

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
February 21, 2017

President Ron Stefani called the meeting to order at 4:34 p.m.

ROLL CALL:

Directors Present: President Ron Stefani, Vice President Silvestre Montejano, Director Adriana Melgoza and Director James Cochran

Absent:

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present: None

Guest: Grant T. Leonard, Heather Lukacs, PhD and Sally Childs

PLEDGE OF ALLEGIANCE

Director Adriana Melgoza led the Pledge of Allegiance.

PUBLIC COMMENTS

1. General Manager Eric Tynan wanted to acknowledge and thank operator Roberto Galvez for doing an excellent job for his on-call duty during these past weekend storms that Monterey County encountered. The Board thanked him as well for his hard work.

CONSENT CALENDAR

1. A motion was made by Adriana Melgoza and seconded by James Cochran to approve the minutes of the January 17, 2017 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Montejano, Cochran and Stefani
NOES:	0	Directors:	None
ABSENT/NOT			
PARTICIPATING:	0	Directors:	None

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter of resignation from Director Betty MacMillan effective as of January 17, 2017.
2. Letter from ACWA to State Water Resources Control Board regarding Comment Letter-Urban Water Conservation Workshop.
3. CalPERS Actuarial Circular Letter regarding recent changes to the CalPERS discount rate assumption and the impact these changes are expected to have on required employer and PEPRA member contributions.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *Monterey Herald* – County water board blesses joining Salinas Valley groundwater agency
2. *ACWA News* – Trump's promises around water issues will be difficult to fulfill
3. *Monterey Herald* – Draft desal project environmental review released, new analysis reaches same core conclusions
4. *SD Union Tribune* – State offers free testing for lead in drinking water at schools
5. *Newswire by Center for Biological Diversity* – California agency proposes turning aquifer into oil waste dump
6. *Monterey Herald* – State grant agreement for Interlake Tunnel project lauded

Informational items accepted as presented

PRESENTATIONS:

1. American Public Works Association (APWA), Monterey Bay Chapter recognizes Castroville CSD for the Well No. 5 Arsenic Treatment Removal project as project of the year. General Manager Eric Tynan presented the award Castroville CSD received from the APWA, Monterey Bay Chapter for recognition of Well No. 5 Arsenic Treatment Removal project. The Board and General Manager Eric Tynan all appreciated that Castroville CSD received this award and would like to thank APWA for the recognition.

NEW BUSINESS:

1. Castroville CSD Board of Directors appointment of seat: The board seat was vacated by resignation; and the position to be filled is a 4-year term ending December 8, 2018. Applications for the board seat will be reviewed; an appointment made and the oath of office administered to the newly appointed director, which will take his or her seat at the following board meeting. The following candidate has submitted an application: Glenn Oania – Secretary to the Board/Office Manager Lidia Santos informed the Board that the only candidate to apply for the seat, Mr. Glenn Oania has a cold and therefore would not be present at this board meeting. After some discussion, a motion is made by Adriana Melgoza and seconded by James Cochran to appoint Glenn Oania as a Board of Director for the Castroville CSD. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Montejano, Cochran and Stefani
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

2. Authorize Directors and General Manager to attend the ACWA JPIA Spring Conference & Exhibition, May 10-12, Monterey, CA – General Manager Eric Tynan reported to the Board that the ACWA JPIA Spring Conference & Exhibition will be held in Monterey this May. A few of the board members and General Manager Eric Tynan stated that they may be interested in attending the conference. A motion is made by Adriana Melgoza and seconded by Silvestre Montejano to authorize Castroville CSD board members and General Manager Eric Tynan to attend the ACWA JPIA Spring Conference & Exhibition this May 2017. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Montejano, Cochran and Stefani
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

UNFINISHED BUSINESS:

1. Update on levels for Well #2, #3 and #4 – General Manager Eric Tynan informed the Board on the current well levels as of February 1, 2017 were as follows: Well #2 is currently at -8.2 feet below sea level and on January 1, 2017 it was -9 feet below sea level. Well #3 is still at -12.2 feet below sea level and on January 1, 2017 it was -12.2 feet below sea level, and Well #4 is at -21.6 feet below sea level and on January 1, 2017 it was -22 feet below sea level. A graph of the well trends for the months August 2015 through February 2017 can be viewed on page 35 of the board packet. General Manager Eric Tynan stated that next month, Well #5 will be included on the Castroville Well Levels report.
2. Update on Castroville CSD's conservation measures put in place for District customers both residential and commercial – General Manager Eric Tynan reported to the Board that the water conservation efforts have been extended from February 2017 to September 2017 by Governor Brown. However, the State Water Resource Control Board (SWRCB) plans to revisit the water conservation efforts put in place in May and the water conservation efforts may change based on the rain fall totals acquired this winter.
3. Update on the Local Groundwater Sustainability Agency (GSA) representation, formation and appoint representative for the Small Water System/Disadvantaged Community seat on the Salinas Valley Groundwater Sustainability Agency (GSA) Joint Powers Authority – General Manager Eric Tynan

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reported to the Board that Castroville CSD will need to appoint a representative for the Small Water System/Disadvantaged Community seat on the Salinas Valley GSA Joint Powers Authority. President Ron Stefani had submitted his application to the Small Water System/Disadvantaged nominating committee and they recommended Ron Stefani for the primary seat. Castroville CSD will need to appoint Ron Stefani to the primary position. Heather Lukacs, PhD, Central Coast Technical Assistance Specialist with Environmental Justice Coalition for Water explained the application requirements for the primary and alternate representative. The Castroville CSD Board should be appointing the alternate at the March 21, 2017 board meeting and the candidates must meet the criteria. Ron Stefani does meet the application requirements. A motion is made by Adriana Melgoza and seconded by Silvestre Montejano to appoint Ron Stefani as the representative to the Small Water System/Disadvantaged Community seat on the Salinas Valley GSA Joint Powers Authority. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Montejano, Cochran and Stefani
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

4. Update on tax measure for North County Recreation and Park District (NCRPD) – General Manager Eric Tynan had Director Grant T. Leonard from NCRPD provide the update since he was present at the board meeting. Per Mr. Leonard NCRPD met with the Castroville Collation and they are interested in helping the NCRPD with the tax measure. The NCRPD is pleased to have their help.
5. Update on the Castroville CSD Medium Household Income study (MHI) to certify status as a “Disadvantaged Community” (DAC) to facilitate grant applications for water and sewer capital improvements for Castroville – General Manager Eric Tynan reported to the Board that the Rural Community Assistance Corporation (RCAC) will conduct a MHI study for Castroville. He is working with Kimberly Strong with RCAC to try to determine the District’s eligibility to apply for state funding programs for water system improvements and upgrades. As part of the funding application process and to determine the District’s eligibility for funding, RCAC will be performing a household income survey of the District’s water customers. General Manager Eric Tynan had mentioned at the January 17, 2017 board meeting that the notices were mailed out to water customers earlier that month when they were actually not mailed out until this February. As mentioned last month, RCAC will be mailing water customers an income survey letter, form and postage paid envelope to return the survey. A second notice will be sent out to those water customers that do not respond to the survey notice the first time.
6. Update on the progress of the Castroville Boulevard Bicycle/Pedestrian and Railroad Crossing Bridge; Project No. 8622 (Monterey County) - General Manager Eric Tynan reported to the Board that the County’s contractors accidentally punctured the water main when they were drilling. Castroville CSD had properly marked all the water-lines before the drilling began for this project. Due to the water main puncture, all the required steps were taken. Castroville CSD notified the affected water customers (six) of the boil order notice and also notified the Monterey County Health Department of the punctured water main. Castroville CSD has billed the County for the repairs associated with the punctured water main.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – President Ron Stefani was not present at the MRWPCA board meeting and General Manager Eric Tynan attended as the designated alternate. Director James Cochran did attend the meeting and stated that was rather long.
2. Update on meetings/educational classes attended by the Directors – None to report

GENERAL OPERATIONS

1. General Manager’s Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation’s Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation

- b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update

4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – January 2017. A motion was made by Adriana Melgoza and seconded by James Cochran to pay all bills presented. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Montejano, Cochran and Stefani
NOES:	0	Directors:	None
ABSENT/NOT			
PARTICIPATING:	0	Directors:	None

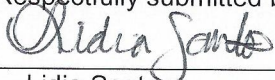
CLOSE:

There being no further business, a motion was made by Silvestre Montejano and seconded by Adriana Melgoza to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Montejano, Cochran and Stefani
NOES:	0	Directors:	None
ABSENT/NOT			
PARTICIPATING:	0	Directors:	None

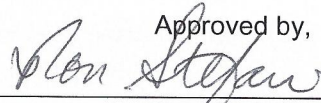
The meeting adjourned at 5:20 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Ron Stefani
President