



# CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065  
OFFICE: 11499 GEIL STREET  
CASTROVILLE, CA 95012  
FAX (831) 633-3103

President – Ron Stefani  
Vice President – Greg MacMillan  
Director – Glenn Oania  
Director – James R. Cochran  
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560

General Manager – James Derbin  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JANUARY 21, 2025 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET MISSION AND VISION

### Mission Statement

To provide quality services to the community at the highest standard and in the most cost-effective manner.

### Vision Statement

Dedicated to inclusive community involvement and providing excellent customer service while being recognized as a leading resource for enhancing the community of Castroville.

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***In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Secretary to the Board during regular business hours at (831) 633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting to enable the District to arrange reasonable accommodation.***

### CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

### ADDITIONS OR CORRECTIONS TO AGENDA

*The Board may add items of business not appearing on the posted Agenda if: (1) the Board, by a majority vote, determines that emergency situation exists as defined in Government Code Section 54956.5; or (2) the Board, by a two-thirds vote of the members present at the meeting or, if less than two-thirds of the members present, a unanimous vote of those members present, determines that there is a need to take immediate action on the item and that the need for action came to the attention of the agency subsequent to the posting of the Agenda.*

### PUBLIC COMMENT

*This designated time is for members of the public to provide comments on any District related matter. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please limit your comments to three minutes per speaker within the jurisdiction of items not on the agenda. The public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.*

### CONSENT CALENDAR

*The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.*

1. Consider and approve the draft minutes of the Regular Board Meeting, December 17, 2024 – **motion item**

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### CASTROVILLE COMMUNITY SERVICES DISTRICT

#### CORRESPONDENCE

*For informational purposes only. No action is to be taken.*

1. Letter dated January 9, 2025, from ACWA JPIA regarding Liability and Property Risk Assessment completed in December 2024 for Castroville CSD.

#### INFORMATIONAL ITEMS

*For informational purposes only. No action is to be taken.*

1. ACWA News – Role of ACWA Highlighted During SGMA Anniversary Event

#### PRESENTATIONS

*For informational purposes only. No action is to be taken.*

1. None

#### NEW BUSINESS

*If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.*

1. Letter dated January 9, 2025, from Noland, Hamerly, Etienne & Hoss regarding increased 2025 hourly rate for legal services from \$340 per hour to \$360 per hour – **motion item**
2. Discuss 2024 Sanitary Survey Report dated December 3, 2024, of the Castroville CSD water system from State Water Resources Control Board-Division of Drinking Water. – James Derbin, General Manager
3. Discuss Citation dated December 19, 2024, to Castroville CSD from State Water Resources Control Board-Division of Drinking Water for failure to sample in accordance with the approved disinfection byproduct rule monitoring plan. – James Derbin, General Manager
4. Consider and approve appointment of General Manager James Derbin to the Salinas Valley Basin Groundwater Sustainability Agency, Technical Advisory Committee – **motion item**
5. Consider and approve appointing General Manager James Derbin to the Monterey One Water Board of Directors as an alternate - **motion item**
6. Consider and approve increasing cellular phone from \$40 monthly to \$60 monthly and annual safety boots from \$150 annually to \$250 reimbursement for essential District staff – **motion item**
7. Discuss status of facilities and various maintenance needs for the District office – James Derbin, General Manager
8. Consider and approve General Manager James Derbin's attendance to the annual American Water Works Association National Water Conference, Denver, Co, June 8-11, 2025 – **motion item**

#### UNFINISHED BUSINESS

*If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.*

1. Consider and approve Resolution No. 2025-01, Approving Proposal From Maggiora Bros. Drilling, Inc For Well #3 Rehabilitation For An Amount Not To Exceed \$56,270, attached Exhibit A, proposal and Exhibit B, Sole Source Justification – **motion item**
2. Update on needs/assessments of street lighting for Castroville Zone 1 and Moro Cojo Zone 2 – James Derbin, General Manger
3. Review and approve updated job descriptions for Maintenance Worker and System Operator I/II – **motion item**
4. Update on Landscape Maintenance Agreement (graffiti removal only, Route 183) with Caltrans for project 1H650, Castroville Improvements – James Derbin, General Manager
5. Update on Well levels – James Derbin, General Manager

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6. Update on status of grant/projects for Castroville-Water Zone 1 (Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6) for system upgrades and improvements – James Derbin, General Manager
7. Update on status of grant/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for Moss Landing Wastewater System Rehabilitation Project – James Derbin, General Manager
8. Update on status of grant/projects for Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass) – James Derbin, General Manager
9. Update on status of grant/project for the Castroville Landmark Sign Project at Highway 183 – James Derbin, General Manager
10. Update on the Pedestrian Bridge Enhancement/Improvement Project – James Derbin, General Manager

### BOARD OF DIRECTORS COMMUNICATION

*For informational purposes only on subjects not covered by the agenda. No action is to be taken. Directors' reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District Matters.*

1. Update on Monterey One Water board meeting – Ron Stefani, Director
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

### STAFF REPORTS

*For informational purposes only on subjects not covered by the agenda. No action is to be taken. When needed, this time is reserved for the General Manager and Staff to communicate activity, educational classes, and/or Committee reports.*

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operations Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Quarterly Financial Statements, \* Treasures Report-L.A.I.F., Internal Report and Administration Update

**CHECK REGISTER** – Receive and approve the Check Register for the month of December 2024 – **motion item**

**ITEMS FOR NEXT MONTHS AGENDA, Tuesday, February 18, 2025, at 4:30 p.m.**

**ADJOURNMENT** – motion item

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**MEETING INFORMATION**

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Director or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 11499 Geil Street, Castroville, CA 95012, during normal business hours. All documents supporting this agenda are available on the District website [www.castrovillecsd.org](http://www.castrovillecsd.org), subject to the staff's availability to post the documents before the meeting.

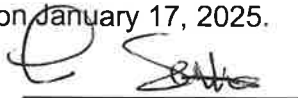
Reasonable Accommodation: Any person with a disability who requires accommodations to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lidia Santos, Secretary to the Board, at (831)-633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

**Certification of Posting**

I certify that on January 17, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on January 17, 2025.



Lidia Santos, Board Secretary