



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

President – Adriana Melgoza
Vice President – James R. Cochran
Director – Glenn Oania
Director – Ron Stefani
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JUNE 16, 2020 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the June 16, 2020 meeting of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at Lidia@castrovillecsd.org by 5:00 p.m. on Monday, June 15, 2020; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/841596749>. If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/841596749>. You can also dial in using your phone. United States: +1 (571) 317-3122. Access Code: 841-596-749.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

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CONSENT CALENDAR:

1. Approve the Draft Minutes of the Budget & Personnel Committee Meeting of May 14, 2020 – **motion item**
2. Approve the Draft Minutes of the Regular Board Meeting of May 19, 2020 – **motion item**

CORRESPONDENCE:

1. Letter to Castroville CSD from water customer/Spencer family thanking the district for its service in this time of crisis (covid-19 pandemic).
2. Letter to California Transportation Commission from Castroville CSD in support for the State Route 156 Castroville Boulevard Interchange Project for Senate Bill 1 Funding
3. Memo to Recycled Water Committee from Monterey One Water General Manager Paul A. Sciuto to discuss and consider any options relative to the PWM Expansion Project and the SEIR not certified).

INFORMATIONAL ITEMS:

1. *Monterey Herald* – Coastal Commission expected to consider Cal Am project in August
2. *Monterey County Weekly* – Regarding the Pure Water Monterey expansion proposal
3. Lozano Smith Attorneys At Law Client News Brief, November 2019, Number 65 – New Laws will Impact Public Work Projects
4. WRime Report – Implications of Findings

PRESENTATION:

1. None

NEW BUSINESS:

1. Department of Finance to provide Castroville CSD with a population count for its service area – Eric Tynan, General Manager
2. Approve Resolution No. 2020-05, Approving Professional Engineering Services Proposal for Washington Sewer Trunk Line Bypass 30% Design Work – **motion item**
3. Approve Resolution No. 2020-06, Authorizing a Financial Assistance Application for Enhancement of Existing District Water Infrastructure – **motion item**
4. Approve "Castroville CSD Investment and Deposit Policy" for fiscal year 2020/2021 – **motion item**
5. The Board will take action to designate Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6) - **motion item**

UNFINISHED BUSINESS:

1. Resolution No. 20-4 Adopting the District Budget for FY 2020/2021 for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3) and 5 year CIP – **motion item**

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- Recommendation of the Budget & Personnel Committee (Directors: Stefani and Padilla) to consider along with the annual income and operating budget for fiscal year 2020/2021:
 - Extended recreational services with North County Recreation & Park District
 - Includes Zone 1, water rate increases 7% for 2020/2021 per summary of Ordinance No. 66, adopted January 2016
 - Includes Zone 2, sewer rate increases 4% for 2020/2021 per summary of Ordinance No. 67, adopted July 2016
 - Three (3%) percent salary increases for all senior District staff and 3.45% Operator II and 3.85% Operator I.
 - Capital Improvement Projects
- 2. Status of well levels - Eric Tynan, General Manager
- 3. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – Eric Tynan, General Manager
- 4. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – Eric Tynan, General Manager
- 5. Progress report on Design for Reservoir No. 4 Fill Modification Project – Eric Tynan, General Manager

CLOSED SESSION:

1. Pursuant to Government Code Section. 54957, Public Employee Performance Evaluation, Title: General Manager

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Directors Ron Stefani and James Cochran
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Director Ron Stefani
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

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- c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- 3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
- 4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of May 2020 – motion item

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, July 21 2020 at 4:30 p.m.
CLOSE:

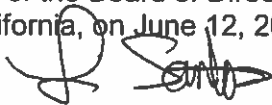
Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on June 12, 2020, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on June 12, 2020.



Lidia Santos, Board Secretary