



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

President – Ron Stefani
Vice President – Greg MacMillan
Director – Glenn Oania
Director – James R. Cochran
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560

General Manager – James Derbin
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JANUARY 21, 2025 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET MISSION AND VISION

Mission Statement

To provide quality services to the community at the highest standard and in the most cost-effective manner.

Vision Statement

Dedicated to inclusive community involvement and providing excellent customer service while being recognized as a leading resource for enhancing the community of Castroville.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Secretary to the Board during regular business hours at (831) 633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting to enable the District to arrange reasonable accommodation.

CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO AGENDA

The Board may add items of business not appearing on the posted Agenda if: (1) the Board, by a majority vote, determines that emergency situation exists as defined in Government Code Section 54956.5; or (2) the Board, by a two-thirds vote of the members present at the meeting or, if less than two-thirds of the members present, a unanimous vote of those members present, determines that there is a need to take immediate action on the item and that the need for action came to the attention of the agency subsequent to the posting of the Agenda.

PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please limit your comments to three minutes per speaker within the jurisdiction of items not on the agenda. The public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.

CONSENT CALENDAR

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

1. Consider and approve the draft minutes of the Regular Board Meeting, December 17, 2024 – **motion item**

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CORRESPONDENCE

For informational purposes only. No action is to be taken.

1. Letter dated January 9, 2025, from ACWA JPIA regarding Liability and Property Risk Assessment completed in December 2024 for Castroville CSD.

INFORMATIONAL ITEMS

For informational purposes only. No action is to be taken.

1. ACWA News – Role of ACWA Highlighted During SGMA Anniversary Event

PRESENTATIONS

For informational purposes only. No action is to be taken.

1. None

NEW BUSINESS

If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.

1. Letter dated January 9, 2025, from Noland, Hamerly, Etienne & Hoss regarding increased 2025 hourly rate for legal services from \$340 per hour to \$360 per hour – **motion item**
2. Discuss 2024 Sanitary Survey Report dated December 3, 2024, of the Castroville CSD water system from State Water Resources Control Board-Division of Drinking Water. – James Derbin, General Manager
3. Discuss Citation dated December 19, 2024, to Castroville CSD from State Water Resources Control Board-Division of Drinking Water for failure to sample in accordance with the approved disinfection byproduct rule monitoring plan. – James Derbin, General Manager
4. Consider and approve appointment of General Manager James Derbin to the Salinas Valley Basin Groundwater Sustainability Agency, Technical Advisory Committee – **motion item**
5. Consider and approve appointing General Manager James Derbin to the Monterey One Water Board of Directors as an alternate - **motion item**
6. Consider and approve increasing cellular phone from \$40 monthly to \$60 monthly and annual safety boots from \$150 annually to \$250 reimbursement for essential District staff – **motion item**
7. Discuss status of facilities and various maintenance needs for the District office – James Derbin, General Manager
8. Consider and approve General Manager James Derbin's attendance to the annual American Water Works Association National Water Conference, Denver, Co, June 8-11, 2025 – **motion item**

UNFINISHED BUSINESS

If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.

1. Consider and approve Resolution No. 2025-01, Approving Proposal From Maggiora Bros. Drilling, Inc For Well #3 Rehabilitation For An Amount Not To Exceed \$56,270, attached Exhibit A, proposal and Exhibit B, Sole Source Justification – **motion item**
2. Update on needs/assessments of street lighting for Castroville Zone 1 and Moro Cojo Zone 2 – James Derbin, General Manger
3. Review and approve updated job descriptions for Maintenance Worker and System Operator I/II – **motion item**
4. Update on Landscape Maintenance Agreement (graffiti removal only, Route 183) with Caltrans for project 1H650, Castroville Improvements – James Derbin, General Manager
5. Update on Well levels – James Derbin, General Manager

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6. Update on status of grant/projects for Castroville-Water Zone 1 (Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6) for system upgrades and improvements – James Derbin, General Manager
7. Update on status of grant/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for Moss Landing Wastewater System Rehabilitation Project – James Derbin, General Manager
8. Update on status of grant/projects for Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass) – James Derbin, General Manager
9. Update on status of grant/project for the Castroville Landmark Sign Project at Highway 183 – James Derbin, General Manager
10. Update on the Pedestrian Bridge Enhancement/Improvement Project – James Derbin, General Manager

BOARD OF DIRECTORS COMMUNICATION

For informational purposes only on subjects not covered by the agenda. No action is to be taken. Directors' reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District Matters.

1. Update on Monterey One Water board meeting – Ron Stefani, Director
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

STAFF REPORTS

For informational purposes only on subjects not covered by the agenda. No action is to be taken. When needed, this time is reserved for the General Manager and Staff to communicate activity, educational classes, and/or Committee reports.

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operations Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Quarterly Financial Statements, * Treasures Report-L.A.I.F., Internal Report and Administration Update

CHECK REGISTER – Receive and approve the Check Register for the month of December 2024 – **motion item**

ITEMS FOR NEXT MONTHS AGENDA, Tuesday, February 18, 2025, at 4:30 p.m.

ADJOURNMENT – **motion item**

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MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Director or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 11499 Geil Street, Castroville, CA 95012, during normal business hours. All documents supporting this agenda are available on the District website www.castrovillecsd.org, subject to the staff's availability to post the documents before the meeting.

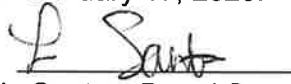
Reasonable Accommodation: Any person with a disability who requires accommodations to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lidia Santos, Secretary to the Board, at (831)-633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

Certification of Posting

I certify that on January 17, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on January 17, 2025.



Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
December 17, 2024

DRAFT

President Cosme Padilla called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: President Cosme Padilla, Vice President Ron Stefani, Director Glenn Oania, Director Greg MacMillan, and Director James Cochran

Absent:

General Manager: Eric Tynan and James Derbin

Secretary to the Board: Lidia Santos

Staff Present:

Guest: Tony Akel, District Legal Counsel Heidi Quinn, CHISPA Senior Project Manager Paul Tran along with two staff members. Community residents Adrian Ayala and Ana Nunez.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Director James Cochran at the request of President Cosme Padilla. He also welcomes James Derbin the new Castroville CSD General Manager.

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Glenn Oania and seconded by Greg MacMillan to approve the draft minutes of the November 19, 2024, Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Cochran, Oania, MacMillan, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter from ACWA JPIA and President's Special Recognition Award to Castroville CSD for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums" in the Liability Program for the period 10/01/2020 - 09/30/2023

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. AWCWA Advisory – Lead service line replacement articles
2. ACWA News – The California Water Plan is led by the Department of Water Resources
3. Journal AWWA – Factors Influencing Local Water Investment
4. ACWA JPIA Splash Alert – Trespass Arrest Authorization Form

Informational items accepted as presented

PRESENTATIONS:

1. Akel Engineering Group, Inc. to present on Washington Street Sewer Trunk, Capacity Evaluation for Castroville Zone 1 and Moro Cojo, Monte De Lago & NMCHS Zone 2- Tony Akel, P.E., D.WRE, President with Akel Engineering Group provided a summary overview on the Washington Street Sewer Trunk Capacity Evaluation report on the following sections 1-4: Section 1-Washington Street Sewer Trunk; Section 2-Capacity Evaluation; Section 3-Field Observations; and Section 4-Recommendations. The report can be viewed on pages 24-30 of this board packet. He answered questions from the Board and the public.

NEW BUSINESS:

1. Monterey County Elections, Certificate of the Registrar of Voters in connections with the November 5, 2024, General Elections. Appointment in Lieu of Election for the Castroville Community Services District Board of Directors: Glenn Oania, Director, 4-year term; James R Cochran, Director, 4-year term; Ronald J. Stefani, Director, 4-year term; and Gregory K MacMillan, Director, 2-year term. Administer Oath of Office – Lidia Santos, Office Manager/Board Secretary administered the Oath Office to the following Castroville CSD Board of Directors: Glenn Oania, Director, 4-year term; James R Cochran, Director, 4-year term; Ronald J. Stefani, Director, 4-year term; and Gregory K MacMillan, Director, 2-year term.
2. Direction to General Manager on how to address sewer capacity for Castroville Zone 1 and Moro Cojo Zone 2 with the information provided by the Sewer Capacity Report by Akel Engineering Group, Inc. – With the information provided by Akel Engineering Group, a motion is made by Ron Stefani and seconded by Greg MacMillan for the General Manager to analyze all the options provided by the report and bring it back to the Board in a timely manner with a cost estimate on the options provided. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Cochran, Oania, MacMillan, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

3. Street light report on inspection of lights in Castroville Zone 1 and Moro Cojo Zone 2 and consideration of street lighting needs/assessment and direction to General Manager – General Manager Eric Tynan informed the Board that he did a more detailed inspection of all the street lighting and was able to locate many lights that were out or dim. He has reported the streetlights that are out to PG&E for maintenance and provided a Street Light Reporting log that can be viewed on pages 37-38 of this board packet. The Board was pleased with the log. Community residents of Castroville Adrienne Ayala and Anna Nunez were both pleased that the Castroville CSD has listened to the community's concerns and is taking actions to resolve this matter. President Padilla asked for the public's patience in resolving the street lighting. The Board gave directions to the new General Manager James Derbin to reach out to PG&E on the cost to upgrade some of the dim street lighting with higher illumination in Castroville Zone 1 and Moro Cojo Zone. No action was necessary.
4. Consider and approve Maggiora Bros. Drilling; Quote No. 105420 for \$28,210 or Quote No. 105421 for \$56,270 to sparge and re-sleeve Well #3 – General Manager Eric Tynan recommended the Board approve the proposal from Maggiora Bros. Drilling for Quote No: 105421, \$56,270 for work on Well #3 to possibly restore it as an active domestic water supply. He wants to use Maggiora Bros. Drilling as they already did the work on pulling the pump for Well #3 and casing liner and for this reason did not put it out to bid. Memo with his recommendation and quotes can be viewed on pages 39-43 of the board packet. District Legal Counsel Heidi Quinn advised that a Sole Source Justification should be done for this contractor. A motion is made by Glenn Oania and seconded by

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Greg MacMillan that quote No.105421 for \$56,270 may be approved pending a Sole Source Justification. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, Cochran, Oania, MacMillan, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

5. Consider and approve Landscape Maintenance Agreement (graffiti removal only, Route 183) with Caltrans for project 1H650, Castroville Improvements – The agreement can be viewed on pages 43-50 of this board packet. A motion was made by Ron Stefani and seconded by James Cochran to table this item until further information is obtained. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, Cochran, Oania, MacMillan, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

6. Consider requesting bids from contractors to raise manholes and valve cans up to grade on streets recently overlaid by the County – A motion is made by Glenn Oania and seconded by Ron Stefani to direct General Manager/staff to get bids from contractors to raise manholes and valve cans up to grade on street recently overlaid by the County. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, Cochran, Oania, MacMillan, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

7. Consider and approve Memorandum of Understanding (MOU) with CHISPA regarding CCSD's provision of services to the Castroville Oaks affordable housing development – CHISPA Senior Project Manager Paul Tran requested to also add the service of open space to paragraph 2 and modify or delete paragraph 9. With Board approval, District Legal Counsel Heidi Quinn will make the necessary changes. After some discussion, a motion is made by Ron Stefani and seconded by Glenn Oania to make the changes to the MOU with CHISPA regarding CCSD's provision of services to the Castroville Oaks affordable housing development recommended by District Legal Counsel Heidi Quinn and add open space as a service to provide to paragraph 2. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, Cochran, Oania, MacMillan, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

8. Consider a staff salary study, hiring a licensed operator and operator in training – General Manager Eric Tynan informed the Board that an operator has resigned, and the District will need to replace the operator that has left and possibly an operator in training as well. A staff salary should be considered and would like to contact a consultant to assist with the study. Per incoming General Manager James Derbin, the District needs to be able to retain staff and he will propose some ideas. Vice President Ron Stefani stated he would like to see the job descriptions. A motion is made by Glenn Oania and seconded by Ron Stefani to move forward with hiring operators and moving forward with a salary survey. The motion carried by the following roll call votes:

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AYES: 5 Directors: Stefani, Cochran, Oania, MacMillan, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

9. Approve Castroville CSD Destruction Certificate #2024-2 as retention periods for the listed records on certificate have expired – Destruction Certificate #2024-2 can be viewed on page 54 of the board packet. A motion is made by Ron Stefani and seconded by Greg MacMillan to approve Castroville CSD Destruction Certificate #2024-2 as retention periods for the listed records on certificate have expired; documents will be shredded. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, Cochran, Oania, MacMillan, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

10. Per Board policy, President and Vice President shall be elected every two years by the Board and acquire the chair as of January – After some discussion, a motion is made by Glenn Oania and seconded by James Cochran to appoint Vice President Ron Stefani as President and Director Greg MacMillan as Vice President to be effective the next board meeting. The motion carried by the following roll call votes:

AYES: 5 Directors: Stefani, Cochran, Oania, MacMillan, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

UNFINISHED BUSINESS:

1. Update on Water Line Replacement Project awarded to contractor Teichert Construction – General Manager Eric Tynan stated that the change order request for the additional work to replace the deteriorated saddles was reduced to \$15,908.30 instead of the \$25,000, which is a fair amount. He had met with Teichert Construction to discuss fees that did not appear correct.
2. Update on Well levels – General Manager Eric Tynan reported to the Board that the well levels graph from January 2018 to present can be viewed on page 55 of the board packet. All well levels continue to rise, which is good news. However, he still has concerns for Well #4. The District continues to monitor the chloride levels of all the wells. Well #3 is not pumping and the motor is not hooked up. A desalter is being considered for Well #3. In addition, the casing in Well #3 needs to be verified before the well can be evaluated.
3. Update on the status of grant/projects for Castroville-Water Zone 1 **Emergency Deep Aquifer Supply (Well #6) and Storage Tank Project** for system upgrades and improvements – General Manager Eric Tynan informed the Board that Well #6 project will start in February 2025. As mentioned prior, MNS Engineers on behalf of Castroville CSD has submitted the grant application for the WaterSmart Drought Response Program for the Drought Resiliency Projects for fiscal year 2025, which has been accepted for consideration. The District is still waiting to find out on the status of the grant. Summary of prior information reported to the Board; The application for construction to the Bureau of Reclamation WaterSMART Drought Resiliency Projects Grant Program was first submitted in fall 2023. The project scope of the Emergency Deep Aquifer Deep Well No. 6 was too large for the grant to fund. The project scope needs to be narrowed to correspond to a project cost less than \$10 million to compete for the grant. The project scope can be narrowed by the District proceeding with drilling of the well and leaving the remaining scope to be funded by the grant. The grant application can be resubmitted in Fall 2024 to

the Bureau of Reclamation at no additional cost to the District; anticipated grant request amount to be approximately \$9.6 million. If a construction contract is awarded, it will be funded using reserves and construction funds from the current grant and the grant application will be resubmitted. MNS is not doing the design of Well #6, Pueblo is doing the design. The Board approved grant writing services, fee proposal from MNS Engineers for Bureau of Reclamation WaterSMART: Drought Resiliency Projects, not to exceed \$29,415. Construction funding is pending to move the project forward.

4. Update on the status of the **Moss Landing Wastewater System Rehabilitation Project** – General Manager Eric Tynan informed the Board that it will be a few months before the District will know if a grant was awarded. This project is stalled at this moment. A summary of prior board meeting discussions on this topic: General Manager Eric Tynan asked Nick Panofsky with MNS Engineers for an engineer's proposal for the pipeline under the bridge and to build under the existing structure a 4" pipeline, which is right over the Elkhorn Slough, Marine Sanctuary and Harbor. Discussed at prior board meetings, he had received an email with unwelcomed news from Matt Chamber with the State Water Resources Control Board stating that due to limited funding, only priority projects were included on the fundable list for grant funding. Priority projects include consolidation, regionalization, septic-to -sewer and projects that address violations of a system's WDR and/or NPDES permit. Additional projects will be added to the fundable list throughout the 2024-2025 fiscal year; however, it is unlikely that non-priority projects will be placed on the fundable list/funded 2024-2025. This means that the two Castroville projects (Moss Landing Wastewater System Rehabilitation Project & Washington Sewer Trunk Line Bypass Project) are unlikely to receive grant funding in 2024/2025. DFA does have low interest loans available for funding. In other news, the California Coastal Commission has approved the Coastal Development Permit to allow the construction of the sewer system for Moss Landing. Other information, reimbursement from the Clean Water Small Communities Planning Grant in the amount of \$118,456 has been requested and approved for reimbursement to CCSD and payment received. Also, discussed prior the current project status is 60% Design is complete. The State Water Resource Control Board CWSRF is the construction funding source for this project. LAFCO approved the annexation of Finepro, LLC Property APN: 413-012-014 to the Castroville Community Services with Resolution No. 23-10. This land acquisition is for Lift Station 1. Ortega (FINEPRO, LLC (seller) approved the sale for the easement for \$10,000 in Moss Landing, which was completed February 2024. Upon completion of the land acquisition, the coastal development permit application will be submitted for approval. Construction Grant Application for CWSRF is part of the grant. Grant application in process and MNS to research if current costs over the planning grant amount can be reimbursed by the CWSRF grant. Furthermore, California Coastal Commission is requiring a jurisdictional delineation and Lake and Streambed Alteration Agreement (LSAA) notification for work on the Elkhorn Slough Bridge, which MNS/Rincon are preparing an amendment to add this work to the Project Scope. General Manager Eric Tynan reported to the Board that the pipeline under the bridge is still under the mitigated negative declaration and without the bike bridge being built by the County, Castroville CSD will have to do it on their own and build under the existing structure a 4" pipeline, which is right over the Elkhorn Slough, Marine Sanctuary and Harbor. For this project, MNS is to prepare a construction application following the 60% completion. The Board had approved a proposal with MNS Engineers to provide professional engineering services for the Moss Landing Wastewater System Rehabilitation Project \$462,722 in 2021. General Manager Eric Tynan had previously approved Amendment No.1 for this project for an additional \$14,520 for the arborist and at the December 19, 2023, board meeting the Board approved Amendment No. 2 for \$59,104 as costs have increased due to plans specifications changing due to the County not building the bridge noted above.
5. Update on status of the **Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass Project)** – General Manager Eric Tynan informed the Board that this project is being held up by the easements that needs to be resolved. There is no update other than the information that will be discussed in Closed Session regarding the easements. A summary of prior board meeting discussions on this topic: General Manager Eric Tyan had received an email with unwelcomed news from Matt Chamber with the State Water Resources Control Board stating that due to limited funding, only priority projects were included

on the fundable list for grant funding. Priority projects include consolidation, regionalization, septic-to - sewer and projects that address violations of a system's WDR and/or NPDES permit. Additional projects will be added to the fundable list throughout the 2024-2025 fiscal year; however, it is unlikely that non-priority projects will be placed on the fundable list/funded 2024-2025. This means that the two Castroville projects (Moss Landing Wastewater System Rehabilitation Project & Washington Sewer Trunk Line Bypass Project) are unlikely to receive grant funding in 2024/2025. DFA does have low interest loans available for funding. MNS received authorization for preparation of the Caltrans Stormwater The District is working to negotiate easement purchase and will be discussed further in closed session. Castroville CSD approved the environmental proposal from MNS Engineers for this project, which is complete. State Water Resources Control Board, CWSRF set aside for small, disadvantaged communities, "The Small Community Clean Water Wastewater Funding Program." The proposal for Professional Engineering and Constructions Management Services-Washington Sewer Trunk Line Bypass Final Design and Construction (not to exceed \$498,141) is contingent on award of grant to Castroville CSD. The Board approved at the December 19, 2023, board meeting MNS Engineers proposals for Professional Engineering Services-Washington Sewer Trunk Line Bypass Regulatory Permitting Support (\$19,622) and Washington Sewer Trunk Line Bypass Right-of-Way Acquisition (\$81,610) total \$101,232.

6. Update on the status of grant/projects for **Castroville Landmark Sign at Highway 183 Project**: Per General Manager Eric Tynan the sign structure material and fabrication should be completed by mid-January 2025. In addition, Signs by Van will be having the Source Inspections Quality Management Plan (SIQMP) inspections done by ATI for \$7,800. MNS had quoted \$72,000 to oversee the SIQMP, which is a significant amount. Other information, construction funding source for this project is Caltrans which was originally for \$442,019 and has been amended to \$471,519. At the January 16, 2024, board meeting, the Castroville CSD Board of Directors reviewed and submitted the signed Amended Cooperative Agreement to Caltrans. The Board approved the Cooperative Agreement and Maintenance Agreement with Caltrans for the Overhead Sign in October 2022. MNS will be managing the administration for this project. Resolution No.2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign was approved. Castroville CSD received a check from Caltrans in the amount of \$127,955.28 February 2, 2023, a check for \$17,580 May 24, 2023, a check for \$9,461.25 September 12, 2023, a check for \$6,442.00 May 8, 2024, and a check for \$29,723.75 October 10,2024. Reimbursement for \$64,453.40 was mailed on October 11, 2024, to Caltrans.

Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans, and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

7. Pedestrian Bridge Enhancement/Improvement Project; Pedestrian Overpass Maintenance (Landscape) Agreement –General Manager Eric Tynan stated that the fencing has been installed and still pending, is putting the artichoke décor on the fencing. Once this is completed, the ribbon cutting ceremony can be scheduled. The County is responsible for replacing the rails and the fencing on the pedestrian bridge and Castroville CSD is only responsible for the lighting on the bridge and minor cosmetic maintenance such as graffiti. NCRPD will maintain the landscaping.

CLOSED SESSION:

At 6:09 p.m. the Board went into Closed Session.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

Property Location: APN: 030-141-022-000 and 030-141-023-000, Southwest corner of Merritt Street and Washington Street, Castroville, CA

Negotiating Parties: Castroville CSD and Salvador Alvarez and Hermilinda Alvarez
Property Owner: Salvador Alvarez and Hermilinda Alvarez
Under Negotiation: Property Negotiations

Property Location: APN: 133-143-016-000, Highway 1 at Watsonville Road, Castroville, CA

Negotiating Parties: Castroville CSD and Vegetable Ranches, LLC
Property Owner: Vegetable Ranches, LLC
Under Negotiation: Property Negotiations

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable): The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session. At 6:23 p.m. the Board returned to Open Session. Per President Cosme Padilla, there was no reportable action taken on the items discussed related to real property negotiator just further direction given to General Manager/staff.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Per Vice President Ron Stefani there is no meeting in December.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Vice President Ron Stefani reported there is no meeting in December only subcommittee meetings. Discussed was shutting all the wells down and replacing them with brackish water. If this is not resolved the State will step in.
3. Update on meetings or educational classes attended by the Directors –Per President Cosme Padilla he attended the Monterey County Planning Commissioners meeting this month as a community resident. The Red Barn project was approved by the Planning Commissioners, which he feels will benefit Monterey County residents with all the plans the owner is proposing for the community.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – November 2024. A motion was made by Glenn Oania and seconded by Greg MacMillan to pay all bills presented. The motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Cochran, Oania, MacMillan, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by Greg MacMillan to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	5	Directors:	Stefani, Cochran, Oania, MacMillan, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

The meeting was adjourned at 6:44 p.m.

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

Ron Stefani
President



YOUR BEST PROTECTION

December 18, 2024

Mr. Eric Tynan, General Manager
Castroville Community Services District
P.O. Box 1065
Castroville, California 95012-1065

Re: Liability and Property Risk Assessment

Dear Mr. Tynan:

It was a pleasure meeting with you on December 3, 2024. The purpose was to obtain an update on District operations, review loss history, and evaluate risk exposures. I appreciate your consideration, welcoming me, and answering my questions. Below are highlights of our discussions and related resources.

We discussed **Section 26—Water/Wastewater Security** in the JPIA's [Risk Control Manual](#) provides cybersecurity resources to assist in recognizing future phishing attempts. The JPIA also extends third-party [cybersecurity resources](#) to the District through our partnership with KnowBe4 and KYND. For detailed questions, please contact [Debbie Cruz](#) in Member Services at (916) 786-5742.

Loss History

The JPIA looks at losses that have occurred over the last five coverage years. These claims have the most impact on coverage costs and can assist in identifying trends, training, and risk reduction efforts. We discussed the District's loss histories and associated Experience Modification (E-Mod) rates. In the Liability Program, the District's E-Mod decreased in the 2024/25 coverage year to 0.87. While there is no E-mod in the Property Program, the District experienced three losses in the last five coverage years.

RISK FOCUS FOR 2024/2025

The JPIA highlights the following risk reduction and loss control programs in the 2024/25 coverage year. Our goal is to promote the implementation of best practices that may limit exposure and reduce losses to the membership.

811 Call Before You Dig - [California Government Code 4216](#) requires excavators to call 811 before excavating to ensure underground utilities are marked. Additionally, underground utility owners must be members of the Regional Notification Center to be notified of excavation activities near their underground utilities. As a friendly reminder, line locators must be properly trained and "qualified" by the District. The [JPIA Qualified Underground Line Locator Form](#) can

Mr. Eric Tynan, General Manager
Castroville Community Services District
December 18, 2024
Page 2

be utilized as a template. If members have subsurface installations, joining the Regional Notification Center, training staff, and properly marking utilities are keys to avoiding costly line strikes. It was confirmed that the District submits a ticket before proceeding with digging operations. The District also participates in the Regional Notification Center.

Cross-Connection – A cross-connection occurs when a potable water supply is connected to a non-potable source, such as irrigation systems, fire suppression systems, industrial piping, or even household appliances. Backflow incidents can occur for several reasons, such as changes in water pressure and pump failures. When backflow happens, contaminated water from non-potable sources can enter the drinking water system. We discussed that the District has a board approved ordinance in place.

Site Visits and Observations

We visited the following sites during our visit:

- Wells 2, 3, 4, and 5
- Lift Stations 3 and 4

All sites were secure. Housekeeping and maintenance were a priority at the sites.

It was great to see trees being trimmed at Well 2. Creating a zone of defensible space around infrastructure remains a Commitment to Excellence Program (C2E) Wildfire Prevention best practice.

During the tour, we observed a crew working in the field jetting a sewer line. The crew was working briefly on the shoulder of a low-volume road and set up cones to clearly define the work zone. The District was encouraged to use advanced warning signs at sufficient distances to alert road users of work zone activities. It was mentioned that the District regularly jets sewer lines and more frequently in problem areas. It was shared that the District uses OpenGov, an asset management software integrated with GIS, to aid employees in determining sewer line distances. This application is also used to identify valves in the drinking water system in case of a line break. Asset Identification is a Commitment to Excellence Program (C2E) Infrastructure best practice.

I want to thank Castroville Community Services District for its membership and participation in the pooled programs. If you have questions or need further assistance, I can be reached at jsadler@acwajpia.com or (800) 231.5742, Ext 3113.

Sincerely,



Jeremy Sadler, CSP
Risk Control Advisor

1218:tl

c: JPIA Member Services
JPIA Risk Management Committee
Ron Stefani, JPIA Director

Role of ACWA Highlighted During SGMA Anniversary Event

ACWA featured prominently during a day-long exploration of the Sustainable Groundwater Management Act's origins and current direction after its first 10 years. Panel discussions included ACWA Deputy Executive Director Cindy Tuck as well as several leaders from association member agencies.

Hosted by the Department of Water Resources (DWR) on Nov. 18, "The Road to Sustainability: SGMA 10-Year Anniversary Event" opened with a keynote address by former California Gov. Jerry Brown, who signed the landmark act into law in 2014. Brown discussed how local groundwater management was a key element of SGMA.

"SGMA, through its democratic process at the local level, has created a mechanism that works through the problems but also brings the community together," Brown said.

As for how SGMA happened, Brown attributed deepening drought conditions at the time for the ultimate impetus behind translating years of growing urgency surrounding California groundwater into legislative action.

"That illustrates the fact that it's important to work on stuff, even though you don't get anywhere for awhile. When the moment comes, you're ready to seize it, which is exactly what you did," Brown told an in-person and virtual audience.

ACWA member agency representatives on panels throughout the day included Trevor Joseph, Manager of Technical Services, Regional Water Authority and Sacramento Groundwater Authority; Aaron Fukuda, General Manager, Tulare Irrigation District; Katarina Campbell, Supervisor of Resources, Westlands Water District; and Brian Lockwood, General Manager, Pajaro Valley Water Management Agency.

Tuck participated in the day's first panel, which focused on the development of the law in 2014 and also included Roger Dickinson, former state



ACWA Deputy Executive Director Cindy Tuck, third from right, joins panelists who discussed SGMA's origins and future during a Nov. 18 event hosted by DWR marking SGMA's tenth anniversary. Photo courtesy of DWR

Assemblymember; Lester Snow, former Executive Director of the California Water Foundation; Karen Ross, Secretary of the California Department of Food and Agriculture; and Felicia Marcus, former State Water Resources Control Board Chair. The panel was moderated by Paul Gosselin, Deputy Director for Sustainable Groundwater Management at DWR.

Tuck noted that ACWA had worked on groundwater management policy for many years prior and focused in late 2013 and early 2014 on developing a recommendations report to inform the anticipated legislative discussions in 2014. ACWA's Board of Directors approved the recommendations report in late March of 2014, and ACWA released the report, which focused on action at the local level, that April. The California Water Foundation also released a report at about the same time.

An ACWA advocacy team was at the negotiation table that year for countless meetings on bills that led to SGMA. The team's advocacy was guided by the Board-approved ACWA recommendations and extensive work by ACWA's State Legislative Committee. Tuck noted that numerous people inside and outside of ACWA devoted countless hours that year to substantive discussions aimed at developing a law that would be implementable and effective.

Creating SGMA was anything but easy. Snow estimated that about two dozen efforts to regulate groundwater had failed over the preceding 40 years. But the timing with the drought made obvious some painful facts.

"Groundwater is our savings account, and you can't keep covering your costs out of your savings account and not have a day of reckoning," Snow said.

In her comments, Ross emphasized the need to address impacts on smaller family farms.

"There is still much work to be done in that regard, and I hope that we will continue to be as collaborative on the hard situations that are facing those family farms up and down the Valley," Ross said.

Looking at what success would look like in the future, Marcus said it would be the realization that by acting early, California had avoided a "cataclysmic crash," similar to a point made by Dickinson.

"If we had not adopted this legislation, if we had missed this opportunity to make this change in California public policy regarding water, we would be in a much more desperate situation today," Dickinson said. ♦

NOLAND
HAMERLY
ETIENNE
HOSS

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OUR FILE NO. 15537,037

January 9, 2025

Stephen W. Pearson

Anne K. Secker

Randy Meyenberg

Christine G. Kemp

Timothy J. Baldwin

* *Charles Des Roches*

* *Robert D. Simpson*

Ana C. Toledo

* *Leslie E. Finnegan*

Lindsey Berg-James

Heidi A. Quinn

Daniel J. Little

Sharilyn R. Payne

Anne Frassetto Olsen

* *Yvonne A. Ascher*

William H. Falor III

Ryan J. Miller

Geraldine A. Villa

Charles W. Mullaney

Chiara Veronesi

Stacey Cheatham Wilson

Michael Masuda

(Of Counsel)

VIA EMAIL: JAMES@CASTROVILLECSD.ORG

James Derbin, General Manager
Castroville Community Services District
Post Office Box 1065
Castroville CA 95012-1065

Re: Increased Rate for Legal Services

Dear Mr. Derbin,

I am writing to notify you of changes in my firm's hourly rates. Our current hourly rate charged to Castroville Community Services District ("CCSD") for attorneys is \$340 per hour, which rate was adopted November 2022. Although our billing rates have increased each year, we have not increased CCSD's billing rate since that time. Accordingly, effective January 1, 2025, our attorney billing rate will be \$360/hr., which increase is commensurate with the overall rate increases our office has adopted since 2022. This billing rate still reflects a significant public agency discount, as our attorney billing rate would otherwise be \$490/hr. CCSD Board of Director confirmation of the new hourly rate would be appropriate to maintain a clear record for audit purposes.

Please let me know if you, or the Board, have any questions about our rates or service. Castroville Community Services District is a valued client, and we want to continue to be responsive to your need for legal services.

Best Regards,

NOLAND, HAMERLY, ETIENNE & HOSS
A Professional Corporation

Heidi Quinn

Heidi A Quinn

HAQ:tsg
4911-0229-5566, v. 1

* CERTIFIED SPECIALIST IN
PROBATE, ESTATE PLANNING,
AND TRUST LAW BY
THE CALIFORNIA BOARD OF
LEGAL SPECIALIZATION
STATE BAR OF CALIFORNIA

PHONE 831-424-1414

FROM MONTEREY 831-373-3622

FAX 831-424-1975

333 SALINAS STREET POST OFFICE BOX 2510 SALINAS, CA 93902-2510



State Water Resources Control Board
Division of Drinking Water

December 3, 2024

Eric Tynan, General Manager
Castroville Community Services District
11499 Geil Street
Castroville, CA 95012
eric@castrovillecsd.org

Dear Eric Tynan:

2024 SANITARY SURVEY
CASTROVILLE COMMUNITY SERVICES DISTRICT (System No. CA2710005)

On November 7, 2024, you accompanied Kyle Graff from the State Water Resources Control Board – Division of Drinking Water (Division) on a sanitary survey of the Castroville Community Services District (Castroville CSD) water system. A completed Sanitary Survey Report is enclosed documenting the findings of the inspection.

The water system is in adequate overall condition. The attached sanitary survey includes a summary of deficiencies found during the sanitary survey. A written response to the attached sanitary survey report and deficiency list is requested by **December 31, 2024** along with a plan to correct the deficiencies listed in the deficiency list. Please include the deficiency list along with the date of correction or planned date in the response to this letter.

If you have any questions, please contact Kyle Graff at kyle.graff@waterboards.ca.gov or (831) 655-6935 or the Monterey District Office at DWPDIST05@waterboards.ca.gov or (831) 655-6939.

Sincerely,

Digitally signed by Jonathan
Jonathan Weininger Weininger
Date: 2024.12.03 14:17:33 -08'00'

Jonathan Weininger, PE
District Engineer, Monterey District
Division of Drinking Water

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR

1 Lower Ragsdale, Bldg. 1, Suite 120, Monterey, CA 93940 | www.waterboards.ca.gov

Castroville CSD

- 2 -

December 3, 2024

Enclosures: 2024 Sanitary Survey Report
2024 Sanitary Survey Deficiency List

cc: Roberto Galvez, roberto@castrovillecsd.org
Monterey County Environmental Health Department

STATE WATER RESOURCES CONTROL BOARD
DIVISION OF DRINKING WATER - MONTEREY DISTRICT
2024 SANITARY SURVEY REPORT

WATER SYSTEM: **Castroville Community Services District**
SYSTEM NUMBER: **2710005**

REPORT DATE: **December 03, 2024**
INSPECTION DATE: **November 7, 2024**
Previous Inspection Date: **April 1, 2021**

Population and Service Connection Summary

Approximate population served: **7,515**

Number of Service Connections: **2,360 (all metered)**, including **1,146 single family residential, 580 multi-family residential, 558 commercial/institutional, 57 industrial, and 18 landscape irrigation.**

Permit Status

The State Water Resources Control Board, Division of Drinking Water (Division) issued a Domestic Water Supply Permit on January 29, 2016, to the Castroville Community Services District (Castroville CSD) water system. The table below summarizes the permits issued to Castroville CSD:

<i>List of Permits</i>		
Permit No.	Issue Date	Reason
02-05-16P-2710005	Jan-16	Full Permit
2017PA_SCHOOLS	Jan-17	Requires the water system to comply with requirements related to school requests for lead sampling.
Amendment 1	July 9, 2021	Change the source status of Well 3 from active to standby.

In August 2017, Castroville CSD received approval to complete modifications to the arsenic treatment plant to convert the pH adjustment process from carbon dioxide to sulfuric acid. Castroville CSD has not yet made these modifications and no longer plans to switch to sulfuric acid. In July 2018, Castroville received approval to reduce the total coliform monitoring from monthly to quarterly at the Well 5 arsenic treatment plant combined effluent (PS Code CA2710005_010_010).

Is the master permit up to date? **Yes**

Is the water system complying with all permit requirements? **Yes**

Recent and Proposed Upgrades

Since the last sanitary survey inspection in 2021, the Division issued a permit amendment to approve Castroville CSD's request to change the source status of Well 3 from active

to standby because the concentrations of chloride, total dissolved solids (TDS), and specific conductance exceed the upper range of the secondary MCL. Well 4 was switched from oil-lubricated to water-lubricated.

Castroville CSD is planning to construct a new tank and construct a new well (Well 6) at the existing Well 4 site. The Division has approved the location of the new well via letter dated August 18, 2022 and has provided comments on the design plans for the new tank. The new well and new tank must not be put into service prior to receiving a permit amendment from the Division.

WATER SOURCES

Production Data – 10 years

The table below summarizes the past 10 years of production data as reported in Castroville CSD’s annual reports to the Division:

<i>Past 10 Years of Production Data (2014-2023) in Million Gallons (MG)</i>			
Year	Max Day	Max Month	Year Total
2023	1.21	25.07	245.4
2022	1.27	26.34	231.1
2021	1.25	25.89	250.9
2020	0.87	25.36	246.6
2019	1.28	26.39	248.5
2018	1.29	26.68	248.5
2017	1.15	26.68	248.4
2016	1.11	26.1	244.6
2015	1.19	24.5	251.1
2014	0.76	22.5	225.0

Maximum day from the past 10 years: **1.29 MG**

Source Capacity Evaluation

California Code of Regulations, title 22, section 64554(a) requires maximum day demand (MDD) to be met with source capacity. MDD is calculated as the highest observed water demand over a 24-hour period in the past ten years. Using past annual reports, MDD was determined to be **1.29 million gallons/day (MGD)**. Castroville CSD’s source capacity is 3.89 MGD. Castroville CSD is able to meet the 10-year MDD with source capacity alone.

Peak Hourly Demand (California Code of Regulations, title 22, section 64554 (a)(1)): As a large water system (greater than 1,000 service connections), Castroville CSD must meet four hours of peak hourly demand (PHD) with a combination of source, storage, and emergency interconnections. PHD is hourly MDD multiplied by a peaking factor of 1.5.

Four hours of PHD is: MDD/24 hours *1.5 (peaking factor) * 4 hours,
 1.29 MGD/24 hrs *1.5 (peaking factor) * 4 hours = **0.323 MG**.

Four hours of hourly capacity is: (source + storage + emergency connection) * (4 / 24 hours)

$$(3.89 \text{ MG} + 1.06 \text{ MG} + 0) * (4 / 24 \text{ hours}) = \mathbf{0.825 \text{ MG}}$$

Therefore, four hours of capacity (0.825 MG) > four hours of PHD (0.323 MG).

Castroville CSD has adequate source capacity to meet MDD and four hours of PHD. The table below summarizes Castroville CSD's source capacity requirements.

Summary of Source & Storage Capacity Requirements			
Parameter	Demand Requirement (MG)	Capacity (MG)	Capacity > Demand?
Maximum Day Demand	1.29	3.89	Yes
Peak Hourly Demand	0.323	0.825	Yes

List of Sources

Castroville CSD has three active groundwater sources and one standby source. The table below summarizes Castroville CSD's sources including each source's capacity, as reported by the water system:

List of Sources				
Source Name	PS Code	Status	Capacity (gpm)	Comments
Well 2	CA2710005_003_003	Active	750	Blends with Well 5
Well 3 (Standby)	CA2710005_004_004	Standby	750	Offline – pump has been removed
Well 4	CA2710005_005_005	Active	1200	Switched from oil to water lubricated
Well 5	CA2710005_009_009	Active	750	Onsite Arsenic Treatment Plant
TOTAL CAPACITY			2,700 gpm (3.89 MGD)	

Castroville CSD recently pulled the liner from Well 3 and found the lower perforations were plugged. Castroville CSD plans to sparge the well casing and install a new liner to prevent seawater intrusion. The pump and discharge piping has been removed while Castroville CSD completes this work to Well 3. Castroville CSD must comply with the California Code of Regulations, title 22, section 64583 regarding disinfection of wells prior to placing Well 3 back into service.

Physical Inspection Summary/Discussion & Appraisal

All groundwater sources were inspected during the 2024 sanitary survey. The following deficiency was noted:

- Well 3: The well pump has been removed and a small metal plate is covering the opening to the well. During the site visit, a hose was left down the well casing and was connected to a nearby hydropneumatic tank. A picture of the well and hose is shown below. Castroville CSD removed the hose from the well during the inspection. Castroville CSD must ensure the opening to Well 3 is kept closed. By **January 10, 2025**, Castroville CSD must provide a more secure well cap while the pump and discharge piping are removed to keep out flood water, small animals and other possible sources of contamination.

Image 1. Well 3 Opening and Hose



Drinking Water Source Assessment Program (DWSAP)

Castroville CSD completed drinking water source assessments for all sources, which are summarized in the table below. The Division recommends drinking water source assessments are periodically updated.

<i>DWSAP Summary</i>		
Source	Date	Potential Contaminating Activities
Well 2	December 2001	Saltwater intrusion, sewer collection systems
Well 3	January 2002	Saltwater intrusion, sewer collection systems
Well 4	January 2002	Chemical/petroleum processing/storage
Well 5	April 2014	Above Ground Storage Tanks, Contractor or Government Agency Equipment, Storage Yards, Sewer Collection Systems, Housing – High Density, Parks, Saltwater Intrusion

TREATMENT FACILITIES

Groundwater Treatment

Castroville CSD applies chlorination at each wellhead. Castroville CSD uses one groundwater treatment plant to remove arsenic from Well 5, which was brought online in early 2016. The Well 5 Arsenic Treatment Plant includes carbon dioxide injection for pH reduction, filtration using Bayoxide E33 granular ferric oxide media, and chlorination both upstream and downstream of the filters for oxidation and disinfection. The filter media was replaced approximately three years ago. Castroville CSD blends treated and untreated water from Well 5 with a ratio of 25% untreated water to 75% treated water. Water from the Well 5 Treatment Plant then blends with water from Well 2 before entering a storage tank. The sampling point to determine compliance with the arsenic MCL is taken just upstream of the blend point with Well 2.

Since January 2020, arsenic levels in the Well 5 arsenic treatment plant effluent have averaged 6.3 ug/L. On August 19, 2024, the arsenic concentration in the treated water effluent was measured at 10.4 ug/L. Subsequent samples collected on September 3, 2024 and October 7, 2024 showed treated water concentrations of 9.3 ug/L and 8.6 ug/L, respectively.

Castroville CSD must comply with Permit Condition 20, which states:

- 20. If the Arsenic Treatment System-Well 5 treated water arsenic concentration exceeds 0.010 mg/L at any time, the District shall do the following:*
- a) Implement corrective actions to decrease the treatment plant effluent arsenic concentration.*
 - b) Inform the Division, specifying corrective actions to be taken to achieve compliance with the arsenic MCL.*
 - c) Collect and analyze a repeat arsenic sample after corrective actions have been completed.*
 - d) Include a summary of the corrective actions in the monthly treatment plant report.*

Castroville CSD has consistently submitted monthly treatment plant reports to the Division by the 10th day of the succeeding month. Castroville CSD is required to continue to monitor and operate the plant in accordance with the Division's permit and approved operations plan. The operations plan should be updated as needed. Changes to the operations plan must be reviewed and approved by the Division.

Chlorination

Type of Disinfectant: **0.8% Sodium Hypochlorite generated onsite using NSF 60 salt**

Manufacturer: **EVOQUA Hypochlorite Generation Unit**

Target Chlorine Residual: **Approximately 0.2 mg/L**

Continuous chlorination is provided at all Castroville CSD treatment facilities. All chlorinators are housed. Sodium hypochlorite is produced onsite using NSF 60 certified Diamond Crystal Solar salt at all wells. Castroville CSD's chlorine generation units are in good condition.

Physical Inspection Summary/Discussion & Appraisal

The Division noted the following treatment recommendation:

- Well 5 arsenic levels have ranged from 11.8 ug/L to 31.4 ug/L since January 2020. The Division recommends Castroville CSD maintain an adequately conservative blending ratio and operating set points at the Well 5 Arsenic Treatment Plant to ensure samples comply with the arsenic MCL even as raw water arsenic concentrations fluctuate month to month. Castroville CSD reports its targeted treated water concentration of arsenic is typically between 5 and 7 ug/L.

DISTRIBUTION SYSTEM

Pressure Zones

Castroville CSD has one pressure zone. A pressure of approximately 42-56 psi is maintained within the Castroville CSD service area. There are no areas which experience pressure less than 20 psi (minimum distribution pressure per California Code of Regulations, title 22, section 64602).

Distribution Mainlines

The distribution system consists mostly of asbestos cement (~60%) and C900 PVC (~20%) mainlines. The remaining pipelines are cast and ductile iron. The majority of the distribution system was constructed in the 1950s and 1960s. According to Castroville CSD, all mainlines are in adequate overall condition and the water system does not have any known lead service lines.

As a reminder, new water main installations must follow the California Code of Regulations, title 22, chapter 16 (Waterworks Standards), article 4 (Materials and Installation of Water Mains and Appurtenances) and article 5 (Disinfection Requirements). If Waterworks Standards are unable to be met, please contact the Division prior to commencing construction.

Distribution System Leak Program

Small leaks are repaired in-house. Larger leaks and main breaks are contracted. Castroville CSD reported one main break/leak in the 2019 Annual Report to the Division. According to Castroville CSD, all leaks were investigated and repaired. Castroville CSD has an adequate leak repair/maintenance program.

Recycled Water

Recycled water is not used within the Castroville CSD service area.

Water Main Separation Criteria

Castroville CSD reportedly complies with water main separation criteria established in California Code of Regulations, title 22, section 64572.

As a reminder, if a new or replacement water main is unable to meet the separation criteria to non-potable pipelines (sanitary sewer, storm drain, recycled water, hazardous fluid, raw surface water, etc.) established in the California Code of Regulations, title 22, section 64572, the water system must contact the Division and apply for a Waterworks alternative.

Valve Exercising and Maintenance Program

No. of Valves/size: **580 / 3” to 14”** No. Exercised in 2020: **519**
 Targeted valve exercising frequency: **Once every 1 to 1.25 years**
 Have all valves been mapped? **Yes**
 Is number and location of valves satisfactory? **Reportedly**

Castroville CSD targets to exercise all valves every 1 to 1.25 years. In the past three years, Castroville CSD reportedly exercised an average of 485 valves per year. This equates to 86%, or an average valve exercising frequency of approximately once every 1.16 years.

As a reminder, all new mainline installation must comply with the California Code of Regulations, title 22, section 64577 and all new water main valves must be constructed in accordance with the California Code of Regulations, title 22, section 64578.

Dead End Flushing Program

In its 2023 EAR, Castroville CSD reported 15 dead ends in the system, all of which have blowoffs. Castroville CSD reportedly flushed all dead ends in 2023. Castroville CSD targets annual system flushing. All dead-end flushing is recorded.

Operational Controls

Castroville CSD’s facilities are controlled by SCADA.

Water System Interconnections

Castroville CSD does not have any interconnections to neighboring water systems. The Division recommends Castroville CSD explore adding an interconnection to neighboring water systems, if possible.

FINISHED WATER STORAGE

<i>List of Storage Tanks</i>			
Tank Name	Material	Capacity (MG)	Comments
Tank at Well 2 Site	Welded Steel	0.430	
Tank at Well 4 Site	Welded Steel	0.630	
Total Storage Capacity		1.06 MG	

Storage Tank Inspections & Maintenance

Frequency of tank Inspections: **Daily Monday-Friday**

How often are tanks climbed and inspected? **Approximately quarterly**

Tank inspections recorded? **Yes**

Are interior coatings NSF 61? **Reportedly**

Date of last cleaning: **2016**

A dive company performed an evaluation of Tank 2 and Tank 4 in late 2016. Copies of the reports were sent to the Division. Overall, Castroville CSD’s storage tanks were found to be in good condition with some minor corrosion on the tank vents.

Physical Inspection Summary/Discussion & Appraisal

The following recommendation was noted:

- The Division recommends Castroville CSD complete storage tank cleanings and dive inspections once every five years.

PUMPS AND PUMPING FACILITIES

Castroville CSD has two pump stations that pull from the Well 2 Tank and Well 4 Tank to supply the distribution system. A summary of the pumps is shown below.

<i>List of Booster Pumps</i>				
Station	No. of Pumps	Individual Pump Size (HP)	Total capacity (GPM)	Comments
Well 2 Station	4	1-10 HP, 2-25HP, 1-125HP	Varies, fire pump up to ~2,000 gpm	
Well 4 Station	4	3-25HP, 1-125HP	Varies, fire pump up to ~1,600 gpm	

Physical Inspection Summary/Discussion & Appraisal

No deficiencies were noted at Castroville CSD’s booster pumps.

MONITORING, REPORTING, AND DATA VERIFICATION

Bacteriological Source and Distribution Monitoring

Population: **7,515**

Service Connections: **2,360**

Distribution Samples: **2 per week according to BSSP**

Source Samples: **1 per quarter**

Date of Bacteriological Sample Siting Plan: **November 24, 2021**

Groundwater Rule Plan: **All wells sampled after distribution total coliform detection**

California Code of Regulations, title 22, section 64423 details regulations regarding distribution bacteriological monitoring. California Code of Regulations, title 22, table

64423-A requires Castroville CSD to collect at least eight routine bacteriological samples per month. Castroville CSD's approved bacteriological sample siting plan, dated November 21, 2021, requires the water system to collect at least two distribution bacteriological samples per week. Castroville CSD has been operating in compliance with the Total Coliform Rule.

If Castroville CSD's population increases to 7,601 or greater, it must collect a minimum of 9 routine bacteriological sample sites per month pursuant to California Code of Regulations, title 22, table 64423-A. Castroville CSD must submit a revised BSSP at that time.

Castroville CSD's current BSSP provides a monitoring schedule for the rotation of routine bacteriological sampling sites for 2022. The current BSSP has a monitoring frequency of 2 samples per week, which means eight samples are taken in some months and ten samples are taken in other months. By **December 31, 2024**, Castroville CSD must submit a revised BSSP including a routine sampling rotation schedule for 2025. The Division recommends Castroville CSD collect routine bacteriological samples on a monthly basis (at least eight per month) rather than on a weekly basis (two per week). Sampling on a monthly basis would allow Castroville CSD to collect the same number of samples each month and could negate the need to submit a revised sampling rotation schedule each year.

Source Chemical Monitoring

Castroville CSD's source monitoring requirements, detections, and an evaluation for each chemical set of required source monitoring can be found in the table below.

Source Chemical Monitoring Requirements, Detections, and Evaluation			
Chemical or Chemical Set	Minimum Monitoring Requirements	Detections (treated chemicals not included)	Evaluation
Inorganic Chemicals (includes perchlorate)	Once / 3 years. Well 5 arsenic = monthly.	Hexavalent chromium at 7.5 ug/L at Well 5 and 4.6 ug/L at Well 4 on October 7, 2024.	In compliance.
Nitrate (as N)	Annually	None above half the MCL.	In compliance.
Nitrite	Once / 3 years	None above half the MCL.	In compliance
Synthetic Organic Compounds (SOC)	2 consecutive quarters / 3 years	No detections found during the last round of monitoring	Non-waived SOCs are: 2,4 D, Alachlor, Atrazine, Bentazon, Carbofuran, Diquat, Simazine, and 1,2,3-TCP.

Source Chemical Monitoring Requirements, Detections, and Evaluation			
Chemical or Chemical Set	Minimum Monitoring Requirements	Detections (treated chemicals not included)	Evaluation
Volatile Organic Compounds (VOC)	Once / 3 years	No detections found during last round of monitoring	In compliance.
Gross Alpha	Wells 5: Once/ 9 years Wells 2&4: Once/ 6 years	None above half the MCL	In compliance.
Radium 226 & 228	Once / 9 years	No detections above DLR during last round of monitoring	In compliance. Rad 226 and 228 samples must be paired.
Uranium	Wells 2 and 4: once / 6 years Well 5: once / 9 years	No detections above half the MCL	In compliance
Secondary MCLs (sMCL)	Once / 3 years	Well 4 exceeds the recommended limit for conductivity and TDS. Well 5 exceeds the recommended limit for chloride, conductivity, and TDS.	In compliance

The table below summarizes the dates of last monitoring for Castroville CSD 's sources.

Last Source Chemical Monitoring Dates										
Source	Secondary MCLs	In-organics	Perchlorate	Nitrate (as N)	Nitrite	Gross Alpha	Rad 226	Rad 228	VOC	Non-Waived SOCs
Well 2	Jan-22	Jan-22*	Jan-23	Jan-24	Jan-22	Feb-20	Sep-17	Sep-17	Jan-22	Jan-23
Well 3	Jan-19	Jan-19	Jan-20	Jan-21	Jan-19	Jan-19	Sep-17	Sep-17	Jan-19	Jan-21
Well 4	Jan-22	Jan-22*	Jan-23	Jan-24	Jan-22	Jan-19	Sep-17	Sep-17	Jan-22	Jan-23
Well 5	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24	Jan-19	Feb-17	Oct-16	Jan-22	Jan-23

*Hexavalent chromium was sampled October 2024.

Next Due Source Chemical Monitoring Dates										
Source	Secondary MCLs	In-organics	Perchl orate	Nitrate (as N)	Nitrite	Gross Alpha	Rad 226	Rad 228	VOC	Non-Waived SOCs
Well 2	2025	2025*	2026	2025	2025	2026	2026	2026	2025	Q4 2025
Well 3	2028	2028	2029	2030	2028	2028	2026	2026	2028	Q4 2030
Well 4	2025	2025*	2026	2025	2025	2025	2026	2026	2025	Q4 2025
Well 5	2027	2027	2027	2025	2027	2028	2025	2025	2025	Q4 2025

*Hexavalent Chromium next due 2027

Note: chemicals on a heightened frequency are not reflected in this table. Radium 226 and Radium 228 samples should be paired, so Radium 226 samples for Well 5 will be due in 2025 along with the Radium 228 sample. Permit Condition 18 requires monthly arsenic monitoring from Well 5.

SOC Monitoring

In accordance with the California Code of Regulations, title 22, section 64445.1(b)(2), a water system serving more than 3,300 persons which has not detected an SOC in table 64444-A during the initial four quarters of monitoring must collect a minimum of **two quarterly** samples for that SOC in one year during the year designated by the State Board of each subsequent compliance period.

Castroville CSD collected SOCs from its sources on January 19, 2021 and January 18, 2023. Castroville CSD must collect SOC samples in two consecutive quarters at the time of the next sampling.

Disinfection By-Product Rule (DBPR) Monitoring

Castroville CSD must collect paired TTHM and HAA5 samples from two sites annually in August in accordance with its Division-approved DBPR monitoring plan, dated November 13, 2013. Castroville CSD has not been collecting the samples in the correct month. The Division may issue enforcement if Castroville CSD does not sample in accordance with its Division-approved DBPR monitoring plan. Castroville CSD's approved DBPR sample sites are listed in the following table:

Disinfection Byproduct Rule Sample Sites	
PS Code	Location
CA2710005_DST_801	11160 Speegle St
CA2710005_DST_802	11499 Geil St

A summary of the past five rounds of DBPR monitoring is shown in the following table.

DBPR Monitoring Summary (ug/L)			
Date		11160 Speegle St	11499 Geil St
10/28/2024	TTHM:	29	ND
	HAA5:	6	ND
10/2/2023	TTHM:	32	ND
	HAA5:	9	ND
9/12/2022	TTHM:	4	4
	HAA5:	ND	ND
9/13/2021	TTHM:	40	4
	HAA5:	9	ND
9/9/2020	TTHM:	10	2
	HAA5:	4	ND

ND = Non-detect

All DBPR monitoring results are in the Division’s water quality database. Castroville CSD must collect DBPR samples each August in accordance with its DBPR monitoring Plan.

Chlorine Residual Distribution System Monitoring

Castroville CSD has sent required quarterly chlorine residual distribution monitoring results to the Division quarterly. Castroville CSD has not exceeded the chlorine Maximum Residual Disinfectant Level (MRDL) of 4.0 mg/L.

Lead and Copper Rule Monitoring

Required Frequency: **Once every three years**

No. Sample Sites Required: **20**

Next Round of Monitoring Due: **Between June 1 and September 30, 2025.**

Lead and Copper Rule Monitoring Results					
Date of Monitoring	No. of Samples Required	No. of Samples	90th Percentile Lead (mg/L)	90th Percentile Copper (mg/L)	Comments
Aug 2022	20	20	0.0	0.122	
Aug 2019	20	20	0.001	0.355	
July 2016	20	20	0.0	0.298	LCR sampling had to be redone due to non-compliant monitoring locations
Aug 2013	20	20	0.0	0.235	
July 2010	20	20	0.0	0.315	

Castroville CSD is in compliance with the Lead and Copper Rule monitoring requirements.

Monitoring Data Record Retention

Are chemical/bacteriological laboratory data retained? **Yes**

Are operational records retained: **Yes**

Duration of retention: **Adequate**

Method of Storage: **Hard Copy + Digital, Cloud storage**

Is all source and disinfection by-product rule data reported to the Division via EDT? **Yes**

Reporting to the Division

Date of last Electronic Annual Report? **April 4, 2024**

Date of last Consumer Confidence Report? **April 3, 2024**

Castroville CSD has submitted Annual Reports to the Division and Consumer Confidence Report certification on time. Consumer Confidence Reports are published on Castroville CSD’s website (www.castrovillecsd.org).

Castroville CSD consistently submits monthly bacteriological and treatment plant reports and quarterly reports to the Division on time.

SYSTEM MANAGEMENT AND OPERATION

Cross-Connection Control and Backflow Testing Program

Name of Cross-connection control coordinator(s): **Eric Tynan, General Manager (CA/NV AWWA Certified Backflow Tester and Cross Connection Control Specialist)**

Does the utility have a current Cross-Connection Control Ordinance? **Yes, issued in 1988 and updated in 2010.**

The following table summarizes backflow prevention assembly (BPA) testing at Castroville CSD over the past three years.

<i>Summary of Backflow Prevention Assembly Testing</i>			
Type	2021	2022	2023
Total No. of BPA	318	320	324
Total No. of BPA Tested	312	320	313
No. BPA Repaired/Replaced	16	18	18
No. BPA Failed	16	18	18
Percentage Tested during Year	98%	100%	97%

Castroville CSD reportedly completes cross connection control surveys and hazard assessments when a new customer moves in or when devices fail and are replaced. Castroville CSD does not provide water to any wastewater treatment plants but does provide water at some sewer lift stations. Castroville CSD reports that all sewer lift stations are protected by a reduced pressure principle backflow prevention assembly.

Castroville CSD must comply with the Cross Connection Control Policy Handbook (CCCPH), effective July 1, 2024, which requires all water systems to submit a cross-

connection control plan by July 1, 2025. The full text of the CCCPH is posted on the Division’s website. [Cross-Connection Control Policy Handbook \(CCCPH\) | State Water Resources Control Board](#)

Per the CCCPH, section 3.3.3, all backflow preventers must be tested at least annually by a tester who has demonstrated their competency in testing backflow devices. Backflow prevention assemblies found to be defective must be repaired or replaced within 30 days of the notification of failure.

Customer Complaint Program

Are all complaints recorded and responded to? **Yes**

Digital/Hard Copy Tracking? **Digital**

All complaints are recorded and are adequately responded to by Castroville CSD staff. The table below summarizes Castroville CSD’s past three years of customer complaints:

Summary of Customer Complaints (2021-2023)							
Year	Taste/Odor	Color	Turbidity	Pressure (High or Low)	Outages	Other	Total
2023	1	1	0	3	0	0	5
2022	3	1	0	18	3	0	25
2021	0	0	0	3	0	0	3

Castroville CSD has an adequate complaint program. Water outages should be reported to the Division, and if an outage is caused by a main break or other accident, a precautionary boil water notice may need to be issued to protect public health.

Auxiliary Power Supply

Auxiliary Power for:

Water Sources? **Yes (except Well 3)**

Pumping Stations? **Yes**

Water Treatment Plants? **Yes**

How frequently is backup power tested? **Once every two weeks**

Backup power automatic or manual start: **Automatic**

Can system pressure be maintained either by backup power or by storage during power outages of two hours or less? **Yes**

Water System Mapping

Does the utility have up-to-date distribution system maps? **Yes**

System Security

Castroville CSD has adequate site security. The Division recommends Castroville CSD maintain an increased security level at its well and tank sites due to close proximity to dense housing and a history of break-ins and trash dumping.

Emergency Response Program

Date of most recent Emergency Notification Plan on file: **June 11, 2021**

Date of Emergency Response Plan: **Original Plan dated April 21, 2016, has been updated since then.**

WATER SYSTEM MANAGEMENT

Management Structure

Who owns the water system? **Castroville CSD**

Water System Type: **Public**

Current organizational chart on file? **Yes**

Manager: **Eric Tynan**

Are personnel familiar with the Safe Drinking Water Act? **Yes**

Is information adequately managed? **Yes**

Castroville CSD is governed by a five-member publicly elected Board of Directors that meets regularly.

Water System Financial Outlook

Are adequate reserve funds available to support maintenance and staffing requirements? **Yes**

Is there a Capital Improvement Plan (CIP)? **Yes**

According to Castroville CSD, adequate reserves are available for short- and long-term improvements.

OPERATOR CERTIFICATION

Minimum Chief Distribution Operator: **D2**

Minimum Chief Treatment Operator: **T2**

Minimum Shift Distribution Operator: **D1**

Minimum Shift Treatment Operator: **T1**

Per California Code of Regulations, title 22, section 64413.3, water systems are designated their distribution classification based upon population size and other distribution system related factors. As of the 2023 EAR, Castroville CSD has a population of 7,515. Castroville CSD is classified as a Distribution 2 (D2) system. The Well 5 Arsenic Treatment Plant is classified as a Treatment 2 (T2) treatment plant.

California Code of Regulations, title 22, section 64413.5 - 7 states (a) each water supplier must designate at least one chief operator that meets the requirements for each treatment and/or distribution system utilized by the water system; (b) Each water supplier must designate at least one shift operator that meets the requirements for each treatment and/or distribution system each operating shift; (c) The chief operator or shift operator must be on-site or able to be contacted within one hour. Castroville CSD is in compliance with the operator certification requirements. Current operators as reported in the 2023 EAR are listed in the following table:

<i>Certified Distribution and Treatment Operators</i>		
Name	Distribution Certification	Treatment Certification
Eric Tynan	D3, exp. July 2027	T3, exp. Nov 2026
Roberto Galvez	D2, exp. May 2027	T2, exp. Nov 2025
Jonathan Varela	D2, exp June 2025	T2, exp. Aug 2025
Eudoxio Orozco	D2. Exp. April 2027	T2, exp. Dec 2025

Staffing Evaluation

According to Castroville CSD, the water system is adequately staffed, but additional staff would help with workload.

Large Water System Resiliency and Preparedness

The effects of extreme weather on community water system (CWS) facilities and operations are a concern and priority of the State Water Resources Control Board (SWRCB), which is documented by the SWRCB in its Comprehensive Climate Change Resolution No. 2017-12, adopted in March 2017. DDW is reviewing each water system’s level of resiliency and preparedness for changing climate conditions and extreme weather increase awareness to the potential effects to facilities and operations and encourage the use of EPA’s Climate Resilience Evaluation and Awareness Tool (CREAT).

In its 2023 EAR, Castroville CSD identified that their facilities are highly vulnerable to or already experiencing groundwater depletion (decreasing well levels, overdrafted groundwater basins, reduced groundwater recharge, etc.) and salt-water intrusion into aquifers. Castroville CSD indicated medium sensitivity to high flow events and flooding, inundation due to sea level rise, high tides, and/or coastal storm surges, aging flood protection infrastructure (levees), or insufficient impoundment capacity, Peak demand volume surges (due to extreme heat, temperature trends, etc.), and Disruption of power supply.

Castroville CSD has implemented, or is considering implementing, the following projects to address the threats mentioned above: installing new, deeper wells, developing local supplemental water supply, enhanced treatment, or increased storage capacity, constructing interconnections with other utilities, implementing conservation measures, and enhancing its monitoring program.

The SWRCB strongly encourages utilities to evaluate infrastructure and operational vulnerabilities to extreme weather and other emergency conditions using tools such as CREAT and engaging in a conversation both within your water system organization and with customers on how to plan and prepare for being resilient to provide clean and safe water reliably and adequately under all current and future conditions.

Fire --- A defensible space of 100 feet (*California Public Resources Code, 4291*) is maintained around **most** sources and structures managed by the Water System. The Division recommends Castroville CSD maximize defensible space where possible.

Flooding --- Are any drinking water facilities vulnerable to flooding? **No**

Backup Power --- Is backup power available, for example, through portable or permanent power generators? **Yes – all but Well 3 site, which is currently standby and offline.**

If liquid fuel is used, is it properly contained and stored away from the source? **Yes**

Drought --- Is the Water System prepared for drought related shortages or outages? **Yes**

If using a groundwater source: Is the Water System monitoring depth to groundwater on a routine basis? **Yes**

Degrading Source Water Quality --- Has source water quality degraded over time, or specifically during the most recent drought? **Yes, Well 3 has been impacted by seawater intrusion. Well 3 exceeds the secondary MCLs for chloride, total dissolved solids, and specific conductance. Castroville CSD has changed the status of Well 3 to standby and is monitoring its other wells for these contaminants.**

Report prepared by:

Kyle Graff

Digitally signed by Kyle Graff
Date: 2024.12.03 11:31:31
-08'00'

Date: December 3, 2024

Kyle Graff, P.E.
Water Resource Control Engineer, Monterey District

STATE WATER RESOURCES CONTROL BOARD
 DIVISION OF DRINKING WATER
2024 SANITARY SURVEY
ATTACHMENT A

Purveyor: **Castroville Community Services District**
 Inspection Date: **November 7, 2024**

System No. **2710005**

Updated by: _____

Date: _____

2024 SANITARY SURVEY – DEFICIENCY LIST

Date Found	Description of Deficiency	Order of Hazard	Date to Address Deficiency & Provide Proof to DDW	Date Corrected
SOURCES				
Nov 7, 2024	Well 3: The well pump has been removed and a small metal plate is covering the opening to the well. During the site visit, a hose was left down the well casing and was connected to a nearby hydropneumatic tank. Castroville CSD removed the hose from the well during the inspection. Castroville CSD must ensure the opening to Well 3 is kept closed. Castroville CSD must provide a more secure well cap while the pump and discharge piping are removed to keep out small animals and other possible sources of contamination.	B	January 10, 2025	
MONITORING AND REPORTING				
Nov 7, 2024	DBPR Monitoring: Castroville CSD has not been collecting DBPR samples in the correct month. Castroville CSD must collect paired TTHM and HAA5 samples from two sites annually in August in accordance with its Division-approved DBPR monitoring plan, dated November 13, 2013.	D	Annually each August	
Nov 7, 2024	Bacteriological Sample Siting Plan (BSSP): Castroville CSD must submit a revised BSSP including a routine sampling rotation schedule for 2025. The Division recommends Castroville CSD collect routine bacteriological samples on a monthly basis (at least eight per month) rather than on a weekly basis (two per week). Sampling on a monthly basis would allow Castroville CSD to collect the same number of samples each month and could negate the need to submit a revised sampling rotation schedule each year.	C	December 31, 2024	

Note: Shaded area indicates that these deficiencies have been confirmed to have been corrected.

ORDER OF HAZARD:

- A. CRITICAL HEALTH HAZARD - CORRECTIVE ACTION MUST BE TAKEN IMMEDIATELY
- B. SERIOUS HEALTH HAZARD - ACTION MUST BE TAKEN AS SOON AS POSSIBLE
- C. POTENTIAL HEALTH HAZARD - MUST BE CORRECTED AS WORK LOAD PERMITS
- D. SYSTEM OR OPERATIONAL DEFECT RESULTING IN POOR WATERWORKS PRACTICE

2024 SANITARY SURVEY – LIST OF RECOMMENDATIONS

Description of Recommendation	Recommended Date to Address Recommendation
The Division recommends Castroville CSD maintain an increased security level at well and tank sites due to close proximity to dense housing and a history of break-ins and trash dumping.	As budget allows
The Division recommends Castroville CSD maintain an adequately conservative blending ratio and operating set points at the Well 5 Arsenic Treatment Plant to ensure samples comply with the arsenic MCL even as raw water arsenic concentrations fluctuate month to month. Castroville CSD must comply with Permit Condition 20 if the Well 5 treated water arsenic concentration exceeds 0.010 mg/L at any time.	Ongoing
The Division recommends Castroville CSD complete storage tank cleanings and dive inspections once every five years.	Once every five years, as budget allows

2024 SANITARY SURVEY – WATER QUALITY DUE AND OTHER REMINDERS

Monitoring Due/Reminder	Due Date
In accordance with the California Code of Regulations, title 22, section 64445.1(b)(2), a water system serving more than 3,300 persons must collect a minimum of two quarterly samples for that SOC in one year during the year designated by the State Board of each subsequent compliance period. Castroville CSD must collect SOC samples in two consecutive quarters at the time of the next sampling.	Varies, see Next Due Monitoring Dates Table in Sanitary Survey Report
A cross-connection control plan is due by July 1, 2025 in accordance with the State Water Board’s Cross Connection Control Policy handbook. Additional information is online at: https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/cccp.html	July 1, 2025



State Water Resources Control Board

Division of Drinking Water

December 19, 2024

System No. 2710005

Eric Tynan, General Manager
Castroville Community Services District
11499 Geil Street
Castroville, CA 95012
eric@castrovillecsd.org

CITATION NO. 03_05_24C_022
FAILURE TO SAMPLE IN ACCORDANCE WITH THE APPROVED DISINFECTION
BYPRODUCT RULE MONITORING PLAN
FOR 2014 THROUGH 2024

Enclosed is Citation No. 03_05_24C_022 (Citation), issued to the Castroville Community Services District public water system (Castroville CSD). Please note that there are legally enforceable deadlines associated with this Citation.

Castroville CSD will be billed at the State Water Resources Control Board's (State Water Board) hourly rate for the time spent issuing this Citation, as required by law. (Health & Saf. Code, § 116577, subd. (a).) Castroville CSD will receive a bill sent from the State Water Board in August of the next fiscal year. This bill will contain fees for enforcement time spent on Castroville CSD for the current fiscal year.

A process exists by which a public water system can petition the State Water Board for reconsideration of this Citation. Petitions sent to the State Water Board "shall include the name and address of the petitioner, a copy of the order or decision for which the petitioner seeks reconsideration, identification of the reason the petitioner alleges the issuance of the order or decision was inappropriate or improper, the specific action the petitioner requests, and other information as the state board may prescribe. The petition shall be accompanied by a statement of points and authorities of the legal issues raised by the petition." (Health & Saf. Code, § 116701, subd. (b).)

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR

Petitions must be received by the State Water Board within 30 days of the issuance of this Citation by the State Water Board. If the 30th day falls on a Saturday, Sunday, or state holiday, the petition is due the following business day by 5:00 p.m. Information regarding filing petitions may be found at:

[Drinking Water Petitions for Reconsideration](https://www.waterboards.ca.gov/drinking_water/programs/petitions/instructions.html)

https://www.waterboards.ca.gov/drinking_water/programs/petitions/instructions.html

If you have any questions regarding this matter, please contact Kyle Graff at (831) 655-6935 or kyle.graff@waterboards.ca.gov or the Division of Drinking Water at dwpdist05@waterboards.ca.gov or (831) 655-6939.

Sincerely,

Jonathan Weininger



Digitally signed by Jonathan
Weininger

Date: 2024.12.19 14:13:24 -08'00'

Jonathan Weininger, PE
District Engineer, Monterey District
Division of Drinking Water

Enclosures

Certified Mail No. 7022 0410 0001 7455 1739

cc: Monterey County Environmental Health Dept.

Roberto Galvez, roberto@castrovillecsd.org

STATE OF CALIFORNIA
STATE WATER RESOURCES CONTROL BOARD
DIVISION OF DRINKING WATER

Name of Public Water System: Castroville Community Services District

Water System No: 2710005

Attention: Eric Tynan, General Manager

11499 Geil Street

Castroville, CA 95012

Issued: December 19, 2024

**CITATION FOR NONCOMPLIANCE
CALIFORNIA HEALTH AND SAFETY CODE SECTION 116555 AND
CALIFORNIA CODE OF REGULATIONS, TITLE 22, SECTION 64534.8**

**FAILURE TO SAMPLE IN ACCORDANCE WITH THE APPROVED
DISINFECTION BYPRODUCT RULE MONITORING PLAN
2014 THROUGH 2024**

The State Water Resources Control Board (State Water Board) is authorized to issue a citation to a public water system when the State Water Board determines that the public water system has violated or is violating the California Safe Drinking Water Act (Health & Saf. Code, division 104, part 12, chapter 4, commencing with section 116270)

(California SDWA) or any regulation, standard, permit, or order issued or adopted under the Act. (Health & Saf. Code, § 116650.)

The State Water Board, acting by and through its Division of Drinking Water (Division) and the Deputy Director for the Division, and pursuant to Health and Safety Code¹ section 116650, hereby issues Citation No. 03_05_24C_022 (Citation) to Castroville Community Services District (Castroville CSD), for violation of section 116555 and California Code of Regulations, title 22, section 64534.8.

STATEMENT OF FACTS

Castroville CSD is classified as a community public water system with a population of 7,515, serving 2,360 connections. Castroville CSD operates under Domestic Water Supply Permit No. 02-05-16P-2710005 issued by the State Water Board on January 29, 2016. Castroville CSD uses three active groundwater sources and one standby groundwater source to supply potable water to the distribution system. Castroville CSD provides wellhead chlorination at all groundwater sources and has an arsenic filtration treatment plant at Well 5.

The California SDWA requires all public water systems to comply with primary drinking water standards. (Health & Saf. Code, § 116555, subd. (a)(1).) "Primary drinking water standards" include maximum levels of contaminants, specific treatment techniques, and monitoring and reporting requirements as specified in regulations adopted by the State Water Board. (Health & Saf. Code, § 116275, subd. (c).)

Castroville CSD must monitor for total trihalomethanes (TTHM) and haloacetic acids (HAA5) at the frequencies and locations indicated in table 64534.2-C and in accordance

¹ Unless otherwise indicated, all statutory citations are to the California Health and Safety Code.

with the monitoring plan developed pursuant to California Code of Regulations, title 22, section 64534.8. (Cal. Code of Regs., tit. 22, § 64534.2, subd. (d)(1).)

Castroville CSD’s current approved Disinfection Byproduct Rule monitoring plan (DBPR Plan) is dated November 15, 2013, and is included as **Appendix A**. The DBPR Plan requires annual monitoring at two sites each August, summarized in Table 1.

Table 1. Sampling Site Information	
Approved DBPR Site Address	Primary Station Code
11160 Speegle St	CA2710005 DST 801
11499 Geil St	CA2710005 DST 802

Castroville CSD’s DBPR monitoring dates are summarized in Table 2 below.

Table 2. Paired TTHM and HAA5 Monitoring Dates	
Year	Sampling Date
2014	7/30/2014
2015	10/19/2015
2016	9/9/2016
2017	11/6/2017
2018	9/5/2018
2019	9/24/2019
2020	9/9/2020
2021	9/13/2021
2022	9/12/2022
2023	10/2/2023
2024	10/28/2024

DETERMINATION

The State Water Board has determined that Castroville CSD has failed to comply with section 116555 and California Code of Regulations, title 22, section 64534.8 from 2014 to 2024 in that it failed to monitor in accordance with its Division-approved DBPR Plan.

DIRECTIVES

Castroville CSD is hereby directed to take the following actions:

1. During the month of August 2025, and every August thereafter, Castroville CSD must sample in accordance with their Division approved DBPR Plan. The current approved plan is dated November 15, 2013. Castroville CSD must ensure that the laboratory which conducts the analysis submits the analytical results to the State Water Board electronically by a State Water Board approved method within ten (10) days after the end of the month in which samples were collected.
2. Include this violation, any potential health effects, and steps taken to correct the violation in the 2024 Consumer Confidence Report in accordance with California Code of Regulations, title 22, section 64481, subdivision (g). Castroville CSD must submit a draft consumer confidence report to the Division for review and approval no later than **June 1, 2025**.

All submittals required by this Citation, unless otherwise specified in the directives above, must be electronically submitted to the State Water Board at the following address. The subject line for all electronic submittals corresponding to this Citation must include the following information: water system name and number, Citation number, and title of the document being submitted.

Jonathan Weininger, Monterey District Engineer

Dwpdist05@waterboards.ca.gov

The State Water Board reserves the right to make modifications to this Citation as it may deem necessary to protect public health and safety. Such modifications may be issued as amendments to this Citation and shall be effective upon issuance.

Nothing in this Citation relieves Castroville CSD of its obligation to meet the requirements of the California SDWA or any regulation, standard, permit, or order issued or adopted thereunder.

PARTIES BOUND

This Citation shall apply to and be binding upon Castroville CSD, its owners, shareholders, officers, directors, agents, employees, contractors, successors, and assignees.

SEVERABILITY

If any provision of this Citation is held invalid or the application of that provision to any circumstance is held invalid, that invalidity shall not affect other provisions or applications of this Citation that can be given effect without the invalid provision or application, and to this end the provisions of this Citation are severable.

FURTHER ENFORCEMENT

The California SDWA authorizes the State Water Board to issue an order or citation with assessment of administrative penalties to a public water system for violation or continued violation of the requirements of the California SDWA or any regulation, permit, standard, citation, or order issued or adopted thereunder including, but not limited to, failure to correct a violation identified in a citation or compliance order. The California SDWA also authorizes the State Water Board to take action to suspend or revoke a permit that has been issued to a public water system if the public water system

has violated applicable law or regulations or has failed to comply with an order of the State Water Board, and to petition the superior court to take various enforcement measures against a public water system that has failed to comply with an order of the State Water Board. The State Water Board does not waive any further enforcement by issuance of this Citation.

Digitally signed by Jonathan
 Jonathan Weininger Weininger
 Date: 2024.12.19 14:13:04 -08'00' December 19, 2024

Jonathan Weininger, PE
 District Engineer, Monterey District
 Division of Drinking Water

Date

Appendices (1):

- A. Approved Disinfection Byproduct Rule Monitoring Plan, Dated
 November 15, 2013

Certified Mail No. 7022 0410 0001 7455 1739

**Appendix A – Approved Disinfection Byproduct Rule Monitoring Plan, Dated
November 15, 2013**

**STAGE 2 DISINFECTION BYPRODUCT RULE (DBPR)
COMPLIANCE MONITORING PLAN
SCHEDULE 4 – GROUNDWATER SYSTEMS (Population 500 – 9,999)**

Water System Name/ Number: Castroville CSD / 2710005

Population Served: 7000

Residual Disinfectant Type: Chlorine

Part 1: Site Justification: (The system must select 2 compliance monitoring sites for TTHM and HAA5 samples. The minimum sampling frequency is 2 dual sample sets per year. One site must be at the location of highest TTHM concentration and one site must be at the location of highest HAA5 concentration.)

Site No.	Stage 2 Compliance Monitoring Site Address	Site Type (check one)	Site Justification
1	11160 Spaegle St	<input type="checkbox"/> Highest TTHM <input type="checkbox"/> Highest HAA5 <input type="checkbox"/> Stage 1 DBPR Site <input checked="" type="checkbox"/> Representative of Service Area <input type="checkbox"/> Other (Water age, residence time, low residual, etc.)	Representative of system
2	11499 Geil St	<input type="checkbox"/> Highest TTHM <input type="checkbox"/> Highest HAA5 <input type="checkbox"/> Stage 1 DBPR Site <input checked="" type="checkbox"/> Representative of Service Area <input type="checkbox"/> Other (Water age, residence time, low residual, etc.)	Representative of system

Part 2: Proposed Stage 2 DBPR Compliance Monitoring Schedule:

Peak Historical Month: August Justification for Peak Historical Month: Warmest

Yearly Sampling Date: 2nd Wed (Day of the month, or Week) (e.g., 1st week of month, or 1st Tuesday of month)

- Compliance monitoring for Stage 2 DBPR must begin no later than 12 months after the compliance date of October 1, 2013.

Part 3 Compliance Calculation:


Compliance is determined by the result of the annual sample at each sampling location. The system is in compliance if sample result < MCL for each location.

Part 4: Required Attachments:

- Attach a schematic of your distribution system including all storage tanks, water treatment plants, disinfection facilities, etc. Please clearly identify each Stage 2 DBPR monitoring site.
- **Optional:** Any additional supporting documentation.

Part 5: Certification:

James Eric TYNAN GM
Name (print) Title


Signature

11/15/13
Date

NOV 13 2013

cc: alicia



CASTROVILLE COMMUNITY
SERVICES DISTRICT

TO: Castroville Community Services District Board of Directors

FROM: James Derbin, General Manager

AGENDA DATE: January 21, 2025

DATE: January 16, 2025

RE: Consider increasing the cell phone and safety boot reimbursement amounts to District staff

RECOMMENDATION:

Authorize the General Manager to increase the monthly cell phone reimbursement amount from \$40/month to \$60/month and increase the annual safety boot reimbursement amount from \$150/year to \$250/year.

SUMMARY:

Many Special Districts in the area either provide a District issued cellular phone to staff that need to make or accept work calls outside of the office at no cost to the employee. CCSD currently reimburses staff for their cellular phone expenses at \$40/month. Granted the District would spend \$60-80/month per District employee if CCSD provided a cellular phone to staff, a modest increase to \$60/month is warranted. Fiscal impact of this adjustment will be an increase of ~\$720/annually.

The District currently provides safety shoe reimbursement for field staff at \$150/year. Many other Special Distracts in the area reimburse staff anywhere from \$250/year to \$450/year for safety shoes. Granted safety shoes are a very important part of our Injury and Illness Prevention Program (IIPP) and our staff spend most of their day on their feet, staff suggests we increase the safety boot reimbursement from \$150/year to \$250/year. Fiscal impact for this safety program enhancement will be an increase of ~\$400/annually.

Staff feels it is important to occasionally review and enhance the modest benefits of working here at CCSD and show our support and appreciation for our hard working and dedicated staff.



CASTROVILLE COMMUNITY
SERVICES DISTRICT

TO: Castroville Community Services District Board of Directors

FROM: James Derbin, General Manager

AGENDA DATE: January 21, 2025

DATE: January 16, 2025

RE: Consider sending the General Manager to the AWWA ACE 2025 Conference in Denver

RECOMMENDATION:

Authorize the General Manager attend the AWWA ACE25 National water conference in Denver

SUMMARY:

The American Water Works Association annual National conference is an important opportunity to network with other water/wastewater professionals, attend trainings and seminars and see the latest equipment and technology vendors have to offer. This is one of the largest national water conferences in North America. See attached conference flyer.

With conference fees, plane tickets and hotel the estimated cost of the General Manager attending the ACE 25 conference is as follows:

Small utility registration with class and tours of facilities	\$995.00
RT Airfare	\$408.68
Hotel (4 nights)	\$1016.00
Meals and Misc Estimate	<u>\$500.00</u>
Total estimated cost	\$2,919.80

Staff feels it is important to routinely attend conferences and workshops to enhance their knowledge, network with other professionals and learn about new cost saving technologies and earn required certification CEUs.

ELEVATE



DENVER, CO | JUNE 8-11, 2025

AWWA's 2025 Annual Conference & Expo

Water Solutions : Our journey to ensure clean and safe water is fueled by heightened awareness, elevated standards, and innovative solutions. As the world evolves, we remain vigilant, resourceful, and committed to collaboration. Let's innovate together and ELEVATE the future of water.

[Register Now](#)

ACE Conference Highlights!

There's a lot that's done at ACE. World renowned speakers, innovative exhibitors, networking, competitions and more.

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What the Water Community Is Saying About ACE

"ACE is one of the most relevant informational forums available to drinking water professionals today. It's a great way to network and keep up to date in the fast moving industry of drinking water."

"The annual ACE convention continues to provide an outstanding forum for learning and networking with exhibitors, water sector leaders and our peers."

ACE25 Registration

ACE25 Registration Is Open!

REGISTER FOR ACE25

If needed, please view this brief [tutorial video](#) to reset your AWWA password. For general registration questions, or to request a PDF registration form contact AWWA at service@awwa.org, 800.926.7337 or 303.794.7711 Monday-Friday 8am-5pm Mountain Time.

ACE25 Registration Options and Fees

Register early to receive the best rate. Registration rates will increase after **11:59pm ET on April 18th, 2025.**

ACE25 Registration Type	Early-Bird Member Rate (USD)	Early-Bird Nonmember Rate (USD)
Full-Conference	\$1,000	\$1,235
Field Operator Full Conference*	\$475	\$700
Small Utilities Full Conference* (under 3500 customers)	\$475	\$700
Exhibits-Only for Utility Employees*	\$35	\$160
Exhibits-Only (non-exhibitors/non-utilities)	\$170	\$170
Student Full-Conference*	\$45	\$75

**Eligibility is verified*

Pre-conference Workshops, Tours, and Public Officials

*Available to Full-Conference Registrants only. Register early to receive the best rate - rates will increase after **11:59pm ET on April 18th, 2025.***

Member Rate (USD)

Nonmember Rate (USD)

Student (USD)

Workshops	\$150-300	\$250-400	\$75-125
Technical Facility Tours	\$80-100	\$80-100	N/A
Public Officials Courses	\$135 per course	\$235 per course	N/A

ACE25 Registration Category Inclusions

Registration Type	Educational Sessions	Exposition	Online Proceedings	Lunches in Expo Café (2)	Expo Facility Hour (2hrs) Ticket (1)	Wrap Party Dinner Tickets (2)
Full-Conference Registration	X	X	X	X	X	X
Exhibits-Only (non-exhibitors)		X	X		X	X
Water/Wastewater Utility Employee Exhibits-Only		X	X		X	X
Full-Conference Student Registration	X	X	X	X	X	X
Field Operator Full-Conference Registration	X	X	X	X	X	X
Small Utilities Full-Conference Registration	X	X	X	X	X	X
Spouse/Guest		X			X	X

ACE25 Cancellation Policy:

AWWA must receive cancellations in writing. Phone cancellations are not accepted. All cancellations dated on or before April 18, 2025 deadline will receive a refund, minus a 25% administrative fee. After April 18, 2025, cancellations will not be refunded; however, substitute registrants are welcome. Email requests for substitutions or cancellations to service@awwa.org.

Information Release, Conference Policies, and Code of Conduct:

By registering for an AWWA event or program, attendees agree to abide by the [conference policies and code of conduct](#). As part of your event registration personal contact data such as name, address, and email were collected and may be used by AWWA and approved third parties. The American Water Works Association (AWWA) Privacy Policy outlines its commitment to protecting user privacy, including compliance with the General Data Protection Regulation (GDPR). Visit awwa.org/privacy-policy for additional information. AWWA will take appropriate measures to ensure the security of its information systems and the data collected during the event and expects

all participants to use AWWA's digital resources responsibly and in accordance with applicable policies. As a reminder, by allowing your badge to be scanned for lead retrieval, you are providing your full contact information (address, email, phone, etc.) to the exhibitors.

[VIEW ALL CONFERENCE
POLICIES](#)

[REGISTER ON A3E25](#)

What Attendees are Saying About ACE

"ACE provides an opportunity to learn from world-class industry professionals about a myriad of subjects ranging from hyper-focused technical information to valuable insight on the world's biggest issues. Attending left me with a renewed sense of duty and provided quality content to help improve the utility (for which I work). The information was pertinent to the issues facing every utility, and the conference provides a forum for the exchange of ideas that is otherwise impossible."

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AWWA Headquarters
1825 W. 9th St.
Denver, CO 80202-3199
Phone: 303.733.1777 • Fax: 303.733.1778
Fax: 303.547.0804

[Back to AWWA.org](#)

AWWA Foundation 2017 Annual Report
1700 E. 17th Ave., Suite 300
Boulder, CO 80501 • www.a3e25.com



CASTROVILLE COMMUNITY SERVICES DISTRICT

From the desk of
Eric Tynan – General Manager

TO: CCSD Board of Directors

DATE: December 17, 2024

RE: Proposal from Maggiora Bros. Drilling, Inc.

RECOMMENDATION:

Approve the proposal for work on Well #3 to possibly restore it as an active domestic water supply

SUMMARY:

In 2009 Chloride levels in Well #3 were exceeding the 700 Mg/L secondary MCL for chlorides, after a liner and JK-Packers were installed, the Chlorides dropped to less than 300 Mg/L. In 2021 the well had to be shut down again due to exceeding the MCL. In an attempt to see if the casing was in good enough shape to use the well as a source for brackish water treatment After the liner was removed it was evident the lower perfs were completely plugged and the liner itself in poor shape. After discussing with Mike Maggiora if he thought it a was possible to clean the lower perf and use a plastic liner to see if drawing from the cleared lower perfs might make Well #3viable again.

I received 2 proposals, one for cleaning the well and zone testing it to see where the Chlorides were coming from for \$28,210 and a second proposal to do all the work in the 1st proposal but instead of zone testing, install a new liner with plastic pipe and better “packers to seal the line to the casing \$56,270...

Considering that a new well costs in excess of 1.4 million dollars it seems like a worthwhile endeavor. It should be noted that in 2003 when well #2 exceeded the MCL it lined in a similar manner and has stayed below 50Mg/l ever since

For these reasons I hope the Board will approve the proposal from Maggiora Bros. for \$56,270 so the District can move expeditiously

Respectfully submitted

J. Eric Tynan
General Manager

RESOLUTION NO. 2025-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASTROVILLE COMMUNITY SERVICES DISTRICT APPROVING PROPOSAL FROM MAGGIORA BROS. DRILLING, INC. FOR WELL 3 REHABILITATION IN AN AMOUNT NOT TO EXCEED \$56,270

WHEREAS, Castroville Community Services District (“District”) is a Community Services District created pursuant to Government Code Section 61000;

WHEREAS, the District requires rehabilitation of Well 3 (“Project”) that is expected to be completed at a cost of approximately \$56,270;

WHEREAS, the District was considering repurposing Well 3 for a brackish water treatment plant or destroying and abandoning it entirely;

WHEREAS, Contractor Maggiora Bros. Drilling, Inc. (“Contractor”) responded to an earlier emergency repair on Well 3 and is most familiar with the challenges of this constrained site and unique situation involving rehabilitation of the Well 3 screens and casing, and installation of a new packer to seal off suspected high salinity producing sections of well screen;

WHEREAS, Contractor, who recently responded to the Well 3 failure, and performed the earlier equipment removal and video inspection and is the most familiar with the unique challenges of the rehabilitation project, and as part of these improvements, is uniquely positioned and qualified to perform the District’s rehabilitation work;

WHEREAS, Contractor submitted a proposal for the Project in an amount not to exceed \$56,270, a copy of which is attached hereto as **Exhibit A** (“Maggiora Bros. Drilling, Inc. Proposal”);

WHEREAS, Contractor is a licensed well contractor, with State Contractors license number C-57-249957;

WHEREAS, as Contractor performed the earlier equipment removal and video inspection, Contractor is the most familiar with the unique challenges of the Project, and as part of these improvements, is uniquely positioned and qualified to perform the District’s rehabilitation work;

WHEREAS, the District previously engaged Contractor to perform repair and rehabilitation services on Well 3, and is currently engaging Contractor; and

WHEREAS, the General Manager has determined that the nature of the work to be performed by Contractor for which the District seeks to engage Contractor is of unique and specialized work, and Contractor is uniquely qualified and positioned in terms of time, labor and materials, as set forth in the Sole Source Justification document attached hereto as **Exhibit B**; and

WHEREAS, the General Manager has determined Contractor has the demonstrated the specialized skills, demonstrated competency, and holds the professional qualifications necessary for the satisfactory performance of the work and services, and is uniquely positioned to perform the services most efficiently and economically for the Project.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Castroville Community Services District Board of Directors hereby finds:

1. The District Board of Directors hereby finds and determines that the foregoing recitals are severally ratified, confirmed, approved and adopted in all respects.
2. Contractor's proposal, attached as Exhibit A, is hereby approved, and the General Manager is authorized to take further actions as may be necessary to give effect to this Resolution.
3. The nature of the work to be performed by Contractor for which the District seeks to engage Contractor is of unique and specialized work, and Contractor is uniquely positioned due to its concurrent performance of work with the District.
4. The District Board approves Exhibit B, the Sole Source justification.
5. Engaging Contractor for the work associated with the Project is appropriate and consistent with the public interest because the nature of the services and emergency work required for the Well 3 rehabilitation work is of such a nature that competitive proposals would be unavailing or would not produce an advantage, and the advertisement for competitive bid would thus be undesirable, impractical, or impossible.
6. The Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) under Section 15301(d), 15302(c) and 15303(d) of the CEQA Guidelines. Further CEQA review therefore is not required for the District to accept the Contractor's Proposal.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Castroville Community Services District duly held on the ___ day of _____ 2025, by the following vote.

Ayes: Director(s) _____

Noes: Director(s) _____

Absent: Director(s) _____

Abstained: Director(s) _____

ATTEST:

Ron Stefani, Board President

Lidia Santos, Secretary
(SEAL)

Maggiora Bros Drilling, Inc.

CORPORATE OFFICE
595 Airport Blvd
Watsonville, CA 95076
(831) 724-1338

BRANCH OFFICE
2001 Shelton Drive
Hollister, CA 95023
(831) 637-8228

(800) 728-1480

STATE CONTRACTORS LICENSE #249957

Attention: ERIC TYNAN

Date: 11/08/2024 **Quote No.:** 105421 **Rev No.:** 0

Billing Address:

CASTROVILLE COMMUNITY SERVICES
P. O. BOX 1065
CASTROVILLE, CA 95012

Job Address:

CASTROVILLE COMMUNITY SERVICES
WELL #3
CASTROVILLE, CA 95012

Phone: (831) 633-2560

Job Attention: ERIC TYNAN

Phone: (831) 633-2560

Fax:

Fax:

Email: ERIC@CASTROVILLECSD.ORG

Email: ERIC@CASTROVILLECSD.ORG

A. The following is Maggiora Bros Drilling, Inc. proposal to brush and air swab the lower two screens, followed by high pressure jetting. After jetting is completed, then air lift the bottom of the well to remove any residual debris followed by video logging of the well and then development and test pumping of the well with a submersible pump and well packer to isolate the upper screen zone from the lower screens.

DESCRIPTION	QTY	UOM	UNIT PRICE	ITEM TOTAL
MOBILIZATION / DEMOBILIZATION	1	LS	4,000.00	4,000.00
PUMP RIG - INSTALL AND REMOVE BRUSH/AIR SWAB EQUIPMENT	1	LS	6,000.00	6,000.00
PUMP RIG - BRUSH AND AIR SWAB BOTTOM TWO SCREENS	16	HR	385.00	6,160.00
AIR COMPRESSOR AND WELL DEVELOPMENT EQUIPMENT RENTAL	2	DAY	750.00	1,500.00
INSTALL AND REMOVE JETTING TOOL	1	LS	6,000.00	6,000.00
PUMP RIG AND JETTING EQUIPMENT - HIGH PRESSURE JETTING	16	HR	525.00	8,400.00
JETTING EQUIPMENT RENTAL	1	LS	2,000.00	2,000.00
PUMP RIG - INSTALL/REMOVE AIR LIFT PIPE AND AIR LIFT WELL	16	LS	385.00	6,160.00
AIR COMPRESSOR AND WELL DEVELOPMENT EQUIPMENT RENTAL	2	DAY	750.00	1,500.00
ABOVE GROUND SETTLING TANK FOR DEVELOPMENT	1	LS	2,500.00	2,500.00
VIDEO WELL	1	EA	1,000.00	1,000.00
PUMP RIG - INSTALL AND REMOVE TEST PUMP WITH PACKER	1	LS	7,500.00	7,500.00
DEVELOPMENT AND TEST PUMPING	8	HR	350.00	2,800.00
TEST PUMP EQUIPMENT RENTAL	1	LS	750.00	750.00

Total Labor and Materials: \$56,270.00

50% Deposit due PRIOR to SCHEDULING of job. BALANCE DUE UPON COMPLETION.
Proposal is valid 1 month from date above

I HAVE READ AND UNDERSTAND THESE TERMS. My signature indicates my ACCEPTANCE & AUTHORIZATION for work to begin.

Michael Maggiora _____ Authorized Salesperson	11/08/2024 _____ Date	_____ Customer Acceptance	_____ Date
---	-----------------------------	------------------------------	---------------

Sole Source Justification
Castroville Community Services District

ATTACHMENT B

VENDOR'S NAME: Maggiara Bros. Drilling, Inc.
ADDRESS: 595 Airport Blvd.
Watsonville, CA 95076
PHONE or EMAIL: (831)724-1338

DATE: 1/21/2025
INITIATED BY: _____
PROJECT NO: _____

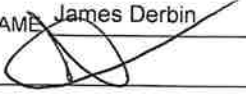
Description of Item(s) and cost. Explain why this good or service is needed.

Justification for Goods, Materials, Equipment and Service Contracts

- Only known supplier of item or service. (Explain how this was verified.)
- Supplier proprietary item. (Supplier is the only manufacturer of this item. List the reasons why no substitute item can be used. Explain why there are no alternate equipment providers that can bid on the same proprietary item.)
- Required for Emergency Response. (Describe emergency and date of occurrence. Why is item essential to emergency response.)
- Other (eg. Previously approved sole-source equipment by GM, pilot or experimental) Attach equipment list or provide explanation.
 Maggiara Bros. Drilling, Inc. previously responded to an earlier emergency repair on Well 3 and is most familiar with the challenges of this constrained site. Well 3 possibly restore it as an active domestic water supply. Cost for this work \$56,270.

Justification for Professional and Technical Services

- Firm is a highly recognized authority in a field or specialty, or has unique and/or specific knowledge regarding project. (Explain below)
 Maggiara Bros. Drilling, Inc. has specific knowledge of the project and responded to an earlier emergency repair on Well 3 and is most familiar with the challenges of this constrained site and unique situation involving rehabilitation of the Well 3 screens and installation of a new packer.
- Firm has satisfactorily performed the previous stage of a project or has acquired extensive background and working knowledge relevant to the project. (Explain below)
 Maggiara Bros. Drilling, Inc. recently responded to the Well 3 failure, and performed the earlier equipment removal and video inspections and is the most familiar with the unique challenges of the rehabilitation project.
- Other (eg. pilot or experimental) Provide explanation.

General Manager : PRINT NAME James Derbin
 SIGN 

Date: 01/21/2025

CASTROVILLE COMMUNITY SERVICES DISTRICT

MAINTENANCE WORKER JOB DESCRIPTION

January 2025

Definition

Under general supervision, responsible for performing (at a semi-skilled level) general building and grounds maintenance and repair work; to keep assigned areas and buildings in a clean, neat and orderly condition; to perform a variety of tasks relative to assigned area of responsibility.

Supervision Received and Exercised

General supervision is given by the Lead Operator. No direct supervision of staff is exercised.

Class Characteristics This is the semi-journey-level classification that performs technical maintenance, repair and custodial duties of District buildings, facilities, and grounds required to ensure that all are maintained in a safe and effective working condition and provide the highest level of safety for District and public use. The incumbent is responsible for identifying and evaluating construction-related problems and performing installation and repairs on plumbing systems. The incumbent is expected to work independently and exercise judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

Examples of Duties (Illustrative Only)

- Inspects District buildings, offices, and yards for safety hazards, maintenance needs and security breaches
- Cleans and removes debris and trash from parking lots, buildings and yards; washes vehicles and cleans interiors; pressure cleans heavy equipment, trucks and tools
- Changes oil, fluids, filters, batteries, and fuses in vehicles
- Cleans spills and breakage, washes, vacuums, sweeps, mops and dusts; sets up and takes down meeting equipment; picks up, delivers and moves boxes, furniture, supplies, parts and materials
- Requisitions supplies for restocking
- Inspects District facilities for safety hazards or maintenance needs, prepares and submits work orders
- Sweeps paved areas, curbs, and gutters; cleans debris from drains and catch basins, seeds, mows and trims grass, cuts and pulls weeds, trims, prunes, and plants bushes and trees; irrigates landscapes and applies fertilizer; prepares new landscaped areas, installs irrigation systems; plants new plants and removes old plants; prunes plants and trees; rakes flower beds; identifies pest and weed control needs of grounds surrounding operations and remote pump stations

- Identifies and obtains materials, supplies and equipment needed to accomplish maintenance and repair projects
- Prepares walls, ceilings and floors, sheetrock, metal, asphalt and cement surfaces for repairs, alterations and painting
- Digs holes and trenches, cuts and removes existing wood and metal materials and structures; repairs fencing and installs posts
- Blasts, sands and patches surfaces
- Mixes, sprays and brushes paint to interior and exterior surfaces of buildings, paved and cemented areas, tanks, metal equipment and fences
- Cleans hallways, offices, lobbies, ceilings and ceiling fans, light fixtures, interior and exterior glass, blinds, doors; washes windows, mirrors and walls; wipes, cleans and sanitizes toilets and sinks; empties, cleans and sanitizes waste receptacles, recyclables, and replaces trash bags; fills dispensers with paper products, soaps and metered air fresheners; replaces light bulbs and tubes and batteries in automated towel dispensers, soaps and air fresheners
- Sweeps, vacuums, mops, waxes, strips and polishes floors in hallways, kitchen, laboratory, and restrooms; mixes cleaning solutions, as needed; vacuums and shampoos carpets and rugs in hallways, office cubicles, and board room
- Repairs plumbing leaks and clogged drains
- Repairs leaks in windows and roofs
- Performs a variety of semi-skilled heavy labor
- Cuts brush
- Loads and unloads equipment and materials
- Establish and maintain cooperative working relationships with co-workers, outside agencies, and the public
- Regular attendance and adherence to prescribed work schedule to conduct job responsibilities
- Performs other assigned work as assigned

Qualifications

Knowledge of:

- Methods, materials and tools used in building maintenance and construction, landscape maintenance, and irrigation systems
- Techniques used for servicing vehicles, power tools and equipment in routine building and repair.
- Cleaning supplies, equipment and custodial methods
- Proper materials and procedures used for cleaning purpose
- Basic tools used in routine building and equipment maintenance and repair

Ability to:

- Clean and care of assigned area and facilities
- Perform building maintenance and repair work
- Use a variety of custodial equipment, supplies and materials
- Exhibit a high customer service priority
- Understand and follow oral and written directions
- Work independently in the absence of supervision

- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work Purchase and inventory supplies

Experience and Education

Any combination of experience and education/training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: One year of building and grounds maintenance experience. Minor vehicle servicing is preferred.

Education/Training: High School diploma or equivalent

License or Certificate: Possession of a valid Class C driver's license

Physical Demands

Must possess mobility to work in and around District buildings and facilities; to operate a motor vehicle and drive on surface streets; strength, stamina, and mobility to perform light to medium physical work, to work in confined spaces and around machines, to climb and descend ladders, and to operate varied hand and power tools and equipment; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio. The job involves fieldwork requiring frequent walking in operational areas to identify problems or hazards. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate above-mentioned tools and equipment. Positions in this classification bend, stoop, kneel, reach, and climb to perform work and inspect work sites. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 50 pounds and heavier weights with the use of proper equipment.

ENVIRONMENTAL ELEMENTS

Employees work in and around buildings and facilities and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives, and contractors in interpreting and enforcing departmental policies and procedures.

FLSA Status: Non-exempt eligible for overtime

I have reviewed this Job Description with my Supervisor and agree with its contents.

Employee Signature

Date

Supervisor Signature

Date

CASTROVILLE COMMUNITY SERVICES DISTRICT

System Operator I/II JOB DESCRIPTION

January 2025

Definition

Under direct and general supervision, learns and performs a variety of semi-skilled and skilled work in support of all District water treatment, distribution, and wastewater collection system installation, inspection, preventive and corrective maintenance and repair activities; assists in performing underground televised wastewater collection main inspection and hydro-jetting of wastewater collection lines; assists in inspecting and performing preventive maintenance, servicing and mechanical repair of potable water booster pump stations, wastewater lift stations and mobile equipment; performs related work as required.

Supervision Received and Exercised

Direct supervision and training is given by the Operations Lead as needed. General supervision is given by the General Manager. No direct supervision of staff is exercised.

Class Characteristics System Operator I is the entry-level class into this operations and maintenance class series. Initially under close supervision, incumbents with basic maintenance experience learn District systems and facilities, use of tools and equipment and a wide variety of practices and procedures. As experience is gained, assignments become more varied and are performed with greater independence. Assignments may vary with the skill and training of the incumbent; however, all employees are cross-trained in all assignments and the use of all equipment. Incumbents will be assigned to roving maintenance crews to be trained in water distribution and wastewater collection systems maintenance in all locations of the District. This class is alternately staffed with System Operator II and incumbents may advance to the higher level after gaining the knowledge, skills, experience, licenses and certifications which meet the qualifications of the higher-level class and after demonstrating the ability to perform the work of the higher-level class.

System Operator II is the experienced-level class, capable of performing a wide variety of independent work to ensure that District systems and facilities are maintained in a safe and effective working condition. Responsibilities include performing work in all maintenance areas, depending upon the immediate needs of the District. This may include water treatment, distribution and wastewater collection systems maintenance in all locations of the District. While incumbents may possess craft or journey-level skills in one or more areas of activity, all are expected to be able to perform basic maintenance and repair in all areas of assignment. This class is distinguished from the Lead Operator, by the latter's lead, special assignment and advanced training and certification requirements.

Examples of Duties (Illustrative Only)

When performing the wastewater collection systems assignment:

- Inspects underground wastewater collection mains, manholes, and associated appurtenances using closed-circuit television equipment to locate leaks, breaks, infiltration and the buildup of dirt, debris, roots and other materials on a scheduled preventive maintenance basis
- Installs, maintains and repairs wastewater collection mains
- Operates hydro-cleaning equipment to clean and flush wastewater collection lines on a scheduled or emergency basis
- Services and maintains mobile equipment in a clean and orderly condition; makes minor repairs as needed; may service and repair television inspection and specialty hydro-cleaning equipment
- Inspects lift stations on a scheduled basis; reads and records flow meters and gauges; performs servicing and repair of pumps, motors, valves and other mechanical and electrical equipment.

When performing the water distribution systems assignment:

- Inspects underground water mains and service laterals and associated appurtenances to locate leaks, and breaks
- Installs potable water pipelines, fittings, valves and fire hydrants; taps and repairs water service lines
- Services and maintains mobile equipment in a clean and orderly condition; makes repairs as needed
- Inspects pumping stations on a scheduled basis; reads and records flow meters and gauges; performs servicing and repair of pumps, motors, valves and other mechanical and electrical equipment.
- Learns and performs chlorination of the water distribution system and the maintenance of chlorination equipment
- Learns and performs sampling of the water distribution system and may perform routine chemical and physical tests
- Repairs, replaces and may read water meters
- May learn and perform water desalination plant operations and operation of water treatment and distribution control equipment such as telemetry controls, chemical feeders, chlorinators and hypochlorite generators
- Contacts the public to inform them of activities and shut-downs; explains applicable rules and regulations

When performing all assignments:

- Completes work orders initiated by customer service staff or assigned by supervisor according to customer complaints and emergency calls for service; uses inspection equipment to identify causes; and assists in mitigating overflow spills and damage as required.
- Operates heavy equipment and vehicles such as backhoe, vactor/jetter, dump truck, forklift, lift truck and hydro-cleaning equipment
- Sets up traffic control and safety equipment when using vehicles on a street or other roadway; uses safety equipment and observes all safety procedures as specified by the District

- Notifies supervisor of the need for repair or additional maintenance as found during routine inspection and cleaning activities; prepares work orders or notes service requirements
- Ensures that adequate materials and supplies are available for maintenance and repair work
- Marks the location of underground water and wastewater collection lines in response to USA requests
- Maintains accurate records of work performed
- May maintain external District premises including weeding, painting, basic carpentry and other tasks as assigned

Qualifications

Knowledge of:

- Principles, practices, tools, equipment and supplies required to maintain and repair water treatment and distribution and/or wastewater collection systems, including underground water and wastewater collection mains, manholes and pump/lift stations
- The operation, cleaning and preventive maintenance of water treatment, distribution facilities and equipment
- Basic principles and practices of mobile equipment servicing and repair
- Tools and equipment required for the work
- Basic safety practices related to the work, including confined space entry
- Applicable laws, codes and regulations
- Basic computer applications related to the work
- Techniques for providing a high level of customer service to the public and District staff, in person and over the telephone.

Skill in:

- Performing skilled and semi-skilled work related to the installation, inspection, maintenance and repair of underground water distribution and wastewater collection lines and pump and lift stations
- Operating, maintaining and repairing water desalination and distribution facilities and equipment
- Performing servicing and minor maintenance on a variety of stationary and mobile equipment
- Responding effectively to emergency situations and troubleshooting such situations
- Safely using hand and power tools related to the work and driving and operating trucks and hydrovactor equipment
- Interpreting and explaining laws, regulations, policies and procedures
- Making accurate mathematical calculations
- Reading maps, manuals and specifications
- Prioritizing own work and using independent judgment within procedural guidelines. Maintaining accurate records of work performed
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Education/Experience:

System Operator I:

Equivalent to graduation from high school and a course of specialized training covering the fundamentals of water supply principles.

System Operator II: Equivalent to graduation from high school with specialized coursework or training in a technical field that includes the fundamentals of water supply principles and two years of experience in water distribution and wastewater collection systems at a level equivalent to that of a CCSD System Operator II.

Associate of Arts or Science degree from an accredited college with specialized coursework in a technical field that may include physical, chemical or biological science.

Licenses and Certificates:

System Operator I: Must possess and maintain a valid California class C driver's licenses and have a satisfactory driving record. Must obtain within the probationary period a valid California class B driver's license (and continue to maintain). The following certifications must be obtained within 36 months of appointment date: CA State Water Resources Control Board Division of Drinking Water, Distribution Operator Grade I, CA State Water Resources Control Board Division of Drinking Water, Treatment Operator Grade I, California Water Environment Association Collection System Maintenance Grade I.

System Operator II: Must possess and maintain a valid California class B and C driver's licenses and have a satisfactory driving record. The following certifications are required at time of appointment: CA State Water Resources Control Board Division of Drinking Water Distribution Operator Grade II, CA State Water Resources Control Board Division of Drinking Water Treatment Operator Grade II, California Water Environment Association Collection System Maintenance Grade II, In order to be eligible for promotion from the System Operator I to the System Operator II, employees must be in possession of all the listed Grade I and Grade II certifications.

Physical Demands

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; mobility to inspect various water distribution and wastewater collection system and pumping/lift station sites; physical stamina to perform system and maintenance repair work, work on uneven terrain and lift and carry equipment and materials weighing up to 50 pounds; vision to read printed materials and a computer screen and hearing and speech to communicate in person, over the telephone and a two-way radio.

Other Requirements:

Must be willing and normally available for responding to off-hours emergency situations at all times. This position will require participation in the On-call rotation and will be eligible for On-call pay and overtime compensation policies of the District. The work requires outside exposure to all weather conditions with dust, noise, traffic, some potentially hazardous materials and electrical or heavy equipment.

FLSA Status: Non-exempt eligible for overtime

I have reviewed this Job Description with my Supervisor and agree with its contents.

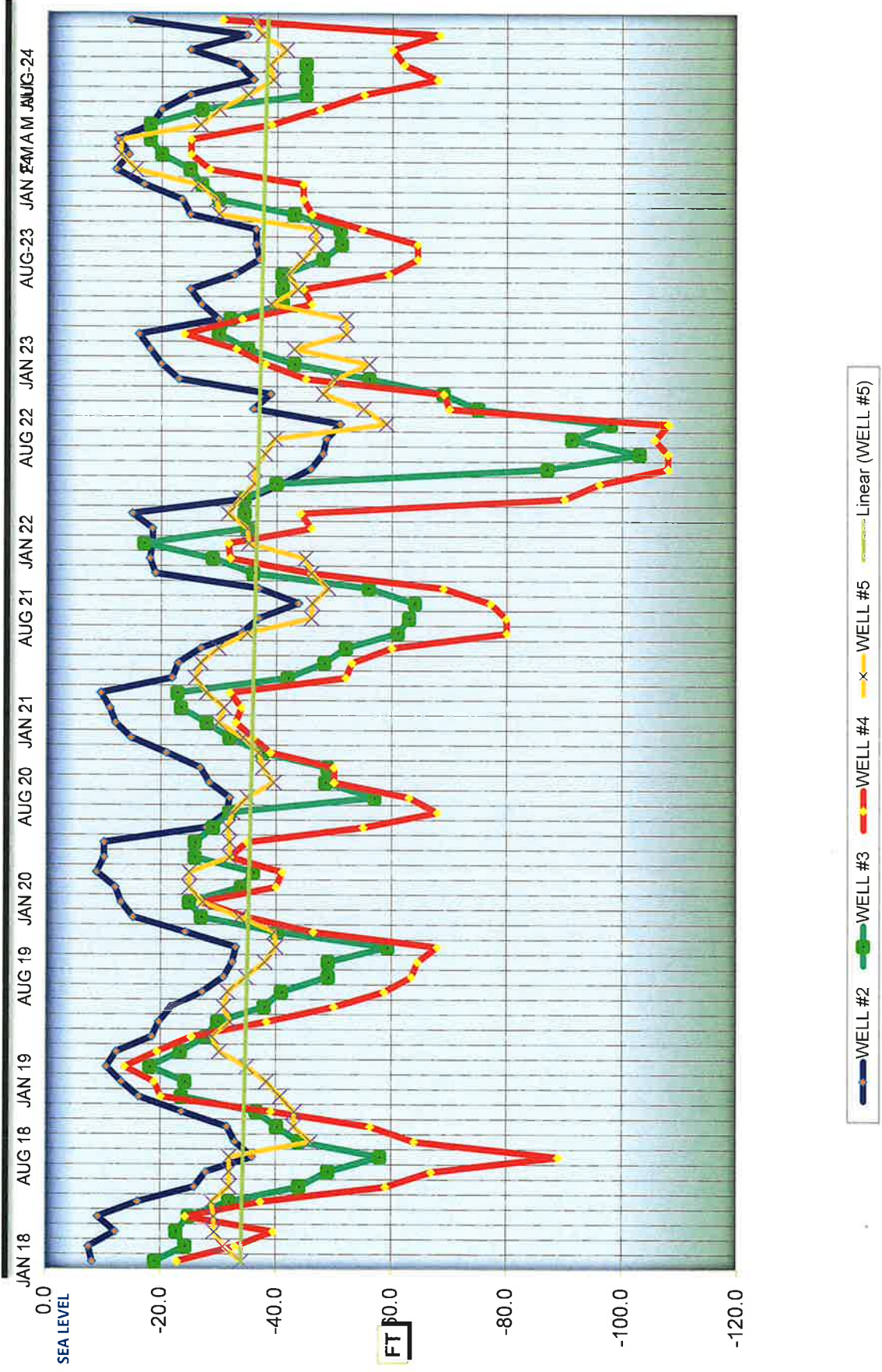
Employee Signature

Date

Supervisor Signature

Date

CASTROVILLE WELL LEVELS 2018-2024





State of California – Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
Central Region
1234 East Shaw Avenue
Fresno, California 93710
(559) 243-4593
www.wildlife.ca.gov

GAVIN NEWSOM, Governor
CHARLTON H. BONHAM, Director



January 2, 2025

James Tynan
Castroville Community Services District
11499 Geil Street
Castroville, California 95012

Subject: Notification of Lake or Streambed Alteration No. EPIMS-MON-52980-R4
Washington Street Sewer Bypass
Unnamed Drainage Ditch - Monterey County

Dear James Tynan:

The California Department of Fish and Wildlife (CDFW) had until December 31, 2024, to submit a draft Lake or Streambed Alteration Agreement (Agreement) to you or inform you that an Agreement is not required. CDFW did not meet that date. As a result, by law, you may now complete the project described in your notification without an Agreement.

Please note that pursuant to Fish and Game Code section 1602, subdivision (a)(4)(D), if you proceed with this project, it must be the same as described and conducted in the same manner as specified in the notification and any modifications to that notification received by CDFW in writing prior to November 1, 2024. This includes completing the project within the proposed term and seasonal work period and implementing all avoidance and mitigation measures to protect fish and wildlife resources specified in the notification and all attachments to the notification. If the term proposed in your notification expires, you will need to re-notify CDFW before you may begin your project. Beginning or completing a project that differs in any way from the one described in the notification may constitute a violation of Fish and Game Code section 1602.

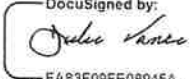
Also note that while you are entitled to complete the project without an Agreement, you are still responsible for complying with other applicable local, State, and federal laws. These include, but are not limited to, Fish and Game Code sections 2080 *et seq.* (species listed as threatened or endangered, or a candidate for listing under the California Endangered Species Act); section 1908 (rare native plants); sections 3511, 4700, 5050, and 5515 (fully protected species); section 3503 (bird nests and eggs); section 3503.5 (birds of prey); section 5650 (water pollution); section 5652 (refuse disposal into water); section 5901 (fish passage); section 5937 (sufficient water for fish); and section 5948 (obstruction of stream).

James Tynan
EPIMS-MON-52980-R4
January 2, 2025
Page 2 of 2

Finally, if you decide to proceed with your project without an Agreement, you must have a copy of this letter and your notification with all attachments available at all times at the work site.

If you have any questions regarding this matter, you may contact the CDFW Central Region Lake and Streambed Alteration Program at (559) 243-4593 or by email at R4LSA@wildlife.ca.gov.

Sincerely,

DocuSigned by:

FA83F09FE0B945A...
Julie A. Vance
Regional Manager



CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT JANUARY 21, 2025

❖ Regulatory Compliance

- ❑ DDW Monthly water system report submitted for December 2024
- ❑ Submitted Drought Resiliency Program for December 2024
- ❑ All routine samples coliform samples negative for December 2024
- ❑ Well #3 – Maggiora Rehabilitation
- ❑ Regulatory documentation for Castroville, Moss Landing & Moro Cojo– “No Spill Report” to SWRCB for December 2024

❖ Current Projects

- ❑ Community outreach with School District and other organizations
- ❑ Well # 6 – Contract submitted to Maggiora for execution.
- ❑ Easements for Washington By Pass - Ongoing
- ❑ Secure \$3.2 million in funding for construction of Washington sewer by-pass line
- ❑ Solicit bids for tree work at all well sites
- ❑ Overhead sign from CalTrans
- ❑ MOU with CHISPA
- ❑ Review Street lighting issues Operators inspecting
- ❑ Review compensation of local water/wastewater agencies
- ❑ Seek new grant funding opportunities for grants for new Castroville water supply for \$7.2 million

❖ Completed Projects

- ❑ 60% draft design completed for Washington BP
- ❑ Well sites landscaped
- ❑ Well #3 motor removed and sleeve pulled – {ending rehab
- ❑ 60% Design for Moss Landing Sewer Rehab
- ❑ 60% Planning for Well site #4 modifications for filling storage tanks from distribution system & additional 600,000-gallon water tank- Design-Build will take it to 100%- \$150K left from IRWPM grant

- Completed permits for MLRP, and applied for grant or possibly low interest loans
- Met with MCPW to resolve deteriorated fencing on Overpass & overhead sign

Upcoming Projects

- Coordinate with CalTrans for lateral & saddle replacement/abandonment on Merritt/HWY 183- Start March 2025 – Staff working on bids
- Review/Update CIP 2024/2029
- Follow-up with MCPW re: schedule repair of deteriorated fencing on Overpass
- Meet with M1W Source control re: illegal connections in Castroville
- Initiate community collaboration with NMCUSD & Student Ambassadors
- Secure funding for New Deep Well#6
- Need to start basis of design to replace degraded water main on Cypress Circle
- Start design on Cypress Alley Sewer Main Replacement Project

❖ Meetings/Seminars (attended)

- Met with DDW to discuss make introduction and discuss Citation
- Multiple meetings on Castroville Overhead
- Paul Tran – Follow up on MOU Castroville Oaks
- Met with Seema Chavan of Brown and Caldwell to assist in grant submission
- Cal Trans-Multiple meetings/ conversations about MOUs and schedule re:
 1. Replace Castroville Overhead Sign,
 2. Improve/enhance Pedestrian Over-pass
 3. Merritt Street Improvement & overlay

❖ Meetings/Seminars (upcoming)

- AWWA ACE Conference in Denver (June 2025)
- Monterey Bay Water Works Association training & Board meeting
- Water Solutions Group
- Moss Landing Community Plan Update
- Castroville Community Plan Update
- Monterey 1 Water- Grant assistance
- 180'-400 Aquifer- Advisory Committee
- Quarterly Water Managers meeting
- Quarterly Special District Managers meeting



CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT December 2024

Emergencies:

Via Linda LS Power Outage 12/12/24

Maintenance:

- Well # 2 Main Water 12" Line Leak. – Repaired by J. Johnson.
- Axtell St / Benson St Apartments - Main Water 4" Leak.
- Transferred Diesel from Well # 2 to Generator's Well # 4.
- 11261 Cooper St. – Partial Plastic Lateral Replacement Using Copper Pipe.
- 11500 Speegle St. – Stop Leak Using Repair Clamp.
- 11601/11611 Union St. – Partial Plastic Lateral Replacement Using Copper Pipe.
- Well # 2 – Relocate Bubbler and Power Supply.
- 11280 Cooper St. – Partial Plastic Lateral Replacement Using Copper Pipe.
- Inspect and Clean Storm Drains
- Jetted ~5,831' in Castroville, Moro Cojo and Moss Landing collections systems

Work Orders:

- a) 7 Day Disconnect Notice - 19
- b) Final Bill Read Meter - 4
- c) Investigate - 1
- d) Turn on Service - 1
- e) Red - 1

TOTAL WORK ORDERS - 26

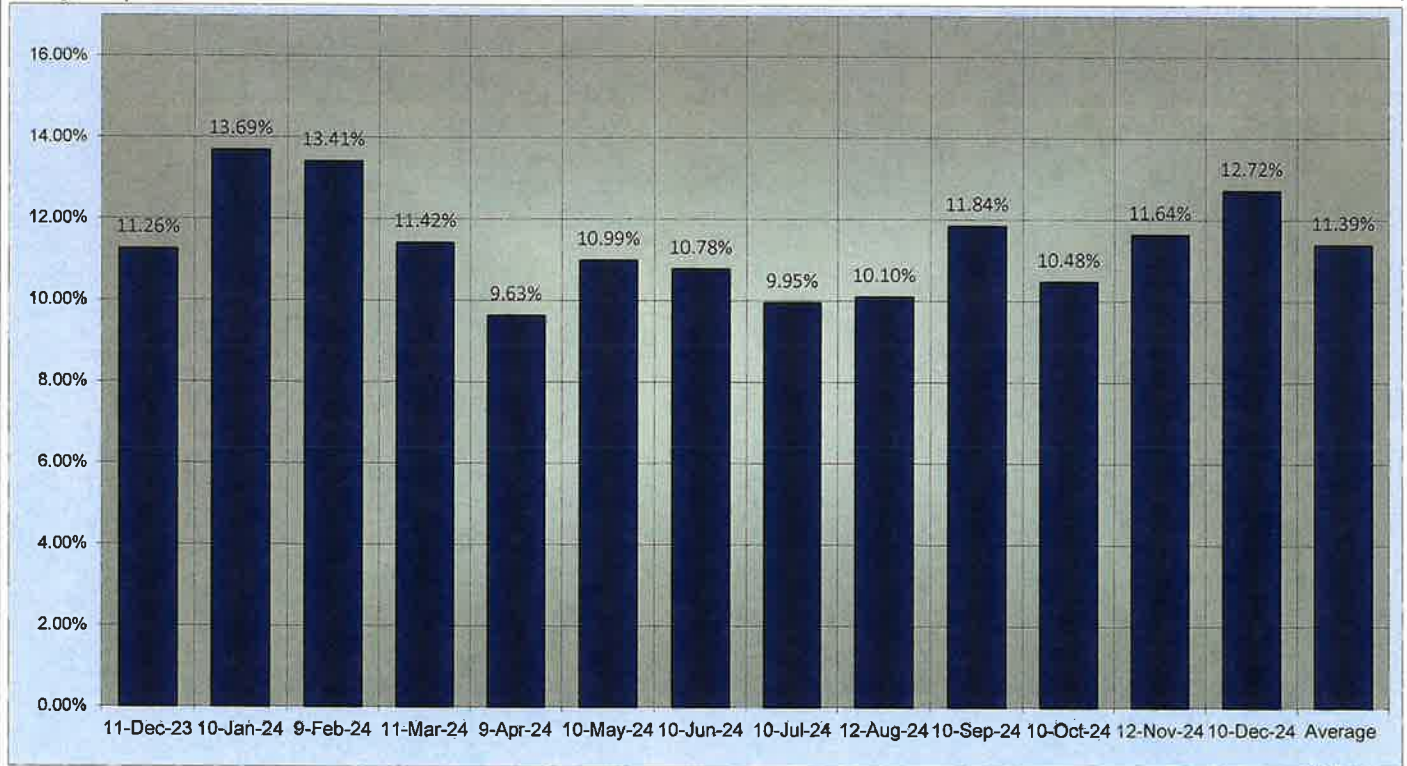


Castroville Community Services District



Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
11-Dec-23	3975125	3983000	0	12256000	20214125	17837399	Hydrant meters 23K Jetting & Flushing 32k Leaks, Hydrant 65k FD 2k Softner 2K	11.26%
10-Jan-24	3446900	3432000	0	9525000	16403900	14105926	Hydrant meters 5K-Jetting & Flushing 14k- Leaks, Hydrant 20k FD 2k Softner 2K	13.69%
9-Feb-24	3413503	3377000	0	8875000	15665503	13503592	Hydrant meters 5K-Jetting & Flushing 14k- Leaks, Hydrant 20k FD 2k Softner 2K	13.41%
11-Mar-24	3208928	3286000	0	9749000	16243928	14057276	Hydrant meters 21K-Jetting & Flushing 18k-Leaks, Hydrant 190k FD 2k Softner 2k	11.42%
9-Apr-24	3627567	3584000	0	9327000	16538567	14723310	Hydrant meters 18K-Jetting & Flushing 26k-Leaks, Hydrant 112k FD 2k Softner 2k	9.63%
10-May-24	4874667	4755000	0	11017000	20646667	18085585	Hydrant meters 19K-Jetting & Flushing 65k-Leaks, Hydrant 122k FD 2k Softner 2k	10.99%
10-Jun-24	5239342	5134000	0	11849000	22222342	19527640	Hydrant meters 118K-Jetting & Flushing 29k-Leaks, Hydrant 140k FD 2k Softner 2k	10.78%
10-Jul-24	5522444	5294000	0	12947000	23763444	21046850	Hydrant meters 118K-Jetting & Flushing 13k-Leaks, Hydrant 143k FD 2k Softner 2k	9.95%
12-Aug-24	4427697	7749000	0	13882000	26058697	22890864	Hydrant meters 109K-Jetting & Flushing 32k-Leaks, Hydrant 254k FD 2k Softner 2k	10.10%
10-Sep-24	3993232	5093000	0	14343000	23429232	20362699	Hydrant meters 120K-Jetting & Flushing 14k-Leaks, Hydrant 143k FD 2k Softner 2k	11.84%
10-Oct-24	4593180	4576000	0	14008000	23177180	20570746	Hydrant meters 98K-Jetting & Flushing 45k-Leaks, Hydrant 16k FD 2k Softner 2K	10.48%
12-Nov-24	4296384	4477000	0	15389000	24162384	21231531	Hydrant meters 36K-Jetting & Flushing 41k-Leaks, Hydrant 35k FD 2k Softner 2K	11.64%
10-Dec-24	3242614	3407000	0	11625000	18274614	15826027	Hydrant meters 25K-Jetting & Flushing 10k-Leaks, Hydrant 85k FD 2k Softner 2K	12.72%
Average								11.39%

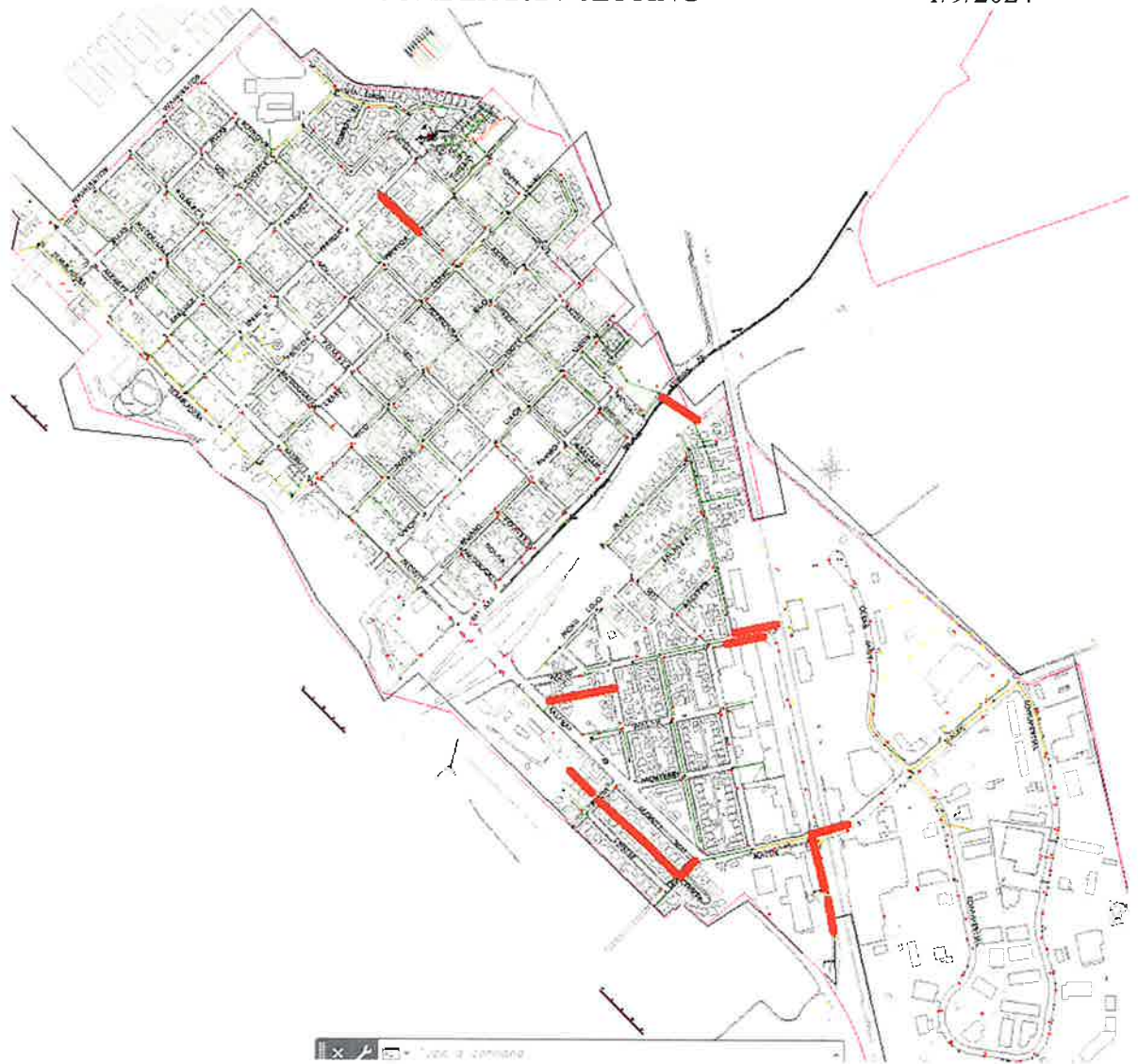




Castroville

DECEMBER 2024 JETTING

1/9/2024



ID	Material	Length	Street	Downstream MH	Upstream M
10600Haight	6" Clay	375	Haight St.	MH 15.3	MH 15.32
10900Oak	6" Clay	123	OAK St.	MH 29	MH 30
11000California/alley	6" Clay	460	California St.	MH 22.3	MH 22.6
11300Wood	6" Clay	350	Wood St.	MH25.6	MH 25.9
11400Wood	10" Clay	240	Wood St.	MH25.6	MH 25.7
11450Wood	10" Clay	102	Wood St.	MH 25.7	MH 25.10
11600Merritt	6" Clay	220	Palm St.	MH 32	CO31.1
11700MerrittWay	6" Clay	390	Cypress St.	MH 31	MH 32
11750MerrittWay	6" Clay	390	Cypress St.	MH 30	MH 31
11800DelMonte	8" Clay	395	Del Monte Ave.	MH 28.1	MH 28.6
11900DelMonte	8" Clay	177	Del Monte Ave.	MH 28.6	MH 28.2
13000Blackie	8" Clay	250	Blackie Rd	MH 28.1	CO 28.11
Hwy156/Benson	6" Clay	316	Benson St.	MH 105	MH 106
TOTAL		3788			



Moro Cojo

DECEMBER 2024 JETTING

1/10/25

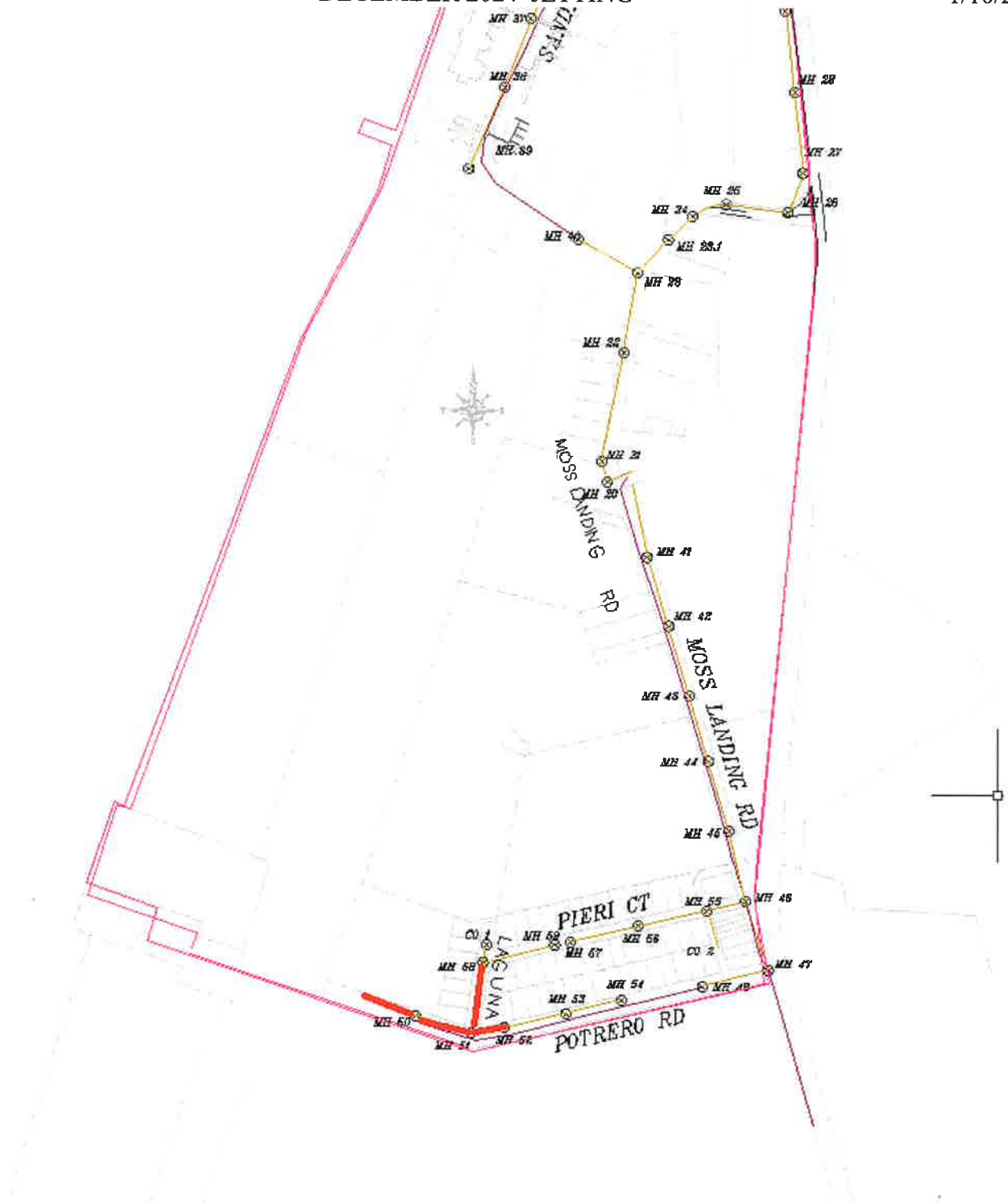


ID	Material	Length	Street	Downstream MH	Upstream MH
8in Ball Feild	8" PVC	250	Los Ninos Pl	MH 66	MH 62
8inBall Feild	8" PVC	280	Comunidad Way	MH 65	MH 66
ComunidadWay2	8" PVC	215	Comunidad Way	MH 65	CO 65.1
Los Ninos CO62.1>MH62	PSM SDR35 4"	50	Los Ninos Pl	MH 62	CO 62.1
Los Ninos5	SDR35 6"	160	Los Ninos Pl	MH 62	MH 63
	TOTAL	955			



Moss Landing DECEMBER 2024 JETTING

1/10/25



ID	Material	Length	Street	Downstream MH	Upstream MH
MH50>LT4	PSM SDR35 8"	230	Potrero Rd.		MH50 ML
MH51>MH50	PSM SDR35 8"	243	Soundholt Rd.	MH50 ML	MH51 ML
MH52>MH51	PSM SDR35 8"	315	Soundholt Rd.	MH51 ML	MH52 ML
MH58>MH50	PSM SDR35 8"	300	Laguna St.	MH50 ML	MH58 ML

TOTAL 1088

CASTROVILLE COMMUNITY SERVICES DISTRICT Accounts Receivable - Summary

From: 12/1/2024 Through: 12/31/2024

Limited to :

Balance
\$87,732.24

Billing Adjustment	Amount	Consumption		
WATER Charge	\$220.94	0.00 Cubic Ft		
Total Billing Adjustment	\$220.94			
Charge	Minimum	Consumption	Bills	Total
FIRELINE Charge	\$6,375.60	294.00 Cubic Ft	73	\$6,381.99
SURCHARGE Charge	\$11,591.17	0.00	140	\$11,591.17
WATER Charge	\$42,541.43	2,108,906.00 Cubic Ft	1,438	\$88,515.63
WATER CMPND Charge	\$0.00	6,579.00 Cubic Ft	1	\$143.42
Total Charge	\$60,508.20			\$106,632.21

Delinquency	Amount
FIRELINE Penalty	\$0.00
WATER Penalty	\$0.00
Total Delinquency	\$0.00

Deposit Applied	Amount
WATER Charge	(\$120.38)
WATER Open Credit	(\$109.62)
Total Deposit Applied	(\$230.00)

Open Applied	Amount
FIRELINE Payment Open Credit	\$2.54
WATER Payment Open Credit	\$3,728.64
Total Open Applied	\$3,731.18

Open Payment	Amount
FIRELINE Charge(Payment Open Credit)	(\$14.19)
SURCHARGE Charge(Payment Open Credit)	(\$41.62)
WATER Charge(Payment Open Credit)	(\$3,675.37)
Total Open Payment	(\$3,731.18)

70

Payment	Amount	
FIRELINE Charge	(\$4,814.62)	\$189,540.77
SURCHARGE Charge	(\$10,255.92)	\$179,284.85
WATER Charge	(\$89,617.76)	\$89,667.09
WATER Open Credit	(\$4,753.21)	\$84,913.88
WATER Service Order Fee	(\$114.52)	\$84,799.36
Total Payment	(\$109,556.03)	

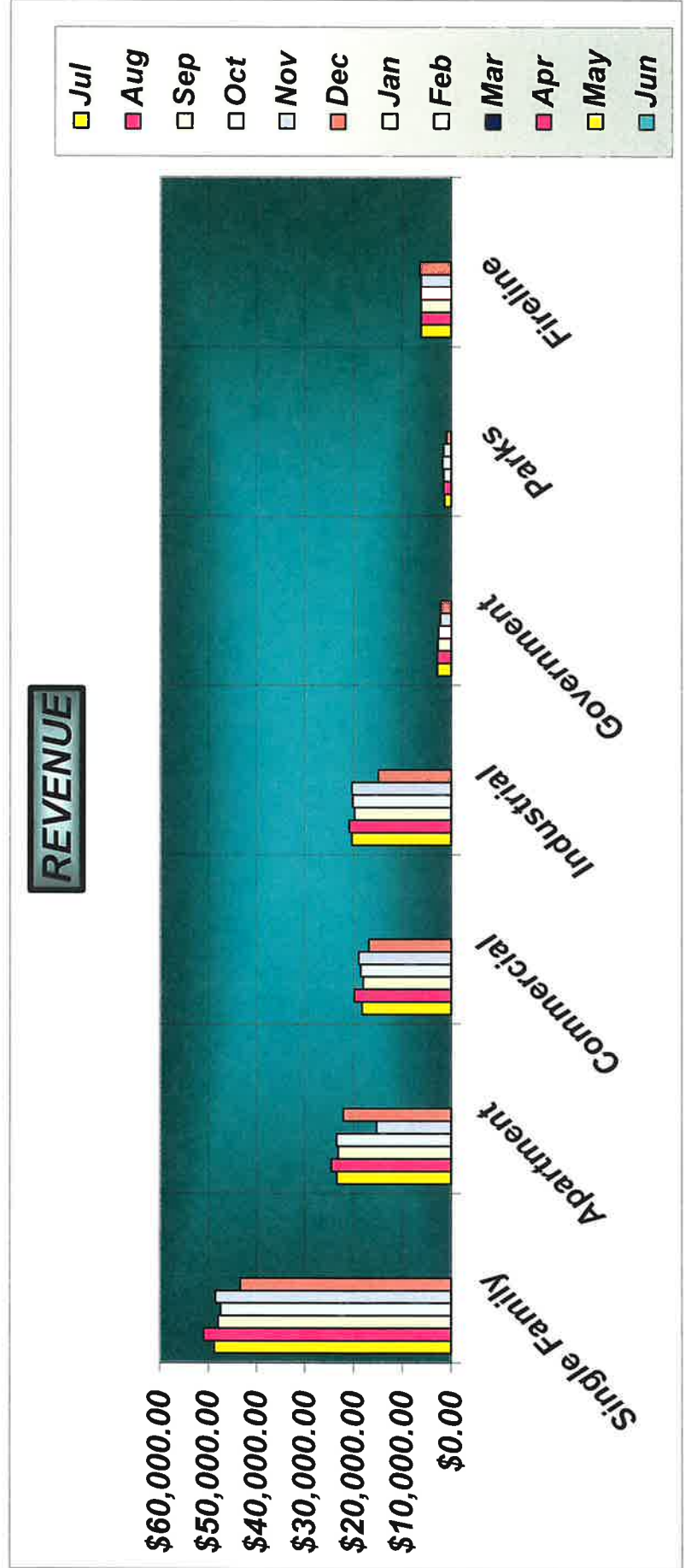
Refund	Amount	
WATER Open Credit	\$109.62	\$84,908.98
Total Refund	\$109.62	

Service Order Fee	Amount	
WATER Service Order Fee	\$190.00	\$85,098.98
Total Service Order Fee	\$190.00	

Closing Balance: \$85,098.98

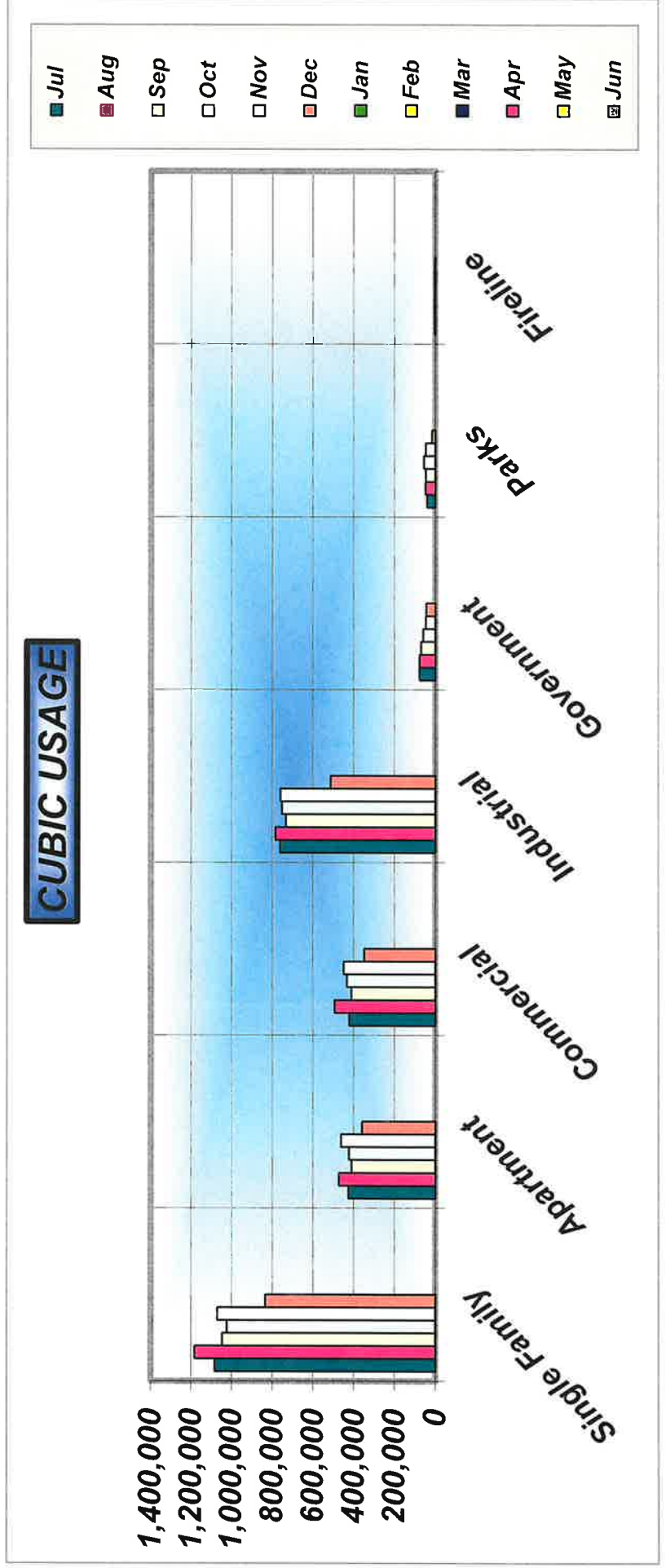
Annual Water Revenue By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$48,798.67	\$23,482.33	\$18,303.37	\$20,409.47	\$2,865.34	\$1,353.34	\$6,110.94	\$121,323.46
Aug	\$50,968.37	\$24,560.31	\$19,882.43	\$20,920.14	\$2,845.36	\$1,546.27	\$6,109.95	\$126,832.83
Sep	\$48,005.31	\$23,200.99	\$18,070.08	\$19,801.05	\$2,694.64	\$1,519.09	\$6,118.35	\$119,409.51
Oct	\$47,504.00	\$23,521.69	\$18,565.01	\$20,206.09	\$2,471.21	\$1,730.81	\$6,108.01	\$120,106.82
Nov	\$48,637.12	\$15,308.85	\$18,950.48	\$20,376.04	\$2,213.80	\$1,557.96	\$6,133.79	\$113,178.04
Dec	\$43,448.55	\$22,122.98	\$16,924.89	\$14,950.18	\$2,121.94	\$902.62	\$6,381.99	\$106,853.15
Jan								
Feb								
Mar								
Apr								
May								
Jun								
Totals	\$287,362.02	\$132,197.15	\$110,696.26	\$116,662.97	\$15,212.29	\$8,610.09	\$36,963.03	\$707,703.81



Annual Water Usage By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,083,553	425,837	422,345	763,440	77,349	39,690	1,536	2,813,750
Aug	1,181,959	471,420	493,822	786,866	76,178	48,540	1,491	3,060,276
Sep	1,046,134	410,051	410,686	735,532	69,264	47,293	1,877	2,720,837
Oct	1,023,306	423,466	433,389	754,111	59,015	55,410	1,403	2,750,100
Nov	1,071,180	461,401	449,928	761,907	47,207	45,886	931	2,838,440
Dec	834,959	359,995	348,697	513,015	42,994	15,825	294	2,115,779
Jan								
Feb								
Mar								
Apr								
May								
Jun								
Totals	6,241,091	2,552,170	2,558,867	4,314,871	372,007	252,644	7,532	16,299,182



**CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of December 31, 2024

Ending balance as of November 29, 2024 \$17,749,667.65

CHASE BANK, GENERAL FUND - Revenue and Expenses

Beginning Balance	819,477.21
Water Receipts	109,723.89
Water-Sewer Miscellaneous Receipts	5,061.56
Property Taxes & User Fees for Zone 1, 2 & 3 12/23/24	1,263,518.52
Wire Transfer to LAIF 12/30/24	(500,000.00)
Bank Fees & NSF Checks	(96.25)
Expenses (Checks Written)	(139,493.48)
Ending Balance for General Fund	1,558,191.45

CHASE BANK, CUSTOMER DEPOSIT FUND

Beginning Balance	69,272.38
New Deposits (opened accounts)	240.00
Deposits Returned or Applied to Accounts	(2,630.00)
Ending Balance for Customer Deposit Fund	66,882.38

LAIF FUND- Average Monthly Effective Yield 4.434%

Beginning Balance Water Reserve	1,896,422.85
Beginning Balance Water Capital Improvement	1,118,988.32
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Sewer (Zone1) Reserve	112,848.00
Beginning Balance Sewer (Zone 1 & 2) Capital Improvement	2,398,045.21
Incoming Wire from Chase 12/30/24	200,000.00
Beginning Balance Governmental (Zone 1)	27,757.05
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Governmental (Zone 2)	56,040.89
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Sewer Moss Landing (Zone 3) Capital Imp	167,940.77
Incoming Wire from Chase 12/30/24	300,000.00
Quarterly Interest Earned: January, April, July, & October	0.00
Ending Balance LAIF	6,278,043.09

CAMP FUND-Yield 4.65%

Beginning Balance Sewer (Zone 1) Capital Improve Account	3,610,683.65
Monthly Interest Earned	14,456.06
Ending Balance Camp Federal Security Account	3,625,139.71
Beginning Balance Sewer (Zone 1) Reserves Account	268,616.19
Monthly Interest Earned	1,075.46
Ending Balance CAMP Federal Security Account	269,691.65
Beginning Balance Sewer Moss Landing (Zone 3) Capital Improv	1,121,801.72
Monthly Interest Earned	4,491.35
Ending Balance Camp Federal Security Account	1,126,293.07
Beginning Balance Governmental (Zone 1)	53,354.32
Monthly Interest Earned	213.61
Ending Balance Camp Federal Security Account	53,567.93

Beginning Balance Governmental (Zone 2)	278,037.72
Monthly Interest Earned	1,113.18
Ending Balance Camp Federal Security Account	<u>279,150.90</u>

Beginning Balance Water Capital Improvements	3,091,815.67
Monthly Interest Earned	12,378.67
Ending Balance Camp Federal Security Account	<u>3,104,194.34</u>

Total CAMP Consolidated Summary	<u>8,458,037.60</u>
---------------------------------	---------------------

CaITRUST-INVESTMENT

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,658,565.70
Income Distribution	9,718.79
Unrealized Gain (Loss)	(8,113.63)
Ending Balance CaITRUST	<u>2,660,170.86</u>

New Balance as of December 31, 2024	<u>19,021,325.38</u>
-------------------------------------	----------------------



PMIA/LAIF Performance Report as of 01/08/25



Quarterly Performance Quarter Ended 09/30/24

LAIF Apportionment Rate ⁽²⁾ :	4.71
LAIF Earnings Ratio ⁽²⁾ :	0.00012912073474208
LAIF Administrative Cost ^{(1)*} :	0.26
LAIF Fair Value Factor ⁽¹⁾ :	1.002061084
PMIA Daily ⁽¹⁾ :	4.58
PMIA Quarter to Date ⁽¹⁾ :	4.56
PMIA Average Life ⁽¹⁾ :	231

PMIA Average Monthly Effective Yields⁽¹⁾

December	4.434
November	4.477
October	4.518
September	4.575
August	4.579
July	4.516

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 11/30/24 \$146.8 billion

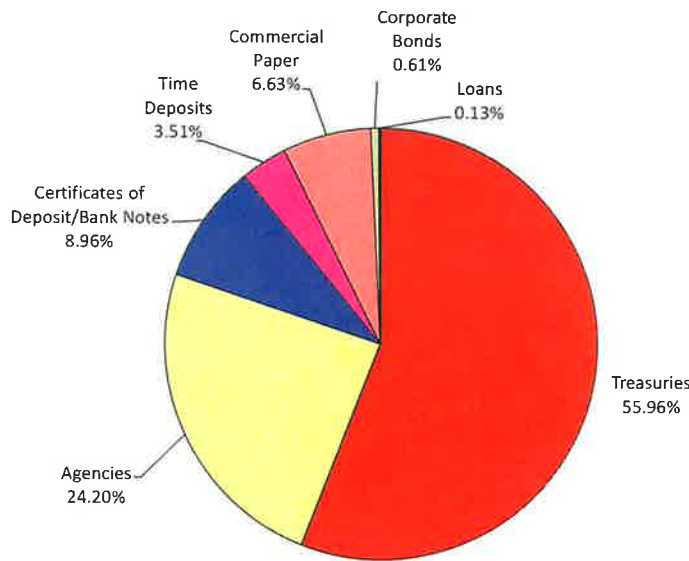


Chart does not include \$1,290,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
01/08/25	4.38	4.38	249
01/07/25	4.38	4.38	249
01/06/25	4.38	4.38	250
01/05/25	4.38	4.38	253
01/04/25	4.38	4.39	253
01/03/25	4.38	4.39	253
01/02/25	4.38	4.39	255
01/01/25	4.40	4.40	252
12/31/24	4.40	4.48	252
12/30/24	4.40	4.48	247
12/29/24	4.41	4.48	247
12/28/24	4.41	4.48	248
12/27/24	4.41	4.48	249
12/26/24	4.43	4.48	245
12/25/24	4.43	4.48	245
12/24/24	4.43	4.48	245
12/23/24	4.44	4.48	241
12/22/24	4.44	4.48	244
12/21/24	4.44	4.48	244
12/20/24	4.44	4.48	244
12/19/24	4.44	4.49	247
12/18/24	4.44	4.49	248
12/17/24	4.44	4.49	251
12/16/24	4.45	4.49	251
12/15/24	4.40	4.49	254
12/14/24	4.42	4.49	254
12/13/24	4.42	4.49	254
12/12/24	4.42	4.49	255
12/11/24	4.44	4.49	250
12/10/24	4.44	4.49	251
12/09/24	4.45	4.49	250
12/08/24	4.46	4.49	250
12/07/24	4.46	4.49	250
12/06/24	4.46	4.49	250
12/05/24	4.46	4.50	253
12/04/24	4.46	4.50	254
12/03/24	4.46	4.50	255

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

January 13, 2025

[LAIF Home](#)
[PMIA Average](#)
[Monthly Yields](#)

CASTROVILLE COMMUNITY SERVICES DISTRICT

OFFICE MANAGER/SECRETARY TO THE BOARD
 P.O. BOX 1065
 11499 GEIL STREET
 CASTROVILLE, CA 95012

[Tran Type Definitions](#)

Account Number: XXXXXXXXXX

December 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
12/30/2024	12/30/2024	RD	1764895	N/A	LIDIA SANTOS	500,000.00

Account Summary

Total Deposit:	500,000.00	Beginning Balance:	5,778,043.09
Total Withdrawal:	0.00	Ending Balance:	6,278,043.09



Account Statement
For the Month Ending December 31, 2024

Consolidated Summary Statement

CASTROVILLE COMMUNITY SERVICES DISTRICT

Portfolio Summary

Portfolio Holdings	Cash Dividends and Income	Closing Market Value	Current Yield	Investment Type	Closing Market Value	Percent
CAMP Pool	33,728.33	8,458,037.60	4.65 %	Joint Powers Authority	8,458,037.60	100.00
Total	\$33,728.33	\$8,458,037.60		Total	\$8,458,037.60	100.000%

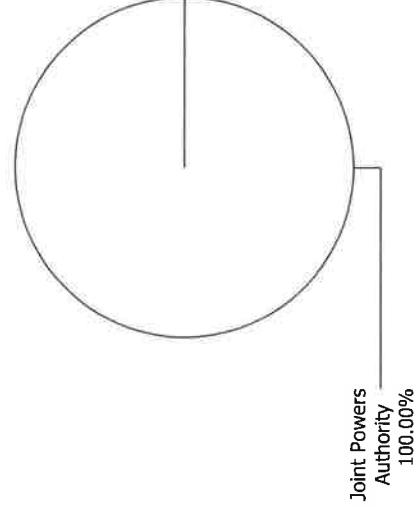
Investment Allocation

Investment Type	Closing Market Value	Percent
Joint Powers Authority	8,458,037.60	100.00
Total	\$8,458,037.60	100.000%

Maturity Distribution (Fixed Income Holdings)

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	8,458,037.60	100.00
31 to 60 days	0.00	0.00
61 to 90 days	0.00	0.00
91 to 180 days	0.00	0.00
181 days to 1 year	0.00	0.00
1 to 2 years	0.00	0.00
2 to 3 years	0.00	0.00
3 to 4 years	0.00	0.00
4 to 5 years	0.00	0.00
Over 5 years	0.00	0.00
Total	\$8,458,037.60	100.00%

Weighted Average Days to Maturity 1



Sector Allocation



Account Statement
For the Month Ending December 31, 2024

Consolidated Summary Statement

CASTROVILLE COMMUNITY SERVICES DISTRICT

Account Number	Account Name	Opening Market Value	Purchases / Deposits	Redemptions / Sales / Maturities	Unsettled Trades	Change in Value	Closing Market Value	Cash Dividends and Income
	SEWER CAPITAL IMPROVEMENTS	3,610,683.65	14,456.06	0.00	0.00	0.00	3,625,139.71	14,456.06
	SEWER RESERVES	268,616.19	1,075.46	0.00	0.00	0.00	269,691.65	1,075.46
	Sewer Moss Landing Capital Improvements	1,121,801.72	4,491.35	0.00	0.00	0.00	1,126,293.07	4,491.35
	Zone 1 Governmental	53,354.32	213.61	0.00	0.00	0.00	53,567.93	213.61
	Zone 2 Governmental	278,037.72	1,113.18	0.00	0.00	0.00	279,150.90	1,113.18
	Water Capital Improvements	3,091,815.67	12,378.67	0.00	0.00	0.00	3,104,194.34	12,378.67
Total		\$8,424,309.27	\$33,728.33	\$0.00	\$0.00	\$0.00	\$8,458,037.60	\$33,728.33





CalTRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

12/01/2024 through 12/31/2024

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Dec 31 (\$)	Value on Dec 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
CASTROVILLE COMMUNITY SERVICES DISTRICT						
CalTRUST Medium Term Fund	[REDACTED]	271,446.006	9.80	2,660,170.86	2,732,859.80	(72,688.94)
Portfolios Total value as of 12/31/2024				2,660,170.86		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Medium Term Fund		CASTROVILLE COMMUNITY SERVICES DISTRICT			Account Number: [REDACTED]			
Beginning Balance	12/01/2024			270,454.293	9.83	2,658,565.70		
Accrual Income Div Reinvestment	12/31/2024	9,718.79	991.713	271,446.006	9.80	2,660,170.86	0.00	0.00
Change in Value						(8,113.63)		
Closing Balance as of	Dec 31			271,446.006	9.80	2,660,170.86		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

Castroville Community Services District

List of Checks for December 2024

Date	Number	Name	Memo	Amount
General Fund Checking				
12/2/2024	5	CalPERS - Health Benefits	Employees Health Benefits	\$ 18,180.45
12/5/2024	2946	Eudoxio Orozco Jr	Final Payroll 11-28-24 thru 12-04-24	\$ 3,726.89
12/5/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 1,365.06
12/5/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 267.52
12/12/2024	2947	ACWA JPIA	Employees Dental, Vision & EAP	\$ 961.62
12/12/2024	2948	AT&T	Monthly Telephone Service	\$ 331.47
12/12/2024	2949	California Water Service Compan	Water Meters for Zone 2 Lift Stations	\$ 63.32
12/12/2024	2950	Castroville Auto Parts	Parts & Supplies	\$ 176.94
12/12/2024	2951	Castroville Hardware	Parts & Supplies	\$ 31.56
12/12/2024	2952	Geiger	Water Receipts for Water Bills	\$ 549.11
12/12/2024	2953	Geisler3	Temporary Shut-off Notices-1,000	\$ 739.50
12/12/2024	2954	Linde Gas & Equipment Inc	Supplies for Well Sites	\$ 666.19
12/12/2024	2955	Monterey One Water	Bi-Weekly Sewer Treatment Fees	\$ 64.30
12/12/2024	2956	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 15,002.00
12/12/2024	2957	Pacific Gas & Electric	Steel Garage	\$ 5.78
		continued	Lift Stations Zone 3	\$ 1,234.71
		continued	Lift Stations Zone1 & 2	\$ 1,817.48
12/12/2024	2958	Principal Life Insurance Company	Employees Monthly Life Insurance	\$ 107.35
		State Water Resources Control		
12/12/2024	2959	Board (SWRCB)	Annual Water System Fees	\$ 3,926.00
12/12/2024	2960	U.S. Postal Service (CMRS_FP)	Quarterly Postage for Meter	\$ 2,700.00
12/12/2024	2961	USA Bluebook	Pump Time HR Meter for Station 1	\$ 226.78
12/12/2024	2962	Valley Pacific Petroleum Service	Fuel for Vehicles	\$ 145.47
12/12/2024	2963	Elan Financial Services	Visa-Eric : Fluke 87-V Multimeter	\$ 579.01
		continued	Well Pump Starter Parts-Well #4	\$ 720.03
		continued	Engraving-Update Directors Wall Plaque	\$ 59.00
		continued	Printing Cost-Unknow Service Lines	\$ 335.26
12/12/2024	2964	Elan Financial Services	Visa-Lidia: New GM Background Fees	\$ 246.38
		continued	Monthly Lead Oper Cell & Office Modem	\$ 78.97
		continued	Monthly QuickBooks Software Fee	\$ 155.20
12/12/2024	2965	Elan Financial Services	Visa-Roberto: Annual Email Usage	\$ 89.94
		continued	Batteries for Backups-Zone 1	\$ 234.83
		continued	RealVNC Connect Software-Annual	\$ 95.22
12/12/2024	2966	WM Corporate Services Inc	Monthly Waste Management Fees	\$ 76.66
12/12/2024	2967	Jonathan Varela	Monthly Cellular Expense	\$ 40.00
12/12/2024	2968	Valley Pacific Petroleum Services	Fuel for Vehicles & Jetter	\$ 368.38
12/12/2024	2969	Lidia Santos	Monthly Cellular Expense	\$ 40.00
	2970-			
12/12/2024	2974	District Employees'	Bi-Weekly Net Payroll	\$ 12,828.97
12/12/2024	2975	VALIC	Bi-Weekly Deferred Comp	\$ 2,515.00
12/12/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,465.56
12/12/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,130.95
12/12/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,626.74
12/12/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,482.11
12/12/2024	2976	Eric Tynan	Monthly Cellular Expense	\$ 40.00
12/26/2024	2977	Valley Pacific Petroleum Services	Fuel for Vehicles	\$ 388.30
12/26/2024	2978	Charter Communications	Monthly Internet Service	\$ 106.24
12/26/2024	2979	Collins Electrical Company	Install Well #4 Breaker	\$ 682.00
12/26/2024	2980	GreatAmerica Financial Services	Monthly Lease of Meter & Bill Sorter	\$ 484.76
12/26/2024	2981	James Derbin	Office Equipment & Supplies	\$ 801.37
12/26/2024	2982	Pacific Gas & Electric	Monthly Well Sites	\$ 9,000.00
12/26/2024	2983	Pueblo Water Resources Inc	Well #6 Project	\$ 860.00

Date	Number	Name	Memo	Amount
12/26/2024	2984	USA Bluebook	Water Testing Strips	\$ 202.28
12/26/2024	2985	Valley Fabrication Inc	Lift Station #4-Vault Lid	\$ 2,065.38
12/26/2024	2986	Pacific Gas & Electric continued	Monthly Well Sites & Office Street Lighting Zone 1 & 2	\$ 4,572.63 \$ 3,485.14
	2987-			
12/26/2024	2992	District Employees'	Bi-Weekly Net Payroll	\$ 17,353.25
12/26/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 7,216.98
12/26/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,683.68
12/26/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,946.81
12/26/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 3,083.70
12/26/2024	2993	Cosme Padilla	December 17, 2024 Board Meeting	\$ 91.25
12/26/2024	2994	Glenn Oania	December 17, 2024 Board Meeting	\$ 91.25
12/26/2024	2995	Gregory K MacMillan	December 17, 2024 Board Meeting	\$ 91.25
12/26/2024	2996	James Cochran	December 17, 2024 Board Meeting	\$ 91.25
12/26/2024	2997	Ronald J. Stefani	December 17, 2024 Board Meeting	\$ 91.25
12/26/2024	2998	Variable Annuity Life Insurance	Bi-Weekly Deferred Comp-457(b)	\$ 3,607.00
Total General Fund-Checking				\$ 139,493.48

Customer Deposit Fund

12/12/2024	173	Hoseley Corporation	Deposit Refund	\$ 800.00
12/12/2024	174	MPE	Deposit Refund	\$ 800.00
12/23/2024	175	Boyd's Asphalt	Deposit Refund	\$ 800.00
12/31/2024	176-177	Void	Void	\$ -
12/31/2024	178	Araceli Jimenez	Deposit Refund	\$ 18.68
12/31/2024	179	Bertelli's	Deposit Refund	\$ 50.00
12/31/2024	180	Rodrigo Baltazar	Deposit Refund	\$ 27.45
12/31/2024	181	Rogelio Perez	Deposit Refund	\$ 13.49
12/31/2024	182	Castroville CSD	December Closures	\$ 120.38
Total Customer Deposit Fund				\$ 2,630.00

Calendar for Year 2025 (United States)

<p>January</p> <table border="1"> <tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table> <p>6:☉ 13:☉ 21:☉ 29:☉</p>	Su	Mo	Tu	We	Th	Fr	Sa				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p>February</p> <table border="1"> <tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td></td></tr> </table> <p>5:☉ 12:☉ 20:☉ 27:☉</p>	Su	Mo	Tu	We	Th	Fr	Sa							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28		<p>March</p> <table border="1"> <tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table> <p>6:☉ 14:☉ 22:☉ 29:☉</p>	Su	Mo	Tu	We	Th	Fr	Sa							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
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Holidays:

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| Jan 1 New Year's Day | Jul 4 Independence Day |
| Jan 9 National Day of Mourning for Jimmy Carter | Sep 1 Labor Day |
| Jan 20 Martin Luther King Jr. Day | Oct 13 Columbus Day |
| Jan 20 Inauguration Day (DC, MD*, VA*) | Nov 11 Veterans Day |
| Feb 17 Presidents' Day | Nov 27 Thanksgiving Day |
| May 26 Memorial Day | Dec 25 Christmas Day |
| Jun 19 Juneteenth | |