



# CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065

OFFICE: 11499 GEIL STREET

CASTROVILLE, CA 95012

FAX (831) 633-3103

President – Adriana Melgoza  
Vice President – James R. Cochran  
Director – Glenn Oania  
Director – Ron Stefani  
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, APRIL 21, 2020 -- 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the April 21, 2020 meeting of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at [Lidia@castrovillecsd.org](mailto:Lidia@castrovillecsd.org) by 5:00 p.m. on Monday, April 20, 2020; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/142145621>. If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/142145621>. You can also dial in using your phone. United States: +1 (646) 749-3112. Access Code: 142-145-621.

**CALL MEETING TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CASTROVILLE COMMUNITY SERVICES DISTRICT

**CONSENT CALENDAR:**

1. Approve the Draft Minutes of the Regular Board Meeting of March 17, 2020 – **motion item**

**CORRESPONDENCE:**

1. Letter to Castroville CSD water customers regarding COVID-19 from General Manager Eric Tynan addressing office hours, water supply reliability and safety and how flushable wipes have an effect on the sewer system.

**INFORMATIONAL ITEMS:**

1. *ACWA News* – Governor issues Executive Order Prohibiting Discontinuation of Service (Shut Offs) by Urban and Community Water Systems
2. Monterey County Public Health Officer Issues Shelter in Place Order
3. Monterey County issues new coronavirus shelter-in-place order
4. *Bay Area New Group* by Paul Rogers – Coronavirus: Is the drinking water supply safe?
5. Castroville CSD announces coronavirus response plan

**PRESENTATION:**

1. None

**NEW BUSINESS:**

1. Update on Castroville CSD coronavirus response plan – Eric Tynan, General Manager
2. Ballot for election of LAFCO Commissioner; vote for one candidate (regular member seat): Peter Le(Marina Coast Water District); Warren ("Pete") Poitras (Monterey County Regional Fire District); Jacqueline Simon (North Monterey County Fire Protection District) – **motion item**
3. Resolution No. 20-2, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges – **motion item**
4. Select Annual Budget & Personnel Committee (two directors) – **motion item**
5. Consider delaying or not implementing water rate increases as per Ordinance 66 for fiscal year 2020/2021 – **motion item**

**UNFINISHED BUSINESS:**

1. Status of well levels - Eric Tynan, General Manager
2. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – Eric Tynan, General Manager
3. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – Eric Tynan, General Manager
4. Progress report on Design for Reservoir No. 4 Fill Modification Project – Eric Tynan, General Manger
5. Update on Castroville Oaks project – Eric Tynan, General Manager

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April 21, 2020

**CASTROVILLE COMMUNITY SERVICES DISTRICT**

6. Update on project awarded to Scudder Roofing Company for Roof Overlay of District office not to exceed \$21,650 – Eric Tynan, General Manager

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Directors Ron Stefani, and James Cochran
2. Update on the Local Groundwater Sustainability Agency (GSA) Formation – Director Ron Stefani
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

**GENERAL OPERATIONS:**

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements\*\*Internal Report\*\* and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of February 2020 – motion item

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, April 21, 2020 at 4:30 p.m.**

**CLOSE:**


Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

**Certification of Posting**

I certify that on April 17, 2020, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on April 17, 2020.

  
Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT

March 17, 2020

President Adriana Melgoza called the meeting to order at 4:31 p.m.

**ROLL CALL:**

**Directors Present:** Vice President James Cochran, and Director Ron Stefani,  
Director Cosme Padilla and President Adriana Melgoza

**Absent:** Director Glenn Oania

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:**

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by General Manager Eric Tynan at the request of President Adriana Melgoza.

President Adriana Melgoza announces that social distancing regulations are being implemented at this meeting and all present are at least six feet apart (less than ten are gathered) and there is no public present.

**ADD UNDER NEW BUSINESS:**

Emergency Agenda Item: Authorize General Manager Eric Tynan to proceed as necessary for the safety of the public and employees during this coronavirus 2019 pandemic and consider approving the Castroville CSD's coronavirus response plan, along with a telecommuting policy for employees. A motion is made by Ron Stefani and seconded by Cosme Padilla to add these items to the agenda during these emergency order, under new business. The motion carried by the following vote:

Background – Basis for Adding Item to Agenda:

Emergency Agenda Item. Pursuant to Government Code section 54954.2(b)(2) - Need to take immediate action, and need for action came to the District's attention after the Agenda was posted:

Board Vote to add item to agenda. A motion was made by Ron Stefani and seconded by Cosme Padilla to add the items listed above to the agenda under, New Business. The motion carried by the following vote:

|                                  |   |   |
|----------------------------------|---|---|
| <b>AYES:</b>                     | 4 | <b>Directors:</b> Padilla, Stefani, Cochran and Melgoza |
| <b>NOES:</b>                     | 0 | <b>Directors:</b>                                       |
| <b>ABSENT/NOT PARTICIPATING:</b> | 1 | <b>Directors:</b> Oania                                 |

**PUBLIC COMMENTS**

1. None

**CONSENT CALENDAR**

1. A motion was made by Ron Stefani and seconded by James Cochran to approve the minutes of the February 18, 2020 Scheduled Board Meeting. The motion carried by the following vote:

|                                  |   |   |
|----------------------------------|---|---|
| <b>AYES:</b>                     | 4 | <b>Directors:</b> Padilla, Stefani, Cochran and Melgoza |
| <b>NOES:</b>                     | 0 | <b>Directors:</b>                                       |
| <b>ABSENT/NOT PARTICIPATING:</b> | 1 | <b>Directors:</b> Oania                                 |

*Consent Calendar accepted as presented*

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**CORRESPONDENCE:**

1. Letter from Monterey One Water regarding Memorandum of Understanding for Conducting Annual Fog Program.
2. Memorandum from LAFCO regarding Call for Nominations of Candidates to Fill One Special District Seat on LAFCO (Due March 30, 2020)

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *CSDA News* by Kyle Packham – Governor Newsom issues New Executive Order providing Brown Act flexibility for local agencies
2. *Herald* by Jim Johnson – Final Peninsula water supply, demand report to be finished next week
3. ACWA Spring Conference & Exhibition Preliminary Agenda and pricing sheet for May 5-8, 2020, Monterey, CA
4. *The Future of What's Next* by Carl Smith – California's 'Salad Bowl' Recharges Depleted Aquifer
5. Board Roles and Responsibilities workshop, April 8, 2020, 6:00 p.m.-8:00 p.m., Castroville (Cancelled as of March 17, 2020 and only available online)

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**NEW BUSINESS:**

1. Authorize General Manager Eric Tynan to proceed as necessary for the safety of the public and employees during this coronavirus 2019 pandemic and consider approving the Castroville CSD's coronavirus response plan, along with a telecommuting policy for employees. – General Manager Eric Tynan presented to the Board the Castroville CSD coronavirus response plan that outlines what steps are to be taken at the different risk levels from Risk Level 1-4. This response plan will make it clear what action needs to be followed in order to ensure the safety of district staff and the public. In addition, he would like the Board to approve a telecommuting policy for those employees that are able to work from home to comply with social distancing. Office Manager Santos and on occasion Lead Operator Galvez can work from home if needed. He also purchased two laptops today for these employees to utilize from home. President Adriana Melgoza asked if Ms. Santos and Mr. Galvez were both receiving a telephone stipend, and if not, they should, especially if they will be working from home as per employment laws. General Manager Eric Tynan stated that all the operators do receive a telephone stipend and he will see about providing Office Manager Santos with a telephone stipend as well. Per President Adriana Melgoza if the office will be closed during this pandemic, which as of today it is at Risk Level 3, the Castroville CSD should consider waiving customer credit cards fees since they will be required to shelter in place as of today. She is aware it is not a huge fee that is assessed for customers using their credit cards but feels customers should not have to pay these fees during the shelter in place order and should apply more so to residential customers. General Manager Tynan informed her that the District does not charge and does not collect the revenue from these fees. These fees are assessed by the credit card company. If these fees were waived, the District would be paying for this and it would be very time consuming for billing to have to credit each individual customer account. The convenience fees assessed by the credit card company ranges from \$1.95 for charges under \$65 dollars and 3% of charges over \$65. In addition, the customers have the option of paying by check, money-order or bill pay with their bank and mailing or depositing payment in the front office drop box, which is available 24/7.

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Director Padilla stated that it is not unknown for government agencies to charge a credit card convenience fee and the District's public funds would be applied to cover these fees and for this reason he cannot support waiving these fees. Director Stefani agreed with Director Padilla that customers are already aware of these small fees when using their credit cards and choose to use this method anyways. President Melgoza made a motion to waive the credit cards fees for customers who pay with credit cards and for Castroville CSD to send out a statement assuring customers of their continued water service and there would be no shut-offs during this emergency order. She called for a Director to second the motion and there was no second. This motion did not pass as the rest of Board did not agree with waiving credit card fees but agreed with her other recommendations as is reflected in the minutes. Director Padilla mentioned that the general public seems to have this concept that tap water is not safe to drink and instead invests in bottled water and the District needs to assure our customers that it is safe to drink and that their water service will not be interrupted. General Manager Tynan informed the Board he can have a notice go out to the water customers addressing the following: tap water is safe to drink as the coronavirus cannot be transmitted in water, the District is considered an essential service and will continue to provide water service to its customers and during this emergency order they will not be shut off. The Board all concurred General Manager Eric Tynan should mail out a notice in English and Spanish addressing these concerns. After much discussion, a motion was made by Cosme Padilla and Seconded by James Cochran to authorize General Manager Eric Tynan to proceed as necessary for the safety of the public and employees during this coronavirus 2019 pandemic (mail notice to customers and no shut-offs during this emergency order) and approve the Castroville CSD's coronavirus response plan, along with a telecommuting policy for employees and provide Ms. Santos with a \$40 monthly phone stipend. The motion carried by the following vote:

AYES: 4 Directors: Padilla, Stefani, Cochran and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Oania

2. Consider approving proposal from Scudder Roofing Company for Roof Overlay of District office not to exceed \$21,650 – General Manager Eric Tynan reported to the Board that it has been a least over 20 years since the roof has been replaced. Scudder Roofing Company submitted the most detailed proposal and is recommending the Board approve it. This proposal includes prevailing wage. After some discussion, a motion is made by Ron Stefani and seconded by James Cochran to approve the proposal from Scudder Roofing Company for Roof Overlay of District office not to exceed \$21,650. The motion item carried by the following vote:

AYES: 4 Directors: Padilla, Stefani, Cochran and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Oania

3. Consider amending annual 2019/2020 Operating Budgets for Castroville Zone1-Water, Zone1-Sewer, and Zone 1-Governmental, Zone 2-Moro Cojo, Zone 2-Governmental and Zone 3-Moss Landing – General Manager Eric Tynan reviewed the 2019/2020 Operating Budgets with the Board and pointed out that the highlighted budget line items are the ones that he is requesting be amended. Some of the highlighted budget line items are being increased or reduced to be more aligned with actual income or expense to be allocated. Once reviewed and discussed, a motion is made by Ron Stefani and seconded by Cosme Padilla to approve the amended annual 2019/2020 Operating Budgets for Castroville Zone1-Water, Zone1-Sewer, and Zone 1-Governmental, Zone 2-Moro Cojo, Zone 2 Governmental and Zone 3-Moss Landing. The motion carried by the following vote:

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AYES: 4 Directors: Padilla, Stefani, Cochran and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Oania

4. Discuss formation of a Sea Water Intrusion Committee – General Manager Eric Tynan let the Board know that Gary Peterson will be stepping down as the Executive Director of Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA). However, he will still be working with the SVBGSA for a year and wants to form a committee specifically to help Castroville as Castroville would be the first to be affected by seawater intrusion the hardest. In this committee he wants to include the General Manager from Marina Coast Water District and other individuals. The committee is not finalized yet and wanted the Board to know he was asked to be on this committee too. Since Director Ron Stefani is a representative on the SVBGSA, he was already aware of this information.

**UNFINISHED BUSINESS:**

1. Status of Well #2, Well #5 and well levels – General Manager Eric Tynan reported to the Board that Well #2, #3, and #5 are all back online. In addition, for Well #3 the chloride levels have dropped from 517 to the 400s. The District has managed to keep this well going since 2007 when it first got intruded and this is the location where the District wants to tie into the desal line. When Well #3 is running it provides water for the whole town as does the other wells, except for Well #5. Well #5 is too hot and requires to be blended with another well.
2. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan advised the Board that the Moss Landing grant was submitted in December 2019 and California Department of Water Resources administration is still reviewing it. As for the Integrated Regional Water Management Plan (IRWMP) there is \$395,000 that would be coming to Castroville if this grant gets awarded. He is also still waiting to hear on the status of the IRWMP grant that was submitted and will update the Board when he acquires any news. He also met with CalTrans to discuss their improvement project for Merritt Street and the sewer line that the District wants to run from Tembledera and Washington Street. He is working on an encroachment permit for this project (Washington Sewer Bypass project). Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
3. Update on Cal Am's Monterey Peninsula Water Supply Project (MPWSP) – General Manager Eric Tynan reported to the Board that the Coastal Commission was originally going to make a decision at this meeting regarding the MPWSP in Scotts Valley. He was planning to attend this meeting but was still not feeling well. Instead he watched the meeting online. Cal Am pulled their permit so it does not expire and chose to take a 90-day delay, so the Coastal Commission did not hear this matter in March. It will probably be heard in September in San Luis Obispo. He was also planning to have a lunch meeting with a Coastal Commission staffer who cancelled as she was feeling ill. Director Ron Stefani stated that unfortunately, the chairman of the Coastal Commission Meeting was diagnosed with coronavirus the day after this meeting was held.
4. Progress report on Design for Reservoir No. 4 Fill Modification Project – General Manager Eric Tyan informed the Board that the plans for the Design for Reservoir No. 4 Fill Modification Project is 90% complete. He just received the progress report on Friday, about 91 pages and he will make it available for the board to review next time as the board packet had already went out. The engineer did a great job. This project is going to be used for the grant and that is why the District needs to spend these funds to help facilitate the grant and is money well spent.

5. Update on Castroville Oaks project – General Manager Eric Tynan let the Board know that he had a meeting scheduled with Mr. Tran with CHISPA, but both had to cancel. For this project, he estimates \$168,000 in impact fees and \$600,000 in connection fees. District Legal Counsel Kemp is working on drafting a written contract/agreement between Castroville CSD and CHISPA on what services and fees would be assessed for the Castroville Oaks project. However, if he can obtain the contract in Word format, he can save the District additional legal fees and he can also manipulate it to fit the District's needs and then resubmit to the attorney for final review and then to the Board for final approval.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that Pure Water Monterey is flowing water now. They have water going into the ground to the Seaside basin. They need to pump 100,000 acre-feet first to put a reserve in. Once this is done, then there will be water in place for Cal Am to use. Cal Am will probably pull this water in six to eight months and will have to start paying after the first 100,000 acre-feet. There is bad news on the sewer side as they need a big rate increase and Monterey One Water General Manager Sciuto was planning on doing presentations to garner support for the rate increase. Not sure how it will be handled now with the current coronavirus situation and recession looming, it may need to be delayed.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) – Director Ron Stefani reported to the Board that there are three lawsuits pending at this time. The City of Marina initially sued over the CEMEX property, the County and Cal Am both counter sued Marina, and Marina is now suing for something else. Lydia Villarreal is the judge for Monterey County handling these cases and a decision should be made in a month. A 3 million dollar grant was received for the plan that pertains to the three basins and a valley plan that are outside of the 180/400 foot aquifer. All these basins outside of the 180/400 foot aquifer must be completed by 2022 and it should be easy to put them together. More so, they are already fighting in Greenfield and it is anticipated there will be more lawsuits.
3. Update on meetings or educational classes attended by the Directors – Director Cosme Padilla reported to the Board he had attended the Castroville Neighborhood Meeting. At this meeting they discussed the coronavirus and how to prepare for it. The focus of this meeting is how to prepare for disasters.

## GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update



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**CHECK LIST** – February 2020. A motion was made by Cosme Padilla and seconded by James Cochran to pay all bills presented. The motion carried by the following vote:

|                           |   |            |                                       |
|---------------------------|---|------------|---------------------------------------|
| AYES:                     | 4 | Directors: | Padilla, Stefani, Cochran and Melgoza |
| NOES:                     | 0 | Directors: |                                       |
| ABSENT/NOT PARTICIPATING: | 1 | Directors: | Oania                                 |

There being no further business, a motion was made by Cosme Padilla and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

|                           |   |            |                                       |
|---------------------------|---|------------|---------------------------------------|
| AYES:                     | 4 | Directors: | Padilla, Stefani, Cochran and Melgoza |
| NOES:                     | 0 | Directors: |                                       |
| ABSENT/NOT PARTICIPATING: | 1 | Directors: | Oania                                 |

The meeting adjourned at 5:55 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

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Lidia Santos  
Secretary to the Board

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Adriana Melgoza  
President



## IMPORTANT NOTICE FROM YOUR WATER PROVIDER CASTROVILLE COMMUNITY SERVICES DISTRICT

At Castroville Community Services District, the health and safety of our customers, community and employees is our top priority. At CCSD we provide an essential service that it is critically important to the health and safety of our community. Castroville Community Services District is focused on monitoring the situation as the spread of the coronavirus disease 2019 evolves. For employee and customer safety, Castroville Community Services District has closed the office to the public. The office drop box at 11499 Geil Street is available to accept checks and money orders 24/7. Customers can pay online at [www.Castrovillecsd.org](http://www.Castrovillecsd.org) or by telephone at (831) 633-2560 or through the customers' bank's bill payment process. Staff is still available Monday-Friday 8:00 a.m.-4:00 p.m. to answer any questions or concerns you may have by telephone.

### Water Supply Reliability and Safety

The Castroville water system consists of multiple ground water sources and has a professional staff that ensures that there will be no interruption of water service. The safe, reliable and high quality of water to our residents is our primary mission and our professional staff guarantees no interruption of water/wastewater services to your homes and businesses. It is also worth noting that there has been no recorded transmission or infection from coronavirus disease 2019 in water or wastewater systems. It is important for you to know that Castroville Community Services District's drinking water is extremely safe and reliable by providing redundant ground water sources and multiple barrier protection including disinfection. The Castroville water supply is constantly tested and monitored for your safety.

### Flushable Wipes

As a reminder, please do not flush any disinfection wipes (even if they say flushable), napkins or paper towels in your toilet, they will clog the sewer pipes and pumps and can lead to back-ups in your home and sewer overflows in the street. Despite advertising wipes as being "flushable" they clog the sewer pumps and require emergency crews to respond.

As the General Manager (J. Eric Tynan) and on behalf of the Castroville Community Services Board of Directors and staff, we thank you for your trust in Castroville Community Services District as we continue to provide you with safe, clean, reliable water and wastewater services. Should you have any further questions or concerns, please do not hesitate to contact me at the office telephone number listed above.

Best regards,



J. Eric Tynan  
General Manager



## AVISO IMPORTANTE DE SU PROVEEDOR DE AGUA DISTRITO DE SERVICIOS COMUNITARIOS DE CASTROVILLE

En el Distrito de Servicios Comunitarios de Castroville, la salud y la seguridad de nuestros clientes, comunidad y empleados es nuestra principal prioridad. En CCSD, proveemos un servicio esencial que es fundamentalmente importante para la salud y la seguridad de nuestra comunidad. El Distrito de Servicios Comunitarios de Castroville está enfocado en monitorear la situación a medida que la propagación de la enfermedad del coronavirus 2019 evoluciona. Por seguridad de los empleados y los clientes, el Distrito de Servicios Comunitarios de Castroville ha cerrado su oficina al público. El buzón de la oficina en el 11499 Geil Street está disponible para aceptar cheques y giros postales 24 horas al día, 7 días a la semana. Los clientes pueden pagar en línea en [www.Castrovillecsd.org](http://www.Castrovillecsd.org), o por teléfono en el (831) 633-2560, o por medio del proceso de pago de facturas del banco de cada cliente. El personal está disponible de lunes a viernes, de 8:00 a.m. a 4:00 p.m. para responder por teléfono a preguntas o inquietudes que usted pueda tener.

### Confiabilidad y Seguridad del Suministro de Agua

El sistema de acueducto de Castroville consiste en múltiples fuentes de agua subterránea, y cuenta con personal profesional que se asegura de que no haya interrupciones en el servicio de agua. La seguridad, confiabilidad y alta calidad del agua para nuestros residentes, es nuestra misión principal, y nuestro personal profesional garantiza que no haya interrupción en los servicios de acueducto/aguas residuales de sus hogares y negocios. También vale la pena mencionar que no se ha presentado ninguna transmisión ni infección de coronavirus 2019 registrada en los sistemas de acueducto ni de aguas residuales. También es importante que usted sepa que el agua potable del Distrito de Servicios Comunitarios de Castroville es completamente segura y confiable, proporcionando fuentes redundantes de agua subterránea, y múltiples barreras de protección, incluyendo desinfección. El suministro de agua de Castroville es probado y monitoreado constantemente para su seguridad.

### Pañitos Húmedos que Pueden Arrojar por el Inodoro

Como recordatorio, por favor no arroje por el inodoro ningún pañito desinfectante (incluso si el empaque dice que puede hacerlo), servilletas ni toallas de papel, ya que pueden obstruir los tubos y bombas de alcantarillado, y puede requerir respuesta por parte del personal de emergencias.

Como Gerente General (J. Eric Tynan), y en nombre de la Junta Directiva y el personal de Servicios Comunitarios de Castroville, le damos las gracias por depositar su confianza en el Distrito de Servicios Comunitarios de Castroville, a medida que continuamos proporcionándole servicios de acueducto y aguas residuales seguros, limpios y confiables. En caso de tener preguntas o inquietudes, no dude en contactarme al número indicado anteriormente.

Cordialmente,



J. Eric Tynan  
Gerente General

## **Governor Issues Executive Order Prohibiting Discontinuation of Service (Shut Offs) by Urban and Community Water Systems**

In relation to the COVID-19 pandemic, Gov. Gavin Newsom today issued an [Executive Order](#) suspending the authority of urban and community water systems to discontinue residential water service. State law defines “urban and community water system” as a “public water system that supplies water to more than 200 service connections.” Public water systems can be public or private entities.

ACWA staff are reviewing the order and already having discussions with the Administration about how the new order will be implemented. ACWA will share more details with members as information becomes available. The order, which goes into effect immediately, includes five operative provisions that are outlined below. It is important to note that the order explicitly states that it does not eliminate the obligation of water customers to pay for water service, prevent a water system from charging a customer for such service, or reduce the amount a customer already may owe to a water system.

### **Executive Order’s Operative Provisions**

1. The authority of urban and community water systems, as defined in Health and Safety Code section 116902, subdivision (d), to discontinue residential service, as defined in Health and Safety Code section 116902, subdivision (c), for non-payment under Health and Safety Code sections 116908 and 116910, is suspended.
2. Water systems not subject to the requirements of Health and Safety Code sections 116908 and 116910 shall not discontinue residential service, as defined in Health and Safety Code section 116902, subdivision (c), for non-payment.
3. Water systems shall restore any residential service to occupied residences that has been discontinued for nonpayment since March 4, 2020.
4. Water systems shall not discontinue service to any business in the critical infrastructure sectors designated by the State Public Health Officer as critical to protect the health and well-being of all Californians that qualifies as a small business under 13 C.F.R. § 121.201 of the Small Business Administration’s regulations.
5. The State Water Resources Control Board shall identify best practices, guidelines, or both to be implemented during the COVID-19 emergency (i) to address non-payment or reduced payments, (ii) to promote and to ensure continuity of service by water systems and wastewater systems, and (iii) to provide measures such as the sharing of supplies, equipment and staffing to relieve water systems under financial distress.

ACWA previously encouraged member agencies to proactively suspend water service shut-offs in response to the crisis, and many cities and districts have already taken that step. In addition, ACWA has compiled resources related to the crisis and posted them online at [www.acwa.com/covid19](http://www.acwa.com/covid19).

EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA

EXECUTIVE ORDER N-42-20

**WHEREAS** on March 4, 2020, I proclaimed a state of emergency to exist in California as a result of the threat of COVID-19; and

**WHEREAS** it is the established policy of the State under Water Code section 106.3 that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes; and

**WHEREAS** to limit the spread of COVID-19 it is crucial that Californians wash their hands regularly and thoroughly; and

**WHEREAS** many Californians are experiencing or will experience substantial losses of income as a result of business closures, the loss of work hours or wages, or layoffs related to COVID-19, which may hinder their ability to make payments for water service and subject them to water shutoffs due to non-payment; and

**WHEREAS** many small businesses that provide services essential to the health and well-being of Californians have experienced substantial reductions in income, which may hinder their ability to make payments for water service and subject them to water shutoffs due to non-payment; and

**WHEREAS** the California Public Utilities Commission has directed private water utilities under its jurisdiction to implement customer service protections, including a moratorium on service disconnections, during the COVID-19 emergency; and

**WHEREAS** more than 100 public and private water systems have voluntarily agreed to halt disconnections as well; and

**WHEREAS** under the provisions of Government Code section 8571, I find that strict compliance with the various statutes and regulations concerning water shutoffs specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

**NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California,** in accordance with the authority vested in me by the State Constitution and the statutes of the State of California, and in particular, Government Code sections 8567, 8570, 8571, and 8627, do hereby issue the following order to become effective immediately:

**IT IS HEREBY ORDERED THAT:**

- 1) The authority of urban and community water systems, as defined in Health and Safety Code section 116902, subdivision (d), to discontinue residential service, as defined in Health and Safety Code section 116902, subdivision (c), for non-payment under Health and Safety Code sections 116908 and 116910, is suspended.
- 2) Water systems not subject to the requirements of Health and Safety Code sections 116908 and 116910 shall not discontinue residential

service, as defined in Health and Safety Code section 116902, subdivision (c), for non-payment.

- 3) Water systems shall restore any residential service to occupied residences that has been discontinued for nonpayment since March 4, 2020.
- 4) Water systems shall not discontinue service to any business in the critical infrastructure sectors designated by the State Public Health Officer as critical to protect the health and well-being of all Californians that qualifies as a small business under 13 C.F.R. § 121.201 of the Small Business Administration's regulations.
- 5) The State Water Resources Control Board shall identify best practices, guidelines, or both to be implemented during the COVID-19 emergency (i) to address non-payment or reduced payments, (ii) to promote and to ensure continuity of service by water systems and wastewater systems, and (iii) to provide measures such as the sharing of supplies, equipment and staffing to relieve water systems under financial distress.

Nothing in this Order eliminates the obligation of water customers to pay for water service, prevents a water system from charging a customer for such service, or reduces the amount a customer already may owe to a water system.

Nothing in this Order modifies the obligations of urban and community waters systems to comply with provisions of the Water Shutoff Protection Act not specifically addressed by this Order or other applicable laws, regulations, and guidelines.

**IT IS FURTHER ORDERED** that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 2nd day of April 2020.

  
\_\_\_\_\_  
GAVIN NEWSOM  
Governor of California

**ATTEST:**

\_\_\_\_\_  
ALEX PADILLA  
Secretary of State

## Monterey County Public Health Officer Issues Shelter in Place Order

With the confirmation of Monterey County's first two cases of COVID-19 and increasing cases statewide, Public Health Officer Dr. Ed Moreno is issuing a Shelter in Place Order for all residents of Monterey County to enhance measures already being taken to slow the spread of novel coronavirus in our county and preserve critical health care capacity.

The order announced by Moreno will begin at Midnight, March 18, 2020 and last for three weeks, until Midnight on April 8, 2020.

"Temporarily making these drastic changes to our lives and routines maybe frustrating, but it is critical to slowing the spread of this virus," says Dr. Ed Moreno, Monterey County's Public Health Doctor. "We must weigh the loss of some freedoms we enjoy with the ability to separate healthy people who may not show symptoms from those at risk who may be inadvertently exposed."

This order is similar to ones issued yesterday by six San Francisco Bay area counties, limiting activity, travel and business function to the most essential needs, essential businesses and operations should remain open. This order does not affect essential government services - services to protect the health, safety and welfare of communities. It also makes provision for our agricultural community and fieldworkers who keep food in our markets and on our table, and provide other products for personal consumption.

The term "shelter in place" is a more rigorous form of "social distancing." The goal is to limit groups congregating together to stop the further spread the virus, it is not a complete social shutdown. It means to stay in your home and not leave unless necessary for one of the designated exceptions. For most people, this means you and those you live with should remain at home. You can leave your home for specified reasons to make sure you have the necessities of life such as getting food and medical supplies. You are also allowed to go outside to take care of pets, go on a walk, and just get outside, so long as you do not congregate in a group and maintain at least six feet of distance between you and other people.

Please continue to practice the other precautionary measures such as handwashing and using sanitizer and if you are sick you should self-isolate, including, to the extent you can, from others you live with.

If you have specific questions about what activities are covered under the Order, check out the Shelter in Place FAQs on the Monterey County Health Department webpage [www.mtyhd.org/covid19](http://www.mtyhd.org/covid19).

# Monterey County issues new coronavirus shelter-in-place order

By **TOM WRIGHT** | [twright@montereyherald.com](mailto:twright@montereyherald.com) | Monterey Herald

PUBLISHED: April 3, 2020 at 3:32 p.m. | UPDATED: April 3, 2020 at 5:33 p.m.

SALINAS — Monterey County Health Office Dr. Edward Moreno issued a [new shelter-in-place](#) order Friday afternoon set to last until May 4 that will require essential businesses to implement social distancing measures and restrict access to recreational areas.

“Without social distancing, we’ll have a lot more people dying,” Moreno said. “If we don’t do everything we can, we’re going to regret it because our hospitals are going to be overrun.”

All essential businesses that remain open will be required to post their social distancing protocols near or at the entrance before Wednesday. A copy must be given to all employees working at the facility. The protocol must explain how the business will limit the number of people entering the business and how people can maintain a minimum of 6 feet between others. Businesses must provide hand sanitizer, soap and water or other disinfectants near the entrance. Contactless payment systems must be provided or payment systems must be disinfected if contactless systems are not feasible. Other high-touch surfaces need to be cleaned regularly.

Essential businesses are strongly encouraged to stay open but they are directed to maximize the number of employees who work from home. Only employees who cannot perform their duties for essential businesses from home can be assigned to work from the workplace. Businesses that have essential and nonessential components must scale down their operations to the essential components only.

“As much as possible, employers should find ways to have employees work from home,” Moreno said.

Use of recreational areas with high-touch equipment such as playgrounds, outdoor gym equipment, dog parks and barbecue areas is prohibited. Use of shared recreational facilities like tennis and pickleball courts, golf and disc golf courses, pools, saunas, team sports fields, basketball courts, shooting and archery ranges and gyms is banned.

“I encourage people to try and get physical activity in your neighborhoods,” Moreno said, but pointed out, “The new order does not prevent people from driving to get physical activity.”

Funerals will be limited to 10 or fewer people, with Moreno recommending people hold larger funerals later when the order is lifted.



People will continue to be allowed to go grocery shopping, take trips to the hospital, exercise and participate in other activities deemed essential.

# Coronavirus: Is the drinking water supply safe?

## How water agencies plan to keep drinking water plants running

By [PAUL ROGERS](#) | [progers@bayareanewsgroup.com](mailto:progers@bayareanewsgroup.com) | Bay Area News Group

PUBLISHED: April 1, 2020 at 6:00 a.m. | UPDATED: April 1, 2020 at 3:13 p.m.

As the coronavirus pandemic continues to spread, water agencies across the Bay Area and California are taking unprecedented steps to keep the water flowing that millions of people need for drinking and washing their hands, but which is also critical for fighting fires, serving hospitals, running sewer systems and other vital uses.

The main goal: Preventing the workers who run the drinking water treatment plants from getting sick.

“This event is unique,” said Alexander Gordon, emergency services and security manager for the Santa Clara Valley Water District, which provides drinking water to 2 million people in and around San Jose. “Pipelines didn’t break. Flooding didn’t happen. You have an emergency where people are the problem, in terms of passing potential infection.”

In San Diego County, 10 employees are living in rented RVs at the massive ocean desalination plant in Carlsbad to avoid all contact with the outside world. Their food is delivered. They communicate with their families through web video chats. They come into contact with no one except each other. The plant generates 50 million gallons of water a day, about 10% of San Diego’s supply.

That hasn’t happened yet at major Bay Area water agencies. But it remains an option, water managers say.

The Santa Clara Valley Water District and East Bay Municipal Utility District have cots and military MREs — meals ready to eat — in case their drinking water plant operators need to live at the plants in cloistered safety.

They have stockpiled chemicals like chlorine. They are calling back retirees. And they are not letting anybody into control rooms or anywhere near their operators, treating them like public works Fort Knoxes. “The control rooms are completely isolated. Only the operators can go in,” said Bhavani Yerrapotu, deputy operating officer of the Santa Clara Valley Water District’s treated water division.

The workers who help run the Hetch Hetchy water system in the Sierra Nevada, which provides drinking water to 2.7 million people in San Francisco, San Mateo, northern Santa Clara and southern Alameda counties, may be asked to live in houses near Cherry Lake, a reservoir in Tuolumne County, to reduce their risk of contracting the disease.

“We aren’t just talking about the operators, but we are also thinking about their families,” said Michael Carlin, deputy general manager of the San Francisco Public Utilities Commission.

A [poll](#) done from March 10 to March 16 found that absenteeism was the top coronavirus concern of water utilities in the U.S., with 75% of water industry leaders saying they are anticipating challenges due to illness.

“Our preliminary research shows that nearly half of water utilities either already have plans to assure essential workers can live on-site at their jobs or are considering developing those plans,” said David LaFrance, CEO of the American Water Works Association, and industry group that conducted the poll.

The workers may be at risk. But the drinking water that comes out of taps is safe.

The [World Health Organization](#), the [U.S. Environmental Protection Agency](#) and the [Centers for Disease Control and Prevention](#) all have issued statements in recent weeks saying that normal filtering and disinfection already required at drinking water plants with chlorine, ultraviolet light and other methods kills viruses, including coronavirus, along with bacteria and other pathogens. “The same treatment processes that protect tap water from other viruses and other harmful organisms also protect against coronavirus,” said Stefan Cajina, a section chief for the State Water Resources Control Board’s Division of Drinking Water, in Richmond. “Chlorine kills viruses very effectively even in small concentrations.”

But the challenge is keeping workers healthy to run those systems.

Cajina said he hasn’t heard of drinking water plants in California where workers have become infected with COVID-19 yet. But as the disease spreads, the risk grows.

Three weeks ago, after an employee at the Santa Clara Valley Water District was hospitalized with COVID-19, several staff members, including CEO Norma Camacho, had to self-quarantine for two weeks. The worker was not employed in the district’s three drinking water plants, but the issue highlighted the risk.

In a worst case situation, where a water agency had all of its plant operators sick and was running out of chemicals, it could keep the plants running, Cajina said, and issue a “boil water” notice to the public. But he said that is unlikely. “If we get to that point, you really are looking at the effects we would see from a major earthquake. I really don’t think we are going to get to anything like that,” he said.

He noted, however, that if water systems ever reached the point of not being able to handle fundamental operations of providing safe drinking water, “we’d be more concerned first about the smaller systems that don’t have the depth. We are in touch with them daily.”

Small water systems that serve a few hundred people can be hooked up to other water systems, or run by the National Guard or military in case of emergencies. In California’s drought, when some ran dry, water was trucked in temporarily to some communities.

In Napa, after a 6.0 earthquake wrecked part of the city’s water delivery system in 2014, crews set up stations for residents to drive up with containers and get water until the pipes were fixed.

Until modern water treatment standards were put in place 100 years ago, contaminated water regularly caused epidemics of diseases like typhoid, cholera and dysentery that killed thousands of Americans. It still does in some of the world’s poorest countries.

“One of the first things you need for a successful civilization is that you can wake up everyday and not think about safe drinking water,” said Jay Lund, a professor of civil and environmental engineering at UC Davis.

“These plants are essential,” he said. “The people who run them know they are essential. They are generally well prepared. But if you are a drinking water regulator now you need to make sure everybody is doing their job.”

In recent weeks, water agencies around California have activated an organization called Cal-WARN, or California Water Agency Response Network. Just like with a wildfire, when fire departments ask other fire departments to provide firefighters to help battle big blazes, the network allows water agencies borrow workers from other agencies in emergencies. So far, workers haven’t been needed.

To reduce the risk they will be, plant operators at major Bay Area water districts are being kept “in reserve.” Some are being deliberately kept home to preserve them in case their co-workers on duty contract COVID-19.

“If we still get people sick, we have a reserve. We have a pretty deep bench that we can draw on,” said Clifford Chan, director of operations and maintenance at East Bay MUD, which provides drinking water to 1.5 million people in Alameda and Contra Costa counties, and has 18 of its 36 plant operators at home.

There are other plans beyond that.

“Should one of our three plants get exposed, in spite of us isolating individual operators, then we could shut down one plant and supply the water flow from another plant,” said Yerrapotu, of Santa Clara Valley Water District. “We’ve not had to go there yet.”

expect this to reach that level.”

# Castroville Community Services District announces coronavirus response plan

The Castroville Community Services District on March 17 announced their plan to keep their critical operations running, and to protect customers and staff from contracting the novel coronavirus (COVID-19).

This District serves residents who live in the Community of Castroville.

General Manager Eric Tynan emphasized the Centers of Disease Control and Prevention's statement that the virus has not been found in drinking water.

Tynan stated that his district's staff treated their water supply by disinfecting it by chlorination, which is designed to eliminate pathogens. "Most importantly, I want to assure you that your drinking water is safe, and under normal treatment plant operations which will continue.

Furthermore, our staff does not come in direct contact with your water supply." He said that the district plans to take more protective measures if COVID-19 spreads in the community. "These future measures, should they be needed, may impose certain customer service restrictions, but would be intended to further minimize the risk of both contracting and spreading COVID-19 amongst our staff and you, our customers," Tynan said. "Any customer service restrictions will not affect the reliability, safety or quality of your water supply."

Since there have been a no confirmed COVID-19 cases in Monterey County, the water district is now operating under its "Risk Level 2" plan. Under this plan, the staff is taking

precautions such as making sure that the water treatment supplies are fully stocked, and that employees who feel sick will be told to stay home until they are no longer contagious.

If the number of COVID-19 cases significantly grows in Monterey County, then the water district will follow their “Risk Level 3” plan and change their customer services.

Employees will only visit customers who have serious water problems such as water line breaks or no water service. Customers who have issues with water quality or water pressure will instead interact with district employees via telephone.

The district will also close its administration building to the public, and its staff will handle customers by either telephone or email. District board meetings will also be postponed or possibly conducted via teleconference.

In the event that a district employee or that employee’s immediate family member tests positive for COVID-19, then the district will move to “Risk Level 4.” All employees will stay home until directed by the management. Workers who don’t have coronavirus symptoms will be on-call for work.

These serious measures are due to the district operating out of a single administrative office, according to the plan.

# LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

March 31, 2020

## OFFICIAL BALLOT OF THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

### FOR ELECTION OF ONE REGULAR SPECIAL DISTRICT REPRESENTATIVE TO LAFCO

#### Voting Instructions:

1. The presiding officer of the legislative body of the District or the legislative body's alternate officer is authorized to vote. Please vote for one candidate. A majority of Districts must return ballots in order to conclude the election. The candidate receiving the most votes will be elected to a Regular Member seat.
2. Please return this ballot to LAFCO of Monterey County at P.O. Box 1369, Salinas, CA 93902 or at 132 W. Gabilan Street, Suite 102, Salinas, CA 93901, or by FAX at 831-754-5831.
3. **Deadline** - Ballots must be received in the LAFCO office by **May 8, 2020 at 5:00 p.m.** LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

#### PLEASE VOTE FOR 1 CANDIDATE (REGULAR MEMBER SEAT):

- Peter Le (Marina Coast Water District)
- Warren ("Pete") Poitras (Monterey County Regional Fire District)
- Jacqueline Simon (North Monterey County Fire Protection District)

VOTING MEMBER SIGNATURE: \_\_\_\_\_

INDEPENDENT SPECIAL DISTRICT: \_\_\_\_\_

DATE: \_\_\_\_\_

# LAFCO of Monterey County

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP  
Executive Officer

### INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

#### NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 30, 2020

Nominations will be considered to fill one Independent Special District Representative (Regular) seat on the Local Agency Formation Commission of Monterey County. The seat has a four year term that will expire in May 2024.

#### Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by March 30, 2020 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov) OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

#### Nomination Statement:

"I, PETER LE, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

#### Nominee Information:

Name: PETER LE  
Address: 3282 BEGONIA CIR, MARINA, CA 93933  
Phone and e-mail: (831) 402-2455, PETER381@SBCGLOBAL.NET  
District represented: MARINA COAST WATER DISTRICT  
Your position with the District: DIRECTOR  
Number of years as a District Board Member or Trustee: 5

#### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I HAVE LIVED IN MARINA FOR 39 YEARS. I AM A CALIFORNIA LICENSED CIVIL ENGINEER. I AM RETIRED NOW. PREVIOUSLY, I WORKED FOR CITY OF SALINAS, CITY OF MARINA, COUNTY OF MONTEREY, AND CITY OF SOLEDAD.



LAFCO COULD USE MY KNOWLEDGE OF LOCAL GOVERNMENTS,  
INFRASTRUCTURES, DEVELOPMENTS, SPHERES OF INFLUENCE, AND ANNEXATION  
IN PERFORMING ITS FUNCTIONS.

I SERVED MY FIRST TERM AS DIRECTOR OF MARINA COAST WATER DISTRICT  
FROM 2012 TO 2015. I WAS RE-ELECTED IN 2018 FOR 4-YEAR TERM.

PLEASE LET ME KNOW IF YOU NEED ANY ADDITIONAL INFORMATION.

Signed:

Peter Le

Name (Print):

PETER LE

Date:

MARCH 17, 2020

Thank you for your interest in serving on LAFCO of Monterey County.

# LAFCO *of Monterey County*

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE MCKENNA, AICP  
Executive Officer

### INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

### NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

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#### Nomination Statement:

"I, Warren "Pete" Poitras, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

#### Nominee Information:

Name: Warren "Pete" Poitras  
Address: 13 Via Las Encinas Carmel Valley, CA 93924  
Phone and e-mail: (831) 659-3837 – email: [info@weddingphotographercarmel.com](mailto:info@weddingphotographercarmel.com)  
District represented: Monterey County Regional Fire District  
Your position with the District: Board President  
Number of years as a District Board Member or Trustee: 11 years

#### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

Over the next four years, special districts will likely experience a significant increase in annexations sought by some of the larger cities in Monterey County. This has the potential to impose substantial revenue reductions upon special districts abutting these municipalities unless care is taken to ensure fair and equitable property tax revenue sharing agreements are implemented as the annexation unfolds. As a LAFCO commissioner, I will continue to ensure the interests of all special districts are strongly represented.

In addition, the pending dissolution of the Fort Ord Reuse Authority (FORA), which will cease to exist effective July 1, 2020, also represents significant challenges for LAFCO, and by extension special districts. State law in the form of the FORA Act has mandated that LAFCO shall "provide for the orderly dissolution of the authority" by June 30, 2020. As a result, significant LAFCO exposure to future litigation involving FORA-related actions, including but not limited to: transition plan implementation steps, enforcement of FORA contracts, or transfer of FORA's assets and/or liabilities which LAFCO will be obligated to defend as it undertakes its dissolution oversight role. Currently, FORA has allocated only \$500,000 for litigation-related costs that are likely to be incurred as LAFCO carries out its obligations under the law. As a commissioner, my goal is to keep special districts' annual LAFCO costs as low as possible.

I have now served eight years as a commissioner, including one as the Commission's Chair. This has provided invaluable experience, enabling me to effectively represent the interests of all special districts as a LAFCO Commissioner.

For more than 10 years I have served as a board member of the Monterey County Regional Fire District (MCRFD), the last six as its president. The District encompasses more than 400 square miles of unincorporated area, including the Chualar and Gonzales areas in the south, northward surrounding the City of Salinas, west along the Highway 68 corridor and over the hill to Carmel Valley. I am the current Vice President of the Special Districts Association of Monterey County, and have served two years as its President. I would be honored to continue representing Special Districts as a Monterey County LAFCO Commissioner and humbly ask for your endorsement.

Signed: 

Name (Print): Warren "Pete" Poitras

Date: 03-05-20

Thank you for your interest in serving on LAFCO of Monterey County.

# LAFCO of Monterey County

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP  
Executive Officer

### INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

### NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 30, 2020

Nominations will be considered to fill one Independent Special District Representative (Regular) seat on the Local Agency Formation Commission of Monterey County. The seat has a four year term that will expire in May 2024.

#### Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by March 30, 2020 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov) OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

#### Nomination Statement:

"I, Jacqueline P. Simon, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

#### Nominee Information:

Name: Jacqueline P. Simon  
Address: Simon Park 191 HWY 156 Bldg. 32 Castroville, Ca. 95012  
Phone and e-mail: 831-240-6829 Email: jcs.ventura.1nc@gmail.com  
District represented: North Monterey County Fire Protection District  
Your position with the District: VICE PRESIDENT  
Number of years as a District Board Member or Trustee: 14 years

#### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:


I have enjoyed providing 14 years of service as an elected Board member with North County Fire Protection District. I would appreciate the opportunity to continue my service to the Public and the Local Agency

Formation Commission. I have experience  
and expertise in organizational development  
and strategic planning. I am a Team Player,  
a good listener. THANK you for taking the time to  
Review my attached qualifications.

Signed:

Name (Print):

Date:

  
Jacqueline C. Simon  
March 22, 2020

Thank you for your interest in serving on LAFCO of Monterey County.

**RESOLUTION NO. 20-2**

**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES**

WHEREAS, the Castroville Community Services District requests that the Monterey County Auditor- Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2020-21.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Castroville Community Services District hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Castroville Community Services District further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the CD or electronic file identified as Exhibit "A", the Castroville Community Services District shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgments rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this 21<sup>st</sup> day of April 2020, upon motion of

\_\_\_\_\_, seconded by \_\_\_\_\_,  
and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

APPROVED:

\_\_\_\_\_  
President Adriana Melgoza

ATTEST:

\_\_\_\_\_  
Lidia Santos, Secretary

EXHIBIT "A"  
TO  
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT  
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND  
PROPERTY-RELATED FEES AND CHARGES

FISCAL YEAR 2020-2021

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES: "County Service Area No. 14 (Assessments)  
– Tax Codes "75301, 73701, & 74701"

**PUBLIC NOTICE**  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
**SUMMARY OF PROPOSED ORDINANCE NO. 66**

The Board of Directors of the Castroville Community Services District proposes to adopt Ordinance No. 66 on January 19, 2016. The substance of the ordinance is summarized as follows:

**Purpose of Ordinance.** The purpose of this Ordinance is to revise charges for water over a five year period; collectively, the "Rate Schedule." This Ordinance amends Sections 18-1 and 18-2 of Ordinance 22 of the District Code.

"Sec. 18-1. **Rate Schedule.** Rates for water service to read as follows for the next five years:

**RATE SCHEDULE**

**MONTHLY SERVICE (Readiness-to-Serve)**

**Monthly Minimum Charges shall take effect and be enforced July 1, 2016 and thereafter as listed in the table below:**

| <b>Meter Size</b>                       | <b>Service Type</b> | <b>FYE 2016</b> | <b>FYE 2017</b> | <b>FYE 2018</b> | <b>FYE 2019</b> | <b>FYE 2020</b> |
|---|---------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 3/4 " Meter                             | Water               | 16.60           | 18.33           | 19.24           | 20.01           | 20.81           |
| 1" Meter                                | Water               | 27.67           | 30.62           | 32.15           | 33.43           | 34.77           |
| 1 1/2" Meter                            | Water               | 48.72           | 59.84           | 62.83           | 65.34           | 67.96           |
| 2" Meter                                | Water               | 77.80           | 97.24           | 102.10          | 106.18          | 110.43          |
| 3" Meter                                | Water               | 146.35          | 194.54          | 204.27          | 212.44          | 220.94          |
| 4" Meter                                | Water               | 244.98          | 303.47          | 318.64          | 331.39          | 344.65          |
| 6" Meter                                | Water               | 445.00          | 609.98          | 640.47          | 666.09          | 692.74          |
| 2" Meter                                | Fireline            | 9.71            | 10.26           | 10.77           | 11.20           | 11.65           |
| 3" Meter                                | Fireline            | 16.50           | 19.31           | 20.27           | 21.08           | 21.92           |
| 4" Meter                                | Fireline            | 28.61           | 38.48           | 40.40           | 42.01           | 43.70           |
| 6" Meter                                | Fireline            | 56.98           | 86.55           | 90.87           | 94.51           | 98.29           |
| 8" Meter                                | Fireline            | 75.97           | 115.38          | 121.15          | 126.00          | 131.04          |
| 10" Meter                               | Fireline            | 100.07          | 154.44          | 162.17          | 168.65          | 175.40          |
| 12" Meter                               | Fireline            | 135.34          | 216.11          | 226.91          | 235.99          | 245.43          |
| No Size                                 | Surcharge           | 16.60           | 18.33           | 19.24           | 20.01           | 20.81           |
| <b>Single Rate per cubic foot (cf):</b> |                     | 0.0140          | 0.0161          | 0.0180          | 0.0198          | 0.0218          |

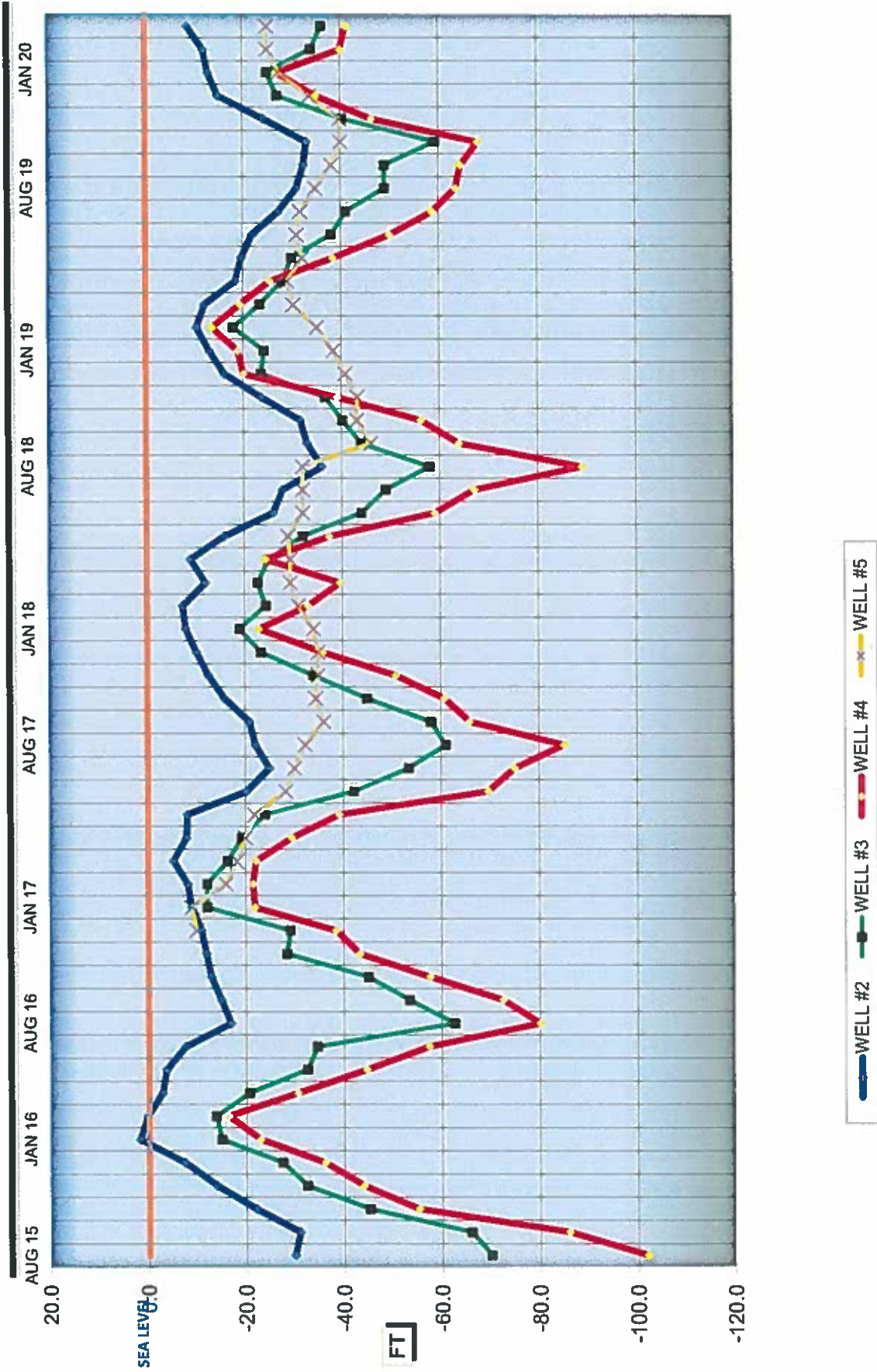
"Sec. 18-2. **Single Service Connection - Multiple Use.** For each additional commercial, professional, dwelling, or living unit, situated upon single premises, not separately serviced, and not facing upon a public street or private road, the following monthly charges shall be made for:

- (a) **Single Dwellings, (b) Multiple Dwellings, (c) Hotels, Motels, Auto Courts, (d) Trailer Parks, (e) Dwelling Units Combined With Business, Etc. Units, and (f) Business, Commercial or Professional Units.** In addition to the appropriate minimum rate established for this type of service received, shall pay a monthly service surcharge for each unit/space. Review full Ordinance No. 66 for regulations applicable to each type of dwellings.

**Section 3.** This foregoing summary was prepared for publication pursuant to publication, notice and hearing requirements of Section 6 Article XIID of the California Constitution and Section 25124 of the California Government Code, by the General Manager in consultation with the District Legal Counsel, as designated by the Board of Directors.



# CASTROVILLE WELL LEVELS 2015-2019





# CASTROVILLE COMMUNITY SERVICES DISTRICT

## GENERAL MANAGER'S REPORT

APRIL 21, 2020

### ❖ Regulatory Compliance

- ❑ Next SWRCB-DDW inspection of water system and permit July 2020
- ❑ No coliform violations (all routine samples negative) for March 2020
- ❑ Quarterly sampling of Well #3 due to it exceeding secondary standards- for Turbidity, Spec. Cond. and Chloride
- ❑ Completed and submitted 2018 CCR to SWRCB-DDW
- ❑ Completed and submitted 2019 Well Extraction Report to SWRCB-DDW
- ❑ Completed and submitted 2019 Well Extraction Report to MCWRA
- ❑ Completed and submitted 2019 Well Extraction Report to MCDH
- ❑ Submitted water reports to 9 large Water system customers 4/7/20
- ❑ Regulatory documentation for Castroville Zone 1 sewer jetting activities
- ❑ Submitted No-spill report to State documenting Castroville, Moro Cojo and Moss Landing systems had no sewer spills for March 2020 on 3/4/2020
- ❑ Regulatory documentation for MLCSD – Zone 1 & 2 sewer jetting activities
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities

### ❖ Current Projects

- ❑ Install lock-down manholes on Castroville Blvd (1 of 3)
- ❑ Submitted grant application with Monterey County-IRWMP for \$395,00 Prop 1 funding
- ❑ Upgrade Moss Landing Motor control center in front of Phil's
- ❑ Pig Force main under Elkhorn bridge on Hwy one
- ❑ Install new checks and gate valves at Castroville Blvd Lift Station
- ❑ Finalize purchase of site for future Well #6
- ❑ Design and secure funding for Desal pipeline to MPWSP
- ❑ Consider a Mutual aid agreement with Pajaro/ Sunny Mesa CSD and the Aromas Water District
- ❑ Prepare draft 2021-2025 Capital Improvement Plan
- ❑ Consider costs for Castroville Oaks project for street & sewer service
- ❑ Grant proposal from SWRCB for Castroville water for 2.8 million dollars
- ❑ Moss Landing Operations, see report in Board packet
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Castroville Operations, see report in Board packet

### ❖ **Completed Projects**

- ❑ Instituted Corid virus Operations response plan
- ❑ Upgraded SCADA system for Water and Sewer- complete
- ❑ Office termite tenting- complete
- ❑ Teleconferencing system set up for Board meetings
- ❑ Submitted grant proposal with DWR for Moss Landing sewer
- ❑ 95% of Fire valve covers lids in Castroville painted yellow
- ❑ Replaced 20 meter registers in March
- ❑ Repaired/replaced 2 service laterals

### ❖ **Upcoming Projects**

- ❑ Tie-in to MPWSP Desal water line
- ❑ Reroof office with Scudder roofing
- ❑ Install new Generator for District office
- ❑ Install backup generator for Office
- ❑ Investigate water and sewer capacity for 19 proposed Apartments on Merritt Street at end of Poole St
- ❑ RCAC to assist in applying for Prop 1 funding for T/A study for future water systems improvements such as a new 600,000-gallon storage tank, hydraulic study and ability to fill tank 4 from distribution system
- ❑ Design & funding for Washington Sewer Bypass line
- ❑ Install "No dump- spills to Bay" medallions at all storm drain inlets

### ❖ **Meetings/Seminars (attended)**

- ❑ Meeting of the Executive Board of the SVGWB GSA -Canceled
- ❑ CalTrans meeting re: Merritt Street upgrades and outreach- Canceled
- ❑ Meeting with Gary Peterson re: Sea Water Intrusion Committee- Canceled
- ❑ IRWMP in Monterey @ MBS office- Canceled
- ❑ Meeting of the permanent Board of the SVGWB GSA -Canceled
- ❑ Moss Landing Chamber meeting- Canceled

### ❖ **Meetings/Seminars (upcoming)**

- ❑ Coastal Commission -Eric & any Directors
- ❑ Meeting with State Lands Commission & CA. Coastal Commission
- ❑ City of Marina Council meeting re: MPWSP
- ❑ Moss Landing Community Plan update
- ❑ SVGWB GSA Executive Board meetings- Ron
- ❑ Neighborhood Watch
- ❑ SVGWB GSA Advisory committee meetings
- ❑ ACWA Spring Conference in Monterey
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ Quarterly Special District Managers meeting
- ❑ Quarterly Water Managers meeting

### ❖ **Improvements/Ideas/Suggestions**

- ❑ Install "For fire use only- all others will be fined" on all fire hydrants
- ❑ Install acrylic guards at Payment station
- ❑ Select areas for Saddle, main valves and lateral replacement program



# CASTROVILLE COMMUNITY SERVICES DISTRICT

## OPERATIONS REPORT March 2020

### Maintenance:

- a) Station 1 high level float was replaced, and valves were exercised.
- b) Well 3 column, old metal diesel tank and old generator clutch were recycled.
- c) Well 3 fence was fixed after a semi-truck hit it.
- d) Old shop was cleaned, modified and organized.
- e) Coastal cooling backflows were tested.
- f) Ocean Mist backflows were tested.
- g) 126 bags of salt were delivered to all the well sites.
- h) Eucalyptus tree at well 4 was cut, chopped and haul away.
- i) 4300 vacuum truck maintenance. (flushed, cleaned filters, and greased all moving parts).
- j) Disposable wipes door hangers were distributed in Moss landing and Moro cojo.
- k) Grounds keeping around Fire Hydrants.
- l) Storm drains were inspected and cleaned. (150lbs of debris collected).
- m) Replaced registers and meters.
- n) Run the stand-by generators at the water plant sites bi-weekly.
- o) Run the stand-by engines at the sewer lift stations weekly.
- p) Grounds keeping of well sites and lift stations.
- q) Jetted sewer mains.

### Work Orders:

- a) 7 day disconnect notices - 26
- b) Final bill - read meter - 7
- c) Investigate – 2
- d) Miscellaneous - 1
- e) Turn on service – 1
- f) Padlock srvc, no tenant - 1
- g) Replace register - 34

**TOTAL WORK ORDERS - 72**

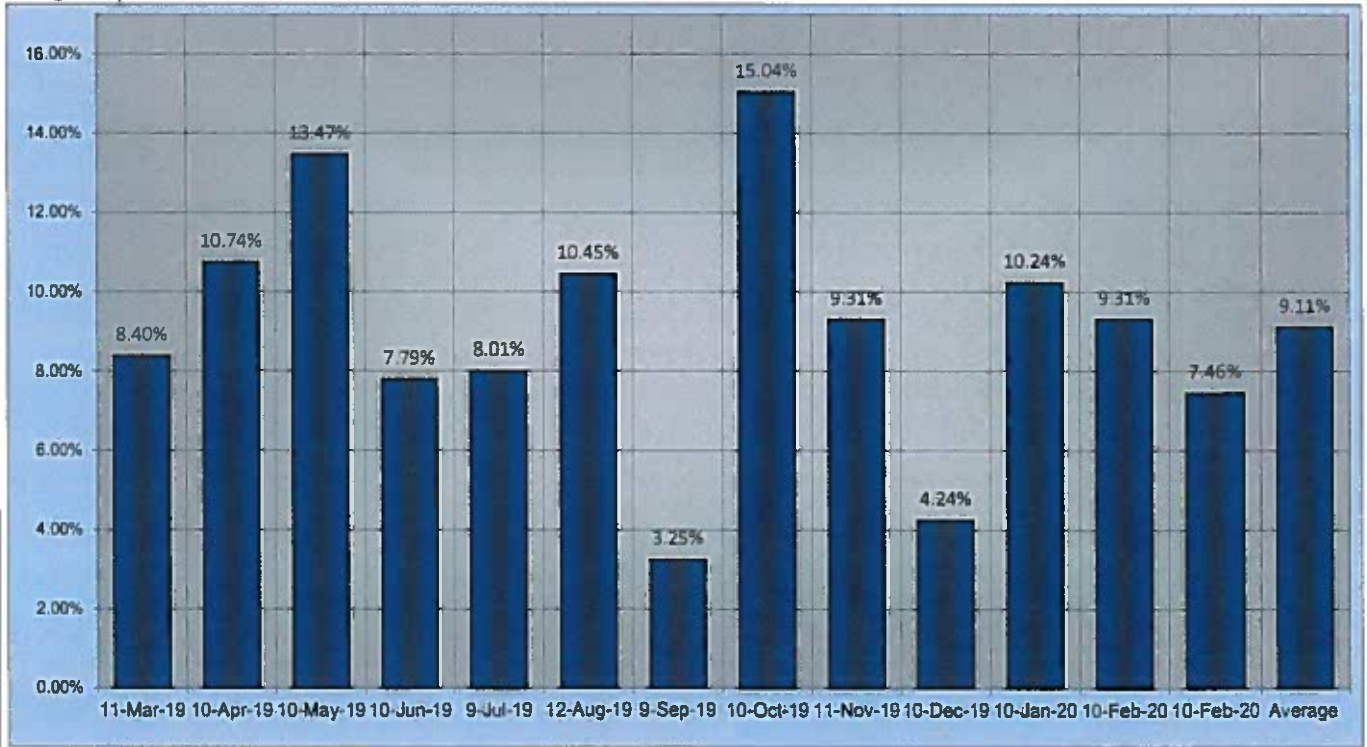


# Castroville Community Services District



## Percent Water Loss Monthly & Yearly

| Month          | Well #5 Gal. | Site 2 Well Gal. | Site 3 Well Gal. | Site 4 Well Gal. | Totals       | Totals     | miscellaneous  | Unaccounted Water % |
|----------------|--------------|------------------|------------------|------------------|--------------|------------|--|---------------------|
|                |              |                  |                  |                  | Water Pumped | Water Sold |  |                     |
| 11-Mar-19      | 2737915      | 2429000          | 1913000          | 6344000          | 13423915     | 12195474   | Hydrant meters 83327 Jetting & Flushing<br>10k Leaks k. FD 4k. R.O. & Softner 4K                   | 8.40%               |
| 10-Apr-19      | 4014725      | 3805000          | 0                | 8446000          | 16265725     | 14053790   | Hydrant meters 194003 Jetting<br>& Flushing 20k Leaks Hydrant ht 280k.<br>FD 4k. R.O. & Softner 4K | 10.74%              |
| 10-May-19      | 4137041      | 3724000          | 0                | 12923000         | 20784041     | 17593798   | Hydrant meters 213244 Jetting<br>& Flushing 10k. 100k Leaks Hydrant k. FD<br>4k. R.O. & Softner 4K | 13.47%              |
| 10-Jun-19      | 4060248      | 3947000          | 0                | 14126000         | 22133248     | 20026077   | Hydrant meters 205500 Jetting<br>& Flushing 10k 80k Leaks Hydrant k. FD<br>4k. R.O. & Softner 4K   | 7.79%               |
| 9-Jul-19       | 3654694      | 3753000          | 0                | 15112000         | 22519694     | 20196643   | Hydrant meters 420303 Jetting<br>& Flushing 32k 80k Leaks Hydrant k. FD<br>4k. R.O. & Softner 4K   | 8.01%               |
| 12-Aug-19      | 4126146      | 4487000          | 0                | 19210000         | 27823146     | 24445328   | Hydrant meters 413110 Jetting<br>& Flushing 10k 40k Leaks Hydrant k. FD<br>4k. R.O. & Softner 4K   | 10.45%              |
| 9-Sep-19       | 3878455      | 3678000          | 0                | 13845000         | 21401455     | 20352751   | Hydrant meters 337124 Jetting<br>& Flushing 14k 8k Leaks Hydrant k. FD 2k.<br>R.O. & Softner 4K    | 3.25%               |
| 10-Oct-19      | 3727585      | 4033000          | 340800           | 19985000         | 28086385     | 23232491   | Hydrant meters 230600 Jetting<br>& Flushing 18k Leaks Hydrant 27k. FD<br>2k. R.O. & Softner 4K     | 15.04%              |
| 11-Nov-19      | 3807613      | 3464000          | 1258200          | 17024000         | 25553813     | 21808643   | Hydrant meters 87800 Jetting & Flushing<br>15k Leaks Hydrant 0k. FD 2k. R.O. &<br>Softner 4K       | 9.31%               |
| 10-Dec-19      | 1923150      | 1678000          | 3572000          | 12385000         | 19558150     | 16964094   | Hydrant meters 34114 Jetting & Flushing<br>10k Leaks Hydrant 2k. FD 2k. R.O. &<br>Softner 4K       | 4.24%               |
| 10-Jan-20      | 8379         | 0                | 3776000          | 12326000         | 16110379     | 14298977   | Hydrant meters 100515 Jetting<br>& Flushing 14k Leaks Hydrant 2k. FD 2k.<br>R.O. & Softner 4K      | 10.24%              |
| 10-Feb-20      | 0            | 2499000          | 3574000          | 9938000          | 16011000     | 14435271   | Hydrant meters 45776 Jetting & Flushing<br>12k Leaks Hydrant 12 5k. FD 2k. R.O. &<br>Softner 4K    | 9.31%               |
| 10-Feb-20      | 2307706      | 3237000          | 3552000          | 6474000          | 15570706     | 14308529   | Hydrant meters 82033 Jetting & Flushing<br>10k Leaks Hydrant 2k. FD 2k. R.O. &<br>Softner 4K       | 7.46%               |
| <b>Average</b> |              |                  |                  |                  |              |            |  | <b>9.11%</b>        |



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## CASTROVILLE - ZONE 1 MONTHLY O&M REPORT MARCH 2019

### ❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/5/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/12/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/18/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/26/2019

### ❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/5/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/12/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/18/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/26/2019

❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/5/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/12/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/18/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/26/2019

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. 10,592 feet

❖ **OTHER MATTERS**

- ❑ Submitted no-spill report to SWRCB on 4-2-2020
- ❑ Cleaned storm drains in January, February and March 2020

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are Marked- "DO NOT DUMP, FLOWS TO BAY" by May /6/2020
- ❑ Confirm that storm drain interceptors are clear



# Castroville

## MARCH 2020 JETTING

4/1/2020

*M*



| ID               | Material  | Length | Street        | Downstream MH | Upstream MH |
|------------------|-----------|--------|---------------|---------------|-------------|
| 10200Pomber      | 6" Clay   | 372    | Pomber St.    | MH 8          | MH 8.1      |
| 10200Roberta     | SDR35 6"  | 149    | Roberta Place | MH 12.9       | CO 12.9     |
| 10300Pomber      | 6" Clay   | 363    | Pomber St.    | MH 8.1        | MH 8.2      |
| 10300Seymour     | 6" Clay   | 194    | Seymour St.   | MH 11.1       | CO 11.7     |
| 10400Pomber      | 6" Clay   | 357    | Pomber St.    | MH 8.2        | MH 8.3      |
| 10400Seymour     | 6" Clay   | 345    | Seymour St.   | MH 11.1       | MH 11.2     |
| 10500Pomber      | 6" Clay   | 376    | Pomber St.    | MH 8.3        | MH 8.4      |
| 10500Seymour     | 6" Clay   | 256    | Seymour St.   | MH 11.2       | CO 11.2     |
| 10600Axtell      | 6" Clay   | 255    | Axtell St.    | MH 15.4       | CO 15.6     |
| 10600Seymour     | 6" Clay   | 245    | Seymour St.   | MH 14.1       | CO 14.3     |
| 10700Axtell      | 6" Clay   | 350    | Crane St.     | MH 15.4       | MH 15.5     |
| 10700Geil        | 18" Clay  | 367    | Geil St.      | MH 14         | MH 15       |
| 10700Haight      | 6" Clay   | 364    | Haight St.    | MH 15.2       | MH 15.3     |
| 10700Seymour     | 6" Clay   | 138    | Seymour St.   | MH 14.1       | CO 14.2     |
| 10750BlevinsCir. | SDR35 6"  | 288    | Blevins Way   | MH 12.7       | CO 12.7     |
| 10800Geil        | 18" Clay  | 353    | Geil St.      | MH 15         | MH 16       |
| 10800Haight      | 6" Clay   | 300    | Haight St.    | MH 15.72      | CO 15.72    |
| 10800Haight/B    | 6" Clay   | 155    | Haight St.    | MH 15.2       | CO15.21     |
| 10800Seymour     | 6" Clay   | 139    | Seymour St.   | MH 15.1       | CO 15.1     |
| 11200Crane       | 6" Clay   | 200    | Crane St.     | MH 15         | CO 15.9     |
| 11300Crane       | 6" Clay   | 339    | Crane St.     | MH 15         | MH 15.1     |
| 11300Preston     | 6" Clay   | 346    | Preston St.   | MH 14         | MH 14.1     |
| 11400Blevins     | SDR35 6"  | 236    | Blevins Way   | MH 11.6       | MH 11.8     |
| 11400Cooper      | 8" Clay   | 310    | Cooper St.    | MH 11.1       | MH 11.6     |
| 11400Crane       | 6" Clay   | 352    | Crane St.     | MH 15.1       | MH 15.2     |
| 11450Blevins     | SDR35 6"  | 230    | Blevins Way   | MH 11.8       | MH 11.9     |
| 11500Blevins     | SDR35 6"  | 394    | Blevins Way   | MH 11.9       | MH 22.3     |
| 11500Cooper      | SDR35 6"  | 219    | Cooper St.    | MH 12.10      | CO 12.10    |
| 11500Crane       | 6" Clay   | 190    | Crane St.     | MH 15.2       | CO15.2      |
| 11500Preston     | 6" Clay   | 352    | Preston St.   | MH 15.3       | MH 15.4     |
| 11550Crane       | PSDR35 8" | 300    | Crane St.     | MH 15.72      | MH 15.73    |
| 11600Blevins     | SDR35 6"  | 109    | Blevins Way   | MH 12.6       | CO 12.6     |
| 11600Crane/Alley | 6" Clay   | 230    | Crane St.     | MH 15.51      | CO 15.50    |
| 11600Crane/old   | 6" Clay   | 175    | Crane St.     | MH 15.5       | MH 15.51    |
| 11600Preston     | 6" Clay   | 346    | Preston St.   | MH 15.4       | CO 15.41    |
| 11700Blevins     | SDR35 6"  | 122    | Blevins Way   | MH 12.6       | MH 12.7     |
| 12700ViaLinda    | 8" PVC    | 244    | Via Linda     | MH 12.10      | CO 12.11    |
| 12800ViaLinda    | SDR35 8"  | 206    | Via Linda     | MH 12.9       | MH 12.10    |
| 12850ViaLinda    | 8" PVC    | 235    | Via Linda     | MH 12.5       | MH 12.9     |
| 12875ViaLinda    | PSDR35 8" | 91     | Via Linda     | MH 12.5       | MH 12.6     |

**TOTAL 10592**



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## **MORO COJO - ZONE 2 MONTHLY O&M REPORT MARCH 2020**

### ❖ **LIFT STATION @ CASTROVILLE BLVD**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/5/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/12/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/18/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/26/2019

### ❖ **LIFT STATION @ COMPO DE CASA**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/5/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/12/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/18/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/26/2019

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #60 to-MH #60.1
  - Jetted sewer lines btwn MH #60 to-MH #68
  - Jetted sewer lines btwn Lift Station to-MH #61
  - Jetted sewer lines btwn MH #61 to-MH #61.2
  - Jetted sewer lines btwn MH #61 to-MH #60
- Total jetted approx. 1,123 feet

❖ **OTHER MATTERS**

- Responded to 2 Underground Alert marking requests
- Cleaned and weed-whacked site
- SWRCB-Reported "no-spill" 4/2/2020
- Performed inspection of all storm drains in November 2019
- Investigated power supply issues from PG&E
- Scheduled open space mowing in April 2020

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are clear
- Detention ponds are clean & fence secured



**Moro Cojo**  
**MARCH 2020 JETTING**

4/1/2020



| ID                      | Material     | Length      | Street           | Downstream MH | Upstream MH |
|-------------------------|--------------|-------------|------------------|---------------|-------------|
|                         | PSM SDR35    |             |                  |               |             |
| Cortez Ln. 2            | 4"           | 40          | Cortez Ln.       | MH 60         | CO 60.1     |
| CortezLn3               | 8" PVC       | 255         | Cortez Ln.       | MH 60         | MH 68       |
| Liftstation/Los Arboles | 8" PVC       | 50          | Los Arboles Cir. | LIFTSTATION   | MH 61       |
| Los Arboles Cir         | 8" PVC       | 530         | Los Arboles Cir. | MH 61         | CO 61.2     |
| Los Arboles Cir.        | 8" PVC       | 248         | Los Arboles Cir. | MH 61         | MH 60       |
|                         | <b>TOTAL</b> | <b>1123</b> |                  |               |             |

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MOSS LANDING (ZONE 3) MONTHLY O&M REPORT

**MARCH 2020**

### ❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/5/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/12/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/18/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/26/2019

### ❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/5/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/12/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/18/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/26/2019

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/5/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/12/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/18/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/26/2019

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/5/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/12/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/18/2019
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 3/26/2019

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #23 to-MH #23.1
- ❑ Jetted sewer lines btwn MH #22 to-MH #23
- ❑ Jetted sewer lines btwn MH #23.1 to-MH #24
- ❑ Jetted sewer lines btwn MH #23 to-MH #40
  
- ❑ Total jetted approx. 1,032 feet

❖ **OTHER MATTERS**

- ❑ Responded to 10 Underground Alert marking requests
- ❑ Prepare bid documents to replace failing Motor Control Centers (4)
- ❑ Finalizing grant application for \$2.8 Million for upgrades, replacements and repair of sewer system
- ❑ Performed Bi-annual inspection of grease traps @ various facilities in and March 2019 and November 2019
- ❑ Emailed notice of "no spill" to CIWQS 4-2-2020
- ❑ Replaced 7 manholes on Moss Landing Road in Feb

❖ **Improvements/CIP/Suggestions**

- ❑ Consider options for Elkhorn Bridge Force Main replacement
- ❑ Schedule pigging of Station #1 & Station #2 force mains



**Moss Landing**  
**MARCH 2020 JETTING**

4/1/2020



| ID          | Material     | Length      | Street        | Downstream MH | Upstream MH |
|-------------|--------------|-------------|---------------|---------------|-------------|
| MH23.1>MH23 | PSM SDR35 8" | 212         | Soundholt Rd. | MH23 ML       | MH23.1 ML   |
| MH23>MH22   | PSM SDR35 8" | 432         | Soundholt Rd. | MH22 ML       | MH23 ML     |
| MH24>MH23   | PSM SDR35 8" | 122         | Soundholt Rd. | MH23.1 ML     | MH24 ML     |
| MH40>MH23   | PSM SDR35 8" | 266         | Soundholt Rd. | MH23 ML       | MH40 ML     |
|             | <b>TOTAL</b> | <b>1032</b> |               |               |             |

# Accounts Receivable Summary

From 03/01/2020 Through 03/31/2020

|                     |           |                |
|---------------------|-----------|----------------|
| <u>OPEN BALANCE</u> |           | <u>Balance</u> |
|                     | 55,198.91 | 55,198.91      |

| <u>MONTHLY-Charge</u> | <u>Minimum</u> | <u>Overage</u> | <u>Usage</u> | <u>Count</u> | <u>Total</u> |
|-----------------------|----------------|----------------|--------------|--------------|--------------|
| WATER                 | 39,948.29      | 37,873.69      | 1,912,809.00 | 1,405        | 77,821.98    |
| FIRELINE              | 5,612.48       | 1.91           | 96.00        | 68           | 5,614.39     |
| SURCHARGE             | 10,945.47      | 0.00           | 0.00         | 130          | 10,945.47    |
| WATER CMPND           | 0.00           | 0.00           | 0.00         | 1            | 0.00         |
| ***Total Charge       | 56,506.24      | 37,875.60      | 1,912,905.00 | 1,604        | 94,381.84    |

| <u>MONTHLY-Miscellaneous</u> | <u>Amount</u> | <u>Count</u> |
|------------------------------|---------------|--------------|
| WATER                        | 260.00        | 26           |
| ***Total Miscellaneous       | 260.00        | 26           |

| <u>MONTHLY-Payment</u> | <u>Amount</u> | <u>Count</u> |
|------------------------|---------------|--------------|
| WATER                  | -90,132.96    | 1,419        |
| WATER Miscellaneous    | -620.67       | 1            |
| FIRELINE               | -7,009.72     | 86           |
| SURCHARGE              | -14,627.31    | 155          |
| WATER CMPND            | -95.52        | 1            |
| ***Total Payments      | -112,486.18   | 1,662        |

| <u>MONTHLY-Write-Off</u> | <u>Amount</u> | <u>Count</u> |
|--------------------------|---------------|--------------|
| WATER                    | -6.05         | 1            |
| ***Total Write-Off       | -6.05         | 1            |

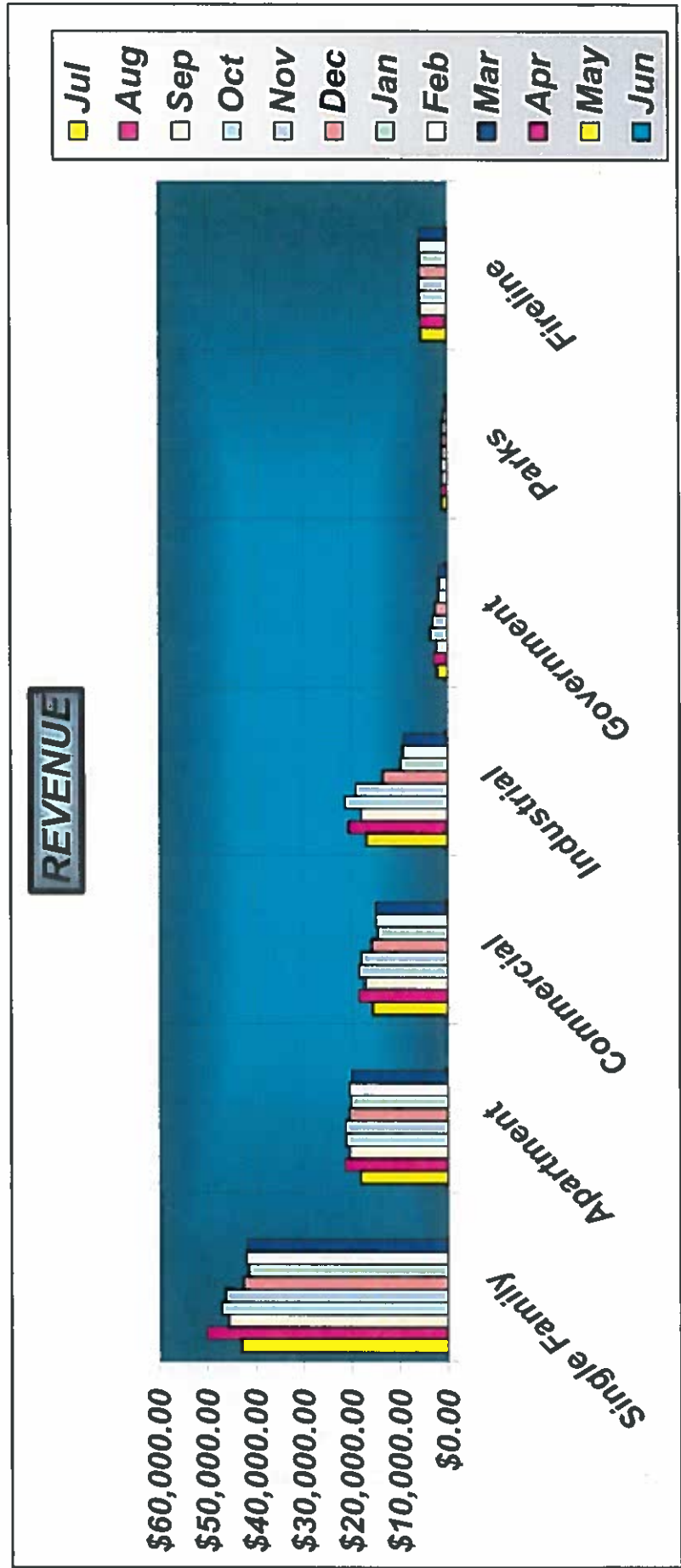
| <u>MONTHLY-Deposit Applied</u> | <u>Amount</u> | <u>Count</u> |
|--------------------------------|---------------|--------------|
| WATER                          | -60.00        | 1            |
| ***Total Deposit Applied       | -60.00        | 1            |

|  |                        |           |
|--|------------------------|-----------|
|  | <b>Closing Balance</b> | 37,288.52 |
|--|------------------------|-----------|

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Annual Water Revenue By Classification 2019-2020

|               | Single Family       | Apartment           | Commercial          | Industrial          | Government         | Parks             | Fireline           | Totals              |
|---------------|---------------------|---------------------|---------------------|---------------------|--------------------|-------------------|--------------------|---------------------|
| Jul           | \$42,773.51         | \$18,150.77         | \$15,619.09         | \$16,908.06         | \$2,107.70         | \$988.39          | \$5,380.99         | \$101,928.51        |
| Aug           | \$50,137.58         | \$21,490.57         | \$18,539.19         | \$20,735.44         | \$2,836.78         | \$1,175.75        | \$5,436.78         | \$120,352.09        |
| Sep           | \$45,643.70         | \$20,474.95         | \$17,170.87         | \$18,004.57         | \$2,265.34         | \$1,096.07        | \$5,518.78         | \$110,174.28        |
| Oct           | \$47,116.73         | \$21,042.12         | \$18,418.19         | \$21,196.59         | \$3,421.97         | \$1,156.19        | \$5,613.04         | \$117,964.83        |
| Nov           | \$46,353.73         | \$21,190.93         | \$18,007.84         | \$19,021.01         | \$2,975.17         | \$1,079.28        | \$5,614.30         | \$114,242.26        |
| Dec           | \$42,436.41         | \$20,476.27         | \$15,850.33         | \$13,518.73         | \$2,490.91         | \$1,001.56        | \$5,642.02         | \$101,416.23        |
| Jan           | \$41,424.67         | \$20,073.93         | \$14,621.01         | \$9,710.13          | \$1,790.61         | \$991.32          | \$5,571.98         | \$94,183.65         |
| Feb           | \$41,964.64         | \$20,460.71         | \$15,033.68         | \$9,213.79          | \$1,700.08         | \$641.81          | \$5,614.98         | \$94,629.69         |
| Mar           | \$41,824.75         | \$20,072.83         | \$15,072.77         | \$9,287.23          | \$1,935.23         | \$574.64          | \$5,614.39         | \$94,381.84         |
| Apr           |                     |                     |                     |                     |                    |                   |                    |                     |
| May           |                     |                     |                     |                     |                    |                   |                    |                     |
| Jun           |                     |                     |                     |                     |                    |                   |                    |                     |
| <b>Totals</b> | <b>\$399,675.72</b> | <b>\$183,433.08</b> | <b>\$148,332.97</b> | <b>\$137,595.55</b> | <b>\$21,523.79</b> | <b>\$8,705.01</b> | <b>\$50,007.26</b> | <b>\$949,273.38</b> |

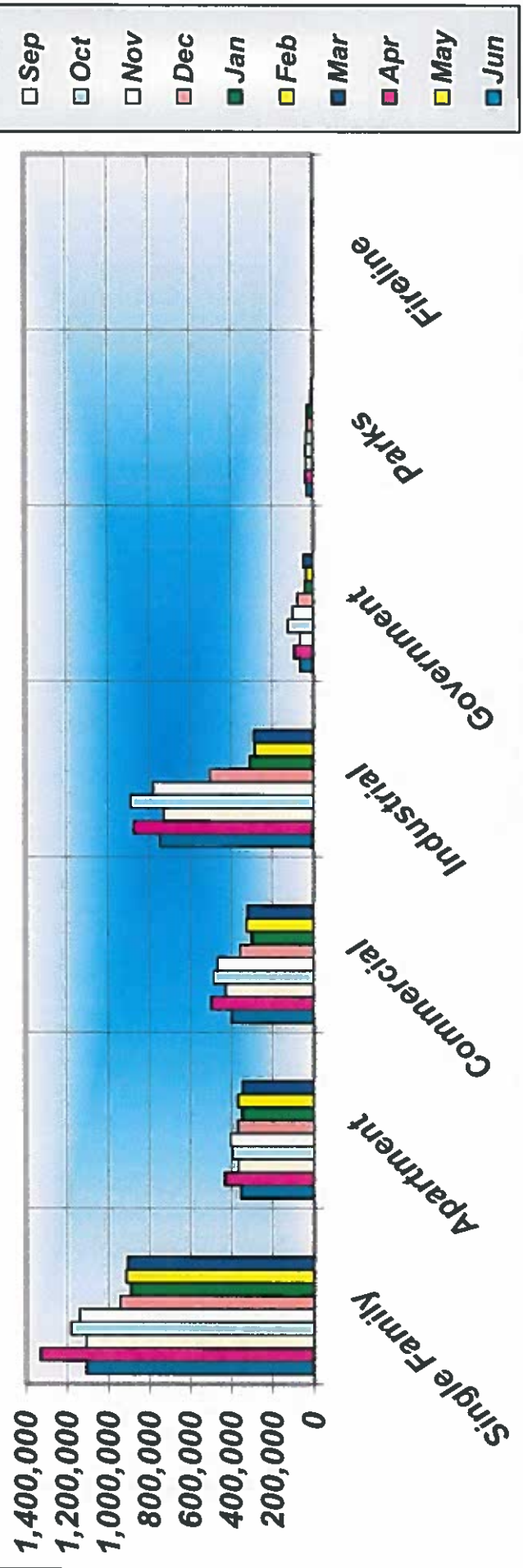




Annual Water Usage By Classification 2019-2020

|               | Single Family    | Apartment        | Commercial       | Industrial       | Government     | Parks          | Fireline   | Totals            |
|---------------|------------------|------------------|------------------|------------------|----------------|----------------|------------|-------------------|
| Jul           | 1,108,647        | 353,376          | 400,340          | 745,876          | 61,917         | 29,840         | 90         | 2,700,086         |
| Aug           | 1,331,448        | 434,317          | 500,331          | 875,069          | 91,105         | 35,679         | 143        | 3,268,092         |
| Sep           | 1,107,926        | 366,813          | 425,862          | 726,416          | 62,244         | 31,654         | 41         | 2,720,956         |
| Oct           | 1,181,112        | 397,212          | 484,614          | 887,630          | 120,661        | 34,691         | 28         | 3,105,948         |
| Nov           | 1,140,653        | 403,919          | 464,649          | 777,751          | 97,723         | 30,807         | 92         | 2,915,594         |
| Dec           | 942,940          | 368,632          | 355,529          | 499,860          | 74,008         | 26,881         | 77         | 2,267,927         |
| Jan           | 891,316          | 348,245          | 299,854          | 307,505          | 38,268         | 26,364         | 76         | 1,911,628         |
| Feb           | 914,248          | 366,163          | 324,467          | 282,437          | 33,696         | 8,712          | 126        | 1,929,849         |
| Mar           | 906,385          | 347,111          | 322,274          | 286,147          | 45,572         | 5,320          | 96         | 1,912,905         |
| Apr           |                  |                  |                  |                  |                |                |            |                   |
| May           |                  |                  |                  |                  |                |                |            |                   |
| Jun           |                  |                  |                  |                  |                |                |            |                   |
| <b>Totals</b> | <b>9,524,675</b> | <b>3,385,788</b> | <b>3,577,920</b> | <b>5,388,691</b> | <b>625,194</b> | <b>229,948</b> | <b>769</b> | <b>22,732,985</b> |

**CUBIC USAGE**





# PMIA/LAIF Performance Report as of 04/13/20



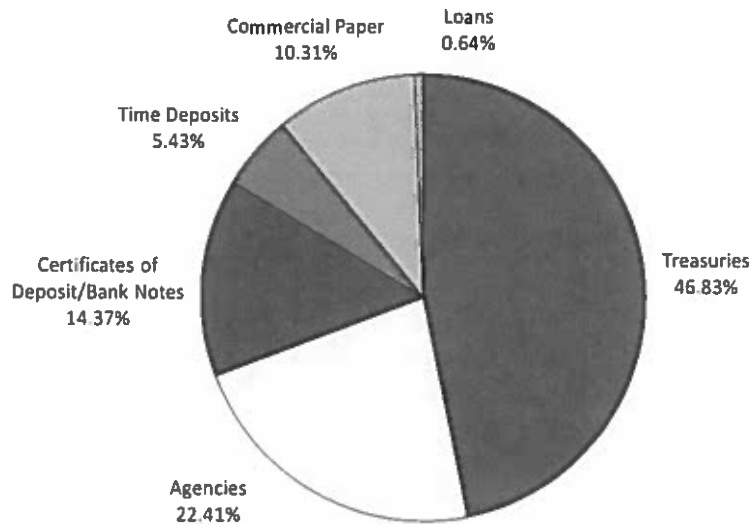
## PMIA Average Monthly Effective Yields<sup>(1)</sup>

|     |       |
|-----|-------|
| Mar | 1.787 |
| Feb | 1.912 |
| Jan | 1.967 |

## LAIF Quarterly Performance Quarter Ended 12/31/19

|                                   |                   |
|-----------------------------------|-------------------|
| Apportionment Rate <sup>(2)</sup> | 2.29              |
| Earnings Ratio <sup>(2)</sup>     | 0.000062500857789 |
| Fair Value Factor <sup>(1)</sup>  | 1.007481015       |
| Daily <sup>(1)</sup>              | 2.02%             |
| Quarter to Date <sup>(1)</sup>    | 2.11%             |
| Average Life <sup>(1)</sup>       | 226               |

## Pooled Money Investment Account Portfolio Composition <sup>(1)</sup> 03/31/20 \$98.1 billion



Percentages may not total 100% due to rounding

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller

**CASTROVILLE COMMUNITY SERVICES DISTRICT  
INTERNAL REPORT**  
Receipts, Disbursements, and Bank Balances as of March 31, 2020

Ending balance as of February 28, 2020      \$12,258,798.46

**MECHANICS BANK, GENERAL FUND - Revenue and Expenses**

|                                    |                   |
|------------------------------------|-------------------|
| Beginning Balance                  | 180,002.56        |
| Water Receipts                     | 112,513.87        |
| Water-Sewer Miscellaneous Receipts | 1,287.46          |
| Interest Earned                    | 3.15              |
| NSF Check & Bank Fees              | 0.00              |
| Expenses (Checks Written)          | (171,892.17)      |
| Misc. Over-Short                   | 0.34              |
| Ending Balance for General Fund    | <u>121,915.21</u> |

**MECHANICS BANK, CUSTOMER DEPOSIT FUND**

|  |                  |
|--|------------------|
| Beginning Balance                        | 62,588.99        |
| New Deposits (opened accounts)           | 300.00           |
| Interest Earned                          | 1.11             |
| Deposits Returned or Applied to Accounts | (120.00)         |
| Ending Balance for Customer Deposit Fund | <u>62,770.10</u> |

**LAIF FUND**

|                         |                     |
|-------------------------|---------------------|
| Beginning Balance       | <u>9,165,011.60</u> |
| Ending Balance for LAIF | <u>9,165,011.60</u> |

**CAMP FUND**

|   |                   |
|---|-------------------|
| Beginning Balance Sewer (Zone 1) Capital Improv Account | 120,053.90        |
| Monthly Interest Earned                                 | 152.27            |
| Ending Balance Camp Federal Security Account            | <u>120,206.17</u> |

|   |                   |
|---|-------------------|
| Beginning Balance Sewer (Zone 1) Reserves Account | 237,507.68        |
| Monthly Interest Earned                           | 301.24            |
| Ending Balance CAMP Federal Security Account      | <u>237,808.92</u> |

**Cal TRUST-INVESTMENT**

|  |                     |
|--|---------------------|
| Beginning Balance Sewer (Zone 1) Medium-Term Account | 2,493,633.73        |
| Income Distribution                                  | 3,981.17            |
| Unrealized GAIN (Loss)                               | 0.00                |
| Ending Balance Cal TRUST                             | <u>2,497,614.90</u> |

|   |                      |
|---|----------------------|
| <b>New Balance as of March 31, 2020</b> | <b>12,205,326.90</b> |
|---|----------------------|

# Castroville Community Services District

## List of Checks for March 2020

| Date                         | Number | Name                             | Memo                                   | Amount       |
|------------------------------|--------|----------------------------------|--|--------------|
| <b>General Fund Checking</b> |        |                                  |  |              |
| 03/06/2020                   | 5      | PERS                             | Employees Health Benefits-Monthly      | \$ 12,434.48 |
| 03/12/2020                   | 26234  | ACWA JPIA                        | Employees Dental/Vision/EAP            | \$ 1,078.45  |
| 03/12/2020                   | 26235  | Airgas NCN                       | Well Site Supplies                     | \$ 288.58    |
| 03/12/2020                   | 26236  | AT&T                             | Monthly Telephone Services             | \$ 388.83    |
| 03/12/2020                   | 26237  | California Water Service Company | Water Meters @ Zone 2 Lift Stations    | \$ 31.46     |
| 03/12/2020                   | 26238  | Carmel Marina Corporation        | Bi-Monthly Garbage Disposal Fees       | \$ 54.13     |
| 03/12/2020                   | 26239  | Castroville Hardware             | Parts & Supplies                       | \$ 436.36    |
| 03/12/2020                   | 26240  | Core & Main LP                   | Meter Registers & Parts                | \$ 5,828.33  |
| 03/12/2020                   | 26241  | DBA Electric, Inc.               | Well #5 VFD                            | \$ 1,594.00  |
| 03/12/2020                   | 26242  | E & M Electric & Machinery, Inc. | SCADA Software for All Sites           | \$ 3,720.00  |
| 03/12/2020                   | 26243  | Exxon Mobile                     | Fuel For Vehicles                      | \$ 325.88    |
| 03/12/2020                   | 26244  | GreatAmerica Financial Services  | Monthly Lease of Billing Equipment     | \$ 462.26    |
| 03/12/2020                   | 26245  | MNS Engineers, Inc.              | Engineer Fees                          | \$ 1,387.50  |
| 03/12/2020                   | 26246  | Sheriff's Department             | Annual Alarm Permit Fee                | \$ 30.00     |
| 03/12/2020                   | 26247  | Noland, Hamerly, Etienne, Hoss   | Legal Fees                             | \$ 285.50    |
| 03/12/2020                   | 26248  | Pacific Gas & Electric           | Street Lights Zone 1 & 2               | \$ 4,316.74  |
| 03/12/2020                   | 26249  | Principal Life Group             | Employees Life Insurance Premium       | \$ 111.06    |
| 03/12/2020                   | 26250  | R&B Company                      | Parts for Laterals                     | \$ 2,240.90  |
| 03/12/2020                   | 26251  | Redshift Internet Service        | Monthly DSL Services                   | \$ 69.99     |
| 03/12/2020                   | 26252  | Sanctuary Stainless              | Deposit on Control Panel-Phil's        | \$ 1,000.00  |
| 03/12/2020                   | 26253  | Visa-Eric                        | Hotel 2 nights Desal Conf-GM & Ron     | \$ 677.80    |
| 03/12/2020                   | 26254  | Visa-Lidia                       | GM & Operator Monthly Cell Phones      | \$ 78.01     |
| 03/12/2020                   | 26255  | Visa-Roberto                     | Monthly Web Page Service               | \$ 124.95    |
| 03/12/2020                   |        | continued                        | Vehicle Repair Maintenance             | \$ 27.91     |
| 03/12/2020                   | 26256  | Water Awareness Committee        | Annual Membership Dues                 | \$ 500.00    |
| 03/12/2020                   | 26257  | Zoom Imaging Solutions           | Monthly Maintenance & Copy Fees        | \$ 81.10     |
| 03/12/2020                   | 26258  | Eudoxio Orozco Jr.               | Monthly Cell Phone Reimbursement       | \$ 439.98    |
| 03/12/2020                   | 26259  | Jonathan Varela                  | Bi-Weekly Payroll Taxes                | \$ 40.00     |
| 03/12/2020                   | 26260  | NCRPD                            | Bi-Weekly Payroll Taxes                | \$ 25,000.00 |
|                              | 26261- |                                  |  |              |
|                              | 26265  |                                  |  |              |
| 03/12/2020                   | 26268  | District Employees'              | Bi-Weekly Net Payroll                  | \$ 12,144.99 |
| 03/12/2020                   | 26266  | VALIC                            | Bi-Weekly Deferred Comp                | \$ 1,976.00  |
| 03/12/2020                   | 26267  | Void                             | Void                                   | \$ -         |
| 03/12/2020                   | 1      | Electronic Federal Tax Payment   | Bi-Weekly Payroll Taxes                | \$ 5,574.60  |
| 03/12/2020                   | 2      | EDD                              | Bi-Weekly Payroll Taxes                | \$ 987.57    |
| 03/12/2020                   | 3      | PERS -Employees' Contribution    | Bi-Weekly Retirement Benefits          | \$ 1,399.66  |
| 03/12/2020                   | 4      | PERS-Employer Contribution       | Bi-Weekly Retirement Benefits          | \$ 1,746.25  |
| 03/25/2020                   | 20030  | Terminx                          | Tent District Office for Termites      | \$ 9,000.00  |
| 03/26/2020                   | 26269  | Agee Electric, Inc.              | Office-Well Sites Repair & Maintenance | \$ 1,862.34  |
| 03/26/2020                   | 26270  | Airgas NCN                       | Well Site Supplies                     | \$ 281.15    |
| 03/26/2020                   | 26271  | All Safe                         | Replace Alarm Monitoring Batteries     | \$ 110.00    |
| 03/26/2020                   | 26272  | American Water Works Assoc.      | Annual Membership Dues                 | \$ 445.00    |
| 03/26/2020                   | 26273  | Aramark Uniforms Services, Inc.  | Operators Uniforms & Mats              | \$ 607.25    |
| 03/26/2020                   | 26274  | Hatch Company                    | Water Testing Supplies                 | \$ 374.19    |
| 03/26/2020                   | 26275  | J Johnson & Company, Inc.        | 2 New Laterals on Seymour Street       | \$ 19,971.86 |
| 03/26/2020                   | 26276  | Maggiora Bros. Drilling, Inc.    | Well #2 Pump                           | \$ 6,454.00  |
| 03/26/2020                   | 26277  | MNS Engineers, Inc.              | Reservoir Modification Project         | \$ 5,873.75  |

| Date                               | Number | Name                           | Memo                              | Amount               |
|------------------------------------|--------|--------------------------------|-----------------------------------|----------------------|
| 03/26/2020                         | 26278  | Monterey Regional Compliance   | Annual Fees for CDL Compliance    | \$ 536.00            |
| 03/26/2020                         | 26279  | NCRPD                          | Landscaping Maintenance for Site  | \$ 1,389.93          |
| 03/26/2020                         | 26280  | Pacific Gas & Electric         | Steel Garage                      | \$ 17.71             |
|                                    |        | continued                      | Lift Stations Zone 3 Moss Landing | \$ 875.72            |
|                                    |        | continued                      | Lift Stations Zone 1 & 2          | \$ 1,112.78          |
|                                    |        | continued                      | Street Lights Zone 1 & 2          | \$ 4,306.35          |
|                                    |        | continued                      | Well Sites                        | \$ 7,194.65          |
|                                    |        | continued                      | Office                            | \$ 294.80            |
| 03/26/2020                         | 26281  | R&B Company                    | Water Supplies                    | \$ 316.14            |
| 03/26/2020                         | 26282  | Terminx                        | Void                              | \$ -                 |
|                                    | 26283- |                                |                                   |                      |
| 03/26/2020                         | 26288  | District Employees'            | Bi-Weekly Net Payroll             | \$ 12,142.91         |
| 03/26/2020                         | 26289  | VALIC                          | Bi-Weekly Deferred Comp           | \$ 1,726.00          |
| 03/26/2020                         | 26290  | Adriana Melgoza                | 3-17-2020 Board Meeting           | \$ 91.35             |
| 03/26/2020                         | 26291  | Cosme Padilla                  | 3-17-2020 Board Meeting           | \$ 91.35             |
| 03/26/2020                         | 26292  | James R. Cochran               | 3-17-2020 Board Meeting           | \$ 91.35             |
| 03/26/2020                         | 26293  | Ronald J. Stefani              | 3-17-2020 Board Meeting           | \$ 91.35             |
| 03/26/2020                         | 1      | Electronic Federal Tax Payment | Bi-Weekly Payroll Taxes           | \$ 5,630.78          |
| 03/26/2020                         | 2      | EDD                            | Bi-Weekly Payroll Taxes           | \$ 989.18            |
| 03/26/2020                         | 3      | PERS -Employees' Contribution  | Bi-Weekly Retirement Benefits     | \$ 1,738.89          |
| 03/26/2020                         | 4      | PERS-Employer Contribution     | Bi-Weekly Retirement Benefits     | \$ 1,392.12          |
| <b>Total General Fund-Checking</b> |        |                                |                                   | <b>\$ 171,892.17</b> |
| <b>Customer Deposit Fund</b>       |        |                                |                                   |                      |
| 03/06/2020                         | 3909   | Nicanor Reyes                  | Deposit Refund                    | \$ 60.00             |
| 03/31/2020                         | 3910   | Castroville CSD                | March Closures                    | \$ 60.00             |
| <b>Total Customer Deposit Fund</b> |        |                                |                                   | <b>\$ 120.00</b>     |

# Calendar for Year 2020 (United States)

| January            |    |    |    |    |    |    | February          |    |    |    |    |    |    | March             |    |    |    |    |    |    |
|--------------------|----|----|----|----|----|----|-------------------|----|----|----|----|----|----|-------------------|----|----|----|----|----|----|
| Su                 | Mo | Tu | We | Th | Fr | Sa | Su                | Mo | Tu | We | Th | Fr | Sa | Su                | Mo | Tu | We | Th | Fr | Sa |
|                    |    |    | 1  | 2  | 3  | 4  |                   |    |    |    |    |    | 1  | 1                 | 2  | 3  | 4  | 5  | 6  | 7  |
| 5                  | 6  | 7  | 8  | 9  | 10 | 11 | 2                 | 3  | 4  | 5  | 6  | 7  | 8  | 8                 | 9  | 10 | 11 | 12 | 13 | 14 |
| 12                 | 13 | 14 | 15 | 16 | 17 | 18 | 9                 | 10 | 11 | 12 | 13 | 14 | 15 | 15                | 16 | 17 | 18 | 19 | 20 | 21 |
| 19                 | 20 | 21 | 22 | 23 | 24 | 25 | 16                | 17 | 18 | 19 | 20 | 21 | 22 | 22                | 23 | 24 | 25 | 26 | 27 | 28 |
| 26                 | 27 | 28 | 29 | 30 | 31 |    | 23                | 24 | 25 | 26 | 27 | 28 | 29 | 29                | 30 | 31 |    |    |    |    |
| 2:☉ 10:☉ 17:☉ 24:☉ |    |    |    |    |    |    | 1:☉ 9:☉ 15:☉ 23:☉ |    |    |    |    |    |    | 2:☉ 9:☉ 16:☉ 24:☉ |    |    |    |    |    |    |

| April                  |    |    |    |    |    |    | May                |    |    |    |    |    |    | June               |    |    |    |    |    |    |   |
|------------------------|----|----|----|----|----|----|--------------------|----|----|----|----|----|----|--------------------|----|----|----|----|----|----|---|
| Su                     | Mo | Tu | We | Th | Fr | Sa | Su                 | Mo | Tu | We | Th | Fr | Sa | Su                 | Mo | Tu | We | Th | Fr | Sa |   |
|                        |    |    | 1  | 2  | 3  | 4  |                    |    |    |    |    | 1  | 2  |                    |    | 1  | 2  | 3  | 4  | 5  | 6 |
| 5                      | 6  | 7  | 8  | 9  | 10 | 11 | 3                  | 4  | 5  | 6  | 7  | 8  | 9  | 7                  | 8  | 9  | 10 | 11 | 12 | 13 |   |
| 12                     | 13 | 14 | 15 | 16 | 17 | 18 | 10                 | 11 | 12 | 13 | 14 | 15 | 16 | 14                 | 15 | 16 | 17 | 18 | 19 | 20 |   |
| 19                     | 20 | 21 | 22 | 23 | 24 | 25 | 17                 | 18 | 19 | 20 | 21 | 22 | 23 | 21                 | 22 | 23 | 24 | 25 | 26 | 27 |   |
| 26                     | 27 | 28 | 29 | 30 |    |    | 24                 | 25 | 26 | 27 | 28 | 29 | 30 | 28                 | 29 | 30 |    |    |    |    |   |
| 1:☉ 7:☉ 14:☉ 22:☉ 30:☉ |    |    |    |    |    |    | 7:☉ 14:☉ 22:☉ 29:☉ |    |    |    |    |    |    | 5:☉ 13:☉ 21:☉ 28:☉ |    |    |    |    |    |    |   |

| July               |    |    |    |    |    |    | August             |    |    |    |    |    |    | September          |    |    |    |    |    |    |
|--------------------|----|----|----|----|----|----|--------------------|----|----|----|----|----|----|--------------------|----|----|----|----|----|----|
| Su                 | Mo | Tu | We | Th | Fr | Sa | Su                 | Mo | Tu | We | Th | Fr | Sa | Su                 | Mo | Tu | We | Th | Fr | Sa |
|                    |    |    | 1  | 2  | 3  | 4  |                    |    |    |    |    |    | 1  |                    |    | 1  | 2  | 3  | 4  | 5  |
| 5                  | 6  | 7  | 8  | 9  | 10 | 11 | 2                  | 3  | 4  | 5  | 6  | 7  | 8  | 6                  | 7  | 8  | 9  | 10 | 11 | 12 |
| 12                 | 13 | 14 | 15 | 16 | 17 | 18 | 9                  | 10 | 11 | 12 | 13 | 14 | 15 | 13                 | 14 | 15 | 16 | 17 | 18 | 19 |
| 19                 | 20 | 21 | 22 | 23 | 24 | 25 | 16                 | 17 | 18 | 19 | 20 | 21 | 22 | 20                 | 21 | 22 | 23 | 24 | 25 | 26 |
| 26                 | 27 | 28 | 29 | 30 | 31 |    | 23                 | 24 | 25 | 26 | 27 | 28 | 29 | 27                 | 28 | 29 | 30 |    |    |    |
| 5:☉ 12:☉ 20:☉ 27:☉ |    |    |    |    |    |    | 3:☉ 11:☉ 18:☉ 25:☉ |    |    |    |    |    |    | 2:☉ 10:☉ 17:☉ 23:☉ |    |    |    |    |    |    |

| October                |    |    |    |    |    |    | November           |    |    |    |    |    |    | December           |    |    |    |    |    |    |
|------------------------|----|----|----|----|----|----|--------------------|----|----|----|----|----|----|--------------------|----|----|----|----|----|----|
| Su                     | Mo | Tu | We | Th | Fr | Sa | Su                 | Mo | Tu | We | Th | Fr | Sa | Su                 | Mo | Tu | We | Th | Fr | Sa |
|                        |    |    |    | 1  | 2  | 3  |                    |    |    |    |    |    | 1  |                    |    | 1  | 2  | 3  | 4  | 5  |
| 4                      | 5  | 6  | 7  | 8  | 9  | 10 | 8                  | 9  | 10 | 11 | 12 | 13 | 14 | 6                  | 7  | 8  | 9  | 10 | 11 | 12 |
| 11                     | 12 | 13 | 14 | 15 | 16 | 17 | 15                 | 16 | 17 | 18 | 19 | 20 | 21 | 13                 | 14 | 15 | 16 | 17 | 18 | 19 |
| 18                     | 19 | 20 | 21 | 22 | 23 | 24 | 22                 | 23 | 24 | 25 | 26 | 27 | 28 | 20                 | 21 | 22 | 23 | 24 | 25 | 26 |
| 25                     | 26 | 27 | 28 | 29 | 30 | 31 | 29                 | 30 |    |    |    |    |    | 27                 | 28 | 29 | 30 | 31 |    |    |
| 1:☉ 9:☉ 16:☉ 23:☉ 31:☉ |    |    |    |    |    |    | 8:☉ 15:☉ 21:☉ 30:☉ |    |    |    |    |    |    | 7:☉ 14:☉ 21:☉ 29:☉ |    |    |    |    |    |    |

## Holidays:

|        |                                |        |                             |        |                  |
|--------|--------------------------------|--------|-----------------------------|--------|------------------|
| Jan 1  | New Year's Day                 | Jul 3  | 'Independence Day' observed | Nov 11 | Veterans Day     |
| Jan 20 | Martin Luther King Jr. Day     | Jul 4  | Independence Day            | Nov 26 | Thanksgiving Day |
| Feb 17 | Presidents' Day (Most regions) | Sep 7  | Labor Day                   | Dec 25 | Christmas Day    |
| May 25 | Memorial Day                   | Oct 12 | Columbus Day (Most regions) |        |                  |