



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065

OFFICE: 11499 GEIL STREET

CASTROVILLE, CA 95012

FAX (831) 633-3103

President – Ron Stefani

Vice President – Silvestre Montejano

Director – Adriana Melgoza

Director – James R. Cochran

Director – Glenn Oania

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JUNE 20, 2017 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Approve the Budget & Personnel Committee Meeting Minutes of May 4, 2017 – **motion item**
2. Approve the Draft Minutes of the Regular Board Meeting of May 16, 2017 – **motion item**

CORRESPONDENCE:

1. Letter from Tim Unruh, General Manager of Kern County Cemetery informing the Castroville CSD Board that he is running for a seat in the 2017 Board of Directors elections and is requesting their vote.
2. Letter of thanks from Castroville CSD to RCAC, especially to Ms. Kimberly Strong and Karen McBride for their assistance with the Castroville Medium Income Study.

INFORMATIONAL ITEMS:

1. Moss Landing Community Plan Update as of June 1, 2017 – GPZ090005
2. *Climate Scientist* – California's Water Well Bill will Tell us who's Tapping Depleted Groundwater Basins
3. *King City Rustler* – Opinion: A story of collaboration

AGENDA, Page 2
June 20, 2017
CASTROVILLE COMMUNITY SERVICES DISTRICT

4. *Santa Cruz Sentinel* – Earth matters: Coastal estuaries rising to the challenge of sea level rise
5. *Water News* – California Hones Drinking Water Affordability Plan

PRESENTATION:

1. None

NEW BUSINESS:

1. Resolution No. 17-2 for the Election of Directors to the Special District Risk Management Authority Board of Directors – **motion item**
2. Update on the implementation of a pay scale for Castroville CSD Water Service/Collection Service Maintenance Workers – Eric Tynan, General Manager
3. Message on May 2017 water bills that Castroville CSD 2016 Annual Water Quality Report is now available and posted on the District's website:
www.Castrovillecsd.org/files/112375156.pdf - Eric Tynan, General Manager
4. Approve "Castroville Community Services District Investment and Deposit Policy" for fiscal year 2017/2018 – **motion item**

UNFINISHED BUSINESS:

1. Resolution No. 17-3 Adopting the District Budget for FY 2017/2018 for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3) and the 5 year CIP – **motion item**
2. Update on the Local Groundwater Sustainability Agency (GSA) Formation and Appoint Alternate Director for the Public Water System/Private Non-Profit Water System/Disadvantaged Community Seat on the Board of Directors for the Salinas Valley GSA: The following candidates have submitted an application; Richard Bowyer and Frank P. Stanek – **motion item**
3. Update on levels for Well #2, #3 #4 and #5 – Eric Tynan, General Manager
4. Update on tax measure for North County Recreation and Park District (NCRPD) – Eric Tynan, General Manager
5. Update on Castroville Zone 1 and Moss Landing status as a "Disadvantaged Community (DAC)" to facilitate grant opportunities – Eric Tynan, General Manager
6. Update on the progress of the Castroville Boulevard Bicycle/Pedestrian and Railroad Crossing Bridge; Project No. 8622 – Eric Tynan, General Manager

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – Ron Stefani, President and Director James Cochran
2. Update on other meetings/educational classes attended by the Directors – (ACWA Conference) Ron Stefani, President

GENERAL OPERATIONS:

1. General Manager's Report – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions

AGENDA, Page 3
June 20, 2017
CASTROVILLE COMMUNITY SERVICES DISTRICT

2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of May 2017 – motion item

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, July 18, 2017 at 4:30 p.m.

CLOSE:

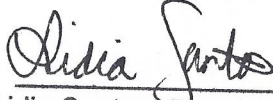
Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on June 16, 2017, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on June 16, 2017.



Lidia Santos, Board Secretary

BUDGET & PERSONNEL COMMITTEE MEETING MINUTES
CASTROVILLE COMMUNITY SERVICES DISTRICT
May 4, 2017

The Budget & Personnel Committee met in the conference room of the District building, 11499 Geil Street, Castroville, CA.

Director Ron Stefani called the meeting to order at 4:02 p.m.

ROLL CALL:

Directors Present: Committee members: Glenn Oania and Ron Stefani

Absent:

Staff Present: General Manager Eric Tynan and Office Manager Lidia Santos

Guest: None

PUBLIC COMMENTS

DRAFT

None

1. Review of FY 2017/2018 Proposed Budget – General Manager Eric Tynan presented the preliminary budget for Water (Castroville –Zone1), Sewer and Governmental (Castroville - Zone1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Park –Zone 2), and Sewer (Moss Landing – Zone 3) and the capital improvement plan for the next five years, which were all reviewed by the Budget Committee.
2. Recommendations for FY 2017/2018 Budget – The Budget Committee will be updating the Board at the regularly scheduled board meeting on May 16, 2017 on the budgets reviewed and any concerns they may or may not have. All budget items were reviewed and discussed at this meeting and a minor change was made to increase the budget for Zone 2 for lift station expenses. Extended Recreational Services expense is reflecting 100k but will be discussed further at the regular scheduled board meeting. No other changes were made at this time.
3. Personnel-Staff Wage Increase – The Personnel Committee reviewed the proposed wage increase recommended by General Manager Eric Tynan.
4. Recommendations for Staff Wage Increase- General Manager Eric Tynan recommended a 3% cost of living wage increase for all employees. The Consumer Price Index is currently 3.1%. Last year the staff did not receive any cost of living or merit wage increases. The hourly 3% increase for the following staff positions would be: Customer Service Rep .75 cents, Operator II \$1.14 and Office Manager \$1.42. Director Glenn Oania requested to increase the hourly wage for the Customer Service Rep to \$1 and the Operator II to \$1.25. President Stefani concurred with Director Oania's recommendation. The Personnel Committee will be making recommendations to the Board at the regularly scheduled board meeting on May 16, 2017 to discuss whether to leave wages the same or consider approving an annual three (3) percent wage increase for all staff expect a four (4) percent wage increase for the Customer Service Rep. as discussed at the May 4, 2017 Budget & Personnel Committee meeting.
5. Adjournment

CLOSE:

Meeting adjourned at 4.32 p.m. The next Budget & Personnel Committee meeting will be scheduled for May or June of 2018.

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

Ron Stefani
President

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
May 16, 2017

President Ron Stefani called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: President Ron Stefani, Vice President Silvestre Montejano, Director Adriana Melgoza, Director James Cochran and Director Glenn Oania

Absent:

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present: Jonathan Varela

Guest: Grant T. Leonard, Judy Burditt and Paul Sciuto

DRAFT

PLEDGE OF ALLEGIANCE

Vice President Silvestre Montejano led the Pledge of Allegiance.

General Manager Eric Tynan Introduced and welcomed the new employee Jonathan Varela hired to fill the open position of Water Service/Collection Systems Maintenance Worker II to the Castroville CSD Board. Mr. Varela thanked the General Manager for this opportunity and will make the District proud.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Silvestre Montejano and seconded by Adriana Melgoza to approve the minutes of the April 18, 2017 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter from Castroville CSD at the request of OceanMist in support of annexation and cooperation in that process so that such service can be implemented for the property located at the North entrance along Washington Street in Castroville. Castroville CSD has the available capacity to provide domestic water and wastewater service to the Laguna Mist 400-bed farm labor housing project.
2. Letter from Castroville CSD at the request of OceanMist regarding the District's long term water supply.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *Monterey Herald* – Keith Van Der Maaten: New draft EIR needed for Cal Am desal plant
2. *Monterey Herald* – Salinas Valley groundwater agency faces off with Marina Coast, Greenfield over boundaries

Informational items accepted as presented

PRESENTATIONS:

1. Discuss the proposed MRWPCA 10% rate increase (over 3 years) and why this 10% increase is necessary, the aging infrastructure and the CIP projects this will fund. This rate increase will not fund any portion of the Pure Water Monterey project. – Paul Sciuto, General Manager, MRWPCA informed the Board that MRWPCA is going through the Prop 218 process and explained to the Board why the

Minutes of the Castroville Community Services District
May 16, 2017 Regular Board Meeting
Page 2

rate increase is necessary over the next three years. Findings of the rate study: CIP identifies \$10 million per year in capital needs yet current rates only generate about \$3.9 million in annual funding (\$3.4 million for CIP + \$500K Capital Equipment), increased maintenance needs of aging facilities, fund reserves low compared to industry standards, PERS contribution requirements are increasing and ongoing cost inflation. He emphasized that none of the rate increase goes to support Pure Water Monterey. The Board did not have any questions or concerns. General Manager Sciuto thanked the board for their time and support and reported to them that a Public Hearing on the Prop 218 will occur on the 5th of June at 6:00 p.m. at the MRWPCA administrative offices in Ryan Ranch for any member of the public who is interested in attending.

NEW BUSINESS:

1. Preliminary 2017/18 Operating Budgets & CIP for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Home Park Zone 2) and Sewer (Moss Landing Zone 3) – General Manager Eric Tynan and the Board reviewed and discussed all budget items and the CIP for the different funds. However, the Budget & Personnel Committee: Stefani and Oania had met on May 4, 2017 and discussed and reviewed the budgets as well. Water (Castroville Zone 1) budget includes the water rate increase that was approved through the Prop 218 process and also the sewer rate increase for Sewer (Moro Cojo, NMCHS, & Monte Del Lago Mobile Park Zone 2) that was also approved through the Prop 218 process. The Board agreed to leave the preliminary 2017/18 Operating Budgets presented with the exception of discussing the budget item for “Extended Recreational Services” for North County Recreation and Park District further, which is currently reflecting a 100K for Castroville Zone 1 Governmental. The next item on the agenda to be discussed further is “Extended Recreational Services.” The preliminary 2017/18 Operating Budgets & CIP. Final adoption of the budget will not be made until the June 20, 2017 regularly scheduled board meeting.
2. Request for funding “Extended Recreation Services” with North County Recreation and Park District for fiscal year 2017/2018 – Eric Tynan, General Manager reported to the Board that budget item, account #7850 is currently reflecting \$100K for North County Recreation and Park District (NCRPD) to provide “Extended Recreational Services”. General Manager Eric Tynan reminded the Board that funding for “Extended Recreational Services” comes from ad valorem property taxes, which can be used for any services the District provides or from the Zone 1 Governmental Fund, which has a fund balance of \$265,896 as of March 31, 2017. The last few years funding has come from the Zone 1 Governmental Fund. NCRPD General Manager Judy Burditt was present and had submitted her request for fiscal year 2017/18 for “Extended Recreational Services” and is asking for \$109,993. The request, along with additional information for NCRPD can be viewed on pages 37-54 of the board packet. Director Glenn Oania was on the Budget & Personnel Committee and he reported to the Board that in his opinion “Extended Recreational Services” should only be receiving a fixed annual dollar amount. He also had additional questions for NCRPD that were answered by Director Grant T. Leonard and General Manger Judy Burditt both with NCRPD. General Manager Eric Tynan also recommended to the Board that they allocate a fixed amount of funding each year for NCRPD. The budget is currently reflecting 100k for fiscal year 2017/2018. Per President Ron Stefani if the tax measure goes well next year, this may be the last year NCRPD may request “Extended Recreational Services”.
3. The Board will take action to designate Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6) - After some discussion, a motion is made by Glenn Oania and seconded by James Cochran for the Board to take action to designate General Manager Eric Tynan as labor negotiator for all employees for the District for purpose of (Gove. Code Sec. 54957.6). The motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

ADJOURNMENT TO CLOSED SESSION

CLOSED SESSION: 5:32 p.m.

4. Pursuant to Government Code Section. 54957, the Board will discuss the following: Personnel Matters for all Water Service/Collection Systems Maintenance Worker II, Customer Service Representative, Office Manager/Executive Assistant/Board Secretary and the General Manager.

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session. **The Board returned to open session at 5:38 p.m.** There was no action taken.

NEW BUSINESS CONTINUED:

5. Recommendation of Budget & Personnel Committee (Directors: Ron Stefani and Glenn Oania) regarding the salary of all District staff: Water Service/Collection Systems Maintenance Worker I and II, Customer Service Representative, Office Manager/Executive Assistant/Board Secretary and the General Manager – The Budget & Personnel Committee met on May 4, 2017 with General Manager Eric Tynan. Their recommendation to the Board is to approve a 3% cost of living increase for all staff; except the Customer Service Representative will receive a 4% increase upon the adoption of the 2017/2018 budgets. The hourly increase for all staff would start on July 6, 2017 and can be viewed on pages 55-56 of the board packet. A motion is made by Adriana Melgoza and seconded by Silvestre Montejano to approve a 3% hourly wage increase for all staff, except a 4% hourly wage increase for the Customer Service Rep to start on July 6, 2017, pending approval of the 2017/18 Budget at the June 20, 2017 board meeting. The motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

UNFINISHED BUSINESS:

1. Update on the Local Groundwater Sustainability Agency (GSA) Formation and Appoint Alternate Director for the Public Water System/Private Non-Profit Water System/Disadvantaged Community Seat on the Board of Directors for the Salinas Valley GSA: The following candidates have submitted an application; Richard Boyer and Frank P. Stanek – General Manager Eric Tynan reported to the Board that the Small Water System/Disadvantaged Community committee will be an advisory committee to Castroville CSD. President Ron Stefani is the primary director on the Small Water System/Disadvantaged Community seat for the GSA Joint Powers Authority. The alternate director, Hilary Q. Thomas that was appointed at last month's board meeting has resigned. Another candidate has submitted an application but the Small Water System/Disadvantage Community committee has not had a chance to review Mr. Stanke's application. A motion is made by Glenn Oania and seconded by Adriana Melgoza to table this item to the next month's board meeting. The motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

2. Update on levels for Well #2, #3, #4 and #5 – General Manager Eric Tynan informed the Board on the current well levels as of May 1, 2017 were as follows: Well #2 is currently at -8.2 feet below sea level and on April 1, 2017 it was -8.2 feet below sea level. Well #3 is currently at -24 feet below sea level and on April 1, 2017 it was -19.3 feet below sea level, and Well #4 is at -39.2 feet below sea level and

Minutes of the Castroville Community Services District
May 16, 2017 Regular Board Meeting
Page 4

on April 1, 2017 it was -29.5 feet below sea level. Well #5 is currently at -3.2 feet below sea level and in April 1, 2017 it was -8 feet below sea level. A graph of the well trends for the months August 2015 through May 2017 can be viewed on page 61 of the board packet. General Manager Eric Tynan stated that the well levels continue to decline but well levels are still ahead of where they were last year at this time.

3. Update on tax measure for North County Recreation and Park District (NCRPD) – General Manager Eric Tynan had Director Grant T. Leonard from NCRPD provide the update since he was present at the board meeting. Per Mr. Leonard the NCRPD did apply for the North Monterey County Community grant through the Foundation and the deadline was the 19th of May. They are also planning to put the tax measure on the ballot either in June or November of 2018 for the reason that the Election Department changed elections for Special Districts from odd to even years and therefore it would be more cost effective to put the tax measure on the ballot in 2018.
4. Update on the Castroville CSD Medium Household Income study (MHI) to certify status as a “Disadvantaged Community” (DAC) to facilitate grant applications for water and sewer capital improvements for Castroville – General Manager Eric Tynan reported to the Board that Castroville CSD meet the requirements to be classified as a “Severely Disadvantaged Community”. With this new classification he is working on applying for grants and funding opportunities to apply for state and federal funding programs for water system improvements and upgrades. Also, as mentioned at last month’s board meeting, annual water systems fees for connections fees with the State Water Resources Control Board would be reduced from \$9,000 to \$4,000 due to Castroville being classified as a “Severely Disadvantaged Community”.
5. Update on the progress of the Castroville Boulevard Bicycle/Pedestrian and Railroad Crossing Bridge; Project No. 8622 (Monterey County) - General Manager Eric Tynan reported to the Board that this project hit another snag. One of the posts is 10 feet off and this miscalculation has caused a delay. As discussed prior, the County’s contractors accidentally punctured a water main when they were drilling in March 2017. Castroville CSD had properly marked all the water-lines before the drilling began for this project. The second water main break did not require a boil order notice since no laterals were affected. The County was billed by Castroville CSD for the damage caused by their contractors for both of these incidents. The County informed him that payment should be received soon by Castroville CSD for the first incident, which occurred in February 2017.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – President Ron Stefani reported to the Board that MRWPCA had their groundbreaking ceremony for the Pure Water Monterey project on Friday, May 5, 2017. The event went well and many agencies from Monterey County attended.
2. Update on meetings/an educational class attended by the Directors – President Ron Stefani was not able to attend the ACWA Spring Conference in Monterey, May 10-12, 2017 after all due to it had conflicted with important personal matters.

GENERAL OPERATIONS

1. General Manager’s Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation’s Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

Minutes of the Castroville Community Services District
May 16, 2017 Regular Board Meeting
Page 5

3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update

4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – April 2017. A motion was made by Adriana Melgoza and seconded by Glenn Oania to pay all bills presented. The motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

CLOSE:

There being no further business, a motion was made by Glenn Oania and seconded by Adriana Melgoza to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	5	Directors:	Montejano, Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

The meeting adjourned at 5:54 p.m. until the next scheduled meeting

Respectfully submitted by,

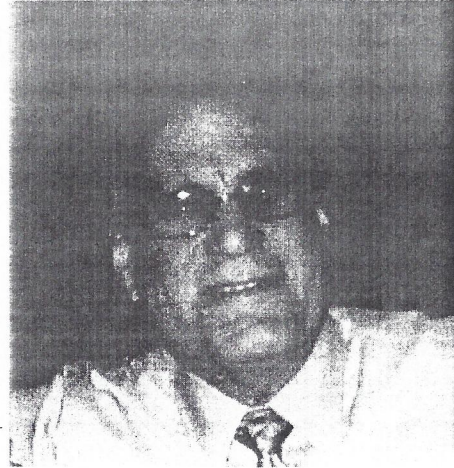
Approved by,

Lidia Santos
Secretary to the Board

Ron Stefani
President

Hello,

My name is Tim Unruh, SDA and I am running for a seat in the 2017 SDRMA Board of Directors election. I have been the District Manager of the Kern County Cemetery District for the past 30 years which consists of two cemeteries, including Shafter Memorial Park and Wasco Memorial Park. I am also a Director for the Kern Mosquito and Vector Control District which covers 1,657 square miles of Kern County. My education includes a B.A. in Ag-Business with an emphasis in Economics from Tabor College with postgraduate work in Business from Cal State – Bakersfield.



Previously, I was a representative for what is now Network 4 when I was elected to the CSDA Board of Directors in 2002. I chaired the CSDA Legislation Committee for 2003 and currently sit on the Legislation Committee.

In 2015, our District was the recipient of the SDRMA Earl Sayre "Excellence in Safety" award. This was accomplished through hard work and training. My desire is to take that same hard work and commitment to work for all special districts as a Director on the SDRMA board.

What I will contribute as a SDRMA Director is to be actively involved by advocating for special districts in California. Each of our districts, whether small or large, have insurance needs that impact us. These needs must be listened to and I want to work through SDRMA to do just that. Together, our involvement in SDRMA has created the ability to work as a cohesive body that can help special districts with their insurance. As a group, this allows for a greater impact to work for the issues of special districts. I understand what it means to wear multiple hats as both a General Manager and a Director. I know the difficulties that face special districts every day. I feel I can add a dimension to the SDRMA board that will help with the decisions this board will consider.

I also understand the need for continuing education for districts to stay on top of the legislation and requirements that come out of Sacramento. I have a General Safety Specialist Certification from SDRMA and a Special District Administrator Certification from CSDA. I have taken advantage of various education programs. I have seen the positive results from education and will be involved to promote more district participation in what SDRMA offers.

I want to encourage you to vote in this SDRMA election and to thank you for your vote for me as well as the opportunity to work for your special district on the SDRMA Board of Directors.

Respectfully Submitted,

Tim Unruh
District Manager
Kern County Cemetery District



**CASTROVILLE
COMMUNITY
SERVICES DISTRICT**

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

Mr. Ari Neumann
Assistant Director West Sacramento
RCAC /Community and Environmental Services
3120 Freeboard Drive #201
West Sacramento, CA. 95691

June 12, 2017

Subject: RCAC Median Household Income Study for the Community of Castroville

Dear Mr. Neumann:

The Castroville Community Services District (CCSD) is a Special District that provides potable water and wastewater services in the north Monterey County community of Castroville. The CCSD serves a population of about 7,200 through approximately 2,200 service connections. The CCSD currently receives 100 percent of its water from groundwater which is at risk for seawater intrusion.

Recently the RCAC performed a Median Household Income study for the community of Castroville. Ms. Kimberley Strong was instrumental in not only guiding us through the study but also bringing the study to a successful conclusion. For a small rural community, with limited resources, I cannot express enough how important this study was for our Community and our District.

Prior to the recent MHI study Castroville was not considered a Disadvantaged Community due to the previous MHI study findings that Castroville's average income was over the DAC threshold. Unfortunately, this put Castroville at significant disadvantage when it came to grant funding as well as our annual fees to the SWRCB-DDW. Thanks to Kim's hard work, diligence and perseverance the new study showed Castroville to be a severely disadvantaged community (SDAC) which now makes the opportunity for grant funding for our District much more accessible as well as immediate significant cost savings from State fees.

I just wanted to thank RCAC and Kim for the very efficient and professional manner in which this study was performed, The Castroville CSD could have not done it without Kim and your fine organization.

Sincerely,


J. Eric Tynan
General Manager



**CASTROVILLE
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SERVICES DISTRICT**

P.O. BOX 1065
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CASTROVILLE, CA 95012
FAX (831) 633-3103

Ms. Carol Cohen
RCAC / Regional Manager
Community and Environmental Services
PO Box 981492
Park City, UT 84098

June 12, 2017

Subject: RCAC Median Household Income Study for the Community of Castroville

Dear Ms. Cohen:

The Castroville Community Services District (CCSD) is a Special District that provides potable water and wastewater services in the north Monterey County community of Castroville. The CCSD serves a population of about 7,200 through approximately 2,200 service connections. The CCSD currently receives 100 percent of its water from groundwater which is at risk for seawater intrusion.

Recently the RCAC performed a Median Household Income study for the community of Castroville. Ms. Karen McBride was instrumental in not only guiding us through the study but also bringing the study to a successful conclusion. For a small rural community, with limited resources, I cannot express enough how important this study was for our Community and our District.

Prior to the recent MHI study Castroville was not considered a Disadvantaged Community due to the previous MHI study findings that Castroville's average income was over the DAC threshold. Unfortunately, this put Castroville at significant disadvantage when it came to grant funding as well as our annual fees to the SWRCB-DDW. Thanks to Karen's hard work, diligence and perseverance the new study showed Castroville to be a severely disadvantaged community (SDAC) which now makes the opportunity for grant funding for our District much more accessible as well as immediate and significant cost savings from State fees.

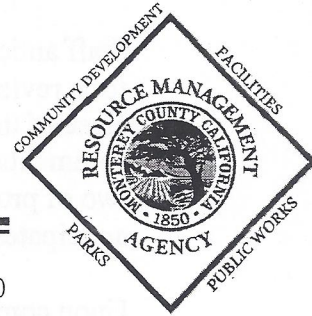
I just wanted to thank RCAC and Karen for the very efficient and professional manner in which this study was performed, the Castroville CSD could have not done it without Karen and your fine organization.

Sincerely,


J. Eric Tynan
General Manager

MONTEREY COUNTY RESOURCE MANAGEMENT AGENCY

Carl P. Holm, AICP, Director



LAND USE & COMMUNITY DEVELOPMENT | PUBLIC WORKS & FACILITIES | PARKS

168 W. Alisal Street, 2nd Floor

(831)755-4800

Salinas, California 93901

www.co.monterey.ca.us/rma

June 1, 2017

Subject: Moss Landing Community Plan Update – GPZ090005

Dear Interested Parties:

This letter is intended to provide an update to the status and anticipated schedule for the preparation of the Moss Landing Community Plan Update (MLCPU) and associated Environmental Impact Report (EIR).

Draft Community Plan

After a recent delay in processing, RMA Staff has recently completed an internal review of the May 2015 Draft Plan, and consulted with responsible local and state agencies for clarification(s) and regulatory input related to questions that we had in relation to our draft policies. Staff has been considering comments/concerns resulting from these discussions and last year's community meeting. We are currently revising policies to reflect this input. Staff anticipates having the Draft Plan revisions completed by end of July 2017.

In August 2017, Staff anticipates conducting a Community Meeting (date/time to be determined) to present the Revised Draft Plan and receive feedback from interested parties and groups.

Following the community meeting, Staff will bring the Draft Plan to the Monterey County Planning Commission in September/October 2017 for public workshops, to receive input and direction from the Planning Commission members on the proposed policies and language. Following the PC workshop(s), any needed revisions will then be incorporated accordingly and the EIR finalized.

Environmental Impact Report

Concurrently with the revision of the Draft Plan, RMA Staff is working on the drafting/revision to the Moss Landing Community Plan Environmental Impact Report (EIR). Currently, Staff is working on needed contract amendments for an update to the EIR Traffic Analysis, including an update to the Corridor Study. This amendment is anticipated to be before the Board of Supervisors for consideration/approval in July 2017. Once approved, Staff will be able to authorize updated traffic counts along the Highway 1 corridor. The Corridor Study may affect the draft Plan policies.

By the conclusion of August 2017, Staff anticipates having the updated traffic studies/analysis completed, and under review by RMA-Public Works and RMA-Planning staff. In September 2017, updated Traffic analysis would be integrated into the Draft EIR (ADEIR).

Staff anticipates a Draft EIR (DEIR) to be released for public review in mid/late October 2017, for a review period running through the end of November or into mid December. Following the close of the public review period, Staff will need to review and categorize the received comments and then prepare formal responses to comments, which generally takes a month or two of processing time (December 2017/January 2018). Based on no foreseen delays, RMA Staff anticipates the release of the Final EIR (FEIR) in late January 2018.

Upon completion of the EIR process, Staff will begin moving the Draft Plan and EIR through the public hearing process, which will require public hearing before the Planning Commission, with a recommendation to the Board of Supervisors. The public hearing process is anticipated to begin and be completed at the Planning Commission in the first quarter (January – March) 2018. The Board of Supervisors would take action on the Plan and EIR approximately 45-60 days after a Planning Commission recommendation.

These projected dates are based on an extensive amount of input we have received to date. However, factors beyond our control could affect the schedule. One of the difficult steps to factor in is consultation with the Coastal Commission staff. We believe that the delay caused by the need to update the traffic count will allow us to minimize this potential delay by using this same time to work with Coastal Commission staff. We have already been meeting with Coastal Commission staff, including a walking tour and discussion of Moss Landing policies on April 26, 2017.

For additional information and/or to ensure that you are copied on the forthcoming public meeting notices, you can contact any of the following individuals:

Mike Novo, AICP
Management Specialist
novom@co.monterey.ca.us
(831) 755-5176

David J. R. Mack, AICP
Senior Planner
mackd@co.monterey.ca.us
(831) 755-5096

Brandon Swanson
RMA-Services Manager
swansonb@co.monterey.ca.us
(831) 755-5334

Kind Regards,




Jacqueline R. Onciano
Chief of RMA-Planning

Union of Concerned Scientists

Science for a healthy planet and safer world

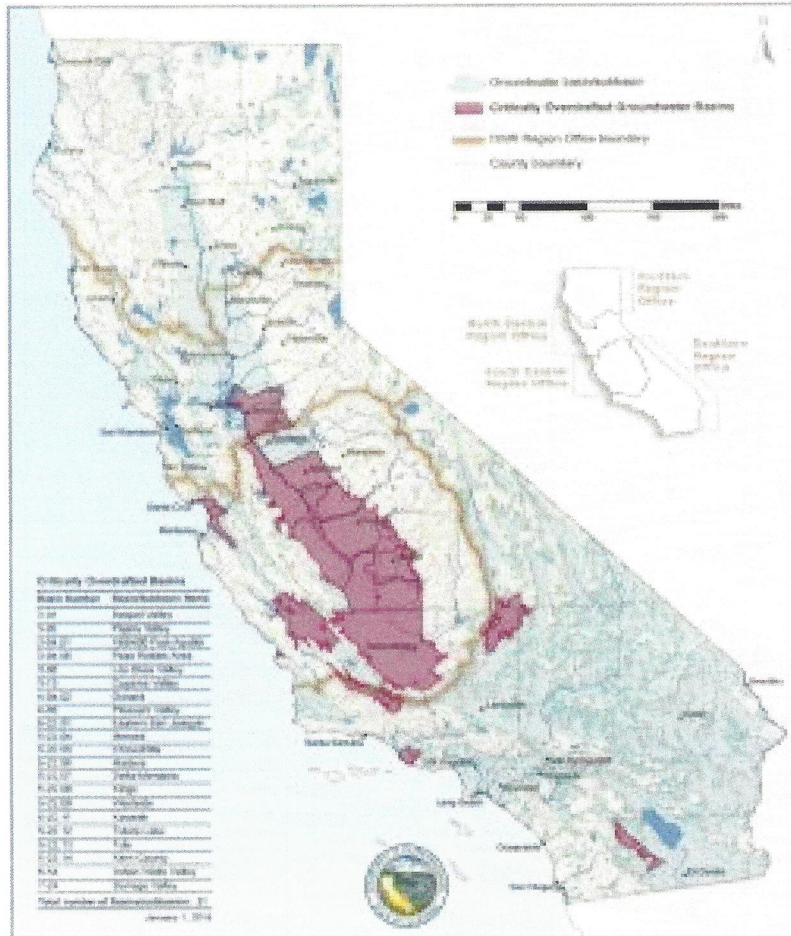
California's Water Well Bill Will Tell Us Who's Tapping Depleted Groundwater Basins

[JULIET CHRISTIAN-SMITH](#), CLIMATE SCIENTIST | MAY 30, 2017, 8:50 AM EDT

 SHARE

Groundwater is a shared resource between communities and landowners, much like a joint bank account is a shared resource between individuals. Except in one key way: groundwater users often don't know who they are sharing water with or how much others are saving or spending.

This might not be a problem when there is plenty of water, but such loose accounting can become very problematic when water is scarce. [A new report shows that California's Central Valley farmers created a groundwater deficit large enough to fill an empty Shasta Lake seven times over during California's epic five-year drought.](#) This report follows a Sacramento Bee investigation last year that found [San Joaquin Valley farmers dug about 2,500 new wells in 2015 alone in "critically overdrafted basins."](#)



Critically overdrafted basins in California in purple (for more information see the Department of Water Resources: <http://www.water.ca.gov/groundwater/sgm/cod.cfm>)

Critically overdrafted basins are already suffering from dramatically declining groundwater levels.

The way it works now, if you live in one of these groundwater basins or if you are in charge of managing one of these basins, you often have no way to know who is sticking new straws into your shared groundwater resource. This affects your ability to achieve sustainability by 2040 [as required by the Sustainable Groundwater Management Act \(SGMA\) of 2014.](#)

In other words, groundwater users and managers today lack the basic information necessary to make good decisions. They are set up for failure.

That's why Senator Bill Dodd introduced [Senate Bill 252](#) to create transparency around new wells being drilled in critically overdrafted basins.

Transparency is a foundational principle of both science and democracy. This bill would provide basic information about proposed new wells to neighboring landowners and newly formed Groundwater Sustainability Agencies, exactly the type of information necessary to achieve sustainable groundwater management that California requires, if it's going to meet its future water needs. This week, the bill will be voted on by the California Senate.

Critics argue that SB 252 is not needed because of SGMA, but the law won't be fully implemented for another 23 years! And the data show we are digging the groundwater hole ever deeper while full implementation of SGMA is still years away. This bill would provide better information about what is happening right now and sunsets upon the approval of a Groundwater Sustainability Plan (required by SGMA).

The Union of Concerned Scientists is proud to support SB 252. It is a simple and common sense measure that ensures SGMA is successfully implemented. If you are interested in adding your name as a supporter of SB 252, please let us know.

 KING CITY RUSTLER (/)

OPINION: A story of collaboration

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Guest Commentary

By: Norm Groot and Kim Stemler - Updated: 1 day ago

Something great is happening in Monterey County. Working together with a broad and diverse coalition of local stakeholders, we took a state mandate that first appeared to be lemons and made lemonade.

As background, in 2014 California adopted the Sustainable Groundwater Management Act, or SGMA for short. The law requires that each groundwater basin deemed as critical establish a groundwater management agency to develop a local sustainable management plan.

This state mandate came without funding, only with a requirement and deadlines. The first requirement is the formation of a new groundwater sustainability agency, due by June 30, 2017.

With a strong desire for an open, transparent process that included stakeholders from all interested sectors of groundwater use, a neutral facilitator was engaged to guide the process. This broad group of 22 stakeholders, known as the Collaborative Work Group (Group), was formed to represent interests including social justice, environment, agriculture, government (County and municipalities), water agencies and utilities, and other affected communities. The group started meeting in February 2016 by laying out ground rules.

Over the next 11 months, meeting twice a month, the Group worked collectively to design a new public agency; most significant was an early decision that one single agency would be developed for the entire Salinas Valley Groundwater Basin. As with any group with varied interests and beliefs, there were struggles and intense discussions surrounding the governance structures needed to oversee the agency and its requirements under SGMA. Ultimately, the Group formed an agreement and decided on a Board of Directors of eleven encompassing many of the stakeholder sectors sitting on the Group itself.

The Group submitted its recommendation for the agency structure to the Board of Supervisors in December for a thumbs-up or -down vote. Fortunately, the result was a big thumbs up, along with an enthusiastic acknowledgment from the Supervisors on the depth and breadth of engagement and representation from the various stakeholder communities.

In January and February, the selection process and approval of the eleven directors was completed and on March 9th the first Board meeting of the Salinas Valley Basin Groundwater Sustainability Agency convened. This was time for celebrating the culmination of the Collaborative Work Group efforts over the past year.

Where's the lemonade in this process? Stakeholders with different beliefs and goals came together for the greater good. In forming this agreement, we realized that we didn't need to get groups of people with different interests to agree on things they don't. Instead, we focused on finding agreement to solve problems, in this case, to set up a structure that meets the requirements of the law and where the stakeholders have a voice. No one stakeholder group got all they wanted, but no one walked away empty handed either. There was a true spirit of cooperation held in the process, which started early with respectful discussions and treating each other as equals. It took a lot of time to make decisions this way, and it was not always easy or comfortable. But all participants walked away supporting the final decision.

Eric Tynan, General Manager of Castroville Community Services District, commented, "The leadership shown by the City of Salinas, the County of Monterey and the Ag Caucus in working together in developing a solution to the very complicated and sometimes divisive water issues should be applauded."

Some may argue that it's not a perfect solution and given that it's a state mandate and everyone has their interests in water, it can't perfectly match everyone's satisfaction. What's important is that diverse groups in Monterey County came together and produced a solution in the true spirit of collaboration.

As this mandate came without any state funding, local interests have funded a major portion of the facilitated process, including the County, City of Salinas, Monterey County Water Resource Agency, and the Agricultural sector of the Salinas Valley. Everyone had a financial stake in the success of this process because we are all water users.

In the spirit of cooperation and respect, we will continue to work together to accomplish good things for our County, whether it's mandated by law or social construct. This agency formation process should serve as a model of how to get things done locally, without resorting to retreating into our corners or using lawsuits to get our way.

KING CITY RUSTLER (7)

"The Collaborative Working Group shows how distinctly varied interests can actually work together to meet the goal of forming the agency tasked with maintaining the sustainability of a large portion of the Salinas River groundwater basin. It is an honor to have been part of the Group," stated Brian LeNeve, Environmental Representative on the Group.

Let's congratulate all of those involved in this truly visionary way to find solutions to complex problems.

Norm Groot is the executive director of Monterey County Farm Bureau and Kim Stemler is the executive director of Monterey County Vintners and Growers Association.

0 Comments King City Rustler

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More In Opinion » (opinion)

Earth matters: Coastal estuaries rising to the challenge of sea level rise

By Ross Clark, Earth matters

POSTED: 06/01/17, 2:14 PM PDT | UPDATED: 12 HRS AGO
[0 COMMENTS](#)

Many California cities are planning for the future effects of climate change. Sea level rise and increases in storm flooding pose real challenges to life as usual along the coast. Scientists and municipal staff are working behind the scenes to identify risks and propose actions to address future vulnerabilities to our communities. In addition to minimizing impacts on roads, homes and businesses, there is also interest in identifying actions to aid natural habitat's ability to respond to threats of sea level rise.

Estuaries exist as boundaries between land and sea. Their presence is defined by and reliant on the tidal shifts between wet and dry. Because these systems are so interconnected with ocean elevation, even small increases in sea level due to climate change can greatly alter their condition. Estuarine plants selectively grow in tidal bands demarcated by the relative time they are exposed to flooding, spanning from sub-tidal to terrestrial.

As ocean levels rise, these bands of plants find themselves outside their aquatic comfort zone, being flooded too often and too deep. Changes in water levels is nothing new to these ecosystems, having responded many times to changes in global oceans elevations as glaciers grow and melt. Under natural rates of sea level rise, estuarine plants exhibit adaptive strategies that accumulate sand and silt to actively raise their habitats. The combined challenges of rising seas and limited sediment supplies (caused by the channelization of creeks and rivers), however, leave many estuaries struggling to keep up.

Because these ecosystems buffer adjacent roads, homes and farms from waves and flooding, it is in our best interest to aid their adaptive success. In areas where natural sediment supply has been altered, other sources are needed for estuaries to adapt. Many studies and management plans have described the difficult situation these ecosystems face and resource managers are devising strategies to enhance their resiliency. In some estuaries where sediment supply has been limited, people are removing accumulated sediments from channelized rivers and harbors. Those sediments are being added to raise the marsh plains up inches or feet, back within their preferred range of flooding.

Recent additions of sediment to the Seal Beach estuary in Southern California have already been shown effective at raising marsh elevations. Native marsh plants are able to grow up through the nine inches of new soil dredged from the adjacent harbor and reestablish a healthy marsh within the optimal tidal range for the plants.

In Elkhorn Slough, changes in tidal range due to the construction of the harbor mouth and settling from the 1989 earthquake have left portions of the marsh too low. These marshes are showing signs of drowning, with areas slowly transitioning from marsh to mud flats. Efforts are underway to add sediment, removed from the Pajaro River, onto the marsh plain, replicating the natural sediment deposition process lost when the Salinas River was rerouted away from the slough.

The Moro Cojo Slough, directly south of Elkhorn, faces different adaptation challenges. Much of the system was diked and drained a century ago for agriculture. Now portions of these lands are being returned back to wetlands and data are being collected by Moss Landing Marine Labs scientists to select areas of the slough where marsh plain habitat will be able to transition inland as ocean levels rise.

We have greatly altered many of our coastal habitats, leaving some more vulnerable to increases in ocean levels. The challenge now is to find cost effective ways to increase the resiliency of both built and natural areas to climate change.

Ross Clark is the director of the Central Coast Wetlands Group at Moss Landing Marine Labs. He's also a member of the county Commission on the Environment and the Monterey Bay Sanctuary Research Activity Panel. Contact him at features@santacruzsentinel.com.

WaterNews

California Hones Drinking Water Affordability Plan

June 8, 2017 /in [Water Management](#), [Water News](#), [Water Pricing](#) /by [Brett Walton](#)

State considers four options as it designs nation's first statewide affordability program.

By Brett Walton, Circle of Blue

Nearly five years ago, the California Legislature declared that the state's residents have a right to "safe, clean, affordable, and accessible water." Passage of the landmark law provoked a practical question that has always dogged the noble ideals of the right-to-water movement: how does a state government or municipal utility ensure clean and affordable water for all?

The need in California appears urgent. Water bills are a large and growing burden on the state's poor. The price of water in San Francisco increased by double digits in six of the last seven years, according to the [latest national assessment by Circle of Blue](#). In Fresno, the state's most destitute big city, water rates rose 15 percent in the last year. San Diego water users paid more than 6 percent more for water in 2017 than the year before, a price increase much larger than the rate of inflation.

The U.S. Environmental Protection Agency defines affordable drinking water as no more than 2.5 percent of median household income. A [2013 study](#) found that 23 percent of households in the Sacramento metropolitan region had monthly water bills that exceeded 2 percent of household income.

Bit by bit, California lawmakers have chipped at the affordability problem. In 2014 they passed a water bond, approved by voters, that directs \$US 260 million in grants and loans for drinking water systems. Two years ago legislators set up a process for consolidating small, financially struggling systems with larger, better managed utilities. They mapped utilities that fail water quality standards and are exploring ways to use state funds to subsidize system operations and maintenance in rural areas.

Staff members at the California Water Resources Control Board are now taking a full swing at the affordability component of the right-to-water legislation. At the direction of the Legislature, they are developing an approach that has never been attempted in the United States: a state-run financial aid program to offset the rising cost of drinking water for households.

As it fills in the details, California, along with a few other jurisdictions, is on the leading edge of the [national movement for affordable water](#). Like Philadelphia, which, on July 1, will introduce [the nation's first water rate based on household income](#), California is trying something new in an effort to bridge the gap between slow wage growth for the nation's poor and the huge water infrastructure bill that is coming due as century-old pipes and inadequate treatment facilities are repaired and replaced.

The development of California's program began with [a public meeting last October](#). The state, with help from the Luskin Center for Innovation at the University of California, Los Angeles, identified four options for structuring the program. A round of public meetings that begins on June 20 will allow the public to offer recommendations.

Simple But Complex

[AB 401](#), the law that ordered the Water Board to develop an affordability program, was signed by Gov. Jerry Brown on October 9, 2015. The law outlines questions that the Water Board needs to answer. The only clear detail in the law is a definition of "low-income" as a household earning 200 percent or less of federal poverty level. At the moment, that equals \$US 49,200 a year for a family of four.

What the Legislature has directed is "descriptively simple, but a highly technically complex task," Max Gomberg, the Water Resources Control Board official who is managing the effort, told Circle of Blue.

Simple in concept but complex in execution — it's an accurate description of the affordable water movement in general. The water board must determine who is eligible, how to fund the program, what level of benefits to provide, and how the benefits will be disbursed to recipients.

The Water Board contracted with UCLA's Luskin Center to run an economic analysis and help develop the options for the program structure. The board turned to the Wheeler Center at the University of California, Berkeley, for an analysis of legal obstacles. One obvious hurdle is Prop 218, which, in effect, prevents public utilities (but not investor-owned utilities) from charging higher rates on one set of customers in order to subsidize others. Prop 218 is one reason why few utilities have a low-income assistance program, Greg Pierce, senior researcher in the Luskin Center, told Circle of Blue.

The [four options developed by the Luskin Center](#) range from basic to intricate, and they are based on examples from three state energy assistance programs, which distributed nearly \$US 1.9 billion in aid to households in 2015.

The Water Board's most straightforward approach is for water utilities to enroll all eligible households — those below 200 percent of the federal poverty level — in a state-run program that would provide a 20 percent bill discount. Existing aid programs would be cancelled. Estimated annual cost to the state: \$US 580 million.

A second option, also an entirely state-run program, offers a tiered benefit. Households whose bills average less than \$US 100 per month receive a 20 percent discount while those with larger monthly water bills receive a 35 percent discount. Estimated cost: \$US 619 million.

The third and fourth options take into account existing utility aid programs. Option three allows investor-owned utilities to continue their aid programs while all public utilities would be covered by the state plan. Estimated cost: \$US 488 million. Option four

allows all existing aid programs to continue, as long as they deliver a minimum level of benefits. Estimated cost: \$US 277 million.

Each option has arguments in favor and against, says Gomberg. In simple terms, those arguments center on the ease of administration, cost, and the delivery mechanism for the benefits. The larger question is how to pay for it, which will likely be a tax or fee.

The complexity that Gomberg spoke of comes from the various ways in which people pay for water and receive state welfare. Renters might not see their water bill, which goes to the landlord. How will aid reach them? Should the benefit be a water bill discount or a tax rebate? Or should it be appended to an existing state program, such as CalFresh, which assists with food purchases?

All told, the state is aiming for consistency, Gomberg said: “We don’t want a state-run program with certain benefits and a local program that is so different that it is not fair. The equity consideration is key there.”

A state program is necessary for several reasons, proponents argue. One, it would fill a gap. More than half of Californians — 56 percent — get water from a utility that does not offer low-income assistance, according to Water Board figures. The numbers are strikingly similar nationwide. A survey published this spring from the American Water Works Association, the leading water utility trade group, found that [56 percent of the 567 utilities](#) that responded do not have rate assistance.

Water groups and social organizations praise the state’s open, methodical approach. Jack Hawks, executive director of the California Water Association, which represents investor-owned utilities, told Circle of Blue that the Water Board has had “constructive dialogues” and the board sent an official to the association’s spring conference to discuss the matter. The association, at this point, is not advocating for a specific scenario but Hawks said it does not want its customers to be “double-dipped” — paying into a state-run program while also contributing money to their own utility aid programs.

The Community Water Center, a leading advocate of clean drinking water in California, is still evaluating the four options, according to Jonathan Nelson, the group’s policy director. But the universal coverage goal is worthwhile, he said. “We need to get access [to assistance programs] up to 100 percent, and then make sure the ability to access and navigate the program is as simple as possible,” he told Circle of Blue.

The State Water Board will hold [five public meetings](#) to discuss the scenarios. The meetings will be June 20 in Riverside, June 27 in Salinas, June 28 in Oakland, July 10 in Sacramento, and July 12 in Los Angeles.

Pierce said that suggestions from meeting attendees and written comments will help UCLA and the Water Board inform and refine the options. “Where the public discussion goes will influence the second round of scenarios,” he said.

The final plan for funding and implementing the program is due to the Legislature by February 1, 2018.

RESOLUTION NO. 17-2

**A RESOLUTION OF THE GOVERNING BODY OF THE
Castroville Community Services District
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2017-03 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2017-03 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Castroville Community Services District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)



OFFICIAL 2017 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY FOUR (4) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than four (4) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than four (4) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Tuesday, August 29, 2017. Faxes or electronic transmissions are NOT acceptable.

- TIMOTHY UNRUH**
District Manager, Kern County Cemetery District No. 1
- JAMES M. HAMLIN (Jim)**
Board Director, Burney Water District
- MIKE SCHEAFER (INCUMBENT)**
Director/President, Costa Mesa Sanitary District
- MICHAEL J. KAREN**
Board Director, Apple Valley Fire Protection District
- DAVID ARANDA (INCUMBENT)**
General Manager, Mountain Meadows Community Services District
- CINDI BEAUDET**
General Manager, Temecula Public Cemetery District
- JEAN BRACY, SDA (INCUMBENT)**
Deputy Director – Administration, Mojave Desert Air Quality Management District

ADOPTED this ____ day of _____, 2017 by the Castroville Community Services District by the following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:

CASTROVILLE COMMUNITY SERVICES DISTRICT INVESTMENT AND DEPOSIT POLICY

BACKGROUND AND PURPOSE

State law requires that the District's Treasurer submit to the Board an annual statement of Investment Policy and periodic reports regarding investments and deposits. This document is the Annual Statement of Investment Policy for FY 2017/2018.

Pursuant to California Government Code Sections 61050(c) and 61053 (b) the Board of Directors ("Board") has appointed the General Manager to be the District Treasurer. Pursuant to Government Code Section 61053(a), the Board has established an alternative depository, other than the County of Monterey, for the District's funds.

Pursuant to California Government Code Section 53646(a)(2), regarding investments and deposits of District funds, the District deposits and investments shall be made by the District in accordance with this policy.

I. OVERALL POLICY

When investing, re-investing, purchasing, acquiring, exchanging, selling or managing public funds, the primary objective of the District shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the District. The third objective shall be to achieve a return on the funds under the District's control. When depositing funds pursuant to Section 53630 et seq., the District's primary objective shall be to realize maximum return, consistent with prudent financial management.

The District shall maintain an operating fund with enough reserve to avoid borrowing because of routine disruptions in revenue. The District shall maintain a replacement fund with a reserve fund for the replacement of facilities which will avoid all or part of the cost of borrowing. A reserve fund element should be calculated for each physical asset. The District shall maintain a reserve fund to replace facilities lost due to catastrophic events and to pay for the defense of claims often associated with such losses.

II. APPLICABLE LAW

All references to code sections in this Statement, unless otherwise specified, are from the California Government Code. The District's investment policy is based on provisions of the California Government Code commencing with Section 53600 governing the investments of local agency funds and deposits of public monies. All references to code sections in this Statement, unless otherwise specified, are from the California Government Code.

The District's investment policy is based on provisions of the Section 53600 and following governing the investments of local agency funds and public monies. The District's deposit policy is based on the provisions Section 53630 and following governing the deposit of local agency funds and public monies.

All District funds will be invested in compliance with governing provisions of law Government Code Sections 53600 et seq. and this policy. All District deposits will be made in compliance with Sections 53630 and following and this policy. If there is any inconsistency or conflict between the applicable state laws and the policies expressed in this Statement, the statutory provision shall be the policy of the District.

In accordance with Section 53600.3, the District intends to invest prudently in order to safeguard the invested principal and maintain adequate cash availability for the anticipated needs of the District. In accordance with Section 53637, the District intends to make its deposits with the objective of realizing maximum return, consistent with prudent financial management. With respect to deposits made by the District, such deposits shall be made with As far as possible, all money belonging to or in the custody of the District, including money paid to the Treasurer or other official to pay the principal, interest, or penalties of bonds, shall be deposited for safekeeping in an institution as described in Section 53635.2.

III. AVAILABILITY OF FUNDS

A. Funds For Immediate Expenditure. An amount approximately equal to the total of all District expenditures for an average three-month period shall be maintained in active deposits, as defined by Section 53644(a), such as the State Treasurer's Local Agency Investment Fund (LAIF). All Deposits (both active and inactive) shall be managed in accordance with Sections 53630 through 53686.

B. Funds Not Required for Immediate Expenditure. All funds in excess of the amount needed for immediate expenditure as described in paragraph A, shall either be a deposited as set forth in Section V, below with the objective of realizing maximum return, or invested in acceptable investment instruments as described in Section IV, below. Periodic analysis of cash flow during the fiscal year shall serve as the basis for determining when such funds should be made available for expenditure, so that an appropriate maturity date of deposits or investments may be fixed accordingly.

C. Earned Interest. In accordance with Section 53647, interest earned on all money deposited belongs to, and shall be paid quarterly into the general fund of, the District, unless otherwise directed by law. Notwithstanding this provision, the Board may direct such interest to be paid to the fund which contains the principal on which the interest accrued.

IV. ACCEPTABLE INVESTMENT INSTRUMENTS

The District's investment portfolio may include the following instruments subject to state law and subject to the constraints herein stated:

A. Negotiable certificates of deposits, subject to the limitations set forth in Section 53601(h) and Section 53638. Purchases of certificates of deposits shall not exceed thirty percent (30%) of the District's idle funds;

B. Deposits in the Local Agency Investment Fund (LAIF), subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. No investment with the Local Agency Investment Fund may, by state regulation, exceed fifty million dollars (\$50,000,000);

C. Passbook savings accounts, subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. In accordance with Section 53637, no funds shall be deposited into a credit union if a member of the Board or a District employee also serves on the board of directors or any committee of the credit union;

D. *Bonds and other evidences of indebtedness as set forth in Section 53601(a)-(e);*

E. Obligations issued by banks, and other participations and instruments as described in Section 53601(f);

F. Bankers acceptances as described in Section 53601(g);

G. Any other security or investment authorized by Section 53601(a)-(p).

V. DEPOSITS

A. All deposits shall be made in accordance with state law and are subject to the constraints stated herein:

1. The depository has received an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency in accordance with Section 53635.2;

2. The funds are available for withdrawal in accordance with Section 53644;

3. Security is provided for the deposits in accordance with Section 53652;

4. The deposits do not exceed the maximum deposit limitations set forth in Section 53638 and 53635.8;

5. The contract for deposit complies with Section 53649; and
6. All other requirements of state law are met.

B. Types of deposits authorized are:

1. Deposits in the Local Agency Investment Fund (LAIF), subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. No investment with the Local Agency Investment Fund may, by state regulation, exceed fifty million dollars (\$50,000,000);
 2. Passbook savings accounts, subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. In accordance with Section 53637, no funds shall be deposited into a credit union if a member of the Board or a District employee also serves on the board of directors or any committee of the credit union;
 3. Time deposits (sometimes referred to as non-negotiable certificates of deposit);
- and
4. Any other deposits allowed by law.

VI. INVESTMENT AUTHORITY AND REPORTING REQUIREMENTS

A. District Treasurer. The District General Manager shall perform the duties of "treasurer" under Sections 53630 through Sections 53686. District funds deposited in any account are deemed to be in the treasury of the District, pursuant to Section 53636. The District Treasurer is responsible for the safekeeping of money in his or her custody and shall enter into any contract with a depository relating to any deposit which in his or her judgment is to the public advantage, as provided by Section 53649. The District Treasurer is responsible for compliance with all state laws governing the day-to-day management of deposits as set forth in Sections 53630 through 53686.

B. Borrowing funds. In making any decision that involves borrowing in the amount of one hundred thousand (\$100,000) or more, the Board shall discuss, consider, and deliberate each decision as a separate item of business on the agenda of its meeting as prescribed in the Government Code, commencing at Section 54950.

C. Investment Committee. The Board Investment Committee shall meet periodically to review the cash flow requirements of the District and the compliance of its deposits and investments with this Statement.

D. Monthly report. As required by Section 53646, the District's Treasurer shall render a monthly report to the Board, the chief executive officer and the internal auditor, including the following information about each of the District's deposits and investments:

1. The type of deposit or investment, issuer, date of maturity par;

2. The total dollar amount invested in all securities, investments and moneys held by the District;
3. Description of any of the District's funds, investments or programs that are under the management of contracted parties, including lending programs. With respect to all of the District's securities that are under management of any outside party that is not also a local agency or LAIF, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation.
4. A statement of compliance of the portfolio to this Statement of Investment Policy, or, if the portfolio or any portion of it is not invested in accordance with this Statement of Investment, a clear and concise statement identifying the manner in which the portfolio is out of compliance with this Statement of Investment.
5. A statement denoting the ability of the District to meet its expenditures for the next six months, or provide an explanation as to why sufficient money shall, or may not be available.
6. A subsidiary ledger of deposits and investments may be used in the report in accordance with accepted accounting practices.
7. Whatever additional information the Board may require.

E. In-Lieu Statements. For District deposits and investments placed in the Local Agency Investment Fund, created by Section 16429.1, in National Credit Union Share Insurance Fund-insured accounts in a credit union, in accounts insured or guaranteed pursuant to Section 14858 of the Financial Code, or in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, in a county investment pool, or any combination of these, the Treasurer may supply the most recent statement or statements received by the District from these institutions in lieu of the information required by paragraph D(1)-(7) above.

F. Annual Board Review. The Board shall meet annually to review the District Investment portfolio, monthly reports prepared pursuant to Section 53646 of the Government Code, and any other relevant information regarding anticipated cash requirements for the purpose of selecting deposit or investment instruments for District funds.

Resolution No. 2017-3
Resolution of the Board of Directors
Castroville Community Services District
Adopting the District Budget for FY 2017-2018

June 20, 2017

RESOLVED by the Board of Directors (“Directors”) of the Castroville Community Services District (“District”), at a regular meeting duly called and held on June 20, 2017 at the business office of the District, 11499 Geil Street, Castroville, California as follows:

WHEREAS, Staff prepared and presented the draft elements of the FY 2017-2018 Budget which includes projected revenues, expenditures and capital improvement projects for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3). The Budget also includes water rate adjustments for 2017-2018 per the approved rate schedule for Water (Castroville Zone1) and sewer rate adjustments for 2017-2018 per the approved rate schedule for (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) ; and,

WHEREAS, the District Board reviewed the elements of the proposed FY 2017-2018 Budget on May 16, 2017; and,

WHEREAS, the General Manager recommends that the final budget include funding for recreation services (Governmental, Castroville Zone 1).

WHEREAS, estimated revenues from the rates, fees and charges included in the budgeted revisions will not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed; and,

WHEREAS, the proposed elements of the 2017-2018 Budget, including the proposed funds for recreation services are prudent and reasonable and necessary; and

WHEREAS, the District has followed the procedure required by the Community Services District Law and specifically section 61110 of the Government Code in preparing, reviewing and adopting all elements of the proposed FY 2017-2018 Budget and has published a notice as required by section 61110.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Directors of the Castroville Community Services District does hereby approve and adopt the FY 2017-2018 Budget.
2. The rates, fees and charges included in the FY 2017-2018 Budget shall not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed.

PASSED AND ADOPTED on June 20, 2017, by the Board of Directors of the Castroville Community Services District by the following roll call vote:

Ayes: Director(s) _____
Noes: Director(s) _____
Absent: Director(s) _____
Abstained: Director(s) _____

Ron Stefani, President

ATTEST:

Lidia Santos, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Castroville Community Services District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2017-2 adopted June 20, 2017.

Lidia Santos, Secretary

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Castroville Community Services District						
SUMMARY of All SERVICES						
Fiscal Year Ending	Jun-18	Jun-19	Jun-20	Jun-21	Jun-22	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Revenue						
Water	\$ 1,040,724	\$ 1,071,946	\$ 1,104,104	\$ 1,137,227	\$ 1,171,344	\$ 5,525,345
ZONE 1 Sewer & Storm Drain	\$ 377,508	\$ 369,788	\$ 361,802	\$ 363,842	\$ 364,909	\$ 1,837,849
ZONE 1 Governmental	\$ 34,200	\$ 33,100	\$ 33,100	\$ 33,100	\$ 33,100	\$ 166,600
ZONE 2 Sewer & Storm Drain	\$ 145,740	\$ 146,511	\$ 150,907	\$ 155,434	\$ 160,097	\$ 758,689
ZONE 2 Governmental	\$ 34,730	\$ 34,200	\$ 34,200	\$ 34,200	\$ 34,200	\$ 171,530
ZONE 3 Sewer ML	\$ 269,800	\$ 262,300	\$ 264,487	\$ 266,732	\$ 269,034	\$ 1,332,353
Total Revenue	\$ 1,902,702	\$ 1,917,845	\$ 1,948,600	\$ 1,990,535	\$ 2,032,684	\$ 9,792,366
Application of Funds						
Operating & Admin Expense						
Water Operating & Admin Exp	\$ 1,094,976	\$ 1,065,913	\$ 1,097,890	\$ 1,130,827	\$ 1,164,752	\$ 5,554,358
Zone 1 Sewer & Storm Drain	\$ 434,958	\$ 446,267	\$ 457,870	\$ 469,774	\$ 481,989	\$ 2,290,858
ZONE 1 Governmental	\$ 144,900	\$ 142,400	\$ 142,400	\$ 142,400	\$ 142,400	\$ 714,500
Zone 2 Sewer & Storm Drain	\$ 132,783	\$ 136,235	\$ 139,777	\$ 143,412	\$ 147,140	\$ 699,347
Zone 2 Governmental	\$ 9,800	\$ 8,100	\$ 8,100	\$ 8,100	\$ 8,100	\$ 42,200
Zone 3 Sewer ML	\$ 181,432	\$ 186,499	\$ 191,672	\$ 196,954	\$ 203,346	\$ 959,903
Total Application of Funds	\$ 1,998,849	\$ 1,985,414	\$ 2,037,709	\$ 2,091,467	\$ 2,147,727	\$ 10,261,166
Capital Improvement Projects						
Water	\$ 233,000	\$ 2,833,000	\$ 70,000	\$ 108,000	\$ 53,000	\$ 3,297,000
Zone 1 Sewer & Storm Drain	\$ 137,907	\$ 10,000	\$ 1,810,000	\$ 10,000	\$ 10,000	\$ 1,977,907
Zone 1 Governmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Zone 2 Sewer & Storm Drain	\$ 47,635	\$ 80,000	\$ 5,000	\$ 10,000	\$ 5,000	\$ 147,635
ZONE 2 Governmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ZONE 3 Sewer ML	\$ 84,635	\$ 90,000	\$ 50,000	\$ 45,000	\$ 15,000	\$ 284,635
Total CIP	\$ 503,177	\$ 3,013,000	\$ 1,935,000	\$ 173,000	\$ 83,000	\$ 5,707,177
Total Revenue Requirements	\$ 2,502,026	\$ 4,998,414	\$ 3,972,709	\$ 2,264,467	\$ 2,230,727	\$ 15,968,343
Surplus / (Deficit)	\$ (599,324)	\$ (3,080,569)	\$ (2,024,109)	\$ (273,932)	\$ (198,043)	\$ (6,175,977)
Less: Funding from savings						
CAMP						
Grants						
LAIF Account						
New Debt						
Total Additional Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						NET

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Castroville Community Services District

Water

Five Year Capital Improvement and Operational Planning 2017

Fiscal Year Ending	Jun-18	Jun-19	Jun-20	Jun-21	Jun-22	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
Water Revenue	\$ 965,000	\$993,950	\$1,023,769	\$1,054,482	\$1,086,116	
New connections	\$ 30,474	\$ 158,400	\$ 12,000	\$ 12,000	\$ 12,000	
Other Revenues	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	
Misc. Revenue	\$ 22,250	\$ 22,250	\$ 22,250	\$ 22,250	\$ 22,250	
Non-Operating Revenues						
Water Interest Earned	\$ 15,000	\$15,450	\$15,914	\$16,391	\$16,883	
Total Revenue	\$ 1,040,724	\$ 1,198,050	\$ 1,081,932	\$ 1,113,122	\$ 1,145,249	\$ 5,579,077
Application of Funds						
Operating Expenses						
General Operation Expenses	\$ 700,350	\$ 645,000	\$664,350	\$684,281	\$704,809	
Administration Expenses	\$ 394,626	\$ 420,913	\$ 433,540	\$ 446,546	\$ 459,943	
Total Application of Funds	\$ 1,094,976	\$ 1,065,913	\$ 1,097,890	\$ 1,130,827	\$ 1,164,752	\$ 5,554,357
Capital Improvement Projects						
Well # 5 Treatment				\$ 55,000		
New Trucks			\$ 37,000	\$ 20,000	\$ 20,000	
Valve & Main Replacements	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Paint exterior Tank #4	\$ 200,000					
Connection to Cal Am Desal		\$ 2,800,000				
Pumping Equipment	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
Lateral Replacement(plastic/copper) meter registrar replacement	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
New Tank @ site 4						
Total CIP	\$ 233,000	\$ 2,833,000	\$ 70,000	\$ 108,000	\$ 53,000	\$ 3,297,000
Total Revenue Requirements	\$ 1,327,976	\$ 3,898,913	\$ 1,167,890	\$ 1,238,827	\$ 1,217,752	\$ 8,851,357
						NET
Surplus / (Deficit)	\$ (287,252)	\$ (2,700,863)	\$ (85,958)	\$ (125,704)	\$ (72,503)	\$ (3,272,280)
Less: Funding from savings						
CAMP						
DWR GRANTS						
LAIF Account						
New Debt						
Total Additional Funding Sources	\$ -	\$ -				\$ -

**Castroville Community Services District
Water Income and Expense Budget
July 2017 through June 2018**

	2016/2017	2017/2018
Income		
4010 · Metered Water Sales	\$ 905,000	\$ 965,000
4020 · Hydrant Water Sales	\$ 8,000	\$ 8,000
4030 · New Service Installation	\$ 27,000	\$ 30,474
4040 · Backflow Revenue	\$ 10,800	\$ 11,000
Misc. Revenue		
4050 · Misc. Revenue-Other	\$ 3,400	\$ 3,400
4053 · Reconnect Charges	750	750
4054 · NSF Charges	300	300
4057 · Trip Fee Charges	5,400	5,400
4059 · Credit Card Charges	1,100	1,400
Total Misc. Revenue	<u>\$ 10,950</u>	<u>\$ 11,250</u>
4060 · Interest Earned	\$ 10,000	\$ 15,000
4062 · Well 2B Grant-Prop 84	\$ 15,000	\$ -
4070 · Assessment Bond Interest Earned	600	-
4082 · Property Tax Assessment Bond	29,940	-
Total Income	<u>\$ 1,017,290</u>	<u>\$ 1,040,724</u>

Expense

WATER OPERATIONS EXPENSE

General Operations Expense		
5110 · Shop Supplies	\$ 1,000	\$ 1,000
5115 · Tools & Equipment	3,000	3,000
5120 · Operators Uniforms	1,650	2,025
5125 · Cellular Phones	900	975
5130 · Operators Certifications	600	800
5135 · Water Testing Fees	6,300	4,000
5136 · Backflow Testing	1,000	1,000
5138 · Water System Fees	9,500	12,000
Total General Operations Expense	<u>\$ 23,950</u>	<u>\$ 24,800</u>
Well Sites Expense		
5155 · Utilities - P G & E	\$ 95,000	\$ 92,000
5165 · Pump Repair/Maintenance	3,500	3,500
5170 · Supplies for Pumps & Well Sites	8,500	8,500
5178 · Generators Repairs/Maintenance	2,000	2,000
5180 · Tank Repair/Maintenance	4,000	4,000
5185 · Building Repair/Maintenance	1,000	1,000
5190 · Chlorine/Softener Repair/Maintenance	3,000	3,000
5195 · Well Sites - Other Expense	5,000	5,000
Total Well Sites Expense	<u>\$ 122,000</u>	<u>\$ 119,000</u>

**Castroville Community Services District
Water Income and Expense Budget
July 2017 through June 2018**

	2016/2017	2017/2018
Valve Expense		
5210 · Valve - Supplies	500	500
5230 · Valve - Repair/Maintenance	1,000	1,000
Total Valve Expense	\$ 1,500	\$ 1,500
Meter Expense		
5260 · Meter - Supplies	\$ 1,000	\$ 1,000
5270 · Meter - Repair/Maintenance	80,000	126,000
Total Meter Expense	\$ 81,000	\$ 127,000
Hydrant Expense		
5310 · Hydrant - Supplies	\$ 1,000	\$ 1,000
5330 · Hydrant - Repair Maintenance	1,000	1,000
Total Hydrant Expense	\$ 2,000	\$ 2,000
Water Lines Expense		
5355 · Water Lines - Supplies	\$ 2,600	\$ 2,600
5365 · Water Lines - Repair/Maintenance	20,000	20,000
Total Water Lines Expense	\$ 22,600	\$ 22,600
5400 · Water Depreciation Expense	\$ 312,000	\$ 312,000
Automobile Expense		
5451 · Fuel	\$ 1,800	\$ 1,800
5452 · Repair/Maintenance	\$ 4,000	\$ 4,000
5453 · Other-Auto Expense	-	1,500
Total Automobile Expense	\$ 5,800	\$ 7,300
Payroll Expense Water Operation		
5520 · Operators Water Wages	\$ 69,459	\$ 84,150
Total Payroll Expense-Operations	\$ 69,459	\$ 84,150
TOTAL OPERATIONS EXPENSE	\$ 640,309	\$ 700,350
ADMINISTRATIVE EXPENSE		
Billing Expense		
5565 · Postage	\$ 9,500	\$ 10,000
5570 · Billing Supplies	8,000	1,500
5580 · Toilet Rebate	225	225
5585 · Bad Debt Write Off's	500	500
5590 · Other Billing Expense	5,500	5,500
Total Billing Expense	\$ 23,725	\$ 17,725

**Castroville Community Services District
Water Income and Expense Budget
July 2017 through June 2018**

	2016/2017	2017/2018
Utilities Expense		
5611 · Utilities - P G & E	\$ 1,650	\$ 1,650
5612 · Utilities - Telephones	1,950	2,050
5613 · Utilities - Disposal	175	175
5650 · Utilities - M R W P C A	65	65
Total Utilities Expense	<u>\$ 3,840</u>	<u>\$ 3,940</u>
 Insurance Expense		
5621 · Insurance - Auto & General	<u>\$ 11,600</u>	<u>\$ 11,600</u>
Total Insurance Expense	\$ 11,600	\$ 11,600
 Bond, Loan & Certif Expense		
5633 · Assessment Bond Cost Amorization Expense	\$ -	\$ -
5634 · Assessment Bond Interest Expense	\$ 6,400	\$ 4,700
5637 · Willdan Assessment Bond Admin Fees	2,900	2,900
Total Bond, Loan & Certif. Expense	<u>\$ 9,300</u>	<u>\$ 7,600</u>
 Office Expense		
5710 · Office Supplies	\$ 2,500	\$ 2,500
5715 · Office Equipment	1,000	2,000
5720 · Misc Office Expense	1,500	2,500
5730 · Alarm Monitoring Service	800	800
5735 · Property Taxes	600	600
5740 · Computer Programs/Upgrades	5,000	5,000
5745 · Bank Fees	500	500
5747 · Credit Card Monthly Fees	1,500	1,500
5750 · Seminars/Training/Staff	3,000	3,000
5752 · Seminar/Training/Directors	3,000	3,000
5755 · Journals/Subscriptions	150	150
5760 · Membership Dues	10,500	10,500
5765 · Office Repairs/Maintenance	2,000	2,000
5770 · Building Maintenance	3,000	3,000
Total Office Expense	<u>\$ 35,050</u>	<u>\$ 37,050</u>
 Payroll Expenses		
5810 · Wages Water- General Manager	\$ 64,567	\$ 65,200
5820 · Wages - Administrative	67,739	71,136

**Castroville Community Services District
Water Income and Expense Budget
July 2017 through June 2018**

	2016/2017	2017/2018
5865 · Insurance - Workers Comp	4,000	5,000
5875 · Employee Health Benefits	59,234	64,196
5880 · PERS Retirement Benefits	21,000	24,000
5882 · Employee Life Insurance	535	616
5885 · FICA Expense	15,650	18,000
5895 · Retired Employee Benefits	3,050	3,180
5896 · Other Post Employment Benefits	7,650	8,100
Total Payroll Expenses	\$ 243,425	\$ 259,428
Consulting Expense		
5910 · Legal Fees	\$ 8,000	\$ 8,000
5920 · Engineering Fees	20,000	17,000
5930 · Director Fees	2,700	2,700
5940 · Accounting Fees	7,000	7,583
5960 · Other Consulting Fees	2,000	22,000
Total Consulting Expense	\$ 39,700	\$ 57,283
TOTAL ADMINISTRATIVE EXPENSE	\$ 366,640	\$ 394,626
TOTAL COMBINED EXPENSES	\$ 1,006,949	\$ 1,094,976
Net Income or Loss	\$ 10,341	\$ (54,252)
*Less Capital Expenditures:		
Valve replacement \$10K, Lateral Replacement \$20K, Pumping Equipment \$3K, Tank #4 \$200K	\$ 22,650	\$ 233,000
Net Income or Loss	(12,309)	(287,252)

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

Castroville Community Services District

ZONE 1 Sewer & Storm Drain

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Five Year Capital Improvement and Operational Planning 2017

Fiscal Year Ending	Jun-18	Jun-19	Jun-20	Jun-21	Jun-22	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
User Fees #75301	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	
Property Tax	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	
ROPS Pass Through Income	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	
New Service and Connection Fees	\$19,008	\$20,000	\$10,000	\$10,000	\$10,000	
Interest Revenue	\$38,000	\$38,988	\$40,002	\$41,042	\$42,109	
USDA Loan from Moss Landing	\$25,000	\$25,000	\$26,000	\$27,000	\$27,000	
Misc Revenue	\$500	\$500	\$500	\$500	\$500	
Total Revenue	\$377,508	\$379,488	\$371,502	\$373,542	\$374,609	\$1,876,648
Application of Funds						
Operating Expense						
General Operation Expenses	\$170,741	\$175,180	\$179,735	\$184,408	\$189,203	
Administration Expense	\$264,217	\$271,087	\$278,135	\$285,366	\$292,786	
Total Application of Funds	\$434,958	\$446,267	\$457,870	\$469,774	\$481,989	\$2,290,858
Capital Improvement Projects						
Lift Station Pumps	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
New Truck						
New Jetter Truck	\$127,907					
Washington bypass line			\$1,800,000			
Total Capital Improvement Projects	\$137,907	\$10,000	\$1,810,000	\$10,000	\$10,000	\$1,977,907
Total Revenue Requirements	\$572,865	\$456,267	\$2,267,870	\$479,774	\$491,989	\$4,268,765
						NET
Surplus / (Deficit)	-\$195,357	-\$76,779	-\$1,896,368	-\$106,233	-\$117,380	-\$2,392,117
Less: Funding from savings						
CAMP						
Grants						
LAIF Account						
New Debt						
Total Additional Funding Sources	\$0	\$0	\$0	\$0	\$0	\$0

Castroville Community Services District
Castroville (Zone 1) Sewer Income and Expense Budget
July 2017 through June 2018

	2016/2017	2017/2018
Income		
ZONE 1 (CASTROVILLE) REVENUE		
4105 · User fees - Storm Drain #75301	\$ 65,000	\$ 65,000
4115 · Property Tax	110,000	110,000
4116 · Pass Through	199,000	120,000
4125 · Sewer Connection Fees	17,740	19,008
4128 · USDA Income from M L Zone 3	23,000	25,000
4130 · Misc Revenue	500	500
4135 · Zone 1 Interest Earned	34,000	38,000
Total Income	\$ 449,240	\$ 377,508
Zone 1 OPERATION EXPENSE		
General Operation Expense		
7005 · Shop Supplies	\$ 1,000	\$ 1,000
7010 · Small Tools	1,500	1,500
7015 · Operators Uniforms	1,200	1,575
7018 · Operators Certifications	500	500
7020 · Cellular Phones	700	760
Total General Operation Expense	\$ 4,900	\$ 5,335
Lift Station Expense		
7105 · Sewer Utilities PG & E	\$ 3,650	\$ 4,000
7115 · Lift Station Repair/Maintenance	3,500	3,500
7120 · Supplies for Pump Station	1,000	1,000
7122 · Permit Fee for Generators	400	400
7125 · Building Repair & Maintenance	1,000	1,000
Total Lift Station Expense	\$ 9,550	\$ 9,900
7200 · Sewer (Zone 1) Depreciaton Expense	62,456	62,456
Automobile Expense		
7305 · Fuel for Trucks	\$ 2,200	\$ 2,200
7310 · Repair/Maintenance	4,000	4,000
7315 · Other Auto Expense	1,500	1,500
Total Automobile Expense	\$ 7,700	\$ 7,700
Payroll Expense-Operation		
7405 · Operators Zone 1 Wages	\$ 54,024	\$ 65,450
Total Payroll Expense	\$ 54,024	\$ 65,450

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Castroville Community Services District
Castroville (Zone 1) Sewer Income and Expense Budget
July 2017 through June 2018

	2016/2017	2017/2018
Sewer Line Expense		
7465 · Sewer Line-Repair/Maintenance	\$ 12,000	\$ 12,000
Total Sewer Line Expense	<u>\$ 12,000</u>	<u>\$ 12,000</u>
Storm drain Expense		
7475 · Storm Drain-Supplies	\$ 1,000	\$ 1,000
7485 · Storm Drain-Repair/Maintenance	6,000	6,000
7492 · Storm Drain-Fuel for Trucks	900	900
Total Storm Drain Expense	<u>\$ 7,900</u>	<u>\$ 7,900</u>
TOTAL OPERATION EXPENSE	<u>158,530</u>	<u>170,741</u>
ZONE 1 ADMINSTRATIVE EXPENSE		
Office Expense		
7505 · Office Supplies	\$ 2,200	\$ 2,200
7510 · Office Equipment	1,000	1,500
7515 · Misc. Office Expense	1,600	1,600
7520 · Computer Program/Upgrade	2,000	2,000
7525 · Office Repair/Maintenance	1,300	1,300
7530 · Alarm Monitoring Service	500	500
7535 · Property Taxes	350	350
7540 · Seminars/Training/Staff	2,500	2,500
7545 · Seminar/Training/Directors	2,500	2,500
7550 · Journals/Subscriptions	50	50
7555 · Membership Dues	4,800	4,800
7560 · Building Maintenance	2,000	2,000
7586 · Bad Debt Write-Offs	500	500
Total Office Expense	<u>\$ 21,300</u>	<u>\$ 21,800</u>
Payroll Expense Admin		
7605 · Wages Zone 1 GM	\$ 50,219	\$ 50,712
7620 · Wages Zone 1 Admin	52,686	55,328
7625 · Insurance -Workers Comp	3,500	3,850
7630 · Employee Health Benefits	46,071	49,930
7632 · FICA Expense	12,250	14,000
7635 · PERS Retirement Benefits	16,732	19,400
7636 · Other Post Employment Benefits	5,950	6,300
7640 · Employee Life Insurance	415	480
Total Payroll Expense	<u>\$ 187,823</u>	<u>\$ 200,000</u>

Castroville Community Services District
Castroville (Zone 1) Sewer Income and Expense Budget
July 2017 through June 2018

	2016/2017	2017/2018
Utilities Expense	\$ 1,470	\$ 1,500
7655 · Utilities - PG &E	1,532	1,600
7660 · Utilities-Telephones	135	140
7665 · Utilities - Disposal	52	55
7670 · Utilities - MRWPCA	<u>3,189</u>	<u>3,295</u>
Total Utilities Expense		
Sewer Consulting Expense	\$ 2,000	\$ 2,000
7705 · Sewer Legal Fees	3,000	3,000
7710 · Sewer Engineer Fees	6,800	6,800
7715 · Sewer Accounting Fees	2,000	2,000
7720 · Sewer Other Consulting Fees	2,100	2,100
7725 · Director Fees	<u>15,900</u>	<u>15,900</u>
Total Consulting Expense		
Insurance Expense	\$ 9,150	\$ 9,150
7755 · Insurance - Auto & General	<u>9,150</u>	<u>9,150</u>
Total Insurance Expense		
Bond, Loan, & Certif. Expense	\$ 50	\$ 50
7772 · Investment Advisory Services	\$ 4,122	\$ 4,122
7774 · CSA 14-CCSD Amorization Cost	\$ 1,600	\$ 1,600
7775 · Willdan Tax Code-Admin Fee	10,000	5,000
7776 · Unrealized/Gain-Loss of Investment	<u>15,772</u>	<u>10,772</u>
Total Bond, Loan & Certif. Expense		
Storm Drain Consulting Expense	\$ 800	\$ 800
7805 · Storm Drain Legal Fees	2,000	2,000
7810 · Storm Drain Engineer Fees	500	500
7815 · Storm Drain Other Consulting Fee	<u>3,300</u>	<u>3,300</u>
Total Consulting Expense		
TOTAL ADMINISTRATIVE EXPENSE	<u><u>\$ 256,434</u></u>	<u><u>\$ 264,217</u></u>
TOTAL COMBINED EXPENSES	<u><u>\$ 414,964</u></u>	<u><u>\$ 434,958</u></u>
NET INCOME OR LOSS	<u><u>\$ 34,276</u></u>	<u><u>\$ (57,450)</u></u>

**Castroville Community Services District
 Castroville (Zone 1) Sewer Income and Expense Budget
 July 2017 through June 2018**

	2016/2017	2017/2018
*Less Capital Expenditures	<u>135,159</u>	<u>137,907</u>
Lift Stations \$10K and 60% of Jetter		
\$213,177= \$127,907		
Transfer Out- Property Taxes to Zone 1 Gov	\$ -	\$ -
for Recreational Services		
Net Income or Loss	<u>(100,883)</u>	<u>(195,518)</u>

*Capital Expenditures will be booked as an asset
 *Depreciation Expense is reflected

ZONE 1 GOVERNMENTAL

Five Year Capital Improvement and Operational Planning 2017

DRAFT

Fiscal Year Ending	Jun-18	Jun-19	Jun-20	Jun-21	Jun-22	
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
User Fees-Street Lights #75301	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	
Interest Revenue	\$ 1,200	\$ 600	\$ 600	\$ 600	\$ 600	
Reserves						
Total Revenue	\$ 34,200	\$ 33,600	\$ 33,600	\$ 33,600	\$ 33,600	\$ 168,600
Operation & Maintenance						
Street light Utilities	\$ 42,500	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	
Castroville Sign Maintenance	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	
Pedestrian Over cross Maintenance	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Total Expense	\$ 44,900	\$ 42,400	\$ 42,400	\$ 42,400	\$ 42,400	\$ 214,500
Recreation Expense						
NMCR&PD	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
Total Application of Funds	\$ 144,900	\$ 142,400	\$ 142,400	\$ 142,400	\$ 142,400	\$ 714,500
Capital Improvement Projects						
Total Capital Improvement Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue Requirements	\$ 144,900	\$ 142,400	\$ 142,400	\$ 142,400	\$ 142,400	\$ 714,500
						NET
Surplus / (Deficit)	\$ (110,700)	\$ (108,800)	\$ (108,800)	\$ (108,800)	\$ (108,800)	\$ (545,900)
Less: Funding from savings						
CAMP						
Grants						
LAIF Account						
New Debt						
Total Additional Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Castroville Community Services District
 Castroville (Zone 1) Governmental Activities
 Income and Expense Budget
 July 2017 through June 2018**

	2016/2017	2017/2018
Income		
ZONE 1 (CASTROVILLE) REVENUE		
4107 · User fees - Street Lights #75301	\$ 32,500	\$ 33,000
4135 · Zone 1 Interest Earned	800	1,200
Total Income	<u>\$ 33,300</u>	<u>\$ 34,200</u>
ZONE 1 OTHER OPER & MAINT EXPENSE		
7825 · Street Light Utility Cost	\$ 40,500	\$ 42,500
7830 · Castroville Sign Maintenance	1,400	1,400
7835 · Pedestrian Over Cross Maintenance	1,000	1,000
Total Zone1 Other Oper & Maint Expense	<u>\$ 42,900</u>	<u>\$ 44,900</u>
TOTAL OTHER OPERATION EXPENSE	<u><u>42,900</u></u>	<u><u>44,900</u></u>
ZONE 1 RECREATIONAL EXPENSE		
7850 · No. Co. Rec & Park District	\$ 150,849	\$ 100,000
Total Zone 1 Recreational Expense	<u>\$ 150,849</u>	<u>\$ 100,000</u>
TOTAL RECREATIONAL EXPENSE	<u><u>\$ 150,849</u></u>	<u><u>\$ 100,000</u></u>
TOTAL COMBINED EXPENSES	<u><u>\$ 193,749</u></u>	<u><u>\$ 144,900</u></u>
NET INCOME OR LOSS	<u><u>(\$160,449)</u></u>	<u><u>(\$110,700)</u></u>
Transfer In- Property Taxes to Zone 1 Gov for Recreational Services	\$ -	\$ -
Net Income or Loss	<u><u>(\$160,449)</u></u>	<u><u>(\$110,700)</u></u>

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Castroville Community Services District

ZONE 2 Sewer & Storm Drain

Five Year Capital Improvement and Operational Planning 2017

Fiscal Year Ending	Jun-18	Jun-19	Jun-20	Jun-21	Jun-22	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
User Fees Moro Cojo #73701	\$62,899	\$64,786	\$66,730	\$68,731	\$70,793	
User Fees NMCHS & Mobile #74701	\$82,141	\$84,605	\$87,143	\$89,758	\$92,450	
Non-Operating Revenues						
Interest Revenue	\$700	\$721	\$743	\$765	\$788	
Total Revenue	\$145,740	\$150,112	\$154,616	\$159,254	\$164,032	\$773,753
Application of Funds						
Operating Expenses						
General Operation Expenses	\$60,520	\$62,094	\$63,708	\$65,364	\$67,064	
Administration Expenses	\$72,263	\$74,142	\$76,070	\$78,047	\$80,077	
Total Application of Funds	\$132,783	\$136,235	\$139,777	\$143,412	\$147,140	\$699,348
Capital Improvement Projects						
Lift Station Pumps	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
New Truck		\$30,000				
New Jetter Truck	\$42,635			\$5,000		
Sewer Lines Repair & Relocation		\$5,000				
New Generator @ Castrille Blvd		\$40,000				
Total Capital Improvement Projects	\$47,635	\$80,000	\$5,000	\$10,000	\$5,000	\$147,635
Total Revenue Requirements	\$180,418	\$216,235	\$144,777	\$153,412	\$152,140	\$846,983
						NET
Surplus / (Deficit)	-\$34,678	-\$66,123	\$9,838	\$5,842	\$11,891	-\$73,229
Grants						
LAIF Account						
New Debt						
Total Additional Funding Sources						

**Castroville Community Services District
Sewer Zone 2 Income and Expense Budget
July 2017 through June 2018**

DRAFT

	2016/2017	2017/2018
Income		
ZONE 2 (MORO COJO) REVENUE		
4205 · Userfees MC-Sewer & Storm Drain #73701	\$ 58,452	\$ 62,899
4210 · Zone 2 Interest Earned	500	700
4215 · Userfees NMCHS & Mobile Park	75,858	82,141
Total Income	\$ 134,810	\$ 145,740
 ZONE 2 OPERATION EXPENSE		
General Operation Expense	\$ 500	\$ 500
8030 · Shop Supplies	\$ 500	\$ 500
8035 · Small Tools	\$ -	\$ 350
8037 · Operators Uniforms	\$ 500	\$ 500
8037 · Operators Uniforms	200	220
8039 · Operators Certification	\$ 1,700	\$ 2,070
Total General Operation Expense		
 Lift Station Expense	 \$ 8,700	 \$ 9,700
8055 · Utilities	3,000	6,000
8065 · Lift Station Repair/Maintenance	1,000	1,000
8070 · Supplies for Pump Station	500	500
8080 · Building Repair & Maintenance	\$ 13,200	\$ 17,200
Total Lift Station Expense		
 8082 · Sewer (Zone 2) Depreciaton Expense	 \$ 14,050	 \$ 14,050
Automobile Expense		
8090 · Fuel for Trucks	\$ 1,000	\$ 1,000
8095 · Auto-Repair/Maintenance	2,500	2,500
8100 · Other Auto Expense	500	500
Total Automobile Expense	\$ 4,000	\$ 4,000
 Payroll Expense-Operations		
8110 · Operator Zone 2 Wages	\$ 15,435	\$ 18,700
Total Payroll Expenses-Operations	\$ 15,435	\$ 18,700
 Sewer Line Expense		
8135 · Sewer Line-Repair/Maintenance	\$ 2,000	\$ 2,000
Total Sewer Line Expense	\$ 2,000	\$ 2,000
 Storm Drain Expense		
8145 · Storm drain-Supplies	\$ 500	\$ 500
8155 · Storm drain-Repair/Maintenance	2,000	2,000
Total Storm Drain Expense	\$ 2,500	\$ 2,500

**Castroville Community Services District
Sewer Zone 2 Income and Expense Budget
July 2017 through June 2018**

	2016/2017	2017/2018
TOTAL OPERATION EXPENSE	52,885	60,520
ZONE 2 ADMINISTRATIVE EXPENSE		
Office Expense		
8178 · Seminar/Training/Directors	\$ 300	\$ 500
8179 · Membership Dues	1,100	1,100
8181 · Office Supplies	\$ 500	\$ 600
8182 · Office Equipment	\$ 300	\$ 500
8183 · Misc. Office Expense	\$ 1,200	\$ 1,200
8184 · Building Maintenance	\$ 300	\$ 300
8185 · Computer Program/Upgrade	\$ 500	\$ 600
8186 · Office Repair/Maintenance	\$ 300	\$ 300
8187 · Alarm Monitoring Service	\$ 200	\$ 200
8188 · Property Taxes	\$ 50	\$ 50
8189 · Seminars/Training/Staff	\$ 300	\$ 500
Total Office Expense	\$ 5,050	\$ 5,850
Payroll Expense Administration		
8191 · Wages- Zone 2 GM	14,348	14,489
8195 · Wages-Zone 2 Admin	15,053	15,808
8200 · Insurance-Workers Comp	1,200	1,200
8205 · Employee Health Benefits	13,163	14,266
8210 · PERS Retirement Benefits	4,597	5,543
8212 · Employee Life Insurance	118	137
8213 · Other Post Retirement Benefits	1,700	1,800
8214 · FICA Expense	3,400	4,000
Total Payroll Expense Administration	\$ 53,579	\$ 57,243
Utilities Expense		
8221 · Utilities - PG &E	\$ 420	\$ 500
8222 · Utilities-Telephones	450	475
8223 · Utilities - Disposal	50	70
8224 · Utilities - MRWPCA	17	25
Total Utilities Expense	\$ 937	\$ 1,070
Consulting Expense		
8216 · Sewer Consulting Fees	1,200	1,200
8217 · Sewer Engineer Fees	1,000	1,000
8218 · Sewer Accounting Fees	1,500	1,700

**Castroville Community Services District
Sewer Zone 2 Income and Expense Budget
July 2017 through June 2018**

	2016/2017	2017/2018
8219 · Sewer Legal Fees	1,000	1,000
8226 · Director Fees	\$ 600	\$ 600
	\$ 5,300	\$ 5,500
Insurance Expense	\$ 2,564	\$ 2,600
8230 · Insurance-Auto & General	\$ 2,564	\$ 2,600
Total insurance Expense	\$ 67,430	\$ 72,263
TOTAL ADMINISTRATIVE EXPENSE	\$ 67,430	\$ 72,263
TOTAL COMBINED EXPENSES	\$ 120,315	\$ 132,783
NET INCOME OR LOSS	\$ 14,495	\$ 12,957
LESS CAPITAL EXPENDITURES	\$ 47,635	\$ 47,635
Impellers 5K & 20% of Jetter \$213,177 = \$42,635		
Net income or Loss	\$ (33,140)	\$ (34,678)

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

Castroville Community Services District

ZONE 2 GOVERNMENTAL

Five Year Capital Improvement and Operational Planning 2017

Fiscal Year Ending	Jun-18	Jun-19	Jun-20	Jun-21	Jun-22	
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
User Fees-Street, Open Sp & Street Lights #73701	\$ 34,030	\$ 33,700	\$ 33,700	\$ 33,700	\$ 33,700	
Interest Revenue	\$ 700	\$ 500	\$ 500	\$ 500	\$ 500	
Total Revenue	\$ 34,730	\$ 34,200	\$ 34,200	\$ 34,200	\$ 34,200	\$ 171,530
Application of Funds						
Other Operation & Maintenance						
Open Space Maintenance	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
Street Light Utility	\$ 5,400	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	
Road Repair	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Street Signage	\$ 1,500	\$ 500	\$ 500	\$ 500	\$ 500	
Total Application of Funds	\$ 9,800	\$ 8,100	\$ 8,100	\$ 8,100	\$ 8,100	\$ 42,200
Capital Improvement Projects						
Total Capital Improvement Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue Requirements	\$ 9,800	\$ 8,100	\$ 8,100	\$ 8,100	\$ 8,100	\$ 42,200
						NET
Surplus / (Deficit)	\$ 24,930	\$ 26,100	\$ 26,100	\$ 26,100	\$ 26,100	\$ 129,330
Less: Funding from savings						
CAMP						
Grants						
LAIF Account						
New Debt						
Total Additional Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Castroville Community Services District
 Zone 2 Governmental Activities
 Income and Expense Budget
 July 2017 through June 2018**

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	2016/2017	2017/2018
Income		
4207 · Userfees MC-Street, Open Sp, Street Lights #73701	\$ 33,700	\$ 34,030
4210 · Zone 2 Interest Earned	500	700
Total Income	\$ 34,200	\$ 34,730
ZONE 2 OTHER OPER & MAINT EXPENSE		
8245 · Open Space Maint-Outside Service	\$ 2,400	\$ 2,400
8250 · Street Light Utility Cost	4,450	5,400
8255 · Road Repair	1,000	500
8260 · Street Signage	1,000	1,500
Total Zone 2 Other Operation & Maint Expense	\$ 8,850	\$ 9,800
NET INCOME OR LOSS	\$ 25,350	\$ 24,930

Castroville Community Services District

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ZONE 3 Sewer

Five Year Capital Improvement and Operational Planning 2017

Fiscal Year Ending	Jun-18	Jun-19	Jun-20	Jun-21	Jun-22	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
Sanitation Fees Collected by MRWPCA	\$179,000	\$174,000	\$174,000	\$174,000	\$174,000	
Property Tax	\$82,000	\$84,132	\$86,319	\$88,564	\$90,866	
New Sewer Connection Fees	\$7,000	\$3,168	\$3,168	\$3,168	\$3,168	
Interest Revenue	\$1,800	\$1,000	\$1,000	\$1,000	\$1,000	
Total Revenue	\$269,800	\$262,300	\$264,487	\$266,732	\$269,034	\$1,332,354
Application of Funds						
Operating Expense						
General Operation Expense	\$73,170	\$75,072	\$77,024	\$79,027	\$81,082	
Administration Expense	\$83,262	\$85,427	\$87,648	\$89,927	\$92,265	
USDA Loan to Sewer Zone 1	\$25,000	\$26,000	\$27,000	\$28,000	\$30,000	
Total Application of Funds	\$181,432	\$186,499	\$191,672	\$196,954	\$203,346	\$959,904
Capital Improvement Projects						
Lift Station Pumps	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
New Truck		\$5,000				
Sewer Main/ Manhole Rehabilitation		\$30,000	\$10,000	\$5,000	\$5,000	
Generator Sta #1	\$32,000					
Video		\$15,000				
New Jetter Truck	\$42,635	\$30,000	\$30,000	\$30,000		
Total Capital Improvement Projects	\$84,635	\$90,000	\$50,000	\$45,000	\$15,000	\$284,635
Total Revenue Requirements	\$266,067	\$276,499	\$241,672	\$241,954	\$218,346	\$1,244,539
						NET
Surplus / (Deficit)	\$3,733	-\$14,199	\$22,815	\$24,778	\$50,688	\$87,815
Less: Funding from savings						
CAMP						
Grants						
LAIF Account						
New Debt						
Total Additional Funding Sources	\$0	\$0	\$0	\$0	\$0	\$0

Castroville Community Services District
Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2017 through June 2018

	2016/2017	2017/2018
Income		
Zone 3 (Moss Landing) REVENUE		
4305 · Property Taxes	82,000	82,000
4306 · Sewer Connection Fees	-	7,000
4307 · Sanitation Fees	174,000	179,000
4308 · Interest Earned	1,800	1,800
Total Income	\$ 257,800	\$ 269,800
 Zone 3 OPERATION EXPENSE		
General Operation Expense		
9005 · Shop Supplies	\$ 500	\$ 500
9010 · Small Tools	250	500
9015 · Operators Uniforms	450	500
9018 · Operators Certifications	350	350
9020 · Cellular Phones	200	220
Total General Operation Expense	\$ 1,750	\$ 2,070
 Lift Station Expense		
9105 · Sewer Utilities PG & E	\$ 9,450	\$ 11,200
9115 · Lift Station Repair/Maintenance	4,000	4,000
9120 · Supplies for Pump Station	500	500
Total Lift Station Expense	\$ 13,950	\$ 15,700
 9200 · Sewer (Zone 3) Depreciaton Expense	 19,028	 25,500
 Automobile Expense		
9305 · Fuel for Trucks	\$ 1,200	\$ 1,200
9310 · Repair/Maintenance	2,000	2,500
9315 · Other Auto Expense	500	500
Total Automobile Expense	\$ 3,700	\$ 4,200
 Payroll Expense-Operation		
9405 · Operators Zone 3 Wages	\$ 15,435	\$ 18,700
Total Payroll Expense	\$ 15,435	\$ 18,700
 Sewer Line Expense		
9465 · Sewer Line-Repair/Maintenance	\$ 7,000	\$ 7,000
Total Sewer Line Expense	\$ 7,000	\$ 7,000
 TOTAL OPERATION EXPENSE	 60,863	 73,170

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Castroville Community Services District
Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2016 through June 2017

	2016/2017		2017/2018
Zone 3 ADMINISTRATIVE EXPENSE			
Office Expense			
9505 · Office Supplies	\$ 500	\$	600
9510 · Office Equipment	300		500
9515 · Misc. Office Expense	500		1,200
9520 · Computer Program/Upgrade	600		600
9525 · Office Repair/Maintenance	300		300
9530 · Alarm Monitoring Service	200		200
9535 · Property Taxes	50		50
9540 · Seminars/Training/Staff	300		500
9545 · Seminar/Training/Directors	200		500
9555 · Membership Dues	1,300		1,100
9560 · Building Maintenance	300		300
Total Office Expense	\$ 4,550	\$	5,850
Payroll Expense Admin			
9605 · Wages Zone 3 GM	\$ 14,348	\$	14,489
9620 · Wages Zone 3 Admin	15,053		15,808
9625 · Insurance -Workers Comp	1,200		1,200
9630 · Employee Health Benefits	13,163		14,266
9632 · FICA Expense	3,400		4,000
9635 · PERS Retirement Benefits	4,597		5,543
9636 · Other Post Employment Benefits	1,700		1,800
9640 · Employee Life Insurance	118		137
Total Payroll Expense	\$ 53,579	\$	57,243
Utilities Expense			
9655 · Utilities - PG &E	\$ 420	\$	500
9660 · Utilities-Telephones	450		475
9665 · Utilities - Disposal	50		70
9670 · Utilities - MRWPCA	17		25
Total Utilities Expense	\$ 937	\$	1,070
Sewer Consulting Expense			
9705 · Sewer Legal Fees	\$ 6,000	\$	6,000
9710 · Sewer Engineer Fees	7,000		7,000
9715 · Sewer Accounting Fees	1,500		1,700
9720 · Sewer Other Consulting Fees	800		1,200
9725 · Director Fees	600		600
Total Consulting Expense	\$ 15,900	\$	16,500

**Castroville Community Services District
Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2017 through June 2018**

	2016/2017	2017/2018
Insurance Expense		
9755 · Insurance - Auto & General	\$ 2,564	\$ 2,600
Total Insurance Expense	<u>\$ 2,564</u>	<u>\$ 2,600</u>
Loan-Bond Expense		
2601 · Sewer Bond Payment-Principal	23,000	25,000
Total Loan-Bond Expense	<u>\$ 23,000</u>	<u>\$ 25,000</u>
TOTAL ADMINISTRATIVE EXPENSE	<u><u>\$ 100,530</u></u>	<u><u>\$ 108,263</u></u>
TOTAL COMBINED EXPENSES	<u><u>\$ 161,393</u></u>	<u><u>\$ 181,433</u></u>
NET INCOME OR LOSS	<u><u>\$ 96,407</u></u>	<u><u>\$ 88,367</u></u>
*Less Capital Expenditures	<u><u>47,635</u></u>	<u><u>84,635</u></u>
Lift Stations \$10k and Generator for Station 1 \$32k 20% of Jetter \$213,177= \$42,635		
NET INCOME OR LOSS	<u><u>\$ 48,772</u></u>	<u><u>\$ 3,732</u></u>

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

Seeking Applications for an Alternate Director for the Public Water System / Private Non-Profit Water System / Disadvantaged Community Seat on the Board of Directors for the Salinas Valley Groundwater Sustainability Agency (GSA)

The nominating group will review applications for this seat and select potential candidates for follow-up interviews and/or make nominations for an alternate director position to the Castroville Community Services District (CSD), the appointing authority for this seat. The board of directors for Castroville CSD will consider appointing the nominee as an alternate director to the board of directors of the Salinas Valley Groundwater Sustainability Agency during a March 2017 board meeting. This appointment is for an alternate to the primary representative on the initial board only with the term starting in March 2017 and ending on September 30, 2017. **Please submit your application no later than March 7, 2017 by 5:00pm to Castroville CSD (eric@castrovillecsd.org).**

QUALIFICATIONS:

- Primary residence must be within the boundary of the Salinas Valley water basin (see map here: <http://www.salinasgroundwater.org/>)
- Must be a resident of a Disadvantaged Community in the unincorporated area, or a representative of a Public Water System or Private Non-Profit Water System, serving residential customers only. Representatives of water systems must be ratepayers or staff of the water system and approved by the board of the water system to serve on the Salinas Valley GSA. (See definitions on second page of this document)
- Must be willing to represent all Disadvantaged Communities and Public and Private Non-Profit Water Systems located in unincorporated areas of the Salinas Valley water basin.
- Must be willing to complete a financial disclosure statement as required by the Fair Political Practices Commission. (fppc.ca.gov/Form700.html)
- Must meet General Qualifications as described in the Governing Board of Groundwater Sustainability Agency JPA Agreement Section 6.4. (See second page of this document for a quick reference).

QUESTIONS:

1. In which Disadvantaged Community, Disadvantaged Community census block group, Public Water System, or Private Non-Profit Water System are you a resident, ratepayer, and/or staff?
2. Are you able to dedicate the time necessary to serve on the board of directors and report back to the nominating committee (estimated 20-40 hours per month)?
3. Why do you want to serve on the Salinas Valley Groundwater Sustainability Board of Directors?
4. What special interest or area of expertise do you have, which would be of value to the Board of Directors and the Nominating Group?

Please submit a Statement of Interest answering these questions and return to the nominating group contact, the Castroville Community Services District by March 7 2017, by 5:00 p.m. Thank you.

Richard W Boyer RICHARD W BOYER 21 Feb 17 ()
Signature Print Name Date Daytime Telephone

Castroville Community Services District (CSD)
PO Box 1065 - 11499 Geil Street Castroville, CA 95012
Telephone (831) 633-2560, Fax (831) 633-3103, email-eric@castrovillecsd.org

STANEK GLOBAL ADVISORS, LLC

Frank P. Stanek
Chairman

Mr. Eric Tynan
General Manager
Castroville Community Services District
PO Box 1065
11499 Geil St.
Castroville, CA 95012

May 4, 2017

Dear Eric,

Pursuant to our recent communication I hereby submit the following application for the position of Alternate Director for the Small Water System/Disadvantaged Community Seat on the Board of Directors for the Salinas Valley Groundwater Sustainability Agency (GSA).

The following responses to your application questions are submitted to support my intention to serve in the above seat :

1. I currently serve on the Board of Directors and hold the position of Secretary/Treasurer of the Arroyo Seco Estates Mutual Water Company (ASEMWC), serving the Arroyo Seco Estates community and adjacent lands located in the general vicinity of Arroyo Seco Road and Elm Ave. approximately 6 miles south-west of Greenfield. I am also a permanent resident and rate payer in this community.
2. I am currently able to devote the time (20-40 hours est.) each month to fulfill the duties of this seat.
3. My willingness to serve is determined by my strong interest in maintaining a proper balance for the use of groundwater in the district so that all users may be adequately served with clean and dependable water supplies. I also believe that community service is an essential attribute which should be undertaken by members of the community.
4. My experience which would be of value to the SSVGSA Board of Directors consists of Executive Management positions with Fortune 500 Companies, Strategic Planning and large scale (1000 to 30,000 acre projects) land use development s, negotiation skills with public and private sectors, experience in Public/Private partnerships, engineering experience in infrastructure assets including water reclamation projects, extensive experience on Corporate, Educational and Charitable Boards. (See brief resume attached)

I currently continue to engage in consulting on projects worldwide and thus remain active in my professional field.

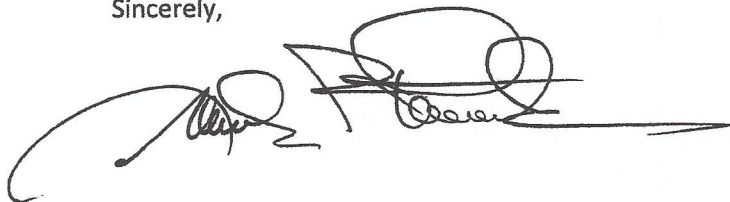
36640 Ashley Place • P.O. Box 98 • Arroyo Seco, California, 93927

STANEK GLOBAL ADVISORS, LLC

Should you or any member of the board have further questions with respect to this application please do not hesitate to contact me.

I appreciate the opportunity to submit this application and look forward to consideration by the Nominating Committee.

Sincerely,

A handwritten signature in black ink, appearing to be "Drew", written over a horizontal line.

36640 Ashley Place • P.O. Box 98 • Arroyo Seco, California, 93927

+ 1 (831) 674-0119 VOICE • + 1 (818) 731-2279 MOBILE • FPS@STANEKADVISORS.COM

FRANK P. STANEK
Biography

Mr. Stanek established Stanek Global Advisors in May 2004 to provide strategic and new business development advisory services to clients in the areas of large-scale land use, leisure, entertainment and resort development on a global basis. He is currently active advising clients on major projects in China, Japan, Korea and the Middle East.

Mr. Stanek has been active in the leisure/tourism development and entertainment industry for over 50 years. His primary focus in recent years has been on international business development, working extensively in Asia, Europe, and South America.

Prior to establishing his consulting practice, Mr. Stanek has held key executive positions with both Vivendi-Universal Entertainment and the Walt Disney Company.

Serving as President, International Business Development, he led the international development and expansion opportunities for Universal Parks & Resorts. Mr. Stanek initiated the development of Universal Studios Japan in Osaka and the acquisition of Universal Meditteranea near Barcelona, Spain. He managed Universal's expansion into China through Universal Studios Experience Beijing and through the initiation of Universal Studios for Beijing and Shanghai.

As Vice President, Corporate Planning for the Walt Disney Company, Mr. Stanek facilitated the first strategic plan for the Company and was active in setting future expansion and direction for the Company's business units. In addition, during his 25 years with the Disney organization, he was actively involved in all aspects of new business creation and project development for the company, including Walt Disney World & Epcot Center in Orlando, Florida and Disneyland in Anaheim, California. He was responsible for the planning, development and implementation of Tokyo Disneyland and spearheaded the development strategy, site selection and initiation of Disneyland Paris.

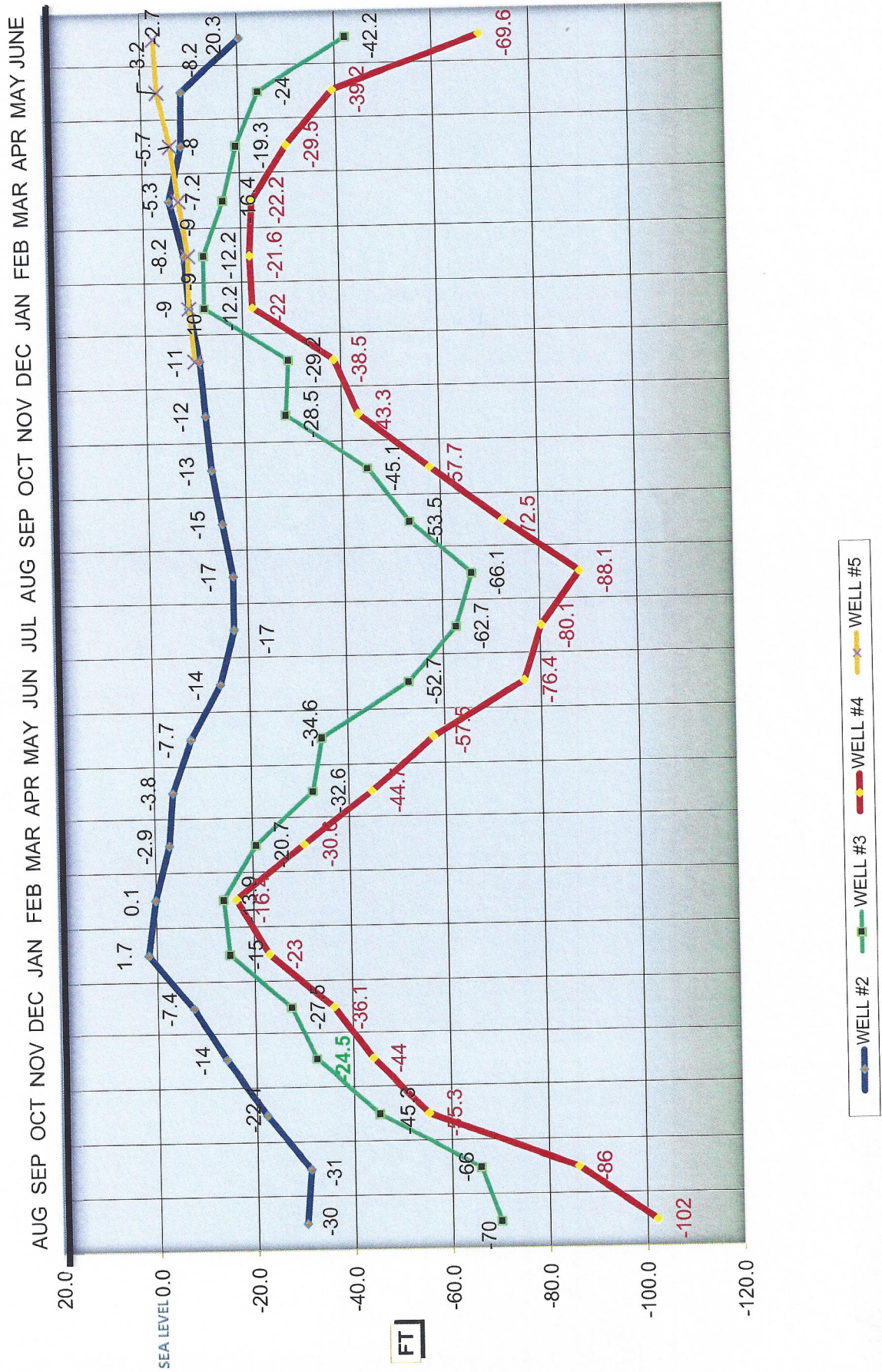
Mr. Stanek has served as a director on a number of Universal Studios joint-venture boards. He formerly served as a director of the United States-Japan Bridging Foundation, a commissioner of the Japan-U.S. Friendship Commission, and a director of CULCON, all of which operate under the auspices of the United States Department of State. Mr. Stanek is a Governor of the Urban Land Foundation, an Honorary Member and former Trustee of the Urban Land Institute and served on the Board of Advisors for the Hollywood Entertainment Museum. Additionally, he is a past Director of the Ryman-Carroll Foundation and was founding Chairman of the Business First Board of California State University, Fullerton.

In 2013, Mr. Stanek was the recipient of the Buzz Price THEA Award, for lifetime achievement in the Themed Entertainment Industry.

Mr. Stanek received a B.A. in Business Administration from California State University, Fullerton in 1964. He was the recipient of a Distinguished Alumni Award by the University in 1994.

Mr. Stanek was born in Stamford, Connecticut in 1940. He and his wife, Irene, reside in Northern California.

CASTROVILLE WELL LEVELS 2015-2017





CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT

JUNE 20, 2017

❖ Regulatory Compliance

- ❑ No coliform violations (all routine samples negative) for May 2017
- ❑ Submitted Annual Water Supply report to SWRCB-DDWN which was accepted without comment
- ❑ Submitted water quality reports to 9 large Water system customers
- ❑ Regulatory documentation for CCSD sewer jetting activities
- ❑ Submitted No-spill report to State documenting Castroville, Moro Cojo and Moss Landing systems had no sewer spills for May 2017
- ❑ Regulatory documentation for MLCSD sewer jetting activities
- ❑ Applied to SWRCB-DDW to reduce Annual fees due to result of MHI finding that Castroville is a SDAC
- ❑ Regulatory documentation for CCSD sewer jetting activities

❖ Current Projects

- ❑ Investigate sudden unaccounted for water loss
- ❑ Convert Well #5 Arsenic treatment from Co2 to Acid for Ph adjustment
- ❑ Apply for grants to design Washington sewer bypass line
- ❑ Complete Illness, Injury, Prevention, Program (IIPP) to comply with SDRMA and Cal-OSHA requirements
- ❑ Prepare grant proposal for Moss Landing-Zone 3 for 2.7 million dollars
- ❑ Prepare grant proposal for Castroville water for 2.9 million dollars
- ❑ Collaborate on Hydraulic study of Castroville water system with Cal Am to facilitate tie-in with Desal line
- ❑ Moss Landing Operations, see report in Board packet
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Castroville Operations, see report in Board packet
- ❑ Investigate multiple projects in Castroville done w/o review or permitting
- ❑ Sewer cleaning, repair, video and maintenance program for CCSD
- ❑ Assist NCP&RD with proposed tax measure

❖ **Completed Projects**

- ❑ Completed Median Household Income survey to certifying Castroville is a Severe Disadvantaged Community status (DAC) to facilitate grants from SWRCB-DDW, DWR and reduced oversite fees
- ❑ Hired Alexander Torres as new T1-D2 Operator for District Operations
- ❑ Repaired Traffic lid at Station #4- Potrero Rd
- ❑ Repaired faulty transducer @ Via Linda Lift Station
- ❑ Open Space along frontage of Moro Cojo subdivision mowed
- ❑ Verified cross connection between sewer and storm drain on Struve Rd was eliminated

❖ **Upcoming Projects**

- ❑ 183 Multimodal Caltrans project-\$14,000,000 for Merritt St upgrades
- ❑ Accent Street Sweeping- next sweep in May 2017
- ❑ RCAC to assist in applying for Prop 1 funding for T/A study for future water systems improvements such as a new 600,000-gallon storage tank, hydraulic study and ability to fill tank 4 from distribution system
- ❑ Meet with NMR&PD Committee re: tax measure for NCR&PD
- ❑ Upgrade Moss Landing Lift station Motor control centers
- ❑ Design Washington Sewer Bypass line

❖ **Meetings/Seminars (attended)**

- ❑ Second meeting for of the interim Board of the SVGWB GSA -Ron
- ❑ Monterey County Sherriff's Citizens Advisory Group-Eric
- ❑ Meet with County RMA re: Moss Landing Community Plan and Sewer Allocations
- ❑ MRWPCA meeting – Ron and James
- ❑ SWS/DAC advisory Committee
- ❑ GSA Advisory Committee- Eric
- ❑ Multiple on-site inspections and review of bike path project

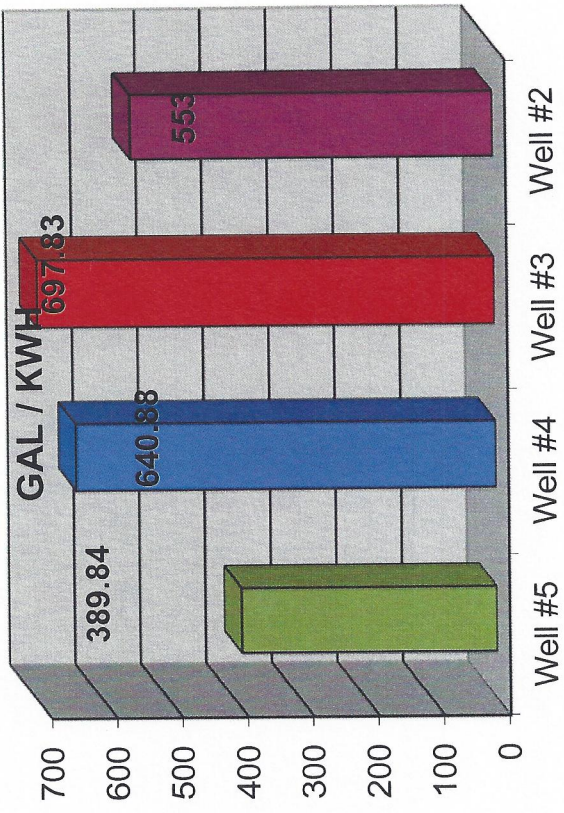
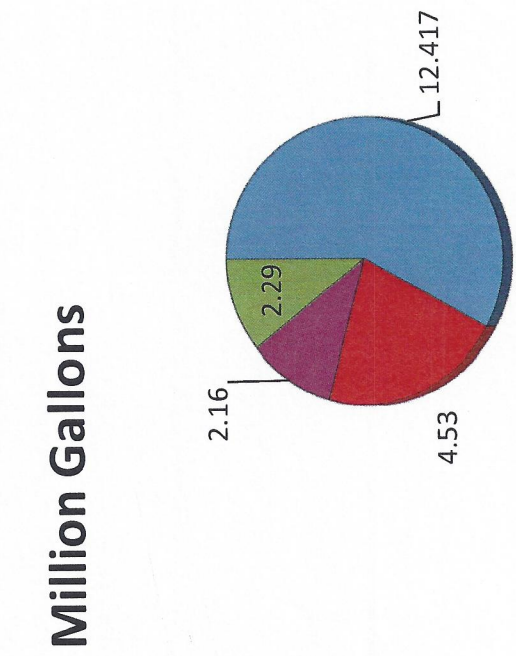
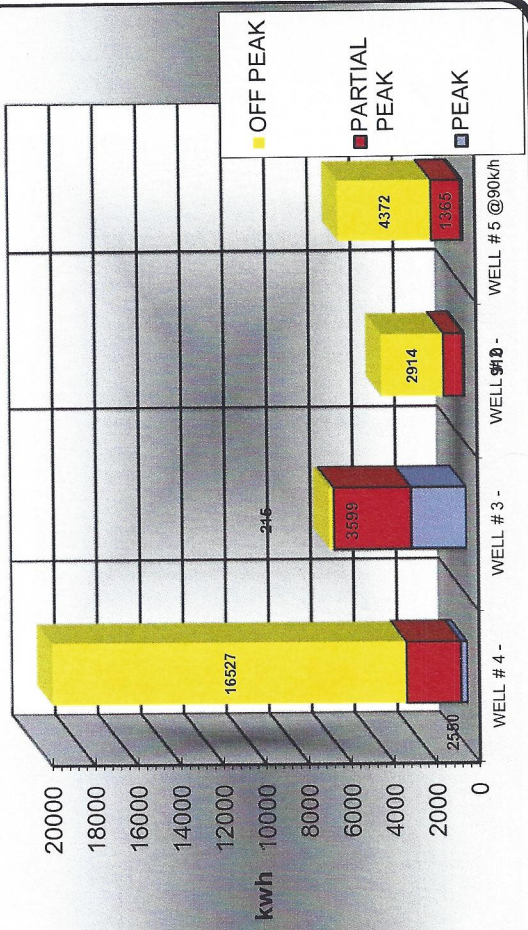
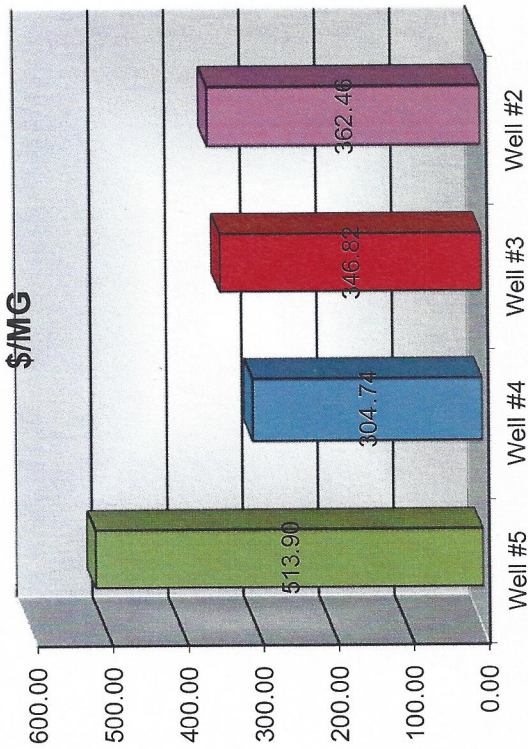
❖ **Meetings/Seminars (upcoming)**

- ❑ Redevelopment Oversight Committee- Ron
- ❑ Moss Landing Community Plan update
- ❑ SVGWB GSA Board meetings Ron & Eric (as possible interim Alt)
- ❑ Neighborhood Watch
- ❑ Multiple on-site inspections and review of bike path project
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ NMR&PD Ballot Committee re: tax measure for NCR&PD
- ❑ Special District Managers meeting
- ❑ Meeting with Moss Landing Chamber
- ❑ MRWPCA meetings – Ron & James

❖ **Improvements/Ideas/Suggestions**

- ❑ Consider installing backup generator for Office
- ❑ Consider replacing all of Moss Landing motor control centers
- ❑ Select areas for Saddle main valves and lateral replacement program

May-17





CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT

May 2017

Emergency calls for the month of May 2017:

- a) None.

Maintenance:

- a) High level float switch got replaced on 4/5/17.
- b) Drove jetting truck to Fairfield for service on 5/5/17.
- c) "No parking" signs got installed at well sites 1,2 and 3 on 5/19/17.
- d) High level float switch got replaced on 5/25/17.
- e) Continue to exercise valves in the distribution system.
- f) Continue to flush the fire hydrants.
- g) Run the stand-by engines at the water plant sites bi-weekly.
- h) Run the stand-by engines at the sewer lift station weekly.
- i) Cosmetic site/station maintenance.
- j) Cleaned storm drains.
- k) Jetted sewer mains.

Work Orders:

- a) 48 Hour notices - 58
- b) Final bill – read meter - 14
- c) Miscellaneous - 2
- d) Install / Change Meter - 71
- e) NSF Door Hanger - 1
- f) Turn On Service - 4
- g) Padlock Service, no tenant - 4

WORK ORDERS - 154

Fireline Install / Change meter - 3

TOTAL WORK ORDERS - 157

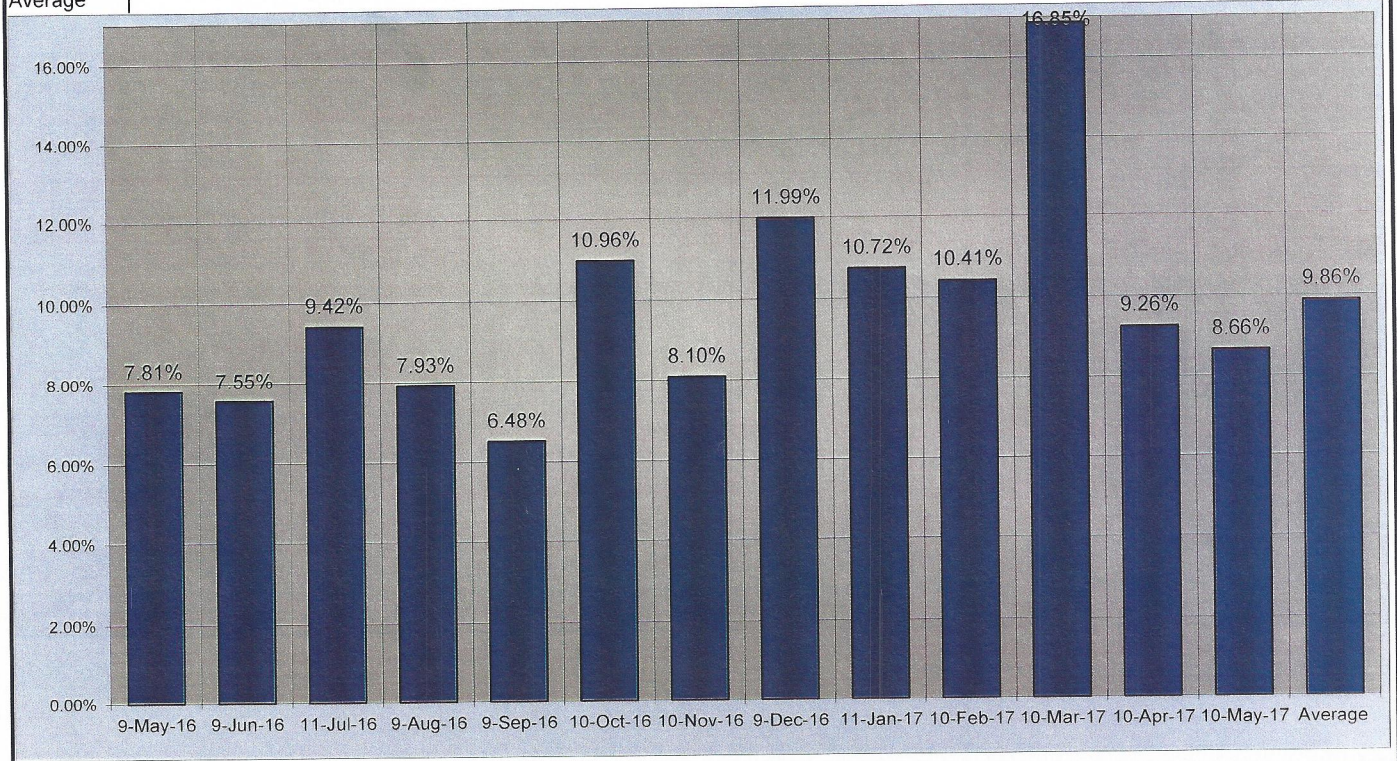


Castroville Community Services District



Percent Water Loss Monthly & Yearly

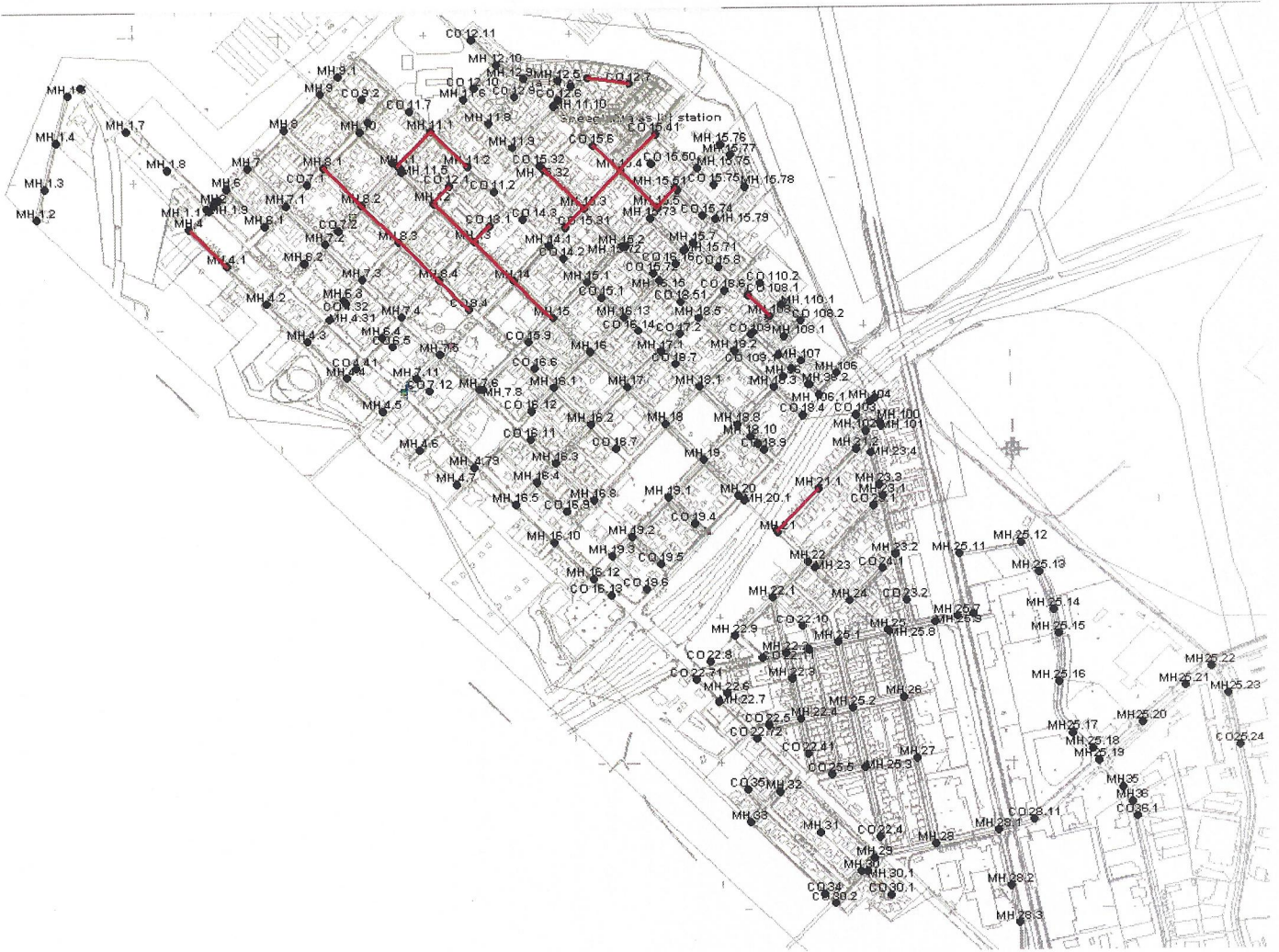
Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals		miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
9-May-16	2282356	2135000	3936000	10477000	18830356	17071769	Hydrant meters 262249 Jetting & Flushing 10k Leaks 6k. FD 5k. R.O. & Softner 4K	7.81%
9-Jun-16	2960372	3346000	4853000	11744000	22903372	20632937	Hydrant meters 330274 Jetting & Flushing 9k Leaks 133k. FD 5k. R.O. & Softner 4K	7.55%
11-Jul-16	4709675	6225000	2245000	12122000	25301675	22550315	Hydrant meters 316072 Jetting & Flushing 10k Leaks 30k. FD 5k. R.O. & Softner 4K	9.42%
9-Aug-16	3090805	3728000	3923000	12614000	23355805	20933378	Hydrant meters 414052 Jetting & Flushing 12k Leaks 100k. FD 4k. R.O. & Softner 4K	7.93%
9-Sep-16	4078732	3188000	4804000	12845000	24915732	22861880	Hydrant meters 330503 Jetting & Flushing 10k Leaks 30k. FD 4k. R.O. & Softner 4K	6.48%
10-Oct-16	3337985	3807000	4607000	13139000	24890985	21880735	Hydrant meters 207483 Jetting & Flushing 6k Leaks 0k. FD 4k. R.O. & Softner 4K	10.96%
10-Nov-16	1825566	3397000	4569000	13043000	22834566	20842683	Hydrant meters 141949 Jetting & Flushing 10k Leaks 30k. FD 4k. R.O. & Softner 4K	8.10%
9-Dec-16	1094936	1490000	3679000	10337000	16600936	14439227	Hydrant meters 30342 Jetting & Flushing 7k Leaks 60k. FD 4k. R.O. & Softner 4K	11.99%
11-Jan-17	2399417	2239000	3502000	7617000	15757417	13959236	Hydrant meters 43030 Jetting & Flushing 13k Leaks 50k. FD 4k. R.O. & Softner 4K	10.72%
10-Feb-17	3704112	4502000	3233000	3290000	14729112	13030437	Hydrant meters 141970 Jetting & Flushing 16k Leaks 10k. FD 4k. R.O. & Softner 4K	10.41%
10-Mar-17	2844962	3631000	2632000	6836000	15943962	12234580	Hydrant meters 274292 Jetting & Flushing 700k Leaks 30k. FD 4k. R.O. & Softner 4K	16.85%
10-Apr-17	2711139	3936000	0	10427000	17074139	15118127	Hydrant meters 321603 Jetting & Flushing 6k Leaks 30k. FD 4k. R.O. & Softner 4K	9.26%
10-May-17	2310817	1911000	4834000	10899000	19954817	17888487	Hydrant meters 311641 Jetting & Flushing 8k Leaks 10k. FD 4k. R.O. & Softner 4K	8.66%
Average								9.86%





Castroville
MAY 2017 JETTING

JUNE 2, 2017



CASTROVILLE COMMUNITY SERVICES DISTRICT



MORO COJO - ZONE 2 MONTHLY O&M REPORT

APRIL 2017

❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/4/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/11/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/18/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/25/2017

❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/4/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/11/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/18/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/25/2017

❖ JETTING ACTIVITIES

- ❑ Jetted sewer lines btwn MH #70 to-MH #71
- ❑ Jetted sewer lines btwn MH #71 to-MH #72
- ❑ Jetted sewer lines btwn MH #71 to-MH #74
- ❑ Jetted sewer lines btwn MH #71 to-MH #72
- ❑ Jetted sewer lines btwn Lift Station to-MH #69
- ❑ Jetted sewer lines btwn MH #74 to-MH #75

- ❑ Total jetted approx. 627 feet

❖ **OTHER MATTERS**

- ❑ Responded to 3 Underground Alert marking requests
- ❑ Rerouted sewer force main in preparation for new pedestrian overpass
- ❑ SWRCB-Reported "no-spill" 6/3/2017
- ❑ Performed inspection of all storm drains in September 2016
- ❑ Coordinated open space maintenance of field area mowing in May 2017

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are clear and detention ponds are clean & fence secured



MORO COJO MAY 2017 JETTING

6/6/2017



ID	Type	Activity	When Ended	Who	Why	Downstream Manhole ID	Upstream Manhole ID	Feet Jetted
Viva Ln/4	8" PVC	Jetted	5/2/2017	RG/JV	Routine	MH 70	MH 71	80.00 ft
Viva Ln/3	8" PVC	Jetted	5/2/2017	RG/JV	Routine	MH 71	MH 72	145.00 ft
Esperanza/field2	8" PVC	Jetted	5/2/2017	RG/JV	Routine	MH 71	MH 74	152.00 ft
Viva Ln/5	8" PVC	Jetted	5/2/2017	RG/JV	Routine	MH 69	MH 70	108.00 ft
Moro Cojo/field	8" PVC	Jetted	5/2/2017	RG/JV	Routine		MH 69	52.00 ft
Esperanza/Field	8" PVC	Jetted	5/2/2017	RG/JV	Routine	MH 74	MH 75	90.00 ft
Total Events							Feet Jetted	627

CASTROVILLE COMMUNITY SERVICES DISTRICT



MOSS LANDING (ZONE 3) MONTHLY O&M REPORT MAY 2017

❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/4/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/11/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/18/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/25/2017

❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/4/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/11/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/18/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/25/2017

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/4/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/11/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/18/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/25/2017

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/4/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/11/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/18/2017
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/25/2017

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #2 to-MH #3
- ❑ Jetted sewer lines btwn MH #10 to-MH #10.2
- ❑ Jetted sewer lines btwn MH #1 to-MH #9
- ❑ Jetted sewer lines btwn MH #1 to-MH #2
- ❑ Jetted sewer lines btwn MH #9 to-MH #10
- ❑ Jetted sewer lines btwn MH #3 to-MH #4
- ❑

- ❑ Total jetted approx. 2082 feet

❖ **OTHER MATTERS**

- ❑ Responded to 4 Underground Alert marking requests
- ❑ Need to resolve excessive flows at Sandholt Rd Lift Station
- ❑ Filed complaint with County re: illegal cross connection
- ❑ Working on grant application for \$2.5 Million for upgrades, replacements and repair of sewer system
- ❑ Repair damaged communications modules at Lift Stations #1, #3 and #4
- ❑ Perform Bi-annual inspection of grease traps @ various facilities in March and November-behind schedule
- ❑ Emailed notice of "no spill" to CIWQS 6-3-2017

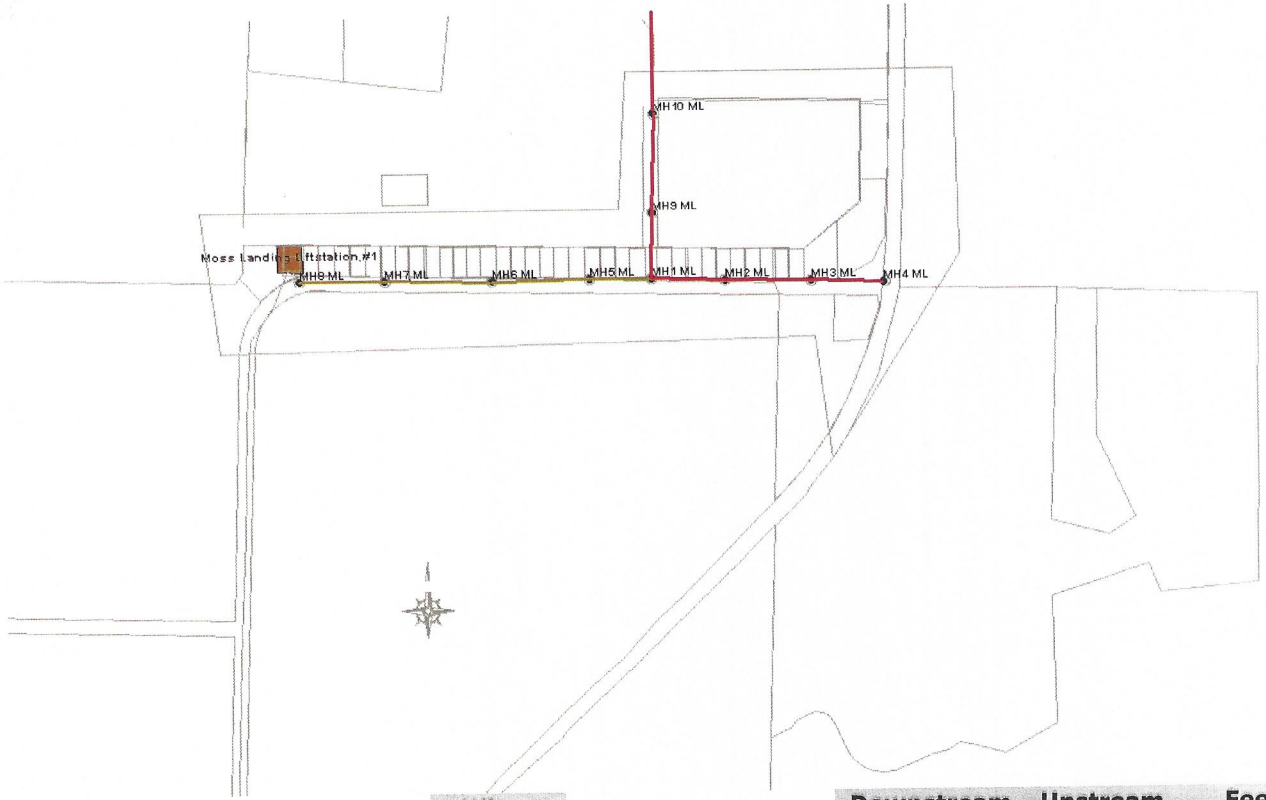
❖ **Improvements/CIP/Suggestions**

- ❑ Need to recoat or replace 12-15 manholes that internal walls are failing
- ❑ Completed modification of Sewer Allocation Plan



Moss Landing
MAY 2017 JETTING

6/7/2016



ID	Type	Activity	When Ended	Who	Why	Downstream Manhole ID	Upstream Manhole ID	Feet Jetted
MH3>MH2	8" Clay	Jetted	5/2/2017	RG/JV	Routine Maintenance	MH2 ML	MH3 ML	350.00 ft
MH10>CO10.2	8" Clay	Jetted	5/2/2017	RG/JV	Routine Maintenance	MH10 ML	CO10.2 ML	412.00 ft
MH9>MH1	8" Clay	Jetted	5/2/2017	RG/JV	Routine Maintenance	MH1 ML	MH9 ML	265.00 ft
MH2>MH1	8" Clay	Jetted	5/2/2017	RG/JV	Routine Maintenance	MH1 ML	MH2 ML	285.00 ft
MH10>MH9	8" Clay	Jetted	5/2/2017	RG/JV	Routine Maintenance	MH9 ML	MH10 ML	420.00 ft
MH4>MH3	PSM SDR35 8"	Jetted	5/2/2017	RG/JV	Routine Maintenance	MH3 ML	MH4 ML	350.00 ft
Total Events							Feet Jetted	2082

Accounts Receivable Summary

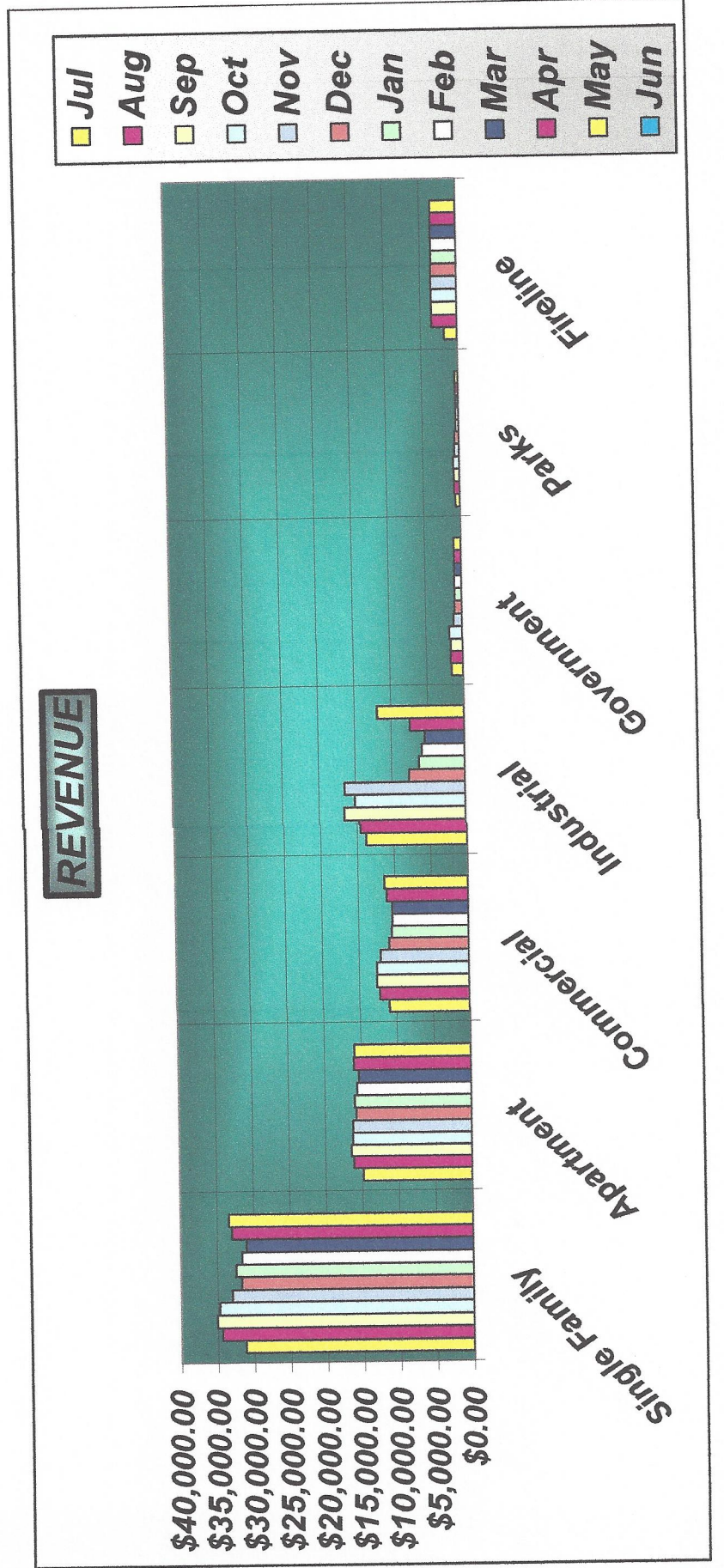
From 05/01/2017 Through 05/31/2017

Balance
34,690.01

	Minimum	Overage	Usage	Count	Total
PEN BALANCE	34,690.01				
MONTHLY-Charge					
ATER	31,664.55	33,474.03	2,391,006.00	1,401	65,138.58
RELINE	3,498.84	1.12	81.00	67	3,499.96
IRCHARGE	9,013.80	0.00	0.00	131	9,013.80
ATER CMPND	0.00	5.90	422.00	2	5.90
*Total Charge	44,177.19	33,481.05	2,391,509.00	1,601	77,658.24
MONTHLY-Miscellaneous					
ATER Miscellaneous	708.00			117	113,056.25
*Total Miscellaneous	708.00			117	113,056.25
MONTHLY-Payment					
ATER	-57,874.80			1,337	55,181.45
ATER Miscellaneous	-733.45			59	54,448.00
RELINE	-3,054.45			124	51,393.55
IRCHARGE	-7,511.88			4	43,881.67
ATER CMPND	-10.25			4	43,871.42
*Total Payments	-69,184.83			1,524	43,929.08
MONTHLY-Return Check					
ATER	57.66			1	43,366.46
*Total Return Check	57.66			1	43,329.08
MONTHLY-Deposit Applied					
ATER	-562.62			10	43,366.46
ATER Miscellaneous	-37.38			10	43,329.08
*Total Deposit Applied	-600.00			10	43,329.08
MONTHLY-Refund					
ATER	211.90			6	43,540.98
*Total Refund	211.90			6	43,540.98

Annual Water Revenue By Classification 2016-2017

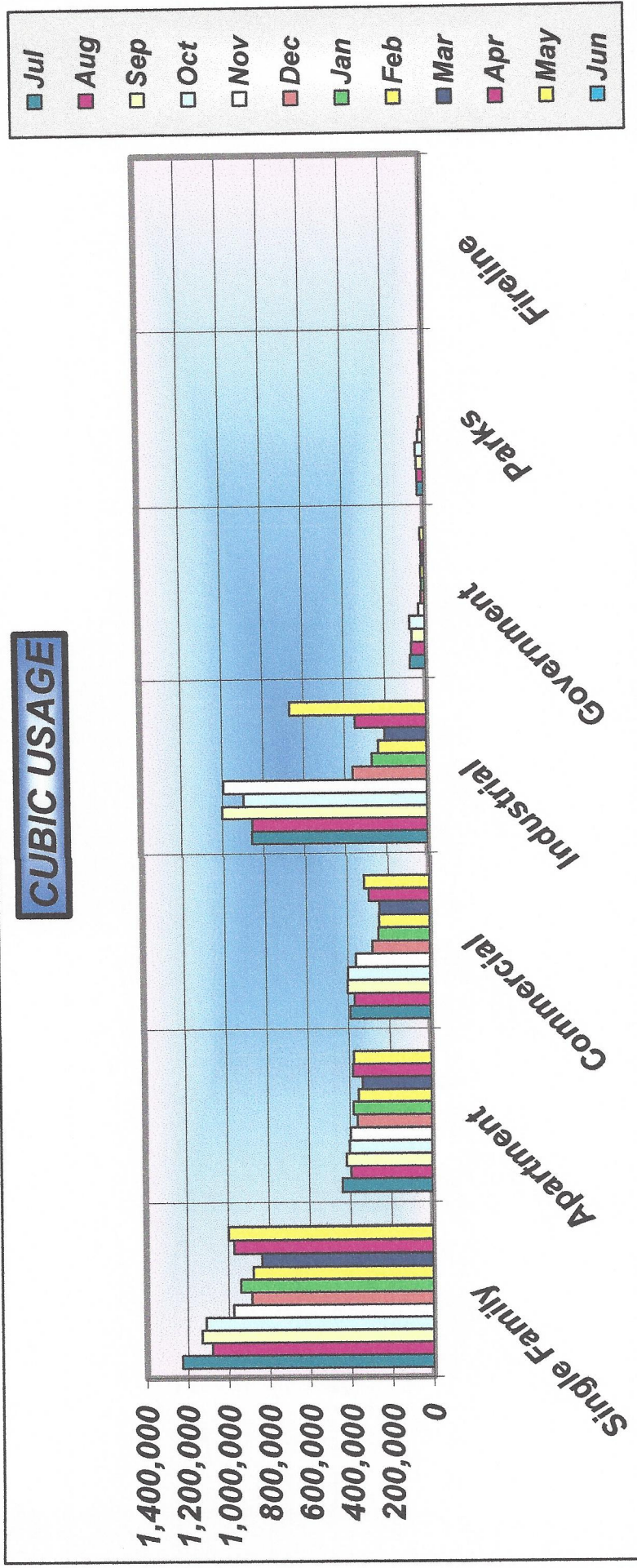
	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$31,206.95	\$14,887.64	\$10,935.22	\$13,784.54	\$1,557.85	\$635.85	\$1,781.41	\$74,789.46
Aug	\$34,429.58	\$16,169.14	\$12,212.53	\$14,536.72	\$1,689.78	\$772.76	\$3,501.57	\$83,312.08
Sep	\$35,111.96	\$16,508.45	\$12,635.23	\$16,583.70	\$1,652.40	\$800.81	\$3,500.79	\$86,793.34
Oct	\$34,793.51	\$16,287.70	\$12,594.82	\$15,126.21	\$1,808.71	\$862.87	\$3,500.41	\$84,974.23
Nov	\$33,021.91	\$16,216.45	\$12,081.58	\$16,506.98	\$1,177.18	\$674.67	\$3,524.92	\$83,203.69
Dec	\$31,678.75	\$15,735.01	\$10,866.78	\$7,652.85	\$1,006.60	\$611.33	\$3,473.12	\$71,024.44
Jan	\$32,487.82	\$15,983.17	\$10,485.52	\$6,314.06	\$975.36	\$461.53	\$3,503.34	\$70,210.80
Feb	\$31,635.73	\$15,641.38	\$10,432.64	\$5,890.70	\$1,007.33	\$393.91	\$3,500.08	\$68,501.77
Mar	\$30,947.03	\$15,319.47	\$10,375.79	\$5,426.07	\$941.77	\$384.95	\$3,505.64	\$66,900.72
Apr	\$32,999.92	\$16,019.41	\$11,123.30	\$7,454.08	\$972.98	\$399.79	\$3,499.82	\$72,469.30
May	\$33,389.20	\$15,928.80	\$11,442.83	\$11,931.90	\$1,015.30	\$450.25	\$3,499.96	\$77,658.24
Totals	\$361,702.36	\$174,696.62	\$125,186.24	\$121,207.81	\$13,805.26	\$6,448.72	\$36,791.06	\$839,838.07



Annual Water Usage By Classification 2016-2017

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,226,786	438,449	390,561	855,996	74,075	28,822	59	3,014,748
Aug	1,079,928	395,858	370,268	854,142	67,146	31,041	197	2,798,580
Sep	1,130,675	419,032	403,999	1,000,354	64,476	33,044	141	3,051,721
Oct	1,110,188	403,305	402,256	896,249	75,642	37,477	115	2,925,232
Nov	975,303	398,530	363,079	994,875	30,533	24,034	101	2,786,455
Dec	886,165	364,144	279,711	362,437	18,347	19,510	64	1,930,378
Jan	940,372	383,053	250,724	266,809	16,116	8,810	324	1,866,208
Feb	878,557	357,493	246,947	236,569	18,400	3,980	91	1,742,037
Mar	834,951	336,042	243,720	203,382	13,717	3,340	487	1,635,639
Apr	971,863	384,337	296,283	348,239	15,946	4,400	72	2,021,140
May	998,530	378,738	319,103	668,084	18,969	8,004	81	2,391,509
Jun								
Totals	11,033,318	4,258,981	3,566,651	6,687,136	413,367	202,462	1,732	26,163,647

CUBIC USAGE





**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
05/13/17	0.92	0.89	193
05/14/17	0.92	0.90	193
05/15/17	0.92	0.90	190
05/16/17	0.92	0.90	190
05/17/17	0.92	0.90	191
05/18/17	0.93	0.90	190
05/19/17	0.93	0.90	191
05/20/17	0.93	0.90	191
05/21/17	0.93	0.90	191
05/22/17	0.93	0.90	188
05/23/17	0.93	0.90	187
05/24/17	0.93	0.90	184
05/25/17	0.93	0.90	183
05/26/17	0.94	0.90	190
05/27/17	0.94	0.90	190
05/28/17	0.94	0.90	190
05/29/17	0.94	0.90	190
05/30/17	0.94	0.90	187
05/31/17	0.94	0.91	186
06/01/17	0.95	0.91	190
06/02/17	0.95	0.91	191
06/03/17	0.95	0.91	191
06/04/17	0.95	0.91	191
06/05/17	0.95	0.91	191
06/06/17	0.95	0.91	191
06/07/17	0.95	0.91	188
06/08/17	0.95	0.91	189
06/09/17	0.96	0.91	188
06/10/17	0.96	0.91	188
06/11/17	0.96	0.91	188
06/12/17	0.96	0.91	184

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

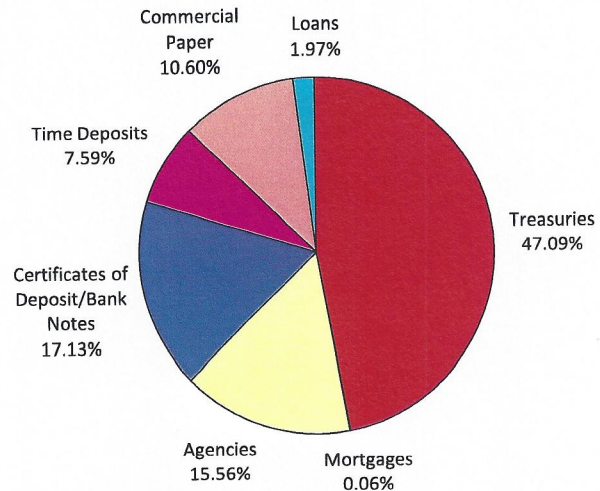
Quarter Ending 03/31/17

Apportionment Rate: 0.78%
 Earnings Ratio: 0.00002126194403179
 Fair Value Factor: 0.999175951
 Daily: 0.85%
 Quarter to Date: 0.78%
 Average Life: 180

**PMIA Average Monthly
Effective Yields**

May 2017 0.925%
 Apr 2017 0.884%
 Mar 2017 0.821%

**Pooled Money Investment Account
Portfolio Composition
05/31/17
\$72.4 billion**



Based on data available as of 6/12/2017

**CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of May 31, 2017

Ending balance as of April 28, 2017 \$10,805,977.23

RABOBANK, GENERAL FUND - Revenue and Expenses

Beginning Balance	496,527.18
Water Receipts	69,511.93
Water-Miscellaneous Receipts	5,108.14
MRWPCA Saniatio Fees for Moss Landing Zone 3	37,898.69
Interest Earned	4.45
Wire Transfer to LAIF 5-1-2017	(260,000.00)
Expenses (Checks Written)	(150,355.56)
Misc. Short	(1.50)
Bank Fees & NSF Check	(99.66)
Credit Card Fees	(126.24)
Ending Balance for General Fund	<u>198,467.43</u>

RABOBANK, CUSTOMER DEPOSIT FUND

Beginning Balance	60,528.48
New Deposits (opened accounts)	480.00
Interest Earned	1.11
Deposits Returned or Applied to Accounts	(600.00)
Ending Balance for Customer Deposit Fund	<u>60,409.59</u>

LAIF FUND

Beginning Balance	7,586,484.80
Incoming Wire Transfer from Rabobank 5-1-2017	260,000.00
Ending Balance for LAIF	<u>7,846,484.80</u>

CAMP FUND

Beginning Balance Sewer (Zone 1) Capital Improv Account	113,770.91
Monthly Interest Earned	94.04
Ending Balance Camp Federal Security Account	<u>113,864.95</u>

Beginning Balance Sewer (Zone 1) Reserves Account	225,077.73
Monthly Interest Earned	186.04
Ending Balance CAMP Federal Security Account	<u>225,263.77</u>

Cal TRUST-INVESTMENT

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,323,588.13
Income Distribution	2,355.22
Unrealized GAIN (Loss)	2,316.68
Ending Balance Cal TRUST	<u>2,328,260.03</u>

New Balance as of May 31, 2017	10,772,750.57
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Castroville Community Services District

List of Checks for May 2017

Date	Number	Name	Memo	Amount
General Fund Checking				
05/01/2017	24177	CalPERS	Employees Health Benefits-May	\$ 7,700.00
05/01/2017	24178	Stanley Steamer	Shampoo Board Room Carpet	\$ 180.00
05/10/2017	24179	ACWA JPIA	Employees Dental/Vision/EAP	\$ 763.32
05/10/2017	24180	All Safe Security Alarm	Quarterly Alarm Monitoring	\$ 168.00
05/10/2017	24181	Aramark Uniform Services, Inc.	Operator Uniforms & Mats	\$ 133.19
05/10/2017	24182	AT&T	Monthly Telephone Services	\$ 123.77
05/10/2017	24183	California Water Service Co.	Water Meters @ Lift Stations	\$ 80.14
05/10/2017	24184	Employee Relations	Human Resource Services	\$ 40.00
05/10/2017	24185	Exxon Mobile	Fuel for Trucks	\$ 146.69
05/10/2017	24186	HD Supply Waterworks	Registers for Meters	\$ 19,585.83
05/10/2017	24187	J Johnson & Company	New Laterals & Repair & Maintenance	\$ 14,928.41
05/10/2017	24188	Life Support Controls LLC	Lift Station & Well Sites Maintenance	\$ 1,965.85
05/10/2017	24189	Monterey Bay Analytical	Water Testing Fees	\$ 496.00
05/10/2017	24190	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 1,961.00
05/10/2017	24191	NCRPD	Quarterly Ext Recreational Services	\$ 27,087.25
		continued	Well Site Yard Maintenance	\$ 526.93
05/10/2017	24192	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,310.62
05/10/2017	24193	Praxair Distribution, Inc.	Well Site Supplies	\$ 82.50
05/10/2017	24194	Principal Life Group	Employees Life Insurance Policy	\$ 74.04
05/10/2017	24195	Redshift Internet Services	DSL Service	\$ 69.99
05/10/2017	24196	Cardmember Service-Eric	Signs for Office Building	\$ 315.40
		continued	Board Snacks & Vehicle Supplies	\$ 17.51
05/10/2017	24197	Cardmember Service-Lidia	Operator Cellular Phones	\$ 71.91
		continued	Monthly Web Service Fees	\$ 124.95
05/10/2017	24198	West Valley Construction	Line Repair & Axtell & Pajaro	\$ 4,200.00
	24199-			
05/11/2017	24203	District Employees'	Bi-Weekly Net Payroll	\$ 9,448.53
05/11/2017	24204	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,105.27
05/11/2017	24205	VALIC	Bi-Weekly Deferred Comp	\$ 1,365.00
05/11/2017	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 4,992.20
05/11/2017	2	EDD	Bi-Weekly Payroll Taxes	\$ 827.64
05/25/2017	24206	Adriana Melgoza	5-16-2017 Board Meeting	\$ 100.00
05/25/2017	24207	Aramark Uniform Services, Inc.	Operators Uniforms & Mats	\$ 271.36
05/25/2017	24208	PERS	Employees Health Benefits-June	\$ 11,979.20
05/25/2017	24209	Casillas Ag Repair	Tools/scrapers Stainless	\$ 130.00
05/25/2017	24210	Castroville Hardware	Parts and Supplies	\$ 11.82
05/25/2017	24211	Central Tires & Rim	4 Tires for 2012 Chevy Truck	\$ 1,100.00
05/25/2017	24212	Glenn G. Oania	5-4-17 & 5-16-17 Board Meetings	\$ 200.00
05/25/2017	24213	James R. Cochran	5-16-2017 Board Meeting	\$ 100.00
05/25/2017	24214	Jonathan Varela	Cell Phone Monthly Reimbursement	\$ 40.00
05/25/2017	24215	Monterey Bay Analytical Services	Water Testing Fees	\$ 1,168.00
05/25/2017	24216	NCRPD	Open Space & Sites Maintenance	\$ 1,533.94
05/25/2017	24217	Pacific Gas & Electric	Street Lights Zone 1 & 2	\$ 4,117.87
		continued	Well Sites	\$ 7,313.07
		continued	Office	\$ 218.62
		continued	Steel Garage	\$ 16.53
		continued	Lift Stations Zone 1 & 2	\$ 1,071.85
		continued	Lift Stations Zone 3	\$ 1,094.48

Date	Number	Name	Memo	Amount
05/25/2017	24218	Praxair Distribution, Inc.	Well Site Supplies	\$ 205.15
05/25/2017	24219	Ronald J. Stefani	5-4-17 & 5-16-17 Board Meetings	\$ 200.00
05/25/2017	24220	Silke Communications	Install Radio into Chevy HHR	\$ 636.89
05/25/2017	24221	Silvestre Montejano	5-16-17 Board Meeting	\$ 100.00
05/25/2017	24222	USA Bluebook	Sewer Tool-Catch Basin Spoon	\$ 272.11
	24223-			
05/25/2017	24227	District Employees'	Bi-Weekly Net Payroll	\$ 9,159.96
05/25/2017	24228	VALIC	Bi-Weekly Deferred Comp	\$ 1,365.00
05/25/2017	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 4,866.70
05/25/2017	2	EDD	Bi-Weekly Payroll Taxes	\$ 800.97
05/25/2017	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,092.79
05/25/2017	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,297.31
Total General Fund-Checking				\$ 150,355.56

Customer Deposit Fund

05/31/2017	3743	Leonel Ramos	Deposit Refund	\$ 8.69
05/31/2017	3744	Maria Roman	Deposit Refund	\$ 23.85
05/31/2017	3745	Lucy Jimenez	Deposit Refund	\$ 39.45
05/31/2017	3746	Harnandan Mohar	Deposit Refund	\$ 60.00
05/31/2017	3747	Lupe Baloca	Deposit Refund	\$ 44.87
05/31/2017	3748	Tami L. Nagle	Deposit Refund	\$ 35.04
05/31/2017	3749	Castroville CSD	May Closures	\$ 388.10
Total Customer Deposit Fund				\$ 600.00

Calendar for Year 2017 (United States)

January						
Su	Mo	Tu	We	Th	Fr	Sa
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April						
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May						
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July						
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August						
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October						
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November						
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December						
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Holidays:			
Jan 1	New Year's Day	Nov 10	Veterans Day (observed)
Jan 2	'New Year's Day' observed	Nov 11	Veterans Day
Jan 16	Martin Luther King Jr. Day	Nov 23	Thanksgiving Day
Feb 20	Presidents' Day	Dec 25	Christmas Day
May 29	Memorial Day		
Jul 4	Independence Day		
Sep 4	Labor Day		
Oct 9	Columbus Day (Most regions)		

Calendar generated on www.timeanddate.com/calendar