



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

President – Cosme Padilla
Vice President – Ron Stefani
Director – Glenn Oania
Director – James R. Cochran
Director – Greg MacMillan

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, OCTOBER 15, 2024 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET MISSION AND VISION

Mission Statement

To provide quality services to the community at the highest standard and in the most cost-effective manner.

Vision Statement

Dedicated to inclusive community involvement and providing excellent customer service while being recognized as a leading resource for enhancing the community of Castroville.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Secretary to the Board during regular business hours at (831) 633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting to enable the District to arrange reasonable accommodation.

CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please limit your comments to three minutes per speaker within the jurisdiction of items not on the agenda. The public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.

CONSENT CALENDAR

1. Consider and approve the draft minutes of the Regular Board Meeting, September 17, 2024 – motion item

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CORRESPONDENCE

For informational purposes only. No action is to be taken.

1. None

INFORMATIONAL ITEMS

For informational purposes only. No action is to be taken.

1. *Mavens Notebook* by Michale G. Colantuono, Esq – New case endangers water rates
2. Department of Water Resources (DWR) Agency News – Record hot summer, looming La Niña conditions, early-season uncertainty means California must be prepared for both dry conditions and flood risk
3. California's Groundwater Basins

PRESENTATIONS

For informational purposes only. No action is to be taken.

1. None

NEW BUSINESS

If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.

1. Discuss additional work and provide direction on amending agreement with Teichert Construction to include raising manholes and valve cans up to grade regarding the Water Service Line Replacement Project – Eric Tynan, General Manager
2. Update on ensuring Castroville CSD website is ADA-compliant with a subscription agreement with Streamline Web – Eric Tynan, General Manager

UNFINISHED BUSINESS

If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.

1. Update on sewer later replacement program by Monterey One Water – Eric Tynan, General Manager
2. Update on RFP for Merritt Street laterals and hydrants to replace/relocate for the Caltrans Beautification project – Eric Tynan, General Manager
3. Update on General Manager recruitment progress – Eric Tynan, General Manager
4. Update on Well levels – Eric Tynan, General Manager
5. Update on status of grant/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for Moss Landing Wastewater System Rehabilitation Project – Eric Tynan, General Manager
6. Update on status of grant/projects for Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass) – Eric Tynan, General Manager
7. Update on status of grant/projects for Castroville-Water Zone 1 (Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6) for system upgrades and improvements – Eric Tynan, General Manager
8. Update on status of grant awarded by Caltrans for the Castroville Landmark Sign Project at Highway 183 – Eric Tynan, General Manager
9. Update on the State of California Department of Transportation (Caltrans), Merritt Street Beautification Project – Eric Tynan, General Manager
10. Update on the Pedestrian Bridge Enhancement/Improvement Project – Eric Tynan, General Manager

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CASTROVILLE COMMUNITY SERVICES DISTRICT

CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

Property Location: APN: 030-141-022-000 and 030-141-023-000, Southwest corner of Merritt Street and Washington Street, Castroville, CA

Negotiating Parties: Castroville CSD and Salvador Alvarez and Hermilinda Alvarez
Property Owner: Salvador Alvarez and Hermilinda Alvarez
Under Negotiation: Price and Terms of Payment

Property Location: APN: 133-143-016-000, Highway 1 at Watsonville Road, Castroville, CA

Negotiating Parties: Castroville CSD and Vegetable Ranches, LLC
Property Owner: Vegetable Ranches, LLC
Under Negotiation: Price and Terms of Payment

ANNOUNCEMENT OF CLOSED SESSION ITEM (if applicable):

The board will reconvene into an open session prior to adjournment and shall announce any action taken during the closed session.

BOARD OF DIRECTORS COMMUNICATION

For informational purposes only on subjects not covered by the agenda. No action is to be taken. When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

GENERAL OPERATIONS

For informational purposes only on subjects not covered by the agenda. No action is to be taken. When needed, this time is reserved for the General Manager and Staff to communicate activity, educational classes, and/or Committee reports.

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operations Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Quarterly Financial Statements, * Treasures Report-L.A.I.F., Internal Report and Administration Update

CHECK REGISTER – Receive and approve the Check Register for the month of September 2024 – motion item

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CASTROVILLE COMMUNITY SERVICES DISTRICT

ITEMS FOR NEXT MONTHS AGENDA, Tuesday, November 19, 2024, at 4:30 p.m.

ADJOURNMENT – motion item

MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Director or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 11499 Geil Street, Castroville, CA 95012, during normal business hours. All documents supporting this agenda are available on the District website www.castrovillecsd.org, subject to the staff's availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodations to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lidia Santos, Secretary to the Board, at (831)-633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

Certification of Posting

I certify that on October 11, 2024, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on October 11, 2024.



Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
September 17, 2024

President Cosme Padilla called the meeting to order at 4:31 p.m.

ROLL CALL:

Directors Present: President Cosme Padilla, Vice President Ron Stefani, Director Glenn Oania and Director James Cochran

Absent: Director Greg MacMillan

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: Engineering Manager Tim O'Halloran and Externa Affairs Manager both with California American Water, Greg Findley and District Legal Counsel Heidi Quinn

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Director Ron Stefani at the request of President Cosme Padilla.

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Ron Stefani and seconded by James Cochran to approve the draft minutes of the August 6, 2024 Special Meeting with correction to reflect under New Business item 1, the Ad Hoc Committee of Stefani and Padilla for the Hiring/Recruitment of a New General Manager and the draft minutes of the August 20, 2024, Regularly Scheduled Board Meeting with a correction to reflect under New Business, item 1, The Ad Hoc Committee (Stefani & Padilla) for the Hiring/Recruitment of a New General Manager. The motion carried by the following roll call votes:

AYES:	4	Directors:	Stefani, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	MacMillan

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter from General Manager Eric Tynan to Mr. Dominic Dursa, District Director to Assemblymen Rivas regarding the need for funding critical projects.
2. Letter from SDRMA to Castroville Community Services District regarding no paid workers' compensation claims in 2023-24.

Correspondence Calendar accepted as presented

Director James Cochran arrives at 4:32 p.m.

INFORMATIONAL ITEMS:

1. Summary about the Castroville Community Services District in English & Spanish
2. Monterey Bay Water Works Association Annual Vendor Show/BBQ, Thursday, September 19, 2024

Informational items accepted as presented

PRESENTATIONS:

1. California American Water (Cal AM) desal project update – Tim O'Halloran, Engineering Manager and Josh Stratton, External Affairs Manager both with California American Water introduced themselves to the Board and provided them with a PowerPoint presentation on the summary of the Cal Am Desal Project. The Coast Commission had approved this project in November of 2022 with twenty conditions to meet. The biggest issues they are facing are habitat, conservation, and mitigation. They are still moving forward with this project and in October of 2025 it is scheduled to be under construction. In addition, Castroville CSD has a Water Purchase Agreement with Cal AM. They both thanked the board for their time and left the meeting. President Cosme Padilla wished them well with this project and stated he has always supported this project from the beginning.
2. Agent Greg Findley representing property owner Mitchell, Wylie W. et al. regarding the purchase of real property APN: 133-073-009, located at the intersection of Castroville Blvd., Castroville bike path and Highway 156 – Mr. Greg Findley greeted the Board and wanted to clarify that he was not an agent solely representing property owner Mitchell, Wylie W. et al, but also owned fifty percent of the property. In addition, this parcel has been officially assigned a new APN as of today, APN: 133-073-011. He wanted to see if the Board was still interested in purchasing this property as they have a potential buyer. Director Ron Stefani informed Mr. Findley that the Board had already previously discussed and rejected purchasing this property in 2023. This APN: 133-073-011 will be further discussed in closed session. Mr. Findley thanked the Board for their time and left the meeting.

NEW BUSINESS:

1. Consider appointment of two Directors to open bids on Tuesday, October 29, 2024, at 2 p.m. for construction project regarding Well No. 6 – Vice President Ron Stefani stated he would like to be present to open the bids and wants to also attend the pre-bid conference for the project to be held on Wednesday, September 25, 2024, at 10:00 a.m. at the Castroville CSD office. The advertisement for bids can be viewed on page 20 of this board packet. The advertisement also provides the link for the bid documents. After some discussion, a motion is made by Glenn Oania and seconded by James Cochran to appoint Directors Stefani and Oania to open bids on Tuesday, October 29, 2024, at 2 p.m. Castroville CSD office. The motion carried by the following roll call votes:

AYES: 4 Directors: Stefani, Cochran, Oania, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: MacMillan

2. Update regarding proposal from Maggiora Bros Drilling, Inc. for Well #3 casing inspection, not to exceed \$12,650 – General Manager Eric Tynan informed the Board that he has contracted with Maggiora Bros Drilling, Inc. to do the Well #3 casing inspection. They will pull the existing turbine pump and 12-inch casing liner. After removal of the casing liner, they will video logging of the well. Proposal can be viewed on page 21 of this board packet.
3. Consider request for proposals for Merritt Street laterals and hydrants to replace/relocate for the Caltrans Beautification project – General Manager Eric Tynan requested the Board consider request for proposal for Merritt Street laterals and hydrants that will need to be replaced or relocated by Castroville CSD. Caltrans is scheduled to start the Beautification project in January 2025 on Merritt Street. A motion is made by Ron Stefani and seconded by James Cochran to approve having General Manager Eric Tynan move forward with request for proposals for Merritt Street laterals and hydrants that will need to be replaced or relocated by Castroville CSD. The motion carried by the following roll call votes:

Minutes of the Castroville Community Services District
September 17, 2024, Regular Board Meeting
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AYES: 4 Directors: Stefani, Cochran, Oania, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: MacMillan

UNFINISHED BUSINESS:

1. Update on Water Line Replacement Project awarded to contractor Teichert Constructions – General Manager Eric Tynan reported to the Board that Teichert Construction has completed the Water Line Replacement Project. As mentioned last month, the project has increased by \$10,000, which he authorized for the replacement/repair of deteriorated saddles that were discovered during the Water Line Replacement project. Teichert Construction is performing the Roads and Bridges Work for the County, and as part of these improvements and is currently behind. Work will be done from Wood Street through Main Street.
2. Update on water main and valve replacement on Merritt Street in front of Burger King by J Johnson & Company – General Manager Eric Tynan reported to the Board that he has received the final invoice for the emergency water main and valve replacement for this project. He is currently reviewing the invoice with the contractor.
3. Update on General Manager recruitment progress - General Manager Eric Tynan has let the Board know that he will be giving a tour of the District and sites to the general manager candidates. Per Vice President Ron Stefani, recruitment for the general manager position closes on September 22, 2024. Hiring interview with Regional Government Services (RGS) support will be a Closed Session Special Board meeting on October 22, 2024, from 9:00 a.m.-5:00 p.m. Directors Padilla and Stefani asked if Castroville CSD is able to provide travel money to the selected applicants. President Padilla wanted to make sure this is permissible and not considered a gift of public funds. District Legal Counsel Heidi Quinn will need to investigate this and also recommended General Manager Eric Tynan work with RGS to see if this is offered during recruitment and if so, work on a travel budget and have this policy ratified at the next regularly scheduled board meeting, October 15, 2024.
4. Update on Well levels – General Manager Eric Tynan reported to the Board that the well levels graph from January 2018 to present can be viewed on page 22 of the board packet. The wells levels have risen slightly, which is good news. The District continues to monitor the chloride levels of all the wells. Well #3 is not pumping and the motor is not hooked up. A desalter is being considered for Well #3.
5. Update on the status of the **Moss Landing Wastewater System Rehabilitation Project** – General Manager Eric Tynan informed the Board that he met with Monterey County Public Works to resolve flooding on Struve Road. In addition, he has asked Nick Panofsky with MNS Engineers for an engineer's proposal for the pipeline under the bridge and to build under the existing structure a 4" pipeline, which is right over the Elkhorn Slough, Marine Sanctuary and Harbor. Discussed at prior board meetings, he had received an email with unwelcomed news from Matt Chamber with the State Water Resources Control Board stating that due to limited funding, only priority projects were included on the fundable list for grant funding. Priority projects include consolidation, regionalization, septic-to -sewer and projects that address violations of a system's WDR and/or NPDES permit. Additional projects will be added to the fundable list throughout the 2024-2025 fiscal year; however, it is unlikely that non-priority projects will be placed on the fundable list/funded 2024-2025. This means that the two Castroville projects (Moss Landing Wastewater System Rehabilitation Project & Washington Sewer Trunk Line Bypass Project) are unlikely to receive grant funding in 2024/2025. DFA does have low interest loans available for funding. In other news, the California Coastal Commission has approved the Coastal Development Permit to

allow the construction of the sewer system for Moss Landing. Other information, reimbursement from the Clean Water Small Communities Planning Grant in the amount of \$118,456 has been requested and approved for reimbursement to CCSD and payment received. Also, discussed prior the current project status is 60% Design is complete. The State Water Resource Control Board CWSRF is the construction funding source for this project. LAFCO approved the annexation of Finepro, LLC Property APN: 413-012-014 to the Castroville Community Services with Resolution No. 23-10. This land acquisition is for Lift Station 1. Ortega (FINEPRO, LLC (seller) approved the sale for the easement for \$10,000 in Moss Landing, which was completed February 2024. Upon completion of the land acquisition, the coastal development permit application will be submitted for approval. Construction Grant Application for CWSRF is part of the grant. Grant application in process and MNS to research if current costs over the planning grant amount can be reimbursed by the CWSRF grant. Furthermore, California Coastal Commission is requiring a jurisdictional delineation and Lake and Streambed Alteration Agreement (LSAA) notification for work on the Elkhorn Slough Bridge, which MNS/Rincon are preparing an amendment to add this work to the Project Scope. General Manager Eric Tynan reported to the Board that the pipeline under the bridge is still under the mitigated negative declaration and without the bike bridge being built by the County, Castroville CSD will have to do it on their own and build under the existing structure a 4" pipeline, which is right over the Elkhorn Slough, Marine Sanctuary and Harbor. For this project, MNS is to prepare a construction application following the 60% completion. The Board had approved a proposal with MNS Engineers to provide professional engineering services for the Moss Landing Wastewater System Rehabilitation Project \$462,722 in 2021. General Manager Eric Tynan had previously approved Amendment No.1 for this project for an additional \$14,520 for the arborist and at the December 19, 2023, board meeting the Board approved Amendment No. 2 for \$59,104 as costs have increased due to plans specifications changing due to the County not building the bridge noted above.

6. Update on status of the **Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass Project)** – General Manager Eric Tynan informed the Board there is no update other than the information that was mentioned last month that he had received an email with unwelcome news from Matt Chamber with the State Water Resources Control Board stating that due to limited funding, only priority projects were included on the fundable list for grant funding. Priority projects include consolidation, regionalization, septic-to -sewer and projects that address violations of a system's WDR and/or NPDES permit. Additional projects will be added to the fundable list throughout the 2024-2025 fiscal year; however, it is unlikely that non-priority projects will be placed on the fundable list/funded 2024-2025. This means that the two Castroville projects (Moss Landing Wastewater System Rehabilitation Project & Washington Sewer Trunk Line Bypass Project) are unlikely to receive grant funding in 2024/2025. DFA does have low interest loans available for funding. MNS received authorization for preparation of the Caltrans Stormwater The District is working to negotiate easement purchase and will be discussed further in closed session. Castroville CSD approved the environmental proposal from MNS Engineers for this project, which is complete. State Water Resources Control Board, CWSRF set aside for small, disadvantaged communities, "The Small Community Clean Water Wastewater Funding Program." The proposal for Professional Engineering and Constructions Management Services-Washington Sewer Trunk Line Bypass Final Design and Construction (not to exceed \$498,141) is contingent on award of grant to Castroville CSD. The Board approved at the December 19, 2023, board meeting MNS Engineers proposals for Professional Engineering Services-Washington Sewer Trunk Line Bypass Regulatory Permitting Support (\$19,622) and Washington Sewer Trunk Line Bypass Right-of-Way Acquisition (\$81,610) total \$101,232.
7. Update on the status of competitive bid process and grant/projects for Castroville-Water Zone 1 **Emergency Deep Aquifer Supply and Storage Tank Project** for system upgrades and improvements – General Manager Eric Tynan stated that MNS prepared the bid documents to go out to bid. The advertisement for bids was published in the Monterey County Weekly on September 9, 2024, and is scheduled to be published again on September 26, 2024. The pre-bid conference for the Project will be held on Wednesday, September 25, 2024, at 10:00 a.m. and the bids will be received at the District office Tuesday, October 29, 2024, at 2:00 p.m. local time. Prior, MNS Engineers and Pueblo collaborated to

develop final bid documents for Well No. 6 and have provided template from end documents, published by EJCDC for District legal review. MNS Engineers recommended these documents be used rather than the District's template as it is current with respect to public contract code and is more comprehensive. The application for construction to the Bureau of Reclamation WaterSMART Drought Resiliency Projects Grant Program was submitted fall 2023. The project scope of the Emergency Deep Aquifer Deep Well No. 6 was too large for the grant to fund. The project scope needs to be narrowed to correspond to a project cost less than \$10 million to compete for the grant. The project scope can be narrowed by the District proceeding with drilling of the well and leaving the remaining scope to be funded by the grant. The grant application can be resubmitted in Fall 2024 to the Bureau of Reclamation at no additional cost to the District; anticipated grant request amount to be approximately \$9.6 million. If a construction contract is awarded, it will be funded using reserves and construction funds from the current grant and the grant application will be resubmitted. He is also considering working with the grant writer used by Monterey One Water to assist with this grant. Discussed prior, MNS is not doing the design of Well #6, Pueblo is doing the design. The Board approved grant writing services, fee proposal from MNS Engineers for Bureau of Reclamation WaterSMART: Drought Resiliency Projects, not to exceed \$29,415. Construction funding is pending to move the project forward. The hydrogeologic approach was discussed with Mike Burke the hydrologist with Pueblo who will advance the well contract documents to nearly bid ready, to be finalized. In addition, MNS has substantial funds remaining in the budget (\$60k), which MNS will review if these remaining funds can be used for applying for construction funding for the project. 30% of the design has been completed as of May 2022. 60% of the design has been completed on the application for the construction. The District is still working on getting grant funds for the construction of the deep well and CEQA is complete.

8. Update on the status of grant/projects for **Castroville Landmark Sign at Highway 183 Project**: Per General Manager Eric Tynan, Corby Kilmer, District 5 Senior Landscape Architect with Caltrans has resubmitted the updated structures plan and calcs to their structure's reviewer. Civil work plans have also been submitted to Caltrans. This project should be completed before the end of the year. On pages 23-24 a project budget tracking can be viewed. As discussed at prior board meeting, the project was also discussed with Assemblyman Robert Rivas aids to assist with getting this project moving along and finalized. They would also like to be present at the ribbon cutting ceremony for this project. Other information, construction funding source for this project is Caltrans which was originally for \$442,019 and has been amended to \$471,519. The concrete/foundation testing to confirm structural design has been completed by the Penhall Company, a nationwide leader in concrete solutions and the engineers have signed off on it. At the January 16, 2024, board meeting, the Castroville CSD Board of Directors reviewed and submitted the signed Amended Cooperative Agreement to Caltrans. The delay for this project again has been the foundation. This project was started in 2019, and it was to be completed by July 2023. The Board approved the Cooperative Agreement and Maintenance Agreement with Caltrans for the Overhead Sign in October 2022. The State has also requested a traffic control plan and a storm water control plan which was prepared by MNS Engineers and sent to the state. MNS will be managing the administration for this project. Resolution No.2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign was approved. MNS to continue working with Signs By Van and draft the Project Management Professional (PMP), contract, encroachment permit. Castroville CSD received a check from Caltrans in the amount of \$127,955.28 February 2, 2023, a check for \$17,580 May 24, 2023, a check for \$9,461.25 September 12, 2023, and a check for \$6,442.00 May 8, 2024.

Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans, and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

9. Update on the State of California Department of Transportation (Caltrans) project: Caltrans Merritt Street Beautification Project – Per General Manager Eric Tynan as mentioned earlier, Merritt Street laterals and hydrants will need to be replaced or relocated by Castroville CSD, and he will be requesting proposal (RFPS) for this project. Caltrans is scheduled to start the Beautification project in January 2025 on Merritt Street and will be redoing the sidewalks and raising the valve boxes at their cost for this project.
10. Pedestrian Bridge Enhancement/Improvement Project; Pedestrian Overpass Maintenance (Landscape) Agreement –General Manager Eric Tynan spoke with Corby Kilmer, District 5 Senior Landscape Architect with Caltrans, and she informed him that the fencing needs to be installed before the ribbon cutting ceremony can be scheduled. Shipment of the fencing has been delayed. President Padilla stated he also wants the local schools to be part of the ribbon cutting ceremony when it is scheduled. Other information, North County Recreation and Park District should also be included for the ribbon cutting ceremony. Caltrans will be reaching out to the elected officials to attend as it is their project. The County is responsible for replacing the rails and the fencing on the pedestrian bridge and Castroville CSD is only responsible for the lighting on the bridge and minor cosmetic maintenance such as graffiti. NCRPD will maintain the landscaping.
11. Update on grant assistance outreach- General Manager Eric Tynan stated that he has contacted a grant writer who has also done work for Monterey One Water to consider her to assist the District. He is waiting to hear back from her.

District Legal Counsel Heidi Quinn, with Noland Hamerly & Etienne excused herself from Closed Session during discussion of Vegetable Ranches, LLC. As she represents them.

CLOSED SESSION: At

At 5:44 p.m. the Board went into Closed Session.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

Property Location: APN: 030-141-022-000 and 030-141-023-000, Southwest corner of Merritt Street and Washington Street, Castroville, CA

Negotiating Parties: Castroville CSD and Salvador Alvarez and Hermilinda Alvarez
Property Owner: Salvador Alvarez and Hermilinda Alvarez
Under Negotiation: Property Negotiations

Property Location: APN: 133-143-016-000, Highway 1 at Watsonville Road, Castroville, CA

Negotiating Parties: Castroville CSD and Vegetable Ranches, LLC
Property Owner: Vegetable Ranches, LLC
Under Negotiation: Property Negotiations

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable): The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session. At 5:57 p.m. the Board returned to Open Session. District Legal Counsel Heidi Quinn, also returned to the board meeting. Per President Cosme Padilla, there was no reportable action taken on the items discussed just further direction given to General Manager J. Eric Tynan. Per General Manager Eric Tynan, APN:133-143-016-000, should reflect Highway 1 at Watsonville Road, Castroville CA.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Per Vice President Ron Stefani at this last meeting MIW General Manger Pual Sciutto received a significant raise. They also established salary

classifications and ranges for all MIW employees. M1W is still proposing that wastewater fees for conveyance and treatment be collected on the property tax bill which most of the MIW Board supports.

2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Vice President Ron Stefani reported they are getting serious about the 180/400-Foot Aquifer Subbasin. The Groundwater Sustainability Plan (GSP) was submitted to the Department of Water Resources (DWR) on January 23, 2020. The GSP Amendment 1 (updates original 2020 GSP) was drafted in 2022 to align with the other Salinas Valley Basin GSPs and will be submitted in January 2025 together with 2025 Periodic Evaluation. SVBGSA is undertaking feasibility studies to address seawater intrusion and studying the deep aquifers. This project will take about 10 years and if nothing is accomplished the State will come in and take over.
3. Update on meetings or educational classes attended by the Directors –Per President Cosme Padilla he and Vice President Ron Stefani attended the Ad Hoc Committee meeting for the Recruitment of a New General Manager. Per Vice President Ron Stefani he attended the Pajaro Valley ACWA Region 5 Program and Tour on Friday, September 13, 2024, for an immersive day-long program designed to deepen your understanding of Pajaro Valley’s water management and agricultural resilience. He received useful information at this event.

GENERAL OPERATIONS

1. General Manager’s Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation’s Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – August 2024. A motion was made by Glenn Oania and seconded by James Cochran to pay all bills presented. The motion carried by the following roll call votes:

AYES:	4	Directors:	Stefani, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	MacMillan

There being no further business, a motion was made by Ron Stefani and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	4	Directors:	Stefani, Cochran, Oania, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	MacMillan

The meeting was adjourned at 6:14 p.m.

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

Cosme Padilla
President

New case endangers water rates

The San Diego panel of the Court of Appeal released a recent decision which threatens a wave of new lawsuits challenging water rates. The decision in *Coziahr v. Otay Water District* issued on July 15, 2024 and local governments are now beginning to grapple with its far-reaching implications.

Plaintiffs' class action counsel sued the Otay Water District, which serves areas along the border with Mexico south and east of San Diego, and the City of San Diego in one case to challenge tiered water rates. Those impose progressively higher rates as more water is used to encourage conservation and to reflect the higher cost of supplying marginal water supplies to meet inefficient demands. The cases were tried separately but led to an \$18 million refund award against Otay and a \$78 million dollar award against San Diego. The San Diego case is still pending before the Riverside Court of Appeal.

Coziahr v. Otay Water District affirmed the District's loss and decided a great many open issues in Proposition 218 litigation, holding there must be data of "actual costs" to support rate-making rather than reasonable projections of costs and expenses, rates must be more than "reasonable." but must instead be supported by "relevant, verifiable data to support ... analysis" of costs. The decision criticized the agency's allocation of its costs to the fixed and variable portion of rates — something previously understood to be left to ratemakers' discretion. The lengthy ruling also critiques the District's reliance on the American Water Works Association's M-1 Manual on ratemaking — the most widely cited authority in this field. The Court of Appeal upheld the trial court's rejection of Otay's tiered rates because "Otay lacked data to allocate peaking costs," which have traditionally be allocated based on a reasonable estimate of each customer class's contribution to those costs. It did rule for the District on one point regarding the calculation of refunds and remanded to redetermine their amount.

As to litigation procedure, it allows discovery and expert evidence in such cases rather than requiring litigation on the agency's record, concluded that refunds are allowed rather than just a prospective order to change rates (and pay attorney fees), and allowing only very limited appellate review of trial court reasoning.

All of this is very bad news for California's public water suppliers. Neary every water rate uses one or more of the approaches rejected by this Court. It greatly increases the risk of litigation for all agencies.

However, the District has petitioned the California Supreme Court to review the case and both the District and another agency have asked the Supreme Court to

depublish it — which would strip it of force as to all agencies other than Otay. The Court must decide whether to grant review by late November (assuming it extends its time to decide from 60 to 90 days, as it commonly does). There is no deadline to act on a depublication request, but the Court will likely act on those along with the petition for review.

In addition, there is some good news. Three bills are on Governor Newsom's desk which will reduce the risk of water rates litigation. AB 1827 (Papan, D-Millbrae) would authorize water agencies to impose tiered rates based on higher water use, maximum potential water use, and/or projected peak use, contradicting many of *Coziahr's* merits conclusions. AB 2257 (Wilson, D-Suisun City) would authorize local agencies to establish a duty to exhaust issues in agency ratemaking hearings before suit under Proposition 218 and limit litigation to the administrative record. Because *Coziahr* was decided based almost exclusively on extra-record, expert evidence, its analysis may be of little use in future, record cases if the Governor signs this bill. SB 1072 (Padilla, D-Chula Vista) would limit the remedy in a Proposition 218 case to a prospective credit in a subsequent ratemaking, forbidding refunds, contradicting *Coziahr's* remedy ruling. The Governor must act on these bills by the end of September.

And a recent decision of the Sacramento Court of Appeal holds that actions to **reduce** rates cannot be challenged under Proposition 26 and that is likely good authority under Proposition 218, too. This is *City of Gridley v. Superior Court*, decided September 11, 2024.

So, what can a City or water district do to limit its risk of a ratemaking challenge? First, don't raise rates more often than necessary – a five year ratemaking with some form of inflation adjustment annually is a common approach. You want to reopen the statute of limitations for suit as little as possible. Second, make a strong record of the costs and their allocation that underlie your rates and have it reviewed by a lawyer with expertise in this area. Third, implement AB 2257 (if it becomes law) to require would-be challengers to participate in your ratemaking hearings and identify their legal theories so you can consider them and adjust your rates or make a record as to why adjustment is not necessary. Fourth, communicate consistently (and persistently) with your customers so they know what they are paying and why. Fifth, to the extent possible, avoid controversy – plaintiffs' lawyers find their clients on the internet. Sixth, follow the news, there will be new developments soon, no doubt.

It is a dangerous world out there for water ratemakers. These tips should be make it just a bit safer.

Authored by Michael G. Colantuono, Esq.

Record hot summer, looming La Niña conditions, and early-season uncertainty means California must be prepared for both dry conditions and flood risk.

By the Department of Water Resources:



The Department of Water Resources (DWR) today previewed the new Water Year which starts on October 1 by highlighting preparations for more extreme weather events this season following a record hot summer across much of California and a looming La Niña pattern.

Over the past decade, climate extremes have posed significant challenges to water managers, especially the extreme hot and dry conditions that frequently persist well past summer months and into the fall. California is seeing that right now with above-average temperatures forecast into October and no rain in the current forecast. At the same time, the water that California does receive will arrive from more powerful storms, and hotter temperatures will mean less winter precipitation falls as snow and more will arrive as rain, increasing flood risk.

“California has experienced the full range of climate challenges in recent years from extreme drought to severe flooding and we will be seeing more of that in the future,” said DWR Director Karla Nemeth. “To meet these dramatic challenges, California is starting this water year with more accurate forecasting and additional investments in flood protection and groundwater recharge.”

DWR and partner agencies are making California more climate resilient, taking actions to protect and boost California’s water supplies by taking an all-of-the-above approach to creating a resilient water supply in the face of a changing climate.

Investments in [Forecast Informed Reservoir Operations](#) and improved data collection on hydrological conditions across the state through DWR's \$7 million [California Stream Gage Improvement Program](#) (CalSIP) will allow California to incorporate the best available science and data into its water management decisions.

California is also investing in protecting Californians from extreme weather events. Floodplain restoration and flood infrastructure projects such as the [Lookout Slough Tidal Habitat Restoration and Flood Improvement Project](#) and the [Lower Elkhorn Basin Levee Setback Project](#) will work with nature to improve wildlife habitat while reducing flood risk to hundreds of thousands of Californians.

California is also starting this water year with significant [progress in bringing groundwater basins](#) across the state closer to long-term sustainability, protecting drinking water supplies against the impacts of climate change. Last winter, DWR launched the [Flood Diversion and Recharge Enhancement Initiative](#), which supports local groundwater recharge efforts that increase the volume of flood flows diverted from local waterways to recharge areas and expand local capacity to divert and receive future flood flows. DWR has invested over \$100 million in groundwater recharge projects since the [Sustainable Groundwater Management Act](#) was signed into law in 2014.

While Lake Oroville, the [State Water Project's](#) largest reservoir, is currently 101 percent of average for this date, the [latest outlook](#) from NOAA's Climate Prediction Center shows a 71 percent chance of La Niña conditions emerging this fall. While seven of the 10 La Niña events this century resulted in dry years, research also suggests that even as the climate grows hotter and drier overall, the precipitation that California does receive will arrive in stronger storms, increasing the risk from flooding.

"California experienced record heat and dry conditions this summer, drying out the landscape and putting our hydrology behind before the water year even starts," said State Climatologist Dr. Michael Anderson. "While there is still a lot of uncertainty around how La Niña could impact the state this year, we know we can count on it to include extreme conditions."

The record dry conditions this summer broke multiple records across the state for consecutive days of triple digit temperatures. In the critically important Sierra Nevada watersheds, precipitation this fall will be vitally important to ensure the winter snowpack can translate into runoff that fills our reservoirs, which provides a third of the water used in California.

In addition to today's preview of the new Water Year, DWR will also release the 2024 [Annual Water Supply and Demand Assessment Summary Report](#) on Monday, September 30. The summary report, which includes water shortage information at the supplier level, as well as regional and statewide analyses of water supply conditions, finds that all suppliers have assessed that they will have adequate supplies to meet demand in the coming year.

USB: Start of 2025 water year is a reminder of the need for caution and preparedness

[Maven](#)

[Groundwater](#) in California has been in the spotlight recently, and rightly so: we rely heavily on it. In fact, California's groundwater usage is the highest in the United States, accounting for about [21% of the nation's total groundwater extraction](#).

Groundwater, often referred to as a 'hidden resource', plays a crucial role in California's economy. Its vast supply has significantly contributed to the state's status as the nation's largest food and agricultural economy and the world's fifth-largest overall economy. This economic significance underscores the value of groundwater, a resource that is often overlooked due to its invisible nature.

These economic benefits have not come without many costs: the diminished quantity and degraded quality of groundwater resources, the infrastructure damaged by land subsidence, the decline in ecosystem services such as maintaining wetlands, supporting streamflow, and providing habitat for wildlife, and the increased energy required to bring the groundwater to the surface.

Many of the state's groundwater basins are being managed sustainably – meaning that withdrawals are, at most, the amount replenished by man or by nature. Still, in some basins, especially those underlying major agricultural regions in the southern Central Valley and Central Coast, groundwater withdrawal far exceeds the amount that is recharged, causing overdraft conditions and threatening this vital resource.

CALIFORNIA'S GROUNDWATER BASINS

Groundwater is held in geologic formations known as aquifers. An aquifer is an underground layer of permeable rock, sediment (usually sand or gravel), or soil that stores water in the spaces and voids between the granules. California's groundwater supplies come from two types of aquifers: fractured rock aquifers and alluvial aquifers.

Fractured-rock aquifers store groundwater in fractures or other void spaces within the rocks; these types of aquifers are typically found in the mountain and foothill areas of the coastal ranges and Sierra Nevada, as well as in the volcanics of the Modoc Plateau. Wells served by these fractured rock formations typically have much smaller yields than an alluvial groundwater basin, with half of all fractured rock wells yielding only enough for individual domestic supplies. In addition, the limited storage capacity of these fractured rock systems can mean that supplies can vary dramatically over the summer and during dry years. (For more on fractured-rock aquifers, [click here](#)).

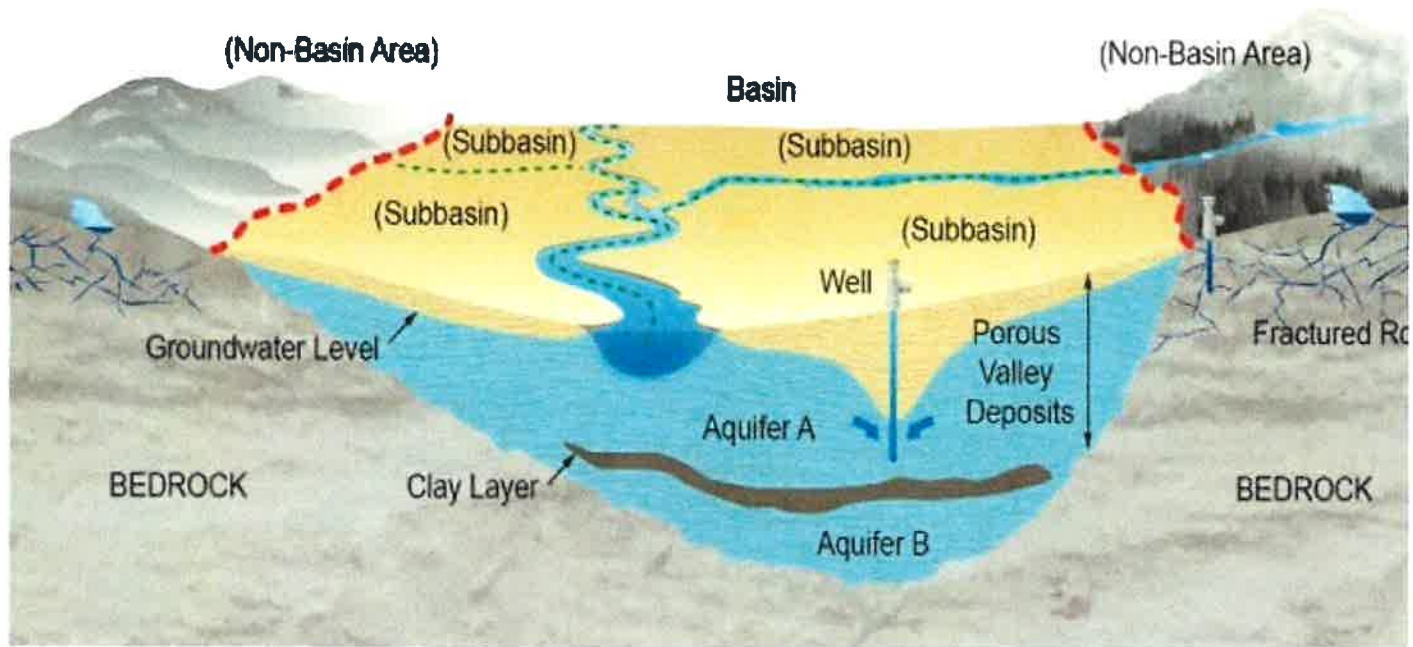


Diagram: California's Groundwater 2020 (DWR).

Alluvial aquifers are composed of sand, gravel, and other fine-grained sediments that store the water in the voids and spaces among the sediments. The Department of Water Resources has identified 515 alluvial groundwater basins across the state, which cover 62,000 square miles or about 42% of the state's area. These basins are highly variable in their water yields, geologic origins, physical and hydrogeological characteristics, production properties, and water quality.

Figure 1-5 California Groundwater Basins and Subbasins



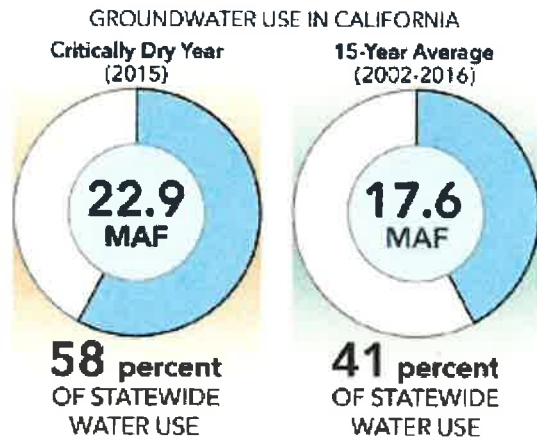
The most significant of the state's groundwater basins are found in the Central Valley, where a structural trough forms an aquifer system extending from north of Red Bluff to south of Bakersfield, about 400 miles long and from 20 to 70 miles wide. The aquifer system is comprised primarily of sand, gravel, and clay deposits, with most of the freshwater found at depths of less than 2,500 feet. The Sacramento River drains the northern portion of the valley, the San Joaquin River drains the middle portion, while drainage in the Tulare Lake basin is entirely internal. Nearly three-quarters of the state's groundwater supplies and 83% of the state's agricultural groundwater use is extracted from the Central Valley aquifer system.

Coastal aquifers, which include several basins in the Bay Area, Central Coast, and Southern California regions, face a significant threat-seawater intrusion. This is a common problem for coastal aquifers, posing a serious challenge to the sustainability of these water sources. Other alluvial aquifers include the Eastern Sierra basins and the Mojave and Colorado deserts.

For more information ...

- [General facts and concepts about groundwater](#), by the USGS
- [Basic concepts of groundwater hydrology](#), by Thomas Harter, UC Division of Agriculture and Natural Resources (6 pages)

CALIFORNIA'S GROUNDWATER USE BY THE NUMBERS



Source: California's Groundwater 2020 (DWR)

Groundwater is a critically important part of California's supply, accounting for 41% of total annual agricultural and urban water uses statewide in an average year and up to 58% or more in drought years. About 83 percent of Californians depend on groundwater for some portion of their water supply; for 6 million residents, it is their only supply.

The Department of Water Resources estimates that, on average, 16.5 million acre-feet of groundwater is extracted annually, with 39% going towards agriculture, 41% supporting cities, and 18% being used for managed wetlands. Nearly three-quarters of the state's groundwater pumping occurs in the Central Valley, with the Tulare Lake region being the largest user of groundwater.

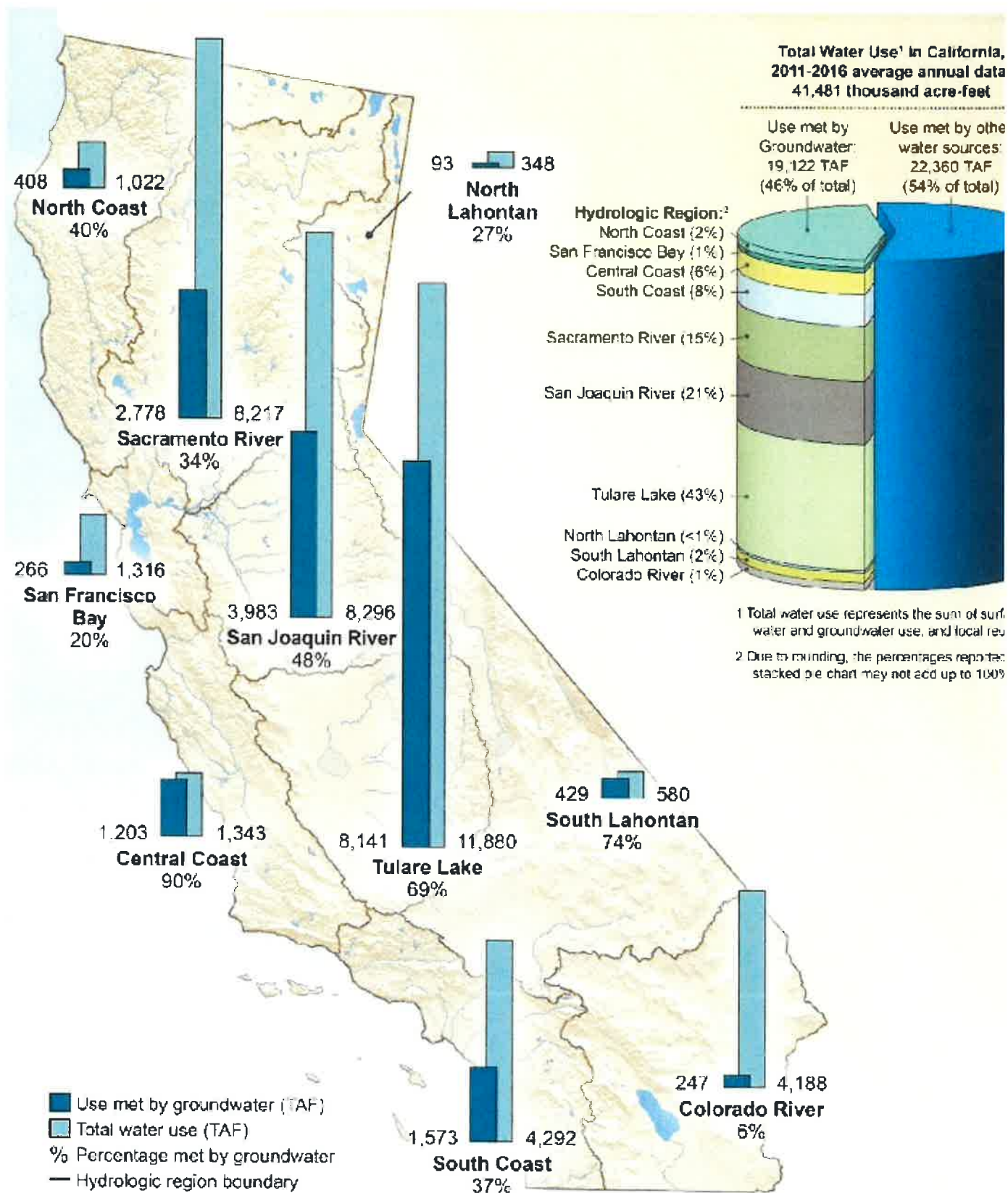


Figure 3-1 note: TAF = thousand acre-feet

Groundwater use by hydrologic region. Source: CA Groundwater 2020 (DWR). The state's groundwater storage capacity is more than ten times that of all its surface reservoirs, although not all that water is accessible or of acceptable quality.

However, the state’s groundwater resources are not evenly distributed, creating a stark disparity. Whether or not there is groundwater in a particular area depends on the geology of the underlying soils. Some of the state’s largest cities, such as San Diego and San Francisco, have very little groundwater resources available, while others, such as Bakersfield, rely solely on groundwater to support their population. The Central Coast region is the most dependent on groundwater, with 90% of its supplies coming from groundwater aquifers.

GROUNDWATER USE AND OVERUSE

Table 3-2 Average Annual Groundwater Use by Hydrologic Region and Statewide (2011-2016)

Hydrologic Region	Groundwater Use (taf)	Percent of Total Water Use ^a
North Coast	408	40%
San Francisco Bay	266	20%
Central Coast	1,203	90%
South Coast	1,573	37%
Sacramento River	2,778	34%
San Joaquin River	3,983	48%
Tulare Lake	8,141	69%
North Lahontan	93	27%
South Lahontan	429	74%
Colorado River	247	6%
Statewide	19,122	46%^b

Table 3-2 notes: taf = thousand acre-feet

Numbers and percentages may not total precisely because of rounding.

^a Percent of total water use is the region’s groundwater use divided by the region’s total water (groundwater and surface water) used.

^b Statewide percent of total water use is the statewide groundwater use divided by statewide total water (groundwater and surface water) used.

Source: CA

Groundwater 2020 (DWR).

Groundwater can be replenished through various methods, such as precipitation, seepage from surface waters into aquifers, intentional recharge efforts, excess irrigation water, and even accidental leaks from pipelines and canals. The balance is maintained when the amount of water pumped out matches the amount recharged. However, if more groundwater is extracted than replenished, the aquifer can become overdrafted.

Overdraft can have many consequences: it can lower groundwater levels, raise energy costs for pumping, cause overlying land to subside, dry up domestic wells, allow saltwater intrusion in coastal areas, and reduce interconnected surface water supplies.

DWR estimates that, on average, 2 MAF is withdrawn from the state’s aquifers per year more than what is being recharged, and much more so during periods of drought. This is nothing new; scientists estimate that since California’s development in the late 1800s, the state’s groundwater reserves have been reduced by 125 MAF or 4.5 times the capacity of Lake Mead. Most of this groundwater depletion has occurred in the San Joaquin Valley.

From: Eric Tynan <eric@castrovillecsd.org>
Sent: Monday, September 16, 2024 11:55 AM
To: lidia@castrovillecsd.org
Subject: FW: Your ADA Score + DOJ Ruling

Follow Up Flag: Follow up
Flag Status: Flagged

J Eric Tynan
General Manager
Castroville CSD
11499 Geil Street
Castroville, CA. 95012
Off. 831.633.2560
Cell 831.235.0155
Fax 831.633.3103
Eric@castrovillecsd.org

From: Justin Erickson <justin@getstreamline.com>
Sent: Monday, September 16, 2024 11:33 AM
To: eric@castrovillecsd.org
Subject: Your ADA Score + DOJ Ruling

Hi Eric,

I hope this message finds you well. I'm excited to share that we have your district's latest ADA score ready for review.

[Castroville Community Services District ADA Score \[9/13/24\]](#)

Given the recent DOJ ruling emphasizing the importance of digital accessibility for public agencies, this score is more crucial than ever. Ensuring your website is ADA-compliant helps you avoid potential legal issues and makes your services accessible to all community members.

You can read more about the DOJ ruling and its implications [\[here\]](#)

Would it make sense to schedule a time to go over the report with you and address any questions you might have? This is a great opportunity to ensure your district is on the right track with ADA compliance.

Looking forward to connecting soon!

Best,
Justin



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Streamline Blog

5 Thing Special Districts Need to Know About the Latest DOJ Ruling

Posted by Mac Clemmens | June 26, 2024

The Department of Justice has issued new website accessibility guidelines that will significantly impact special districts nationwide. Here are the 5 biggest takeaways:

1. All special district websites must be accessible to WCAG 2.1 AA standards.
2. Automated scanning of your website HTML using tools, like Chrome Lighthouse, may leave gaps in compliance. checkmydistrict.org is the most comprehensive and popular scanner for special districts, backed by the National Special Districts Coalition.
3. Your website attachments (think PDFs, Word documents, videos, etc.) need to be accessible, too.
4. The provision for archived content means that only your current content (agendas, budgets, and any state-required public records content) needs

to be made accessible. Old content that is not state-required can be archived.

5. DOJ Enforcement begins in 2026, but ADA is already the law, districts need to be accessible now.

Let's dive into what this means for your district and where to start.

Navigating the New DOJ Website Accessibility Ruling

In a digital age where inclusivity is no longer a luxury but a necessity, the Department of Justice (DOJ) has unveiled new website accessibility guidelines that will significantly impact special districts nationwide. With the clock ticking down to 2026, now is the time to ensure your online presence is accessible to all and meets the Web Content Accessibility Guidelines (WCAG) 2.1 AA standards.

Why It Matters

Your website is your digital front door, and just like your physical offices, it needs to be accessible to everyone, including people with disabilities. The new DOJ ruling mandates that special district websites and contents (including PDF files) conform to WCAG 2.1 AA standards.

Automated vs. Manual Testing: The Accessibility Duo

Automated scanning tools, like Google's Lighthouse, are a great starting point. They quickly analyze your HTML and highlight common issues. However, relying solely on automation can leave significant gaps. Automated tools catch about 30% of potential accessibility issues. That's where manual testing comes in, providing a comprehensive evaluation of your site's accessibility by real humans who can detect subtleties that machines might miss.

For special districts, **checkmydistrict.org** is a game-changer. This tool, backed by the National Special Districts Coalition and multiple state district associations, offers tailored scanning specifically designed to meet their unique needs. It's the go-to resource for checking if your website has accessibility

shortcomings.

Beyond HTML: Inclusive Content Matters

Accessibility doesn't stop at your website's code. Attachments like PDFs, Word documents, and other digital files must also be accessible. This includes using text descriptions for images (alt text), ensuring documents can be navigated by screen readers, and using accessible fonts and colors.

Videos are another critical area. Closed captions are not just a nice-to-have; they are a must-have. They ensure that people with hearing impairments can access your video content, and they also benefit non-native speakers and those in noisy environments.

Current vs. Archived Content: A Silver Lining

One piece of good news in the DOJ's ruling is the provision for archived content. You are not required to remediate every piece of content ever published. The focus is on current content – agendas, budgets, and any state-required public records. This makes the task more manageable and allows you to prioritize the most important and frequently accessed information.

The Timeline: Don't Wait Until 2026

Although DOJ enforcement begins in 2026, the Americans with Disabilities Act (ADA) is already the law of the land. This means your obligation to provide accessible digital content is immediate. Being proactive not only helps you avoid potential legal pitfalls but also aligns with the broader goal of creating an inclusive digital environment for all community members.

Taking the First Step

Making your website accessible can seem daunting, but it's a crucial step in ensuring equity and inclusivity in your community. Start with automated scans, move to thorough manual testing, and keep accessibility at the forefront of your content creation process. By taking these steps, you're not just complying with

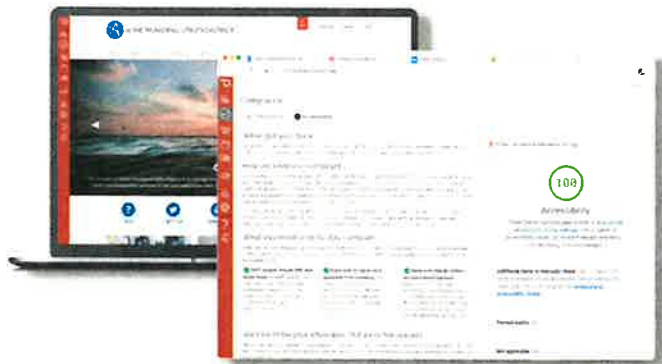
the law – you’re making a meaningful difference in the lives of your constituents.

Topics: California compliance, Website accessibility, Website requirements

READ > Special District Website Makeovers



EXPLORE > Our easy-to-use website platform



TOPICS

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Crisis communication (9)

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About Us

We build tools to help special districts with online compliance, internal and external communication. Accessible and compliant websites, intranet software, and communication tools to help districts promote the important work they do.

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Sacramento, CA, 95816

General: info@getstreamline.com

Support: support@getstreamline.com

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3301 C Street #1000, Sacramento, CA 95816

Streamline Platform - Subscription Agreement

CUSTOMER: **Castroville Community Services District**

ORDER DATE: **09 / 20 / 2024**

This Software as a Service Agreement ("Agreement") is entered into on the start date listed below, between Streamline (DBA of Digital Deployment, Inc.) with a place of business at 3301 C Street #1000, Sacramento, CA 95816 ("Company"), and the Customer listed above ("Customer"). This Agreement incorporates the [Streamline Terms of Service](#). W9 is available online. **Most customers prefer annual billing for convenience, but all subscriptions are cancellable anytime with a written 30-day notice.**

DESCRIPTION OF SERVICES: See Page 2 for an overview of what Streamline Web includes, and for more information please review our [subscription-based website toolkit for local government](#).

SUBSCRIPTION ORDER:

Name	Price
Streamline Web - Community Pro CSDA - 30% Discount	\$350.00

One-Time Build Costs: **\$1500**

Invoice Frequency: **Monthly**

Additional Billing Details: **na**

Order #: **[REDACTED]**

Original Order? **Original**

Billing Start Date: **12 / 01 / 2024**

Paying with check?

Mail the check to: PO Box 207561, Dallas, TX 753207561

Billing Person: **Lidia Santos**

Billing Address: **PO Box 1065**

City, State, Zip: **Castroville, CA 95012**

Phone: **831-633-2560**

Email: **lidia@castrovillecsd.org**

Streamline:

Name: **Jacob Erickson**

Title: **Special District Manager**

Date: **09 / 23 / 2024**

Signature: *Jacob Erickson*

Customer:

Name: **J. Eric Tynan**

Title: **General Manager**

Date: **09 / 23 / 2024**

Signature: *J. Eric Tynan*

29



STREAMLINE

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What Your Subscription Includes



Technology

- **Easy-to-use website tool allows you to control your content** - no more waiting on a vendor or IT.
- **Built-in ADA compliance** (the platform is fully accessible out of the "box").
- **State-specific transparency dashboard** with checkpoints for all posting requirements.
- **Meeting dashboard with agenda reminders**, one-click agenda and minute upload that takes seconds.
- **Ongoing improvements** to existing features included at no cost - your software will never be out of date.



Setup and Training

- **Multiple options** for initial site build and migrating existing content.
- **Introduction to your state requirements** so you know what needs to be posted.
- **Training** for anyone on your staff via remote meeting to help you learn the system.
- **Free domain** included (acmemud.specialdistrict.org) or connect your own custom domain / web address.
- **Free SSL security certificate** so that your site is served over https and visitors are protected.



Ongoing Support

- **Unlimited support** is included for anyone on your staff responsible for updating the website.
- **Support system is built into your website** - get help with the click of a button.
- **Unlimited hosting** of content and files so you never have to "upgrade" your account.
- **Extensive knowledge base** of how-to articles and getting started guides are available 24/7.
- **Can't figure out how to send your question? That's ok, you'll have our technical support number, too.**

And if (when) your state passes additional website mandates, Streamline Web will be updated to help you comply as effortlessly as possible.

Castroville Community Services District

Web Accessibility and Risk Report

Prepared on 09/13/2024 - 08:53 PM



What you'll find in this report:

1. [Your current accessibility report / risk snapshot](#)
2. [Top accessibility issues on your site](#)
3. [Pages that need to be fixed](#)
4. [Your timeline to reach accessibility](#)
5. [Your monthly progress tracker](#)

Created by districts
for districts ❤️



1. Your current accessibility / risk snapshot



Your current accessibility & risk rating score: **88/100 (FAIL)**

It appears your website needs a bit of work to reach accessibility, but don't worry you're not alone. Countless other districts are in the same boat. The most important thing to do is set up a plan to reach compliance.

Why is 100% compliance critical?

- More than **2,403 districts** have been affected by an accessibility action. About 6% of all districts in the US, including county-dependent districts have been fined, received demand letters, or gotten Department of Justice Office of Civil Rights (OCR) letters for website ADA violations in the US. **That number is expected to exceed 4,000 (10%) by the end of 2024.**
- **The number of lawsuits rose 56% in 2021, and the penalties for noncompliance are rising fast** —averaging \$4,000 for an ADA claim in 2019 to \$39,000 in 2022. It's a situation that The Wall Street Journal calls "very perilous" in a [recent article](#).
- **Very few if any**, special district insurance policies even partially cover the costs of web accessibility issues.

2. Top accessibility issues found on your site

Accessibility issues come in all shapes and sizes. Some are more obvious to the naked eye like "color contrast issues". However, others are more structural in nature and related to the code that's on your site. These types of issues affect how screen readers interpret your content. Here's what we found on your site:

Your accessibility issues	Total
Links do not have a discernible name	22
Document does not have a main landmark	17
The page does not contain a heading, skip link, or landmark region	15
Background and foreground colors do not have a sufficient contrast ratio	10
Identical links do not have the same purpose	1
<frame> or <iframe> elements do not have a title	1

[How to fix these issues](#)

3. Pages that need to be fixed

The following pages on your site require remediation to become ADA compliant. We recommend using Google Analytics to discover which of these pages currently receive the most web traffic and starting there.

Page(s)	Score
Water Services Castroville, CA	
PUBLIC MEETINGS	
Water Services Our Service Castroville, CA	

 [Clean Drinking Water, Safe Drinking Water | Castroville, CA](#)

84

 [FORMS](#)

84

 [FINANCIAL INFORMATION](#)

92

 [SEWER](#)

84

 [STORM DRAIN](#)

84

How to fix these pages

[View all 17 pages with errors](#)

4. Your timeline to reach accessibility

Obviously, **timeline is the big question**. While we don't know all the ins and outs of your organization or tech stack, we do know the major factors that can affect the timeline of your accessibility plan. We've laid out the known factors and a couple of scenarios below that would get you back to compliance and away from risk.

Factors for your timeline

Factor 1: Your CMS	Web.com
Factor 2: The type of errors on your site	Structural + Presentational
Factor 3: The volume of errors on your site	66
Factor 4: The amount of time your staff has available to work on remediation	Unknown

Estimated Remediation Scenarios

Option 1: Do it yourself

 Between 45 - 90 days of hands-on remediation.

Plan for dedicated developer and staff time each week.

[Share this report with your web developer](#)

Option 2: Hire a remediation service

 Custom quote required for timeline.

Plan for an in-depth audit, a full website remediation project, and ongoing fees (in addition to current website and hosting).

Option 3: Use an accessible-first website platform

Our special district website partner [Streamline](#) will convert your site to a fully-compliant platform for you.

Plan for 1 hour of staff training. Includes ongoing accessibility, state compliance tools, indemnification against ADA claims, and unlimited support.

[Get a Quote](#)

5. Your monthly progress tracker

July 1, 2023 – September 30, 2023

Over the last quarter, M1W staff developed the requirements and specifications to complete a pilot program for Component 3 – Rehabilitation Phase. The pilot program gathered quotes for four standalone lateral rehabilitation projects. The goal being to attract more contractors, including smaller companies, to bid on the project in hopes of bringing the replacement costs down. M1W completed the following tasks during this performance period:

Component 2: Program Development – The Regional Board authorized M1W to replace laterals from up to 26 owner-occupied properties. M1W initiated the following outreach services to acquire approvals to complete the work:

Consulting Services – Right of Entry

M1W working with a the Right of Entry (ROE) consultant, 360PSM, has been able to successfully collect 21 agreements to date. During the last quarter 360PSM visited the remainder properties in an effort to obtain the required ROEs. Consultant was not successful in collecting the remaining four agreements (one owner turned down the opportunity).

Outreach (M1W)

Staff are creating a resource for all 101 property owners related to best practices for lateral maintenance. The resource will be provided in English and Spanish. A sample is included. With support from the selected contractor, staff will be redesigning the flyer and adapting the text to focus on lateral maintenance and tips for keeping a lateral line clear.

Component 3: Rehabilitation Process

- July 20, 2023 – the Regional Board authorized M1W to move forward with the pilot program to bid four standalone single lateral rehabilitation projects.
- August 25, 2023 – the bid requests for the rehabilitation/replacements of four (4) standalone sewer laterals went out.
 - Documents were sent out to the following contractors:
 - Geo H. Wilson, Santa Cruz
 - Chris Wilson Plumbing, Seaside
 - Castroville Plumbing, Castroville
 - JD's Underground, Seaside
 - GP Piping, Monterey
 - After Hour Plumbing, Monterey
 - Silicon Valley Mechanical, San Jose
- September 14, 2023 – Monterey One Water received one bid for each of the properties from the same contractor: JD's Underground.
- The bids for the pilot program were on average 23% lower than the original bid process.
- The bid prices do not require Board approval under Monterey One Water's Procurement Policy. Staff issued contracts to the contractor for the following properties.

Property Address	Type of Rehabilitation	Bid Amount
11361 Main Street, Castroville	Cured In Place Pipe Lining (CIPP)	\$22,000
11401 Main Street, Castroville	Full Replacement	\$24,500
11481 Main Street, Castroville	Cured In Place Pipe Lining (CIPP)	\$22,000

11382 Del Monte Blvd., Castroville	Point Repair	\$16,000
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April 1, 2023 – June 30, 2023

Over the course of the last quarter M1W staff gather all relevant project requirements and specifications to develop a bid package to complete component 3 - the Rehabilitation phase of the project. M1W completed the following tasks during this performance period:

Component 2: Program Development – The Regional Board, authorized M1W to replace laterals from 26 owner-occupied properties. M1W initiated the following outreach services to acquire approvals to complete the work:

Consulting Services – Right of Entry

- M1W renewed the services of the Right of Entry (ROE) consultant, 360PSM, to help provide bi-lingual services and collect the required ROEs. The consultant successfully collected 19 agreements to enroll in the program. One customer has declined participation in the program, and we are continuing outreach efforts for the remaining six owner-occupied properties.

Outreach Mailing (M1W)

- A mailing was completed to further provide bi-lingual information on the PLRP to property owners and included: (1) a cover letter, (2) the Right of Entry Agreement, (3) a return envelope for the Agreement, and (4) a flyer detailing why property access is needed, services to be performed, and steps for completing the Right of Entry Agreement. (see Attachment #1 for a sample packet).

Component 3: Rehabilitation Process April 2023 – Bid package development.

- May 2, 2023, and May 9, 2023 – M1W advertised the project for bid within the Monterey County Herald. The bid included lateral rehabilitation for (26) owner-occupied properties.
- May 15, 2023 and May 22, 2023 – A mandatory Pre-Bid and makeup Pre-Bid meetings were held with potential bidders.
 - Seven potential bidders were in attendance (four in first Pre-Bid meeting and three in makeup Pre-Bid meeting).
- May 4, 2023, through June 1, 2023 – Issued five (5) Addenda.
- June 7, 2023 – Two bids were received on the due date/time from the following bidders:

Rank	Contractor Name/Location	Bid Amount (Base Bid – 19 Laterals)
1.	Coastal Paving and Excavating/Monterey	\$622,000
2.	Monterey Peninsula Engineering/Marina	\$732,000

- June 26, 2023 – Due to the high bids and the limited number of properties to rehabilitate under this bid, M1W staff recommended that the Board reject all bids, authorize staff to modify the bid documents as needed to reduce the project costs, and authorize staff to rebid the project.

M1W will identify different ways to potentially lower the bid costs.

January 1, 2023 – March 31, 2023

Over the course of the last quarter M1W met with the Central Coast Water Board multiple times, to address questions, provide options/costs, and ask for guidance on how to move forward with the project. M1W is committed to proceed expeditiously with the bid process for the option confirmed by the Board.

Meeting timeline is listed below:

March 17, 2023 – Central Coast Water Board reached out to M1W with additional questions.

March 1, 2023 – Paul A. Sciuto (General Manager) and Tamsen R. McNarie (Assistant General Manager) met with Central Coast Water Board. During the meeting additional information was requested.

February 27, 2023 – Central Coast Water Board reached out to M1W requesting additional information and a call. The meeting was scheduled for March 1, 2023.

February 8, 2023 – Paul A. Sciuto (General Manager) and Tamsen R. McNarie (Assistant General Manager) met with the Central Coast Water Board to provide an update on the project. During the meeting the following items were discussed:

- Total number of properties Inspected during component 1: System Assessment of the project.
- Results from inspection (Round 1 and 2)
- Recommendation for next phase of the project
 - Option 1. Replace lateral from main to house for all scores 4 > and install of clean out and backwater valves at property line
 - Option 2. If not enough enrollment from Option 1 include scores 3.5 and >
- The Board requested more information on the Cypress Alley Project as another option

Central Coast Water Board agreed to replacing the entire lateral vs. stopping at the property line and requested additional information before making a final decision on how M1W needs to move forward with this project.

January 10, 2023 – Monterey One Water received the Extension approval letter for the project.

January 5, 2023 through February 7, 2023 – M1W reviewed the sewer lateral/manhole CCTV inspection videos, determined the condition scores for each, and developed rehabilitation options and associated costs.

October 1, 2022 – December 31, 2022
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M1W completed the remaining video inspections this quarter and, as of the submittal of this report, Component 1 is now complete. Due to unforeseen challenges, finalizing the video inspections required extensive, additional effort (described below) by the contractor, Right of Entry (ROE) consultant, and M1W staff. This caused completion of Component 1 to shift from October 31, 2022 to January 5, 2023. This delay was discussed with staff from the Regional Board on December 5, 2022 and a Retroactive Schedule Modification Request reflecting this occurrence was submitted to Regional Board on December 8, 2022. It requested the schedule for Component 1, Sub-Component “Results” (contractor to provide results of CCTV inspection to M1W) be moved from October 2022 to January 2023. M1W is confident this shift will not impact Components 2 and 3 nor final completion by June 2024.

The following efforts occurred throughout Q2 of FY 2022-2023.

Outreach Services

Phase 2 of Component 1 required property owner permission to access the remaining laterals via the cleanout on private property. As detailed in previously submitted reports, M1W utilized a bi-lingual ROE consultant to assist with this process, and 70 ROEs were signed and received. This amount is more than anticipated because we added a few more addresses from the original list as a contingency in case the contractor was unable to inspect lateral(s) from the list of original properties from the cleanout to the main. Please note, these additional addresses were within the approved DAC Map submitted in the ORDER NO. R3-2021-0051.

With the successful execution of the required ROEs, it was expected further outreach services would not be required this quarter. However, the contractor ran into significant challenges completing the video inspections. Several properties did not have cleanouts and required the contractor to pull a toilet or use a roof vent as the starting point to complete the inspection. As a result, the resident had to be home during the inspection and therefore, completing only four laterals per day.

To assist the contractor, M1W renewed the services of the ROE consultant, 360PSM, to help provide bi-lingual support in explaining the work and scheduling a time for the contractor to complete the work. As the demographics of the project area result in few accessible phone numbers, 360PSM continued to go door-to-door to help ensure the remaining lateral inspections were scheduled. Specifically, 360PSM was onsite December 19 and December 20, 2022 to assist in scheduling the last few properties for inspection.

Video Inspection Services

With the selection of contractor (Geo H. Wilson, Inc) last quarter, a contract was issued in October and the contractor proceeded with the work. Initially, the contractor had internal scheduling challenges due to previously scheduled vacations coupled with sick employees. This delayed the start of work to November 9, 2022. Once work began, the contractor averaged up to four inspections per day. However, this quickly changed once it was discovered a significant number of properties did not have cleanouts. The contractor quickly adapted and began working with residents to conduct the video inspections by pulling a toilet or utilizing a roof vent. As a significant number of residents are Spanish speaking, M1W extended the contract with 360PSM to assist the contractor with scheduling the remaining inspections.

While more extensive than anticipated, as of December 30, 2022, M1W completed 101 video inspections of private laterals within the project area. The remaining video inspections from Phase 2 were received from the contractor on January 5, 2023, completing Component 1.

July 1, 2022 – September 30, 2022

M1W spent this quarter executing Phase 2 of the System Assessment. M1W successfully obtained the required Right of Entry Agreements to access the remaining laterals from the cleanout on private property to the main and selected a contractor to perform CCTV inspection of the laterals.

The following efforts occurred throughout Q1 of FY 2022-2023 and will continue on a rolling basis, as needed, until Component 1 is complete (October 2022).

Outreach Services

Phase 2 of Component 1 has required close and detailed communication with the remaining 52 property owners. A series of outreach services continued this quarter to collect the required Right of Entry agreements and gain access to the properties to conduct the remaining inspections.

Consulting Services – Right of Entry

- 360PSM continued to provide bilingual outreach support and contact property owners to sign and

return the Right of Entry agreements. An amendment was authorized to continue with this work during the month of September.

Outreach Mailing #2 (M1W)

- A second mailing was completed to further provide bi-lingual informational on the PLRP to property owners and included: (1) the Right of Entry Agreement; (2) a return envelope for the Agreement; and (3) a flyer detailing why property access is needed, services to be performed, and steps for completing the Right of Entry Agreement. (see Attachment #1 for a sample packet).

Follow-Up Communications (360PSM)

- Additional door hangers were distributed to the remaining properties to obtain the required Right of Entry Agreements. (See Attachment #1 for a sample).

Video Inspection Services

With the required Right of Entry agreements obtained, M1W followed its Procurement Policy to select a contractor to televise the remaining laterals thus completing Component 1. Once the findings are received, a rehabilitation plan and priority repair list will be developed (Component 2).

Bid Opening

- A public bid opening was held on September 1, 2022. Two bids were received. The lowest responsive and responsible bidder was Geo H. Wilson, Inc, in the amount of \$19,845 for 45 properties plus \$441 per each additional property. The total contract amount will not exceed \$30,870.

Contract Award

- Following M1W Procurement guidelines for contracts under \$75,000 – Board Approval was not required. A contract and purchase order were issued to Geo H. Wilson, Inc. The contract followed a formal competitive bidding process even though it was below the Agency threshold to require formal bidding.

Next quarter, M1W expects to perform the following tasks:

- **Inspection Services** – Finalize all 101 private lateral line inspections.
- **Rehabilitation Plan** – Utilizing the findings from Component 1, the M1W team will develop a rehabilitation plan and priority repair list to begin addressing the community's challenge with I&I.

April 1, 2022 – June 30, 2022

Work previously completed for Component 1 resulted in 49 successful inspections of laterals from the sanitary sewer main in the public right of way to the property line. In order to successfully complete this component with a total of 101 lateral inspections, a second investigation method is required. The remaining inspections will require access to the laterals from the private property end of each lateral through the cleanout. M1W spent this quarter preparing for Phase 2 of the System Assessment, including selecting a consultant to help obtain Right of Entry Agreements. The following efforts occurred throughout Q4 of FY 2021-2022 and will continue on a rolling basis, as needed, until Component 1 is complete.

Outreach Services

Phase 2 of Component 1 requires close and detailed communication with the remaining 52 property owners. A series of outreach services have occurred, and continue to occur, to gain access to the properties and conduct the remaining inspections.

Consulting Services – Right of Entry

- The original work plan included a Consultant to prepare and manage the Right of Entry process. Following the M1W Procurement Guidelines, staff requested quotes from qualifying vendors. One quote was received from Universal Field Services for \$106,196. This was more than double the budgeted amount.

Based on this quote and other projects M1W is managing, staff members are concerned current inflation challenges may impact this Project, especially the rehabilitation tasks. The team is working to decrease costs in Component 1 and Component 2 to maximize the budget for the critical construction work in Component 3.

M1W decided against enlisting the service of Universal Field Services. Instead, staff are preparing and managing the process with supplemental outreach support.

- A local, public works consultant, 360PSM, who is familiar with the project area and its demographics, was hired to provide bilingual outreach support and contact property owners to sign and return the Right of Entry agreements. The supplemental support was quoted at \$15,100. This contract is currently being utilized.

Right of Entry Agreement (M1W)

- A Right of Entry Agreement was drafted with guidance from M1W legal counsel, and was translated into Spanish.

Outreach Mailing #1 (M1W)

- A bi-lingual informational packet was mailed to the remaining property owners and included: (1) the Right of Entry Agreement; (2) a return envelope for the Agreement; and (3) a flyer detailing why property access is needed, services to be performed, steps for completing the Right of Entry Agreement, and invitation to a public information workshop. Technical details were written to be accessible to all readers (see Attachment # for a sample packet).

Follow-Up Communications (360PSM)

- 360PSM contacted owners via phone and in person to obtain the executed Right of Entry Agreements and to remind property owners of the public info session.

Public Meeting – June 21, 2022 | 4:30 – 5:30 pm (M1W and 360PSM)

- M1W presented a public update on the SEP at the monthly Board Meeting of the Castroville Community Services District. To complement this presentation, 360PSM, with support from M1W staff, set up a booth for residents to ask questions and receive support on the Right of Entry Agreement. A drop in system in the late afternoon was selected to maximize availability of property owners. One agreement was received.

At the time this report was submitted, a total of 22 Right of Entry Agreements were completed. Inspections will occur on a rolling basis when a substantive number of Agreements have been received – approximately 15 properties. This strategy will progress the SEP while remaining fiscally prudent, especially as inflation and supply chain challenges may impact Component 3: Rehabilitation Process. M1W will continue to optimize resources and expenditures for maximum benefit of this state-designated disadvantaged community.

January 1, 2022 – March 31, 2022

This quarter, M1W received inspection data and video from the CCTV Inspection Services completed in December to investigate the condition of sewer laterals in the project area which is a state designated disadvantaged community. M1W completed the following work tasks:

Component 1: System Assessment – Video Inspection Services

CCTV Inspection – Phase 1

M1W completed Phase 1 of the video investigation in December and received results from the Contractor in mid-January. Phase 1 included 49 of the 101 properties in the project area whose laterals were accessible by lateral camera from the sewer main. M1W staff members analyzed the results of the Phase 1 investigation using an industry standard rating scale. Each property received a score based on the severity and number of defects found. Examples of defects include breaks, sags, root intrusion, collapses, offsets, etc.

The assessment identified 19 properties in need of lateral repairs or replacements. Phase 2 of the video investigation will include the remaining 52 properties. The lateral camera utilized in Phase 1 is not possible for these properties and an alternative method of investigation will be utilized. M1W will seek permission to enter each of the 52 properties to televise the lateral from the cleanout near the house. Staff members have begun the process of drafting and obtaining Right of Entry Agreements. The final list of repairs from both phases is expected to be finalized by the end of the quarter ending in October 2022. Staff will immediately move to Component 2: Program Development once Phase 1 is done.

Outreach Services: Public updates on the progress of the SEP were presented at the Castroville Community Services District (CCSD) monthly meetings of:

- January 18, 2022
- February 15, 2022
- March 15, 2022

Outreach services will increase in subsequent quarters as M1W begins phase 2 of the video inspection and the list of properties with damaged laterals is finalized. These tasks will require close coordination with property owners and residents, including property owner approval, right of entry agreements, and construction scheduling. To help facilitate this process, M1W will utilize varied print, phone, and in-person communication methods available in both English and Spanish.

All properties in the project area are located within a State-identified disadvantaged community. While M1W will attempt to verify income data for each property during the permissions process of Component 2, the community's makeup must be considered. Current Census data identifies the following population characteristics:

- 88% of the population is Hispanic or White Hispanic
- 34% homeownership rate
- 59.4% of the residents in Castroville, CA are U.S. citizens

M1W is a governmental agency and asking residents to disclose sensitive information, like income, may create community angst. However, the 101 properties in the project area were carefully selected using the Department of Water Resource's DAC Mapping Tool to ensure all lateral repairs made as part of this SEP directly or indirectly benefit the State-designated disadvantaged community.

October 1, 2021 – December 31, 2021
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Bid Opening – A public bid opening was held on October 26, 2021. Three bids were received. The lowest responsive and responsible bidder was National Plant Services Inc (NPS), in the amount of \$23,680.10

Contract Award – Following M1W Procurement guidelines for contracts under \$75,000 – Board Approval was not required. A contract and purchase order were issued to NPS. The contract award followed a formal competitive bidding process.

Outreach Services – During the bid phase of Component 1, it was determined the CCTV footage would be collected from the main sanitary sewer line. Access to private property clean-out valves was not required for the first phase of inspections and right of entry agreements were not needed for this phase. A targeted community meeting has been postponed until access to private property is needed and for Components 2 and 3 when approval and coordination with property owners is required to complete the identified repairs. In its place for Component 1, the monthly public meeting of the Castroville Community Services District has been used as a forum to share this project with the community. On September 21, 2022, a presentation was provided on the approved SEP, identified as part of an enforcement action by the Central Coast Water Board against M1W. On December 21, 2021, an update on the project was provided, including selection of a contractor and commencement of inspection services. Community meetings will be held with property owners to gain permission for the remaining 52 locations that will require CCTV from the cleanout on private property toward the main. This outreach is currently in the planning stages with M1W and CCSD.

Prior to the first phase of video inspection, property owners in the project area were informed of the work via door hangers four days prior to work beginning. One property owner was also met with in person to execute a right of entry agreement to gain access to the sewer main running behind his property.

Community – Ninety percent (90%) of the residential customers in the CCSD service area reside within an area identified by the State as a Disadvantaged Community (DAC) or Severely Disadvantaged Community (SDAC). One hundred percent (100%) of the properties located in the identified SEP area are identified as a DAC or SDAC.

CCTV Inspection – Complete CCTV/video inspection

With the assistance of CCSD, M1W performed a visual inspection of properties within the CCSD area to determine the number and which laterals to include. CCSD provided information regarding problem areas in their system related to private laterals such as areas of suspected high infiltration and laterals that serve more than one dwelling unit.

On December 7, 2021 NPS mobilized to begin CCTV of the identified mains and laterals. It was determined that a change order was needed to complete jetting services to clean the main for better results. A change order was issued in the amount of \$4,084.80.

On December 16, 2021 NPS completed their contract work. NPS provided inspection data in January 2022. M1W staff has put together recommendations for the Rehabilitation Component of the SEP. Of the 101 laterals originally identified, only 49 were able to be inspected during this contract due to access issues. The additional 52 will be followed up by alternate means such as access from the private property end of the lateral where possible through a subsequent contract. This phase is currently being worked on.

On January 26, 2022, National Plant Services Inc issued an invoice for services performed.

April 1, 2024 – June 30, 2024

Over the last quarter, M1W staff successfully completed the rehabilitation for the following 17 properties; Notices of Completion for the 17 properties have been recorded in the Monterey County Recorder’s office and are attached as references. The total amount of the repairs was \$381,920.

Property Address	Type of Rehabilitation	Bid
11753 Cypress Street, Castroville	Full Replacement	\$23,200
35 Struve Road, Moss Landing	Full Replacement	\$23,180
37 Struve Road, Moss Landing	Full Replacement	\$23,180
33 Struve Road, Moss Landing	Full Replacement	\$23,180
11700 Merritt Way, Castroville	Full Replacement	\$23,200
11400 Palmer Street, Castroville	Full Replacement	\$22,200
11460 Palmer Street, Castroville	Full Replacement	\$22,200
11480 Palmer Street, Castroville	Full Replacement	\$22,200
11320 Main Street, Castroville	Point Repair	\$17,000
11400 Main Street, Castroville	Full Replacement	\$23,200
7 Struve Road, Moss Landing	Full Replacement	\$23,180
63 Struve Road, Moss Landing	Full Replacement	\$23,200
11772 Merritt Way, Castroville	Full Replacement	\$23,200
11421 Main Street, Castroville	Full Replacement	\$23,200
10921 Axtell Street, Castroville	Full Replacement	\$21,200
11060 Seymour Street, Castroville	Full Replacement	\$24,000
10981 Axtell Street, Castroville	Full Replacement	\$21,200

Component 2: Program Development – The Regional Board authorized M1W to replace additional laterals from renter-occupied properties. M1W initiated the following outreach services to acquire approvals to complete the work:

May 30, 2024 – Monterey One Water submitted a request for Extension to the Central Coast Regional Water Quality Control Board to extend the project completion date to December 31, 2024.

June 5, 2024 – Monterey One Water received the Extension approval letter for the project.

Outreach Mailing (M1W)

- A mailing was completed to further provide bi-lingual information on the PLRP to property owners and included: (1) a cover letter, (2) the Right of Entry Agreement, (3) a return envelope for the Agreement, and (4) a flyer detailing why property access is needed, services to be performed, and steps for completing the Right of Entry Agreement. (see Attachment #1 for a sample packet).

Consulting Services – Right of Entry

M1W renewed the services of the Right of Entry (ROE) consultant, 360PSM, to help provide bi-lingual services and collect the required additional ROEs.

Component 3: Rehabilitation Process

- M1W is in the process of developing the requirements and specifications required to go out to bid for the additional properties.

Next quarter, M1W expects to perform the following tasks:

- Component 3: Rehabilitation Process – M1W will finalize the requirements and specifications required to go out to bid for the additional renter-occupied properties.
- During the next quarter 360PSM will visit the remainder properties in an effort to obtain the required ROEs.
- Staff will execute contracts for the additional properties.
- M1W will send out a bi-lingual letter, sewer lateral condition assessment summary report, and a sewer lateral maintenance flyer to the Owners who did not participate in the rehabilitation/repair phase of the project. M1W will send out a bi-lingual letter, a sewer lateral rehabilitation/repair summary report, and a sewer lateral maintenance flyer to the Owners who participated in the rehabilitation/repair phase of the project.

January 1, 2024 – March 31, 2024

Over the last quarter, M1W staff successfully completed the rehabilitation for the following 4 properties; Notices of Completion are attached as reference. The total amount of the repairs was \$91,700.

Property Address	Type of Rehabilitation	Original Bid	Adjusted Cost
11361 Main Street, Castroville	Point Repairs ¹ and Cured In Place Pipe Lining (CIPP). Installation of two-way cleanout and backwater check valve.	\$22,000	\$22,000 ²
11401 Main Street, Castroville	Full Replacement. Installation of two-way	\$24,500	\$24,500

	cleanout and backwater check valve.		
11481 Main Street, Castroville	Cured In Place Pipe Lining (CIPP). Installation of two-way cleanout and backwater check valve.	\$22,000	\$23,200 ³
11382 Del Monte Ave., Castroville	Point Repair. ⁴ Installation of two-way cleanout and backwater check valve.	\$16,000	\$22,000 ⁵

¹There were additional point repairs required at this sewer lateral including a second exposed O-ring that was not seen in the original CCTV video. Also, there was one section of pipe just upstream from the existing cleanout where there were roots that blocked 50% of the pipe opening. This section of pipe was replaced with a new section of piping. These repairs were required before CIPP could be performed. The contractor performed these additional point repairs at no additional cost to M1W.

²The Contractor regraded, off hauled dirt, and added rock in the front parking area where it was disturbed by the excavation work to prevent it from becoming a mudhole as requested by the homeowner. This was not in the original scope of work. The additional cost was \$1,200. See footnote 3 for additional information.

³The sewer lateral at 11481 Main Street had an offset wye located between the property line and the house that was not shown in the original CCTV inspection. The original CCTV inspection was only from the main to the property line. The Contractor performed additional CCTV, and it initially appeared that the wye needed to be reset which would have required saw cutting and removing a portion of the stamped colored concrete driveway, fixing the offset, backfilling, compaction, and matching the stamped colored concrete. However, the Contractor was able to CIPP the line and shaved off the liner at the wye to provide a smooth transition.

⁴This property was CCTV'd from the main to the property line during Phase 1 of the CCTV activity. The Contractor performed additional CCTV from the house to the property and determined that additional repairs were needed at this property.

⁵The sewer lateral between the house and the property line at 11382 Del Monte Ave. had several offsets and root intrusion between the house and the property line that was discovered when the Contractor CCTV'd the lateral from the house to the property line. It was determined that it would provide a better final product to replace the entire sewer lateral from the main to the house rather than performing several additional point repairs.

Component 2: Program Development – Staff contacted the Regional Board with information on the pilot program and received the approval to move forward with the repair of the additional properties.

Component 3: Rehabilitation Process

- M1W developed the requirements and specifications required to go out to bid for the additional properties.
- February 19, 2024, and February 26, 2024 – M1W advertised the project for bid in the Monterey County Herald. The bid included lateral rehabilitation for (17) owner-occupied properties.
- M1W held a pre-bid meeting on February 27, 2024 with six (6) potential contractors.
- March 12, 2024 – Monterey One Water received a bid for each of the properties from two Contractors: JD's Underground, Seaside, CA and Johnson & Company, Watsonville, CA.
- March 13, 2024 – Monterey One Water sent the bid information to the Regional Water Board for direction to complete the project.
- March 15, 2024 – The Water Board informed Monterey One Water that they were supportive of M1W proceeding with construction work, going to the lowest bid for each property.
- The bid prices do not require Board approval under Monterey One Water's Procurement Policy. Below is the bid summary, and Staff issued contracts to the two contractors who provide the lowest

bid for each corresponding property.

Property Address	Type of Rehabilitation	JD's Underground Bid Amount	Johnson & Company Bid Amount	Low Bidder/Contract Awarded
11753 Cypress Street, Castroville	Full Replacement	\$23,200	\$28,620	JD's Underground
35 Struve Road, Moss Landing	Full Replacement	\$23,200	\$23,180	Johnson & Company
37 Struve Road, Moss Landing	Full Replacement	\$23,200	\$23,180	Johnson & Company
33 Struve Road, Moss Landing	Full Replacement	\$23,200	\$23,180	Johnson & Company
11700 Merritt Way, Castroville	Full Replacement	\$23,200	\$34,220	JD's Underground
11400 Palmer Street, Castroville	Full Replacement	\$22,200	\$24,900	JD's Underground
11460 Palmer Street, Castroville	Full Replacement	\$22,200	\$24,900	JD's Underground
11480 Palmer Street, Castroville	Full Replacement	\$22,200	\$24,900	JD's Underground
11320 Main Street, Castroville	Point Repair	\$17,000	\$31,050	JD's Underground
11400 Main Street, Castroville	Full Replacement	\$23,200	\$31,050	JD's Underground
7 Struve Road, Moss Landing	Full Replacement	\$23,200	\$23,180	Johnson & Company
63 Struve Road, Moss Landing	Full Replacement	\$23,300	\$26,560	JD's Underground
11772 Merritt Way, Castroville	Full Replacement	\$23,200	\$36,440	JD's Underground
11421 Main Street, Castroville	Full Replacement	\$23,200	\$31,050	JD's Underground
10921 Axtell Street, Castroville	Full Replacement	\$21,200	\$24,990	JD's Underground
11060 Seymour Street, Castroville	Full Replacement	\$24,000	\$24,960	JD's Underground
10981 Axtell Street, Castroville	Full Replacement	\$21,200	\$24,960	JD's Underground

Outreach (M1W) - Staff finalized design, translated a resource for all 101 property owners related to best practices for lateral maintenance. The resource is a one-page flyer provided in English and Spanish. A sample is included. The flyer will be mailed along with a cover letter, currently being reviewed by the Regional Board. The cover letter will also be provided in English and Spanish.

October 1, 2023 – December 31, 2023

Over the last quarter, M1W staff has been working with JD’s Underground, the selected contractor to complete the pilot program. The following 4 properties are in construction and are expected to be complete in January:

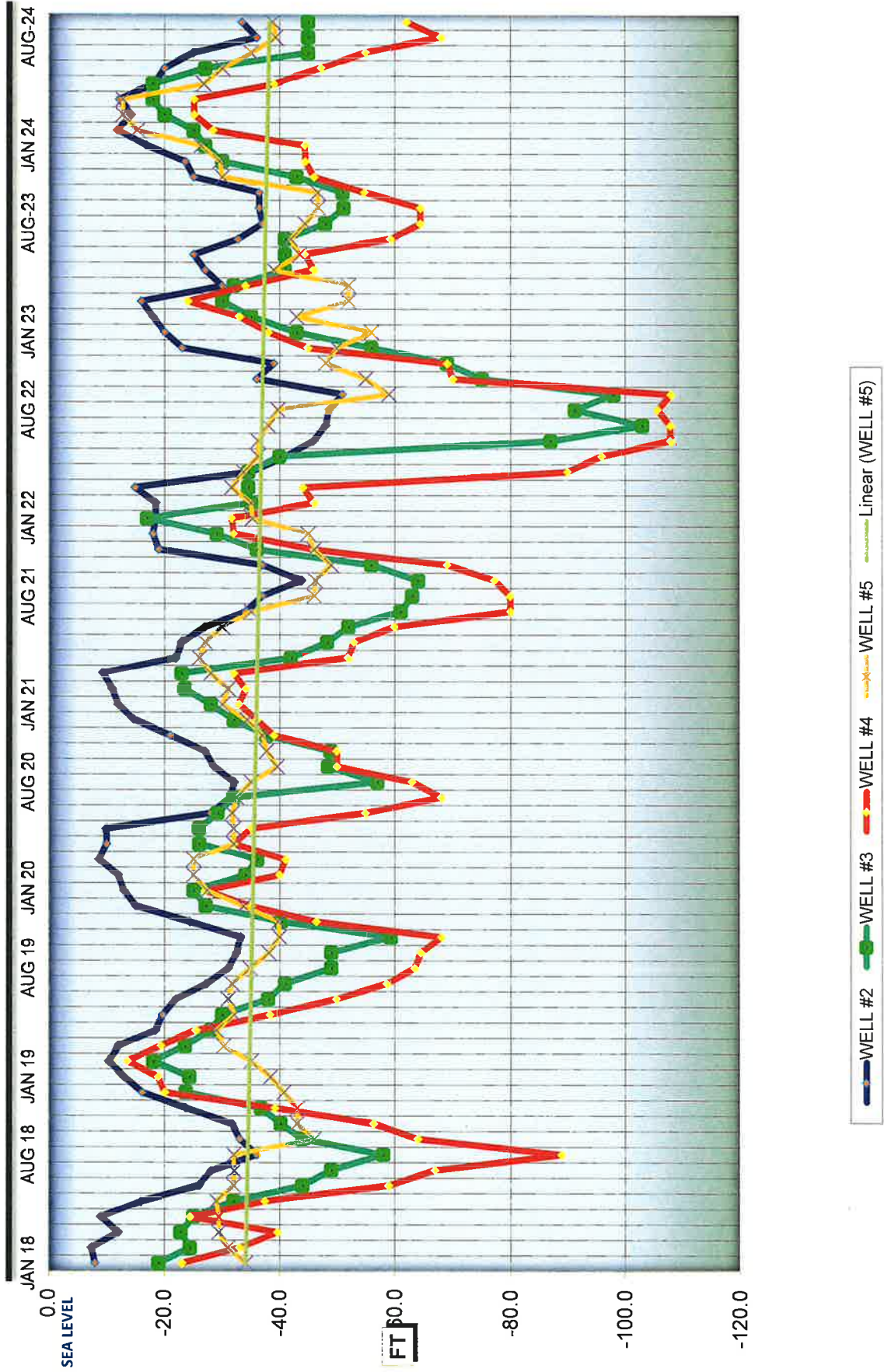
Property Address	Type of Rehabilitation	Bid
11361 Main Street, Castroville	Point Repairs ¹ and Cured In Place Pipe Lining (CIPP). Installation of two-way cleanout and backwater check valve.	\$22,000
11401 Main Street, Castroville	Full Replacement. Installation of two-way cleanout and backwater check valve.	\$24,500
11481 Main Street, Castroville	Cured In Place Pipe Lining (CIPP). Installation of two-way cleanout and backwater check valve.	\$22,000
11382 Del Monte Ave., Castroville	Point Repair. Installation of two-way cleanout and backwater check valve.	\$16,000

¹There were additional point repairs required at this sewer lateral including a second exposed O-ring that was not seen in the original CCTV video. Also, there was one section of pipe just upstream from the existing cleanout where there were roots that blocked 50% of the pipe opening. This section of pipe was replaced with a new section of piping. These repairs are required before CIPP can be performed. The contractor performed these additional point repairs at no additional cost to M1W.

Component 3: Rehabilitation Process

- M1W held the pre-construction meeting on October 24th with the contractor and Monterey County. Castroville Community Services District was not able to attend the meeting. Notice to proceed was provided to the contractor at the same day.
- M1W staff reviewed required submittals from the contractor.
- Contractor acquired encroachment permits from Monterey County.
- December 13, 2023, commenced the rehabilitation work.
- Completed work at 11401 Main Street minus the AC pavement and concrete sidewalk to be. Scheduled for completion
- Completed point repairs work at 11361 Main Street. CIPP, backfill, AC pavement, and restoration of site still needs to be. Scheduled for completion.
- The work has been slow due to the rainy weather and holidays. Also, the work was slow making the repairs at the main due to being very deep (over 8 feet deep). The Contractor had to hand dig in these areas due to the water line being located above the sewer lateral at the 11361 and 11401 Main Street properties.

CASTROVILLE WELL LEVELS 2018-2024



Eric Tynan

From: Kilmer, Corby C@DOT <corby.kilmer@dot.ca.gov>
Sent: Friday, September 27, 2024 12:12 PM
To: Jay Johnson
Cc: eric@castrovillecsd.org
Subject: RE: 05-1P540 Clean CA Castroville Arch - Update

Hi Jay,
I see you did not include a cost for the footings work which may require your Contractors license to perform (I have to check into that) – if that were your item what cost would you include?

LMK
Thanks
-Corby

Corby Kilmer | District 5 Senior Landscape Architect
District 5 Project Development Design III
805-721-2805 *Please Note New Phone Number*

California Department of Transportation
50 Higuera Street San Luis Obispo California 93401
TTY 711
she/her

From: Jay Johnson <jay@jjohnsonandco.com>
Sent: Friday, September 27, 2024 11:49 AM
To: Kilmer, Corby C@DOT <corby.kilmer@dot.ca.gov>
Cc: eric@castrovillecsd.org
Subject: Re: 05-1P540 Clean CA Castroville Arch - Update

EXTERNAL EMAIL. Links/attachments may not be safe.

Corby,
In reviewing the budget and the plans, here are my comments and numbers. I have in "note" provided the % of work we would do "IF" we were the General or Subcontractor for the project. We would leave all the sign related items to Vans to perform. We could provide the Highway Closure and detour for the installation and TC needed for the Civil work we would construct.

I have plugged in numbers associated with our work, but Van's would need to add to ours to their costs. I see mobilization being one item hit hard to bring in a large crane and support, that 10 K would not even come close to covering, if the additional value is included in the sign only, they could provide the answers.

The Lead Compliance Plan would be strictly for the demo, removal and disposal of the existing structure as there is no concern for the civil work.

The Sign structure foundation clearly is not reinforced as a typical foundation would be constructed, so the structure would need to be supported, and concrete placed at the time its installed, then braced for a period for the concrete to not only set, but cure. It would be of poor installation to just stand it up, and hope the wind did not cause a distortion to the structure, thus requiring removal and re-installation. At a minimum, the State should require a false work plan, showing the bracing and support during the cure time.

I can also put a schedule together for all work, if need be if we were to act as the General.

One minor issue, we are not in contract with anyone as of yet for this work. We were brought onboard to help secure the Permit for the district not act as or be considered the "General Contractor".

A few additional notes, if this was our project, we would submit the required "Notice of Materials" to you, along with the Material Submittals showing gradations and specific gravities for the concrete Civil work. Vans would need to provide the Mix design for the CIDH which if 4000 PSI does not require testing. IF reinforcement is not part of the foundation, then the Gamma Testing can be waived, as there is no reinforcing to attached testing tubes to. Just things to think about.

Hope this all helps. I'll send the civil plan as soon as it arrives.

James "Jay" Johnson
Johnson & Company, Inc.
Cell# 831-332-8452

From: Kilmer, Corby C@DOT <corby.kilmer@dot.ca.gov>
Sent: Thursday, September 26, 2024 9:20 PM
To: Jay Johnson <jay@jjohnsonandco.com>
Cc: eric@castrovillecsd.org <eric@castrovillecsd.org>
Subject: 05-1P540 Clean CA Castroville Arch - Update

Hi Jay,

As requested resending you a copy of the structural plan and the draft estimate.

05-1P540 Castroville Arch - Construction

CONSTRUCTION CAPITAL PHASE

Allowance per Cooperative Agreement = \$338,749.

1	Mobilization	1
2	SWPPP/Job Site Management (Storm Water)(Plan and BMPs)	1
3	Lead Compliance Plan	1
4	Construction Area Signs (install and remove)	1
5	Traffic Control System (includes Const Area Signs,Traffic Control and Ped Detours)	1
6	Demolition (Removal/Disposal Exist Structure; Cut/Abandon Exist Footings, Remove old Preston i:	1
7	Repair Existing Sidewalks at Abandoned Footings	1
8	Civil Work (Roadway Ex) (Excavate Islands and Dispose Spoils)	1
9	Civil Work (Footings) (Surveys, Utilities, Drilling, Conc Footings, Dispose Spoils)	1
10	Civil Work (Conc Islands -stamp/color match Merritt), Gutter/Drainage, HMA, pre/post Surveys)	1
11	Civil Work (Type A HMA)	1
12	Fabricate Cedar Sign	1
13	Fabricate Steel Structure (including paint and anti-graffiti seal)	1
14	Fabricate Banners (8 total)	1
15	Solar Lights (Light fixtures and installation)	1
16	Install Steel Structure	1
17	Install Lighting (including lights and testing lights)	1
18	Install Cedar Sign and Banners	1
19	Structure Touch-Ups	1
20	Site Clean Up	1
21	Contingency	1
22	SIQMP Inspections	1
SUBTOTAL		

Questions

- a Is J&Co a General/Prime or a Sub? Do they have a contract in place w SbV?
- b Which tasks require a Gen Con license?
- c Is Delta a sub? Have a contract with SbV? Is Pilot a sub to Delta or to SbV?
- d Is deposit for ordering steel confirmed? - invoice? Are all fab and paint costs in item 13?
- e Is cost of crane needed for installation in item 16? i.e. is Mobilization spread in other items or too low?
- f How will post be supported during install since there is no rebar and/or anchor plate?
- g Will there be bracing/falsework? In place for how long? Is conc footing rapid set or needs cure time?
- h Also see similar questions from structures review on construction sequencing
- i Who is handling Notice of Materials and submittals? MNS?
- j Who will provide mix design for footing? HMA?
- k Is it understood that project must follow Caltrans specs?
- l How is MNS being paid for inspection work? Is it work under your existing CCSD contract?
- m Need copies of contracts for scope and cost with J&Co, Delta, Pilot, MNS for CCSD?
- n Need Licenses and Proof Insurance for all?
- o All current DIR registrations/labor compliance?

	Budget Allowance	Spent	Updated Estimate
LS	\$10,000	\$0	\$10,000
LS	\$10,000	\$0	\$10,000
LS	\$1,000	\$0	\$1,000
LS	\$10,000	\$0	\$7,000
LS	\$14,000	\$0	\$18,000
LS	\$14,000	\$0	\$8,000
LS	\$6,500	\$0	\$4,000
LS	\$4,600	\$0	\$9,000
LS	\$36,000	\$0	\$36,000
LS	\$14,000	\$0	\$16,000
LS	\$4,000	\$0	\$6,000
LS	\$90,194	\$90,194	\$90,194
LS	\$75,000	\$0	\$126,000
LS	\$2,400	\$0	\$2,400
LS	\$10,000	\$0	\$14,000
LS	\$15,000	\$0	\$20,000
LS	\$6,000	\$0	\$7,500
LS	\$4,000	\$0	\$5,000
LS	\$655	\$0	\$1,000
LS	\$1,400	\$0	\$1,500
LS	\$10,000	\$0	\$10,000
LS	\$0	\$0	\$0
	\$338,749	\$90,194	\$402,594

9/30/2024

Who is Responsible for Work	%s
J & Co 7.5K +2.5K SbV?	75% J & Co
BMP of Inlets 4K is OK JJ	40% J & Co
SbV -Not Inc in J & Co work	
J & Co 7K	100% J & Co
Full Highway Closure 18K	100% J & Co
J & Co 4K Ea Side	100% J & Co
J & Co 4K	100% J & Co
J & Co 9K	100 % J & Co
By who? Cost?	0 % J & Co
J & Co 16K	100% J & Co
J & Co 6K	100% J & Co
Complete	
Delta/Pilot	100%
Signs by Van	0%
Signs by Van	0%
Delta/Pilot	0%?
Signs by Van	0%
Signs by Van	0%
Delta/Pilot	100%
J & Co 1.5 K	100% J & Co
only IF needed	
MNS	
\$63,845	
over	

Notes

Need Licenses and Insurance

23' holes est was 62k - is 36k enough for 10' ?
work included=?

Need invoice - deposit, scope of work

Need Licenses and Insurance

5% of budget = 16,000

Cost? in CCSD admin budget?



CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT

OCTOBER 1, 2024

❖ **Regulatory Compliance**

- ❑ Last SWRCB-DDW inspection of water system April 2021 – due soon
- ❑ Working on PFA regulation re: PFA's mandated by EPA
- ❑ Submitted State mandated Drought Resiliency Program for April, May, June
- ❑ Initiated EPA mandated Lead pipe inventory & Replacement (LPIR) due Oct 15
- ❑ All routine samples coliform samples negative for September, 2024
- ❑ Well #3 future desalter use under investigation
- ❑ Submitted water reports to 7 large Water system customers 7/5/2024
- ❑ Regulatory documentation for Castroville, Moss Landing & Moro Cojo– “No Spill Report” to SWRCB for September 2024

❖ **Current Projects**

- ❑ Institute Community outreach with School District and other organizations
- ❑ Initiate bidding for Well 6 construction
- ❑ Need to stop Illegal semi truckers from using local streets as truck stops
- ❑ Researching De-Salter feasibility for Well #3 as brackish water supply well
- ❑ Secure \$3.2 million in funding for construction of Washington sewer by-pass line
- ❑ Repair leak in front of Burger king on Merritt Street
- ❑ Collaborate with the SVGWBGSA on developing a long-term water supply
- ❑ Oversee grant funding, permits and design of new Overhead sign from CalTrans
- ❑ Research new grant funding opportunities for grants for new Castroville water supply for \$7.2 million

❖ **Completed Projects**

- ❑ 60% draft design completed for Washington BP
- ❑ Well sites landscaped and trees trimmed
- ❑ Well #3 motor removed and sleeve pulled
- ❑ 60% Design for Moss Landing Sewer Rehab
- ❑ 60% Planning for Well site #4 modifications for filling storage tanks from distribution system & additional 600,000-gallon water tank- Design-Build will take it to 100%
- ❑ Operators inspecting and confirming lateral replacement work
- ❑ Completed Coastal; permit for MLRP, ready to apply for grants or low interest loans
- ❑ Review proposals for new/existing projects in 2024/2025
- ❑ Met with Vehicle Abatement regarding abandoned /inoperable vehicles
- ❑ Met with MCPW to resolve deteriorated fencing on Overpass & overhead sign
- ❑ Water laterals replaced during County's Road repair on North side of town
- ❑ Review/amend/Approve MOU with CHISPA

Upcoming Projects

- ❑ Coordinate with CalTrans for lateral & saddle replacement/abandonment on Merritt/HWY 183- Start Jan 2025
- ❑ Tie-in to MPWSP Desal water line(research)
- ❑ Reconsider projects for CIP 2024/2029
- ❑ Investigate installing solar power @ office and additional sites
- ❑ Follow up with Supervisor Church to resolve flooding and I / I issue on Struve
- ❑ Work with County to install Stop signs on Wood, Geil & Castro Streets (and others)
- ❑ Follow-up with MCPW re: schedule repair of deteriorated fencing on Overpass
- ❑ Meet with M1W Source control re: illegal connections in Castroville
- ❑ Initiate community collaboration with NMCUSD & Student Ambassadors
- ❑ Secure, Bid funding for New Deep Well#6
- ❑ investigate depressions in street for sewer repair

❖ **Meetings/Seminars (attended)**

- ❑ County Staff & Property owners to resolve flooding issues on Struve Rd
- ❑ Met with Maggiora, Zimm, Rosco Moss and Pacific Coast well drillers for pre-bid
- ❑ Met with Jay Johnson and Jeremy of Signs by Van to resolve issues with Overhead Sign design & installation
- ❑ Paul Tran re: consider providing contracted Services for Castroville Oaks
- ❑ Met with Seema Chavan of Brown and Caldwell to assist in grant submission
- ❑ Billie Issa re: MCPW Struve Rd issues
- ❑ Cal Trans-Multiple meetings/ conversations re:
 1. Replace Castroville Overhead Sign,

2. Improve/enhance Pedestrian Over-pass
3. Merritt Street Improvement & overlay

❖ **Meetings/Seminars (upcoming)**

- Monterey Bay Water Works Association training & Board meeting
- Water Solutions Group
- NMCUSD & Community engagement
- Moss Landing Community Plan Update
- Castroville Community Plan Update
- Monterey 1 Water- Grant assistance
- 180'-400 Aquifer- Advisory Committee
- Quarterly Water Managers meeting
- Quarterly Special District Managers meeting

❖ **Improvements/Ideas/Suggestions**

- Install "For fire use only- all others will be fined" on all fire hydrants
- Design & find funding for new sewer mains to replace Cypress Alley sewer main
- Replace degraded water main on Cypress Circle

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING
(including triggered source monitoring for systems subject to the Groundwater Rule)

CASTROVILLE CSD	System Number 2710005
Sampling Period September	Year 2024

	Number Required	Number Collected	Number Total Coliform Positives	Number Fecal/E.coli Positives
1. Routine Samples (see note 1)	<u>2/WK</u>	<u>10</u>	<u>0</u>	<u>0</u>
2. Repeat Samples following Samples that are Total Coliform Positive and Fecal/E.coli <i>Negative</i> (see notes 5 and 6)		<u>0</u>	<u>0</u>	<input style="width:50px; height:20px;" type="text"/>
3. Repeat Samples following Routine Samples that are Total Coliform <i>Positive</i> and Fecal/E.coli Positive (see notes 5 and 6)		<u>0</u>	<input style="width:50px; height:20px;" type="text"/>	<input style="width:50px; height:20px;" type="text"/>
4. MCL Computation for Total Coliform Positive Samples				
a. Totals (sum of columns)		<u>10</u>	<u>0</u>	
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive {(total number positive/total number collected) x 100} =	<u>NA</u>	%		
c. Is system in compliance... with fecal/E. coli MCL? (see notes 2 and 3)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
... with monthly MCL? (see note 4)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
5. Source Samples Triggered by Routine Samples that are Total Coliform Positive (This applies only to systems subject to the Groundwater Rule - see notes 7 and 8)		<u>0</u>	<u>0</u>	<input style="width:50px; height:20px;" type="text"/>
6. Invalidated Samples (Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)				

7. Summary Completed By:

Signature J. ERIC TYNNAN	Title GENERAL MANAGER	Date 10/7/2024
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NOTES AND INSTRUCTIONS:

1. Routine samples include:
 - a. Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sample siting plan established pursuant to 22 CCR Section 64422
 - b. Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month;
 - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
2. Note: For a repeat sample following a total coliform positive sample, any fecal/E.coli positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department (22, CCR, Section 64426.1).**
3. Note: For repeat sample following a fecal/E.coli positive sample, any total coliform positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department (22, CCR, Section 64426.1).**
4. Total coliform MCL (**Notify Department within 24 hours of MCL violation**):
 - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the MCL is violated.
 - b. For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the MCL is violated.
5. Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
6. Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample.
7. For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
8. For triggered sample(s) required as a result of a total coliform routine positive sample, an E.coli, enterococci, or coliphage positive triggered sample (boxed entry) **requires immediate notification to the Department, Tier 1 public notification, and corrective action.**



CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT September 2024

Maintenance:

- Struve Rd. – JD's Plumbing Sewer Inspection.
- Well 5 – Replace Broken Relieve Valve.
- Well 2 – Replace Booster Pump # 2.
- Castroville Blvd Lift Station – Pulled pump # 2 to Install Spacer.
- 11600Crane/Alley – Fix Sewer Main.
- 10440 Seymor St. – Replace Water Lateral.
- 11240 McDougall St. – Lateral Repair.
- 111298 Salinas St. – Replace Water Lateral.
- Backflow Tests.
- Well 4 – Troubleshoot and Fix Chlorinator Generator.
- Pothole Moss Landing Force Main.
- Well 3 - Maggiora Brothers Pulled Pump.
- Water Laterals Lead Inventory Report. (Inspect Water Lateral, Inspect Customer Side, Recollect Data from Old Records, create an Excel Spreadsheet and Enter all the Information.



Castroville Community Services District



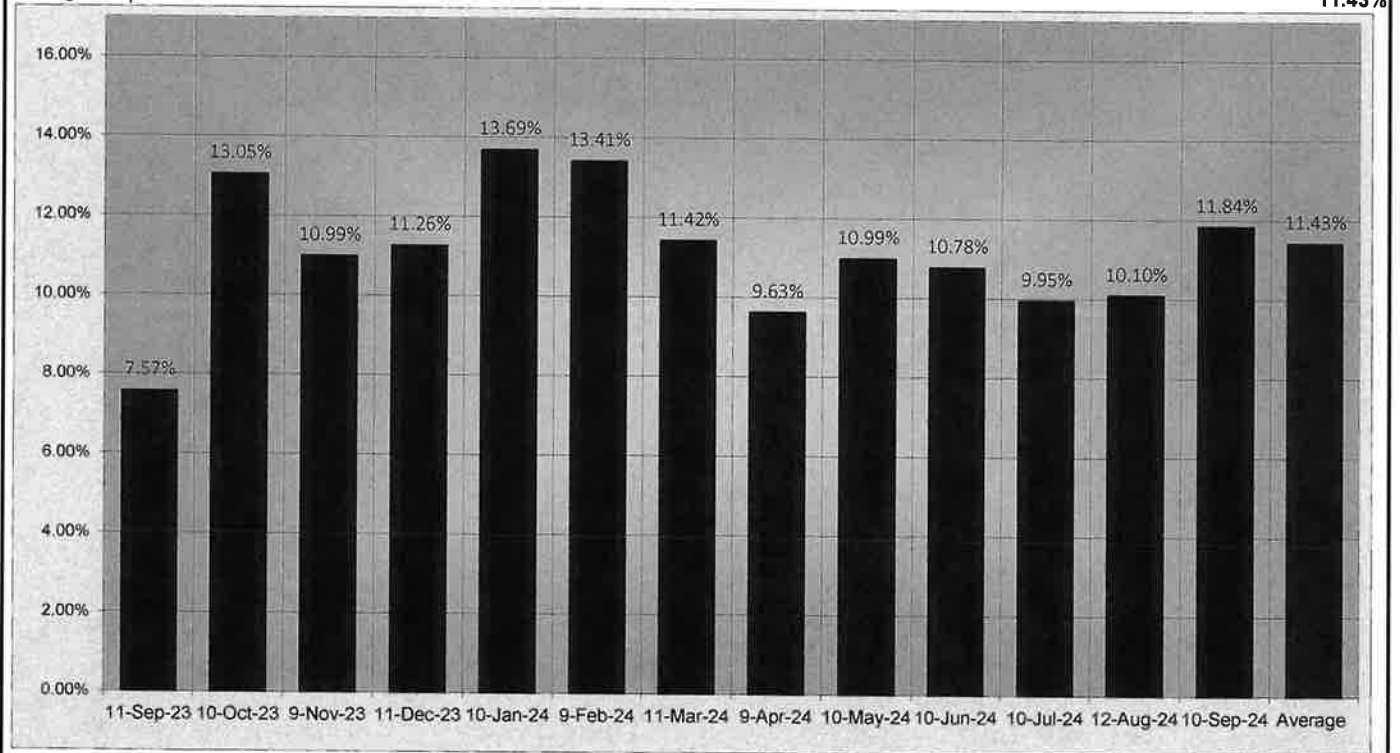
Percent Water Loss

Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
11-Sep-23	4234326	4392000	0	15081000	23707326	21619564	Hydrant meters 107A-Jetting & Flushing 15k Leaks, Hydrant 105k FD 2k Softner 2k	7.57%
10-Oct-23	3239607	3891000	0	15451000	22581607	19453385	Hydrant meters 107A-Jetting & Flushing 15k Leaks, Hydrant 105k FD 2k Softner 2k	13.05%
9-Nov-23	3931482	4014000	0	14286000	22231482	19549855	Hydrant meters 120K-Jetting & Flushing 31k Leaks, Hydrant 62k FD 2k Softner 2k	10.99%
11-Dec-23	3975125	3983000	0	12256000	20214125	17837399	Hydrant meters 20k-Jetting & Flushing 32k Leaks, Hydrant 65k FD 2k Softner 2k	11.26%
10-Jan-24	3446900	3432000	0	9525000	16403900	14105926	Hydrant meters 20k-Jetting & Flushing 14k Leaks, Hydrant 20k FD 2k Softner 2k	13.69%
9-Feb-24	3413503	3377000	0	8875000	15665503	13503592	Hydrant meters 20k-Jetting & Flushing 14k Leaks, Hydrant 20k FD 2k Softner 2k	13.41%
11-Mar-24	3208928	3286000	0	9749000	16243928	14057276	Hydrant meters 21K-Jetting & Flushing 18k Leaks, Hydrant 190k FD 2k Softner 2k	11.42%
9-Apr-24	3627567	3584000	0	9327000	16538567	14723310	Hydrant meters 16k-Jetting & Flushing 26k Leaks, Hydrant 112k FD 2k Softner 2k	9.63%
10-May-24	4874667	4755000	0	11017000	20646667	18085585	Hydrant meters 10K-Jetting & Flushing 65k Leaks, Hydrant 122k FD 2k Softner 2k	10.99%
10-Jun-24	5239342	5134000	0	11849000	22222342	19527640	Hydrant meters 119K-Jetting & Flushing 29k Leaks, Hydrant 140k FD 2k Softner 2k	10.78%
10-Jul-24	5522444	5294000	0	12947000	23763444	21046850	Hydrant meters 154K-Jetting & Flushing 13k Leaks, Hydrant 143k FD 2k Softner 2k	9.95%
12-Aug-24	4427697	7749000	0	13882000	26058697	22890864	Hydrant meters 132K-Jetting & Flushing 32k Leaks, Hydrant 254k FD 2k Softner 2k	10.10%
10-Sep-24	3993232	5093000	0	14343000	23429232	20362699	Hydrant meters 120K-Jetting & Flushing 14k Leaks, Hydrant 143k FD 2k Softner 2k	11.84%

Average

11.43%



Weekly

- Well sites (Check water softeners, Chlorine Generator, tanks, pumps, etc.)
- Water Valve Boxes – Inspect and Clean Using Vac. Trailer.
- Exercise Valves.
- Respond to e-mails.
- Rounds - Lift stations (Check fluids, oil, alarms, floats, etc.)
- Jetting. (Castroville, Moro Cojo, Moss Landing).
- Water samples (Bacteria).
- Mapping reports.
- Office grounds keeping.
- Wash and clean trucks.
- Lift stations grounds keeping.
- Maintain Cartegraph records updated.
- Take Garbage and recycle out.
- Take Deposits to Bank.

Monthly

- Run Generators.
- Water Loss Report.
- Read and re-read meters.
- Deliver 72 hrs. notices.
- Replace registers.
- Reset logs for Lift Stations and Well sites.
- Fire Hydrants readings.
- Troubleshoot computers, printers, Internet.

Work Orders:

- a) 7 Day Disconnect Notice – 18
- b) Final Bill Read Meter - 4
- c) Investigate – 2
- d) Turn on Service – 2
- e) Padlock Srvc, no Tenant. - 1
- f) Reconnect – 1
- g) Reg - 5
- h) SHT - 1

TOTAL WORK ORDERS - 34

CASTROVILLE COMMUNITY SERVICES DISTRICT



CASTROVILLE - ZONE 1 MONTHLY O&M REPORT SEPTEMBER 2024

❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/5/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/12/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/19/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/26/2024

❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/5/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/12/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/19/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/26/2024

❖ LIFT STATION #7 @ Via Linda

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/5/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/12/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/19/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/26/2024

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. 4,486 feet

❖ **OTHER MATTERS**

- ❑ Responded to 14 Underground Alert marking requests
- ❑ Submitted no-spill report to SWRCB on 10-9-2024
- ❑ Cleaning and inspecting storm drains in October-January

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain drainage ditches are clear & free of debris
- ❑ Confirm that storm drain interceptors are clear & free of debris



Castroville

SEPTEMBER 2024 JETTING

10/4/2024



ID	Material	Length	Street	Downstream MH	Upstream MH
10200Alley	6" Clay	372	McDougall Alley	MH 6	MH 6.1
10200McDougall	6" Clay	372	McDouall St.	MH 7	MH 7.1
10200Pomber	6" Clay	372	Pomber St.	MH 8	MH 8.1
10300 Alley	6" Clay	365	McDougall Alley	MH 6.1	MH 6.2
10400 Alley	6" Clay	370	McDougall Alley	MH 6.2	MH 6.3
10500Alley MH63<64	6" Clay	368	McDougall Alley	MH 6.3	MH 6.4
10600 alley	6" Clay	100	McDougall Alley	MH 6.4	CO 6.5
10700Tembladera	8" Clay	366	Tembladera St.	MH 4.5	MH 4.6
10800Tembladera	8" Clay	355	Tembladera St.	MH 4.6	MH 4.7
10900Rico	8" Clay	263	Tembladera St.	MH 4.7	CO 4.8
11000 Washington	18" Clay	181	Washington St.	MH 6	MH 7
11000Cooper	6" PSM SDR35	90	Cooper St.	MH 6.2	CO 6.25
11000Washington	18" Clay	142	Washington St.	MH 5	MH 6
11000Washington/2	10" Clay	50	Washington St.	MH2	CO2.1
11100 Washington	18" Clay	368	Washington St.	MH 7	MH 8
11200 Washington	18" Clay	352	Washington St.	MH 8	MH 9
Total		4486			

CASTROVILLE COMMUNITY SERVICES DISTRICT



MORO COJO - ZONE 2 MONTHLY O&M REPORT SEPTEMBER 2024

❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/5/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/12/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/19/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/26/2024

❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/5/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/12/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/19/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/26/2024

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #66 to-MH #62
- ❑ Jetted sewer lines btwn MH #65 to-MH #65.1
- ❑ Jetted sewer lines btwn MH #62 to-MH #62.1
- ❑ Jetted sewer lines btwn MH #63 to-MH #64

- ❑ Total jetted approx. 875 feet

❖ **OTHER MATTERS**

- ❑ Responded to 0 Underground Alert marking requests
- ❑ Cleaned lift station and weed-whacked site
- ❑ SWRCB-Reported "no-spill" 10/9/2024
- ❑ Need NCP&R to Clean EQ Basins
- ❑ Performed inspection of all storm drains in November 2024
- ❑ Open Space mowing scheduled March 2024

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are clear
- ❑ Detention ponds are clean & fence secured



Moro Cojo
 SEPTEMBER 2024 JETTING

10/4/24



ID	Material	Length	Street	Downstream MH	Upstream MH
Cortez Ln	PSM SDR35 6"	135	Cortez Ln.	MH 72	CO 72.1
Viva Ln	8" PVC	300	Viva Ln	MH 73	CO 73.1
Viva Ln/2	8" PVC	440	Viva Ln	MH 72	MH 73
	TOTAL	875			

CASTROVILLE COMMUNITY SERVICES DISTRICT



MOSS LANDING-ZONE 3 MONTHLY O&M REPORT

SEPTEMBER 2024

❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/5/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/12/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/19/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/26/2024

❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/5/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/12/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/19/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/26/2024

❖ **LIFT STATION #3 (on Sandtholt Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/5/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/12/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/19/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/26/2024

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/5/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/12/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 9/19/2024
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/26/2024

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #15 toMH#1
- ❑ Jetted sewer lines btwn MH #1 to-MH #2
- ❑ Jetted sewer lines btwn MH #6 toMH#5
- ❑ Jetted sewer lines btwn MH #1 to-MH #9

- ❑ Total jetted approx. 940 feet

❖ **OTHER MATTERS**

- ❑ Responded to 6 Underground Alert marking requests
- ❑ Finalizing grant application for \$2.8 Million for upgrades and repair of sewer sy1
- ❑ Emailed notice of "no spill" to CIWQS 10-9-2024
- ❑ Need to replace manholes on Sandholdt and Jetty Road
- ❑ Manhole at Jetty Rd scheduled to be sealed-leaking approx. 3,480 gal/day

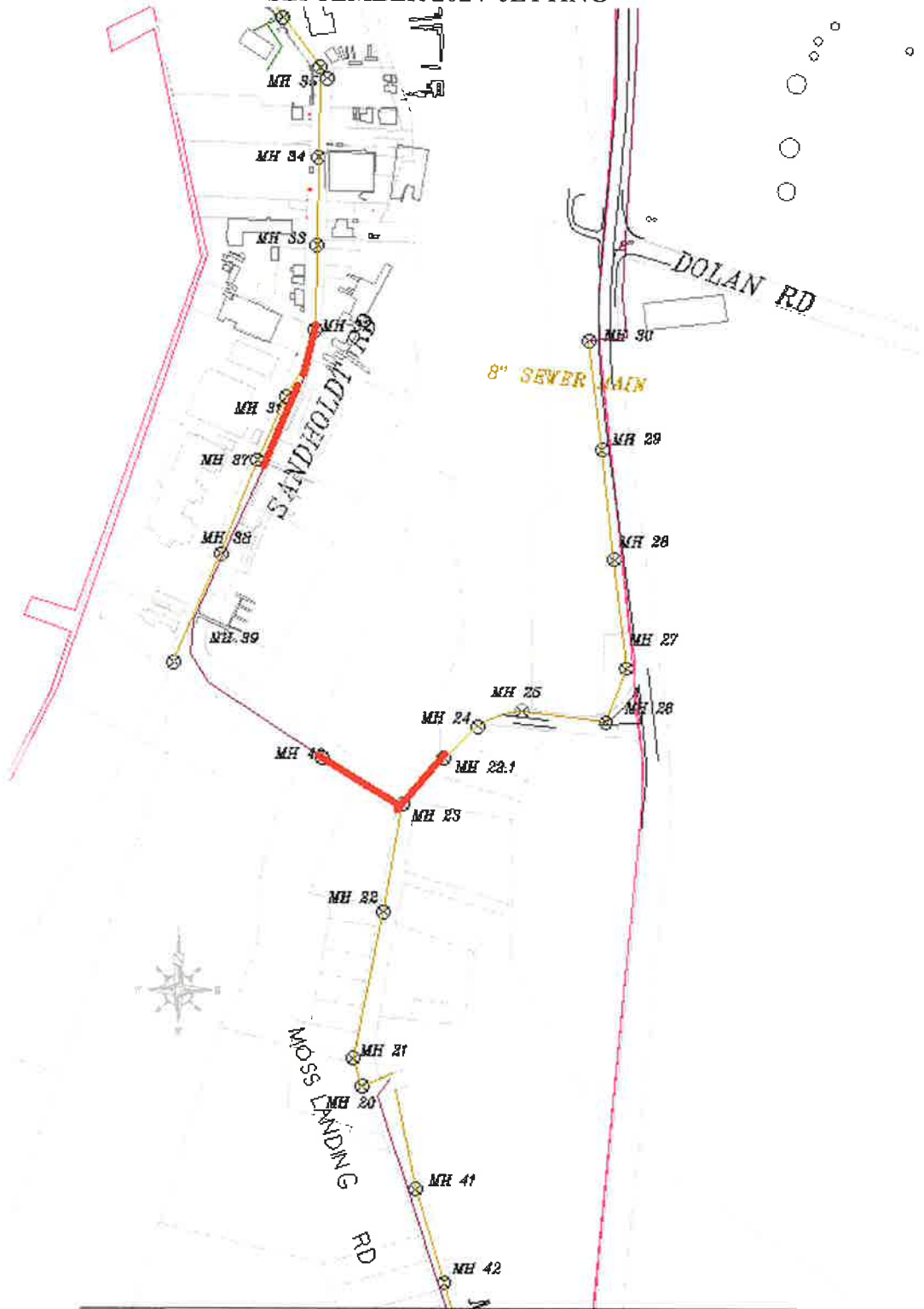
❖ **Improvements/CIP/Suggestions**

- ❑ Schedule pigging of Station #1 & Station #2 force mains



Moss Landing SEPTEMBER 2024 JETTING

10/4/24



ID	Material	Length	Street	Downstream MH	Upstream MH
MH23.1>MH23	PSM SDR35 8"	212	Soundholt Rd.	MH23 ML	MH23.1 ML
MH32>LT3	PSM SDR35 8"	246	Soundholt Rd.	Liftstation 3	MH32 ML
MH37>MH31	8" Clay	216	Soundholt Rd.	Liftstation 3	MH37 ML
MH40>MH23	PSM SDR35 8"	266	Soundholt Rd.	MH23 ML	MH40 ML
	TOTAL	940			

CASTROVILLE COMMUNITY SERVICES DISTRICT Accounts Receivable - Summary

From: 9/1/2024 Through: 9/30/2024

Limited to :

Balance
\$65,096.62

Adjustment	Amount	Consumption			Total
WATER Charge	(\$31.60)	-1,449.00			
Total Adjustment	(\$31.60)				
Charge	Minimum	Overage	Consumption	Bills	Total
FIRELINE Charge	\$6,077.45	\$40.90	1,877.00 Cubic Ft	71	\$6,118.35
SURCHARGE Charge	\$11,591.17	\$0.00	0.00	139	\$11,591.17
WATER Charge	\$42,426.56	\$59,132.83	2,712,510.00 Cubic Ft	1,430	\$101,559.39
WATER CMPND Charge	\$0.00	\$172.20	7,899.00 Cubic Ft	1	\$172.20
Total Charge	\$60,095.18	\$59,345.93			\$119,441.11

Delinquency	Amount
FIRELINE Penalty	\$0.00
WATER Penalty	\$0.00
Total Delinquency	\$0.00

\$184,506.13
\$184,506.13

Deposit Applied	Amount
WATER Charge	(\$168.16)
WATER Open Credit	(\$11.84)
Total Deposit Applied	(\$180.00)

\$184,337.97
\$184,326.13

Open Applied	Amount
FIRELINE Payment Open Credit	\$196.67
WATER Payment Open Credit	\$3,665.87
Total Open Applied	\$3,862.54

\$184,522.80
\$188,188.67

Open Payment	Amount
FIRELINE Charge(Payment Open Credit)	(\$208.32)
SURCHARGE Charge(Payment Open Credit)	(\$104.05)
WATER Charge(Payment Open Credit)	(\$3,500.17)
WATER Service Order Fee(Payment Open Credit)	(\$50.00)
Total Open Payment	(\$3,862.54)

\$187,980.35
\$187,876.30
\$184,376.13
\$184,326.13

Payment	Amount	
FIRELINE Charge	(\$3,993.20)	\$180,332.93
FIRELINE Open Credit	(\$396.16)	\$179,936.77
SURCHARGE Charge	(\$8,450.41)	\$171,486.36
WATER Charge	(\$86,213.90)	\$85,272.46
WATER CMPND Charge	(\$174.07)	\$85,098.39
WATER Open Credit	(\$3,637.36)	\$81,461.03
WATER Service Order Fee	(\$145.13)	\$81,315.90
Total Payment	(\$103,010.23)	

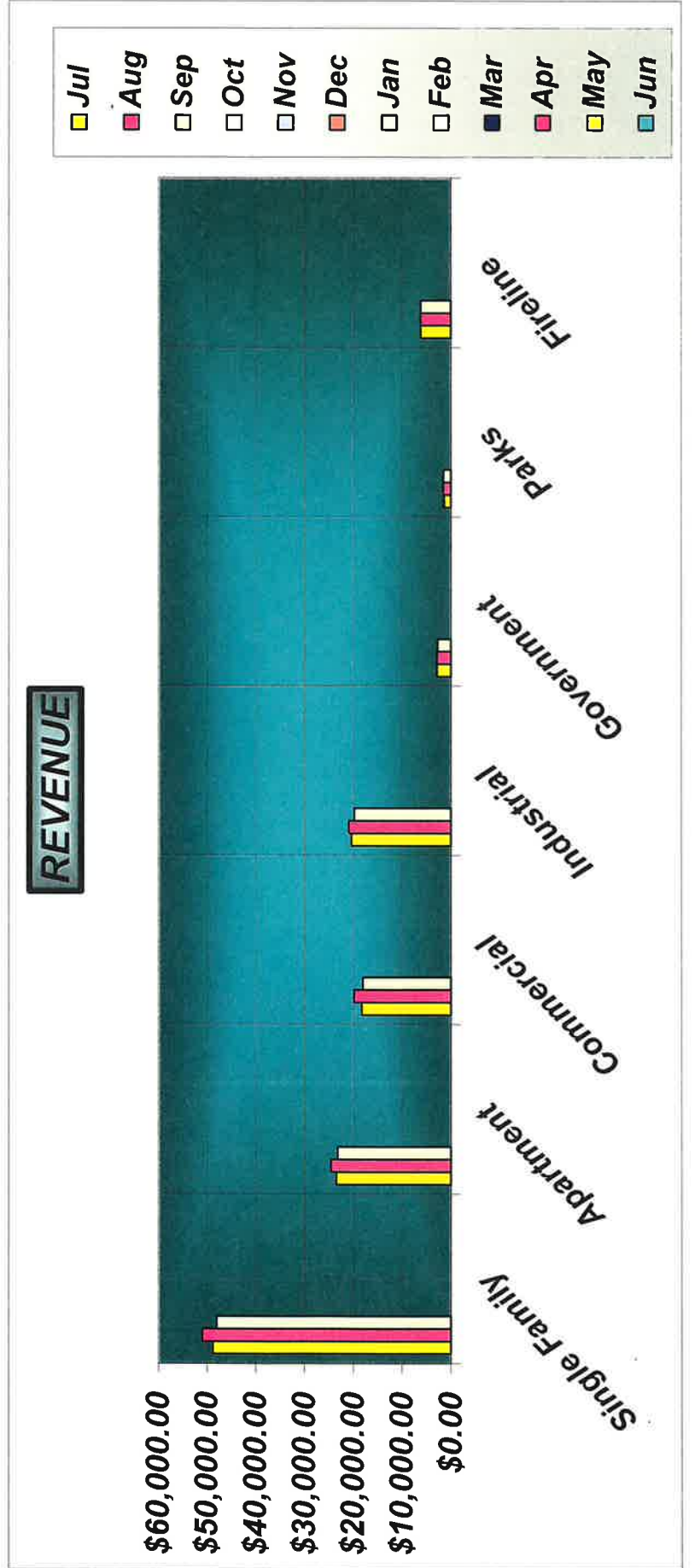
Refund	Amount	
WATER Open Credit	\$11.84	\$81,327.74
Total Refund	\$11.84	

Service Order Fee	Amount	
WATER Service Order Fee	\$210.00	\$81,537.74
Total Service Order Fee	\$210.00	

Closing Balance: \$81,537.74

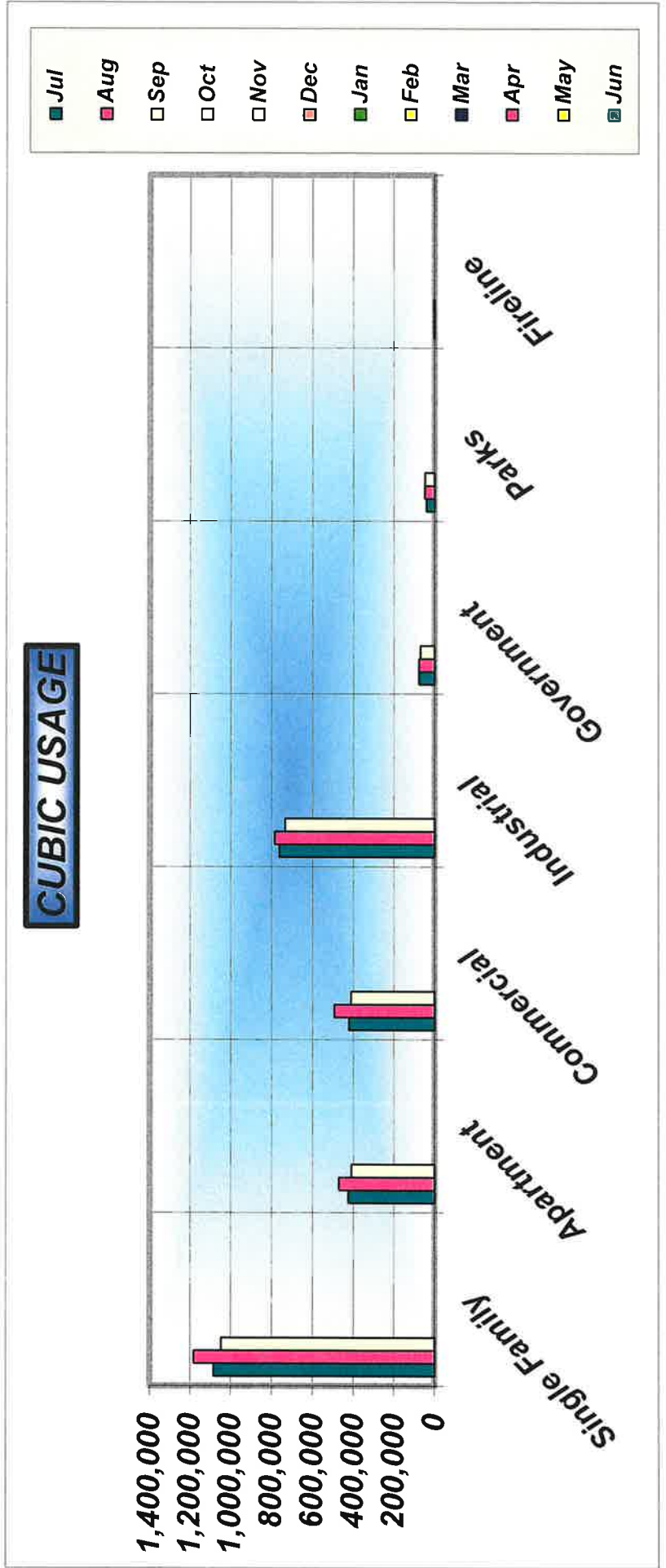
Annual Water Revenue By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$48,798.67	\$23,482.33	\$18,303.37	\$20,409.47	\$2,865.34	\$1,353.34	\$6,110.94	\$121,323.46
Aug	\$50,968.37	\$24,560.31	\$19,882.43	\$20,920.14	\$2,845.36	\$1,546.27	\$6,109.95	\$126,832.83
Sep	\$48,005.31	\$23,200.99	\$18,070.08	\$19,801.05	\$2,694.64	\$1,519.09	\$6,118.35	\$119,409.51
Oct								
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
Totals	\$147,772.35	\$71,243.63	\$56,255.88	\$61,130.66	\$8,405.34	\$4,418.70	\$18,339.24	\$367,565.80



Annual Water Usage By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,083,553	425,837	422,345	763,440	77,349	39,690	1,536	2,813,750
Aug	1,181,959	471,420	493,822	786,866	76,178	48,540	1,491	3,060,276
Sep	1,046,134	410,051	410,686	735,532	69,264	47,293	1,877	2,720,837
Oct								
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
Totals	3,311,646	1,307,308	1,326,853	2,285,838	222,791	135,523	4,904	8,594,863



**CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of September 30, 2024

Ending balance as of August 30, 2024 \$17,911,809.34

CHASE BANK, GENERAL FUND - Revenue and Expenses

Beginning Balance	834,448.78
Water Receipts	103,154.10
Water-Sewer Miscellaneous Receipts	4,912.72
Monterey One Water Fees	26,276.88
Misc Over/Short	0.01
Incoming Wire from LAIF 9/30/24 for Sewer Zone 1 & 2	100,000.00
Incoming Wire from LAIF 9/30/24 for Water	100,000.00
Incoming Wire from LAIF 9/30/24 Zone 1 Governmental	134,000.00
Bank Fees & NSF Fees-ACH	(93.00)
Expenses (Checks Written)	(170,938.65)
Ending Balance for General Fund	<u>1,131,760.84</u>

CHASE BANK, CUSTOMER DEPOSIT FUND

Beginning Balance	72,242.49
New Deposits (opened accounts)	1,040.00
Deposits Returned or Applied to Accounts	(2,980.00)
Ending Balance for Customer Deposit Fund	<u>70,302.49</u>

LAIF FUND- Average Monthly Effective Yield 4.516%

Beginning Balance Water Reserve	1,896,422.85
Beginning Balance Water Capital Improvement	1,178,022.19
Outgoing Wire from LAIF 9/30/24 for Water	(100,000.00)
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Sewer (Zone1) Reserve	112,848.00
Beginning Balance Sewer (Zone 1 & 2) Capital Improvement	2,602,823.53
Outgoing Wire from LAIF 9/30/24 for Sewer 1 & 2	(100,000.00)
Outgoing Wire from LAIF 9/30/24 for Zone 1 Governmental	(134,000.00)
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Governmental (Zone 1)	27,434.01
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Governmental (Zone 2)	55,388.69
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Sewer Moss Landing (Zone 3) Capital Imp	165,986.28
Quarterly Interest Earned: January, April, July, & October	0.00
Ending Balance LAIF	<u>5,704,925.55</u>

CAMP FUND-Yield 5.08%

Beginning Balance Sewer (Zone 1) Capital Improve Account	3,565,606.75
Monthly Interest Earned	15,455.67
Ending Balance Camp Federal Security Account	<u>3,581,062.42</u>
Beginning Balance Sewer (Zone 1) Reserves Account	265,262.70
Monthly Interest Earned	1,149.82
Ending Balance CAMP Federal Security Account	<u>266,412.52</u>

Beginning Balance Sewer Moss Landing (Zone 3) Capital Improv	1,107,796.79
Monthly Interest Earned	4,801.92
Ending Balance Camp Federal Security Account	<u>1,112,598.71</u>

Beginning Balance Governmental (Zone 1)	52,688.22
Monthly Interest Earned	228.39
Ending Balance Camp Federal Security Account	<u>52,916.61</u>

Beginning Balance Governmental (Zone 2)	274,566.62
Monthly Interest Earned	1,190.15
Ending Balance Camp Federal Security Account	<u>275,756.77</u>

Beginning Balance Water Capital Improvements	3,053,216.48
Monthly Interest Earned	13,234.64
Ending Balance Camp Federal Security Account	<u>3,066,451.12</u>

Total CAMP Consolidated Summary	<u>8,355,198.15</u>
---------------------------------	---------------------

CalTRUST-INVESTMENT

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,647,054.96
Income Distribution	9,359.56
Unrealized Gain (Loss)	13,382.49
Ending Balance CalTRUST	<u>2,669,797.01</u>

New Balance as of September 30, 2024

	17,931,984.04
--	----------------------

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

October 08, 2024

[LAIF Home](#)
[PMIA Average](#)
[Monthly Yields](#)

CASTROVILLE COMMUNITY SERVICES DISTRICT

OFFICE MANAGER/SECRETARY TO THE BOARD
 P.O. BOX 1065
 11499 GEIL STREET
 CASTROVILLE, CA 95012

[Tran Type Definitions](#)

Account Number: XXXXXXXXXX

September 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
9/30/2024	9/26/2024	RW	1759756	N/A	LIDIA SANTOS	-334,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	6,038,925.55
Total Withdrawal:	-334,000.00	Ending Balance:	5,704,925.55



PMIA/LAIF Performance Report as of 10/02/24



Quarterly Performance Quarter Ended 06/30/24

LAIF Apportionment Rate ⁽²⁾ :	4.55
LAIF Earnings Ratio ⁽²⁾ :	0.00012419067099490
LAIF Administrative Cost ^{(1)*} :	0.16
LAIF Fair Value Factor ⁽¹⁾ :	0.996316042
PMIA Daily ⁽¹⁾ :	4.52
PMIA Quarter to Date ⁽¹⁾ :	4.36
PMIA Average Life ⁽¹⁾ :	217

PMIA Average Monthly Effective Yields⁽¹⁾

September	4.575
August	4.579
July	4.516
June	4.480
May	4.332
April	4.272

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 8/31/24 \$163.4 billion

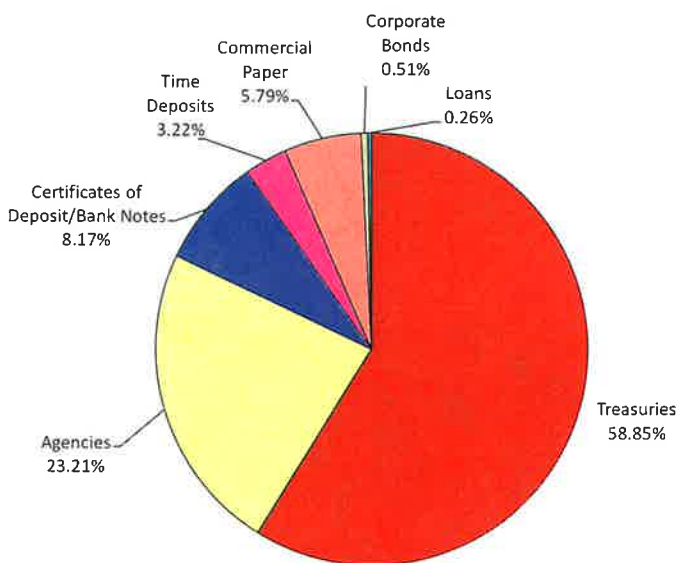


Chart does not include \$1,368,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



**CALIFORNIA STATE TREASURER
FIONA MA, CPA**



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
09/30/24	4.58	4.56	231
09/29/24	4.55	4.56	230
09/28/24	4.55	4.56	230
09/27/24	4.55	4.56	230
09/26/24	4.55	4.56	228
09/25/24	4.57	4.56	224
09/24/24	4.57	4.56	226
09/23/24	4.59	4.56	222
09/22/24	4.60	4.56	224
09/21/24	4.60	4.56	224
09/20/24	4.60	4.55	224
09/19/24	4.60	4.55	221
09/18/24	4.60	4.55	222
09/17/24	4.60	4.55	220
09/16/24	4.60	4.55	221
09/15/24	4.55	4.55	221
09/14/24	4.55	4.55	221
09/13/24	4.55	4.55	221
09/12/24	4.56	4.55	221
09/11/24	4.58	4.55	215
09/10/24	4.58	4.55	216
09/09/24	4.59	4.55	214
09/08/24	4.59	4.55	217
09/07/24	4.59	4.55	217
09/06/24	4.59	4.55	217
09/05/24	4.59	4.55	219
09/04/24	4.59	4.55	219
09/03/24	4.59	4.55	219
09/02/24	4.53	4.55	219
09/01/24	4.53	4.55	220
08/31/24	4.53	4.55	221
08/30/24	4.57	4.55	219
08/29/24	4.59	4.55	215
08/28/24	4.60	4.55	214
08/27/24	4.59	4.55	215
08/26/24	4.60	4.54	214
08/25/24	4.60	4.54	217



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
08/24/24	4.60	4.54	217
08/23/24	4.60	4.54	217
08/22/24	4.60	4.54	219
08/21/24	4.60	4.54	219
08/20/24	4.59	4.54	220
08/19/24	4.59	4.54	221
08/18/24	4.59	4.54	224
08/17/24	4.59	4.54	224
08/16/24	4.59	4.53	224
08/15/24	4.59	4.53	225
08/14/24	4.56	4.53	219
08/13/24	4.56	4.53	220
08/12/24	4.56	4.53	220
08/11/24	4.57	4.53	220
08/10/24	4.57	4.53	220
08/09/24	4.57	4.53	220
08/08/24	4.57	4.53	221
08/07/24	4.57	4.53	221
08/06/24	4.57	4.52	222
08/05/24	4.57	4.52	222
08/04/24	4.57	4.52	224
08/03/24	4.57	4.52	224
08/02/24	4.57	4.52	224
08/01/24	4.57	4.52	224



Account Statement
For the Month Ending **September 30, 2024**

Consolidated Summary Statement

CASTROVILLE COMMUNITY SERVICES DISTRICT

Portfolio Summary

Portfolio Holdings	Cash Dividends and Income	Closing Market Value	Current Yield
CAMP Pool	36,060.59	8,355,198.15	5.08 %
Total	\$36,060.59	\$8,355,198.15	

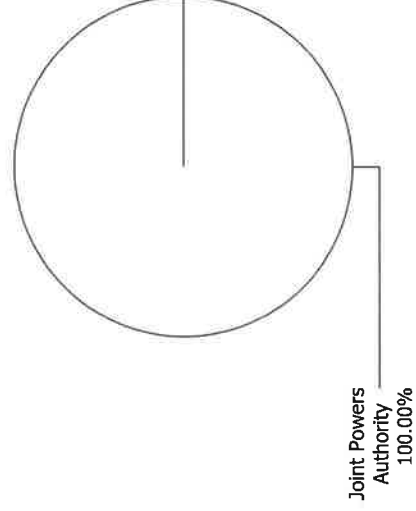
Investment Allocation

Investment Type	Closing Market Value	Percent
Joint Powers Authority	8,355,198.15	100.00
Total	\$8,355,198.15	100.00%

Maturity Distribution (Fixed Income Holdings)

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	8,355,198.15	100.00
31 to 60 days	0.00	0.00
61 to 90 days	0.00	0.00
91 to 180 days	0.00	0.00
181 days to 1 year	0.00	0.00
1 to 2 years	0.00	0.00
2 to 3 years	0.00	0.00
3 to 4 years	0.00	0.00
4 to 5 years	0.00	0.00
Over 5 years	0.00	0.00
Total	\$8,355,198.15	100.00%

Weighted Average Days to Maturity 1



Sector Allocation



Account Statement
For the Month Ending **September 30, 2024**

Consolidated Summary Statement

CASTROVILLE COMMUNITY SERVICES DISTRICT

Account Number	Account Name	Opening Market Value	Purchases / Deposits	Redemptions / Sales/ Maturities	Unsettled Trades	Change in Value	Closing Market Value	Cash Dividends and Income
	SEWER CAPITAL IMPROVEMENTS	3,565,606.75	15,455.67	0.00	0.00	0.00	3,581,062.42	15,455.67
	SEWER RESERVES	265,262.70	1,149.82	0.00	0.00	0.00	266,412.52	1,149.82
	Sewer Moss Landing Capital Improvements	1,107,796.79	4,801.92	0.00	0.00	0.00	1,112,598.71	4,801.92
	Zone 1 Governmental	52,688.22	228.39	0.00	0.00	0.00	52,916.61	228.39
	Zone 2 Governmental	274,566.62	1,190.15	0.00	0.00	0.00	275,756.77	1,190.15
	Water Capital Improvements	3,053,216.48	13,234.64	0.00	0.00	0.00	3,066,451.12	13,234.64
Total		\$8,319,137.56	\$36,060.59	\$0.00	\$0.00	\$0.00	\$8,355,198.15	\$36,060.59



CalTRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

09/01/2024 through 09/30/2024

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Sep 30 (\$)	Value on Sep 30 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
CASTROVILLE COMMUNITY SERVICES DISTRICT	[REDACTED]					
CalTRUST Medium Term Fund	[REDACTED]	268,591.248	9.94	2,669,797.01	2,704,827.27	(35,030.26)
Portfolios Total value as of 09/30/2024				2,669,797.01		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Medium Term Fund		CASTROVILLE COMMUNITY SERVICES DISTRICT				Account Number [REDACTED]		
Beginning Balance	09/01/2024			267,649.642	9.89	2,647,054.96		
Accrual Income Div Reinvestment	09/30/2024	9,359.56	941.606	268,591.248	9.94	2,669,797.01	0.00	0.00
Change in Value						13,382.49		
Closing Balance as of	Sep 30			268,591.248	9.94	2,669,797.01		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account. **83**

Castroville Community Services District

List of Checks for September 2024

Date	Number	Name	Memo	Amount
General Fund Checking				
9/5/2024	2744	AT&T	Monthly Telephone Service	\$ 330.27
9/5/2024	2745	California Water Service Company	Water Meters in Zone 2 Lift Stations	\$ 62.50
9/5/2024	2746	Charter Communications	Monthly Internet Service	\$ 106.24
9/5/2024	2747	Continental Utility Solutions Inc	Annual Technical Support	\$ 2,800.00
9/5/2024	2748	Core & Main LP	Meters & Parts	\$ 1,155.04
9/5/2024	2749	Eudoxio Orozco Jr	Monthly Cellular Phone Expense	\$ 40.00
9/5/2024	2750	HydroPro Solutions West Inc	Meter for 11380 Commercial Pkwy	\$ 1,769.61
9/5/2024	2751	Jonathan Varela	Monthly Cellular Phone Expense	\$ 480.00
9/5/2024	2752	Lidia Santos	Monthly Cellular Phone Expense	\$ 40.00
9/5/2024	2753	Line Gas & Equipment Inc	Supplies for Well Sites	\$ 152.36
9/5/2024	2754	Monterey County Auditor-Controller	Annual LAFCO Dues	\$ 5,922.95
9/5/2024	2755	Optimum Business Services	Supplies for Printer & Postage Meter	\$ 400.50
9/5/2024	2756	Pacific Gas Electric	Street Lighting Zone 1 & 2	\$ 3,399.37
9/5/2024	2757	Pueblo Water Resources Inc	Well #6 Project	\$ 3,332.50
9/5/2024	2758	Valley Pacific Petroleum Services	Fuel for Vehicles	\$ 207.35
9/5/2024	2759	VESTIS	Operators Uniforms & Service (x2)	\$ 323.08
9/5/2024	2760	Elan Financial Services	Misc. Lunch Meetings	\$ 132.68
		continued	Region 5 Event-Stefani	\$ 80.00
		continued	Bins	\$ 65.55
		continued	AWWA Courses	\$ 125.00
9/5/2024	2761	Elan Financial Services	Intuit QB Payroll Usage-Employees	\$ 66.00
		continued	Charter Communications-Internet	\$ 106.24
9/5/2024	2762	Elan Financial Services	Hoses for Burger King-Main Repair	\$ 473.45
9/5/2024	2763	WM Corporate Services Inc	Monthly Waste Disposal Fees-Tote	\$ 76.66
9/5/2024	2764	ACWA-JPIA	Employees Dental, Vision & EAP	\$ 961.62
	2765-			
9/5/2024	2770	District Employees'	Bi-Weekly Net Payroll	\$ 15,118.73
9/5/2024	2771	VALIC	Bi-Weekly Deferred Comp	\$ 2,315.00
9/5/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,798.56
9/5/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,281.56
9/5/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,733.13
9/5/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,587.60
9/5/2024	5	CalPERS	Employees Health Benefits	\$ 18,180.45
9/6/2024	2772	GreatAmerica Financial Services	Monthly Lease of Billing Equipment	\$ 485.52
9/18/2024	2773	Borges & Mahoney Inc	Chlorinator Valve for Well Sites	\$ 515.55
9/18/2024	2774	Castroville Hardware	Parts & Supplies	\$ 919.51
9/18/2024	2775	Core & Main LP	Parts & Supplies	\$ 309.25
9/18/2024	2776	Eudoxio Orozco Jr	DMV Physical for CDL Class A	\$ 125.00
9/18/2024	2777	Fechter & Company CPAs	Annual Audit Fees	\$ 12,698.68
9/18/2024	2778	Green Line	Video Sewer Lines on Axtell Street	\$ 1,192.50
9/18/2024	2779	Jonathan Varela	Collection Renewal Certification	\$ 106.00
9/18/2024	2780	MNS Engineers Inc	Emergency Deep Aquifer Project	\$ 1,508.00
		continued	Washington Sewer Trunk Project	\$ 8,645.00
		continued	Moss Landing Wastewater Project	\$ 687.78
		continued	Castroville Sign Project	\$ 486.90
9/18/2024	2781	Monterey Bay Analytical Services	Monthly Water Testing Fees	\$ 520.00
9/18/2024	2782	Monterey Bay Water Works	Training Course x 3 Operators 9-19-24	\$ 120.00
9/18/2024	2783	Noland Hamerly Etienne Hoß	Legal Fees	\$ 3,060.00

Date	Number	Name	Memo	Amount
9/18/2024	2784	Pacific Gas Electric	Lift Stations Zone 3 Moss Landing	\$ 1,222.96
		continued	Steel Garage	\$ 21.82
		continued	Lift Stations Zone 1 & 2	\$ 1,601.65
9/18/2024	2785	Ponton Industries Inc	Level Sensor for Moro Cojo Lift Station	\$ 1,711.07
9/18/2024	2786	Principal Life Insurance	Employees Monthly Premium	\$ 107.35
9/18/2024	2787	Pueblo Water Resources Inc	Well #6 Project	\$ 1,397.50
9/18/2024	2788	Regional Government Services	General Manger Recruitment Fees	\$ 11,094.62
9/18/2024	2789	Special District Risk Management	Annual Workers Comp Audited Fees	\$ 87.23
9/18/2024	2790	U.S. Postal Service(CMRS-FP)	2nd Qtr. Postage for Postage Meter	\$ 2,700.00
9/18/2024	2791	Valley Pacific Petroleum Services	Fuel for Vehicles	\$ 257.88
9/18/2024	2792	VESTIS	Operators Uniforms & Service (x2)	\$ 323.35
9/18/2024	2793	Pacific Gas Electric	Well Sites & Office	\$ 18,715.75
	2794-			
9/19/2024	2799	District Employees'	Bi-Weekly Net Payroll	\$ 14,761.57
9/19/2024	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,709.52
9/19/2024	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,221.96
9/19/2024	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,733.13
9/19/2024	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,587.60
9/19/2024	2800	Cosme Padilla	9/17/2024 Board Meeting	\$ 91.25
9/19/2024	2801	Glenn Oania	9/17/2024 Board Meeting	\$ 91.25
9/19/2024	2802	James Cochran	9/17/2024 Board Meeting	\$ 91.25
9/19/2024	2803	Ronald J Stefani	9/17/2024 Board Meeting	\$ 91.25
9/19/2024	2804	VALIC	Bi-Weekly Deferred Comp	\$ 2,315.00
Total General Fund - Checking				\$ 170,938.65
Customer Deposit Fund				
9/30/2024	166	Robert Avina	Deposit Refund	\$ 11.84
9/30/2024	167	Castroville CSD	September Closure's	\$ 168.16
Total Customer Deposit Fund				\$ 180.00

Calendar for Year 2024 (United States)

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Holidays:

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| Jan 1 New Year's Day | Jun 19 Juneteenth | Nov 11 Veterans Day |
| Jan 15 Martin Luther King Jr. Day | Jul 4 Independence Day | Nov 28 Thanksgiving Day |
| Feb 19 Presidents' Day | Sep 2 Labor Day | Dec 25 Christmas Day |
| May 27 Memorial Day | Oct 14 Columbus Day | |

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