



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

President – James R. Cochran
Vice President – Glenn Oania
Director – Cosme Padilla
Director – Ron Stefani
Director – Adriana Melgoza

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, FEBRUARY 16, 2021 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the November 17, 2020 meeting of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at Lidia@castrovillecsd.org by 5:00 p.m. on Monday, February 15, 2021; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/767644773>. If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/767644773>. You can also dial in using your phone. United States: +1 (408) 650-3123. Access Code: 767-644-773.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

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CASTROVILLE COMMUNITY SERVICES DISTRICT

CONSENT CALENDAR:

1. Approve the Draft Minutes of the Regular Board Meeting of January 19, 2021 – **motion item**

CORRESPONDENCE:

1. Letter to Office Manager Lidia Santos from American Public Works Association announcing she has been selected as Monterey Bay Chapter's Administrative Manager of the Year.
2. Letter to General Manager Eric Tynan from Redistricting Partners regarding any agencies still in at-large election systems will face increasing pressure to convert to districts under the CVRA.
3. Letter to General Manger Eric Tynan from ACWA JPIA as Castroville CSD received the "President's Special Recognition Award" for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums" in the Liability Program for the period (10/01/2016-09/30/2019) and Property Program for the period (04/01/2016-03/31/2019).

INFORMATIONAL ITEMS:

1. *Monterey Herald* – Judge voids Monterey County approval of Cal Am desal plant project
2. Water industry Effective Groundwater Supply Management Certificate of Completion
General Manager J. Eric Tynan
3. American Water Works Association CA-NV Section Backflow Prevention Assembly General Tester Eudoxio L. Orozco, Jr.
4. Groundwater Treatment Techniques Online-Part 1 & 2 Operator Jonathan Varela
5. Level 1 Assessment Performance and Reporting Online-Part 2 Operator Jonathan Varela

PRESENTATION:

1. None

NEW BUSINESS:

1. Consider approving proposal for Professional Services for Castroville CSD Well No. 6 Project, not to exceed \$131,450 submitted by Pueblo Water Resources, Inc. – **motion item**
2. Consider approving Castroville CSD Actuarial Study of Retiree Health Liabilities Under GASB 74/75, Roll-forward Valuation as of June 30, 2019, Measurement Date June 30, 2020 for Fiscal Year-End June 30, 2021 as prepared by Total Compensation Systems- **motion item**

UNFINISHED BUSINESS:

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – Eric Tynan, General Manager
2. Approve Request from Monterey County Water Resources Agency for Castroville CSD to contribute \$83,000 for the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley* project with Resolution No. 2021-01, A Resolution of the Board of Directors of Castroville CSD, Authorizing A Contribution to the Monterey County Water Resources Agency Toward Matching Grant Funds – **motion item**
3. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – Eric Tynan, General Manager
4. Update on new and proposed constructions projects – Eric Tynan, General Manager

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5. Update on Cal Trans Merritt//SR183 Castroville Multimodal Community Enhancement Project – Eric Tynan, General Manager
6. Update on Request for audit proposals for fiscal year end 2020/2021 – Eric Tynan, General Manager

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani and General Manager Eric Tynan
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Director Ron Stefani
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Sa Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of January 2021 – motion item

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, February 16, 2021 at 4:30 p.m.
CLOSE:

Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on February 12, 2021, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on February 12, 2021.


Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
January 19, 2021

President James Cochran called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present (Virtual GoToMeeting): President James Cochran, Director Cosme Padilla, Director Ron Stefani and Director Adriana Melgoza

Absent: Vice President Glenn Oania

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: Grant Leonard

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by General Manager Eric Tynan at the request of President James Cochran.

PUBLIC COMMENTS

1. None.

CONSENT CALENDAR

1. A motion was made by Ron Stefani and seconded by Cosme Padilla to approve the minutes of the December 15, 2020 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	4	Directors:	Melgoza, Cochran, Stefani and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Oania

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter of Support for the Salinas Valley Basin Groundwater Sustainability Agency Round 1 Proposition 68 Sustainable Groundwater Management Implementation Grant to California Department of Water Resources.
2. Memorandum of Understanding for Conducting Annual FOG Education Program from Monterey One Water to Castroville CSD.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *Monterey County Herald* – Cal Am sues water management district over public takeover report
2. *Monterey County Herald* – Fossil water may be vanishing
3. Salinas Valley Water Coalition information transmitted via email regarding the SVBGSA Forebay Subbasin GSP, Projects and Management Actions
4. Salinas Valley Water Coalition information transmitted via email regarding the SVBGSA and Forebay Subbasin Committee Pumping Allocation Discussion

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Per Monterey County Elections Department correction to term limit. Under Elections Code section 10515(b) approving the appointments of qualified nominee (Cochran) regarding the open seat not filled during election, by Board appointment at the 17th of November 2020 board meeting, Cochran for a term of 4 years not 2 years – Per General Manager Eric Tynan, the District was notified via email by the Monterey County Elections Department that per Elections Code 10515(b), since James Cochran was appointed to the seat where no other person filed for a declaration of candidacy, he will serve the full term and will be up for election in 2024. If there were a vacancy, the Government Code 1780 rules would apply to fill the vacancy and the term. Office Manger Lidia Santos spoke with the Monterey County Elections Department as well and they apologized for the confusion. President Cochran was pleased to hear this news. The Board and staff congratulated him on his 4 year term.
2. UMS water billings software upgrade complete – Eric Tynan, General Manager had Office Manager Lidia Santos update the Board on the status of the UMS software. Per Office Manager Lidia Santos on the 5th of January 2021, Castroville CSD went live with UMS, the new water billing software upgrade. Staff (mainly the Customer Service/Billing Clerk Lupe Ibarra) were integral in getting this conversion accomplished and working with the Implementation Project Manager Sherri Walls to finalize this project. Although a bit delayed due to the server being lost in route and critical staff out on both ends, we are very pleased with the outcome as there will be more payment options and information for the customers when viewing their water bills. Castroville CSD staff as needed will be scheduling 16 hours of training for an overview of UMS and its functionalities as per the contract agreement.

UNFINISHED BUSINESS:

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan reported to the Board that he has signed the grant agreement for Zone 3 Moss Landing. He continues to work with Ms. Nilsen as she is such a great resource to the District and has been very helpful. He has asked her to provide him with a flow chart of the grants the District has been awarded and timeline of when funds would be disbursed. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
2. Request from Monterey Country Water Resources Agency for Castroville CSD to donate \$83,000 for the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley* project (pending District Legal Counsel Christine Kemp's legal opinion). The project consists of destruction of approximately one hundred (100) inactive and abandoned wells in the coastal Salinas Valley to prevent the migrations of nitrate-and seawater-contaminated groundwater into aquifers that are a source of drinking water, including wells that supply water for the Castroville community – General Manager Eric Tynan reported to the Board that District Legal Counsel is still working on the resolution and gathering information. As Mr. Kemp mentioned at last month's board meeting she wants to make sure this Project directly benefits Castroville CSD and a guarantee that the work would be done and funds contributed would be used as stated. He will follow-up with her to get further clarification on the status of the resolution. A motion is made by Ron Stefani and seconded by Cosme Padilla to table this item for the next regularly scheduled board meeting, The motion carried by the following roll call votes:

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AYES: 4 Directors: Melgoza, Cochran, Stefani and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: Oania

3. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – General Manager Eric Tynan has continually reminded the Board that Cal Am refiled its application for the Monterey Peninsula Water Supply Project, to obtain a Coastal Development Permit for a desalination facility, with the California Coastal Commission and urged the commission to schedule a new hearing date as soon as possible per their press release. Per General Manager Eric Tynan it will probably be a couple of months before a hearing date is scheduled. In other news three new members have been appointed to the Monterey One Water Board of Directors. Two out of the three new members may not be in support of the desal project.
4. Update on new and proposed constructions projects – General Manager Eric Tynan reported to the Board that last week there were several leaks detected between the valves and meters of the Thistle Manor project, which have since been fixed by the builder. The Housing Authority Project also had a leak but it was on their side, therefore their responsibility to repair. As mentioned last month, the Hartnell project has connected to water and sewer services. As for the other potential construction projects, there has still been no further development that he has been made aware of.
5. Update on Cal Trans Merritt/SR 183 Castroville Multimodal Community Enhancement Project – General Manager Eric Tynan reported to the Board that he has not been updated with any new information. However, he has provided them with a lot of data on the problem areas that need to be addressed. For those interested, he also has a copy of the project plans available at the District office.
6. Consider approving Request for Statement of Qualifications for Professional Services for Deep Well #6 for Castroville CSD – General Manager Eric Tynan notified the board that the District only received one Request for Statement of Qualifications for Professional Services for Deep Well #6 and it was from Pueblo Water Resources Inc. (Pueblo), which is preferable as they are the most qualified for this project. Since there was only one Request of Qualifications for Professional Services for Deep Well #6 received, there was no need for the selection committee to meet. A motion was made by Ron Stefani and seconded by Adriana Melgoza to approve the Request for Statement of Qualifications for Professional Services for Deep Well #6 for Pueblo. The motion carried by the following roll call votes:

AYES: 4 Directors: Melgoza, Cochran, Stefani and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: Oania

7. Update on Request for audit proposals for fiscal year ended 2020-2021 – General Manager Eric Tynan had Lidia Santos Office Manager provide the update. Ms. Santos informed the Board that a Request for Proposals for Professional Audit Services was published on the 7th of January 2021 in the Monterey County Weekly and posted on the Castroville CSD website as well. Proposals are due the 5th of February by 4:00 p.m. and contract awarded by the Board at the March 16, 2021 board meeting. The published notice can be viewed on page 33 of this board packet. The detailed information on the Request for Proposal requirements can be viewed and downloaded on the District website at www.castrovillecsd.org for those interested. A copy is also available to view on pages 34-40 of this board packet.

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BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that there was no regular meeting in the month of December. As mentioned by General Manager Eric Tynan, three new MIW Board Members have been appointed and they are from the City of Salinas, City of Seaside and City of Del Rey Oaks. MWI still needs to vote on the EIR for the Expanded Project and these new members will have an impact on how they vote.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Director Ron Stefani stated he was not able to attend the meeting and had Grant Leonard, his alternate representative for the SVBGSA attend the meeting in his place. Mr. Leonard stated that at this meeting they approved a scope of work to complete a strategic plan for the SVBGSA. There was also a great presentation by the Salinas Basin Agricultural Stewardship Group and Coalition for Urban/Rural Environmental Stewardship on the Salinas Valley Water Replacement Program.
3. Update on meetings or educational classes attended by the Directors –None to report at this time.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – December 2020. A motion was made by Adriana Melgoza and seconded by Ron Stefani to pay all bills presented. The motion carried by the following roll call votes:

AYES:	4	Directors: Melgoza, Cochran, Stefani and Padilla
NOES:	0	Directors:
ABSENT/NOT		
PARTICIPATING:	1	Directors: Oania

There being no further business, a motion was made by Adriana Melgoza and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	4	Directors: Melgoza, Cochran, Stefani and Padilla
NOES:	0	Directors:
ABSENT/NOT		
PARTICIPATING:	1	Directors: Oania

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The meeting adjourned at 5:11 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

James Cochran
President



January 20, 2021

Ms. Lidia Santos
Castroville CSD
11499 Geil Street
Castroville, CA 95012

Subject: Monterey Bay Chapter American Public Works Association
2020: *Administrative Manager of*

Dear Lidia (sent by email: Lidia@castrovillecsd.org)

Congratulations!

It gives me great pleasure to let you know that after careful review and subsequent recommendation by the Awards Committee, the Board of Directors is very pleased to announce that you have been selected as the **Monterey Bay Chapter's Administrative Manager of the Year.**

This is a special recognition of your involvement with a wide range of Capital Projects, City Engineering Support and Construction activities for various public works projects. In addition, with your roles of Office Manager and Assistant District Manager, you have overseen many improvements to the office finance and operating systems. You also provide critical support to the CSD Board and have demonstrated outstanding expertise in the customer services functions. Your assistance over the years to the Monterey Bay Chapter of APWA has been especially commendable and appreciated. We are pleased to recognize your outstanding work and I am sure that your co-workers at the Castroville CSD. are especially proud of your award!

As you know from other Chapter announcements, we will be virtually celebrating your award at the Chapter's annual awards meeting.

Zoom Log in information: Wednesday, January 27, 2021 at 11:30 AM

<https://us02web.zoom.us/j/82886491269?pwd=T0dibFFTcTJQbG1uaFA4NGNRRRlhzQT09>

Meeting ID: 828 8649 1269

Passcode: 935470

Dial by your location.

+1 669 900 6833 US (San Jose)

We look forward to your virtual attendance and acceptance of your award at our meeting on the 27th.

Sincerely

John I. Wallace, PE
Director, Awards
johnw@wallacegroup.us
805 431 9732

Eric Tynan
General Manager
Castroville Community Services District
PO Box 1065
Castroville, CA 95012-1065

Dear Eric Tynan,

Despite all the challenges facing the local governments this year, one more lies ahead. In 2021, any agencies still in at-large election systems will face increasing pressure to convert to districts under the CVRA. At the same time, all agencies with districted election systems will have to undergo a redistricting in order to rebalance population based on the new census.

At any time, managing a redistricting or a conversion to districted elections can be a challenge. However, there are several factors adding to the burden for local governments in the coming year.

A new California law known as the Fair Maps Act requires additional outreach, public transparency, and opportunities for public engagement than ever before. Cities and counties must adhere to, or exceed, a set of requirements for the number of meetings, publication of draft maps, and presentation of information online. While special districts are not required to follow this new law, many are being advised to follow as much of it as practical, viewing it as a best practice within redistricting.

For those without election districts, a new section of the California Voting Rights Act, known as the “safe harbor” provisions, require a conversion process with five hearings, public input, and several other steps that are designed to create an open, transparent process.

Both conversion and redistricting now require the use of specific datasets from the Census that identify population and ethnic/racial information which must be considered when drawing new district lines. Additionally, a new state law requires a reallocation of incarcerated populations for the purposes of redistricting. Population from any institutions within the Antelope Valley Air Quality Management District boundaries will be moved back to their residence before being arrested, and population incarcerated in other parts of the state would be moved back to the Air Quality Management District, for determining the population, if they were living in the district’s boundaries before being incarcerated.

In addition to the legal requirements, the public and the media are demanding opportunities to engage in redistricting. A recent poll by Open California found that 98% of voters believe local governments should have open and transparent redistricting. Voters strongly support requirements that agencies make maps public, have additional public hearings, and do not draw lines to advantage incumbents, candidates or political parties – all elements of the California Fair Maps Act.

The COVID restrictions on large in-person gatherings will complicate this work. Even if we reach a point in the spring or summer where much of this health crisis has abated, it is likely that some online opportunities for public engagement will need to be provided for individuals or groups that are unable or unwilling to participate in an in-person public setting.

The timeline for redistricting or conversion to districts under the CVRA is being compressed due to a likely delay in the release of Census data and a requirement that agencies with a June Primary complete

the process by January 7, 2022 and those with only a November General election complete the process by June 10th of that year.

Finally, the number of agencies that are in districts and therefore need to conduct a redistricting has ballooned in recent years. Additionally, many agencies used to have odd-year elections, and therefore they could conduct their redistricting a year later – but they are now forced to do redistricting on the same timeline as the state and all other agencies.

Fortunately, we are prepared to assist the Antelope Valley Air Quality Management District in this process.

Redistricting Partners has worked with dozens of agencies over the past decade, assisting with California Voting Rights Act analysis and conversion to districts, and traditional redistricting. Our 2011 clients included several cities, school boards, community college districts, and many special districts. For 2021 we are already contracted with the cities of Carpinteria, Berkeley and Napa and have been selected by the City of Long Beach to conduct their first independent commission redistricting process.

Redistricting Partners is also trusted by state associations and foundations. We have performed contracts for the Irvine Foundation and several community-based organizations. We have a systemwide contract with the Foundation for California Community Colleges, and the California School Boards Association.

We have a bipartisan staff and strong non-partisan credentials including experts in redistricting and community engagement, with decades of work with local governments and nonprofit community groups alike. You can see our team and their experience here: <http://redistrictingpartners.com/about/>

We also have conducted this work within the confines of our current COVID restrictions on large in-person meetings. We completed the CVRA districting process in the city of Napa entirely online, including public engagement and changes to maps which were conducted entirely through web-based conference meetings.

To make things easier, we have published a standard scope of work that can be found on our website at <http://redistrictingpartners.com/services/>. This outlines the services we provide for clients who are required to convert under the CVRA and those that are redistricting under the new Fair Maps Act process, including the hearings, data, mapping, and every step through the final processing of new district boundaries with county registrars.

Please contact us at info@redistrictingpartners.com or call us at 800-996-1019 with any questions or to setup a time to do a videoconference or call to discuss your needs in this upcoming redistricting cycle.

Sincerely,



Paul Mitchell

Owner, Redistricting Partners



ACWA JPIA

P. O. Box 619082
Roseville, CA 95661-9082

phone
916.786.5742
800.231.5742

www.acwajpia.com

President

E.G. "Jerry" Gladbach

Vice President

Tom Cuquet

Chief Executive Officer

Walter "Andy" Sells

Executive Committee

Fred Bockmiller

Tom Cuquet

David Drake

E.G. "Jerry" Gladbach

Brent Hastey

Melody A. McDonald

Randall Reed

J. Bruce Rupp

Pamela Tobin

Core Values

- People
- Service
- Integrity
- Innovation

January 13, 2021

Castroville Community Services District (C027)
P.O. Box 1065
Castroville, CA 95012-1065

General Manager:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Castroville Community Services District (C027) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2021.

Sincerely,

E.G. "Jerry" Gladbach
President

Enclosure: President's Special Recognition Award(s)

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Castroville Community Services District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Liability Program for the period 10/01/2016 - 09/30/2019
announced at the Board of Directors' Meeting in a Virtual Meeting.*

E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President



December 15, 2020

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Castroville Community Services District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Property Program for the period 04/01/2016 - 03/31/2019
announced at the Board of Directors' Meeting in a Virtual Meeting.*



E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President

December 15, 2020

Judge voids Monterey County approval of Cal Am desal plant project

County would need to revisit project approval rationale

| Monterey Herald

PUBLISHED: January 28, 2021 at 2:38 p.m. | UPDATED: January 28, 2021 at 2:39 p.m.

A Monterey County Superior Court judge has set aside the county's approval of California American Water's desalination plant project over its rationale for why the project's benefits would outweigh environmental impacts in a lawsuit brought by the Marina Coast Water District. At the same time, the judge rejected a bid by Marina Coast to require the county to conduct additional environmental review for the project as a result of new information and changed circumstances, and also dismissed Marina Coast's contention that the county violated its own general plan, its desal public ownership requirement and its since expired moratorium on new wells with the approval.

The judge also lifted a stay on the desal plant construction, which she had put in place pending a state Coastal Commission decision on Cal Am's appeal of the Marina city denial of a permit for the desal project's feeder wells, which has been subject to several delays and is still pending. Last week, Judge Lydia Villarreal ruled that the county erred in adopting a statement of overriding considerations as part of its project approval that she said wasn't adequate, and that the county's approval should be rescinded "so the county can comply with (California Environmental Quality Act) requirements" for such a statement.

Villarreal wrote that the county's statement was "unsupported by substantial evidence and otherwise failed to apprise the public of the consequences of and the reasoning of its decision," which she said was at the core of the California Environmental Quality Act. In 2019, a split Board of Supervisors approved the desal plant project by a narrow 3-2 margin, denying an appeal of the county Planning Commission's approval of the proposal by a 6-4 vote.

Marina Coast board Chairwoman Jan Shriner and Vice-Chair Tom Moore did not immediately respond to a request for comment from The Herald, but in a Herald op-ed earlier this week Shriner called the ruling a "big win," noting the judge wrote as part of the ruling that the county "seemed to defy logic and common sense" when it approved the desal plant project without an approved feeder water source. County Counsel Les Girard said the

county was “obviously pleased with the majority of the decision” because the court ruled for the county and Cal Am on “almost every issue,” while adding that county officials are still assessing the ruling. Girard said the county and Cal Am are “still considering various options.”

Cal Am spokeswoman Catherine Stedman argued that the court “soundly rejected all but one” of Marina Coast’s claims, and only ruled in the district’s favor on “a single, technical issue,” while noting this is the first time the district has prevailed in any of its five lawsuits challenging the desal project. In her ruling, the judge found that the county’s statement of overriding considerations was overly predicated on the desal project’s water-related benefits, specifically its proposal to provide a replacement water supply for the Monterey Peninsula sufficient to offset the state water board’s Carmel River aquifer pumping cutback order set to take full effect at the end of this year.

The county’s statement failed to properly justify its rationale that the desal plant would still provide an adequate benefit as a result of construction jobs and other local and regional economic boosts to offset environmental impacts even if no feeder water source were available and the plant remained inactive, the judge ruled, noting that it was clear when the county approved the statement and the project that the feeder water source was “uncertain and speculative.”

Villarreal noted that the California Public Utilities Commission, which was the lead agency on the project’s environmental impact report, had stated that any and all of the desal project’s benefits would override environmental impacts, but the county had not. The judge wrote that the county’s findings and conclusions were “problematic and not supported by substantial evidence,” and said the court was “troubled” that the county had not acknowledged the uncertainty of the feeder water source and made it clear for the public that it was approving a project that could end up “markedly different” than the one approved by the CPUC that without feeder water would be a “non-functional” desal plant with none of the water-related benefits that could “sit idle, be re-purposed, or be removed.”

Meanwhile, the judge ruled that the uncertainty of the feeder water source was not a change of circumstance that would require additional environmental review, noting that Cal Am’s appeal of Marina city’s denial of a feeder well field permit is still pending. She wrote that she agreed with Marina Coast that it didn’t make sense to pursue the desal plant permit without feeder water but that did not trigger a need for additional review, and later noted that the court disagreed with the notion that Cal Am is required to secure a feeder water source before the desal plant permit.

Villarreal also rejected the argument that the Pure Water Monterey expansion project should be considered as a viable alternative in a subsequent environmental review because new information had emerged suggesting the proposal was feasible and would provide an adequate water supply for the Peninsula, writing that Marina Coast had failed to provide adequate support for that argument.

The judge also rejected the district's arguments that new groundwater impacts, and potential mitigations and project alternatives, justified additional environmental review.

And she dismissed the district's argument that the county had violated its general plan's requirement that projects be required to provide a long-term, sustainable water supply by pointing out that county officials had exempted the desal plant project from that requirement because it would provide "critical or necessary" services to the public. And the judge noted the CPUC had declared its authority trumped the county's on desal project ownership, and the county's well moratorium had expired last year.

The desal plant project appeal was supposed to be considered by the Coastal Commission in November 2019 along with a series of other desal project permits, but the commission postponed a decision until last summer when Cal Am abruptly withdrew its permit bid and submitted a revised application several weeks later. Commission staff have notified Cal Am its application is incomplete and requested more information, which could postpone the permit bid and the accompanying appeal for months.

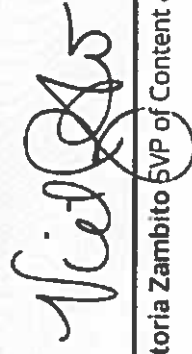
Water Industry Effective Groundwater Supply Management

CERTIFICATE OF COMPLETION

This is to acknowledge that

JAMES ERIC TYNAN

Has successfully completed this online training for 1 contact hour and passed the examination. This course has been approved for 1.0 contact hour in the state of California by CWEA and the CA State Water Resources Control Board for both water and wastewater continuing education. This course is classified by CA-SWRCB as a Technical Course. TargetSolutions is located at 10805 Rancho Bernardo Road, Suite 200 San Diego, CA 92127. Phone: 858-592-6880, Fax 858-487-8762. [Record ID #239977193] Castroville Community Services District



Victoria Zambito ^{SVP} of Content & Communications

Two Urban Centre
4890 West Kennedy Blvd. Suite 300
Tampa, FL 33609
866.546.1212

January 11, 2021

Date of Completion

VECTOR | **TargetSolutions**

Occupational & Environmental Courseware
San Diego, California



American Water Works Association
California-Nevada Section

Eudoxio L. Orozco, Jr.

Be it known that
acceptable evidence of qualification by education, training, and experience
is hereby granted this Certificate of competency as a
having submitted

Backflow Prevention Assembly
General Tester

Witness our Hand and Seal,
this January 16, 2021



Certificate Number: 16981

Certification Administrator
California-Nevada Section, AWWA

Certificate of Completion

This certifies that

Jonathan Varela

Has met the requirements for successful completion of the learning event entitled:

Groundwater Treatment Techniques Online - Part1

12/15/2020, 10:00 AM - 12/15/2020, 12:00 PM
ONLINE

2 Drinking Water Contact Hours

Instructor(s): Jim McVeigh



RCAC
www.rcac.org

A handwritten signature in black ink, which appears to read "Suzanne Anarde". The signature is written in a cursive, flowing style.

Suzanne Anarde, CEO

This training course was presented by Rural Community Assistance Corp Training Dept
3120 Freeboard Dr #201 West Sacramento, CA 95691 916-447-9832 x 1429 or email registration@rcac.org.

Contact hours have been approved for the registered environmental health specialist program.

Certificate of Completion

This certifies that

Jonathan Varela

Has met the requirements for successful completion of the learning event entitled:

Groundwater Treatment Techniques Online - Part 2

12/15/2020, 2:00 PM - 12/15/2020, 4:00 PM
ONLINE

2 Drinking Water Contact Hours

Instructor(s): Jim McVeigh



RCAC
www.rcac.org

A handwritten signature in black ink, which appears to read "Suzanne Anarde". The signature is written in a cursive, flowing style.

Suzanne Anarde, CEO

This training course was presented by Rural Community Assistance Corp Training Dept
3120 Freeboard Dr #201 West Sacramento, CA 95691 916-447-9832 x 1429 or email registration@rcac.org.

Contact hours have been approved for the registered environmental health specialist program.

Certificate of Completion

This certifies that

Jonathan Varela

Has met the requirements for successful completion of the learning event entitled:

Level 1 Assessment Performance and Reporting Online - Part 2

12/9/2020, 2:00 PM - 12/9/2020, 4:00 PM
ONLINE

2 California Drinking Water Contact Hours

Instructor(s): Katrina Hiott



RCAC
www.rcac.org

A handwritten signature in black ink that reads "Suzanne Anarde". The signature is written in a cursive, flowing style.

Suzanne Anarde, CEO

This training course was presented by Rural Community Assistance Corp Training Dept
3120 Freeboard Dr #201 West Sacramento, CA 95691 916-447-9832 x 1429 or email registration@rcac.org.

Contact hours have been approved for the Registered Environmental Health Specialist Program.



January 26, 2021
Project No. 20-0051

Castroville Community Services District
11499 Geil Street|
Castroville, CA. 95012

Attention: Eric Tynan, General Manager

Subject: Castroville CSD Well No. 6 Project; Proposal for Professional Services.

Dear Mr. Tynan:

In accordance with your request, Pueblo Water Resources, Inc. (Pueblo) is pleased to submit this proposal for professional hydrogeologic and construction management services associated with the design, construction, and testing of a new well for the Castroville Community Services District (CCSD). The well will be identified as CCSD Well No. 6 and is being drilled and constructed to replace CCSD Well No. 3. Well No. 3 is completed in the upper aquifer system of the Salinas Groundwater Basin and has experienced deterioration of water quality because of the advancement of seawater intrusion into the upper aquifer system in this portion of the basin. Well 6 will be completed in the lower aquifer system, the so-called "deep" aquifer, which is necessary because of deteriorating water quality of Well 3. To date, no intrusion has been confirmed in the "deep" aquifer system. This proposal presents Pueblo's scope of work developed for this project, estimated costs for Pueblo's services, and an estimate of the schedule required for full execution of the well construction project.

Our general approach to well construction projects begins with the development of an understanding of the client's needs and goals for the project, a review and analysis of hydrogeologic considerations, and an assessment of the site and the associated well construction logistical considerations and constraints. This information allows us to perform a thorough basis-of-design (BOD) analysis for the new well. The BOD allows for consideration of well design elements (materials, dimensions, etc.) and well construction methods, and presents an initial estimate of the probable costs associated with the various well design options. The BOD allows the client to participate in the well design phase of the project and make informed decisions related to the final design of the well. The BOD also forms the basis for the preparation of tightly written technical specifications to ensure the efficient construction of a high quality and long lasting well.

In 2015 the District engaged Mr. Martin Feeney, a consulting hydrogeologist to prepare a BOD for Well 6. Mr. Feeney completed a draft BOD in which the well design elements (depth, casing diameter, materials, etc.) were established and logistical and permitting considerations were identified and addressed. Pueblo is including Mr. Feeney on the professional team for Well 6 to compile any new data that may have emerged since issuance of the draft BOD, and to finalize the BOD as the next step in the Well 6 project. Mr. Feeney will also serve the project by providing review of plans and specifications, bid documents, and well completion documentation

PUEBLO WATER RESOURCES, INC

4478 Market Street, Suite 705 • Ventura, California 93003 • 805.644.0470



to be prepared by Pueblo. Mr. Feeney will also review hydrogeologic data to be derived during field operations for the Well 6 project (drilling logs and test data), and will provide input on final well design, analysis of pumping tests, and recommendations for permanent pump design and well operation.

From the BOD, the technical plans and specifications for well construction will be developed, which allow prospective bidders to thoroughly understand the requirements of the work to be performed. The plans and specifications will overtly state what will be required in the way of rig type and capacity, drilling method (i.e., direct or reverse rotary), drilling fluid type and properties, type and size of well casing and screen, gravel pack gradation and quantities, surface seal, and development and testing procedures. Our goal with respect to the plans and specifications is to limit uncertainties and unknowns, which promotes efficient completion of the work and limits the potential for Contractor claims for change orders.

The technical plans and specifications are then incorporated with the into the District's standard contract documents for bidding and contracting. During the bidding process, we will assist the District in responding to bidder questions and preparing requisite Bid Addenda. After receiving bids from interested Contractors, we will review the bids for responsiveness and relative cost, and make recommendations for accepting bids and making an award to the lowest responsive bidder.

Prior to mobilization, we will meet with the successful Contractor at a pre-construction meeting to ensure they understand all aspects of the specifications, schedule requirements, and project environmental mitigations. Once the Contractor begins mobilizing, experienced Pueblo hydrogeologists will be on-site to supervise operations and ensure strict compliance with the specifications. During drilling, the hydrogeologists will compile a lithologic log of drill cuttings, monitor drilling fluid properties, and record rig activities. The hydrogeologists will oversee well construction, development and production testing. The Pueblo hydrogeologists will also collect the data required for permit compliance purposes.

To conclude the project, we will prepare a concise Summary of Operations Report, documenting contractor activities, the as-built features of the completed well, production testing results, and present recommendations for the long-term operation and maintenance of the well.

Scope of Work

Based on our understanding of the project and the District's needs, and our extensive experience with similar projects for other municipal clients, we have developed the following scope of work, which is consistent with the discussion of our project approach described above.

Task 1. Project Management and Meetings

Task 1.1 - Project Management. This task consists of overall project management, including the preparation of routine project correspondence, invoices, and monthly budget status updates. Effective project communication is critical for the success of this important project. In consultation with the District, a project e-mail distribution list will be established through which routine project status reports will be provided.

Task 1.2 - Meetings. Pueblo will coordinate and run two meetings throughout the course of the project. We recommend a pre-bid meeting at the site, and once the Contractor is selected and administrative procedures have been met, Pueblo will coordinate a pre-construction meeting. In addition to the two regularly scheduled and budgeted meetings, Pueblo will be available on-needed basis to discuss various issues with the District throughout the course of the project.

Task 2. Plans and Specifications

Task 2.1 - Basis-of-Design Report. The initial task for the Well 6 project will be the finalization of the draft BOD by Mr. Feeney. Any relevant and new data that has emerged since the issuance of the draft BOD in 2015 will be reviewed and incorporated into the final BOD. The purpose of the BOD report is to finalize and confirm the planned design features of the replacement well, based on the information available from other wells at the site, the anticipated hydrogeologic conditions at the site, and the stated well production and water quality goals. The BOD will allow for consideration of the various well design elements (materials, dimensions, etc.) and appropriate well construction materials and methods. If appropriate, alternative well design features will be presented in the BOD, such as well depth and well screen placement alternatives with respect to water quality conditions, along with estimates of associated costs of alternatives. Once the final well design elements are established in the BOD and agreed upon by the District, an estimate of the probable costs for the replacement well will be developed and incorporated into the final BOD.

Task 2.2 –Permitting Support. Pueblo will provide technical support to District staff for the various permitting requirements associated with the project. We recommend that the BOD and the draft specifications for the drilling and well construction be provided to the Monterey County Environmental Health Department, the Monterey County Water Resources Agency, and the State of California Division of Drinking Water (DDW) prior to finalizing specifications for their review and input. Soliciting comments from these agencies prior to construction can reduce the potential for change orders and facilitate rapid approval of the well as drinking water source once constructed.

Following project completion, an amendment to the District's State Division of Drinking DDW distribution system permit will ultimately be required for inclusion of the new well into its distribution system. Pueblo will assist the District in assembling a package required for the permit amendment application.

Based on our initial discussions with the District, it is not anticipated that a NPDES permit will be required for the discharge of well development and well testing water.

Task 2.3 – Specifications and Bid Documents. Following District review and consideration of the BOD, and selection of the final well design features, technical specifications

for the drilling and construction of the well will be prepared. The technical specifications are intended to provide adequate detail for bidding and well construction by competent, licensed (C-57) well drilling contractors. One of the key factors in the successful completion of municipal well construction projects is efficient, delay-free field operations; therefore, the contract documents will place special emphasis on timely initiation and completion of the work. The design and specifications documents will include the following minimum items:

- Minimum Contractor Qualifications
- Well Casing - diameter, material, depth, etc.
- Well Screen - perforation interval(s), screen type, slot aperture size, etc.
- Gravel Pack – gradation, uniformity coefficient, etc.
- Drilling Methods and Equipment
- Drilling Fluid Properties and Control
- Geophysical Logging, Velocity Logging, Water Quality Logging
- Fluid and Cuttings Containment and Disposal
- Construction Debris Management
- Well Development
- Test Pumping
- Discharge Water Control
- Utility Water Supply (intertie for construction water)
- Well Disinfection and Testing
- Site Restoration

Pueblo will incorporate the well design and specifications for the well into a bid package using existing standard District format. The package will include the following:

- Invitation to Bid
- Bid Documents and Bidding Forms
- License and Bonding Requirements
- District Standard General Conditions
- Technical Specifications
- Special Conditions
- References and Contractor Qualification Forms

Pueblo will issue draft copies of the completed contract documents for District review and comment. Pueblo will incorporate District comments and provide copies of the final contract package. It is assumed that the District will provide Pueblo with its "boiler plate", including general conditions and special insurance requirements, for incorporation into the final contract package. It is also assumed that the District will advertise the project, post the bid package on its website, and distribute to plan rooms.

Pueblo will be available to assist the District throughout the bidding process. This will include responding to questions Contractors may have during the preparation of bids, preparing and distributing requisite bid addenda, and communicating to potential bidders other pertinent information. Pueblo will also assist the District in evaluating the received bids for completeness, responsiveness, and consistency with the requirements set forth in the bid documents. Pueblo will prepare a summary table comparing the costs of all qualified bids received and provide recommendations to the District for bid award.

Task 3. Construction Management

Pueblo will serve as the primary point of contact with the Contractor for the District during well drilling, construction and testing, and will observe and document work performed, verify Contractor adherence to the well drilling specifications, oversee the collection of critical hydrogeologic data, and oversee and document all well development and testing operations. Pueblo will provide daily communications with the District on project progress. A detailed description of the work proposed by Pueblo for each of the tasks associated with the drilling, construction, and testing of the replacement well is provided below.

Task 3.1 – Mobilization, Site Prep, and Conductor Casing. Pueblo will coordinate the field operations and oversee Contractor mobilization to the site to ensure that permit conditions are met and logistical arrangements are consistent with those that had been planned for the project. We will review Contractor submittals and answer any questions Contractor staff may have during the mobilization process.

Pueblo will document the drilling, placement and cementing of the surface conductor casing. The importance of the surface conductor casing is often overlooked in well construction projects, as improper placement, positioning, and/or sealing of the surface conductor can lead to serious problems in subsequent phases of the work.

Task 3.2 – Drilling and Well Construction. During pilot drilling, Pueblo will document Contractor activities and prepare a detailed lithologic log of the borehole. The lithologic log will include descriptions of the cutting samples, a graphical representation of the stratigraphy and potential aquifer zones, the drilling rate, drilling fluid properties, and rig activity.

Samples will be collected throughout the entire depth of the borehole. Samples of each 10-foot interval will be placed in clear plastic compartmentalized storage boxes. Two sets of sample boxes will be prepared. The sample boxes allow for easy correlation of the geophysical log and visualization of the borehole stratigraphy and aquifer materials. Bulk samples of potential aquifer zone materials will also be collected and placed in plastic bags. Pueblo will witness and direct the geophysical logging once pilot hole drilling is complete. The lithologic and geophysical data will be reviewed and evaluated with respect to the planned placement of well components (screen depths and total well completion depth).

Upon completion of the pilot hole and receipt of a confirmed delivery date for well construction materials, reaming of the borehole to the final diameter will commence. During reaming, Pueblo will document contractor activities and drilling fluid properties. Maintenance of appropriate drilling fluid properties during reaming is critical in minimizing damage to the aquifer, thereby maximizing the ultimate hydraulic performance of the well and overall success of the project.

After reaming, Pueblo will monitor and document well construction. Placement of the well components (screen sections, blank sections, centralizers) will be recorded, along with the types of materials used for construction, and the construction methods. Once the casing is landed, the placement of the gravel pack will be documented. Pueblo will record the amount of materials added and the depth of the tremie pipe during all stages of gravel packing. The amount of gravel added will be compared to the theoretical amount of gravel required to verify that the placement of the gravel is uniform within the annulus.

Task 3.3 – Well Development. Well development is of utmost importance in the construction of a new well and is often terminated before full development is accomplished, which can translate into poor well efficiency and increased operational costs over the service life of the well. The replacement well will be thoroughly developed by a combination of bailing, airlift/swabbing, and pumping/surging. Pueblo will oversee and document all phases of well development. Development procedures and durations will be recorded along with observations of the development water, and measurements of field water quality parameters. Based on our discussions, it is our understanding that water produced during well development (and testing) can be routed through an existing pipeline from the site to a District-owned percolation basin. Pueblo will document and record conditions at the percolation basin throughout the project.

During pumping and surging, Pueblo will maintain a detailed log of the pumping rate, water levels and specific capacity. Sand production and water clarity (turbidity) will also be recorded. Graphical summaries of development data will be routinely updated and used to evaluate the progress and efficacy of development operations. This will be important in evaluating the point at which development should be considered to be complete, or whether additional development efforts are warranted.

Task 3.4 – Well Testing. Following completion of well development, essential baseline production and groundwater quality data will be acquired through the formal performance testing. The following tests are anticipated:

- Step discharge test (12 hour)
- Continuous rate discharge test (24 hour)
- Recovery test (24 hour)

The test program will allow Pueblo to: a) verify the instantaneous production capacity of the well; b) calculate aquifer hydraulic parameters; c) determine the efficiency of the new well; and d) derive well performance and hydraulic parameters needed for the design of pumping equipment and infrastructural amenities (to be performed by others). Pueblo will use an ultrasonic flowmeter during the testing to verify the accuracy of the flowmeter used by the Contractor.

During production testing, groundwater quality will be routinely monitored using field devices. The field parameters will include; temperature, pH, turbidity, conductivity, ORP, and any other parameters that may be relevant. A laboratory water quality testing program for selected constituents will be developed, with periodic samples to be collected during the step and constant rate testing. A final sample for the full Title 22 suite of analyses will be collected near the end of the constant rate test. It is assumed samples will be received and analyzed by the District's contract laboratory under direct contract with the District (outside lab fees are not included in this proposal). Pueblo will coordinate sample collection and analysis with the laboratory.

Task 3.5 – Well Surveys and Disinfection. After the well has been successfully constructed and tested, Pueblo will oversee alignment and video surveys which will be performed to document successful completion of the well and baseline construction features. Once the surveys are complete, Pueblo will oversee the Contractor's disinfection of the well to ensure that disinfectant dosages and methods for disinfectant application are effective and consistent with State Well Standards.

Task 3.6 – Demobilization and Site Cleanup. The final field-related task will be demobilization and site restoration. Pueblo will oversee the demobilization of the Contractor equipment from the site and ensure that cleanup operations and the site conditions prior to the Contractor's final departure from the site are compliant with the specification's requirements.

Task 4. Reporting

Pueblo will prepare a draft Summary of Operations Report (SOR) for Well 6 upon completion of the field activities. The report will provide comprehensive documentation of well construction details and all aspects of the work performed during the project, and will include the following:

- An executive summary of all pertinent information developed
- A chronology of project activities and milestones
- Lithologic and geophysical logs (including digital data)
- Documentation of well construction materials
- Well construction details and as-built drawings
- Well development and production testing data
- Water quality data
- Project photographs
- Conclusions and recommendations pertaining to the drilling, construction, testing and operation of the well

The executive summary table will list all key information related to the well, such as permit numbers, the tentative State Well Number, GPS coordinates, well construction details, and baseline well performance data.

Once the District has reviewed the draft report and provides final comments, Pueblo will prepare the final report. Along with hard copies of the report, Pueblo will also provide a copy of the report in digital (PDF) format for the District's use.

Services Not Included. Services which are (or may be) necessary for the completion of this project, which are not included in our proposal include the following:

- Laboratory water-quality analyses (assumed District provided)
- Permit fees
- Cost of water, electricity, or other utilities
- Any others items not specifically included in Pueblo's scope of services

Estimated Fees

Our estimated costs for the replacement well project were developed based on our proposed scope of work, our experience with similar projects, and our 2020 fee schedule (attached).

In developing our estimate of costs for this project, we have assume that certain aspects of the work will be performed on a 24-hour per day schedule, and that observation during some activities will be on a variable basis with particular focus on the critical stages of drilling and construction. It is noted that the level of effort associated with well construction supervision can

be difficult to estimate, as the time involved is often a function of Contractor competence and diligence, factors over which we have limited control under low-bid procurement procedures. Presented below is a summary table showing our assumptions for estimating our costs associated with construction and inspection.

Estimated Construction and Inspection Schedule

Construction Phase	Estimated Task Duration (days)	Daily Work Schedule (hours)	Required Staffing Coverage (%)	Estimated Task Hours
Mobilization	8	12	25%	24
Conductor Casing	2	12	75%	18
Pilot Hole Drilling	6	24	50%	72
Pilot Hole Reaming	6	24	25%	36
Well Construction	4	24	100%	96
Well Development - Airlifting	5	24	75%	90
Well Development - Pumping	5	12	50%	30
Well Testing	2	12	75%	18
Video and Alignment Acceptance Surveys	1	12	100%	12
Disinfection	2	8	75%	12
Demobilization and Site Restoration	5	12	25%	15
Totals	46			423

The estimated project costs are summarized in the table below:

Estimated Costs Summary

Task No./Description	Estimated Cost
1 – Project Management and Meetings	\$8,600
2 – Design, Specifications, Bid Documents	\$10,320
3 – Construction Management	\$77,625
4 – Reporting	\$7,880
Equipment and Other Direct Costs	\$15,075
Total Estimated Costs	\$119,500
Contingency (10%)	\$11,950
Total Estimated Cost (including contingency)	\$131,450

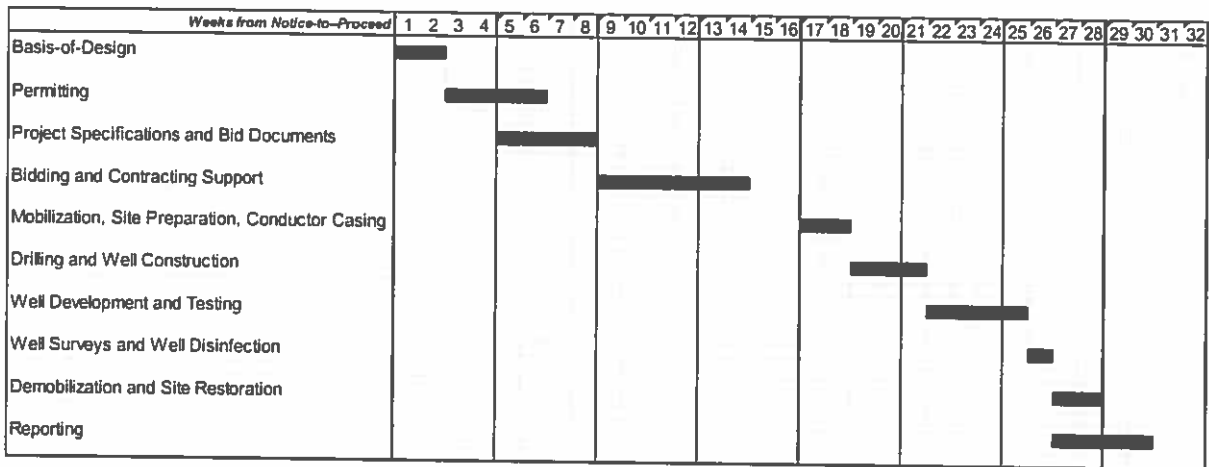
As shown, based on the scope of services presented herein we estimate the fees for our services will be approximately **\$119,500**, which will be billed on a time-plus-expenses basis in accordance with our current Fee Schedule (attached). An estimated fee summary worksheet is attached summarizing the estimated man-hours and costs per task/work item. A 10 percent



contingency has been noted in the attached budget summary (total with contingency is \$131,450) in the event that unforeseen project complications or constraints arise. We recommend the contingency be held for authorization by District staff upon written justification by Pueblo.

Project Schedule

Based on our understanding of the project, and our experience with numerous projects of a similar nature, we have developed an estimate for the project schedule. The schedule for work elements envisioned by Pueblo is depicted in the following graphic:



We appreciate the opportunity to provide assistance to the District on this important water supply project. If you require additional information regarding this or other matters, please contact us. We are available to commence work on the project starting in March 2021.

Sincerely,

PUEBLO WATER RESOURCES, INC.

Michael S. Burke, P.G., C.Hg

Principal Hydrogeologist

Attachments: Cost Estimation Spreadsheet
 2020 Fee Schedule

WELL NO. 6
Castroville Community Services District

PWR Project No.: 20-0051



ESTIMATED FEE SUMMARY

LABOR		Principal Professional	Project Professional	Staff Professional	Hours by Task	Estimated Task Cost
Hourly Fee		\$215	\$185	\$155		
Task	Task Description					
1	Project Management and Meetings					
1.1	Project Management	40			40	\$8,600
		<i>Subtotal Task 1</i>			40	\$8,600
2	Design and Specifications					
2.1	Final BOD	8			8	\$1,720
2.3	Specifications and Bid Documents	40			40	\$8,600
		<i>Subtotal Task 2</i>			48	\$10,320
3	Construction Management					
3.1	Mobilization, Site Prep, Conductor Casing	18	24		42	\$8,310
3.2	Drilling and Well Construction	60	64	80	204	\$37,140
3.3	Well Development	20	40	60	120	\$21,000
3.4	Well Testing	8	10		18	\$3,570
3.5	Well Surveys and Disinfection	8	16		24	\$4,680
3.6	Demobilization and Site Restoration	5	10		15	\$2,925
		<i>Subtotal Task 3</i>			423	\$77,625
4	Reporting					
4.1	Summary of Operations Report	16	24		40	\$7,880
		<i>Subtotal Task 4</i>			40	\$7,880
Hours by Labor Category:		223	188	140		
Costs by Labor Category:		\$47,945	\$34,780	\$21,700		
					Total Labor Hours:	551
					Total Labor Costs:	\$104,425

EQUIPMENT/OTHER DIRECT COSTS	Unit Rate	Unit Price	No. of Units	Fee
Water-Level Transducer/Datalogger	Weekly	\$400	1	\$400
Field Water-Quality Instruments	Weekly	\$275	1	\$275
Ultrasonic Flowmeter	Daily	\$150	2	\$300
Field Office Trailer	Monthly	\$1,250	2	\$2,500
Per Diem	Daily	\$150	60	\$9,000
Vehicle	Weekly	\$325	8	\$2,600
Subtotal Equipment and ODCs:				\$15,075

COST SUMMARY	
Labor	\$104,425
Equipment and Other Direct Costs	\$15,075
Total without Contingency	\$119,500
10% Contingency	\$11,950
TOTAL ESTIMATED PROJECT COST:	\$131,450



**PUEBLO WATER RESOURCES, INC
2020 FEE SCHEDULE**

Professional Services

Principal Professional.....	\$215/hr
Senior Professional.....	\$200/hr
Project Professional.....	\$185/hr
Staff Professional.....	\$155/hr
Technician.....	\$145/hr
Illustrator.....	\$130/hr
Word Processing.....	\$110/hr

Other Direct Charges

Subcontracted Services.....	Cost Plus 15%
Outside Reproduction.....	Cost Plus 15%
Travel Expenses.....	Cost Plus 15%
Per Diem*.....	\$150/day
Vehicle	\$75/day

Equipment Charges

Drilling Fluid Test Kit.....	\$100/day, \$400/week
Field Water Quality Meter (Hach DR890).....	\$75/day, \$275/week
Orion ORP/pH/Temp Probe.....	\$75/day, \$275/week
Water Level Probes (In-Situ Mini-Troll/Level Troll).....	\$100/day, \$300/week
Fuji Ultrasonic Flowmeter.....	\$200/day, \$750/week

*Regionally and seasonally specific to project.

Castroville Community Service District
Draft Grant Summary
February 2021

Project Name	Washington Street Bypass	Moss Landing	Deep Well
Funding Program	DAC Involvement Program	Clean Water Small Communities Planning Grant	IRWM Implementation
Funding Agency	DWR	State Waterboards	DWR
Administrator	Regional Water Management Foundation (RWMF)	State Waterboards	Monterey County Water Resources Agency (MCWRA)
Contact(s)	Project Manager: Nilsen & Associates 831-609-6039 nilsenbollin@yahoo.com RWMF contact: Tim Carson or Natalie La Van	Project Manager, Matthew Chambers (916) 341-5723 Matthew.Chambers@Waterboards.ca.gov.	Alex Henson, Associate Water Resources Engineer MCWRA 831-755-4874 Office 925-519-2565 Cell
Amount	TBD-Original: \$	\$500,000	\$395,000
Uses	Design/other TBD	Admin: \$48,500 Prelim Engineering Rpt: \$74,500 Plans and Spec: \$202,000 Environmental Docs Right of Way Docs	Will be specified in DWR/MCWRA Agreement
Effective Date	Estimated February 2021	March 14, 2017	
End Date	September 1, 2021	June 30 2024	
Current Status of Project	Contract Pending	Contract Approved	1. DWR/MCWRA Contract Pending 2. MCWRA/CCSD Agreement signed
Benchmarks/Interim Deadlines		Detailed in contract	TBD
Deliverables	Plans, % TBD	Planning Application Construction Application	
Subsequent Proposed Funding	CWSRF	Deliverable- CWSRF Construction application	SRF/SAFER Application
Status of Subsequent Application	Has not started	Due Aug 2023	Has not started

RESOLUTION NO. 2021-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CASTROVILLE COMMUNITY SERVICES DISTRICT
AUTHORIZING A CONTRIBUTION TO THE
MONTEREY COUNTY WATER RESOURCES AGENCY
TOWARD MATCHING GRANT FUNDS**

WHEREAS, the Castroville Community Services District (“District”) is a Community Services District created pursuant to Government Code Section 61000;

WHEREAS, the District supplies municipal drinking water service to approximately 7,000 customers in the unincorporated community of Castroville;

WHEREAS, the District’s existing water source is from four (4) groundwater wells in the 400 foot aquifer and one (1) in the deep aquifer, which wells in the 400 foot aquifer are subject to seawater intrusion;

WHEREAS, the Monterey County Water Resources Agency (MCWRA) received a grant to help fund the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley* project, which grant is funded in part by a Proposition 1 implementation grant from the State Water Resources Control Board (Agreement No. D1912532). The grant project consists of destruction of approximately one hundred (100) inactive and abandoned wells in the coastal Salinas Valley to prevent the migration of nitrate-and seawater-contaminated groundwater into aquifers that are a source of municipal drinking water, including wells that supply water for the Castroville Community Services District;

WHEREAS, the grant is providing \$4,927,729 which represents fifty-four percent (54%) of the money needed for the project. The MCWRA is committed to providing matching funds for the remaining \$4,197,795, or forty-six percent (46%) of the project, through a combination of in-kind services and \$2,663,300 in other funding match. The \$2,663,300 in other funding match will be applied to two tasks in the grant: planning/permitting of well destruction work (\$22,199) and direct well destruction costs (\$2,641,101);

WHEREAS, the grant project is integral to the regional efforts to combat the vertical migration of impaired groundwater and protect the District’s drinking water supplies;

WHEREAS, the District is also faced with the potential need to destroy District Well #3, as a result of ongoing seawater intrusion, the cost of which is estimated to be approximately \$120,000;

WHEREAS, in addition to the overall effort to protect of the District’s groundwater supply, the cost to destroy the District’s Well #3 is included in the grant project; and

WHEREAS, the MCWRA seeks a contribution of \$83,000 (approximately \$40 per service connection) from the District toward the \$2,663,300 in matching grant funds for the grant project, including protection of the District’s groundwater supply.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Castroville Community Services District Board of Directors:

1. Authorizes a contribution of \$83,000 (approximately \$40 per service connection) to the MCWRA to be used specifically toward the \$2,663,300 in matching grant funds for the grant project, including protection of the District's groundwater supply.

2. In exchange for making said contribution, the MCWRA shall assure the District that:
- (a) the MCWRA is carrying out MCWRA's responsibilities under the Grant Agreement;
 - (b) the MCWRA will use said funds solely for the purpose for which they are contributed;
 - (c) the District is not a project applicant, nor in any manner responsible for implementation of the grant project; and
 - (d) any District funds contributed, and not so expended, shall be returned to the District.

3. The District's General Manager is authorized to finalize any documentation related to the District's contribution and the MCWRA's assurances as set forth above, and take any other actions necessary to complete the transaction.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Castroville Community Services District duly held on the 16th day of February 2021, by the following vote.

Ayes: Director(s) _____
Noes: Director(s) _____
Absent: Director(s) _____
Abstained: Director(s) _____

ATTEST:

James R. Cochran, Board President

Lidia Santos, Secretary
(SEAL)



CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT

FEBRUARY 16, 2021

❖ Regulatory Compliance

- ❑ SWRCB-DDW inspection of water system July 2020- delayed
- ❑ No coliform violations, all routine samples negative except 1 (false positive) for January 2021
- ❑ Quarterly sampling of Well #3
- ❑ Completed and submitted 2020 CCR to SWRCB-DDW
- ❑ Submitted water reports to 9 large Water system customers 2/10/2021
- ❑ Regulatory documentation for Castroville Zone 1 sewer jetting activities
- ❑ Submitted No-spill report to State documenting Castroville, Moro Cojo and Moss Landing systems for January 2021 on 2/12/2021
- ❑ Regulatory documentation for MLCSD – Zone 1 & 2 sewer jetting activities
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities

❖ Current Projects

- ❑ Initiate IRWMP Implementation grant for \$395,00 Prop 1 funding for new water supply well
- ❑ Received DWR Grant approval of \$500,000 for Moss Landing improvements
- ❑ Consider request from MCPW to cover cost to bring water valves to grade on Cooper street improvements
- ❑ Design and secure funding for Washington sewer by-pass line
- ❑ Locate and prosecute individual stealing Hydrant caps- \$4,000 (30x2.5" and 6x4")
- ❑ Finalize purchase of site for future Well #6
- ❑ Request quotes for painting District Office
- ❑ Review proposal from Pueblo for Well #6 Hydrologist
- ❑ Complete agreements for Prop 1 Grant
- ❑ Complete assessment of application from MCWRA request for \$83,000 donation for well destruction
- ❑ Select applicants for Hydraulic well#6 services from SOQ -

- ❑ Investigate water and sewer capacity for Driscoll's 63 proposed Farm Labor Housing Units on Merritt Street at end of Union St.
- ❑ Design and secure funding for Desal pipeline to MPWSP
- ❑ Consider costs for Castroville Oaks project for street & sewer service
- ❑ Grant proposal to SWRCB for new Castroville water supply for \$2.8 million
- ❑ Moss Landing Operations, see report in Board packet
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Castroville Operations, see report in Board packet

❖ **Completed Projects**

- ❑ Reported 1 street light out at Geil & Speegle and 1 damaged on OceanMist Pkwy
- ❑ Worked with OceanMist to resolve drainage issues at EQ pond on OceanMist PKWY
- ❑ Soils and directional drilling for Washington bypass sewer line
- ❑ Repair leak on Hydro Tank #3
- ❑ NCP&RD removed dead trees and mow Moro Cojo open space
- ❑ Plan review for sewer connections at Merritt and Washington Streets
- ❑ Inspect water and sewer connections for Thistle Manor-18 apartments
- ❑ Received grant proposal with DWR for Moss Landing sewer
- ❑ 3 below ground Backflow devices raised and replaced
- ❑ Inspected bike path and HWY156 overpass, painted graffiti and reported busted light fixtures
- ❑ Replaced 16 meter registers in September
- ❑ Repaired/replaced 1 service lateral
- ❑ Street light night time inspection Castroville & Moro Cojo- 2 reported in January

❖ **Upcoming Projects**

- ❑ Tie-in to MPWSP Desal water line
- ❑ Paint office
- ❑ Install lock-down manhole covers on Castroville Blvd (1 of 3)
- ❑ Install new checks and gate valves for Castroville Blvd Lift Station
- ❑ Pig Station Lift Stations #1 & #2 force mains in Moss Landing
- ❑ New Deep Well #6 permitting and design
- ❑ Well site #4 modifications for filling tank from distribution system
- ❑ Design & funding for Washington Sewer Bypass line
- ❑ Finish installing "No dump- spills to Bay" medallions at all storm drain inlets

❖ **Meetings/Seminars (attended)**

- ❑ Meeting of the Executive Board of the SVGWB GSA -Ron
- ❑ TAMC meeting re: Merrett St. improvements- October 2020
- ❑ DAC engagement with SVGWB-GSA
- ❑ Monterey Peninsula Water Management District Board meeting
- ❑ Monterey 1 Water- various Board meetings- Ron and Eric
- ❑ MPWMD Board meeting- Ron and Eric
- ❑ SVGWBGSA-Advisory Committee-Eric
- ❑ Meeting of the Sea Water Intrusion Working Group (SWIG) TAC
- ❑ Meeting of the Deep Well Working Group (MCWRA) TAC
- ❑ Meeting with Donna Myers regarding possible Prop 68 Grant funding
- ❑ SVGWB- Basin Overview workshop-Ron & Eric
- ❑ M1W Recycle Committee-Ron & Eric
- ❑ Sea Water Intrusion Committee meeting- SWIG-Eric
- ❑ Meeting of the Executive Board of the SVGWB GSA -Ron, Eric
- ❑ Moss Landing Chamber meeting-delayed
- ❑ Meeting of the Monterey Sub-basin Committee GSA -Ron, Eric

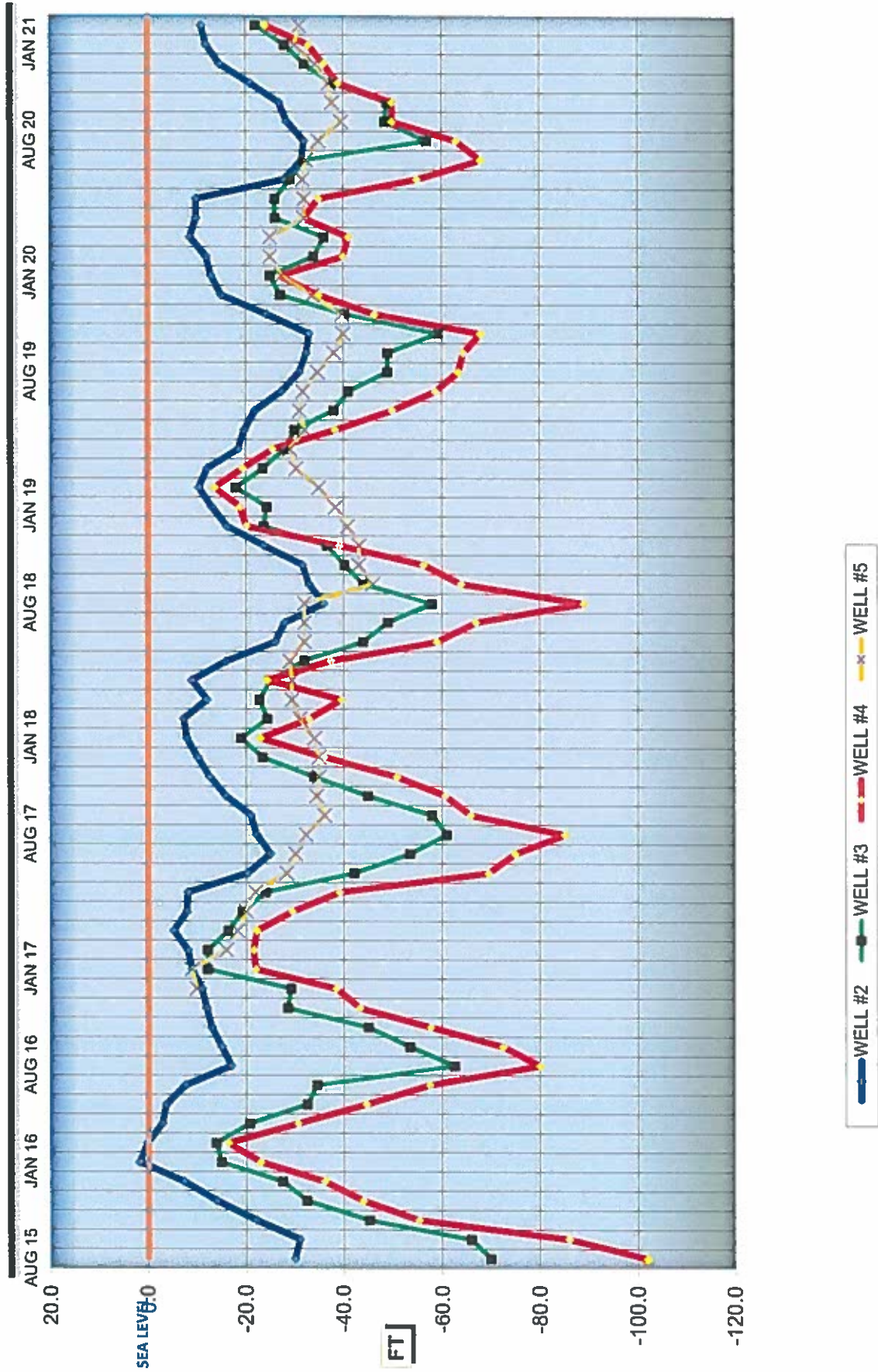
❖ **Meetings/Seminars (upcoming)**

- ❑ Coastal Commission re: MPWSP (Desal) – Resubmitted application for MPWSP
- ❑ City of Marina Council meeting re: MPWSP
- ❑ Meeting of the MCWRA- TAC -Advisory Comm. On Deep Wells-Eric
- ❑ Moss Landing Chamber meeting
- ❑ Moss Landing Community Plan Update
- ❑ Monterey 1 Water- various Board meetings- Ron and Eric
- ❑ Neighborhood Watch
- ❑ SVGWB GSA Advisory committee meetings
- ❑ Monterey County Sherriff’s Citizens Advisory Group-Adriana & Eric
- ❑ Quarterly Special District Managers meeting
- ❑ Quarterly Water Managers meeting

❖ **Improvements/Ideas/Suggestions**

- ❑ Install “For fire use only- all others will be fined” on all fire hydrants
- ❑ Select areas for Saddle, main valves and lateral replacement program
- ❑ Pressure wash and weed maintenance on fire hydrants

CASTROVILLE WELL LEVELS 2015-2021





CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT January 2021

Emergency calls:

Took generator to station # 3 – Power outage. (Jonathan on call).

Investigate Fire Hydrant caps missing. – 37 (2.5") and 7 (4.5").

Well # 2 PLC not working – Troubleshoot.

Sewer backed up – Cypress St. Customer's side. (JR on call).

Maintenance:

- Training – New billing software.
- Moro Cojo pump # 2 was pulled – Impeller was cleaned.
- Rebuild oil line – Well # 3.
- Booster room cleaned – Well # 2.
- Storage tank inspection – Well 2 and 4.
- Power supply was replaced – Moro Cojo.
- Power supply was replaced – Castroville Blvd.
- Battery backup was replaced – Well # 4
- Grease Booster pumps – Well 2 and 4.
- Install 5/8" meter – Hartnell Fire Line
- Check grease traps – Castroville.
- Low flow gaskets installation.
- Check streetlights – Moro Cojo and Castroville.
- Meter reading radio not working – charger was fixed.
- Backwashed tank "B" – Well 5.
- Work on Lupe's new and old computer – Configuration, transfer files, etc.
- Clean storm drains – (7) 50gal. containers.
- Clean and organize meter room – Recycle old paint.
- Inspection – 10200 and 10300 Tembladera St. Storm Drain culvert and manhole.
- Test new meter reading software.

Weekly

- Rounds – Well sites (Check water softeners, Chlorine Generator, tanks, pumps, etc.)
- Mark water and sewer lines (USA's) as necessary.
- Respond to e-mails.
- Rounds - Lift stations (Check fluids, oil, alarms, floats, etc.)
- Jetting. (Castroville, Moro Cojo, Moss Landing).
- Water samples (Bacteria).
- Mapping reports.
- Office grounds keeping.
- Wash and clean trucks.
- Lift stations grounds keeping.
- Maintain Cartegraph records updated.
- Take Garbage and recycle out.

Monthly

- Run Generators.
- Read and re-read meters.
- Deliver 72 hrs. notices.
- Replace registers.
- Reset logs on tablet for Lift Stations.
- Reset logs on hand-held for Well sites.
- Fire Hydrants readings.
- Read water well bubblers.
- Troubleshoot computers, printer, Internet.

Work Orders:

- a) 48 hr. notices. - 2
- b) 7 day disconnect notice - 28
- c) Final bill read meter. - 5
- d) Miscellaneous - 4
- e) Reg. - 10

TOTAL WORK ORDERS – 49

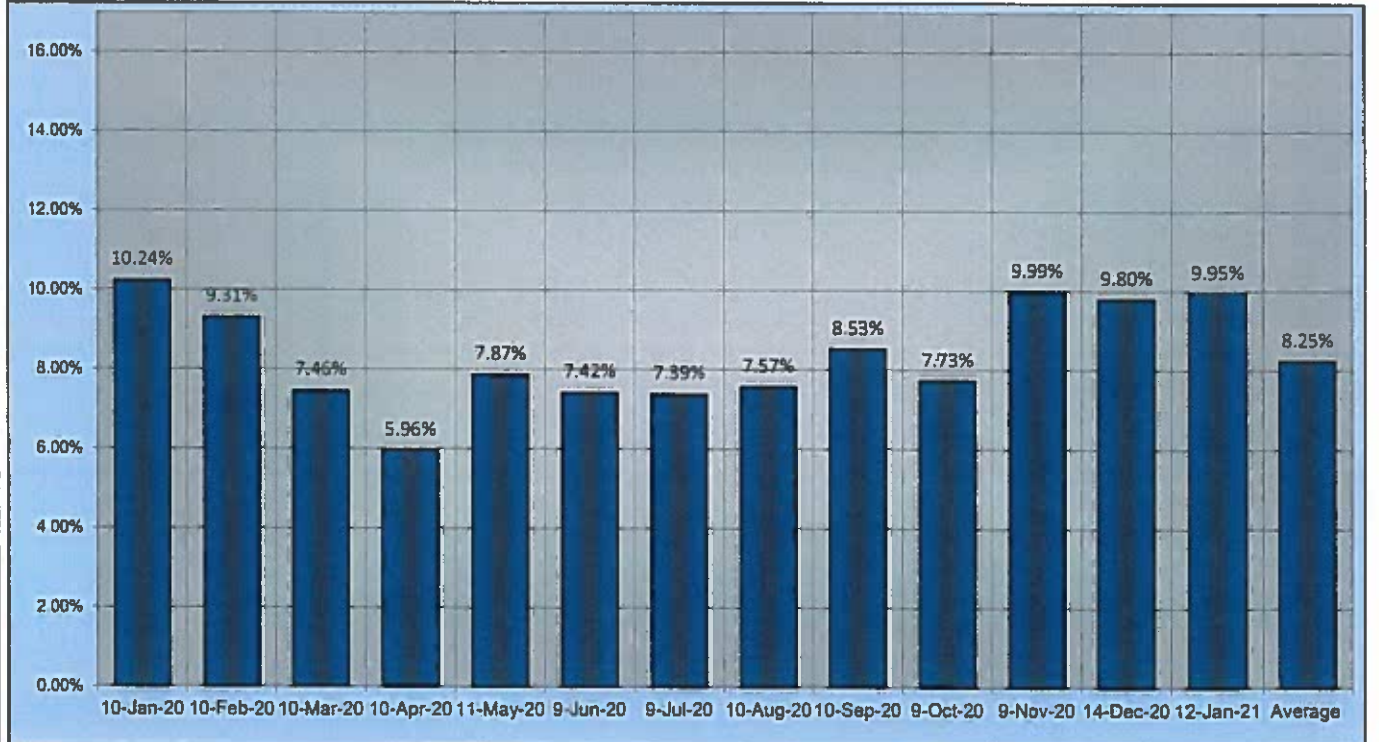


Castroville Community Services District



Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
10-Jan-20	8379	0	3776000	12326000	16110379	14298977	Hydrant meters 100019 Jetting A Flushing 14k Leaks Hydrant 2k. FD 2k. R.O. & Softner 4K	10.24%
10-Feb-20	0	2499000	3574000	9938000	16011000	14435271	Hydrant meters 42776 Jetting & Flushing 12k Leaks Hydrant 12 5k. FD 2k. R.O. & Softner 4K	9.31%
10-Mar-20	2307706	3237000	3552000	6474000	15570706	14308529	Hydrant meters 62245 Jetting & Flushing 10k Leaks Hydrant 2k. FD 2k. R.O. & Softner 4K	7.46%
10-Apr-20	3381275	3569000	4126000	6530000	17606275	16256576	Hydrant meters 20245 Jetting A Flushing 15k Leaks Hydrant 5k. FD 2k. R.O. & Softner 4K	5.96%
11-May-20	3570472	3765000	4083000	11445000	22863472	20737051	Hydrant meters 27702 Jetting A Flushing 19k Leaks Hydrant 25k. FD 2k. R.O. & Softner 4K	7.87%
9-Jun-20	2787634	2890000	5062000	11867000	22606634	20524492	Hydrant meters 373476 Jetting A Flushing 18k Leaks Hydrant 15k. FD 2k. R.O. & Softner 4K	7.42%
9-Jul-20	2898739	3007000	5454000	13259000	24618739	22416632	Hydrant meters 303160 Jetting A Flushing 7k Leaks Hydrant 0k. FD 2k. R.O. & Softner 4K	7.39%
10-Aug-20	2506892	2869000	5120000	15792000	26287892	23790237	Hydrant meters 332358 Jetting A Flushing 15k Leaks Hydrant 0k. FD 2k Softner 2K	7.57%
10-Sep-20	2524901	2673000	5169000	15431000	25797901	23190850	Hydrant meters 332450 Jetting A Flushing 19k Leaks Hydrant 5k. FD 2k Softner 2K	8.53%
9-Oct-20	2190333	2566000	5114000	13231000	23101333	20975678	Hydrant meters 268776 Jetting A Flushing 23k Leaks Hydrant 18k. FD 2k Softner 2K	7.73%
9-Nov-20	2355041	2515000	4792000	13844000	23506041	21020722	Hydrant meters 105543 Jetting A Flushing 21k Leaks Hydrant 6k. FD 2k Softner 2K	9.99%
14-Dec-20	2153919	2301000	4954000	11929000	21337919	19105708	Hydrant meters 109256 Jetting A Flushing 16k Leaks Hydrant 12k. FD 2k Softner 2K	9.80%
12-Jan-21	1501603	1552000	3820000	8382000	15255603	13606262	Hydrant meters 27751 Jetting & Flushing 10k Leaks Hydrant 50k. FD 2k Softner 2k	9.95%
Average								8.25%



CASTROVILLE COMMUNITY SERVICES DISTRICT



CASTROVILLE - ZONE 1 MONTHLY O&M REPORT JANUARY 2021

❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/7/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/14/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/21/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/28/2021

❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/7/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/14/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/21/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/28/2021

❖ **LIFT STATION #7 @ Via Linda**

- Did pump-down, alarm check, and general inspection of Lift Station 1/7/2021
- Did pump-down, alarm check, and general inspection of Lift Station 1/14/2021
- Did pump-down, alarm check, and general inspection of Lift Station 1/21/2021
- Did pump-down, alarm check, and general inspection of Lift Station 1/28/2021

❖ **JETTING ACTIVITIES**

- Total jetted approx. 4,612 feet

❖ **OTHER MATTERS**

- Responded to 10 Underground Alert marking requests
- Submitted no-spill report to SWRCB on 2-1-2021
- Clean storm drains in January and February 2021

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are Marked- "DO NOT DUMP, FLOWS TO BAY" by Feb/14/2021
- Confirm that storm drain interceptors are clear



Castroville JANUARY 2021 JETTING

2/9/2021



ID	Material	Length	Street	Downstream MH	Upstream MH
10500Geil	18" Clay	378	Geil St.	MH 12	MH 13
10600Geil	18" Clay	378	Geil St.	MH 13	MH 14
10600Haight	6" Clay	375	Haight St.	MH 15.3	MH 15.32
10600Seymour	6" Clay	245	Seymour St.	MH 14.1	CO 14.3
10700Geil	18" Clay	367	Geil St.	MH 14	MH 15
10700Seymour	6" Clay	138	Seymour St.	MH 14.1	CO 14.2
10750BlevinsCir.	SDR35 6"	288	Blevins Way	MH 12.7	CO 12.7
10800Geil	18" Clay	353	Geil St.	MH 15	MH 16
10800Haight	6" Clay	300	Haight St.	MH 15.72	CO 15.72
10800Haight/B	6" Clay	155	Haight St.	MH 15.2	CO15.21
10800Seymour	6" Clay	139	Seymour St.	MH 15.1	CO 15.1
11200Crane	6" Clay	200	Crane St.	MH 15	CO 15.9
11300Crane	6" Clay	339	Crane St.	MH 15	MH 15.1
11300Preston	6" Clay	346	Preston St.	MH 14	MH 14.1
11300Sanchez	6" Clay	100	Sanchez St.	MH 12	CO 12.1
11300Speegle	6" Clay	153	Speegle St.	MH 13	CO 13.1
11400Crane	6" Clay	352	Crane St.	MH 15.1	MH 15.2
11400Preston	6" Clay	160	Preston St.	MH 15.3	CO 15.31
11500Crane	6" Clay	190	Crane St.	MH 15.2	CO15.2
11500Preston	6" Clay	352	Preston St.	MH 15.3	MH 15.4
11550Crane	8" SDR35	300	Crane St.	MH 15.72	MH 15.73
11600Blevins	SDR35 6"	109	Blevins Way	MH 12.6	CO 12.6
11600Preston	6" Clay	346	Preston St.	MH 15.4	CO 15.41
11700Blevins	SDR35 6"	122	Blevins Way	MH 12.6	MH 12.7
11700Preston	SDR35 6"	297	Preston St.	MH15.42	CO15.42
	Total	6482			

CASTROVILLE COMMUNITY SERVICES DISTRICT



MORO COJO - ZONE 2 MONTHLY O&M REPORT JANUARY 2021

❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/7/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/14/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/21/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/28/2021

❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/7/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/14/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/21/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/28/2021

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #51 to-MH #52
- Jetted sewer lines btwn MH #52 to-MH #53
- Jetted sewer lines btwn MH #53 to-MH #54
- Jetted sewer lines btwn MH #54 to-MH #50
- Jetted sewer lines btwn MH #50 to-MH #51

- Total jetted approx. 1360 feet

❖ **OTHER MATTERS**

- Responded to 2 Underground Alert marking requests
- Cleaned and weed-whacked site
- SWRCB-Reported "no-spill" 2/2/2021
- NCP&R Cleaned EQ Basins in Dec 2020
- Performed inspection of all storm drains in November 2020
- Street sweeper cleaned in November
- Mowing completed-Sept 2020

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are clear
- Detention ponds are clean & fence secured



Moro Cojo
JANUARY 2020 JETTING

2/9/2021



ID	Material	Length	Street	Downstream MH	Upstream MH
Campo De Casa2	8" PVC	450	Campo De Casa Dr	MH 60	MH 59
Cortez Ln. 2	SDR35 4"	40	Cortez Ln.	MH 60	CO 60.1
CortezLn3	8" PVC	255	Cortez Ln.	MH 60	MH 68
	TOTAL	745			

CASTROVILLE COMMUNITY SERVICES DISTRICT



MOSS LANDING (ZONE 3) MONTHLY O&M REPORT

JANUARY 2021

❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/7/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/14/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/21/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/28/2021

❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/7/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/14/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/21/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/28/2021

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/7/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/14/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/21/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/28/2021

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/7/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/14/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/21/2021
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 1/28/2021

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #23.1 to-MH #24
- ❑ Jetted sewer lines btwn MH #24 to-MH #25
- ❑ Jetted sewer lines btwn MH #25 to-MH #26
- ❑ Jetted sewer lines btwn MH #26 to-MH #27
- ❑ Jetted sewer lines btwn MH #27 to-MH #28

- ❑ Total jetted approx. 1200 feet

❖ **OTHER MATTERS**

- ❑ Responded to 13 Underground Alert marking requests
- ❑ Received approval for \$500,000 grant from DWR to initiate Moss Landing sewer system improvements and upgrades
- ❑ Finalizing grant application for \$2.8 Million for upgrades and repair of sewer system
- ❑ Performed Bi-annual inspection of grease traps at various facilities in and March 2020 and November 2020
- ❑ Emailed notice of "no spill" to CIWQS 2-2-2021
- ❑ Need to replace manholes on Sandholdt and Jetty Road
- ❑ Manhole at Jetty Rd leaking approx. 43,000 gal/day

❖ **Improvements/CIP/Suggestions**

- ❑ Need to recoat or replace 8-9 manholes that internal walls are failing
- ❑ Consider options for Elkhorn Bridge Force Main replacement
- ❑ Schedule pigging of Station #1 & Station #2 force mains



Moss Landing
JANUARY 2020 JETTING

2/9/2021



ID	Material	Length	Street	Downstream MH	Upstream MH
MH24>MH23	PSM SDR35 8"	122	Soundholt Rd.	MH23.1 ML	MH24 ML
MH25>MH24	PSM SDR35 8"	127	Soundholt Rd.	MH24 ML	MH25 ML
MH26>MH25	PSM SDR35 8"	343	Soundholt Rd.	MH25 ML	MH26 ML
MH27>MH26	PSM SDR35 8"	164	Soundholt Rd.	MH26 ML	MH27 ML
MH28>MH27	PSM SDR35 8"	320	Soundholt Rd.	MH27 ML	MH28 ML
	TOTAL	1076			

CASTROVILLE COMMUNITY SERVICES DISTRICT Accounts Receivable - Summary

From: 1/1/2021 Through: 1/31/2021

Limited to : Balance
\$85,705.27

Billing Adjustment	Amount	Consumption
WATER Charge	\$70.37	3,228.00 Cubic Ft
Total Billing Adjustment	<u>\$70.37</u>	

Charge	Minimum	Overage	Consumption	Bills	Total
FIRELINE Charge	\$5,863.38	\$7.91	363.00 Cubic Ft	68	\$91,646.93
SURCHARGE Charge	\$10,737.96	\$0.00	0.00	130	\$102,384.89
WATER Charge	\$41,652.18	\$39,600.00	1,816,507.00 Cubic Ft	1,406	\$183,637.07
WATER CMPND Charge	\$0.00	\$46.85	2,149.00 Cubic Ft	1	\$183,683.92
Total Charge	<u>\$58,253.52</u>	<u>\$39,654.76</u>			<u>\$97,908.28</u>

Delinquency	Amount
FIRELINE Penalty	\$0.00
WATER Penalty	\$0.00
Total Delinquency	<u>\$0.00</u>

Deposit Applied	Amount
WATER Charge	\$(248.81)
WATER Open Credit	\$(51.19)
Total Deposit Applied	<u>\$(300.00)</u>

NSF Fee	Amount
WATER NSF Fee	\$12.00
Total NSF Fee	<u>\$12.00</u>

Open Applied	Amount
FIRELINE Adjustment Open Credit	\$11.65
WATER Payment Open Credit	\$3,911.35
Total Open Applied	<u>\$3,923.00</u>

Open Payment	Amount
FIRELINE Charge(Adjustment Open Credit)	\$(11.65)
SURCHARGE Charge(Payment Open Credit)	\$(62.43)
WATER Charge(Payment Open Credit)	\$(3,848.92)

03

Total Open Payment

\$ (3,923.00)

Payment

Amount

FIRELINE Charge	\$ (6,532.86)	\$176,863.06
SURCHARGE Charge	\$ (12,605.17)	\$164,257.89
WATER Charge	\$ (100,073.70)	\$64,184.19
WATER CMPND Charge	\$ (96.97)	\$64,087.22
WATER NSF Fee	\$ (27.27)	\$64,059.95
WATER Open Credit	\$ (4,903.39)	\$59,156.56
Total Payment	\$ (124,239.36)	

Payment Reversal

Amount

SURCHARGE Charge	\$62.43	\$59,218.99
WATER Charge	\$139.69	\$59,358.68
Total Payment Reversal	\$202.12	

Refund

Amount

WATER Open Credit	\$138.76	\$59,497.44
Total Refund	\$138.76	

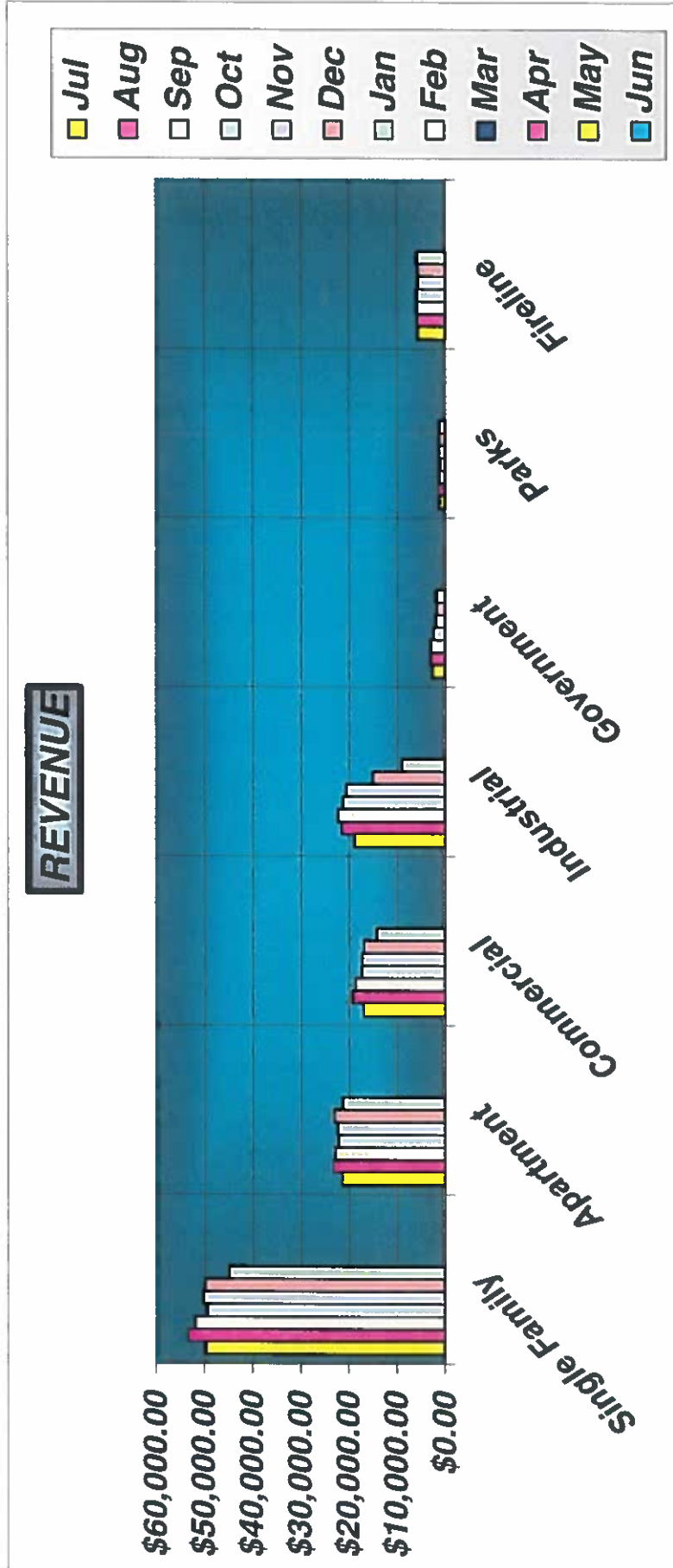
Closing Balance:

\$59,497.44

54

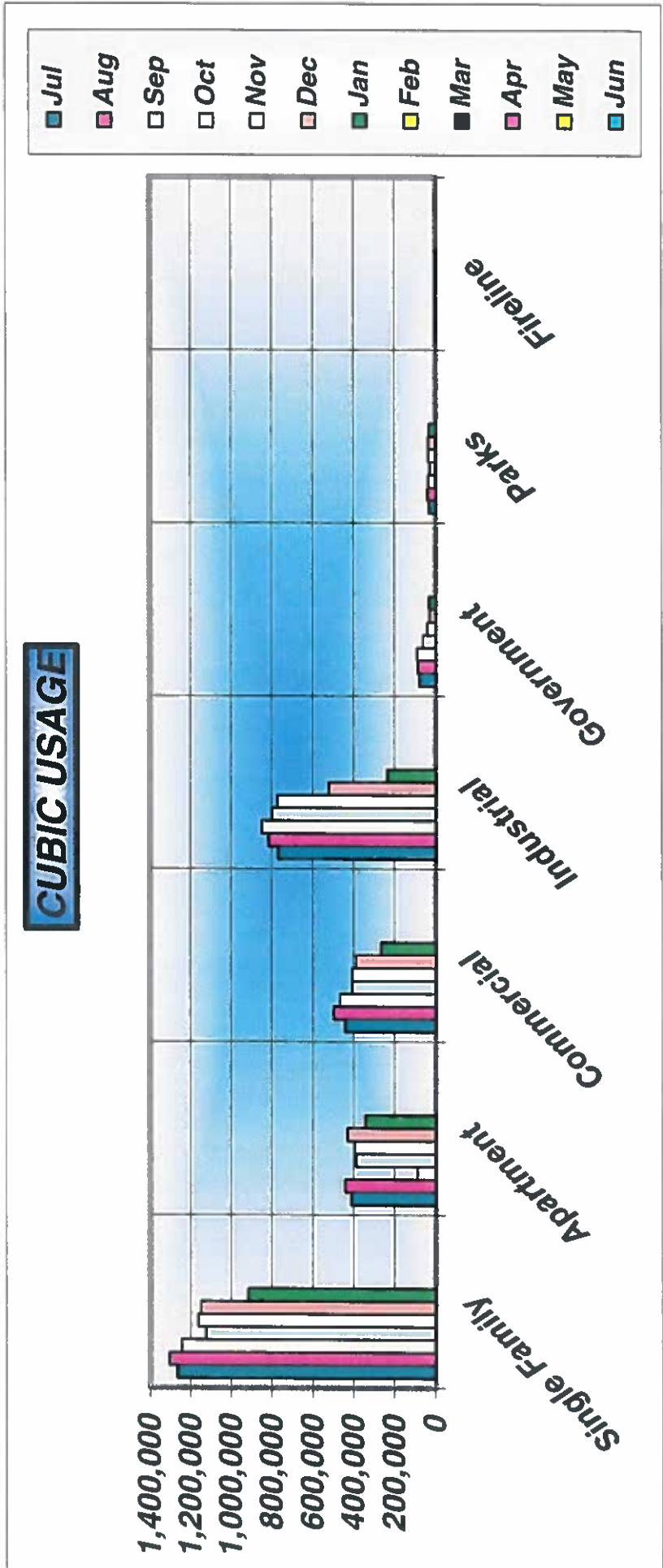
Annual Water Revenue By Classification 2020-2021

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$49,649.00	\$21,294.98	\$16,889.31	\$18,835.59	\$2,574.53	\$1,085.08	\$5,613.89	\$115,942.38
Aug	\$53,326.87	\$23,317.35	\$19,295.92	\$21,548.54	\$2,920.27	\$1,315.00	\$5,838.02	\$127,561.97
Sep	\$51,888.14	\$22,841.24	\$18,574.74	\$22,258.85	\$3,010.91	\$1,228.65	\$5,840.63	\$125,643.16
Oct	\$49,319.92	\$22,147.91	\$17,299.59	\$21,186.79	\$2,386.96	\$1,072.27	\$5,838.59	\$119,252.03
Nov	\$50,174.94	\$22,352.70	\$17,192.77	\$20,569.08	\$1,915.43	\$1,263.31	\$5,746.47	\$119,214.70
Dec	\$49,805.44	\$23,068.17	\$16,871.17	\$15,013.10	\$1,662.01	\$1,234.86	\$5,743.69	\$113,398.44
Jan	\$44,834.70	\$21,192.66	\$14,201.81	\$8,957.46	\$1,761.68	\$1,159.05	\$5,871.29	\$97,978.65
Feb								
Mar								
Apr								
May								
Jun								
Totals	\$348,999.01	\$156,215.01	\$120,325.31	\$128,369.41	\$16,231.79	\$8,358.22	\$40,492.58	\$818,991.33



Annual Water Usage By Classification 2020-2021

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,266,231	409,916	443,312	768,387	77,860	31,099	71	2,996,876
Aug	1,303,548	440,895	497,728	815,692	84,680	37,931	39	3,180,513
Sep	1,244,324	88,838	465,760	848,275	88,838	33,970	159	2,770,164
Oct	1,124,686	387,251	406,121	799,098	60,216	26,797	66	2,804,235
Nov	1,162,195	396,494	406,310	770,763	38,586	35,560	349	2,810,257
Dec	1,149,089	428,702	387,933	521,921	26,962	34,255	221	2,549,083
Jan	915,768	341,523	265,769	236,514	31,533	30,777	363	1,822,247
Feb								
Mar								
Apr								
May								
Jun								
Totals	8,165,841	2,493,619	2,872,933	4,760,650	408,675	230,389	1,268	18,933,375





PMIA/LAIF Performance Report as of 02/04/21



PMIA Average Monthly Effective Yields⁽¹⁾

Jan	0.458
Dec	0.540
Nov	0.576

Quarterly Performance Quarter Ended 12/31/20

LAIF Apportionment Rate ⁽²⁾ :	0.63
LAIF Earnings Ratio ⁽²⁾ :	0.00001719170547343
LAIF Fair Value Factor ⁽¹⁾ :	1.002271318
PMIA Daily ⁽¹⁾ :	0.49%
PMIA Quarter to Date ⁽¹⁾ :	0.58%
PMIA Average Life ⁽¹⁾ :	165

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 12/31/20 \$107.4 billion

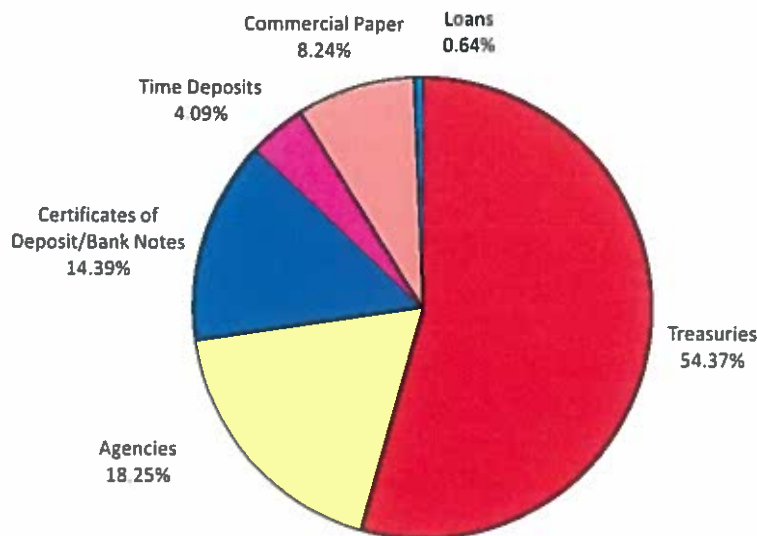


Chart does not include 0.01% of mortgages. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

Castroville Community Services District Profit & Loss Budget vs. Actual

July through December 2020

Ordinary Income/Expense	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Income				
Metered Water Sales	721,436.47	664,999.98	56,436.49	108.49%
Temporary Hydrant Service	6,478.55	2,500.02	3,978.53	259.14%
New Service Installation	0.00	7,618.50	-7,618.50	0.0%
Backflow Revenue	12,029.70	6,499.98	5,529.72	185.07%
Misc. Revenue				
Reconnect Charges	0.00	240.00	-240.00	0.0%
NSF Charges	72.00	150.00	-78.00	48.0%
Trip Fee Charges	0.00	1,500.00	-1,500.00	0.0%
Misc. Revenue - Other	2.89	1,750.02	-1,747.13	0.17%
Total Misc. Revenue	74.89	3,640.02	-3,565.13	2.06%
Water Interest-Investment Earned	8,816.68	19,999.98	-11,183.30	44.08%
DWR IRWM Prop 1A Grant	0.00	197,500.02	-197,500.02	0.0%
Zone 1 (Castroville) Revenue				
User fees Storm Drain #75301	40,733.70	32,500.02	8,233.68	125.33%
User fees Street Lights #75301	20,519.98	16,500.00	4,019.98	124.36%
Ad Valorem Property Tax	284,184.94	240,000.00	44,184.94	118.41%
Sewer Connection Fees	57,024.00	3,169.02	53,854.98	1,799.42%
Misc. Revenue	0.00	499.98	-499.98	0.0%
Interest Earned	22,308.57	36,000.00	-13,691.43	61.97%
Total Zone 1 (Castroville) Revenue	424,771.19	328,669.02	96,102.17	129.24%
ZONE 2 (MORO COJO) REVENUE				
User fees Storm Drain & Sewer #73701	36,751.43	35,127.00	1,624.43	104.62%
Open Space-Street-Street Lights #73701	18,000.00	17,014.98	985.02	105.79%
Zone 2 Interest Earned	541.25	2,500.02	-1,958.77	21.65%
Total ZONE 2 (MORO COJO) REVENUE	55,292.68	54,642.00	650.68	101.19%
User fees NMCHS & Mobil Park 74701	54,676.27	46,765.50	7,910.77	116.92%
Sewer (Moss Landing) REVENUE				
Property Taxes	92,800.00	46,399.98	46,400.02	200.0%
Sewer Connection Fees Zone 3	0.00	3,499.98	-3,499.98	0.0%
M1W Sanitation Fees	2,737.28	96,000.00	-93,262.72	2.85%
Interest Earned	1,454.51	4,500.00	-3,045.49	32.32%
Misc. Revenue-Sewer Zone 3	0.00	250.02	-250.02	0.0%
Total Sewer (Moss Landing) REVENUE	96,991.79	150,649.98	-53,658.19	64.38%
Total Income	1,380,568.22	1,483,485.00	-102,916.78	93.06%

Castroville Community Services District
Profit & Loss Budget vs. Actual

July through December 2020

Expense	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Gov Zone 1 Depreciation Expense	779.58	0.00	0.00	0.0%
Water Operation Expenses				
General Operations Expense				
Shop Supplies	118.80	499.98	-381.18	23.76%
Small Tools	2,182.77	1,500.00	682.77	145.52%
Operators Uniforms	1,424.49	1,699.98	-275.49	83.8%
Cellular Phones	480.49	499.98	-19.49	96.1%
Operators Certifications	250.00	400.02	-150.02	62.5%
Water Testing Fees	2,956.00	4,999.98	-2,043.98	59.12%
Backflow Testing	117.00	499.98	-382.98	23.4%
Water System Fees	2,848.00	3,700.02	-852.02	76.97%
Total General Operations Expense	10,377.55	13,799.94	-3,422.39	75.2%
Well Sites Expense				
Utilities - P G & E	56,983.96	52,000.02	4,983.94	109.58%
Pump Repair/Maintenance	214.35	1,999.98	-1,785.63	10.72%
Supplies for Pumps & Well Sites	2,016.30	4,000.02	-1,983.72	50.41%
Generators Repairs/Maintenance	1,099.18	1,000.02	99.16	109.92%
Tank Repair/Maintance	0.00	499.98	-499.98	0.0%
Building Repair/Maintenance	0.00	499.98	-499.98	0.0%
Chlorine/Softener Repair/Main	929.40	1,999.98	-1,070.58	46.47%
Well Sites - Other Expense	1,774.56	2,500.02	-725.46	70.98%
Total Well Sites Expense	63,017.75	64,500.00	-1,482.25	97.7%
Valve Expense				
Valve - Supplies	0.00	250.02	-250.02	0.0%
Valve - Repair/Maintenance	0.00	499.98	-499.98	0.0%
Total Valve Expense	0.00	750.00	-750.00	0.0%
Meter Expense				
Meter - Supplies	3,979.88	1,500.00	2,479.88	265.33%
Meter - Repair/Maintenance	14,512.73	9,000.00	5,512.73	161.25%
Total Meter Expense	18,492.61	10,500.00	7,992.61	176.12%
Hydrant Expense				
Hydrant - Supplies	0.00	499.98	-499.98	0.0%
Hydrant - Repair Maintenance	0.00	499.98	-499.98	0.0%
Total Hydrant Expense	0.00	999.96	-999.96	0.0%
Water Lines Expense				
Water Lines - Supplies	122.72	1,999.98	-1,877.26	6.14%
Water Lines - Repair/Main	9,427.81	4,000.02	5,427.79	235.69%
Total Water Lines Expense	9,550.53	6,000.00	3,550.53	159.18%
Depreciation Expense	152,663.52	156,000.00	-3,336.48	97.86%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Automobile Expense				
Fuel	837.37	1,500.00	-662.63	55.83%
Auto - Repair/Maintenance	45.00	1,000.02	-955.02	4.5%
Other Auto Expense	0.00	750.00	-750.00	0.0%
Total Automobile Expense	882.37	3,250.02	-2,367.65	27.15%
Payroll Expense Water Operation				
Operators Water Wages	51,450.19	49,666.02	1,784.17	103.59%
Total Payroll Expense Water Operation	51,450.19	49,666.02	1,784.17	103.59%
Total Water Operation Expense	306,434.52	305,465.94	968.58	100.32%
Water Administrative Expense				
Billing Expense				
Postage	6,626.00	4,999.98	1,626.02	132.52%
Billing Supplies	0.00	4,500.00	-4,500.00	0.0%
Toilet Rebate	0.00	112.50	-112.50	0.0%
Write Off s-Adjustments	0.00	250.02	-250.02	0.0%
Other Billing Expense	2,957.84	3,049.98	-92.14	96.98%
Total Billing Expense	9,583.84	12,912.48	-3,328.64	74.22%
Utilities Expense				
Utilities - P G & E	520.55	825.00	-304.45	63.1%
Utilities - Telephones	1,159.33	1,399.98	-240.65	82.81%
Utilities - Disposal	147.48	190.02	-42.54	77.61%
Utilities - M1Water	39.75	67.50	-27.75	58.89%
Total Utilities Expense	1,867.11	2,482.50	-615.39	75.21%
Insurance Expense				
Insurance - Auto & General	6,011.66	5,800.02	211.64	103.65%
Total Insurance Expense	6,011.66	5,800.02	211.64	103.65%
Office Expense				
Office Supplies	1,202.91	1,249.98	-47.07	96.23%
Office Equipment	397.69	1,000.02	-602.33	39.77%
Misc. Office Expense	1,260.89	1,249.98	10.91	100.87%
Alarm Monitoring Service	191.70	400.02	-208.32	47.92%
Property Taxes	368.17	300.00	68.17	122.72%
Computer Programs/Upgrades	2,261.74	3,000.00	-738.26	75.39%
Bank Fees	1,007.70	250.02	757.68	403.05%
Seminars/Training/Staff	0.00	3,000.00	-3,000.00	0.0%
Seminar/Training/Directors	0.00	3,000.00	-3,000.00	0.0%
Membership Dues	7,347.49	5,250.00	2,097.49	139.95%
Office Repairs/Maintenance	473.20	1,000.02	-526.82	47.32%
Building Maintenance	0.00	1,500.00	-1,500.00	0.0%
Total Office Expense	14,511.49	21,200.04	-6,688.55	68.45%

Castroville Community Services District
Profit & Loss Budget vs. Actual

July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Payroll Expenses				
Wages - General Manager	38,323.12	35,623.02	2,700.10	107.58%
Wages - Administrative	42,914.73	38,245.50	4,669.23	112.21%
Insurance - Workers Comp	8,065.01	4,134.00	3,931.01	195.09%
Employee Health Benefits	36,351.21	36,865.98	-514.77	98.6%
PERS Retirement Benefits Employer Contributions Bi-Weekly Payroll	12,163.38	10,750.02	1,413.36	113.15%
Pension Expense UAL Employer	666.90	345.00	321.90	193.3%
Employee Life Insurance	299.89	307.98	-8.09	97.37%
FICA Expense	9,584.45	9,722.52	-138.07	98.58%
Retired Employee Benefits	0.00	285.00	-285.00	0.0%
OPEB-Water Post Employment Medical Expense	0.00	4,275.00	-4,275.00	0.0%
Total Payroll Expenses	148,368.69	140,554.02	7,814.67	105.56%
Consulting Expense				
Legal Fees	3,562.03	9,000.00	-5,437.97	39.58%
Engineering Fees	3,052.50	10,000.02	-6,947.52	30.53%
Director Fees	1,350.00	1,350.00	0.00	100.0%
Accounting Fees	8,901.00	4,650.00	4,251.00	191.42%
Other Consulting Fees	751.50	13,500.00	-12,748.50	5.57%
Total Consulting Expense	17,617.03	38,500.02	-20,882.99	45.76%
Total Water Administrative Expense	197,959.82	221,449.08	-23,489.26	89.39%
Zone 1 Operation Expense				
General Operation Expense				
Shop Supplies	252.48	600.00	-347.52	42.08%
Small Tools & Equipment	54.35	750.00	-695.65	7.25%
Operators Uniforms	1,107.93	1,275.00	-167.07	86.9%
Operators Certifications	217.99	250.02	-32.03	87.19%
Cellular Phones	373.72	379.98	-6.26	98.35%
Total General Operation Expense	2,006.47	3,255.00	-1,248.53	61.64%
Lift Station Expense				
Sewer Utilities PG & E	2,262.41	2,500.02	-237.61	90.5%
Lift Station Repair/Maintenance	1,469.11	1,750.02	-280.91	83.95%
Supplies for Pump Station	989.78	499.98	489.80	197.96%
Permit Fee for Generators	474.00	250.02	223.98	189.59%
Building Repair/Maintenance	0.00	499.98	-499.98	0.0%
Total Lift Station Expense	5,195.30	5,500.02	-304.72	94.46%
Sewer Depreciation Expense	32,839.50	32,575.02	264.48	100.81%
Automobile Expense				
Fuel for Trucks	465.20	1,099.98	-634.78	42.29%
Auto-Repair/Maintenance	75.09	1,000.02	-924.93	7.51%
Other Auto Expense	25.84	750.00	-724.16	3.45%
Total Automobile Expense	566.13	2,850.00	-2,283.87	19.86%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Payroll Expense-Operation				
Operators Zone 1 Wages	39,523.33	38,629.02	894.31	102.32%
Total Payroll Expense-Operation	39,523.33	38,629.02	894.31	102.32%
Sewer Line Expense				
Sewer Line-Repair/Maintenance	746.79	2,500.02	-1,753.23	29.87%
Total Sewer Line Expense	746.79	2,500.02	-1,753.23	29.87%
Storm drain Expense				
Storm drain-Supplies	0.00	499.98	-499.98	0.0%
Storm drain-Repair/Maintenance	3,743.70	4,000.02	-256.32	93.59%
Total Storm drain Expense	3,743.70	4,500.00	-756.30	83.19%
Storm drain Automobile Expense				
Storm drain Automobile Expense	186.08	450.00	-263.92	41.35%
Total Storm drain Automobile Expense	186.08	450.00	-263.92	41.35%
Total Zone 1 Operation Expense	84,807.30	90,259.08	-5,451.78	93.96%
Zone 1 Administrative Expense				
Office Expense				
Office Supplies	755.01	1,099.98	-344.97	68.64%
Office Equipment	300.84	750.00	-449.16	40.11%
Misc. Office Expense	639.63	799.98	-160.35	79.96%
Computer Program/Upgrade	1,549.11	1,000.02	549.09	154.91%
Office Repair/Maintenance	392.55	649.98	-257.43	60.39%
Alarm Monitoring Service	149.10	250.02	-100.92	59.64%
Property Taxes	219.47	175.02	44.45	125.4%
Seminars/Training/Staff	0.00	1,500.00	-1,500.00	0.0%
Seminar/Training/Directors	0.00	1,500.00	-1,500.00	0.0%
Membership Dues	5,586.38	3,000.00	2,586.38	186.21%
Building Maintenance	0.00	1,000.02	-1,000.02	0.0%
Bad Debt Write Offs-Sewer Fund	0.00	250.02	-250.02	0.0%
Total Office Expense	9,592.09	11,975.04	-2,382.95	80.1%
Payroll Expense Admin				
Wages Zone 1 GM	29,751.96	27,706.98	2,044.98	107.38%
Wages Zone 1 Admin	31,011.85	29,746.02	1,265.83	104.26%
Insurance - Workers Comp	6,272.78	3,214.98	3,057.80	195.11%
Employee Health Benefits	28,273.20	28,673.52	-400.32	98.6%
FICA Expense	7,201.48	7,561.98	-360.50	95.23%
PERS Retirement Benefits Employer Contributions Payroll Biweekly	9,460.70	8,110.02	1,350.68	116.65%
Pension Expense UALEmployer	518.70	268.50	250.20	193.18%
OPEB-Sewer Post Employment Cost	0.00	3,325.02	-3,325.02	0.0%
Employee Life Insurance	233.22	240.00	-6.78	97.18%
Total Payroll Expense Admin	112,723.89	108,847.02	3,876.87	103.56%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Utilities Expense				
Utilities - PG&E	431.88	750.00	-318.12	57.58%
Utilities - Telephones	901.70	900.00	1.70	100.19%
Utilities - Disposal	114.72	150.00	-35.28	76.48%
Utilities - M1Water	30.91	37.50	-6.59	82.43%
Total Utilities Expense	1,479.21	1,837.50	-358.29	80.5%
Sewer Consulting Expense				
Sewer Legal Fees	401.32	499.98	-98.66	80.27%
Sewer Engineer Fees	462.50	4,999.98	-4,537.48	9.25%
Sewer Accounting Fees	6,923.00	3,649.98	3,273.02	189.67%
Sewer Other Consulting Fees	584.50	1,500.00	-915.50	38.97%
Director Fees	1,050.00	1,050.00	0.00	100.0%
Total Sewer Consulting Expense	9,421.32	11,699.94	-2,278.62	80.53%
Insurance Expense				
Insurance- Auto & General	4,675.72	4,575.00	100.72	102.2%
Total Insurance Expense	4,675.72	4,575.00	100.72	102.2%
Bond, Loan & Certif. Expense				
Investment Expense/Services	0.00	25.02	-25.02	0.0%
CSA 14-CCSD Amortization Expense	0.00	1,794.48	-1,794.48	0.0%
Willdan CSA 14 Assessment Admin Fee	375.00	799.98	-424.98	46.88%
Unrealized Gain/Loss Investment	2,472.47	2,500.02	-27.55	98.9%
Total Bond, Loan & Certif. Expense	2,847.47	5,119.50	-2,272.03	55.62%
Storm drain Consulting Expense				
Storm drain Legal Fees	0.00	25.02	-25.02	0.0%
Stormdrain Engineer Fees	0.00	499.98	-499.98	0.0%
Storm drain Other Consulting Fees	0.00	25.02	-25.02	0.0%
Total Storm drain Consulting Expense	0.00	550.02	-550.02	0.0%
Total Zone 1 Administrative Expense	140,739.70	144,604.02	-3,864.32	97.33%
Zone 1 Other Operation & Maint Expense				
Street Light Utility Cost	21,530.48	23,250.00	-1,719.52	92.6%
Castroville Sign Maintenance	0.00	499.98	-499.98	0.0%
Pedestrian Over Cross Maintenance	0.00	499.98	-499.98	0.0%
Total Zone 1 Other Operation & Maint Expense	21,530.48	24,249.96	-2,719.48	88.79%
Zone 1 Recreational Expense				
No. Co. Rec & Park District	25,000.00	70,000.02	-45,000.02	35.71%
Total Zone 1 Recreational Expense	25,000.00	70,000.02	-45,000.02	35.71%
Zone 2 Operation Expense				
General Operation Expense				
Shop Supplies	25.04	250.02	-224.98	10.02%
Small Tools & Equipment	24.77	250.02	-225.25	9.91%

Castroville Community Services District Profit & Loss Budget vs. Actual

July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Operators Uniforms	316.56	400.02	-83.46	79.14%
Operators Certifications	190.49	175.02	15.47	108.84%
Cellular Phones	106.78	109.98	-3.20	97.09%
Total General Operation Expense	663.64	1,185.06	-521.42	56.0%
Lift Station Expense				
Utilities	3,930.62	4,849.98	-919.36	81.04%
Lift Station Repair/Maintenance	494.67	1,000.02	-505.35	49.47%
Supplies for Pump Station	0.00	499.98	-499.98	0.0%
Building Repair/Maintenance	0.00	250.02	-250.02	0.0%
Total Lift Station Expense	4,425.29	6,600.00	-2,174.71	67.05%
Sewer Depreciation Expense	8,760.48	8,100.00	660.48	108.15%
Automobile Expense				
Fuel for Trucks	186.08	600.00	-413.92	31.01%
Auto-Repair/Maintenance	50.09	1,249.98	-1,199.89	4.01%
Other Auto Expense	0.00	250.02	-250.02	0.0%
Total Automobile Expense	236.17	2,100.00	-1,863.83	11.25%
Payroll Expense-Operations				
Operator Zone 2 Wages	11,269.38	11,037.00	232.38	102.11%
Total Payroll Expense-Operations	11,269.38	11,037.00	232.38	102.11%
Sewer Line Expense				
Sewer Line-Repair/Maintenance	0.00	1,000.02	-1,000.02	0.0%
Total Sewer Line Expense	0.00	1,000.02	-1,000.02	0.0%
Storm Drain Expense				
Storm drain-Supplies	0.00	250.02	-250.02	0.0%
Storm drain-Repair/Maintenance	0.00	499.98	-499.98	0.0%
Total Storm Drain Expense	0.00	750.00	-750.00	0.0%
Total Zone 2 Operation Expense	25,354.96	30,772.08	-5,417.12	82.4%
Zone 2 Administrative Expense				
Office Expense				
Seminar/Training/Directors	0.00	499.98	-499.98	0.0%
Membership Dues	1,596.11	900.00	696.11	177.35%
Office Supplies	215.71	300.00	-84.29	71.9%
Office Equipment	85.95	250.02	-164.07	34.38%
Misc. Office Expense	54.00	250.02	-196.02	21.6%
Building Maintenance	0.00	499.98	-499.98	0.0%
Computer Program/Upgrade	442.63	300.00	142.63	147.54%
Office Repair/Maintenance	112.13	199.98	-87.85	56.07%
Alarm Monitoring Services	42.60	100.02	-57.42	42.59%
Property Taxes	98.39	49.98	48.41	196.86%
Seminars/Training/Staff	0.00	499.98	-499.98	0.0%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Total Office Expense	2,647.52	3,849.96	-1,202.44	68.77%
Payroll Expense Administration				
Wages- Zone 2 GM	8,499.58	7,916.52	583.06	107.37%
Wages-Zone 2 Admin	9,133.60	8,499.00	634.60	107.47%
Insurance Workers Comp	1,792.22	919.02	873.20	195.01%
Employee Health Benefits	8,078.06	8,192.52	-114.46	98.6%
PERS Retirement Benefits Employer Contribution Biweekly Payroll	2,703.09	2,365.02	338.07	114.3%
Pension Expense UAL Employer	148.20	76.98	71.22	192.52%
Employee Life Insurance	66.65	68.52	-1.87	97.27%
Other Post Retirement Benefits	0.00	949.98	-949.98	0.0%
FICA Expense	2,101.97	2,160.48	-58.51	97.29%
Total Payroll Expense Administration	32,523.37	31,148.04	1,375.33	104.42%
Consulting Expense				
Consulting Fees	917.00	799.98	117.02	114.63%
Sewer Engineer Fees	0.00	499.98	-499.98	0.0%
Sewer Accounting Fees	1,978.00	1,050.00	928.00	188.38%
Sewer Legal Fees	21.45	750.00	-728.55	2.86%
Director Fees	300.00	300.00	0.00	100.0%
Moro Cojo Annexation Amortization Expense	0.00	266.52	-266.52	0.0%
Total Consulting Expense	3,216.45	3,666.48	-450.03	87.73%
Utilities Expense				
Utilities-PG&E	142.68	250.02	-107.34	57.07%
Utilities-Telephone	257.62	274.98	-17.36	93.69%
Utilities-Disposal	32.76	42.48	-9.72	77.12%
Utilities-M1Water	8.83	15.00	-6.17	58.87%
Total Utilities Expense	441.89	582.48	-140.59	75.86%
Insurance Expense				
Insurance-Auto & General	1,335.94	1,251.54	84.40	106.74%
Total Insurance Expense	1,335.94	1,251.54	84.40	106.74%
Total Zone 2 Administrative Expense	40,165.17	40,498.50	-333.33	99.18%
Zone 2 Other Oper & Maint Expense				
Open Space Main-Outside Services	0.00	1,500.00	-1,500.00	0.0%
Street Light Utility Cost	2,688.82	2,899.98	-211.16	92.72%
Road Repair	0.00	750.00	-750.00	0.0%
Street Signage	0.00	250.02	-250.02	0.0%
Total Zone 2 Other Oper & Maint Expense	2,688.82	5,400.00	-2,711.18	49.79%
Sewer Zone 3 Operation & Maint Expense				
General Operation Expense				
Shop Supplies	15.72	250.02	-234.30	6.29%
Small Tools & Equipment	24.77	250.02	-225.25	9.91%
Operators Uniforms	316.76	362.52	-45.76	87.38%



Castroville Community Services District
Profit & Loss Budget vs. Actual
July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Operators Certifications	190.52	175.02	15.50	108.86%
Cellular Phones	106.78	109.98	-3.20	97.09%
Total General Operation Expense	654.55	1,147.56	-493.01	57.04%
Lift Station Expense				
Sewer Utilities PG&E	4,534.31	5,599.98	-1,065.67	80.97%
Lift Station Repair/Maintenance	750.94	1,999.98	-1,249.04	37.55%
Supplies for Pump Station	241.67	250.02	-8.35	96.66%
Total Lift Station Expense	5,526.92	7,849.98	-2,323.06	70.41%
Sewer (Moss Landing) Zone 3 Depreciation Expense	15,933.00	14,500.02	1,432.98	109.88%
Automobile Expense				
Fuel for Trucks	186.09	600.00	-413.91	31.02%
Repair/Maintenance	50.07	1,249.98	-1,199.91	4.01%
Other Auto Expense	2.90	250.02	-247.12	1.16%
Total Automobile Expense	239.06	2,100.00	-1,860.94	11.38%
Payroll Expense-Operations				
Operators-Moss Landing Wages Zone 3	11,848.98	11,037.00	811.98	107.36%
Total Payroll Expense-Operations	11,848.98	11,037.00	811.98	107.36%
Sewer Line Expense				
Sewer Line-Repair Maintenance	0.00	3,499.98	-3,499.98	0.0%
Total Sewer Line Expense	0.00	3,499.98	-3,499.98	0.0%
Total Sewer Zone 3 Operation & Maint Expense	34,202.51	40,134.54	-5,932.03	85.22%
Zone 3 Administrative Expense				
Office Expense				
Office Supplies	215.71	300.00	-84.29	71.9%
Office Equipment	85.94	250.02	-164.08	34.37%
Misc. Office Expense	504.62	250.02	254.60	201.83%
Computer Programs/Upgrade	442.57	300.00	142.57	147.52%
Office Repair/Maintenance	112.23	199.98	-87.75	56.12%
Alarm Monitoring Service	42.60	100.02	-57.42	42.59%
Property Taxes	31.93	25.02	6.91	127.62%
Seminars/Training/Staff	0.00	499.98	-499.98	0.0%
Seminars/Training/Directors	0.00	499.98	-499.98	0.0%
Membership Dues	1,596.10	900.00	696.10	177.34%
Building Maintenance	0.00	499.98	-499.98	0.0%
Total Office Expense	3,031.70	3,825.00	-793.30	79.26%
Payroll Expense Administration				
Wages Zone 3 GM	8,499.58	7,916.52	583.06	107.37%
Wages Zone 3 Admin	9,133.60	8,499.00	634.60	107.47%
Insurance-Workers Comp	1,792.23	919.02	873.21	195.02%
Employee Health Benefits	8,077.99	8,192.52	-114.53	98.6%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
FICA Expense	2,128.33	2,160.48	-32.15	98.51%
PERS Retirement Benefits Employer Contributions Biweekly Payroll	2,702.99	2,365.02	337.97	114.29%
Pension Expense UAL Employer	148.20	76.98	71.22	192.52%
Other Post Employment Benefits	0.00	949.98	-949.98	0.0%
Employee Life Insurance	66.60	68.52	-1.92	97.2%
Total Payroll Expense Administration	32,549.52	31,148.04	1,401.48	104.5%
Utilities Expense				
Utilities-PG&E	142.67	250.02	-107.35	57.06%
Utilities-Telephone	257.59	274.98	-17.39	93.68%
Utilities-Disposal	32.76	42.48	-9.72	77.12%
Utilities-M1Water	8.81	15.00	-6.19	58.73%
Total Utilities Expense	441.83	582.48	-140.65	75.85%
Sewer Consulting Expense				
Sewer Legal Fees	202.70	1,500.00	-1,297.30	13.51%
Sewer Engineer Fees	0.00	7,000.02	-7,000.02	0.0%
Sewer Accounting Fees	1,978.00	949.98	1,028.02	208.22%
Sewer Other Consulting Fees	167.00	2,500.02	-2,333.02	6.68%
Director Fees	300.00	300.00	0.00	100.0%
Total Sewer Consulting Expense	2,647.70	12,250.02	-9,602.32	21.61%
Insurance Expense				
Insurance-Auto & General	1,335.94	1,300.02	35.92	102.76%
Total Insurance Expense	1,335.94	1,300.02	35.92	102.76%
Total Zone 3 Administrative Expense	40,006.69	49,105.56	-9,098.87	81.47%
Total Expense	919,669.55	1,021,938.78	-102,269.23	89.99%
Net Ordinary Income	460,898.67	461,546.22	-647.55	99.86%

Castroville Community Services District
Balance Sheet by Class
 As of December 31, 2020

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 Accrual Basis

	Sewer Fund Zone 1	Sewer Fund Moss Landing Zone 3	Water Fund Castroville Zone 1	Gov Fund Castroville Zone 1	Gov Fund Zone 2	Total
ASSETS						
Current Assets						
Checking/Savings						
Chase General Fund-Checking	328,684.01	97,053.29	398,623.90	8,724.27	46,229.36	879,314.83
Chase Customer Deposit Fund-Water	0.00	0.00	68,213.86	0.00	0.00	68,213.86
LAIF - Water Reserve Fund	0.00	0.00	1,896,422.85	0.00	0.00	1,896,422.85
LAIF - Water Capital Imprv Fund	0.00	0.00	2,209,454.37	0.00	0.00	2,209,454.37
CAMP-Sewer- 1 Capital Imprv Fund	120,562.22	0.00	0.00	0.00	0.00	120,562.22
CAMP-Sewer- 1 Reserve Fund	238,513.32	0.00	0.00	0.00	0.00	238,513.32
LAIF-Sewer- 1 Reserve Fund	112,848.00	0.00	0.00	0.00	0.00	112,848.00
LAIF-Sewer- 1 Capital Imprv Fund	4,213,409.90	0.00	0.00	0.00	0.00	4,213,409.90
LAIF-Zone 1 Gov Fund	0.00	0.00	0.00	72,858.60	0.00	72,858.60
LAIF-Zone 2 Gov Fund	0.00	0.00	0.00	0.00	258,279.20	258,279.20
LAIF-Zone 3 MI Sewer	0.00	692,284.32	0.00	0.00	0.00	692,284.32
Total Checking/Savings	5,014,017.45	789,337.61	4,572,714.98	81,582.87	304,508.56	10,762,161.47
Accounts Receivable	0.00	0.00	1,721.83	0.00	0.00	1,721.83
1160 - A/R - Other	0.00	0.00	1,721.83	0.00	0.00	1,721.83
Total Accounts Receivable	0.00	0.00	1,721.83	0.00	0.00	1,721.83
Other Current Assets						
Petty Cash						
Sewer Fund Investments	0.00	0.00	800.00	0.00	0.00	800.00
A/R - Metered Sales	2,544,265.21	0.00	0.00	0.00	0.00	2,544,265.21
Zone 1 Fund Receivable-USDA	0.00	0.00	85,797.66	0.00	0.00	85,797.66
Water-Allowance for Doubtful Account	90,000.00	0.00	0.00	0.00	0.00	90,000.00
Prepaid Ins-Sewer Zone 2	0.00	0.00	-1,106.78	0.00	0.00	-1,106.78
Prepaid Ins-Sewer Zone 1	1,848.36	0.00	0.00	0.00	0.00	1,848.36
Prepaid Insurance-Sewer Zone 3	6,469.47	1,848.36	0.00	0.00	0.00	6,469.47
Prepaid Ins-Water	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	2,588.72	0.00	8,317.83	0.00	0.00	8,317.83
Total Other Current Assets	2,645,171.76	1,848.36	122,224.12	0.00	0.00	2,769,244.24
Total Current Assets	7,659,189.21	791,185.97	4,696,660.93	81,582.87	304,508.56	13,533,127.54
Fixed Assets						
Water Projects/Construction In Progress						
SCADA System	0.00	0.00	19,592.45	0.00	0.00	19,592.45
Building & Improvements	0.00	0.00	25,526.12	0.00	0.00	25,526.12
Land	0.00	0.00	426,285.00	0.00	0.00	426,285.00
Land-Sewer	0.00	0.00	163,452.40	0.00	0.00	163,452.40
Projects, Wells & Pipes	47,158.00	0.00	0.00	0.00	0.00	47,158.00
Meters	0.00	0.00	9,169,230.49	0.00	0.00	9,169,230.49
Hydrants	0.00	0.00	366,934.63	0.00	0.00	366,934.63
	0.00	0.00	37,291.63	0.00	0.00	37,291.63

Castroville Community Services District Balance Sheet by Class As of December 31, 2020

	Sewer Fund		Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1	Zone 2	Moss Landing	Zone 3	Castroville	Zone 1	Castroville	Zone 2	
Trucks/Autos	0.00	0.00	0.00	0.00	147,450.78	0.00	0.00	0.00	147,450.78
Vac-trailer	0.00	0.00	0.00	0.00	31,853.25	0.00	0.00	0.00	31,853.25
Shop Equipment	0.00	0.00	0.00	0.00	48,641.13	0.00	0.00	0.00	48,641.13
Office Equipment	0.00	0.00	0.00	0.00	216,795.31	0.00	0.00	0.00	216,795.31
Pumping Equipment	0.00	0.00	0.00	0.00	152,269.09	0.00	0.00	0.00	152,269.09
Telemetry System	0.00	0.00	0.00	0.00	181,825.27	0.00	0.00	0.00	181,825.27
Accumulated Depreciation Water	0.00	0.00	0.00	0.00	-7,112,842.52	0.00	0.00	0.00	-7,112,842.52
Sewer Construction in Progress	26,611.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,611.25
Sewer 2001 Pickup Truck w/ Cra	91,526.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	91,526.92
1982 Sewer Vac Trailer	7,515.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,515.05
Sewer Cleaner Trucks	380,163.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	380,163.79
Sewer Equipment	84,807.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84,807.68
Generator Via Linda Place	9,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,600.00
SCADA-Zone 1 Sewer	6,167.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,167.83
SCADA-Zone 2 Sewer	3,464.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,464.34
Generator Castroville Blvd	31,902.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,902.08
Lift Station Sea Garden-Davis	178,795.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	178,795.04
Generator Moro Cojo	21,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,000.00
Sewer Building & Imp Zone 1 & 2	291,791.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	291,791.50
Castroville Sewer Lines	510,544.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	510,544.19
Castroville Blvd Sewer Lines	73,193.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	73,193.37
Moro Cojo Sewer Lines	68,931.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68,931.60
Lift Station Via Linda	47,684.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47,684.09
Lift Station Del Monte Ave	60,599.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,599.44
Lift Station Castroville Blvd	98,944.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,944.53
Lift Station Campo & Los Arbor	79,312.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79,312.99
Accumulated Depreciation Zone 1 Sewer	-732,533.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-732,533.50
Accumulated Depr. Zone 2-Sewer	-202,664.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-202,664.48
Zone 1 Storm Drain Improv Projects	149,328.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	149,328.35
Sewer Equipment-Zone 3	0.00	0.00	74,258.88	0.00	0.00	0.00	0.00	0.00	74,258.88
Sewer Lines Moss Landing Zone 3	0.00	0.00	422,753.65	0.00	0.00	0.00	0.00	0.00	422,753.65
Lift Station #1 Struve Road	0.00	0.00	9,159.18	0.00	0.00	0.00	0.00	0.00	9,159.18
Lift Station #2 Hyw 1	0.00	0.00	9,388.87	0.00	0.00	0.00	0.00	0.00	9,388.87
Sewer Building & Imp Zone 3	0.00	0.00	5,129.00	0.00	0.00	0.00	0.00	0.00	5,129.00
Lift Station #3 by Phil's	0.00	0.00	11,523.44	0.00	0.00	0.00	0.00	0.00	11,523.44
Lift Station #4 Potrero Road	0.00	0.00	14,789.42	0.00	0.00	0.00	0.00	0.00	14,789.42
SCADA Zone 3 Moss Landing	0.00	0.00	60,716.23	0.00	0.00	0.00	0.00	0.00	60,716.23
Accumulated Depreciation Zone 3 Moss Landing	0.00	0.00	-173,216.00	0.00	0.00	0.00	0.00	0.00	-173,216.00
Castroville Overhead Sign-Artichoke Center of the World	0.00	0.00	0.00	0.00	0.00	19,459.34	0.00	0.00	19,459.34
Accumulated Depreciation-Government Zone 1 Castroville	0.00	0.00	0.00	0.00	0.00	-1,428.58	0.00	0.00	-1,428.58



Castroville Community Services District Balance Sheet by Class

As of December 31, 2020

	Sewer Fund		Water Fund		Gov Fund		Total
	Zone 1	Moss Landing Zone 3	Castroville Zone 1	Castroville Zone 1	Castroville Zone 1	Zone 2	
Total Fixed Assets	1,333,844.06	434,502.67	3,874,305.03	18,030.76	0.00	0.00	5,660,682.52
Other Assets							
Deferred Outflows-Sewer 1	310,386.95	0.00	0.00	0.00	0.00	0.00	310,386.95
Deferred Outflows-ML Sewer 3	0.00	88,685.70	0.00	0.00	0.00	0.00	88,685.70
Deferred Outflows-Water	0.00	0.00	399,073.15	0.00	0.00	0.00	399,073.15
Deferred Outflows-Sewer 2	88,686.20	0.00	0.00	0.00	0.00	0.00	88,686.20
Water-Deferred Outflows-Contribution OPEB	0.00	0.00	10,651.00	0.00	0.00	0.00	10,651.00
Sewer 1-Deferred Outflows-Contributions OPEB	8,283.00	0.00	0.00	0.00	0.00	0.00	8,283.00
ML Sewer 3-Deferred Outflows-Contributions OPEB	0.00	2,367.00	0.00	0.00	0.00	0.00	2,367.00
Sewer 2-Deferred Outflows-Contributions OPEB	2,367.00	0.00	0.00	0.00	0.00	0.00	2,367.00
1982 Bond Costs	0.00	0.00	14,775.96	0.00	0.00	0.00	14,775.96
1982 Bond Costs Amortized	0.00	0.00	-14,775.96	0.00	0.00	0.00	-14,775.96
Bond Refinance Legal Fees-Muni	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00
Amortization-Bond Ref Legal Fe	0.00	0.00	-15,000.00	0.00	0.00	0.00	-15,000.00
Well 2B Finance Legal Fees	0.00	0.00	14,524.38	0.00	0.00	0.00	14,524.38
Amortization-Well 2B Legal Fee	0.00	0.00	-14,524.38	0.00	0.00	0.00	-14,524.38
CSA 14/CCSD Organization Cost	107,669.19	0.00	0.00	0.00	0.00	0.00	107,669.19
CSA 14/CCSD Amortization	-50,147.00	0.00	0.00	0.00	0.00	0.00	-50,147.00
Moro Cojo Annexation Project	16,000.00	0.00	0.00	0.00	0.00	0.00	16,000.00
Moro Cojo Annex Amortization	-6,929.00	0.00	0.00	0.00	0.00	0.00	-6,929.00
Total Other Assets	476,316.34	91,052.70	409,724.15	0.00	0.00	0.00	977,093.19
TOTAL ASSETS	9,469,349.61	1,316,741.34	8,980,690.11	99,613.63	304,508.56	20,170,903.25	
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Other Current Liabilities							
OPEB Deferred Inflows Water	0.00	0.00	10,382.00	0.00	0.00	0.00	10,382.00
OPEB Deferred Inflows Sewer 3	0.00	2,307.00	0.00	0.00	0.00	0.00	2,307.00
OPEB Deferred Inflows Sewer 2	2,307.00	0.00	0.00	0.00	0.00	0.00	2,307.00
OPEB Deferred Inflows Sewer 1	8,076.00	0.00	0.00	0.00	0.00	0.00	8,076.00
Deferred Inflows-Sewer 2	7,469.00	0.00	0.00	0.00	0.00	0.00	7,469.00
Deferred Inflows-ML Sewer 3	0.00	7,467.20	0.00	0.00	0.00	0.00	7,467.20
Deferred Inflows-Water	0.00	0.00	33,598.35	0.00	0.00	0.00	33,598.35
Accrued Vacation	34,464.91	7,658.87	34,464.90	0.00	0.00	0.00	76,588.68
Accrued Payroll	8,172.92	1,746.19	8,330.49	0.00	0.00	0.00	18,249.60
Customer Security Deposits	0.00	0.00	58,176.48	0.00	0.00	0.00	58,176.48
Hydrant Service Deposits	0.00	0.00	4,500.00	0.00	0.00	0.00	4,500.00
Water- Installation Deposits	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00
Deferred Inflows-Sewer 1	26,131.45	0.00	0.00	0.00	0.00	0.00	26,131.45
Total Other Current Liabilities	86,621.28	19,179.26	153,452.22	0.00	0.00	0.00	259,252.76

Castroville Community Services District
Balance Sheet by Class
As of December 31, 2020

	Sewer Fund Zone 1	Sewer Fund Moss Landing Zone 3	Water Fund Castroville Zone 1	Gov Fund Castroville Zone 1	Gov Fund Zone 2	Total
Total Current Liabilities	86,621.28	19,179.26	153,452.22	0.00	0.00	259,252.76
Long Term Liabilities						
Pension Liability -Sewer 2	65,725.00	0.00	0.00	0.00	0.00	65,725.00
Pension Liability-Sewer 1	230,040.00	0.00	0.00	0.00	0.00	230,040.00
Pension Liability-Water	0.00	0.00	295,764.00	0.00	0.00	295,764.00
Pension Liability-ML Sewer 3	0.00	65,723.00	0.00	0.00	0.00	65,723.00
Net OPEB Liability-Water	0.00	0.00	75,046.00	0.00	0.00	75,046.00
Net OPEB Liability-Sewer	58,369.00	0.00	0.00	0.00	0.00	58,369.00
Net OPEB Liability ML Sewer 3	0.00	16,677.00	0.00	0.00	0.00	16,677.00
Net OPEB Liability-Sewer 2	16,677.00	0.00	0.00	0.00	0.00	16,677.00
USDA Bond-Loan Payable						
USDA Bond-Current Portion Due	0.00	62,000.00	0.00	0.00	0.00	62,000.00
	0.00	28,000.00	0.00	0.00	0.00	28,000.00
Total Long Term Liabilities	370,811.00	172,400.00	370,810.00	0.00	0.00	914,021.00
Total Liabilities	457,432.28	191,579.26	524,262.22	0.00	0.00	1,173,273.76
Equity						
Water Fund Balance	0.00	0.00	2,570,086.77	0.00	0.00	2,570,086.77
Zone 2 Gov-Moro Cojo Fund Balance	0.00	0.00	0.00	0.00	98,712.31	98,712.31
Zone 1 Gov-Castroville Fund Balance	0.00	0.00	0.00	595,121.44	0.00	595,121.44
Sewer Zone 1 & 2 Fund Balance	5,355,114.75	0.00	0.00	0.00	0.00	5,355,114.75
Capital Additions Zone 3 Sewer Moss Landing	0.00	77,238.02	0.00	0.00	0.00	77,238.02
Sewer Moss Landing Zone 3 Fund Balance	0.00	162,849.47	0.00	0.00	0.00	162,849.47
Invested in Capital Assets-Water	0.00	0.00	3,534,772.00	0.00	0.00	3,534,772.00
Invested in Capital Assets-Sewer	767,562.00	0.00	0.00	0.00	0.00	767,562.00
3900 - Retained Earnings	2,684,691.48	862,292.00	2,107,217.17	-468,870.41	189,943.82	5,375,274.06
Net Income	204,549.10	22,782.59	244,351.95	-26,637.40	15,852.43	460,898.67
Total Equity	9,011,917.33	1,125,162.08	8,456,427.89	99,613.63	304,508.56	18,997,629.49
TOTAL LIABILITIES & EQUITY	9,469,349.61	1,316,741.34	8,980,690.11	99,613.63	304,508.56	20,170,903.25

**CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of January 29, 2021

Ending balance as of December 31, 2020 \$13,238,212.80

CHASE BANK, GENERAL FUND - Revenue and Expenses

Beginning Balance	879,314.81
Water Receipts	124,331.75
Miscellaneous Over/Short	0.02
Water-Sewer Miscellaneous Receipts	2,265.14
Wire Transfer to LAIF 1-8-2021 Excess Funds	(500,000.00)
Wire Transfer to LAIF 1-11-2021 Excess Funds	(100,000.00)
NSF Checks	(202.12)
Bank Fees	(50.00)
Expenses (Checks Written)	(200,932.15)
Ending Balance for General Fund	<u>204,727.45</u>

CHASE BANK, CUSTOMER DEPOSIT FUND

Beginning Balance	68,213.86
New Deposits (opened accounts)	360.00
Deposits Returned or Applied to Accounts	(1,300.00)
Ending Balance for Customer Deposit Fund	<u>67,273.86</u>

LAIF FUND

Beginning Balance	9,455,557.24
Incoming Wire from Chase GF 01/08/2021	500,000.00
Incoming Wire from Chase GF 01/11/2021	100,000.00
Quarterly Interest Earned	15,065.76
Ending Balance LAIF	<u>10,070,623.00</u>

CAMP FUND

Beginning Balance Sewer (Zone 1) Capital Improve Account	120,562.22
Monthly Interest Earned	0.00
Ending Balance Camp Federal Security Account	<u>120,562.22</u>
Beginning Balance Sewer (Zone 1) Reserves Account	238,513.32
Monthly Interest Earned	0.00
Ending Balance CAMP Federal Security Account	<u>238,513.32</u>

Cal TRUST-INVESTMENT

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,544,265.21
Income Distribution	1,303.90
Unrealized GAIN (Loss)	(0.01)
Ending Balance CalTRUST	<u>2,545,569.10</u>

New Balance as of January 29, 2021

13,179,995.09

Castroville Community Services District

List of Checks for January 2021

Date	Number	Name	Memo	Amount
General Fund Checking				
1/4/2021	5	CalPERS-Health	Employees Health Benefits	\$ 13,508.42
1/14/2021	165	A & B Fire Protection	Inspection of Fire Extinguishers	\$ 151.00
1/14/2021	166	ACWA JPIA-Dental	Employees Dental-Vision-EAP	\$ 1,077.31
1/14/2021	167	Aramark Uniform Services Inc.	Operators Uniforms, Mats etc.	\$ 506.40
1/14/2021	168	AT & T	Monthly Tele[phone Services	\$ 401.43
1/14/2021	169	California Water Service Co.	Water Meters Zone 2	\$ 35.32
1/14/2021	170	CalPERS-CERBT	Annual OPEB Contribution	\$ 19,000.00
1/14/2021	171	Castroville Hardware	Parts & Supplies	\$ 477.11
1/14/2021	172	Continental Utility Solutions	Standard SSL Certificate -2 Years	\$ 140.00
1/14/2021	173	Eric Tynan-Exp	Annual Boots & Shop Supplies	\$ 127.21
1/14/2021	174	Eudoxio Orozco Jr.	Monthly Cell Phone Reimbursement	\$ 40.00
1/14/2021	175	Exxon Mobile	Fuel for Vehicles	\$ 272.53
1/14/2021	176	Great America Financial Services	Meter Rental & Leas of Billing Equip	\$ 462.26
1/14/2021	177	Jonathan Varela-Exp	Monthly Cell Phone Reimbursement	\$ 40.00
		continued	DMV CDL Class B Renewal Fee	\$ 49.00
1/14/2021	178	Lidia Santos- Exp	Monthly Cell Phone Reimbursement	\$ 40.00
1/14/2021	179	MNS Engineers	Various Project	\$ 17,395.00
1/14/2021	180	Monterey Bay Analytical Services	Monthly Water Testing Fees	\$ 614.00
1/14/2021	181	Monterey County Weekly	Public Notices Published	\$ 1,076.25
1/14/2021	182	North County Recreation & Park Di	Q1 and Q2 Extended Rec Services	\$ 50,000.00
		continued	Well Site & Open Space Maintenance	\$ 2,424.25
1/14/2021	183	Pacific Gas & Electric	Steel Garage	\$ 23.82
1/14/2021	184	Principal Life Group	Employees Life Insurance Benefits	\$ 111.06
1/14/2021	185	Razzolink Inc.	DSL Services for Two Months	\$ 139.98
1/14/2021	186	SWRCB	Annual Water System Fees	\$ 4,474.80
1/14/2021	187	Toro Petroleum Corp	Fuel for Sites	\$ 606.21
1/14/2021	188	Visa-Eric	Jack Hammer (1,745) Credit	\$ 985.15
		continued	Hydrant Supplies	\$ 695.31
		continued	Employee Rapid Testing	\$ 180.00
		continued	Landscape Front Office-Flag Pole	\$ 303.95
1/14/2021	189	Visa-Lidia	Employee Rapid Testing	\$ 180.00
1/14/2021	190	Visa-Roberto	Monthly Web Page Service	\$ 124.95
1/14/2021	191	WM Corporate Services	Bi-Monthly Disposal Fees	\$ 61.99
	192-			
1/14/2021	197	District Employees'	Bi-Weekly Net Payroll	\$ 12,582.68
1/14/2021	198	VALIC	Bi-Weekly Deferred Comp	\$ 1,926.00
1/14/2021	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,803.04
1/14/2021	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,074.48
1/14/2021	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,445.62
1/14/2021	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,965.08
1/28/2021	199	Accent Clean & Sweep, Inc.	Strom Drain Maintenance	\$ 4,301.65
1/28/2021	200	Airgas, NCN	Supplies for Well Sites	\$ 53.20
1/28/2021	201	All Safe Security Alarm	Quarterly Alarm Monitoring	\$ 213.00
1/28/2021	202	Aramark	Operators Uniforms, Mats etc.	\$ 307.84
1/28/2021	203	Jose Manuel Lemus	Over Payment on Closed Account	\$ 32.39
1/28/2021	204	Manuel Zavala	Over Payment on Closed Account	\$ 47.04
1/28/2021	205	MNS Engineers	Washington Sewer Trunk Line	\$ 15,165.00
1/28/2021	206	Monterey Regional Compliance	Admin Services for CDL Class B	\$ 450.00
1/28/2021	207	Moss Landing Chamber of Comme	Annual 2021 Membership Dues	\$ 80.00
1/28/2021	208	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 493.00
1/28/2021	209	Pacific Gas & Electric	Street Lights Zone 1 & 2	\$ 4,450.66

List of Checks for January 2021

Date	Number	Name	Memo	Amount
		continued	Lift Stations Zone 1 & 2	\$ 1,048.00
		continued	Well Sites	\$ 6,564.36
		continued	Office	\$ 347.21
		continued	Lift Stations Zone 3 Moss Landing	\$ 852.00
1/28/2021	210	R&B Company	Meter Parts	\$ 1,266.85
1/28/2021	211	Roberto Galvez	Annual Boots	\$ 100.00
1/28/2021	212	Sarah Tottino	Over Payment on Closed Account	\$ 8.14
1/28/2021	213	UPS	Shipping Fees for Returned Item	\$ 26.38
1/28/2021	214	Zoom Imaging Solutions, Inc.	Monthly Xerox Copier Fees	\$ 96.19
	215 -			
1/28/2021	220	District Employees'	Bi-Weekly Net Payroll	\$ 12,091.19
1/28/2021	221	VALIC	Bi-Weekly Deferred Comp	\$ 2,026.00
1/28/2021	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,668.14
1/28/2021	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,045.01
1/28/2021	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,398.64
1/28/2021	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,914.05
1/28/2021	222	Adriana Melgoza	1-19-2021 Board Meeting	\$ 91.15
1/28/2021	223	Cosme Padilla	1-19-2021 Board Meeting	\$ 91.15
1/28/2021	224	James Cochran	1-19-2021 Board Meeting	\$ 91.15
1/28/2021	225	Ronald J. Stefani	1-19-2021 Board Meeting	\$ 91.15
Total General Fund-Checking				\$ 200,932.15
Customer Deposit Fund				
1/29/2021	16	Reynoso Meat Market	Deposit Refund	\$ 28.93
1/29/2021	17	Charles Garcia	Deposit Refund	\$ 22.26
1/29/2021	18	Castroville CSD	January Closures	\$ 248.81
Total Customer Deposit Fund				\$ 300.00

Calendar for Year 2021 (United States)

January						
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July						
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August						
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November						
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December						
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Holidays:	
Jan 1	New Year's Day
Jan 18	Martin Luther King Jr. Day
Jan 20	Inauguration Day (DC, MD*, VA*)
Feb 15	Presidents' Day (Most regions)
May 31	Memorial Day
Jul 4	Independence Day
Jul 5	'Independence Day' observed
Sep 6	Labor Day
Oct 11	Columbus Day
Nov 11	Veterans Day
Nov 25	Thanksgiving Day
Dec 24	'Christmas Day' day off
Dec 25	Christmas Day
Dec 31	'New Year's Day' day off