

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
September 18, 2018

President Silvestre Montejano called the meeting to order at 4:32 p.m.

ROLL CALL:

Directors Present: President Silvestre Montejano, Vice President Adriana Melgoza, Director Glenn Oania and Director Ron Stefani

Absent: Director James Cochran

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: Grant Leonard

PLEDGE OF ALLEGIANCE

President Silvestre Montejano requested Mr. Grant Leonard lead the Pledge of Allegiance.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Ron Stefani and seconded by Glenn Oania to approve the minutes of the August 21, 2018 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	4	Directors:	Oania, Stefani, Melgoza and Montejano
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Cochran

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter of testimony presented by Castroville CSD General Manager Eric Tynan at the California Public Utilities Commission hearing held on the 13th of September.
2. Email to General Manager Eric Tynan from Bret Boatman, Monterey One Water operator regarding assistance he received from Castroville CSD on-call operator.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *Monterey Herald* – Quenching the Peninsula’s thirst with recycled water
2. *Monterey Herald* – California Public Utilities Commission’s proposed decision backs Cal Am desalination project
3. *Monterey Herald* – Decision time: CPUC set to consider Cal Am desal project on Thursday

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Consider implementing an employee wage step program – General Manager Eric Tynan presented the board with an employee wage step program and mentioned that the Customer Service-A/R, Office Manager, Lead Water Service-Collection System Maintenance Worker II and General Manager employees in these positions are already at the top of the scale for their wages and recommended the

Minutes of the Castroville Community Services District
September 18, 2018 Regular Board Meeting
Page 2

Board exclude these positions from the proposed wage step program and to only have cost of living apply with Board approval. In his opinion, the only positions that will need a wage step program in place are the Water Service-Collection System Maintenance Worker II, I and Laborer Maintenance Worker. He based these wages on a wage study he obtained on various agencies. The proposed wage step program can be viewed on pages 22-23 of this board packet. The Board informed General Manager Eric Tynan to include all staff positions on the proposed wage step program and requested he provide them with a comparable wage study of other agencies to review. A motion is made by Ron Stefani and seconded by Glenn Oania to table this item until the next regularly scheduled board meeting to be held on October 16, 2018. The motion carried by the following vote:

AYES:	4	Directors:	Oania, Stefani, Melgoza and Montejano
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Cochran

2. Consider selling both the 2001 Ford/crane truck and 2006 Chevrolet truck on Govdeals.com – General Manager Eric Tynan reported to the Board that both these vehicles are no longer reliable. The District needs to dispose of them by selling them on Govdeals.com, which is where the District has been selling surplus vehicles and equipment. District policy for replacement of vehicles is 8 years or 80,000 miles. A motion is made by Adriana Melgoza and seconded by Ron Stefani to sell both the 2001 Ford/crane truck and 2006 Chevrolet truck on Govdeals.com. The motion carried by the following vote:

AYES:	4	Directors:	Oania, Stefani, Melgoza and Montejano
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Cochran

UNFINISHED BUSINESS:

1. Status of Well #3 and consider exploring prospective sites for a new well – General Manager Eric Tynan informed the Board that Well #3 is still in use and operating. This well provides 30% of the daily water supply. He is also still waiting for the contractor Maggiora Brothers to respond and submit their Risk Transfer Agreement with Castroville CSD before they proceed with further investigation of Well #3. If they do not respond soon, he will have to seek out a different contractor.
2. Update on the Local Groundwater Sustainability Agency (GSA) – Director Ron Stefani informed the Board that in order to run the GSA, it is estimated 1 million dollars will be needed annually. Meetings are being held throughout North Monterey County on how residents want to approach seawater intrusion. One of the meetings is scheduled for tomorrow Wednesday, the 19th of September, here at the District office at 5:30 p.m. Options on funding the agency will be discussed at this meeting. As mentioned at last month's board meeting, the farmers will have the power to pick the one they want. The farmers will likely select the option that has a parcel charge and it would cost urban users (estimating about 50,000 connections) as low as \$1.56 to 2.04 per hookup per year. Also, this district will have to decide if they want to directly collect these fees from the property owners annually and then forward the funds collected to the GSA or provide the GSA with a parcel map of the entire district and have them bill the fees on the property tax roll instead. General Manager Eric Tynan stated that he and staff would prefer the GSA collect these fees on the tax roll. The farmers are looking at less than \$5 an acre of irrigated land. They are using a 90/10 formula; farmers using 90% of the water and urban users 10%.
3. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements - General Manager Eric Tynan reminded the Board that Castroville CSD submitted a grant application for Prop 1 funding to the State Water Resource Control Board for the Moss Landing Sewer Zone 3. Currently, the District is struggling with the grants. Moss Landing residents did not respond to the "Medium Household Income" survey (MHI) that was mailed out three times. Finally, resorted to door to door contact. To date the District has received 80 responses out of 220 that were mailed out. The District needs 163 out of the 200 to respond to the survey in order to determine if Moss Landing qualifies as a disadvantaged community. A flyer is being worked on that will be mailed out in English and Spanish expressing the importance of completing the survey by including pictures of some of the dilapidated infrastructure. The trailer park

residents have been the most reluctant to respond. Vice President Adrian Melgoza stated she may be able to assist in getting the residents in this area to respond to the survey. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

4. Update on radio system upgrades for water and sewer systems for \$15,956 and have contractor install – General Manager Eric Tynan reported to the Board that the project is 95% complete. The project was delayed due to the contractor having unexpected surgery. This project should be finalized by the next regularly scheduled board meeting.
5. Update on Moss Landing Sewer Allocation Plan – General Manager Eric Tynan informed the Board that there was no additional information to report at this time regarding the concerns of the Moss Landing Harbor District on the Moss Landing Allocation Plan put in place by this Board. The next Moss Landing Community Plan meeting is in October and he will not be able to attend since he will be on vacation during this time. As previously mentioned to the Board that he had spoken with the Harbor District General Manager Linda McIntyre and had let her know that Castroville CSD will not be issuing any new “Can and Will Serve” letters in downtown Moss Landing (Zone 5) and the Moss Landing Island (Zone 3) until the Harbor District has accepted the County’s Moss Landing Community Plan regarding sewer allocations. He also approved two “Can and Will Serves” for the North Harbor.
6. Update on Cal Am Desal project – General Manager Eric Tynan reported to the Board that he had attended and spoke at the California Public Utilities Commission (CPUC) hearing in San Francisco, Thursday, 13th of September in support of the Cal Am Desal project along with Dale Huss, Vice President of Artichoke Productions for Ocean Mist Farms and former Castroville CSD Director Cosme Padilla who is also the former Monterey County Planning Commissioner. They all spoke in favor of the Cal Am Desal project. The CPUC did issue Cal Am a certificate of public necessity which allows Cal Am to proceed with their desal project. However, they are now waiting to see what lawsuits will be filed.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani stated that the biggest news is the CPUC decision on the Cal Am Desal project. The Pure Water Monterey project continues to be on schedule.
2. Update on meetings/an educational class attended by the Directors – Director Ron Stefani stated he attended a Transportation Agency for Monterey County (TAMC) meeting at the Castroville library presented by Grant Leonard regarding the expansion of Highway 156 which was very informative.

GENERAL OPERATIONS

1. General Manager’s Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation’s Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST –August 2018. A motion was made by Adriana Melgoza and seconded by Ron Stefani to pay all bills presented. The motion carried by the following vote:

Minutes of the Castroville Community Services District
September 18, 2018 Regular Board Meeting
Page 4

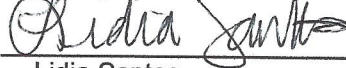
AYES:	4	Directors:	Oania, Stefani, Melgoza and Montejano
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Cochran

There being no further business, a motion was made by Glenn Oania and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	4	Directors:	Oania, Stefani, Melgoza and Montejano
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Cochran

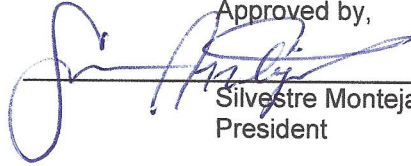
The meeting adjourned at 5:20 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Silvestre Montejano
President