



**CASTROVILLE
COMMUNITY
SERVICES DISTRICT**

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

24-HOUR TELEPHONE: (831) 633-2560

President – Cosme Padilla
Vice President – Ron Stefani
Director – Glenn Oania
Director – James R. Cochran
Director – Greg MacMillan

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

**AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JUNE 20, 2023 – 4:30 P.M.
DISTRICT BOARD ROOM – 11499 GEIL STREET**

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Approve the Budget & Personnel Committee Meeting, May 9, 2023 – **motion item**
2. Approve the Draft Minutes of the Regular Board Meeting, May 16, 2023 – **motion item**

CORRESPONDENCE:

1. None

CASTROVILLE COMMUNITY SERVICES DISTRICT

INFORMATIONAL ITEMS:

1. 2022 Annual Water Quality Report available and posted at the following URL:
www.CastrovilleCSD.org/files/138715971.pdf

PRESENTATION:

1. Monterey One Water proposed sewer billing change; community presentation and feedback – Mike McCullough, Director of External Affairs
2. California CLASS on investment opportunities for Castroville CSD – Bob Shull with Public Trust Advisors

NEW BUSINESS:

1. Approve "Castroville CSD Investment and Deposit Policy" for fiscal year 2022/2023 and 2023/2024 - **motion item**
2. Consider approving audit proposal with Fechter & Company Certified Public Accountants for three years of audit services: 2024, 2025 & 2026 – **motion item**
3. Consider approving MNS Engineers proposals for Professional Engineering Services - Washington Sewer Trunk Line Bypass Regulatory Permitting Support (\$19,622) and Washington Sewer Trunk Line Bypass Right-of-Way Acquisition (\$81,610) total \$101,232 – **motion item**
4. Consider approving MNS Engineers proposal for Professional Engineering Services-Moss Landing Wastewater System Rehabilitation Project Amendment Request No. 2 (\$59,014) – **motion item**
5. Consider approving Pedestrian Overpass Maintenance "Landscape" Agreement with Department of Transportation Referred to as "State", placed within State Highway right of way on State Route 156 as per Exhibit A – **motion item**
6. State Water Resources Control Board, Order WQ 2022-0103-DWQ, Statewide Waste Discharge Requirements, General Order for Sanitary Sewer Systems – Eric Tynan, General Manager
7. Consider approving the Castroville CSD's Water Shortage Contingency Plan – **motion item**
8. Approve attendance of Castroville CSD Board of Directors and General Manager to the CSDA Annual Conference & Exhibitor Showcase, Monterey, August 28-31 – **motion item**
9. The Board will take action to designate Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6) - **motion item**

UNFINISHED BUSINESS:

1. Update on Well levels – Eric Tynan, General Manager
2. Update on Asset Management and Maintenance Projects (Castroville Water Valves Project, contractor selected Monterey Peninsula Engineering) – Eric Tynan, General Manager
3. Update on the State of California Department of Transportation (Caltrans) projects: (1) Caltrans Merritt Street Beautification Project, (2) Pedestrian Bridge Enhancement/Improvement Project, (3) Castroville Boulevard Roundabout Project – Eric Tynan, General Manager
4. Update on status of grants/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for **Moss Landing Wastewater System Rehabilitation Project**) land acquisition for Lift Station 1, Castroville-Sewer Zone 1 (**Washington Sewer Trunk Line Bypass**), Castroville-Water Zone 1 (**Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6**) for system upgrades and improvements, **DeSalter at Well Three** and **Castroville Landmark Sign at Highway 183** – Eric Tynan, General Manager

AGENDA, Page 3
June 20, 2023
CASTROVILLE COMMUNITY SERVICES DISTRICT

5. Resolution No. 23-04 Adopting the District Budget for FY 2023/2024 for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3) and CIP – motion item
 - Recommendation of the Budget & Personnel Committee (Directors: Stefani and MacMillan) to consider along with the annual income and operating budget for fiscal year 2023/2024:
 - Extended recreational services with North County Recreation & Park District,
 - Operation Department move up to the next Wage Step Program (varies from (3%-3.3%) percent salary increases. Effective July 13, 2023.
 - Administration Department move up to the next Wage Step Program 3% percent salary increase. Effective July 13, 2023.
 - Capital Improvement Projects

Closed Session:

1. Conference with Real Property Negotiations (Govt. Code Sec. 54956.8)
Property: located at intersection of Castroville Blvd., Castroville bike path and Highway 156
Agency Negotiations: Negotiator Eric Tynan, General Manager CCSD
Negotiating Parties: CCSD and Property owner Mitchell, Wylie W. et al., agent Greg Findley
Under Negotiation: Price and Terms
2. Pursuant to Government Code Section. 54957, Public Employee Performance Evaluation, Title: General Manager

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director and Eric Tynan, General Manager
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

AGENDA, Page 4

June 20, 2023

CASTROVILLE COMMUNITY SERVICES DISTRICT

3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of May 2023 – **motion item**

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, July 18, 2023 at 4:30 p.m.

CLOSE:

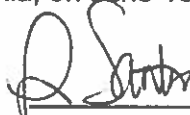
Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on June 16, 2023, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on June 16, 2023.



Lidia Santos, Board Secretary