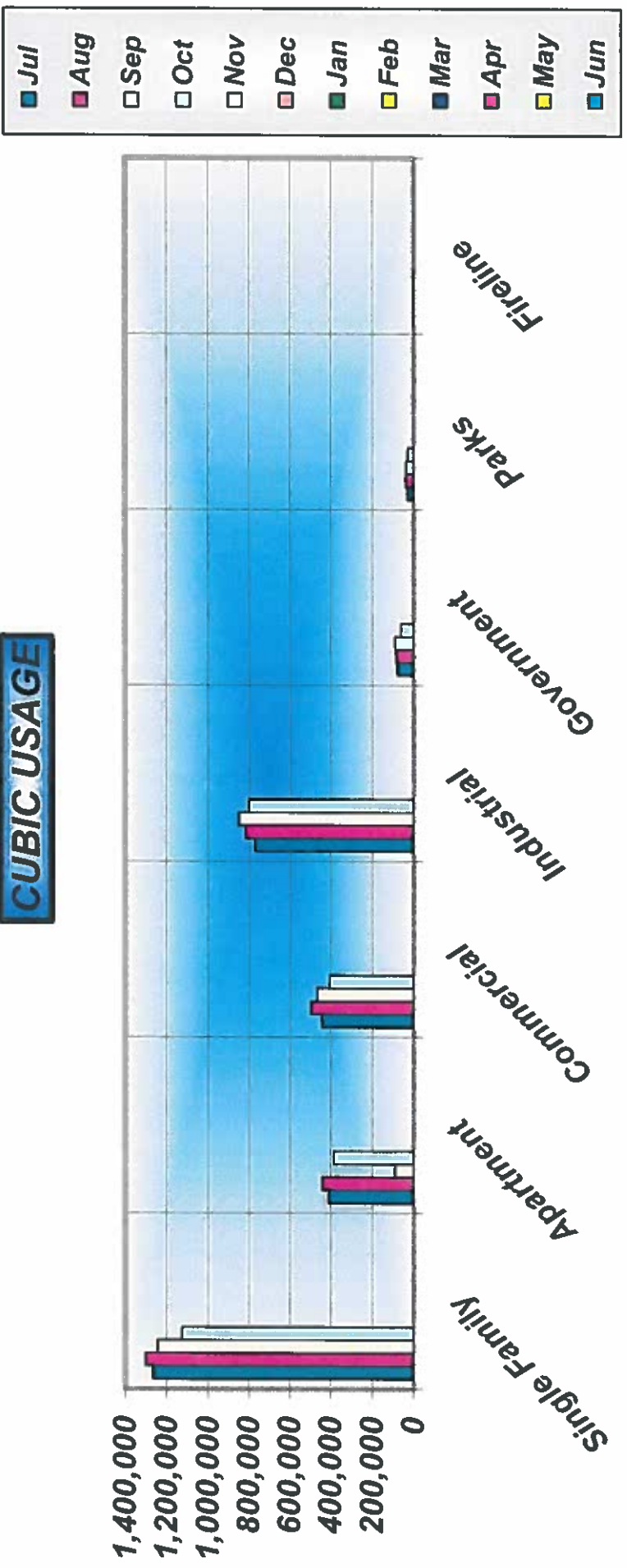
	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$49,649.00	\$21,294.98	\$16,889.31	\$18,835.59	\$2,574.53	\$1,085.08	\$5,613.89	\$115,942.38
Aug	\$53,326.87	\$23,317.35	\$19,295.92	\$21,548.54	\$2,920.27	\$1,315.00	\$5,838.02	\$127,561.97
Sep	\$51,888.14	\$22,841.24	\$18,574.74	\$22,258.85	\$3,010.91	\$1,228.65	\$5,840.63	\$125,643.16
Oct	\$49,319.92	\$22,147.91	\$17,299.59	\$21,186.79	\$2,386.96	\$1,072.27	\$5,838.59	\$119,252.03
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
<b>Totals</b>	<b>\$204,183.93</b>	<b>\$89,601.48</b>	<b>\$72,059.56</b>	<b>\$83,829.77</b>	<b>\$10,892.67</b>	<b>\$4,701.00</b>	<b>\$23,131.13</b>	<b>\$488,399.54</b>



Annual Water Usage By Classification 2020-2021

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,266,231	409,916	443,312	768,387	77,860	31,099	71	2,996,876
Aug	1,303,548	440,895	497,728	815,692	84,680	37,931	39	3,180,513
Sep	1,244,324	88,838	465,760	848,275	88,838	33,970	159	2,770,164
Oct	1,124,686	387,251	406,121	799,098	60,216	26,797	66	2,804,235
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
<b>Totals</b>	<b>4,938,789</b>	<b>1,326,900</b>	<b>1,812,921</b>	<b>3,231,452</b>	<b>311,594</b>	<b>129,797</b>	<b>335</b>	<b>11,751,788</b>

**CUBIC USAGE**



Castroville Community Services District  
Profit & Loss Budget vs. Actual  
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Metered Water Sales	369,147.51	332,499.99	36,647.52	111.02%
Temporary Hydrant Service	3,140.47	1,250.01	1,890.46	251.24%
New Service Installation	0.00	3,809.25	-3,809.25	0.0%
Backflow Revenue	5,209.70	3,249.99	1,959.71	160.3%
Misc. Revenue				
Reconnect Charges	0.00	120.00	-120.00	0.0%
NSF Charges	20.00	75.00	-55.00	26.67%
Trip Fee Charges	0.00	750.00	-750.00	0.0%
Misc. Revenue - Other	2.85	875.01	-872.16	0.33%
<b>Total Misc. Revenue</b>	<b>22.85</b>	<b>1,820.01</b>	<b>-1,797.16</b>	<b>1.26%</b>
Water Interest-Investment Earned	8.82	9,999.99	-9,991.17	0.09%
DWR IRWM Prop 1A Grant	0.00	98,750.01	-98,750.01	0.0%
<b>Zone 1 (Castroville) Revenue</b>				
User fees Storm Drain #75301	0.00	16,250.01	-16,250.01	0.0%
User fees Street Lights #75301	0.00	8,250.00	-8,250.00	0.0%
Ad Valorem Property Tax	0.00	120,000.00	-120,000.00	0.0%
Sewer Connection Fees	57,024.00	1,584.51	55,439.49	3,598.84%
Misc. Revenue	0.00	249.99	-249.99	0.0%
Interest Earned	7,644.23	18,000.00	-10,355.77	42.47%
<b>Total Zone 1 (Castroville) Revenue</b>	<b>64,668.23</b>	<b>164,334.51</b>	<b>-99,666.28</b>	<b>39.35%</b>
<b>ZONE 2 (MORO COJO) REVENUE</b>				
User fees Storm Drain & Sewer #73701	0.00	17,563.50	-17,563.50	0.0%
Open Space-Street-Street Lights #73701	0.00	8,507.49	-8,507.49	0.0%
Zone 2 Interest Earned	0.00	1,250.01	-1,250.01	0.0%
<b>Total ZONE 2 (MORO COJO) REVENUE</b>	<b>0.00</b>	<b>27,321.00</b>	<b>-27,321.00</b>	<b>0.0%</b>
User fees NMCHS & Mobil Park 74701	0.00	23,382.75	-23,382.75	0.0%
<b>Sewer (Moss Landing) REVENUE</b>				
Property Taxes	0.00	23,199.99	-23,199.99	0.0%
Sewer Connection Fees Zone 3	0.00	1,749.99	-1,749.99	0.0%
MRWPCA Sanitation Fees	0.00	48,000.00	-48,000.00	0.0%
Interest Earned	0.00	2,250.00	-2,250.00	0.0%
Misc. Revenue-Sewer Zone 3	0.00	125.01	-125.01	0.0%
<b>Total Sewer (Moss Landing) REVENUE</b>	<b>0.00</b>	<b>75,324.99</b>	<b>-75,324.99</b>	<b>0.0%</b>
<b>Total Income</b>	<b>442,197.58</b>	<b>741,742.50</b>	<b>-299,544.92</b>	<b>59.62%</b>
<b>Expense</b>				
Gov Zone 1 Depreciation Expense	389.79	0.00	0.00	0.0%



**Castroville Community Services District**  
**Profit & Loss Budget vs. Actual**  
July through September 2020

	<b>Jul - Sep 20</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Water Operation Expense</b>				
General Operations Expense				
Shop Supplies	15.31	249.99	-234.68	6.12%
Small Tools	41.40	750.00	-708.60	5.52%
Operators Uniforms	739.80	849.99	-110.19	87.04%
Cellular Phones	194.62	249.99	-55.37	77.85%
Operators Certifications	0.00	200.01	-200.01	0.0%
Water Testing Fees	1,132.00	2,499.99	-1,367.99	45.28%
Backflow Testing	117.00	249.99	-132.99	46.8%
Water System Fees	0.00	1,850.01	-1,850.01	0.0%
<b>Total General Operations Expense</b>	<b>2,240.13</b>	<b>6,899.97</b>	<b>-4,659.84</b>	<b>32.47%</b>
Well Sites Expense				
Utilities - P G & E	28,633.65	26,000.01	2,633.64	110.13%
Pump Repair/Maintenance	0.00	999.99	-999.99	0.0%
Supplies for Pumps & Well Sit	1,233.29	2,000.01	-766.72	61.66%
Generators Repairs/Maintenance	0.00	500.01	-500.01	0.0%
Tank Repair/Maintance	0.00	249.99	-249.99	0.0%
Building Repair/Maintenance	0.00	249.99	-249.99	0.0%
Chlorine/Softener Repair/Main	894.39	999.99	-105.60	89.44%
Well Sites - Other Expense	642.05	1,250.01	-607.96	51.36%
<b>Total Well Sites Expense</b>	<b>31,403.38</b>	<b>32,250.00</b>	<b>-846.62</b>	<b>97.38%</b>
Valve Expense				
Valve - Supplies	0.00	125.01	-125.01	0.0%
Valve - Repair/Maintenance	0.00	249.99	-249.99	0.0%
<b>Total Valve Expense</b>	<b>0.00</b>	<b>375.00</b>	<b>-375.00</b>	<b>0.0%</b>
Meter Expense				
Meter - Supplies	18.41	750.00	-731.59	2.46%
Meter - Repair/Maintenance	10,640.45	4,500.00	6,140.45	236.45%
<b>Total Meter Expense</b>	<b>10,658.86</b>	<b>5,250.00</b>	<b>5,408.86</b>	<b>203.03%</b>
Hydrant Expense				
Hydrant - Supplies	0.00	249.99	-249.99	0.0%
Hydrant - Repair Maintenance	0.00	249.99	-249.99	0.0%
<b>Total Hydrant Expense</b>	<b>0.00</b>	<b>499.98</b>	<b>-499.98</b>	<b>0.0%</b>
Water Lines Expense				
Water Lines - Supplies	0.00	999.99	-999.99	0.0%
Water Lines - Repair/Main	0.00	2,000.01	-2,000.01	0.0%
<b>Total Water Lines Expense</b>	<b>0.00</b>	<b>3,000.00</b>	<b>-3,000.00</b>	<b>0.0%</b>
Depreciation Expense	76,331.76	78,000.00	-1,668.24	97.86%

Castroville Community Services District  
Profit & Loss Budget vs. Actual

July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
<b>Automobile Expense</b>				
Fuel	348.31	750.00	-401.69	46.44%
Auto - Repair/Maintenance	0.00	500.01	-500.01	0.0%
Other Auto Expense	0.00	375.00	-375.00	0.0%
<b>Total Automobile Expense</b>	<b>348.31</b>	<b>1,625.01</b>	<b>-1,276.70</b>	<b>21.43%</b>
<b>Payroll Expense Water Operation</b>				
Operators Sick Wages	0.00	0.00	0.00	0.0%
Operators Vacation Wages	0.00	0.00	0.00	0.0%
Operators Water Wages	25,754.41	24,833.01	921.40	103.71%
Operators-Holiday Wages	0.00	0.00	0.00	0.0%
Payroll Expense Water Operation - Other	0.00	0.00	0.00	0.0%
<b>Total Payroll Expense Water Operation</b>	<b>25,754.41</b>	<b>24,833.01</b>	<b>921.40</b>	<b>103.71%</b>
<b>Total Water Operation Expense</b>	<b>146,736.85</b>	<b>152,732.97</b>	<b>-5,996.12</b>	<b>96.07%</b>
<b>Water Administrative Expense</b>				
Billing Expense				
Postage	4,526.00	2,499.99	2,026.01	181.04%
Billing Supplies	0.00	2,250.00	-2,250.00	0.0%
Toilet Rebate	0.00	56.25	-56.25	0.0%
Write Off's-Adjustments	0.00	125.01	-125.01	0.0%
Other Billing Expense	1,386.78	1,524.99	-138.21	90.94%
<b>Total Billing Expense</b>	<b>5,912.78</b>	<b>6,456.24</b>	<b>-543.46</b>	<b>91.58%</b>
<b>Utilities Expense</b>				
Utilities - P G & E	212.39	412.50	-200.11	51.49%
Utilities - Telephones	503.96	699.99	-196.03	72.0%
Utilities - Disposal	73.74	95.01	-21.27	77.61%
Utilities - M1Water	11.93	33.75	-21.82	35.35%
<b>Total Utilities Expense</b>	<b>802.02</b>	<b>1,241.25</b>	<b>-439.23</b>	<b>64.61%</b>
<b>Insurance Expense</b>				
Insurance - Auto & General	2,939.81	2,900.01	39.80	101.37%
<b>Total Insurance Expense</b>	<b>2,939.81</b>	<b>2,900.01</b>	<b>39.80</b>	<b>101.37%</b>
<b>Office Expense</b>				
Office Supplies	532.15	624.99	-92.84	85.15%
Office Equipment	75.69	500.01	-424.32	15.14%
Misc Office Expense	0.00	624.99	-624.99	0.0%
Alarm Monitoring Service	95.85	200.01	-104.16	47.92%
Property Taxes	0.00	150.00	-150.00	0.0%
Computer Programs/Upgrades	781.52	1,500.00	-718.48	52.1%
Bank Fees	598.34	125.01	473.33	478.63%

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Castroville Community Services District  
Profit & Loss Budget vs. Actual  
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
Seminars/Training/Staff	0.00	1,500.00	-1,500.00	0.0%
Seminar/Training/Directors	0.00	1,500.00	-1,500.00	0.0%
Membership Dues	1,980.79	2,625.00	-644.21	75.46%
Office Repairs/Maintenance	188.82	500.01	-311.19	37.76%
Building Maintenance	0.00	750.00	-750.00	0.0%
<b>Total Office Expense</b>	<b>4,253.16</b>	<b>10,600.02</b>	<b>-6,346.86</b>	<b>40.12%</b>
<b>Payroll Expenses</b>				
Wages - General Manager	19,141.51	17,811.51	1,330.00	107.47%
Wages - Administrative	20,507.77	19,122.75	1,385.02	107.24%
Employee Sick Wages	0.00	0.00	0.00	0.0%
Administration Vacation Wages	0.00	0.00	0.00	0.0%
Insurance - Workers Comp	8,065.01	2,067.00	5,998.01	390.18%
Administration Holiday Wages	0.00	0.00	0.00	0.0%
Employee Health Benefits	18,176.70	18,432.99	-256.29	98.61%
PERS Retirement Benefits Employer Contributions Bi-Weekly Pay	6,080.62	5,375.01	705.61	113.13%
Pension Expense UAL Employer	666.90	172.50	494.40	386.61%
Employee Life Insurance	149.95	153.99	-4.04	97.38%
FICA Expense	5,051.41	4,861.26	190.15	103.91%
Retired Employee Benefits	-46.23	142.50	-188.73	-32.44%
OPEB-Water Post Employment Medical Expense	0.00	2,137.50	-2,137.50	0.0%
<b>Total Payroll Expenses</b>	<b>77,793.64</b>	<b>70,277.01</b>	<b>7,516.63</b>	<b>110.7%</b>
<b>Consulting Expense</b>				
Legal Fees	0.00	4,500.00	-4,500.00	0.0%
Engineering Fees	2,312.00	5,000.01	-2,688.01	46.24%
Director Fees	630.00	675.00	-45.00	93.33%
Accounting Fees	0.00	2,325.00	-2,325.00	0.0%
Other Consulting Fees	427.50	6,750.00	-6,322.50	6.33%
<b>Total Consulting Expense</b>	<b>3,369.50</b>	<b>19,250.01</b>	<b>-15,880.51</b>	<b>17.5%</b>
<b>Total Water Administrative Expense</b>	<b>95,070.91</b>	<b>110,724.54</b>	<b>-15,653.63</b>	<b>85.86%</b>
<b>Zone 1 Operation Expense</b>				
<b>General Operation Expense</b>				
Shop Supplies	111.05	300.00	-188.95	37.02%
Small Tools & Equipment	0.00	375.00	-375.00	0.0%
Operators Uniforms	575.40	637.50	-62.10	90.26%
Operators Certifications	98.99	125.01	-26.02	79.19%
Cellular Phones	151.37	189.99	-38.62	79.67%
<b>Total General Operation Expense</b>	<b>936.81</b>	<b>1,627.50</b>	<b>-690.69</b>	<b>57.56%</b>
Lift Station Expense				

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Castroville Community Services District  
Profit & Loss Budget vs. Actual  
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
Sewer Utilities PG & E	915.43	1,250.01	-334.58	73.23%
Lift Station Repair/Maintenance	1,469.11	875.01	594.10	167.9%
Supplies for Pump Station	962.85	249.99	712.86	385.16%
Permit Fee for Generators	0.00	125.01	-125.01	0.0%
Building Repair/Maintenance	0.00	249.99	-249.99	0.0%
<b>Total Lift Station Expense</b>	<b>3,347.39</b>	<b>2,750.01</b>	<b>597.38</b>	<b>121.72%</b>
Sewer Depreciation Expense	16,419.75	16,287.51	132.24	100.81%
Automobile Expense				
Fuel for Trucks	193.50	549.99	-356.49	35.18%
Auto- Repair/Maintenance	32.91	500.01	-467.10	6.58%
Other Auto Expense	25.84	375.00	-349.16	6.89%
<b>Total Automobile Expense</b>	<b>252.25</b>	<b>1,425.00</b>	<b>-1,172.75</b>	<b>17.7%</b>
Payroll Expense-Operation				
Operators Zone 1 Wages	20,023.73	19,314.51	709.22	103.67%
<b>Total Payroll Expense-Operation</b>	<b>20,023.73</b>	<b>19,314.51</b>	<b>709.22</b>	<b>103.67%</b>
Sewer Line Expense				
Sewer Line-Repair/Maintenance	0.00	1,250.01	-1,250.01	0.0%
<b>Total Sewer Line Expense</b>	<b>0.00</b>	<b>1,250.01</b>	<b>-1,250.01</b>	<b>0.0%</b>
Storm drain Expense				
Storm drain-Supplies	0.00	249.99	-249.99	0.0%
Storm drain-Repair/Maintenance	3,743.70	2,000.01	1,743.69	187.18%
<b>Total Storm drain Expense</b>	<b>3,743.70</b>	<b>2,250.00</b>	<b>1,493.70</b>	<b>166.39%</b>
Storm drain Automobile Expense				
Storm drain Fuel for Trucks	77.40	225.00	-147.60	34.4%
<b>Total Storm drain Automobile Expense</b>	<b>77.40</b>	<b>225.00</b>	<b>-147.60</b>	<b>34.4%</b>
<b>Total Zone 1 Operation Expense</b>	<b>44,801.03</b>	<b>45,129.54</b>	<b>-328.51</b>	<b>99.27%</b>
Zone 1 Administrative Expense				
Office Expense				
Office Supplies	334.26	549.99	-215.73	60.78%
Office Equipment	58.87	375.00	-316.13	15.7%
Misc. Office Expense	0.00	399.99	-399.99	0.0%
Computer Program/Upgrade	607.84	500.01	107.83	121.57%
Office Repair/Maintenance	146.88	324.99	-178.11	45.2%
Alarm Monitoring Service	74.55	125.01	-50.46	59.64%
Property Taxes	0.00	87.51	-87.51	0.0%
Seminars/Training/Staff	0.00	750.00	-750.00	0.0%
Seminar/Training/Directors	0.00	750.00	-750.00	0.0%
Membership Dues	1,412.28	1,500.00	-87.72	94.15%

**Castroville Community Services District**  
**Profit & Loss Budget vs. Actual**  
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
Building Maintenance	0.00	500.01	-500.01	0.0%
Bad Debt Write Offs-Sewer Fund	0.00	125.01	-125.01	0.0%
<b>Total Office Expense</b>	<b>2,634.68</b>	<b>5,987.52</b>	<b>-3,352.84</b>	<b>44.0%</b>
Payroll Expense Admin	14,832.93	13,853.49	979.44	107.07%
Wages Zone 1 GM	15,950.48	14,873.01	1,077.47	107.24%
Insurance - Workers Comp	6,272.78	1,607.49	4,665.29	390.22%
Employee Health Benefits	14,137.45	14,336.76	-199.31	98.61%
FICA Expense	3,906.18	3,780.99	125.19	103.31%
PERS Retirement Benefits Employer	4,729.59	4,055.01	674.58	116.64%
Pension Expense UALEmployer	518.70	134.25	384.45	386.37%
OPEB-Sewer Post Employment Cost	0.00	1,662.51	-1,662.51	0.0%
Employee Life Insurance	116.61	120.00	-3.39	97.18%
<b>Total Payroll Expense Admin</b>	<b>60,464.72</b>	<b>54,423.51</b>	<b>6,041.21</b>	<b>111.1%</b>
Utilities Expense	172.60	375.00	-202.40	46.03%
Utilities - PG&E	391.97	450.00	-58.03	87.1%
Utilities - Telephones	57.36	75.00	-17.64	76.48%
Utilities - Disposal	9.27	18.75	-9.48	49.44%
Utilities - M1Water				
<b>Total Utilities Expense</b>	<b>631.20</b>	<b>918.75</b>	<b>-287.55</b>	<b>68.7%</b>
Sewer Consulting Expense	87.00	249.99	-162.99	34.8%
Sewer Legal Fees	0.00	2,499.99	-2,499.99	0.0%
Sewer Engineer Fees	0.00	1,824.99	-1,824.99	0.0%
Sewer Accounting Fees	332.50	750.00	-417.50	44.33%
Sewer Other Consulting Fees	490.00	525.00	-35.00	93.33%
Director Fees				
<b>Total Sewer Consulting Expense</b>	<b>909.50</b>	<b>5,849.97</b>	<b>-4,940.47</b>	<b>15.55%</b>
Insurance Expense	2,286.51	2,287.50	-0.99	99.96%
Insurance- Auto & General				
<b>Total Insurance Expense</b>	<b>2,286.51</b>	<b>2,287.50</b>	<b>-0.99</b>	<b>99.96%</b>
Bond, Loan & Certif. Expense	0.00	12.51	-12.51	0.0%
Investment Expense/Services	0.00	897.24	-897.24	0.0%
CSA 14-CCSD Amortization Expense	125.00	399.99	-274.99	31.25%
Willdan CSA 14 Assessment Admin Fee	4.93	1,250.01	-1,245.08	0.39%
Unrealized Gain/Loss Investment				
<b>Total Bond, Loan &amp; Certif. Expense</b>	<b>129.93</b>	<b>2,559.75</b>	<b>-2,429.82</b>	<b>5.08%</b>
Storm drain Consulting Expense	0.00	12.51	-12.51	0.0%
Storm drain Legal Fees				

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Castroville Community Services District  
Profit & Loss Budget vs. Actual  
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
Stormdrain Engineer Fees	0.00	249.99	-249.99	0.0%
Storm drain Other Consulting F	0.00	12.51	-12.51	0.0%
<b>Total Storm drain Consulting Expense</b>	<b>0.00</b>	<b>275.01</b>	<b>-275.01</b>	<b>0.0%</b>
<b>Total Zone 1 Administrative Expense</b>	<b>67,056.54</b>	<b>72,302.01</b>	<b>-5,245.47</b>	<b>92.75%</b>
<b>Zone 1 Other Operation &amp; Maint Expense</b>				
Street Light Utility Cost	9,734.77	11,625.00	-1,890.23	83.74%
Castroville Sign Maintenance	0.00	249.99	-249.99	0.0%
Pedestrian Over Cross Maintenance	0.00	249.99	-249.99	0.0%
<b>Total Zone 1 Other Operation &amp; Maint Expense</b>	<b>9,734.77</b>	<b>12,124.98</b>	<b>-2,390.21</b>	<b>80.29%</b>
<b>Zone 1 Recreational Expense</b>				
No. Co. Rec & Park District	25,000.00	35,000.01	-10,000.01	71.43%
<b>Total Zone 1 Recreational Expense</b>	<b>25,000.00</b>	<b>35,000.01</b>	<b>-10,000.01</b>	<b>71.43%</b>
<b>Zone 2 Operation Expense</b>				
General Operation Expense				
Shop Supplies	2.16	125.01	-122.85	1.73%
Small Tools & Equipment	0.00	125.01	-125.01	0.0%
Operators Uniforms	164.40	200.01	-35.61	82.2%
Operators Certifications	98.99	87.51	11.48	113.12%
Cellular Phones	43.25	54.99	-11.74	78.65%
<b>Total General Operation Expense</b>	<b>308.80</b>	<b>592.53</b>	<b>-283.73</b>	<b>52.12%</b>
Lift Station Expense				
Utilities	1,621.10	2,424.99	-803.89	66.85%
Lift Station Repair/Maintenance	0.00	500.01	-500.01	0.0%
Supplies for Pump Station	0.00	249.99	-249.99	0.0%
Building Repair/Maintenance	0.00	125.01	-125.01	0.0%
<b>Total Lift Station Expense</b>	<b>1,621.10</b>	<b>3,300.00</b>	<b>-1,678.90</b>	<b>49.12%</b>
Sewer Depreciation Expense	4,380.24	4,050.00	330.24	108.15%
Automobile Expense				
Fuel for Trucks	77.40	300.00	-222.60	25.8%
Auto-Repair/Maintenance	32.91	624.99	-592.08	5.27%
Other Auto Expense	0.00	125.01	-125.01	0.0%
<b>Total Automobile Expense</b>	<b>110.31</b>	<b>1,050.00</b>	<b>-939.69</b>	<b>10.51%</b>
Payroll Expense-Operations				
Operator Zone 2 Wages	5,680.48	5,518.50	161.98	102.94%
<b>Total Payroll Expense-Operations</b>	<b>5,680.48</b>	<b>5,518.50</b>	<b>161.98</b>	<b>102.94%</b>
Sewer Line Expense				
Sewer Line-Repair/Maintenance	0.00	500.01	-500.01	0.0%
<b>Total Sewer Line Expense</b>	<b>0.00</b>	<b>500.01</b>	<b>-500.01</b>	<b>0.0%</b>

**Castroville Community Services District**  
**Profit & Loss Budget vs. Actual**  
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
<b>Storm Drain Expense</b>				
Storm drain-Supplies	0.00	125.01	-125.01	0.0%
Storm drain-Repair/Maintenance	0.00	249.99	-249.99	0.0%
<b>Total Storm Drain Expense</b>	<b>0.00</b>	<b>375.00</b>	<b>-375.00</b>	<b>0.0%</b>
<b>Total Zone 2 Operation Expense</b>	<b>12,100.93</b>	<b>15,386.04</b>	<b>-3,285.11</b>	<b>78.65%</b>
<b>Zone 2 Administrative Expense</b>				
<b>Office Expense</b>				
Seminar/Training/Directors	0.00	249.99	-249.99	0.0%
Membership Dues	403.51	450.00	-46.49	89.67%
Office Supplies	95.50	150.00	-54.50	63.67%
Office Equipment	16.82	125.01	-108.19	13.46%
Misc. Office Expense	0.00	125.01	-125.01	0.0%
Building Maintenance	0.00	249.99	-249.99	0.0%
Computer Program/Upgrade	173.68	150.00	23.68	115.79%
Office Repair/Maintenance	41.94	99.99	-58.05	41.94%
Alarm Monitoring Services	21.30	50.01	-28.71	42.59%
Property Taxes	0.00	24.99	-24.99	0.0%
Seminars/Training/Staff	0.00	249.99	-249.99	0.0%
<b>Total Office Expense</b>	<b>752.75</b>	<b>1,924.98</b>	<b>-1,172.23</b>	<b>39.1%</b>
<b>Payroll Expense Administration</b>				
Wages- Zone 2 GM	4,237.00	3,958.26	278.74	107.04%
Wages-Zone 2 Admin	4,557.28	4,249.50	307.78	107.24%
Insurance Workers Comp	1,792.22	459.51	1,332.71	390.03%
Employee Health Benefits	4,039.27	4,096.26	-56.99	98.61%
PERS Retirement Benefits Employer Contribution Biweekly Payrol	1,351.33	1,182.51	168.82	114.28%
Pension Expense UAL Employer	148.20	38.49	109.71	385.04%
Employee Life Insurance	33.32	34.26	-0.94	97.26%
Other Post Retirement Benefits	0.00	474.99	-474.99	0.0%
FICA Expense	1,136.13	1,080.24	55.89	105.17%
<b>Total Payroll Expense Administration</b>	<b>17,294.75</b>	<b>15,574.02</b>	<b>1,720.73</b>	<b>111.05%</b>
<b>Consulting Expense</b>				
Consulting Fees	345.00	399.99	-54.99	86.25%
Sewer Engineer Fees	0.00	249.99	-249.99	0.0%
Sewer Accounting Fees	0.00	525.00	-525.00	0.0%
Sewer Legal Fees	0.00	375.00	-375.00	0.0%
Director Fees	140.00	150.00	-10.00	93.33%
Moro Cojo Annexation Amortization Expense	0.00	133.26	-133.26	0.0%
<b>Total Consulting Expense</b>	<b>485.00</b>	<b>1,833.24</b>	<b>-1,348.24</b>	<b>26.46%</b>

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**Castroville Community Services District**  
**Profit & Loss Budget vs. Actual**  
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
<b>Utilities Expense</b>				
Utilities-PG&E	54.60	125.01	-70.41	43.68%
Utilities-Telephone	111.99	137.49	-25.50	81.45%
Utilities-Disposal	16.38	21.24	-4.86	77.12%
Utilities-M1Water	2.65	7.50	-4.85	35.33%
<b>Total Utilities Expense</b>	<b>185.62</b>	<b>291.24</b>	<b>-105.62</b>	<b>63.73%</b>
<b>Insurance Expense</b>				
Insurance-Auto & General	653.30	612.03	41.27	106.74%
<b>Total Insurance Expense</b>	<b>653.30</b>	<b>612.03</b>	<b>41.27</b>	<b>106.74%</b>
<b>Total Zone 2 Administrative Expense</b>	<b>19,371.42</b>	<b>20,235.51</b>	<b>-864.09</b>	<b>95.73%</b>
<b>Zone 2 Other Oper &amp; Main Expense</b>				
Open Space Main-Outside Services	0.00	750.00	-750.00	0.0%
Street Light Utility Cost	1,219.06	1,449.99	-230.93	84.07%
Road Repair	0.00	375.00	-375.00	0.0%
Street Signage	0.00	125.01	-125.01	0.0%
<b>Total Zone 2 Other Oper &amp; Main Expense</b>	<b>1,219.06</b>	<b>2,700.00</b>	<b>-1,480.94</b>	<b>45.15%</b>
<b>Sewer Zone 3 Operation &amp; Maint Expense</b>				
<b>General Operation Expense</b>				
Shop Supplies	2.15	125.01	-122.86	1.72%
Small Tools & Equipment	0.00	125.01	-125.01	0.0%
Operators Uniforms	164.52	181.26	-16.74	90.77%
Operators Certifications	99.02	87.51	11.51	113.15%
Cellular Phones	43.26	54.99	-11.73	78.67%
<b>Total General Operation Expense</b>	<b>308.95</b>	<b>573.78</b>	<b>-264.83</b>	<b>53.85%</b>
<b>Lift Station Expense</b>				
Sewer Utilities PG&E	1,866.60	2,799.99	-933.39	66.67%
Lift Station Repair/Maintenance	0.00	999.99	-999.99	0.0%
Supplies for Pump Station	112.37	125.01	-12.64	89.89%
<b>Total Lift Station Expense</b>	<b>1,978.97</b>	<b>3,924.99</b>	<b>-1,946.02</b>	<b>50.42%</b>
<b>Sewer (Moss Landing) Zone 3 Depreciation Expense</b>	<b>7,966.50</b>	<b>7,250.01</b>	<b>716.49</b>	<b>109.88%</b>
<b>Automobile Expense</b>				
Fuel for Trucks	77.40	300.00	-222.60	25.8%
Repair/Maintenance	32.90	624.99	-592.09	5.26%
Other Auto Expense	2.90	125.01	-122.11	2.32%
<b>Total Automobile Expense</b>	<b>113.20</b>	<b>1,050.00</b>	<b>-936.80</b>	<b>10.78%</b>
<b>Payroll Expense-Operations</b>				
Operators-Moss Landing Wages Zone 3	6,260.08	5,518.50	741.58	113.44%
<b>Total Payroll Expense-Operations</b>	<b>6,260.08</b>	<b>5,518.50</b>	<b>741.58</b>	<b>113.44%</b>



Castroville Community Services District  
Profit & Loss Budget vs. Actual  
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
<b>Sewer Line Expense</b>				
Sewer Line-Repair Maintenance	0.00	1,749.99	-1,749.99	0.00%
<b>Total Sewer Line Expense</b>	<b>0.00</b>	<b>1,749.99</b>	<b>-1,749.99</b>	<b>0.00%</b>
<b>Total Sewer Zone 3 Operation &amp; Maint Expense</b>	<b>16,627.70</b>	<b>20,067.27</b>	<b>-3,439.57</b>	<b>82.86%</b>
<b>Zone 3 Administrative Expense</b>				
Office Expense				
Office Supplies	95.49	150.00	-54.51	63.66%
Office Equipment	16.82	125.01	-108.19	13.46%
Misc. Office Expense	0.00	125.01	-125.01	0.00%
computer Programs/Upgrade	173.66	150.00	23.66	115.77%
Office Repair/Maintenance	42.00	99.99	-57.99	42.00%
alarm Monitoring Service	21.30	50.01	-28.71	42.59%
Property Taxes	0.00	12.51	-12.51	0.00%
Seminars/Training/Staff	0.00	249.99	-249.99	0.00%
Seminars/Training/Directors	0.00	249.99	-249.99	0.00%
Membership Dues	403.50	450.00	-46.50	89.67%
Building Maintenance	0.00	249.99	-249.99	0.00%
<b>Total Office Expense</b>	<b>752.77</b>	<b>1,912.50</b>	<b>-1,159.73</b>	<b>39.36%</b>
Payroll Expense Administration				
Wages Zone 3 GM	4,237.00	3,958.26	278.74	107.04%
Wages Zone 3 Admin	4,557.28	4,249.50	307.78	107.24%
Insurance-Workers Comp	1,792.23	459.51	1,332.72	390.03%
Employee Health Benefits	4,039.24	4,096.26	-57.02	98.61%
FICA Expense	1,162.49	1,080.24	82.25	107.61%
PERS Retirement Benefits Employer Contributions Biweekly Payr	1,351.28	1,182.51	168.77	114.27%
Pension Expense UAL Employer	148.20	38.49	109.71	385.04%
Other Post Employment Benefits	0.00	474.99	-474.99	0.00%
Employee Life Insurance	33.30	34.26	-0.96	97.22%
<b>Total Payroll Expense Administration</b>	<b>17,321.02</b>	<b>15,574.02</b>	<b>1,747.00</b>	<b>111.22%</b>
Utilities Expense				
Utilities-PG&E	54.59	125.01	-70.42	43.67%
Utilities-Telephone	111.96	137.49	-25.53	81.43%
Utilities-Disposal	16.38	21.24	-4.86	77.12%
Utilities-M1Water	2.65	7.50	-4.85	35.33%
<b>Total Utilities Expense</b>	<b>185.58</b>	<b>291.24</b>	<b>-105.66</b>	<b>63.72%</b>
Sewer Consulting Expense				
Sewer Legal Fees	0.00	750.00	-750.00	0.00%
Sewer Engineer Fees	0.00	3,500.01	-3,500.01	0.00%

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Castroville Community Services District  
Profit & Loss Budget vs. Actual  
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
Sewer Accounting Fees	0.00	474.99	-474.99	0.0%
Sewer Other Consulting Fees	95.00	1,250.01	-1,155.01	7.6%
Director Fees	140.00	150.00	-10.00	93.33%
<b>Total Sewer Consulting Expense</b>	<b>235.00</b>	<b>6,125.01</b>	<b>-5,890.01</b>	<b>3.84%</b>
Insurance Expense	653.30	650.01	3.29	100.51%
Insurance-Auto & General	653.30	650.01	3.29	100.51%
<b>Total Insurance Expense</b>	<b>19,147.67</b>	<b>24,552.78</b>	<b>-5,405.11</b>	<b>77.99%</b>
<b>Total Zone 3 Administrative Expense</b>	<b>457,256.67</b>	<b>510,955.65</b>	<b>-53,698.98</b>	<b>89.49%</b>
<b>Total Expense</b>	<b>-15,059.09</b>	<b>230,786.85</b>	<b>-245,845.94</b>	<b>-6.53%</b>
<b>Net Ordinary Income</b>				

**Castroville Community Services District**  
**Balance Sheet by Class**  
As of September 30, 2020

	Sewer Fund		Sewer Fund		Water Fund		Gov Fund		TOTAL
	Zone 1	Zone 2	Moss Landing Zone 3	Castroville Zone 1	Zone 1	Zone 2	Zone 1	Zone 2	
<b>ASSETS</b>									
<b>Current Assets</b>									
<b>Checking/Savings</b>									
General Fund - Checking	-25,413.60		39,132.32	268,035.58	-15,987.52	29,699.12			295,465.90
Customer Deposit Fund Water	0.00		0.00	65,908.68	0.00	0.00			65,908.68
LAIF - Water Reserve Fund	0.00		0.00	1,896,422.85	0.00	0.00			1,896,422.85
LAIF - Water Capital Imprv Fund	0.00		0.00	2,200,650.12	0.00	0.00			2,200,650.12
CAMP-Sewer-1 Capital Imprv Fund	120,517.10		0.00	0.00	0.00	0.00			120,517.10
CAMP-Sewer- 1 Reserve Fund	238,424.06		0.00	0.00	0.00	0.00			238,424.06
LAIF-Sewer- 1 Reserve Fund	112,848.00		0.00	0.00	0.00	0.00			112,848.00
LAIF-Sewer-1 Capital Imprv Fund	4,296,420.40		0.00	0.00	0.00	0.00			4,296,420.40
LAIF-Zone 1 Gov Fund	0.00		0.00	0.00	88,693.44	0.00			88,693.44
LAIF-Zone 2 Gov Fund	0.00		0.00	0.00	0.00	257,737.95			257,737.95
LAIF-Zone 3 MI Sewer	0.00		692,625.69	0.00	0.00	0.00			692,625.69
<b>Total Checking/Savings</b>	<b>4,742,795.96</b>		<b>731,758.01</b>	<b>4,431,017.23</b>	<b>72,705.92</b>	<b>287,437.07</b>			<b>10,265,714.19</b>
<b>Accounts Receivable</b>									
1160 - A/R - Other	0.00		0.00	2,764.72	0.00	0.00			2,764.72
<b>Total Accounts Receivable</b>	<b>0.00</b>		<b>0.00</b>	<b>2,764.72</b>	<b>0.00</b>	<b>0.00</b>			<b>2,764.72</b>
<b>Other Current Assets</b>									
Petty Cash	0.00		0.00	800.00	0.00	0.00			800.00
Sewer Fund Investments	2,541,561.57		0.00	0.00	0.00	0.00			2,541,561.57
A/R - Metered Sales	0.00		0.00	57,474.11	0.00	0.00			57,474.11
Zone 1 Fund Receivable-USDA	90,000.00		0.00	0.00	0.00	0.00			90,000.00
Water-Allowance for Doubtful Account	0.00		0.00	-1,200.00	0.00	0.00			-1,200.00
PrepaidIns-Sewer Zone 2	598.50		0.00	0.00	0.00	0.00			598.50
Prepaid Ins-Sewer Zone 1	2,094.93		0.00	0.00	0.00	0.00			2,094.93
Prepaid Insurance-Sewer Zone 3	0.00		598.50	0.00	0.00	0.00			598.50
Prepaid Ins-Water	0.00		0.00	2,693.43	0.00	0.00			2,693.43
Inventory	2,588.72		0.00	28,415.41	0.00	0.00			31,004.13
<b>Total Other Current Assets</b>	<b>2,636,843.72</b>		<b>598.50</b>	<b>88,182.95</b>	<b>0.00</b>	<b>0.00</b>			<b>2,725,625.17</b>
<b>Total Current Assets</b>	<b>7,379,639.68</b>		<b>732,356.51</b>	<b>4,521,964.90</b>	<b>72,705.92</b>	<b>287,437.07</b>			<b>12,994,104.08</b>
<b>Fixed Assets</b>									
Water Projects/Construction In Progress	0.00		0.00	19,037.45	0.00	0.00			19,037.45
SCADA System	0.00		0.00	25,526.12	0.00	0.00			25,526.12
Building & Improvements	0.00		0.00	426,285.00	0.00	0.00			426,285.00
Land	0.00		0.00	163,452.40	0.00	0.00			163,452.40
Land-Sewer	47,158.00		0.00	0.00	0.00	0.00			47,158.00

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Castroville Community Services District  
Balance Sheet by Class  
As of September 30, 2020

	Sewer Fund		Sewer Fund		Water Fund		Gov Fund		TOTAL
	Zone 1	Zone 2	Moss Landing Zone 3	Castroville Zone 1	Zone 1	Zone 2	Zone 1	Zone 2	
Projects, Wells & Pipes	0.00	0.00	0.00	9,164,150.49	0.00	0.00	0.00	0.00	9,164,150.49
Meters	0.00	0.00	0.00	363,062.35	0.00	0.00	0.00	0.00	363,062.35
Hydrants	0.00	0.00	0.00	37,291.63	0.00	0.00	0.00	0.00	37,291.63
Trucks/Autos	0.00	0.00	0.00	147,450.78	0.00	0.00	0.00	0.00	147,450.78
Vac-trailer	0.00	0.00	0.00	31,853.25	0.00	0.00	0.00	0.00	31,853.25
Shop Equipment	0.00	0.00	0.00	46,941.13	0.00	0.00	0.00	0.00	46,941.13
Office Equipment	0.00	0.00	0.00	215,380.02	0.00	0.00	0.00	0.00	215,380.02
Pumping Equipment	0.00	0.00	0.00	152,269.09	0.00	0.00	0.00	0.00	152,269.09
Telemetry System	0.00	0.00	0.00	181,825.27	0.00	0.00	0.00	0.00	181,825.27
Accumulated Depreciation Water	0.00	0.00	0.00	-7,036,510.76	0.00	0.00	0.00	0.00	-7,036,510.76
Sewer Construction in Progress	2,150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,150.00
Sewer 2001 Pickup Trck w/ Cra	91,526.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	91,526.92
1982 Sewer Vac Trailer	7,515.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,515.05
Sewer Cleaner Trucks	380,163.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	380,163.79
Sewer Equipment	84,807.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84,807.68
Generator Via Linda Place	9,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,600.00
SCADA-Zone 1 Sewer	6,167.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,167.83
SCADA-Zone 2 Sewer	3,464.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,464.34
Generator Castroville Blvd	31,902.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,902.08
Lift Station Sea Garden-Davis	178,795.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	178,795.04
Generator Moro Cojo	21,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,000.00
Sewer Building & Imp Zone 1 & 2	291,791.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	291,791.50
Castroville Sewer Lines	510,544.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	510,544.19
Castroville Blvd Sewer Lines	73,193.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	73,193.37
Moro Cojo Sewer Lines	68,931.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68,931.60
Lift Station Via Linda	47,684.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47,684.09
Lift Station Del Monte Ave	60,599.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,599.44
Lift Station Castroville Blvd	98,944.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,944.53
Lift Station Campo & Los Arbo	79,312.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79,312.99
Accumulated Depreciation Zone 1 Sewer	-716,113.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-716,113.75
Accumulated Depr. Zone 2-Sewer	-198,284.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-198,284.24
Zone 1 Storm Drain Improv Projects	149,328.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	149,328.35
Sewer Equipment-Zone 3	0.00	0.00	74,258.88	0.00	0.00	0.00	0.00	0.00	74,258.88
Sewer Lines Moss Landing Zone 3	0.00	0.00	422,753.65	0.00	0.00	0.00	0.00	0.00	422,753.65
Lift Station #1 Struve Road	0.00	0.00	9,159.18	0.00	0.00	0.00	0.00	0.00	9,159.18
Lift Station #2 Hyw 1	0.00	0.00	9,388.87	0.00	0.00	0.00	0.00	0.00	9,388.87
Sewer Building & Imp Zone 3	0.00	0.00	5,129.00	0.00	0.00	0.00	0.00	0.00	5,129.00

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Castroville Community Services District  
Balance Sheet by Class  
As of September 30, 2020

	Sewer Fund		Sewer Fund		Water Fund		Gov Fund		TOTAL	
	Zone 1	Zone 2	Moss Landing	Zone 3	Castroville	Zone 1	Zone 2	Zone 1		Zone 2
Lift Station #3 by Phil's	0.00	0.00	11,523.44	0.00	0.00	0.00	0.00	0.00	0.00	11,523.44
Lift Station #4 Portrero Road	0.00	0.00	7,094.42	0.00	0.00	0.00	0.00	0.00	0.00	7,094.42
SCADA Zone 3 Moss Landing	0.00	0.00	60,716.23	0.00	0.00	0.00	0.00	0.00	0.00	60,716.23
Accumulated Depreciation Zone 3 Moss Landing	0.00	0.00	-165,249.50	0.00	0.00	0.00	0.00	0.00	0.00	-165,249.50
Castroville Overhead Sign-Artichoke Center of the World	0.00	0.00	0.00	0.00	0.00	0.00	19,459.34	0.00	0.00	19,459.34
Accumulated Depreciation-Government Zone 1 Castroville	0.00	0.00	0.00	0.00	0.00	0.00	-1,038.79	0.00	0.00	-1,038.79
<b>Total Fixed Assets</b>	<b>1,330,182.80</b>	<b>0.00</b>	<b>434,774.17</b>	<b>0.00</b>	<b>3,938,014.22</b>	<b>0.00</b>	<b>18,420.55</b>	<b>0.00</b>	<b>0.00</b>	<b>5,721,391.74</b>
<b>Other Assets</b>										
Deferred Outflows-Sewer 1	310,386.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	310,386.95
Deferred Outflows-ML Sewer 3	0.00	0.00	88,685.70	0.00	0.00	0.00	0.00	0.00	0.00	88,685.70
Deferred Outflows-Water	0.00	0.00	0.00	0.00	399,073.15	0.00	0.00	0.00	0.00	399,073.15
Deferred Outflows-Sewer 2	88,686.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	88,686.20
Water-Deferred Outflows Contribution OPEB	0.00	0.00	0.00	0.00	10,651.00	0.00	0.00	0.00	0.00	10,651.00
Sewer 1-Deferred Outflows-Contributions OPEB	8,283.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,283.00
ML Sewer 3-Deferred Outflows-Contributions OPEB	0.00	0.00	2,367.00	0.00	0.00	0.00	0.00	0.00	0.00	2,367.00
Sewer 2-Deferred Outflows-Contributions OPEB	2,367.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,367.00
1982 Bond Costs	0.00	0.00	0.00	0.00	14,775.96	0.00	0.00	0.00	0.00	14,775.96
1982 Bond Costs Amortized	0.00	0.00	0.00	0.00	-14,775.96	0.00	0.00	0.00	0.00	-14,775.96
Bond Refinance Legal Fees-Muni	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	0.00	15,000.00
Amortization-Bond Ref Legal Fe	0.00	0.00	0.00	0.00	-15,000.00	0.00	0.00	0.00	0.00	-15,000.00
Well 2B Finance Legal Fees	0.00	0.00	0.00	0.00	14,524.38	0.00	0.00	0.00	0.00	14,524.38
Amortization-Well 2B Legal Fee	0.00	0.00	0.00	0.00	-14,524.38	0.00	0.00	0.00	0.00	-14,524.38
CSA 14/CCSD Organization Cost	107,669.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107,669.19
CSA 14/CCSD Amortization	-50,147.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-50,147.00
Moro Cojo Annexation Project	16,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00
Moro Cojo Annex Amortization	-6,929.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-6,929.00
<b>Total Other Assets</b>	<b>476,316.34</b>	<b>0.00</b>	<b>91,052.70</b>	<b>0.00</b>	<b>409,724.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>977,093.19</b>
<b>TOTAL ASSETS</b>	<b>9,186,138.82</b>	<b>0.00</b>	<b>1,258,183.38</b>	<b>0.00</b>	<b>8,869,703.27</b>	<b>0.00</b>	<b>91,126.47</b>	<b>287,437.07</b>	<b>0.00</b>	<b>19,692,589.01</b>
<b>LIABILITIES &amp; EQUITY</b>										
Liabilities										
Current Liabilities										
Other Current Liabilities										
OPEB Deferred Inflows Water	0.00	0.00	0.00	0.00	10,382.00	0.00	0.00	0.00	0.00	10,382.00
OPEB Deferred Inflows Sewer 3	0.00	0.00	2,307.00	0.00	0.00	0.00	0.00	0.00	0.00	2,307.00
OPEB Deferred Inflows Sewer 2	2,307.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,307.00
OPEB Deferred Inflows Sewer 1	8,076.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,076.00
Deferred Inflows-Sewer 2	7,469.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,469.00

**Castroville Community Services District**  
**Balance Sheet by Class**  
As of September 30, 2020

	Sewer Fund		Sewer Fund		Water Fund		Gov Fund		TOTAL
	Zone 1	Zone 2	Moss Landing	Zone 3	Castroville	Zone 1	Zone 2		
Deferred Inflows-ML Sewer 3	0.00	7,467.20	0.00	0.00	0.00	0.00	0.00	0.00	7,467.20
Deferred Inflows-Water	0.00	0.00	0.00	0.00	33,598.35	0.00	0.00	0.00	33,598.35
Accrued Vacation	34,464.91	7,658.87	34,464.90	0.00	0.00	0.00	0.00	0.00	76,588.68
Accrued Payroll	8,172.92	1,746.19	8,330.49	0.00	0.00	0.00	0.00	0.00	18,249.60
Customer Security Deposits	0.00	0.00	57,820.00	0.00	0.00	0.00	0.00	0.00	57,820.00
Hydrant Service Deposits	0.00	0.00	4,500.00	0.00	0.00	0.00	0.00	0.00	4,500.00
Water- Installation Deposits	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
Deferred Inflows-Sewer 1	26,131.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,131.45
<b>Total Other Current Liabilities</b>	<b>86,621.28</b>	<b>19,179.26</b>	<b>151,095.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>256,896.28</b>
<b>Total Current Liabilities</b>	<b>86,621.28</b>	<b>19,179.26</b>	<b>151,095.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>256,896.28</b>
<b>Long Term Liabilities</b>									
Pension Liability -Sewer 2	65,725.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,725.00
Pension Liability-Sewer 1	230,040.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	230,040.00
Pension Liability-Water	0.00	0.00	295,764.00	0.00	0.00	0.00	0.00	0.00	295,764.00
Pension Liability-ML Sewer 3	0.00	65,723.00	0.00	0.00	0.00	0.00	0.00	0.00	65,723.00
Net OPEB Liability-Water	0.00	0.00	75,046.00	0.00	0.00	0.00	0.00	0.00	75,046.00
Net OPEB Liability-Sewer	58,369.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,369.00
Net OPEB Liability ML Sewer 3	0.00	16,677.00	0.00	0.00	0.00	0.00	0.00	0.00	16,677.00
Net OPEB Liability-Sewer 2	16,677.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,677.00
USDA Bond-Loan Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>USDA Bond-Current Portion Due</b>	<b>0.00</b>	<b>62,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>62,000.00</b>
<b>Total Long Term Liabilities</b>	<b>0.00</b>	<b>28,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28,000.00</b>
<b>Total Long Term Liabilities</b>	<b>370,811.00</b>	<b>172,400.00</b>	<b>370,810.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>914,021.00</b>
<b>Total Liabilities</b>	<b>457,432.28</b>	<b>191,579.26</b>	<b>521,905.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,170,917.28</b>
<b>Equity</b>									
Water Fund Balance	0.00	0.00	2,570,086.77	0.00	0.00	0.00	0.00	0.00	2,570,086.77
Zone 2 Gov-Moro Cojo Fund Balance	0.00	0.00	0.00	0.00	98,712.31	0.00	0.00	98,712.31	98,712.31
Zone 1 Gov-Castroville Fund Balance	0.00	0.00	0.00	595,121.44	0.00	0.00	0.00	0.00	595,121.44
Sewer Zone 1 & 2 Fund Balance	5,355,114.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,355,114.75
Capital Additions Zone 3 Sewer Moss Landing	0.00	77,238.02	0.00	0.00	0.00	0.00	0.00	0.00	77,238.02
Sewer Moss Landing Zone 3 Fund Balance	0.00	162,849.47	0.00	0.00	0.00	0.00	0.00	0.00	162,849.47
Invested in Capital Assets-Water	0.00	0.00	3,534,772.00	0.00	0.00	0.00	0.00	0.00	3,534,772.00
Invested in Capital Assets-Sewer	767,562.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	767,562.00
3900 - Retained Earnings	2,684,691.48	862,292.00	2,107,217.17	-468,870.41	189,943.82	-1,219.06	0.00	0.00	5,375,274.06
Net Income	-78,661.69	-35,775.37	135,721.59	-35,124.56	-1,219.06	-15,059.09	0.00	0.00	-15,059.09
<b>Total Equity</b>	<b>8,728,706.54</b>	<b>1,066,604.12</b>	<b>8,347,797.53</b>	<b>91,126.47</b>	<b>287,437.07</b>	<b>18,521.67</b>	<b>0.00</b>	<b>0.00</b>	<b>18,521,671.73</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,186,138.82</b>	<b>1,258,183.38</b>	<b>8,869,703.27</b>	<b>91,126.47</b>	<b>287,437.07</b>	<b>19,692,589.01</b>	<b>0.00</b>	<b>0.00</b>	<b>19,692,589.01</b>

**CASTROVILLE COMMUNITY SERVICES DISTRICT  
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of October 30, 2020

Ending balance as of September 30, 2020      \$12,807,275.76

**MECHANICS BANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	295,465.90
Water Receipts	97,788.87
Water-Sewer Miscellaneous Receipts	2,414.95
Interest Earned	2.33
NFS Check	(4,789.65)
Bank Analysis Fees	(196.09)
Expenses (Checks Written)	(151,985.99)
Ending Balance for General Fund	<u>238,700.32</u>

**MECHANICS BANK, CUSTOMER DEPOSIT FUND**

Beginning Balance	65,908.68
New Deposits (opened accounts)	3,220.00
Interest Earned	0.56
Bank Analysis Fees	(22.25)
Deposits Returned or Applied to Accounts	(1,280.00)
Ending Balance for Customer Deposit Fund	<u>67,826.99</u>

**CHASE BANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	0.00
Water Receipts-Checks	3,500.31
Water Receipts-Credit Cards	420.97
Water-Sewer Miscellaneous Receipts	44.00
Ending Balance for General Fund	<u>3,965.28</u>

**LAIF FUND**

Beginning Balance	9,545,398.45
Quarterly Interest	20,158.79
Ending Balance LAIF	<u>9,565,557.24</u>

**CAMP FUND**

Beginning Balance Sewer (Zone 1) Capital Improve Account	120,517.10
Monthly Interest Earned	19.31
Ending Balance Camp Federal Security Account	<u>120,536.41</u>

Beginning Balance Sewer (Zone 1) Reserves Account	238,424.06
Monthly Interest Earned	38.20
Ending Balance CAMP Federal Security Account	<u>238,462.26</u>

**Cal TRUST-INVESTMENT**

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,541,561.57
Income Distribution	2,091.06
Unrealized GAIN (Loss)	(2,467.54)
Ending Balance CalTRUST	<u>2,541,185.09</u>

New Balance as of October 30, 2020	<b>12,776,233.59</b>
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# Castroville Community Services District

## List of Checks for October 2020

Date	Number	Name	Memo	Amount
10/8/2020	26629	ACWA-JPIA	Annual General Liability Premium	\$ 19,325.00
10/8/2020	26630	Aramark	Operators Uniforms & Mats	\$ 343.96
10/8/2020	26631	AT&T	Monthly Telephone Service	\$ 394.63
10/8/2020	26632	California Water Service Company	Water Service for Zone 2	\$ 35.26
10/8/2020	26633	Castroville Auto Parts	Parts & Supplies	\$ 21.53
10/8/2020	26634	Castroville Hardware	Parts & Supplies	\$ 879.16
10/8/2020	26635	Cole-Parmer	Supplies-Well #5	\$ 67.85
10/8/2020	26636	Eudoxio Orozco Jr.	Monthly Cellular Phone Expense	\$ 40.00
10/8/2020	26637	Exxon Mobile	Fuel for Trucks	\$ 276.90
10/8/2020	26638	GreatAmerica Financial Services	Monthly Billing Equipment Lease	\$ 462.26
10/8/2020	26639	Jonathan Varela	Monthly Cellular Phone Expense	\$ 40.00
	26640	Lidia Santos	Monthly Cellular Phone Expense	\$ 40.00
10/8/2020	26641	MNS Engineers	Engineer Fees	\$ 13,540.50
10/8/2020	26642	Monterey Bay Air Resources District	Annual Permit Fees for Generators	\$ 2,370.00
10/8/2020	26643	Monterey One Water	Bi-Monthly Treatment Fees	\$ 30.90
10/8/2020	26644	Principal Life Group	Employees Monthly Life Ins Policy	\$ 111.06
10/8/2020	26645	Redshift Internet Service	Monthly DSL Service	\$ 69.99
10/8/2020	26646	Visa-Eric	Lan Station for Server & Computers	\$ 1,415.29
		continued	Frames for Office	\$ 10.89
		continued	Back Support Brace for Operators	\$ 51.52
10/8/2020	26647	Visa-Lidia	QuickBooks Annual Subscription	\$ 499.95
10/8/2020		continued	Operators Cellular Phones	\$ 104.82
10/8/2020	26648	Visa-Roberto	Monthly Web Page- 2 Months	\$ 249.90
10/8/2020	26649	Willdan Financial Services	Admin Fees for Tax Codes	\$ 375.00
10/8/2020	26650	WM Corporate Services, Inc	Bi-Monthly Disposal Fees-Trash	\$ 54.62
	26651-			
10/8/2020	26656	District Employees'	Bi-Weekly Net Payroll	\$ 12,747.89
10/8/2020	26657	VALIC	Bi-Weekly Deferred Comp	\$ 1,776.00
10/8/2020	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,844.10
10/8/2020	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,032.80
10/8/2020	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,445.62
10/8/2020	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,965.08
10/8/2020	5	CalPERS - Health Benefits	Employees Health Benefits	\$ 12,430.76
10/22/2020	26658	ACWA	Annual Membership Dues	\$ 8,065.00
10/22/2020	26659	ACWA JPIA	Employees Dental/Vision/EAP	\$ 1,078.45
10/22/2020	26660	Airgas NCN	Supplies for Well Sites	\$ 330.98
10/22/2020	26661	Aramark	Operators Uniforms & Mats	\$ 343.96
10/22/2020	26662	Macias Gini & O'Connell LLP	GASB 68 Accounting Services	\$ 2,330.00
10/22/2020	26663	Monterey Bay Analytical Services	Monthly Water Testing Fees	\$ 892.00
10/22/2020	26664	Monterey County-Tax Collector	Annual 2020/2021 Property Taxes	\$ 416.68
10/22/2020	26665	Pacific Gas & Electric	Steel Garage	\$ 18.83
		continued	Moss Landing Zone 3 Lift Stations	\$ 924.56
		continued	Lift Stations Zone 1	\$ 439.74
		continued	Lift Stations Zone 2	\$ 709.84
		continued	Well Sites	\$ 10,845.81
		continued	Office	\$ 196.31
10/22/2020	26666	Porter & Lkasiewicz CPAs	Annual Audit Ending June 30, 2020	\$ 17,450.00
10/22/2020	26667	R&B Company	Meter Registers	\$ 3,872.28
10/22/2020	26668	Sanctuary Stainless	Deposit for Lift Station #4 Control Box	\$ 1,000.00
10/22/2020	26669	Zoom Imaging Solutions Inc.	Monthly Fee for Copies & Maintenance	\$ 68.90
	26670-			
10/22/2020	26675	District Employees'	Bi-Weekly Net Payroll	\$ 12,591.32



Date	Number	Name	Memo	Amount
10/21/2020	26676	Adriana Melgoza	October 20, 2020 Board Meeting	\$ 91.35
10/21/2020	26677	Cosme Padilla	October 20, 2020 Board Meeting	\$ 91.35
10/21/2020	26678	Glenn Oania	October 20, 2020 Board Meeting	\$ 91.35
10/21/2020	26679	Ronald J. Stefani	October 20, 2020 Board Meeting	\$ 91.35
10/22/2020	26680	VALIC	Bi-Weekly Deferred Comp	\$ 1,776.00
10/22/2020	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,830.66
10/22/2020	2	EDD	Bi-Weekly Payroll Taxes	\$ 975.33
10/22/2020	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,445.62
10/22/2020	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,965.08
<b>Total General Fund-Checking</b>				<b>\$ 151,985.99</b>

Customer Deposit Fund

10/8/2020	3931	MPE	Hydrant Deposit Refund	\$ 800.00
10/30/2020	1	Jose Gomez	Deposit Refund	\$ 34.28
10/30/2020	2	Karla Y Padilla	Deposit Refund	\$ 13.05
10/30/2020	3	Rosalinda Rocha	Deposit Refund	\$ 60.00
10/30/2020	4	Castroville CSD	October Closures	\$ 372.67
<b>Total Customer Deposit Fund</b>				<b>\$ 1,280.00</b>

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# Calendar for Year 2020 (United States)

<b>January</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 2:☉ 10:☽ 17:☀ 24:☾	<b>February</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 1:☉ 9:☽ 15:☀ 23:☾	<b>March</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 2:☉ 9:☽ 16:☀ 24:☾
<b>April</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 1:☉ 7:☽ 14:☀ 22:☾ 30:☉	<b>May</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 7:☽ 14:☀ 22:☾ 29:☉	<b>June</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 5:☽ 13:☀ 21:☾ 28:☉
<b>July</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 5:☽ 12:☀ 20:☾ 27:☉	<b>August</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 3:☽ 11:☀ 18:☾ 25:☉	<b>September</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 2:☽ 10:☀ 17:☾ 23:☉
<b>October</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1:☽ 9:☀ 16:☾ 23:☉ 31:☽	<b>November</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 8:☀ 15:☾ 21:☉ 30:☽	<b>December</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 7:☀ 14:☾ 21:☉ 29:☽

### Holidays:

Jan 1 New Year's Day	Jul 3 'Independence Day' observed	Nov 11 Veterans Day
Jan 20 Martin Luther King Jr. Day	Jul 4 Independence Day	Nov 26 Thanksgiving Day
Feb 17 Presidents' Day (Most regions)	Sep 7 Labor Day	Dec 25 Christmas Day
May 25 Memorial Day	Oct 12 Columbus Day	

Calendar generated on [www.timeanddate.com/calendar](http://www.timeanddate.com/calendar)