



# CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065

OFFICE: 11499 GEIL STREET

CASTROVILLE, CA 95012

FAX (831) 633-3103

President – David Lewis  
Vice President – Ron Stefani  
Director – Adriana Melgoza  
Director – Silvestre Montejano  
Director – Betty MacMillan

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JUNE 16, 2015 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

### CALL MEETING TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

### CONSENT CALENDAR:

1. Approval of the May 19, 2015 Regular Board Meeting Minutes – **motion item**

### CORRESPONDENCE:

1. Letter from NCRPD Assistant General Manager Graham on the water conservations measures they are taking to comply with the current water restrictions put in place by the Governor and Castroville CSD.
2. Letter to Monterey County Resources Management Agency from Moss Landing Harbor District General Manager Linda G. McIntyre, Esq. regarding revised Moss Landing Community Plan/Coastal Implementation Plan comments.

### INFORMATIONAL ITEMS:

1. *The Monterey Herald* – Salinas Valley groundwater plan work will top \$20 million
2. *The Monterey Herald* – Cal Am seeks desal project contractors despite groundwater questions
3. Monterey County Elections Candidates Calendar for November 3, 2015

### PRESENTATION:

1. None

CASTROVILLE COMMUNITY SERVICES DISTRICT

**UNFINISHED BUSINESS:**

1. Update on well levels – Eric Tynan, General Manager
2. Update on Castroville CSD's conservation measures put in place for district customers both residential and commercial – Eric Tynan, General Manager
3. Update on the local groundwater sustainably agency (GSA) representation and formation – Eric Tynan
4. Update on Prop 84: Well 5 (formerly Well 2B) Arsenic Treatment project – Eric Tynan, General Manager
5. Update on Moss Landing Sewer Allocation Plan – Eric Tynan, General Manager
6. Update on tax measure for North County Recreation and Park District (NCRPD) – Eric Tynan, General Manager
7. Update on the application for the Integrated Regional Water Management (IRWM) grant funding for new wells – Eric Tynan, General Manager
8. Update on proposed soccer field at North entrance of town – Eric Tynan, General Manager

**NEW BUSINESS:**

1. Memorandum sent to Monterey County Resource Management Agency regarding the letter they received from Moss Landing Harbor District General Manager Linda G. McIntyre, Esq. in regards to the revised Moss Landing Community Plan/Coastal Implementation Plan Comments – Eric Tynan, General Manager
2. Message on June 2015 water bills that the Castroville 2014 CSD Annual Water Quality Report is now available and posted on the District's website [Castrovillecsd.org](http://Castrovillecsd.org).
3. Select Rafftelis Financial Consultants contract for rate study and financial requirements to meet 218 compliance – **motion item**
4. Update from budget committee on preliminary 2015-16 Operating Budget for Water (Castroville Zone 1) – Directors: David Lewis and Adriana Melgoza
5. Update from budget committee on preliminary 2015-16 Operating Budget for Sewer and Governmental (Castroville Zone 1) – Directors: David Lewis and Adriana Melgoza
6. Update from budget committee on preliminary 2015-16 Operating Budget for Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Park Zone 2) – Directors: David Lewis and Adriana Melgoza
7. Update from budget committee on preliminary 2015-16 Operating Budget for Sewer (Moss Landing Zone 3) – Directors: David Lewis and Adriana Melgoza
8. Accept Willdan Financial Services annual 2015-16 Pre-Levy Analysis for the 1915 Act Assessment District – **motion item**
9. Resolution No. 15-4, A Resolution of The Governing Body of the Castroville Community Services District for the Election of Directors to the Special District Risk Management Authority Board of Directors (vote for three (3) – **motion item**
10. The Board will take action to designate Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6 ) - **motion item**

**ADJOURNMENT TO CLOSED SESSION**

**CLOSED SESSION:**

11. Pursuant to Government Code Section. 54957, the Board will discuss the following: Personnel Matters for all Water Service/Collection Systems Maintenance Worker I and II, Customer Service Representative, Office Manager/Executive Assistant/Board Secretary and the General Manager.

CASTROVILLE COMMUNITY SERVICES DISTRICT

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

**NEW BUSINESS CONTINUED:**

- 12. Recommendation of annual personnel committee (Directors: Betty MacMillan and Silvestre Montejano) regarding the salary of all District staff: Water Service/Collection Systems Maintenance Worker I and II, Customer Service Representative, Office Manager/Executive Assistant/Board Secretary and the General Manager - **motion item**

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

- 1. Update on MRWPCA board meeting – Ron Stefani, Director
- 2. Update on Oversight board meeting – Ron Stefani, Director

**GENERAL OPERATIONS:**

- 1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
- 2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- 3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
- 4. **Financial Reports** – Treasures Report-L.A.I.F., **\*\*Internal Report\*\*** and Administration Update

**LIST OF CHECKS – May 2015 – motion item**

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, July 21, 2015 at 4:30 p.m.**

**CLOSE:**

Adjournment to the next regular scheduled Board Meeting – **motion item**

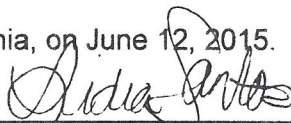
All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

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**Certification of Posting**

I certify that on June 12, 2015, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on June 12, 2015.



Lidia Santos, Board Secretary

**THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
May 19, 2015**

Vice President Ron Stefani called the meeting to order at 4:32 p.m. (President David Lewis was present and was not feeling well and asked for Stefani to chair the meeting.)

**ROLL CALL:**

**Directors Present:** President David Lewis, Vice President Ron Stefani, Director Adriana Melgoza, Director Betty MacMillan and Director Silvestre Montejano

**Absent:**

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:** None

**Guest:** Lloyd Lowrey, Willy Nowotny, and Grant Leonard

**PLEDGE OF ALLEGIANCE**

Director Adriana Melgoza led the Pledge of Allegiance.

**PUBLIC COMMENTS**

1. None

**CONSENT CALENDAR**

1. A motion was made by Adriana Melgoza and seconded by Betty MacMillan to approve the minutes of the April 21, 2015 Regular Board Meeting. The motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Letter to California Coastal Commission, Monterey Bay National Marine Sanctuary, and State Water Resources Control Board from Castroville CSD (CCSD) informing them that CCSD has entered into a Memorandum of Intent to become a member of a Joint Powers Authority (JPA) to be formed in the future to consider purchasing 1000 acre feet of potable water from DeepWater Desal's Monterey Bay Regional Water Supply Project (DWD Desalination Project).

**INFORMATIONAL ITEMS:**

1. *The Hanford Sentinel* – Small communities face water use cuts – on paper
2. *Blogs.KQED.org* – State passes historic water conservation rules
3. *California Water Impact Network* – Riparian Rights, Appropriative Rights, Prescriptive Rights and Overlying Rights
4. *The Salinas Californian* – Ruling may put Monterey County water agency on hot seat

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**UNFINISHED BUSINESS:**

1. Update on well levels – General Manager Eric Tynan informed the Board on the current static well levels. Well #2 is currently at -26.4 feet below sea level, which is 5.4 feet lower as of April 13, 2015. Well #3 is at -.35.7 feet below sea level, which is 11.2 feet lower as of April 13, 2015. Well #4 is at -61.7 feet below sea level, which is 16.9 feet lower as of April 13, 2015. A picture of the well trends can be viewed on page 20 for April 13, 2015 of the board packet. As mentioned at the April board meeting, there has not been much rain this winter and agriculture companies have started irrigating their fields again. General Manager Eric Tynan will continue to update the Board on the levels of the wells at the next board meeting.
2. Update on Castroville CSD's conservation measures put in place for District customers both residential and commercial – General Manager Eric Tynan reported to the Board that notices both in English and Spanish regarding water conservation measures put in place were mailed out to all District customers. The notices can be viewed on pages 21-24 of the board packets. The notice explains the new requirements for all Castroville CSD water users. In addition, he also contacted several commercial businesses on Commercial Parkway with large landscapes regarding the new water conservation measures. The County also donated 120 conservation kits to the District and these kits are being distributed to high residential water users. Director Melgoza thought the Spanish notice was well written and clearly communicated the water conservation measures put in place to Spanish speaking customers.
3. Update on the local groundwater sustainability agency (GSA) and representation – General Manager Eric Tynan let the Board know that Marina Coast Water District wants to partner with Castroville CSD to form a GSA. However, it has been difficult to get key members to agree to a meeting date. Monterey County Water Resources Agency (MCWRA) is still trying to obtain a facilitator and it is anticipated when facilitated meetings commence, water purveyors will be invited to attend.
4. Update on Prop 84: Well 5 (formerly Well 2B) Arsenic Treatment project – General Manager Eric Tynan informed the Board that the District has received an email from State Water Resources Control Board that they will approve and sign the amendment to include Design-Build in the grant contract for Well 5. The advertisement for requests for qualifications (RFQ) of Design-Build entities was published in the Monterey County Weekly, April 30, 2015. Per Mr. Nowotny, PMP, MNS Engineers, which is the firm Castroville CSD Board selected for engineering services for procurement, contracting and constructions of a Design-Build Entity of the Well 5 Arsenic Removal Treatment System discussed with the Board the preliminary schedule that is anticipated for this project. The pre-qualification questionnaires are due by May 22, 2015 by 4:00 p.m. and the Invitations to submit technical proposal provided by May 27, 2015. The complete advertisement can be viewed on pages 25-30 of the board packet. Mr. Nowotny expects that this project will move quickly and completed by September or October of 2015.
5. Update on requirements of a Proposition 218 measure – General Manager Eric Tynan updated the Board that the District is currently on step 2 of the checklist for adopting water and sewer rates, connection fees and capacity charges (see page 51 of board packet.) He has requested proposals from Harris & Associates and MNS Engineers for a water rate study. He will invite other consultants as well to submit a proposal. He has also been working on the capital improvement project plan (CIP) for the District.
6. Update on Moss Landing Sewer Allocation Plan – General Manager Eric Tynan stated that he will be meeting on the 10<sup>th</sup> of June with RMA Deputy Director Carl Holmes with Monterey County to discuss the Moss Landing Sewer Allocation Plan and how it relates to the Moss Landing Community Plan. For the Moss Landing Sewer Allocation Plan, he would like to increase the allocations from 105,000 gallons per day to 140,000 per day and make the allocations district wide instead of allocating it to specific zones. He will have District Legal Counsel Lloyd Lowrey advise the District on the proper course of action to take to move forward with these changes.
7. Update on tax measure for North County Recreation and Park District (NCRPD) – General Manager Eric Tynan informed the board that Director Adriana Melgoza, NCRPD General Manager Judy Burditt, NCRPD Director Grant Leonard, the facilitator, Mr. Ramos with Ramos Cordova Strategy Group and he will be meeting today at six after this board meeting to discuss the tax measure for NCRPD. He will update the board on the outcome of this meeting at the next regularly scheduled board meeting. Director Adriana Melgoza requested that NCRPD provide Castroville CSD with an actual expense report of how

funds acquired from this District for recreational services are applied.

**NEW BUSINESS:**

1. Discuss proposed soccer field at North entrance of town – General Manager Eric Tynan reported to the Board that he and Vice President Ron Stefani scheduled a meeting with former CCSD director Nancy Ausonio, former supervisor Lou Calcagno and realtor Allison Goss to discuss the empty lot at the North entrance of town. Mrs. Ausonio and Mr. Calcagno were advocating for Castroville CSD to consider purchasing the empty lot at the North entrance of town to install a soccer field. General Manager Eric Tynan advised them that this lot is in the coastal zone, CCSD does not have the funds to purchase this lot. California is currently in a drought and NCRPD is not interested in acquiring this soccer field if there is no funding source available to maintain it. Vice President Ron Stefani stated that the asking price for the lot is too high.
2. Castroville CSD applying for 4.5 million in Integrated Regional Water Management grant funding for new wells – General Manager Eric Tynan reported to the Board that the grant has been scaled back to 3.3 million. He is having Paul Greenway with MNS Engineers assist him with applying for the Integrated Regional Water Management grant. He will update the Board when any new developments arise with this grant.
3. Approve Castroville CSD Actuarial Study of Retiree Health Liabilities as of July 1, 2015 – Office Manager Lidia Santos informed the Board that CCSD is required to submit an actuarial study every odd fiscal year to California Employees Retirement Benefit Trust (CERBT) since they administer the irrevocable trust for the District. Total Compensation Systems, Inc prepared the study for the District and the annual required contributions (ARC) year beginning July 1, 2015 will be \$16,012. The ARC as of July 1, 2013 and July 1, 2014 was \$24,626. Having the second tier in place for those employees hired on or after January 1, 2013 per the District employee handbook has definitely lowered the ARC for the District as of July 1, 2015. After some discussion, a motion is made by David Lewis and seconded by Betty MacMillan to approve the Castroville Community Services District Actuarial Study of Retiree Health Liabilities as of July 1, 2015 as prepared by Total Compensation System Inc. The motion carried by the following vote:

YES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

4. Select annual budget committee (two directors) – General Manager Eric Tynan informed the Board that it is time once again to select the annual budget committee and last year it was Directors Ron Stefani and Silvestre Montejano. After some discussion, a motion is made by Betty MacMillan and seconded by Ron Stefani to select Directors Adrian Melgoza and David Lewis for the annual budget committee. The motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

5. Select annual personnel committee – General Manager Eric Tynan informed the Board that it is time once again to select the annual personnel committee and last year it was Directors David Lewis and Adriana Melgoza. After some discussion, a motion is made by Adriana Melgoza and seconded by David Lewis to select Directors Betty MacMillan and Silvestre Montejano for the annual personnel committee. The motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – Director Ron Stefani reported that MRWPCA had a big spill in Pacific Grove. He also provided each board member with information on the Pure Water Project. MRWPCA had been negotiating with Marina Coast Water District for several months to acquire the pipeline on General Jim Moore Road and seemed to have their support only to be denied by FORA. If there is no agreement, when hearings are scheduled in November with the PUC, the PUC may deny the Pure Water Project. Denial of this project would please Cal Am.
2. Update on Oversight board meeting – Director Ron Stefani stated there was no meeting this month. The meetings are held quarterly.

### GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water - Pumpage & Usage Update, Water Testing Update, New Service Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update
  - b) Sewer & Storm Drain – Jetting, Connections, Maintenance/Repair Update
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – April 2015. A motion was made by David Lewis and seconded by Adriana Melgoza to pay all bills presented. The motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT			
PARTICIPATING:	0	Directors:	None

### CLOSE:

Before closing, District Legal Counsel Lloyd Lowrey complimented the Castroville CSD Board for working well together and stated that this Board is a model for other boards. There being no further business, a motion was made by Adriana Melgoza and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT			
PARTICIPATING:	0	Directors:	None

The meeting adjourned at 5:13 p.m. until the next scheduled meeting.

Respectfully submitted by,

Approved by,

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Lidia Santos  
Secretary to the Board

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David Lewis  
President

North County Recreation and Park District

11261 Crane Street, Castroville, CA 95012

P.O. Box 652

(831) 633-3084 fax (831) 633-3160



Dear Castroville Community Service District Board,

Thursday June 4, 2015

In our efforts to comply with the Governor's latest water use restrictions and to continue to support the Service District and your concerns for the future of our community's water, our staff will reduce water use utilizing the following guidelines:

- ✓ District water conservation practices will be observed by all staff members.
- ✓ Our staff will request all vendors, renters, and patrons to conserve water.
- ✓ Summer staff will dedicate Monday June 15<sup>th</sup> to teaching children water conservation.
- ✓ Water use for lawns and foliage at all sites will be decrease by 60%.
- ✓ Watering will be restricted to Mondays and Fridays only.
- ✓ Watering times for parks will be limited between 7 am and 10 am.
- ✓ The District will no longer water when wind is blowing more than 15 mph.
- ✓ The District will no longer water when the air temperature is greater than 75 degrees.

Furthermore, we have recently completed the installation of a waterless urinal in the Rec Center men's room and our Maintenance staff has been out testing and checking all sprinkler heads, check valves, and water systems to reduce water loss. Moving forward, we will continue to show our support for the CCSD and do our part to be an example within the community of proper water conservation. If you have any suggestions on ways we can do a better job to conserve water or if you would like to send a representative to help educate local children at our Summer Camp "Save Water Day" June 15<sup>th</sup>, we would be anxious to hear from you.

Thank You!

Sincerely,

A handwritten signature in black ink that reads "Sean M. Graham". The signature is written in a cursive style with a large, prominent "S" and "G".

Sean M Graham  
Assistant General Manager





BOARD OF HARBOR COMMISSIONERS

Russell Jeffries  
Vincent Ferrante  
Frank Gomes, Jr  
Tony Leonardini  
Andrew Amaral

7881 SANDHOLDT ROAD  
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GENERAL MANAGER  
HARBOR MASTER  
Linda G. McIntyre, Esq.

May 29, 2015

Michael Novo, AICP, Director of Planning  
Martin Carver, AICP, Planning Management Specialist  
Monterey County Resource Management Agency  
168 W. Alisal Street, 2<sup>nd</sup> Floor  
Salinas, CA 93902

RE: Revised Moss Landing Community Plan/Coastal Implementation Plan Comments

Gentlemen:

Please accept the following comments on the above referenced Plans on behalf of the Moss Landing Harbor District:

Our District strongly opposes the proposed changes in the draft plan that eliminates the specific sewer capacity allocation formula established in 1982 guaranteeing capacity and allocations to assessed properties within the existing boundaries of the Community Plan/Moss Landing Sanitation District area. We believe this taking of our reserved rights for which our District has paid for the last 30 years and which were originally granted to us because we qualified for federal grant funds, is wrongful and unfairly grants benefits to those who have not paid for the system and who would otherwise be required to pay to replace and increase the pipeline and pumping capacities of the system.

**Page 77 of the existing 1982 North County LUP** specifically enumerates the reasons why a sewer capacity allocation plan was mandated when that plan was adopted by the Board of Supervisors and certified by the Coastal Commission. The sewer system in Moss Landing received federal grant funds for construction expressly to serve and benefit specific properties within the "grant designated area" because they met both public health remediation criteria and "need" standards because of the community's low income status. The MLHD properties are all entirely within the original "benefitted area".

There is no evidence of any kind to justify the arbitrary elimination of the sewer capacity allocation plan. The existing coastal permits for the pipelines and treatment system remain in effect. The system has limited capacity particularly in the area north of the Elkhorn Slough Bridge and on the "Island". Further, the Castroville Community Services District agreed to take over the Moss Landing sewer system from the county with full knowledge of and subject to the reserved rights granted in 1982 and paid for by those property owners, including the Harbor District.

For nearly 30 years, no litigation or disputes have taken place over sewer capacity because the allocation formula has guaranteed service to every land owner who paid into the construction of the system and who was a designated beneficiary of the federal grant funds. Our Board strongly objects to the unilateral proposal in the draft Moss Landing Community Plan to eliminate these capacity guarantees that protect the interests of each and every parcel owner, in particular the Harbor District. We ask that this proposal be eliminated, and that the allocation plan, the policies supporting it, and the 1982 historical evidence which demonstrates the existing permitting context of the system that has served us so well be retained. In

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the alternative, we request that you convene a settlement discussion with us and our representatives so that we can attempt to resolve this dispute.

The proposed "new plan amendments" anticipate significant, if not massive, new development projects by the Moss Landing Marine Lab, MBARI, and newly arrived private property owners outside of the existing service area. Mandatory LCP policies requiring them to finish "paid forward" and completed infrastructure improvements for our sewer system and road improvements on Highway 1 at both ends of Moss Landing Road before these "new" projects are finalized/occupied must be incorporated into the new plan amendments so that it is clear that existing landowners are not now being required to subsidize private new developments of a scale not seen before in Moss Landing.

The Harbor District, like all other landowners in the existing sewer district, has paid its assessments for over 30 years and expects that the sewer pipeline capacity for which it has paid public funds will be protected from developers who have not paid anything for the system that our community bought. The capacity in the pipelines belongs to us and can't be given away.

We hope to resolve this issue with you so that the proposed changes do not result in sustained disputes that will benefit no party in Moss Landing.

The following are specific comments regarding specific sections of the Plan and Implementation Plan:

**Moss Landing Community Plan Comments:**

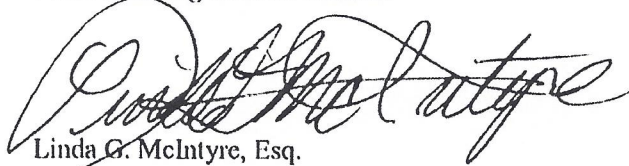
1. NCLUP-ML-2.16 – This section needs to be removed because it eliminates the Harbor District's ability to continue with its ongoing pile removal and replacement program, interferes with the Harbor District's dredging activities to preserve protected coastal priority land uses and to eliminate contaminants from the harbor, and conflicts with the statutory duties of the Harbor District as established by the state legislature in our District's authorizing statute.
2. NCLUP-ML-2.19 – This section needs to be eliminated or more fully evaluated and modified in the CEQA document before it can be approved because it calls for a construction strategy (in lieu of North Harbor dredging) that will result in the taking of privately owned lands by induced tidal scour and flooding that would result from the County's proposed modifications to Jetty Road. Jetty Road was constructed in the 1940's with tide gates to impede artificially induced seawater intrusion and seawater flooding onto privately owned lands (Capurro Ranch and Dobler Ranch) resulting from the opening of the harbor mouth. The maintenance of existing, legislatively mandated coastal priority harbor facilities cannot be burdened with a mandate to "take" private property rights (flooding rights) from private land owners. This provision also imposes an unfunded mandate on the Harbor District.
3. NCLUP-ML-2.20 – This policy contradicts the existing state statute authorizing the creation of and the duties of the Harbor District.
4. NCLUP-ML-4.2.2 – We oppose this section and we oppose the elimination of the 1982 Moss Landing Community Plan sewer allocation plan.
5. NCLUP – ML-3.0 et seq. – We request the addition of a new section: "Traffic trips from existing, permitted, and replacement projects are included in existing baseline traffic levels of service (LOS). Only future "New Projects" that may be allowed and permitted under this plan, and which were not previously allowed or permitted under the 1982 Plan, shall be required to contribute to Highway 1 improvements based upon their proposed traffic impacts and mitigation measures."

**Coastal Implementation Plan Revisions Comments:**

1. Sec. 20.27.030 paragraphs (A) and (B) need to require CEQA compliance.
2. Sec. 20.27.030 (F) and Sec. 20.27.040 (B) are unclear and lack specificity, measurable standards, and limits.
3. We object to the changes proposed in Sec. 20.144.130. For reasons specified in greater detail above, we do not want any change to the sewer allocation formula that is part of the existing 1982 Plan. The proposed changes and expansion of Urban Service Lines and services outside of the existing sewer system boundaries lack specificity and fail to address and evaluate proposed "new" projects and the significant impacts thereof.
4. Sec. 20.144.160 (C) (h) must be modified to include any and all expansions or developments on *any and all* industrial properties on Dolan Road

We hope you find our comments helpful and will be happy to meet with you or provide any additional information that may facilitate finalizing the Moss Landing Community Plan.

Sincerely,  
**Moss Landing Harbor District**



Linda G. McIntyre, Esq.  
General Manager

LGM:mdm

C: Moss Landing Harbor District Board of Commissioners  
Supervisor John Phillips

# Salinas Valley groundwater plan work will top \$20 million

By Jim Johnson, Monterey Herald

Posted: 05/19/15, 6:31 PM PDT | Updated: 6 days ago

0 Comments

Salinas >> It will cost more than \$20 million over the next five years just to lay the groundwork for Monterey County's plan to get the Salinas Valley groundwater basin into balance as mandated by the state.

And that's just a fraction of the expected cost of projects at the core of the plan, including the Interlake Tunnel, the Salinas River diversion permit projects and other initiatives.

But don't expect the county to pony up much from its general fund for the groundwater sustainability effort.

According to a county Water Resources Agency report to the Board of Supervisors on Tuesday, the already cash-strapped agency will need to find the more than \$20 million over the next five fiscal years, starting with \$4.6 million for the upcoming 2015-16 fiscal year. That comes on top of a projected \$1.7 million budget deficit for the agency. The report acknowledges the \$20 million cost estimate could actually end up being too low, especially if the agency is designated the groundwater sustainability agency required under state law. The report also assumes the agency wins its bid, submitted to the state water board on Monday, to postpone development of the Salinas River diversion permit projects for three years while it focuses on groundwater sustainability.

The state's Groundwater Management Act requires selection of a groundwater sustainability agency by 2017, a plan to balance groundwater usage with supplies by 2020, and full sustainability by 2040.

But the supervisors made it clear that agency general manager David Chardavoine and his staff shouldn't rely on the county for much help given its own budgetary constraints.

Supervisor Dave Potter noted that the county had already provided more than \$1 million in funding, much of it for the tunnel project, for an agency that he said historically had been an independent entity with its own funding stream for its initiatives. Potter recommended the agency hire an independent consultant to identify grants and project financing for the work.

Supervisor Simon Salinas told agency officials they should go back to their “stakeholders” — those with a direct interest in the groundwater sustainability projects — to make their case for more funding, and stressed that the agency “can’t just go to us” for money.

Potter and Salinas served on an ad-hoc committee with agency directors that played a key role in establishing the county’s groundwater sustainability “framework.”

While the agenda item called for the agency to “request financial assistance” from the county, Chardavoyne said the report was merely a response to a request from the County Administrative Office to provide more cost details on the groundwater sustainability initiatives.

In addition to the tunnel and the river diversion permit projects, the agency report included spending on local compliance with the state Groundwater Management Act, Salinas River maintenance and management programs, Castroville Seawater Intrusion Project expansion, and fish monitoring work required for the Salinas Valley Water Project.

Also Tuesday, the supervisors agreed to allow county staff up to 15 months to conduct studies and surveys in an effort to evaluate claims by the Ecological Rights Foundation about the potential impact of runoff from Dolan Industrial Park auto wreckers into the sensitive Elkhorn Slough.

#### Advertisement

The foundation, which appealed the county Planning Commission’s March approval of a permit extension for the auto wreckers, agreed to the extension but unsuccessfully called for public input into the studies and surveys to be conducted.

County planning services manager John Ford noted there are no “hard and fast” standards for the auto wreckers’ runoff into the slough, and they could continue to operate under the terms of their permits without ever meeting federal or state benchmarks. The key question for the county, Ford said, is whether the operation is consistent with the area’s local coastal program, which establishes land use policy.

*Jim Johnson can be reached at 726-4348.*



# Cal Am seeks desal project contractors despite groundwater questions

By Jim Johnson, Monterey Herald

Posted: 05/20/15, 7:19 PM PDT | Updated: 2 hrs ago

Monterey >> As environmental review for its Monterey Peninsula desalination project approaches a critical stage, California American Water is already moving ahead with hiring contractors for key aspects of the project.

On Wednesday, Cal Am project manager Ian Crooks notified the project governance committee that the company plans to begin issuing formal requests for the project's feeder water production wells and water delivery infrastructure including pipelines, reservoirs and pump stations.

Together, the elements represent up to \$100 million of the project's expected cost, though Crooks assured the committee that ratepayers wouldn't start paying for the work until the necessary permits are secured.

While project critic Michael Warburton of the Public Trust Alliance expressed concern about Cal Am moving forward on the project before completion of environmental review and permitting, Pacific Grove Mayor Bill Kampe, representing the Peninsula mayors water authority on the committee, left little doubt about his perspective on Cal Am's proposed project.

"We've had a hard time saying yes (to water projects) in the past, we're on a better path than we've been in a long time and we need to keep saying yes until something comes along that clearly stops us," Kampe said.

Cal Am is already seeking to fast-track permitting of its desal project by skipping local cities and moving straight to the Coastal Commission.

Public hearings on the draft environmental impact report for Cal Am's proposed desal project are set for next week, including 1 p.m. Tuesday at the Marina Public Library, 1:30 p.m. and 6:30 p.m. Wednesday at the Oldemeyer Center in Seaside, and 1:30 p.m. Thursday at the Sunset Center in Carmel.

Written comments on the draft EIR, which is in the midst of a 60-day public review period, are due by July 1.

On Tuesday, parties to the state Public Utilities Commission's review of the Cal Am project application were given an opportunity to ask about the draft report's assumptions regarding the potential impact on Salinas Valley groundwater as a result of the project's plan to draw brackish feeder water through slant wells extending offshore from the North Marina Cemex sand mining plant.

Organizations such as the Salinas Valley Water Coalition backed by the Coalition of Peninsula Businesses, Landwatch and Peninsula water activist George Riley, asked the CPUC's EIR team to conduct additional groundwater modeling. The purpose would be to evaluate the influence of current and planned projects aimed at stopping seawater intrusion, the impact of climate change and sea level rise, and how the modeling establishes seawater ratio in the pumped water.

Riley also asked the team why it decided not to include nearby Ag Land Trust wells in its monitoring database. There is a mounting debate over the report team's failure to locate or acknowledge the wells. The organization had made a legal challenge to Cal Am's test well program in which it alleged its wells and water rights would be harmed by the company's pumping plans.

According to Riley, CPUC energy division representative Andrew Barnsdale told the parties he would respond to their requests by next week, including their call for a second workshop before the July 1 public comment deadline to report additional modeling results.

A hydrogeologic working group is charged with creating a plan for evaluating the project's impact on groundwater. Its final report isn't expected until after the project EIR is final this fall, and as little as several months of test well water data are expected to be included in the final report.

*Jim Johnson can be reached at 726-4348.*

# Elections Calendar

MONTEREY COUNTY ELECTIONS CANDIDATES CALENDAR		
November 3, 2015 CITIES, SCHOOLS AND SPECIAL DISTRICTS ELECTION CALENDAR		
# DAYS PRIOR	DATE	ACTION TAKEN
113	July 13, 2015	<b>Declarations of Candidacy/Nomination Papers</b>
88	August 7, 2015	Between these dates, eligible candidates for <u>all</u> offices may obtain and file required nomination forms, submit statement and payment. EC §§ 13, 100, 104, 333, 8020, 8024, 8028, 8040, 8044, 8061, 8067, 10220, 10224, 10227, 10407, 10510, 10516, 10602, 10705, 13107, 13307-13308, Code of Civil Procedure § 2015.5, 191 § 87200, 87201
	July 31, 2013*	<b>Semi-Annual Campaign Statement</b> Semi-Annual Campaign and Supplemental Independent Expenditure Statements due
88	August 7, 2015	<b>Candidate filing period closes</b> Last day for candidate whose filing period ends this day to withdraw declaration/nomination papers from the election. EC §§ 10204, 10510, 10516 <b>Last day to Submit Resolutions of Consolidation</b> Final deadline for the governing body of a district, city, school or other political subdivision which requests consolidation of a local election for candidates or measures to file the request with the county Elections Department. EC § 10401, 10407, E.J. Code § 5322, 5342
87	August 8, 2015	<b>Public Examination Period</b>
77	August 18, 2015	10-calendar day examination period begins at 8:00 a.m. on the 87th day prior to the election, for documents filed as of the 88th day prior to the election. Between these dates, any registered voter of the election jurisdiction, or the elections official, may seek a writ of mandate or injunction requiring any or all of the materials to be amended or deleted. The request shall be filed no later than the end of the 10-calendar-day public examination period. Includes resolutions, ordinances, impartial analyses, tax rate statements, declarations, and candidate statements. EC §§ 9190, 9205, 9206, 9509, 13314
87	August 8, 2015	<b>Extended Candidate Filing Period for Declarations of Candidacy/Nomination Papers</b>
83	August 12, 2015	If an <u>eligible</u> Incumbent does not file or fails to qualify by 5:00 p.m. candidates other than the Incumbent may obtain and file all required nomination forms. EC §§ 8022, 8024
85	August 10, 2015	<b>Withdrawal of Candidate Statement</b> Last day for a candidate who's filing period ended on the 88th day to withdraw candidate statement. EC § 10207(a)(3)
83	August 12, 2015	<b>Extended candidate filing period closes (non-incumbents only)</b> Last day for candidate who filed during extended period to withdraw declaration/nomination papers from election. EC §§ 8022, 8024



82	August 13, 2015	<b>Last Day to Withdraw Candidate Statement</b> For a candidate who's filing period ended on the 83rd day. EC § 10000
57	September 7, 2015	<b>Statements of Write-in Candidacy</b>
14	October 20, 2015	Between these dates, any qualified person may obtain and file nomination forms to be a Write-In candidate for public office. Filing fee is not required. EC §§ 11200, 11201
40	September 24, 2015	<b>First Pre-Election Statement Due</b> Last day to file campaign statements for candidates and committees participating in the Election. EC §§ 10200, 10201
16	October 18, 2015	<b>Late Contribution/Independent Expenditure Report</b>
1	November 2, 2015	During this time late contribution/independent expenditure reports must be filed by FAX, telegram, mailgram, guaranteed overnight mailed or delivered in person. EC §§ 11500, 11501
		24-Hour Statement of Organization Filing Requirement – Recipient Committees & State Mailer Organizations. During the 16 days immediately preceding an election, any person or entity that qualifies as a recipient committee or slate mailer organization must file a Form 410 within 24 hours by telegram or personal delivery. EC §§ 21100, 21101
12	October 22, 2015	<b>Second Pre-Election Statement Due</b> Last day to file campaign statements for candidates and committees participating in the Election. EC §§ 10200, 10201
0	November 3, 2015	<b>Election Day</b> EC §§ 1000, 1001, 1100, 1200, 11212 Polls open at 7 a.m. and close at 8 p.m.
-3	November 6, 2015	Last day for county elections office to receive vote by mail ballots by mail that are postmarked with the election date. Ballots must be turned in to the county where the voter is registered. EC §§ 3017, 3020
0	November 3, 2015	<b>Official Canvass</b>
30	December 3, 2015	The official 30 day canvass of precinct returns is to be completed during this time. EC §§ 15300, 15301, 15302, 15340, 15312, 15350, 15360
	December 3, 2015	<b>Last day for County to certify election results</b> EC § 15307

**Footnotes**

EC: California Elections Code Book  
GC: California Government Code Book

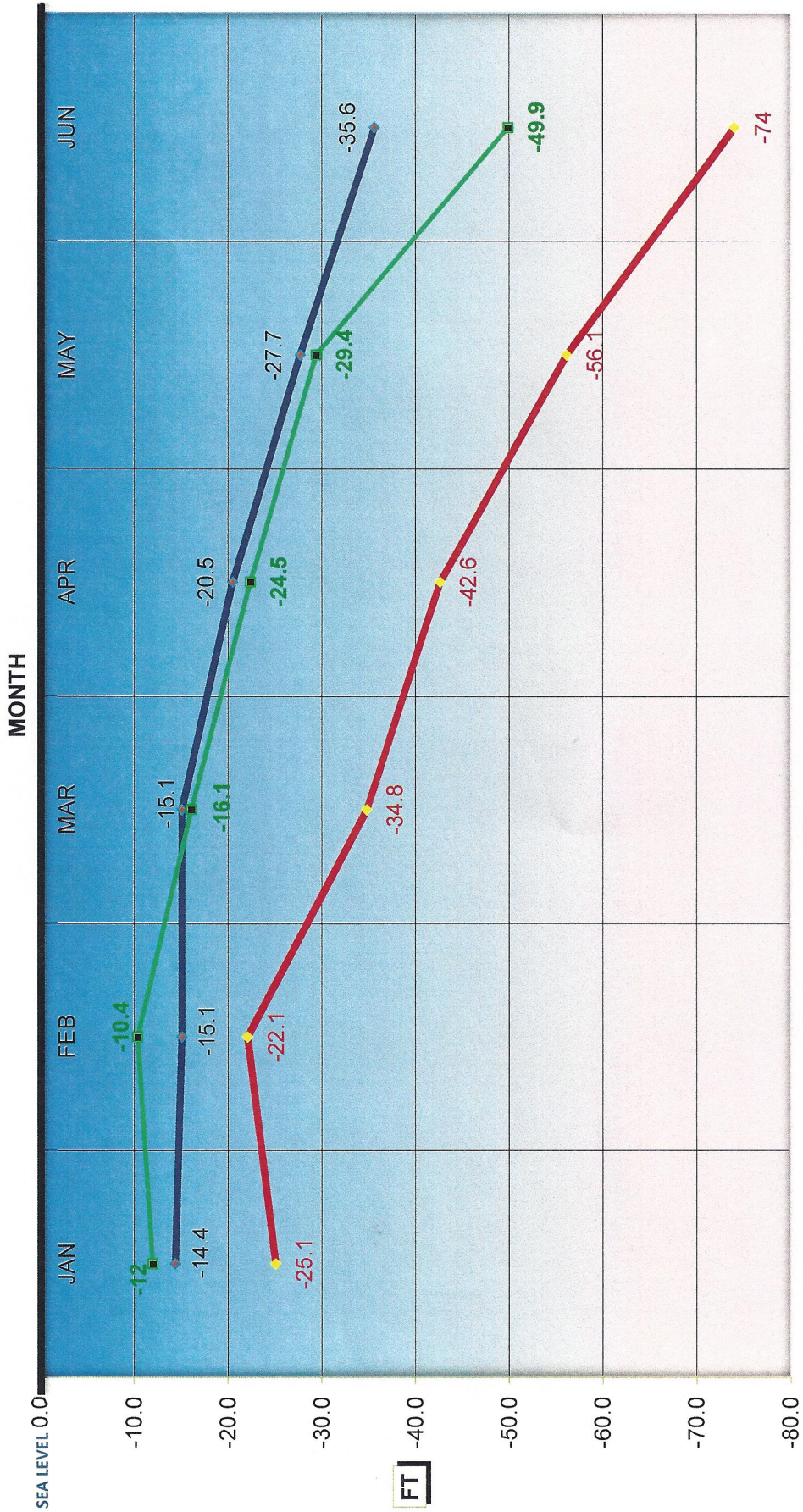
Ed Code.: California Education Code Book

\* the deadline falls on a weekend or holiday and has been moved to the next business day.

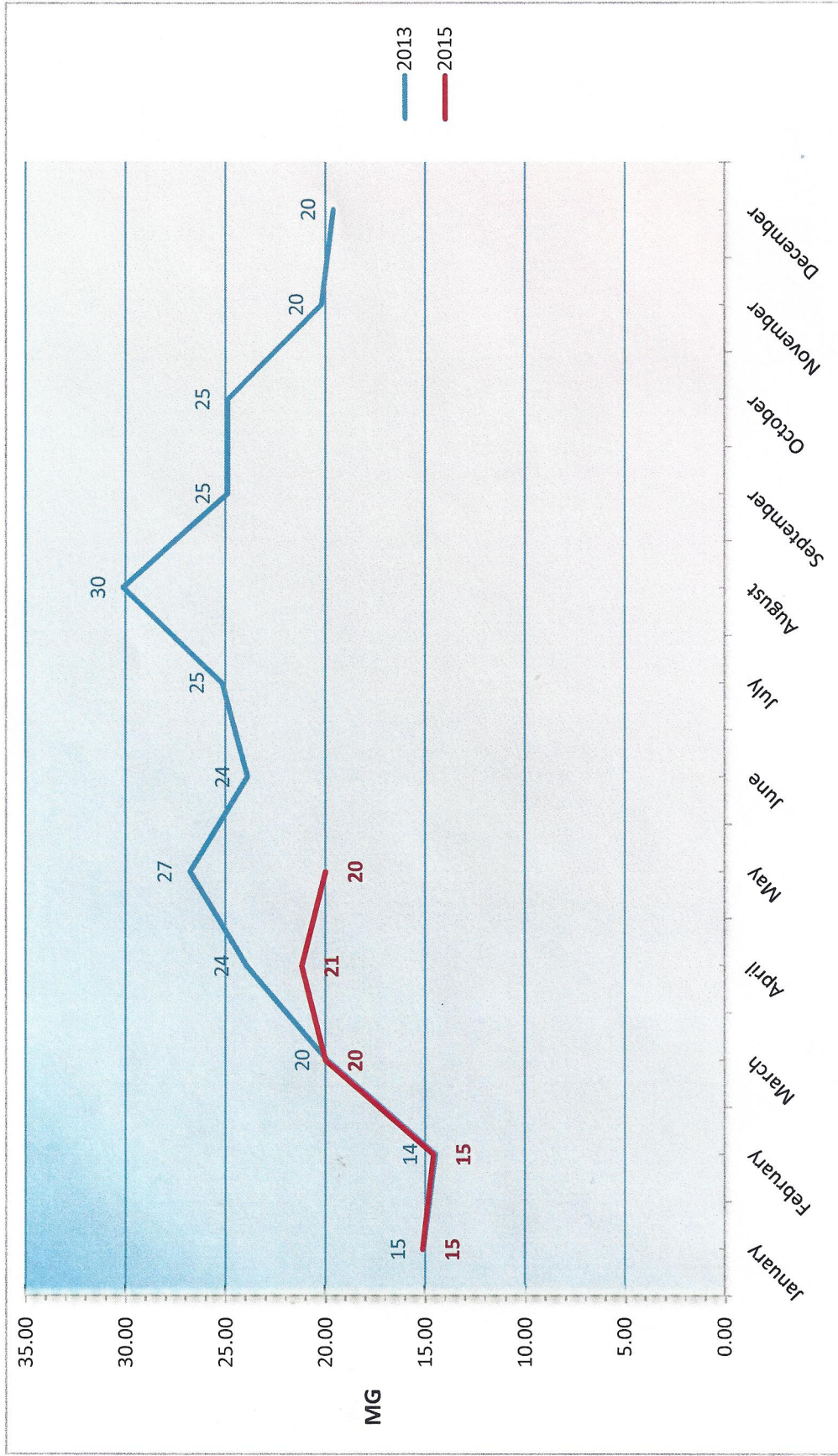
All above California Code Books may be referenced online at: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>

Additional calendars (i.e. general election calendar, measures calendar, and districts/city calendar are available on our website under Upcoming Elections: [www.montereycountyelections.us](http://www.montereycountyelections.us))

# Well Levels 2015



# CONSERVATION EFFORTS 2013 vs 2015





560 S. Winchester Blvd, Ste 500 / San Jose CA 95128  
Ph. (408) 918-3050 / F. (408) 572-5601

6/9/2015

Mr. John Onken  
*Vice President*  
Conco-West, Inc.  
PO Box 1360  
Manteca, CA 95336

**RE: Castroville CSD Well 5 Arsenic Removal Project**

Dear Mr. Onken

Congratulations! Conco-West Inc. has been selected as the most qualified DB firm to have submitted a proposal for this project.

As detailed in the RFP, Conco-West is now invited to enter in to the price negotiation phase. This phase will culminate in a mutually agreed Guaranteed Maximum Price (GMP) for the delivery of the project.

Due to the ongoing drought conditions and regulatory requirements, it is in the CCSD's best interest to complete this project as soon as possible. The GMP negotiations will also establish a mutually agreeable project schedule for commissioning of the treatment system.

It is the CCSD's goal to conclude GMP and schedule negotiations no later than June 19<sup>th</sup> 2015. It is anticipated that once a GMP is successfully negotiated, the GMP and schedule will be forwarded to the District's governing board directors for approval at a special session to be held on June 23, 2015.

Please note that the CCSD reserves the right to terminate these negotiations should it become apparent, in its sole judgement, that continued negotiations will not result in a mutually agreeable GMP or schedule.

The CCSD appreciates your efforts on behalf of its customers in helping maintain a secure potable water supply over the next year. We look forward to an exemplary project.

Should you have any questions or require additional information, please contact the undersigned.

Sincerely,

**MNS Engineers, Inc.**

A handwritten signature in blue ink, appearing to read "Willy R. Nowotny", is written over a faint, circular stamp.

Willy R. Nowotny, PMP  
Principal Construction Manager, Northern California

[mnsengineers.com](http://mnsengineers.com)

TRANSPORTATION / WATER RESOURCES / GOVERNMENT SERVICES / FEDERAL



CASTROVILLE COMMUNITY  
SERVICES DISTRICT

MEMORANDUM

**To:** CCSD Board of Directors  
**From:** Eric Tynan, General Manager  
**Date:** June 8, 2015  
**Re:** 1984 Moss Landing Sewer Allocation Plan

---

**BACKGROUND**

The Moss Landing Sewer Allocation Plan (MLSAP) was created in 1984 when a bond was passed and a sewer system installed to alleviate pollution from septic systems in Moss Landing. The Bond was financed by a USDA loan to be paid back with user fees.

The MLSAP plan was based on the total capacity of 105,000gpd available at the Castroville treatment plant in 1984, which is documented in a County memo dated October 1, 1984. The capacity flow was split among 5 service areas: #1 Struve Road, #2 North Harbor, #3 The Island, #4 Potrero Road and #5 Downtown.

In the November 6, 1984 report to the Board of Supervisors it is noted that, "The allocation plan will be subject to further review as new uses are brought into the area" and "The current allocation plan is based on estimates of flow, revisions to the plan may be necessary and desirable based on actual flows." There is no evidence that any follow up review of the MLSAP based on actual flow data of the entire system had ever been done until the Castroville CSD initiated its study on August 2013.

**THE PROBLEM**

The MLSAP is based on the 105,000 gpd capacity of the former Castroville treatment plant. The Castroville treatment plant has been gone for decades as it was replaced by the MRWPCA regional pump station (RPS) which has a capacity of 2,700,000 gpd. The Castroville pump station in turn receives flow from the Moss Landing RPS which has a capacity of 309,000 gpd. While the MLSAP is based on a capacity of 105,000 gpd from a treatment plant that has long since been replaced, the actual system capacity of the Moss Landing sewer system is the 309,000 gpd limit of the Moss Landing RPS. Currently, the Moss Landing sewer system averages about 79,000 gpd.

The problem is that the MLSAP as it now stands is not working. Of the 5 service areas, #1 (Struve Road) is at 88% of its allocation, # 2(North Harbor) is only using 10% of its allocation but has significant expansion plans for a restaurant, #3 (The Island) is exceeding its allocation, and has significant expansion plans and ample capacity, #4 (Potrero Road) is using about 31% of its allocation with no plans of using the rest and #5(Downtown) is using about 90% of its allocation. Clearly the facts show that there is a need for change

In short, the MLSAP is seriously out of date, not being followed, and in fact if it were followed would needlessly restrict access to unallocated capacity needed by residences and businesses in the Moss Landing community.

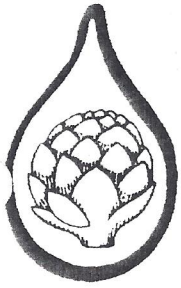
### **THE SOLUTION**

The solution to the problem could be solved by increasing the MLSAP to 140,000 gpd. This is well below the actual system capacity of 309,000 gpd while leaving the rest in reserve and eliminating the MLSAP service areas altogether while making the allocations "at large" in the District so they can be used where they are needed.

Alternately, the Harbor District could limit itself to the North Harbor's current allocation of 10,100 gpd while the rest of the Moss Landing system is free to use the additional capacity as long as it conforms to the Moss Landing Community plan and California Coastal Commission guidelines.

### **CURRENT UPDATE ON CASTROVILLE CSD OPERATIONS OF THE MOSS LANDING SYSTEM**

- The Moss Landing sewer system has not had a spill or any violations since CCSD took over operation and maintenance in 2011.
- The 7 illegal cross connections with the storm drain on Struve Road have been eliminated.
- The three dangerously degraded manholes on Highway 1 have been replaced.
- The Bond financing for the installation of the sewer system was paid off by CCSD with an interest free loan, immediately saving the Moss Landing community \$65,505 in interest.
- The initial draft CIP 5 year plan for the Moss Landing system shows significant savings, this in spite of capital improvements necessary due to years of deferred maintenance. It is anticipated that if this continues, in a few years the Moss Landing systems customer's sewer user fees could be reduced.
- A state of the art command and control system has been installed at all the sewer lift stations allowing for real time monitoring, trending and remote control of the system , thus reducing overall operation & maintenance while allowing for an immediate response to emergency situations.



CASTROVILLE COMMUNITY  
SERVICES DISTRICT

MEMORANDUM

**To:** Carl Holmes Deputy Director MCRMA, Robert Murdock MC Public Works Director and Martin Carver

**From:** Eric Tynan, General Manager

**Date:** June 5, 2015

**Re:** Response to Moss Landing Harbor District's Letter Dated May 29, 2015

---

**BACKGROUND**

The Moss Landing Sewer Allocation Plan (MLSAP) was created in 1984 when a bond was passed and a sewer system installed to alleviate pollution from septic systems in Moss Landing. The Bond was a USDA loan to be paid back with user fees not a tax assessment.

The MLSAP plan was based on the total capacity of 105,000gpd available at the Castroville treatment plant in 1984, which is documented in a County memo dated October 1, 1984. The capacity flow was split among 5 service areas: #1 Struve Road, #2 North Harbor, #3 The Island, #4 Potrero Road and #5 Downtown. In the November 6, 1984 report to the Board of Supervisors it is noted that, "The allocation plan will be subject to further review as new uses are brought into the area" and "The current allocation plan is based on estimates of flow, revisions to the plan may be necessary and desirable based on actual flows." I have found no evidence that any follow up review of the MLSAP based on actual flow data of the entire system had ever been done until the Castroville CSD initiated its study on August 2013.

**THE PROBLEM**

The MLSAP is based on the 105,000 gpd capacity of Castroville treatment plant. The Castroville treatment plant has been gone for decades as it was replaced by the MRWPCA regional pump station (RPS) which has a capacity of 2,700,000 gpd. The Castroville pump station is served by the Moss Landing RPS which has a capacity of 309,000 gpd. While the MLSAP is based on a capacity of 105,000 gpd from a treatment plant that has long since been replaced, the actual system capacity of the Moss Landing sewer system is the 309,000 gpd limit of the Moss Landing RPS. Currently, the Moss Landing sewer system averages about 79,000 gpd.

The problem is that the MLSAP as it now stands is not working. The Harbor District letter states that, "There is no evidence of any kind to justify the arbitrary elimination MLSAP." This simply exposes a significant lack of knowledge of the situation. Of the 5 service areas, #1

(Struve Road) is at 88% of its allocation, # 2(North Harbor) is only using 10% of its allocation but has significant expansion plans for a restaurant, #3 (The Island) is exceeding its allocation, and has significant expansion plans but ample capacity, #4 (Potrero Road) is using about 31% of its allocation with no plans of using the rest and #5(Downtown) is using about 90% of its allocation. Clearly the facts show that there is a need for change

In short, the MLSAP is seriously out of date, not being followed, and in fact if it were followed would needlessly restrict access to unallocated capacity needed by residences and businesses in the Moss Landing community.

## **THE SOLUTION**

The solution to the problem could be solved by increasing the MLSAP to 140,000 gpd. This is well below the actual system capacity of 309,000 gpd while leaving the rest in reserve and eliminating the MLSAP service areas altogether while making the allocations "at large" in the District so they can be used where they are needed.

Alternately, the Harbor District could limit itself to the North Harbor's current allocation of 10,100 gpd while the rest of the Moss Landing system is free to use the additional capacity as long as it conforms to the Moss Landing Community plan and California Coastal Commission guidelines.

## **RESPONSE TO HARBOR DISTRICT STATEMENTS**

The Harbor District's letter is unfortunately full of misinformation, misleading statements and completely untrue "facts" which warrant explanation.

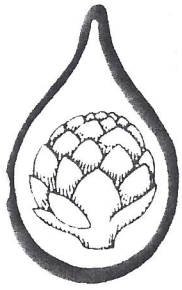
1. In the 2<sup>nd</sup> and 3<sup>rd</sup> paragraph of its letter the Harbor District claims that it has "Reserved rights guaranteed in 1984." There is no documentation to support this statement.
2. The statement that The Island is has "limited Capacity" is misleading. While the Allocation is limited The Island's lift station runs on average only about 6 minutes per hour, which leaves 90% available.
3. The statement in the first paragraph referring to "a guaranteeing allocations to assessed properties" is not accurate. The fees used to pay off the bond come from sewer user fees. While there are some property taxes paid to the District they are not by any means assessments guaranteeing capacity or allocation.
4. As stated earlier, the Harbor District contention that there is no "evidence to justify the arbitrary elimination of the sewer allocation plan" clearly shows that they are not aware of the current and historical issues facing the Moss Landing sewer system. The fact that the MLSAP is outdated and not being followed should make it clear that something needs to be done.



5. No tax assessments have paid to the Moss Landing sewer system for capacity or allotments as is implied in the Harbor District's letter dated May 29, 2015. While some taxes are paid to the CCSD as Ad Velorem they are not tied to vested system capacity or allotments
6. The Harbor District's contention that "The capacity in the system belongs to us and cannot be given away" (to developers) is inaccurate. Any new development would be required to pay connection fees and for system upgrades necessary to accommodate their project.
7. It is unfortunate that the Harbor District has not seen fit to reach out to the CCSD to resolve their concerns. There are real challenges and opportunities facing the sewer system. Thus far the only communication has been a brief conversation at the Government Center during the Moss Landing Community Plan scoping meeting.

### **CURRENT UPDATE ON CASTROVILLE CSD OPERATIONS OF THE MOSS LANDING SYSTEM**

- The Moss Landing sewer system has not had a spill or any violations since CCSD took over operation and maintenance in 2011.
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- A state of the art command and control system has been installed at all the sewer lift stations allowing for real time monitoring, trending and remote control of the system , thus reducing overall operation & maintenance while allowing for an immediate response to emergency situations.



CASTROVILLE COMMUNITY SERVICES DISTRICT

From the desk of Eric Tynan – General Manager Phone (831) 633-2560

TO: Castroville CSD Board of Directors

DATE: June 16, 2015

RE: Proposals for Water Rate Study and Preparation for a 218 Measure

**RECOMMENDATION:**

Award the water rate study to Raftelis Financial Consultants Inc.; not to exceed the amount of \$27,980.

**SUMMARY:**

The Castroville Community Services District is considering a 218 Measure to raise District water user fees in order to secure future water supplies. The need to raise rates is due to the 4 year drought and its affects on the Districts wells.

Currently, all three of the Districts production wells are well below sea level and at severe risk of sea water intrusion. I requested quotes from three respected and qualified firms to perform the work necessary to conform to 218 requirements. The quotes below reflect their proposals to perform the water rate study.

- Raftelis Financial Consultants Inc .....\$27,980
- Harris & Associates.....\$27,475
- MNS Engineers Inc.....\$40,000

While Harris and Associates is very qualified and their proposal is slightly lower, I feel that Raftelis Financial Inc. has over 400 accomplished 218 measures and they also performed the last water rate study for the District makse them the best selection for the District’s 218 effort.

**PRELIMINARY OPERATING BUDGET**

**WATER FUND FY 2015/2016**

**Castroville Community Services District  
Water Income and Expense Budget  
July 2015 through June 2016**

	2014/2015	2015/2016
<b>Income</b>		
4010 · Metered Water Sales	\$ 820,000	\$ 820,000
4020 · Hydrant Water Sales	\$ 11,500	\$ 11,500
4030 · New Service Installation	\$ 4,000	\$ 4,000
4040 · Backflow Revenue	\$ 11,500	\$ 11,500
Misc. Revenue		
4050 · Misc. Revenue-Other	\$ 2,000	\$ 2,000
4053 · Reconnect Charges	750	750
4054 · NSF Charges	300	300
4057 · Trip Fee Charges	5,400	5,400
4059 · Credit Card Charges	700	800
Total Misc. Revenue	<u>\$ 9,150</u>	<u>\$ 9,250</u>
4060 · Interest Earned	\$ 6,500	\$ 6,500
4062 · Well 2B Grant-Prop 84	\$ 30,000	\$ 581,000
4070 · Assessment Bond Interest Earned	500	500
4082 · Property Tax Assessment Bond	26,250	29,000
<b>Total Income</b>	<u><b>\$ 919,400</b></u>	<u><b>\$ 1,473,250</b></u>

**Expense**

**WATER OPERATIONS EXPENSE**

General Operations Expense

5110 · Shop Supplies	\$ 2,000	\$ 2,000
5115 · Tools & Equipment	1,700	2,000
5120 · Operators Uniforms	1,300	1,600
5125 · Cellular Phones	900	900
5130 · Operators Certifications	500	600
5135 · Water Testing Fees	3,400	3,700
5136 · Backflow Testing	1,000	1,000
5138 · Water System Fees	6,000	7,000
Total General Operations Expense	<u>\$ 16,800</u>	<u>\$ 18,800</u>

Well Sites Expense

5155 · Utilities - P G & E	\$ 87,000	\$ 87,000
5165 · Pump Repair/Maintenance	5,000	8,000
5170 · Supplies for Pumps & Well Sites	1,500	1,500
5178 · Generators Repairs/Maintenance	2,000	2,000
5180 · Tank Repair/Maintenance	1,000	1,000
5185 · Building Repair/Maintenance	1,000	1,000
5190 · Chlorine/Softener Repair/Maintenance	1,600	1,700
5195 · Well Sites - Other Expense	3,500	3,500
Total Well Sites Expense	<u>\$ 102,600</u>	<u>\$ 105,700</u>

**Castroville Community Services District  
Water Income and Expense Budget  
July 2015 through June 2016**

	<b>2014/2015</b>	<b>2015/2016</b>
Valve Expense		
5210 · Valve - Supplies	500	500
Total Valve Expense	<u>\$ 500</u>	<u>\$ 500</u>
Meter Expense		
5260 · Meter - Supplies	\$ 2,000	\$ 2,500
5270 · Meter - Repair/Maintenance	3,100	3,100
Total Meter Expense	<u>\$ 5,100</u>	<u>\$ 5,600</u>
Hydrant Expense		
5310 · Hydrant - Supplies	\$ 1,000	\$ 1,000
5330 · Hydrant - Repair Maintenance	1,000	1,000
Total Hydrant Expense	<u>\$ 2,000</u>	<u>\$ 2,000</u>
Water Lines Expense		
5355 · Water Lines - Supplies	\$ 2,500	\$ 2,500
5365 · Water Lines - Repair/Maintenance	12,000	5,000
Total Water Lines Expense	<u>\$ 14,500</u>	<u>\$ 7,500</u>
5400 · Water Depreciation Expense	\$ 220,000	\$ 220,000
Automobile Expense		
5451 · Fuel	\$ 2,200	\$ 2,400
5452 · Repair/Maintenance	2,000	2,500
Total Automobile Expense	<u>\$ 4,200</u>	<u>\$ 4,900</u>
Payroll Expense Water Operation		
5520 · Operators Water Wages	\$ 78,750	\$ 79,832
Total Payroll Expense-Operations	<u>\$ 78,750</u>	<u>\$ 79,832</u>
<b>TOTAL OPERATIONS EXPENSE</b>	<u><u>\$ 444,450</u></u>	<u><u>\$ 444,832</u></u>
<b>ADMINISTRATIVE EXPENSE</b>		
Billing Expense		
5565 · Postage	\$ 11,000	\$ 11,000
5570 · Billing Supplies	1,000	11,000
5580 · Toilet Rebate	750	750
5585 · Bad Debt Write Off's	500	500
5590 · Other Billing Expense	500	500
Total Billing Expense	<u>\$ 13,750</u>	<u>\$ 23,750</u>

**Castroville Community Services District  
Water Income and Expense Budget  
July 2015 through June 2016**

	2014/2015		2015/2016
<b>Utilities Expense</b>			
5611 · Utilities - P G & E	\$ 1,890	\$	1,600
5612 · Utilities - Telephones	1,642		1,800
5613 · Utilities - Disposal	162		170
5650 · Utilities - M R W P C A	54		60
Total Utilities Expense	<u>\$ 3,748</u>	\$	<u>3,630</u>
 <b>Insurance Expense</b>			
5621 · Insurance - Auto & General	\$ 11,538	\$	11,538
Total Insurance Expense	<u>\$ 11,538</u>	\$	<u>11,538</u>
 <b>Bond, Loan &amp; Certif Expense</b>			
5633 · Assessment Bond Cost Amorization Expense	\$ 493	\$	493
5634 · Assessment Bond Interest Expense	\$ 8,650	\$	6,300
5637 · Willdan Assessment Bond Admin Fees	3,000		3,000
Total Bond, Loan & Certif. Expense	<u>\$ 12,143</u>	\$	<u>9,793</u>
 <b>Office Expense</b>			
5710 · Office Supplies	\$ 3,000	\$	2,500
5715 · Office Equipment	1,000		1,000
5720 · Misc Office Expense	2,500		2,500
5730 · Alarm Monitoring Service	780		800
5735 · Property Taxes	1,000		600
5740 · Computer Programs/Upgrades	5,000		4,000
5745 · Bank Fees	500		500
5747 · Credit Card Monthly Fees	900		1,200
5750 · Seminars/Training/Staff	3,000		3,000
5752 · Seminar/Training/Directors	3,000		3,000
5755 · Journals/Subscriptions	150		150
5760 · Membership Dues	10,500		10,500
5765 · Office Repairs/Maintenance	3,000		3,000
5770 · Building Maintenance	3,000		3,000
Total Office Expense	<u>\$ 37,330</u>	\$	<u>35,750</u>
 <b>Payroll Expenses</b>			
5810 · Wages Water- General Manager	\$ 62,100	\$	63,300
5820 · Wages - Administrative	73,791		74,092

**Castroville Community Services District  
Water Income and Expense Budget  
July 2015 through June 2016**

	2014/2015	2015/2016
5865 · Insurance - Workers Comp	4,500	5,150
5875 · Employee Health Benefits	50,300	52,000
5880 · PERS Retirement Benefits	15,840	20,780
5882 · Employee Life Insurance	567	567
5885 · FICA Expense	14,850	15,600
5895 · Retired Employee Benefits	4,700	3,000
5896 · Other Post Employment Benefits	11,250	7,650
Total Payroll Expenses	<u>\$ 237,898</u>	<u>\$ 242,139</u>
Consulting Expense		
5910 · Legal Fees	\$ 2,000	\$ 10,000
5920 · Engineering Fees	4,000	32,000
5930 · Director Fees	2,700	9,900
5940 · Accounting Fees	6,008	7,000
5960 · Other Consulting Fees	3,500	3,500
Total Consulting Expense	<u>\$ 18,208</u>	<u>\$ 62,400</u>
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<u><b>\$ 334,615</b></u>	<u><b>\$ 389,000</b></u>
<b>TOTAL COMBINED EXPENSES</b>	<u><b>\$ 779,065</b></u>	<u><b>\$ 833,832</b></u>
Net Income or Loss	<u><b>\$ 140,335</b></u>	<u><b>\$ 639,418</b></u>
*Less Capital Expenditures: ( Meters \$3K, Valves \$15K, Pumping Equip.\$3,000 Well 2B/5 Arsenic Treatment \$1,000,000)	<u><b>\$ 524,500</b></u>	<u><b>\$ 1,021,000</b></u>
Net Income or Loss	<u><b>(384,165)</b></u>	<u><b>(381,582)</b></u>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected

**PRELIMINARY OPERATING BUDGET  
SEWER & GOVERNMENTAL FUND (ZONE 1-  
CASTROVILLE) FY 2015/2016**



**Castroville Community Services District**  
**Castroville (Zone 1) Sewer Income and Expense Budget**  
**July 2015 through June 2016**

	2014/2015	2015/2016
<b>Income</b>		
<b>ZONE 1 (CASTROVILLE) REVENUE</b>		
4105 · User fees - Storm Drain #75301	\$ 64,000	\$ 65,000
4115 · Property Tax	100,300	100,300
4116 · Pass Through	179,700	70,000
4125 · Sewer Connection Fees	3,168	3,168
4128 · USDA Income from M L Zone 3	21,000	22,000
4130 · Misc Revenue	2,000	2,000
4135 · Zone 1 Interest Earned	20,000	20,000
<b>Total Income</b>	<b>\$ 390,168</b>	<b>\$ 282,468</b>
 <b>Zone 1 OPERATION EXPENSE</b>		
General Operation Expense		
7005 · Shop Supplies	\$ 1,000	\$ 1,000
7010 · Small Tools	1,500	1,500
7015 · Operators Uniforms	1,000	1,200
7018 · Operators Certifications	500	500
7020 · Cellular Phones	700	700
Total General Operation Expense	<u>\$ 4,700</u>	<u>\$ 4,900</u>
Lift Station Expense		
7105 · Sewer Utilities PG & E	\$ 3,600	\$ 3,600
7115 · Lift Station Repair/Maintenance	3,500	3,500
7120 · Supplies for Pump Station	1,000	1,000
7122 · Permit Fee for Generators	300	350
7125 · Building Repair & Maintenance	500	1,000
Total Lift Station Expense	<u>\$ 8,900</u>	<u>\$ 9,450</u>
7200 · Sewer (Zone 1) Depreciaton Expense	56,092	56,092
Automobile Expense		
7305 · Fuel for Trucks	\$ 2,000	\$ 2,200
7310 · Repair/Maintenance	3,500	3,500
7315 · Other Auto Expense	500	500
Total Automobile Expense	<u>\$ 6,000</u>	<u>\$ 6,200</u>
Payroll Expense-Operation		
7405 · Operators Zone 1 Wages	\$ 61,250	\$ 62,092
Total Payroll Expense	<u>\$ 61,250</u>	<u>\$ 62,092</u>

**Castroville Community Services District**  
**Castroville (Zone 1) Sewer Income and Expense Budget**  
**July 2015 through June 2016**

	2014/2015	2015/2016
Sewer Line Expense		
7465 · Sewer Line-Repair/Maintenance	\$ 20,000	\$ 10,000
Total Sewer Line Expense	<u>\$ 20,000</u>	<u>\$ 10,000</u>
Storm drain Expense		
7475 · Storm Drain-Supplies	\$ 1,000	\$ 1,000
7485 · Storm Drain-Repair/Maintenance	7,000	7,000
7492 · Storm Drain-Fuel for Trucks	900	900
Total Storm Drain Expense	<u>\$ 8,900</u>	<u>\$ 8,900</u>

**TOTAL OPERATION EXPENSE**

165,842      157,634

**ZONE 1 ADMINSTRATIVE EXPENSE**

Office Expense		
7505 · Office Supplies	\$ 2,200	\$ 2,200
7510 · Office Equipment	1,000	1,000
7515 · Misc. Office Expense	1,600	1,600
7520 · Computer Program/Upgrade	2,000	2,000
7525 · Office Repair/Maintenance	1,300	1,300
7530 · Alarm Monitoring Service	500	500
7535 · Property Taxes	350	350
7540 · Seminars/Training/Staff	2,500	2,500
7545 · Seminar/Training/Directors	2,500	2,500
7550 · Journals/Subscriptions	50	50
7555 · Membership Dues	4,800	4,800
7560 · Building Maintenance	2,000	2,000
7586 · Bad Debt Write-Offs	500	500
Total Office Expense	<u>\$ 21,300</u>	<u>\$ 21,300</u>
Payroll Expense Admin		
7605 · Wages Zone 1 GM	\$ 48,300	\$ 49,234
7620 · Wages Zone 1 Admin	53,979	54,202
7625 · Insurance -Workers Comp	3,500	3,500
7630 · Employee Health Benefits	39,120	39,230
7632 · FICA Expense	11,400	12,200
7635 · PERS Retirement Benefits	12,320	16,404
7636 · Other Post Employment Benefits	8,750	5,950
7640 · Employee Life Insurance	441	441
Total Payroll Expense	<u>\$ 177,810</u>	<u>\$ 181,161</u>

**Castroville Community Services District**  
**Castroville (Zone 1) Sewer Income and Expense Budget**  
**July 2015 through June 2016**

	2014/2015		2015/2016
Utilities Expense			
7655 · Utilities - PG &E	\$ 1,470	\$	1,470
7660 · Utilities-Telephones	1,278		1,390
7665 · Utilities - Disposal	126		130
7670 · Utilities - MRWPCA	42		45
Total Utilities Expense	<u>\$ 2,916</u>	<u>\$</u>	<u>3,035</u>
Sewer Consulting Expense			
7705 · Sewer Legal Fees	\$ 2,000	\$	2,000
7710 · Sewer Engineer Fees	3,000		3,000
7715 · Sewer Accounting Fees	6,000		6,800
7720 · Sewer Other Consulting Fees	2,000		2,000
7725 · Director Fees	2,100		7,700
Total Consulting Expense	<u>\$ 15,100</u>	<u>\$</u>	<u>21,500</u>
Insurance Expense			
7755 · Insurance - Auto & General	\$ 8,974	\$	8,974
Total Insurance Expense	<u>\$ 8,974</u>	<u>\$</u>	<u>8,974</u>
Bond, Loan, & Certif. Expense			
7772 · Investment Advisory Services	\$ 50	\$	50
7774 · CSA 14-CCSD Amorization Cost	\$ 4,122	\$	4,122
7775 · Willdan Tax Code-Admin Fee	\$ 1,600	\$	1,600
7776 · Unrealized/Gain-Loss of Investment	5,000		5,000
Total Bond, Loan & Certif. Expense	<u>\$ 10,772</u>	<u>\$</u>	<u>10,772</u>
Storm Drain Consulting Expense			
7805 · Storm Drain Legal Fees	\$ 800	\$	800
7810 · Storm Drain Engineer Fees	2,000		2,000
7815 · Storm Drain Other Consulting Fee	500		500
Total Consulting Expense	<u>\$ 3,300</u>	<u>\$</u>	<u>3,300</u>
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<u><u>\$ 240,172</u></u>	<u><u>\$</u></u>	<u><u>250,042</u></u>
<b>TOTAL COMBINED EXPENSES</b>	<u><u>\$ 406,014</u></u>	<u><u>\$</u></u>	<u><u>407,676</u></u>
<b>NET INCOME OR LOSS</b>	<u><u>\$ (15,846)</u></u>	<u><u>\$</u></u>	<u><u>(125,208)</u></u>

**Castroville Community Services District  
Castroville (Zone 1) Sewer Income and Expense Budget  
July 2015 through June 2016**

	2014/2015	2015/2016
<b>*Less Capital Expenditures (Lift Stations)</b>	<u>2,000</u>	<u>3,000</u>
<b>235K Zone 3 USDA Loan</b>	<u>\$ 235,000</u>	<u>\$ -</u>
<b>Net Income or Loss</b>	<u>(252,846)</u>	<u>(128,208)</u>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected

**Castroville Community Services District  
Castroville (Zone 1) Governmental Activities  
Income and Expense Budget  
July 2015 through June 2016**

	2014/2015	2015/2016
<b>Income</b>		
<b>ZONE 1 (CASTROVILLE) REVENUE</b>		
4107 · User fees - Street Lights #75301	\$ 32,200	\$ 32,500
4135 · Zone 1 Interest Earned	600	600
<b>Total Income</b>	<b>\$ 32,800</b>	<b>\$ 33,100</b>
<b>ZONE 1 OTHER OPER &amp; MAINT EXPENSE</b>		
7825 · Street Light Utility Cost	\$ 40,000	\$ 40,500
7830 · Castroville Sign Maintenance	1,400	1,400
7835 · Pedestrian Over Cross Maintenance	1,000	1,000
<b>Total Zone1 Other Oper &amp; Maint Expense</b>	<b>\$ 42,400</b>	<b>\$ 42,900</b>
<b>TOTAL OTHER OPERATION EXPENSE</b>	<b>42,400</b>	<b>42,900</b>
<b>ZONE 1 RECREATIONAL EXPENSE</b>		
7850 · No. Co. Rec & Park District	\$ 140,000	\$ 120,000
<b>Total Zone 1 Recreational Expense</b>	<b>\$ 140,000</b>	<b>\$ 120,000</b>
<b>TOTAL RECREATIONAL EXPENSE</b>	<b>\$ 140,000</b>	<b>\$ 120,000</b>
<b>TOTAL COMBINED EXPENSES</b>	<b>\$ 182,400</b>	<b>\$ 162,900</b>
<b>NET INCOME OR LOSS</b>	<b>(\$149,600)</b>	<b>(\$129,800)</b>
<b>Transfer One-Time Property Taxes to Zone 1 Gov for Recreational Services</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Income or Loss</b>	<b>(\$149,600)</b>	<b>(\$129,800)</b>

**PRELIMINARY OPERATING BUDGET**  
**SEWER & GOVERNMENTAL FUND (ZONE 2-Moro**  
**Cojo, NMCHS, & Monte De Lago Mobile Park)**  
**FY 2015/2016**

**Castroville Community Services District**  
**Sewer Zone 2 Income and Expense Budget**  
**July 2015 through June 2016**

	2014/2015	2015/2016
<b>Income</b>		
<b>ZONE 2 (MORO COJO) REVENUE</b>		
4205 · Userfees MC-Sewer & Storm Drain #73701	\$ 54,000	\$ 54,000
4210 · Zone 2 Interest Earned	500	500
4215 · Userfees NMCHS & Mobile Park	34,500	34,500
<b>Total Income</b>	<b>\$ 89,000</b>	<b>\$ 89,000</b>
 <b>ZONE 2 OPERATION EXPENSE</b>		
General Operation Expense		
8030 · Shop Supplies	\$ 500	\$ 500
8035 · Small Tools	\$ 500	\$ 500
8037 · Operators Uniforms	\$ 250	\$ 300
8039 · Cellular Phones	200	200
Total General Operation Expense	\$ 1,450	\$ 1,500
 Lift Station Expense		
8055 · Utilities	\$ 8,700	\$ 8,700
8065 · Lift Station Repair/Maintenance	3,000	3,000
8070 · Supplies for Pump Station	1,000	1,000
8080 · Building Repair & Maintenance	500	500
Total Lift Station Expense	\$ 13,200	\$ 13,200
 8082 · Sewer (Zone 2) Depreciaton Expense		
	\$ 13,260	\$ 13,260
 Automobile Expense		
8090 · Fuel for Trucks	\$ 1,000	\$ 1,000
8095 · Auto-Repair/Maintenance	2,500	2,500
8100 · Other Auto Expense	500	500
Total Automobile Expense	\$ 4,000	\$ 4,000
 Payroll Expense-Operations		
8110 · Operator Zone 2 Wages	\$ 17,500	\$ 17,750
Total Payroll Expenses-Operations	\$ 17,500	\$ 17,750
 Sewer Line Expense		
8135 · Sewer Line-Repair/Maintenance	\$ 2,000	\$ 2,000
Total Sewer Line Expense	\$ 2,000	\$ 2,000
 Storm Drain Expense		
8145 · Storm drain-Supplies	\$ 500	\$ 500
8155 · Storm drain-Repair/Maintenance	2,000	2,000
Total Storm Drain Expense	\$ 2,500	\$ 2,500

**Castroville Community Services District  
Sewer Zone 2 Income and Expense Budget  
July 2015 through June 2016**

2014-15                      2014-15

**TOTAL OPERATION EXPENSE**

53,910                      54,210

**ZONE 2 ADMINISTRATIVE EXPENSE**

Office Expense

8181 · Office Supplies	\$	800	\$	500
8182 · Office Equipment	\$	-	\$	100
8183 · Misc. Office Expense	\$	-	\$	500
8184 · Building Maintenance	\$	300	\$	300
8185 · Computer Program/Upgrade	\$	-	\$	500
8186 · Office Repair/Maintenance	\$	-	\$	300
8187 · Alarm Monitoring Service	\$	-	\$	200
8188 · Property Taxes	\$	-	\$	50
8189 · Seminars/Training/Staff	\$	-	\$	300
8190 · Seminar/Training/Directors	\$	-	\$	300
8191 · Membership Dues	\$	-	\$	300
<b>Total Office Expense</b>	<b>\$</b>	<b>1,100</b>	<b>\$</b>	<b>3,350</b>

Payroll Expense Administration

8190 · Wages- Zone 2 GM		13,800		14,068
8195 · Wages-Zone 2 Admin		9,570		9,637
8200 · Insurance-Workers Comp		1,000		1,000
8205 · Employee Health Benefits		11,177		11,400
8210 · PERS Retirement Benefits		3,520		4,706
8212 · Employee Life Insurance		126		126
8213 · Other Post Retirement Benefits		2,500		1,700
8214 · FICA Expense		3,300		3,300
<b>Total Payroll Expense Administration</b>	<b>\$</b>	<b>44,993</b>	<b>\$</b>	<b>45,937</b>

Utilities Expense

8221 · Utilities - PG &E	\$	420	\$	420
8222 · Utilities-Telephones		365		365
8223 · Utilities - Disposal		36		40
8224 · Utilities - MRWPCA		12		15
<b>Total Utilities Expense</b>	<b>\$</b>	<b>833</b>	<b>\$</b>	<b>840</b>

Consulting Expense

8215 · Sewer Legal Fees		-		1,000
8217 · Sewer Engineer Fees		-		1,000
8218 · Sewer Accounting Fees		-		1,400
8219 · Sewer Consulting Fees		5,000		700



**Castroville Community Services District  
Sewer Zone 2 Income and Expense Budget  
July 2015 through June 2016**

8220 · Director Fees	\$	-	\$	2,200
	\$	5,000	\$	6,300
Insurance Expense				
8230 · Insurance-Auto & General	\$	2,564	\$	2,564
Total insurance Expense	\$	2,564	\$	2,564
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>\$</b>	<b>54,490</b>	<b>\$</b>	<b>58,991</b>
<b>TOTAL COMBINED EXPENSES</b>	<b>\$</b>	<b>108,400</b>	<b>\$</b>	<b>113,201</b>
<b>NET INCOME OR LOSS</b>	<b>\$</b>	<b>(19,400)</b>	<b>\$</b>	<b>(24,201)</b>
<b>LESS CAPITAL EXPENDITURES</b>	<b>\$</b>	<b>4,000</b>	<b>\$</b>	<b>4,000</b>
4K for Lift Stations				
<b>Net income or Loss</b>	<b>\$</b>	<b>(23,400)</b>	<b>\$</b>	<b>(28,201)</b>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected

**Castroville Community Services District  
 Zone 2 Governmental Activities  
 Income and Expense Budget  
 July 2015 through June 2016**

	0214/2015	0215/2016
<b>Income</b>		
4207 · Userfees MC-Street, Open Sp, Street Lights #73701	\$ 33,500	\$ 33,500
4210 · Zone 2 Interest Earned	500	500
<b>Total Income</b>	<b><u>\$ 34,000</u></b>	<b><u>\$ 34,000</u></b>
<b>ZONE 2 OTHER OPER &amp; MAINT EXPENSE</b>		
8245 · Open Space Maint-Outside Service	\$ 2,400	\$ 2,400
8250 · Street Light Utility Cost	4,200	4,450
8255 · Road Repair	1,000	1,000
8260 · Street Signage	1,000	1,000
<b>Total Zone 2 Other Operation &amp; Maint Expense</b>	<b><u>\$ 8,600</u></b>	<b><u>\$ 8,850</u></b>
<b>NET INCOME OR LOSS</b>	<b><u>\$ 25,400</u></b>	<b><u>\$ 25,150</u></b>

**PRELIMINARY OPERATING BUDGET**  
**SEWER FUND (ZONE 3-Moss Landing)**  
**FY 2015/2016**

**Castroville Community Services District**  
**Moss Landing (Zone 3) Sewer Income and Expense Budget**  
**July 2015 through June 2016**

	2014/2015	2015/2016
<b>Income</b>		
Zone 3 (Moss Landing) REVENUE		
4305 · Property Taxes	81,935	82,000
4307 · Sanitation Fees	157,035	174,000
<b>Total Income</b>	<b>\$ 238,970</b>	<b>\$ 256,000</b>
 <b>Zone 3 OPERATION EXPENSE</b>		
General Operation Expense		
9005 · Shop Supplies	\$ 500	\$ 500
9010 · Small Tools	250	250
9015 · Operators Uniforms	250	300
9018 · Operators Certifications	350	350
9020 · Cellular Phones	200	200
<b>Total General Operation Expense</b>	<b>\$ 1,550</b>	<b>\$ 1,600</b>
 Lift Station Expense		
9105 · Sewer Utilities PG & E	\$ 9,200	\$ 9,400
9115 · Lift Station Repair/Maintenance	4,000	4,000
9120 · Supplies for Pump Station	500	500
<b>Total Lift Station Expense</b>	<b>\$ 13,700</b>	<b>\$ 13,900</b>
 9200 · Sewer (Zone 3) Depreciaton Expense	 19,859	 19,859
 Automobile Expense		
9305 · Fuel for Trucks	\$ 1,200	\$ 1,200
9310 · Repair/Maintenance	1,500	1,500
9315 · Other Auto Expense	500	500
<b>Total Automobile Expense</b>	<b>\$ 3,200</b>	<b>\$ 3,200</b>
 Payroll Expense-Operation		
9405 · Operators Zone 3 Wages	\$ 17,500	\$ 17,750
<b>Total Payroll Expense</b>	<b>\$ 17,500</b>	<b>\$ 17,750</b>
 Sewer Line Expense		
9465 · Sewer Line-Repair/Maintenance	\$ 3,000	\$ 3,000
<b>Total Sewer Line Expense</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
 <b>TOTAL OPERATION EXPENSE</b>	 <b>58,809</b>	 <b>59,309</b>

**Castroville Community Services District**  
**Moss Landing (Zone 3) Sewer Income and Expense Budget**  
**July 2015 through June 2016**

	2014/2015	2015/2016
<b>Zone 3 ADMINSTRATIVE EXPENSE</b>		
Office Expense		
9505 · Office Supplies	\$ 500	\$ 500
9510 · Office Equipment	100	100
9515 · Misc. Office Expense	2,000	2,000
9520 · Computer Program/Upgrade	500	500
9525 · Office Repair/Maintenance	300	300
9530 · Alarm Monitoring Service	200	200
9535 · Property Taxes	50	50
9540 · Seminars/Training/Staff	200	300
9545 · Seminar/Training/Directors	200	200
9555 · Membership Dues	100	300
9560 · Building Maintenance	100	300
<b>Total Office Expense</b>	<b>\$ 4,250</b>	<b>\$ 4,750</b>
Payroll Expense Admin		
9605 · Wages Zone 3 GM	\$ 13,800	\$ 14,068
9620 · Wages Zone 3 Admin	9,570	9,637
9625 · Insurance -Workers Comp	1,000	1,000
9630 · Employee Health Benefits	11,177	11,400
9632 · FICA Expense	3,300	3,300
9635 · PERS Retirement Benefits	3,520	4,706
9636 · Other Post Employment Benefits	2,500	1,700
9640 · Employee Life Insurance	126	126
<b>Total Payroll Expense</b>	<b>\$ 44,993</b>	<b>\$ 45,937</b>
Utilities Expense		
9655 · Utilities - PG &E	\$ 420	\$ 420
9660 · Utilities-Telephones	365	365
9665 · Utilities - Disposal	36	40
9670 · Utilities - MRWPCA	12	15
<b>Total Utilities Expense</b>	<b>\$ 833</b>	<b>\$ 840</b>
Sewer Consulting Expense		
9705 · Sewer Legal Fees	\$ 6,000	\$ 6,000
9710 · Sewer Engineer Fees	2,000	2,000
9715 · Sewer Accounting Fees	1,335	1,400
9720 · Sewer Other Consulting Fees	700	700
9725 · Director Fees	600	2,200
<b>Total Consulting Expense</b>	<b>\$ 10,635</b>	<b>\$ 12,300</b>

**Castroville Community Services District  
Moss Landing (Zone 3) Sewer Income and Expense Budget  
July 2015 through June 2016**

	2014/2015	2015/2016
Insurance Expense		
9755 · Insurance - Auto & General	\$ 2,564	\$ 2,564
Total Insurance Expense	<u>\$ 2,564</u>	<u>\$ 2,564</u>
Loan-Bond Expense		
9776 · Sewer Bond Payment-Principal	946	-
2601 · Sewer Bond Payment-Principal	21,000	21,000
Total Loan-Bond Expense	<u>\$ 21,946</u>	<u>\$ 21,000</u>
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<u><u>\$ 85,221</u></u>	<u><u>\$ 87,391</u></u>
<b>TOTAL COMBINED EXPENSES</b>	<u><u>\$ 144,030</u></u>	<u><u>\$ 146,700</u></u>
<b>NET INCOME OR LOSS</b>	<u><u>\$ 94,940</u></u>	<u><u>\$ 109,300</u></u>
<b>*Less Capital Expenditures</b>	<u><u>43,000</u></u>	<u><u>30,000</u></u>
<b>(Lift Stations 3K and Manholes \$27K)</b>		
<b>Transfer in One-Time Property Taxes &amp; ROPS to Sewer Fund Moss Landing Zone 3 from Castroville Sewer Fund Zone 1</b>	<u><u>\$ 235,000</u></u>	<u><u>\$ -</u></u>
<b>Pay-off USDA Loan</b>	<u><u>\$ 234,946</u></u>	<u><u>\$ -</u></u>
<b>NET INCOME OR LOSS</b>	<u><u>\$ 51,994</u></u>	<u><u>\$ 79,300</u></u>

\*Capital Expenditures will be booked as an asset

\*Depreciation Expense is reflected

# CASTROVILLE COMMUNITY SERVICES DISTRICT

## 1915 ACT ASSESSMENT DISTRICTS 2015/2016 ANNUAL LEVY PRE-LEVY ANALYSIS

JUNE 2015

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# EXECUTIVE SUMMARY

## INTRODUCTION

The purpose of this Pre-Levy Analysis is to provide the Agency with the necessary information to finalize the upcoming annual levy. The data is intended to assist in the decision making for all components of the annual levy, including the completion of administrative cost recovery and the application of any necessary credits or other adjustments to the levy. It will also aid in evaluating whether any early bond calls need to be processed.

The executive summary portion of the analysis provides a brief summary of the data and corresponding recommendations. It presents the key points and recommendations for each of the major categories of analysis pertinent to the levy. The first section shows the Preliminary Levy Amounts for the upcoming fiscal year for each of the districts, and is followed by the Financial Analysis, Debt Variance Analysis and the Delinquency Summary, with issues and recommended actions to be taken. Additional analysis may be presented where appropriate. Detailed data is provided to support any recommendations.

## FISCAL YEAR 2015/2016 PRELIMINARY LEVY AMOUNTS

The following table summarizes the proposed 2015/2016 Fiscal Year levy for the 1915 Act assessment district in the Castroville Community Services District. For a complete breakdown of the proposed levy for the district, please see the Levy Worksheet included with this package.

District	Parcel Count	Preliminary Levy
1982-1	67	\$29,940.40
<b>Total:</b>	<b>67</b>	<b>\$29,940.40</b>

## FINANCIAL ANALYSIS

An analysis of the Redemption and Reserve Funds was completed using cash and investment balances provided by the Agency, or in some cases balances obtained directly from the Trustee/Paying Agent. For the purposes of this report, the term 'Redemption Fund' is used to mean any fund or collection of accounts where monies are deposited for the purpose of making scheduled debt service payments to bondholders.

The purpose of the Financial Analysis is to examine the status of the Funds, and evaluate the ability to meet the next scheduled debt service payment. It will also assist in determining whether any early bond calls need to be executed, or whether any adjustments or credits need to be applied to the levy.



## EXECUTIVE SUMMARY

The detailed Financial Analysis is provided in tabular format following the Executive Summary. The detailed format clearly shows the methodology for completing the analysis as well as the results. In addition, the results of the analysis are summarized below with tables recapping the highlights and including any suggested actions.

### REDEMPTION FUND ANALYSIS

The purpose of this analysis is to forecast whether or not there will be sufficient funds with which to make scheduled debt service payments. The table below indicates the amount of any surplus or deficit along with any suggested actions.

District	Surplus/ (Deficit)	Suggested Action
1982-1	\$80,254.38	Perform January Bond Call

### RESERVE FUND ANALYSIS

District	Balance	Suggested Action
1982-1	\$58,437.75	No action at this time

No Reserve Fund minimum requirement was established for this district.

### DEBT VARIANCE ANALYSIS

Debt Variance Analysis compares what will be levied for a district each year until maturity of the bonds, to future interest and principal payments due to bondholders. The amount to be levied for a district is the sum of the Revised District Amortization Schedules for each of the remaining active parcels in the district. The future debt service payments due to bondholders are determined by the revised debt service schedule for the bonds. Any variance occurring between these two amounts becomes an important consideration when deciding whether or not to apply credits to future levies or to perform early bond calls. This analysis is illustrated by the *Annual Levy vs. Debt Service Projections* report that is included with this package.

The following table indicates the amount of any variance for the upcoming levy as well as the average annual variance for all remaining years of the district. A brief explanation of the reason for each variance follows. For a complete discussion of Debt Variances and why they occur, please refer to Appendix A, entitled *Debt Service Variances*.

District	Variance for Next Fiscal Year	Average Annual Variance	Reason For Variance	Recommended Actions
1982-1	\$597	\$1,984	Prior bond calls	Credit to 15/16 Levy

# EXECUTIVE SUMMARY

## DELINQUENCY SUMMARY

The delinquency rates for the district are summarized in the table below. These rates are shown for the most recent fiscal years' levy and cumulative for the life of the district.

District	Delinquency Summary for Most Recent Fiscal Year (Data as of: 02/06/2015)		Cumulative Delinquency Summary for All Years (Data as of: 06/09/2015)	
	(\$)	(%)	(\$)	(%)
1982-1	0.00	0.00	336.32	0.05

Willdan Financial Services continues to assist in the collection of the delinquent installments by sending both reminder and demand letters at the City's direction.

## DEBT SERVICE VARIANCES

Debt Variance Analysis compares what will be levied for the district each year until maturity of the district, to future interest and principal payments due to bondholders for the remaining life of the bonds. The amount to be levied for the district is the sum of the Revised District Amortization Schedules for each of the remaining active parcels in the district. The future debt service payments due to bondholders are determined by the revised debt service schedule for the bonds (net of bond calls). This analysis is illustrated by the *Annual Levy vs. Debt Service Projections* report that is included with this package. There are three basic variance patterns that emerge over the life of the typical assessment district. These variances are caused primarily by two factors.

The first type of variance is an over-levy, and occurs when future scheduled levy amounts exceed future debt service requirements creating a positive variance. This situation arises because surplus funds of some type are used to reduce the outstanding debt for the district by calling bonds early. The reduction in outstanding debt reduces future debt service payments. At the same time, the number of parcels being levied and their associated liens remain the same, so future scheduled annual assessments do not change. The result is an annual levy that exceeds the amount required for debt service, and is a normal occurrence following this type of bond call. In order to offset this type of variance, credits can be applied annually to the levy. This will equalize projected levies with scheduled debt service payments.

The second type of variance is an under-levy, or negative variance. This variance arises because future scheduled levies of principal and interest will not be sufficient to meet future debt service requirements. This situation occurs when assessment liens for parcels in a district are prepaid in full, and a corresponding bond call is not performed. Ordinarily, a bond call is performed as soon as possible following a prepayment, using the monies received by the Agency. This bond call will correct the negative variance. In some cases however, this bond call may be delayed for various reasons and the variance will persist. Until the bond call can be executed, annual debt service payments for the bonds will remain the same. However, the parcels that prepaid can no longer be levied, so the amount that can be collected to pay debt service is reduced.

In this situation, it is critical that bonds be called as soon as possible in order to correct the variance. Prepayment funds will remain in the redemption fund and be used to offset the annual variance until bonds are called. Between the receipt of the prepayment and the bond call (January 2 and July 2) it is imperative that these funds be set aside for a bond call, and not erroneously applied as a "surplus" credit to the annual levy.

## DEBT SERVICE VARIANCES

The third type of variance is one in which there will be over levies in some of the remaining years and under levies in others. This variance may result from the execution of a bond call following the receipt of prepayments. When a bond call is performed using prepayment funds, a variance will almost always result. This is because in order to retire outstanding debt, bonds must be called in even increments (in most cases \$1,000 or \$5,000), yet prepayments are typically received in odd amounts. As a result, it is usually not possible to retire an amount of principal that exactly matches the amount of the prepayments that were received. Nor is it possible to select bonds for redemption from maturities in such a way that the revised debt service schedule corresponds exactly to the original debt service.

As a result, from the time of the first prepayment, there will always be a variance between future levies and scheduled debt service. Again, this is a normal occurrence and will not affect the district's ability to meet its debt service commitments. Surplus funds collected during years where positive variances exist, along with interest earnings on Redemption Funds, will usually result in sufficient funds to offset reduced collections during years where under levies occur.

The following "Debt Service Variances" show the projected variance for each assessment district administered by Willdan Financial Services. This variance changes annually due to prepaid assessments. In cases where the variance is high, Willdan Financial Services will regularly coordinate with the Agency to determine whether there are surplus funds due to prepayments that may be used to perform a bond call to decrease the variance.

**Castroville Community Service District  
2015/2016 Annual Report  
Financial Analysis**

**Redemption Fund:**

<i>District Name</i>	<b>Castroville Water Project</b>
<i>District ID</i>	<b>Assessment District</b>
<i>County Fund #</i>	<b>AD 1982-1</b>
	<b>72500/763</b>
Cash at April 30, 2015	\$102,879.38
Add: Assessment to be received from County	0.00
Less: July 2, 2015 Debt Service	(22,625.00)
Less: Administrative Expenses	0.00
<b>Estimated Excess/(Short)</b>	<b>\$80,254.38</b>
Add: Transfer from Reserve Fund for Debt Service	\$0.00
Add: Transfer from Reserve Fund for Levy Credit	0.00
Less: Transfer of surplus to Reserve Fund	0.00
<b>Projected Cash at 7/3/15:</b>	<b>\$80,254.38</b>
Redemption Fund Levy Credit:	(\$597.00)
January 2, 2015 Bond Call (Includes Redemption Premium)	(50,000.00)
<b>Balance after Transfers, Levy Credits and Bond Calls</b>	<b>\$29,657.38</b>
<i>Amount of principal to be called</i>	(\$50,000.00)
<i>Redemption Premium</i>	(1,500.00)
<b>Total Needed for Bond Call:</b>	<b>(\$51,500.00)</b>

**Prepayment Account**

<i>District ID</i>	<b>AD 1982-1</b>
Cash at April 30, 2015	\$0.00
<b>Total Balance</b>	<b>\$0.00</b>
Transfer to Redemption Fund for Bond Call:	\$0.00
<b>Balance after Transfer</b>	<b>\$0.00</b>

**Reserve Fund:**

<i>District ID</i>	<b>AD 1982-1</b>
Cash at April 30, 2014	\$58,437.75
Less: Transfer to Redemption Fund to cover Debt Service	0.00
Add: Received from Redemption Fund to restore to Requirement	0.00
<b>Total Balance After Transfers</b>	<b>\$58,437.75</b>
Reserve Requirement <sup>(1)</sup>	\$0.00
<b>Above (below) Reserve Requirement:</b>	<b>\$58,437.75</b>
Transfer of surplus to Redemption Fund for Bond Call:	\$0.00
2014/15 Levy Credit:	0.00
<b>Above (below) Reserve Requirement - Revised After Transfers</b>	<b>\$58,437.75</b>

(1) No Reserve Requirement was established for this District

## Castroville Community Services District

### 2015/16 Budget Worksheet Castroville Water Project Assessment District

Fund Number 72500

Levy Components	2014/15	2015/16
<b>PRINCIPAL AND INTEREST</b>		
Principal	\$19,178.18	\$20,137.06
Interest	7,719.18	6,760.32
<b>TOTAL</b>	<b>\$26,897.36</b>	<b>\$26,897.38</b>
<b>ADMINISTRATION COSTS</b>		
Agency Administration	\$175.00	\$175.00
Agency Auditor Fees	0.00	0.00
County Auditor and Assessor Fees	74.54	74.54
Registrar/Transfer/Paying Agent Fees	0.00	0.00
Consulting Services	2,543.55	2,543.55
Total Fixed Admin Charge	0.00	0.00
Municipal Disclosure Fee	250.00	250.00
Remaining Statutory Collection Fee	0.00	0.00
<b>Admin Sub Total</b>	<b>3,043.09</b>	<b>3,043.09</b>
Delinquency Management Allowance	0.00	0.00
Escaped Levies	0.00	0.00
<b>TOTAL ADMIN</b>	<b>\$3,043.09</b>	<b>\$3,043.09</b>
<b>Total Principal, Interest and Admin Costs</b>	<b>\$29,940.45</b>	<b>\$29,940.47</b>
<b>Fixed Admin Charge per Parcel</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL CHARGE</b>		
<b>Total Charge</b>	<b>\$29,940.45</b>	<b>\$29,940.47</b>
<b>Applied Charge</b>	<b>\$29,940.42</b>	<b>\$29,940.40</b>
Difference (due to rounding)	-\$0.03	-\$0.07
<b>ADDITIONAL INFORMATION</b>		
<b>Number of Parcels in District</b>	72	72
<b>Number of Parcels Charged</b>	67	67
<b>Statutory Collection Fee</b>	\$868.73	\$868.73
<b>Admin Costs as a percent of Annual Levy</b>	11.31%	11.31%

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

RESOLUTION NO. 15-4

**A RESOLUTION OF THE GOVERNING BODY OF THE  
Castroville Community Services District  
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT  
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

**WHEREAS**, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

**WHEREAS**, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

**WHEREAS**, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

**WHEREAS**, SDRMA's Board of Directors approved Policy No. 2015-01 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

**WHEREAS**, Policy No. 2015-01 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Castroville Community Services District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)



OFFICIAL 2015 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 5:00 p.m., Tuesday, August 25, 2015. Faxes or electronic transmissions are NOT acceptable.

- ROBERT SWAN
Director/President, Groveland Community Services District
ED GRAY (INCUMBENT)
Director/President, Chino Valley Independent Fire District
R. MICHAEL WRIGHT
Director/President, Los Osos Community Services District
SANDY SEIFERT-RAFFELSON (INCUMBENT)
District Clerk, Herlong Public Utility District

ADOPTED this \_\_\_ day of \_\_\_, 2015 by the Castroville Community Services District by the following roll call votes listed by name:

AYES: \_\_\_\_\_
NOES: \_\_\_\_\_
ABSTAIN: \_\_\_\_\_
ABSENT: \_\_\_\_\_

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_





# CASTROVILLE COMMUNITY SERVICES DISTRICT

## GENERAL MANAGER'S REPORT

JUNE 16, 2015

### ❖ Regulatory Compliance

- ❑ No coliform violations (all routine samples negative) for May 2015
- ❑ Received documentation requiring annual water extractions and distributions of water sales from MCWRA, SWRCB (waiting for DWR)
- ❑ Submitted water quality reports to 8 large Water system customers
- ❑ Preparing CDPH Well permit for new well #5
- ❑ Preparing DWR Well permit for new well #5
- ❑ Preparing MCWRA Well permit for new well #5
- ❑ Regulatory documentation for CCSD sewer jetting activities
- ❑ Submitted California Integrated Water Quality "No spill" report for CCSD and Moss Landing for May 2015
- ❑ Regulatory documentation for MLCSD sewer jetting activities
- ❑ Regulatory documentation for CCSD sewer jetting activities

### ❖ Current Projects

- ❑ MLCSD Operations, see report in Board packet
- ❑ Consider proposals for 218 financials and rate study
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Investigate North entrance property for soccer fields
- ❑ Permit new Well 5 (formerly Well 2B) including CEQA documentation
- ❑ Address Moss Landing sewer allocation plan
- ❑ Update sewer ordinances for CCSD and Moss Landing- Sept-2014
- ❑ Investigate blockage on Castroville Blvd sewer siphon
- ❑ Sewer cleaning, repair, video and maintenance program for CCSD
- ❑ Assist NCP&RD with proposed tax measure – committee formed
- ❑ Enforce Water Conservation level 2

❖ Completed Projects

- ❑ 2 Street light out- reported to PG&E
- ❑ Removed engine and clutch from Well #3
- ❑ Repaired termite damage in outside wall of office
- ❑ 3 manholes replacements along Hwy 1 in Moss Landing

❖ Upcoming Projects

- ❑ Well #3 replacement / rehab
- ❑ Award applicants for 218 rate study and financial plan
- ❑ Meet with NMR&PD Ballot Committee re: tax measure for NCR&PD
- ❑ Resolve Moss Landing Sewer Allocation Plan
- ❑ Resolve Moss Landing MRWPCA seat on Board of directors
- ❑ Consider Desal opportunities
- ❑ Design Washington sewer bypass line

Meetings/Seminars (attended)

- ❑ Weekly Rotary meeting
- ❑ Meeting with Supervisor Phillips and Monterey County re: Moss Landing Sewer allocation
- ❑ Toured Manteca Arsenic treatment facility with MNS
- ❑ Met @ MRWPCA with CalAm and MCWRA re: in-basin water
- ❑ Met with IRWVG to discuss \$2.5 million grant funding for new well
- ❑ Met with Bill Kocher MCWD IGM re: GSA formation
- ❑ Met with Thomas Hardy-Monterey County re: Stormwater permit
- ❑ Met with CCSD Budget Committee
- ❑ Met with CCSD Personnel Committee
- ❑ Met with staff to discuss performance
- ❑ Monthly Rotary Board meeting

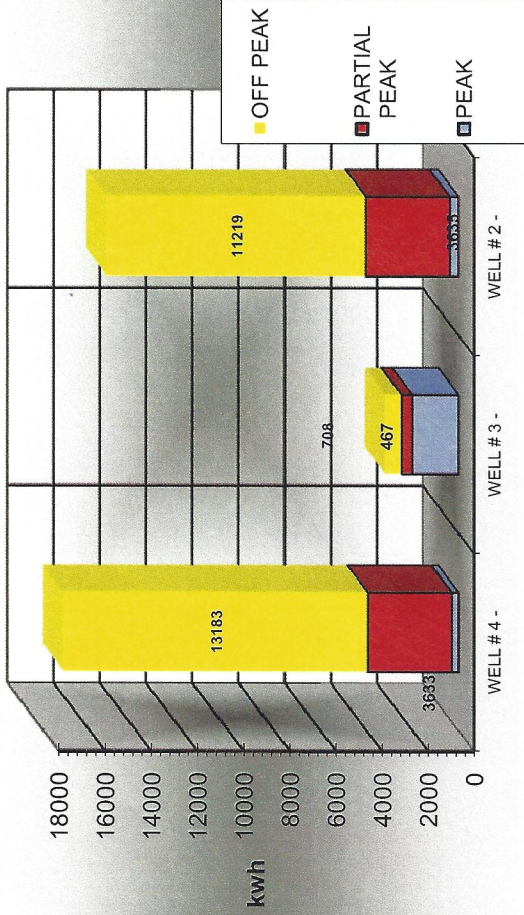
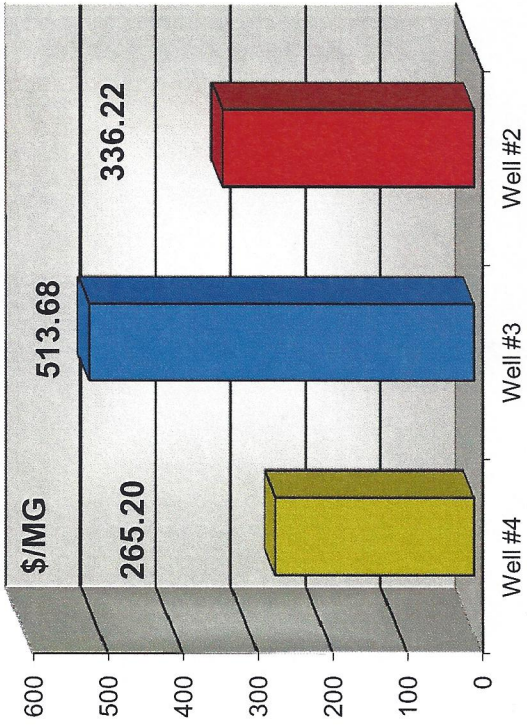
❖ Meetings/Seminars (upcoming)

- ❑ Redevelopment Oversight Committee- Ron
- ❑ Meeting with Coastal Commission and County re: Proposed Soccer field
- ❑ Monterey County Sherriff's Citizens Advisory Group-Eric
- ❑ NMR&PD Ballot Committee re: tax measure for NCR&PD
- ❑ MRWPCA representation for Castroville & Moss Landing systems
- ❑ Special District Water Managers Meeting
- ❑ Special District Managers meeting
- ❑ Meeting with Moss Landing Chamber re: undergrounding project
- ❑ MRWPCA meetings – Ron
- ❑ TAMC HWY 156 Citizens Advisory Group (CAG)

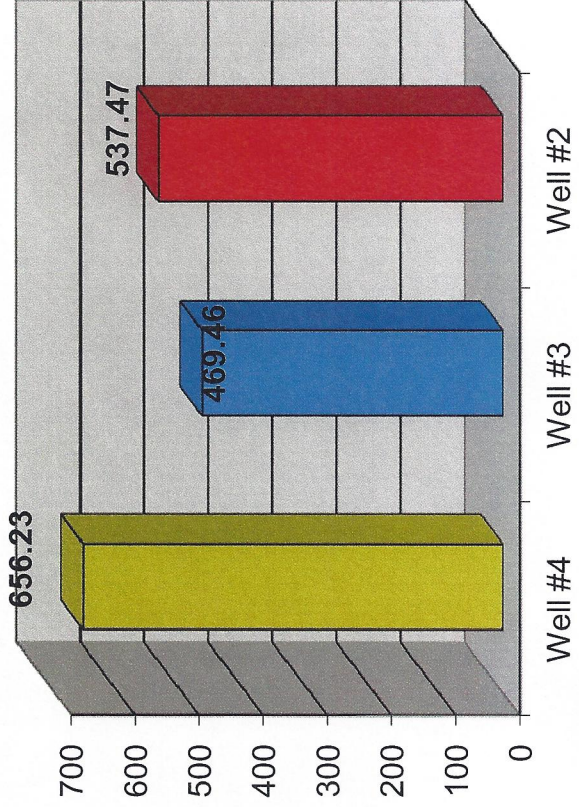
❖ Improvements/Ideas/Suggestions

- ❑ Attain SDRMA District Transparency Certificate of Excellence
- ❑ Consider Tony Akel to do Sewer master plan for Moss Landing
- ❑ Select areas for Saddle and lateral replacement program

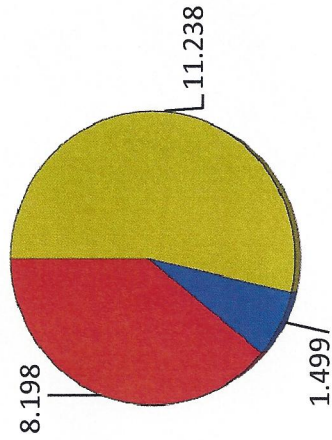
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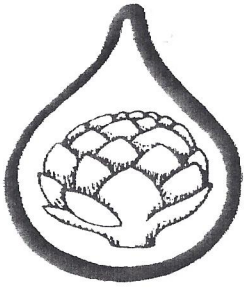
GAL / KWH



Million Gallons







# CASTROVILLE COMMUNITY SERVICES DISTRICT

## OPERATIONS REPORT

### Emergency calls for the month of May 2015:

- a) Seagarden high level float alarm.

### Maintenance:

- a) Continue to exercise valves in the distribution system.
- b) Continue to flush the fire hydrants.
- c) Run the stand-by engines at the water plant sites bi-weekly.
- d) Run the stand-by engines at the sewer lift station weekly.
- e) Cleaned storm drains.
- f) Jetted sewer mains.
- g) Jetted storm drains.
- h) Paint ballards in Moss Landing at all stations.
- i) Painted Castroville Blvd. propane tank.
- j) Cleaned up island/bus stop between Merritt/Merritt Way.
- k) Pump 1 oil change at Seagarden station.
- l) Leak on Seymour/Sanchez.
- m) Investigated mystery puddle at Monterey County Rec. Center. Source of water is still unknown.
- n) Repaired leaking customer shutoff on Oak St.
- o) Installed new booster pump at Site 2 in Castroville.
- p) Repaired leaking intake at pond behind Waste Management.
- q) Began welding bars at all storm drain inlets (38).

### Work Orders:

- |                                 |                                  |
|---------------------------------|----------------------------------|
| a) 48 Hour notices - 35         | g) Turn On Service - 5           |
| b) Clear box - 0                | h) Padlock Service - 3           |
| c) Final bill – read meter - 10 | i) Toilet Rebate inspection - 0  |
| d) Investigate - 6              | j) Reconnection - 1              |
| e) Miscellaneous - 2            | k) Shut Off - 1                  |
| f) Install / Change Meter - 1   | l) <b>TOTAL WORK ORDERS - 58</b> |



# Castroville Community Services District

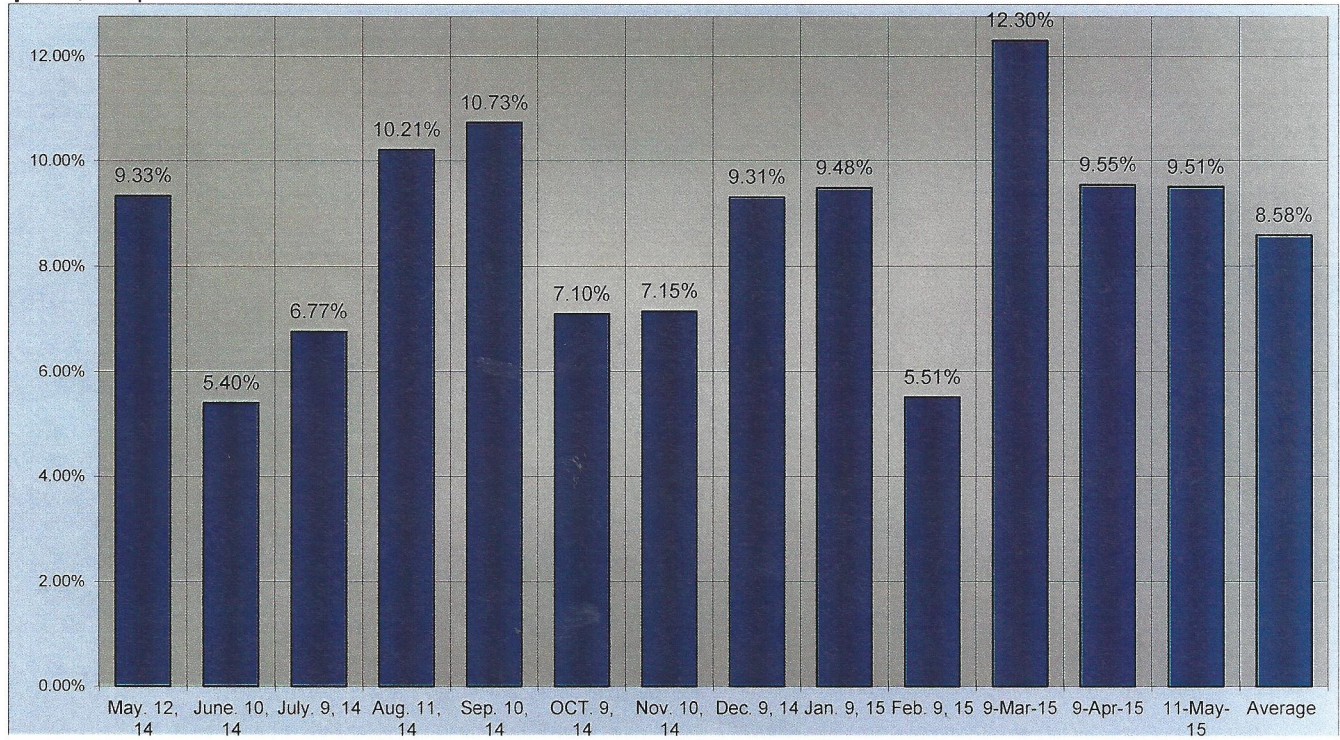


## Percent Water Loss

Month & Year

Month	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals		miscellaneous	Unaccounted Water %
				Water Pumped	Water Sold		
May. 12, 14	5546000	4278000	13491000	23315000	20831014	Hydrant meters 276834 Jetting 10000gal.Flushing 4k gal.Leaks 10000. FD 4000	9.33%
June. 10, 14	7410000	3190000	14349000	24949000	23236986	Hydrant meters 333179 Jetting 7500gal.Flushing 8k gal.Leaks 6000. FD 4000	5.40%
July. 9, 14	11767000	1576000	10869000	24212000	22052281	Hydrant meters 404204 Jetting 17k gal.Flushing 22k gal.Leaks 10k. FD 4000	6.77%
Aug. 11, 14	9680000	4555000	14097000	28332000	24539658	Hydrant meters 792581 Jetting 17250k gal.Flushing 0k gal.Leaks 75000k. FD 10000	10.21%
Sep. 10, 14	10962000	4598000	9436000	24996000	21834479	Hydrant meters 405259 Jetting 15000k gal.Flushing 0k gal.Leaks 150000k. FD 4000	10.73%
OCT. 9, 14	12169000	4407000	7586000	24162000	21361653	Hydrant meters 251178 Jetting 14000k gal.Flushing 0k gal.Leaks 760000k. FD 4000	7.10%
Nov. 10, 14	13377000	4465000	6461000	24303000	22370787	Hydrant meters 251178 Jetting 16000k gal.Flushing 10k gal.Leaks 10k. FD 4000	7.15%
Dec. 9, 14	5635000	3150000	8728000	17513000	15765109	Hydrant meters 65532 Jetting 13320k gal.Flushing 24k gal.Leaks 12k. FD 4000	9.31%
Jan. 9, 15	4680000	3880000	7432000	15992000	14263410	Hydrant meters 159705 Jetting 25000k gal.Flushing 3k gal.Leaks 25k. FD 4000	9.48%
Feb. 9, 15	7517000	0	8556000	16073000	14987234	Hydrant meters 192580 Jetting 10k gal.Flushing 22k gal.Leaks 20k. FD 4000	5.51%
9-Mar-15	6554000	0	8854000	15408000	13323203	Hydrant meters 160147 Jetting 10k gal.Flushing 10k gal.Leaks 0k. FD 4000	12.30%
9-Apr-15	6368000	2950000	11432000	20750000	18485877	Hydrant meters 220420 Jetting 10k gal.Flushing 21k gal.Leaks 10k. FD 4000	9.55%
11-May-15	8845000	1064000	12559000	22468000	20011977	Hydrant meters 220420 Jetting 10k gal.Flushing 18k gal.Leaks 20k. FD 4000	9.51%
<b>Average</b>							<b>8.58%</b>

R.O. softner 4000 gal.  
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**Castroville**  
MAY 2015 JETTING





# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MORO COJO - ZONE 2 MONTHLY O&M REPORT MAY 2015

### ❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2015

### ❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2015

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #68 to-MH #62
- Jetted sewer lines btwn MH #62 to-MH #65
- Jetted sewer lines btwn MH #65 to-MH #65.1
- Jetted sewer lines btwn MH #64 to-MH #64.2
- Jetted sewer lines btwn MH #64 to-MH #64.1
- Jetted sewer lines btwn MH #65 to-MH #66
- Jetted sewer lines btwn MH #68 to-MH #65
- Jetted sewer lines btwn MH #62 to-MH #62.1
- Jetted sewer lines btwn MH #63 to-MH #64
- 
- 
  
- Total jetted approx. 1541 feet

❖ **OTHER MATTERS**

- Responded to 2 Under ground Alert marking requests
- Reported 0 street light outages
- Performed inspection of all storm drains in May 2015
- Emailed notice of "no spill" to CIWQS 5-4-2015
- Coordinated open space maintenance of field area mowing in May 2014
- Completed resurfacing of all residential roads in June 2014
- Completed restriping of all residential roads in June 2014
- Completed street sweeping in August 2014

❖ **Improvements/CIP/Suggestions**

- Need to confirm that stormdrain interceptors are clear and detention ponds are clean



## MORO COJO MAY 2015 JETTING



ID	Type	Activity	When Ended	Who	Why	Downstream Manhole ID	Upstream Manhole ID	Feet Jetted
CortezIn4	8" PVC	Jetted	5/5/2015	MG/DC	Routine	MH 68	CO 61.7	270.00 ft
8in Ball Feild	8" PVC	Jetted	5/5/2015	MG/DC	Routine	MH 66	MH 62	250.00 ft
Los Ninos5	SDR35 6"	Jetted	5/5/2015	MG/DC	Routine	MH 62	MH 63	160.00 ft
ComunidadWa	8" PVC	Jetted	5/5/2015	MG/DC	Routine	MH 65	CO 65.1	215.00 ft
ComunidadWa	8" PVC	Jetted	5/5/2015	MG/DC	Routine	MH 64	CO 64.2	430.00 ft
Los Ninos3	SDR35 6"	Jetted	5/5/2015	MG/DC	Routine	MH 64	CO 64.1	130.00 ft
8inBall Feild	8" PVC	Jetted	5/5/2015	MG/DC	Routine	MH 65	MH 66	280.00 ft
ComunidadWa	8" PVC	Jetted	5/5/2015	MG/DC	Routine	MH 68	MH 65	450.00 ft
Los Ninos7	PSM	Jetted	5/5/2015	MG/DC	Routine	MH 62	CO 62.1	50.00 ft
Los Ninos4	SDR35 6"	Jetted	5/5/2015	MG/DC	Routine	MH 63	MH 64	160.00 ft

Total Feet **1541 ft**

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## **MOSS LANDING (ZONE 3) MONTHLY O&M REPORT MAY 2014**

### ❖ **LIFT STATION # 1 (Struve Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2015

### ❖ **LIFT STATION #2 (Hwy 1 @ Pottery barn)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2015
- ❑ Pulled P-2 to check for rags- high run time of Lift Station 5/21/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2015

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2015

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/7/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/14/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/21/2015
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/28/2015

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #13 to-MH #14
- ❑ Jetted sewer lines btwn MH #11 to-MH #12
- ❑ Jetted sewer lines btwn MH #12 to-MH #13
- ❑ Total jetted approx. 1156 feet

❖ **OTHER MATTERS**

- ❑ Responded to 3 Under ground Alert marking requests
- ❑ Replace 3 failing man-holes along hwy 1
- ❑ Perform Bi-annual inspection of grease traps @ various facilities IN March and November
- ❑ Emailed notice of "no spill" to CIWQS 5-4-2015

❖ **Improvements/CIP/Suggestions**

- ❑ Need to reconfirm that 7 residences on Struve Rd which had illegal storm drain hook-ups to the sewer collection system have been disconnected by smoke testing the system
- ❑ Recoat or replace 12-15 manholes that internal walls are failing
- ❑ Complete modification/elimination of Sewer Allocation Plan

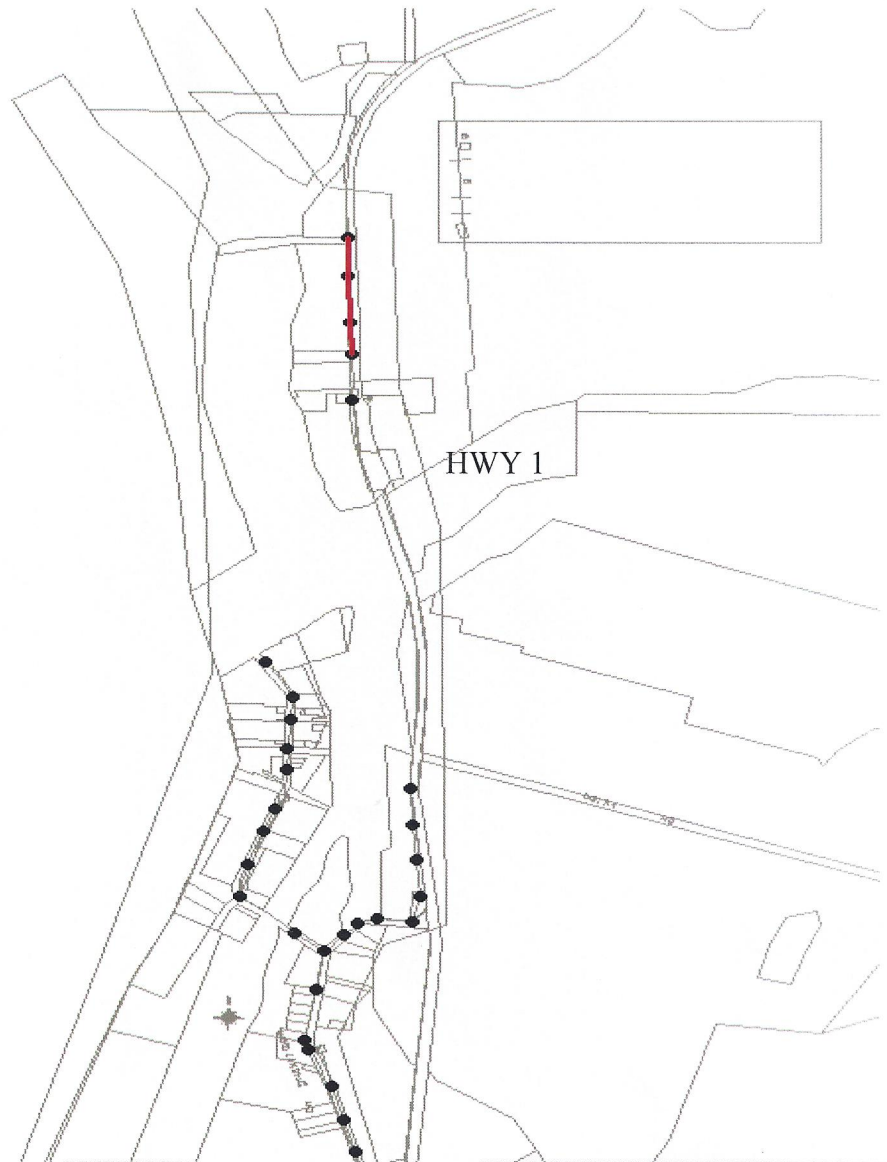


# Sewer Jetted lines

MAY

Moss Landing

JUNE 8, 2015



ID	Type	Activity	When Ended	Who	Why	Downstream Manhole ID	Upstream Manhole ID	Feet Jetted
MH14>MH13	PSM	Jetted	5/5/2015	MG/DC	Routine	MH13 ML	MH14 ML	440.00 ft
MH12>MH11	PSM	Jetted	5/5/2015	MG/DC	Routine	MH11 ML	MH12 ML	298.00 ft
MH13>MH12	PSM	Jetted	5/5/2015	MG/DC	Routine	MH12 ML	MH13 ML	418.00 ft
								<b>Feet Jetted</b> 1156

# Accounts Receivable Summary

From 05/01/2015 Through 05/31/2015

<b>OPEN BALANCE</b>						<u>Balance</u>
	33,929.17					33,929.17
<b>MONTHLY-Charge</b>	<b>Minimum</b>	<b>Overage</b>	<b>Usage</b>	<b>Bills</b>	<b>Total</b>	
WATER	26,826.38	33,312.46	2,669,058.00	1,395	60,138.84	94,068.01
IRELINE	1,782.62	1.20	77.00	68	1,783.82	95,851.83
URCHARGE	8,129.92	0.00	0.00	132	8,129.92	103,981.75
WATER CMPND	0.00	82.76	6,263.00	2	82.76	104,064.51
**Total Charge	<u>36,738.92</u>	<u>33,396.42</u>	<u>2,675,398.00</u>	<u>1,597</u>	<u>70,135.34</u>	

<b>MONTHLY-Miscellaneous</b>	<b>Amount</b>	
/ATER	468.00	104,532.51
**Total Miscellaneous	<u>468.00</u>	

<b>MONTHLY-Payment</b>	<b>Amount</b>	
/ATER	-57,870.68	46,661.83
/ATER Miscellaneous	-586.36	46,075.47
IRELINE	-1,926.38	44,149.09
URCHARGE	-7,832.95	36,316.14
WATER CMPND	-151.63	36,164.51
**Total Payments	<u>-68,368.00</u>	

<b>MONTHLY-Return Check</b>	<b>Amount</b>	
/ATER	5.50	36,170.01
**Total Return Check	<u>5.50</u>	

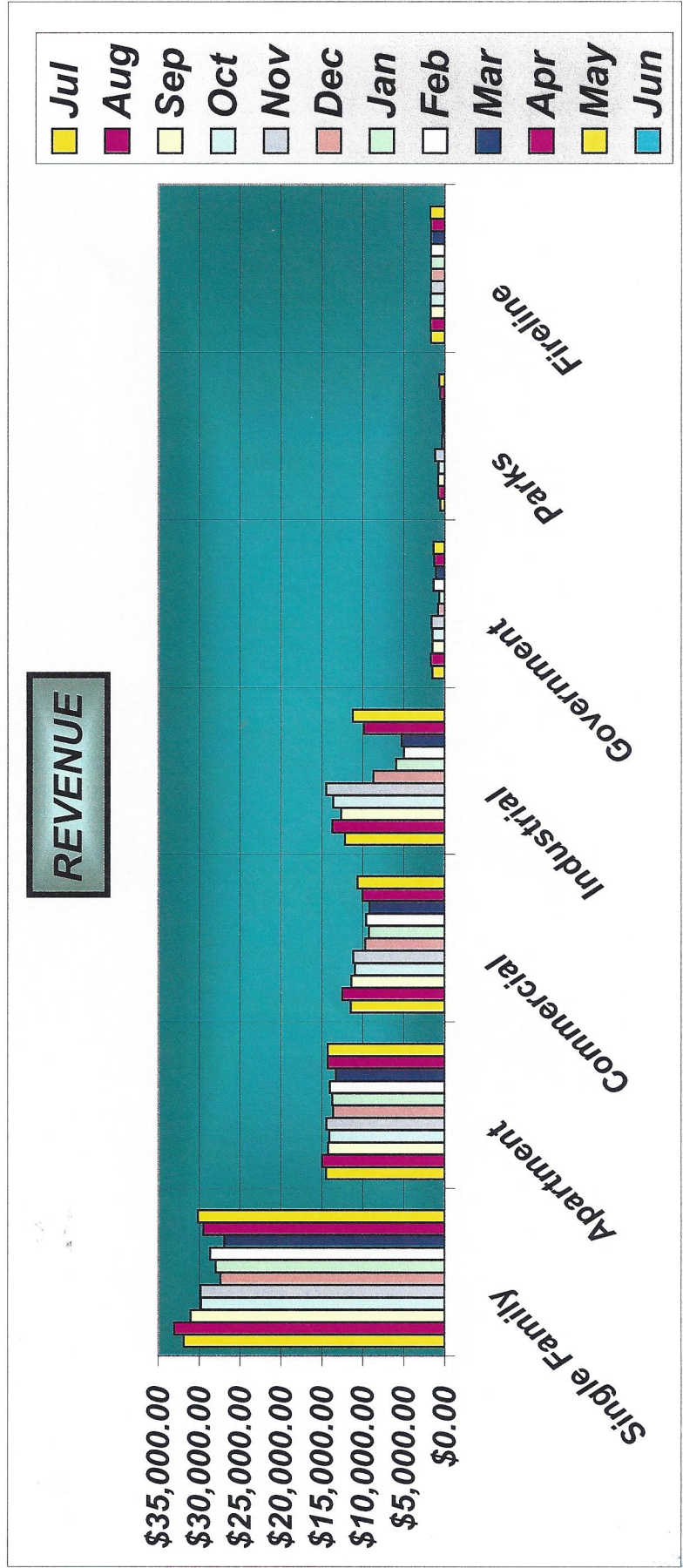
<b>MONTHLY-Write-Off</b>	<b>Amount</b>	
/ATER	-171.43	35,998.58
URCHARGE	-223.05	35,775.53
**Total Write-Off	<u>-394.48</u>	

<b>MONTHLY-Deposit Applied</b>	<b>Amount</b>	
/ATER	-300.00	35,475.53
*Total Deposit Applied	<u>-300.00</u>	

<b>MONTHLY-Refund</b>	<b>Amount</b>	
/ATER	172.24	<u>Balance</u>
**Total Refund	<u>172.24</u>	35,647.77

Annual Water Revenue By Classification 2014-2015

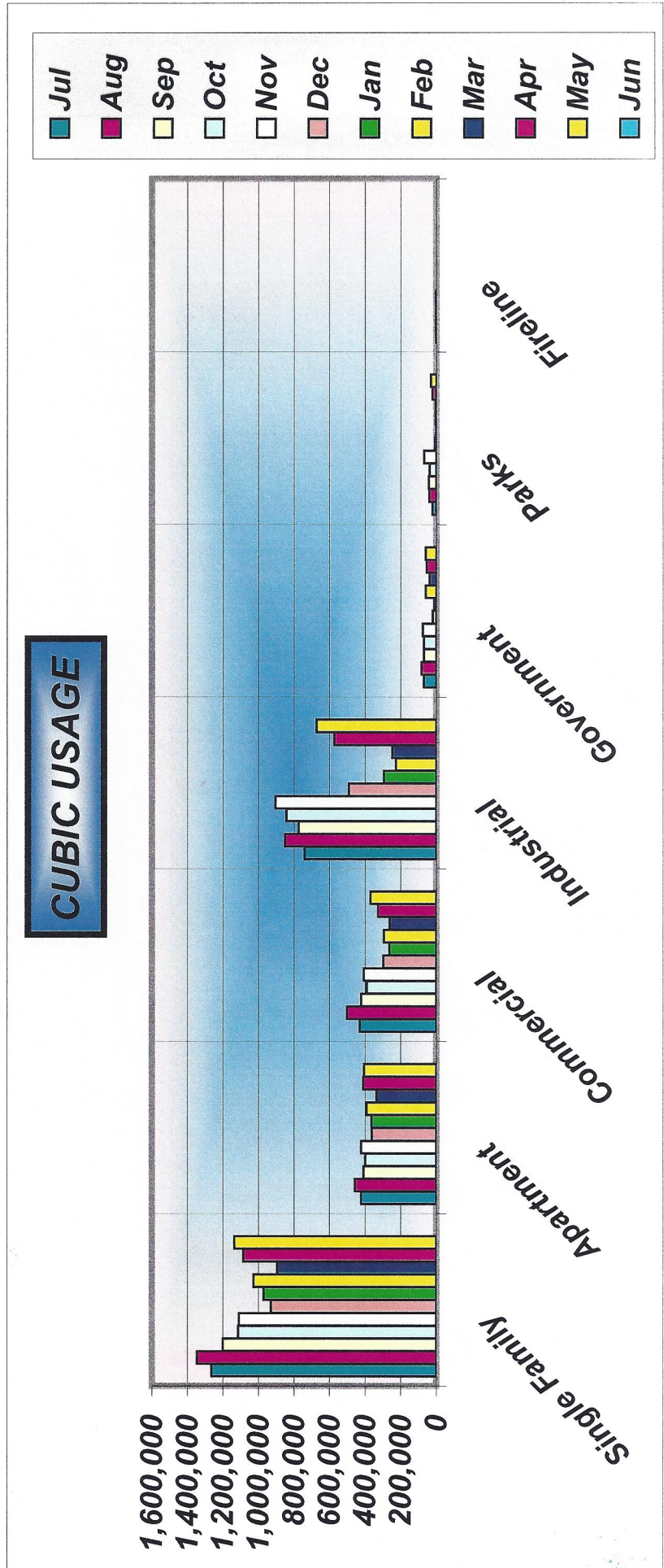
	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$31,916.89	\$14,473.66	\$11,463.15	\$12,168.48	\$1,494.85	\$535.94	\$1,684.58	\$73,737.55
Aug	\$33,068.37	\$14,957.91	\$12,486.63	\$13,730.00	\$1,686.80	\$789.35	\$1,742.87	\$78,461.93
Sep	\$31,046.16	\$14,255.94	\$11,407.95	\$12,645.38	\$1,506.37	\$823.40	\$1,738.14	\$73,423.34
Oct	\$29,804.21	\$14,130.84	\$10,968.93	\$13,632.34	\$1,490.83	\$772.57	\$1,735.63	\$72,535.35
Nov	\$29,818.75	\$14,459.43	\$11,152.80	\$14,495.10	\$1,589.56	\$1,203.66	\$1,689.77	\$74,409.07
Dec	\$27,411.35	\$13,631.83	\$9,688.41	\$8,694.62	\$805.19	\$340.09	\$1,689.51	\$62,261.00
Jan	\$28,003.32	\$13,728.46	\$9,235.33	\$5,956.06	\$690.85	\$266.70	\$1,689.94	\$59,570.66
Feb	\$28,669.28	\$14,039.44	\$9,602.75	\$4,998.51	\$1,352.81	\$303.34	\$1,690.32	\$60,656.45
Mar	\$26,926.93	\$13,272.66	\$9,176.82	\$5,283.64	\$1,053.32	\$292.80	\$1,689.14	\$57,695.31
Apr	\$29,498.80	\$14,285.45	\$10,037.24	\$9,836.10	\$1,271.36	\$549.17	\$1,689.61	\$67,167.73
May	\$30,166.70	\$14,302.36	\$10,635.90	\$11,214.42	\$1,366.58	\$665.56	\$1,783.82	\$70,135.34
Jun								
<b>Totals</b>	<b>\$326,330.76</b>	<b>\$155,537.98</b>	<b>\$115,855.91</b>	<b>\$112,654.65</b>	<b>\$14,308.52</b>	<b>\$6,542.58</b>	<b>\$18,823.33</b>	<b>\$750,053.73</b>





Annual Water Usage By Classification 2014-2015

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,263,760	422,638	430,070	738,916	69,602	21,695	1,485	2,948,166
Aug	1,345,246	457,601	500,817	850,449	83,339	39,718	3,533	3,280,703
Sep	1,199,547	408,680	422,181	772,671	70,482	42,123	3,364	2,919,048
Oct	1,113,345	398,195	389,846	843,407	69,491	38,275	3,277	2,855,836
Nov	1,109,408	422,593	407,848	905,202	76,532	69,060	104	2,990,747
Dec	929,415	362,398	297,184	490,936	20,224	7,390	88	2,107,635
Jan	970,787	364,405	263,632	294,115	11,909	1,910	115	1,906,873
Feb	1,027,514	391,633	293,939	226,404	59,478	4,534	139	2,003,641
Mar	894,557	336,570	260,840	247,172	38,206	3,770	62	1,781,177
Apr	1,084,581	409,917	328,017	572,584	53,643	22,539	93	2,471,374
May	1,135,132	406,567	369,517	672,714	60,451	30,940	77	2,675,398
<b>Totals</b>	<b>12,073,292</b>	<b>4,381,197</b>	<b>3,963,891</b>	<b>6,614,570</b>	<b>613,357</b>	<b>281,954</b>	<b>12,337</b>	<b>27,940,598</b>





**JOHN CHIANG  
TREASURER  
STATE OF CALIFORNIA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
05/22/15	0.29	0.29	217
05/23/15	0.29	0.29	217
05/24/15	0.29	0.29	217
05/25/15	0.29	0.29	217
05/26/15	0.29	0.29	215
05/27/15	0.29	0.29	217
05/28/15	0.29	0.29	220
05/29/15	0.29	0.29	222
05/30/15	0.29	0.29	222
05/31/15	0.29	0.29	222
06/01/15	0.30	0.29	230
06/02/15	0.30	0.29	230
06/03/15	0.30	0.29	228
06/04/15	0.30	0.29	230

\*Daily yield does not reflect capital gains or losses

**LAIF Performance Report**

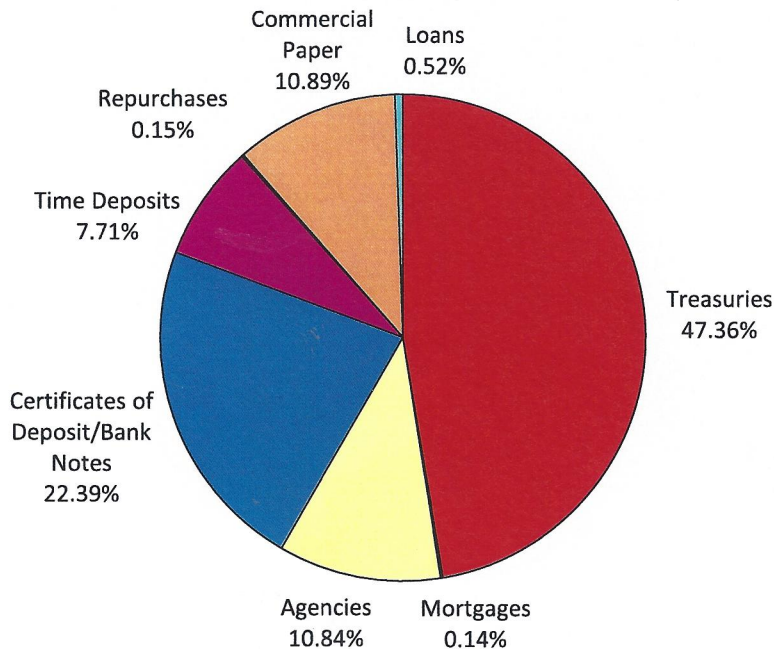
**Quarter Ending 03/31/15**

Apportionment Rate: 0.26%  
 Earnings Ratio: 0.00000712637778462  
 Fair Value Factor: 1.000383728  
 Daily: 0.27%  
 Quarter to Date: 0.27%  
 Average Life: 191

**PMIA Average Monthly Effective Yields**

**MAY 2015 0.290%**  
 APR 2015 0.283%  
 MAR 2015 0.278%

**Pooled Money Investment Account  
Portfolio Composition  
\$67.9 billion  
4/30/15**



**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
**INTERNAL REPORT**  
Receipts, Disbursements, and Bank Balances as of May 29, 2015

Ending balance as of April 30, 2015                      \$10,220,117.33

**RABOBANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	186,247.36
Water Receipts	68,576.94
Miscellaneous Receipts	5,513.07
Interest Earned	3.35
Bank Fees & Returned Check	(15.50)
Expenses (Checks Written)	(83,584.71)
Misc Revenue Over or Short	(0.01)
Credit Card Fees	(83.20)
Ending Balance for General Fund	<b>176,657.30</b>

**RABOBANK, CUSTOMER DEPOSIT FUND**

Beginning Balance	64,811.86
New Deposits (opened accounts)	360.00
Interest Earned	1.04
Deposits Returned or Applied to Accounts	(300.00)
Ending Balance for Customer Deposit Fund	<b>64,872.90</b>

**LAIF FUND**

Beginning Balance	7,345,289.52
Ending Balance for LAIF Fund	<b>7,345,289.52</b>

**CAMP FUND**

Sewer (Zone 1) Capital Improvements Account	112,714.76
Monthly Interest Earned	7.94
Ending Balance for CAMP Fund	<b>112,722.70</b>

Sewer (Zone 1) Reserves Account	222,988.31
Monthly Interest Earned	15.71
Ending Balance for CAMP Fund	<b>223,004.02</b>

**CalTRUST-INVESTMENT**

Sewer (Zone 1) Medium-Term Account Balance Forward	2,288,065.52
Income Distribution	1,474.47
Unrealized GAIN (Loss)	(2,271.37)
Ending Balance for CalTRUST Medium-Term Fund	<b>2,287,268.62</b>

New Balance as of May 29, 2015	<b>10,209,815.06</b>
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# Castroville Community Services District

## List of Checks for May 2015

Date	Number	Name	Memo	Amount
<b>General Fund Checking</b>				
05/14/2015	22618	ACWA JPIA	Employee Dental/EAP Benefits	\$ 1,088.79
05/14/2015	22619	Aramark Uniform Services, Inc.	Operator Uniforms & Mats	\$ 188.42
05/14/2015	22620	California Water Service Co.	Water Meters @ Lift Stations	\$ 71.88
05/14/2015	22621	Carmel Marina Corporation	Garbage Disposal Fees	\$ 29.65
05/14/2015	22622	Castroville Hardware	Parts & Supplies	\$ 125.57
05/14/2015	22623	Chevron and Texaco Business	Fuel for Trucks	\$ 761.91
05/14/2015	22624	Costco Wholesale	Annual Membership Due	\$ 220.00
05/14/2015	22625	Davin Cark-Reimbursement	Storm Drain Disposal Fees for Distinc	\$ 124.20
05/14/2015	22626	Miguel Garcia-Reimbursement continued	Annual Boot Expense Monthly Cell Phone Expense	\$ 100.00 \$ 25.00
05/14/2015	22627	Monterey Bay Analytical	Water Testing Fees	\$ 260.00
05/14/2015	22628	Monterey County Weekly continued	Publication of Resolution No. Publications of Well 2B/5	\$ 360.00 \$ 980.00
05/14/2015	22629	Pacific Gas & Electric continued	Steel Garage Lift Stations Zone 1 & 2	\$ 10.57 \$ 804.29
05/14/2015	22630	PERS -Employers' Contribution	Bi-Weekly Retirement Benefits	\$ 1,341.81
05/14/2015	22631	Pitney Bowes Purchase Power	Postage Fees and Rental	\$ 1,229.61
05/14/2015	22632	PowR-Quip	Generator/Welder Equipment	\$ 4,978.00
05/14/2015	22633	Principal Life Group	Employees Life Insurance	\$ 89.55
05/14/2015	22634	Redshift Internet Services	DSL Service	\$ 55.99
05/14/2015	22635	Ryan Ranch Printers	Notices Re: Water Conservations	\$ 389.31
05/14/2015	22636	Shape, Inc.	Rebuilt Motor for Moss Landing	\$ 5,053.23
05/14/2015	22637	Sprint	Long Distance Telephone Service	\$ 42.17
05/14/2015	22638	Cardmember Service-Eric continued continued continued continued continued	Blinds for Front Office Snacks for Board Meeting 4-21-15 Lunch-Eric & Roberto Cross Conn Part for ML Zone 3 Lift Station Supplies for Pump Stations Trouble Shoot Well #3	\$ 625.54 \$ 15.97 \$ 40.00 \$ 604.85 \$ 47.98 \$ 95.00
05/14/2015	22639	Cardmember Service-Lidia continued	Monthly Operators Cellular Phones Monthly Web Service Fees	\$ 102.86 \$ 114.95
05/14/2015	22640	Cardmember Service-Roberto	Blinds for Back Office & Board Room	\$ 917.52
	22641-			
05/14/2015	22646	District Employees'	Bi-Weekly Net Payroll	\$ 10,173.61
05/14/2015	22647	EDD	Bi-Weekly Payroll Taxes	\$ 953.43
05/14/2015	22648	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,183.44
05/14/2015	22649	VALIC-Employees' Contribution	Bi-Weekly Deferred Comp	\$ 1,315.00
05/14/2015	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,190.24
05/19/2015	22650	Pacific Gas & Electric	Lift Station-Moss Landing Zone 3	\$ 730.43
05/19/2015	22651	Total Compensation Systems	OPEB Actuarial Study 7-1-2015	\$ 2,700.00
05/28/2015	22652	Adriana Melgoza	5-19-2015 Board Meeting	\$ 100.00
05/28/2015	22653	Aramark Uniform Services, Inc.	Operator Uniforms & Mats	\$ 260.70
05/28/2015	22654	Betty MacMillan	5-19-2015 Board Meeting	\$ 100.00
05/28/2015	22655	David Lewis	5-19-2015 Board Meeting	\$ 100.00
05/28/2015	22656	HD Supply Waterworks	2 Motors & Meters	\$ 6,389.25
05/28/2015	22657	Monterey County Weekly	2nd Publication of Well 2B/5	\$ 980.00
05/28/2015	22658	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 1,968.00
05/28/2015	22659	Pacific Gas & Electric	Street Lights	\$ 3,726.42

Date	Number	Name	Memo	Amount
		continued	Well Sites	\$ 6,506.93
		continued	Office	\$ 265.35
05/28/2015	22660	PERS -Employers' Contribution	Bi-Weekly Retirement Benefits	\$ 491.81
05/28/2015	22661	Rich Guillen Associates	Grant Administration for Well2B/5	\$ 155.00
05/28/2015	22662	Roberto Galvez	Physical for Class B License	\$ 150.00
05/28/2015	22663	Ronald J. Stefani	5-19-2015 Board Meeting	\$ 100.00
05/28/2015	22664	Silvestre Montejano	5-19-2015 Board Meeting	\$ 100.00
	22665-			
05/28/2015	22670	District Employees'	Bi-Weekly Net Payroll	\$ 10,322.74
05/28/2015	22671	EDD	Bi-Weekly Payroll Taxes	\$ 972.70
05/28/2015	22672	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,183.44
05/28/2015	22673	VALIC-Employees' Contribution	Bi-Weekly Deferred Comp	\$ 1,315.00
05/29/2015	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,256.60
<b>Total General Fund-Checking</b>				<b>\$ 83,584.71</b>
Customer Deposit Fund				
05/29/2015	3623	Roberto Lopez Ortiz	Deposit Refund	\$ 60.00
05/29/2015	3624	Nectali Ramirez	Deposit Refund	\$ 49.72
05/29/2015	3625	Juan Gutierrez	Deposit Refund	\$ 17.65
05/29/2015	3626	Eagle Vista Equities, LLC	Deposit Refund	\$ 44.87
05/29/2015	3627	Castroville CSD	May Closures	\$ 127.76
<b>Total Customer Deposit Fund</b>				<b>\$ 300.00</b>

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## Calendar for year 2015 (United States)

<p><b>January</b></p> <table border="1"> <tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2 3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> <tr><td colspan="7">4:○ 13:● 20:● 26:●</td></tr> </table>	Su	Mo	Tu	We	Th	Fr	Sa						1	2 3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	4:○ 13:● 20:● 26:●							<p><b>February</b></p> <table border="1"> <tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td colspan="7">3:○ 11:○ 18:● 25:●</td></tr> </table>	Su	Mo	Tu	We	Th	Fr	Sa	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	3:○ 11:○ 18:● 25:●							<p><b>March</b></p> <table border="1"> <tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> <tr><td colspan="7">5:○ 13:○ 20:● 27:●</td></tr> </table>	Su	Mo	Tu	We	Th	Fr	Sa	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					5:○ 13:○ 20:● 27:●																				
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Holidays:		
Jan 1	New Year's Day	Jul 3 'Independence Day' observed
Jan 19	Martin Luther King Day	Jul 4 Independence Day
Feb 16	Presidents' Day	Sep 7 Labor Day
May 25	Memorial Day	Oct 12 Columbus Day (Most regions)
		Nov 11 Veterans Day
		Nov 26 Thanksgiving Day
		Dec 25 Christmas Day



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